



St Peter ad Vincula
Parish Church of Wisborough Green

Parochial Church Council of St Peter ad Vincula, Wisborough Green
Registered Charity no. 1133950

Trustees Annual Report for 2023

Structure, Governance and Management

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

Membership of the PCC is determined under the Church Representation Rules and consists of certain Ex officio members, the Churchwardens and members of the Deanery or General Synods together with members of the church who are elected by the Annual Parochial Church Meeting (APCM). Members of the congregation are warmly encouraged to stand for election to the PCC and an attempt is made to ensure a balance of skills and experience where possible.

The primary objective of St Peter's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Rev Clive Jenkins, in promoting in the ecclesiastical parish the whole mission of the Church pastoral, evangelistic, social and ecumenical.

The PCC oversees the general financial dimension of the work of St Peter's by monitoring income and expenditure, budgeting, maintaining appropriate financial controls and coordinating the annual Christian Stewardship review of donations through planned giving.

The Standing and Finance Committee is made up of the Incumbent, the Churchwardens, the PCC Secretary and Treasurer. It meets between meetings of the PCC and sets the agenda for the next full PCC meeting. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

During the year, the following served as members of the PCC:

EX OFFICIO MEMBERS:

The Reverend Clive Jenkins	<i>Incumbent and PCC Chairman</i>
Mrs. Henrietta Warwick	<i>Churchwarden</i>

ELECTED MEMBERS (and responsibilities):

Mrs. Sue Nicholls	<i>PCC Secretary</i>
Mr. Jamie Daniell	<i>Treasurer and Deanery Synod Member</i>
Ms. Rosemary Crafter	<i>Electoral Roll Officer /Safeguarding</i>
Mr Chris Harris	<i>Graveyard Records</i>
Mr David Roberts	<i>Church Cleaning</i>
Mrs. Marion Jenkins	<i>Deanery Synod Member</i>
Mrs. Tricia Howarth	<i>No designated responsibility</i>
Mrs. Judy Morrey	<i>No designated responsibility</i>
Mrs. Suzie Moseley	<i>No designated responsibility</i>

Aspects of Church Life at St Peter's

Prayer:

Individual and corporate spirituality through prayer groups, quiet mornings, intercessions, retreats, and a weekly parish prayer meeting which specifically prays for the life and work of all at St Peter's are encouraged. During 2023 these activities were continued, and a prayer focus meeting took place occasionally.

Worship:

The worship environment and range of services offered is reviewed at intervals, together with an exploration of the liturgical and musical resources, traditional and modern, available. In 2023, the pattern of worship included Sung Communion, All Age Communion and Time for God. Joint services, 'Together at Ten', took place when there was a 5th Sunday in the month and on other occasions, at St Peter ad Vincula Wisborough Green, St John the Baptist, Kirdford and Holy Trinity, Plaistow in turn.

Christian Education:

Through the promotion of daily bible study guides and house study groups, which meet regularly throughout the year, church members are encouraged to grow in faith. The activities of house study groups continued in 2023.

Christian Stewardship:

The teaching and impetus about Christian giving and stewardship of our time and talents, as well as our money is maintained. All are regarded as a trust from God to be utilised in his service. Focus is put on requesting a review of such giving and encouraging new members to give as appropriate. Those who already do so, on a regular basis are acknowledged with grateful thanks. The opportunities for giving have been extended through the use of a card reader, allowing contactless payments to be made whenever the Church building is open.

Young People:

Every opportunity is sought for children and young people to learn and experience Christian life, fellowship and worship through the Time for God service and special family services at Christmas and Easter. There is a strong link with the local primary school which is encouraged to visit the church and hold major festival services there for all the children during term-time. 'Wizzy Tots', the mothers and toddlers' group, has continued to be popular and meets regularly in Church on Thursday mornings. 'Messy Church' took place at St Peter's five times during 2023 with one before Christmas in Winterton Hall, Plaistow.

Pastoral Care:

Pastoral care and friendship is offered to those who are housebound or otherwise in need. Newcomers to the village are welcomed and issued with a booklet containing useful information and contact details. A village car and library service is available for those who require it. The village car service continued in 2023.

St. Peter's Mission Team

There is a focus on mission both in the UK and the wider world, and in 2023 a number of charitable causes were supported ranging from local to international, including the Triple Mission charities - Diocesan Family Support Work, Youth with a Mission in Uganda and CMS in Israel.

Social Development:

An attempt is made to develop an enhanced sense of fellowship both within the church community and the village through the organization of a range of social activities. During 2023 Xpresso, the Friday Coffee Morning in Church did not close during school holidays and was very popular, also the Village Lunch was reinstated. Monthly Film Nights - 'Movies with a Message' began again in the autumn.

General Review of the Year

The Annual Parochial Church Meeting was held on Sunday 23rd April 2023

.Henrietta Warwick were re-elected as Churchwarden.

The Incumbent met regularly with the Churchwarden and the Standing and Finance Committee as well as full PCC meetings which were held regularly throughout the year.

Church finances continued to be closely monitored and for this, thanks are extended to PCC Treasurer, Mr. Jamie Daniell. Mrs. Zoe Hall, a professional bookkeeper, who was employed during 2019, continued her duties as a financial assistant. The annual accounts, audited by Mr Chris Edwards, together with the Annual Financial Report for 2023 appear elsewhere in this booklet.

It is important to note that the ministry within and beyond St Peter's is a shared enterprise and as such, there are many people who are actively involved – too many to mention by name. Mrs. Sue Nicholls was re-elected as the PCC Secretary and thanks go to her as well as to all the members of the PCC and everyone who shares in the ministry of St Peter's, great or small, as together we discern God's call to us in the service of his Kingdom.

In 2023 there were 93 parishioners on the church electoral roll.

Services

The average weekly attendance in 2023 at services was 53 adults (16+) and 6 children.

Mention has already been made of the 'Together at Ten' joint services, which have been held at St Peter ad Vincula Wisborough Green, St John the Baptist, Kirdford and Holy Trinity, Plaistow when there has been a 5th Sunday in the month.

Thanks are due to Director of Music, John Vinall, David Warwick, Gill Parish, members of the Choir and the Music Group's instrumentalists for the work they put in to making sure our services are so enriched by music at St Peter's.

Rather than the traditional house to house collections made in previous years in Christian Aid week, the last two years a Christian Aid Breakfast (Big Brekkie) has been held in Church during our weekly coffee morning, Xpresso. Last year this was on Friday 19th May and was well supported.

At the Village Fete on August Bank Holiday Monday 2023 we were able to have a stall promoting some of the activities of St Peter's.

Holy Week and Easter saw us join with our friends from Kirdford and Plaistow as we shared Good Friday and Easter across the different churches.

Harvest was a Together at Ten Service and was held on Sunday 17th September with food bank harvest gifts going to Diocesan Family Support Work.

During December we ran a Christmas Tree Festival. This was from Sunday 3rd - Sunday 10th December concluding with a concert at 6.30pm. The whole event was well supported.

Christmas services included our Traditional Carol Service and All-Age Nativity Service on Christmas Eve with many attending both these services and on Christmas morning.

On Saturday 6th May we were able to join with the rest of the Nation as we watched the Coronation of King Charles III and Queen Camilla on the big screen in Church. On the Sunday we joined with the community as we had a coronation lunch together on the Village Green. The Church and the Churchyard was worked on and flowers from our team of arrangers were evident everywhere within the Church grounds.

Notes to the Annual Financial Report as at 31st December 2023

Analysis of total received

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2023	Total All Funds 2022
	General Fund	Designated Funds				
	£	£	£	£	£	£
Planned giving (excl. tax refunds)	£53,619.55	£0.00	£0.00	£0.00	£53,619.55	£53,715.20
Gift Aid Envelopes	£2,645.55	£0.00	£0.00	£0.00	£2,645.55	£2,490.90
Loose cash collections	£8,513.75	£0.00	£0.00	£0.00	£8,513.75	£8,281.56
Donations	£2,970.00	£0.00	£0.00	£0.00	£2,970.00	£3,557.50
Gift Aid recovered	£3,449.33	£0.00	£0.00	£0.00	£3,449.33	£3,238.48
Legacies	£4,000.00	£0.00	£0.00	£0.00	£4,000.00	£1,000.00
Building project	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Special collections	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grants (Parish Council Churchyard)	£0.00	£0.00	£1,250.00	£0.00	£1,250.00	£1,250.00
Donations and legacies	£75,198.18	£0.00	£1,250.00	£0.00	£76,448.18	£73,533.64
Fees for weddings & funerals	£11,140.40	£0.00	£0.00	£0.00	£11,140.40	£16,734.80
Charitable activities	£11,140.40	£0.00	£0.00	£0.00	£11,140.40	£16,734.80
Christmas Cards	£0.00	£0.00	£0.00	£0.00	£0.00	£92.00
Fundraising Activities	£7,453.14	£0.00	£0.00	£0.00	£7,453.14	£0.00
Misc Sales	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Open Gardens	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
*Parish Organisations	£11,196.62	£0.00	£0.00	£0.00	£11,196.62	£9,140.72
Parish magazine advertising	£3,342.00	£0.00	£0.00	£0.00	£3,342.00	£8,365.00
Harvest Festival and Supper	£0.00	£0.00	£0.00	£0.00	£0.00	£532.20
Wizzy Tots	£258.99	£0.00	£0.00	£0.00	£258.99	£337.82
Venue hire (church)	£0.00	£0.00	£0.00	£0.00	£0.00	£270.00
Other trading activities	£22,250.75	£0.00	£0.00	£0.00	£22,250.75	£18,737.74
Bank & CBF deposit interest	£1,658.49	£0.00	£0.00	£0.00	£1,658.49	£1,470.76
M&G investment bond dividend	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
M & G Capital	£0.00	£9,000.00	£0.00	£0.00	£9,000.00	£0.00
Investments	£1,658.49	£9,000.00	£0.00	£0.00	£10,658.49	£1,470.76
Other receipts	£300.00	£0.00	£0.00	£0.00	£300.00	£536.20
Money Raised for Other Charities	£274.50	£0.00	£0.00	£0.00	£274.50	£1,879.01
Other receipts	£574.50	£0.00	£0.00	£0.00	£574.50	£2,415.21
Total received on all funds	£110,822.32	£9,000.00	£1,250.00	£0.00	£121,072.32	£112,892.15

Notes to the Annual Financial Report as at 31st December 2023

Analysis of total paid:

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total	Total
	General Fund	Designated Funds			All Funds 2023	All Funds 2022
	£	£	£	£	£	£
Generating Funds	£45.00	£0.00	£0.00	£0.00	£45.00	£0.00
Harvest Flower Festival and Supper	£0.00	£0.00	£0.00	£0.00	£0.00	£359.82
Lunch Club	£3,549.42	£0.00	£0.00	£0.00	£3,549.42	£2,593.23
Xpresso	£117.03	£0.00	£0.00	£0.00	£117.03	£156.02
Christmas Tree Festival	£1,659.84	£0.00	£0.00	£0.00	£1,659.84	£0.00
Open Gardens	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Cost of raising funds	£5,371.29	£0.00	£0.00	£0.00	£5,371.29	£3,109.07
Charitable grants and donations	£3,912.44	£0.00	£0.00	£0.00	£3,912.44	£4,910.18
Parish share to Chichester Diocese	£39,398.00	£0.00	£0.00	£0.00	£39,398.00	£38,484.00
Organist, Choir and Music	£2,970.94	£0.00	£0.00	£0.00	£2,970.94	£3,943.10
Ministry Costs	£1,132.57	£0.00	£0.00	£0.00	£1,132.57	£626.69
Mission & evangelism costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Messy Church, Wizzy Tots , Youth	£213.75	£0.00	£0.00	£0.00	£213.75	£320.49
Utilities including insurance (church & vicarage)	£8,608.49	£0.00	£0.00	£0.00	£8,608.49	£9,998.65
Printing, photocopy, office expense	£4,023.52	£0.00	£0.00	£0.00	£4,023.52	£4,747.17
Other regular church running costs	£4,392.61	£0.00	£0.00	£0.00	£4,392.61	£804.71
Wedding & Funeral Fees to Diocese	£3,754.00	£0.00	£0.00	£0.00	£3,754.00	£2,735.90
Council Tax	£1,784.41	£0.00	£0.00	£0.00	£1,784.41	£2,046.20
New building work	£317.00	£0.00	£0.00	£0.00	£317.00	£17,035.78
Flowers	£3,610.07	£0.00	£0.00	£0.00	£3,610.07	£1,854.53
Bell ringers	£720.00	£0.00	£0.00	£0.00	£720.00	£1,070.00
Charitable costs	£74,837.80	£0.00	£0.00	£0.00	£74,837.80	£88,577.40
Church yard and Clock	£10,177.00	£0.00	£0.00	£0.00	£10,177.00	£7,801.00
Magazine printing & expense	£6,587.00	£0.00	£0.00	£0.00	£6,587.00	£6,708.76
Organ Maintenance	£1,560.00	£0.00	£0.00	£0.00	£1,560.00	£660.00
Church maint. And redecoration	£13,282.58	£0.00	£0.00	£0.00	£13,282.58	£18,701.82
Bank Charges	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other trading costs	£252.28	£0.00	£0.00	£0.00	£252.28	£301.56
Trading costs	£31,858.86	£0.00	£0.00	£0.00	£31,858.86	£34,173.14
Total paid on all funds	£112,067.95	£0.00	£0.00	£0.00	£112,067.95	£125,859.61

Notes to the Annual Financial Report as at 31st December 2023

Summary of Financial Receipts and Payments as at 31st December 2023

	Unrestricted		Restricted Fund/s	Endowed Fund/s	Total All Funds 2023	Total All Funds 2022
	General Fund	Designated Funds				
	£	£	£	£	£	£
Income and endowments from:						
Donations and legacies	£75,198.18	£0.00	£1,250.00	£0.00	£76,448.18	£73,533.64
Charitable activities	£11,140.40	£0.00	£0.00	£0.00	£11,140.40	£16,734.80
Other trading activities	£22,250.75	£0.00	£0.00	£0.00	£22,250.75	£18,737.74
Investments	£1,658.49	£9,000.00	£0.00	£0.00	£10,658.49	£1,470.76
Other receipts	£574.50	£0.00	£0.00	£0.00	£574.50	£2,415.21
Internal Transfers (not new income)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total received	£110,822.32	£9,000.00	£1,250.00	£0.00	£121,072.32	£112,892.15
Expenditure on:						
Cost of raising funds	£5,371.29	£0.00	£0.00	£0.00	£5,371.29	£3,109.07
Charitable costs	£74,520.80	£0.00	£0.00	£0.00	£74,520.80	£71,541.62
Building works	£317.00	£0.00	£0.00	£0.00	£317.00	£17,035.78
Trading costs	£31,858.86	£0.00	£0.00	£0.00	£31,858.86	£34,173.14
Other payments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total paid	£112,067.95	£0.00	£0.00	£0.00	£112,067.95	£125,859.61
<i>Reconciliation of funds:</i>						
Net income or (net expenditure)	-£1,245.63	£9,000.00	£1,250.00	£0.00	£9,004.37	-£12,967.46
Transfers between funds	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Net movement in funds	-£1,245.63	£9,000.00	£1,250.00	£0.00	£9,004.37	-£12,967.46
Bank accounts at 1 January 2023	£27,437.99	0	0	0	£27,437.99	£40,405.45
Current account at 31 December	£6,210.34	0	0	0	£6,210.34	
Reserve account at 31 December	£30,232.02	0	0	0	£30,232.02	
Bank accounts at 31 December	£36,442.36				£36,442.36	£40,405.45
	£9,004.37				£9,004.37	£18,069.21

Statement of Assets and Liabilities as at 31st December 2023[illegible]

INDEPENDENT EXAMINER'S REPORT

to the PCC of St Peter Ad Vincula Church, Wisborough Green, West Sussex for the year ended 31st December 2023

I report on the accounts for the year ended 31st December 2023.

Respective responsibilities of the Trustees and Independent Examiner

As Trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under s144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to

- Examine the accounts under s145 of the 2011 Act;
- Follow the procedure laid down in the General Directions given by the Charity Commission under s145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiners Statement

In connection with my examination, no matters have come to my attention, which give me reasonable cause to believe that in any material respect the requirements have been met

- to keep accounting records in accordance with s130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed on (date) 08 March 2024

By Christopher E Edwards

Christopher E Edwards, Durbans, Roundstreet Common, Wisborough Green RH14 0AR