



St Peter ad Vincula
Parish Church of Wisborough Green

Parochial Church Council of St Peter ad Vincula, Wisborough Green
Registered Charity no. 1133950

Trustees Annual Report for 2022

Structure, Governance and Management

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

Membership of the PCC is determined under the Church Representation Rules and consists of certain Ex officio members, the Churchwardens and members of the Deanery or General Synods together with members of the church who are elected by the Annual Parochial Church Meeting (APCM). Members of the congregation are warmly encouraged to stand for election to the PCC and an attempt is made to ensure a balance of skills and experience where possible.

The primary objective of St Peter's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Rev Clive Jenkins, in promoting in the ecclesiastical parish the whole mission of the Church pastoral, evangelistic, social and ecumenical.

The PCC oversees the general financial dimension of the work of St Peter's by monitoring income and expenditure, budgeting, maintaining appropriate financial controls and coordinating the annual Christian Stewardship review of donations through planned giving.

The Standing and Finance Committee is made up of the Incumbent, the Churchwardens, the PCC Secretary and Treasurer. It meets between meetings of the PCC and sets the agenda for the next full PCC meeting. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

During the year, the following served as members of the PCC:

EX OFFICIO MEMBERS:

The Reverend Clive Jenkins	<i>Incumbent and PCC Chairman</i>
Mr Richard Parish	<i>Churchwarden</i>
Mrs. Henrietta Warwick	<i>Churchwarden</i>

ELECTED MEMBERS (and responsibilities):

Mrs. Sue Nicholls	<i>PCC Secretary</i>
Mr. Jamie Daniell	<i>Treasurer and Deanery Synod Member</i>
Ms. Rosemary Crafter	<i>Electoral Roll Officer /Safeguarding</i>
Mr Chris Harris	<i>Graveyard Records</i>
Mr David Roberts	<i>Church Cleaning</i>
Mrs. Marion Jenkins	<i>Deanery Synod Member</i>
Mrs. Tricia Howarth	<i>No designated responsibility</i>

Aspects of Church Life at St Peter's

- ***Prayer:***

Individual and corporate spirituality through prayer groups, quiet mornings, intercessions, retreats, and a weekly parish prayer meeting which specifically prays for the life and work of all at St Peter's are encouraged. During 2022 these activities were continued, and a prayer focus meeting took place occasionally.

- ***Worship:***

The worship environment and range of services offered is reviewed at intervals, together with an exploration of the liturgical and musical resources, traditional and modern, available. In 2022, the pattern of worship, included Sung Communion, All Age Communion and Time for God. Joint services, 'Together at Ten', took place when there was a 5th Sunday in the month and on other occasions, at St Peter ad Vincula Wisborough Green, St John the Baptist, Kirdford and Holy Trinity, Plaistow in turn.

- ***Christian Education:***

Through the promotion of daily bible study guides and house study groups, which meet regularly throughout the year, church members are encouraged to grow in faith. The activities of house study groups continued in 2022.

- ***Christian Stewardship:***

The teaching and impetus about Christian giving and stewardship of our time and talents, as well as our money is maintained. All are regarded as a trust from God to be utilised in his service. Focus is put on requesting a review of such giving and encouraging new members to give as appropriate. Those who already do so, on a regular basis are acknowledged with grateful thanks. The opportunities for giving have been extended through the use of a card reader, allowing contactless payments to be made whenever the Church building is open.

- ***Young People:***

Every opportunity is sought for children and young people to learn and experience Christian life, fellowship and worship through the Time for God service and special family services at Christmas and Easter. There is a strong link with the local primary school which is encouraged to visit the church and hold major festival services there for all the children during term-time. 'Wizzy Tots', the mothers and toddlers' group, has continued to be popular and meets regularly in Church on Thursday mornings. 'Messy Church' took place at St Peter's in July and October and in Kirdford Village Hall at Christmas.

- ***Pastoral Care:***

Pastoral care and friendship is offered to those who are housebound or otherwise in need. Newcomers to the village are welcomed and issued with a booklet containing useful information and contact details. A village car and library service is available for those who require it. The village car service resumed during 2022.

- ***St. Peter's Mission Team***

There is a focus on mission both in the UK and the wider world, and in 2022 a number of charitable causes were supported ranging from local to international, including the Triple Mission charities - Diocesan Family Support Work, Youth with a Mission in Uganda and CMS.

- ***Social Development:***

An attempt is made to develop an enhanced sense of fellowship both within the church community and the village through the organization of a range of social activities. During 2022 Xpresso, the Friday Coffee Morning in Church did not close during school holidays and was very popular, also the Village Lunch was reinstated. Monthly Film Nights – 'Movies with a Message' began again in the autumn.

General Review of the Year

The Annual Parochial Church Meeting was held on Sunday 24th April.

Mr Richard Parish and Mrs. Henrietta Warwick were re-elected as Churchwardens.

The Churchwardens met with the Incumbent regularly throughout the year.

Standing and Finance Committee meetings as well as full PCC meetings were held regularly throughout the year. One meeting was held on Zoom.

Church finances continued to be closely monitored and for this, thanks are extended to PCC Treasurer, Mr. Jamie Daniell. Mrs. Zoe Hall, a professional bookkeeper who was employed during 2019, continued her duties as a financial assistant. The annual accounts, audited by Mr Chris Edwards, together with the Annual Financial Report for 2022 appear elsewhere in this booklet.

It is important to note that the ministry within and beyond St Peter's is a shared enterprise and as such, there are many people who are actively involved – too many to mention by name. Mrs. Sue Nicholls was re-elected as the PCC Secretary and thanks go to her as well as to all the members of the PCC and everyone who shares in the ministry of St Peter's, great or small, as together we discern God's call to us in the service of his Kingdom.

In 2022 there were 93 parishioners on the church electoral roll.

Services

The average weekly attendance in 2022 at services was 53 adults (16+) and 6 children.

Mention has already been made of the 'Together at Ten' joint services, which have been held at St Peter ad Vincula Wisborough Green, St John the Baptist, Kirdford and Holy Trinity, Plaistow when there has been a 5th Sunday in the month.

Thanks are due to Director of Music, John Vinall, David Warwick, Gill Parish, members of the Choir and the Music Group's instrumentalists for the work they put in to making sure our services are so enriched by music at St Peter's.

Rather than the traditional house to house collections made in previous years in Christian Aid week, due to its success last year a Christian Aid Breakfast (Big Brekkie) was held in Church during our weekly coffee morning, Xpresso on Friday 20th May.

A very successful evening concert by the Farlingtonic Choir with instrumentalists and singers from Farlington school was held on Wednesday 29th June in the Church, raising considerable funds for the Triple Mission. Thanks are due to those who organised the event and to the many who supported it.

At the Village Fete on August Bank Holiday Monday 2022 we were able to have a stall promoting some of the activities of St Peter's.

Holy Week and Easter saw us join with our friends from Kirdford and Plaistow as we had a Passover Meal in Holy Trinity Church, Plaistow and shared Good Friday and Easter across the different churches.

A Harvest Service was held on Sunday 25th September with food bank harvest gifts going to Diocesan Family Support Work. The previous evening John Vinall organised a concert, and a ploughman's supper was prepared for all those in attendance.

Christmas included our Traditional Carol Service and All-Age Nativity Service on Christmas Eve with many attending both these services and on Christmas morning.

2022 was the year when we celebrated Her Majesty the Queen's Platinum Jubilee with the Church and grounds beautifully decorated with red, white and blue flowers and colourful bunting. We showed on the

big screen in Church the national events that were televised and also drew the celebrations to a conclusion with a Thanksgiving Service on 5th June. Sadly, the Queen died on 8th September 2022 and a Book of Condolence was available for parishioners to sign in Church during this period. The bell ringers who had celebrated the Jubilee, now muffled the bells, and gave a fitting tribute to Her Majesty's long and faithful service to the Church, the Nation and the Commonwealth.

Notes to the Annual Financial Report 2022

Analysis of total received

	Unrestricted		<i>Restricted</i> <u>Fund/s</u>	<i>Endowed</i> <u>Fund/s</u>	Total All Funds <u>2022</u>	<i>Total</i> <i>All Funds</i> <i>2021</i>
	General <u>Fund</u>	Designated <u>Funds</u>				
	£	£	£	£	£	£
Planned giving (excl. tax refunds)	£53,715.20	£0.00	£0.00	£0.00	£53,715.20	£62,676.72
Gift Aid Envelopes	£2,490.90	£0.00	£0.00	£0.00	£2,490.90	£3,755.01
Loose cash collections	£8,281.56	£0.00	£0.00	£0.00	£8,281.56	£4,604.01
Donations	£3,557.50	£0.00	£0.00	£0.00	£3,557.50	£1,507.00
Gift Aid recovered	£3,238.48	£0.00	£0.00	£0.00	£3,238.48	£3,933.00
Legacies	£1,000.00	£0.00	£0.00	£0.00	£1,000.00	£1,000.00
Building project	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Special collections	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grants (Parish Council Churchyard)	£0.00	£0.00	£1,250.00	£0.00	£1,250.00	£0.00
Donations and legacies	£72,283.64	£0.00	£1,250.00	£0.00	£73,533.64	£77,475.74
Fees for weddings & funerals	£16,734.80	£0.00	£0.00	£0.00	£16,734.80	£8,415.00
Charitable activities	£16,734.80	£0.00	£0.00	£0.00	£16,734.80	£8,415.00
Christmas Cards	£92.00	£0.00	£0.00	£0.00	£92.00	£15.00
Fundraising Activities	£0.00	£0.00	£0.00	£0.00	£0.00	£359.00
Misc Sales	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Open Gardens	£0.00	£0.00	£0.00	£0.00	£0.00	£3,009.65
*Parish Organisations	£9,140.72	£0.00	£0.00	£0.00	£9,140.72	£2,207.87
Parish magazine advertising	£8,365.00	£0.00	£0.00	£0.00	£8,365.00	£9,907.50
Harvest Festival and Supper	£532.20	£0.00	£0.00	£0.00	£532.20	£0.00
Wizzy Tots	£337.82	£0.00	£0.00	£0.00	£337.82	£252.75
Venue hire (church)	£270.00	£0.00	£0.00	£0.00	£270.00	£0.00
Other trading activities	£18,737.74	£0.00	£0.00	£0.00	£18,737.74	£15,751.77
Bank & CBF deposit interest	£1,470.76	£0.00	£0.00	£0.00	£1,470.76	£1,408.49
M&G investment bond dividend	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
M & G Capital	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Investments	£1,470.76	£0.00	£0.00	£0.00	£1,470.76	£1,408.49
Other receipts	£536.20	£0.00	£0.00	£0.00	£536.20	£4,474.09
Money Raised for Other Charities	£1,879.01	£0.00	£0.00	£0.00	£1,879.01	£454.12
Other receipts	£2,415.21	£0.00	£0.00	£0.00	£2,415.21	£4,928.21
Total received on all funds	£0.00	£0.00	£45.00	£0.00	£112,892.15	£107,979.21

Notes to the Annual Financial Report 2022

Analysis of total paid:

	Unrestricted		<i>Restricted</i> Fund/s	<i>Endowed</i> Fund/s	Total	Total
	General	Designated			All Funds	All Funds
	Fund	Funds			2022	2021
	£	£	£	£	£	£
Generating Funds	£0.00	£0.00	£0.00	£0.00	£0.00	£365.65
Harvest Flower Festival and Supper	£359.82	£0.00	£0.00	£0.00	£359.82	£0.00
Lunch Club	£2,593.23	£0.00	£0.00	£0.00	£2,593.23	£0.00
Xpresso	£156.02	£0.00	£0.00	£0.00	£156.02	£128.72
Traidcraft	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Open Gardens	£0.00	£0.00	£0.00	£0.00	£0.00	£139.00
Cost of raising funds	£3,109.07	£0.00	£0.00	£0.00	£3,109.07	£633.37
Charitable grants and donations	£4,910.18	£0.00	£0.00	£0.00	£4,910.18	£952.70
Parish share to Chichester Diocese	£38,484.00	£0.00	£0.00	£0.00	£38,484.00	£37,150.00
Organist, Choir and Music	£3,943.10	£0.00	£0.00	£0.00	£3,943.10	£1,296.23
Ministry Costs	£626.69	£0.00	£0.00	£0.00	£626.69	£1,316.29
Mission & evangelism costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Messy Church, Wizzy Tots , Youth	£320.49	£0.00	£0.00	£0.00	£320.49	£78.71
Utilities including insurance (church & vicarage)	£9,998.65	£0.00	£0.00	£0.00	£9,998.65	£6,062.94
Printing, photocopy, office expense	£4,747.17	£0.00	£0.00	£0.00	£4,747.17	£2,864.94
Other regular church running costs	£804.71	£0.00	£0.00	£0.00	£804.71	£1,700.14
Wedding & Funeral Fees to Diocese	£2,735.90	£0.00	£0.00	£0.00	£2,735.90	£2,309.00
Council Tax	£2,046.20	£0.00	£0.00	£0.00	£2,046.20	£1,967.91
New building work	£17,035.78	£0.00	£0.00	£0.00	£17,035.78	£13,342.80
Flowers	£1,854.53	£0.00	£0.00	£0.00	£1,854.53	£383.72
Bell ringers	£1,070.00	£0.00	£0.00	£0.00	£1,070.00	£32.00
Charitable costs	£88,577.40	£0.00	£0.00	£0.00	£88,577.40	£69,457.38
Church yard and Clock	£7,801.00	£0.00	£0.00	£0.00	£7,801.00	£9,630.11
Magazine printing & expense	£6,708.76	£0.00	£0.00	£0.00	£6,708.76	£6,460.00
Organ Maintenance	£660.00	£0.00	£0.00	£0.00	£660.00	£1,650.00
Church maint. And redecoration	£18,701.82	£0.00	£0.00	£0.00	£18,701.82	£1,957.39
Bank Charges	£0.00	£0.00	£0.00	£0.00	£0.00	£121.75
Other trading costs	£301.56	£0.00	£0.00	£0.00	£301.56	£0.00
Trading costs	£34,173.14	£0.00	£0.00	£0.00	£34,173.14	£19,819.25
Total paid on all funds	£125,859.61	£0.00	£0.00	£0.00	£125,859.61	£89,910.00

Summary of Financial Receipts and Payments 2022

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Endowed</i>	<i>Total All Funds 2022</i>	<i>Total All Funds 2021</i>
	<i>General Fund</i>	<i>Designated Funds</i>				
	£	£	£	£	£	£
Income and endowments from:						
Donations and legacies	£72,283.64	£0.00	£1,250.00	£0.00	£73,533.64	£77,475.74
Charitable activities	£16,734.80	£0.00	£0.00	£0.00	£16,734.80	£8,415.00
Other trading activities	£18,737.74	£0.00	£0.00	£0.00	£18,737.74	£15,751.77
Investments	£1,470.76	£0.00	£0.00	£0.00	£1,470.76	£1,408.49
Other receipts	£2,415.21	£0.00	£0.00	£0.00	£2,415.21	£4,928.21
Internal Transfers (not new income)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total received	£111,642.15	£0.00	£1,250.00	£0.00	£112,892.15	£107,979.21
Expenditure on:						
Cost of raising funds	£3,109.07	£0.00	£0.00	£0.00	£3,109.07	£633.37
Charitable costs	£71,541.62	£0.00	£0.00	£0.00	£71,541.62	£56,114.58
Building works	£17,035.78	£0.00	£0.00	£0.00	£17,035.78	£13,342.80
Trading costs	£34,173.14	£0.00	£0.00	£0.00	£34,173.14	£19,819.25
Other payments	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total paid	£125,859.61	£0.00	£0.00	£0.00	£125,859.61	£89,910.00
<i>Reconciliation of funds:</i>						
Net income or (net expenditure)	-£14,217.46	£0.00	£1,250.00	£0.00	-£12,967.46	£18,069.21
Transfers between funds	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Net movement in funds	-£14,217.46	£0.00	£1,250.00	£0.00	-£12,967.46	£18,069.21
Bank accounts at 1 January 2022	£40,405.45	0	0	0	£40,405.45	£22,336.24
Current account at 31 December	£7,412.01	0	0	0		
Reserve account at 31 December	£20,025.98	0	0	0		
Bank accounts at 31 December	£27,437.99				£27,437.99	£40,405.45
	-£12,967.46				-£12,967.46	£18,069.21

Statement of Assets and Liabilities 2022

	<i>Unrestricted</i>		<i>Restricted</i>	<i>Endowed</i>	<i>Total</i>	<i>Total</i>
	<i>General</i>	<i>Designated</i>			<i>All Funds</i>	<i>All Funds</i>
	<i>Fund</i>	<i>Funds</i>	<i>Fund/s</i>	<i>Fund/s</i>	<i>2022</i>	<i>2021</i>
	£	£	£	£	£	£
Assets:						
Bank current a/c 79809642	£7,412.01	£0.00	£0.00	£0.00	£7,412.01	£20,405.45
Bank reserve a/c 79830846	£20,025.98	£0.00	£0.00	£0.00	£20,025.98	£20,000.00
PCC-owned bank balance	£27,437.99	£0.00	£0.00	£0.00	£27,437.99	£40,405.45
Diocesan Assigned Fees received	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total bank and deposit accounts	£27,437.99	£0.00	£0.00	£0.00	£27,437.99	£40,405.45
Wedding fees not yet received	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Local Authority grant for churchyard	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Gift Aid recoverable	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Debtors	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
110001592S CBF Investment Fund (Luxford)	£0.00	£0.00	£0.00	£46,322.86	£46,322.86	£52,503.38
110001149F CBF Fixed Interest Fund (Luxford)	£2,333.44	£0.00	£0.00	£0.00	£2,333.44	£2,695.12
Investment assets at market value	£2,333.44	£0.00	£0.00	£46,322.86	£48,656.30	£55,198.50
M&G Fixed Int Chari Bond	£0.00	£82,741.91	£0.00	£0.00	£82,741.91	£92,155.33
Investment assets at cost	£0.00	£82,741.91	£0.00	£0.00	£82,741.91	£92,155.33
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total assets	£29,771.43	£82,741.91	£0.00	£46,322.86	£158,836.20	£187,759.28
Liabilities:						
Unpresented Cheques	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Bal. from Drainage Project	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grave Yard Maint	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Unpaid Diocesan fees for weddings/funerals	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total liabilities	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The PCC of St Peter Ad Vincula, Wisborough Green, West Sussex

**On accounts for the year
ended**

31st December 2022

**Charity no
(if any)**

1133950

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Chris Edwards

Date: 6th February 2023

Name:

Christopher Edwards

**Relevant professional
qualification(s) or body
(if any):**

Address:

Durbans, Roundstreet Common, Wisborough Green, West Sussex,
RH14 0AR