



The Parish of Ottery St Mary

Address for correspondence:

Ottery St Mary Parish Church, Paternoster Row, Ottery St Mary, EX11 1DP

Annual Report and Financial Statements

of the Parochial Church Council

for the year ended
31st December 2022

Rector:
The Reverend Lydia Cook

Bankers:
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PO Box 1109
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Our web site:
www.otterystmary.org.uk

The Parochial Church Council is a Registered Charity no [1133945](#)

The Parochial Church Council of Ottery St Mary the Virgin, St Edward the Confessor and the Saints

Annual Report for the year ended 31st December 2022

Aim and Purpose

The Parochial Church Council of the Ecclesiastical Parish of Ottery St Mary ("the PCC") has the responsibility of cooperating with the Incumbent, the Reverend Lydia Cook, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. As well as St Mary's Church, it also has responsibility for the Church of St Edward the Confessor, Wiggaton ("Wiggaton") which is licensed as a District Church, with its own elected District Council and Deputy Churchwarden.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our Churches, and to become part of our parish family. When planning our activities, the PCC has considered the Charity Commission's guidance on public benefit, and in particular the specific guidance on charities for the advancement of religion. Our services and worship put faith into practice through prayer and scripture, music and sacrament. We try to enable ordinary people to live out their faith as part of our parish family, through:

- Worship and prayer: learning about the Gospel, and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish; and
- Mission and outreach work.

Achievements and Performance

Worship and Prayer

With the end of covid restrictions the church has enjoyed a "normal" year of worship with an established pattern of Sunday services. Ottery St Mary church offers a range of styles: BCP Holy Communion and Evensong, and Common Worship Holy Communion and Morning Worship. Fifth Sundays offer a more informal praise service and a healing service. Wiggaton has 2 services a month, either 2 services of Common Worship Holy Communion, or one Holy Communion and Morning Worship.

Midweek prayer is offered in both Ottery and Wiggaton. In February, as a result of the invasion of Ukraine, we launched Prayers for Peace on a Thursday at 5pm (since Sept 4.30pm). MU Holy Communion is celebrated on the 1st Thursday.

At present there are 126 parishioners on the Electoral Roll, 114 of whom live within the parish. 1 name was added during the year, and 7 were removed, either because of death or moving away. The average Sunday attendance at the 10.30am Service on Sundays was 80.

Lent was observed with an Ash Wednesday service of Holy Communion, and a weekly Lent course (on Zoom). In Holy Week we held a simple service of Holy Communion on Maundy Thursday with the stripping of the altars. We joined in the Love Ottery Walk of Witness on Good Friday and had an afternoon Service of Reflection on the Cross. Easter Day was celebrated with a joyous service of Holy Communion.

Rogation was celebrated for the first time in many decades with an outside processional service. On Trinity Sunday we welcomed all the churches of the OVMC together for a service of Holy Communion followed by a picnic.

The Remembrance services were very well attended by the town and uniformed organisations.

The annual Advent Carol service for the Mission Community was well supported. We welcomed the Guides and The Kings School for their carol services and held our own Carols by Candlelight. We were invited to sing carols at the Coffee Bank and the Lighthouse Choir led our Crib-stingle service which was once more packed with over 450 people in attendance.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. There have been 21 Baptisms, 10 weddings and 28 funerals (13 in church and 15 at the crematorium) during the year.

Those who are no longer able to come to Church are not forgotten: Holy Communion is received at home or in a care home by 30+ people each month. There is a prayer list in the weekly Pew News and audio sermons are available on the website.

Church attendance is increasing.

Groups

House groups got back to normal with Tuesday group, Explore and Gateway all meeting regularly. After the Big Questions evenings in August, a new Tuesday afternoon House group started.

Other Midweek groups either began or flourished in 2022: Tots' Time, Tots' Praise, Lighthouse Choir and Coffee and Chat. The Link group and Healing Group also restarted.

Deanery Synod

Four members of the PCC sit on the Otter Vale Deanery Synod. This provides the PCC with a link with the churches around us, and also with the Diocese as a whole. It also receives reports from the General Synod.

Church Fabric

St Mary's church building is vested in Ottery St Mary Church Corporation ("The Governors") by Royal Charter. As such the PCC has no responsibility for the upkeep of the fabric. The PCC has a working relationship with the Church Corporation, for which they are very grateful. Wiggaton building maintenance is self-funded, with the year-end restricted fund for that purpose standing at £20,273.

Mission and Evangelism

The Explore home group have supported Kay Ammon, based in Kenya, in her work to combat gender-based violence. Members of Explore and the wider Parish Church together generously pay to support Kay's daughter's schooling in Kenya. Outreach into the community continued with 2 Family Fun Days in Ottery and Wiggaton Church was able to hold its Christmas Dinner again, with nearly 30 villagers attending.

Other Activities

In March each year the PCC publishes a separate document containing reports and details of the 22 organisations and groups that are part of our Church family.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Volunteers

The members of the PCC would like to thank all the volunteers who work so tirelessly to make our Church a lively and vibrant community. Our especial thanks go to our Churchwardens and Deputy wardens.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers (if so decided at the Annual Parochial Church Meeting ["APCM"]), those elected to the Deanery Synod, and other members who are elected at the APCM by those on the Electoral Roll. Wiggaton's District Church Council is constituted such that, on an annual basis, a representative from one of Wiggaton's habitual worshippers shall be elected as a PCC member at the APCM.

Members of the congregation are always encouraged to join the Electoral Roll, and, if so qualified, to consider standing for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met 12 times during the year. The average level of attendance was 76%. To facilitate its work, the PCC operates through a number of committees, which meet between full meetings of the PCC.

Standing Committee.

This Committee met 9 times. This is the only committee required by law. It also had 4 liaison meetings with the Church Corporation (The Governors) to discuss matters of common interest.

Link sub-committee attends to pastoral matters, supporting existing and new members. The **Charitable Giving Group** recommends to the PCC those charities which the church might support and supplies ongoing information to the church community at large.

Administrative Information

The Parish Church is situated at Ottery St Mary Parish Church, Paternoster Row, Ottery St Mary, EX11 1DP. It is part of the Diocese of Exeter within the Church of England. The correspondence address is The Parish Office, Ottery St Mary Parish Church, Paternoster Row, Ottery St Mary, EX11 1DP

Wiggaton's church is located at Sidmouth Rd, Wiggaton, Ottery Saint Mary EX11 1PX.

The PCC is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2020) and a Charity registered with the Charity Commission.

PCC members who have served from 1st January 2022 until the date this report was approved were:

Position	Name	From/to	Standing committee
<i>Ex Officio</i>			
The Incumbent	Rev'd Lydia Cook	From Oct 2021	Yes
Churchwardens	Mrs Rosie Hall	From May 2021	Yes
	Mrs Margaret Whitlock	To March 2022	Yes
	Mrs Valerie McIntosh	From March 2022	Yes
Deanery Synod Reps	Mr John Maybery [#]	From Oct 2020	Yes (from Mar 2022)
	Mr Philip Whitlock	From Oct 2020	Yes
	Mrs Rosie Hall	From Oct 2020	
	Mrs Diana Passey	To Jul 2023	Yes (to Mar 2022)
	[#] Also elected from May 21 as the PCC representative for St Edward's, Wiggaton		
<i>Elected Members</i>			
	Mr Brian Cammack	From Oct 2020	Yes (to Mar 2022)
	Mr David Rose	To Mar 2022	
	Mrs Helen Atkinson	To Mar 2022	Yes (to Mar 2022)
	Mrs Diana Gee	From Oct 2020	
	Miss Gillian Coley	From Oct 2020	Yes (from Mar 2022)
	Mrs Sheila Williams	To Sep 2022	
	Mrs Susan Jeacock	From Oct 2020	Yes
	Mrs Sue Clayton	From May 2021	
	Mr Stephen King	From May 2021	
	Mr Michael Farley	From May 2021	
	Mrs Ruth Simms	From May 2021	
	Mrs Kathryn Duffy	From Mar 2022	

Signed:

msw

Rector

Date 16/3/23.

Signed:

/Nhe

Treasurer

Date 17/3/23

Financial Review 2022

Our unrestricted funds for St Mary's (Ottery) show a surplus (over payments) of £13,814 on receipts of £120,531. St Edward's (Wiggaton) contributed an additional surplus of £599 on receipts of £6,566. Our combined Diocesan Common Fund contribution was set at £65,671 of which we were able to pay in full. This is the first time in 10 years that we have managed to do this.

Unrestricted funds - Receipts

The consolidated surplus of unrestricted receipts compared with 2021 (£26,118 higher, £25,091 attributable to St Mary's and £1,027 to St Edward's) can be largely explained as follows

Decreases vs 2021

- For St Mary's, statutory fees from weddings and funerals decreased by £1,775, reflecting a return to a more 'normal' number of wedding bookings compared to 2021's unusual level following the cessation of COVID lock-downs.

Increases vs 2021

- An increase of £6,718 across planned giving and ad-hoc giving at services, split +£2,461 and +£4,257 respectively. As a knock-on effect, gift aid recovery from HMRC increased by £1,363.
- Donations across the two churches increased by £5,085, however £3,000 of this related to an extraordinary item.
- For St Mary's, hire of the church building increased by £479, and Fundraising across the two churches increased by £5,276 with significant post-COVID activity being seen in both churches.
- St Mary's Church Shop receipts increased by £1,381 over the previous year. The balance against cost of stock was positive by £3,515, reflecting both the sourcing of new stock lines and the shifting of more old stock.
- Grants (unrestricted) were received to the value of £9,322 (+£6,882 vs 2021) from the Friends [F], the Governors [G], the Heale Trust [H], and Exeter Diocese [E]; consisting of contributions to
 - [F] advertising our Church Services after COVID restrictions were loosened/lifted (£440)
 - [F] purchase of replacements for faulty amplifiers (£2,962)
 - [F] purchase of a portable PA; and an office printer to replace the leased printer (£728)
 - [F] use of the church building - a contribution from a Friends' fundraising event (£279)
 - [F] St Mary's Queen's Jubilee events, from external sponsorship via the Friends; and re. Flower Festival (£150 x 2)
 - [G] cost of floodlighting the church (£504)
 - [G] 25% of our cleaning costs (£514)
 - [H] Heating repair & maintenance (£764)
 - [E] Grant from Exeter Diocese through decision of General Synod to aid churches struggling with the extraordinary increases in energy costs (£2,860).
- The results of fundraising initiatives significantly beat expectations (gross receipts for St Mary's +£3,516, for St Edwards +£1,760 over 2021). Net of payments, the activity for St Mary's is shown in the table below.

Table 1 – fundraising

St Mary's

Net receipts	
Christmas Tree Festival	£25
Community Market	£771
Flow er festival	£1,307
Lent lunch	£82
Mini-market	£442
Queen's Platinum Jubilee - Concert	£1,082
Queen's Platinum Jubilee - Party	-£810
Quiz night	£480
Tar Barrels	£771
Teddies & Trains	£380
DHCT Sponsored Event	£173
TOTAL	£4,702

St Edward's

- £150 from sale of donated items
- £2,368 from plant sale

Total: £2,518

Unrestricted funds - Payments

2022 saw a much higher recovery of post-COVID activity levels than was anticipated and budgeted – leading to increased associated costs in some of those areas, e.g. church service costs (+£254) and fundraising costs (+£1,058). Activity levels also partially affected payroll costs (St Mary's) which increased by £1,464, although an additional contributory factor was the April increase in the rate of the National Living Wage, and an associated pay review for the Administrator¹.

The decision to move the Church Office from the Loft (part of the Vicars' House, but the PCC had the use thereof over many years) into one of the Church Vestries incurred costs of £1806, of which £491 (new printer) was offset by a grant. The move took place in August 2022, after which the electricity, gas and telephone charges for use of the loft ceased; as did the printer lease and usage charges.

Both to encourage sales in the Church Shop, and donations from congregants at Life Events, a portable card reader was purchased. The WiFi reach within the church building was also extended, in support of this initiative. Costs incurred were £344.

In respect of church energy costs, our charity has been subject to unprecedented price increases in line with other businesses/charities. The increases were mitigated by our fixed price electricity contract (ends April 2023) and gas contract (ended November 2022). For the last three months of the year, our gas bills also benefited from the Energy Bill Relief Scheme. Nevertheless, in 2022, St Mary's church building energy costs increased by £1,174 (22%); St Edward's rose by £162 (53%).

In respect of gas, in July 2022 the PCC decided to take out a new, 48-month fixed price contract with the existing supplier at 10.75 pence per kWh. The PCC also decided to cap gas usage at 40,000 kW per annum, requiring the heating to be turned off for certain periods; and to increase the seasonal heating supplement charge to hirers of the church and for use at life events.

As stated above, in 2022 the charity paid its Common Fund in full. However, as a result of reducing Participation Numbers over the last three years, the Diocesan request (£65,671) for 2022 was £11,811 lower than in 2021. St Edward's contribution in 2022 was £4,600 (+£520).

Clergy expenses reduced pro-rata by £240 to £2,140.

For outgoing charitable grants, the PCC continued its policy, in respect of St Mary's, not to make such grants to other charities out of general fund donations. Special collections and charity-designated ad-hoc collections for such bodies are treated as liabilities and remitted to the targeted organisations along with any Gift Aid due, the latter to be reclaimed later. The breakdown of such remittances is shown in Table 2 below. St Edward's took designated collections at services to the value of £492 – distribution detail to the right of Table 2 below.

¹It is the church's policy to pay at least the national minimum wage to its staff. Pay levels are reviewed annually and adjusted by 2% or to align with any change in the national living wage. At the end of 2021, the PCC was informed of the statutory 6.6% increase in the National Living Wage from April 2022.

Table 2 – outgoing charitable grants (St Mary's)

Organisation	Paid out
A Rocha	£245
CHICKS	£682
Christmas Tree Festival	£115
MC Church Schools	£241
Melanesian Mission	£64
Mothers' Union	£82
Ottery Help Scheme	£267
Royal British Legion	£479
Shelter	£209
Tear Fund	£440
Toilet Twinning	£18
Ukraine	£494
Farming Community Network	£336
Hospicecare	£86
Children's Society	£198
TOTALS	£3,956
	Net of transaction fees

St Edward's made charitable grants of

- £90 to Shelterbox
- £105 to The Farming Community Network
- £297 to Sightsavers

Restricted funds

Grants were received for the following funds, from external organisations:

Table 3

Fund	Amount	Granting body
Vicar's Charities	£300	The Incorporation of Weavers Fullers & Shearmen
Tots' Praise	£500	NC Bellefontaine Charitable Trust
Lighthouse Choir	£500	NC Bellefontaine Charitable Trust
New kitchen area	£1000	NC Bellefontaine Charitable Trust
Tots' Praise	£500	Action for Children

A summary of the position with our funds is shown below:

The figures for Flowers and Bellringers (activities relating to life events at St Mary's) are shown as a constituent of the Restricted Funds; St Edward's funds are treated in the same way as those of St Mary's.

Table 4

Totals	Audio-visual (U)	General Fund (U)	Kitchen area (U)	Legacies (U)	Lighthouse Choir (R)	Tots' Praise (R)	Vestments & altar (U)	Wiggaton general (U)	Abide Fund (R)	actionforchildren.org.uk (R)	Bell-ringers (R)	Charities (R)	Choir (R)	Choir Robes (R)	Church Institute Fund (R)
Total Funds Brought Forward	10	10209		3020			671	5903	3248	448	5681	1	2319	1864	27573
Transfers Between Funds	20	1269								-239					
Income		120531	1000		500	1110		6566			1891		377		
Expense		-107986			-282	-162	-130	-5967	-182	-209	-1225		-590		-3231
Total Funds Carried Forward	30	24023	1000	3020	218	948	540	6502	3067		6347	1	2105	1864	24342
Totals	Cook & Ayre bequests (Wiggaton) (U)	Dying matters (R)	Flowers (R)	Julia Hopper Legacy (R)	Kitchen (R)	Organ (R)	Piano (R)	Toilets (R)	Vicar's charities (R)	Wiggaton Building Fund (R)	Wiggaton charities (R)	Youth club (R)	Miss M J Digby Legacy: Choir M (E)	Miss M J Digby Legacy: CI Main (E)	Mrs G B M Drake & others Gift (E)
Total Funds Brought Forward	5191	573	1095	4886	1928	416	118	21919	2901	20882		95	1052	1918	1084
Transfers Between Funds					-1050										
Income			365						375	247	492				
Expense	-608		-634	-10				-2681	-359	-900	-492		-123	-225	-147
Total Funds Carried Forward	4583	573	826	4876	878	416	118	19239	2917	20229		95	929	1693	937

Restricted cash reserves for both churches are largely invested in the CBF Church of England Deposit Fund, apart from the Toilets, where a proportion of the investment is in a CBF Investment fund.

The value of such investment funds fell in line with the global market turmoil; interest income on 'cash' accounts remained negligible until bank rates rose at the end of the year following the onset of significant levels of inflation.

Financial governance

During the year, the Treasurer reported in detail on a monthly basis, both to the PCC and the Standing Committee, on the progress of St Mary's finances against budget and against the previous year. St Edward's financial activities were reported bi-monthly.

The PCC has a written policy outlining who may authorise what level of expenditure, and the level at which alternative estimates/quotes need to be obtained. The PCC is satisfied that the way in which receipts are handled is secure and achieves an acceptable level of accountability.

Reserves Policy

St Mary's unrestricted reserves policy is to retain sufficient cash funds to cover three months' normal expenditure (equivalent in 2022 to about £26K). For the first time in many years, 2022 saw our reserves able to cover 2.6 months of expenditure; the budget process for 2023 suggested that as a minimum, some £4-5k in cash would need to be carried over from the 2022 year-end in order to provide sufficient cash for the first few months of 2023. St Edward's has about £6.5k in its unrestricted General Fund which represents 13 months' expenditure coverage.

Basis of accounts

The accounts have been prepared on a Receipts and Payments basis.

The Parochial Church Council of the Ecclesiastical Parish of Ottery St. Mary
Statement of Financial Activities (Receipts & Payments)
Consolidated Results
January 1, 2022 to December 31, 2022 (compared to January 1, 2021 to December 31, 2021)

	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference
<i>Receipts</i>						
✓ Income and Endowments						
✓ Income from Charitable Activities						
> Hire of church buildings	1,643			1,643	1,174	469
Income from catering	244	109		353	943	-590
PCC Fees Income	5,166			5,166	6,941	-1,774
Printing & Stationery Income	393			393	274	120
✓ Income from Donations and Legacies						
> Cash Collections	6,762	1,845		8,607	1,931	6,676
> Donations	14,489	811		15,300	8,759	6,541
Gift Aid Claimed	14,145			14,145	11,727	2,418
Grants - Non Recurring	10,123			10,123	4,159	5,963
Grants – Recurring	1,783	300		2,083	1,132	950
Legacies					5,000	-5,000

Consolidated Results

	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference
➤ Planned Giving - Gift Aided	46,922			46,922	41,252	5,670
➤ Planned Giving - Non-Gift Aided	6,482			6,482	7,135	-654
✓ Income from Other Trading Activities						
Church Shop receipts	4,492			4,492	3,111	1,381
➤ Fetes, Bazaar, Other Fund-raising Events	8,009	50		8,059	1,975	6,084
Flowers income		365		365	992	-627
Membership Subscriptions as Payment for Goods & Ser...		70		70		70
➤ Investment Income	1,912	197		2,109	1,334	775
➤ Other Incoming Resources	7,122			7,122	39,879	-32,757
Total Receipts	129,687	3,747	0	133,434	137,720	-4,286

Consolidated Results

	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference
<i>Payments</i>						
▼ Expenditure						
▼ Charitable Activities						
▼ Charity Management & Administration						
> Bank Charges	158			158	81	77
Costs of Independent Examination/Audit	82			82	58	24
▼ Charity Running Costs						
Cleaning Materials	122			122	284	-163
Insurance	696			696		696
Printing & Stationery Costs	1,567			1,567	360	1,208
▼ Church Running Costs						
> Church Electricity, Oil & Gas	7,485			7,485	5,947	1,539
> Church Housekeeping	3,845	550		4,395	3,310	1,085
Church Routine Repairs	550	500		1,050	2,162	-1,113
Church Telecoms	824			824	1,005	-180
Church Water & Sewage	246			246	223	24
Guild subscriptions		100		100		100
Clergy Expenses	2,265			2,265	2,380	-115

Consolidated Results


	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference
➤ Cost of Services	1,237	565		1,803	1,076	726
Cost of catering	545			545	174	371
➤ Cost of flowers		634		634	751	-117
Costs of Church Shop	1,088			1,088	1,517	-428
Diocesan Quota	70,271			70,271	66,464	3,807
➤ Employee Costs	13,928	1,100		15,028	12,464	2,563
➤ Grants	345	876		1,221	1,501	-280
➤ Mission and Evangelism Costs	254	219		473	166	307
➤ Expenditure on Raising Funds	2,324			2,324	1,291	1,033
New building work to the church	2,513			2,513		2,513
➤ Other Expenditure	504	207		710	150	560
Net Gains/(Losses) on Investments					-6,478	6,478
Total Payments	110,850	4,751	0	115,601	94,886	20,714

Consolidated Results

	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference
<i>Other Receipts & Payments</i>						
Purchase of Fixed Assets & Investments	3,677			3,677		3,677
All Receipts	129,687	3,747	0	133,434	137,720	-4,286
All Payments	114,527	4,751	0	119,278	94,886	24,392
Transfers Between Funds	1,289	-1,289	0	0	0	0
Net Movement in Funds	16,449	-2,293	0	14,156	42,834	-28,678
Total Funds Brought Forward	33,876	86,990		124,417	88,061	36,356
Total Funds Carried Forward	50,325	84,698		138,573	130,895	7,678

	2022	Parochial Church Council of Ottery St Mary													
		Consolidated Statement of Assets & Liabilities								Independently examined and approved 01/03/2023					
		Acc no	Unrestricted	N o t e	Restricted	N o t e	Endowment	N o t e	Total 2022	N o t e	2021	N o t e	Explanation		
Cash Funds															
Bank Current Accounts			22307	1	16381	1a			38687		17244		1 OSM & Wiggaton only		
Cheques rec'd 2022, banked 2023			2380	1	20	3			2400						
Cheques written 2022, cleared 2023			-2706	13	-50	13			-2756						
Bank Deposit Accounts			183	3	4114	2			4297		4475		1a OSM, Wiggaton, Ringers, Flowers		
PayPal account			953	3					953				2 Of which £ 3067 = Abide funds retained after formal project closure Sep 2019		
CBF Deposit Accounts		OSM: 615278001D	11749	4	24886	4			36635		44783		3 OSM only		
Cash in Hand+Petty cash			187	3	383	5			570		167		4 OSM & Wiggaton only		
Other undeposited receipts banked 2023															
DONR (text giving)			10	3					10		10		5 Ringers, Flowers		
SumUp (card-reader)			25	3					25		5				
		Sub-tot	35088		45734				80821		66684				
Other Monetary Assets															
Income Tax Recoverable			2205	6					2205		3256		6 HMRC gift aid accrued 2022; to be claimed 2023		
Debtors															
Accounts receivable			423		30	14									
		Sub-tot	2628		30				2658		3256				

			Unrestricted	Note	Restricted	Note	Endowment	Note	Total 2022	Note	2021	Note	Explanation
Investment Assets													
CBF Investment Fund OSM					43404	7	2622	8	46026		52136	7	Includes £19,062, part of OSM Toilets fund
CBF Fixed Interest Fund OSM							937	9	937		1084	8	Miss M J Digby legacy: Choir M £929.07; CI Main £1692.96
CBF income fund units - Wiggaton					4583	13			4583		5191	9	Mrs G B M Drake & others Gift (Wiggaton)
		Sub-tot			47987		3559		51546		58411		
Assets retained for Church use													
Total			10655	10					10655		7575	10	Depreciation is calculated but not shown in R&P accounts
		Sub-tot	10655						10655		7575		
Stock													
Shop stock			2732	11					2732		2198	11	OSM Stock count & valuation including VAT.
Guide books			681	12					681		766	12	OSM church guides valued at purchase price
Office materials (OSM Church Office)			293	3					293		360		
		Sub-tot	3706						3706		3323		
												13	Wiggaton
Liabilities												14	A/V technician for church hire
<i>Creditors</i>													
Supplier accounts payable			-15	3					-15		-1292		
Payroll liabilities			-84	3					-84		-89		
		Sub-tot	-99						-99		-1381		
Total			51978		93750		3559		149061		137868		

 Return of Parish Finance January to December 2022		Parish Name: Ottery St Mary		If the form is NOT completed for the entire parish, please list below the churches included:		Parish Code 615198 (6 digits):	
30 Are your accounts Receipts and Payments [X] OR Accruals [] ? (indicate ONE)				Includes St Mary's (Ottery) and St Edward's (Wiggaton)		Deanery: Ottery Diocese: Exeter	

RECEIPTS/INCOME		UNRESTRICTED (nearest £)	RESTRICTED (nearest £)	PAYMENTS/EXPENDITURE		UNRESTRICTED (nearest £)	RESTRICTED (nearest £)
Voluntary giving				Costs of generating funds			
1	Regular giving	£ 53,404	£ 70	17	Costs of fundraising activities	£ 2,869	
3	Collections at services	£ 6,200	£ 1,845	Church activities			
4	All other giving and voluntary receipts, including special appeals (recurring and one-off)	£ 15,051	£ 811	18	Mission giving and donations	£ 345	£ 876
6	Gift Aid recovered (regular giving and one-off donations)	£ 14,145		19	Diocesan parish share contribution	£ 70,271	
7	Legacies received (capital value)			20	Salaries, wages and honoraria	£ 13,928	£ 1,100
8	Grants (include recurring and one-off)	£ 11,905	£ 300	21	Clergy and staff expenses	£ 2,265	
Total voluntary giving		£ 100,705	£ 3,026	Church expenses			
Activities for generating funds				22	Mission and evangelism costs	£ 254	£ 219
9	Fundraising activities (gross proceeds)	£ 8,009	£ 50	23	Church running expenses (including governance)	£ 9,081	£ 1,715
Income from investments				24	Church utility bills	£ 7,732	
10	Dividends, interest, income from property etc.	£ 1,912	£ 197	25	Costs of trading	£ 1,088	£ 634
Church activities				Major capital expenditure			
11	Fees retained by PCC (weddings, funerals etc.)	£ 5,166		27	Major repairs to the church building		
12	Trading activities (gross proceeds), NOT fundraising	£ 6,773	£ 474	28	Major repairs to church hall/other PCC property including redecoration		
Other incoming resources				29	New building work to the church, church hall, clergy housing or other PCC property.	£ 2,513	
13	Other receipts/income not already listed PLEASE NOTE BRIEF DETAILS IN BOX E	£ 7,122		Other expenditure			
Totals (from Financial Statements)		Unrestricted	Restricted	99	Other payments/expenditure not already listed PLEASE NOTE BRIEF DETAILS IN BOX E	£ 4,181	£ 207
A	RECEIPTS/INCOME	£ 129,687	£ 3,747	C	PAYMENTS/EXPENDITURE	£ 114,527	£ 4,751
B	COMBINED TOTAL	£ 133,434		D	COMBINED TOTAL	£ 119,278	
PLANNED GIVERS AND LEGACIES				CASH AND INVESTMENT BALANCES		UNRESTRICTED	RESTRICTED
14	Number of regular givers	61		31	Cash and deposit balances/Net current assets as at 31/12/22	£ 35,088	£ 45,734
16	Number of new legacies received in year	0		32	Investment assets as at 31/12/22	£ 47,987	£ 3,559

Please refer to the accompanying notes to help clarify what is included in each section. The item numbers refer to RPF notes, consistent with the guidance provided in <i>PCC Accountability</i> , 5th edn.	Name	Philip Whitlock	Date	02 March 2023
	Position	Treasurer		
	Email or telephone	treasurer@otterystmary.org.uk		

Looking back across 2022, was there any exceptional financial activity affecting movement on cash and investment balances? Please provide details in this box

E Box 13 (for receipts) consists of reimbursement from St Edward's in respect of its share of the Diocesan share and clergy expenses; and a contribution from the Mission Community for administrative support; Box 99 (for payments): purchase of assets (e.g. new replacement amplifiers, and cabling/other small IT-related items relating to the move of the Church Office)

The Parochial Church Council of the Ecclesiastical Parish of Ottery St. Mary
Statement of Financial Activities (Receipts & Payments)
St Mary's General Fund (U)
January 1, 2022 to December 31, 2022 (compared to January 1, 2021 to December 31, 2021)

	General Fund (U)	Prior Total	Difference	% Change
<i>Receipts</i>				
▼ Income and Endowments				
▼ Income from Charitable Activities				
> Hire of church buildings	1,643	1,164	479	41%
Income from catering	244	943	-699	-74%
PCC Fees Income	5,166	6,941	-1,774	-26%
Printing & Stationery Income	393	274	120	44%
▼ Income from Donations and Leg...				
> Cash Collections	6,049	1,931	4,118	213%
> Donations	14,351	8,744	5,607	64%
Gift Aid Claimed	13,345	11,727	1,618	14%
Grants - Non Recurring	7,540	1,391	6,149	442%
Grants - Recurring	1,783	1,132	650	57%
> Planned Giving - Gift Aided	44,912	41,252	3,660	9%
> Planned Giving - Non-Gift Aid...	6,332	7,135	-804	-11%

St Mary's General Fund (U)

	General Fund (U)	Prior Total	Difference	% Change
<div> <div> <div> <div> <div></div> <div>Income from Other Trading Activities</div> </div> </div> </div> </div>				
<div> <div> <div> <div> <div></div> <div>Church Shop receipts</div> </div> </div> </div> </div>	4,492	3,111	1,381	44%
<div> <div> <div> <div> <div></div> <div>Fetes, Bazaar, Other Fund-raising E...</div> </div> </div> </div> </div>	5,491	1,975	3,516	178%
<div> <div> <div> <div> <div></div> <div>Investment Income</div> </div> </div> </div> </div>	1,647	1,334	313	23%
<div> <div> <div> <div> <div></div> <div>Other Incoming Resources</div> </div> </div> </div> </div>	7,122	6,365	757	12%
Total Receipts	120,511	95,420	25,091	26%

St Mary's General Fund (U)

	General Fund (U)	Prior Total	Difference	% Change
<i>Payments</i>				
▼ Expenditure				
▼ Charitable Activities				
▼ Charity Management & Administration				
> Bank Charges	156	81	75	92%
Costs of Independent Examination/...	82	58	24	41%
▼ Charity Running Costs				
Cleaning Materials	122	284	-163	-57%
Printing & Stationery Costs	1,567	360	1,208	336%
▼ Church Running Costs				
> Church Electricity, Oil & Gas	7,138	5,947	1,192	20%
> Church Housekeeping	3,825	3,310	515	16%
Church Routine Repairs	460	838	-378	-45%
Church Telecoms	824	1,005	-180	-18%
Church Water & Sewage	246	223	24	11%
Clergy Expenses	2,140	2,380	-240	-10%

St Mary's General Fund (U)

	General Fund (U)	Prior Total	Difference	% Change
➤ Cost of Services	1,005	751	255	34%
Cost of catering	545	174	371	213%
Costs of Church Shop	1,088	1,517	-428	-28%
Diocesan Quota	65,671	66,464	-793	-1%
➤ Employee Costs	13,928	12,464	1,463	12%
➤ Grants	295	848	-553	-65%
➤ Expenditure on Raising Funds	2,324	1,266	1,058	84%
New building work to the church	2,513		2,513	
➤ Other Expenditure	379	74	304	409%
Total Payments	104,308	98,043	6,266	6%

St Mary's General Fund (U)

	General Fund (U)	Prior Total	Difference	% Change
<i>Other Receipts & Payments</i>				
Purchase of Fixed Assets & Investments	3,677		3,677	
All Receipts	120,511	95,420	25,091	26%
All Payments	107,986	98,043	9,943	10%
Transfers Between Funds	1,269	1,500	-231	-15%
Net Movement in Funds	13,794	-1,123	14,917	
Total Funds Brought Forward	24,272	25,396	-1,123	-4%
Total Funds Carried Forward	38,067	24,272	13,794	57%

Reconciliation of Cash Balances to Receipts & Payments

St Mary's cash funds	Closing balance	Closing balance	Movement
	2021	2022	2022
Santander current account	9708	18882	9174
Santander deposit account	3429	3250	-179
PayPal account	0	953	953
CBF deposit account	19900	21318	1418
Cash-in-hand	0	59	59
Unbanked Dec 2022 donation	0	60	60
Office petty cash	72	0	-72
DONR receipts (untransferred)	9	10	0
SumUp receipts (untransferred)	5	25	20
Cheques rec'd 2022, banked 2023	0	2361	2361
Total	33123	46917	13794
Movement from R&P accounts			13794
		DELTA	0

Bell-ringers	Closing balance	Closing balance	Movement
	2021	2022	2022
Treasurer's account	4579	5254	675
Business Bank Instant	1046	1047	1
Cash-in-hand	56	47	-9
Undeposited cheques	0	0	0
Total	5681	6347	666
Movement from R&P accounts			666
		DELTA	0
Flowers	Closing balance	Closing balance	Movement
	2021	2022	2022
Treasurer's account	1055	787	-269
Cash-in-hand	39	39	0
Total	1095	826	-269
Movement from R&P accounts			-269
		DELTA	0



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**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Parochial Church Council of the Ecclesiastical Parish of Ottery St Mary

**On accounts for the year
ended**

2022

**Charity no
(if any)**

1133945

Set out on pages

1-22

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Nicholas Cross

Date:

1/3/2023

Name:

NICHOLAS CROSS

**Relevant professional
qualification(s) or body
(if any):**

ACMA - CIMA

Address:

32, PARK RUN
OTTERY ST MARY
EX11 1FQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The Parochial Church Council of the Ecclesiastical Parish of Ottery St. Mary
Statement of Financial Activities (Receipts & Payments)
St Edward's (Wiggaton) General Fund (U)
January 1, 2022 to December 31, 2022 - Prior year's detailed figures not available

Wiggaton general (U)

Receipts

▼ Income and Endowments

▼ Income from Donations and Leg...

➤ Cash Collections 713

➤ Donations 28

Gift Aid Claimed 800

Grants - Non Recurring 83

➤ Planned Giving - Gift Aided 2,010

➤ Planned Giving - Non-Gift Aid... 150

➤ Income from Other Trading Acti... 2,518

➤ Investment Income 265

Other Incoming Resources

Total Receipts 6,566

St Edward's (Wiggaton) General Fund (U)

Wiggaton general (U)

Payments

▼ Expenditure

▼ Charitable Activities

▼ Charity Running Costs

Insurance	696
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▼ Church Running Costs

> Church Electricity, Oil & Gas	347
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Church Housekeeping	20
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Church Routine Repairs	89
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Clergy Expenses	125
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Diocesan Quota	4,600
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> Grants	0
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> Other Expenditure	89
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Total Payments	967
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St Edward's (Wiggaton) General Fund (U)

	Wiggaton general (U)
All Receipts	6,566
All Payments	5,967
Net Movement in Funds	599
Total Funds Brought Forward	5,903
Total Funds Carried Forward	6,502

Reconciliation of Cash Balances to Receipts & Payments General, Building and Charity funds

Wiggaton cash funds	Closing balance	Closing balance	Movement
	2021	2022	2022
Lloyds Bank	2323	13765	11442
CBF Deposit Account	24882	15317	-9566
Cash-in-hand	0	365	365
Cheques written 2022, cleared 2023	-420	-2756	-2336
Cheques rec'd 2022, banked 2023	0	40	40
Total	26785	26731	-54
Movement from R&P accounts			-54
		DELTA	0



CHARITY COMMISSION
FOR ENGLAND

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of Wiggaton District Church Council

On accounts for the year ended 31st December 2022 1133945 Charity no (if any)

Set out on pages 1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31.12.2022.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in any material respect:

- 1* accounting records were not kept in accordance with section 130 of the Act or
- 2* the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.
* Please delete the words in the brackets if they do not apply.

Signed: [Signature] 21.2.23 Date:

Name: NICHOLAS CROSS

Relevant professional qualification(s) or body (if any): ACCA - CMAA

Address: 1 32, PAVIA RUN
STYCEY ST, STYCEY
EX11 1PQ

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October 2018