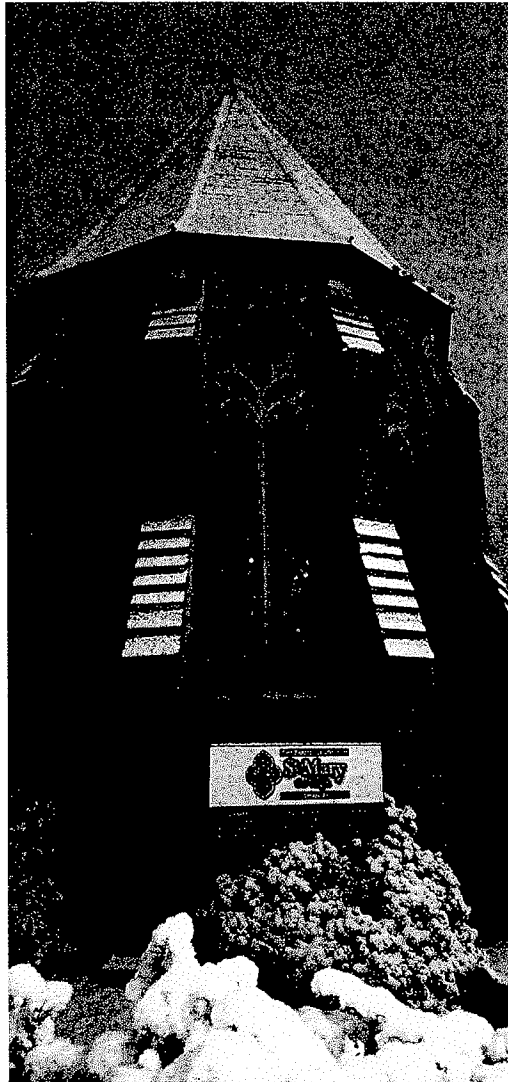
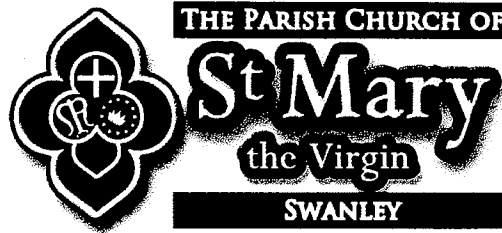


Signed Accounts 2022
Charity Commission



PAROCHIAL CHURCH COUNCIL **ANNUAL REPORT 2022**

AND INDEPENDENTLY EXAMINED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

approved by the Parochial Church Council in May 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN SWANLEY

REGISTERED CHARITY NO. 1102000

A Brief Explanation

The Church is not wealthy.

It has a lot of wealth.

These are different things!

That's because the wealth of the Church is tied up in land and in buildings. So it does not have ready cash to spend. The income from its land and buildings goes mainly towards the costs of retired clergy and the central costs of running the Church of England.

Every parish church in England is its own independent charity. We receive no money from the government, local councils or the central Church of England.

Every penny we need has to come from the people of Swanley.

Our vicar is paid for by the Diocese of Rochester and we are supposed to pay them that amount in our offering. We don't.

Last year we paid less than a sixth of what it costs to have a vicar. Soon, if parishes don't pay into the diocese what it costs to have a priest, then no priest will be provided.

We have to raise funds to pay the regular bills of our parish church, but on top of that we have to pay for our priest. Please pray for us, support us and work with us in this important task.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN SWANLEY
ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN SWANLEY
ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

MINISTER AND OFFICERS

Ex-officio PCC Members & Trustees

Vicar & PCC Chairman

The Reverend Dane Batley-Gladden

Churchwardens

Christine Parkes

Kevin Merrick (*also PCC Vice Chair*)

Deanery Synod Representatives

Paula Davies

Vacancy (James Ashmore until September 2022)

Elected PCC Members & Trustees

Holly Attwood (*Honorary Secretary*)

Sandra Merrick (*Honorary Treasurer*)

Ruth Cove

Mary-Rose Ellis (*until 28 February 2023*)

Larree Lloyd

Toni Roast

Janet Kitchener

REGISTERED ADDRESS

St Mary's Church, London Road, Swanley, BR8 7AQ.

ACCOUNTANTS

SARGEANT PARTNERSHIP LLP

Chartered Accountants

5 White Oak Square, London Road, Swanley, BR8 7AG.

BANKERS

BARCLAYS BANK PLC

24 Lowfield Street, Dartford, DA1 1HD.

ANNUAL REPORT OF THE MINISTER AND OFFICERS

The Parochial Church Council of St Mary the Virgin, Swanley ('the PCC' or 'the Council') present their annual report and financial statements for the year ended 31st December 2022.

Basis of Preparation of Accounts

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

Objectives and activities for the purpose of public benefit

The PCC has the responsibility of co-operating with the vicar, the Reverend Dane Batley-Gladden, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church of St Mary the Virgin, Swanley. The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Mary's. The PCC intends that our worship puts faith into practice through sacrament, scripture, prayer and music.

When planning our activities we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable everyone to live out their faith as part of our parish community through:

Worship and prayer - learning about the gospel; and developing knowledge and trust in Jesus Christ as Saviour, master and friend.

Provision of pastoral care for people living in the parish - especially building on the opportunities given by our churchyard which is used by many people in the parish and available to everyone in the parish for burials and interment of ashes.

Missionary, evangelism and outreach – using our superb location and facilities to proclaim a welcoming community of faith ready to support people in many different ways.

As part of our general public benefit, we provide a place and space for spiritual refreshment and nourishment of the soul: regardless of denomination or even faith, the opportunity for reflection is a basic human characteristic and St Mary's is proud to be of service to all in this way.

To facilitate our work, it is important that we maintain the fabric of St Mary's Church and of the Hall and Churchyard and raising money to enable this to be done efficiently and effectively is vital.

Achievements and performance

Worship and prayer

Covid recovery continues but almost three complete years of disruption bring challenges for every parish church. The consistent teaching here has been that we cannot go 'back' to how things were but only 'forwards' into a new way of doing things. A number of our core volunteers died during the pandemic period but none of them directly from Covid. As a result, our weekly Mass numbers and the group of people available for routine tasks within the church have fallen sharply. Sunday Mass numbers, however, have recovered strongly. Provided the present progress remains, all Covid precautions will have been removed by 1 June 2023. There remains some nervousness and reserve both within the congregation and the wider community and the Council is sensitive to this.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
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During 2022 we removed the requirement to wear masks for singing and held a couple of social/fundraising events which had an emphasis on restarting and nurturing relationships with those who are not regular churchgoers.

Our central priority remains that those who walk through our doors should find a welcome worthy of the Lord Jesus Christ and a ready smile. In these ways, we make real the notion of the church that it doesn't exist for its members but instead for the sake of those who do not yet belong.

We expect to fully reinstate our coffee mornings and other outreach activities during the second half of 2023.

As at our annual meeting in May 2022 there were 73 parishioners (72 in 2021) on the Church Electoral Roll. The average weekly attendance, counted during October, was 37 (35 in 2021), but we continue to see spikes in attendance for major festivals.

The Diocese of Rochester and Dartford Deanery

The new Bishop of Rochester, the Right Reverend Jonathan Gibbs, began his ministry in 2022 and we have continued to be greatly blessed in our relationships with our wider diocese. Particular thanks goes to the Bishop of Tonbridge, Simon Burton-Jones, for his shepherding of our diocese during the vacancy at Rochester. We also thank Andy Wooding Jones, the Archdeacon of Rochester for his constant support and encouragement. The Reverend Richard Mortimer, the vicar of Christ Church Dartford, is Area Dean for Dartford and shows wonderful care and concern for clergy and lay people alike for which we record our appreciation.

The Church Building

The roof over the sacristy was entirely replaced in 2022, as we sought to solve a long-standing issue of leaks. We replaced all of the rainwater goods, too, and installed a new solution to prevent bird debris from constantly blocking a box gully. Work was also done to the hall roof, some electrical works in the hall were completed and also some repairs to both church boilers. The worn surface of the car park is of concern and patch repairs have been done, the likely longevity of which is uncertain.

Volunteers

There is a committed core of volunteers at St Mary's, without which it would be impossible for us to function. The Council would like to extend their thanks and appreciation for the hard work and commitment without which our ministry and mission could not be sustained.

Fundraising

Very little fundraising activity was undertaken as the hall was in use for the whole of the calendar year as a vaccine centre. We expect to re-establish a programme in the latter part of 2023.

The Hall

A local consortium of GP Practices hired the church hall for the whole of 2022 as a Vaccine Centre. The Council was delighted to be able to help our local community and provided the only space in the town which could have been used in the way – and for the length of time – necessary. The Council was notified at the end of November that the consortium would withdraw from the hall at the end of December 2022. The Council has commissioned work on the hall, but will spend January undertaking a detailed review of the hall's future needs and will then commission work as necessary before re-opening. The PCC wishes to thank all those who worked with us from the NHS.

The Churchyard

By Council resolution, the churchyard was closed to new burials at the end of 2021 due to lack of space although this does not affect reservations and existing grave spaces. This led to a substantial reduction in the number of funerals undertaken by the parish in 2022. The Council are engaged in ongoing discussions with Swanley Town Council who are the grounds maintenance contractor for

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
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Pastoral care & Safeguarding

The safeguarding of children and vulnerable adults is at the core of what it is to be a faithful Christian. The Church of England provides comprehensive training opportunities and the Council has given this a clear ongoing priority. Members of the Council as well as members of the wider congregation were given the opportunity to take the church's training programmes and the take-up of this has been encouraging.

Pastoral care is exercised in a number of ways and the care which members of the family of faith here in Swanley have for each other is encouraging. This care extends well beyond the worshipping community and the Council pays tribute to all who are engaged in it.

Mission, evangelism and outreach

The Council has continued to provide printed and online materials to provide information and encouragement to those who are exploring faith, as well those seeking to deepen an existing relationship with God.

Our website has continued to evolve and provides a huge range of explanatory material about the worship which will be encountered here. Our weekly Mass Books and monthly Newsletter also explain the Mass in detail and extend knowledge through articles and pointers to where additional information can be found.

By far the most important evangelistic element of the Church is the people who are practising their faith! The central Church ignores the prime role of the parish church at its peril. Centralised structures do not build the Kingdom of God, only people do that. We equip our people with mission and evangelistic tools in our sermons and our newsletters, preparing them for the exciting sharing of the Good News to which we are all committed. There is a steady stream of visitors and new enquirers at St Mary's and we are constantly delighted by that.

Ecumenical relationships

St Mary's continues to delight in the relationships with other churches and faiths in Swanley and beyond. Working together with our Roman Catholic colleagues for the celebration of the Stations of the Cross has been one very fruitful and enjoyable example of ways in which we can build up each other and rejoice in our common witness to Jesus Christ.

Financial review

Although numbers at our Sunday services have returned to pre-pandemic levels, the giving is nowhere near where it was. In 2019, our income from services in church and planned giving was £22,500. In 2022, at a time when general inflation has hit 10% but some of our utilities have seen a 30% increase in expenditure, the equivalent figure is £16,502. This is a real concern.

There is a general perception that the Church is rich and that towns such as Swanley cannot afford the high cost of ministry. Unfortunately, what is being seen in other church contexts is that what cannot be afforded is not provided. Historically, if an individual church could not pay its own vicar, it did not get its own vicar. Over the course of the last 40 or 50 years, this has not always been enforced, but there are signs that the wider church is returning to a position which says that an individual parish church can only have the ministry it can pay for. This message is largely unwelcome, but that doesn't make it disappear. The Church in its widest sense – nationally and internationally – has wealth in land and buildings but actually very little in cash. The Church has always relied on giving in the plate to fund its work today. What goes in inside the buildings be that services or improvements has always come from the faithful and not the central Church.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
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The Council is pleased that it managed to record a small surplus in 2022 (£4,110 as opposed to a deficit of just over £2,000 in 2021.) But this is against a backdrop of a worrying trend in giving. Fees for funerals and weddings fell from more than £18,000 in 2021 to £7,258 in 2022, a pace of reduction which has not yet stabilised following the closure of the churchyard to new burials.

The Council paid almost all of its regular and worship-related giving to the diocese of Rochester to cover our clergy costs, but this does not meet even a quarter of what they actually paid out in respect of our parish having an incumbent. We are very grateful to the diocese for their consistent and ongoing support.

The PCC continued to bear down on costs, ensuring value for money was an important consideration in every spending decision. This careful and sustained focus will be continuing.

The Council undertook a review of its stake in the curates house on the Pinks Hill estate. It formally notified the diocese of Rochester of its wish to engage in discussions about this and the result was a joint agreement to sell the house. It is hoped this will take place in 2023.

As a Charity, the members of the PCC are trustees and their responsibilities include the preparation of financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing financial statements giving a true and fair view, the trustees follow best practice and:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation;
- e) To make such accounts available to the public on request.

The trustees are responsible for keeping accounting records for six years which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Reserves policy

The Council believes it should have around three months' worth of basic running expenses in reserve which in 2022 equated to approximately £7,200. This was comfortably exceeded by the amount remaining in the current account or as cash in hand at the year end and not allocated to debtors.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN SWANLEY
ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

Structure, governance and management

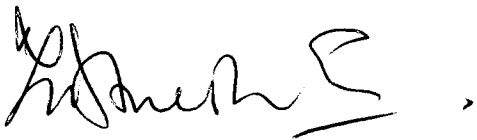
The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent (our vicar), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church along with members of relevant synods who join the PCC ex officio. All those who are members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding PCC expenditure priorities. The PCC meets four times a year with a full agenda, and there is an additional meeting to approve accounts in advance of the APCM. Given its wide responsibilities the PCC works through individuals, groups and, where appropriate, committees to focus on a particular aspect of the church's mission and activities.

Administrative information

St Mary's Church is situated in London Road, Swanley. It is part of the Diocese of Rochester within the Church of England and it has passed resolutions with regard to the ministry of Bishops and Priests. As a result it is under the episcopal care of the Bishop of Richborough, the Right Reverend Norman Banks. Bishop Norman's oversight, good humour and loving care are much appreciated by us all here.

The correspondence address is St Mary's Vicarage, London Road, Swanley, BR8 7AQ. Registered charity number 1133939.



Fr Dane Batley-Gladden, Vicar

12 April 2023

INDEPENDENT EXAMINER'S REPORT
TO THE MINISTER AND OFFICERS OF ST MARY THE VIRGIN, SWANLEY

I report on the accounts of the PCC for the year ended 31st December 2022, which are set out on pages 9 and 10 and their accompanying notes on pages 11 to 16.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to;
examine the accounts under the Regulations and Section 145 of the 2011 Act;
to follow the procedures laid down in the General Directions given by the Charities Commission under Section 145(5)(b) of the 2011 Act and;
to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity, and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in any material respect, the requirements

(a) to keep accounting records in accordance with Section 130 of the 2011 Act;
and

(b) to prepare accounts which accord with the accounting records and to comply with
the accounting requirements of the 2011 Act

have not been met;

or

2 to which, in my opinion, attention should have been drawn in order to enable a proper
understanding of the accounts to be reached.

 16 May 2023

Joanne Brown

For and on behalf of
SARGEANT PARTNERSHIP LLP
Chartered Accountants
5 White Oak Square, London Road
Swanley, BR8 7AG

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN SWANLEY
 ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<u>INCOME</u>					
Voluntary Resources	2(a)	16,502	1,808	18,310	20,367
Activities for Generating Funds	2(b)	41,918		41,918	22,060
Income from Investments	2(c)		879	879	49
Church Activities	2(d)	11,995		11,995	23,466
Other Income Resources	2(e)	1,751		1,751	2,979
Pilgrimages	2(f)		5,102	5,102	370
TOTAL INCOME		72,166	7,789	79,955	69,291
<u>EXPENDITURE</u>					
Church Activities	3(a)	67,065		67,065	65,723
Cost of generating voluntary income	3(b)	49		49	37
Fund-raising costs	3(c)	1,803		1,803	2,405
Church management and admin	3(d)	1,850		1,850	2,605
Pilgrimages	3(e)		5,078	5,078	940
TOTAL EXPENDITURE		70,767	5,078	75,845	71,710
<u>NET MOVEMENT IN FUNDS</u>					
		1,399	2,711	4,110	(2,419)
Balance B/fwd 1 January		78,789	61,488	140,277	142,696
Balance C/fwd 31 December		80,188	64,199	144,387	140,277

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN SWANLEY
 ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

STATEMENT OF ASSETS AND LIABILITIES

	Notes	2022 £	£	2021 £	£
Fixed Assets					
Tangible	5		59,510		60,510
Current Assets					
Stock			13		13
Debtors	6		1,813		2,063
Short Term Deposits			4,184		10,166
Deposits in Diocesan Funds			66,311		65,450
Current Account and Cash in hand			25,958		12,375
			98,279		90,067
Liabilities					
Creditors – amounts falling due in one year	7		13,402		10,300
Net Current Assets			84,877		79,767
TOTAL NET ASSETS			144,387		140,277
PARISH FUNDS					
Unrestricted			80,188		78,789
Restricted	8		64,199		61,488
TOTAL FUNDS	9		144,387		140,277

Approved by the PCC on 7th February 2023 and signed on its behalf:



The Rev'd Dane Batley-Gladden
 Chairman



Sandra Merrick
 Honorary Treasurer

The notes on pages 12-17 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS

1a Accounting policies

Basis of preparation and assessment of going concern

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

1b Funds

Endowment funds are capital, given in such a form that only the interest may be spent whilst the original gift remains intact. The interest may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established.

St Mary's has no endowment funds and therefore there is no column shown for them in these accounts.

Restricted funds represent:

- a) income from trusts or endowment which may be expended only on those restricted objects provided in the terms of the trust or bequest,
and
- b) donations or grants received from a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given, any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Interest on Restricted Funds: by PCC resolution, interest earned is allocated primarily to the Reserve Fund the object of which is church and hall maintenance. It remains within the competence of the Council to allocate interest to the restricted funds on this or an average balance basis by further resolution.

Unrestricted funds are general funds, which can be used for the ordinary purposes of the PCC.

Incoming Resources: Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resources to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Interest as when it is accrued by the payer. All other income is recognised when it is received. All incoming resources are accounted for gross.

Resources expended: Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN SWANLEY
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Diocesan Share: The parish share is a voluntary payment which is set by the PCC as an aspiration in the Autumn of each year. The Council then uses its best endeavours to meet the offer made to the diocese as part of the annual cycle which is suggested by the Bishop. Any parish share unpaid at 31 December is therefore not provided for in these accounts. Income from Pinks Hill is shown after deductions for dilapidations and improvements which are set by the Diocese of Rochester. The parish is not able to manage any rent arrears as the diocese manages the property. The PCC has agreed the sale of the Pinks Hill property which is expected to complete in 2023.

The Council believes that the parish offering is the first call on its basic resources. It will use its best endeavours to pay its parish offering in full in 2023 but this is not a legal liability.

1c Fixed Assets

Consecrated and benefice property of any kind is excluded from the accounts by section 10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust from the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time.) For anything acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Subsequently all equipment used within the church premises costing less than £1,000 is written off when incurred, any equipment costing £1,000 or more is depreciated on a straight line basis over 4 years.

The PCC owns 26% of the value of the curate's house in Pinks Hill, Swanley so it is included at a deemed cost being its 2003 valuation. Its cost being depreciated at £1,000 with effect from 2006. The Diocese of Rochester and the Church Council agreed in 2022 to sell the Pinks Hill property and the sale was agreed in December 2022, to complete during 2023.

The church hall is owned by the diocese and is not recognised as a PCC asset.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN SWANLEY
 ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

NOTES TO THE FINANCIAL STATEMENTS

2 Income

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
2a Voluntary Income				
Planned Giving & Gift Aid donations	11,708		11,708	13,898
Tax recoverable: Church	3,598		3,598	3,164
Collections: occasional offices	679		679	1,474
Collections: open plate	372		372	553
Donations: Maintenance & ministry		1,808	1,808	1,093
Mission Projects & Charity Funds donations	145		145	185
Total 2a Voluntary Income	16,502	1,808	18,310	20,367
2b Activities for generating funds				
Fairs and socials	1,410		1,410	1,394
Income from printing	404		404	269
Hall Letting	37,778		37,778	16,621
100 Club	2,326		2,326	3,776
Bingo	0		0	0
Total 2b Activities for generating funds	41,918		41,918	22,060
2c Income from investments				
Deposit accounts		879	879	49
Total 2c Income from investments		879	879	49
2d Income from church activities				
Social activities, coffee mornings, catering	184		184	0
Fees: funerals and weddings	7,258		7,258	18,080
Fees: organist, choir, sacristy	4,463		4,463	5,278
Bible Alive	90		90	108
Total 2d Income from church activities	11,995		11,995	23,466
2e Other incoming resources				
Rental Pinks Hill	1,751		1,751	2,979
Total 2e Other incoming resources	1,751		1,751	2,979
2f Pilgrimages				
Walsingham Pilgrimage		5,102	5,102	370
Total 2f Pilgrimages		5,102	5,102	370
TOTAL INCOME	72,166	7,789	79,955	69,291

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN SWANLEY
 ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

NOTES TO THE FINANCIAL STATEMENTS

3 Expenditure

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
3a Church activities				
Clergy Costs: Rochester Diocese & expenses	15,200		15,200	22,850
Organist, choir, sacristy, organ tuning	6,374		6,374	6,838
Church maintenance and utilities	26,055		26,055	18,478
Depreciation: curates house/equipment	1,000		1,000	1,000
Fellowship/bookstall/Bible Alive	99		99	111
Upkeep of churchyard/cemetery	5,882		5,882	5,878
Church hall running costs	12,365		12,365	10,043
Mission Projects & Charity Funds	90		90	525
Total 3a Church Activities	67,065		67,065	65,723
3b Generation of voluntary income				
Gift Aid envelopes	49		49	37
Total 3b Generation of voluntary income	49		49	37
3c Fundraising costs				
Fetes & Social Activities	763		763	325
100 club	1,040		1,040	2,080
Total 3c Fundraising costs	1,803		1,803	2,405
3d Church management and admin				
Photocopying/printing/stationery	1,404		1,404	1,356
Administration	446		446	1,249
Total 3d Church management and admin	1,850		1,850	2,605
3e Pilgrimages				
Walsingham Pilgrimage		5,078	5,078	940
Total 3e Pilgrimages		5,078	5,078	940
TOTAL EXPENDITURE	70,767	5,078	75,845	71,710

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4 Staff Costs

During the year the PCC employed a church hall cleaner part time amounting to £2,710 (£2,710 in 2021), which is included within church hall running costs. No payments were large enough to attract social security costs.

5 Fixed Assets

	Freehold Land and buildings	Church Equipment	Total
	£	£	£
<u>Cost</u>			
At 1 January 2022	76,510	3,992	80,502
Additions	0	0	0
Disposals	0	0	0
At 31 December 2022	76,510	3,992	80,502
<u>Depreciation</u>			
At 1 January 2022	16,000	3,992	19,992
Charge for the year	1,000	0	1,000
Depreciation on disposals	0	0	0
At 31 December 2022	17,000	3,992	20,992
<u>Net Book Value</u>			
At 31 December 2021	60,510		60,510
At 31 December 2022	59,510		59,510

6 Debtors

	Total 2022	Total 2021
	£	£
HMRC gift aid	1,813	-
Total Debtors	1,813	2,063

7 Creditors: amounts falling due in one year

	Total 2022	Total 2021
	£	£
Hall Decoration	4,050	-
Church Maintenance boiler repairs	599	-
Organ repairs	1,000	-
British Gas	2,433	-
Car park repairs	5,320	-
Total Creditors	13,402	10,300

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8 Restricted Funds

	Balance 1 January 2022 £	Incoming Resources £	Resources Expended £	Transfers between restricted funds £	Balance 31 December 2022 £
Church Activities					
Maintenance & Ministry Funds					
Reserve Fund	10,699	808			11,507
Organ Fund	1,470				1,470
Total Maintenance & Ministry	12,169	808			12,977
Mission Projects					
Melba Williams Memorial	40,994				40,994
C Parkes Birthday	607				607
Discretionary Fund	64				64
Narthex	2,643				2,643
Books	0	1,000			1,000
Churchyard Tap Fund	50				50
Churchyard Noticeboards	1,426				1,426
Heating Fund	21				21
Tabernacle Lighting	1				1
Churchyard Fence	2,416				2,416
Wooden Candle Stand	18				18
Children's Ministry	20				20
Total Mission Projects	48,260	1,000			49,260
Charity Funds					
Additional Curates Society	0				
The Mission to Seafarers	0				
Total Charity Funds	0				
Total Mission & Charity	48,260	1000			49,260
Total Church Activities	60,429	1,808			62,237
Interest	631	879			1,510
Pilgrimage Funds					
Walsingham Weekend	428	5,102	5,078		452
Total Pilgrimages	428	5,102	5,078		452
Total Restricted Funds	61,488	7,789	5,078		64,199

9 Analysis of Net Assets by fund

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Tangible fixed assets	59,510		59,510	60,510
Current assets	34,080	64,199	98,279	90,067
Liabilities: amounts falling due in one year	(13,402)		(13,402)	10,300
Balance at 31 December	80,188	64,199	144,387	140,277

