

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARTIN-IN-THE-FIELDS, LONDON

England & Wales · Charity number 1133936

Details

Other names ST MARTIN-IN-THE-FIELDS PCC

Status Registered

Legal form Previously excepted

Registered 2010-02-01

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Responsible for the management of the church and all its related activities. Mission Statement: St Martin-in-the-Fields exists to honour God by being an open and inclusive church, that enables people to question and discover for themselves the significance of Jesus Christ.

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Overseas Aid/famine Relief, Religious Activities, Arts/culture/heritage/science, Environment/conservation/heritage, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- City Of Westminster

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£8,377,110	£7,852,383	£1,259,988	121
2023-12-31	£7,314,805	£7,378,770	£720,021	124
2022-12-31	£5,587,189	£6,143,138	£726,811	138
2021-12-31	£3,843,693	£3,981,815	£1,363,973	55
2020-12-31	£3,884,633	£4,618,279	£1,359,762	81

Trustees

Name	Role	Appointed
Adenike Awoyinka		2021-07-01
Daniel Joseph Kaszeta		2020-10-22
Dr Frances Anne Katharine Denniss		2023-05-21
Fiona Mary Rhona MacMillan		2022-02-21
Hiu Tung Chow		2023-09-11
Jane Amanda Templeman		2023-05-21
Jane Elizabeth Ware		2023-05-21
Jeff Alan Claxton		2020-10-22
Jessica Templeman		2023-05-21
John Hayes Chellman		2024-06-02
Jonathan James Nicholas Edwards		2022-09-05
Lois Kate Howarth		2020-10-22
Melvane Adams		2021-06-07
Rachel Georgina Jane Morrison		2020-10-22
Rev Andrew John Woodward		2025-05-18
Rev RICHARD CARTER		
THE REVEREND DR SAMUEL MARTIN BAILEY WELLS		2012-07-16
Wai Keung Chan		2021-10-11
Yen Wai-Yan Leung		2022-05-22

Accounts



St Martin-in-the-Fields

Annual Report and Accounts

2024

Trafalgar Square, London WC2N 4JH



St Martin-in-the-Fields
Trafalgar Square, London WC2N 4JH

Vicar

Revd Dr Sam Wells

Churchwardens

Mel Adams

Jeff Claxton

Chief Executive

Chris Denton

Head of Finance

Jonathan Briggs

Auditors

HaysMac LLP

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Principal Banker

National Westminster Bank PLC

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Legal Adviser

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5 Fleet Place

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Front cover: St Martin's from Trafalgar Square
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Foreword

The Roman god Janus, who gave his name to January, is usually depicted with two faces: one pointing towards the past, and the other oriented toward the future. It's an apt portrayal of the disposition of St Martin-in-the-Fields. This is a community steeped in the past: approaching the 300th anniversary of the existing church building in 2026, stretching back 500 years further as a place of worship on this site; anticipating the 100th BBC Radio 4 Christmas Appeal with St Martin's in 2026, and looking back 110 years since Dick Sheppard first spoke of the ever-open doors; and with so much royal, musical, media and charitable heritage to draw upon. But it's a community that believes in a future bigger than the past: it's been there at the beginning of a host of social initiatives, and it seeks to be nimble and imaginative in adapting its methods and vision to new opportunities, partners and circumstances.

There's something different in the global setting of our local endeavours. Something changed in 2008, another thing changed in 2016, and a third thing changed in 2024. The global crash in 2008 changed the general mood of economic optimism stretching back to the end of the Cold War. It feels like things have never quite got out of second gear economically since then. The populist shift in 2016 changed the underlying optimism stretching back to the sixties that broadly progressive values would in time prevail because the arc of history tended towards them. A whole generation of moderate and soft-left adults woke up to find they were a minority in their own countries. The election of Donald Trump in 2024 changed the whole post-war world order. Rules-based multilateralism was tossed in the bin.

The famous photograph of St Paul's Cathedral in the Blitz on December 29, 1940 is iconic because it portrays an institution holding out despite ruthlessness, violence and fear. The point today is not to say we're in exactly that situation again: it's to say if it feels like we're heading that way, how can we foster institutions and cultivate ways of relating that could lead our church and country through such troubled times? That's what we're about at St Martin-in-the-Fields. The words and numbers in this report tell a story of an institution that's been profoundly affected by the pandemic, and has responded with vigour, nimbleness, imagination and hope. The improvisation of the covid years, the resilience of the whole experience, and the renewed energy and vision of the period since have, in a curious way, made St Martin's a stronger, better and more hopeful institution than before. The financial statements show that there's still a good way to go to restore our financial stability: but when it comes to the most important questions – what we're here for, and how committed and agile we are in working towards it – we've seldom been healthier.

If things in global context continue to look and feel bleak, people will increasingly turn to communities of hope that embody faith and practise love every day of the year. I sincerely believe St Martin's is such a community. I am beyond grateful to those who, looking back and going forward, continue to make it so.

Revd Dr Sam Wells
Vicar

Reflecting on the past year, and the huge privilege and responsibility of serving as churchwardens, the words 'home', and 'hope' are significant. 'Home', because the church, as described by Revd Dick Sheppard in the early years of the twentieth century, has been and continues to be experienced as home by so many, both locally and around the world. And 'hope' because, with as many reasons as there are those describing, it provides a safe space, a sanctuary, a place where each one is free to be who they are, welcomed, unique, and loved by God. All are welcome.

We are extremely grateful to be a part of a team of very capable colleagues on the PCC and across St Martin's. Our worship services continue to flourish onsite and online, enriched by many who contribute (among others) music, beautiful flowers, well-delivered readings and deeply thoughtful intercessions as well as the ministry of care provided by our stewards and vergers. We are thankful to all for their commitment and devotion as well as to all who build up other parts of our common life.

Although the ongoing legacy of the covid pandemic still impacts us financially, we are grateful for the increase in congregational giving and to all those who give, often sacrificially, to keep our doors open. We encourage all to consider their regular giving. We are thankful for the tenacity and resilience of our business, SMITFL, as it continues to grow and are deeply grateful for the ongoing support of the St Martin-in-the-Fields Trust.

Our clergy team brings its wisdom, creativity and imagination as well as sheer hard work, sharing the vision of home and hope day by day. It is a joy to be working alongside them as wardens, in the knowledge that their impact and inspiration travels beyond the congregation and Trafalgar Square, across the country and around the globe.

We rejoice that God is constant and pray that we will honour that constancy as we seek to work and worship together in building God's church.

Mel Adams
Jeff Claxton
Churchwardens

Report on Objectives

Cross-Site Vision

At the heart. On the edge.

Cross-Site Mission

St Martin-in-the-Fields is a community of hope, reimagining church and society through commerce, culture, compassion and congregational life.

Congregation Mission

Being with God on the edge.

Key Objectives

1. A beautiful, sustainable, accessible, open, hospitable and well-maintained building
2. Lively and profound worship
3. Vibrant and faithful congregational life and mission
4. Engaging, humble and prophetic public ministry
5. Encouragement of and participation in our compassionate, cultural and commercial activities

Supporting Objectives

6. Generation of income to achieve all of the above
7. Administrative support for ministry and income-generation

1. A beautiful, sustainable, accessible, open, hospitable, well-maintained building

Maintenance

In addition to an ongoing programme of planned preventative maintenance and reactive repairs several important projects were completed in 2024 to ensure our buildings and site remain functional, well-loved and welcoming to everyone who uses them. Summary highlights follow.

- The estates and premises team, including our maintenance, cleaning and security contractors have continued to support the daily operational needs of all entities of St Martin's. Alongside the operational support it has continued to deliver reactive and planned preventative maintenance, IT and office support and has overseen our cleaning schedules and redecoration and repairs programme while maintaining a safe environment for our staff and visitors. Preventative inspections of the various systems to highlight and prioritise the most essential works on the long-term maintenance list have been addressed so that we can explore funding possibilities for the most essential projects. St Martin-in-the-Fields Limited has continued to manage all the necessary site-wide Health and Safety and statutory compliance inspections, reports and actions on behalf of all entities on site.
- The fixed-wire electrical testing continued throughout 2024, with remedial repairs being actioned in co-ordination with the inspections. The inspections will continue in 2025 on a rolling programme.
- Several important reactive repairs have been made to the fabric and key M&E plant items ahead of further long-term capital investment. These works include
 - Church boiler room mechanical ventilation system upgrade
 - Essential repairs to gas supplies and metering for 6 St Martin's Place
 - Overhaul of the pavilion entrance security gates
 - Joinery Repairs to notable furniture including the GRR oak settle, central aisle prie-dieu
 - Church gallery small electrical and AV cabling improvements
 - Purbeck flooring repairs, including lifting, re-bedding and re-pointing areas of the sanctuary and central aisle
 - Churchyard railings and gate repairs, decoration and maintenance
 - Hot water and heating system valve and pump replacements
 - Repairs and replacements of heating, cooling and lighting controls
 - Repairs and replacements to ironmongery and security controls
- Light-emitting diode conversion. The rolling programme to convert or replace all lights across the St Martin's site, including all the public spaces in the basement, music spaces and crypt, continued, with further LED conversions and replacements to the back-of-house spaces, residential areas and specific client areas within The Connection at St Martin's (CSTM) domain. Several LED Lighting Replacements projects have also been completed including church roof and spire and west vestibule entrances. Further conversion projects will continue into 2025, including further areas of the buildings occupied by CSTM to support our sustainability aims.

The schedule to replace the pavilion glass was delayed by contractor and supplier issues. This project was supported by a team appointed by Ecclesiastical Insurance. A new contractor was appointed following the approval of glazing samples. The works were completed in September 2024.

A significant project, under faculty (4597), was completed to replace the two accessible lifts that serve the church from the crypt and the foyer to St Martin's Hall.

Water Ingress

We have continued to experience growing water ingress into the buildings via various routes and the resulting damage has increased. Our church architect, Kathryn Harris, has been working with us on a project to address the issues. The initial phase of the project to identify the root causes and establish the scope and best solutions to address the issues ran through 2024. Through Trust funding we have scoped and completed the first phase of the project by appointing Nick Cox Architects and civil and environmental engineering consultants, SFK. This included CCTV inspections of all below-slab drainage. A report was made with a further costed proposal to gain permission for intrusive trials from the Diocesan Advisory Committee. To date, as well as running repairs and daily management of the ingress, we have carried out a number of inspections and drawn up outline proposals for review. We are now in receipt of quotes for the next stage of inspections.

The causes we believe are threefold.

- The most significant cause is related to significant amounts of surface water from Church Path and the church roof depositing into our internal drainage system under the north wall of the church, which is now over capacity.
- We are also impacted by the volume of water draining to the external WCC drainage system on Adelaide St from the North Range suite of buildings.
- We also have water ingress through areas where openings have been formed in the structural slab during the 2006-08 Renewal Project for our glazed roof lights, smoke vents and pavement lights.

2. Lively and profound worship

We seek to offer eight kinds of worship.

- Three weekly focal livestreamed choral worship services – Sunday 10am, with an average attendance of 250 in the building and 1.30pm (70) and Wednesday Bread for the World 6.30pm (75)
- Additional choral services – Sunday 5pm, Monday 1pm In Every Corner Sing, Wednesday 1pm (soloist) and 4pm (Choral Scholars)
- Spoken weekday communion service Tuesday 1pm and Sacred Space monthly on Sundays at 7pm
- Contemplative Prayer in the building and livestreamed from St Martin's on Mondays 7.00-8.00am, Wednesdays 5.00-6.00pm and Thursdays 7.00-8.00am, and each Saturday morning at 8.00am a contemplative livestreamed prayer walk with more than 200 people watching live
- Regular daily livestreamed 8.30am morning prayer (online congregation 75-90)
- Daily Compline (Night Prayer) online, led by members of the community
- Weddings, memorial services and funerals on request (baptisms take place in the Sunday 10am or 1.30pm services), and other special services
- Great Sacred Music on Thursdays at 1pm and Choral Classics on Sundays at 3.15pm

The 10am Sunday Parish Eucharist continues to flourish, with both the in-the-building congregation as well as a significant online congregation. The Choir of St Martin-in-the-Fields has continued to grow in size and strength and elevates our worship under excellent leadership of Jennifer Sterling. The Community Choir and Junior Choir have also sung at Sunday services. Volunteer coordination and support for those who serve at this service has been developed through the year under the oversight of the Head of Ministry Operations. We have a minimum of 20 volunteers who help ensure that services are well run. We now have a full team of vergers. Training programmes are being run for chalice assistants, stewards and vergers. The Diocesan safeguarding audit has been completed and the Head of Ministry Operations is following up on the requirements for volunteers.

Wednesday 6.30pm Bread for the World continues to be a vibrant informal Eucharist with special attention in Lent, when it is combined with the Lent Course. The Cantonese-speaking 1.30pm service has continued to experience a very healthy transition to a largely lay-led model, with communion led by the clergy twice a month. Wednesday Sanctuary in the City, which includes 1.00pm sung Eucharist, 2.00pm Church Tour, 4.00pm Choral Evensong, Tea at 4.00 gathering, 5.00-6.00pm Silent Hour, 6.30pm Bread for the World, 7.45-8.30pm Listening Groups with lectio divina, has proved a significant week midweek place for prayer, worship and gathering, attended regularly by members of the Nazareth Community, Companions of Nazareth visiting London and a diverse congregation of those drawn in by the music, welcome, sense of community and more informal Eucharistic worship of Bread for the World. Encouraged and supported by the Nazareth Community but open to all, more and more people have been joining us both in the building and online for contemplative prayer and the livestreamed contemplative prayer walk each Saturday morning, which has more than 2000 views each week.

Evensongs, led on Sundays by the Choir of St Martin-in-the-Fields and on Wednesdays by our Choral Scholars, are enjoyed by both regular and visiting worshippers. Midweek worship also continues to retain attendance, with around 85 joining each Morning Prayer online (with pre-recorded Morning Song on Fridays in term). Great Sacred Music flourishes with its mix of music and reflections, with around 200 onsite and 5000 online. Its partner Sunday afternoon programme, Choral Classics, is always well attended onsite. We have added Monday 1pm (term-time) In Every Corner Sing – a light-touch worship service with global music sung by the Choral Scholars with attendance varying from 15-100.

5 funerals, 7 weddings and 2 wedding blessings were held; 11 child baptisms, 1 adult baptism (of an amazing 96-year-old candidate) and a confirmation service for 18 candidates took place, as well as 3 joint congregation services including the Chinese Congregation's 60th Anniversary and the Patronal Festival with choirs from both English and Chinese congregations. Beautifully arranged flowers adorned these and many other occasions.

3. Vibrant and faithful congregational life and mission

Beyond worship, congregational life and mission take ten broad forms.

- providing a strong programme of formation and discipleship (e.g. Nazareth Community and Companions of Nazareth, Lent Course) in which everyone can take a step further in faith
- offering hospitable and affirming ways people can discover or rediscover faith (Being With)
- cultivating a healthy pattern of ministry (e.g. lay training for liturgical and other roles)
- fostering lively networks for fellowship (e.g. Open Circle for 20s-30s, Archers for more senior members of the congregation)
- encouraging mission initiatives (the International Group, Justice, Peace and Integrity of Creation Group, Eco Church Group, Global Neighbours Group) for encounter and response
- intentionally building and stewarding an online community (Morning Prayer, BFTW, online 10am coffee, Compline, Saturday walks)
- offering world-class choral music grounded in a distinctive culture of engagement in social realities
- generating theological discourse, through sermons, lectures, forums, online seminars and publications, that fosters an understanding of abundance and inclusivity and that influences people and institutions far beyond this community (sermon workshop, HeartEdge, autumn lectures)
- affirming cross-cultural mission and ministry through weekly Cantonese-speaking worship and regular cross-language joint services on significant Sundays, together with a sustained programme of lay leadership, and genuinely cross-cultural formation for children and young people

- offering a warm welcome to strangers, visitors, those experiencing hardship, and tourists with a special welcome to those who are refugees and those facing homelessness.

Within these broad aims, specific details include:

- Ministry
 - The Associate Vicar for Ministry Revd Sally Hitchiner moved on from St Martin's in October 2024 to become Team Rector of North Lambeth. Interviews for a successor to Sally were held in December 2024 and Revd Andrew Woodward joins us in May 2025.
 - Our Curate Revd Angela Sheard is completing her third year of ministry and has been appointed Anglican Tutor at Queen's Foundation Birmingham, an ecumenical theological college where she will have a combined teaching and research role. She takes up this position after Easter 2025.
 - Children's ministry continues at Sunday 10am and 1.30pm and through the monthly youth group. For the second half of the year this has been lay-led, coordinated by Revd Angela Sheard and our Pastoral Assistant Madeleine Naisbitt.
 - Safeguarding of children and of adults at risk of harm continues to be a basic institutional priority. The Diocesan Audit requires many of our volunteers to complete the online training modules which continue to be carried out.
 - The Nazareth Community admitted new members and now numbers around 100. Members continue to meet for Bread for the World and one Saturday each month for meditation and sharing.
 - The Companions of Nazareth meet regularly for online reflection, prayer, and listening groups and each year for an online retreat and retreat at Royal Foundation of St Katherine's. They have an increasing membership of more than 160.
 - The Nazareth Community and Companions introduced their simple governance structure and chose a Discernment Group for each community. Most Revd Rowan Williams agreed to become the Visiting Guide to the Community with annual visits.
 - Open Circle for 20s-30s has continued with regular social and spiritual meetings and activities.
 - Archers continued to gather for an informal Eucharist and meal together, for people across a wide range of ages.
 - The cricket team, drawing group and other creative activities flourished.
 - A Parish Weekend was held at High Leigh in July for 108 members of the congregation on the theme of Improvisation.
 - The Lent Course attracted 180 participants both online and in the building at St Martin's. It was based on the poetry of George Herbert. Theology Group met every six weeks and had 40-50 members on each occasion.
 - Retreats and quiet days have taken place regularly at the Royal Foundation of St Katherine's.
- Mission
 - Being With courses continued throughout the year with new groups meeting. It is becoming an increasingly popular course throughout the country and other parts of the Anglican Communion.
 - The International Group continued to provide much-valued help and support to the most vulnerable in the community, welcoming up to 80 migrants, refugees, and asylum seekers each weekend. This includes a meal, laundry, showers, emergency needs, including shoes, pants, socks, trousers, coats, sleeping bags and a warm welcome. Guests joined the pilgrimage to Canterbury, 55 came on a daytrip to Worthing and there was a special Christmas dinner with essential gifts including a Christmas small grant for all

provided by St Martin's Trust. We were also able to provide substantial help for those in most need over Christmas. Government policy continues to create especially stressful conditions, yet in spite of this most of our guests say that the International Group is the highlight of their week. There are 10 volunteer hosts each week. An increasing number of guests have now become great volunteers. Four of our guests finally received leave to remain from the Home Office.

- The Global Neighbours Group continued to support six overseas charitable initiatives.

4. Engaging, humble and prophetic public ministry

The PCC envisages five kinds of public ministry, always looking for ways St Martin's unique contribution can be a blessing to others in church or wider society, by

- offering a sustained programme of outreach and formation, notably Great Sacred Music, Being With courses, and Autumn Lectures, to attract people into our space, draw them into our life, and build them up in faith.
- hosting large public services for pastoral support (those who have died homeless, those affected by suicide), commemoration (Stephen Lawrence, Victoria Cross-George Cross service, memorial services for distinguished public figures), or BBC broadcast (Ascension Day, Sunday Worship), each requiring bespoke orders of service, trained vergers, and volunteer teams.
- promoting sector-leading disability and theology awareness and activism.
- offering classical choral music as a form of support to, renewal of, and mission energy for the wider church (e.g. Manchester, Dunstable, City) and generously supporting the wider C of E community (choral music contract with central C of E).
- supporting emerging singers, instrumentalists, conductors and composers in their professional development.

In pursuit of these objectives, in 2024 initiatives saw

- the (online) Companions of Nazareth grow in 2024 from 126 members to 158 members. Many regularly join the online programme at St Martin's.
- broadcasting include Richard Carter leading regular broadcasts of Daily Service, and in September the BBC Sunday Worship on the theme of Religious Life, Sam Wells leading the annual Ascension Day live broadcast, and Sam Wells' regular appearances on Thought for the Day. The BBC Radio 4 Christmas Appeal was still the most notable of all these media engagements. It broke its fundraising record for the 15th year in succession. St Martin's also led services online for the Church of England's weekly service.

HeartEdge

- Revd Heather Cracknell left her role as Director of HeartEdge in May. In July Revds Andrew and Sian Yates began a joint leadership role in a voluntary capacity, which has proved a great success. They returned HeartEdge closer to its original objectives and built towards a relaunch in March 2025. They renewed contacts across the extensive HeartEdge Practitioner Network. This included a visit to a number of parishes in Manchester to review the work that had been undertaken in that Diocese. They met with the Bishop and are exploring a partnership with a possible focus on the 'old mill towns' with their high levels of deprivation.
- A new focus has been to look at ways HeartEdge can support rural churches, which is one of the areas under greatest pressure in the Church of England. HeartEdge now produces a weekly 'Thought for Sunday.' This is a reflection that could be read in place of a sermon by a member of the congregation of a church that does not have a priest or licensed minister to preach at the Sunday service. The text is based on the themes that emerge from Sam Wells' online sermon workshop.
- A weekly newsletter goes 3500 HeartEdge email subscribers.

Being With

- 2024 has continued to build the foundations for Being With. Deepening the systemic operations that will enable more people to both access and be trained using BW, it launched the website being-with.us which is designed for and targeted to the US market. We hit 1,009 registered affiliates in December 2024, training over 260 hosts, enabling them to deliver Being With in their context. With 550 visitors to the website each month and over 1600 on the monthly mailout, this movement is growing even though there is no proactive promotion. We are beginning the long work of translation into other languages – Spanish, Chinese, German and Dutch.

Other public ministry highlights included

- Liturgical music recorded by the Choral Scholars and St Martin's Voices continued to bring joy to the wider Church of England and great credit to St Martin's.
- The Autumn Lecture Series proved very popular with, for the first time, nine lectures in the series on the theme of *Inspiration: The Influences that Have Shaped My Life*. All lectures were followed by lively Q&As and receptions in the foyer or in the crypt café. Lecturers included Lucy Winkett, Ruth Padel, Claire Gilbert, William Dalrymple, Kwame Kwei-Armah, Philippe Sands, Rowan Williams, Neil MacGregor, Zeinab Badawi, Zadie Smith and Sam Wells. More than 6000 people watched the lectures either at St Martin's or livestreamed.
- 'Blessed are the Weary' was our thirteenth annual Disability and Theology Conference, in partnership with Inclusive Church, and the fifth online. Material was pre-recorded to enable a self-paced retreat day reflecting on themes of disability, rest, value and God. The theme was further explored in our main Eucharist the following day, with liturgy written by members of the Disability Advisory Group.
- The Annual Service for those who Died Homeless was held in November, and was as vibrant as ever, with more than 500 people present. It included Streetwise Opera, Choir with No Name and Gavin Bryars Orchestra. This was followed by a reception in St Martin's Hall and a memorial service for Don Pollard who for more than 18 years had done the artwork for this service.
- The eighth annual Time Together service for those affected by suicide took place in September and was as profound and well-attended as ever. The Annual Commemoration for the Family and Friends of those Bereaved by Homicide took place in December.
- A number of high-profile memorial services were held, notably for Lord Kerslake, a senior British civil servant, Annie Nightingale, the first female presenter for BBC Radio 1 and Martin Amis, the renowned English novelist.
- The blessing of the St Martin's crib took place in Trafalgar Square, including a Nativity Drama, featuring the St Martin's Choir and congregation and a donkey, Clover, from Hackney City Farm. It was attended by more than 2000 and raised money for the Christmas Appeal.
- Christmas services had very encouraging numbers attending. They were supported by good stewarding teams. We had capacity congregations for Nine Lessons and Carols and across several services on Christmas Eve
- Digital engagement continued to develop through the stmartins.digital site The Nazareth Community and Companions of Nazareth designed and opened their website: www.nazareth.community

5. Encouragement of and participation in our compassionate, cultural and commercial activities

Other parts of St Martin's (the Trust, the Charity and The Connection) each have their own annual reports, so there is no detailed account offered here. The Cross-Site dialogue involving leaders and chairs of the five boards (PCC, SMITFL, Trust, Charity, Connection) took a new direction as it became clearer that the Three (PCC, SMITFL and Trust) needed to work more intentionally together and the relationship with the two homeless charities was somewhat different. Accordingly the schedule of gatherings was slimmed down to two joint chairs/execs per year and the Steering Group of chairs reverting to ad hoc rather than scheduled meetings. Meanwhile a quarterly financial planning meeting for the Three was instituted and the annual Three Boards envisioning meeting was constituted, consisting of the chief executives of those organisations. Highlights included:

- The Trust continued to play a crucial role in instigating the Yes Campaign, driving the NLHF bid and capital project, supporting St Martin's recovery from the pandemic, and supporting particular initiatives – raising more than £3.1m in 2024.
- The Charity brought in £5.1m for the BBC Radio 4 Christmas Appeal with St Martin-in-the-Fields at its March 2024 year end. The Frontline Network continued at around 2000 members. The team moved to Holborn in January 2024 but plans to move back to St Martin's in July 2025. Tim Bissett left after 11 highly successful years as Director and Duncan Shrubsole began in his place in June.
- The Connection implemented its new strategic plan, emphasising the importance of working with people, so they can find a place to call home.

6. Generation of income to achieve objectives

St Martin-in-the-Fields Ltd (SMITFL) is the trading arm of the PCC. It also provides administrative services to the PCC and the Trust and maintains the church and its estate, covering general day-to-day repairs and maintenance.

Overview

The upward trajectory and recovery of the business continued through the year despite a trading environment that proved difficult to predict. An lacklustre summer period with lower-than-expected tourist numbers and very poor weather was counterbalanced by our best-ever Christmas trading period with ticket and food and beverage (F&B) sales for Christmas concerts breaking previous records. However, in B2B trading (commercial events/hires), a buoyant year was upset by an unexpectedly slow December, in which the usual range of high yield corporate party events did not materialise, with anecdotal feedback blaming businesses reining in following a challenging Autumn Budget.

The pace of our recovery continues to be hugely influenced by the wider economic environment, and we must continue to remain agile in an increasingly uncertain and volatile world. That said, despite the challenges, we ended the year with the first net profit since covid and an ongoing sense of optimism that we have turned a corner. We are generating more revenue, effectively focusing on cost controls, diversifying our offer across all aspects of the business and encouraging more people to come to St Martin's.

Developing and broadening our customer base

We continue to try to exploit our site to the maximum by programming as broad a range of activity as possible. In 2024 we presented 490 different ticketed events in the church, crypt and elsewhere on site and sold more than 120,000 tickets. We launched a new far-reaching talks series called The Conversation, which features high profile speakers talking about issues facing all of us. We also diversified our music programme in the church to encompass more world music (especially Indian classical), jazz, contemporary classical and ambient. We

launched a series of 'Close Up' intimate concerts in the Crypt; we launched regular Saturday night comedy in our Hall; and we continue to programme multiple events simultaneously across the site to increase visitor numbers, revenue and audiences.

By doing this we attract newcomers to our site and, in 2024, some 26,000 bookers were new to St Martin's – around 75% of all customers at concerts and events. Impressive enough but equally to be retaining 25% of our customers year on year is also an impressive achievement compared with other music venues and shows the growing loyalty of our audiences. People visited from around the world (92 different countries to be precise) with the US, Germany and Canada being the top originating countries after the UK. With nearly 1 million visitors to our site across the year (established using data from our electronic door counters), St Martin's continues to be a popular destination for faith, community support, relaxation, entertainment and historical reference.

Focus on Retail

As we emerged from the ravages of covid, our focus necessarily was on the areas of the business with the potential to bounce back the fastest and generate immediate revenues. Hence, prioritisation of F&B, concerts and commercial events was made in the previous 2-3 years. In 2024, we turned our attention to our retail operation with a view to improving revenue and profitability, to reviewing our product range (especially in relation to our values around sustainability and provenance in supporting other charities), and improving the presentation of products in store and online.

The recruitment of a specialist consultant in the autumn has paid dividends with marked increases in retail sales in the run into Christmas. November and December 2024 sales in the shop were 15% and 32% up year-on-year. Average transaction values were up and Q4 accounted for 48% of the annual revenue. Our online shop was also subject to improvements in functionality and presentation and sales grew by 8% in the Christmas period.

Our product range has changed considerably with fewer product lines overall and a focus on the best sellers, supporting emerging makers and manufacturers, UK-based manufacturers and products that support our values. We also launched a new range of St Martin's merchandise based on designs of our East Window. These proved popular and we will be expanding our own merchandise in 2025.

Food and Beverage

We have made investments this year to replace failing front-of-house server equipment. Not to have made this investment would have jeopardised our ability to trade effectively. We have made further repairs and upgrades to kitchen equipment and invested in new front-of-house digital screens to better communicate with customers. We have also engaged a specialist consultancy to help us develop a masterplan for the refurbishment of the front-of-house spaces, to improve customer experience and to enhance the ability of the space to handle large volumes of customers quickly and efficiently. We were delighted this year to receive a 5/5 rating for food hygiene and safety following a spot check inspection from Westminster City Council. This was an uplift from the previous 4/5 rating awarded pre-covid.

We have made changes to the way we serve some of our products in order to reduce the staff required to serve them. Our salads and sandwiches are now presented as 'grab and go' with produce freshly made on site but pre-packaged in environmentally friendly wrappings and we estimate that our staffing requirements have reduced by 1 per shift as a result. We have reviewed our charges on a regular basis to ensure we remain attractive to customers but continue to make our target margins on our food offer. Food waste continues to reduce, and we have adjusted the menus to remain seasonal and exploit lower produce costs as a result.

With over 212,000 transactions in 2024 and an average order value of around £13.50, the café remains the most significant driver of revenue for the business. We continue to focus on developing our night-time offer to complement busy day-time trading and our cabaret/dining shows regularly sell out as do events which drive strong wet sales such as live gigs, club nights and silent discos.

Managing our risks

Working on a pro bono basis with the specialist risk management team at EY, SMITFL have, over the year, thoroughly reviewed and updated our risk register. The team at EY has developed a dashboard suite of reporting tools to help us keep track of risk and our steps towards mitigation and we are grateful for their expert support. We have also taken steps to ensure staff training is up to date and that Health and Safety is properly monitored and reported.

Investing in our staff and our future

We have set in motion several key staff training schemes which will continue into 2025 – most notably an all-staff training programme looking at what excellent customer service should look like. We know that our customers will respond positively and are more likely to return if our staff are friendly; and that we can convey our values if we employ and train staff who are warm and welcoming. This is a key priority for us. Otherwise, our senior management team remains stable, and we have not experienced undue problems with recruitment through the year.

7. Administrative support for ministry and income-generation

The admin team covered finances for the PCC, SMITFL, and the Trust and offered additional payroll services to the St Martin-in-the-Fields Charity, Ho Ming Wah Community Centre (HMW) and St Stephen, Walbrook (SSW). The Head of People and Culture has continued to ensure that all policies are updated and remain relevant as well as introducing new appraisal procedures. In addition, a new site-wide initiative to develop a common induction for new staff has continued.

Future Prospects

In 2021 it was hard to assess the effects of the pandemic as anything other than negative; but for the congregational life and public ministry of St Martin's, from year-end 2024 it's now possible to see how the experience deepened fellowship, broadened reach, largely through online participation, and drove improvisation and creativity to remarkably positive effect. The Nazareth Community and Companions of Nazareth have become a phenomenon; Being With has emerged as a flagship project; HeartEdge has pivoted to become a low-budget, high-impact network; the profile of our music projects continues to soar; and congregational life continues to grow and deepen. Being With is looking to move to become an independent charity over the next 18 months.

SMITFL, most affected of all by the pandemic, has made encouraging steps towards profitability, and it's now possible to make concrete plans for a much more positive horizon and operating model. Its artistic profile has caught widespread attention and the growth in number and quality of its programmed events is inspiring. It's time for investment in infrastructure to enable it to make a step change in its ambitions.

Underinvestment during straitened covid times and a number of unresolved issues stretching back to the Renewal have led to alarming degrees of water ingress and this has now become an urgent issue requiring intervention in 2025.

The Trust has shown a vigorous ability to raise much greater sums and to draw together a wide range of parties eager to enhance our life. 2025 will be a year for focusing a NLHF bid and drawing together plans for the capital project, as well as expanding the Yes campaign to attract interest from a wide constituency of faith and non-faith supporters.

2026 marks the 300th anniversary of the present church building and the 100th Christmas Appeal. It promises to be a year of reflection and renewal.

Financial Review

Context

The PCC Group (PCC and SMITFL) is currently on a long-term trajectory of recovery and growth as it looks ahead to 2030 and the generation by that time of a net asset position, in line with that held prior to the impact of COVID. In 2024 the focus has been to continue along this path, with the results showing a solid increase in net assets of £540k with the balance sheet now valued at £1.3million, an uplift 75% on the 2023 year-end position, this reflecting strong performances in both entities during 2024.

As noted below in the detailed commentary the Group has been fortunate to continue to receive significant grant income from St Martin-in-the-Fields Trust (the 'Trust') and additionally is having to navigate the prospects of a tight trading environment in 2025 combined with national insurance increases. So while very good progress has been made in 2024, there is still a need to continue the drive to a strong long term free reserves position in the years ahead and hence the financial results from 2024 should be considered within this context.

Detailed Review

Below is an analysis of the figures in the 2024 Consolidated Statement of Financial Activities which is explained further in the following paragraphs.

<u>2024 Group Overview</u>	PCC - Unrestricted Funds £	SMITFL - Unrestricted Funds £	Total Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Income	1,467,046	5,115,317	6,582,363	285,630	-	6,867,993
Trust grants and legacies	491,151	563,294	1,054,445	454,672	-	1,509,117
Expenditure	(1,695,225)	(5,545,011)	(7,240,236)	(612,147)	-	(7,852,383)
Net gains on investments	-	-	-	-	15,240	15,240
Net (expenditure)/income	262,972	133,600	396,572	128,155	15,240	539,967
Transfers between funds	-	-	-	-	-	-
Net Movement in Funds	262,972	133,600	396,572	128,155	15,240	539,967

Income

Overall income has increased for the group, largely because of a combination in increased trading activity for SMITFL and increases in income from charitable activities. Total income for the Group rose by £1.1m (14%) from £7.3m in 2023 to £8.4m in 2024.

Total income for SMITFL rose by £0.6m from £5.1m to £5.7m with turnover increasing by £0.3m and other income increasing to £0.6m over the year.

PCC income has also increased, rising by £0.5m from £2.2m to £2.7m, mainly in relation to increases in unrestricted funds, primarily arising from grant income from the Trust for core costs and music activities.

Both the PCC and SMITFL have benefitted from grants from, or funding obtained by, the Trust. To assist in understanding the Group's finances these are shown as a separate line item in the table above 'Trust grants and legacies'. From the Trust, the PCC received grants and donations totalling £914k (2023: £783k), and SMITFL £563k, of which £400k was for Debt Relief (2023: £267k) and the PCC recognised legacy income of £32k in 2024 (2023: £93k).

Expenditure

Consolidated expenditure for the group has increased significantly, due to the increase in trading activity for SMITFL. Costs across the group have increased by £465k (6%) from £7.4m in 2023 to £7.8m in 2024, with an increase in the operating costs of trading activities of £358k reflecting the increase in trading activity during the year.

Expenditure on charitable activities has increased by £117k in relation to activities directly relating to the work of the church and this predominately links to increases in staff and music costs within unrestricted budgets.

Staffing was the most significant cost incurred by the Group, as summarised in note 11, amounting to £3.1m (2023: £2.9m).

Investments in the endowment fund showed a minor gain of £15k in 2024, (2023: gain of £57k).

Result

Overall group net surplus for the year was £540k (2023: net expenditure £7k) comprised of an unrestricted fund surplus of £397k, restricted fund surplus of £128k and an investment gain of £15k. SMITFL made a surplus of £134k in 2024 (2023: loss of £73k).

Outlook

The 2025 PCC unrestricted budget, approved in November 2024, anticipates a balanced budget of £1.7 million, it is assumed within the budget that the Trust will contribute around £400k to support church operations.

The PCC budget assumes no licence fee payable from SMITFL until 2026 at the earliest. There is no prospect of any gift of profits from SMITFL to the PCC, because of SMITFL's need to cover its accumulated losses before any such distributions could be made. In light of this, the PCC has moved to a portfolio approach to funding, including fundraising by the Trust.

Reserves Policy

Total reserves at the end of 2024 stood at £1.3m (2023: £0.7m). This includes negative £0.6m (2023: negative £0.7m) of non-charitable trading reserves held on the balance sheet of SMITFL; the make-up of these reserves is set out in more detail in note 18 to the 2024 financial statements.

The PCC has target free reserves of £0.5m to cover

- Fluctuations in net profit from normal trading in St Martin-in-the-Fields Limited of up to £0.2m.
- Up to three months' PCC expenditure, to enable the PCC's activities to be scaled down in a 'disaster scenario', being presently set at £0.2m.
- Fluctuations in PCC's own income-generating activities and other fluctuations in working capital requirements of up to £0.1m.

In line with the Charity Commission's guidance, 'free reserves' is defined as the unrestricted, undesignated fund which is not represented by the PCC's tangible assets.

At the end of 2024, the PCC's (and Group's) unrestricted funds stood at a surplus of £0.1m (2023: deficit of £0.3m). Free reserves, when including SMITFL 2024 operating loss, amounted to £nil (2023: £nil). The PCC is resolved to review its reserves policy and its free reserves target on an annual basis and accepts that it will take time to achieve new targets. The PCC is grateful for the support of the Trust and encouraged by its fundraising initiatives.

Pay Policy for Senior Staff

The pay of senior staff of both the PCC and St Martin-in-the-Fields Limited is reviewed annually by our remuneration committee and are increased in line with annual pay increases for all staff.

Risk Management

Following significant work to develop the SMITFL Risk Register with pro-bono support from EY, the PCC took 2024 as an opportunity to take a fresh look at its risk management and develop its own PCC risk register, separate from the SMITFL risk register. The new register acknowledges the excellent work that has gone into that separate SMITFL risk register but views risk from the PCC perspective. While there are significant areas of overlap, the documents are distinct, inter-related, and complementary, as the institutional concerns of a commercial entity are by necessity not always identical to those of a charity and religious establishment. It should be noted that changes in the legal and regulatory environment have occurred, such as the expectation of 'Martyn's Law,' which levies a duty to consider and mitigate terrorism risk at public venues such as ours.

The new PCC risk register, which was formally adopted in January 2025, is based on the 2023 UK National Risk Register and the Greater London Risk Register (Feb 2022). It also cross-references the current SMITFL risk register, and the summary of risks identified in the Connection's annual report. The risk register was developed in-house by PCC members using accepted best practices and guidance.

The PCC risk register currently contains 49 risk items, groups in three categories– High, Medium and Lower priority. The ranking of risk items is based on analysis of both likelihood and impact. Likelihood analysis was based on institutional history and the likelihoods specified in the national and London risk registers, which are both underpinned by serious statistical analysis. The top three risks identified through this process were (1) Serious utility leaks (2) Heat waves and (3) Severe winter weather.

Overall, the majority of the identified risks can be broadly categorised into the broad categories listed below. (It should be noted that some risks might easily be considered in multiple categories.)

Building/Utility/Infrastructure Risks: Loss or interruption of utilities, breaks in pipes, damage to the built environment from accidents or incidents, disruption to IT infrastructure, and related issues are of significant concern for many different reasons, such as injury, operational impact, and financial impact of repairs or mitigation.

Weather and Natural Risks: Severe weather events, such as heatwaves, storms, prolonged cold weather, infestations of pests, and pandemic illness all fall into this category. Some are likely due to gradual changes in the climate while others are well known but variable perils.

Crime/Terrorism Risks: Our prominent location in the heart of the nation's capital and the complex urban environment in which we find ourselves means that the impacts of crime, anti-social behaviour, and terrorism are risks we must consider. Acquisitive crime, such as fraud, theft, and various forms of cybercrime are of legitimate concern to any ongoing enterprise of our size and complexity.

Financial Risks: As a complex enterprise with numerous sources of income and widespread types of expenditures, risks to income and risks that incur additional outlay of funds are heavily considered. A variety of risks can be considered in this category. For example, reduced income from SMITFL from a variety of causes, such as transport disruptions or bad weather.

Other Risks: Numerous other risks were identified that do not sit directly in the above categories. Safeguarding issues, human resources issues, or sudden increases in the number of homeless people in central London are examples of such risks.

Risks are managed through a variety of control measures. Both the PCC and SMITFL work hard to identify both general practices and specific measures that can be applied to reduce the likelihood and/or mitigate the impact of risks. These measures range from training, health and safety practices, physical improvements to the environment, liaison with statutory bodies, security officer coverage, and adequate insurance cover. The main mitigation in respect of staffing issues is the continued engagement with our professional head of people and culture with the experience and track record to develop appropriate policies and strategies to tackle all risks associated with our staff.

Risk registers are meant to be living documents, and the current documents will be reviewed regularly. Events and situations can change, and we could be called upon to react to new conditions. A new National Risk Register has been issued, and will be incorporated in revisions, as will appropriate guidance from the Church of England and the government. Such guidance, in the form of implementation of 'Martyn's Law' is expected within the next year.

Public Benefit

St Martin-in-the-Fields became a registered charity on 1 February 2010 (registered charity number 1133936), with the result that members of the PCC are now registered as trustees. In the preparation of this report, the trustees have been aware of their responsibilities to demonstrate that the activities of the church offer a real and practical public benefit as required under Section 4(1) of the Charities Act 2011. The PCC confirms that, in exercising its powers and duties, it has complied with its duty to have regard to the guidance issued by the Charity Commission on the provision of public benefit by religious charities.

The PCC's objectives are set out above in the 'Report on Objectives'. By identifying our key areas of focus in 2015, we now report against these objectives. Trustees have had regard to the commission's guidance on public benefit when reviewing activities against objectives set and in planning future activities. This annual report shows that the guidance has been met.

Structure, Governance and Management

Organisational Structure

The Parochial Church Council of the Ecclesiastical Parish of St Martin-in-the-Fields ('the PCC') is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure and is also a charity registered in England and Wales

(charity no. 1133936). The PCC is responsible for, and is charged with, co-operating with the Vicar in promoting, the whole mission of the church.

The PCC, through the Vicar and Churchwardens as nominees, owns the whole of the issued share capital of St Martin-in-the-Fields Limited ('SMITFL'), a company registered in England and Wales (company no. 02096693). SMITFL acts as the trading arm of St Martin-in-the-Fields, as well as managing the site and some aspects of church operations. Its principal trading activities include operating a café, a shop, concert management, venue hire and event catering and the organisation of exhibitions. Ordinarily, the whole of the company's taxable profits is donated to the PCC.

The PCC

Since the PCC registered as a charity in 2010, its members are also registered as trustees of the charity. Elections for one-third of the members of the PCC are held each year at the Annual Parochial Church Meeting ('APCM'). PCC members serve for a three-year term before offering themselves for re-election for a second three-year term, should they choose to do so. The appointment of PCC members is governed by, and set out in, the Church Representation Rules. Deanery Synod representatives are ex-officio members of the PCC and elections to the Deanery Synod are held at the APCM every three years (with the next election in 2026). Members of Diocesan and General Synod from our electoral roll are also ex-officio PCC members. Churchwardens are elected annually at a meeting of the parishioners that precedes the APCM. The APCM is normally required to be held before the end of May in each year.

The PCC's practice is to review its terms of reference, committee structures and legal issues, at the first meeting of the PCC following the APCM. The PCC met eight times in 2023, with meetings being chaired in turn by the Vicar and one of the Churchwardens, alternately. All new members are required to undergo appropriate induction. This includes sharing a comprehensive information pack, meetings with key people, a session on governance and finance and opportunities to experience working and worshipping at St Martin's.

PCC membership

Clergy (ex-officio)

Revd Dr Sam Wells, Vicar and Chair of the PCC

Revd Sally Hitchiner, Associate Vicar for Ministry (to September 2024)

Revd Richard Carter, Associate Vicar for Mission

Revd Catherine Duce, Assistant Vicar for the Nazareth Companions

Revd Angela Sheard, Assistant Curate

Churchwardens (ex-officio)

Mel Adams

Jeff Claxton

Deanery Synod representatives (ex-officio)

Nike Awoyinka

Frances Denniss

Lois Howarth

Daniel Kaszeta (Assistant Churchwarden)

Jane Templeman (Assistant Churchwarden)

Wai Keung Chan

Diocesan Synod (ex-officio)

Lenus Walker (from August 2024)

General Synod (ex-officio)

Fiona MacMillan

Elected members

Jack Chellman (from May 2024)

Sean Curtin (from May 2024)

Jonathan Edwards

Yen Leung

Rachel Morrison

Wendy Quill

Jess Templeman

Lenus Walker (to May 2024)

Jane Ware

Ivan Yuen (to May 2024)

Co-opted members

Rosalind Scott (to May 2024)

Anne Chow

Other key posts

PCC Secretary

Siân Conway

Treasurer

Ros Scott (to May 2024)

Peter McKercher (from June 2024)

Church Safeguarding Officer

Kristine Wellington (English Congregation)

Church Safeguarding Assistant

Ruly Tsang (Chinese Congregation)

Children's Champions

Anna Warbrick (English Congregation)

Emmy Ng (Chinese Congregation)

The PCC is assisted in the discharge of its duties by the Board of St Martin-in-the-Fields Limited, the Chief Executive of SMITFL and a number of permanent committees and task groups.

The Board of St Martin-in-the-Fields Limited

The Board of St Martin-in-the-Fields Limited ('the Board') ensures that trading is profitable, develops new ventures, and oversees the efficient and safe operation of the site.

Board membership for 2024 was Dan Barker, Mark Bromley (Chair), Jeff Claxton, Caroline Cromar, Chris Denton (Chief Executive), Simon Erridge, Catherine Hallett, Neil Mathur, Susan Millin, Mike O'Mahoney, Brad Owen (to March 2024), Cathy Reid Jones (to March 2024), Helen Sprott and Revd Dr Sam Wells.

Committees and other bodies

The Chinese Leadership Team oversees the ministry and mission of the 1.30 pm (Cantonese-speaking) congregation. It is a lay team, working with the English-speaking clergy as it advances our work amongst people of Chinese heritage. It comprises six people, each looking at a key area of the congregation's work. Each role is elected by the 1.30 pm congregation.

The following bodies remain part of the decision-making structure.

- The Standing Committee assists the PCC by planning the business of its meetings. It also ensures that actions from PCC meetings are carried out. It has responsibility for PCC business between meetings. It is made up of the Vicar, the Associate Vicars for Ministry and for Mission, the Churchwardens, the Treasurer, and the assistant Churchwardens. The CEO attends if asked.
- The Steering Group (formerly known as the Advisory Group) which is made up of the chairs or equivalent of the five key parts of St Martin's (PCC, SMITFL, Trust, The Connection at St Martin's and the St Martin's Charity) and is chaired by the Vicar.
- A Finance Committee was established in 2023 to enable more detailed scrutiny of PCC finances. A separate Joint Finance Working Group involving representatives of PCC, SMITFL and Trust was also established to assist with group alignment and long-term planning.

In addition, the following groups advance the purposes of the PCC in ways largely outside the decision-making structure.

- The Education Group organises public events such as the Autumn Lectures and congregational activities such as the Lent Course and the Parish Weekend/Awayday.
- The Hospitality Group organises opportunities for welcome and hospitality: serving refreshments provided by the Café in the Crypt after the Sunday Eucharist and making food for celebrations such as the Patronal Festival, Easter breakfast, baptisms and confirmations.
- The Global Neighbours Group seeks to make international issues of justice and concern an integral part of the life of St Martin's and to welcome and include people of all cultures within the life of St Martin's. It allocates the PCC's annual budget of overseas giving, making small grants to grassroots organisations and groups around the world. The Justice, Peace and Integrity of Creation Group was formed in 2019 as a sub-set of this group, and the Eco Church group has in turn emerged out of the JPIC group.
- The Disability Advisory Group advocates for, reflects on and educates the community in disability and theological issues.

Safeguarding

Safeguarding of children and of adults at risk of harm is our most basic institutional priority. The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance on safeguarding children and adults at risk of harm). We are grateful to Church Safeguarding Officer Kristine Wellington and Ruly Tsang (Chinese Safeguarding Assistant) for their care on this.

Faculty Approvals

In 2024, there was one Faculty application for replacing the lifts in the North-West Porch and between the Foyer and Lightwell.

Approval of Annual Report

The Annual Report set out on pages 3-20 was approved by the PCC on April 29, 2025.



Revd Dr Sam Wells, Vicar of St Martin-in-the-Fields and Chair of the PCC

**St Martin-in-the-Fields Parochial Church Council
For the year ending 31 December 2024**

**ST MARTIN-IN-THE-FIELDS
PAROCHIAL CHURCH COUNCIL**

Registered Charity Number 1133936

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2024

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Parochial Church Council (PCC) is responsible for preparing the Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law applicable to Parochial Church Councils in England and Wales requires the PCC members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC and the group and of the group's income and expenditure for the year. In preparing those financial statements the PCC is required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departure disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in operation for the foreseeable future.

The PCC members are responsible for keeping accounting records, which disclose with reasonable accuracy at any time the financial position of the PCC and the group, and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Church Accounting Regulations 2006, and the Statement of Recommended Practice 'Accounting and Reporting by Charities' which is applicable to charities preparing their accounts in accordance with the 'Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' (FRS 102), second edition effective 1 January 2019. They are also responsible for safeguarding the assets of the PCC and the group and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

Independent Auditor's Report to the Members of St Martin-in-the-Fields Parochial Church Council

For the year ended 31st December 2024

Opinion

We have audited the financial statements of the St Martin-in-the-Fields Parochial Church Council ("the PCC") for the year ended 31 December 2024 which comprise the consolidated Statement of Financial Activities, the group and PCC Balance Sheets, the consolidated Cash Flow statement and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and the PCC's affairs as at 31 December 2024 and of the group's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charity (the PCC);
- sufficient accounting records have not been kept; or
- the parent financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement set out on page 22 the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the PCC's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the PCC or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the group and the environment in which it operates, we identified that the principal risk of non-compliance with laws and regulations related to the regulatory framework for charities, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act, income tax, payroll tax and sales tax.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to posting inappropriate journal entries and to management bias in accounting estimates. Audit procedures performed by the engagement team included:

- Inspecting correspondence with regulators and tax authorities;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals, in particular any unusual entries; and
- Challenging assumptions and judgements made by management in their critical accounting estimates

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

Use of our report

This report is made solely to the PCC's trustees, as a body, in accordance with section 144 of the Charities Act 2006. Our audit work has been undertaken so that we might state to the PCC's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the PCC and the PCC's trustee as a body, for our audit work, for this report, or for the opinions we have formed.



Adam Halsey (Senior Statutory Auditor)
For and on behalf of HaysMac LLP
Statutory Auditor

10 Queen Street Place
London
EC4AR 1AG

20 June 2025

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

Consolidated Statement of Financial Activities

		Unrestricted	Restricted	Endowment	2024	2023
	Note	Funds	Funds	Funds	Total	Total
		£	£	£	Funds	Funds
					£	£
Income from:						
Donations and Legacies						
Donations from donors	2	316,548	6,632	-	323,180	324,888
Other donations and legacies	3	588,444	641,858	-	1,230,302	1,056,181
Charitable activities:						
- to further the Council's objects	4	1,034,673	75,563	-	1,110,236	789,776
Other trading activities	5	5,678,611	-	-	5,678,611	5,114,195
Investments	6	18,532	16,249	-	34,781	29,765
Total Income		<u>7,636,808</u>	<u>740,302</u>	<u>-</u>	<u>8,377,110</u>	<u>7,314,805</u>
Expenditure on:						
Raising Funds						
Publicity costs	7	705	-	-	705	1,744
Operating costs of trading activities	5	5,545,011	-	-	5,545,011	5,187,199
Charitable activities						
Grants	8	10,000	-	-	10,000	10,400
Activities directly relating to the work of the Church	9	1,684,520	612,147	-	2,296,667	2,179,427
Total Expenditure		<u>7,240,236</u>	<u>612,147</u>	<u>-</u>	<u>7,852,383</u>	<u>7,378,770</u>
Net gains on investments	13		-	15,240	15,240	57,175
Net (expenditure)/income		<u>396,572</u>	<u>128,155</u>	<u>15,240</u>	<u>539,967</u>	<u>(6,790)</u>
Transfers between funds	18	-	-	-	-	-
Net Movement in Funds		<u>396,572</u>	<u>128,155</u>	<u>15,240</u>	<u>539,967</u>	<u>(6,790)</u>
Reconciliation of funds:						
Balance brought forward at 1st January		<u>(322,606)</u>	<u>339,732</u>	<u>702,895</u>	<u>720,021</u>	<u>726,811</u>
Balance carried forward at 31st December		<u>73,966</u>	<u>467,887</u>	<u>718,135</u>	<u>1,259,988</u>	<u>720,021</u>

All recognised gains and losses for the year are included in the Statement of Financial Activities.

The results all relate to continuing activities.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

Balance Sheets

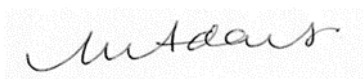
		Group		PCC	
	Note	2024	2023	2024	2023
		£	£	£	£
Fixed Assets					
Intangible assets	12	-	-	-	-
Tangible assets	12	299,496	315,269	11,366	21,549
Investments	13	682,546	667,306	682,546	667,306
		<u>982,042</u>	<u>982,575</u>	<u>693,912</u>	<u>688,855</u>
Current Assets					
Stock		121,104	101,016	-	-
Debtors	14	372,069	387,306	397,098	287,620
Cash at bank and in hand		1,368,143	1,305,895	913,037	681,635
		<u>1,861,316</u>	<u>1,794,217</u>	<u>1,310,135</u>	<u>969,255</u>
Liabilities: Amounts falling due within one year	15	<u>(1,283,370)</u>	<u>(1,657,437)</u>	<u>(179,787)</u>	<u>(224,217)</u>
Net Current Assets		<u>577,946</u>	<u>136,780</u>	<u>1,130,348</u>	<u>745,038</u>
Total assets less current liabilities		<u>1,559,988</u>	<u>1,119,355</u>	<u>1,824,260</u>	<u>1,433,893</u>
Liabilities: Amounts falling due after more than one year	16	<u>(300,000)</u>	<u>(399,334)</u>	<u>-</u>	<u>(16,000)</u>
Net Assets		<u><u>1,259,988</u></u>	<u><u>720,021</u></u>	<u><u>1,824,260</u></u>	<u><u>1,417,893</u></u>
Funds					
Non-charitable trading reserves	18	(564,272)	(697,872)	-	-
Unrestricted	18	638,238	375,266	638,238	375,266
Restricted	18	467,887	339,731	467,887	339,731
Permanent endowment	18	718,135	702,896	718,135	702,896
	18	<u>1,259,988</u>	<u>720,021</u>	<u>1,824,260</u>	<u>1,417,893</u>

Approved by the Parochial Church Council and authorised for issue on April 29, 2025



Sam Wells

Vicar



Mel Adams

Churchwarden



Jeff Claxton

Churchwarden

The notes on pages 29 to 47 form part of these financial statements.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

Consolidated Cashflow Statement

	Group	
	2024	2023
	£	£
Cash flows from operating activities		
(Deficit)/surplus for the financial year	539,967	(6,790)
Adjustments for:		
Depreciation of tangible assets	49,814	69,941
Interest received	(34,781)	(29,765)
Interest paid	10,832	17,576
Add losses/(deduct gains) on investments	(15,240)	(57,174)
Decrease/(increase) in trade and other debtors	15,237	69,800
Decrease in stocks	(20,088)	(10,165)
Increase in trade creditors and other creditors	(324,400)	163,314
Other movements	-	-
Cash flows from operations	<u>221,341</u>	<u>216,737</u>
Net cash generated from operating activities	<u>221,341</u>	<u>216,737</u>
Cash flows from investing activities		
(Purchase)/ disposals of tangible assets	(34,042)	(5,314)
Disposal of investments	-	-
Interest received	<u>34,781</u>	<u>29,765</u>
Net cash from investing activities	<u>739</u>	<u>24,451</u>
Cash flows from financing activities		
Repayment on CBIL Loan	(125,000)	(125,000)
Interest paid	(10,832)	(17,576)
Receipt of loan from Vicar's General Fund	-	150,000
Repayment on Vicar's General Fund Loan	<u>(24,000)</u>	<u>(141,290)</u>
	<u>(159,832)</u>	<u>(133,866)</u>
Net increase in cash and cash equivalents	62,248	107,322
Cash and cash equivalents at the beginning of the year	<u>1,305,895</u>	<u>1,198,573</u>
Cash and cash equivalents at the end of the year	<u><u>1,368,143</u></u>	<u><u>1,305,895</u></u>

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

Notes to the Financial Statements

1 Charity Information and Accounting Policies

a) Charity Information

St Martin-in-the-Fields Parochial Church Council (the "PCC") is a charity registered in England and Wales no 1133936. The registered office is 5 St Martin's Place, London WC2N 4JH.

b) Basis of Preparation

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair' provisions and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the revaluation of investments. Income and expenditure are accounted for on the accruals basis. The financial statements are presented in sterling (£), which is the functional currency of the PCC and its subsidiary.

The financial statements are consolidated to include the results, assets and liabilities of the PCC's subsidiary St Martin-in-the-Fields Limited. The financial statements do not include the accounts of other charities which have been established to raise funds to support the church and its activities, church groups that owe their main affiliation to another body nor those that are informal gatherings of church members over which the PCC does not have operational or financial control.

The principal accounting policies applied in the preparation of these financial statements are set out in the notes below. These policies have been consistently applied to all years presented.

The principal area of estimation uncertainty in the preparation of the accounts relate to the depreciation of tangible fixed assets as set out in the accounting policies below.

These financial statements are prepared on a going concern basis. In determining the appropriateness of the going concern basis the PCC assesses a range of information relating to current and projected future conditions including projected budgets and cash flows for a period of 12 months from the date of approval of the financial statements, and any potential additional funding requirements.

The PCC considers that it is appropriate to continue to adopt the going concern basis in preparing these financial statements and is not aware of any material uncertainties over its financial viability.

c) Income

Income, consists of donations, grants, legacies, investment income, income from charitable activities and income from trading activities.

Donations and grants

Collections and Planned Giving are recognised when they are received. Income tax recoverable on Gift Aid donations are accrued when the net income is recognised.

Other donations and grants are accounted for when the PCC is entitled to the income, receipt is probable and the income can be reliably measured. All donations and grants are allocated to the relevant fund according to any restrictions place upon their use.

Legacies

Legacies are accounted for as income where there is clear entitlement, and the amounts can be measured reliably, and receipt is probable.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

1 Charity Information and Accounting Policies (continued)

d) Expenditure

Expenditure is accounted for on an accruals basis inclusive of any VAT which cannot be recovered.

Expenditure is recognised when there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable a transfer of economic benefit will be required in settlement and the amounts can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The contribution to the Diocesan Common Fund is accounted for when payable.

e) Fund Accounting

Unrestricted funds are available for use at the discretion of the PCC in the furtherance of its general objectives.

Designated funds are funds set aside by the PCC out of unrestricted general funds for a specific feature, purpose or projects.

Restricted funds are funds subject to specific restriction imposed by donors or by the purpose of a fundraising appeal and are separately categorised in the notes to the financial statements.

Permanent endowment funds are funds which the donor or the Consistory Court (the court of the bishop in the Diocese of London) has stated to be capital.

f) Fixed Assets

Intangible Assets

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

All intangible assets are considered to have a finite useful life. If a reliable estimate of the useful life cannot be made, the useful life shall not exceed five years.

Amortisation is provided on the following basis:

Software - 50% straight line basis

Website - 3 years

Building

In view of the restrictions inherent in the building and its inextricable link to the church itself full provision has been made against the costs of improvement.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

1 Charity Information and Accounting Policies (continued)

f) Fixed Assets (continued)

Consecrated land and buildings

Consecrated and beneficed property is excluded from the accounts by s10(2) of the Charities Act 2011. All expenditure incurred during the year on consecrated or benefice buildings, whether maintenance or improvement, is written off as expenditure in the Consolidated Statement of Financial Activities.

Tangible fixed assets and moveable church furnishings

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets on a straight line basis to write off the cost, less estimated residual value, over their expected useful lives as follows:

Equipment and fittings – 5 years

Fixtures and moveable church furnishings – 20 years

g) Investments

Investments are valued at market value. Any unrealised change in value since the last balance sheet date is credited or charged to the Consolidated Statement of Financial Activities. Any realised gain or loss is also credited or charged to the Consolidated Statement of Financial Activities.

h) Current Assets

Cash and cash equivalents include cash in hand, deposits held at call with banks and other short-term liquid investments with original maturities of three months or less.

Stock is stated at the lower of cost and net realisable value. Cost is determined on a first-in, first-out basis and net realisable value is based on estimated selling price.

i) Pension Costs

Contributions to the personal pension arrangements of employees through an automatic enrolment scheme are recognised as an expense in the period which they are incurred.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

2 Donations arising from services and congregation	Unrestricted	Restricted	2024	2023
	Funds	Funds	Total	Total
	£	£	£	£
Planned giving: Gift Aid Covenants and Pledges envelopes	113,079	-	113,079	94,912
Other donations	37,755	6,257	44,012	62,453
Parish giving	40,134	-	40,134	34,847
Donations via Iknowchurch	5,278	-	5,278	4,176
Income tax recoverable on Gift Aid	38,126	375	38,501	37,186
Collections	66,327	-	66,327	84,818
Boxes in church	15,849	-	15,849	6,496
	<u>316,548</u>	<u>6,632</u>	<u>323,180</u>	<u>324,888</u>
3 Legacies, other donations and grants	Unrestricted	Restricted	2024	2023
	Funds	Funds	Total	Total
	£	£	£	£
Legacies	31,855	-	31,855	92,670
Other Donations Received	-	-	-	-
Chinese Congregation project and donations	40,170	158,351	198,521	26,633
Donations for Sunday International Group	-	29,489	29,489	34,668
Clergy Grant	15,716	-	15,716	21,390
HeartEdge	-	118,709	118,709	218,886
Music income	61,519	105,500	167,019	160,264
Bread for the World	555	641	1,196	1,580
International	600	-	600	600
Worship and Spirituality	2,117	5,186	7,303	-
Hospitality	6,215	-	6,215	8,431
BeingWith	-	149,971	149,971	109,642
Disability	-	15,440	15,440	12,294
Education	50,934	-	50,934	75,734
Other Grant income	<u>378,763</u>	<u>58,571</u>	<u>437,334</u>	<u>293,389</u>
Consolidated total	588,444	641,858	1,230,302	1,056,181
License fee received from SMITFL	-	-	-	-
PCC total	<u>588,444</u>	<u>641,858</u>	<u>1,230,302</u>	<u>1,056,181</u>

The majority of the restricted income reflects grant funding obtained by the St Martin-in-the-Fields Trust for the PCC and gifted onto the PCC. Of these grants £115,878 was received for HeartEdge, £136,390 was received for Being With, £105,500 was received for Music (including Choral Scholars, St Martin Voices and Sacred Music) and smaller amounts for Sunday International Group, Companions of Nazareth and Nazareth Community. There was also a £100,200 donation from a donor to the Chinese Ministry.

Other Grant Income includes unrestricted grants from the Trust for core PCC costs of £338,270.

Overall, the Trust contributed £914,968 to the PCC in 2024 (2023 £783,418).

Total donations from the 1.30pm congregation to the unrestricted fund amounted to £40,170.

The Clergy Grant of £15,716 consists of a contribution to rental costs, the grant is lower than in 2023 due to part funding by St Martins PCC.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

Grant income for SMITFL is included within 'Other trading activities' on the face of the Consolidated Statement of Financial Activities. During the year, the company received grants totalling £563,294 from St Martin-in-the-Fields Trust which included £400,000 for Debt relief and grants for the lift replacement catering equipment and communication infrastructure projects.

2023 comparative information

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>2023 Total Funds £</i>
<i>Legacies</i>	92,670	-	92,670
<i>Other Donations Received</i>	-	-	-
<i>Chinese Congregation project and donations</i>	9,588	17,045	26,633
<i>Donations for Sunday International Group</i>	-	34,668	34,668
<i>Clergy Grant</i>	21,390	-	21,390
<i>HeartEdge</i>	-	218,886	218,886
<i>Music income</i>	114,081	46,183	160,264
<i>Bread for the World</i>	-	1,580	1,580
<i>International</i>	600	-	600
<i>Worship and Spirituality</i>	-	-	-
<i>Hospitality</i>	7,681	750	8,431
<i>BeingWith</i>	-	109,642	109,642
<i>Disability</i>	-	12,294	12,294
<i>Education</i>	75,734	-	75,734
<i>Other Grant income</i>	265,689	27,700	293,389
<i>PCC only:</i>	<u>587,433</u>	<u>468,748</u>	<u>1,056,181</u>

4 Income from Charitable Activities to further the Council's objects

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>2024 Total Funds £</i>	<i>2023 Total Funds £</i>
<i>Vergers' Fees and Rehearsal Room Hire</i>	-	-	-	1,050
<i>Church Music</i>	116,382	75,406	191,788	86,354
<i>Concerts</i>	874,738	-	874,738	676,236
<i>Special Church Services and Advent Booklet Sales</i>	43,553	157	43,710	26,136
	<u>1,034,673</u>	<u>75,563</u>	<u>1,110,236</u>	<u>789,776</u>

2023 comparative information

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>2023 Total Funds £</i>
<i>Vergers' Fees and Rehearsal Room Hire</i>	1,050	-	1,050
<i>Church Music</i>	683,977	78,613	762,590
<i>Special Church Services and Advent Booklet Sales</i>	26,136	-	26,136
	<u>711,163</u>	<u>78,613</u>	<u>789,776</u>

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

5 Trading Subsidiary

The PCC, through nominees, owns the whole of the issued share capital of St Martin-in-the-Fields Limited (registered number: 2096693) ('SMITFL'), whose principal activities during the year were those of operating a restaurant, a shop, concert management, venue hire and event catering, the organisation of exhibitions and other retailing activities.

A summary of the results of the subsidiary is shown below:

	Unrestricted Total 2024 £	Unrestricted Total 2023 £
Turnover	5,072,793	4,787,919
Cost of sales - stock	(991,656)	(983,388)
Cost of sales - other	<u>(2,067,110)</u>	<u>(1,856,488)</u>
Gross Profit	2,014,027	1,948,043
Other operating costs	(2,475,414)	(2,329,746)
Other income	<u>601,685</u>	<u>321,719</u>
Operating loss	140,298	(59,984)
Interest receivable	4,134	4,557
Interest payable	<u>(10,832)</u>	<u>(17,576)</u>
Loss before taxation	<u>133,600</u>	<u>(73,003)</u>
Taxation	-	-
Gift Aid distribution to PCC from profits earning in prior periods	-	-
Accumulated loss brought forward	(697,872)	(624,869)
Non-charitable trading reserves	<u>(564,272)</u>	<u>(697,872)</u>

6 Income from Investments

	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
Interest received from: Rysbrack and others	<u>18,532</u>	<u>16,249</u>	<u>34,781</u>	<u>29,765</u>

2023 comparative information

	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £
Interest received from: Rysbrack and others	<u>12,462</u>	<u>17,303</u>	<u>29,765</u>

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

7	Publicity Costs			2024	2023
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		£	£	£	£
	Church Guides	705	-	705	1,744
	Marketing and Annual Report	-	-	-	-
		<u>705</u>	<u>-</u>	<u>705</u>	<u>1,744</u>

2023 comparative information

		Unrestricted Funds	Restricted Funds	2023 Total Funds
		£	£	£
	Church Guides	1,744	-	1,744
	Marketing and Annual Report	-	-	-
		<u>1,744</u>	<u>-</u>	<u>1,744</u>

8	Grants Made		2024	2023
			Unrestricted Funds	Unrestricted Funds
			£	£
	International grants		10,000	10,400
	Other grants		-	-
			<u>10,000</u>	<u>10,400</u>

A list of grants made is available on request from the PCC office.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

9 Activities directly relating to the work of the Church			2024	2023
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
Ministry:				
Common Fund	193,349	28,988	222,337	215,529
Clergy expenses	4,815	-	4,815	11,415
Altar supplies	3,983	-	3,983	4,727
Church running expenses	91,294	56,067	147,361	132,859
Archive Expenses	-	155	155	-
HeartEdge Project	-	30,730	30,730	85,157
BeingWith Project	-	66,080	66,080	34,009
Church maintenance and repairs	27,015	63,041	90,056	131,235
Special Church Services expenses	13,157	-	13,157	19,897
Church Music & Choir Costs	164,920	143,111	308,031	221,579
Concerts	535,337	-	535,337	412,853
Choral Scholars	1,734	41,940	43,674	60,124
Flowers	1,019	158	1,177	1,315
Insurance	81,748	-	81,748	75,066
Sundries	47,575	579	48,154	37,636
Depreciation	10,183	-	10,183	29,007
Staff costs (including contract staff)	424,934	148,025	572,959	622,186
Staff pension cost	12,664	2,272	14,936	10,434
Recruitment & training costs	7,066	-	7,066	1,773
Copyright licence	240	-	240	2,219
International	-	-	-	-
Worship and Spirituality	9,712	16,116	25,828	9,480
Hospitality	2,200	258	2,458	3,275
Disability Advisory Group	-	14,627	14,627	8,305
Education	35,740	-	35,740	36,014
	1,668,685	612,147	2,280,832	2,166,093
Governance Costs (see note 10)	15,835	-	15,835	13,334
	1,684,520	612,147	2,296,667	2,179,427

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2024

Note 9 (continued)

2023 comparative information

9 Activities directly relating to the work of the Church

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>2023 Total Funds</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<i>Ministry:</i>			
<i>Common Fund</i>	193,098	22,431	215,529
<i>Clergy expenses</i>	11,415	-	11,415
<i>Altar supplies</i>	4,727	-	4,727
<i>Church running expenses</i>	93,738	39,121	132,859
<i>Archive Expenses</i>	-	-	-
<i>HeartEdge Project</i>	-	85,157	85,157
<i>BeingWith Project</i>	-	34,009	34,009
<i>Church maintenance and repairs</i>	54,530	76,705	131,235
<i>Special Church Services expenses</i>	19,897	-	19,897
<i>Church Music & Choir Costs</i>	551,260	83,171	634,431
<i>Choral Scholars</i>	27,776	32,348	60,124
<i>Flowers</i>	400	915	1,315
<i>Insurance</i>	75,066	-	75,066
<i>Sundries</i>	37,636	-	37,636
<i>Depreciation</i>	29,007	-	29,007
<i>Staff costs (including contract staff)</i>	365,652	256,534	622,186
<i>Staff pension cost</i>	8,950	1,484	10,434
<i>Recruitment & training costs</i>	1,773	-	1,773
<i>Copyright licence</i>	2,219	-	2,219
<i>International</i>	-	-	-
<i>Worship and Spirituality</i>	9,301	179	9,480
<i>Hospitality</i>	3,275	-	3,275
<i>Disability Advisory Group</i>	-	8,305	8,305
<i>Education</i>	36,014	-	36,014
	1,525,734	640,359	2,166,093
<i>Governance Costs (see note 10)</i>	13,334	-	13,334
	1,539,068	640,359	2,179,427

St Martin-in-the-Fields Parochial Church Council

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10 Governance Costs

	2024	2023
	Unrestricted Funds	Unrestricted Funds
	£	£
Professional fees	1,333	-
Bank charges	1,702	1,728
Auditors' remuneration - audit fee	12,800	11,606
Other accounting costs	-	-
	<u>15,835</u>	<u>13,334</u>

The audit fee for St Martin-in-the-Fields Limited is reflected in trading costs and is £11,800+VAT (2023: £11,000 + VAT).

11 Staff Costs

	2024	2023
	£	£
Wages and salaries	2,864,793	2,636,848
Social security costs	187,454	207,131
Pension costs	48,606	58,537
PCC activities and administration (agency & subcontractors)	-	-
	<u>3,100,853</u>	<u>2,902,515</u>

The average number of employees across the group was 121 (2023:124). Their payroll costs can be analysed as follows:

	2024	2023
	£	£
PCC activities and administration	689,071	601,628
Trading subsidiary	<u>2,411,782</u>	<u>2,300,887</u>
	<u>3,100,853</u>	<u>2,902,515</u>

The number of employees whose emoluments amounted to over £60,000 in the year was as follows:

	2024	2023
	Number	Number
£60,001 - £70,000	4	3
£70,001 - £80,000	1	-
£80,001 - £90,000	-	-
£90,000 - £100,000	-	-
£100,000-£120,000	1	1
	<u><u>6</u></u>	<u><u>4</u></u>

Pension contributions to higher paid staff were £21,230 (2023 £12,503).

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Expenses reimbursed to members of the clergy, who are ex-officio PCC members, amounted to £4,815 (2023: £10,960) for various items of expenditure. One PCC member received reimbursements of expenses during the year of £1,914 (2023: £1,746). The total number of clergy and PCC members who were paid expenses was 7 (2023: 7). The total employee benefits of the key management personnel of the parent charity were £109,980 (2023: £55,084).

The key management personnel of the group comprise those of the charity and the key management personnel of its wholly owned subsidiary, St-Martins-in-the-Fields Limited (SMITFL). The employee benefits of the key management personnel of SMITFL were £533,479 (2023: £366,738). The employee benefits of key management personnel of the group were therefore £643,459 (2023: £421,823).

12 Intangible and Tangible Fixed Assets for Use by the PCC

a) Group	Intangible Assets			Fixtures and Moveable Church Furnishings	Tangible Assets
Cost	Total	Building	Equipment and Fittings		Total
£	£	£	£	£	£
At 1st January 2024	83,518	33,071,464	1,593,238	96,180	34,760,882
Additions	-	-	34,041	-	34,041
At 31st December 2024	83,518	33,071,464	1,627,279	96,180	34,794,923
Depreciation					
At 1st January 2024	83,518	33,071,464	1,284,172	89,978	34,445,614
Charge for the year	-	-	46,771	3,043	49,814
At 31st December 2024	83,518	33,071,464	1,330,943	93,021	34,495,428
Net Book Value					
At 31st December 2024	-	-	296,336	3,159	299,496
At 31st December 2023	-	-	309,067	6,202	315,269

Tangible Fixed Assets includes £259,000 in relation to the RIBA Stage 2 Report commissioned in 2020. It relates to the long-term building programme and will therefore be depreciated in line with future capital projects as and when they take place.

St Martin-in-the-Fields Parochial Church Council **For the year ending 31 December 2024**

b) PCC

	Intangible Assets Total £	Building £	Equipment and Fittings £	Fixtures and Moveable Church Furnishings £	Total £
Cost					
At 1st January 2024	61,453	33,071,464	278,411	96,180	33,446,055
Additions	-	-	-	-	-
At 31st December 2024	61,453	33,071,464	278,411	96,180	33,446,055
Depreciation					
At 1st January 2024	61,453	33,071,464	263,063	89,979	33,424,506
Charge for the year	-	-	7,140	3,043	10,183
At 31st December 2024	61,453	33,071,464	270,203	93,022	33,434,689
Net Book Value					
At 31st December 2024	-	-	8,208	3,158	11,366
At 31st December 2023	-	-	15,348	6,201	21,549

St Martin-in-the-Fields Parochial Church Council

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13 Fixed Asset Investments

	2024	2023
(a) Group	£	£
Market value at 1st January 2024	667,306	610,132
Adjustment		
Disposal of shares		
Revaluation gain	<u>15,240</u>	<u>57,174</u>
Market value at 31st December 2024	<u>682,546</u>	<u>667,306</u>
Historical cost at 31st December 2024	<u>256,030</u>	<u>256,030</u>

All group fixed assets investments are held as endowment funds.

The market values of the principal investments at 31st December 2024 were as follows:

	2024	2023
	£	£
CBF Investment Fund - Income Shares	565,996	553,331
COIF Charities Investment Fund - Income Units	116,550	<u>113,975</u>

(b) PCC

In addition to the investments shown above, the PCC beneficially owns the share capital of St Martin-in-the-Fields Limited ('SMITFL') which is a company registered in England and Wales number 2096693 (see Note 5).

The share capital of SMITFL of £100 is divided into 100 ordinary shares of £1 each. There are three ordinary £1 shares held by the Vicar and the two Churchwardens on behalf of the PCC. SMITFL being a private company, the shares are not open to subscription from the public, and only the Vicar and Churchwardens may hold a share in the company. The shareholders are responsible for the appointment of the chair of SMITFL and the non-executive directors. Upon retirement from the role of Vicar or Churchwarden, the share transfers to the next Vicar or Churchwarden. SMITFL has been consolidated because it is under the PCC's control.

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14 Debtors	Group		PCC	
	2024	2023	2024	2023
	£	£	£	£
Trade debtors	192,938	164,159	293,235	201,018
Amounts owed by group and subsidiary undertakings:				
Loan	-	-	30	4,548
Amount owed by connected charities	3,093	2,712	-	1,972
Other debtors	13,801	83,527	150	318
Prepayments and accrued income	162,237	136,908	103,683	79,764
	<u>372,069</u>	<u>387,306</u>	<u>397,098</u>	<u>287,620</u>

"Trade debtors for the PCC has increased, due to the greater number of PCC promoted music concerts held in December compared to the previous year, at the end of 2024 concert income owed to the PCC amounted to £212k (2023: £185k).

15 Liabilities: Amounts falling due within one year	Group		PCC	
	2024	2023	2024	2023
	£	£	£	£
Bank Loan	83,334	125,000	-	-
Trade creditors	409,835	459,511	54,745	82,210
Amounts owed to group and subsidiary undertakings:				
Other	-	-	23,172	23,070
Amount owed to connected charities:				
Loan	16,000	24,000	16,000	24,000
Other	6,612	8,352	2,401	3,212
Other creditors	276,796	336,373	3,349	16,204
Other taxes and social security	227,040	399,490	8,671	18,136
Accruals and deferred income	263,753	304,711	71,449	57,385
	<u>1,283,370</u>	<u>1,657,437</u>	<u>179,787</u>	<u>224,217</u>

The amounts owed to connected charities for 2024 relate to St Martin-in-the-Fields Trust £6,612 (2023: £8,352).

During 2020 a secured loan of £500,000 was made to St Martin-in-the-Fields Limited ("SMITFL") by National Westminster Bank plc, supported by the Coronavirus Business Interruption Loan Scheme. The loan is subject to interest at 1.88% over Base Rate and is repayable by 48 monthly instalments ending in August 2025. The total balance outstanding at 31st December 2024 was £83,334 of which the amount due within one year of £83,334.

In 2021 the Vicar's General Fund provided an interest free loan to the PCC of £100,000. The balance outstanding at 31 December 2024 was £16,000 (2023: £40,000). The amount due within one year is £16,000 (2023: £24,000).

St Martin-in-the-Fields Parochial Church Council

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16 Liabilities: Amounts falling due after more than one year	Group		PCC	
	2024	2023	2024	2023
	£	£	£	£
Loan from Vicar's General Fund	300,000	316,000	-	16,000
CBIL loan (see note 15)	-	83,334	-	-
	<u>300,000</u>	<u>399,334</u>	<u>-</u>	<u>16,000</u>

During 2022 St Martin-in-the-Fields Limited ("SMITFL") received a loan of £150,000 from the Vicar's General Fund, with a second instalment of £150,000 being received in 2023. This loan is repayable from 2026, over a period of six years to 2032.

17 Analysis of Group Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
	£	£	£	£
Fund balances at 31st December 2024 are represented by:				
Intangible fixed assets	-	-	-	-
Tangible fixed assets	299,496	-	-	299,496
Investments	-	-	682,546	682,546
Net current assets	74,470	467,887	35,589	577,946
Liabilities falling due after one year	<u>(300,000)</u>	<u>-</u>	<u>-</u>	<u>(300,000)</u>
Total net assets	<u>73,966</u>	<u>467,887</u>	<u>718,135</u>	<u>1,259,988</u>
	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Endowment Funds</i>	<i>Total</i>
	£	£	£	£
Fund balances at 31st December 2023 are represented by:				
Intangible fixed assets	-	-	-	-
Tangible fixed assets	315,269	-	-	315,269
Investments	-	-	667,306	667,306
Net current assets	(238,542)	339,732	35,590	136,780
Liabilities falling due after one year	<u>(399,334)</u>	<u>-</u>	<u>-</u>	<u>(399,334)</u>
Total net assets	<u>(322,606)</u>	<u>339,732</u>	<u>702,896</u>	<u>720,021</u>

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18 Statement of Funds	At 1st January 2024 £	Income £	Expenditure £	Transfers/ Investment Gains £	At 31st December 2024 £
Unrestricted Funds					
General	370,265	1,958,196	(1,695,223)	-	633,238
Designated:					
Austen Williams Room refurbishment	5,000	-	-	-	5,000
Total unrestricted funds	375,265	1,958,196	(1,695,223)	-	638,238
Restricted Funds					
Maintenance and refurbishment fund	168,341	16,249	(73,575)	-	111,015
Archive	2,041	-	(1,725)	-	316
Disability Advisory Group	5,888	15,440	(14,627)	-	6,701
Chinese Ministry	10,987	158,351	(40,696)	-	128,642
Sunday International Group	33,006	64,864	(45,954)	-	51,916
St Martin's Voices	13,333	114,194	(114,195)	-	13,332
Music development	19,089	8,378	(27,467)	-	-
Bread for the World	3,909	641	(4,550)	-	-
Choral Scholar Grants	3,333	58,334	(58,334)	-	3,333
HeartEdge	26,815	118,709	(81,568)	-	63,956
Being with	33,143	149,971	(135,847)	-	47,267
Sheppard Scholar	-	-	23,994	-	23,994
Companions of Nazareth	6,180	21,926	(25,650)	-	2,456
Nazareth Community	6,071	6,830	(4,826)	-	8,075
Other restricted funds	7,597	6,416	(7,129)	-	6,884
Total restricted funds	339,733	740,303	(612,149)	-	467,887
Endowment Funds					
<i>Permanent endowment fund</i>					
Rysbrack Bust Fund	560,330	-	-	12,665	572,995
Trinity Chapel Fund	142,565	-	-	2,575	145,140
Total endowment funds	702,895	-	-	15,240	718,135
Total PCC Funds	1,417,893	2,698,499	(2,307,372)	15,240	1,824,260
Non-charitable trading reserves	(697,872)	5,678,611	(5,545,011)	-	(564,272)
Total Group Funds	720,021	8,377,110	(7,852,383)	15,240	1,259,988

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18 **Statement of Funds (continued)**

Restricted Funds

The Church Maintenance and Refurbishment fund represents accumulated donations and income from the Rysbrack Bust fund, which is restricted to maintenance of the fabric and ornaments of the Church.

The Disability Advisory Group fund supports the work of the Disability Advisory Group which advocates for, reflects on and educates the church community nationally and internationally on disability and theological issues.

The Archive fund is used to support on-going costs for the St Martin's archive including an archivist employed part time.

The Sunday International fund supports the work at St Martin's to assist vulnerable foreign nationals.

The St Martin's Voices fund supports the development of the St Martin's Voices ensemble and other artistic development programmes.

The Music Development fund supports music and choir development within the PCC.

The Bread for the World fund is used for weekly informal Eucharist and fellowship meetings.

The Choral Scholars fund supports the music and education activities of the PCC.

The HeartEdge fund supports the activities of St Martin's in building a global membership of churches which engages in activities based upon the themes of compassion, culture, commerce, and congregation.

The Being With fund is used to support a short course written by Sam Wells with the aim of helping those enquiring regardless of background or experience about the Christian faith.

The Companions of Nazareth fund is to pay the stipend and other costs of the chaplain to the Companions of Nazareth which are borne by the Companions themselves.

The Nazareth Community fund supports the activities of the Nazareth Community.

The Chinese Ministry Fund supports the ministry to the 1:30 pm (Chinese speaking) Congregation. From 2024, apart from amounts which are specifically for restricted projects of the 1:30 pm Congregation, all income and expenditure of the 1:30 pm congregation will pass through the PCC unrestricted fund.

Endowment Funds

Rysbrack Bust Fund

At 31 December 2024, the London Diocesan Fund held investments and cash to the value of £572,995 (2023: £560,331) on behalf of the Parochial Church Council, following a judgement of the Consistory Court of the Diocese in accordance with agreements proposed on the sale by the Parochial Church Council of the Rysbrack Bust and as amended by a proposal from the Parochial Church Council, with which the Chancellor of the Diocese was content. The original terms of the agreement state that once this fund, together with accumulated income, reached the amount of £435,000, the income therefrom would become available for the purposes of maintaining the fabric of the Church. The income payable to the fabric of the Church during the year amounted to £16,200 (2023: £17,300).

During the year £NIL (2023: £138,000) was transferred from the endowment fund to the unrestricted fund with the total transferred from the Rysbrack Fund to the unrestricted fund to date amounting to £538,000.

As the PCC is the beneficial owner of these funds, they have been included in the financial statements.

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Trinity Chapel Fund

The Trinity Chapel Site Charity, to which the PCC had hitherto been entitled to a proportion of the income, was wound up in 2008 and the capital values distributed to the beneficiaries as a mixture of permanent and expendable endowment under a scheme approved by the Charity Commissioners. The PCC disposed of the invested funds representing the expendable endowment and the endowment funds represent the permanently endowed funds. The income for Trinity Chapel is kept as Endowment income in the portfolio.

18 Statement of Funds	At			Transfers/	At
<i>2023 Comparative</i>	<i>1st January</i>			<i>Investment</i>	<i>31st December</i>
	2023	Income	Expenditure	Gains	2023
	£	£	£	£	£
Unrestricted Funds					
<i>General</i>	148,389	1,635,091	(1,551,213)	138,000	370,266
<i>Designated:</i>					
<i>Austen Williams Room refurbishment</i>	5,000	-	-	-	5,000
<i>Disability Advisory Group</i>	1,899	-	-	(1,899)	-
Total unrestricted funds	155,288	1,635,091	(1,551,213)	136,101	375,266
Restricted Funds					
<i>Maintenance and refurbishment fund</i>	227,743	17,303	(76,705)	-	168,341
<i>Archive</i>	2,031	10	-	-	2,041
<i>Disability Advisory Group</i>	-	12,294	(8,305)	1,899	5,888
<i>Chinese Ministry</i>	10,823	17,045	(16,881)	-	10,987
<i>Sunday International Group</i>	34,510	34,668	(36,172)	-	33,006
<i>St Martin's Voices</i>	23,696	62,899	(73,262)	-	13,333
<i>Music development</i>	27,342	25,297	(33,550)	-	19,089
<i>Bread for the World</i>	2,329	1,580	-	-	3,909
<i>Choral Scholar Grants</i>	-	36,600	(33,267)	-	3,333
<i>HeartEdge</i>	46,506	214,046	(209,743)	(23,994)	26,815
<i>Being with</i>	9,400	109,642	(85,898)	-	33,143
<i>Sheppard Scholar</i>	0	4,841	(28,835)	23,994	0
<i>Companions of Nazareth</i>	-	20,345	(14,165)	-	6,180
<i>Nazareth Community</i>	-	6,250	(179)	-	6,071
<i>Other restricted funds</i>	28,292	2,700	(23,397)	-	7,595
Total restricted funds	412,672	565,520	(640,359)	1,899	339,732
Endowment Funds					
<i>Permanent endowment fund</i>					
<i>Rysbrack Bust Fund</i>	650,748	-	-	(90,417)	560,330
<i>Trinity Chapel Fund</i>	132,973	-	-	9,592	142,565
Total endowment funds	783,721	-	-	(80,826)	702,895
Total PCC Funds	1,351,680	2,200,610	(2,191,572)	57,174	1,417,893
<i>Non-charitable trading reserves</i>	(624,869)	5,114,195	(5,187,199)	-	(697,873)
Total Group Funds	726,811	7,314,805	(7,378,770)	57,174	720,020

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19 Related Party Transactions

Two members of the PCC are directors of St Martin-in-the Fields Limited ('SMITFL').

Two of the members of the PCC are trustees of the charity The Connection at St Martin-in-the-Fields. The Connection occupies part of the buildings at St Martin-in-the-Fields and paid a rental charge of £160,000 (2023: £133,750) of rental and related charges to St Martin-in-the Fields Limited.

Two of the members of the PCC are trustees of the St Martin-in-the-Fields Trust. Income received by the Trust which was subsequently gifted onto the PCC was £913,968 (2023: £783,418) St Martin-in-the Fields Limited ('SMITFL') also received grants totalling £563,294 in 2024 (2023: £267,418). In addition, SMITFL charged management fees for paymaster services of £30,000 (2023: £23,238) to the Trust.

Members of the PCC donated £23,280 to the PCC in 2024 (2023: £18,100).

One of the members of the PCC is a trustee of the 'Bishop Ho Ming Wah Association and Community Centre'. This charity occupies part of the St Martin-in-the-Fields buildings and paid a rental charge in the year to St Martin-in-the Fields Limited ('SMITFL') of £13,500 (2023: £13,000).

One member of the PCC is a trustee of the Vicar's General Fund, a charity whose registered office is located at St Martin-in-the-Fields. During 2021 the Vicar's General Fund advanced a loan of £100,000 to the PCC which is disclosed in note 15. The balance outstanding at 31 December 2024 was £16,000 (2023: £40,000). In 2022 the Vicar's General Fund provided St Martin-in-the-Fields Limited ('SMITFL') with loans totalling £150,000, a second £150,000 instalment was also received in 2023 (disclosed in notes 15 and 16). The balance outstanding at 31 December 2024 was £300,000 (2023: £300,000), with the current balance repayable from 2026 over a period of six years to 2032.

Appendix A

The Diocese of London

St Martin-in-the-Fields is a parish within the Diocese of London, which is the largest and most diverse in the Church of England. It has over 500 churches and 750 licensed clergy. It is able to have a church in almost every community, supporting the vision for *every Londoner to encounter the love of God in Christ*. In 2024, 50 new deacons were ordained, and early draft statistics indicate that Average Weekly Attendance in London grew by 7.5% to over 60,000.

During 2024, we have continued working towards our priorities of becoming a younger, safer and more racially just church. For example:

- 19 London Youth Apprentices engaged 715 young people weekly and funding was granted to enable the launch of five youth ministers in Hackney and Islington.
- In a challenging year for safeguarding, referrals to the Diocesan Safeguarding Team increased substantially, indicating more trust and confidence in the safeguarding service. 789 people were given safeguarding leadership training, and 3,808 DBS checks were carried out.
- Churches across the Diocese engaged with Race Equality Week, Racial Justice Sunday, and Black History Month last year, reflecting on racial justice and committing to action.

The breadth of parishes and Bishop's Mission Orders in London nurtured confident disciples, compassionate communities and creative growth in an amazing variety of ways. They also contributed over £23m in Common Fund, an increase of almost £1m. Alongside £13.2m income raised by the London Diocesan Fund (LDF) and £3.6m from LDF reserves, this paid to provide ministry and support parishes across the Diocese.

The Wider St Martin's Community

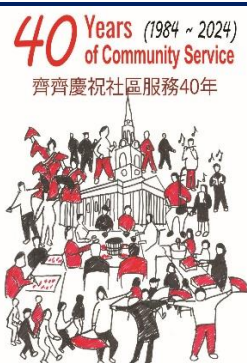
The following charities are associated with and operate from the same site as the PCC, but they are independent of the PCC and each has its own board of trustees. Charity Commission numbers are in brackets.

Bishop Ho Ming Wah Association and Community Centre (290398)

On 11 November 2024, the Association celebrated 40 years of dedicated work supporting Chinese immigrants in London. From helping Cantonese-speaking newcomers in accessing public resources to fostering an inclusive community, our mission has evolved while consistently prioritising the vulnerable and promoting social connection. Over four decades, we have positively impacted thousands of lives, helping them thrive as they build new beginnings in London.



Brain Rover workshop, October 24



Food for Our New Home, January 24

We are pleased to note that the Association's membership has steadily recovered, reaching 74% of pre-covid levels by the end of 2024, compared to 66% in 2023. Additionally, the number of new members has grown at an even faster rate than the previous year, with an increase of 30% in 2024, up from 22% in 2023. We have also observed a notable trend where a higher number of individuals participated in activities as guests, rather than opting to become members.

In 2024, the participation rate increased by 13%, with over 4,300 people visiting the community centre (compared with 3,796 in 2023), averaging 85 attendees per week. Approximately 60 individuals participated in weekly exercise sessions, including Tai Chi, Yoga, and Line Dancing. In addition to the regular Friday lunch service, special events featuring food and entertainment were held throughout the year to foster social connection. Altogether, we served 1,273 freshly cooked Chinese-style meals on-site.

Additionally, we organised 15 talks by professionals on diverse health and wellness topics. A major highlight of the year was our collaboration with another organisation to deliver a series of six workshops, which successfully promoted mental health among senior adults. Meanwhile, our classes on Chinese arts and culture maintained steady interest, drawing an average of 12 participants weekly.

In the coming year, addressing mental health needs has been identified as a key priority for enhancing existing services for older adults. The recent arrival of BN(O) visa holders from Hong Kong presents an exciting opportunity to expand our work. However, our current services and operating model are not fully equipped to meet the complex social needs of this new wave of Chinese immigrants. To ensure the Association's future growth and stability, the board of trustees has initiated a strategic project. As part of this effort, we commissioned an independent user study to identify critical needs and priorities. Furthermore, we have launched a capacity-building campaign to strengthen our team by recruiting trustees and volunteers from the BN(O) community. Building effective partnerships will be essential to unlocking the full potential of successful collaborations.

We extend our heartfelt gratitude to our incredible supporters, whose generosity has enabled a number of impactful projects over the past year, bringing meaningful change to our community. As we continue this journey, your continued support is more vital than ever in helping us fulfil our commitment to improving the lives of those most in need. Please contact us at enquiry@bhmwa.com

The Connection at St Martin-in-the-Fields (1078201)

This year, The Connection continued to deliver its vital services from our centre in Adelaide Street for the hundreds of people sleeping rough and experiencing homelessness, and our innovative Street Engagement Team continued to go out onto the West End's streets to reach the day-time street population.

This year has also seen the final part of the change process in our service delivery. We now offer people three 'tiers' of help including practical services such as meals, laundry and access to IT; our community team to enable us to build a relationship with people and get to know more about their situation and finally, our Enhanced Support Service who offer intensive casework to people with the most complex needs.

We have made other changes this year too. Access to suitable accommodation is a huge issue for our clients and our 2023-28 strategy sets out our intention to unlock new routes to tenancies by working with a host of different providers.

We started with our supported accommodation service, St Martin's House, which became a women-only service last year. We were also awarded planning permission to extend the scheme with a community space and an additional two studio flats. The building work will start in early 2025.

We also ran The London Hotel this year for the second time. The hotel provided wraparound support for people living on the streets in Westminster who would otherwise struggle to access accommodation. Residents had time to settle and stabilise with appropriate support, before working towards a longer-term accommodation offer with their case worker.

We now have a housing specialist in post to underpin this work, and plan to recruit to a new Accommodation team next year.

We've seen the numbers of people coming into our centre continue to increase this year, which reflects the increase in rough sleeping we've seen nationally. We continue to work tirelessly to support everyone who comes through our doors.

We are incredibly grateful to everyone who has supported our work in 2024.

The St Martin-in-the-Fields Trust (110406)

Funds raised by the St Martin's Trust support four key areas of activity at St Martin's: the costs of maintaining and running the historic site in central London; supporting mission and ministry; music with an emphasis on young artist development and education; and work with homeless and vulnerable people. In line with these priorities, the trustees approve grants at trustee meetings which take place four times a year. In 2024 we were delighted to:

- Complete a second consecutive extraordinary year at St Martin-in-the-Fields Trust with the most successful and generous year in our history.
- Raise over £3.1m
- Support good causes to the value of £3.8m – double the most we have ever given away before
- Complete the fundraising for the £2m 18 Keys Project to create a holistic women's shelter
- Launch our Yes Campaign
- Unveil the Children's Plinth
- Launch our Substack
- Deliver exceptional music programmes and continue to support the PCC and SMITFL

We established a new strategic framework, identifying four key issues facing society that we can play a role in addressing with four responses. These are that climate change jeopardises our existence, displacement and homelessness deplete lives and stifle initiative, AI threatens our identity, while populism endangers our civilisation. We think that sustainable institutions that enhance human relationship and foster creativity can constitute a vibrant and vigorous response. In this way, the Trust can support the wider St Martin's family to become a 'city on a hill' - a globally renowned model of what it means for a society, an institution, and a church to be fully alive and thus become a beacon of inspiration, imagination and hope in challenging times and instigator of new initiatives and imitators.

Our Four Responses:

Cultivating dynamic practices that model sustainability in all its forms

The Trust raised over £3 million, representing a 26% increase from the £2.37 million raised in 2023 and a 114% increase from 2022. Operational and fundraising expenses were kept over £165,000 below budget.

Offer programming that inspires, transforms, and entertains

The Trust hosted 16 events in 2024, ranging from large-scale gatherings in the Crypt to intimate donor dinners. Over 550 attendees participated, excluding those who visited our three-day art sale.

We hosted impactful events, such as the World Homeless Day gathering, which provided our corporate partners with a deeper understanding of the challenges faced by those experiencing homelessness. We also had the privilege of hosting an intimate dinner with Simon Russell Beale for our valued donors.

In October, we proudly unveiled the first-ever Children's Plinth, a partnership with the Mayor of London's Fourth Plinth Schools Award. This initiative put children in the spotlight, celebrating their artistic tributes to Trafalgar Square's iconic Fourth Plinths, and will continue as an annual event. We thank the Deputy Mayor for Culture, Justine Simons, and children's author Onjali Q Rauf for conducting the unveiling and to our sponsors, notably Sir Robert McAlpine.

Expanding spaces in which people of diverse backgrounds encounter, enjoy, and elicit the best from one another

We have proudly supported 45 young musicians through our scholarship programme, nurturing the next generation of talent and ensuring that the arts continue to inspire and connect communities across London, the UK, and beyond.

In all things we aim to ‘be with’ one another in ways that celebrate dynamic mutually respectful and enriching relationships across social boundaries and differences.

This year has also been a turning point for the 18 Keys Project. Thanks to the invaluable support from the Julia Rausing Trust, the Garfield Weston Foundation, the 18 Keys Committee, and many others, we raised £2.1 million to help women experiencing long-term street homelessness. The funds are enabling us to continue our vital work at St Martin’s House, providing women with the support and resources they need to rebuild their lives. Work is set to commence in March 2025, with completion expected by November 2025

We are especially proud of funding the complete renovation of the showers in the day centre at The Connection at St Martin’s. This renovation has created a clean, safe, and dignified space for some of the most vulnerable members of our community.

We are also excited to launch a collaborative project with St Martin’s Oasis Village, a school dedicated to children excluded from mainstream education. This project will transform the life chances of these children, offering them and their families support and opportunities they desperately need.

Thank You

Together, we have transformed lives, nurtured our community programmes, and safeguarded the cherished heritage of St Martin-in-the-Fields. We look forward to continuing this journey with you as we create new stories of hope, music, and community. Musical and community events will remain central to our mission, providing moments of connection, reflection, and cultural enrichment.

St Martin-in-the-Fields Charity (261359/1156305)

The vision of St Martin-in-the-Fields Charity is for everyone to have a safe place to call home. Our goal is that homelessness is prevented and when it does occur, people receive the best possible support that enables them to secure and keep a safe place to live.

We have continued to work towards this goal in three key ways.

Providing Funding

We continued to give essential grants both directly to people experiencing homelessness and to some of the unique and vital projects supporting them into safe and secure homes.

In the year to March 2024, we awarded 4,508 individual emergency grants, totalling £1,780,676. These grants supported 7,512 people to move away from homelessness into new accommodation or through preventing their eviction.

In 2024 we provided funding to nine organisations, including three projects under our Mental Health Fund, which is helping charities in South Wales, Edinburgh and London trial innovative new approaches to helping people with both mental ill-health and homelessness. We also continue to fund The Connection at St Martin's which is doing crucial work to address rough sleeping in Westminster where sadly it is the highest in the UK.

We also provided three research and development grants to support the piloting and development of new initiatives to help understand their impact and scalability towards preventing and resolving homelessness.

We also developed plans to launch a new fund, around the theme of 'Access to Accommodation', which will be launched later in 2025.

Supporting Frontline Workers

Central to helping someone move away from homelessness is the help of an experienced, empathetic and skilled support worker. Yet too often these vital frontline workers are overworked and undervalued. We partner with a network of nine charities across the four nations of the UK to provide opportunities for frontline workers to connect and access vital training, support and knowledge sharing opportunities through thematic and local networks. We also bring workers together at our national conference and work with network partners to influence decision makers and funders in their region.

Advocating for change

Using the insights we gain from working with frontline staff, we build support for solutions to homelessness amongst the public, funders and policymakers. In 2024, over one thousand frontline colleagues responded to our Frontline Worker Survey, and we used their insights to advocate for change. The results were used to inform a partnership between Blue Light Card and Homewards, which enabled homelessness workers to access discounts through the Blue Light Card. The findings were also shared with the government by our CEO as part of work to develop recommendations to better support, recruit, train and retain frontline homelessness sector workers.

In December 2024, we ran our 98th BBC Radio 4 Christmas Appeal with St Martin in-the-Fields. This appeal reached its fundraising target of £1.9 million. We are very grateful to all those who donate and support our work at Christmas and year-round.

Appendix B

Groups and Activities at St Martin's

Alongside our regular services and events at St Martin's there are normally lots of activities happening throughout the year. This list gives just a snapshot of them. Please also look out for opportunities to learn more about what happens and how you can join in. We usually hold a 'Market Place' event and publish a 'Review of Activities' in the autumn. If you have any questions, please contact the Parish Office or ask the PCC person on duty on a Sunday morning.

Governance

PCC, Deanery Synod and Standing Committee

Chair/Contact

Vicar and Churchwardens

Activity Groups

Archives
Disability Advisory Group
Education
Global Neighbours
Hospitality
Justice, Peace and Integrity of Creation Group
Eco Church

Chair/Contact

Louisa Price
Fiona MacMillan
Martin Haigh
Susannah Woodd
Bronwyn Sanders
Jim Sikorski
Steve Adams

Liturgical Ministry

Opportunities to support liturgy, by reading, intercessions, serving, etc.
Bellringers
Choir and Community Choir
Compline
Flower Arrangers
Healing Team
Stewards

Chair/Contact

Sherry Taylor

Elizabeth Hibbert (Secretary)
Jenny Sterling
Jeff Claxton
Anne Langley
Richard Carter
Kristine Wellington

Fellowship, pastoral care, spirituality, formation

Archers
Being With Groups
Children's Church and Youth Group
Cricket
Drawing Club
International Group
Meditation Group
Nazareth Community
Nazareth Companions
Oasis
Open Circle
Theology Group

Chair/Contact

Michael Moran
James Fawcett
Andrew Woodward (from May 2025)
Matt Frost
Vicky Howard
Sophie Tyler
Duncan Roberts
Richard Carter
Catherine Duce
Sarah Sikorski
Minos Lau
Jolley Gosnold

Accounts

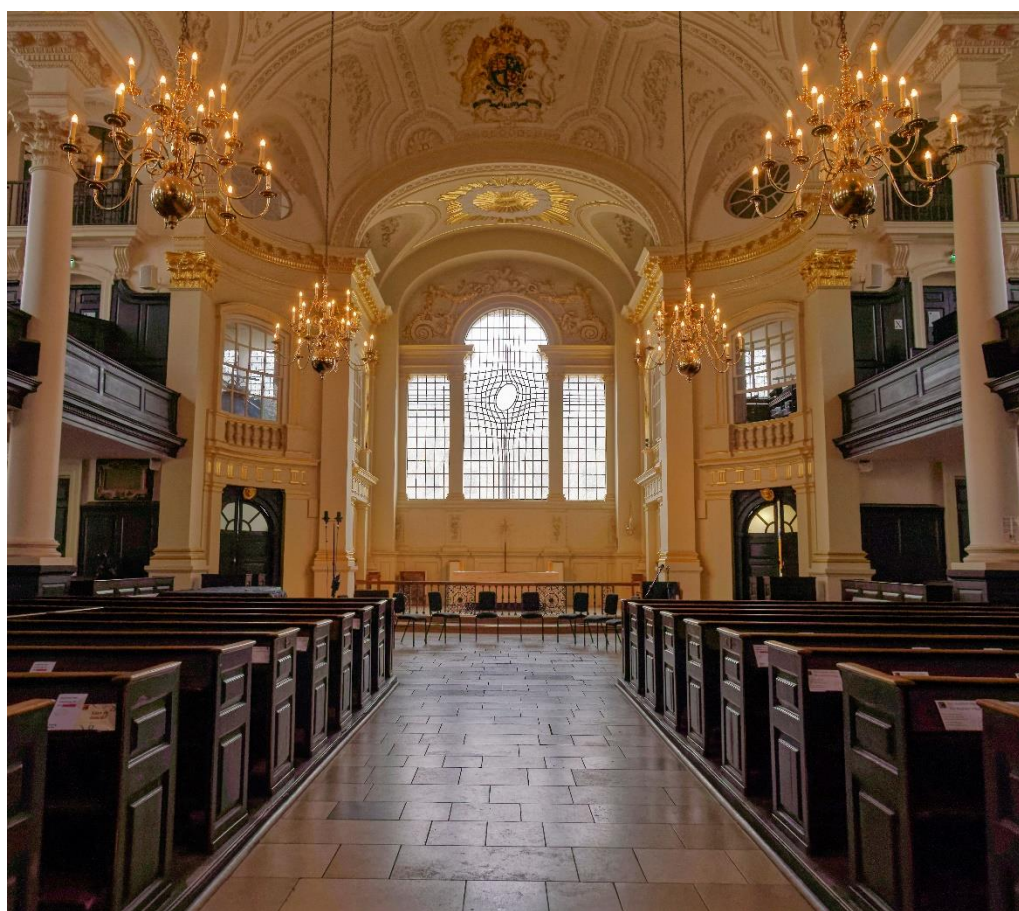
St
Martin
in
the
Fields

St Martin-in-the-Fields

Annual Report and Accounts

2023

Trafalgar Square, London WC2N 4JH



St Martin-in-the-Fields
Trafalgar Square, London WC2N 4JH

Vicar

Revd Dr Sam Wells

Churchwardens

Mel Adams

Jeff Claxton

Chief Executive

Chris Denton

Head of Finance

Jonathan Briggs

Auditors

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Front cover:

The inside of St Martin-in-the-Fields.

Photograph by Chris Nunan, a member of the online congregation.

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Foreword

St Martin's PCC has a dual vocation. On the one hand, it's called to foster, safeguard and encourage its people to be a decent church: to act justly, love mercy, walk humbly; to get the little things right: to be kind, be truthful, be gentle, be hopeful; pray, love, remember. But as Isaiah said to Judah in exile, so the Holy Spirit has for over a hundred years spoken to St Martin's: it is too small a thing that I have called you to be a regular church. Look at your location, look at your building, look at your heritage of broadcasting, social outreach, cultural inspiration, social enterprise. Look at the unbelievable things the Holy Spirit has done here in recent years, regardless of and even through covid. God is saying, I have given you to be a light to the nations, and to be my glory in seeing my word of hope made flesh and living my future now.

On a good day, we're a more than decent church. Our Sunday morning and Wednesday evening congregations grew in 2023, a fact significantly related to the reach and impact of our online ministry. Meanwhile on a good day, it really has felt like we were a light to the nations: our music has reached millions of listeners, our enquirers' course has spread far and wide, the Nazareth Community and Companions now number 250 people, our broadcasting continues to touch large numbers. We have our share of difficult moments and complex relationships, so no one ever uses a term like perfect; but no one seems to doubt we're going in the right direction. This is a church that is deeply loved. Again and again we hear the same thing: 'I'm so blessed to have St Martin's... I couldn't have got through this time without it.'

Nonetheless the financial story the accounts in this report show is still a precarious one. We long to return to a model by which SMITFL can cover the great majority of PCC costs and match its outstanding development in programming and culture with the kind of profits everyone's working so hard towards. We're excited by the dynamism of the Trust and anticipate the plans for its Campaign and within that the Capital Project making a real difference to our community's flourishing over the next three years. But we're not yet out of the woods, and there remain moments when the frustration of being held back by the damage inflicted by covid and subsequent crises goes deep.

Yet this continues to be a community where the Holy Spirit does unbelievable things every day; where a person in dire trouble turns out to be a blessing and source of wisdom; where someone who thought they were coming to enrich the music turns out to have other gifts that bring life to us all; where those who intended to serve end up being served, where the teacher becomes the pupil, and the long-serving volunteer becomes childlike with wonder. So many people who come to St Martin's or join us online, or visit us when coming to London from another part of the country or another country of the world believe this is their home – they look to it as what church should be. How many Christian institutions are there in the country that truly believe they're looking toward an exciting future rather than clinging on to a precious past? We're blessed to be one such. I'm so grateful for those whose hearts and lives are given to making us so.

Revd Dr Sam Wells
Vicar

St Martin's seems to be increasingly diverse and rich in its life and it continues to be a huge privilege as well as a responsibility to serve as Churchwardens. Church life feels firmly to have come to the right side of the covid pandemic and the online growth seen during that time has consolidated. We are extremely grateful to be a part of a team of very capable colleagues on the PCC and in the broader parts of St Martin's.

It's impossible to name all who continue to enrich our common life. Our worship services continue to flourish onsite and online, enriched by many who contribute (among others) music, beautiful flowers, well-delivered readings and deeply thoughtful intercessions as well as the ministry of care provided by our stewards and vergers. We are thankful to them all for their commitment and devotion as well as to all who build up other parts of our common life.

It would be foolish to pretend that the covid pandemic does not continue to impact us financially. Congregational giving is increasing but can only provide for a part of our needs. We are pleased to see that our business is continuing to grow and are very grateful for the support of the St Martin-in-the-Fields Trust. We are very grateful to all those who give, often sacrificially, to keep our doors open and continue to encourage all to consider their regular giving.

Our clergy team continues to bring its wisdom, creativity and imagination as well as sheer hard work. It is a joy to be working alongside them as wardens, in the knowledge that their impact is far wider than the local area and inspires many around the globe.

We rejoice that God is constant and pray that we will honour that constancy as we seek to work and worship together to build God's church.

*Mel Adams
Jeff Claxton
Churchwardens*

Report on Objectives

Cross-Site Vision

At the heart. On the edge.

Cross-Site Mission

St Martin-in-the-Fields is a community of hope, reimagining church and society through commerce, culture, compassion and congregational life.

Congregation Mission

Being with God on the edge.

Key Objectives

1. A beautiful, sustainable, accessible, open, hospitable and well-maintained building
2. Lively and profound worship
3. Vibrant and faithful congregational life and mission
4. Engaging, humble and prophetic public ministry
5. Encouragement of and participation in our compassionate, cultural and commercial activities

Supporting Objectives

6. Generation of income to achieve all of the above
7. Administrative support for ministry and income-generation

1. A beautiful, sustainable, accessible, open, hospitable, well-maintained building

We're in a tricky place currently, as we're embarking on a Campaign that will include a Capital project, one goal of which is to address the wear and tear incurred since the 2008 Renewal, accelerated by the inability to cover our considerable maintenance needs during the pandemic. So it seems natural to postpone maintenance projects until they can be swept up in the Capital Project. But some things can't wait. Such is the paradox of having to delay the Capital Project till after covid. Hence a number of important repair and maintenance works have been done in 2023 to ensure our buildings and site remain operational, well-loved and welcoming to everyone who uses them. Summary highlights include:

- General repairs and maintenance and operational support. The estates and premises team, including our maintenance, cleaning and security contractors have continued to support the daily operational needs of all entities of St Martin's. Alongside the operational support it has continued to deliver reactive and planned preventative maintenance, IT and office support and has increased our cleaning schedules and redecoration and repairs programme while maintaining a safe environment for our staff and visitors. Preventative inspections of the various systems to highlight and prioritise the most essential works on the long-term maintenance list have been addressed so that we can explore funding possibilities for the most essential projects. St Martin-in-the-Fields Limited (SMITFL) has continued to manage all the necessary site-wide Health and Safety (H&S) and statutory compliance inspections, reports and actions on behalf of all entities on site.
- The 5-year fixed-wire electrical testing continued throughout 2023 with remedial repairs being actioned in co-ordination with the inspections. The inspections will continue in 2024.
- Several significant reactive repairs have been made to the fabric and key M&E plant items ahead of further long-term capital investment.
- LED light conversion. The rolling programme to convert or replace all lights across the St Martin's site, including all the public spaces in the basement, music spaces and Crypt, continued with further LED conversions and replacements to the back of house spaces and residential areas, specific client areas within The Connection at St Martin's (CSTM) domain and existing external lighting completed in 2023. Further conversion projects will continue into 2024, including further areas of the buildings occupied by CSTM to support our sustainability aims.
- The essential projects to upgrade the Building Management System and Church and Crypt fire alarm were completed in 2023 with funding made available through the Vicar's General Fund. They upgraded the existing systems and replaced obsolete hardware.
- The long-overdue insurance works, to replace the pavilion glass and repair the damage following the Euros in 2021, faced significant delays due to supplier issues in Europe and contractual disputes. The malicious damage claim following the screening of the Euros Football Final in Trafalgar Square is now nearing completion after works in the summer of 2023 to repair and replace damaged items to the Church railings and gates and to overhaul and repair a large internal window on the south west second floor area of the Church.
- Due to the need to resolve contractor and supplier issues that have impacted the Pavilion Glass Replacement, which is being externally managed by a team appointed by Ecclesiastical Insurance, a new adviser and contractor were appointed and following approval of glazing samples, works have now been instructed and are scheduled to be completed in September 2024.
- A £40k project funded by the St Martin-in-the-Fields Trust to upgrade the Crypt WCs was completed in the summer of 2023. The project included new cubicles, panelling,

and sanitary items, but most importantly replacing all the pipe work that service the areas. Since the project in 2008 our facilities have continually been heavily used and the business and church activities rely on the facilities to be in good working order. A lot of our Premises reactive maintenance costs were attributed to the WCs due to age and use. Since the project, repairs and maintenance servicing have decreased significantly.

- The Diocese of London Buildings Department funded and completed a number of projects in the Vicarage, which were co-ordinated and supervised by the St Martin's Estates Team, including the installation of a new boiler, overhaul of the main bathroom, replacement of all external decking and waterproofing and finally a repair and redecoration of the main staircase.

We have unfortunately been experiencing water ingress into the buildings via various routes and the ingress and resulting damage has increased. Our church architect, Kathryn Harris, has been working with us on a project to address the issues. The initial phase of the project is to identify the root causes to establish the scope and best solutions to address the issues. Through Trust funding we have scoped and instructed the first phase of the project by appointing Nick Cox Architects and Civil and Environmental Engineering Consultants, SFK, that will include CCTV inspections of all below slab drainage and to write a report and submit drawings to gain permission for intrusive trials from the Diocesan Advisory Committee. To date, as well as running repairs and daily management of the ingress we have carried out a number of inspections and drawn up outline proposals for review and are now in receipt of quotes for the next stage of inspections. The causes we believe are threefold: the first and most significant cause being related to significant amounts of surface water from Church Path and the Church roof depositing into our internal drainage system under the North wall of the Church, which is now over capacity. Secondly, we are also impacted by the volume of water draining to the external WCC drainage system on Adelaide St from the North Range suite of buildings, which also seems to be over capacity for the volume of water from the street and neighbouring buildings. Finally, we also have water ingress through areas where openings have been formed in the structural slab during the 2008 Building Project for our glazed roof lights, smoke vents and pavement lights.

2. Lively and profound worship

We seek to offer eight kinds of worship.

- Three weekly focal livestreamed worship services – Sunday 10am, with an average attendance of 230 in the building and 1.30pm (60) and Wednesday 6.30pm (70)
- Additional choral services – Sunday 5pm, Monday 5pm, Wednesday 1pm and 4pm;
- Additional spoken weekday communion services Monday and Tuesday 1pm;
- Contemplative Prayer in the building and livestreamed from St Martin's on Mondays 7.00-8.00am, Wednesdays 5.00-6.00pm and Thursdays 7.00-8.00am, and each Saturday morning at 8.00am a contemplative livestreamed prayer walk;
- Regular daily livestreamed 8.30am morning prayer;
- Daily Compline (Night Prayer) online, led by members of the community;
- Occasional offices on request – baptisms, wedding and funerals;
- Great Sacred Music on Thursdays at 1pm and Choral Classics on Sundays at 3.15pm.

The 10am Sunday Parish Eucharist continues to flourish, with both the in-the-building congregation as well as a significant online congregation. The Choir of St Martin-in-the-Fields has continued to grow in size and strength and elevates our worship. Volunteer coordination and support for those who serve at this service has been developed through the year with the introduction of the Head of Ministry Operations role in August. We have a minimum of 20 volunteers who help ensure that the service is well run.

Wednesday 6.30pm Bread for the World continues to be a vibrant informal Eucharist with especial attention in Lent when it is combined with the Lent Course. The Cantonese-speaking 1.30pm service has experienced a healthy transition to a largely lay-led model, with communion led by the clergy twice a month.

Encouraged and supported by the Nazareth Community but open to all, more and more people have been joining us both in the building and online for contemplative prayer and the livestreamed contemplative prayer walk each Saturday morning.

Children's ministry continues gradually to grow at Sunday 10am and 1.30pm and through the monthly youth group. Evensongs led on Sundays by the Choir of St Martin-in-the-Fields and on Wednesdays by our Choral Scholars are enjoyed by both regular and visiting worshippers. Midweek worship also continues to retain attendance, with around 100 joining each Morning Prayer online (with Morning Song on Fridays in term). Great Sacred Music flourishes with its mix of music and reflections, with around 200 onsite and 5000 online. Its partner Sunday afternoon programme, Choral Classics, is always well attended onsite.

2 funerals and 4 weddings were held, 8 child baptisms and 3 adult baptisms took place, as well as 3 joint congregation services including the Patronal Festival. Beautifully arranged flowers adorned these and many other occasions.

3. Vibrant and faithful congregational life and mission

Beyond worship, congregational life and mission takes ten broad forms.

- providing a strong programme of formation and discipleship (e.g. Nazareth, Lent Course) in which everyone can take a step further in faith
- offering hospitable and affirming ways people can discover or rediscover faith (Being With)
- cultivating a healthy pattern of ministry (e.g. lay training for liturgical and other roles)
- fostering lively networks for fellowship (e.g. Open Circle, Archers)
- encouraging mission initiatives (International Group, Justice, Peace and Integrity of Creation Group, Eco Church Group, Global Neighbours Group) for encounter and response
- intentionally building and stewarding an online community (Morning Prayer, BFTW, online 10am coffee, Compline, Saturday walks)
- offering world-class choral music grounded in a distinctive culture of engagement in social realities
- generating theological discourse, through sermons, lectures, forums, online seminars and publications, that fosters an understanding of abundance and inclusivity and that influences people and institutions far beyond this community
- affirming cross-cultural mission and ministry through weekly Cantonese-speaking worship and regular cross-language joint services on significant Sundays, together with a sustained programme of lay leadership, and genuinely cross-cultural formation for children and young people
- offering a warm welcome to strangers, visitors, those experiencing hardship, and tourists.

Within these broad aims, specific details include:

- **Ministry**
 - Safeguarding of children and of adults at risk of harm continues to be a basic institutional priority.
 - The Nazareth Community remained at 100 members, who continue to meet for Bread for the World and one Saturday each month for meditation and sharing.
 - The Companions of Nazareth meet regularly for online reflection, prayer, and listening groups and each year for an online retreat.
 - Open Circle for 20s-30s has continued with regular social and spiritual meetings and activities.
 - Archers continued to gather for an informal Eucharist and meal together.
 - The cricket team, drawing group and other creative activities flourished.
 - On Wednesdays the Sanctuary in the City afternoon continued to include a sung Eucharist at 1.00pm, a prayerful church tour at 2.30pm, Evensong at 4.00pm, a meditative silent hour from 5.00pm (which from October 11 focused particularly on Israel and Gaza), Bread for the World from 6.30pm and then lectio/study groups until 8.30pm. The Bread for the World congregation continued at around 50-80 people in the building and many more online with 50 joining each week for the study groups held both online and onsite. The Choral Scholars continued to lead the music.
 - A Parish Away Day was held at St Mellitus College on July 15 for 98 members of the congregation. The day focused on the theme of the Word Made Flesh.
 - Many joined Angela Sheard to celebrate her ordination as priest and first communion in July.
 - The Lent Course attracted 200 participants and Theology Group had 40-50 members on each occasion.
 - Retreats and quiet days have taken place regularly at the Royal Foundation of St Katherine's.
- **Mission**
 - Being With courses continued throughout the year.
 - The International Group continued to provide much valued help and support to the most vulnerable in the community, welcoming up to 80 migrants, refugees, and asylum seekers each weekend. This includes a meal, laundry, showers, emergency needs, including shoes, pants, socks, trousers, coats, sleeping bags and a warm welcome. Guests joined the pilgrimage to Canterbury, 50 came on a daytrip to Worthing and there was a special Christmas dinner with essential gifts for all. We were also able to provide substantial help for those in most need over Christmas. Government policy continues to create especially stressful conditions, yet in spite of this most of our guests say that the International Group is the highlight of their week. There are 10 volunteer hosts each week.
 - The Global Neighbours Group continued to support 6 overseas charitable initiatives.

4. Engaging, humble and prophetic public ministry

The PCC envisages five kinds of public ministry, always looking for ways St Martin's unique contribution can be a blessing to others in church or wider society, by

- offering a sustained programme of outreach and formation, notably Great Sacred Music, Being With courses, and Autumn Lectures, to attract people into our space, draw them into our life, and build them up in faith.

- hosting large public services for pastoral support (those who have died homeless, those affected by suicide), commemoration (Stephen Lawrence, Victoria Cross-George Cross service, memorial services for distinguished public figures), or BBC broadcast (Ascension Day, Sunday Worship), each requiring bespoke orders of service, trained vergers, and volunteer teams.
- promoting sector-leading disability and theology awareness and activism.
- offering classical choral music as a form of support to, renewal of, and mission energy for the wider church (e.g. Manchester, Dunstable, City) and generously supporting the wider C of E community (choral music contract with central C of E).
- supporting emerging singers, instrumentalists, conductors and composers in their professional development.

In pursuit of these objectives, in 2023 initiatives saw

- the (online) Companions of Nazareth grow from 126 members to 142 members. Many regularly join the online programme at St Martin's.
- broadcasting include Richard Carter leading regular broadcasts of Daily Service, the annual Ascension Day live broadcast, Sam Wells' regular appearances on Thought for the Day, and Sally Hitchiner's reviews of the papers and the week's news on Times Radio and BBC 1. The BBC Radio 4 Christmas Appeal was still the most notable of all these media engagements. It broke its fundraising record for the 15th year in succession. St Martin's also led services online for the Church of England including their Christmas Day Service and Richard Carter wrote the Church of England Christmas Study Materials: Follow the Star including podcasts.

- HeartEdge experiencing a more complex year, with its Director, Heather Cracknell, being on sickness absence for half the year. Considerable reflection went into assessing its planned partnership with the Church of England's Strategic Mission and Ministry Board, with a conclusion reached at the end of the year that the partnership would not be in HeartEdge's best interests, and funding would best be sought elsewhere.

HeartEdge started 2023 by addressing critical project challenges related to income generation and user engagement by adopting new approaches to build on learning from the consultancy project. Despite a reduced team size, its work rethinking its strategy has given it a robust and evidence-based foundation, already leading to several successes including securing funding to develop HeartEdge further.

Key milestones during 2023 included building a solid evidence base by collating data from 400 individuals gathered from conversations, interviews and surveys with HeartEdge members (from new curates to senior church leaders), cultivating a vibrant Practitioner Community of 300+, and launching its first four Edge Labs to refine its understanding of its members' needs. By the end of the year, HE also began generating income through course fees, with four cohorts of 12 working through the 6-session Day Crafting course. We also presented content at Synod and ran well-attended workshops exploring HE themes at Greenbelt.

Towards the end of the year, the user-centred evidence gathered enabled us to propose a model for the project, which will prevent the recurrence of past challenges and enable HE to reach far further than it has before. This new model forms the basis of the successful funding bid, and it hopes 2024 will see it implement the new ideas once it has the core team established.

- Being With (BW) attracting \$200k of funding from the US and beginning to expand its ambitions and reach. 2023 has been a foundational year building on the early dynamism and beginning to develop systems and procedures to ensure a base from which can share far and wide. It launched the second major phase of the website in April 2023. Which meant it now registers people as interested in BW taking limited details giving it the ability to communicate with them. On December 31, 2023 it had 501 people registered and 1041 on the monthly mailing list. In 2023 it trained 176 people around the world to host BW in their contexts. In November it had 450 visitors to the website finding information and creating accounts with over 5000 searches

through Google for BW in various forms. The network is increasing over the world, particularly in the English-speaking countries with early exploration to other languages.

- Liturgical music recorded by the Choral Scholars and St Martin's Voices continuing to bring joy to the wider Church of England and great credit to St Martin's.
- The Autumn Lecture Series reached more people than ever before. All lectures were followed by lively Q&As and receptions in the foyer or in the crypt café. This last year the series of nine lectures on the theme of 'Here I Stand' included lectures by Archbishop Justin Welby, Tom Holland, Ken Loach, Rory Stewart, Sam Wells, Lemn Sissay and Amina Mohammed, Deputy Secretary general of the UN. Average audience sizes for those in the building and joining online were over 1000 for each lecture.
- The twelfth Disability and Theology Conference, in partnership with Inclusive Church, was the fourth online. It was well attended and very well received.
- The Annual Service for Those who Died Homeless was held in November, and was as vibrant as ever, with 450 present. It included Streetwise Opera, Choir with No Name and Gavin Bryars Orchestra.
- The eighth annual Time Together service for those affected by suicide took place in September and was as profound and well-attended as ever.
- A number of high-profile memorial services were held, notably for Stephen Lawrence (30th anniversary), the banker Sir Win Bischoff, journalists Jeremy Clarke and Anthony Holden, and the BBC1 newsreader George Alagaiah.
- The blessing of the St Martin's crib took place in Trafalgar Square, including a Nativity Drama, featuring the St Martin's Choir and congregation, attended by more than 2000 and raised money for the Christmas Appeal.
- Christmas services had encouraging numbers attending. They were supported by good stewarding teams.
- Digital engagement continued to develop through the stmartins.digital site.

5. Encouragement of and participation in our compassionate, cultural and commercial activities

Other parts of St Martin's (the Trust, the Charity and The Connection) each have their own annual reports, so there is no detailed account offered here. Work towards greater cross-site cooperation continued through the Steering Group of chairs of the five Boards (PCC, SMITFL, Trust, Charity, Connection) and the Executive Group consisting of the chief executives of those five organisations. Highlights included:

- The Trust continued to play a crucial role in St Martin's recovery from the Covid pandemic, raising more than £2.4m in 2023. Its Gala in September was a spectacular statement of St Martin's current identity and future ambitions.
- The Charity brought in a record £5.2m for the BBC Radio 4 Christmas Appeal with St Martin-in-the-Fields at its March 2023 year end. The Frontline Network continued at around 2000 members.
- The Connection's focus was the development of new strategic plan, emphasising the importance of working with people, so they can find a place to call home.

While the cross-site liaison among the five organisations continued to be healthy, one notable development was the significant convergence in shared planning among the 'three,' i.e. Trust, SMITFL, and PCC, represented by the establishment of a quarterly Joint Financial Planning Group. Lucy Littlewood made an outstanding start as our new Director of St Martin's Trust and SMITFL continues to be led with dynamism and resourcefulness by Chris Denton.

6. Generation of income to achieve objectives

St Martin-in-the-Fields Ltd (SMITFL) is the trading arm of the PCC. It also provides administrative services to the PCC and the Trust and maintains the church and its estate, covering general day-to-day repairs and maintenance.

2023 saw a continued return to more normal trading for the business. Footfall levels in London increased and there was a noticeable upswing in tourists from the US over the Summer. Whilst some expected trading bounces failed to materialise (especially linked to the Coronation weekend), overall, we were pleased to see the site and the immediate vicinity noticeably busier.

As ever, Q4 was a key trading period for us, and we focused much energy and planning effort into developing a cross-site product offer designed to maximise revenue generation. Our Christmas concerts series and food and beverage (F&B) offer were aligned to encourage customers to trade up and we achieved record sales of over £500,000 gross for our Christmas concerts. We were delighted that 44 concerts had pretty much sold out before we even hit December 1.

In line with our philosophy to try to develop new ‘products’ to generate additional revenue over and above the established trading portfolio, this year we tried two significant new activities. The first, in early February, was a major sound and light installation which took over the whole site for a period of 5 days. Working with a respected artist, the exhibition (‘Space’) was a stunning success, with nearly 10,000 customers attending over the 5 day period. Analysis showed that many were new to St Martin’s, and we are sure that their experience of our site will encourage them to return. The financial contribution of the project exceeded our expectations and we committed to a second project in 2024.

The second new initiative was aimed at attracting children and families – a traditionally under-represented customer group. We developed an interactive theatre style show and activity, which was presented in December. Although around 700 children participated during the run, the numbers fell significantly short of our expectations. It was nonetheless a worthwhile initiative to have tried.

Elsewhere across our events programming, we have honed the way we run the site in order to maximise revenue generating opportunities. We now run 2 cabaret evenings per week in the Crypt and ensure that programming in the church is designed to allow us to run events simultaneously, thereby maximising ticket and F&B revenue across two busy shows. We also carefully programmed the summer period with a clear focus on an entertainment offer for tourists. Multiple cabaret nights in the Crypt were packed out whilst popular ‘candlelight’ concerts in the church also attracted high numbers for short, early evening concerts. We have found a formula for summer which serves us well. In addition, we once again presented our free outdoor summer music festival which drove audiences in their thousands to sit and listen to free live music from emerging artists, all whilst buying food and drinks from our outdoor kiosk in far greater amounts than usual.

Other notable developments in the year included several sell out silent discos in the Crypt, a club night, a standing gig for 500 with live bands, Sunday lunch big band sessions, Lindy Hop dance nights and more. Our mainstream classical concert series continues to thrive and we attract some of the world’s leading artists and ensembles to St Martin’s. Press interest has soared and there is considerably more attention in our music programming now that there had been before the pandemic. This strategy to reposition our profile via high-quality partnerships is paying dividends, and around 40,000 new concertgoers came to St Martin’s in 2023.

Overall then our programming of the site has once again helped to bring additional customers to St Martin's, many of them new. This strategy continues to ensure we maximise the spaces we have, the potential to open them to the public for longer each day and increase F&B spend at times when this historically would not have been the case.

Commercial events have been a focus for our investment and attention this year. A decision was taken to invest in two new staff roles to help manage and convert the existing queries we were receiving but also to seek out new business through proactive marketing and B2B activity. The result of this investment has been clear, and we came to within a fraction of hitting an ambitious revenue target for this area. It is clear that there is more headroom in commercial events revenue, and we will seek to overcome some of the logistical site operations challenges, which are the only barrier to us achieving even more revenue from this aspect of the business in 2024 and beyond.

Retail fell short of expectations. We believe that a combination of factors is at play, including a move away from the tradition of sending Christmas and greetings cards, which has historically formed the top selling product ranges for us. The cost of postage and the cost-of-living crisis played a part. We are taking steps to re-think our retail offer and buying strategy.

Our Café operation continues to thrive and we now have a stable kitchen and front of house team with our reliance on agency staff significantly decreased. Average transaction values continue to rise and at around £14.50 they are nearly double that of pre-covid. We have carefully monitored our prices and cost controls and have increased our margins as a result across both wet and dry sales. We had to deal with high food inflation costs and supply chain issues throughout the year, which we hope will abate in 2024. A focus on developing a new F&B masterplan in early 2024 will set out a path for us to start to reimagine our café space and replace ageing equipment and develop a better customer experience.

Staffing levels have remained stable, and a senior management team (SMT) is now in place and providing solid leadership across each of the business areas. Whilst further recruitment at middle management level will be required as we continue to grow, we have benefitted this year from the expertise and stability of the SMT.

The end of year position of the company shows an ongoing journey towards recovery. We are improving our turnover and operating profit and there is a clear trajectory out of the difficulties caused by the pandemic. We have and are dealing with our debt liabilities and as these start to be cleared off through 2024 and 2025 we will rapidly pull out from our negative balance sheet position. Our confidence in our ability to thrive once again has been boosted significantly as a result of our trading through 2023, and we are making real progress across all aspects of the business.

7. Administrative support for ministry and income-generation

The admin team covered finances for the PCC, SMITFL, and the Trust and offered additional payroll services to the St Martin-in-the-Fields Charity, Ho Ming Wah Community Centre (HMW) and St Stephen, Walbrook (SSW). The appointment of a new Head of Finance at the start of 2023 has enabled a much more unified and strategic approach to the group financial picture with the postholder and PCC Treasurer working closely throughout the year and the creation of a new group financial review meeting held regularly. The Head of People and Culture has continued to ensure that all policies are updated and remain relevant as well as introducing new appraisal procedures. In addition, a new site wide initiative to develop a common induction for new staff was launched with a very successful first day-long meeting in which representatives from each of St Martin's entities spoke about their work and aims. A review of current IT services and support provision is well underway with the aim of unifying the IT support for all St Martin's entities under one service contract. As with the common

induction, the IT project has helped to demonstrate how by working together, the five entities can achieve sometimes better results based on shared knowledge and understanding and economies of scale.

Future Prospects

After eight years of political volatility and four years of economic crisis, we've all got used to expecting the unexpected. Events way beyond our control are capable of undermining our very best efforts, so we can never take anything for granted. Nonetheless we may be confident about the following things.

- SMITFL is making a stirring comeback. While still hamstrung by the financial burdens of covid and adapting to some changes in spending patterns by our visitors, the company improved its net profit by nearly £400,000 and the 2023 peak Christmas trading period felt busier than ever. There is every reason to suppose that with the debt much reduced our enterprise will continue its upward trajectory in 2024 and beyond.
- The Trust is not only generating very significant sums but is deepening strategic relationships in ways that promise long-term partnerships to enhance our future. Its contributions to PCC and SMITFL have been vital and profoundly welcome. Its plans for the Campaign and Capital project look set to raise all our boats over the next few years.
- Congregational life is more vibrant than for many years – so many of the seeds planted in covid and before are bearing fruit and this feels like an especially fertile time in our common life – in numbers, depth and energy. Online continues to enrich and complement onsite. Our public ministry is also thriving, and St Martin's continues to be trusted and cherished by people far and wide for its music, ministry and mission.
- One of the most encouraging features of 2023 was the much closer strategic planning between Trust, SMITFL and PCC, and this will be a huge asset going forward. While the Charity team moving to Holborn is a significant development, relationships between the five entities are healthy and constructive at executive and board level, and plans for the significant anniversary in 2026 are under way.

Financial Review

Context

The impact of lockdowns in 2020 and 2021 had a significant impact on the finances of the Group (PCC and SMITFL together). However, as in 2022, the Group has been fortunate to continue to receive significant grant income and loan funding from the Vicar's General Fund and the St Martin-in-the-Fields Trust (the 'Trust'), including grants obtained for the Group.

In addition, the trading position of the trading subsidiary St Martin-in-the-Fields Limited ('SMITFL') has continued to improve with the operating loss just under £400k better than the position in 2022. The business has continued to grow and there has been a marked increase in both revenue and cost, when comparing 2023 with 2022 as detailed in the narrative below.

Below is an analysis of the figures in the 2023 Consolidated Statement of Financial Activities which is explained further in the following paragraphs.

2023 Group Overview	PCC - Unrestricted Funds £	SMITFL - Unrestricted Funds £	Total Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Income	1,276,731	4,846,778	6,123,509	47,790	-	6,171,299
Trust grants and legacies	358,359	267,418	625,777	517,729	-	1,143,506
Expenditure	(1,551,212)	(5,187,199)	(6,738,411)	(640,359)	-	(7,378,770)
Net gains on investments	-	-	-	-	57,175	57,175
Net (expenditure)/income	83,878	(73,003)	10,875	(74,840)	57,175	(6,790)
Transfers between funds	136,101	-	136,101	1,899	(138,000)	-
Net Movement in Funds	219,979	(73,003)	146,976	(72,941)	(80,825)	(6,790)

Income

Overall income has increased for the group, largely because of the increase in trading activity for SMITFL. Total income for the Group rose by £1.7m (31%) from £5.6m in 2022 to £7.3m in 2023.

Total income for SMITFL rose by £1.2m from £3.9m to £5.1m with turnover increasing by £1.2m and other income remaining at around £0.3m over the year.

PCC income has also increased, rising by £0.5m from £1.7m to £2.2m, mainly in relation to increases in unrestricted funds, primarily arising from grant income from the Trust for core costs and music activities, legacy income and income from charitable activities.

Both the PCC and SMITFL have benefitted from grants from, or funding obtained by, the Trust, and the PCC has recognised significant legacy income in 2023. To assist in understanding the Group's finances these are shown as a separate line item in the table above 'Trust grants and legacies'. From the Trust, the PCC received grants and donations totalling £783k (2022: £490k), and SMITFL £267k (of which £40k was for a refurbishment project) (2022: £153k) and the PCC recognised legacy income of £93k in 2023 (2022: £14k).

Expenditure

Consolidated expenditure for the group has increased significantly, due to the increase in trading activity for SMITFL. Costs across the group have increased by £1.3m (20%) from £6.1m in 2022 to £7.4m in 2023, with an increase in the operating costs of trading activities of £0.8m reflecting the increase in trading activity during the year.

Expenditure on charitable activities has increased by £0.4m in relation to activities directly relating to the work of the church. Unrestricted church expenditure has increased by £0.2m mainly due to increases in staff and music costs. Restricted church expenditure has also had an increase in expenditure of £0.2m due to increases in staff, music and maintenance.

Staffing was the most significant cost incurred by the Group, as summarised in note 11, amounting to £2.9m (2022: £2.4m).

Investments in the endowment fund showed a net gain of £0.1m (2022: loss of £0.1m).

Result

Before fund transfers, overall group net expenditure for the year was £7k (2022: net expenditure £0.6m) comprised of an unrestricted fund surplus of £11k (2022: £0.8m deficit), restricted fund deficit of £75k (2022: £0.2 million deficit) and an investment gain of £57k. (2022: £0.1m gain). SMITFL incurred a loss of £73k in 2023 (2022: £0.5m).

Funds Transfers

During the year £138k was transferred from the Rysbrack endowment fund to unrestricted funds, as detailed in note 18.

After fund transfers, the net movement in unrestricted funds was a surplus £0.1m (2022: £0.6m deficit), a deficit in restricted funds of £73k (2022: £0.2m surplus) and a decrease in endowment funds of £0.1m (2022: £0.3m).

Outlook

The 2024 PCC unrestricted budget, approved in November 2023, anticipates income of £1.1m and expenditure of £1.6m. It is assumed that the shortfall of just under £0.5m will be covered primarily by funding from the Trust, and to a lesser extent the receipt of unbudgeted income.

The PCC budget assumes no licence fee payable from SMITFL until 2025 at the earliest. There is no prospect of any gift of profits from SMITFL to the PCC for many years, because of SMITFL's need to cover its accumulated losses before any such distributions could be made. In light of this, from the start of the pandemic, the PCC has moved to a portfolio approach to funding, including fundraising by the Trust.

Reserves Policy

Total reserves at the end of 2023 stood at £0.7m (2022: £0.7m). This includes negative £0.7m (2022: negative £0.6m) of non-charitable trading reserves held on the balance sheet of SMITFL; the make-up of these reserves is set out in more detail in note 18 to the 2023 financial statements.

The PCC has target free reserves of £0.5m to cover:

- Fluctuations in net profit from normal trading in St Martin-in-the-Fields Limited of up to £0.2m.
- Up to three months' PCC expenditure, to enable the PCC's activities to be scaled down in a 'disaster scenario', being presently set at £0.2m.
- Fluctuations in PCC's own income-generating activities and other fluctuations in working capital requirements of up to £0.1m.

In line with the Charity Commission's guidance, 'free reserves' is defined as the unrestricted, undesignated fund which is not represented by the PCC's tangible assets.

At the end of 2023, the PCC's (and Group's) general reserves stood at a deficit of £0.3m (2022: deficit of £0.5m). Free reserves, after the fund transfers noted above, and including SMITFL 2023 operating loss, amounted to £nil (2022: £nil). The PCC is resolved to review its reserves policy and its free reserves target on an annual basis and accepts that it will take time to achieve new targets. The PCC is grateful for the support of the Trust and encouraged by its fundraising initiatives. The PCC also notes that whilst 2023 was challenging, there were significant signs of growth.

Pay Policy for Senior Staff

The pay of senior staff of both the PCC and St Martin-in-the-Fields Limited is reviewed annually by our remuneration committee and are increased in line with annual pay increases for all staff.

Risk Management

Further work has taken place to review and develop the risk register following a complete overhaul of the register in November 2022. We continue to be grateful to Neil Mathur, a non-executive director of SMITFL, for pro bono services of his risk management team at EY. The full risk register for the PCC is being developed. The PCC has paid particular attention to a variety of risks – in particular, finance.

The key risks and mitigating factors are considered to be:

- Covid impact – recovery of SMITFL from covid and the impact of loan finance taken out during the pandemic. This is being managed by careful use of finances and spend. Careful regrowth of the business and investment is needed so that the pace of growth is in line with, and respects, any ongoing fragility or nervousness. Constant monitoring of revenue and expenditure against conservative forecasts is performed and the wider customer context (e.g. visitor numbers and general tourism outlook) is closely monitored.
- External conditions – there is a host of areas of risk, each with their own mitigations, such as the continued war in Ukraine and the conflict in Gaza. In spite of fears that these might impact confidence, the number of visitors has held up; continuing to take professional advice in respect of renegotiation of energy contracts and taking appropriate and agile action in relation to the volatility of energy prices to secure the best deals available; the cost of living challenges have meant that cost of supplies are increasing more than it is felt that we are able to increase charges to our customers; broadening the range of activity to encourage a more diverse audience base aside from the ageing core base (e.g. running late-night music gigs, hosting silent discos in the Crypt, offering a bar/new food offer, closing the Café on evenings when it was seeing insufficient numbers to be profitable; increasing focus on reducing wastage); reviewing all supplier relationships to explore how and where we can replace non-sustainable partnerships into the future and/or make product buying decisions that reflect our eco-aspirations; continuing to develop as robust a repair programme as possible to ensure our buildings are weatherproof.
- Finance – Covid impacted on the finances of the group, with SMITFL bearing the weight of costs from covid and currently unable to provide a surplus for the PCC as in previous years. This is being mitigated by working with the Trust and other contacts for key fundraising opportunities, drawing on historic resources, and working on increasing congregational giving and other fundraising efforts. The PCC is also addressing this risk by increasing the level of dialogue and engagement with the SMITFL Board, to ensure that the key risks and challenges are being addressed.

The main mitigation in respect of staffing issues is the continued engagement with our professional head of people and culture with the experience and track record to develop appropriate policies and strategies to tackle all risks associated with our staff.

The terrorism risk is managed through appropriate insurance cover and ongoing liaison with relevant authorities such as GLA, Metropolitan Police, and Westminster Council.

The risks around infrastructure are linked with the speed at which St Martin's can rebound from covid – the growth in revenue, and the ability of fundraising teams to solicit additional support. Smaller-scale upgrades to IT etc. will be managed through day-to-day budget choices.

Public Benefit

St Martin-in-the-Fields became a registered charity on 1 February 2010 (registered charity number 1133936) with the result that members of the PCC are now registered as trustees. In the preparation of this report, the trustees have been aware of their responsibilities to demonstrate that the activities of the church offer a real and practical public benefit as required under Section 4(1) of the Charities Act 2011. The PCC confirms that, in exercising its powers and duties, it has complied with its duty to have regard to the guidance issued by the Charity Commission on the provision of public benefit by religious charities.

The PCC's objectives are set out above in the 'Report on Objectives'. By identifying our key areas of focus in 2015, we now report against these objectives. Trustees have had regard to the commission's guidance on public benefit when reviewing activities against objectives set and in planning future activities. This annual report shows that the guidance has been met.

Structure, Governance and Management

Organisational Structure

The Parochial Church Council of the Ecclesiastical Parish of St Martin-in-the-Fields ('the PCC') is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure and is also a charity registered in England and Wales (charity no. 1133936). The PCC is responsible for, and is charged with, co-operating with the Vicar in promoting, the whole mission of the church.

The PCC, through the Vicar and Churchwardens as nominees, owns the whole of the issued share capital of St Martin-in-the-Fields Limited ('SMITFL'), a company registered in England and Wales (company no. 02096693). SMITFL acts as the trading arm of St Martin-in-the-Fields, as well as managing the site and some aspects of church operations. Its principal trading activities include operating a café, a shop, concert management, venue hire and event catering and the organisation of exhibitions. Ordinarily, the whole of the company's taxable profits is donated to the PCC.

The PCC

Since the PCC registered as a charity in 2010, its members are also registered as trustees of the charity. Elections for one-third of the members of the PCC are held each year at the Annual Parochial Church Meeting ('APCM'). PCC members serve for a three-year term before offering themselves for re-election for a second three-year term, should they choose to do so. The appointment of PCC members is governed by, and set out in, the Church Representation Rules. Deanery Synod representatives are ex-officio members of the PCC and elections to the Deanery Synod are held at the APCM every three years (with the next election in 2026). Churchwardens are elected annually at a meeting of the parishioners that precedes the APCM. The APCM is normally required to be held before the end of May in each year.

The PCC's practice is to review its terms of reference, committee structures and legal issues, at the first meeting of the PCC following the APCM. The PCC met eight times in 2023, with meetings being chaired in turn by the Vicar and one of the Churchwardens, alternately. All new members are required to undergo appropriate induction. This includes sharing a comprehensive information pack, meetings with key people, a session on governance and finance and opportunities to experience working and worshipping at St Martin's.

PCC membership

Clergy (ex-officio)

Revd Dr Sam Wells, Vicar and Chair of the PCC

Revd Sally Hitchiner, Associate Vicar for Ministry

Revd Richard Carter, Associate Vicar for Mission

Revd Catherine Duce, Assistant Vicar for the Nazareth Companions

Revd Angela Sheard, Curate

Churchwardens (ex-officio)

Mel Adams

Jeff Claxton

Treasurer

Rosalind Scott

Deanery Synod representatives (ex-officio)

Nike Awoyinka

Timothy Beale (to May 2023)

Lois Howarth (elected member to May 2023)

Daniel Kaszeta

Eugene Ling (to May 2023)

Neil MacGregor (to May 2023)

Jane Templeman (from May 2023)

Wai Keung Chan

General Synod (ex-officio)

Fiona MacMillan

Elected members

William Cometti (to May 2023)

Frances Dennis (from May 2023)

Jonathan Edwards (co-opted prior to May 2023)

Yen Leung

Rachel Morrison (Deanery Synod to May 2023)

Ingrid Philion (until September 2023)

Wendy Quill

Jess Templeman (from May 2023)

Lenus Walker (to May 2023 and then from September 2023)

Jane Ware (from May 2023)

Ivan Yuen

Co-opted members

Rosalind Scott

Anne Chow (from September 2023)

Other key posts

PCC Secretary

Siân Conway

Church Safeguarding Officer
Kristine Wellington (English Congregation)

Church Safeguarding Assistant
Ruly Tsang (Chinese Congregation)

Children's Champions
Anna Warbrick (English Congregation)
Emmy Ng (Chinese Congregation)

The PCC is assisted in the discharge of its duties by the Board of St Martin-in-the-Fields Limited, the Chief Executive of SMITFL and a number of permanent committees and task groups.

The Board of St Martin-in-the-Fields Limited

The Board of St Martin-in-the-Fields Limited ('the Board') ensures that trading is profitable, develops new ventures, and oversees the efficient and safe operation of the site.

Board membership for 2023 was Antonia Adams (to March 2023), Dan Barker, Mark Bromley (Chair), Jeff Claxton, Caroline Cromar, Chris Denton (Chief Executive), Simon Erridge (from September 2023), Catherine Hallett (from September 2023), Neil Mathur, Susan Millin, Mike O'Mahoney, Brad Owen, Cathy Reid Jones, Helen Sprott and Revd Dr Sam Wells.

Committees and other bodies

The Chinese Leadership Team oversees the ministry and mission of the 1.30 pm (Cantonese-speaking) congregation. It is a lay team, working with the English-speaking clergy as it advances our work amongst people of Chinese heritage. It comprises six people, each looking at a key area of the congregation's work. Each role is elected by the 1.30 pm congregation.

The following bodies remain part of the decision-making structure.

- The Standing Committee assists the PCC by planning the business of its meetings. It also ensures that actions from PCC meetings are carried out. It has responsibility for PCC business between meetings. It is made up of the Vicar, the Associate Vicars for Ministry and for Mission, the Churchwardens, the Treasurer, and the assistant Churchwardens. The CEO attends if asked.
- The Steering Group (formerly known as the Advisory Group) which is made up of the chairs or equivalent of the five key parts of St Martin's and is chaired by the Vicar.
- A Finance Committee was established in 2023 to enable more detailed scrutiny of PCC finances. A separate Joint Finance Committee involving representatives of PCC, SMITFL and Trust was also established to assist with group alignment and long-term planning.

In addition, the following groups advance the purposes of the PCC in ways largely outside the decision-making structure.

- The Education Group organises public events such as the Autumn Lectures and congregational activities such as the Lent Course and the Parish Weekend/Awayday.
- The Hospitality Group organises opportunities for welcome and hospitality: serving refreshments provided by the Café in the Crypt after the Sunday Eucharist and making food for celebrations such as the Patronal Festival, Easter breakfast, baptisms and confirmations.

- The Global Neighbours Group seeks to make international issues of justice and concern an integral part of the life of St Martin's and to welcome and include people of all cultures within the life of St Martin's. It allocates the PCC's annual budget of overseas giving, making small grants to grassroots organisations and groups around the world. The Justice, Peace and Integrity of Creation Group was formed in 2019 as a sub-set of this group, and the Eco Church group has in turn emerged out of the JPIC group.
- The Disability Advisory Group advocates for, reflects on and educates the community in disability and theological issues.

Safeguarding

Safeguarding of children and of adults at risk of harm is our most basic institutional priority. The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance on safeguarding children and adults at risk of harm). We are grateful to Church Safeguarding Officer Kristine Wellington and Ruly Tsang (Chinese Safeguarding Assistant) for their care on this.

Faculty Approvals

In 2023, there were no Faculty applications.

Approval of Annual Report

The Annual Report set out on pages 3-20 was approved by the PCC on May 7, 2024.

A handwritten signature in dark ink, appearing to read 'Sam Wells'.

Revd Dr Sam Wells, Vicar of St Martin-in-the-Fields and Chair of the PCC

St Martin-in-the-Fields Parochial Church Council
For the year ending 31 December 2023

ST MARTIN-IN-THE-FIELDS
PAROCHIAL CHURCH COUNCIL

Registered Charity Number 1133936

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2023

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Parochial Church Council (PCC) is responsible for preparing the Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law applicable to Parochial Church Councils in England and Wales requires the PCC members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC and the group and of the group's income and expenditure for the year. In preparing those financial statements the PCC is required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departure disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in operation for the foreseeable future.

The PCC members are responsible for keeping accounting records, which disclose with reasonable accuracy at any time the financial position of the PCC and the group, and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Church Accounting Regulations 2006, and the Statement of Recommended Practice 'Accounting and Reporting by Charities' which is applicable to charities preparing their accounts in accordance with the 'Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' (FRS 102), second edition effective 1 January 2019. They are also responsible for safeguarding the assets of the PCC and the group and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

Independent Auditor's Report to the Members of St Martin-in-the-Fields Parochial Church Council

For the year ended 31st December 2023

Opinion

We have audited the financial statements of the St Martin-in-the-Fields Parochial Church Council ("the PCC") for the year ended 31 December 2023 which comprise the consolidated Statement of Financial Activities, the group and PCC Balance Sheets, the consolidated Cash Flow statement and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and the PCC's affairs as at 31 December 2023 and of the group's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charity (the PCC);
- sufficient accounting records have not been kept; or
- the parent financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement set out on page 22 the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the PCC's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the PCC or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the group and the environment in which it operates, we identified that the principal risk of non-compliance with laws and regulations related to the regulatory framework for charities, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act, income tax, payroll tax and sales tax.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to posting inappropriate journal entries and to management bias in accounting estimates. Audit procedures performed by the engagement team included:

- Inspecting correspondence with regulators and tax authorities;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals, in particular any unusual entries; and
- Challenging assumptions and judgements made by management in their critical accounting estimates

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

Use of our report

This report is made solely to the PCC's trustees, as a body, in accordance with section 144 of the Charities Act 2006. Our audit work has been undertaken so that we might state to the PCC's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the PCC and the PCC's trustee as a body, for our audit work, for this report, or for the opinions we have formed.



Adam Halsey (Senior Statutory Auditor)
For and on behalf of Haysmacintyre LLP
Statutory Auditor

Date: 25 June 2024

10 Queen Street Place
London
EC4AR 1AG

St Martin-in-the-Fields Parochial Church Council
For the year ending 31 December 2023
Consolidated Statement of Financial Activities

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2023 Total Funds £	2022 Total Funds £
Income from:						
Donations and Legacies						
Donations from donors	2	324,033	855	-	324,888	326,448
Other donations and legacies	3	587,433	468,748	-	1,056,181	750,034
Charitable activities:						
- to further the Council's objects	4	711,163	78,613	-	789,776	581,504
Other trading activities	5	5,114,195	-	-	5,114,195	3,906,355
Investments	6	12,462	17,303	-	29,765	22,848
Total Income		<u>6,749,286</u>	<u>565,519</u>	<u>-</u>	<u>7,314,805</u>	<u>5,587,189</u>
Expenditure on:						
Raising Funds						
Publicity costs	7	1,744	-	-	1,744	115
Operating costs of trading activities	5	5,187,199	-	-	5,187,199	4,373,033
Charitable activities						
Grants	8	10,400	-	-	10,400	10,500
Activities directly relating to the work of the Church	9	1,539,068	640,359	-	2,179,427	1,759,490
Total Expenditure		<u>6,738,411</u>	<u>640,359</u>	<u>-</u>	<u>7,378,770</u>	<u>6,143,138</u>
Net gains on investments	13	-	-	57,175	57,175	(81,213)
Net (expenditure)/income		<u>10,875</u>	<u>(74,840)</u>	<u>57,175</u>	<u>(6,790)</u>	<u>(637,162)</u>
Transfers between funds	18	136,101	1,899	(138,000)	-	-
Net Movement in Funds		<u>146,976</u>	<u>(72,941)</u>	<u>(80,825)</u>	<u>(6,790)</u>	<u>(637,162)</u>
Reconciliation of funds:						
Balance brought forward at 1st January		<u>(469,582)</u>	<u>412,672</u>	<u>783,721</u>	<u>726,811</u>	<u>1,363,973</u>
Balance carried forward at 31st December		<u>(322,606)</u>	<u>339,731</u>	<u>702,896</u>	<u>720,021</u>	<u>726,811</u>

All recognised gains and losses for the year are included in the Statement of Financial Activities.

The results all relate to continuing activities.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

Balance Sheets

		Group		PCC	
	Note	2023	2022	2023	2022
		£	£	£	£
Fixed Assets					
Intangible assets	12	-	-	-	-
Tangible assets	12	315,269	379,896	21,549	50,556
Investments	13	667,306	610,132	667,306	610,132
		<u>982,575</u>	<u>990,028</u>	<u>688,855</u>	<u>660,688</u>
Current Assets					
Stock		101,016	90,851	-	-
Debtors	14	387,306	457,107	287,620	234,664
Cash at bank and in hand		<u>1,305,895</u>	<u>1,198,573</u>	<u>681,635</u>	<u>711,391</u>
		1,794,217	1,746,531	969,255	946,055
Liabilities: Amounts falling due within one year	15	<u>(1,657,437)</u>	<u>(1,611,415)</u>	<u>(224,217)</u>	<u>(215,063)</u>
Net Current Assets		<u>136,780</u>	<u>135,116</u>	<u>745,038</u>	<u>730,992</u>
Total assets less current liabilities		1,119,355	1,125,144	1,433,893	1,391,680
Liabilities: Amounts falling due after more than one year	16	<u>(399,334)</u>	<u>(398,333)</u>	<u>(16,000)</u>	<u>(40,000)</u>
Net Assets		<u><u>720,021</u></u>	<u><u>726,811</u></u>	<u><u>1,417,893</u></u>	<u><u>1,351,680</u></u>
Funds					
Non-charitable trading reserves	18	(697,872)	(624,869)	-	-
Unrestricted	18	375,266	155,287	375,266	155,287
Restricted	18	339,731	412,672	339,731	412,672
Permanent endowment	18	<u>702,896</u>	<u>783,721</u>	<u>702,896</u>	<u>783,721</u>
	18	<u>720,021</u>	<u>726,811</u>	<u>1,417,893</u>	<u>1,351,680</u>

Approved by the Parochial Church Council and authorised for issue on May 7 2024



Sam Wells

Vicar



Mel Adams

Churchwarden



Jeff Claxton

Churchwarden

The notes on pages 29 to 48 form part of these financial statements.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

Consolidated Cashflow Statement

	Group	
	2023	2022
	£	£
Cash flows from operating activities		
(Deficit)/surplus for the financial year	(6,790)	(637,162)
Adjustments for:		
Depreciation of tangible assets	69,941	86,444
Interest received	(29,765)	(22,848)
Interest paid	17,576	12,241
Add losses/(deduct gains) on investments	(57,174)	81,213
Decrease/(increase) in trade and other debtors	69,800	48,456
Decrease in stocks	(10,165)	7,173
Increase in trade creditors and other creditors	163,313	379,571
Other movements	-	24,000
Cash flows from operations	<u>216,736</u>	<u>(20,912)</u>
Net cash generated from operating activities	<u>216,736</u>	<u>(20,912)</u>
Cash flows from investing activities		
(Purchase)/ disposals of tangible assets	(5,313)	(9,690)
Disposal of investments	-	-
Interest received	<u>29,765</u>	<u>22,848</u>
Net cash from investing activities	<u>24,452</u>	<u>13,158</u>
Cash flows from financing activities		
Repayment on CBIL Loan	(125,000)	(125,000)
Interest paid	(17,576)	(12,241)
Receipt of loan from Vicar's General Fund	150,000	267,290
Repayment on Vicar's General Fund Loan	<u>(141,290)</u>	<u>(24,000)</u>
	(133,866)	106,049
Net increase in cash and cash equivalents	107,322	98,295
Cash and cash equivalents at the beginning of the year	<u>1,198,573</u>	<u>1,100,278</u>
Cash and cash equivalents at the end of the year	<u>1,305,895</u>	<u>1,198,573</u>

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

Notes to the Financial Statements

1 Charity Information and Accounting Policies

a) Charity Information

St Martin-in-the-Fields Parochial Church Council (the "PCC") is a charity registered in England and Wales no 1133936. The registered office is 5 St Martin's Place, London WC2N 4JH.

b) Basis of Preparation

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair' provisions and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the revaluation of investments. Income and expenditure are accounted for on the accruals basis. The financial statements are presented in sterling (£), which is the functional currency of the PCC and its subsidiary.

The financial statements are consolidated to include the results, assets and liabilities of the PCC's subsidiary St Martin-in-the-Fields Limited. The financial statements do not include the accounts of other charities which have been established to raise funds to support the church and its activities, church groups that owe their main affiliation to another body nor those that are informal gatherings of church members over which the PCC does not have operational or financial control.

The principal accounting policies applied in the preparation of these financial statements are set out in the notes below. These policies have been consistently applied to all years presented.

The principal area of estimation uncertainty in the preparation of the accounts relate to the depreciation of tangible fixed assets as set out in the accounting policies below.

These financial statements are prepared on a going concern basis. In determining the appropriateness of the going concern basis the PCC assesses a range of information relating to current and projected future conditions including projected budgets and cash flows for a period of 12 months from the date of approval of the financial statements, and any potential additional funding requirements.

The PCC considers that it is appropriate to continue to adopt the going concern basis in preparing these financial statements and is not aware of any material uncertainties over its financial viability.

c) Income

Income, consists of donations, grants, legacies, investment income, income from charitable activities and income from trading activities.

Donations and grants

Collections and Planned Giving are recognised when they are received. Income tax recoverable on Gift Aid donations are accrued when the net income is recognised.

Other donations and grants are accounted for when the PCC is entitled to the income, receipt is probable and the income can be reliably measured. All donations and grants are allocated to the relevant fund according to any restrictions place upon their use.

Legacies

Legacies are accounted for as income where there is clear entitlement, and the amounts can be measured reliably, and receipt is probable.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

1 Charity Information and Accounting Policies (continued)

d) Expenditure

Expenditure is accounted for on an accruals basis inclusive of any VAT which cannot be recovered.

Expenditure is recognised when there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable a transfer of economic benefit will be required in settlement and the amounts can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The contribution to the Diocesan Common Fund is accounted for when payable.

e) Fund Accounting

Unrestricted funds are available for use at the discretion of the PCC in the furtherance of its general objectives.

Designated funds are funds set aside by the PCC out of unrestricted general funds for a specific feature, purpose or projects.

Restricted funds are funds subject to specific restriction imposed by donors or by the purpose of a fundraising appeal and are separately categorised in the notes to the financial statements.

Permanent endowment funds are funds which the donor or the Consistory Court (the court of the bishop in the Diocese of London) has stated to be capital.

f) Fixed Assets

Intangible Assets

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

All intangible assets are considered to have a finite useful life. If a reliable estimate of the useful life cannot be made, the useful life shall not exceed five years.

Amortisation is provided on the following basis:

Software - 50% straight line basis

Website - 3 years

Building

In view of the restrictions inherent in the building and its inextricable link to the church itself full provision has been made against the costs of improvement.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

1 Charity Information and Accounting Policies (continued)

f) Fixed Assets (continued)

Consecrated land and buildings

Consecrated and beneficed property is excluded from the accounts by s10(2) of the Charities Act 2011. All expenditure incurred during the year on consecrated or benefice buildings, whether maintenance or improvement, is written off as expenditure in the Consolidated Statement of Financial Activities.

Tangible fixed assets and moveable church furnishings

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets on a straight line basis to write off the cost, less estimated residual value, over their expected useful lives as follows:

Equipment and fittings – 5 years

Fixtures and moveable church furnishings – 20 years

g) Investments

Investments are valued at market value. Any unrealised change in value since the last balance sheet date is credited or charged to the Consolidated Statement of Financial Activities. Any realised gain or loss is also credited or charged to the Consolidated Statement of Financial Activities.

h) Current Assets

Cash and cash equivalents include cash in hand, deposits held at call with banks and other short-term liquid investments with original maturities of three months or less.

Stock is stated at the lower of cost and net realisable value. Cost is determined on a first-in, first-out basis and net realisable value is based on estimated selling price.

i) Pension Costs

Contributions to the personal pension arrangements of employees through an automatic enrolment scheme are recognised as an expense in the period which they are incurred.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

2 Donations arising from services and congregation	Unrestricted Funds	Restricted Funds	2023 Total Funds	2022 Total Funds
	£	£	£	£
Planned giving: Gift Aid Covenants and Pledges envelopes	94,912	-	94,912	90,079
Other donations	61,943	510	62,453	93,848
Parish giving	34,847	0	34,847	33,707
Donations via Iknowchurch	3,831	345	4,176	8,550
Income tax recoverable on Gift Aid	37,186	-	37,186	27,033
Collections	84,818	-	84,818	51,313
Boxes in church	6,496	-	6,496	21,918
	<u>324,033</u>	<u>855</u>	<u>324,888</u>	<u>326,448</u>

Of the amounts listed under “Other donations”, £11,583 (2022: £35,867) relates to Treasurer’s Ton donations.

3 Legacies, other donations and grants	Unrestricted Funds	Restricted Funds	2023 Total Funds	2022 Total Funds
	£	£	£	£
Legacies	92,670	-	92,670	13,647
Other Donations Received	-	-	-	2,901
Chinese Congregation project and donations	9,588	17,045	26,633	10,461
Donations for Sunday International Group	-	34,668	34,668	28,703
Clergy Grant	21,390	-	21,390	47,098
HeartEdge	-	218,886	218,886	293,390
Music income	114,081	46,183	160,264	89,141
Bread for the World	-	1,580	1,580	1,132
International	600	-	600	410
Worship and Spirituality	-	-	-	-
Hospitality	7,681	750	8,431	13,569
BeingWith	-	109,642	109,642	-
Disability	-	12,294	12,294	4,147
Education	75,734	-	75,734	55,888
Other Grant income	<u>265,689</u>	<u>27,700</u>	<u>293,389</u>	<u>189,547</u>
Consolidated total	<u>587,433</u>	<u>468,748</u>	<u>1,056,181</u>	<u>750,034</u>
License fee received from SMITFL	-	-	-	-
PCC total	<u>587,433</u>	<u>468,748</u>	<u>1,056,181</u>	<u>750,034</u>

The majority of the restricted income reflects grant funding obtained by the St Martin-in-the-Fields Trust for the PCC and gifted onto the PCC. Of these grants £178,550 was received for HeartEdge, £101,000 was received for Being With, £175,500 was received for Music (including Choral Scholars, St Martin Voices and Sacred Music) and smaller amounts for Sunday International Group, Education and the Disability Advisory Group.

Other Grant Income includes unrestricted grants from the Trust for core PCC costs of £250,000.

Overall, the Trust contributed £783,418 to the PCC in 2023 (2022 £490,203)

The lay leadership of the 1.30pm (Chinese speaking) congregation were commissioned at a service on 17 September 2023. Prior to this date during 2023 the donations made in services were posted to the unrestricted fund and individual donations were posted to the Chinese Ministry restricted fund. From 17 September 2023, as agreed by the lay leadership of the 1.30pm congregation and affirmed by the PCC, all donations (unless specifically requested) are paid into the unrestricted fund. (From 2024 all direct expenses of the 1.30pm congregation will be borne by the unrestricted fund.)

Total donations from the 1.30pm congregation to the unrestricted fund amounted to £9,588.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

The Clergy Grant of £21,390 consists of a contribution to rental costs, the grant in 2022 had been higher as this included the reimbursement of ministry costs relating to the 1.30pm Congregation.

Grant income for SMITFL is included within 'Other trading activities' on the face of the Consolidated Statement of Financial Activities. During the year, the company received grants totalling £267,418 from St Martin-in-the-Fields Trust which included £40,000 for the refurbishment of Crypt Toilets and £225,000 to support the growth of the business.

2022 comparative information

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>2022 Total Funds</i>
	£	£	£
<i>Legacies</i>	13,647	-	13,647
<i>Other Donations Received - Chinese Congregation donation</i>	-	2,901	2,901
<i>Grant for Chinese Congregation project</i>	-	10,461	10,461
<i>Donations for Sunday International Group</i>	-	28,703	28,703
<i>Clergy Grant</i>	47,098	-	47,098
<i>HeartEdge</i>	-	293,390	293,390
<i>Music income</i>	109	89,032	89,141
<i>Bread for the World</i>	-	1,132	1,132
<i>International</i>	410	-	410
<i>Worship and Spirituality</i>	-	-	-
<i>Hospitality</i>	13,411	158	13,569
<i>Disability</i>	-	4,147	4,147
<i>Education</i>	55,888	-	55,888
<i>Other Grant income</i>	2,873	186,674	189,547
<i>PCC only:</i>	<u>133,436</u>	<u>616,598</u>	<u>750,034</u>

4 Income from Charitable Activities to further the Council's objects

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>2023 Total Funds</i>	<i>2022 Total Funds</i>
	£	£	£	£
Vergers' Fees and Rehearsal Room Hire	1,050	-	1,050	1,120
Church Music	683,977	78,613	762,590	548,938
Special Church Services and Advent Booklet Sales	<u>26,136</u>	<u>-</u>	<u>26,136</u>	<u>31,446</u>
	<u>711,163</u>	<u>78,613</u>	<u>789,776</u>	<u>581,504</u>

2022 comparative information

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>2022 Total Funds</i>
	£	£	£
<i>Vergers' Fees and Rehearsal Room Hire</i>	1,120	-	1,120
<i>Church Music</i>	493,909	55,029	548,938
<i>Special Church Services and Advent Booklet Sales</i>	<u>31,446</u>	<u>-</u>	<u>31,446</u>
	<u>526,475</u>	<u>55,029</u>	<u>581,504</u>

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

5 Trading Subsidiary

The PCC, through nominees, owns the whole of the issued share capital of St Martin-in-the-Fields Limited (registered number: 2096693) ('SMITFL'), whose principal activities during the year were those of operating a restaurant, a shop, concert management, venue hire and event catering, the organisation of exhibitions and other retailing activities.

A summary of the results of the subsidiary is shown below:

	Unrestricted Total 2023 £	Unrestricted Total 2022 £
Turnover	4,787,919	3,553,003
Cost of sales - stock	(983,388)	(810,238)
Cost of sales - other	<u>(1,856,488)</u>	<u>(1,553,580)</u>
Gross Profit	1,948,043	1,189,185
Other operating costs	(2,329,746)	(1,996,974)
Other income	<u>321,719</u>	<u>352,764</u>
Operating loss	(59,984)	(455,025)
Interest receivable	4,557	588
Interest payable	(17,576)	(12,241)
Loss before taxation	(73,003)	(466,678)
Taxation	-	-
Gift Aid distribution to PCC from profits earning in prior periods	-	-
Accumulated loss brought forward	(624,869)	(158,191)
Non-charitable trading reserves	<u>(697,872)</u>	<u>(624,869)</u>

6 Income from Investments

	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
Interest received from: Rysbrack and others	<u>12,462</u>	<u>17,303</u>	<u>29,765</u>	<u>22,848</u>

2022 comparative information

	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £
Interest received from: Rysbrack and others	<u>4,848</u>	<u>18,000</u>	<u>22,848</u>

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

7	Publicity Costs			2023	2022
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		£	£	£	£
	Church Guides	1,744	-	1,744	115
	Marketing and Annual Report	-	-	-	-
		<u>1,744</u>	<u>-</u>	<u>1,744</u>	<u>115</u>

2022 comparative information

		Unrestricted Funds	Restricted Funds	2022 Total Funds
		£	£	£
	Church Guides	115	-	115
	Marketing and Annual Report	-	-	-
		<u>115</u>	<u>-</u>	<u>115</u>

8	Grants Made		2023	2022
		Unrestricted Funds	Unrestricted Funds	
		£	£	
	International grants	10,400	10,500	
	Other grants	-	-	
		<u>10,400</u>	<u>10,500</u>	

A list of grants made is available on request from the PCC office.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2023

9 Activities directly relating to the work of the Church			2023	2022
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Ministry:				
Common Fund	193,098	22,431	215,529	238,220
Clergy expenses	11,415	-	11,415	3,982
Altar supplies	4,727	-	4,727	3,026
Church running expenses	93,738	39,121	132,859	125,069
Archive Expenses	-	-	-	-
HeartEdge Project	-	85,157	85,157	150,305
BeingWith Project	-	34,009	34,009	-
Church maintenance and repairs	54,530	76,705	131,235	68,443
Special Church Services expenses	19,897	-	19,897	23,963
Church Music & Choir Costs	551,260	83,171	634,431	382,895
Choral Scholars	27,776	32,348	60,124	52,955
Flowers	400	915	1,315	1,567
Insurance	75,066	-	75,066	74,263
Sundries	37,636	-	37,636	21,759
Depreciation	29,007	-	29,007	36,639
Staff costs (including contract staff)	365,652	256,534	622,186	492,498
Staff pension cost	8,950	1,484	10,434	6,049
Recruitment & training costs	1,773	-	1,773	4,724
Copyright licence	2,219	-	2,219	639
International	-	-	-	(50)
Worship and Spirituality	9,301	179	9,480	20,083
Hospitality	3,275	-	3,275	6,581
Disability Advisory Group	-	8,305	8,305	-
Education	36,014	-	36,014	30,215
	1,525,734	640,359	2,166,093	1,743,825
Governance Costs (see note 10)	13,334	-	13,334	15,665
	1,539,068	640,359	2,179,427	1,759,490

St Martin-in-the-Fields Parochial Church Council

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Note 9 (continued)

2022 comparative information

9 Activities directly relating to the work of the Church

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>2022 Total Funds</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<i>Ministry:</i>			
<i>Common Fund</i>	238,220	-	238,220
<i>Clergy expenses</i>	3,982	-	3,982
<i>Altar supplies</i>	3,026	-	3,026
<i>Church running expenses</i>	89,570	35,499	125,069
<i>Archive Expenses</i>	-	-	-
<i>HeartEdge Project</i>	3,997	146,308	150,305
<i>Church maintenance and repairs</i>	52,548	15,895	68,443
<i>Special Church Services expenses</i>	23,963	-	23,963
<i>Church Music & Choir Costs</i>	348,790	34,105	382,895
<i>Choral Scholars</i>	14,857	38,098	52,955
<i>Flowers</i>	-	1,567	1,567
<i>Insurance</i>	74,263	-	74,263
<i>Sundries</i>	21,674	85	21,759
<i>Depreciation</i>	36,639	-	36,639
<i>Staff costs (including contract staff)</i>	296,701	195,797	492,498
<i>Staff pension cost</i>	5,779	270	6,049
<i>Recruitment & training costs</i>	4,305	419	4,724
<i>Copyright licence</i>	639	-	639
<i>International</i>	(50)	-	(50)
<i>Worship and Spirituality</i>	5,866	14,217	20,083
<i>Hospitality</i>	6,581	-	6,581
<i>Education</i>	28,521	1,694	30,215
	1,259,871	483,954	1,743,825
<i>Governance Costs (see note 10)</i>	15,665	-	15,665
	1,275,536	483,954	1,759,490

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10 Governance Costs

	2023	2022
	Unrestricted Funds	Unrestricted Funds
	£	£
Professional fees	-	863
Bank charges	1,728	1,500
Auditors' remuneration - audit fee	11,606	13,303
Other accounting costs	-	-
	<u>13,334</u>	<u>15,665</u>

The audit fee for St Martin-in-the-Fields Limited is reflected in trading costs and is £11,000+VAT (2022: £11,500 + VAT).

11 Staff Costs

	2023	2022
	£	£
Wages and salaries	2,636,847	2,162,612
Social security costs	207,131	162,827
Pension costs	58,537	41,689
	<u>2,902,515</u>	<u>2,367,128</u>

The average number of employees across the group was 124 (2022:97). Their payroll costs can be analysed as follows:

	2023	2022
	£	£
PCC activities and administration	601,628	458,133
Trading subsidiary	<u>2,300,887</u>	<u>1,908,995</u>
	<u>2,902,515</u>	<u>2,367,128</u>

The number of employees whose emoluments amounted to over £60,000 in the year was as follows:

	2023	2022
	Number	Number
£60,001 - £70,000	3	-
£70,001 - £80,000	-	-
£80,001 - £90,000	-	-
£90,000 - £100,000	-	-
£100,000-£120,000	<u>1</u>	<u>1</u>

Pension contributions to higher paid staff were £12,503 (2022: £7,000).

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Expenses reimbursed to members of the clergy, who are ex-officio PCC members, amounted to £10,960 (2022: £3,982) for various items of expenditure. One PCC member received reimbursements of expenses during the year of £1,746 (2022: £2,332). The total number of clergy and PCC members who were paid expenses was 7 (2022: 7). The total employee benefits of the key management personnel of the parent charity were £55,084 (2022: £55,054).

The key management personnel of the group comprise those of the charity and the key management personnel of its wholly owned subsidiary, St-Martins-in-the-Fields Limited (SMITFL). The employee benefits of the key management personnel of SMITFL were £366,738 (2022: £315,558). The employee benefits of key management personnel of the group were therefore £421,823 (2021: £370,642).

Some PCC staff costs in note 9 have been charged to HeartEdge or other restricted categories and so the total is lower than PCC staff costs in this note.

12 Intangible and Tangible Fixed Assets for Use by the PCC

12 Intangible and Tangible Fixed Assets for Use by the PCC

a) Group	Intangible Assets Total	Building	Equipment and Fittings	Fixtures and Moveable Church Furnishings	Tangible Assets Total
Cost	£	£	£	£	£
At 1st January 2023	83,518	33,071,464	1,587,924	96,180	34,755,568
Adjustment	-	-	5,315	-	5,315
At 31st December 2023	83,518	33,071,464	1,593,239	96,180	34,760,883
Depreciation					
At 1st January 2023	83,518	33,071,464	1,216,840	87,369	34,375,673
Charge for the year	-	-	67,332	2,609	69,941
At 31st December 2023	83,518	33,071,464	1,284,172	89,978	34,445,614
Net Book Value					
At 31st December 2023	-	-	309,067	6,202	315,269
At 31st December 2022	-	-	371,084	8,811	379,896

Tangible Fixed Assets includes £259,000 in relation to the RIBA Stage 2 Report commissioned in 2020. It relates to the long-term building programme and will therefore be depreciated in line with future capital projects as and when they take place.

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b) PCC

	Intangible Assets Total £	Building £	Equipment and Fittings £	Fixtures and Moveable Church Furnishings £	Total £
Cost					
At 1st January 2023	61,453	33,071,464	278,411	96,180	33,446,055
Additions	-	-	-	-	-
At 31st December 2023	61,453	33,071,464	278,411	96,180	33,446,055
Depreciation					
At 1st January 2023	61,453	33,071,464	236,665	87,370	33,395,499
Charge for the year	-	-	26,399	2,609	29,007
At 31st December 2023	61,453	33,071,464	263,064	89,979	33,424,506
Net Book Value					
At 31st December 2023	-	-	15,348	6,201	21,549
At 31st December 2022	-	-	41,746	8,810	50,556

St Martin-in-the-Fields Parochial Church Council

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13 Fixed Asset Investments

	2023	2022
(a) Group	£	£
Market value at 1st January 2023	610,132	691,345
Adjustment		
Disposal of shares		
Revaluation gain	57,174	(81,213)
	<u>667,306</u>	<u>610,132</u>
Market value at 31st December 2023		
	<u>667,306</u>	<u>610,132</u>
Historical cost at 31st December 2023	256,030	256,030

All group fixed assets investments are held as endowment funds.

The market values of the principal investments at 31st December 2023 were as follows:

	2023	2022
	£	£
CBF Investment Fund - Income Shares	553,331	505,749
COIF Charities Investment Fund - Income Units	113,975	104,383

(b) PCC

In addition to the investments shown above, the PCC beneficially owns the share capital of St Martin-in-the-Fields Limited ('SMITFL') which is a company registered in England and Wales number 2096693 (see Note 5).

The share capital of SMITFL of £100 is divided into 100 ordinary shares of £1 each. There are three ordinary £1 shares held by the Vicar and the two Churchwardens on behalf of the PCC. SMITFL being a private company, the shares are not open to subscription from the public, and only the Vicar and Churchwardens may hold a share in the company. The shareholders are responsible for the appointment of the chair of SMITFL and the non-executive directors. Upon retirement from the role of Vicar or Churchwarden, the share transfers to the next Vicar or Churchwarden. SMITFL has been consolidated because it is under the PCC's control.

14 Debtors

	Group		PCC	
	2023	2022	2023	2022
	£	£	£	£
Trade debtors	164,159	131,379	201,018	150,284
Amounts owed by group and subsidiary undertakings:				
Loan	-	-	4,548	19,973
Amount owed by connected charities	2,712	39,572	1,972	275
Other debtors	83,527	218,617	318	28,476
Prepayments and accrued income	136,908	67,539	79,764	35,656
	<u>387,306</u>	<u>457,107</u>	<u>287,620</u>	<u>234,664</u>

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Other debtors for 2022 included a deposit of £117,290 placed with EDF Energy during the year to procure a fixed term contract. This was returned at the end of the contract in June 2023.

Prepayments and accrued income have increased mainly due to an accrual of legacy income in the 2023 accounts.

Trade debtors for the PCC has increased, due to the greater number of PCC promoted music concerts held in December compared to the previous year, at the end of 2023 concert income owed to the PCC amounted to £185k (2022: £98k).

15 Liabilities: Amounts falling due within one year	Group		PCC	
	2023	2022	2023	2022
	£	£	£	£
Bank Loan	125,000	125,000	-	-
Trade creditors	459,511	351,002	82,210	63,119
Amounts owed to group and subsidiary undertakings:				
Other	-	-	23,070	17,405
Amount owed to connected charities:				
Loan	24,000	141,290	24,000	24,000
Other	8,352	10,564	3,212	6,279
Other creditors	336,373	260,880	16,204	2,504
Other taxes and social security	399,490	451,007	18,136	28,954
Accruals and deferred income	304,711	271,672	57,385	72,802
	<u>1,657,437</u>	<u>1,611,415</u>	<u>224,217</u>	<u>215,063</u>

The amounts owed to connected charities for 2023 relate to St Martin-in-the-Fields Trust £8,352 (2022: £10,564).

During 2020 a secured loan of £500,000 was made to St Martin-in-the-Fields Limited ("SMITFL") by National Westminster Bank plc, supported by the Coronavirus Business Interruption Loan Scheme. The loan is subject to interest at 1.88% over Base Rate and is repayable by 48 monthly instalments ending in August 2025. The total balance outstanding at 31st December 2023 was £208,333 of which the amount due within one year of £125,000.

In 2021 the Vicar's General Fund provided an interest free loan to the PCC of £100,000. The balance outstanding at 31 December 2023 was £40,000 (2022: £64,000). The amount due within one year is £24,000 (2021: £24,000). For sums due after more than one year see Note 16.

During 2022 St Martin-in-the-Fields Limited ("SMITFL") received a loan of £117,290 from the Vicar's General Fund to provide a security deposit to EDF Energy. This loan was repaid in 2023 when the deposit was returned from EDF.

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16 Liabilities: Amounts falling due after more than one year	Group		PCC	
	2023	2022	2023	2022
	£	£	£	£
Loan from Vicar's General Fund	316,000	190,000	16,000	40,000
CBIL loan (see note 15)	83,334	208,333	-	-
	<u>399,334</u>	<u>398,333</u>	<u>16,000</u>	<u>40,000</u>

During 2022 St Martin-in-the-Fields Limited ("SMITFL") received a loan of £150,000 from the Vicar's General Fund, with a second instalment of £150,000 being received in 2023. This loan is repayable from 2026, over a period of six years to 2032.

17 Analysis of Group Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
	£	£	£	£
Fund balances at 31st December 2023				
are represented by:				
Intangible fixed assets	-	-	-	-
Tangible fixed assets	315,269	-	-	315,269
Investments	-	-	667,306	667,306
Net current assets	(238,541)	339,731	35,590	136,780
Liabilities falling due after one year	(399,334)	-	-	(399,334)
Total net assets	<u>(322,606)</u>	<u>339,731</u>	<u>702,896</u>	<u>720,021</u>
	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Endowment Funds</i>	
	£	£	£	£
Fund balances at 31st December 2022				
are represented by:				
Intangible fixed assets	-	-	-	-
Tangible fixed assets	379,896	-	-	379,896
Investments	-	-	610,132	610,132
Net current assets	(451,143)	412,672	173,588	135,117
Liabilities falling due after one year	(398,333)	-	-	(398,333)
Total net assets	<u>(469,581)</u>	<u>412,672</u>	<u>783,720</u>	<u>726,811</u>

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18 Statement of Funds	At 1st January 2023 £	Income £	Expenditure £	Transfers/ Investment Gains £	At 31st December 2023 £
Unrestricted Funds					
General	148,389	1,635,090	(1,551,213)	138,000	370,266
Designated:					
Austen Williams Room refurbishment	5,000	-	-	-	5,000
Disability Awareness Group	1,899	-	-	(1,899)	-
Total unrestricted funds	155,288	1,635,090	(1,551,213)	136,101	375,266
Restricted Funds					
Maintenance and refurbishment fund	227,743	17,303	(76,705)	-	168,341
Archive	2,031	10	-	-	2,041
Disability Advisory Group	-	12,294	(8,305)	1,899	5,888
Chinese Ministry	10,823	17,045	(16,881)	-	10,987
Sunday International Group	34,510	34,668	(36,172)	-	33,006
St Martin's Voices	23,696	62,899	(73,262)	-	13,333
Music development	27,342	25,297	(33,550)	-	19,089
Bread for the World	2,329	1,580	-	-	3,909
Choral Scholar Grants	-	36,600	(33,267)	-	3,333
HeartEdge	46,506	214,046	(209,743)	(23,994)	26,815
Being with	9,400	109,642	(85,898)	-	33,144
Sheppard Scholar	-	4,841	(28,835)	23,994	-
Companions of Nazareth	-	20,345	(14,165)	-	6,180
Nazareth Community	-	6,250	(179)	-	6,071
Other restricted funds	28,291	2,699	(23,396)	-	7,594
Total restricted funds	412,671	565,519	(640,358)	1,899	339,731
Endowment Funds					
<i>Permanent endowment fund</i>					
Rysbrack Bust Fund	650,748	-	-	(90,417)	560,331
Trinity Chapel Fund	132,973	-	-	9,592	142,565
Total endowment funds	783,721	-	-	(80,825)	702,896
Total PCC Funds	1,351,680	2,200,609	(2,191,571)	57,175	1,417,893
Non-charitable trading reserves	(624,869)	5,114,196	(5,187,199)	-	(697,872)
Total Group Funds	726,811	7,314,805	(7,378,770)	57,175	720,021

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18 **Statement of Funds (continued)**

Restricted Funds

The Church Maintenance and Refurbishment fund represents accumulated donations and income from the Rysbrack Bust fund, which is restricted to maintenance of the fabric and ornaments of the Church, and also represents the surplus generated by ticketed concerts promoted by the PCC.

The Disability Advisory Group fund supports the work of the Disability Advisory Group which advocates for, reflects on and educates the church community nationally and internationally on disability and theological issues. This was a designated fund in 2022 and from 2023 has now become a restricted fund.

The Archive fund is used to support on-going costs for the St Martin's archive.

The Sunday International fund supports the work at St Martin's to assist vulnerable foreign nationals.

The St Martin's Voices fund supports the development of the St Martin's Voices ensemble and other artistic development programmes.

The Music Development fund supports music and choir development within the PCC.

The Bread for the World fund is used for weekly informal Eucharist and fellowship meetings.

The Choral Scholars fund supports the music and education activities of the PCC.

The HeartEdge fund supports the activities of St Martin's in building a global membership of churches which engages in activities based upon the themes of compassion, culture, commerce, and congregation.

The Being With fund is used to support a short course written by Sam Wells and Sally Hitchiner with the aim of helping those enquiring regardless of background or experience about the Christian faith.

The Companions of Nazareth fund is to pay the stipend and other costs of the chaplain to the Companions of Nazareth which are borne by the Companions themselves.

The Nazareth Community fund supports the activities of the Nazareth Community.

The Chinese Ministry Fund supports the ministry to the 1:30 pm (Chinese speaking) Congregation. From 2024, apart from amounts which are specifically for restricted projects of the 1:30 pm Congregation, all income and expenditure of the 1:30 pm congregation will pass through the PCC unrestricted fund.

Endowment Funds

Rysbrack Bust Fund

At 31 December 2023, the London Diocesan Fund held investments and cash to the value of £560,331 (2022: £650,748) on behalf of the Parochial Church Council, following a judgement of the Consistory Court of the Diocese in accordance with agreements proposed on the sale by the Parochial Church Council of the Rysbrack Bust and as amended by a proposal from the Parochial Church Council which the Chancellor of the Diocese was content with. The original terms of the agreement state that once this fund, together with accumulated income, reached the amount of £435,000, the income therefrom would become available for the purposes of maintaining the fabric of the Church. The income payable to the fabric of the Church during the year amounted to £17,300 (2022: £18,000).

The PCC sought approval from the Chancellor of the Diocese to release some of the increase in capital in the Rysbrack Bust Fund and was informed in February 2021 that the Chancellor was content with the PCC's proposal to transfer £538,224 to the PCC's general funds with the remaining £435,000 and future income arising continuing to be held in the Rysbrack Fund in accordance with the original Order made by the Consistory Court of the Diocese.

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During the year £138,000 (2022: £200,000) was transferred from the endowment fund to the unrestricted fund with the total transferred from the Rysbrack Fund to the unrestricted fund to date amounting to £538,000.

As the PCC is the beneficial owner of these funds, they have been included in the financial statements.

Trinity Chapel Fund

The Trinity Chapel Site Charity, to which the PCC had hitherto been entitled to a proportion of the income, was wound up in 2008 and the capital values distributed to the beneficiaries as a mixture of permanent and expendable endowment under a scheme approved by the Charity Commissioners. The PCC disposed of the invested funds representing the expendable endowment and the endowment funds represent the permanently endowed funds.

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18 Statement of Funds	<i>At</i>			<i>Transfers/</i>	<i>At</i>
<i>2022 Comparative</i>	<i>1st January</i>			<i>Investment</i>	<i>31st December</i>
	<i>2022</i>	<i>Income</i>	<i>Expenditure</i>	<i>Gains</i>	<i>2022</i>
	£	£	£	£	£
Unrestricted Funds					
<i>General</i>	246,385	986,460	(1,284,457)	200,000	148,388
<i>Designated:</i>					
<i>Austen Williams Room refurbishment</i>	5,000	-	-	-	5,000
<i>Disability Awareness Group</i>	(554)	4,147	(1,694)	-	1,899
<i>Total unrestricted funds</i>	<u>250,831</u>	<u>990,607</u>	<u>(1,286,151)</u>	<u>200,000</u>	<u>155,287</u>
Restricted Funds					
<i>Maintenance and refurbishment fund</i>	94,458	149,180	(15,895)	-	227,743
<i>Archive</i>	2,031	-	-	-	2,031
<i>Chinese Ministry</i>	4,645	13,362	(7,184)	-	10,823
<i>Sunday International Group</i>	36,462	28,703	(30,655)	-	34,510
<i>St Martin's Voices</i>	2,386	47,895	(26,585)	-	23,696
<i>Music development</i>	27,342	42,624	(42,624)	-	27,342
<i>Bread for the World</i>	1,257	1,172	(100)	-	2,329
<i>Choral Scholar Grants</i>	-	66,834	(66,834)	-	-
<i>HeartEdge</i>	21,874	253,677	(215,774)	(13,271)	46,506
<i>Being with</i>	-	33,152	(23,752)	-	9,400
<i>Sheppard Scholar</i>	-	39,713	(52,984)	13,271	-
<i>Other restricted funds</i>	<u>15,944</u>	<u>13,915</u>	<u>(1,567)</u>	<u>-</u>	<u>28,292</u>
<i>Total restricted funds</i>	<u>206,399</u>	<u>690,227</u>	<u>(483,954)</u>	<u>-</u>	<u>412,672</u>
Endowment Funds					
<i>Permanent endowment fund</i>					
<i>Rysbrack Bust Fund</i>	918,226	-	-	(267,478)	650,748
<i>Trinity Chapel Fund</i>	<u>146,708</u>	<u>-</u>	<u>-</u>	<u>(13,735)</u>	<u>132,973</u>
<i>Total endowment funds</i>	<u>1,064,934</u>	<u>-</u>	<u>-</u>	<u>(281,213)</u>	<u>783,721</u>
Total PCC Funds	<u>1,522,164</u>	<u>1,680,834</u>	<u>(1,770,105)</u>	<u>(81,213)</u>	<u>1,351,680</u>
<i>Non-charitable trading reserves</i>	(158,191)	3,906,355	(4,373,033)	-	(624,869)
Total Group Funds	<u>1,363,973</u>	<u>5,587,189</u>	<u>(6,143,138)</u>	<u>(81,213)</u>	<u>726,811</u>

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19 Related Party Transactions

Two members of the PCC are directors of St Martin-in-the Fields Limited ('SMITFL'). Two of the members of the PCC are trustees of the charity The Connection at St Martin-in-the-Fields. The Connection occupies part of the buildings at St Martin-in-the-Fields and paid a rental charge of £133,750 (2022: £128,750 of rental and related charges) to St Martin-in-the Fields Limited.

Two of the members of the PCC are trustees of the St Martin-in-the-Fields Trust. Income received by the Trust which was subsequently gifted onto the PCC was £783,418 (2022: £490,203) St Martin-in-the Fields Limited ('SMITFL') also received grants totalling £267,418 in 2023 (2022: £152,520). In addition, SMITFL charged management fees for paymaster services of £23,238 (2022: £nil) to the Trust.

Members of the PCC donated £18,100 to the PCC in 2023 (2022: £22,050).

One of the members of the PCC is a trustee of the 'Bishop Ho Ming Wah Association and Community Centre'. This charity occupies part of the St Martin-in-the-Fields buildings and paid a rental charge in the year to St Martin-in-the Fields Limited ('SMITFL') of £13,000 (2022: £9,750).

One member of the PCC is a trustee of the Vicar's General Fund, a charity whose registered office is located at St Martin-in-the-Fields. During 2021 the Vicar's General Fund advanced a loan of £100,000 to the PCC which is disclosed in note 15. The balance outstanding at 31 December 2023 was £40,000 (2022: £64,000). In 2023 the Vicar's General Fund provided St Martin-in-the-Fields Limited ('SMITFL') with loans totalling £150,000 (disclosed in notes 15 and 16), (2022: £267,290). The balance outstanding at 31 December 2023 was £300,000 (2022: £267,290), with the current balance repayable from 2026 over a period of six years to 2032.

One of the members of the PCC is a trustee of the St Martin-in-the-Fields Charity. This charity occupies part of the St Martin-in-the-Fields buildings and paid a rental charge in the year to St Martin-in-the Fields Limited ("SMITFL") of £40,000 (2022: £nil) and paid management fees for paymaster services of £10,000 (2022: £nil).

Appendix A

The Wider St Martin's Community

The following charities are associated with and operate from the same site as the PCC, but they are independent of the PCC and each has its own board of trustees. Charity Commission numbers are in brackets.

Bishop Ho Ming Wah Association and Community Centre (290398)

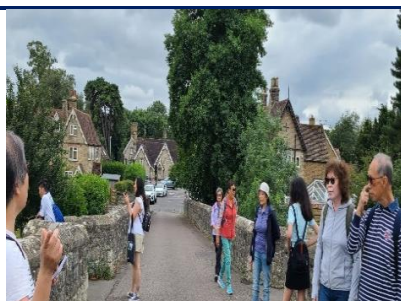
We had been working for the last three years under the presumption that the Community Centre would have returned to its pre-COVID level of activity by now. Considering the issues with ageing memberships and declining service demand that existed before to COVID closure, it is clear that the recovery of returning members is not happening fast enough. To better serve those who could not attend during the week, the Community Centre began to operate on Saturdays in mid-2023. Membership has risen from 55% (2022) to 68% of the pre-COVID level, with new members making up 22%.

In 2023, 65 people attended various dance and fitness activities at the Centre every week. After running for over 20 years, Tai Chi proved to be the most popular, with a weekly attendance of 40. Lunch on Fridays served a total of 752 freshly cooked Chinese-style meals. There were 15 talks given by professionals covering different topics on health and wellness. Classes on Chinese arts and culture had a weekly attendance of 21. In addition, seven special events were created to foster a supportive community through celebrations over meals-sharing or simply taking pleasure in trips to places of attraction.

Since 2021, we have devoted increasing resources to helping the newly arrived HongKongers settle into London life. With funding from the Greater London Authority, we implemented a new project (Food for Our New Home 2) aimed at tackling the immediate needs of social isolation and poverty. Between August 2023 and January 2024, we welcomed 250 HongKongers at the Centre offering shared meals and a foodbank. Sharing meals with others is a great way to strengthen social connections, lower stress levels and increase self-esteem. The project provided a total of 684 meals and distributed 468 food parcels over the course of 14 fortnightly events. The bulk of participants were recent immigrants from Hong Kong, with 85% having been in the UK for two years or less. Positive participant feedback confirmed the importance of this work.



Lunch on Fridays



Nature Walk



Chinese Art Class

Unfortunately, the challenges posed by a mix of post-COVID impacts and the cost-of-living crisis have exposed the Association's financial strain to a new high level. Maintaining the current state of affairs may eventually render the operation unsustainable, even though prudent financial management may have contributed to keeping the operational deficit within acceptable bounds for the previous three years. In 2024, the Association will commemorate its 40th anniversary. The board of trustees came to the conclusion that we ought to seize this opportunity to transform the organisation and ensure sustainable growth.

We are very grateful to the wonderful supporters who have generously responded to our requests for any kind of support, financial or otherwise. We must also thank the team of amazing volunteers for their dedication and unwavering assistance, particularly during difficult times. We cordially invite you to continue partnering with us to improve the lives of those who are less fortunate in our community. Please contact us at enquiry@bhmwa.com

The Connection at St Martin-in-the-Fields (1078201)

This year, The Connection continued to deliver its vital services for the hundreds of people sleeping rough and experiencing homelessness from our Resource Centre in Adelaide Street, at St Martin's House in Clapham. Our innovative Street Engagement Team has continued to go out onto the West End's streets to reach the day-time street population.

Our Theory of Change has been fully embedded in everything we do, emphasizing the importance of relationships in our work - we work with people, not for them, at their pace.

This year also saw the launch of our new 2023 – 2028 Strategic Plan which has 6 objectives, including delivering ground-breaking and high-quality trauma informed services which support people sleeping rough to move away from the streets for good, and increasing accommodation options for people.

In November, St Martin's House became a women-only supported accommodation service, which represents a great step forward in our work on women's homelessness. We are excited to continue working with St Martin's Trust to further develop the 18 Keys project.

This winter period we extended our Severe Weather Emergency Protocol provision, offering emergency bed spaces in our centre during times of extreme cold.

We've seen the numbers of people coming into our centre continue to increase this year, which reflects the increase in rough sleeping we've seen nationally. We continue to work tirelessly to support everyone who comes through our doors.

We are incredibly grateful to everyone who has supported our work in 2023.

The St Martin-in-the-Fields Trust (110406)

Funds raised by the St Martin's Trust support four key areas of activity at St Martin's: the costs of maintaining and running the historic site in central London; supporting mission and ministry; music with an emphasis on young artist development and education; and work with homeless and vulnerable people. In line with these priorities, the trustees approve grants at trustee meetings which take place four times a year. In 2023 we were delighted to:

- Welcome a new Director, Lucy Littlewood and Alex Padureanu, Head of Fundraising
- Increase income by 62% from 2022 and beat budget by 24% (General donations up 56% on last year and net income up 120% from 2022).
- Launch a new £30m fundraising campaign with a spectacular Gala which raised over £700,000.
- Increased collaborative working across the St Martin's family with increased joint financial planning, shared meetings and a promising joint communication narrative.

We have taken relevant parts of an existing Building Futures project and added current needs to develop a major new fundraising campaign for St Martin's. It encapsulates all the special facets of this community. Congregation, compassion, culture, and commerce. A major capital redevelopment of the crypt and courtyard forms the core, alongside key conservation and repair of the church, necessary environmental impact improvements and ensuring the future growth and sustainability of our world class music, global theology, and care of those who are vulnerable. We are anticipating needing to raise over £30m by 2030.

Working with The Connection, creating a safe sanctuary to homeless women remained one of our key fundraising projects. The project obtained planning permission in late October, so our 18 keys project is now full steam ahead. We have secured more than £600,000 towards the £2m target including £90,000 over three years kindly supported by the Mercers' Charitable Foundation plus budget-relieving in-kind gifts worth £60,000.

In 2023, the team secured £498,000 in grants from Trusts & Foundations to support the wide-ranging work St Martin's is known and admired for. During the year we received grants for the inspirational Sunday International Group and significant investment in the Being With course helping people discover or deepen their faith, as well as a new supporter who is particularly interested in the care of our historic building. Funds were secured for the community celebration to mark the Coronation of King Charles III. We were delighted to work closely with the Ho Ming Wah Association and the Greater London Authority on the delivery of their Hong Kong Welcome project, and with the music department to support their artist development programmes, with support from the Ouseley Church Music Trust. We are hugely grateful to the support from Trinity Church, Wall Street in New York City for their continued support of our Being With and HeartEdge programmes.

The highlight of the year was the Yes Campaign launch Gala which raised more than £700,000. It was a wonderful evening that showcased the absolute best of St Martin's in its entirety.

We are delighted to have been able to support the PCC of St Martin-in-the-Field again in 2023 and look forward to an even closer working relationship in 2024.

Lucy Littlewood, Director

St Martin-in-the-Fields Charity (261359/1156305)

The vision of St Martin-in-the-Fields Charity is for everyone to have a safe place to call home and the support they need. Our goal is that homelessness is prevented and when it does occur, people receive the best possible support that enables them to secure and keep a safe place to live.

Through our Vicar's Relief Fund, we provide direct financial assistance, so that more people across the UK can find and keep a safe place to live. Our VRF grants help individuals or households to secure accommodation, by covering costs such as a rental deposit. This funding can transform a person's circumstances quickly, effectively, and often in a matter of days. We award grants for preventing eviction up to a value of £350, and grants for accessing accommodation up to a value of £500. Between 1st April 2022- 31st March 2023, the VRF:

- Received 5,358 applications from 1,476 frontline workers.
- Awarded 4,833 grants with a 90% award rate.
- Made 89% of VRF grants to help people access accommodation.
- Made 11% of VRF grants to prevent eviction.
- Supported 8,089 people.

This feedback is from a frontline worker who applied for a grant for a family fleeing domestic violence. Thank you for making this possible: "Many thanks indeed for all you have done to ensure this application could be turned around despite the Christmas break. Our client is utterly delighted to have been awarded the grant which will enable her to make a fresh start this new year. Your help and support have been highly appreciated by everyone here too and they have all asked me to pass on their thanks. It's lovely to have such a positive outcome when our advisers are working with so many people in difficult financial situations at the moment."

Our Frontline Network embodies our belief that, to support people experiencing homelessness, we need to invest in the staff who are there for them every day. This includes people in roles such as outreach and social work both in the statutory and voluntary sectors. Since 2016, the Network has been empowering these workers to:

- Share ideas, best practice, and experience, through national and local events.
- Increase their expertise through grants for courses and training.
- Amplify their voice, so frontline expertise can inform improvements to homelessness policy.

To respond to their client's complex needs, frontline workers require knowledge about many subjects, from housing legislation and mental health to rights for asylum seekers, but do not always have access to the training they need. These challenges are compounded by increased demand for support amid the cost-of-living crisis. In our 2022 Frontline Worker Survey of 1,182 staff across the UK, 78% of survey respondents stated that demand for their service had increased over the past 12 months.

As well as providing grants for staff who have found an independent training course they wish to access, we are now organising a rolling calendar of training on the topics most frequently needed. This is paid for by us and completely free for attendees. Currently we are running one session a month, but we hope to increase this. We have started with topics such as navigating the Universal Credit system but will vary this according to what staff tell us they need.

Our aim is that homelessness is prevented, but when it does occur people receive the best possible support to find a safe place to call home. By equipping frontline staff with the skills they need, you are improving the support available to people, when they are facing homelessness.

In 2023, we identify new and exciting projects in local areas across the UK which have the potential to make a real difference. We fund them, learn from them, and then share our learnings with other services and charities so that positive practise can be replicated elsewhere. Homelessness is a complex issue and there are many organisations working to support their communities, so it is vital that we work together to share what we know.

In our 2021 Survey, 83% of frontline workers reported having seen an increase in people presenting with mental health needs, as well as housing needs, over the previous 12 months. To respond to this, in 2023 we have made £600,000 available over three years to fund projects that provide targeted mental health support outside of healthcare settings for people facing homelessness. Thank you for making this possible. The successful three projects will be announced very soon!

In December 2023 we launched the 97th BBC Radio 4 Christmas Appeal with St Martin-in-the-Fields. This appeal raised over £5,000,000. This money will be used to fund our programmes over the next year.

Appendix B

Groups and Activities at St Martin's

Alongside our regular services and events at St Martin's there are normally lots of activities happening throughout the year. This list gives just a snapshot of them. Please also look out for opportunities to learn more about what happens and how you can join in. We usually hold a 'Market Place' event and publish a 'Review of Activities' in the autumn. If you have any questions, please contact the Parish Office or ask the PCC person on duty on a Sunday morning.

Governance

PCC, Deanery Synod and Standing Committee

Chair/Contact

Vicar and Churchwardens

Activity Groups

Archives
Disability Advisory Group
Education
Global Neighbours
Hospitality
Justice, Peace and Integrity of Creation Group
Eco Church

Chair/Contact

Vacant
Fiona MacMillan
Martin Haigh
Susannah Woodd
Bronwyn Sanders
Jim Sikorski
Steve Adams

Liturgical Ministry

Opportunities to support liturgy, by reading, intercessions, serving, etc.
Bellringers
Choir and Community Choir
Compline
Flower Arrangers
Healing Team
Stewards

Chair/Contact

Sally Hitchiner

Elizabeth Hibbert (Secretary)
Jenny Sterling
Jeff Claxton
Anne Langley
Sally Hitchiner
Kristine Wellington

Fellowship, pastoral care, spirituality, formation

Archers
Being With Groups
Children's Church and Youth Group
Cricket
Drawing Club
Meditation Group
Nazareth Community
Nazareth Companions
Oasis
Open Circle
Sunday International Group
Theology Group

Chair/Contact

Michael Moran
Sally Hitchiner
Joy Faulkner-Mpeho
Matt Frost
Vicky Howard
Duncan Roberts
Richard Carter
Catherine Duce
Sarah Sikorski
Angela Sheard
Sophie Tyler
Sam Wells

Accounts

St
Martin
in
the
Fields

St Martin-in-the-Fields

Annual Report and Accounts

2022

Trafalgar Square, London WC2N 4JH



St Martin-in-the-Fields
Trafalgar Square, London WC2N 4JH

Vicar

Revd Dr Sam Wells

Churchwardens

Mel Adams
Jeff Claxton

Chief Executive

Chris Denton

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Principal Banker

National Westminster Bank PLC
38 Strand
London WC2N 5JB

Legal Adviser

Charles Russell Speechlys LLP
5 Fleet Place
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Front cover:

A chandelier inside the church building.

Photograph by Chris Nunan, a member of the online congregation.

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Foreword

The 2020 annual report was quite bleak: we'd faced the full heat of the pandemic and we knew it was far from over. The 2021 report was somewhat bewildered: we'd hoped the impact of the pandemic was over, but it seemed to be still hanging around. This 2022 report is exasperated: the pandemic really does seem to be over, but its damage to our whole business model and the subsequent setbacks of the Ukraine war, energy and food price hikes and the cost-of-living crisis seem at times relentless. We are a church that takes incarnation seriously: no one can deny we are being with the businesses and households of our country in going through much of what they're going through. Currently the end is not in sight.

The finances of St Martin's are complex, but in broad strokes simple. Congregational giving pays for the bare essentials of congregational life – a priest and some administrative, premises and musical support. Our business enables us to expand our ministry far broader, to enjoy our magnificent buildings, and to offer employment and activities that raise our reputation as a centre of culture and hospitality. The Trust enables us to envisage the long-term durability of our buildings and broaden our mission well beyond the imagination of a conventional parish church. The two homelessness charities are legally entirely separate but we promote and enjoy their flourishing and impact.

The pandemic has inhibited the business' ability to raise income. Subsequent crises have hugely increased the overheads on running the site. One consequence is that the income for the PCC has been greatly curtailed, and it has had to seek funds from a variety of other sources, most of which are now used up. It's a very challenging time.

But money isn't everything. There are a host of things to celebrate. Our congregational life is back to its vibrant best. The innovations and adaptations of the pandemic, most obviously online participation, have enriched our life and are here to stay. Signature programmes such as the Autumn Lectures, the Theology and Disability Conference, the Sunday International Group, Great Sacred Music, Being With, and the Nazareth Community and Companions, are all flourishing. We are now in a 3-5-year season where we must find ways to sustain our financial commitments until a truly exciting period ensues, when all the promise of our dynamic business and extensive ministry and beautiful buildings return to a sustainable level of income so we can relax a little and enjoy what we've created together.

Nonetheless, the great paradox of the Old Testament is that God was closer to Israel in its time of adversity in Babylon than ever in its time of plenty in the Promised Land. The Bible was largely written by (and for) people who had their backs to the wall. I am indescribably grateful to volunteers, staff, donors and friends who have enabled us to say, in the words of Elton John, 'I'm still standing.' Our community isn't just still standing, it's a place where amazing things happen every day. So, despite all our challenges, my heart is full of gratitude; and our song is Alleluia.

Revd Dr Sam Wells
Vicar

St Martin's continues to be a place of such rich diversity that it continues to be a huge privilege as well as a responsibility to serve as Churchwardens. In what continued to be a hard year of recovery after the worst of the Covid pandemic, we were extremely grateful to be a part of a team of very capable colleagues on the PCC and in the broader parts of St Martin's.

We are grateful to all who continue to help rebuild our common life and bring a hopeful vision for the future. Our worship services, together as a congregation, on site and online continue to flourish, enriched by many who contribute (among others) music, beautiful flowers, well-

delivered readings and deeply thoughtful intercessions as well as the ministry of care provided by our stewards and vergers. We are thankful to them all for their commitment and devotion as well as to all who build up other parts of our common life.

Times are unpredictable and it would be churlish to pretend that the next few years will be easy as we continue to recover from the Covid pandemic. The war in Ukraine and the very significant increase in the cost of living that people are now seeing will inevitably have an impact on us but so far that level of that impact is less than we might have feared. We are very grateful to all those who give, often sacrificially, to keep our doors open and would like to encourage all to continue to consider their regular giving. Chris Denton, the CEO of our business, who joined us in 2021, continues to inspire with his energy and fresh ideas. We are grateful too for the underpinning work of the St Martin-in-the-Fields Trust.

Our clergy team continue to bring determination and sheer hard work as they handle the day-to-day challenges. It is a joy to be working alongside them as wardens, in the knowledge that their wisdom, creativity and imagination inspire many around the globe.

We rejoice that God is constant and pray that we will honour that constancy as we seek to work and worship together to build God's church.

*Mel Adams
Jeff Claxton
Churchwardens*

Report on Objectives

Cross-Site Vision

At the heart. On the edge.

Cross-Site Mission

St Martin-in-the-Fields is a community of hope, reimagining church and society through commerce, culture, compassion and congregational life.

Congregation Mission

Being with God on the edge.

Key Objectives

1. A beautiful, sustainable, accessible, open, hospitable and well-maintained building
2. Lively and profound worship
3. Vibrant and faithful congregational life and mission
4. Engaging, humble and prophetic public ministry
5. Encouragement of and participation in our compassionate, cultural and commercial activities

Supporting Objectives

6. Generation of income to achieve all of the above
7. Administrative support for ministry and income-generation

1. A beautiful, sustainable, accessible, open, hospitable, well-maintained building

Much time has passed now since the 2006-08 renewal and there is a need to thoroughly review our future buildings and site plans – both from an aspirational perspective to allow greater access and appropriate surroundings for all that St Martin's does across the site but also from the perspective of the identified needs via the quinquennial inspection and the immediate capital works programmes. The implications of Covid both on the ability to carry out improvements works, and also (more significantly) on the finances available to undertake everything that needs to be done, should not be underestimated. Despite these ongoing challenges, a number of important repair and maintenance works have been done in 2022 to ensure our buildings and site remain operational, well-loved and welcoming to everyone who uses them. Summary highlights include

- Gas works to the 6 St Martin's Place residential supplies. Replacement and full testing of the main gas supply pipework that serves the three residential flats. This was essential work to replace ageing pipework to ensure the safety of the systems and to avoid the possible emergency works in the future.
- General repairs and maintenance and operational support. The estates and premises team, including our maintenance, cleaning and security contractors have continued to support the daily operational needs of all entities of St Martin's. Alongside the operational support they have continued to deliver reactive and planned preventative maintenance, IT and office support and increase our cleaning schedules and redecoration programme while maintaining a safe environment for our staff and visitors. Preventative inspections of the various systems to highlight and prioritise the most essential works on the long-term maintenance list have been done so that we can explore funding possibilities for the most essential projects. SMITFL (St Martin-in-the-Fields Limited) has continued to manage all the necessary site-wide Health and Safety (H&S) and statutory compliance inspections, reports and actions on behalf of all entities on site.
- The 5-year fixed-wire electrical testing continued through 2022 with remedial repairs being actioned in co-ordination with the inspections. The inspections will continue in 2023, focusing on the historic areas of the site in the church and crypt, and findings will be tied into longer term planning for capital improvements.
- Church fabric and mechanical and electrical (M&E) repairs have included sanctuary decoration – south side around mosaic and pillar bases. Repair and decoration of the flagpole base and metalwork and masonry cleaning and repairs. Due to excessive corrosion caused by condensation from the church boiler flues, in December 2022 essential work was carried out to replace one of the church boilers, associated pipe work and install a new flue with upgraded drainage.
- Several significant reactive repairs have been made to the fabric and key M&E plant items ahead of further long-term capital investment.
- Community Garden. The SMITFL team worked alongside CSTM (The Connection at St Martin's) and its gardening group and Fox Fernley Landscape Architects to oversee and carry out the installation of the community garden on the south terrace of the courtyard. The practical elements of the scheme were completed by the SMITFL premises team.
- LED light conversion. The project to convert or replace 200 lights across the SMITF site, including all the public spaces in the basement, music spaces and SMITF offices, has now been completed. Further LED conversions and replacements to the back of house spaces and existing external lighting will continue.
- Building management and church and crypt fire alarm upgrade project. Refreshed quotes have now been received following site surveys with funding available through the Vicar's General Fund. The work has now been instructed.

- Insurance works. The long-overdue insurance works to replace the pavilion glass and repair the damage following the Euros in 2021 are still facing significant delays due to supplier issues in Europe and contractual disputes. Despite setting a hard deadline with the insurers, the delivery of the project is very much dependent on resolving the contractor and supplier issues, which are being externally managed by a team appointed by Ecclesiastical Insurance. St Martin's has made clear that the work needs to be co-ordinated alongside our activities on site and any negative impact on delivering our programme of events will need to be compensated.

2. Lively and profound worship

The main Sunday 10 am service continues to flourish with both the in-the-building congregation as well as a significant online congregation, including many who cannot get to their local churches. The Choir of St Martin-in-the-Fields has grown in size and strength and lifts the worship with beautiful music. Preaching has been a particular focus for the senior clergy, adding to the worship alongside beautiful music and profound yet accessible liturgy. Volunteer coordination and support for those who serve at this service has been developed through the year with the introduction of the Head of Congregational Life role. Post-service events and groups are re-establishing themselves with our ministry to 20s and 30s, Open Circle, in particular, thriving.

Revd Harry Ching moved on from our community. The Chinese congregation (which meets at 1.30pm for a service in Cantonese) is currently in a period of discernment and exploration of lay leadership overseen by Revd Sally Hitchiner. This congregation has grown significantly due to increased arrivals from Hong Kong. The 12 noon Mandarin service ended, and the remaining congregation members were supported to join other churches.

One significant development for both the 10am and the 1.30pm services is the introduction of children's church during the services led by Joy Faulkner Mpheho, with a team of volunteer leaders, including Mel Adams who coordinates the pre-school-age church space. There is now a growing youth group that meets once a month.

Evensongs on Sundays led by the Choir of St Martin-in-the-Fields and on Wednesdays led by our Choral Scholars are growing with congregations of both regular and visiting worshippers.

Midweek worship also continues to see increasing numbers with 100 still joining each Morning Prayer (with Morning Song on Fridays), and pre-pandemic levels returning for our Monday-Wednesday lunchtime Eucharists.

Great Sacred Music flourishes with its mix of music and reflections. A similar Sunday afternoon programme, Choral Classics, is growing in attendance.

A number of funerals and weddings were held, and several baptisms took place, as well as three joint congregation services including the Patronal Festival. Beautifully arranged flowers adorned these and many other occasions.

3. Vibrant and faithful congregational life and mission

St Martin's is blessed with a diverse and dynamic congregation, both on site and online.

- Ministry
 - Safeguarding of children and of adults at risk of harm continues to be St Martin's most basic institutional priority.
 - The Nazareth Community grew to 100 members, who continue to meet for Bread for the World and one Saturday each month for meditation and sharing. An awayday was held at the Church of the Annunciation, Marble Arch in September.
 - Open Circle for 20s-30s has expanded and grown with regular social and spiritual meetings and activities. Angela Sheard helped coordinate their activities.
 - Archers met again most months led by Michael Moran and Ruth Hutchinson for informal Eucharist and a meal together.
 - On Wednesdays a *Sanctuary in the City* afternoon was started, which includes a sung Eucharist at 1.00pm, a prayerful church tour at 2.30pm, Evensong at 4.00pm, a meditative silent hour from 5.00pm, Bread for the World from 6.30pm and then lectio/study groups until 8.30pm. The Bread for the World Congregation continues to grow and is now between 50-80 people in the building and many more online. The Choral Scholars provide the music.
 - The Parish Away Day was held at Cuddesdon Theological College in July for 95 members of the congregation. The day focused on the theme of prayer.
 - Angela Sheard joined the clergy team as a curate and deacon in July 2022.
- Mission
 - Being With courses continued throughout the year, with the use of Being With Church and Being With Creation.
 - The Sunday International Group continued to provide support and a welcoming community to up to 65 migrants, refugees and asylum seekers each weekend. This includes a delicious meal, laundry, showers, emergency needs and a warm welcome. Guests joined the pilgrimage to Canterbury, 50 came on a daytrip to Worthing and there was a Christmas dinner with essential gifts for all. There are 10 volunteers each week, across 5 groups.
 - The Global Neighbours Group continued to support six overseas charitable initiatives.
 - Links with St Mary's Cathedral Johannesburg developed with a two-week South African Young Adults Pilgrimage to the UK in October-November, in which they participated in the life of St Martin's.
 - There was growing interest in the Nazareth Community and Companions of Nazareth and their contemporary rule of life. Richard Carter led quiet days and retreats in Scotland for clergy from the Diocese of Edinburgh, on the Isle of Man and at the Royal Foundation of St Katherine's. He also led a retreat for 50 ordinands for the Diocese of London leading up to their ordination in June.

4. Engaging, humble and prophetic public ministry

Public ministry gave St Martin's a remarkable profile in the twentieth century, and public ministry continues to be crucial to St Martin's identity.

- In 2022 the (online) Companions of Nazareth grew from 93 members to 126 members. While Cath Duce was on maternity leave, the Companions were led by Richard Carter and coordinated and administered by Cathy Scoffield and a discernment group. The

Companions have raised the funds for Cath Duce to return 3 days a week as their leader from April 2023. They held their annual retreat in February at Royal Foundation of St Katherine's, led by Catherine Duce and Richard Carter. Many regularly join the online programme at St Martin's.

- Broadcasting included Richard Carter leading regular broadcasts of Daily Service, the annual Ascension Day live broadcast (this year without an in-the-building congregation), Sam Wells' appearances on Thought for the Day, and Sally Hitchiner's reviews of the papers and the week's news on Times Radio and BBC 1. The BBC Radio 4 Christmas Appeal was still the most notable of all these media engagements and broke its fundraising record for the 14th year in succession.
- HeartEdge seeks to expand the imagination of a church captivated by scarcity. HeartEdge has three objectives – to transform practice, discourse and programmes. At Easter 2022, the Associate Vicar for HeartEdge, Jonathan Evens, moved to be vicar of a church in the Chelmsford diocese. The reins of HeartEdge were taken up by Revd Heather Cracknell, previously Head of Development for Fresh Expressions for the Church of England. A few of the highlights include
 - Shut In, Shut Out, Shut Up was hosted by HeartEdge online, led by Fiona MacMillan with 70 participants. The six-week programme explored intersectional experience of disability and gender, mental health, neurodiversity, poverty, race and sexuality.
 - A two-day HeartEdge workshop at the URC Ministers' Gathering
 - The HeartEdge Conference in Leeds, with speakers including John Bell, Rachel Mann and Anthony Reddie, focusing on 'Humbler Church, Bigger God'. It also saw the launch of Being With, which was a great success. HeartEdge members from as far as Canada and Melbourne flew in for the conference.
 - we facilitated and ran consultancy days in Hertford, Clapton Commons, Epping, Shepton Mallet, Southampton, Wickford & Basildon, Prestwood, Milton Keynes and Stockwell, Salford, Wythenshawe and Stretford.
 - More than 70 people attended a HeartEdge in Wessex Day.
 - Mission Possible was hosted in conjunction with Goodmakers Society, with 30 people attending.
- The liturgical music recorded by the Choral Scholars and St Martin's Voices continued to bring joy to the wider Church of England and great credit to St Martin's.
- Lectures and events:
 - Lent Study Course: in 2022 more people joined than ever before to study Jeffrey John's: *Meaning in the Miracles*. More than 200 people joined either online or in the building and there were 14 different Listening Groups which included groups in the building and online.
 - Lectures: The Autumn Lecture Series reached more people than ever before, with more than 1000 people either attending or watching the live-stream for each of the lectures. The theme "What Am I Living For?" involved eight different lectures and included Sam Wells, Lucy Winkett, Mike Wooldridge, Mishal Husain, Aleem Maqbool, Jon Snow, Peter Tatchell, James Runcie, Patrick Gale, Timothy Radcliffe, Bryan Stevenson from the USA, Rowan Williams and Grayson Perry. It was a very exciting programme. The Rowan Williams, Bryan Stevenson and Grayson Perry lectures had audiences of 600-800 in the church, despite train strikes. All lectures were followed by lively Q&As and receptions in the foyer or in the crypt café. Six of the lectures are now available on the stmartins.digital website and are free to watch.
 - The eleventh Disability and Theology Conference, in partnership with Inclusive Church, was the third online. It was well attended and very well received.
- The Annual Service for Those Who Died Homeless was held in November, and was as vibrant as ever, with 450+ present. It included Streetwise Opera, Choir with No Name and Gavin Bryars Orchestra.

- A number of high-profile memorial services were held, notably for Lord Sainsbury, including ballet and opera, and for the Earl of Home, attended by HRH the Prince of Wales.
- The Blessing of the St Martin's Crib in Trafalgar Square which included a Christmas Nativity Drama, and the St Martin's Choir and congregation taking part had an attendance of more than 2000 and raised money for the Christmas Appeal
- Christmas services had much larger numbers attending than recent years. They were supported by good stewarding teams. Christmas Eve saw large numbers despite train strikes.
- Digital engagement continued to develop, through the stmartins.digital site.

5. Encouragement of and participation in our compassionate, cultural and commercial activities

Other parts of St Martin's (the Trust, the Charity and The Connection) each have their own annual reports so there is no detailed account offered here. Work towards greater cross-site cooperation continued through the Steering Group of chairs of the five Boards (PCC, SMITFL, Trust, Charity, Connection) and the Executive Group consisting of the chief executives of those five organisations. Highlights included:

- The Trust continued to play a crucial role in St Martin's recovery from the Covid pandemic, raising more than £1.4m in 2022.
- The Charity brought in a record £4.9m for the BBC Radio 4 Christmas Appeal with St Martin-in-the-Fields. The Frontline Network continued to grow to around 2000 members.
- The Connection's focus was the development of its theory of change, emphasising the importance of working with people, so they can find a place to call home.

6. Generation of income to achieve objectives

St Martin-in-the-Fields Ltd (SMITFL) is the trading arm of the PCC. It also provides administrative services to the PCC and the Trust and maintains the church and its estate, covering general day-to-day repairs and maintenance.

2022 was a challenging year, with many external factors affecting our ability to trade as effectively as we would wish. The year started with Omicron severely curtailing our activity on site in January, having also affected trading in late December 2021. This was followed in February by the outbreak of war in Ukraine. This had significant effects on our costs for food, supplies, and energy, which alone saw a 200+% rise year-on-year. The impact of these spiralling costs proved to be very challenging and continues to place significant pressure on the profitability of SMITFL.

The new model of delivering concerts started to yield very positive results across 2022. A new raft of key artistic partnerships was formed – most notably with Sir John Eliot Gardiner and the Monteverdi Orchestra. The quality of music making from our commercial concert programme has soared, attracting critical acclaim. A more agile approach to sharing risks with artists and ensembles means it has been possible to attract a wide range of respected artists to St Martin's, and to date, net profits have been generated on every concert presented under the new model.

The creative use of the crypt space has flourished this year and a range of well received 'Lates' events covered everything from jazz, country, soul, classical recitals and more. In addition, a new set of West End cabaret nights proved exceptionally popular, particularly with the tourist market over the summer, and continues. Further new initiatives include the launch of silent

discos which have brought in a huge number of younger audiences for what have proven themselves to be fun, friendly, and well attended dance nights in the crypt.

The courtyard once again saw a vibrant and bustling Summer stage in July and August, and crowds were boosted by very warm weather. In winter, another new initiative was tried, with the launch of our 'Winter Lodge' courtyard bar. Although not as successful as hoped, due to very cold weather and industrial action, the initiative gave many clues about how to refine this offer in future years.

The ongoing rail and postal strikes proved very problematic, with rail strikes leading to a drop of around 60% business on strike days.

Much work was done to improve the visual merchandising in the shop, and some modest investment in new card racks sought to increase revenue from the most popular product lines. Christmas trade was brisk although the postal strikes affected online orders quite significantly.

Commercial event hire and party bookings remained a significant opportunity. There were tantalising glimpses about how this area of the business can continue to grow. Across the year, St Martin's hosted a fashion show during London Fashion Week, brand activations, wine tastings, private dinners and recitals, corporate Christmas parties and many other interesting events, including the rehearsal and after-show parties for the West End show, Life of Pi.

The church music and SMITFL teams worked well in developing a very busy programme of Christmas carol concerts, which went on sale in July. With distinctive themes aimed at specific audience types, the sales were strong and met our targets by the time December arrived. It was a very successful season of concerts.

7. Administrative support for ministry and income-generation

The admin team covered finances for the PCC, SMITFL, and the Trust and offered additional payroll services to the St Martin-in-the-Fields Charity, Ho Ming Wah Community Centre (HMW) and St Stephen Walbrook (SSW). The departure of the head of finance led to the appointment of a new strategic lead for the finance function. The significant contribution of the finance officers was recognised and their roles enhanced to the level of finance managers, with separate responsibilities for the PCC/Trust and the commercial arm. Much in-depth analysis into our financial procedures was started and this work is ongoing, with the goal of scrutinising every aspect of SMITFL's financial model. The appointment of a new head of people and culture has allowed St Martin's to review and upgrade core common staff policies and to improve all aspects of staff information-flow and terms and conditions, as well as ensuring that plans to improve our equality, diversity and inclusion action plan and reporting can be put in place. Steps have been taken to introduce ways to support staff mental health and wellbeing, and several staff members have undertaken training to become 'mental health first-aiders'. A review of pay and conditions was started to help ensure roles are monitored and there was pay equity across the team, as well as helping to monitor recruitment within a highly competitive marketplace. Staff retention is a priority, and this review will help ensure retention of skilled staff in key areas.

Future Prospects

It's still hard to predict how the next few years will play out. Whilst we are still recovering from the financial effects of Covid, business has seemed to recover, only to face the uncertainties caused by the war in Ukraine and the cost-of-living crisis. However, recent signs are very encouraging. Our 2022 peak Christmas trading period felt much nearer to what would previously have been considered normal, and it feels like there are more and more opportunities for recovery ahead.

Our congregational life and public ministry have continued to work well in a hybrid in-the-building/online mix, which now seems natural. The five key organisations on site (PCC, SMITFL, Trust, The Connection and the Charity) are working more closely together than ever before. The Trust has a new director and is focused on a new fundraising initiative to bridge the immediate challenges of the next few years. SMITFL has a CEO who brings vision and new ideas to our business and trading seems to be improving in spite of the challenges. The next few years will not be plain sailing, but they are looking positive in spite of the new challenges that have been thrown at us.

Financial Review

Context

The impact of lockdowns in 2020 and 2021 have had a significant impact on the finances of the group. However, the Group (PCC and SMITFL together) has been fortunate to continue to receive significant grant income and loan funding from the Vicar's General Fund and the St Martin-in-the-Fields Trust (the 'Trust'), including grants obtained for the Group.

In addition, the trading position of the trading subsidiary St Martin-in-the-Fields Limited ('SMITFL') has started to improve at a gross profitability level, with reliance on grants decreasing when compared with 2021. There has been a need to grow the business cautiously in order to restart trading operations and there has therefore been a marked increase in both revenue and cost, when comparing 2022 with 2021.

Income

Overall income has increased for the group largely because of the increase in trading activity for SMITFL. Total income for the Group rose by £1.7m (45%) from £3.9m in 2021 to £5.6m in 2022.

Total income for SMITFL rose by £1.6m from £2.3m to £3.9m with turnover increasing by £2.2m in the first year post-Covid and other income decreasing by £0.6m as grant funding reduces.

PCC income has stayed more constant, increasing by £0.1m from £1.6m to £1.7m, mainly in relation to unrestricted funds. This is comprised of

- a fall in legacies of £0.2m, offset by increases in collections, other donations and clergy grants of £0.1m;
- and an increase in charitable activities income of £0.2m, mainly in relation to church music, which has seen a rise of 48% in income compared with 2021.

Collections and boxes in church have seen donations closer to pre-pandemic figures and donations include £36k relating to the Treasurer's Ton, (with further promised amounts received in 2023). Included within Clergy Grants is £35k from the Chinese Congregation towards the ministry costs of Revd Harry Ching (see note 3).

Both the PCC and SMITFL have benefitted from grants from, or funding obtained by, connected charities given to support their operations:

- The Vicar's General Fund provided the PCC with £125k during the year for building works and upgrades, also providing SMITFL with £150k towards enhancing revenue from the crypt café.
- The Trust provided the PCC with grants and donations totalling £490k (2021: £201k), and SMITFL £153k (2021: £245k from the Trust, £511k from the Arts Council Cultural Recovery Fund).

Expenditure

Consolidated expenditure for the group has increased significantly, due to the increase in trading activity for SMITFL. Costs across the group have increased by £2.1m (54%) from £4.0m in 2021 to £6.1m in 2022, with an increase in the operating costs of trading activities of £2.0m. This reflects the increase in trading activity during the year as well as an increase in administrative expenses including staffing to support the redevelopment of the business over the longer term.

Expenditure on charitable activities has increased by £0.1m in relation to activities directly relating to the work of the church. Unrestricted church expenditure has increased by £0.3m mainly due to increases in staff and music costs offset by a fall in restricted church expenditure of £0.2m.

Staffing was the most significant cost incurred by the Group, as summarised in note 11, amounting to £2.4m (2021: £1.4m).

Investments in the endowment fund showed a net loss of £0.1m (2021: gain of £0.1m).

Result

Before fund transfers, overall group net expenditure for the year was £0.6m (2021: net income £4k) comprised of an unrestricted fund deficit of £0.8m (2021: £0.2k deficit), restricted fund surplus of £0.2m (2021: £0.1k surplus) and an investment loss of £0.1m. (2021: £0.1m gain). SMITFL incurred a loss of £0.5m in 2022 (2021: £0.1m).

Funds Transfers

During the year £0.2m was transferred from the Rysbrack endowment fund to unrestricted funds, as detailed in note 18.

After fund transfers, the net movement in unrestricted funds was a deficit of £0.6m (2021: £0.1m surplus), a surplus in restricted funds of £0.2m (2021: £0.1m deficit) and a decrease in endowment funds of £0.3m (2021: £0.1m).

Outlook

The 2023 PCC unrestricted budget, approved in November 2022, anticipates income of £0.3m and expenditure of £0.8m. It is assumed that the shortfall of just under £0.5m will be covered by Rysbrack funds, unrestricted grants from the Trust and an assumed increase in overall giving, as the church has returned to a full programme of activities.

The PCC budget assumes no licence fee payable from SMITFL until 2024 at the earliest. There is no prospect of any gift of profits from SMITFL to the PCC for many years, because of SMITFL's need to cover its accumulated losses before any such distributions could be made. In light of this, from the start of the pandemic, the PCC has moved to a portfolio approach to funding, including fundraising by the Trust.

Reserves Policy

Total reserves at the end of 2022 stood at £0.7m (2021: £1.4m). This includes negative £0.6m (2021: negative £0.2m) of non-charitable trading reserves held on the balance sheet of SMITFL; the make-up of these reserves is set out in more detail in note 18 to the 2022 financial statements.

The PCC has target free reserves of £0.5m to cover:

- Fluctuations in net profit from normal trading in St Martin-in-the-Fields Limited of up to £0.2m.
- Up to three months' PCC expenditure, to enable the PCC's activities to be scaled down in a 'disaster scenario', being presently set at £0.2m.
- Fluctuations in PCC's own income-generating activities and other fluctuations in working capital requirements of up to £0.1m.

In line with the Charity Commission's guidance, 'free reserves' is defined as the unrestricted, undesignated fund which is not represented by the PCC's tangible assets.

At the end of 2022, the PCC's (and Group's) general reserves stood at a deficit of £0.5m (2021: surplus of £0.1m). Free reserves, after the fund transfers noted above, and including SMITFL 2022 operating loss, amounted to £nil (2021: £nil). The PCC is resolved to review its reserves policy and its free reserves target on an annual basis and accepts that it will take time to achieve new targets. The PCC is grateful for the support of the Trust and encouraged by its fundraising initiatives. The PCC also notes that whilst 2022 was challenging, there were significant signs of growth.

Pay Policy for Senior Staff

The pay of senior staff of both the PCC and St Martin-in-the-Fields Limited is reviewed annually by our remuneration committee and are increased in line with annual pay increases for all staff.

Risk Management

Prior to the pandemic, there was a joint risk register for the PCC and SMITFL which was drawn up by senior managers. The pandemic interrupted the regular cycle of reviews of that register. We are grateful to Neil Mathur, a non-executive director of SMITFL, who offered, pro bono, the services of his risk management team at EY to help the organisation create a new register, focusing on SMITFL. This work was completed in November 2022. The high-level risks for the PCC have been reviewed and a full risk register for the PCC will be created now that this SMITFL register has been created. In the interim, the PCC has paid particular attention to a variety of risks – in particular, finance.

The key risks and mitigating factors are considered to be

- Covid impact – recovery of SMITFL from Covid and the impact of loan finance taken out during the pandemic. This is being managed by careful use of finances and spend. Careful regrowth of the business and investment is needed so that the pace of growth is in line with, and respects, any ongoing fragility or nervousness. Constant monitoring of revenue and expenditure against conservative forecasts is performed and the wider customer context (e.g. visitor numbers and general tourism outlook) is closely monitored.

- External conditions – there is a host of areas of risk, each with their own mitigations, such as the war in Ukraine, which was feared might impact confidence, although the number of visitors has held up; seeking professional advice in respect of renegotiation of energy contracts and taking appropriate and agile action in relation to the volatility of energy prices to secure the best deals available; the cost of living challenges which mean cost of supplies are increasing more than it is felt that we are able to increase charges to our customers; broadening the range of activity to encourage a more diverse audience base aside from the ageing core base (e.g. running late-night music gigs, hosting silent discos in the Crypt, offering a bar/new food offer, closing the Café on evenings when it was seeing insufficient numbers to be profitable; increasing focus on reducing wastage); reviewing all supplier relationships to explore how and where we can replace non-sustainable partnerships into the future and/or make product buying decisions that reflect our eco-aspirations; continuing to develop as robust a repair programme as possible to ensure our buildings are weatherproof.
- Finance – Covid impacted on the finances of the group, with SMITFL bearing the weight of costs from Covid and currently unable to provide a surplus for the PCC as in previous years. This is being mitigated by working with the Trust and other contacts for key fundraising opportunities, drawing on historic resources, and working on increasing congregational giving and other fundraising efforts. The PCC is also addressing this risk by increasing the level of dialogue and engagement with the SMITFL Board, to ensure that the key risks and challenges are being addressed.

The main mitigation in respect of staffing issues is the investment in a professional head of people and culture with the experience and track record to develop appropriate policies and strategies to tackle all risks associated with our staff.

The terrorism risk is managed through appropriate insurance cover and ongoing liaison with relevant authorities such as GLA, Metropolitan Police, and Westminster Council.

The risks around infrastructure are linked with the speed at which St Martin's can rebound from Covid – the growth in revenue, and the ability of fundraising teams to solicit additional support. Smaller-scale upgrades to IT etc. will be managed through day-to-day budget choices.

Public Benefit

St Martin-in-the-Fields became a registered charity on 1 February 2010 (registered charity number 1133936) with the result that members of the PCC are now registered as trustees. In the preparation of this report, the trustees have been aware of their responsibilities to demonstrate that the activities of the church offer a real and practical public benefit as required under Section 4(1) of the Charities Act 2011. The PCC confirms that, in exercising its powers and duties, it has complied with its duty to have regard to the guidance issued by the Charity Commission on the provision of public benefit by religious charities.

The PCC's objectives are set out above in the 'Report on Objectives'. By identifying our key areas of focus in 2015, we now report against these objectives. Trustees have had regard to the commission's guidance on public benefit when reviewing activities against objectives set and in planning future activities. This annual report shows that the guidance has been met.

Structure, Governance and Management

Organisational Structure

The Parochial Church Council of the Ecclesiastical Parish of St Martin-in-the-Fields ('the PCC') is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure and is also a charity registered in England and Wales (charity no. 1133936). The PCC is responsible for, and is charged with, co-operating with the Vicar in promoting, the whole mission of the church.

The PCC, through the Vicar and Churchwardens as nominees, owns the whole of the issued share capital of St Martin-in-the-Fields Limited ('SMITFL'), a company registered in England and Wales (company no. 02096693). SMITFL acts as the trading arm of St Martin-in-the-Fields, as well as managing the site and some aspects of church operations. Its principal trading activities include operating a café, a shop, concert management, venue hire and event catering and the organisation of exhibitions. Ordinarily, the whole of the company's taxable profits is donated to the PCC.

The PCC

Since the PCC registered as a charity in 2010, its members are also registered as trustees of the charity. Elections for one-third of the members of the PCC are held each year at the Annual Parochial Church Meeting ('APCM'). PCC members serve for a three-year term before offering themselves for re-election for a second three-year term, should they choose to do so. The appointment of PCC members is governed by, and set out in, the Church Representation Rules. Deanery Synod representatives are ex-officio members of the PCC and elections to the Deanery Synod are held at the APCM every three years (with the next election in 2023). Churchwardens are elected annually at a meeting of the parishioners that precedes the APCM. The APCM is normally required to be held before the end of May in each year.

The PCC's practice is to review its terms of reference, committee structures and legal issues, at the first meeting of the PCC following the APCM. The PCC met nine times in 2022, with meetings being chaired in turn by the Vicar and one of the Churchwardens, alternately. All new members are required to undergo appropriate induction. This includes sharing a comprehensive information pack, meetings with key people, a session on governance and finance and opportunities to experience working and worshipping at St Martin's.

PCC membership

Clergy (ex-officio)

Revd Dr Sam Wells, Vicar and Chair of the PCC

Revd Sally Hitchiner, Associate Vicar for Ministry

Revd Richard Carter, Associate Vicar for Mission

Revd Jonathan Evens, Associate Vicar for HeartEdge (until April 2022)

Revd Catherine Duce, Assistant Vicar for Partnership Development (Maternity leave from April 2022)

Revd Harry Ching, Assistant Vicar for International Ministry (until September 2022)

Revd Angela Sheard, Curate (from July 2022)

Churchwardens (ex-officio)

Mel Adams

Jeff Claxton

Treasurer
Rosalind Scott

Deanery Synod representatives (ex-officio)
Nike Awoyinka
Timothy Beale
Daniel Kaszeta
Eugene Ling
Neil MacGregor
Rachel Morrison
Wai Keung Chan

General Synod (ex-officio)
Fiona MacMillan

Elected members
William Cometti
Lois Howarth
Yen Leung (from May 2022)
Craig Norman (until May 2022)
Ingrid Phillion
Wendy Quill
Tricia Sibbons (until May 2022)
Lenus Walker
Ivan Yuen

Co-opted members
Rosalind Scott
Jonathan Edwards (from September 2022)

Other key posts

PCC Secretary
Siân Conway

Church Safeguarding Officer (CSO)
Huw Mathias (until June 2022, English Congregation)
Kristine Wellington (from June 2022, English Congregation)

Church Safeguarding Assistant (CSA)
Ruly Tsang (Chinese Congregation)

Children's Champions (CC)
Anna Warbrick (English Congregation)
Emmy Ng (Chinese Congregation)

The PCC is assisted in the discharge of its duties by the Board of St Martin-in-the-Fields Limited, the Chief Executive of SMITFL and a number of permanent committees and task groups.

The Board of St Martin-in-the-Fields Limited

The Board of St Martin-in-the-Fields Limited ('the Board') ensures that trading is profitable, develops new ventures, and oversees the efficient and safe operation of the site.

Board membership for 2022 was Antonia Adams, Dan Barker, Mark Bromley (Chair), Jeff Claxton, Chris Cowsls (until June 2022), Caroline Cromar (from June 2022), Chris Denton (Chief Executive), Neil Mathur, Susan Millin, Mike O'Mahoney, Brad Owen, Cathy Reid Jones, Helen Sprott and Revd Dr Sam Wells.

Committees and other bodies

Chinese Sub-Committee: oversees the ministry of the Cantonese congregation and oversaw the Mandarin congregation until its recent end. It worked with the Assistant Vicar for International Ministry until his departure. The Associate Vicar for Ministry is offering interim support as it advances our work amongst people of Chinese heritage.

HeartEdge Project Group: along with the HeartEdge Steering Committee, the group oversees the work of HeartEdge.

The following bodies remain part of the decision-making structure.

- The Standing Committee (previously known as the Planning Group) assists the PCC by planning the business of its meetings. It also ensures that actions from PCC meetings are carried out. It has responsibility for PCC business between meetings. It is made up of the Vicar, the Associate Vicars for Ministry and for Mission, the Churchwardens, the Treasurer, and the assistant Churchwardens. The CEO attends if asked.
- The Steering Group (formerly known as the Advisory Group) which is made up of the chairs or equivalent of the five key parts of St Martin's and is chaired by the Vicar.

In addition, the following groups advance the purposes of the PCC in ways largely outside the decision-making structure.

- The Education Group reviews and implements public events such as the Autumn Lectures and congregational activities such as the Lent Course and the Parish Weekend/Awayday.
- The Hospitality Group organises opportunities for welcome and hospitality: serving refreshments provided by the Café in the Crypt after the Sunday Eucharist and making food for celebrations such as the patronal festival, Easter breakfast, baptisms and confirmations.
- The Global Neighbours Group seeks to make international issues of justice and concern an integral part of the life of St Martin's and to welcome and include people of all cultures within the life of St Martin's. It allocates the PCC's annual budget of overseas giving, making small grants to grassroots organisations and groups around the world. The Justice, Peace and Integrity of Creation Group was formed in 2019 as a sub-set of this group, and the Eco Church group has in turn emerged out of the JPIC group.
- The Disability Advisory Group advocates for, reflects on and educates the community in disability and theological issues.

Safeguarding

Safeguarding of children and of adults at risk of harm is our most basic institutional priority. The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance on safeguarding children and adults at risk of harm). We are grateful to Church Safeguarding Officer Kristine Wellington and Ruly Tsang (Chinese Safeguarding Assistant) for their care on this. Kristine took over from Huw Mathias in June 2022 and we are grateful for his hard work during his tenure of the role.

Faculty Approvals

In 2022, Faculties were applied for and granted relating to

- The Courtyard Garden
- The Winter Courtyard/Lodge
- The Space 'Son et Lumière' show which took place in January/February 2023.

Approval of Annual Report

The Annual Report set out on pages 3-18 was approved by the PCC on 7th June, 2023.

A handwritten signature in dark ink, appearing to read 'Sam Wells', with a stylized flourish at the end.

Revd Dr Sam Wells, Vicar of St Martin-in-the-Fields and Chair of the PCC

**St Martin-in-the-Fields Parochial Church Council
For the year ending 31 December 2022**

**ST MARTIN-IN-THE-FIELDS
PAROCHIAL CHURCH COUNCIL**

Registered Charity Number 1133936

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2022

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Parochial Church Council (PCC) is responsible for preparing the Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law applicable to Parochial Church Councils in England and Wales requires the PCC members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC and the group and of the group's income and expenditure for the year. In preparing those financial statements the PCC is required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departure disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in operation for the foreseeable future.

The PCC members are responsible for keeping accounting records, which disclose with reasonable accuracy at any time the financial position of the PCC and the group, and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Church Accounting Regulations 2006, and the Statement of Recommended Practice 'Accounting and Reporting by Charities' which is applicable to charities preparing their accounts in accordance with the 'Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' (FRS 102), second edition effective 1 January 2019. They are also responsible for safeguarding the assets of the PCC and the group and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

Independent Auditor's Report to the Members of St Martin-in-the-Fields Parochial Church Council

For the year ended 31st December 2022

Opinion

We have audited the financial statements of the St Martin-in-the-Fields Parochial Church Council ("the PCC") for the year ended 31 December 2022 which comprise the consolidated Statement of Financial Activities, the group and PCC Balance Sheets, the consolidated Cash Flow statement and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and the PCC's affairs as at 31 December 2022 and of the group's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charity (the PCC);
- sufficient accounting records have not been kept; or
- the parent financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement set out on page 20 the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the PCC's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the PCC or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the group and the environment in which it operates, we identified that the principal risk of non-compliance with laws and regulations related to the regulatory framework for charities, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act, income tax, payroll tax and sales tax.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to posting inappropriate journal entries and to management bias in accounting estimates. Audit procedures performed by the engagement team included:

- Inspecting correspondence with regulators and tax authorities;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals, in particular any unusual entries; and
- Challenging assumptions and judgements made by management in their critical accounting estimates

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

Use of our report

This report is made solely to the PCC's trustees, as a body, in accordance with section 144 of the Charities Act 2006. Our audit work has been undertaken so that we might state to the PCC's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the PCC and the PCC's trustee as a body, for our audit work, for this report, or for the opinions we have formed.



Haysmacintyre LLP
Chartered Accountants and Statutory Auditors

10 Queen Street Place
London
EC4AR 1AG

Date: 12 June 2023

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

Consolidated Statement of Financial Activities

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2022 Total Funds £	2021 Total Funds £
Income from:						
Donations and Legacies						
Donations from donors	2	325,848	600	-	326,448	240,421
Other donations and legacies	3	133,436	616,598	-	750,034	909,377
Charitable activities:						
- to further the Council's objects	4	526,475	55,029	-	581,504	386,354
Other trading activities	5	3,906,355	-	-	3,906,355	2,278,857
Investments	6	4,848	18,000	-	22,848	28,684
Total Income		<u>4,896,962</u>	<u>690,227</u>	<u>-</u>	<u>5,587,189</u>	<u>3,843,693</u>
Expenditure on:						
Raising Funds						
Publicity costs	7	115	-	-	115	2,199
Operating costs of trading activities	5	4,373,033	-	-	4,373,033	2,366,590
Charitable activities						
Grants	8	10,500	-	-	10,500	10,485
Activities directly relating to the work of the Church	9	1,275,536	483,954	-	1,759,490	1,602,541
Total Expenditure		<u>5,659,184</u>	<u>483,954</u>	<u>-</u>	<u>6,143,138</u>	<u>3,981,815</u>
Net gains on investments	13	-	-	(81,213)	(81,213)	142,333
Net (expenditure)/income		<u>(762,222)</u>	<u>206,273</u>	<u>(81,213)</u>	<u>(637,162)</u>	<u>4,211</u>
Transfers between funds	18	200,000	-	(200,000)	-	-
Net Movement in Funds		<u>(562,222)</u>	<u>206,273</u>	<u>(281,213)</u>	<u>(637,162)</u>	<u>4,211</u>
Reconciliation of funds:						
Balance brought forward at 1st January		<u>92,640</u>	<u>206,399</u>	<u>1,064,934</u>	<u>1,363,973</u>	<u>1,359,762</u>
Balance carried forward at 31st December		<u>(469,582)</u>	<u>412,672</u>	<u>783,721</u>	<u>726,811</u>	<u>1,363,973</u>

All recognised gains and losses for the year are included in the Statement of Financial Activities.

The results all relate to continuing activities.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

Balance Sheets

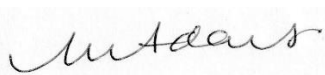
	Note	2022 £	Group 2021 £	2022 £	PCC 2021 £
Fixed Assets					
Intangible assets	12	-	-	-	-
Tangible assets	12	379,896	456,649	50,556	72,715
Investments	13	610,132	691,345	610,132	691,345
		<u>990,028</u>	<u>1,147,994</u>	<u>660,688</u>	<u>764,060</u>
Current Assets					
Stock		90,851	98,024	-	-
Debtors	14	457,107	505,563	234,664	320,891
Cash at bank and in hand		<u>1,198,573</u>	<u>1,100,278</u>	<u>711,391</u>	<u>662,456</u>
		1,746,531	1,703,865	946,055	983,347
Liabilities: Amounts falling due within one year	15	<u>(1,611,415)</u>	<u>(1,090,553)</u>	<u>(215,063)</u>	<u>(161,243)</u>
Net Current Assets		<u>135,116</u>	<u>613,312</u>	<u>730,992</u>	<u>822,104</u>
Total assets less current liabilities		1,125,144	1,761,306	1,391,680	1,586,164
Liabilities: Amounts falling due after more than one year	16	<u>(398,333)</u>	<u>(397,333)</u>	<u>(40,000)</u>	<u>(64,000)</u>
Net Assets		<u><u>726,811</u></u>	<u><u>1,363,973</u></u>	<u><u>1,351,680</u></u>	<u><u>1,522,164</u></u>
Funds					
Non-charitable trading reserves	18	(624,869)	(158,191)	-	-
Unrestricted	18	155,287	250,831	155,287	250,831
Restricted	18	412,672	206,399	412,672	206,399
Permanent endowment	18	<u>783,721</u>	<u>1,064,934</u>	<u>783,721</u>	<u>1,064,934</u>
	18	<u>726,811</u>	<u>1,363,973</u>	<u>1,351,680</u>	<u>1,522,164</u>

Approved by the Parochial Church Council and authorised for issue on 7th June 2023



Sam Wells

Vicar



Mel Adams

Churchwarden



Jeff Claxton

Churchwarden

The notes on pages 27 to 48 form part of these financial statements.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

Consolidated Cashflow Statement

	Group	
	2022	2021
	£	£
Cash flows from operating activities		
(Deficit)/surplus for the financial year	(637,162)	4,211
Adjustments for:		
Depreciation of tangible assets	86,444	73,637
Interest received	(22,848)	(28,684)
Interest paid	12,241	3,080
Add losses/(deduct gains) on investments	81,213	(142,333)
Decrease/(increase) in trade and other debtors	48,456	(184,938)
Decrease in stocks	7,173	7,232
Increase in trade creditors and other creditors	403,572	245,656
Other movements	-	6,494
Cash flows from operations	<u>(20,911)</u>	<u>(15,645)</u>
Net cash generated from operating activities	<u>(20,911)</u>	<u>(15,645)</u>
Cash flows from investing activities		
Disposals of tangible assets	(9,691)	-
Disposal of investments	-	460,000
Interest received	<u>22,848</u>	<u>28,684</u>
Net cash from investing activities	<u>13,157</u>	<u>488,684</u>
Cash flows from financing activities		
Repayment on CBIL Loan	(125,000)	(41,667)
Interest paid	(12,241)	(3,080)
Receipt of loan from Vicar's General Fund	267,290	100,000
Repayment on Vicar's General Fund Loan	<u>(24,000)</u>	<u>(12,000)</u>
	106,049	43,253
Net increase in cash and cash equivalents	98,295	516,292
Cash and cash equivalents at the beginning of the year	<u>1,100,278</u>	<u>583,986</u>
Cash and cash equivalents at the end of the year	<u>1,198,573</u>	<u>1,100,278</u>

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

Notes to the Financial Statements

1 Charity Information and Accounting Policies

a) Charity Information

St Martin-in-the-Fields Parochial Church Council (the "PCC") is a charity registered in England and Wales no 1133936. The registered office is 5 St Martin's Place, London WC2N 4JH.

b) Basis of Preparation

The financial statements have been prepared under the current Church Accounting Regulations and in accordance with the current Charities SORP (FRS 102). They have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The financial statements are prepared in sterling (£).

The financial statements have been prepared on the historical cost basis and this is the first year in which the financial statements have been prepared under FRS 102.

The consolidated accounts include the results, assets and liabilities of the PCC's subsidiary St Martin-in-the-Fields Limited and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of other charities which have been established to raise funds to support the church and its activities, church groups that owe their main affiliation to another body nor those that are informal gatherings of church members over which the PCC does not have operational or financial control.

The principal areas of estimation uncertainty in the preparation of the accounts relate to the amortisation and depreciation of intangible and tangible fixed assets as set out in the accounting policies below.

The financial statements have been prepared on a going concern basis which applies unless the PCC intended to cease operations or had no realistic alternative to doing so in the foreseeable future. The PCC considers that the going concern basis should be applied and that there are no material uncertainties over its financial viability.

In determining the appropriateness of the going concern basis that PCC has had regard to budgets and expected future cashflows for a period of 12 months from the approval of the accounts to the utilisation of sources of finance which have been already made available to the PCC.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

1 Charity Information and Accounting Policies (continued)

c) Income

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for when received or as soon as it is probable that an amount is due.

Funds raised from events are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

d) Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Diocesan Common Fund share is accounted for when payable. Any quota unpaid at 31st December is provided for in the financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet. Similarly, overpayments of quota are shown as debtors and deducted from the following year's payments.

Allocation of expenditure

Expenditure is charged directly to the appropriate category under expenditure where possible. Certain items of office overhead costs which cannot be allocated directly are apportioned between the categories on a basis reflecting the estimated split of resources used.

Governance costs

Governance costs comprise statutory compliance including the costs of auditors and legal and professional fees.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

1 Charity Information and Accounting Policies (continued)

e) Fund Accounting

Unrestricted funds are available for use at the discretion of the PCC in the furtherance of its general objectives.

Designated funds are funds set aside by the PCC out of unrestricted general funds for a specific future purpose or projects.

Restricted funds are funds subject to specific restriction imposed by donors or by the purpose of a fundraising appeal and are separately categorised in the notes to the financial statements.

Permanent endowment funds are funds which the donor or the Consistory Court (the court of the bishop in the Diocese of London) has stated to be capital.

f) Fixed Assets

Intangible Assets

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

All intangible assets are considered to have a finite useful life. If a reliable estimate of the useful life cannot be made, the useful life shall not exceed five years.

Amortisation is provided on the following basis:

Software - 50% straight line basis

Website - 3 years

Building

The PCC considers that in view of the restrictions inherent in the building and its inextricable link to the church itself, the value in use cannot be quantified in any meaningful way and has therefore made full provision against the costs to date in accordance with "Section 27 of FRS 102 Impairment of Assets".

The RIBA Stage 2 Report commissioned in 2020 is listed as an Asset Under Construction. It relates to the long-term building programme and will therefore be depreciated in line with future capital projects as and when they take place.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

1 Charity Information and Accounting Policies (continued)

f) Fixed Assets (continued)

Consecrated land and buildings

Consecrated and beneficed property is excluded from the accounts by s.10(2) of the Charities Act 2011. All expenditure incurred during the year on consecrated or benefice buildings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Tangible fixed assets and moveable church furnishings

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets on a straight line basis to write off the cost, less estimated residual value, over their expected useful lives as follows:

Equipment and fittings – 5 years

Fixtures and moveable church furnishings – 20 years

g) Investments

Investments are valued at market value. It is the PCC's policy to keep valuations up to date such that when investments are sold there is no gain or loss arising. As a result, the Statement of Financial Activities only includes those unrealised gains and losses arising from the revaluation of the investment portfolio throughout the year.

h) Current Assets

Amounts owing to the PCC in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Cash at bank includes short term deposits held either with the CBF Church of England Deposit Fund or at the bank.

Stock is valued at the lower of cost, using the first in first out method, and selling price less cost to complete and sell.

i) Pension Costs

The PCC contributes to the personal pension arrangements of employees through the automatic enrolment scheme. These contributions are charged to the Statement of Financial Activities as they arise. There are no prepaid or accrued contributions at the balance sheet date.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

2 Donations arising from services and congregation	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
Planned giving: Gift Aid Covenants and Pledges envelopes	90,079	-	90,079	103,454
Other donations	93,848	-	93,848	39,905
Parish giving	33,107	600	33,707	32,530
Donations via Iknowchurch	8,550	-	8,550	11,835
Income tax recoverable on Gift Aid	27,033	-	27,033	21,159
Collections	51,313	-	51,313	26,543
Boxes in church	21,918	-	21,918	4,995
	325,848	600	326,448	240,421

Of the amounts listed under “Other donations”, £35,867 relates to Treasurer’s Ton donations.

3 Legacies, other donations and grants	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
Legacies	13,647	-	13,647	185,250
Other Donations Received	-	2,901	2,901	1,777
Grant for Chinese Congregation project	-	10,461	10,461	15,000
Donations for Sunday International Group	-	28,703	28,703	12,687
Clergy Grant	47,098	-	47,098	-
HeartEdge	-	293,390	293,390	141,311
Music income	109	89,032	89,141	19,070
Bread for the World	-	1,132	1,132	120
International	410	-	410	550
Worship and Spirituality	-	-	-	32
Hospitality	13,411	158	13,569	253
Disability	-	4,147	4,147	-
Education	55,888	-	55,888	20,308
Other Grant income	2,873	186,674	189,547	513,019
Consolidated total	133,436	616,598	750,034	909,377
License fee received from SMITFL	-	-	-	-
PCC total	133,436	616,598	750,034	909,377

The majority of the restricted income reflects grant funding obtained by the St Martin-in-the-Fields Trust for the PCC and gifted onto the PCC. Of these grants £138,000 was received from the Strategic Development Fund for HeartEdge, £10,000 from Groundwork for the Chinese Congregation and £7,500 from the Foundation of St Martins for capital work. In addition, £125,000 was granted from the Vicar’s General Fund for building works and upgrades.

Other donations received of £2,901 relate to donations made by the Chinese Congregation and are included in the Chinese Congregation restricted fund. The Clergy Grant of £47,098 includes a transfer of £35,000 to the PCC unrestricted funds to reimburse part of the ministry costs of Rev Harry Ching. The transfer was from a private bank account held by the Chinese Congregation over which the PCC currently has no control.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

Grant income for SMITFL is included within 'Other trading activities' on the face of the Consolidated Statement of Financial Activities. During the year, the company received a grant of £150,000 from the Vicar's General Fund towards enhancing revenue from the crypt café. St Martin-in-the-Fields Trust granted SMITFL £152,520 during the year (£25,000 towards the installation of the Winter Lodge, £25,000 for the Summer Stage project and £100,000 to support the growth of the business).

2021 comparative information

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>2021 Total Funds</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<i>Legacies</i>	185,250	-	185,250
<i>Other Donations Received</i>	1,777	-	1,777
<i>Grant for Chinese Congregation project</i>		15,000	15,000
<i>Donations for Sunday International Group</i>		12,687	12,687
<i>Clergy Grant</i>	-	-	-
<i>HeartEdge</i>		141,311	141,311
<i>Music income</i>	-	19,070	19,070
<i>Bread for the World</i>	25	95	120
<i>International</i>	550		550
<i>Worship and Spirituality</i>	32	-	32
<i>Hospitality</i>	253	-	253
<i>Education</i>	20,308		20,308
<i>Other Grant income</i>	5,865	507,154	513,019
<i>PCC only:</i>	<u>214,060</u>	<u>695,317</u>	<u>909,377</u>

4 Income from Charitable Activities to further the Council's objects

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>2022 Total Funds</i>	<i>2021 Total Funds</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
Vergers' Fees and Rehearsal Room Hire	1,120	-	1,120	910
Church Music	493,909	55,029	548,938	371,585
Special Church Services and Advent Booklet Sales	31,446	-	31,446	13,859
	<u>526,475</u>	<u>55,029</u>	<u>581,504</u>	<u>386,354</u>

2021 comparative information

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>2021 Total Funds</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<i>Vergers' Fees & Rehearsal Room Hire</i>	910	-	910
<i>Church Music</i>	358,510	13,075	371,585
<i>Special Church Services & Advent Booklet Sales</i>	13,599	260	13,859
	<u>373,019</u>	<u>13,335</u>	<u>386,354</u>

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

5 Trading Subsidiary

The PCC, through nominees, owns the whole of the issued share capital of St Martin-in-the-Fields Limited (registered number: 2096693) ('SMITFL'), whose principal activities during the year were those of operating a restaurant, a shop, concert management, venue hire and event catering, the organisation of exhibitions and other retailing activities.

A summary of the results of the subsidiary is shown below:

	Unrestricted Total 2022 £	Unrestricted Total 2021 £
Turnover	3,553,003	1,376,064
Cost of sales - stock	(810,238)	(262,515)
Cost of sales - other	(1,553,580)	(591,457)
Gross Profit	1,189,185	522,092
Other operating costs	(1,996,974)	(1,509,376)
Other income	352,764	902,764
Operating loss	(455,025)	(84,520)
Interest receivable	588	29
Interest payable	(12,241)	(3,242)
Loss before taxation	(466,678)	(87,733)
Taxation	-	-
Gift Aid distribution to PCC from profits earning in prior periods	-	-
Accumulated loss brought forward	(158,191)	(70,458)
Non-charitable trading reserves	(624,869)	(158,191)

6 Income from Investments

	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
Interest received from: Rysbrack and others	4,848	18,000	22,848	28,684

2021 comparative information

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £
Interest received from: Rysbrack and others	3,118	25,566	28,684

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

7 Publicity Costs	Unrestricted Funds	2022 Total Funds	2021 Total Funds
	£	£	£
Church Guides	115	115	2,199
	<u>115</u>	<u>115</u>	<u>2,199</u>

2021 comparative information

	<i>Unrestricted Funds</i>	<i>2021 Total Funds</i>
	£	£
<i>Church Guides</i>	<u>2,199</u>	<u>2,199</u>
	<u>2,199</u>	<u>2,199</u>

8 Grants Made	2022 Unrestricted Funds	2021 Unrestricted Funds
	£	£
International grants	10,500	10,485
Other grants	<u>-</u>	<u>-</u>
	<u>10,500</u>	<u>10,485</u>

A list of grants made is available on request from the PCC office.

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

9 Activities directly relating to the work of the Church			2022	2021
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
Ministry:				
Common Fund	238,220	-	238,220	260,766
Clergy expenses	3,982	-	3,982	2,080
Altar supplies	3,026	-	3,026	1,005
Church running expenses	89,570	35,499	125,069	391,226
Archive Expenses	-	-	-	229
HeartEdge Project	3,997	146,308	150,305	240,089
Church maintenance and repairs	52,548	15,895	68,443	35,227
Special Church Services expenses	23,963	-	23,963	17,213
Church Music & Choir Costs	348,790	34,105	382,895	247,203
Choral Scholars	14,857	38,098	52,955	50,495
Flowers	-	1,567	1,567	683
Insurance	74,263	-	74,263	71,095
Sundries	21,674	85	21,759	22,031
Depreciation	36,639	-	36,639	30,160
Staff costs (including contract staff)	296,701	195,797	492,498	198,480
Staff pension cost	5,779	270	6,049	4,624
Recruitment & training costs	4,305	419	4,724	1,863
Copyright licence	639	-	639	1,063
International	(50)	-	(50)	15
Worship and Spirituality	5,866	14,217	20,083	5,022
Hospitality	6,581	-	6,581	663
Education	28,521	1,694	30,215	9,590
	1,259,871	483,954	1,743,825	1,590,822
Governance Costs (see note 10)	15,665	-	15,665	11,719
	1,275,536	483,954	1,759,490	1,602,541

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

Note 9 (continued)

2021 comparative information

**9 Activities directly relating to
the work of the Church**

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>2021 Total Funds</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<i>Ministry:</i>			
<i>Common Fund</i>	250,766	10,000	260,766
<i>Clergy expenses</i>	2,080	-	2,080
<i>Altar supplies</i>	1,005	-	1,005
<i>Church running expenses</i>	38,504	352,722	391,226
<i>Archive Expenses</i>	-	229	229
<i>HeartEdge Project</i>	-	240,089	240,089
<i>Church maintenance and repairs</i>	35,227	-	35,227
<i>Special Church Services expenses</i>	17,213	-	17,213
<i>Church Music & Choir Costs</i>	258,246	(11,043)	247,203
<i>Choral Scholars</i>	24,582	25,913	50,495
<i>Flowers</i>	-	683	683
<i>Insurance</i>	59,259	11,836	71,095
<i>Sundries</i>	2,313	19,718	22,031
<i>Depreciation</i>	30,160	-	30,160
<i>Staff costs (including contract staff)</i>	198,480	-	198,480
<i>Staff pension cost</i>	4,624	-	4,624
<i>Recruitment & training costs</i>	1,863	-	1,863
<i>Copyright licence</i>	1,063	-	1,063
<i>International</i>	15	-	15
<i>Worship and Spirituality</i>	5,022	-	5,022
<i>Hospitality</i>	663	-	663
<i>Education</i>	9,590	-	9,590
	940,675	650,147	1,590,822
<i>Governance Costs (see note 10)</i>	11,719	-	11,719
	952,394	650,147	1,602,541

St Martin-in-the-Fields Parochial Church Council

For the year ending 31 December 2022

10 Governance Costs

	2022	2021
	Unrestricted Funds	Unrestricted Funds
	£	£
Professional fees	862	-
Bank charges	1,500	724
Auditors' remuneration - audit fee	13,303	5,000
Other accounting costs	-	5,995
	<u>15,665</u>	<u>11,719</u>

The audit fee for St Martin-in-the-Fields Limited is reflected in trading costs and is £12,000+VAT (2021: £8,200 + VAT).

11 Staff Costs

	2022	2021
	£	£
Wages and salaries	2,162,612	1,251,563
Social security costs	162,827	96,764
Pension costs	41,689	38,410
	<u>2,367,128</u>	<u>1,386,737</u>

The average number of employees across the group was 138 (2021:55). Their payroll costs can be analysed as follows:

	2022	2021
	£	£
PCC activities and administration	458,133	286,643
Trading subsidiary	<u>1,908,995</u>	<u>1,100,094</u>
	<u>2,367,128</u>	<u>1,386,737</u>

The number of employees whose emoluments amounted to over £60,000 in the year was as follows:

	2022	2021
	Number	Number
£60,001 - £70,000		
£70,001 - £80,000	-	2
£80,001 - £90,000	-	1
£90,000 - £100,000	-	1
£100,000-£120,000	<u>1</u>	<u>-</u>

Pension contributions to higher paid staff were £7,000 (2021: £8,625).

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Expenses reimbursed to members of the clergy, who are ex-officio PCC members, and Trustees amounted to £6,314 (2021: £2,080) for various items of expenditure. The total number of clergy and PCC members who were paid expenses was seven (2021: six). The total employee benefits of the key management personnel of the parent charity were £55,054 (2021: £61,610).

The key management personnel of the group comprise those of the charity and the key management personnel of its wholly owned subsidiary, St Martin-in-the-Fields Limited (SMITFL). The employee benefits of the key management personnel of SMITFL were £315,588 (2021: £244,858). The employee benefits of key management personnel of the group were therefore £370,642 (2021: £306,468).

Some PCC staff costs in note 9 have been charged to HeartEdge or other restricted categories and so the total is lower than PCC staff costs in this note.

12 Intangible and Tangible Fixed Assets for Use by the PCC

a) Group	Intangible Assets Total	Building	Equipment and Fittings	Fixtures and Moveable Church Furnishings	Tangible Assets Total
Cost	£	£	£	£	£
At 1st January 2022	83,518	33,071,464	1,578,234	96,180	34,745,878
Adjustment	-	-	9,691	-	9,691
At 31st December 2022	83,518	33,071,464	1,587,925	96,180	34,755,569
Depreciation					
At 1st January 2022	83,518	33,071,464	1,132,928	84,837	34,289,229
Charge for the year	-	-	83,912	2,532	86,444
At 31st December 2022	83,518	33,071,464	1,216,840	87,369	34,375,673
Net Book Value					
At 31st December 2022	-	-	371,085	8,811	379,896
At 31st December 2021	-	-	445,306	11,343	456,649

Tangible Fixed Assets includes £259,000 assets under construction in relation to the RIBA Stage 2 Report commissioned in 2020. It relates to the long-term building programme and will therefore be depreciated in line with future capital projects as and when they take place.

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b) PCC

	Intangible Assets Total £	Building £	Equipment and Fittings £	Fixtures and Moveable Church Furnishings £	Total £
Cost					
At 1st January 2022	61,453	33,071,464	263,931	96,180	33,431,575
Additions	-	-	14,480	-	14,480
At 31st December 2022	61,453	33,071,464	278,411	96,180	33,446,055
Depreciation					
At 1st January 2022	61,453	33,071,464	202,558	84,838	33,358,860
Charge for the year	-	-	34,107	2,532	36,639
At 31st December 2022	61,453	33,071,464	236,665	87,370	33,395,499
Net Book Value					
At 31st December 2022	-	-	41,746	8,810	50,556
At 31st December 2021	-	-	61,373	11,342	72,715

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13 Fixed Asset Investments

	2022	2021
(a) Group	£	£
Market value at 1st January 2022	691,345	1,009,273
Adjustment	-	(261)
Disposal of shares	-	(460,000)
Revaluation (loss) / gain	<u>(81,213)</u>	<u>142,333</u>
Market value at 31st December 2022	<u>610,132</u>	<u>691,345</u>
Historical cost at 31st December 2022	<u>256,030</u>	<u>256,030</u>

All group fixed assets investments are held as endowment funds.

The market values of the principal investments at 31st December 2022 were as follows:

	2022	2021
	£	£
CBF Investment Fund - Income Shares	505,749	573,227
COIF Charities Investment Fund - Income Units	104,383	118,118

(b) PCC

In addition to the investments shown above, the PCC beneficially owns the share capital of St Martin-in-the-Fields Limited ('SMITFL') which is a company registered in England and Wales number 2096693 (see Note 5).

The share capital of SMITFL of £100 is divided into 100 ordinary shares of £1 each. There are three ordinary £1 shares held by the Vicar and the two Churchwardens on behalf of the PCC. SMITFL being a private company, the shares are not open to subscription from the public, and only the Vicar and Churchwardens may hold a share in the company. The shareholders are responsible for the appointment of the chair of SMITFL and the non-executive directors. Upon retirement from the role of Vicar or Churchwarden, the share transfers to the next Vicar or Churchwarden. SMITFL has been consolidated because it is under the PCC's control.

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14 Debtors	Group		PCC	
	2022	2021	2022	2021
	£	£	£	£
Trade debtors	131,379	163,572	150,284	95,659
Amounts owed by group and subsidiary undertakings:				
Charitable donation	-	-	-	2,400
Loan	-	-	19,973	-
Amount owed by connected charities	39,572	1,263	275	625
Other debtors	218,617	301,308	28,476	201,691
Prepayments and accrued income	67,539	39,420	35,656	20,516
	<u>457,107</u>	<u>505,563</u>	<u>234,664</u>	<u>320,891</u>

Other debtors for 2022 includes a deposit of £117,290 placed with EDF Energy during the year to procure a fixed term contract. This will be returned at the end of the contract in June 2023. In 2021 the other debtors of PCC included £175,000 of accrued legacy.

The amount owed by connected charities, relates to service charges owed from The Connection and the Bishop Ho Ming Wah Association.

15 Liabilities: Amounts falling due within one year	Group		PCC	
	2022	2021	2022	2021
	£	£	£	£
Bank Loan	125,000	125,000	-	-
Trade creditors	351,002	372,092	63,119	31,410
Amounts owed to group and subsidiary undertakings:				
Other	-	-	17,405	18,923
Amount owed to connected charities:				
Loan	141,290	-	24,000	-
Other	10,564	31,880	6,279	25,510
Other creditors	260,880	176,428	2,504	19,664
Other taxes and social security	451,007	250,820	28,954	702
Accruals and deferred income	271,672	134,333	72,802	65,034
	<u>1,611,415</u>	<u>1,090,553</u>	<u>215,063</u>	<u>161,243</u>

The amounts owed to connected charities for 2022 relate to St Martin-in-the-Fields Trust (£10,564).

During 2020 a secured loan of £500,000 was made to St Martin-in-the-Fields Limited ("SMITFL") by National Westminster Bank plc, supported by the Coronavirus Business Interruption Loan Scheme. The loan is subject to interest at 1.88% over Base Rate and is repayable by 48 monthly instalments ending in August 2025. The total balance outstanding at 31st December 2022 was £333,333 of which the amount due within one year of £125,000.

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In 2021 the Vicar's General Fund provided an interest free loan to the PCC of £100,000. The balance outstanding at 31 December 2022 was £64,000 (2021: £88,000). The amount due within one year is £24,000 (2021: £24,000). For sums due after more than one year see Note 16.

During 2022 St Martin-in-the-Fields Limited ("SMITFL") received a loan of £117,290 from the Vicar's General Fund to provide a security deposit to EDF Energy. This loan will be repaid when the deposit is no longer required for the energy contract which could be as early as the end of the current contract in June 2023.

16 Liabilities: Amounts falling due after more than one year	Group		PCC	
	2022	2021	2022	2021
	£	£	£	£
Loan from Vicar's General Fund	190,000	64,000	40,000	64,000
CBIL loan (see note 15)	208,333	333,333	-	-
	<u>398,333</u>	<u>397,333</u>	<u>40,000</u>	<u>64,000</u>

During 2022 St Martin-in-the-Fields Limited ("SMITFL") received a loan of £150,000 from the Vicar's General Fund. This is repayable from 2026.

17 Analysis of Group Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
	£	£	£	£
Fund balances at 31st December 2022 are represented by:				
Intangible fixed assets	-	-	-	-
Tangible fixed assets	379,896	-	-	379,896
Investments	-	-	610,132	610,132
Net current assets	(451,145)	412,672	173,589	135,116
Liabilities falling due after one year	<u>(398,333)</u>	<u>-</u>	<u>-</u>	<u>(398,333)</u>
Total net assets	<u>(469,582)</u>	<u>412,672</u>	<u>783,721</u>	<u>726,811</u>

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	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Endowment Funds £</i>	<i>Total £</i>
<i>Fund balances at 31st December 2021 are represented by:</i>				
<i>Intangible fixed assets</i>	-	-	-	-
<i>Tangible fixed assets</i>	456,649	-	-	456,649
<i>Investments</i>	-	-	691,345	691,345
<i>Net current assets</i>	33,324	206,399	373,589	613,312
<i>Liabilities falling due after one year</i>	<u>(397,333)</u>	<u></u>	<u></u>	<u>(397,333)</u>
<i>Total net assets</i>	<u>92,640</u>	<u>206,399</u>	<u>1,064,934</u>	<u>1,363,973</u>

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18 Statement of Funds	At 1st January 2022 £	Income £	Expenditure £	Transfers/ Investment Gains £	At 31st December 2022 £
Unrestricted Funds					
General	246,385	986,460	(1,284,457)	200,000	148,388
Designated:					
Austen Williams Room refurbishment	5,000	-	-	-	5,000
Disability Awareness Group	(554)	4,147	(1,694)	-	1,899
Total unrestricted funds	250,831	990,607	(1,286,151)	200,000	155,287
Restricted Funds					
Maintenance and refurbishment fund	94,458	149,180	(15,895)	-	227,743
Archive	2,031	-	-	-	2,031
Chinese Ministry	4,645	13,362	(7,184)	-	10,823
Sunday International Group	36,462	28,703	(30,655)	-	34,510
St Martin's Voices	2,386	47,895	(26,585)	-	23,696
Music development	27,342	42,624	(42,624)	-	27,342
Bread for the World	1,257	1,172	(100)	-	2,329
Choral Scholar Grants	-	66,834	(66,834)	-	-
HeartEdge	21,874	253,677	(215,774)	(13,271)	46,506
Being with	-	33,152	(23,752)	-	9,400
Sheppard Scholar	-	39,713	(52,984)	13,271	-
Other restricted funds	15,944	13,915	(1,567)	-	28,292
Total restricted funds	206,399	690,227	(483,954)	-	412,672
Endowment Funds					
<i>Permanent endowment fund</i>					
Rysbrack Bust Fund	918,226	-	-	(267,478)	650,748
Trinity Chapel Fund	146,708	-	-	(13,735)	132,973
Total endowment funds	1,064,934	-	-	(281,213)	783,721
Total PCC Funds	1,522,164	1,680,834	(1,770,105)	(81,213)	1,351,680
Non-charitable trading reserves	(158,191)	3,906,355	(4,373,033)	-	(624,869)
Total Group Funds	1,363,973	5,587,189	(6,143,138)	(81,213)	726,811

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18 Statement of Funds (continued)

Restricted Funds

The Church Maintenance and Refurbishment fund represents accumulated donations and income from the Rysbrack Bust fund, which is restricted to maintenance of the fabric and ornaments of the Church, and also represents the surplus generated by ticketed concerts promoted by the PCC.

The Archive fund is used to support on-going costs for the St Martin's archive.

The Sunday International fund supports the work at St Martin's to assist vulnerable foreign nationals.

The St Martin's Voices fund supports the development of the St Martin's Voices ensemble.

The Music Development fund supports music and choir development within the PCC.

The Bread for the World fund is used for weekly informal Eucharist and fellowship meetings.

The Choral Scholars fund supports the music and education activities of the PCC.

The HeartEdge fund supports the activities of St Martin's in building a global membership of churches which engages in activities based upon the themes of compassion, culture, commerce, and congregation.

The Being With fund is used to support a short course written by Sam Wells and Sally Hitchiner with the aim of helping those enquiring regardless of background or experience about the Christian faith.

The Chinese Ministry Fund supports the ministry to the Chinese Congregation including the Food For Our New Home project.

Endowment Funds

Rysbrack Bust Fund

At 31 December 2022, the London Diocesan Fund held investments and cash to the value of £650,748 (2021: £918,227) on behalf of the Parochial Church Council following a judgement of the Consistory Court of the Diocese in accordance with agreements proposed on the sale by the Parochial Church Council of the Rysbrack Bust and as amended by a proposal from the Parochial Church Council which the Chancellor of the Diocese was content with. The original terms of the agreement state that once this fund, together with accumulated income, reached the amount of £435,000, the income therefrom would become available for the purposes of maintaining the fabric of the Church. The income payable to the fabric of the Church during the year amounted to £18,000 (2021: £25,566).

The PCC sought approval from the Chancellor of the Diocese to release some of the increase in capital in the Rysbrack Bust Fund and was informed in February 2021 that the Chancellor was content with the PCC's proposal to transfer £538,224 to the PCC's general funds with the remaining £435,000 and future income arising continuing to be held in the Rysbrack Fund in accordance with the original Order made by the Consistory Court of the Diocese.

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During the year £200,000 was transferred from the endowment fund to the unrestricted fund. At 31 December 2022 a further £138,224 is available to be transferred to the unrestricted fund.

As the PCC is the beneficial owner of these funds, they have been included in the financial statements.

Trinity Chapel Fund

The Trinity Chapel Site Charity, to which the PCC had hitherto been entitled to a proportion of the income, was wound up in 2008 and the capital values distributed to the beneficiaries as a mixture of permanent and expendable endowment under a scheme approved by the Charity Commissioners. The PCC disposed of the invested funds representing the expendable endowment and the endowment funds represent the permanently endowed funds.

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18 Statement of Funds	At			Transfers/	At
<i>2021 Comparative</i>	<i>1st January</i>			<i>Investment</i>	<i>31st December</i>
	2021	Income	Expenditure	Gains	2021
	£	£	£	£	£
Unrestricted Funds					
<i>General</i>	6,045	830,618	(965,078)	200,000 174,800	246,385
<i>Designated:</i>					
<i>Austen Williams Room refurbishment</i>	5,000	-	-	-	5,000
<i>Disability Awareness Group</i>	(554)	-	-	-	(554)
Total unrestricted funds	10,491	830,618	(965,078)	374,800	250,831
Restricted Funds					
<i>Maintenance and refurbishment fund</i>	68,892	25,566	-	-	94,458
<i>Archive</i>	2,260	-	(229)	-	2,031
<i>Chinese Ministry</i>	-	15,000	(10,355)	-	4,645
<i>Sunday International Group</i>	45,444	12,687	(21,669)	-	36,462
<i>St Martin's Voices</i>	(17,499)	7,570	12,315	-	2,386
<i>Music development</i>	18,208	11,875	(2,741)	-	27,342
<i>Bread for the World</i>	1,422	95	(260)	-	1,257
<i>Choral Scholar Grants</i>	29,510	12,700	(24,434)	(17,776)	-
<i>HeartEdge</i>	102,675	141,311	(239,888)	17,776	21,874
<i>National Lottery Heritage Fund</i>	29,869	507,154	(362,223)	(174,800)	-
<i>Other restricted funds</i>	16,347	260	(663)	-	15,944
Total restricted funds	297,128	734,218	(650,147)	(174,800)	206,399
Endowment Funds					
<i>Permanent endowment fund</i>					
<i>Rysbrack Bust Fund</i>	993,069	-	-	(74,843)	918,226
<i>Trinity Chapel Fund</i>	129,532	-	-	17,176	146,708
Total endowment funds	1,122,601	-	-	(57,667)	1,064,934
Total PCC Funds	1,430,220	1,564,836	(1,615,225)	142,333	1,522,164
<i>Non-charitable trading reserves</i>	(70,458)	2,278,857	(2,366,590)	-	(158,191)
Total Group Funds	1,359,762	3,843,693	(3,981,815)	142,333	1,363,973

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19 Related Party Transactions

Two members of the PCC are directors of St Martin-in-the Fields Limited ("SMITFL"). One of the members of the PCC is a trustee of the charity The Connection at St Martin-in-the-Fields. The Connection occupies part of the buildings at St Martin-in-the-Fields and paid a rental charge of £128,750 (2021: £125,000 of rental and related charges) to St Martin-in-the Fields Limited.

Two of the members of the PCC are trustees of the St Martin-in-the-Fields Trust. Income received by the Trust which was subsequently gifted onto the PCC was £490,203 (2021: £700,755). St Martin-in-the Fields Limited ("SMITFL") also received grants totalling £152,520 in 2022 (2021: £795,311).

Members of the PCC donated £22,050 to the PCC in 2022.

In addition, SMITFL recharged staff costs and management charges of £nil (2021: £nil) to the Trust.

Two of the members of the PCC are trustees of the 'Bishop Ho Ming Wah Association and Community Centre'. This charity occupies part of the St Martin-in-the-Fields buildings and paid a rental charge in the year to St Martin-in-the Fields Limited ("SMITFL") of £9,750 (2021: £nil).

One member of the PCC is a trustee of the Vicar's General Fund, a charity whose registered office is located at St Martin-in-the-Fields. During 2021 the Vicar's General Fund advanced a loan of £100,000 to the PCC which is disclosed in note 15. The balance outstanding at 31 December 2021 was £64,000 (2021: £88,000).

In 2022 the Vicar's General Fund provided St Martin-in-the Fields Limited ("SMITFL") with two loans (disclosed in notes 15 and 16), totalling £267,290 (2021: £nil).

Appendix A

The Wider St Martin's Community

The following charities are associated with and operate from the same site as the PCC, but they are independent of the PCC and each has its own board of trustees. Charity Commission numbers are in brackets.

Bishop Ho Ming Wah Association and Community Centre (290398)

If 2021 was a year of coping with anxiety and uncertainty, 2022 would have been a year of reflection and creativity. In the 17 months since the Community Centre reopened in August 2021, the number of returning members rose from 25% of the pre-Covid level to 35%. We may not expect attendance of the Centre activities to go back to previous levels for a while yet. However, this has by no means deterred our commitment to provide a safe space to those in need – to socialise, make new friends, engage in health and wellbeing activities, and learn new skills.

Promoting 'healthy eating, active living' among senior citizens has been our service priority. Having run for over 20 years, Tai Chi remained the biggest draw for those who would benefit from the exercise of gentle movements, attracting 20 at each session two times a week. Lunch on Fridays served a total of 610 freshly cooked Chinese-style meals at the Centre between April and December. Health talks were held once a month on topics ranging from common medical conditions to preventative measures in traditional Chinese medicines. Organising monthly special events was our attempt to revitalise connections within the community over celebration of festivities or enjoyment of walking in nature. More than ever, we recognised the urgency to strengthen the befriending service to vulnerable individuals. Clearly the demand for pastoral care and translation support totalling 70 cases had increased comparing with pre-Covid time.

Investing in a digital future has been ongoing, and if done successfully, could be critical for the Association to sustain and grow. Initiated during the Covid lockdown, the 'Going Digital' programme is about building a stronger online community through which more can benefit from using technology to support their daily living and wellbeing. In 2022 we successfully completed 25 sessions of digital skills training or fixing technical issues. Of the three weekly classes in Chinese art and culture, two were conducted in online format.

For the new arrivals from Hong Kong, we would want to empower them to find ways to better integrate into their new communities whilst retaining one's culture. Expanding from the previous workshops about living in the UK, a new series of interactive workshops was launched in early 2022 aimed at professionals seeking employment and entrepreneurs wanting to set up new businesses. Family events were held over the summer with the interests of primary school children in mind. We felt heartened by the positive feedback from participants.

Against the backdrop of the cost-of-living crisis, maintaining income from normal sources will be extremely difficult in the short to medium term. We are very grateful to our amazing supporters who very generously responded to our appeal for financial resources. The role of volunteers would become even more important when it comes to the Association's resilience and ability to thrive in the challenging and uncertain times ahead. We invite you to continue partnering with us to bring positive changes to those in need in the community. Please contact us at enquiry@bhmwa.com

The Connection at St Martin-in-the-Fields (1078201)

This year, The Connection continued to deliver its vital services for the hundreds of people sleeping rough and experiencing homelessness from our Resource Centre in Adelaide Street, at St Martin's House in Clapham and until January 2022, at The Bridge – single occupancy hotel rooms from which we worked with people with complex needs. Our innovative Street Engagement Team has continued to go out onto the West End's streets to reach the day-time street population.

Our new service model (launched in July 2021) is now well-established. The new model has introduced two pathways for people – a short term approach through our Triage and Brief Interventions team and intensive casework for those who need more help over the long term. This approach focuses our resources where we can be most effective, working intensively with people sleeping rough facing multiple disadvantages.

We have adopted a new 'Theory of Change' this year, which lies at the heart of everything we do. The Theory outlines the importance of relationships in our work - we work with people, not for them, at their pace. We recognise that many of our clients have experienced, and are still experiencing, trauma, and so we support them in a way which takes this into account. The Theory of Change also emphasises that the problem of rough sleeping should not be located just with individuals, but in wider society and the underlying causes of homelessness such as poverty, poor housing and limited access to treatment.

We are excited to be working with St Martin's Trust on the 18 Keys project, and plans continue at pace. 18 Keys will transform our supported housing project, St Martin's House, into a service specifically for 18 women with experience of rough sleeping in London. In the meantime, St Martin's House has continued to provide support and accommodation for its residents.

October saw the first-ever census of women's rough sleeping, organised by the Women's Development Unit. The census took place across London and delivered some really important findings which will enable us to better respond to women's homelessness. The full report will be published in early 2023.

We've seen the numbers of people coming into our centre increase dramatically this year, which reflects the increase in rough sleeping we've seen nationally. This is a real cause for concern. At the time of writing, everyone is concerned with the increasing cost of living and energy crisis, and wondering what the change of government will bring. We are particularly worried about the impact this will have on the future of homelessness.

We are incredibly grateful to everyone who has supported our work in 2022.

The St Martin-in-the-Fields Trust (110406)

The St Martin-in-the-Fields Trust exists to secure the people, programmes and spaces that St Martin's needs to continue to flourish for generations to come. We raise funds to support four key areas of activity: the costs of maintaining and running our historic site in central London, supporting mission and ministry, music with an emphasis on artist development and education and work with people experiencing or recovering from homelessness.

Our hopes for 2022 were to return to normal, to focus our efforts on longer term capital needs of St Martin's. World events and crises closer to home meant we had to respond to more urgent needs.

- We were humbled and heartened by the wonderful generosity of our community. From the hundreds of people who supported the Spirit of St Martin's campaign, to the transformational legacies of the people who remembered St Martin's in their will, each and every gift means the world to us.
- Thanks to our supporters we were able to make significant grants to the PCC to support core costs of running and maintaining the church, the HeartEdge movement, the music programmes including the Choral Scholars and the St Martin's Voices, the Autumn Lecture Series and the Sunday International Group.
- We provided support to SMITFL, particularly on projects like the Summer Stage and the Winter Lodge.
- We've been able to fund work that extend the warm St Martin's welcome to people arriving in London from Ukraine and Hong Kong. And to create a new green space for everyone to enjoy, the Community Garden. A new fund for the Companions of Nazareth is helping people who can't come to St Martin's experience that welcome and deepen their faith. The funding for Being With is helping people who may have felt excluded from church life, reconnect with their faith.
- Our work with the Connection on the 18 Keys capital project continued. As we approached the end of 2022, we had raised close to a third of our £1.8m target, with designs for a new communal space at pre-planning stage.

We said farewell to Sarah Boud, our Trusts and Foundations Manager, and then towards the end of the year, to Katy Shaw, who had been Director of the Trust for eight years. We looked forward to welcoming our new Director, Lucy Littlewood, who joins the Trust in early 2023.

To find out more about our work, please contact the Trust on development@smitf.org or telephone 020 7766 1132.

St Martin-in-the-Fields Charity (261359/1156305)

The vision of St Martin-in-the-Fields Charity is for everyone to have a safe place to call home and the support they need. Our goal is that homelessness is prevented and when it does occur, people receive the best possible support that enables them to secure and keep a safe place to live.

It has been a challenging period for everyone and a tumultuous time for people facing homelessness. The economic crisis has put more households at risk, with UK inflation reaching a 40-year high in April 2022. However, we know that people can find themselves in difficult situations and together, we can help them find a way out. Our supporters and frontline homelessness staff across the UK have shown that this is possible this year. Just a few highlights include:

- Awarding 3,438 grants to prevent evictions and enable access to accommodation through the Vicar's Relief Fund supporting 5,733 beneficiaries, from April to December 2022. Feedback included this testimony from a frontline worker applying on behalf of a family fleeing domestic abuse: 'I can't tell you how much this grant will help. Fingers crossed the perpetrator won't find her at her new tenancy. It is miles away from anyone she or he knows. It is in such a beautiful place. The fresh start the family all deserve.'
- Launching the 2022 Frontline Worker Survey. Early findings include 78% of frontline workers stating that demand for their service had increased in the last 12 months. The full survey results will be published in 2023. We will use the results to submit evidence to relevant government consultations and inform our Frontline Network activity, including the design of our free annual conference and training opportunities for frontline staff.
- Part-funding the new Level 3 Certificate in Providing Homelessness Services, which will launch in early 2023. This course was developed by Homeless Link and CIH Housing Academy. Taken over 20-weeks, this qualification (equivalent to A-level) aims to provide frontline homelessness staff with a challenging and highly relevant grounding in all aspects of supporting people with lived experience of homelessness. With many organisations struggling due to the cost-of-living crisis, we are delighted to have part funded this training opportunity. This has enabled the fees to be reduced by 50% for this cohort, to make it accessible to more homelessness organisations.

In December 2022 we launched the 96th BBC Radio 4 Christmas Appeal with St Martin-in-the-Fields. For the first time since pre-Covid, we were pleased to welcome our friends and presenters from the BBC to our Appeal Hub on the first Sunday of December to take calls from donors. As of February 2023, the Christmas Appeal has raised approximately £4.9 million compared with £4.5 million at this time last year. This will fund our charitable activity over the coming year, which will focus on three key areas:

- Evidence-led funding: Investing in the most effective solutions that prevent people becoming homeless and support people to access a safe place to call home.
- Effectiveness: Supporting frontline workers with the knowledge and skills needed to provide the best possible support to people experiencing homelessness.
- Influence: Working with the public and decision makers to better understand how homelessness happens and what solutions work to address it.

The first exciting step in this strategy is our recently launched fund: Mental Health and Homelessness. This funding programme has been designed in direct response to evidence from organisations and frontline workers identifying challenges and gaps in provision for people experiencing homelessness accessing mental health support. We are making £600,000 available over three years to applicant organisations and will close applications on 17 February 2023.

Appendix B

Groups and Activities at St Martin's

Alongside our regular services and events at St Martin's there are normally lots of activities happening throughout the year. This list gives just a snapshot of them. Please also look out for opportunities to learn more about what happens and how you can join in. We usually hold a 'Market Place' event and publish a 'Review of Activities' in the autumn. If you have any questions, please contact the Parish Office or ask the PCC person on duty on a Sunday morning.

Governance

PCC, Deanery Synod and Standing Committee

Chair/Contact

Vicar and Churchwardens

Activity Groups

Archives
Disability Advisory Group
Education
Global Neighbours
Hospitality

Chair/Contact

Vacant
Fiona MacMillan
Martin Haigh
Susannah Woodd
Bronwyn Sanders

Liturgical Ministry

Opportunities to support liturgy, by reading, intercessions, serving, etc.
Bellringers
Flower Arrangers
Healing Team
Stewards

Chair/Contact

Sally Hitchiner
Elizabeth Hibbert (Secretary)
Anne Langley
Sally Hitchiner
Kristine Wellington

Fellowship, pastoral care, spirituality, formation

Archers
Being With groups
Breakfast Group
Children's Church and Youth Group
Club Wednesday
Drawing Group
Meditation
Nazareth Community
Oasis
Open Circle
Sunday International Group
Theology Group

Chair/Contact

Michael Moran
Sally Hitchiner
Phyllis SantaMaria
Joy Faulkner-Mpeho
Richard Carter
Vicky Howard
Duncan Roberts
Richard Carter
Sarah Sikorski
Angela Sheard
Sophie Tyler
Sam Wells

Accounts



St Martin-in-the-Fields

Annual Report and Accounts

2021

Trafalgar Square, London WC2N 4JH



St Martin-in-the-Fields
Trafalgar Square, London WC2N 4JH

Vicar

Revd Dr Sam Wells

Churchwardens

Chris Braganza (till May 2021)

Catherine Jackson (till May 2021)

Mel Adams (from May 2021)

Jeff Claxton (from May 2021)

Executive Director

Ally Hargreaves (till June 2021)

Chief Executive

Chris Denton (from May 2021)

Auditors

Haysmacintyre LLP

10 Queen Street Place

London

EC4M 1AG

Principal Banker

National Westminster Bank PLC

38 Strand

London WC2N 5JB

Legal Adviser

Charles Russell Speechlys LLP

5 Fleet Place

London EC4M 7RD

Front cover:

With thanks to Martin Haigh, an image from the projection of 'Fields of Vision / A human atlas' by Marcus Lyon

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Foreword

In significant ways 2021 was harder than 2020. In 2020 the pandemic was new, the spring was warm, the lockdown was a novelty; everyone assumed this was a short-term thing; and the arrival of the vaccine promised a swift conclusion. The lockdown of January to March 2021 was much more depressing, the winter months endless, the return to normality an illusion, the life of facemasks and hand-sanitising and work-from home and not seeing loved ones perpetual.

On the plus side, zoom was now familiar, improvisation second nature, and gratitude for simple gifts like seeing one another profound. Gratitude is a so much more ennobling community-building sentiment than resentment – and I shall recall as a symbol of this time St Martin's congregation staying long in the courtyard after worship in the spring, summer and autumn months, relishing the simple joy of being together.

When Israel returned from exile in the years after 530 BC, there were three reactions: some longed to restore the time before exile; some relished the new circumstances after exile; some stayed in Babylon because they'd found God was there too. We've been the same: we've rebuilt in a renewed spirit, some regretting changes from the past, some slow to return, others enjoying the new. Most significantly, online community is here to stay, and our life is adapting to this new reality, with its joys and challenges.

In May we welcomed Chris Denton as our new Chief Executive, and in June we said farewell to Ally Hargreaves after her immense service to St Martin's. Gradually all parts of our life resumed a recognisable pattern, with some new features like the Summer Stage in the courtyard; the work of the Trust enabled this and many other significant initiatives.

Omicron hit in December just when we were getting back on our feet. Though not long, it was a sobering setback at a key time of year for us liturgically and commercially. As I wrote the Ukraine war reminds us that the pandemic was never our only challenge, and that 'normal' life was always full of its own woes.

I am proud of how St Martin's has faced the pandemic. We have supported one another. We have faced difficulties with honesty, dignity and resilience. Our community has been generous. We have improvised, adapted, and innovated. We have never despaired. We will, in the end, have learned much, been renewed in our trust in and gratitude for one another, and been drawn closer to our foundations. This has not happened by accident, but by the Spirit-filled work of so many people. We owe our future to them.

Revd Dr Sam Wells
Vicar

Being a churchwarden anywhere is a responsibility but also a great privilege. At St Martin-in-the-Fields, we are very aware of this as we work together with the clergy, staff and PCC teams in such eventful times. As two new churchwardens, we are very grateful to Chris Braganza and Catherine Jackson who handed the reins over to us. It's a role that can take up a lot of time and so how they both managed alongside full-time jobs is nothing less than amazing and their commitment an inspiration.

The joy of being part of a team is that everyone in a community brings their own strengths and it is only together that we make a whole. That team has been hugely strengthened by Ros Scott becoming PCC Treasurer and bringing her professional expertise as a chartered accountant as well as her quiet persistence. We are extremely grateful to have her tireless support and unique sense of humour!

It is good to be in recovery mode, rebuilding with renewed vision for the future, particularly our worship services, together as a congregation, on site and online. There are very many who contribute to our worship, including (among others) musicians, flower arrangers, readers, intercession leaders, stewards and vergers. We are grateful to them all for their commitment and devotion as well as to all who build up other parts of our common life.

Times continue to be unpredictable. Ongoing Covid, the war in Ukraine and the significant increase in the cost of living that people are now seeing as we write this will inevitably have an impact but the level of that impact is, as yet, unclear. We are grateful to all those who give, often sacrificially, to keep our doors open. We are grateful too to Chris Denton who joined us in 2021 and is bringing vision and wisdom to the rebuilding of the business, which adds so much to St Martin's, and also for the work of the St Martin-in-the-Fields Trust.

Growth is to be celebrated. This is due in no small part to the sheer determination and dedication of our clergy team, who alone know the full cost of facing the day-to-day challenges as we move forward. It is a special joy to be working alongside them as wardens, joining with the many prayers of those in the congregation and beyond for their exceptional, creative and imaginative response.

In the midst of all, we rejoice that God is constant, that God is our rock, and that God is with us as we continue working and worshipping together to build God's church.

*Mel Adams
Jeff Claxton
Churchwardens*

Report on Objectives

Cross-Site Vision

At the heart. On the edge.

Cross-Site Mission

St Martin-in-the-Fields is a community of hope, reimagining church and society through commerce, culture, compassion and congregational life.

Congregation Mission

Being with God on the edge.

Key Objectives

1. A beautiful, sustainable, accessible, open, hospitable and well-maintained building
2. Lively and profound worship
3. Vibrant and faithful congregational life and mission
4. Engaging, humble and prophetic public ministry
5. Encouragement of and participation in our compassionate, cultural and commercial activities

Supporting Objectives

6. Generation of income to achieve all of the above
7. Administrative support for ministry and income-generation

1. A beautiful, sustainable, accessible, open, hospitable, well-maintained building

Since the 2006-08 Renewal, we are blessed with magnificent buildings in fine condition. Features of 2021 included the following.

- There was constant review of the best balance in opening the building between availability to those wishing to find inspiration and solace, public health constraints, reduction in verger team due to Covid and financial pressure, the novel situation of having relatively few concerts and rehearsals, and the need for space for recordings.
- In addition to the challenges of the pandemic, vandalism played a significant part in the year's difficulties, with a great deal of damage done by crowds in the aftermath of the Euro football final.
- The estates team continues to carry out regular maintenance, and ensure the building is clean, heated/cooled, and illuminated daily. The team carries out a wide-ranging programme of re-decoration and planned maintenance such as emergency lighting systems tests, portable appliance testing, water-testing, boiler and flue checks alongside the reactive day to day role of fixing and replacing broken toilets, blown light bulbs, wonky door fittings and so on. The team continues to support Estate Management at St James's Piccadilly.
- From the late summer, discussions resumed about the principal aspects of Building Futures, notably the Public Realm and the Café in the Crypt redevelopment. Considerations about greening, digital and post-Covid financial sustainability became especially prominent.

2. Lively and profound worship

In-the-building worship continued through the pandemic, although during the January-March lockdown only those leading worship were permitted to be present. Online participation was a lifeline, and continued to be a major feature of our life even as the pandemic began to subside. There were many limitations, even after in-the-building worship resumed in late March: e.g., voluntary choral singing was limited to six singers until September, gathering for coffee was limited to outdoors for much of the year, communion was one only possible in one kind all year, facemasks and hand-sanitising were needed all year.

Nonetheless significant benefits emerged from what might otherwise have seemed a lean season. Morning Prayer, pre-pandemic a small gathering of around six people, was now regularly shared by 150 online; the comment bar a lively conduit of prayers, joys and concerns. Compline became a weeknight staple of reflection and beauty. The Saturday morning reflection walks around different parts of London became a fixture, with well beyond 1000 engaging online live and later. Sanctuary in the City emerged as a time of reflection bridging the 1pm Wednesday Eucharist with Bread for the World at 6.30pm. Coffee hour on a Sunday took on a different character in the courtyard, with fewer visitors or tourists, and thus a heightened sense of a tight and cherished community, taking joy in each other's support and care.

Great Sacred Music returned in the building in October, only to revert to online during omicron. A similar Sunday afternoon programme, Choral Classics, was made possible by a recovery grant. Cantonese services at 1.30pm on Sundays were swelled by the influx of immigrants from Hong Kong. The Mandarin service remained small, yet to recover from the pandemic exodus.

A small number of funerals and weddings were held, and a number of baptisms took place, including at the Confirmation by Bishop Sarah in September. The Patronal Festival was held on November 14. Beautifully arranged flowers adorned these and many other occasions.

It was a delight to welcome back the Choir of St Martin-in-the-Fields in full voice from September with its new conductor Jenny Sterling. Public health and financial concerns meant the Children's Voices and Community Choir did not yet return.

3. Vibrant and faithful congregational life and mission

St Martin's is blessed with a diverse and dynamic congregation, and this grew only more so through online community.

- Ministry
 - o Safeguarding of children and of adults at risk of harm is our most basic institutional priority.
 - o The Nazareth Community remained around 80 members, with the induction of nine new members in July.
 - o The Lent Course had 200 participants and was online only.
 - o The Parish Day was held at St Martin's in July and was a significant regathering after months of isolation.
- Mission
 - o Being With courses continued throughout the year, with the use of Being With Church and in the run-up to COP-26 in Glasgow, Being With Creation.
 - o The Sunday International Group continued to meet during lockdown and throughout the year in Covid-appropriate ways.
 - o The Global Neighbours Group continued to support six overseas charitable initiatives.
 - o Links with St Mary's Cathedral Johannesburg were maintained.

4. Engaging, humble and prophetic public ministry

Public ministry gave St Martin's a remarkable profile in the twentieth century, and public ministry continues to be crucial to St Martin's identity.

- The (online) Nazareth Companions grew from 35 to 93 members, and prepared to become self-financing by the end of 2022.
- An extensive broadcasting profile included, on BBC Radio 4, Richard Carter and St Martin's Voices' regular broadcasts of Daily Service, the annual Ascension Day live broadcast (this year without an in-the-building congregation), Sam Wells' appearances on Thought for the Day, and Sally Hitchiner's reviews of the papers and the week's news on Times Radio and BBC 1. The BBC Radio 4 Christmas Appeal was still the most notable of all these media engagements and broke its record for the 13th year in succession.
- HeartEdge seeks to expand the imagination of a church captivated by scarcity. HeartEdge has three objectives
 - o Transforming Practice. The Manchester project experienced pandemic delays, but was firing by the autumn. Four part-time consultants joined the HeartEdge team to assist churches in commercial, cultural, compassionate and congregational projects. The Sheppard Scholars scheme expanded, partnerships with St Augustine's School of Theology and Hymns Ancient and Modern began, Naomi Jacobs published her accounts of good examples of the 4 Cs, and the first Mission Summer School, in this case online only, was held. HeartEdge continued to offer peer mentoring, consultancy days and evaluative tools to churches across the world.

- Transforming Discourse. The online festival Living God's Future Now continued throughout 2021. Interviews, seminars, panels and groups, and weekly sermon preparation classes, NT lectures and Community of Practitioner seminars continued to be offered online.
- Transformative Programmes. A key part of HeartEdge is being able to offer programmes developed at St Martin's and elsewhere to churches to use without too much adaptation. Being With, Nazareth Community and Sunday International Group are among those programmes.
- The liturgical music recorded by the Choral Scholars and St Martin's Voices continued to bring joy to the wider Church of England and great credit to St Martin's.
- Lectures and Events
 - The Autumn Lectures in 2021 explored the theme We Have a Dream, with contributions including ++Stephen Cottrell, +Nick Holtam, Issam Khourbaj, Ruth Padel, Robert Beckford, Chine McDonald, David Lammy and Nicholas Hytner.
 - The tenth disability and faith conference, the second online, was well attended and very well received.
- A smaller than usual number of memorial services were held. Among the special services a highlight was the Annual Service for those who Died Homeless in November, which was as vibrant as ever, with 450 present. Christmas services were somewhat curtailed by omicron, but all took place with about 2/3 of conventional attendance.
- Digital engagement continued to develop, through the stmartins.digital site.
- In July Canterbury Press published *Finding Abundance in Scarcity* (edited by Sam Wells), in which members of the community related how St Martin's had responded to the pandemic.

5. Encouragement of and participation in our compassionate, cultural and commercial activities

Other parts of St Martin's, the Trust, the Charity and The Connection each have their own annual reports so there is no detail here. Increasing moves began to be made for greater cross-site cooperation, as considered by the Advisory Group of non-executives and the M9 senior executives' meetings. Highlights included:

- The Trust raised more than £2.1m in 2021, to play a crucial role in St Martin's recovery.
- The Charity brought in a record £4.6m for the BBC Radio 4 Christmas Appeal with St Martin-in-the-Fields. The Frontline Network continued to grow to around 2000 members.
- The Connection completed its transfer to a new service model, with more emphasis on those with complex needs.

6. Generation of income to achieve objectives

St Martin-in-the-Fields Ltd (SMITFL) is the trading arm of the PCC. It also provides administrative services to the PCC and the Trust and maintains the church and its estate.

- Interviews took place in January for a new chief executive and Chris Denton joined St Martin's in May from the South Bank Centre, where he had been Executive Director (Audiences).
- Ally Hargreaves left St Martin's in June after 33 years, the last nine as Executive Director, receiving a warm send-off from the congregation and community. Nadine Swaffield left in October after 15 years as HR manager.
- Trading began slowly from April and was focused mainly outside via the Courtyard café through the summer and inside when the Crypt Café was able to reopen from September through the remainder of the year.

- Online retail continued throughout the year whilst the physical shop also opened in April. Some online concerts were made possible by recovery grants, and digital equipment was purchased. Much work went into putting in place the new concerts model to begin in January 2022.
- Support from the Trust enabled the Summer Stage to make a considerable impact, with younger more diverse audiences drawn to the courtyard July-September. Thousands of people attended this initiative during its 8-week run.
- We were lucky to secure two major pieces of filming location business – one a major project from Netflix which generated significant revenue, the other a smaller TV commercial project. Both involved filming in the Crypt during July.
- We started a programme of late-night music events in the Crypt with some trial events in October and November – all were well received and helped to generate additional revenue.
- We also planned well ahead to maximise the revenue potential from late November leading to Christmas and programmed a high number of concerts in partnership with the in-house music team. Corporate events business was also strong in early December. The emergence of Omicron from mid-December led to an immediate and sharp decline in what had been flourishing business on a par with pre-Covid levels.
- Some key appointments were made through the year, most notably a new Head of People and Culture, a Head of Marketing, a General Manager (F&B) and the rebuilding of the café/chef team.

7. Administrative support for ministry and income-generation

Our Admin team covered finances for the PCC, SMITFL, and the Trust and we offer additional payroll services to the St Martin-in-the-Fields Charity, Ho Ming Wah Community Centre (HMW) and St Stephen Walbrook (SSW). The new accounting system Xero went live at the end of March 2021 and significantly improved our financial reporting. The appointment of a new Head of People and Culture presents a particularly significant and important opportunity for us to review and upgrade core common staff policies and to improve all aspects of staff information flow and terms and conditions as well as ensuring that we put in place plans to improve our Equality, Diversity and Inclusion action plan and reporting.

Future Prospects

It's still hard to predict how 2022-25 will play out in relation to public health, tourism, working habits, the economy, and the balance of online/in-the-building participation. We hope 2022 will be a relatively normal year in business and church life, with the result that the PCC may expect a resumption of its pre-pandemic income for 2023 and beyond.

Reflecting on what seems like the gradual winding-down of the pandemic, we have a huge opportunity. Our congregational life and public ministry have survived the disruption and adapted well to the new digital dimensions that are now becoming accepted. We've taken steps to align our commercial activity more closely to our foundational commitments, and there's every prospect of that proving both rewarding and fruitful in the medium to long term. There's an encouraging spirit of common cause emerging across the five major on-site organisations. The issue is getting through the short-term – until tourism and visitor numbers rise again and public confidence is restored post-pandemic. It's possible to imagine that one day we shall look back and say the pandemic was good for us – but it doesn't feel like it yet.

Financial Review

Context

The lockdown from January to March 2021 and the omicron variant of the coronavirus in December 2021 have had a significant impact on the finances. However, St Martin's has been fortunate to receive significant grant income from the National Lottery Heritage Fund ('NLHF') Cultural Recovery Fund and from a related entity, the St Martin-in-the-Fields Trust (the 'Trust'). In addition, St Martin's was blessed to have been left a large legacy by a former member of the congregation.

Income

Overall consolidated income for the group was broadly constant at £3,844 k (2020: £3,885k). Turnover for the trading subsidiary St Martin-in-the-Fields Limited ('SMITFL') rose from £1,095k (2020) to £1,376k and the income recognised in the consolidated accounts fell from £2,592k (2020) to £2,279k. PCC income rose from £1,293k (2020) to £1,565k of which £831k was unrestricted and £734k was restricted (2020: £757k unrestricted, £536k restricted).

SMITFL received other income of £903k (including a grant from the Cultural Recovery Fund £511k, and £245k from a related entity, the St Martin-in-the-Fields Trust (the 'Trust')). (2020: £1,496k in total)

The restricted income the PCC received included grant funding totalling £507k during the year from the NLHF (of which £175k was for reflatting reserves) and grants and donations received from individuals from the Trust totalling £201k.

The main components of the unrestricted income of the PCC of £831k was donations of £240k, legacies £185k and income from charitable activities of £373k.

Investments in the endowment fund showed a net gain of £142k (2020: £62k).

Expenditure

Expenditure, excluding operating costs of trading activities, in 2021 increased to £1,615k (2020: £1,431k) of this £965k (2020: £439k) was unrestricted and £650k (£992k) was restricted.

Result

Before fund transfers overall net income for the year was £4k (unrestricted fund deficit £222k, restricted fund £84k, investment gain £142k) (2020: £671k deficit). SMITFL made a loss of £88k in 2021 (2020: £629k).

Funds Transfers

During 2021 the PCC sought approval from the Chancellor of the Diocese to release the increase in capital in the Rysbrack Bust fund over the original endowment of £435k. The Chancellor was content with the proposal to transfer £528k to the PCC's unrestricted fund. During 2021, £200k was transferred from the endowment fund to the unrestricted fund.

The grant funding from NLHF included £174k for the unrestricted reserves and so this amount was transferred from the restricted fund to the unrestricted fund.

After fund transfers, within unrestricted funds there was a surplus of £152k (2020: £789k deficit), a deficit for the restricted funds of £91k (2020: £55k surplus) (i.e. some of brought forward balances had been spent) and a decrease in endowment funds of £58k (2020: £62k).

Outlook

The 2022 budget, approved in November 2021, anticipated drawing on the Rysbrack funds and an increase in congregational giving. The receipt of the legacy in 2022, recognised in the 2021 accounts, has assisted the cash flow in 2022 and reduced the planned level of drawdowns from the Rysbrack fund in 2022. The important congregational giving programme is ongoing.

The PCC will budget for the resumption of the licence fee from SMITFL in 2023, but a combination of the impact of the omicron variant of coronavirus, increases in energy prices and other issues mean that SMITFL is not expecting significant profits in 2022. Hence further drawdowns from the Rysbrack fund are anticipated in 2023 and increases in congregational giving continue to be an important part of the funding of the PCC.

Reserves Policy

Total reserves at the end of 2021 stood at £1,364k (2020: £1,360k), negative £158k (2020: negative £70k) of non-charitable trading reserve held on the balance sheet of SMITFL; the make-up of these reserves is set out in more detail in Note 18 to the 2021 financial statements.

The PCC has target free reserves of £520k to cover:

- Fluctuations in net profit from normal trading in St Martin-in-the-Fields Limited of up to £170k.
- Up to three months' PCC expenditure, to enable the PCC's activities to be scaled down in a 'disaster scenario', being presently set at £250k.
- Fluctuations in PCC's own income generating activities and other fluctuations in working capital requirements of up to £100k.

In line with the Charity Commission's guidance, 'free reserves' is defined as the unrestricted, undesignated fund which is not represented by the PCC's tangible assets.

At the end of 2021, the PCC's (& group's) general reserves stood at £93k (2020: deficit of £60k). Free reserves, after the fund transfers noted above, and including SMITFL 2021 operating loss, amounted to £nil (2020: £nil), being below the free reserves target of £520k. The PCC is resolved to review on an annual basis the Reserves Policy and free reserves target of £520k.

It should be noted that as at 31 December 2021 the PCC itself has unrestricted funds of £251k. As explained in note 18 of the financial statements, it would also be possible to transfer £328k from the Rysbrack Bust fund (endowment fund) to the unrestricted fund.

Pay Policy for Senior Staff

The pay of senior staff of both the PCC and St Martin-in-the-Fields Limited is reviewed annually by the Remuneration Committee and increased in line with the annual pay increase for all staff.

Risk Management

From January 2004, the PCC has delegated certain responsibilities for the management of the whole site to SMITFL, and a joint risk register has been drawn up by senior managers. The document sets out a comprehensive statement of identified risks; notes control measures and actions to be completed; names risk owners, and attaches both initial and mitigated values to each risk. The document has been approved by the SMITFL Board and by the PCC. It is a live document, being most recently updated in February 2019.

Due to the onset of the pandemic in March 2020, the formal annual review did not occur. However, a major piece of work is now under way to review the current risk register, to streamline and improve the way that risks are presented within the document, to ensure overall that the risk register remains a 'live' working document that is regularly referenced, and to see that mitigating actions are taken and followed up.

We are grateful to Neil Mathur, a non-executive Director of SMITFL, who has offered pro bono the services of his risk management team at EY to help us work through the creation of a new register, initially focusing on SMITFL, but then to the PCC. This work is ongoing, and is expected to be completed by September 2022.

However, work has already happened to ensure that current risk continues to be identified and managed. Key risks are currently grouped as follows:

COVID IMPACT	EXTERNAL CONDITIONS	STAFF	TERRORISM	INFRASTRUCTURE
More lockdowns/business interruption	Suppliers unreliable	EDI – lack of reporting, monitoring and strategy	Post Afghanistan - risk profile worsened	Digital: Website poor, e-commerce at risk, social media
Customer nervousness	Utilities costs rise (from June 2022)	Succession planning	Attack threat to Church/site	Reliance on outsourcing
Changes to spend profile (later, less committed)	Age profile of core customer base	Salary inflation	Tourism affected, visitor nervousness	Hardware not fit for purpose (phones etc)
Tourism down	Sustainability expectations	Hosts recruitment and retention issues	Security costs increase	GDPR compliance/Fraud risk
Change in office/home working profile	Adverse weather – building vulnerable	Skills (Head Chef, GM etc)	Processes, training in place? Business continuity plan	Repair and maintenance falling behind
Corporate Events	Fragility and unpredictability – war!	Cashflow to recruit when needed		No investment capital

To mitigate some of the above:

- Covid impact – this is being managed by careful use of finances and spend and via careful regrowth of the business and the investment needed so that the pace of growth is in line with and respects any ongoing fragility or nervousness. Revenue forecasts are conservative, and performance and the wider customer context (ie: visitor numbers, tourism etc) is closely monitored. Ongoing investment in online platforms helps ensure we can maintain our profile, offer and revenue.
- External conditions – there are a host of areas of risk, each with their own mitigations, such as sourcing a wider range of suppliers to ensure product supply; seeking professional advice in respect of renegotiation of energy contracts and taking appropriate and agile action in relation to the volatility of energy prices to secure the best deals available; broadening the range of activity to encourage a more diverse audience base aside from the ageing core base (e.g. running late-night music gigs, hosting silent discos in the Crypt, programming comedy nights, offering a bar/new food offer); reviewing all supplier relationships to explore how and where we can replace non-sustainable partnerships into the future and/or make product buying decisions that reflect our eco-aspirations; continuing to develop as robust a repair programme as possible to ensure our buildings are weatherproof. The Building Futures project also has this outcome as part of its objectives.

Our main mitigation in respect of staffing issues is the investment in a professional Head of People and Culture with the experience and track record to develop appropriate policies and strategies to tackle all risks associated with our staff.

The terrorism risk is managed through appropriate insurance cover and ongoing liaison with relevant authorities such as GLA, Metropolitan Police, and Westminster Council.

Our risks around infrastructure are linked with the speed at which we can rebound from Covid - the growth in our revenue, and the ability of our fundraising teams to solicit additional support. We manage smaller-scale upgrades to IT etc through day-to-day budget choices.

We are confident that our new risk management model will be a far more agile and user-friendly tool for the various management teams to review and act upon.

Public Benefit

St Martin-in-the-Fields became a registered charity on 1 February 2010 (registered charity number 1133936) with the result that members of the PCC are now registered as trustees. In the preparation of this Report, the trustees have been aware of their responsibilities to demonstrate that the activities of the church offer a real and practical public benefit as required under Section 4(1) of the Charities Act 2011. The PCC confirms that, in exercising its powers and duties, it has complied with its duty to have regard to the guidance issued by the Charity Commission on the provision of public benefit by religious charities.

The PCC's objectives are set out above in the 'Report on Objectives'. By identifying our key areas of focus in 2015, we now report against these objectives. Trustees have had regard to the Commission's guidance on public benefit when reviewing activities against objectives set and in planning future activities. This Annual Report shows that the guidance has been met.

Structure, Governance and Management

Organisational Structure

The Parochial Church Council of the Ecclesiastical Parish of St Martin-in-the-Fields ('the PCC') is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure and is also a charity registered in England and Wales (charity no. 1133936). The PCC is responsible for, and is charged with co-operating with the Vicar in promoting, the whole mission of the church.

The PCC, through the Vicar and Churchwardens as nominees, owns the whole of the issued share capital of St Martin-in-the-Fields Limited ('SMITFL'), a company registered in England and Wales (company no. 02096693). SMITFL acts as the trading arm of St Martin-in-the-Fields, as well as managing the site and some aspects of church operations. Its principal trading activities include operating two cafés, a shop, concert management, venue hire and event catering and the organisation of exhibitions. Ordinarily, the whole of the company's taxable profits is donated to the PCC.

The PCC

Since the PCC registered as a charity in 2010, its members are also registered as trustees of the charity. Elections for one-third of the members of the PCC are held each year at the Annual Parochial Church Meeting ('APCM'). PCC members serve for three-year terms before offering themselves for re-election, should they choose to do so. The appointment of PCC members is governed by, and set out in, the Church Representation Rules. Deanery Synod representatives are ex-officio members of the PCC and elections to the Deanery Synod are held at the APCM every three years. Churchwardens are elected annually at a Meeting of the Parishioners which precedes the APCM. The APCM is normally required to be held before the end of May in each year.

The PCC's practice is to review its terms of reference, committee structures and legal issues, at the first meeting of the PCC following the APCM. The PCC met eight times in 2021 with meetings being chaired in turn by the Vicar and the Churchwardens. All new members are required to undergo appropriate induction. This includes sharing a comprehensive information pack, meetings with key people, a session on governance and finance and opportunities to experience working and worshipping at St Martin's.

PCC membership

Clergy (ex-officio)

Revd Dr Sam Wells, Vicar and Chair of the PCC
Revd Sally Hitchiner, Associate Vicar for Ministry
Revd Richard Carter, Associate Vicar for Mission
Revd Jonathan Evens, Associate Vicar for HeartEdge
Revd Catherine Duce, Assistant Vicar for Partnership Development
Revd Harry Ching, Assistant Vicar for International Ministry

Churchwardens

Chris Braganza (to May 2021)
Catherine Jackson (to May 2021)
Mel Adams (from May 2021)
Jeff Claxton (from May 2021)

Treasurer

Jeff Claxton (from November 2020-July 2021)
Rosalind Scott (July 2021-present)

Deanery Synod representatives (ex-officio)

Nike Awoyinka (from July 2021)
Timothy Beale
Daniel Kaszeta
Eugene Ling
Neil MacGregor
Rachel Morrison
Wai Keung Chan (from October 2021)

General Synod (ex-officio)

Fiona MacMillan (from November 2021)

Elected members

William Cometti
Lois Howarth
Craig Norman
Ingrid Phillion
Wendy Quill
Tricia Sibbons (from June 2021)
Lenus Walker
Ivan Yuen

Co-opted members

Rosalind Scott (July 2021)

Other key posts

PCC Secretary
Siân Conway

Church Safeguarding Officer (CSO)
Huw Mathias (English Congregation)

Church Safeguarding Assistant (CSA)
Ruly Tsang (Chinese Congregation)

Children's Champions (CC)
Anna Warbrick (English Congregation)
Wendy Zhao (Chinese Congregation) [until August 2021]
Emmy Ng (Chinese Congregation) [from August 2021]

The PCC is assisted in the discharge of its duties by the Board of St Martin-in-the-Fields Limited, the Chief Executive of SMITFL and a number of permanent committees and task groups.

The Board of St Martin-in-the-Fields Limited

The Board of St Martin-in-the-Fields Limited ('the Board') ensures that trading is profitable, develops new ventures, and oversees the efficient and safe operation of the site.

Board membership for 2021 was Antonia Adams, Dan Barker, Mark Bromley (Chair), Jeff Claxton (from 3 September 2021), Chris Cowls, Chris Denton (Chief Executive, from 28 April 2021), Sally Dixon (until 28 April 2021), Chris Franklin (until 31 January 2021), Allyson Hargreaves (until 28 April 2021), Neil Mathur (from 28 April 2021), Susan Millin, Mike O'Mahoney, Brad Owen (from 28 April 2021), Cathy Reid Jones, Helen Sprott, Revd Dr Sam Wells and Matthew Whalley (until 28 April 2021).

Committees and other bodies

Finance Committee: the main role of the Committee is to consult with the treasurer and Vicar and thus to assist in advising the PCC on matters pertaining to its finances, policies, audit, and to ensure that its financial position is in line with its mission and strategic plans.

Chinese Sub-Committee: the Committee oversees the ministry of the Cantonese and Mandarin congregations, and works with the Assistant Vicar for International Ministry to advance our Chinese mission.

HeartEdge Project Group: along with the HeartEdge Steering Committee, the group oversees the work of HeartEdge.

The following bodies remain part of the decision-making structure.

- The Planning Group assists the PCC by planning the business of its meetings. It also ensures that actions from PCC meetings are carried out. It has responsibility for PCC business between meetings. It is made up of the Vicar, the Associate Vicars for Ministry and for Mission, the churchwardens, the treasurer, and the deputy churchwardens. The CEO attends if asked.
- The Steering Group (formerly known as the Advisory Group) began to meet in January 2018. It is made up of the chairs or equivalent of the five key parts of St Martin's and is chaired by the Vicar.

In addition, the following groups advance the purposes of the PCC in ways largely outside the decision-making structure.

- The Education Group reviews and implements public events such as the Autumn Lectures and congregational activities such as the Lent Course and the Parish Weekend/Awayday.
- The Hospitality Group organises opportunities for welcome and hospitality: serving refreshments provided by the Café in the Crypt after the Sunday Eucharist and making food for celebrations such as the patronal festival, Easter breakfast, baptisms and confirmations.
- The Global Neighbours Group seeks to make international issues of justice and concern an integral part of the life of St Martin's and to welcome and include people of all cultures within the life of St Martin's. It allocates the PCC's annual budget of overseas giving, making small grants to grassroots organisations and groups around the world. The Justice, Peace and Integrity of Creation Group was formed in 2019 as a sub-set of this group, and the Eco Church group has in turn emerged out of the JPIC group.
- The Disability Advisory Group advocates for, reflects on and educates the community in disability and theological issues.

Safeguarding

Safeguarding of children and of adults at risk of harm is our most basic institutional priority. The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance on safeguarding children and adults at risk of harm). We are grateful to Church Safeguarding Officers Huw Mathias (for the English Congregation) and Ruly Tsang (Chinese Congregation) for their care on this.

Faculty Approvals

A faculty was applied for and granted relating to the Winter Courtyard Festival which, due to external factors, did not go ahead.

Approval of Annual Report

The Annual Report set out on pages 3-15 was approved by the PCC on 3 July 2022.



Revd Dr Sam Wells, Vicar of St Martin-in-the-Fields and Chair of the PCC

**ST MARTIN-IN-THE-FIELDS
PAROCHIAL CHURCH COUNCIL**

Registered Charity Number 1133936

**CONSOLIDATED FINANCIAL
STATEMENTS FOR THE YEAR
ENDED 31ST DECEMBER 2021**

St Martin-in-the-Fields Parochial Church Council
Statement of Trustees' Responsibilities
For the year ended 31st December 2021

The Parochial Church Council (PCC) is responsible for preparing the Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law applicable to Parochial Church Councils in England and Wales requires the PCC members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC and the group and of the group's income and expenditure for the year. In preparing those financial statements the PCC is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departure disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in operation for the foreseeable future.

The PCC members are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and the group and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Church Accounting Regulations 2006, and the Statement of Recommended Practice "Accounting and Reporting by Charities" which is applicable to charities preparing their accounts in accordance with the "Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland" (FRS 102), second edition effective 1 January 2019. They are also responsible for safeguarding the assets of the PCC and the group and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

Independent Auditor's Report to the Members of St Martin-in-the-Fields
Parochial Church Council
For the year ended 31st December 2021

Opinion

We have audited the financial statements of the St Martin-in-the-Fields Parochial Church Council ("the PCC") for the year ended 31 December 2021 which comprise the consolidated Statement of Financial Activities, the group and PCC Balance Sheets, the consolidated Cash Flow statement and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and the PCC's affairs as at 31 December 2021 and of the group's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charity (the PCC);
- sufficient accounting records have not been kept; or
- the parent financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Independent Auditor's Report to the Members of St Martin-in-the-Fields
Parochial Church Council
For the year ended 31st December 2021

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement set out on page 17 the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the PCC's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the PCC or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the group and the environment in which it operates, we identified that the principal risk of non-compliance with laws and regulations related to the regulatory framework for charities, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act, income tax, payroll tax and sales tax.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to posting inappropriate journal entries and to management bias in accounting estimates. Audit procedures performed by the engagement team included:

- Inspecting correspondence with regulators and tax authorities;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals, in particular any unusual entries; and
- Challenging assumptions and judgements made by management in their critical accounting estimates

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Independent Auditor's Report to the Members of St Martin-in-the-Fields
Parochial Church Council
For the year ended 31st December 2021

Use of our report

This report is made solely to the PCC's trustees, as a body, in accordance with section 144 of the Charities Act 2006. Our audit work has been undertaken so that we might state to the PCC's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the PCC and the PCC's trustee as a body, for our audit work, for this report, or for the opinions we have formed.



Haysmacintyre LLP
Statutory Auditor

10 Queen Street Place
London
EC4R 1AG

Date: 16 September 2022

Haysmacintyre LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

St Martin-in-the-Fields Parochial Church Council
Consolidated Statement of Financial Activities
For the year ended 31st December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2021 Total Funds £	2020 Total Funds £
Income from:						
Donations and Legacies						
Donations from donors	2	240,421	0	0	240,421	205,205
Other donations and legacies	3	214,060	695,317	0	909,377	931,584
Charitable activities:						
- to further the Council's objects	4	373,019	13,335	0	386,354	126,325
Other trading activities	5	2,278,857	0	0	2,278,857	2,591,647
Investments	6	3,118	25,566	0	28,684	29,872
Total Income		<u>3,109,475</u>	<u>734,218</u>	<u>0</u>	<u>3,843,693</u>	<u>3,884,633</u>
Expenditure on:						
Raising Funds						
Publicity costs	7	2,199	0	0	2,199	9,763
Operating costs of trading activities	5	2,366,590	0	0	2,366,590	3,187,436
Charitable activities						
Grants	8	10,485	0	0	10,485	5,653
Activities directly relating to the work of the Church	9	952,394	650,147	0	1,602,541	1,415,427
Total Expenditure		<u>3,331,668</u>	<u>650,147</u>	<u>0</u>	<u>3,981,815</u>	<u>4,618,279</u>
Net gains on investments	13	<u>0</u>	<u>0</u>	<u>142,333</u>	<u>142,333</u>	<u>62,161</u>
Net (expenditure)/income		-222,193	84,071	142,333	4,211	-671,485
Transfers between funds	18	374,800	-174,800	-200,000	0	
Net Movement in Funds		<u>152,607</u>	<u>-90,729</u>	<u>-57,667</u>	<u>4,211</u>	<u>-671,485</u>
Reconciliation of funds:						
Balance brought forward at 1st January		<u>-59,967</u>	<u>297,128</u>	<u>1,122,601</u>	<u>1,359,762</u>	<u>2,031,247</u>
Balance carried forward at 31st December		<u>92,640</u>	<u>206,399</u>	<u>1,064,934</u>	<u>1,363,973</u>	<u>1,359,762</u>

All recognised gains and losses for the year are included in the Statement of Financial Activities.
The results all relate to continuing activities.

St Martin-in-the-Fields Parochial Church Council

Balance sheets

For the year ended 31st December 2021

		Group		PCC	
	Note	2021	2020	2021	2020
		£	£	£	£
Fixed Assets					
Intangible assets	12	0	0	0	0
Tangible assets	12	456,649	536,519	72,715	101,920
Investments	13	691,345	1,009,273	691,345	1,009,275
		<u>1,147,994</u>	<u>1,545,792</u>	<u>764,060</u>	<u>1,111,195</u>
Current Assets					
Stock		98,024	105,256	0	0
Debtors	14	505,563	320,625	320,891	122,087
Cash at bank and in hand		<u>1,100,278</u>	<u>583,986</u>	<u>662,456</u>	<u>395,227</u>
		1,703,865	1,009,867	983,347	517,314
Liabilities: Amounts falling due within one year	15	<u>-1,090,553</u>	<u>-747,980</u>	<u>-161,243</u>	<u>-198,289</u>
Net Current Assets		613,312	261,887	822,104	319,025
Total assets less current liabilities		1,761,306	1,807,679	1,586,164	1,430,220
Liabilities: Amounts falling due after more than one year	16	<u>-397,333</u>	<u>-447,917</u>	<u>-64,000</u>	<u>0</u>
Net Assets		<u>1,363,973</u>	<u>1,359,762</u>	<u>1,522,164</u>	<u>1,430,220</u>
Funds					
Non-charitable trading reserves	18	-158,191	-70,458	0	0
Unrestricted	18	250,831	10,491	250,831	10,491
Restricted	18	206,399	297,128	206,399	297,128
Permanent endowment	18	<u>1,064,934</u>	<u>1,122,601</u>	<u>1,064,934</u>	<u>1,122,601</u>
	18	<u>1,363,973</u>	<u>1,359,762</u>	<u>1,522,164</u>	<u>1,430,220</u>

Approved by the Parochial Church Council and authorised for issue on 3 July 2022

Sam Wells



Vicar

Mel Adams



Churchwarden

Jeff Claxton



Churchwarden

The notes on pages 24 to 40 form part of these financial statements.

St Martin-in-the-Fields Parochial Church Council

Consolidated Cash Flow Statement For the year ended 31st December 2021

	Group	
	2021	2020
	£	£
Cash flows from operating activities		
Surplus/(Deficit) for the financial year	4,211	(671,485)
Adjustments for:		
Depreciation of intangible assets	-	11,962
Depreciation of tangible assets	73,637	77,590
Interest received	(28,684)	(29,872)
Interest paid	3,080	
(Deduct gains) on investments	(142,333)	(62,161)
(Increase)/decrease in trade and other debtors	(184,938)	113,949
Decrease in stocks	7,232	43,473
Increase/(decrease) in trade creditors and other creditors	245,656	(353,518)
Other movements	6,494	-
Cash flows from operations	<u>(15,645)</u>	<u>(870,062)</u>
Net cash generated from operating activities	<u>(15,645)</u>	<u>(870,062)</u>
Cash flows from investing activities		
Purchase (disposal) of tangible assets	-	(320,855)
Disposal of investments	460,000	-
Interest received	28,684	29,872
Net cash from investing activities	<u>488,684</u>	<u>(290,983)</u>
Cash flows from financing activities		
Receipt of CBIL loan	-	500,000
Repayment on CBIL Loan	(41,667)	-
Interest paid	(3,080)	-
Receipt of loan from VGF	100,000	-
Repayment on VGF Loan	<u>(12,000)</u>	<u>-</u>
	43,253	500,000
Net increase/(decrease) in cash and cash equivalents	516,292	(661,045)
Cash and cash equivalents at the beginning of the year	<u>583,986</u>	<u>1,245,031</u>
Cash and cash equivalents at the end of the year	<u>1,100,278</u>	<u>583,986</u>

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2021

1 Charity Information and Accounting Policies

a) Charity Information

St Martin-in-the-Fields Parochial Church Council (the "PCC") is a charity registered in England and Wales no 1133936. The registered office is 5 St Martin's Place, London WC2N 4JH.

b) Basis of Preparation

The financial statements have been prepared under the current Church Accounting Regulations and in accordance with the current Charities SORP (FRS 102). They have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The financial statements are prepared in sterling (£).

The consolidated accounts include the results, assets and liabilities of the PCC's subsidiary St Martin-in-the-Fields Limited and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of other charities which have been established to raise funds to support the church and its activities, church groups that owe their main affiliation to another body nor those that are informal gatherings of church members over which the PCC does not have operational or financial control.

The principal areas of estimation uncertainty in the preparation of the accounts relate to the amortisation and depreciation of intangible and tangible fixed assets as set out in the accounting policies below.

The financial statements have been prepared on a going concern basis which applies unless the PCC intended to cease operations or had no realistic alternative to doing so in the foreseeable future. The PCC considers that the going concern basis should be applied and that there are no material uncertainties over its financial viability.

In determining the appropriateness of the going concern basis that PCC has had regard to budgets and expected future cashflows for a period of 12 months from the approval of the accounts to the utilisation of sources of finance which have been already made available to the PCC.

c) Income

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for when received or as soon as it is probable that an amount is due.

Funds raised from events are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2021

1 Charity Information and Accounting Policies (continued)

d) Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Diocesan Common Fund share is accounted for when payable. Any quota unpaid at 31st December is provided for in the financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Allocation of expenditure

Expenditure is charged directly to the appropriate category under expenditure where possible. Certain items of office overhead costs which cannot be allocated directly are apportioned between the categories on a basis reflecting the estimated split of resources used.

Governance costs

Governance costs comprise statutory compliance including the costs of auditors and legal and professional fees.

e) Fund Accounting

Unrestricted funds are available for use at the discretion of the PCC in the furtherance of its general objectives.

Designated funds are funds set aside by the PCC out of unrestricted general funds for a specific future purpose or projects.

Restricted funds are funds subject to specific restriction imposed by donors or by the purpose of a fundraising appeal and are separately categorised in the notes to the financial statements.

Permanent endowment funds are funds which the donor or the Consistory Court, the court of the bishop in the Diocese of London has stated to be capital.

f) Fixed Assets

Intangible Assets

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

All intangible assets are considered to have a finite useful life. If a reliable estimate of the useful life cannot be made, the useful life shall not exceed five years.

Amortisation is provided on the following basis:

Software	50% straight line basis
Website	3 years

Building

The PCC considers that in view of the restrictions inherent in the building and its inextricable link to the church itself, the value in use cannot be quantified in any meaningful way and has therefore made full provision against the costs to date in accordance with "Section 27 of FRS 102 Impairment of Assets".

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2021

1 Charity Information and Accounting Policies (continued)

f) Fixed Assets (continued)

Consecrated land and buildings

Consecrated and beneficed property is excluded from the accounts by s.10(2) of the Charities Act 2011. All expenditure incurred during the year on consecrated or benefice buildings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Tangible fixed assets and moveable church furnishings

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets on a straight line basis to write off the cost, less estimated residual value, over their expected useful lives as follows:

Equipment and fittings	5 years
Fixtures and moveable church furnishings	20 years

g) Investments

Investments are valued at market value. It is the PCC's policy to keep valuations up to date such that when investments are sold there is no gain or loss arising. As a result the Statement of Financial Activities only includes those unrealised gains and losses arising from the revaluation of the investment portfolio throughout the year.

h) Current Assets

Amounts owing to the PCC in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Cash at bank includes short term deposits held either with the CBF Church of England Deposit Fund or at the bank.

Stock is valued at the lower of cost, using the first in first out method, and selling price less cost to complete and sell.

i) Pension Costs

The PCC contributes to the personal pension arrangements of employees through the automatic enrolment scheme. These contributions are charged to the Statement of Financial Activities as they arise. There are no prepaid or accrued contributions at the balance sheet date.

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements

For the year ended 31st December 2021

2 Donations arising from services and congregation	2021	2020
	Unrestricted Funds £	Unrestricted Funds £
Planned giving: Gift Aid Covenants and		
Pledges envelopes	103,454	99,053
Other donations	39,905	43,360
Parish giving	32,530	24,162
Donations via Iknowchurch	11,835	
Income tax recoverable on Gift Aid	21,159	23,755
Collections	26,543	8,007
Boxes in church	4,995	6,868
	<u>240,421</u>	<u>205,205</u>

3 Legacies, other donations and grants	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
	£	£	£	£
Legacies	185,250	-	185,250	3,773
Other Donations Received	1,777	-	1,777	287,858
Grant for Chinese Congregation project		15,000	15,000	
Donations for Sunday International Group		12,687	12,687	
Clergy Grant	-	-	-	-
HeartEdge		141,311	141,311	183,946
Music income	-	19,070	19,070	81,240
Bread for the World	25	95	120	
International	550		550	5,319
Worship and Spirituality	32	-	32	5,186
Hospitality	253	-	253	24
Education	20,308		20,308	10,840
Other Grant income	5,865	507,154	513,019	353,398
Consolidated total	<u>214,060</u>	<u>695,317</u>	<u>909,377</u>	<u>931,584</u>
License fee received from SMITFL	-	-	-	33,332
PCC total	<u>214,060</u>	<u>695,317</u>	<u>909,377</u>	<u>964,916</u>

The majority of the restricted income reflects grant funding obtained by the St Martin-in-the-Fields Trust for the PCC and gifted onto the PCC. This includes £515,588 from the National Heritage Lottery Fund.

The PCC and SMITFL received £5,865 and £81,931 respectively from the government CJRS scheme. SMITFL also received £3,500 from the National Heritage Lottery Fund, £510,772 from the Arts Council Cultural Recovery Fund and £245,000 from St Martin-in-the-Fields Trust. This grant income for SMITFL is included within 'Other trading activities' on the face of the Consolidated Statement of Financial Activities.

2020 comparative information

	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £
Legacies	3,773	-	3,773
Other Donations Received	241,393	46,465	287,858
Clergy Grant	-	-	-
Heart/Edge	-	183,946	183,946
Music income	10,380	70,860	81,240
International	5,319	-	5,319
Worship and Spirituality	5,186	-	5,186
Hospitality	24	-	24
Education	10,840		10,840
Other Grant income	144,938	208,460	353,398
Consolidated total:	<u>421,853</u>	<u>509,731</u>	<u>931,584</u>
SMITFL Licence	33,332	-	33,332
PCC only:	<u>455,185</u>	<u>509,731</u>	<u>964,916</u>

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements
For the year ended 31st December 2021

4 Income from Charitable Activities to further the Council's objects

	Unrestricted Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
	£	£	£	£
Vergers' Fees & Rehearsal Room Hire	910	-	910	718
Church Music	358,510	13,075	371,585	117,509
Special Church Services & Advent Booklet Sales	13,599	260	13,859	8,098
	<u>373,019</u>	<u>13,335</u>	<u>386,354</u>	<u>126,325</u>

2020 comparative information

	Unrestricted Funds	Restricted Funds	2020 Total Funds
	£	£	£
<i>Vergers' Fees & Rehearsal Room Hire</i>	718	-	718
<i>Church Music</i>	117,509	-	117,509
<i>Special Church Services & Advent Booklet Sales</i>	7,724	374	8,098
	<u>125,951</u>	<u>374</u>	<u>126,325</u>

5 Trading Subsidiary

The PCC, through nominees, owns the whole of the issued share capital of St Martin-in-the-Fields Limited (registered number: 2096693) ("SMITFL"), whose principal activities during the year were those of operating a restaurant, a shop, concert management, venue hire and event catering, the organisation of exhibitions and other retailing activities.

A summary of the results of the subsidiary is shown below:

	Unrestricted Total 2021	Unrestricted Total 2020
	£	£
Turnover	1,376,064	1,095,294
Cost of sales - stock	(262,515)	(292,562)
Cost of sales - other	<u>(591,457)</u>	<u>(1,466,682)</u>
Gross Profit	522,092	(663,950)
Other operating costs	(1,509,376)	(1,460,312)
Other income	<u>902,764</u>	<u>1,495,878</u>
Operating (loss)/profit	(84,520)	(628,384)
Interest receivable	29	475
Interest payable	<u>(3,242)</u>	<u>(1,212)</u>
(Loss)/profit before taxation	(87,733)	(629,121)
Taxation	-	-
Gift Aid distribution to PCC from profits earning in prior periods	-	0
Accumulated profits brought forward	(70,458)	558,663
Non-charitable trading reserves	<u>(158,191)</u>	<u>(70,458)</u>

In 2020 the operating costs of trading activities are stated in the Consolidated Statement of Financial Activities ("CSFA") as £3,187,436. SMITFL expenditures, represented in Note 5 as the costs of sales and other operating items, total £3,220,768. The difference of £33,332 represents the annual license fee charged by PCC to SMITFL, which has been eliminated from the CSFA upon consolidation.

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2021

6 Income from Investments

	Unrestricted Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
	£	£	£	£
Interest received from: Rysbrack and others	3,118	25,566	28,684	29,872

2020 comparative information

	Unrestricted Funds	Restricted Funds	2020 Total Funds
	£	£	£
Interest received from: Rysbrack and others	3,999	25,873	29,872

7 Publicity Costs

	Unrestricted Funds	Restricted Funds	2021 Total Funds	2020 Total Funds
	£	£	£	£
Church Guides	2,199	-	2,199	6,463
Marketing and Annual Report	-	-	-	3,300
	2,199	-	2,199	9,763

2020 comparative information

	Unrestricted Funds	Restricted Funds	2020 Total Funds
	£	£	£
Church Guides	6,463	-	6,463
Marketing and Annual Report	3,300	-	3,300
	9,763	-	9,763

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2021

8 Grants Made

	2021	2020
	Unrestricted	Unrestricted
	Funds	Funds
	£	£
International grants	-	5,012
Other grants	10,485	641
	<u>10,485</u>	<u>5,653</u>

A list of grants made is available on request from the PCC office.

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements

For the year ended 31st December 2020

9	Activities directly relating to the work of the Church	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
	Ministry:				
	Common Fund	250,766	10,000	260,766	253,428
	Clergy expenses	2,080	-	2,080	1,311
	Altar supplies	1,005	-	1,005	1,240
	Church running expenses	38,504	352,722	391,226	43,337
	Archive Expenses	-	229	229	156
	HeartEdge Project	-	240,089	240,089	137,171
	Church maintenance and repairs	35,227	-	35,227	30,362
	VGF supported clergy costs	-	-	-	-
	Special Church Services expenses	17,213	-	17,213	43,624
	Church Music & Choir Costs	258,246	(11,043)	247,203	194,326
	Choral Scholars	24,582	25,913	50,495	36,393
	Flowers	-	683	683	25
	Insurance	59,259	11,836	71,095	71,630
	Sundries	2,313	19,718	22,031	1,519
	Depreciation	30,160	-	30,160	22,712
	Amortisation	-	-	-	11,962
	Staff costs (including contract staff)	198,480	-	198,480	441,721
	Staff pension cost	4,624	-	4,624	7,181
	Recruitment & training costs	1,863	-	1,863	3,112
	Copyright licence	1,063	-	1,063	1,084
	IT, digital and remote operating	-	-	-	61,103
	Preparation for re-opening	-	-	-	30,582
	International	15	-	15	-
	Worship and Spirituality	5,022	-	5,022	7,520
	Hospitality	663	-	663	638
	Education	9,590	-	9,590	7,041
		940,675	650,147	1,590,822	1,409,178
	Governance Costs (see note 10)	11,719	-	11,719	6,249
		952,394	650,147	1,602,541	1,415,427

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements

For the year ended 31st December 2021

Note 9 (continued)

2020 comparative information

<i>Activities directly relating to the work of the Church</i>	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>2020 Total Funds</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<i>Ministry:</i>			
<i>Common Fund</i>	253,428	-	253,428
<i>Clergy expenses</i>	1,311	-	1,311
<i>Altar supplies</i>	1,240	-	1,240
<i>Church running expenses</i>	43,337	-	43,337
<i>Archive Expenses</i>	-	156	156
<i>HeartEdge Project</i>	-	137,171	137,171
<i>Church maintenance and repairs</i>	(2,957)	33,319	30,362
<i>Special Church Services expenses</i>	9,484	34,140	43,624
<i>Church Music & Choir Costs</i>	151,004	43,322	194,326
<i>Choral Scholars</i>	6,016	30,377	36,393
<i>Flowers</i>	-	25	25
<i>Insurance</i>	71,630	-	71,630
<i>Sundries</i>	1,519	-	1,519
<i>Depreciation</i>	22,712	-	22,712
<i>Amortisation</i>	11,962	-	11,962
<i>Staff costs (including contract staff)</i>	372,900	68,821	441,721
<i>Staff pension cost</i>	7,181	-	7,181
<i>Recruitment & training costs</i>	3,112	-	3,112
<i>Copyright licence</i>	1,084	-	1,084
<i>IT, digital and remote operating</i>	-	61,103	61,103
<i>Preparation for re-opening</i>	-	30,582	30,582
<i>International</i>	-	-	-
<i>Worship and Spirituality</i>	7,520	-	7,520
<i>Hospitality</i>	638	-	638
<i>Education</i>	7,041	-	7,041
	<u>970,162</u>	<u>439,016</u>	<u>1,409,178</u>
<i>Governance Costs (see note 10)</i>	6,249	-	6,249
	<u>976,411</u>	<u>439,016</u>	<u>1,415,427</u>

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2021

10 Governance Costs

	2021	2020
	Unrestricted Funds	Unrestricted Funds
	£	£
Professional fees	-	-
Bank charges	724	549
Auditors' remuneration - audit fee	5,000	5,700
Other accounting costs	5,995	-
	<u>11,719</u>	<u>6,249</u>

The audit fee for St Martin-in-the-Fields Limited is reflected in trading costs and is £8,200+VAT (2020: £7,000 + VAT).

11 Staff Costs

	2021	2020
	£	£
Wages and salaries	1,251,563	2,181,946
Social security costs	96,764	170,975
Pension costs	38,410	73,039
PCC activities and administration (agency & subcontractors)	-	-
	<u>1,386,737</u>	<u>2,425,960</u>

The average number of employees across the group was 55 (2020: 81) Their payroll costs can be analysed as follows:

	2021	2020
	£	£
PCC activities and administration	286,643	457,146
Trading subsidiary	1,100,094	1,968,814
	<u>1,386,737</u>	<u>2,425,960</u>

The number of employees whose emoluments amounted to over £60,000 in the year was as follows:

	2021	2020
	Number	Number
£60,001 - £70,000	2	2
£70,001 - £80,000	1	1
£80,001 - £90,000	1	1
£90,000 - £100,000	-	-

Pension contributions to higher paid staff were £8,625 (2020: £9,921).

Expenses reimbursed to members of the clergy, who are ex-officio PCC members, amounted to £2,080 (2020: £1,311) for various items of expenditure. One PCC member received emoluments or reimbursements of expenses during the year of £nil (2020: £nil) being for administrative services. The total number of clergy and PCC members who were paid expenses was 6 (2020: 6).

The total employee benefits of the key management personnel of the parent charity were £61,610 (2020: £102,425).

The key management personnel of the group comprise those of the charity and the key management personnel of its wholly owned subsidiary, St-Martins-in-the-Fields Limited (SMITFL). The employee benefits of the key management personnel of SMITFL were £244,858 (2020: £182,868). The employee benefits of key management personnel of the group were therefore £306,468 (2020: £285,293).

Redundancy payments of £42,553 was paid during the year.

Some PCC staff costs in note 9 have been charged to HeartEdge or other restricted categories and so the total is lower than PCC staff costs in this note.

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2021

12 Intangible and Tangible Fixed Assets for Use by the PCC

a) Group	Intangible Assets	Building	Equipment and Fittings	Fixtures and Moveable Church Furnishings	Tangible Assets
	Total				Total
Cost	£	£	£	£	£
At 1st January 2021	83,518	33,071,464	1,584,467	96,180	34,752,111
Adjustment	-	-	(6,233)	-	(6,233)
At 31st December 2021	83,518	33,071,464	1,578,234	96,180	34,745,878
Depreciation					
At 1st January 2021	83,518	33,071,464	1,061,436	82,692	34,215,592
Charge for the year	-	-	71,492	2,145	73,637
At 31st December 2021	83,518	33,071,464	1,132,928	84,837	34,289,229
Net Book Value					
At 31st December 2021	-	-	445,306	11,343	456,649
At 31st December 2020	-	-	523,031	13,488	536,519
b) PCC					
	Intangible Assets	Building	Equipment and Fittings	Fixtures and Moveable Church Furnishings	Total
	Total				
Cost	£	£	£	£	£
At 1st January 2021	61,453	33,071,464	262,976	96,180	33,430,620
Additions	-	-	955	-	955
At 31st December 2021	61,453	33,071,464	263,931	96,180	33,431,575
Depreciation					
At 1st January 2021	61,453	33,071,464	174,543	82,693	33,328,700
Charge for the year	-	-	28,015	2,145	30,160
At 31st December 2021	61,453	33,071,464	202,558	84,838	33,358,860
Net Book Value					
At 31st December 2021	-	-	61,373	11,342	72,715
At 31st December 2020	-	-	88,433	13,487	101,920

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2021

13 Fixed Asset Investments

	2021	2020
(a) Group	£	£
Market value at 1st January 2021	1,009,273	947,112
Adjustment	(261)	-
Disposal of shares	(460,000)	-
Revaluation gain	142,333	62,161
Market value at 31st December 2021	691,345	1,009,273
Historical cost at 31st December 2021	256,030	435,000

All group fixed assets investments are held as endowment funds.

The market values of the principal investments at 31st December 2021 were as follows:

	2021	2020
	£	£
CBF Investment Fund - Income Shares	573,227	908,330
COIF Charities Investment Fund - Income Units	118,118	100,943

(b) PCC

In addition to the investments shown above, PCC beneficially owns the share capital of St Martin-in-the-Fields Limited ("SMITFL") which is a company registered in England and Wales number 2096693 (see Note 5).

The share capital of SMITFL of £100 is divided into 100 ordinary shares of £1 each. There are three ordinary £1 shares held by the Vicar and the two Churchwardens on behalf of the PCC. SMITFL being a private company, the shares are not open to subscription from the public, and only the Vicar and Churchwardens may hold a share in the company. The shareholders are responsible for the appointment of the chair of SMITFL and the non-executive directors. Upon retirement from the role of Vicar or Churchwarden, the share transfers to the next Vicar or Churchwarden. SMITFL has been consolidated because it is under the PCC's control.

14 Debtors

	Group		PCC	
	2021	2020	2021	2020
	£	£	£	£
Trade debtors	163,572	61,327	95,659	27,795
Amounts owed by group and subsidiary undertakings:				
Charitable donation	-	-	2,400	18,068
Loan	-	-	-	3,798
Other	-	-	-	-
Amount owed by connected charities	1,263	23,964	625	295
Other debtors	301,308	109,221	201,691	3,223
Other taxes and social security	-	-	-	-
Prepayments and accrued income	39,420	126,113	20,516	68,908
	505,563	320,625	320,891	122,087

During 2016, an unsecured loan of £30,000 was made to SMITFL by PCC for the purpose of purchasing three ovens for the cafe. The loan was subject to interest at 3.75% per annum and was repaid by 31st July 2021. The balance outstanding at 31st December 2021 was £nil (2020: £3,798); these figures are included within "Amounts owed by group and subsidiary undertakings".

The amounts owed by connected charities for 2021 relate to St Martin-in-the-Fields Trust (£1,263) and St Martin-in-the-Fields Charity (2,519).

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2021

15 Liabilities: Amounts falling due within one year	Group		PCC	
	2021 £	2020 £	2021 £	2020 £
Bank loan	125,000	52,083	-	-
Trade creditors	372,092	132,516	31,410	41,722
Amounts owed to group and subsidiary undertakings:				
Other	-		18,923	23,383
Amount owed to connected charities	31,880	104,512	25,510	102,554
Other creditors	176,428	136,488	19,664	172
Other taxes and social security	250,820	211,654	702	-
Accruals and deferred income	134,333	110,727	65,034	30,457
	<u>1,090,553</u>	<u>747,980</u>	<u>161,243</u>	<u>198,288</u>

The amounts owed to connected charities for 2021 relate to St Martin-in-the-Fields Trust (£7,423), St Martin-in-the-Fields Charity (£636) and the Vicar's General Fund (£88,000 of which £24,000 is due within one year).

During 2018 an unsecured loan of £50,000 was made to St Martins-in-the-Fields Limited by The Vicar's General Fund for the purpose of the purchase of audio-visual and wi-fi equipment in the Crypt. The loan is subject to interest at 4.25% per annum and was repayed by 30th September 2021. The balance outstanding at 31st December 2021 was £nil (including accumulated interest) (2020: £15,446). The amount due within one year is £nil (2020: £15,446) and is included within "Amount owed to connected charity". For sums due after more than one year see Note 16.

During the year the Vicar's General Fund provided an interest free loan to the PCC of £100,000. The balance outstanding at 31st December 2021 was £88,000 (2020: £nil). The amount due within one year is £24,000 (2020: £nil) and is included within "Amounts owed to connected charity". For sums due after more than one year see Note 16.

16 Liabilities: Amounts falling due after more than one year	Group		PCC	
	2021 £	2020 £	2021 £	2020 £
Loan from Vicar's General Fund	64,000	-	64,000	-
CBIL loan (see below)	333,333	447,917	-	-
	<u>397,333</u>	<u>447,917</u>	<u>64,000</u>	<u>-</u>

During 2020 a secured loan of £500,000 was made to the company by National Westminster Bank plc, supported by the Coronavirus Business Interruption Loan Scheme. The loan is subject to interest at 1.88% over Base Rate and is repayable by July 2025. The balance outstanding at 31st December 2021 was £458,333. The amount due within one year is £125,000 (2020: £52,083).

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements
For the year ended 31st December 2021

17 Analysis of Group Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Fund balances at 31st December 2021				
are represented by:				
Intangible fixed assets	-	-	-	-
Tangible fixed assets	456,649	-	-	456,649
Investments	-	-	691,345	691,345
Net current assets	33,324	206,399	373,589	613,312
Liabilities falling due after one year	(397,333)	-	-	(397,333)
Total net assets	92,640	206,399	1,064,934	1,363,973

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Fund balances at 31st December 2020				
are represented by:				
Intangible fixed assets	-	-	-	-
Tangible fixed assets	536,519	-	-	536,519
Investments	-	-	1,009,273	1,009,273
Net current assets	(148,569)	297,128	113,328	261,887
Liabilities falling due after one year	(447,917)	-	-	(447,917)
Total net assets	(59,967)	297,128	1,122,601	1,359,762

18 Statement of Funds

	At 1st January 2021 £	Income £	Expenditure £	Transfers/ Investment Gains £	At 31st December 2021 £
Unrestricted Funds					
General	6,045	830,618	(965,078)	200,000 174,800	246,385
Designated:					
Austen Williams Room refurbishment	5,000	-	-	-	5,000
Disability Awareness Group	(554)	-	-	-	(554)
Total unrestricted funds	10,491	830,618	(965,078)	374,800	250,831
Restricted Funds					
Maintenance and refurbishment fund	68,892	25,566	-	-	94,458
Archive	2,260	-	(229)	-	2,031
Chinese Ministry	-	15,000	(10,355)	-	4,645
Sunday International Group	45,444	12,687	(21,669)	-	36,462
St Martin's Voices	(17,499)	7,570	12,315	-	2,386
Music development	18,208	11,875	(2,741)	-	27,342
Bread for the World	1,422	95	(260)	-	1,257
Choral Scholar Grants	29,510	12,700	(24,434)	(17,776)	-
HeartEdge	102,675	141,311	(239,888)	17,776	21,874
National Lottery Heritage Fund	29,869	507,154	(362,223)	(174,800)	-
Other restricted funds	16,347	260	(663)	-	15,944
Total restricted funds	297,128	734,218	(650,147)	(174,800)	206,399
Endowment Funds					
<i>Permanent endowment fund</i>					
Rysbrack Bust Fund	993,069	-	-	(74,843)	918,226
Trinity Chapel Fund	129,532	-	-	17,176	146,708
Total endowment funds	1,122,601	-	-	(57,667)	1,064,934
Total PCC Funds	1,430,220	1,564,836	(1,615,225)	142,333	1,522,164
Non-charitable trading reserves	(70,458)	2,278,857	(2,366,590)	-	(158,191)
Total Group Funds	1,359,762	3,843,693	(3,981,815)	142,333	1,363,973

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2021

18 Statement of Funds (continued)

Restricted Funds

The Church Maintenance and Refurbishment fund represents accumulated donations and income from the Rysbrack Bust fund, which is restricted to maintenance of the fabric and ornaments of the Church, and also represents the surplus generated by ticketed concerts promoted by the PCC.

The Archive fund is used to support on-going costs for the St Martin's archive.

The Sunday International fund supports the work at St Martin's to assist vulnerable foreign nationals.

The St Martin's Voices fund supports the development of the St Martin's Voices ensemble.

The Music Development fund supports music and choir development within the PCC.

The Bread for the World fund is used for weekly informal Eucharist and fellowship meetings.

The Choral Scholars fund supports the music and education activities of the PCC

The HeartEdge fund supports the activities of St Martin's in building a global membership of churches which engages in activities based upon the themes of compassion, culture, commerce, and congregation.

The National Heritage Lottery Fund has supported the cultural programme of St Martin's, the care of the heritage building and added to the reserves.

Endowment Funds

Rysbrack Bust Fund

At 31st December 2021, the London Diocesan Fund held investments and cash to the value of £918,227 (2020: £993,069) on behalf of the Parochial Church Council following a judgement of the Consistory Court of the Diocese in accordance with agreements proposed on the sale by the Parochial Church Council of the Rysbrack Bust and as amended by a proposal from the Parochial Church Council which the Chancellor of the Diocese was content with. The original terms of the agreement state that once this fund, together with accumulated income, reached the amount of £435,000, the income therefrom would become available for the purposes of maintaining the fabric of the Church. The income payable to the fabric of the Church during the year amounted to £25,566 (2020: £25,873).

The PCC sought approval from the Chancellor of the Diocese to release some of the increase in capital in the Rysbrack Bust Fund and was informed in February 2021 that the Chancellor was content with the PCC's proposal to transfer £528,224 to the PCC's general funds with the remaining £435,000 and future income arising continuing to be held in the Rysbrack Fund in accordance with the original Order made by the Consistory Court of the Diocese.

During the year £500,000 of the Investment Fund was realised. £200,000 was transferred from the endowment fund to the unrestricted fund and £300,000 was transferred to the Deposit Fund within the Rysbrack Fund. At 31 December 2021 a further £328,224 is available to be transferred to the unrestricted fund.

As the PCC is the beneficial owner of these funds, they have been included in the financial statements.

Trinity Chapel Fund

The Trinity Chapel Site Charity, to which the PCC had hitherto been entitled to a proportion of the income, was wound up in 2008 and the capital values distributed to the beneficiaries as a mixture of permanent and expendable endowment under a scheme approved by the Charity Commissioners. The PCC disposed of the invested funds representing the expendable endowment and the endowment funds represent the permanently endowed funds.

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements
For the year ended 31st December 2021

18 Statement of Funds (continued)

2020 comparative information

<i>Statement of Funds</i>	<i>At 1st January 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers/ Investment Gains £</i>	<i>At 31st December 2020 £</i>
Unrestricted Funds					
General	166,965	755,049	(957,606)	41,637	6,045
Designated:					
Austen Williams Room refurbishment	5,000	-	-	-	5,000
Disability Awareness Group	(1,624)	1,960	(890)	-	(554)
Total unrestricted funds	170,341	757,009	(958,496)	41,637	10,491
Restricted Funds					
Maintenance and Refurbishment Fund	99,749	25,873	(56,730)	-	68,892
Archive	2,416	-	(156)	-	2,260
Sunday International Group	33,210	46,005	(33,771)	-	45,444
St Martin's Voices	(560)	25,860	(42,799)	-	(17,499)
Music Development	18,208	-	-	-	18,208
Bread for the World	1,417	374	(369)	-	1,422
Choral Scholar Grants	(2,880)	62,767	(30,377)	-	29,510
HeartEdge	73,667	166,179	(137,171)	-	102,675
National Lottery Heritage Fund	-	208,480	(136,974)	(41,637)	29,869
Other restricted funds	16,576	440	(669)	-	16,347
Total restricted funds	241,803	535,978	(439,016)	(41,637)	297,128
Endowment Funds					
Permanent endowment fund					
Rysbrack Bust Fund	934,624	-	-	58,445	993,069
Trinity Chapel Fund	125,816	-	-	3,716	129,532
Total endowment funds	1,060,440	-	-	62,161	1,122,601
Total PCC funds	1,472,584	1,292,987	(1,397,512)	62,161	1,430,220
Non-charitable trading reserves	558,663	2,591,646	(3,220,767)	-	(70,458)
Total Group funds	2,031,247	3,884,633	(4,618,279)	62,161	1,359,762

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2021

19 Related Party Transactions

One of the members of the PCC is a trustee of the charity The Connection at St Martin-in-the-Fields. The Connection occupies part of the buildings at St Martin-in-the-Fields and paid a rental charge of £125,000 (2020: £100,000 of rental and related charges) to St Martin-in-the-Fields Limited ("SMITFL").

Two of the members of the PCC are trustees of the St Martin-in-the-Fields Trust. Income received by the Trust which was subsequently gifted onto PCC was £700,775 (2020: £208,460), which included £515,588 from Heritage Lottery Fund. The Trust also gifted £nil (2020: £240,752) to the PCC.

In addition, SMITFL recharged staff costs and management charges of £nil (2020: £11,061) to the Trust.

Two of the members of the PCC are trustees of the 'Bishop Ho Ming Wah Association and Community Centre'. This charity occupies part of the St Martin-in-the-Fields buildings and paid a rental charge in the year to the company of £nil (2020: £2,500).

One member of the PCC is a trustee of The Vicar's General Fund, a charity whose registered office is located at St Martin-in-the-Fields. During 2021 the Vicar's General Fund advanced a loan of £100,000 to the PCC which is disclosed in note 15. The balance outstanding at 31 December 2021 was £88,000 (2020: £Nil).

Appendix A

The Wider St Martin's Community

The following charities are associated with and operate from the same site as the PCC, but they are independent of the PCC and each has its own board of trustees. Charity Commission numbers are in brackets.

Bishop Ho Ming Wah Association and Community Centre (290398)

2021 was about helping those who felt lonely and socially isolated so they could stay connected. The covid pandemic has affected the wellbeing of everyone. Older people of ethnic minority groups are more likely to have experienced the worst of its consequence. For 16 months we were not able to host gatherings at the Community Centre. The befriending service we provided through chats over phone or text messages, though with their limitations, had brought comfort and joy to those in need. Along the way we adapted technology to move some popular activities online, including classes in Chinese painting and Chinese language, games, and health talks. Working remotely has presented new challenges to everyone involved. We were thrilled to reopen the Centre on 4 August to welcome members back. Only about 25% returned for activities in the first five months. We expect the recovery to pre-covid level will take a while. Recognising older people often face many barriers when trying to access technology, we will put more resources into helping individuals who are interested in using technology to support their daily living and wellbeing at home.

An opportunity has presented itself for the Association to provide support to new arrivals from Hong Kong. Over the summer we ran several online workshops offering tips and sharing experience about 'Living in the UK' with satisfactory feedback. An average of 20 attended the themed workshops ranging from finding a home, accessing national health services, making decisions in a new country to understanding taxation for individuals. This work has expanded in 2022 through a 'Work & Culture' series aiming at professionals seeking employment opportunities or entrepreneurs wanting to set up new businesses.

The past year has been the most challenging in the history of the Association. Maintaining income from donations and charitable activities will be difficult due to the pandemic and its effects on the economy and people behaviour. More than ever, we rely on the generosity of our volunteers and donors to drive successful social integration programmes to benefit those in need. Your contributions are vital to make this happen and happen fast. We would be delighted to hear from you if you're able to offer a helping hand. Please contact us at enquiry@bhmwa.com.

The Connection at St Martin-in-the-Fields (1078201)

This year, The Connection continued to deliver its vital services for the hundreds of people sleeping rough and experiencing homelessness from our Resource Centre in Adelaide Street, at St Martin's House in Clapham and until January 2022, at The Bridge – single occupancy hotel rooms from which we worked with people with complex needs. Our innovative Street Engagement Team has continued to go out onto the West End's streets to reach the day-time street population.

The Connection launched its new service model in July 2021, after consultation with staff, partners, clients, volunteers and our colleagues at St Martin's. This focuses our resources where we can be most effective, working intensively with people sleeping rough facing multiple disadvantages. We believe this will better enable people to tackle the underlying causes of homelessness so that a path away from the streets becomes a possibility.

A full programme of recovery groups and activities is now on offer across all services- including employment and training sessions and art therapy groups. Volunteering has returned to The Connection and clients are involved across the organisation – with the people we support taking part in the recruitment of trustees and staff at every level.

Our accommodation services

While night shelters have remained shut since the start of the pandemic, in October 2020 The Connection opened The Bridge, a temporary project providing short-term accommodation and wraparound care. The project ended in January 2022, having supported 45 people to move on to more stable accommodation. We are proud of what our partners, staff and guests of The Bridge achieved, and wish to thank everyone who contributed to this service.

Since then, we have been working with Westminster City Council on proposals for a new, longer-term accommodation service to support people away from the streets. The Connection was also funded by Westminster to offer up to 29 guests support and short-term hotel accommodation in February and March 2022 to keep people safe during the winter months of the pandemic.

Other service developments

We are excited to be working with St Martin's Trust on the 18 Keys project which will eventually transform our supported housing project, St Martin's House, into a service specifically for 18 women with experience of rough sleeping in London. In the meantime St Martin's House has continued to provide support and accommodation for its residents.

Working closely with the South London and Maudsley NHS Trust, The Connection has developed a 'psychological framework' based on the principles and practices of a Psychologically Informed Environment. This will give us a clear consistent way of working with our clients with a strong emphasis on the power of trusting relationships.

This year we have been collaborating with Solace Women's Aid to run the Women's Development Unit to improve understanding of women's experiences of rough sleeping and homelessness and our response. Following research and consultation, its proposed strategy for ending women's homelessness in London was published in March 2022. In autumn 2021, we also launched a new weekly drop-in session at the Resource Centre which is open to anyone who identifies as a woman and is experiencing homelessness in Westminster.

We are incredibly grateful to everyone who has supported our work in 2021/22.

The St Martin-in-the-Fields Trust (110406)

St Martin-in-the-Fields Trust exists to secure the people, programmes and spaces that St Martin's needs to continue to flourish for generations to come. We raise funds to support four key areas of activity: the costs of maintaining and running the historic site in central London, supporting mission and ministry, music with an emphasis on artist development and education and work with homeless and vulnerable people.

As in 2020, our focus in 2021 has been on St Martin's survival during the Covid-19 pandemic. And once again, we have been humbled by the generosity of hundreds of supporters to the Spirit of St Martin's campaign and our Cornerstone Club donors. Their kindness and compassion has meant that we have been able to fund urgent short-term needs as well as invest in new activity developed in response to the changing needs of our congregation, audiences and the wider St Martin's community.

We remain grateful to the National Heritage Lottery Fund for their generous grants through the Cultural Recovery Fund, which enabled our music to keep playing on, to keep St Martin's running and to help us re-open our site safely to visitors with a warm welcome on their return.

In 2021 we made significant grants to the PCC to support core costs of running and maintaining the church, the HeartEdge movement, the music programmes including the Choral Scholars and the St Martin's Voices, the Autumn Lecture Series and the Sunday International Group. A grant was also made to support the welcome activity for arrivals from Hong Kong.

Grants were also made to the St Martin's Charity for new Personal Futures programme and to the Connection at St Martin's for the capital improvements at Adelaide Street. Working with the Connection, we launched a new capital project called 18 Keys, to build a new communal centre for women experiencing homelessness.

With the prolonged nature of the Covid-19 pandemic, the Trust remained focused on recovery and short-term fundraising activity throughout 2021. However it is our intention to re-focus fundraising on longer term capital needs for the site as well as securing funds to reflect the changing nature of the work at St Martin's brought about by the pandemic.

To find out more about our work, please contact the Trust on development@smitf.org or telephone 020 7766 1132.

St Martin-in-the-Fields Charity (261359/1156305)

St Martin-in-the-Fields Charity exists so that everyone has a place to call home. Our supporters enable us to support frontline workers and organisations across the UK. And together, we ensure that everyone experiencing homelessness can secure - and keep - a safe place to live.

For over 95 years the BBC and St Martin-in-the-Fields have partnered to raise support from BBC Radio listeners to help people experiencing homelessness. We were thrilled with the support for the 2021 BBC Radio 4 Christmas Appeal with St Martin-in-the-Fields which raised more than £4.7 million to support our work.

St Martin-in-the-Fields Charity helps people experiencing or at risk from homelessness. The money raised directly supports The Connection at St Martin-in-the-Fields (in 2021 we gave it a grant of £800,000) and also gave grants to more than 7,000 people across the UK through the Vicar's Relief Fund (VRF) and the Frontline Network. In addition, in 2021 we launched the Frontline Fund. This is making over £1.5 million available over three years to organisations which support our vision. Currently funding is going to six projects, based across the four nations of the UK. The projects each focus on supporting people to secure, and keep, a safe place to live. This includes providing access to healthcare, legal advice, and mental health support to help people move on from homelessness.

Appendix B

Groups and Activities at St Martin's

Alongside our regular services and events at St Martin's there are normally lots of activities happening throughout the year. The Covid pandemic has meant that all groups have needed to learn new ways of working but much activity has continued unabated. This list gives just a snapshot of them. Please also look out for opportunities to learn more about what happens and how you can join in. We usually hold a 'Market Place' event and publish a 'Review of Activities' in the autumn. If you have any questions, please contact the Parish Office or ask the PCC person on duty on a Sunday morning.

Governance

PCC, Deanery Synod and Planning Group

Chair/Contact

Vicar and Churchwardens

Activity Groups

Archives

Disability Advisory Group

Education

Global Neighbours

Hospitality

Chair/Contact

Michael Hellyer

Fiona MacMillan

Martin Haigh

Susannah Woodd

Bronwyn Sanders

Liturgical Ministry

Opportunities to support liturgy, by reading, intercessions, serving, etc.

Bellringers

Flower Arrangers

Healing Team

Stewards

Chair/Contact

Sally Hitchiner

Joe Waters

Anne Langley

Sally Hitchiner

Kristine Wellington

Fellowship, pastoral care, spirituality, formation

Archers

Breakfast Group

C-Club and children

Cloak and Being With groups

Club Wednesday

Meditation

Nazareth Community

Oasis

Open Circle

Sunday International Group

Chair/Contact

Michael Moran

Dan Kaszeta and Phyllis SantaMaria

Yen Leung

Sally Hitchiner

Richard Carter

Duncan Roberts

Richard Carter

Anna Warbrick

Sophie Tyler

Accounts



St Martin-in-the-Fields

Annual Report and Accounts

2020

Trafalgar Square, London WC2N 4JH



*St Martin-in-the-Fields
Trafalgar Square, London WC2N 4JH*

Vicar

Revd Dr Sam Wells

Churchwardens

Christopher Braganza
Catherine Jackson

Executive Director

J Allyson Hargreaves

Finance Director

Chris Franklin

Auditors

Haysmacintyre LLP
10 Queen Street Place
London
EC4M 1AG

Principal Banker

National Westminster Bank PLC
38 Strand
London WC2N 5JB

Legal Adviser

Charles Russell Speechlys LLP
5 Fleet Place
London EC4M 7RD

All photographs in courtesy of members of the Parochial Church Council.

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Foreword

Three words sum up 2020 for St Martin-in-the-Fields.

The first is loss. The enforced closure of the whole site in March was bewildering and damaging. While initially we hoped and supposed it would be brief and not repeated, things turned out very differently. The results were urgent measures to address the financial fallout, rapid action to take events online, immediate attempts to reduce costs, and, painfully, the unavoidable process of redundancies. In addition, some members of our community have had the virus, been sick in other ways, been bereaved, or died. For those shielding it has been an especially difficult year. So many people have faced profound sadness, disappointment, and grief.

The second is resilience. Immediately we knew our very survival as an institution couldn't be taken for granted. The Trust led an outstanding Keeping our Doors Open campaign that addressed our biggest concerns – those who have no home, our ineradicable running costs, and the cohesion of our community, and sourced NLHF grants to keep our cultural life vivid. The company executives and board faced and navigated the need to take out a CBILS loan and yet find ways to trade as permitted. The Charity helped address a huge national need and The Connection and Sunday International Group kept contact with clients and asylum seekers and ensured no one was forgotten. We got through that time, not unscathed, but with dignity and faithfulness to our core mission.

The third is imagination. HeartEdge mushroomed online. The congregation not only took to livestreamed worship, but showed immense initiative, finding ways to meet, share and grow. Saturday morning prayer walks all over London and live Morning Prayer became fixtures. The Nazareth Community grew and spawned Nazareth Companions. The Being With course emerged as a significant part of our life. Hitherto under-busheled talent led online Compline nightly. We became a mixed-mode in-person and online community.

The most important lesson of the year was that being a community of faith, hope and love isn't about an endless seven years of plenty and perpetually fat cows. We show our true colours even more in thin-cow years, of adversity and distress. We've all learnt a lot about each other and ourselves in 2020. What we've learnt is that we need each other – and that together there's nothing we can't face. Previously we hoped that; now we know it. That's some consolation amid much distress.

Revd Dr Sam Wells
Vicar

We are hugely grateful for all those who have given so much in myriad ways through this most perilous of years to keep our community afloat, and in as good heart as we might have possibly hoped to be. Many of them are named in these pages, and they have, without exception, been brilliant. Many of them are not, who by a kind word, a phone call, and other small acts of love, have meant so much to others, giving time, kindness, and much more besides. They are windows letting in the sunshine of the Kingdom, even in our physical separation from one another.

Our activities and community have adapted remarkably quickly to the necessary restrictions of the pandemic, including developing a significant online presence. The Trust has raised significant funds for the church, and far beyond. Our cultural and theological output has helped resource parishes worldwide and we have grown our community beyond the walls of our building. Our business has begun to rebuild. Those are things to be celebrated.

But the fundamentals remain the same: our flourishing depends not on our own endeavour or virtue, but on finding out where the Spirit is building the Kingdom, and following her lead. For most of the history of this community, we've found God on the Edge. It's served us well in the past. It'll serve us well tomorrow.

As most will know, we are both stepping down as wardens at May's annual meeting. We do so confident in what's to come: not because of anything that we have done, but because whatever any of us do or not do, God's future is already breaking in, enriching us, binding us together, and bringing us joy.

*Chris Braganza
Catherine Jackson
Churchwardens*

Report on Objectives

Cross-Site Vision

At the heart. On the edge.

Cross-Site Mission

St Martin-in-the-Fields is a community of hope, reimagining church and society through commerce, culture, compassion and congregational life.

Congregation Mission

Being with God on the edge.

Key Objectives

1. A beautiful, sustainable, accessible, open, hospitable and well-maintained building
2. Lively and profound worship
3. Vibrant and faithful congregational life and mission
4. Engaging, humble and prophetic public ministry
5. Encouragement of and participation in our compassionate, cultural and commercial activities

Supporting Objectives

6. Generation of income to achieve all of the above
7. Administrative support for ministry and income-generation

1. A beautiful, sustainable, accessible, open, hospitable, well-maintained building

At the beginning of 2020 we continued our work of planned preventive maintenance and projects including the North Range Exterior refurbishment and a programme of essential repairs, maintenance and installations. However, the pandemic meant that our plans and pattern of work had to be altered dramatically. Central to this was the need to reduce overheads significantly while ensuring that the site remained secure, well maintained and compliant to health and safety and building regulations. Despite the reduction in costs and personnel, with the support of our key support contractors the following areas of work have continued.

Planned Preventative Maintenance across site- including all gas safety checks to our boilers including remedial repairs, electrical checks including commencing the 5 year fixed wire electrical testing, fire safety systems including continuing weekly fire alarm tests and maintenance, water system checks including tank cleaning and testing for legionella, lightning conductor certification, maintenance to the lifts and a major repair to the lift in the offices, alterations to the air handling system to ensure that it is fresh air only to increase COVID safety, as well as a variety of smaller scale maintenance matters.

Essential Repairs and maintenance – including dealing with water ingress through the courtyard and church path to the basement, a programme of converting emergency light fittings to LED, repairs and redecoration to the ringing room windows, and increasing electrical capacity to the courtyard. In addition, the North Range Project was completed, which included extensive repairs to masonry, most notably the replacement of the Ionic Capitals on the columns of 12 Adelaide Street and full re-decoration of walls and windows inside and out.

We have continued to work, albeit at a reduced rate with our Security and Cleaning contractors to ensure that the site is clean and safe and they have supported us as we have gradually increased our requirements.

Health and safety -All planned and regular inspections and reviews have taken place and measures were taken to enable safe access the site, in line with the changing guidelines. This included providing automatic sanitiser units, revising cleaning schedules and risk assessments, introducing one-way systems and signage, social distancing measures and adapting systems and equipment.

IT- With the support of the Trust we made significant changes to help support remote working and refresh our network to update it to the latest supported software, this included moving to Microsoft 365 and supplying 22 new work laptops to staff for use at home. We have also upgraded our public Wi-Fi access points throughout the Crypt, basement and courtyard.

Alongside the programme of work above we have continued to provide Estates Management consultancy to St James's Piccadilly throughout 2020.

2. Lively and profound worship

Regular Sunday and weekday worship in the church building was halted by the March 23 pandemic lockdown. Thereafter all services were online only until July 5, when those who chose to do so were allowed to worship in the building on Sunday at 10am and 1.30pm. Weekday public worship in church did not resume in 2020, with the exception of Christmas services. The church was closed altogether for worship for the first eight weeks of the first lockdown, during which time services were livestreamed from the Austen Williams Room.

Moving to online worship included the following elements

- Gaining experience and expertise in using iPhones and Facebook
- The ability to channel in music produced elsewhere
- The potential to reach worshippers all over the world, both live and on playback
- The potential for worshippers to comment in the chat function as worship was in progress
- The potential to stream from anywhere, and thus the addition of nightly Compline from laypeople's homes, midweek communion from clergy homes, Saturday morning prayer walks from various parks and outdoor spaces
- The separation between services streamed on the public Facebook page and those restricted to the Congregation Facebook page

The combined effect was vastly to increase the reach of our worship, and gain a host of viewers who'd seldom or never been to St Martin's in person.

There were significant hardships entailed by the pandemic, with voluntary music making significantly curtailed by government restrictions. The Choir of St Martin-in-the-Fields was able to sing only in small groups from September. A larger group sang at the Advent Carol Service on December 6. Church music staff were among the redundancies undergone in the autumn, along with vergers. This was a cause for much sadness.



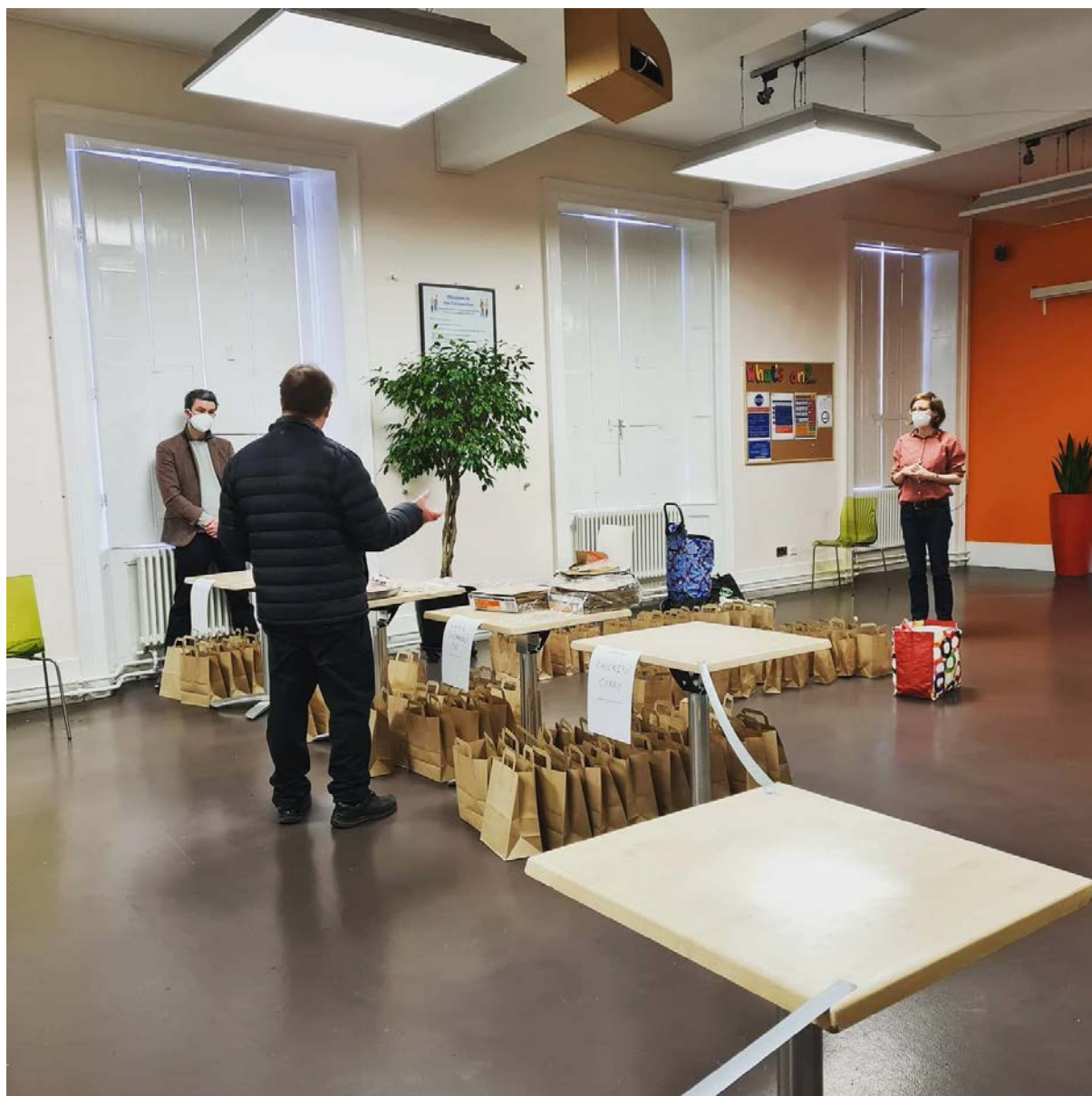
Many things were yet possible. The Choral Scholarship programme continued – first online, and then in church – which enabled us to continue supporting our young singers throughout the year. Great Sacred Music reappeared online from May. Morning Song on Friday and Lighten our Darkness on Monday became regular online features. Five broadcasts of Choral Evensong in August were the first BBC live broadcasts of choral music since the start of the pandemic. There were hundreds of thousands of downloads of liturgical music recorded by the Choral Scholars and St Martin's Voices for the Church of England's A Church Near You facility. The courtyard opened as a prayer garden for many weeks in summer.

Relentless conversations, energies and resources were put into balancing what was possible, wise, faithful, and affordable, in relation to church opening, singing and worship in church.

3. Vibrant and faithful congregational life and mission

St Martin's is blessed with a diverse and dynamic congregation, and this grew only more so through online community.

- Ministry
 - In February Revd Harry Ching joined us as Assistant Vicar for International Ministry, with a particular responsibility for the Chinese congregations.
 - The Nazareth Community grew to 80 members, and the (online) Nazareth Companions to 35.
 - The Lent Course had 100+ participants and moved online half-way through.
 - The Parish Day took place online on August 15 on the theme of 'The Imagination of God' with special guest speaker, priest and poet, Malcolm Guite.



Socially-distanced serving stations for the Sunday International Group.

- Mission
 - The Sunday International Group continued to meet during lockdown and throughout the year in COVID-appropriate ways. It played a key role in providing hotel accommodation and support for nine group members during first lock-down and helping get 17 others into Westminster Council emergency accommodation. It provided emergency needs and support including mobile phones for contact, clothing, access to hot food, laundry and washing facilities and contact for those facing isolation.
 - The Global Neighbours Group continued to support six overseas charitable initiatives.
 - Links with St Mary's Cathedral Johannesburg were maintained, with Dean Xolani preaching at an online Pentecost service.

4. Engaging, humble and prophetic public ministry

It's public ministry that puts St Martin's on the map. St Martin's continues to exercise this role in diverse ways. The pandemic increased this profile in significant respects.

- An extensive broadcasting profile continued. On BBC Radio 4, there were regular broadcasts of Daily Service, two Sunday Worship slots, the annual Ascension Day live broadcast (this year pre-recorded away from the building) and Sam Wells' appearances on Thought for the Day. Sally Hitchiner made several appearances on Times Radio and BBC 1 for reviews of the papers and the week's news. The BBC Radio 4 Christmas Day Service was dramatised by members of the congregation of St Martin-in-the-Fields with St Martin's Voices. The BBC Radio 4 Christmas Appeal was still the most notable of all these media engagements.
- HeartEdge's mission is 'Catalysing communities of hope that reimagine church and society through commerce, culture, compassion and congregational life.' Its activity mushroomed online, forming a continuous festival of theology, action and reflection. Its four objectives are
 - Cultivating Good Examples. The Manchester project began in earnest, with Revd Azariah France-Williams licensed as Priest-in-Charge of Ascension, Hulme, new hub churches joined, and HeartEdge became established on four continents.
 - Training and Supporting Leaders. The Sheppard Scholars scheme expanded, conversations reached an advanced stage for partnership with St Augustine's School of Theology and other such institutions, and Naomi Jacobs began work collecting and documenting good examples of the 4 Cs.
 - Equipping, Encouraging and Energising Churches. Weekly sermon preparation classes, NT lectures and Community of Practitioner seminars were offered online, and joined by a host of events and discussions on race, disability, ecology etc known as Living God's Future Now, of which the flagship event was a monthly conversation with a leading practitioner on the second Thursday of each month.
 - Fostering Good Practice. HeartEdge continued to offer peer mentoring, consultancy days and evaluative tools to churches across the world.
- The Choral Scholars and St Martin's Voices recorded weekly liturgical music that was downloaded 1m times across the Church of England during the pandemic.
- Lectures and Events
 - The Autumn Lectures in 2020 explored the theme of trust, with notable contributions from Tom Holland, Rowan Williams, Paula Gooder and Neil MacGregor. Lectures all took place live (within COVID rules) but for the first time were live-streamed reaching a far wider audience.
 - The ninth disability and faith conference, the first online, was well attended and very well received. The theme was 'Telling Encounters: Stories of Disability, Faith, Church and God'.
- Special Services continued to be a significant aspect of public ministry.
 - Regular events were curtailed but the Annual Service for those who Died Homeless, the Commemoration for the family and friends of those bereaved through homicide, the Shelter Carol Service and the Service for those Affected by Suicide all took place – only the last with a congregation in the building.
 - Christmas services were similarly curtailed but the Blessing of the Crib in Trafalgar Square, Community Carols and Parish Carols all took place in some form.
- Digital engagement continued to develop, through the creation of the stmartins.digital site.

Publications from the clergy included Sam Wells' *A Cross in the Heart of God: Reflections on the Death of Jesus*, *Love Mercy: The Twelve Steps of Forgiveness*, *In Conversation: Samuel Wells and Stanley Hauerwas* with Stanley Hauerwas, facilitated by Maureen Knudsen Langdoc, and *With: Thoughts One Can't Do Without*.

5. Encouragement of and participation in our compassionate, cultural and commercial activities

Other parts of St Martin's, the Trust, the Charity and The Connection each have their own annual reports, with summary reports in the appendix of this report. Increasing moves began to be made for greater cross-site cooperation, as considered by the Advisory Group of non-executives and the M9 senior executives meetings. Highlights included:

- The Trust raised more than £2m in 2020, to play a crucial role in St Martin's survival.
- The Charity brought in a record £4.4m for the BBC Radio 4 Christmas Appeal with St Martin-in-the-Fields. The Frontline Network continued to grow to around 1500 members.
- The Connection began transferring to a new service model, with more emphasis on those with complex needs.

6. Generation of income to achieve objectives

St Martin-in-the-Fields Ltd (SMITFL) is the trading arm of the PCC. It also provides administrative services to the PCC and the Trust and maintains the church and its estate.

- The pandemic had a significant impact on SMITFL's finances and staffing structure.
- Between March and September 2020 the SMITFL Board met 12 times to address these issues.
- Having taken legal advice, and to meet the terms set by the bank for the granting of a Coronavirus Business Interruption Loan (CBIL), SMITFL was not in a position to pass the 2019 profits of £500k to the PCC, nor to make the payment of the annual licence fee to the PCC (2019: £97k). The company made a loss of £629k in 2020.
- SMITFL accessed the Coronavirus Job Retention Scheme (CJRS) and cut its core operating costs for maintenance of the site to a minimum.
- With lockdown extending over the summer, trading restrictions in place and the long term outlook for things returning to normal looking more unlikely, SMITFL began a redundancy consultation with SMITFL and PCC staff. The process led to 84 staff (Full-Time and Part-Time) from a total of 124 being made redundant over two phases in September and November (78 SMITFL, 6 PCC).
- A core operational team from the Café, Shop, Concerts and Events was retained to help rebuild the business as were allowed to re-open. A core SMITFL team of 6 has worked throughout the pandemic with others returning from furlough as required.
- SMITFL has historically supported the majority of the core costs for running St Martin's, but with a total loss of income this was no longer possible from its own resources. The SMITFL Board is extremely grateful to the Trust for the support for these core costs during this period through its fundraising and in particular its work to secure NLHF grants. These grants have also enabled SMITFL to cover reopening costs, core staffing costs and test new formats for our trading to draw in visitors.
- The NLHF grant supported the development of a new online shop, which generated just over £50k of sales between October and December.
- When allowed to do so we opened the Café in the Courtyard, the Cafe in the Crypt and the Shop in line with government guidelines. While the trading periods were short, due to further lockdowns, we were heartened by the support we have seen when open.

Footfall was extremely low throughout the permitted trading timeframes but all areas of covered their operating costs with a good contribution from Retail in December. The Café operated with a significantly reduced menu offer and will seek to develop on this offer in 2021.

7. Administrative support for ministry and income-generation

- Our Admin team covered finances for the PCC, SMITFL, and the Trust and we offer additional payroll services to the St Martin-in-the-Fields Charity, Ho Ming Wah Community Centre (HMW) and St Stephen Walbrook (SSW). We have processed CJRS claims for the HMW and SSW alongside our own claims.
- Over the summer SMITFL carried out a review of how our finances are structured to provide greater clarity of the overall picture of income and expenditure across the PCC and SMITFL. This work was led by an external person who had offered their services as part of their company CSR programme. This report led to a more detailed review of our accounting systems led by Dhesi Consulting. The new accounting system Xero went live at the end of March 21 and will significantly improve our financial reporting. The new system will reduce the number of manual transactions that were previously necessary under the SAGE system.
- The programme of consultation for redundancies, employee representation and the associated meetings was led by our HR Manager who handled the process with huge care and sensitivity for everyone involved. She continues to support members of the team whose roles were made redundant.
- Lockdown led to a significant increase in anti-social behaviour around St Martin's, the culmination of which was the smashing of windows in the pavilion, church and the George Richards Room. The maintenance team has overseen the removal of much of the graffiti and the refitting of smaller panes of glass. The work to the pavilion is being overseen by a contractor appointed by Ecclesiastical Insurance. The team dealt with a burst water main on St Martin's Place which flooded the Shop and basement plant areas in April.
- The programme of planned preventative maintenance for the building has been maintained thanks to the Trust support for core activities. This work has covered testing of our water supplies, lifts, electrics and Building Management Systems.

Future Prospects

It's hard to predict how 2021-25 will play out in relation to public health, tourism, working habits, the economy, and the balance of online/in-the-building participation on church life. We hope regular trading will resume in the last quarter of 2021 and that 2022 will be a relatively normal year in business and church life, with the result that the PCC may expect a resumption of its pre-pandemic income for 2023 and beyond.

The alacrity and imagination with which online ministry was taken up in 2020 and the huge demand it evoked means much of our life will be permanently both in-the-building and online even when the pandemic is over. This creates demands and opportunities. In particular it has transformed and expanded the work of HeartEdge.

While the RIBA Phase 2 plans for Building Futures were finalised at the end of 2020, it's clear we are some way off returning to a climate in which major investment is financially possible and culturally conceivable; nonetheless the issues that led to the devising of Building Futures remain. It may be possible to adopt some modest schemes in this trajectory.

Overall, while very damaging for SMITFL, the other parts of St Martin's have been able to adapt to the circumstances of the pandemic and remain vibrant. There's no reason that the transition back to a regular pattern of activity will not mean St Martin's continues to go from strength to strength once a regular pattern of life resumes in earnest.

Financial Review

Context

The impact of the COVID-19 pandemic has clearly brought significant challenges for every business and organisation. As highlighted above, the trading activities ceased for a significant period of 2020 and the closure of the church building to visitors and congregation alike meant that significant amounts of voluntary giving were not received. Costs associated with running the site, even without visitors, and the redundancies of staff combined with the severe reduction in trading income have had a significant impact on the finances.

In contrast, there are several positives. A public appeal to 'Keep our doors open' raised a significant sum of money which was split between The Connection at St Martin's, the St Martin's Charity and the PCC. (For brief reports on the former two, please see Appendix A). St Martin's has also received or been promised various grants through the National Lottery Heritage Fund (NLHF).

Income

Overall income for the group fell from £6,535,151 (2019) to £3,884,633. Income for the trading subsidiary fell from £5,142,838 (2019) to £1,095,294. The PCC income from giving reduced as a result of the closure of the building and subsequent loss of cash collections and collecting box income.

On a more positive note, the PCC was very pleased to receive £235,000 from the Trust as part of the 'Keep our Doors Open' appeal. Concerts income was cut as a result of the removal of on-site concerts although online concerts replaced some of this.

An NLHF grant of £225k in the second half of 2020 towards emergency expenditure provided a further boost.

Due to the challenging situation brought on by the pandemic, SMITFL did not make a distribution to the PCC of any of its 2019 taxable trading profits of £500k in 2020 but they were retained to help weather the pandemic. (In 2019 there was a distribution of £325k from SMITFL from 2018 trading profits). Overall, SMITFL made a loss of £629k in 2020.

Investments in the endowment fund showed a net gain of £62k (2019: £149k).

The PCC sought approval from the Chancellor of the Diocese to release some of the increase in capital in the Rysbrack bust fund which is part of the Endowment. The Chancellor approved the release of the excess over the original endowment of £435,000. The PCC will only withdraw this if necessary and do so in parts as necessary.

Expenditure

Some costs were reduced as a result of the closure of the site and staff costs were offset by claims from the Coronavirus Job Retention Scheme. As mentioned earlier in this report, it did become necessary to make some staff redundant and there were one-off costs associated with that.

HeartEdge Expenditure was significantly down from the anticipated cost due to events being run remotely. The funds that had previously been raised by the Trust to pay for these were being spent at a significantly slower rate and will be carried forward to 2021.

Funds Transfers

There were no funds transfers from restricted to unrestricted reserves this year. These sometimes occur as permitted with the scope of the PCC's restricted Maintenance and Refurbishment Fund.

Outlook

At the time of writing, the Trust has successfully applied for two further grants through the NLHF towards 'Cultural Recovery' which have provided a welcome boost. One has already been received and the other will be paid in 2021. The first, an amount up to £658k, has covered the costs for a new series of concerts, reopening the historic crypt and other essential overheads. The second, up to £453k, will provide funding towards a Summer Festival, some core costs, assistance in reopening the building and business and also provide some funds as a very welcome injection to bolster the PCC reserves.

The PCC is not expecting to receive a surplus from SMITFL until 2023 (from 2022 profits) and that is not anticipated to be at the levels received in prior years. The PCC will budget accordingly and is also very grateful for the funds that it receives from external donors via the Trust.

The PCC has prepared 2021 budgets in order to mitigate the financial impact of the pandemic which will see a reduction in spending across a range of operational and church operations. These changes are necessary to ensure our sustainability in 2021 and beyond. We will look to rebuild our reserves in the coming years particularly when the position of our trading subsidiary improves. A major stewardship renewal programme is planned now that some level of stability seems to be returning.

Notwithstanding the budget changes, the PCC and our staff remain committed to maintaining St Martin's impact and to delivering our charitable objectives

Reserves Policy

Total reserves at the end of 2020 stood at £1,360 (2019: £2,031k), including negative £70k (2019: £559k) of non-charitable trading reserve held on the balance sheet of SMITFL; the make-up of these reserves is set out in more detail in Note 18 to the 2020 financial statements.

The PCC has target free reserves of £520k to cover:

- Fluctuations in net profit from normal trading in St Martin-in-the-Fields Limited of up to £170k.
- Up to three months' PCC expenditure, to enable the PCC's activities to be scaled down in a 'disaster scenario', being presently set at £250k.
- Fluctuations in PCC's own income generating activities and other fluctuations in working capital requirements of up to £100k.

In line with the Charity Commission's guidance, 'free reserves' is defined as the unrestricted, undesignated fund which is not represented by the PCC's tangible assets.

At the end of 2020, the PCC's (& group's) general reserves stood at a deficit of £60k (2019: £729k) including SMITFL's 2020 accumulated operating loss of £70k. Free reserves, after the fund transfers noted above, and including SMITFL 2020 operating loss, amounted to £Nil (2019: £420k), being below the free reserves target of £520k. The PCC is resolved to review on an annual basis the Reserves Policy and free reserves target of £520k. To mitigate the low figure, the trading subsidiary took a CBILS loan and the PCC sought approval to gain access to some of the monies held in the Rysbrack Trust Fund (which has now been confirmed, but none have not yet been drawn).

Pay Policy for Senior Staff

The pay of senior staff of both the PCC and St Martin-in-the-Fields Limited is reviewed annually by the Remuneration Committee and increased in line with the annual pay increase for all staff.

Risk Management

From January 2004 the PCC has delegated certain responsibilities for the management of the whole site to SMITFL, and a joint risk register has been drawn up by senior managers. The PCC's Fabric and Finance Committee is responsible for the review of the risk register on at least an annual basis. The document sets out a comprehensive statement of identified risks; notes control measures and actions to be completed; nominates risk owners, and attaches both a full and mitigated value to each risk. The document has been approved by the SMITFL Board and the PCC members. It is a live document, being most recently updated in February 2019. Due to the onset of the pandemic in March 2020 when it was due for formal review, the annual review did not occur but the cycle will be reinforced in 2021.

The register identified the primary risk as arising from a terrorist incident; other key risks identified are associated with: insufficient free reserves, the fabric of the building, 'Brexit' uncertainty, and insufficient management information. New risks have been added in respect of pandemic, the risks associated with partnership working, and the risks that arise from the large-scale our Building Futures programme.

To mitigate the above: the terrorism risk is managed through appropriate insurance cover. Free reserves are discussed above in Reserves Policy. Risks associated with Brexit are being managed to ensure where possible minimal disruption to day-to-day operations. The St Martin's trustees and directors closely monitor performance through monthly management accounts.

Attention has also been focused on non-financial risks arising from fire, safety in the public areas including the Café and food hygiene. These risks are managed by having robust policies and procedures in place, ensuring staff are appropriately trained and that appropriate support services are in place.

The "Building Futures" is monitored closely by the Building Futures Steering Group, which comprises senior management from the PCC, Trust and SMITFL, and this meets formally every week.

The possibility of external events in central London, affecting the site or leading to its possible closure, is also identified as a risk. This risk is managed through well-established evacuation procedures, staff training, appropriate insurance cover and regular liaison with the police and the Greater London Authority.

The risk of continued pandemic is presently acute, and so contingency and continuity planning is being reviewed and updated. All Boards will be mindful of how to minimise disruption to our commercial and non-commercial operations, in the event of future waves or pandemics (for example, by investment in online platforms as appropriate).

All major risks (including all potential risks to reputation) are monitored by the Board. All other significant risks are monitored by the directors and senior management; subject to the point above about the postponed March 2020 review, the risk register is formally re-evaluated no less than annually.

Public Benefit

St Martin-in-the-Fields became a registered charity on 1 February 2010 (registered charity number 1133936) with the result that members of the PCC are now registered as trustees. In the preparation of this Report, the trustees have been aware of their responsibilities to demonstrate that the activities of the church offer a real and practical public benefit as required under Section 4(1) of the Charities Act 2011. The PCC confirms that, in exercising its powers and duties, it has complied with its duty to have regard to the guidance issued by the Charity Commission on the provision of public benefit by religious charities.

The PCC's objectives are set out above in the "Report on Objectives". By identifying our key areas of focus in 2015, we now report against these objectives. Trustees have had regard to the Commission's guidance on public benefit when reviewing activities against objectives set and in planning future activities. This Annual Report shows that the guidance has been met.

Structure, Governance and Management

Organisational Structure

The Parochial Church Council of the Ecclesiastical Parish of St Martin-in-the-Fields ('the PCC'), is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure and is also a charity registered in England and Wales (charity no. 1133936). The PCC is responsible for, and is charged with co-operating with the Vicar in promoting, the whole mission of the church.

The PCC, through the Vicar and Churchwardens as nominees, owns the whole of the issued share capital of St Martin-in-the-Fields Limited ('SMITFL'), a company registered in England and Wales (company no. 02096693). SMITFL acts as the trading arm of St Martin-in-the-Fields, as well as managing the site and some aspects of church operations. Its principal trading activities include operating two cafés, a shop, concert management, venue hire and event catering and the organisation of exhibitions. Ordinarily, the whole of the company's taxable profits is donated to the PCC.

The PCC

Since the PCC registered as a charity in 2010, its members are also registered as trustees of the charity. Elections for one-third of the members of the PCC are held each year at the Annual Parochial Church Meeting ('APCM'). PCC members serve for three-year terms before offering themselves for re-election, should they choose to do so. The appointment of PCC members is governed by, and set out in, the Church Representation Rules. Deanery Synod representatives are ex-officio members of the PCC and elections to the Deanery Synod are held at the APCM every three years. Churchwardens are elected annually at a Meeting of the Parishioners which precedes the APCM. The APCM is normally required to be held before the end of May in each year. In 2020, due to the COVID-19 Pandemic, a Bishop's Instrument changed the deadline to the end of October 2020 for the review of the 2019 Accounts and Report. For 2020 reporting, the schedule reverts to normal with the APCM to be held by the end of May 2021.

The PCC's practice is to review its terms of reference, committee structures and legal issues, at the first meeting of the PCC following the APCM. The PCC met six times in 2020 with meetings being chaired in turn by the Vicar and the Churchwardens. In 2020 the PCC away day to consider the long-term development of St Martin's was not held due to the pandemic. All new members are required to undergo appropriate induction. This includes sharing a comprehensive information pack, meetings with key people, a session on governance and finance and opportunities to experience working and worshipping at St Martin's.

PCC membership

Clergy (ex-officio)

Revd Dr Sam Wells, Vicar and Chair of the PCC

Revd Sally Hitchiner, Associate Vicar for Ministry

Revd Richard Carter, Associate Vicar for Mission

Revd Jonathan Evens, Associate Vicar for HeartEdge

Revd Catherine Duce, Assistant Vicar for Partnership Development

Revd Harry Ching, Assistant Vicar for International Ministry (from Feb 2020)

Churchwardens

Chris Braganza

Catherine Jackson

Treasurer

David Bradley (to November 2020)

Jeff Claxton (from November 2020)

Deanery Synod representatives (ex-officio)

Tim Beale (from October 2020)

Jeff Claxton (from October 2020)

Bella Ikpasaja (until October 2020)

Dan Kaszeta (elected in October 2020 but in abeyance until January 2021 as he had been employed as a part-time verger)

Eugene Ling

Neil MacGregor (from October 2020)

Rachel Morrison (from October 2020)

Jim Sikorski (until October 2020)

Len Walker (from October 2020)

Susanne Wood (until October 2020)

Wendy Zhao (from October 2020)

Elected members

William Cometti

Kate Hilton (until October 2020)

Craig Norman

Hannah Reed

Ivan Yuen

Adrian Harris (to October 2020)

Ingrid Phillion

Wendy Quill

Other key posts

PCC Secretary

Harriet Rabin (to March 2020)

Sian Conway (from March 2020)

Church Safeguarding Officers (CSO)

Huw Mathias (English Congregation)

Ruly Tsang (Chinese Congregation)

Children's Champions (CC)

Anna Warbrick (English Congregation)

Wendy Zhao (Chinese Congregation)

The PCC is assisted in the discharge of its duties by the Board of St Martin-in-the-Fields Limited, the Executive Director, the Finance Director and a number of permanent committees and task groups.

The Board of St Martin-in-the-Fields Limited

The Board of St Martin-in-the-Fields Limited ('the Board') ensures that trading is profitable, develops new ventures, and oversees the efficient and safe operation of the site. The Board met 14 times in 2020 rather than the more usual 7 times annually.

Board membership for 2020 was Antonia Adams, Dan Barker, Mark Bromley (from January 2020, Chair from October 2020), Chris Burford (Chair, resigned in July 2020), Chris Cows, Sally Dixon, Chris Franklin, Allyson Hargreaves (Secretary), Catherine Jackson, Susan Millin, Mike O'Mahoney, Cathy Reid-Jones (Chair July to September), Helen Sprott (from January 2020) Revd Dr Sam Wells and Matthew Whalley.

Committees and other bodies

Finance and Fabric Committee: the main role of the Committee is to advise the PCC on matters pertaining to its finances, policies, audit, and to ensure that its financial position is in line with its mission and strategic plans; the Committee also advises upon the investment in the fabric of the whole St Martin's site, and in this regard works closely with the St Martin-in-the-Fields Trust to ensure sufficient funds are available.

Programming Committee: a quarterly expansion of the M9 group of senior staff from SMITFL, Charity, Music, Trust, CSTM and Congregation.

Common Life Committee, made up of a) Congregational Life and b) Whole-Site Flourishing; the latter incorporating staff and non-congregational volunteers.

Communications: external and internal, digital and print.

The following bodies remain part of the decision-making structure:

- The Planning Group assists the PCC by planning the business of its meetings. It also ensures that actions from PCC meetings are carried out. It has responsibility for PCC business between meetings, as directed by the PCC.
- The Advisory Group began to meet in January 2018. It is made up of non-executive representatives of the five key parts of St Martin's and is chaired by the Vicar.

In addition, the following groups advance the purposes of the PCC in ways largely outside the decision-making structure:

- The Education Group reviews and implements public events such as the Autumn Lectures and congregational activities such as the Lent Course and the Parish Weekend/Awayday.
- The Hospitality Group organises opportunities for welcome and hospitality: serving refreshments provided by the Café in the Crypt after the Sunday Eucharist and making food for celebrations such as the patronal festival, Easter breakfast, baptisms and confirmations.
- The Global Neighbours Group seeks to make international issues of justice and concern an integral part of the life of St Martin's and to welcome and include people of all cultures within the life of St Martin's. It allocates the PCC's annual budget of overseas giving, making small grants to grassroots organisations and groups around the world. The Justice, Peace and Integrity of Creation Group was formed in 2019 as a sub-set of this group.

Safeguarding

Safeguarding of children and of adults at risk of harm is our most basic institutional priority. The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults). Three cases were discussed with the Diocesan Safeguarding Team during 2020. We are grateful to Church Safeguarding Officers Huw Mathias (for the English Congregation) and Ruly Tsang (Chinese Congregation) for their care on this.

Faculty Approvals

There were no applications for Faculties during 2020.

Approval of Annual Report

The Annual Report set out on pages 1-17 was approved by the PCC on 17 May 2021.

A handwritten signature in black ink, appearing to read 'Sam Wells', with a stylized flourish at the end.

Revd Dr Sam Wells, Vicar of St Martin-in-the-Fields and Chair of the PCC

ST MARTIN-IN-THE-FIELDS PAROCHIAL CHURCH COUNCIL

Registered Charity Number 1133936

CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

St Martin-in-the-Fields Parochial Church Council

Statement of Trustees' Responsibilities For the year ended 31st December 2020

The Parochial Church Council (PCC) is responsible for preparing the Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Law applicable to Parochial Church Councils in England and Wales requires the PCC members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the PCC and the group and of the group's income and expenditure for the year. In preparing those financial statements the PCC is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departure disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in operation for the foreseeable future.

The PCC members are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and the group and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Church Accounting Regulations 2006, and the Statement of Recommended Practice "Accounting and Reporting by Charities" which is applicable to charities preparing their accounts in accordance with the "Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland" (FRS 102), second edition effective 1 January 2019. They are also responsible for safeguarding the assets of the PCC and the group and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

Independent Auditor's Report to the Members of St. Martin-in-the-Fields Parochial Church Council

Opinion

We have audited the financial statements of the St Martin-in-the-Fields Parochial Church Council ("the PCC") the year ended 31 December 2020 which comprise the consolidated Statement of Financial Statement of Financial Activities, the group and PCC Balance Sheets, the consolidated Cash Flow statement and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and the PCC's affairs as at 31 December 2020 and of the group's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the PCC in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the PCC's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent PCC;
- sufficient accounting records have not been kept; or
- the parent PCC financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Independent Auditor's Report to the Members of St. Martin-in-the-Fields Parochial Church Council

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement set out page 19 the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the PCC's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the PCC or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the PCC and industry, we identified that the principal risks of non-compliance with laws and regulations related to the regulatory framework for charities, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act, income tax, payroll tax and sales tax.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to posting inappropriate journal entries to revenue and management bias in accounting estimates. Audit procedures performed by the engagement team included:

- Inspecting correspondence with regulators and tax authorities;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals, in particular journal entries posted with unusual account combinations, postings by unusual users or with unusual descriptions; and
- Challenging assumptions and judgements made by management in their critical accounting estimates

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Independent Auditor's Report to the Members of St. Martin-in-the-Fields Parochial Church Council

Use of our report

This report is made solely to the PCC's trustees, as a body, in accordance with section 144 of the Charities Act 2006. Our audit work has been undertaken so that we might state to the PCC's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the PCC and the PCC's trustee as a body, for our audit work, for this report, or for the opinions we have formed.



Haysmacintyre LLP
Statutory Auditor

Date: 26 October 2021

10 Queen Street Place
London
EC4R 1AG

Haysmacintyre LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

St Martin-in-the-Fields Parochial Church Council
Consolidated Statement of Financial Activities
For the year ended 31st December 2020

		Unrestricted	Restricted	Endowment	2020	2019
	Note	Funds	Funds	Funds	Total	Total
		£	£	£	Funds	Funds
					£	£
Income from:						
Donations and Legacies						
Donations from donors	2	205,205	-	-	205,205	274,998
Other donations and legacies	3	421,853	509,731	-	931,584	291,266
Charitable activities:						
- to further the Council's objects	4	125,951	374	-	126,325	483,930
Other trading activities	5	2,591,647	-	-	2,591,647	5,452,838
Investments	6	3,999	25,873	-	29,872	32,119
Total Income		3,348,655	535,978	-	3,884,633	6,535,151
Expenditure on:						
Raising Funds						
Publicity costs	7	9,763	-	-	9,763	40,607
Operating costs of trading activities	5	3,187,436	-	-	3,187,436	4,856,200
Charitable activities						
Grants	8	5,653	-	-	5,653	12,756
Activities directly relating to the work of the Church	9	976,411	439,016	-	1,415,427	1,536,966
Total Expenditure		4,179,263	439,016	-	4,618,279	6,446,529
Net gains on investments	13	-	-	62,161	62,161	148,669
Net (expenditure)/income		(830,608)	96,962	62,161	(671,485)	237,291
Transfers between funds	18	41,637	(41,637)	-	-	-
Net Movement in Funds		(788,971)	55,325	62,161	(671,485)	237,291
Reconciliation of funds:						
 Balance brought forward at 1st January						
		<u>729,004</u>	<u>241,803</u>	<u>1,060,440</u>	<u>2,031,247</u>	<u>1,793,956</u>
 Balance carried forward at 31st December						
		<u>(59,967)</u>	<u>297,128</u>	<u>1,122,601</u>	<u>1,359,762</u>	<u>2,031,247</u>

All recognised gains and losses for the year are included in the Statement of Financial Activities.
The results all relate to continuing activities.

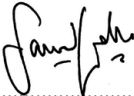
St Martin-in-the-Fields Parochial Church Council

Balance sheets

For the year ended 31st December 2020

		Group		PCC	
	Note	2020	2019	2020	2019
		£	£	£	£
Fixed Assets					
Intangible assets	12	-	11,962	-	11,962
Tangible assets	12	536,519	293,254	101,920	77,995
Investments	13	1,009,273	947,112	1,009,275	947,112
		<u>1,545,792</u>	<u>1,252,328</u>	<u>1,111,195</u>	<u>1,037,069</u>
Current Assets					
Stock		105,256	148,729	-	-
Debtors	14	320,625	434,574	122,087	238,456
Cash at bank and in hand		583,986	1,245,031	395,227	422,234
		<u>1,009,867</u>	<u>1,828,334</u>	<u>517,314</u>	<u>660,690</u>
Liabilities: Amounts falling due within one year	15	<u>(747,980)</u>	<u>(1,037,814)</u>	<u>(198,289)</u>	<u>(225,175)</u>
Net Current Assets		<u>261,887</u>	<u>790,520</u>	<u>319,025</u>	<u>435,515</u>
Total assets less current liabilities		<u>1,807,679</u>	<u>2,042,848</u>	<u>1,430,220</u>	<u>1,472,584</u>
Liabilities: Amounts falling due after more than one year	16	<u>(447,917)</u>	<u>(11,601)</u>	<u>-</u>	<u>-</u>
Net Assets		<u><u>1,359,762</u></u>	<u><u>2,031,247</u></u>	<u><u>1,430,220</u></u>	<u><u>1,472,584</u></u>
Funds					
Non-charitable trading reserves	18	(70,458)	558,663	-	-
Unrestricted	18	10,491	170,341	10,491	170,341
Restricted	18	297,128	241,803	297,128	241,803
Permanent endowment	18	1,122,601	1,060,440	1,122,601	1,060,440
	18	<u><u>1,359,762</u></u>	<u><u>2,031,247</u></u>	<u><u>1,430,220</u></u>	<u><u>1,472,584</u></u>

Approved by the Parochial Church Council and authorised for issue on 17 May 2021

Sam Wells 

Vicar

Chris Braganza 

Churchwarden

Catherine Jackson 

Churchwarden

The notes on pages 26 to 42 form part of these financial statements.

St Martin-in-the-Fields Parochial Church Council

Consolidated Cash Flow Statement

For the year ended 31st December 2020

	Group	
	2020	2019
	£	£
Cash flows from operating activities		
(Deficit)/surplus for the financial year	(671,485)	237,291
Adjustments for:		
Depreciation of intangible assets	11,962	16,991
Depreciation of tangible assets	77,590	79,518
Interest received	(29,872)	(33,292)
(Deduct gains) on investments	(62,161)	(148,669)
(Increase)/decrease in trade and other debtors	113,949	(114,790)
Decrease in stocks	43,473	2,349
Increase/(decrease) in trade creditors and other creditors	146,482	100,210
Cash flows from operations	<u>(370,062)</u>	<u>139,608</u>
Net cash generated from operating activities	<u>(370,062)</u>	<u>139,608</u>
Cash flows from investing activities		
Purchase of tangible assets	(320,855)	(95,354)
Interest received	<u>29,872</u>	<u>33,292</u>
Net cash from investing activities	<u>(290,983)</u>	<u>(62,062)</u>
Net increase/(decrease) in cash and cash equivalents	<u>(661,045)</u>	<u>77,546</u>
Cash and cash equivalents at the beginning of the year	<u>1,245,031</u>	<u>1,167,485</u>
Cash and cash equivalents at the end of the year	<u>583,986</u>	<u>1,245,031</u>

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements

For the year ended 31st December 2020

1 Charity Information and Accounting Policies

a) Charity Information

St Martin-in-the-Fields Parochial Church Council (the "PCC") is a charity registered in England and Wales no 1133936. The registered office is 5 St Martin's Place, London WC2N 4JH.

b) Basis of Preparation

The financial statements have been prepared under the current Church Accounting Regulations and in accordance with the current Charities SORP (FRS 102). They have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The financial statements are prepared in sterling (£).

The consolidated accounts include the results, assets and liabilities of the PCC's subsidiary St Martin-in-the-Fields Limited and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of other charities which have been established to raise funds to support the church and its activities, church groups that owe their main affiliation to another body nor those that are informal gatherings of church members over which the PCC does not have operational or financial control.

The principal areas of estimation uncertainty in the preparation of the accounts relate to the amortisation and depreciation of intangible and tangible fixed assets as set out in the accounting policies below.

The financial statements have been prepared on a going concern basis which applies unless the PCC intended to cease operations or had no realistic alternative to doing so in the foreseeable future. The PCC considers that the going concern basis should be applied and that there are no material uncertainties over its financial viability.

In determining the appropriateness of the going concern basis that PCC has had regard to budgets and expected future cashflows for a period of 12 months from the approval of the accounts, the impact of the COVID19 crisis and to the utilisation of sources of finance which have been already made available to the PCC.

c) Income

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for when received or as soon as it is probable that an amount is due.

Funds raised from events are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2020

1 Charity Information and Accounting Policies (continued)

d) Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Diocesan Common Fund share is accounted for when payable. Any quota unpaid at 31st December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Allocation of expenditure

Expenditure is charged directly to the appropriate category under expenditure where possible. Certain items of office overhead costs which cannot be allocated directly are apportioned between the categories on a basis reflecting the estimated split of resources used.

Governance costs

Governance costs comprise statutory compliance including the costs of auditors and legal and professional fees.

e) Fund Accounting

Unrestricted funds are available for use at the discretion of the PCC in the furtherance of its general objectives.

Designated funds are funds set aside by the PCC out of unrestricted general funds for a specific future purpose or projects.

Restricted funds are funds subject to specific restriction imposed by donors or by the purpose of a fundraising appeal and are separately categorised in the notes to the financial statements.

Permanent endowment funds are funds which the donor or the Consistory Court has stated to be capital.

f) Fixed Assets

Intangible Assets

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

All intangible assets are considered to have a finite useful life. If a reliable estimate of the useful life cannot be made, the useful life shall not exceed five years.

Amortisation is provided on the following basis:

Software	50% straight line basis
Website	3 years

Building

The PCC considers that in view of the restrictions inherent in the building and its inextricable link to the church itself, the value in use cannot be quantified in any meaningful way and has therefore made full provision against the costs to date in accordance with "Section 27 of FRS 102 Impairment of Assets".

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2020

1 Charity Information and Accounting Policies (continued)

f) Fixed Assets (continued)

Consecrated land and buildings

Consecrated and beneficed property is excluded from the accounts by s.10(2) of the Charities Act 2011. All expenditure incurred during the year on consecrated or benefice buildings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Tangible fixed assets and moveable church furnishings

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets on a straight line basis to write off the cost, less estimated residual value, over their expected useful lives as follows:

Equipment and fittings	5 years
Fixtures and moveable church furnishings	20 years

g) Investments

Investments are valued at market value. It is the PCC's policy to keep valuations up to date such that when investments are sold there is no gain or loss arising. As a result the Statement of Financial Activities only includes those unrealised gains and losses arising from the revaluation of the investment portfolio throughout the year.

h) Current Assets

Amounts owing to the PCC in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Cash at bank includes short term deposits held either with the CBF Church of England Deposit Fund or at the bank.

Stock is valued at the lower of cost, using the first in first out method, and selling price less cost to complete and sell.

i) Pension Costs

The PCC contributes to the personal pension arrangements of employees through the automatic enrolment scheme. These contributions are charged to the Statement of Financial Activities as they arise. There are no prepaid or accrued contributions at the balance sheet date.

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements

For the year ended 31st December 2020

2	Donations arising from services and congregation	2020 Unrestricted Funds £	2019 Unrestricted Funds £
	Planned giving: Gift Aid Covenants and Pledges envelopes	99,053	106,324
	Other donations	43,360	13,381
	Parish giving	24,162	30,434
	Income tax recoverable on Gift Aid	23,755	30,081
	Collections	8,007	47,364
	Boxes in church	6,868	47,414
		<u>205,205</u>	<u>274,998</u>

3	Legacies, other donations and grants	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
	Legacies	3,773	-	3,773	6,500
	Other Donations Received	241,393	46,465	287,858	15,939
	Clergy Grant	-	-	-	7,413
	HeartEdge		183,946	183,946	171,794
	Music income	10,380	70,860	81,240	61,143
	MAP Committees:				
	International	5,319		5,319	70
	Worship and Spirituality	5,186	-	5,186	8,629
	Hospitality	24	-	24	1,419
	Education	10,840		10,840	18,359
	Other Grant income	144,938	208,460	353,398	
	Consolidated total	<u>421,853</u>	<u>509,731</u>	<u>931,584</u>	<u>291,266</u>
	License fee received from SMITFL	33,332	-	33,332	97,092
	PCC total	<u>455,185</u>	<u>509,731</u>	<u>964,916</u>	<u>388,358</u>

Other donations received include £240,752 received from St Martin-in-the-Fields Trust, a connected charity.

2019 comparative information

	Unrestricted Funds £	Restricted Funds £	2019 Total Funds £
<i>Legacies</i>	6,500	-	6,500
<i>Other Donations Received</i>	2,636	13,303	15,939
<i>Clergy Grant</i>	7,413	-	7,413
<i>Heart/Edge</i>	-	171,794	171,794
<i>Music income</i>	28,143	33,000	61,143
<i>MAP Committees:</i>			
<i>International</i>	70	-	70
<i>Worship and Spirituality</i>	8,629	-	8,629
<i>Hospitality</i>	1,419	-	1,419
<i>Education</i>	18,359	-	18,359
<i>Consolidated total:</i>	<u>73,169</u>	<u>218,097</u>	<u>291,266</u>
<i>SMITFL Licence</i>	97,092	-	97,092
<i>PCC only:</i>	<u>170,261</u>	<u>218,097</u>	<u>388,358</u>

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements
For the year ended 31st December 2020

4 Income from Charitable Activities to further the Council's objects

	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Vergers' Fees & Rehearsal Room Hire	718	-	718	2,100
Church Music	117,509	-	117,509	438,290
Special Church Services & Advent Booklet Sales	7,724	374	8,098	43,540
	<u>125,951</u>	<u>374</u>	<u>126,325</u>	<u>483,930</u>

2019 comparative information

	Unrestricted Funds £	Restricted Funds £	2019 Total Funds £
<i>Vergers' Fees & Rehearsal Room Hire</i>	<i>2,100</i>	<i>-</i>	<i>2,100</i>
<i>Church Music</i>	<i>438,290</i>	<i>-</i>	<i>438,290</i>
<i>Special Church Services & Advent Booklet Sales</i>	<i>42,289</i>	<i>1,251</i>	<i>43,540</i>
	<u><i>482,679</i></u>	<u><i>1,251</i></u>	<u><i>483,930</i></u>

5 Trading Subsidiary

The PCC, through nominees, owns the whole of the issued share capital of St Martin-in-the-Fields Limited (registered number: 2096693) ("SMITFL"), whose principal activities during the year were those of operating a restaurant, a shop, concert management, venue hire and event catering, the organisation of exhibitions and other retailing activities.

A summary of the results of the subsidiary is shown below:

	Unrestricted Total 2020 £	Unrestricted Total 2019 £
Turnover	1,095,294	5,142,838
Cost of sales - stock	(292,562)	(1,204,582)
Cost of sales - other	<u>(1,466,682)</u>	<u>(1,733,061)</u>
Gross Profit	(663,950)	2,205,195
Other operating costs	(1,460,312)	(2,013,168)
Other income	<u>1,495,878</u>	<u>308,827</u>
Operating (loss)/profit	(628,384)	500,854
Interest receivable	475	1,173
Interest payable	(1,212)	(2,481)
(Loss)/profit before taxation	<u>(629,121)</u>	<u>499,546</u>
Taxation	-	-
Gift Aid distribution to PCC from profits earning in prior periods	-	(325,273)
Accumulated profits brought forward	558,663	384,390
Non-charitable trading reserves	<u><u>(70,458)</u></u>	<u><u>558,663</u></u>

The operating costs of trading activities are stated in the Consolidated Statement of Financial Activities ("CSFA") as £3,187,436. SMITFL expenditures, represented in Note 5 as the costs of sales and other operating items, total £3,220,768. The difference of £33,332 represents the annual license fee charged by PCC to SMITFL, which has been eliminated from the CSFA upon consolidation.

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements
For the year ended 31st December 2020

6	Income from Investments			2020	2019
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		£	£	£	£
	Interest received from:				
	Rysbrack and others	3,999	25,873	29,872	32,119
		<u>3,999</u>	<u>25,873</u>	<u>29,872</u>	<u>32,119</u>
		<u><u>3,999</u></u>	<u><u>25,873</u></u>	<u><u>29,872</u></u>	<u><u>32,119</u></u>
	<i>2019 comparative information</i>			2019	
		<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds</i>	
		£	£	£	
	Interest received from:				
	Rysbrack and others	6,665	25,454	32,119	
		<u>6,665</u>	<u>25,454</u>	<u>32,119</u>	
		<u><u>6,629</u></u>	<u><u>24,594</u></u>	<u><u>32,119</u></u>	
7	Publicity Costs			2020	2019
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		£	£	£	£
	Church Guides	6,463	-	6,463	24,520
	Marketing and Annual Report	3,300	-	3,300	16,087
		<u>9,763</u>	<u>-</u>	<u>9,763</u>	<u>40,607</u>
		<u><u>9,763</u></u>	<u><u>-</u></u>	<u><u>9,763</u></u>	<u><u>40,607</u></u>
	<i>2019 comparative information</i>			2019	
		<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total Funds</i>	
		£	£	£	
	Church Guides	24,520	-	24,520	
	Marketing and Annual Report	16,087	-	16,087	
		<u>40,607</u>	<u>-</u>	<u>40,607</u>	
		<u><u>40,607</u></u>	<u><u>-</u></u>	<u><u>40,607</u></u>	

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements

For the year ended 31st December 2020

8 Grants Made

	2020	2019
	Unrestricted	Unrestricted
	Funds	Funds
	£	£
International grants	5,012	10,500
Other grants	641	2,256
	<u>5,653</u>	<u>12,756</u>

A list of grants made is available on request from the PCC office.

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2020

9 Activities directly relating to the work of the Church	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Ministry:				
Common Fund	253,428	-	253,428	201,696
Clergy expenses	1,311	-	1,311	5,410
Altar supplies	1,240	-	1,240	5,457
Church running expenses	43,337	-	43,337	61,296
Archive Expenses	-	156	156	302
HeartEdge Project	-	137,171	137,171	131,226
Church maintenance and repairs	(2,957)	33,319	30,362	35,433
VGF supported clergy costs	-	-	-	23,582
Special Church Services expenses	9,484	34,140	43,624	57,115
Church Music & Choir Costs	151,004	43,322	194,326	338,513
Choral Scholars	6,016	30,377	36,393	50,588
Flowers	-	25	25	1,686
Insurance	71,630	-	71,630	71,273
Sundries	1,519	-	1,519	15,526
Depreciation	22,712	-	22,712	20,013
Amortisation	11,962	-	11,962	16,991
Staff costs (including contract staff)	372,900	68,821	441,721	453,986
Staff pension cost	7,181	-	7,181	6,878
Recruitment & training costs	3,112	-	3,112	5,588
Copyright licence	1,084	-	1,084	546
IT, digital and remote operating	-	61,103	61,103	-
Preparation for re-opening	-	30,582	30,582	-
MAP Committees:				
International	-	-	-	-
Worship and Spirituality	7,520	-	7,520	9,150
Hospitality	638	-	638	2,715
Education	7,041	-	7,041	15,581
	<u>970,162</u>	<u>439,016</u>	<u>1,409,178</u>	<u>1,530,551</u>
Governance Costs (see note 10)	6,249	-	6,249	6,415
	<u><u>976,411</u></u>	<u><u>439,016</u></u>	<u><u>1,415,427</u></u>	<u><u>1,536,966</u></u>

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements

For the year ended 31st December 2020

Note 9 (continued)

2019 comparative information

<i>Activities directly relating to the work of the Church</i>	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>2019 Total Funds</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<i>Ministry:</i>			
<i>Common Fund</i>	201,696	-	201,696
<i>Clergy expenses</i>	5,410	-	5,410
<i>Altar supplies</i>	5,457	-	5,457
<i>Church running expenses</i>	61,296	-	61,296
<i>Archive Expenses</i>	-	302	302
<i>HeartEdge Project</i>	-	131,226	131,226
<i>Church maintenance and repairs</i>	1,350	34,083	35,433
<i>VGF supported clergy costs</i>	23,582	-	23,582
<i>Special Church Services expenses</i>	45,374	11,741	57,115
<i>Church Music & Choir Costs</i>	319,315	19,198	338,513
<i>Choral Scholars</i>	29,200	21,388	50,588
<i>Flowers</i>	-	1,686	1,686
<i>Insurance</i>	71,273	-	71,273
<i>Sundries</i>	15,526	-	15,526
<i>Depreciation</i>	20,013	-	20,013
<i>Amortisation</i>	16,991	-	16,991
<i>Staff costs (including contract staff)</i>	422,771	31,215	453,986
<i>Staff pension cost</i>	6,878	-	6,878
<i>Recruitment & training costs</i>	5,588	-	5,588
<i>Copyright licence</i>	546	-	546
<i>MAP Committees:</i>			
<i>International</i>	-	-	-
<i>Worship and Spirituality</i>	9,150	-	9,150
<i>Hospitality</i>	2,715	-	2,715
<i>Education</i>	15,581	-	15,581
	<u>1,279,712</u>	<u>250,839</u>	<u>1,530,551</u>
<i>Governance Costs (see note 10)</i>	6,415	-	6,415
	<u><u>1,286,127</u></u>	<u><u>250,839</u></u>	<u><u>1,536,966</u></u>

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2020

10 Governance Costs

	2020	2019
	Unrestricted Funds	Unrestricted Funds
	£	£
Professional fees	-	-
Bank charges	874	1,415
Auditors' remuneration - audit fee	5,700	5,000
	<u>6,574</u>	<u>6,415</u>

The audit fee for St Martin-in-the-Fields Limited is reflected in trading costs and is £7,000+VAT. In addition the group has procured the preparation of the 2020 accounts for both the PCC and SMITFL from the auditors at a cost of £6,150+VAT. This cost will be recognised in the 2021 accounts.

11 Staff Costs

	2020	2019
	£	£
Wages and salaries	2,181,946	2,425,190
Social security costs	170,975	200,972
Pension costs	73,039	72,681
PCC activities and administration (agency & subcontractors)	-	58,314
	<u>2,425,960</u>	<u>2,757,157</u>

The average number of employees across the group was 81 (2019: 119). Their payroll costs can be analysed as follows:

	2020	2019
	£	£
PCC activities and administration	457,146	528,970
Trading subsidiary	1,968,814	2,228,187
	<u>2,425,960</u>	<u>2,757,157</u>

The number of employees whose emoluments amounted to over £60,000 in the year was as follows:

	2020	2019
	Number	Number
£60,001 - £70,000	2	1
£70,001 - £80,000	1	-
£80,001 - £90,000	1	2

Pension contributions to higher paid staff were £9,921 (2019: £11,891).

Expenses reimbursed to members of the clergy, who are ex-officio PCC members, amounted to £1,311 (2019: £5,410) for various items of expenditure. One PCC member received emoluments or reimbursements of expenses during the year of £nil (2019: £2,827) being for administrative services. The total number of clergy and PCC members who were paid expenses was 6 (2019: 5).

The total employee benefits of the key management personnel of the parent charity were £102,425 (2019: £109,827).

The key management personnel of the group comprise those of the charity and the key management personnel of its wholly owned subsidiary, St-Martin-in-the-Fields Limited (SMITFL). The employee benefits of the key management personnel of SMITFL were £182,868 (2019: £169,765). The employee benefits of key management personnel of the group were therefore £285,293 (2019: £279,952).

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements
For the year ended 31st December 2020

12 Intangible and Tangible Fixed Assets for Use by the PCC

a) Group	Intangible Assets	Building	Equipment and Fittings	Fixtures and Moveable Church Furnishings	Tangible Assets
	Total				Total
Cost	£	£	£	£	£
At 1st January 2020	83,518	33,071,464	1,263,612	96,180	34,431,256
Transfer	-	-	-	-	-
Additions	-	-	320,855	-	320,855
At 31st December 2020	83,518	33,071,464	1,584,467	96,180	34,752,111
Depreciation					
At 1st January 2020	71,556	33,071,464	985,991	80,547	34,138,002
Transfer	-	-	-	-	-
Charge for the year	11,962	-	75,445	2,145	77,590
At 31st December 2020	83,518	33,071,464	1,061,436	82,692	34,215,592
Net Book Value					
At 31st December 2020	-	-	523,031	13,488	536,519
At 31st December 2019	11,962	-	277,621	15,633	293,254
b) PCC					
	Intangible Assets	Building	Equipment and Fittings	Fixtures and Moveable Church Furnishings	Total
	Total				
Cost	£	£	£	£	£
At 1st January 2020	61,453	33,071,464	216,339	96,180	33,383,983
Transfer	-	-	-	-	-
Additions	-	-	46,637	-	46,637
At 31st December 2020	61,453	33,071,464	262,976	96,180	33,430,620
Depreciation					
At 1st January 2020	49,491	33,071,464	153,977	80,547	33,305,988
Transfer	-	-	-	-	-
Charge for the year	11,962	-	20,566	2,146	22,712
At 31st December 2020	61,453	33,071,464	174,543	82,693	33,328,700
Net Book Value					
At 31st December 2020	-	-	88,433	13,487	101,920
At 31st December 2019	11,962	-	62,362	15,633	77,995

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2020

13 Fixed Asset Investments

	2020 £	2019 £
(a) Group		
Market value at 1st January 2020	947,112	798,441
Disposal of shares	-	-
Revaluation gain	62,161	148,671
	<u>947,112</u>	<u>947,112</u>
Market value at 31st December 2020	<u>1,009,273</u>	<u>947,112</u>
Historical cost at 31st December 2020	<u>435,000</u>	<u>435,000</u>

All group fixed assets investments are held as endowment funds.

The market values of the principal investments at 31st December 2020 were as follows:

	2020 £	2019 £
CBF Investment Fund - Income Shares	908,330	849,886
COIF Charities Investment Fund - Income Units	100,943	97,226

(b) PCC

In addition to the investments shown above, PCC beneficially owns the share capital of St Martin-in-the-Fields Limited ("SMITFL") which is a company registered in England and Wales number 2096693 (see Note 5).

The share capital of SMITFL of £100 is divided into 100 ordinary shares of £1 each. There are three ordinary £1 shares held by the Vicar and the two Churchwardens on behalf of the PCC. SMITFL being a private company, the shares are not open to subscription from the public, and only the Vicar and Churchwardens may hold a share in the company. The shareholders are responsible for the appointment of the chair of SMITFL and the non-executive directors. Upon retirement from the role of Vicar or Churchwarden, the share transfers to the next Vicar or Churchwarden. SMITFL has been consolidated because it is under the PCC's control.

14 Debtors

	Group		PCC	
	2020 £	2019 £	2020 £	2019 £
Trade debtors	61,327	102,177	27,795	7,601
Amounts owed by group and subsidiary undertakings:				
Charitable donation	-	-	18,068	6,328
Loan	-	-	3,798	18,754
Other	-	-	-	155,317
Amount owed by connected charity	23,964	19,468	295	-
Other debtors	109,221	211,770	3,224	7,579
Other taxes and social security	-	-	-	-
Prepayments and accrued income	126,113	101,159	68,908	42,877
	<u>320,625</u>	<u>434,574</u>	<u>122,087</u>	<u>238,456</u>

During 2015, an unsecured loan of £60,000 was made to SMITFL by PCC for the purpose of purchasing equipment and furniture for the Courtyard Cafe and for the development of the Church Apse. The balance outstanding at 31st December 2020 was £nil (2019: £8,638), of which £nil (2019: £8,638) was due after one year; these figures are included within "Amounts owed by group and subsidiary undertakings".

During 2016, an unsecured loan of £30,000 was made to SMITFL by PCC for the purpose of purchasing three ovens for the cafe. The loan is subject to interest at 3.75% per annum and is repayable by 31st July 2021. The balance outstanding at 31st December 2020 was £3,798 (2019: £10,116), of which £nil (2019: £3,796) was due after one year; these figures are included within "Amounts owed by group and subsidiary undertakings".

The amounts owed by a connected charity relate to St Martin-in-the-Fields Trust.

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements

For the year ended 31st December 2020

15 Liabilities: Amounts falling due within one year	Group		PCC	
	2020	2019	2020	2019
	£	£	£	£
Bank loan	52,083	-	-	-
Trade creditors	132,516	425,641	41,722	39,441
Amounts owed to group and subsidiary undertakings:				
Other			23,383	150,696
Amount owed to connected charities	104,512	28,086	102,554	4,263
Other creditors	136,487	179,849	172	349
Other taxes and social security	211,654	248,234	-	-
Accruals and deferred income	110,727	156,004	30,457	30,426
	<u>747,980</u>	<u>1,037,814</u>	<u>198,288</u>	<u>225,175</u>

The amounts owed to connected charities for 2020 relate to St Martin-in-the-Fields Trust (£2,544), St Martin-in-the-Fields Charity (£1,958) and the Vicar's General Fund (£100,000). It is intended that the £100,000 from the Vicar's General Fund will be converted into a formal long term loan in 2021.

During 2018 an unsecured loan of £50,000 was made to St Martins-in-the-Fields Limited by The Vicar's General Fund for the purpose of the purchase of audio-visual and wi-fi equipment in the Crypt. The loan is subject to interest at 4.25% per annum and is repayable by 30th September 2021. The balance outstanding at 31st December 2020 was £nil (including accumulated interest) (2019: £28,469). The amount due within one year is £nil (2019: £16,868) and is included within "Amount owed to connected charity". For sums due after more than one year see Note 16.

16 Liabilities: Amounts falling due after more than one year	Group		PCC	
	2020	2019	2020	2019
	£	£	£	£
Loan from Vicar's General Fund	-	11,601	-	-
CBIL loan (see below)	447,917	-	-	-
	<u>447,917</u>	<u>11,601</u>	<u>-</u>	<u>-</u>

During 2020 a secured loan of £500,000 was made to the company by National Westminster Bank plc, supported by the Coronavirus Business Interruption Loan Scheme. The loan is subject to interest at 1.88% over Base Rate and is repayable by July 2025. The total balance outstanding at 31st December 2020 was £500,000. The amount due within one year is £52,083 (2019: £nil).

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements
For the year ended 31st December 2020

17 Analysis of Group Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Fund balances at 31st December 2020 are represented by:				
Intangible fixed assets	-	-	-	-
Tangible fixed assets	536,519	-	-	536,519
Investments	-	-	1,009,273	1,009,273
Net current assets	(148,569)	297,128	113,328	261,887
Liabilities falling due after one year	(447,917)			(447,917)
Total net assets	(59,967)	297,128	1,122,601	1,359,762

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Endowment Funds £</i>	<i>£</i>
Fund balances at 31st December 2019 are represented by:				
Intangible fixed assets	11,962	-	-	11,962
Tangible fixed assets	293,254	-	-	293,254
Investments	-	-	947,112	947,112
Net current assets	435,389	241,803	113,328	790,520
Liabilities falling due after one year	(11,601)	-	-	(11,601)
Total net assets	729,004	241,803	1,060,440	2,031,247

18 Statement of Funds

	At 1st January 2020 £	Income £	Expenditure £	Transfers/ Investment Gains £	At 31st December 2020 £
Unrestricted Funds					
General	166,965	755,049	(957,606)	41,637	6,045
Designated:					
Austen Williams Room refurbishment	5,000	-	-	-	5,000
Disability Awareness Group	(1,624)	1,960	(890)	-	(554)
Total unrestricted funds	170,341	757,009	(958,496)	41,637	10,491
Restricted Funds					
Maintenance and refurbishment fund	99,749	25,873	(56,730)	-	68,892
Archive	2,416	-	(156)	-	2,260
Sunday International Group	33,210	46,005	(33,771)	-	45,444
St Martin's Voices	(560)	25,860	(42,799)	-	(17,499)
Music development	18,208	-	-	-	18,208
Bread for the World	1,417	374	(369)	-	1,422
Choral Scholar Grants	(2,880)	62,767	(30,377)	-	29,510
HeartEdge	73,667	166,179	(137,171)	-	102,675
National Lottery Heritage Fund	-	208,480	(136,974)	(41,637)	29,869
Other restricted funds	16,576	440	(669)	-	16,347
Total restricted funds	241,803	535,978	(439,016)	(41,637)	297,128
Endowment Funds					
<i>Permanent endowment fund</i>					
Rysbrack Bust Fund	934,624	-	-	58,445	993,069
Trinity Chapel Fund	125,816	-	-	3,716	129,532
Total endowment funds	1,060,440	-	-	62,161	1,122,601
Total PCC Funds	1,472,584	1,292,987	(1,397,512)	62,161	1,430,220
Non-charitable trading reserves	558,663	2,591,646	(3,220,767)	-	(70,458)
Total Group Funds	2,031,247	3,884,633	(4,618,279)	62,161	1,359,762

The £41,637 transferred from the National Heritage Lottery Fund relates to capital expenditure funded by grants

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2020

18 Statement of Funds (continued)

Restricted Funds

The Church Maintenance and Refurbishment fund represents accumulated donations and income from the Rysbrack Bust fund, which is restricted to maintenance of the fabric and ornaments of the Church, and also represents the surplus generated by ticketed concerts promoted by the PCC. During the year, SMITFL carried out maintenance work on premises and plant within its remit and use. This expenditure has been charged to SMITFL, reducing the charitable donation it made in the year to PCC's general funds. From this expenditure, an amount of £Nil (2019: £116,962) was determined as within the permitted scope of PCC's restricted Maintenance and Refurbishment fund and hence a corresponding amount has been transferred from the Maintenance and Refurbishment Fund to the General Fund in PCC.

The Archive fund is used to support on-going costs for the St Martin's archive.

The Sunday International fund supports the work at St Martin's to assist vulnerable foreign nationals.

The St Martin's Voices fund supports the development of the St Martin's Voices ensemble.

The Music Development fund supports music and choir development within the PCC.

The Bread for the World fund is used for weekly informal Eucharist and fellowship meetings.

The Choral Scholars fund supports the music and education activities of the PCC

The HeartEdge fund supports the activities of St Martin's in building a global membership of churches which engages in activities based upon the themes of compassion, culture, commerce, and congregation.

The National Heritage Lottery Fund is to support re-opening costs, emergency staff, online operating costs and ICT and digital improvements.

The Cultural Recovery Fund has supported online operating costs.

Endowment Funds

Rysbrack Bust Fund

At 31st December 2020, the London Diocesan Fund held investments and cash to the value of £993,069 (2019: £934,624) on behalf of the Parochial Church Council following a judgement of the Consistory Court of the Diocese in accordance with agreements proposed on the sale by the Parochial Church Council of the Rysbrack Bust. The agreements state that once this fund, together with accumulated income, reached the amount of £435,000, the income therefrom would become available for the purposes of maintaining the fabric of the Church. The income payable to the fabric of the Church during the year amounted to £25,873 (2019: £25,454).

As the PCC is the beneficial owner of these funds, they have been included in the financial statements.

Trinity Chapel Fund

The Trinity Chapel Site Charity, to which the PCC had hitherto been entitled to a proportion of the income, was wound up in 2008 and the capital values distributed to the beneficiaries as a mixture of permanent and expendable endowment under a scheme approved by the Charity Commissioners. The PCC disposed of the invested funds representing the expendable endowment and the endowment funds represent the permanently endowed funds.

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements
For the year ended 31st December 2020

18 Statement of Funds (continued)

2019 comparative information

<i>Statement of Funds</i>	<i>At 1st January 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers/ Investment Gains £</i>	<i>At 31st December 2019 £</i>
Unrestricted Funds					
General	182,346	1,254,293	(1,325,081)	55,407	166,965
Designated:					
Austen Williams Room refurbishment	5,000	-	-	-	5,000
Disability Awareness Group	7,202	5,583	(14,409)	-	(1,624)
Total unrestricted funds	194,548	1,259,876	(1,339,490)	55,407	170,341
Restricted Funds					
Maintenance and Refurbishment Fund	195,000	25,454	(65,298)	(55,407)	99,749
Archive	2,718	-	(302)	-	2,416
Sunday International Group	33,242	9,480	(9,512)	-	33,210
St Martin's Voices	3,209	5,000	(8,769)	-	(560)
Music Development	18,716	-	(508)	-	18,208
Bread for the World	2,395	1,251	(2,229)	-	1,417
Choral Scholar Grants	-	18,000	(20,880)	-	(2,880)
HeartEdge	33,099	171,794	(131,226)	-	73,667
National Lottery Heritage Fund	-	-	-	-	-
Other restricted funds	14,868	13,823	(12,115)	-	16,576
Total restricted funds	303,247	244,802	(250,839)	(55,407)	241,803
Endowment Funds					
Permanent endowment fund					
Rysbrack Bust Fund	800,702	-	-	133,922	934,624
Trinity Chapel Fund	111,069	-	-	14,747	125,816
Total endowment funds	911,771	-	-	148,669	1,060,440
Total PCC funds	1,409,566	1,504,678	(1,590,329)	148,669	1,472,584
Non-charitable trading reserves	384,390	5,452,838	(5,278,565)	-	558,663
Total Group funds	1,793,956	6,957,516	(6,868,894)	148,669	2,031,247

St Martin-in-the-Fields Parochial Church Council

Notes to the financial statements For the year ended 31st December 2020

19 Related Party Transactions

One of the members of the PCC is a trustee of the charity 'The Connection' at St Martin-in-the-Fields. The Connection occupies part of the buildings at St Martin-in-the-Fields and paid a rental charge of £100,00 (2019: £136,250 of rental and related charges) to St Martin-in-the-Fields Limited ("SMITFL").

Two of the members of the PCC are trustees of the St Martin-in-the-Fields Trust. Income received by the Trust which was subsequently gifted onto PCC was £208,460 (2019: £190,038). The Trust also gifted £240,752 (2019: £270,944) to the PCC.

In addition, SMITFL recharged staff costs and management charges of £9,589 (2019: £10,754) to the Trust.

Two of the members of the PCC are trustees of the 'Bishop Ho Ming Wah Association and Community Centre'. This charity occupies part of the St Martin-in-the-Fields buildings and paid a rental charge in the year to the company of £Nil (2019: £10,000).

One member of the PCC is a trustee of The Vicar's General Fund, a charity whose registered office is located at St Martin-in-the-Fields. The Vicar's General Fund made a new loan of £100,000 in 2020 which is disclosed in note 15. (2019: Nil).

Appendix A

The Wider St Martin's Community

The following charities are associated with and operate from the same site as the PCC, but they are independent of the PCC and each has its own board of trustees. Charity Commission numbers are in brackets.

Bishop Ho Ming Wah Association and Community Centre (290398)

Founded in 1984 in memory of Bishop Ronald Owen Hall, Bishop Ho Ming Wah Association & Community Centre is an independent charity. Its mission is to enhance and improve the quality of life of all residents, particularly the Chinese community in London through support, influence, information and enrichment.

Our charitable mission was severely impacted by the COVID-19 pandemic in 2020. We have no options but to temporarily close the Community Centre on 18 March 2020. Prolonged isolation and social distancing have brought stress and sufferings to our service users, volunteers, and staff. The majority of those who have benefited from our work are vulnerable older people, and they are the ones who found it hard to break from the routines they have come to enjoy. We struggled to provide effective alternatives to fill the gaps left by the cessation of physical gatherings. The limited support we could provide through telephone contacts and newsletters was a small comfort to some.

We strongly believe that the demand for community services will grow in response to COVID-19. The key challenge moving forward lies in adapting to a new way of thinking and innovating our services to meet the changing needs. In the beginning of 2021, we launched a 'Going Digital' programme by offering a range of online activities on a trial basis. Helping the vulnerable seniors to stay active, healthy and socially connected by embracing the online world is a strong focus of this new programme. We recognised that only a small number of our beneficiaries have access to Wi-Fi or digital devices. Development is underway to provide 'suitable' resources to people who want to learn more about technology and what it can do for them. Another initiative we are working on aims at helping the new arrivals from Hong Kong to settle smoothly in the UK.

Our finances were badly hit by the loss of income from donations and charitable activities as a result of COVID-19, and its effects on the economy and people behaviour. We have started on special appeals and will organise community fundraising events as soon as practicable. Collaboration with partners and other organisations, within and outside of the voluntary sector, could provide real opportunities for continuous improvement and diversification of services. Our immediate task is to identify the opportunities for collaboration with like-minded people so we can do more in the charitable space and for many more people.

Chinese Congregation

Revd Harry Ching was licensed on 23 February by the Bishop of London, three weeks before the national lockdown. Services remained online until the first Sunday in July, with a modest turn out since during "inter-lockdown" period due to the demographics of the Chinese Congregation.

The Chinese Congregation now meet at 12pm for the Mandarin Service with a more informal setting, while 1:30pm for the Cantonese service has a more traditional setting with choir (when possible).

Cantonese congregation has a great prospect with the mass influx of migrants from Hong Kong after years of a shrinking congregation. There are very good numbers with new people joining the worship every week, we hope these newcomers will find St. Martin's as their new home. A special mention to those who are making this hybrid service possible, their efforts are greatly appreciated.

There had been many online orientations hosted by our new ecumenical partners from across the UK with oversubscribed number of attendees. During these, Revd Harry was asked to participate in leading small break out groups on Zoom. We hope to continue to facilitate this trend of migration from Hong Kong with our new HK Ready Committee, consisting of members from across different congregations at St Martin's.

The status of the Mandarin congregation remains an uphill battle, with a large proportion of members remaining in Mainland China or Taiwan due to the pandemic. The lack of international air travels and changing economy might not be viable for seasoned members of the Mandarin congregation to return to in-person worship, as they tend to split their time between China and Taiwan each year. We hope that the group can discern to a direction which can be function well for those online and in the building.

We look forward to an increasing number of regular joint services for all three congregations in the future.

The Connection at St Martin-in-the-Fields (1078201)

The pandemic response

The Covid-19 pandemic has had a significant impact in the way we work at The Connection. When lockdown closed our Adelaide Street centre, we immediately focused on finding suitable hotel accommodation for clients as part of the Everyone In initiative to enable them to self-isolate and stay safe and well.

We remained on the frontline running two hotels during this time; preparing and delivering regular meals for over 350 people, offering access to nurses and psychologists, supporting people to access drug and alcohol treatment and undertaking remote casework.

This new way of working gave us a once in a lifetime opportunity to make real progress with some of the most vulnerable members of the homeless population. For some people, it was the first time they have had the stability of a roof over their heads and regular meals for many years. It's given us a solid foundation from which to work with them to provide the support needed to move into longer term accommodation.

However, simply giving people a roof over their head is not always enough - many people have other needs that must be addressed in order to enable them to recover from homelessness and thrive in accommodation. Our experience from over 100 years, as well as from our pandemic response, shows that intensive support – sometimes on a number of fronts - is the best way to support people to start to change their lives.

Service changes and learning from the pandemic

We learned a lot during the first few months of the pandemic. From late summer, we ran a consultation with our staff, partners, clients, volunteers, supporters and wider stakeholders. The purpose of the consultation was to capture all of our learning from the pandemic response and to identify ways to improve our service model to best support people sleeping rough in Westminster.

Our new service model will enable us to focus our resources where we can be most effective, working intensively with rough sleepers with more complex needs. We will:

- Focus our efforts on those who need our support the most;
- Help fewer people, more intensively; ensuring sustainable positive outcomes for clients;
- Work collaboratively with partners in Westminster to make better use of resources.

We believe this focus will better enable people to tackle the underlying causes of their homelessness so that a path away from the streets becomes a possibility. By focusing our efforts on complex clients, we believe we can support more people out of homelessness in the long term.

We are currently developing our new service model and this will be launched in the summer.

Our outreach services resumed in July 2020, ensuring that we continue to build relationships with those who are sleeping rough and put in place the support required to help them transition away from the streets.

Our day centre re-opened its doors in August and we are supporting a reduced number of people to access core services in the building and initial assessments. We have worked hard to ensure that our centre is COVID secure, and we have improved our systems to make sure staff can work remotely. Since January 2021, we have made COVID vaccinations available to staff and clients.

The Bridge

In October 2020 we opened The Bridge, our new accommodation project.

All residents have their own self-contained bedroom, bathroom and cooking facilities and our Emergency Accommodation team are on-hand providing around the clock support. Residents are provided with 3 meals a day and laundry facilities. They are also able to see nurses, psychologists, drug and alcohol specialists and access other support as needed.

Other service developments

We are excited to be working with St Martin's Trust on the 18 Keys project to transform St Martin's House into a supported housing project for 18 women experiencing homelessness.

We have also launched the Women's Development Unit in partnership with Solace Women's Aid. The WDU will bring together the wealth of expertise across the homelessness and Violence against Women and Girls (VAWG) sectors to develop a pan-London women's homelessness strategy to improve services available.

Due to the pandemic, we changed our Enterprise plans and launched Poster Bakes, selling a range of 'at home' baked goods including mince pies and hot cross buns. We were also very proud to help supply the Church café when it was possible to open it in April 2021.

Fundraising

Fundraising has had a very successful year and we are incredibly grateful to everyone who has supported us in 2020/21.

The St Martin-in-the-Fields Trust (110406)

At the beginning of 2020, the St Martin-in-the-Fields Trust was running the Building Futures campaign to keep our beautiful buildings open, provide opportunity, sanctuary and support for everyone, and enhance our social, cultural and theological programmes.

With the onset of the Covid-19 pandemic, priorities for the fundraising activities had to switch to secure emergency, short term funds to protect the future of St Martin's and to respond to a huge demand for support for homeless and vulnerable people at this difficult time. The Trust worked in collaboration with colleagues at the St Martin-in-the-Fields Charity, Connection at St Martin's and the Friends of Connection to raise funds through the Keep our Doors Open Emergency Appeal.

In the summer and autumn we secured two major grants from the National Heritage Lottery Fund through their Emergency Funding programme and then their Cultural Recovery Programme to support costs of running the site as well as financing vital costs to help St Martin's reopen after the various lockdowns and to restart music and cultural activity both online and in person.

In addition to these grants, in 2020 funds raised by the Trust have been paid across to the PCC to support the continued growth of HeartEdge, the Choral Scholars and St Martin's Voices, Great Sacred Music, the Sunday International Group and the autumn lecture series, as well as a grant to establish St Martin's Digital. Grants were made to SMITFL to finance the refurbishment of the North Range and the completion of the RIBA Stage 2 planning project, as well as investment in the development of the business. In total, over £1.4m was paid across from the Trust to the PCC and SMITFL in 2020.

Every gift received has been vital to keep St Martin's going during this difficult year and to help people in our communities to lead a better, safer or more enriched life. We are incredibly grateful to all of our donors and Cornerstone Club supporters who have been so generous in 2020.

Looking ahead

The Trust exists to secure the people, programmes and spaces that St Martin's needs to continue to flourish for generations to come. The Trust is running a recovery fundraising campaign, the Spirit of St Martin's in spring and summer of 2021 to provide much needed funds as St Martin's reopens.

In 2019 the trustees approved a grant of £350,000 to finance a major planning project with a professional design team headed by Eric Parry Architects. Work began on this project in autumn 2019 with a completion date for spring 2020. Although this project was delayed due to the pandemic, this major report is now complete. Work will begin anew in 2021 to review and reprioritise the capital work required across site in the medium and long term, alongside refocusing fundraising activity to offer support to St Martin's as we start to recover from the difficulties of 2020/21.

To find out more about our work, please contact the Trust on development@smitf.org or telephone 020 7766 1132.

St Martin-in-the-Fields Charity (261359/1156305)

The St Martin-in-the-Fields Charity was established in 2014 and builds on the work of the BBC Radio 4 Christmas Appeal with St Martin-in-the-Fields, which has been running for more than 90 years. It enables St Martin-in-the-Fields to support homeless and vulnerably housed people across the UK.

The Charity distributes the majority of its income as small grants through the Vicar's Relief Fund and also makes a core grant to The Connection at St Martin's. Recently we have worked to increase the impact of all our grant making while developing the St Martin's Frontline Network to respond to homelessness in every part of the UK.

Our vision is that everyone has a safe place to call home and the support they need. We support frontline workers across the UK as they empower people experiencing homelessness to secure and keep a safe place to live.

2020 was filled with challenges and opportunities for the Charity. Responding to the COVID crisis we were able to pivot to new way of working. Within three weeks of the start of the national lockdown we had launched the VRF Emergency Fund, temporarily replacing the VRF. Over the course of the next five months, we gave out more than 4,500 grants and distributed about £1.65million in emergency funding across the UK.

In addition to this, the Vicar's Relief Fund has made almost grants of more than £1.3million supporting people to access accommodation and as well as a grant of £1million to The Connection at St Martin's.

The Frontline Network has stood with frontline workers dealing with testing times. We have provided support through its ten partner charities and reached more than 2,300 frontline workers who have attended our events, training sessions and support fora.

We were thrilled with the support for the BBC Radio 4 Christmas Appeal with St Martin-in-the-Fields which raised in excess of £4.4million to support our work.

Appendix B

Groups and Activities at St Martin's

Alongside our regular services and events at St Martin's there are normally lots of activities happening throughout the year. The COVID pandemic has meant that all groups have needed to learn new ways of working but much activity has continued unabated. This list gives just a snapshot of them. Please also look out for opportunities to learn more about what happens and how you can join in. We usually hold a 'Market Place' event and publish a 'Review of Activities' in the autumn. If you have any questions, please contact the Parish Office or ask the PCC person on duty on a Sunday morning, when we are able to reinstate a 'normal' Sunday morning coffee after church.

Governance

PCC, Deanery Synod and Planning Group
Communications Committee
Common Life Committee

Chair/Contact

Vicar and Churchwardens
Sally Hitchiner
Sally Hitchiner

Activity Groups

Archives
Disability Advisory Group
Education
Global Neighbours
Hospitality

Chair/Contact

Michael Hellyer
Fiona MacMillan
Martin Haigh
Susannah Woodd
Bronwyn Sanders

Liturgical Ministry

Opportunities to support liturgy, by reading, intercessions, serving, etc.
Bellringers
Flower Arrangers
Healing Team
Stewards

Chair/Contact

Sally Hitchiner

Joe Waters
Ann Langley
Sally Hitchiner
Kristine Wellington

Fellowship, pastoral care, spirituality, formation

Archers
Breakfast Group
C-Club and children
Cloak groups
Club Wednesday
Meditation
Nazareth Community
Oasis
Open Circle
Sunday International Group

Chair/Contact

Michael Moran
Dan Kaszeta and Phyllis SantaMaria
Yen Leung
Sally Hitchiner
Richard Carter
Duncan Roberts
Richard Carter
Jonathan Evens
Anna Warbrick
Sophie Tyler