

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY, RUDGWICK

England & Wales · Charity number 1133926

Details

Other names PCC RUDGWICK

Status Registered

Legal form Previously excepted

Registered 2010-02-01

Register [View on the Charity Commission register](#)

Contact

Address Church Office
Rear of Churchgate House
Church Street
Rudgwick
Horsham
RH12 3EB

Phone 01403822769

Email office@rudgwickchurch.org.uk

Website www.rudgwickchurch.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Religious activities

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** Children/young People, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£269,247	£289,428	-	-
2024-12-31	£281,077	£254,669	-	-
2023-12-31	£336,830	£229,275	-	-
2022-12-31	£201,438	£215,632	-	-
2021-12-31	£187,099	£202,835	-	-

Trustees

Name	Role	Appointed
Rev Martin Peter James King	Chair	
Anne Elizabeth Fuller		2026-04-26
Brenda Anne Westbrook		2024-04-04
Dr Helen Therese Allan		2025-04-27
Elizabeth Mary King-Fisher		2021-04-26
HILARY MAEVE FILBY		
James Christopher Marchant		2025-04-27
Jennifer Barbara Lazerri		2021-04-25
John Bushell		2025-04-27
Louise Charlotte Smith		2021-03-25
REGINALD VALLANCE WEBB		2017-07-10
Rachel Emma Ansley		2025-04-27

Accounts

Trustees Annual Report and Financial Report

of The Parochial Church Council of the Ecclesiastical Parish of

Holy Trinity, Rudgwick

Church Gate House, Church Street, Rudgwick, Horsham, RH12 3EB

Registered Charity no. 1133926

Inland Revenue Tax Number: X89890

For the year ended 31 December 2025

Contents

Page

2-10	Trustees annual report
11	Statement of Financial Activities
12	Balance sheet
13	Notes to the accounts
22	Report of the independent examiner

Website: www.rudgwickchurch.org.uk

Incumbent: The Revd M P J King, The Vicarage, Cox Green, Rudgwick, Horsham, RH12 3DD

Independent examiner: Oakwood Business Consultants
Unit 3, The Dairy, Tilehouse Farm Offices, East Shalford Lane, Guildford, Surrey, GU4 8AE

Bankers: Lloyds Bank, Horsham Branch
National Westminster Bank, Carfax Branch, Horsham

Holy Trinity, Rudgwick

Trustees Annual Report for 2025

Our aims and purposes as a charity

The Parochial Church Council ("PCC") has the responsibility of co-operating with the incumbent, The Revd. Martin King in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical
- Knowing Jesus better and making Him better known
- Practical support and care for people in the parish, from the youngest to the oldest, irrespective of level of need or ability to pay
- Providing financial support to those in need and to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Enabling as many people as possible to worship at our church and to become part of our parish community at Rudgwick Church
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Teaching, baptising and nurturing new and existing believers
- Offering worship and prayer; learning about the Gospel in small group situations
- Assisting people from all walks of life to develop their knowledge of and trust in Jesus
- Provision of pastoral care for people living in the parish
- Provision of Rudgwick Youth Centre and activities for young people in the Parish
- Providing assistance to the poor and needy of the parish
- Giving grants to missionary organisations

To facilitate this work, it is important that we maintain the fabric of Holy Trinity and St John's and the other buildings for which we are responsible.

The PCC met 9 times during the year with an average attendance of 82%. The financial working group met in November to review the financial situation of Holy Trinity and to prepare the budget for 2026. The Vicar and Churchwardens met on an approximately three weekly basis.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and we welcome anyone from all walks of life to take part in the life of the church.

On 27 April 2025 there were 153 parishioners on the Church Electoral Roll compared to 156 in 2024, 28 of whom are not resident within the parish (2024: 29).

The **average weekly attendance**, counted during October, was 114 - 101 adults and 13 children (2024: 125) and the Average Sunday Attendance throughout the year was 90 adults and 18 children (2024: 101 and 18) with an average of around 13 people watching the service **livestream** each week (2024: 16).

We look to encourage the deepening of faith for all ages, and at our 10.30am Contemporary Family Service we run **Sunday Rocks** (our Sunday School) for children and young people. This is much appreciated by families and enjoyed by the children.

At **Easter** we saw an increase in attendance at Good Friday services with 101 adults and 32 children (2024: 85 adults, 5 children). On Easter Sunday we welcomed 178 adults and 37 children (2023: 148 adults, 22 children) to our services.

Christmas is a special time of celebration where many sections of the community come and join in the services, children and adults alike join in and memories are made. We welcomed 204 adults and 27 children (2024: 226 adults, 23 children) to carol services in the run-up to Christmas and nearly 500 school children and family members from both Rudgwick Primary School and Pennthorpe School to Christingle or Carol services. On Christmas Eve and Christmas Day 325 adults and 83 children joined us for worship (2024: 281 adults, 54 children).

Teaching, baptising and nurturing new and existing believers

In 2025 we celebrated the **baptism** of 2 children (2024: 3). We conducted 3 **weddings** (2024: 2) and a service of prayer and dedication after a civil marriage. There were 12 church **funerals** with another 3 funerals conducted for parishioners at the crematorium (2024: 3 and 4). There were 2 **burials of ashes** in 2025 (2024: 3). Although we were able to start using the new garden of remembrance in the churchyard extension towards the end of the summer, no cremated remains were interred before the end of the year. We offer **The Marriage Preparation Course** to all couples getting married at Holy Trinity. In 2025 there were 2 couples who took part in the course which was run on Zoom video conferencing.

"We value coming together weekly as a Small Group because we know that Jesus' words are true: "Where two or three gather in my name, there am I with them." (Matthew 18:20)

Through studying God's word together, we hear him speak to us individually as well as collectively. This is life changing."

Members of a Small Group

We continue to seek to extend the opportunities for people to use their gifts within the life of our community. A good number of the church family have been involved in **leading various aspects of worship**, such as our intercessions, reading the lessons and leading services. Several members of the congregation are Authorised Lay Ministers for preaching. Our music group and Church choir are much appreciated for their ministry leading us in sung worship.

Our **Small Groups** are a strength of the Church, meeting to nurture believers, encourage people in their faith and to provide fellowship. There are 9 small groups in the Church, with 69 members.

As in previous years, a group from the Church attended the **New Wine Summer Conference** at the end of July helping to nurture people's faith and provide Biblical teaching.

Work with Schools

We continue to be involved in the **Schools in our Parish**. The Vicar, Youth Pastor and Lay Reader have taken services in Holy Trinity for the Primary School and Pennthorpe School at times such as at Easter, Harvest and Christmas.

In November classes from both Schools visited the Rudgwick Remembers exhibition commemorating those from the village who died in the World Wars. We continue to welcome students from Rikkyo School in England to our Sunday morning services and both our Youth Pastor and Vicar have been involved in services in the School chapel.

Our **Open the Book** team have continued to visit Rudgwick Primary School and Pennthorpe School to retell Bible stories in a fun, interactive and memorable way by acting them out and involving the children as much as possible. These are much appreciated and have been warmly received by staff and pupils alike.

"Romper's is a fantastic baby and toddler group! As a new mum who was also new to the area, it really helped me settle into early motherhood thanks to the kind staff and the lovely friends I've made along the way. It's such a wonderful group to have in the village."

A Romper's' Mum

Evangelism and outreach

One of the ways in which we make a difference in our Village is through **Rompers** – a toddler group in the Church building for babies, toddlers and their carers. Numbers remained strong throughout the year. Each week we welcome around 12 or 13 babies/toddlers plus their carers which continues to test us with the inflexible nature of church pews. Over the year we have welcomed around 50 children and 44 families.

Whilst it is open to everyone, whatever age and whatever their circumstances, the **Games Hub** is run with those who are lonely and isolated particularly in mind – the playing of board games giving them a place to socialise, have fellowship and make new friends. It has been valued and appreciated by those who come and has a devoted group of players as well as those who visit occasionally (about 24 people attend with around 20 in any given week).

The **Parish Magazine** is run by the Church and provided free to almost every house in the village (paid for by advertising) for the benefit of the whole village – 1,450 copies are delivered each month by a team of around 40 volunteers. The Magazine helps to maintain links between the church family and those who have not yet felt the need to take part in what we do as well as enabling other Village organisations to communicate with Parishioners.

"The annual Games Hub Christmas party was, as usual, a highlight of the year. An abundance of seasonal party food, crackers and party hats were followed by a fun quiz ... We rounded off the afternoon with a lusty rendering of carols, accompanied by the organist on his keyboard."

This was a great way to celebrate another wonderful year of friendly competition at the Games Hub and we look forward to more of the same throughout 2026."

Games Hub attendee

Youth Work in our Community

Youth work – both ‘open’ and faith based, continues to be a strong part of our work in Rudgwick. In addition to a youth group during the Sunday morning service, we run **Rudgwick Youth Centre (RYC)** which provides free sessions to any young person of secondary school age who wish to attend. Whilst aimed primarily at those resident in Rudgwick it is also open to those who live in neighbouring villages.

‘Drop-in’ runs on Monday afternoons for School years 7 and 8 (average attendance of 21 a week with a peak of 40 when Year 6 started attending in June – 2024: 15 and 30). ‘CHiLL’ ran on Monday afternoons for School years 9 and 10 until November when the group closed (average attendance of 4 a week with a peak of 9 – 2024: 4 and 7). On Thursday evenings the ‘Unwind’ group was for school years 10-13 and those at sixth form college up until the summer and then for years 11-13 and those at sixth form college from September (average attendance of 5 a week with a peak of 12 – 2024: 5 and 10). The faith-based group, ‘Munch’, runs on a Wednesday evening for school years 7-13 (average attendance of 13 a week with a peak of 25 – 2024: 10 and 16).

In addition to the regular groups the Youth Centre is open at other times for special events such as one-off sessions in the school holidays. It continues to make a positive impact on our community, providing a place for young people to meet. The total number of visits to the Youth Centre by young people in 2025 was 1,550 (2024: 1,157).

It's been huge fun. Such a privilege to be here. The kids are great fun to be around, and it's a great couple of hours in your week."

"They [the youth] like the games, decorating biscuits - lots of activities really, as well as time to chill out."

RYC Team Members

"I really like that the food is cheap and we get to do a lot of fun activities"

"I can socialise"

"I get to play football with my friends"

"It's fun and we get sweets!"

Young people attending RYC

Provision of the church building for people to enjoy

In 2025 we celebrated 20 life events, or occasional offices, (2024: 9) in Holy Trinity. Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

The Church building of Holy Trinity is available for private prayer, not just to the church family but for everyone in the parish. The Church is therefore open during the day for anyone to use. A leaflet is available for those who want to learn about the history of the Church and information is

also available about Church activities along with a booklet about the Christian faith.

In the weeks surrounding Remembrance Sunday the Church held another **Rudgwick Remembers** exhibition, open to everyone, detailing the lives of those commemorated on the war memorials and during Advent there was a display of ‘Advent Angels’ by local school children.

The church building and projects

Every 5 years we are required to have an inspection of the condition of the **church building** by our Inspecting Architect. This is referred to as a Quinquennial Inspection and enables us to plan repairs which may be required. Along with this we have to have a Quinquennial Inspection of the trees in the churchyard by a suitably qualified tree surgeon. These were both undertaken in 2025. The reports resulted in recommendations for work to a number of trees, and a specification for repairs to the external stonework of the west face of the north aisle of the church. Work started on those repairs towards the end of the year. During the course of the year we agreed a design specification for replacing the lighting in the church, went out to tender, got the various permissions and appointed a contractor with the aim of doing the work early 2026. We received the responses from the statutory consultees for the Concept Design Plans for the external

and internal re-ordering for the church. To address these more fully our architect suggested we appoint a Heritage Consultant to do a Heritage Assessment Report for us. This was received towards the end of the year. We also got permissions to temporarily remove some pews in the north aisle so that we could investigate the panelling on the wall behind and have space to trial some chairs.

Provision of pastoral care for people living in the parish

The main structure for the provision of **pastoral care** in the Church is through our Small Groups. The Vicar is there to help when a greater level of support is needed and for those who are not members of Small Groups and those who are housebound. He also provides pastoral care to the wider community.

The Vicar-conducts **home communions, hospital and care home visits** as needed.

Provision of tangible support to the poor and needy

Throughout the year we have collected **donations of non-perishable food** for *Family Support Work*, a charity that works to support families in Sussex struggling with issues such as poverty, ill health, learning difficulties, bereavement, family break-up and domestic abuse. **Harvest gifts** were also collected for *Family Support Work*.

We have also provided financial support of £543 to those in need via the Vicar and Warden's Discretionary fund.

"Your generosity will help run our community cafes which ease loneliness, our advice services that put residents on a path of stability for the future and ensure residents moving out of homelessness will have bed to sleep on."

Horsham Matters

The **Remembrance Sunday Collection** along with Alms Box donations during the Rudgwick Remembers exhibition raised a total of £728 that was donated to *The Royal British Legion*. The **collections at our Christmas services**, along with donations given in lieu of sending Christmas Cards to Church members, came to £2,139 and was donated to *Family Support Work* in addition to our giving to them as a Mission partner.

In the run up to Christmas, we again encouraged people to donate gift filled shoeboxes online for **Operation Christmas Child**. We also collected around 20 shoeboxes filled with presents. These shoeboxes are given to children in need overseas at Christmas time. This is an unconditional gift, given to any child regardless of race or religion.

Other charitable giving

As a Church we seek to give away to our **Mission partners** an amount equivalent to 10% of our previous year's unrestricted and unreserved income. In 2025 we gave a total of £18,000 (2024: £18,000), to The Bible Society, Engineering Missions International, Family Support Work, Fundatia, Horsham Night Shelter (part of Horsham Matters), MAF, New Wine, The Oasis, Ripple Effect (ZRDF), Scripture Union and Tear Fund.

"Your donation is helping to open the Bible to Children through our new Bible reading guides, giving them the opportunity to learn more about God and hear his words of wisdom, comfort and guidance."

Scripture Union

Financial Review

Incoming and outgoing resources

During the past year our regular giving remained constant but we had a decrease in one off donations while our expenditure increased significantly mainly due to work undertaken on our buildings. This resulted in a deficit for the year of £20,181 compared to a surplus in 2024 of £25,036. While we were blessed in having adequate reserves to cope with this deficit this is not something that is sustainable in the longer term. The challenge going forward is to have our regular income covering our standard expenditure and we are hopeful that the stewardship appeal in January will have had a positive response.

We were able to take advantage of the increase in interest rates to deposit surplus funds in interest bearing accounts resulting in investment income for the year of £9,012 but now with less money to invest and lower interest rates such income is unlikely to continue in the immediate future.

As we had the funds we made a voluntary donation of £4,072 over and above our Parish Share of £83,888 to assist churches who are not in as favourable position as ourselves. Parish Share is our largest cost and covers the housing, stipend and pension costs of our vicar, the church insurance and also a standard sum for diocesan central costs, clergy training and a contribution to national church funds. It is important to note that approximately 80% of the total paid relates directly to the clergy costs of this parish, the remainder being the shared costs of the Christian family throughout the whole Church of England, including assistance towards the upkeep of churches less able to manage financially than ourselves.

Our other significant expenditure includes the maintenance and running costs of our five buildings, Holy Trinity (including the churchyard and graveyard), St John's Tismans Common, 20 Woodfield Road (the home of our Youth Pastor), Rudgwick Youth Centre (RYC) and Church Gate House and for all apart from 20 Woodfield Road includes energy costs. We are also responsible for some costs associated with the Vicarage. Collectively the total costs for these buildings was £74,371 compared to £48,363 in 2024. Significant time is spent negotiating our energy costs to ensure that we are able to keep these as low as possible.

The withdrawal by the government of the Listed Places of Worship Grant Scheme whereby we were able to reclaim any VAT spent on repairs to Holy Trinity will have a significant impact on our costs of maintaining this ancient church building.

We donated £728 to the Royal British Legion being the collection at the Remembrance Day service together with donations received for the tableau on Rudgwick Remembers plus the applicable Gift Aid.

The collections plus applicable Gift Aid from the Christmas services totalling £2,139 were donated to Family Support Work in addition to the £2,500 paid to them as Mission Partner.

Staff costs

Our staff complement consists of a part time finance administrator, a part time administrator and a full time Youth Pastor. Details of their costs are given in the notes to the accounts.

In addition many persons freely give of their time and talents that enables us to have relatively low administration and maintenance costs in relation to all the work that we undertake in the parish.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax of £3,859 and water and environmental charges of £1,390 for the Vicarage. In addition, costs towards travel, hospitality, telephone, postage, broadband and other ministry expenses incurred in the running of the parish amounting to £2,426 were refunded to the vicar.

Four other members of the PCC claimed a total of £1,600 in respect of items that they purchased on behalf of the church buildings and our ministry.

Related party transactions

Donations, recommended by the Mission Committee and approved by the Parochial Church Council, of £1,800 were donated to Mission Aviation Fellowship (MAF) where the son of Reginald V Webb is employed in Australia and £4,639 to the Diocese of Chichester Family Support Work where Elaine Daniels is director of services. Although Reginald V Webb and Elaine Waight were members of the PCC neither were involved in the decision making, nor in the approval of these donations.

Office costs

The office and administrative costs, like all our expenses, are budgeted and strictly monitored and in relation to the scale of our activities are relatively small. We are greatly assisted in this regard by the generous assistance of many parishioners who give freely of their time and talents to assist in the administration of the churches. We have also been blessed with the help received with regard to the maintenance and refurbishment of our properties and in the running of the Rudgwick Youth Centre.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) that equates to at least three months' worth of unrestricted payments as contingency against unforeseen situations being particularly cognisant of the potential demands of some of our buildings.

The amount of this contingency reserve at the end of December 2025 was £115,433 held in a Church of England deposit fund.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies and donations for expenditure for particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

At 31 December 2025 we held £68,164 in separate bank accounts for funds dedicated to the reordering of Holy Trinity.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks that impact on the work of the churches in the parish.

The PCC consider that the principal risks and uncertainties are:

- The health and safety within the church building and surrounding area in particular the paths leading up to Holy Trinity Church that can be very slippery when wet and therefore receive regular attention. We undertake regular tree surveys to ensure that the trees are not likely be a risk to those in the churchyard.
- There are also health and safety aspects to be considered with the Rudgwick Youth Centre building and the running of the youth club and these are closely monitored while paying particular attention to the safeguarding issues.
- The need to fund unexpected costs associated with the church's listed building such as aged glass windows, ongoing necessary roof repairs and dealing with water ingress.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Any significant decrease in our income.
- The risk of misappropriation of funds that is mitigated by separating the ordering, authorising and paying for supplies and services and having a dual signatory requirement for all payments as well as

requiring two persons to count any cash received. We try to reduce the amount of cash received by encouraging planned giving through the Parish Giving Scheme and using a contactless card reader.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for the use of the church buildings. We aim to maintain our properties to a high standard and carry out the priority items of a quinquennial review in a timely manner.

Future uncertainties

We are almost totally dependent upon donations from a congregation comprised mainly of residents from Rudgwick village and the departure of a few regular donors from the village could have a significant impact on our finances that is a concern for the future.

It is our objective to ensure that as the day-to-day costs rise, our income is grown such that regular giving covers our annual running costs with any surpluses used to strengthen our underlying financial position in order to cover any unexpected expenses. A reasonable growth in income will enable further improvements to be made to the fabric of our Church to enable greater use to be made of the building outside of Sunday services.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd. Martin King	Chair
Wardens:	Mrs Hannah Keanie	Vice Chair
	Mrs Louise Smith	Vice Chair

Deanery Synod

Mrs H Maeve Filby	
Mrs Elizabeth King-Fisher	
Mr Reginald Webb	Treasurer

Elected Members

Mr John Bushell	
Mr Greg Jordan	
Mrs Jennifer Lazzeri	
Mr Bruce Morley	
Professor Helen Allan	(From 27 April 2025)
Mrs Rachel Tedstone	(From 27 April 2025)
Mr James Marchant	(From 27 April 2025)
Mrs Elaine Waight	Secretary
Mrs Brenda Westbrook	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and curate), the churchwardens and members of the Deanery, Diocesan or General Synods and 9 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

In accordance with the Diocesan Children and Young People Safeguarding Policy, in May the PCC reappointed Ansley Crockford as parish Safeguarding Officer.

Following a resolution of the APCM in 2011, which came into effect in 2012, Lay readers licensed to officiate in the church are not automatically members of the PCC. However, they are welcome to stand for election to the PCC. At the same APCM a resolution was passed limiting the maximum number of elected representatives on the PCC to 9 of 15. In 2018 the Vestry Meeting passed a resolution that section 3 of the Churchwardens Measure 20011 (stating that a Churchwarden must step down after 6 years continuous service) does not apply.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Martin King, PCC Chairman

Martin P J King

9 March 2026

Holy Trinity, Rudgwick

Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	
Income and endowments from:					
Planned giving, collections, grants, including Gift Aid	204,380	2,695	207,075	211,534	2
Donations	27,445	-	27,445	38,355	
Legacies	-	-	-	-	
Charitable activities	7,280	-	7,280	4,053	2
Other trading activities	18,435	-	18,435	19,039	2
Investment income	9,012	-	9,012	8,096	
Total income	£266,552	£2,695	£269,247	£281,077	2
Expenditure on:					
Charitable activities	268,247	2,695	270,942	235,919	3
Other trading activities	18,486	-	18,486	18,750	3
Total expenditure	£286,733	£2,695	£289,428	£254,669	3
Net income/(deficit)	(£20,181)	-	(£20,181)	£25,036	
Total funds brought forward	£541,185	-	£541,185	£514,777	11
Total funds carried forward	£521,004	-	£521,004	£541,185	11 & 12

Holy Trinity, Rudgwick

Balance Sheet

Our financial position and summary of funds at the year end were

	Total Funds 2025 £	Total Funds 2024 £	Notes
Tangible assets	270,994	279,781	10
Total fixed assets	270,994	279,781	10
Debtors	2,333	3,154	13
Short Term Deposit	115,433	110,435	15
Cash at bank and in hand	170,115	185,026	15
Total current assets	287,881	298,615	
Creditors: Amounts falling due within one year	(37,871)	(37,211)	14
Net current assets	250,010	261,404	
Total assets less current liabilities	521,004	541,185	
Restricted funds	4,534	8,781	11
Unrestricted funds	516,470	532,404	11
Total charity funds	£521,004	£541,185	11&12

This Financial Report for the year ended 31st December 2025, including the notes following, was approved by the PCC on 9 March 2026 and is signed on its behalf by The Revd. Martin King, PCC Chairman, and Reginald V Webb, PCC Treasurer.

Martin P J King

Reginald V Webb

9 March 2026

Holy Trinity, Rudgwick

Notes to the Financial Report

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Going Concern

The trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for the issue of the accounts and have concluded that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the charity's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes.

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds – a) income from trusts or endowments that may be expended only on those restricted objects provided in the terms of the trust or bequest;

Restricted funds – b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds – funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Holy Trinity, Rudgwick

Notes to the Financial Report

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding is received by the PCC.

Charitable activities

Statutory fees for weddings and funerals are recognised when the event occurs.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services.

Income from trading is recognised either: a) when received, or b) in the case of events: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the event has taken place.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Rent is accounted for net of management costs when due and payable. Fees are accounted for as those due to the PCC net of the proportion payable to the diocese. All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold. Unrealised gains and losses are accounted for on revaluation at 31 December.

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to 2007 there is insufficient cost information available and therefore the cost of such assets is not stated in the financial statements

Holy Trinity, Rudgwick

Notes to the Financial Report

All expenditure on consecrated or beneficed buildings and individual items costing under £3,000 are written off in the year when incurred. The cost of the residential building was considered to be 50% of the total cost of the freehold.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding land, from the date of installation on a straight line basis over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	2%
Fixtures and fittings	20%
Audiovisual	15%
Office equipment	25%
Boiler	7%

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses, if any, are recognised in the statement of financial activities.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

Holy Trinity, Rudgwick

Notes to the Financial Report

2 Analysis of income and endowments

	Unrestricted Funds	Restricted Fund	Total Funds 2025	Total Funds 2024	Notes
	£	£	£	£	
Planned giving (excl. Gift Aid)	159,125	-	159,125	160,475	
Collections	4,925	-	4,925	3,207	
Special collections	2,867	-	2,867	1,948	
Donations	27,445	-	27,445	38,355	
Youth work	-	1,894	1,894	5,874	
Gift Aid	35,353	378	35,731	37,240	
Grants	2,110	423	2,533	2,790	12
Donations, grants and legacies	£231,825	£ 2,695	£234,520	£249,889	
Net fees for weddings & funerals	7,280	-	7,280	4,053	
Charitable activities	£7,280	-	£7,280	£4,053	
Magazine advertisement fees	18,435	-	18,435	19,039	
Other trading activities	£18,435	-	£18,435	£19,039	
Bank & CBF deposit interest	9,012	-	£9,012	£8,096	
Investments	£9,012	-	£9,012	£8,096	
Total income and endowments on all funds	£266,552	£2,695	£269,247	£281,077	

Holy Trinity, Rudgwick

Notes to the Financial Report

3 Analysis of expenditure

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024	Notes
Missionary and charitable giving	21,410	-	21,410	20,348	4
Diocesan parish share	87,960	-	87,960	84,703	6
Clergy and ministry costs	4,971	-	4,971	5,159	
Staff costs	39,831	-	39,831	39,230	5
Music – choir, organist and music group	7,224	-	7,224	4,757	
Administration	6,042	-	6,042	2,691	
Children and youth activities	8,950	2,272	11,222	7,074	
Maintenance of properties and utility costs	73,948	423	74,371	48,363	
Redevelopment	5,500	-	5,500	11,880	
Outreach	3,624	-	3,624	2,196	
Depreciation	8,787	-	8,787	9,518	10
Cost of charitable activities	£268,247	£2,695	£270,942	£235,919	
Parish magazine costs	18,486	-	18,486	18,750	
Cost of other trading activities	£18,486	-	£18,486	£18,750	
Total expended on all funds	£286,733	£2,695	£289,428	£254,669	

4 Missionary and charitable giving

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
Overseas:				
<i>Mission</i>	6,000	-	6,000	2,600
<i>Relief</i>	3,000	-	3,000	6,400
Home				
<i>Mission</i>	6,500	-	6,500	4,900
<i>Relief</i>	3,043	-	3,043	4,500
Special collections	2,867	-	2,867	1,948
	£21,410	-	£21,410	£20,348

Holy Trinity, Rudgwick

Notes to the Financial Report

5 Staff costs

	Unrestricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£
Remuneration			
<i>Salaries</i>	33,246	33,246	30,433
<i>Employer social security costs</i>	3,785	3,785	5,569
<i>Employer pension costs</i>	2,800	2,800	3,228
	£39,831	£39,831	£39,230

6 Parish Share

In addition to the Parish Share of £83,888 allocated by the Diocese of Chichester additional voluntary contributions of £4,072 were made to the Diocese to assist with their funding.

7 Payments to PCC members

Expenses of office, postage and ministry expenses relating to the Church and its activities amounting to £4,026 (2024: £4,196) were reimbursed to 5 PCC Members (2023: 3). No person received remuneration in excess of £60,000.

8 Related parties and transactions

Donations, recommended by the Mission Committee and approved by the Parochial Church Council, of £1,800 were donated to Mission Aviation Fellowship (MAF) where the son of Reginald V Webb is employed in Australia and £4,639 to the Diocese of Chichester Family Support Work where Elaine Daniels is director of services. Although Reginald V Webb and Elaine Waight were members of the PCC neither was involved in the decision making, nor in the approval of these donations.

9 Governance

The estimated fee for the Independent Examiner, Oakwood Business Consultants, of £480 is included in administration costs.

Holy Trinity, Rudgwick

Notes to the Financial Report

10 Tangible Fixed assets

	Freehold Land and Buildings £	Office Equipment £	Audio- Visual Equipment £	Boiler £	Total £
Cost					
At 1 January 2025	292,625	3,898	28,740	22,543	347,806
Additions	-	-	-	-	-
At 31 December 2025	292,625	3,898	28,740	22,543	347,806
Charge for depreciation					
At 1 January 2025	43,870	3,897	15,448	4,810	68,025
Additions	2,916	-	4,311	1,560	8,787
At 31 December 2025	46,786	3,897	19,759	6,370	76,812
Net book value					
At 31 December 2025	£245,839	£1	£8,981	£16,173	£270,994
<i>At 31 December 2024</i>	<i>£248,755</i>	<i>£1</i>	<i>£13,292</i>	<i>£17,733</i>	<i>£279,781</i>

The freehold property, 20 Woodfield Road, was acquired for the use of the youth pastor and his family. The property is held in trust for the PCC by the Chichester Diocesan Fund and Board. Depreciation is provided on the buildings, estimated to be 50% of the total cost of the land and buildings.

11 Net assets by fund

	Unrestricted General £	Unrestricted Designated £	Restricted Fund £	Total Funds 2025 £	Total Funds 2024 £	Notes
Fixed assets for church use	270,994	-	-	270,994	279,781	
Current assets (except cash)	2,333	-	-	2,333	3,154	
Cash at bank and on deposit	212,850	68,164	4,534	285,548	294,089	15
Current liabilities	(37,871)	-	-	(37,871)	(37,211)	
Long term liabilities	-	-	-	-		
	£448,306	£68,164	£4,534	£521,004	£539,813	12

Holy Trinity, Rudgwick

Notes to the Financial Report

12 Statement of funds

Of the total funds of £521,004, £516,470 is unrestricted while £4,534 is restricted for Youth Work. However the following apply:

Designated Funds, the PCC resolved that funds raised by special appeal for a specific purpose that is not expected to occur regularly should be treated as designated for that specific purpose. During 2025 funds totalling £26,871 (2024: £46,793) including applicable Gift Aid were donated for the reordering of Holy Trinity Church, less relevant expenses of £5,500, resulting in a net increase of £21,371 in designated funds included in the unrestricted funds of £516,470.

The Chancel Trust Fund that at 31 December 2025 had a value of £14,598 (2024:£15,206) is managed and held as custodian by the Chichester Diocesan Board of Finance (DBF) and as it is not legally nor beneficially owned by the PCC is not included in the accounts. Income received from the Chancel Trust is not investment income as the PCC does not own the trust fund, nor its investments but is a grant received from the Chichester Diocesan Board of Finance to reimburse the cost of insuring the Chancel. The grant in 2025 was £423 (2024: £411).

13 Debtors

	<u>Unrestricted Funds</u>	<u>Restricted Fund</u>	<u>Total Funds 2025</u>	<u>Total Funds 2024</u>
	£	£	£	£
Gift Aid recoverable	2,333	-	2,333	£3,154
	£2,333	-	£2,333	£3,154

14 Creditors: amounts falling due within one year

	<u>Unrestricted Funds</u>	<u>Restricted Fund</u>	<u>Total Funds 2025</u>	<u>Total Funds 2024</u>
	£	£	£	£
Deferred income	10,213	-	10,213	11,288
Accruals for maintenance and other costs	4,778	-	4,778	8,239
Quinquennial provision	22,880	-	22,880	17,684
	£37,871	-	£37,871	£37,211

Holy Trinity, Rudgwick

Notes to the Financial Report

15 Analysis of cash and cash equivalents

	General Funds <u>2025</u> £	Restricted Funds <u>2025</u> £	Total Funds <u>2025</u> £
Cash at bank	165,581	4,534	170,115
CBF General Fund	115,433	-	115,433
	£281,014	£4,534	£285,548

A number of persons contribute specifically to the Youth Work undertaken by the Church. A separate bank account exists for these contributions and is used exclusively to pay costs associated with Youth Work. This income and applicable Gift Aid are included as Restricted Income as disclosed in Note 2.

Independent Examiner's Report to the PCC of Holy Trinity Rudgwick for the Year Ended 31st December 2025

Report to trustees / members of The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity Rudgwick, on the accounts for the year ended 31st December 2025 Charity No. 1133926 set out on pages 11 to 21.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Camilla Hills

9 April 2026

Oakwood Business Consultants, Unit 3, The Dairy, Tilehouse Farm Offices, East Shalford Lane, Guildford, Surrey, GU4 8AE.

Accounts

Trustees Annual Report and Financial Report

of The Parochial Church Council of the Ecclesiastical Parish of

Holy Trinity, Rudgwick

Church Gate House, Church Street, Rudgwick, Horsham, RH12 3EB

Registered Charity no. 1133926

Inland Revenue Tax Number: X89890

For the year ended 31 December 2024

Contents

Page

2-10	Trustees annual report
11	Statement of Financial Activities
12	Balance sheet
13	Notes to the accounts
22	Report of the independent examiner

Website: www.rudgwickchurch.org.uk

Incumbent: The Revd M P J King, The Vicarage, Cox Green, Rudgwick, Horsham, RH12 3DD

Independent examiner: Oakwood Business Consultants
Unit 3, The Dairy, Tilehouse Farm Offices, East Shalford Lane, Guildford, Surrey, GU4 8AE

Bankers: Lloyds Bank, Horsham Branch
National Westminster Bank, Carfax Branch, Horsham

Holy Trinity, Rudgwick

Trustees Annual Report for 2024

Our aims and purposes as a charity

The Parochial Church Council ("PCC") has the responsibility of co-operating with the incumbent, The Revd. Martin King in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical
- Knowing Jesus better and making Him better known
- Practical support and care for people in the parish, from the youngest to the oldest, irrespective of level of need or ability to pay
- Providing financial support to those in need and to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Enabling as many people as possible to worship at our church and to become part of our parish community at Rudgwick Church
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Teaching, baptising and nurturing new and existing believers
- Offering worship and prayer; learning about the Gospel in small group situations
- Assisting people from all walks of life to develop their knowledge of and trust in Jesus
- Provision of pastoral care for people living in the parish
- Provision of Rudgwick Youth Centre and activities for young people in the Parish
- Providing assistance to the poor and needy of the parish
- Giving grants to missionary organisations

To facilitate this work, it is important that we maintain the fabric of Holy Trinity and St John's and the other buildings for which we are responsible.

The PCC met 7 times during the year with an average attendance of 87%. The financial working group met in November to review the financial situation of Holy Trinity and to prepare the budget for 2025. The Vicar and Churchwardens met on an approximately three weekly basis.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and we welcome anyone from all walks of life to take part in the life of the church.

On 28 April 2024 there were 156 parishioners on the Church Electoral Roll compared to 153 in 2023, 29 of whom are not resident within the parish (2023: 30).

The **average weekly attendance**, counted during October, was 125 - 106 adults and 19 children (2023: 106) and the Average Sunday Attendance throughout the year was 101 adults and 18 children (2023: 96 and 15) with an average of around 16 people watching the service **livestream** each week (2023: 10) and YouTube recording an average of 29 'views' a week, excluding 'suggested video' views (2023: 56 including 'suggested video' views).

We look to encourage the deepening of faith for all ages, and at our 10.30am Contemporary Family Service we run **Sunday Rocks** (our Sunday School) for children and young people. This is much appreciated by families and enjoyed by the children.

At **Easter** we saw an increase in attendance at Good Friday services with 85 adults and 5 children (2023: 79 adults, 5 children). On Easter Sunday we welcomed 148 adults and 22 children (2023: 135 adults, 28 children) to our services.

Christmas is a special time of celebration where many sections of the community come and join in the services, children and adults alike join in and memories are made. We welcomed 226 adults and 23 children (2023: 191 adults, 36 children) to carol services in the run-up to Christmas and nearly 500 school children and family members from both Rudgwick Primary School and Pennthorpe School to Christingle or Carol services. On Christmas Eve and Christmas Day 281 adults and 54 children joined us for worship (2023: 350 adults, 75 children).

Teaching, baptising and nurturing new and existing believers

In 2024 we celebrated the **baptism** of 3 children (2023: 8). We conducted 2 **weddings** (2023: 4) and a renewal of wedding vows. There were 3 church **funerals** with another 4 funerals conducted for parishioners at the crematorium (2023: 3 and 2). There were 3 **burials of ashes** in 2024 (2023: 1) this is because we have run out of new plots for the burial of ashes in the current garden of remembrance and are waiting for a new garden of remembrance in the churchyard extension. There was also one committal with the funeral service held in a London Church. We offer **The Marriage Preparation Course** to all couples getting married at Holy Trinity. In 2024 there were 2 couples who took part in the course which was run on Zoom video conferencing.

We continue to seek to extend the opportunities for people to use their gifts within the life of our community. A good number of the church family have been involved in **leading various aspects of worship**, such as our intercessions, reading the lessons and leading services. Several members of the congregation have 'Permission to Preach' from the Bishop. Our music group and Church choir are much appreciated for their ministry leading us in sung worship.

"People in my small group are friends, but more than that, they are trusted disciples of Jesus. We are such a flexible group that fits with all our diverse lives and somehow fits us all to the blessing of Christ Jesus."

"Reliable friendship group, who through Christian study, prayer and fellowship bolster feelings of social connection amidst today's online obsessed culture"

"A time of fellowship and learning. A time to pray and draw closer to the Lord. A time of great blessing."

Small Group Members

Our **Small Groups** are a strength of the Church, meeting to nurture believers, encourage people in their faith and to provide fellowship. There are 9 small groups in the Church, with 69 members.

As in previous years, a group from the Church attended the **New Wine Summer Conference** at the end of July helping to nurture people's faith and provide Biblical teaching.

Work with Schools

We continue to be involved in the **Schools in our Parish**. The Vicar has taken services in Holy Trinity for the Primary School and Pennthorpe School at times such as at Easter, Harvest and Christmas. In November classes from both Schools visited the Rudgwick Remembers exhibition commemorating those from the village who died in the World Wars. We continue to welcome students from Rikkyo School in England to our Sunday morning services and both our Youth Pastor and Vicar have been involved in services in the School chapel.

Our **Open the Book** team have continued to visit Rudgwick Primary School and Pennthorpe School to retell Bible stories in a fun, interactive and memorable way by acting them out and involving the children as much as possible. These are much appreciated and have been warmly received by staff and pupils alike.

"Good company, getting the old brain to do work, making new friends."

"I enjoy the company and playing Rummikub keeps your brain active."

"Lovely group of players and volunteers. Something to look forward to every week."

"Good company, making new friends, enjoying the games, getting some brain exercise."

Games Hub attendees

Evangelism and outreach

One of the ways in which we make a difference in our Village is through **Rompers** – a toddler group in the Church building for babies, toddlers and their carers. Numbers remained strong throughout the year. Each week we welcome between 12 and 15 babies/toddlers plus their carers which continues to test us with the inflexible nature of church pews.

Whilst it is open to everyone, whatever age and whatever their circumstances, the **Games Hub** is run with those who are lonely and isolated particularly in mind – the playing of board games giving them a place to socialise, have fellowship and make new friends. It has been valued and

appreciated by those who come and has a devoted group of players as well as those who visit occasionally (about 25 people attend regularly with around 18 in any given week).

The **Parish Magazine** is run by the Church and provided free to almost every house in the village (paid for by advertising) for the benefit of the whole village – 1,450 copies are delivered each month by a team of around 40 volunteers. The Magazine helps to maintain links between the church family and those who have not yet felt the need to take part in what we do as well as enabling other Village organisations to communicate with Parishioners.

"A lovely welcoming group who meet regularly to wrestle with bible passages and share life's joys and struggles weekly through prayer together."

"A caring group who meet regularly to look at God's word, pray for each other and help each other in times of need."

"Small Group is great for friendship, fellowship and studying God's word in a group and discussing."

Small Group Members

"My little girl loves being able to play and interact with other children and she just adores the singing. It's known in the community to be one of the most friendly and welcoming groups in the area."

"You guys are absolutely amazing! You make Monday something to look forward to."

"It really is a wonderful group and the warmth and friendliness is so appreciated by us"

Rompers' Mums

Youth Work in our Community

Youth work – both ‘open’ and faith based, continues to be a strong part of our work in Rudgwick. In addition to a youth group during the Sunday morning service, we run **Rudgwick Youth Centre** (RYC) which provides free sessions to any young person of secondary school age who wish to attend. Whilst aimed primarily at those resident in Rudgwick it is also open to those who live in neighbouring villages.

‘Drop-in’ runs on Monday afternoons for School years 7 and 8 (average attendance of 15 a week with a peak of 30 when Year 6 started attending in June – 2023: 22 and 51). ‘CHILL’ runs on Monday afternoons for School years 9 and 10 (average attendance of 4 a week with a peak of 7 – 2023: 5 and 7). On Thursday evenings the ‘Unwind’ group was for school years 10-13 and those at sixth form college up until the summer and then for years 11-13 and those at sixth form college from September (average attendance of 5 a week with a peak of 10 – 2023: 8 and 15). The faith-based group, ‘Munch’, runs on a Wednesday evening for school years 7-13 (average attendance of 10 a week with a peak of 16 - 2023: 9 and 17).

In addition to the regular groups the Youth Centre is open at other times for special events such as one-off sessions in the school holidays. It continues to make a positive impact on our community, providing a place for young people to meet. The total number of visits to the Youth Centre by young people in 2024 was 1,157 (2023: 1,549).

“It's fun and exciting”

“I get to play football with my friends”

“I like the pool table the most”

“It's fun and good to spend time outside””

Young people attending RYC

“It brings unity for the youth of Rudgwick from different schools, to have a space where they can all come together. There is lots for them to do and they can see their friends, there's lots of food, and they've got lovely leaders!”

RYC Team Member

“Now I find myself living alone, the Jubilee Hall is a place where I am able to meet people. It is a happy place for me and I can have good conversation. Playing Rummikub keeps my brain alive.”

“I look forward to Thursday afternoon every week and, to be honest, it is the highlight of my week! So nice to meet other friendly people and enjoy playing a game at the same time: not to mention enjoying a cup of tea or coffee and a biscuit – always welcome. Also, I think it is a good “drop-in centre” for men on their own, which isn't always as easy for them as it is for women.”

Games Hub attendees

Provision of the church building for people to enjoy

In 2024 we celebrated 9 life events, or occasional offices, (2023: 16) in Holy Trinity. Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

The Church building of Holy Trinity is available for private prayer, not just to the church family but for everyone in the parish. The Church is therefore open during the day for anyone to use. A leaflet is available for those who want to learn about the history of the Church and information is also available about Church activities along with a booklet about the Christian faith.

In the weeks surrounding Remembrance Sunday the Church held another **Rudgwick Remembers** exhibition, open to everyone, detailing the lives of those commemorated on the war memorials and during Advent there was a display of ‘Advent Angels’ by local school children.

The church building and projects

There were no major repair works to the **church building** in 2024. Replacement lanterns and lamp posts were installed on the main path up to the church from Church Street. Our Inspecting Architect has drawn up Concept Design Plans for internal re-ordering of the church building, and an extension to the north side. These were sent to the DAC for Informal Advice and then presented to the congregation for their input. They are now with the Statutory Consultees for their consideration. The lighting in the church is no longer fit for purpose and we have worked with a specialist company to give us a Design Proposal for its replacement.

Burials have taken place in the **Graveyard Extension**, and work continues on the creation of a Garden of Remembrance for the interment of cremated remains.

Provision of pastoral care for people living in the parish

The main structure for the provision of **pastoral care** in the Church is through our Small Groups. The Vicar is there to help when a greater level of support is needed and for those who are not members of Small Groups and those who are housebound. He also provides pastoral care to the wider community.

The Vicar-conducts **home communions, hospital and care home visits** as needed.

"Your contribution will play a vital role in advancing our projects at Kaloko Primary School, which continue to make a positive impact on the lives of the learners, we currently have a total of 165 learners (83 boys + 82 girls). The funds will be used to support the construct of toilets for proper sanitation management at the schools and the community at large."

ZRDF (Ripple Effect's partner)

Provision of tangible support to the poor and needy

Throughout the year we have collected **donations of non-perishable food** for *Family Support Work*, a charity that works to support families in Sussex struggling with issues such as poverty, ill health, learning difficulties, bereavement, family break-up and domestic abuse. **Harvest gifts** were also collected for *Family Support Work*.

The **Remembrance Sunday Collection** along with Alms Box donations during the Rudgwick Remembers exhibition raised a total of £907 that was donated to *The Royal British Legion*. The **collections at our Christmas services**, along with donations given in lieu of sending Christmas Cards to

Church members, came to £1,041 and was donated to *Family Support Work* in addition to our giving to them as a Mission partner. In addition, a discretionary donation in the case of special needs of £400 was also made.

In the run up to Christmas, we again encouraged people to donate gift filled shoeboxes online for **Operation Christmas Child**. We also collected over 30 shoeboxes filled with presents. These shoeboxes are given to children in need overseas at Christmas time. This is an unconditional gift, given to any child regardless of race or religion.

Other charitable giving

As a Church we seek to give away to our **Mission partners** an amount equivalent to 10% of our previous year's unrestricted and unreserved income. In 2024 we gave a total of £18,000 (2023: £15,500), to The Bible Society, Engineering Missions International, Family Support Work, Fundatia, Horsham Night Shelter (part of Horsham Matters), MAF, New Wine, The Oasis, Ripple Effect (ZRDF), Scripture Union and Tear Fund.

"We remain committed to standing alongside our families for as long as they need us, and particularly during the winter months when they may need extra support with essential living costs. We couldn't provide this vital help without gifts like yours."

Family Support Work

Financial Review

Incoming and outgoing resources

Overall we had a surplus of £26,408 for 2024 although this was attributable to the large amount of donations that together with applicable gift aid totalled £46,793. Our expenses exceeded our regular planned giving and donations by £21,757 despite not having an administrative assistant for part of the year. This is a concern as such a situation is not sustainable in the longer term and the challenge going forward is to have our regular income covering our standard expenditure as many of the donations that we have been grateful to receive have been of a “once in a lifetime” type of donation.

The 2024 donations have been recorded as being dedicated to the reordering and redevelopment of Holy Trinity and together with such past donations the balance so dedicated at 31 December 2024 was £98,715

We were able to take advantage of the increase in interest rates to deposit surplus funds in interest bearing accounts resulting in investment income for the year of £6,724.

As a result of the increase in our income we felt able to voluntarily donate £3,258 over and above our Parish Share of £81,445. Parish Share is our largest cost and covers the housing, stipend and pension costs of our vicar, the church insurance and also a standard sum for diocesan central costs, clergy training and a contribution to national church funds. It is important to note that approximately 80% of the total paid relates directly to the clergy costs of this parish, the remainder being the shared costs of the Christian family throughout the whole Church of England, including assistance towards the upkeep of churches less able to manage financially than ourselves.

Our other significant expenditure includes the maintenance and running costs of our five buildings, Holy Trinity (including the churchyard and graveyard), St John’s Tismans Common, 20 Woodfield Road (the home of our Youth Pastor), Rudgwick Youth Centre (RYC) and Church Gate House and for all apart from 20 Woodfield Road includes energy costs and collectively the total costs for these five buildings was £48,363. Through extensive negotiations we have been able to secure a reduced rate for our energy costs from April 2025.

We donated £903 to the Royal British Legion being the collection at the Remembrance Day service together with donations received for the tableau on Rudgwick Remembers plus the applicable Gift Aid.

The collections plus applicable Gift Aid from the Christmas services totalling £1,041 were donated to Family Support Work in addition to the £2,500 paid to them as Mission Partner.

Staff costs

Our staff complement consists of a part time finance administrator, a part time administrator (although we were without one for 6 months in 2024) and a full time Youth Pastor. Details of their costs are given in the notes to the accounts.

In addition many persons freely give of their time and talents that enables us to have relatively low administration and maintenance costs in relation to all the work that we undertake in the parish.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax of £3,906 and water and environmental charges of £1,273 for the Vicarage. In addition, costs towards travel, hospitality, telephone, postage, broadband and other ministry expenses incurred in the running of the parish amounting to £3,321 were refunded to the vicar.

Two other members of the PCC claimed a total of £875 in respect of items that they purchased on behalf of the church buildings and our ministry.

Related party transactions

Donations, recommended by the Mission Committee and approved by the Parochial Church Council, of £1,800 were donated to Mission Aviation Fellowship (MAF) where the son of Reginald V Webb is employed in Australia and £3,542 to the Diocese of Chichester Family Support Work where Elaine Daniels is director of services. Although Reginald V Webb and Elaine Waight were members of the PCC neither were involved in the decision making, nor in the approval of these donations.

Office costs

The office and administrative costs, like all our expenses, are budgeted and strictly monitored and in relation to the scale of our activities are relatively small. We are greatly assisted in this regard by the generous assistance of many parishioners who give freely of their time and talents to assist in the administration of the churches particularly during this past year when we were without an administrator for six months. We have also been blessed with the help received with regard to the maintenance and refurbishment of our properties and in the running of the Rudgwick Youth Centre.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) that equates to approximately three months' worth of unrestricted payments as contingency against unforeseen situations being particularly cognisant of the potential demands of some of our buildings.

The amount of this contingency reserve at the end of December 2024 was £60,000 held in a Church of England deposit fund.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies and donations for expenditure for particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

At 31 December 2024 we held £67,609 in separate bank accounts for funds dedicated to the reordering of Holy Trinity.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks that impact on the work of the churches in the parish.

The PCC consider that the principal risks and uncertainties are:

- The health and safety within the church building and surrounding area in particular the paths leading up to Holy Trinity Church that can be very slippery when wet and therefore receive regular attention. We undertake regular tree surveys to ensure that the trees are not likely to be a risk to those in the churchyard.
- There are also health and safety aspects to be considered with the Rudgwick Youth Centre building and the running of the youth club and these are closely monitored while paying particular attention to the safeguarding issues.
- The need to fund unexpected costs associated with the church's listed building such as aged glass windows, ongoing necessary roof repairs and dealing with water ingress.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- Any significant decrease in our income.

- The risk of misappropriation of funds that is mitigated by separating the ordering, authorising and paying for supplies and services and having a dual signatory requirement for all payments as well as requiring two persons to count any cash received. We try to reduce the amount of cash received by encouraging planned giving through the Parish Giving Scheme and using a contactless card reader.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for the use of the church buildings. We aim to maintain our properties to a high standard and carry out the priority items of a quinquennial review in a timely manner.

Future uncertainties

We are almost totally dependent upon donations from a congregation comprised mainly of residents from Rudgwick village and the departure of a few regular donors from the village has had a significant impact on our finances in the past and is a concern for the future.

It is our objective to ensure that as the day-to-day costs rise, our income is grown such that regular giving covers our annual running costs with any surpluses used to strengthen our underlying financial position in order to cover any unexpected expenses. A reasonable growth in income will enable further improvements to be made to the fabric of our Church to enable greater use to be made of the building outside of Sunday services.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd Martin King	Chair
Wardens:	Mrs Hannah Keanie	Vice Chair
	Mrs Louise Smith	Vice Chair

Deanery Synod

Mrs H Maeve Filby	
Mrs Fiona Sodha	(To 28 April 2024)
Mrs Elizabeth King-Fisher	(From 28 April 2024)
Mr Reginald Webb	(From 28 April 2024) Treasurer

Elected Members

Mr John Bushell	(From 28 April 2024)
Mr Greg Jordan	
Mrs Elizabeth King-Fisher	(To 28 April 2024)
Mrs Jennifer Lazzeri	
Mr Bruce Morley	
Mrs Amanda Price	(To 28 April 2024)
Mrs Dawn Spouge	(To 28 April 2024)
Mrs Elaine Waight	Secretary
Mr Reginald Webb	(To 28 April 2024) Treasurer
Mrs Brenda Westbrook	(From 28 April 2024)

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and curate), the churchwardens and members of the Deanery, Diocesan or General Synods and 9 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

In accordance with the Diocesan Children and Young People Safeguarding Policy, in May the PCC reappointed Ansley Crockford as parish Safeguarding Officer.

Following a resolution of the APCM in 2011, which came into effect in 2012, Lay readers licensed to officiate in the church are not automatically members of the PCC. However, they are welcome to stand for election to the PCC. At the same APCM a resolution was passed limiting the maximum number of elected representatives on the PCC to 9 of 15. In 2018 the Vestry Meeting passed a resolution that section 3 of the Churchwardens Measure 20011 (stating that a Churchwarden must step down after 6 years continuous service) does not apply.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Martin King, PCC Chairman

Martin P J King

10 March 2025

Holy Trinity, Rudgwick

Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	
Income and endowments from:					
Planned giving, collections, grants, including Gift Aid	204,859	6,675	211,534	220,686	2
Donations	38,355	-	38,355	89,522	
Legacies	-	-	-	-	
Charitable activities	4,053	-	4,053	4,063	
Other trading activities	19,039	-	19,039	18,612	
Investment income	8,096	-	8,096	3,947	
Total income	£274,402	£6,675	£281,077	£336,830	2
Expenditure on:					
Charitable activities	232,890	3,029	235,919	211,432	3
Other trading activities	18,750	-	18,750	17,843	3
Total expenditure	£251,640	£3,029	£254,669	£229,275	3
Net income	£22,762	£3,646	£26,408	£107,555	
Total funds brought forward	£509,642	£5,135	£514,777	£407,222	11
Total funds carried forward	£532,404	£8,781	£541,185	£514,777	11 & 12

Holy Trinity, Rudgwick

Balance Sheet

Our financial position and summary of funds at the year end were

	Total Funds <u>2024</u> £	Total Funds <u>2023</u> £	Notes
Tangible assets	279,781	289,298	10
Total fixed assets	279,781	289,298	10
Debtors	3,154	4,269	13
Short Term Deposit	110,435	104,869	15
Cash at bank and in hand	185,026	151,205	15
Total current assets	298,615	260,343	
Creditors: Amounts falling due within one year	(37,211)	(34,864)	14
Net current assets	261,404	225,479	
Total assets less current liabilities	541,185	514,777	
Restricted funds	8,781	5,135	11
Unrestricted funds	532,404	509,642	11
Total charity funds	£541,185	£514,777	11&12

This Financial Report for the year ended 31st December 2024, including the notes following, was approved by the PCC on 10 March 2025 and is signed on its behalf by The Revd. Martin King, PCC Chairman, and Reginald V Webb, PCC Treasurer.

Martin P J King

Reginald V Webb

10 March 2025

Holy Trinity, Rudgwick

Notes to the Financial Report

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Going Concern

The trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for the issue of the accounts and have concluded that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the charity's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes.

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds – a) income from trusts or endowments that may be expended only on those restricted objects provided in the terms of the trust or bequest;

Restricted funds – b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds – funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Holy Trinity, Rudgwick

Notes to the Financial Report

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding is received by the PCC.

Charitable activities

Statutory fees for weddings and funerals are recognised when the event occurs.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services.

Income from trading is recognised either: a) when received, or b) in the case of events: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the event has taken place.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Rent is accounted for net of management costs when due and payable. Fees are accounted for as those due to the PCC net of the proportion payable to the diocese. All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold. Unrealised gains and losses are accounted for on revaluation at 31 December.

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to 2007 there is insufficient cost information available and therefore the cost of such assets is not stated in the financial statements

Holy Trinity, Rudgwick

Notes to the Financial Report

All expenditure on consecrated or beneficed buildings and individual items costing under £3,000 are written off in the year when incurred. The cost of the residential building was considered to be 50% of the total cost of the freehold.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding land, from the date of installation on a straight line basis over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	2%
Fixtures and fittings	20%
Audiovisual	15%
Office equipment	25%
Boiler	7%

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses, if any, are recognised in the statement of financial activities.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

Holy Trinity, Rudgwick

Notes to the Financial Report

2 Analysis of income and endowments

	Unrestricted Funds	Restricted Fund	Total Funds 2024	Total Funds 2023	Notes
	£	£	£	£	
Planned giving (excl. Gift Aid)	160,475	-	160,475	172,477	
Collections	3,207	-	3,207	6,532	
Special collections	1,948	-	1,948	89,522	
Donations	38,355	-	38,355	1,444	15
Youth work	-	5,874	5,874	35,423	
Gift Aid	36,850	390	37,240	35,423	
Grants	2,379	411	2,790	4,810	12
Donations, grants and legacies	£243,214	£6,675	£249,889	£310,208	
Net fees for weddings & funerals	4,053	-	4,053	4,063	
Charitable activities	£4,053	-	£4,053	£4,063	
Magazine advertisement fees	19,039	-	19,039	18,612	
Other trading activities	£19,039	-	£19,039	£18,612	
Bank & CBF deposit interest	8,096	-	£8,096	3,947	
Investments	£8,096	-	£8,096	£3,947	
Total income and endowments on all funds	£274,402	£6,675	£281,077	£336,830	

Holy Trinity, Rudgwick

Notes to the Financial Report

3 Analysis of expenditure

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023	Notes
Missionary and charitable giving	20,348	-	20,348	19,386	4
Diocesan parish share	84,703	-	84,703	81,159	
Clergy and ministry costs	5,159	-	5,159	5,220	
Staff costs	39,230	-	39,230	34,446	5
Music – choir, organist and music group	4,757	-	4,757	4,035	
Administration	2,691	-	2,691	2,974	
Children and youth activities	4,456	2,618	7,074	8,140	
Maintenance of properties and utility costs	47,952	411	48,363	42,133	
Redevelopment	11,880	-	11,880	-	
Outreach	2,196	-	2,196	4,030	
Interest on property loan	-	-	-	147	
Depreciation	9,518	-	9,518	9,762	10
Cost of charitable activities	£232,890	£3,029	£235,919	£211,432	
Parish magazine costs	18,750	-	18,750	17,843	
Cost of other trading activities	£18,750	-	£18,750	£17,843	
Total expended on all funds	£251,640	£3,029	£254,669	£229,275	

4 Missionary and charitable giving

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Overseas:				
<i>Mission</i>	2,600	-	2,600	7,172
<i>Relief</i>	6,400	-	6,400	1,150
Home				
<i>Mission</i>	4,900	-	4,900	3,150
<i>Relief</i>	4,500	-	4,500	5,375
Special collections	1,948	-	1,948	2,539
	£ 20,348	-	£20,348	£19,386

Holy Trinity, Rudgwick

Notes to the Financial Report

5 Staff costs

	Unrestricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£
Remuneration			
<i>Salaries</i>	30,433	30,433	25,998
<i>Employer social security costs</i>	5,569	5,569	4,746
<i>Employer pension costs</i>	3,228	3,228	3,702
	£39,230	£39,230	£34,446

6 Parish Share

In addition to the Parish Share of £81,445 allocated by the Diocese of Chichester additional voluntary contributions of £3,258 were made to the Diocese to assist with their funding.

7 Payments to PCC members

Expenses of office, postage and ministry expenses relating to the Church and its activities amounting to £4,196 (2023: £3,836) were reimbursed to 3 PCC Members (2023: 4). No person received remuneration in excess of £60,000.

8 Related parties and transactions

Donations, recommended by the Mission Committee and approved by the Parochial Church Council, of £1,800 were donated to Mission Aviation Fellowship (MAF) where the son of Reginald V Webb is employed in Australia and £3,542 to the Diocese of Chichester Family Support Work where Elaine Daniels is director of services. Although Reginald V Webb and Elaine Waight were members of the PCC none were involved in the decision making, nor in the approval of these donations.

9 Governance

The estimated fee for the Independent Examiner, Oakwood Business Consultants, of £400 is included in administration costs.

Holy Trinity, Rudgwick

Notes to the Financial Report

10 Tangible Fixed assets

	Freehold Land and Buildings £	Office Equipment £	Audio- Visual Equipment £	Boiler £	Total £
Cost					
At 1 January 2024	292,625	3,898	28,740	22,543	347,806
Additions	-	-	-	-	-
At 31 December 2024	292,625	3,898	28,740	22,543	347,806
Charge for depreciation					
At 1 January 2024	40,954	3,166	11,137	3,250	58,507
Additions	2,916	731	4,311	1,560	9,518
At 31 December 2024	43,870	3,897	15,448	4,810	68,025
Net book value					
At 31 December 2024	£248,755	£1	£13,292	£17,733	£279,781
<i>At 31 December 2023</i>	<i>£251,671</i>	<i>£731</i>	<i>£17,603</i>	<i>£19,293</i>	<i>£289,298</i>

The freehold property, 20 Woodfield Road, was acquired for the use of the youth pastor and his family. The property is held in trust for the PCC by the Chichester Diocesan Fund and Board. Depreciation is provided on the buildings, estimated to be 50% of the total cost of the land and buildings.

11 Net assets by fund

	Unrestricted General £	Unrestricted Designated £	Restricted Fund £	Total Funds 2024 £	Total Funds 2023 £	Notes
Fixed assets for church use	279,781	-	-	279,781	289,298	
	-	-	-			
Current assets (except cash)	3,154	-	-	3,154	4,269	
Cash at bank and on deposit	187,965	98,715	8,781	295,461	256,074	15
Current liabilities	(37,211)	-	-	(37,211)	(34,864)	
Long term liabilities	-	-	-	-		
	£423,689	£98,715	£8,781	£541,185	£514,777	12

Holy Trinity, Rudgwick

Notes to the Financial Report

12 Statement of funds

Of the total funds of £539,813, £531,032 is unrestricted while £8,781 is restricted for Youth Work . However the following apply:

Designated Funds, the PCC resolved that funds raised by special appeal for a specific purpose that is not expected to occur regularly should be treated as designated for that specific purpose. During 2024 funds totalling £46,793 (2023: £43,100) including applicable Gift Aid were donated for the reordering of Holy Trinity Church and are thus considered as designated funds and are included in the unrestricted funds of £531,032.

The Chancel Trust Fund that at 31 December 2024 had a value of £15,206 (2023:£14,866) is managed and held as custodian by the Chichester Diocesan Board of Finance (DBF) and as it is not legally nor beneficially owned by the PCC is not included in the accounts. Income received from the Chancel Trust is not investment income as the PCC does not own the trust fund, nor its investments but is a grant received from the Chichester Diocesan Board of Finance to reimburse the cost of insuring the Chancel. The grant in 2024 was £411 (2023: £406).

13 Debtors

	<u>Unrestricted Funds</u>	<u>Restricted Fund</u>	<u>Total Funds 2024</u>	<u>Total Funds 2023</u>
	£	£	£	£
Gift Aid recoverable	3,154	-	3,154	£4,269
	£3,154	-	£3,154	£4,269

14 Creditors: amounts falling due within one year

	<u>Unrestricted Funds</u>	<u>Restricted Fund</u>	<u>Total Funds 2024</u>	<u>Total Funds 2023</u>
	£	£	£	£
Deferred income	11,288	-	11,288	10,882
Accruals for maintenance and other costs	8,239	-	8,239	11,494
Quinquennial provision	17,684	-	17,684	12,488
	£37,211	-	£37,211	£34,864

Holy Trinity, Rudgwick

Notes to the Financial Report

15 Analysis of cash and cash equivalents

	General Funds <u>2024</u> £	Restricted Funds <u>2024</u> £	Total Funds <u>2024</u> £
Cash at bank	176,245	8,781	185,026
CBF General Fund	110,435	-	110,435
	£286,680	£8,781	£295,461

A number of persons contribute specifically to the Youth Work undertaken by the Church. A separate bank account exists for these contributions and is used exclusively to pay costs associated with Youth Work. This income and applicable Gift Aid are included as Restricted Income as disclosed in Note 2.

Independent Examiner's Report to the PCC of Holy Trinity Rudgwick for the Year Ended 31st December 2024

Report to trustees / members of The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity Rudgwick, on the accounts for the year ended 31st December 2024 Charity No. 1133926 set out on pages 11 to 21.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Camilla Hills

11 April 2025

Oakwood Business Consultants, Unit 3, The Dairy, Tilehouse Farm Offices, East Shalford Lane, Guildford, Surrey, GU4 8AE.

Accounts

Trustees Annual Report and Financial Report

of The Parochial Church Council of the Ecclesiastical Parish of

Holy Trinity, Rudgwick

Church Gate House, Church Street, Rudgwick, Horsham, RH12 3EB

Registered Charity no. 1133926

Inland Revenue Tax Number: X89890

For the year ended 31 December 2023

Contents

Page

2-10	Trustees annual report
11	Statement of Financial Activities
12	Balance sheet
13	Notes to the accounts
22	Report of the independent examiner

Website: www.rudgwickchurch.org.uk

Incumbent: The Revd M P J King, The Vicarage, Cox Green, Rudgwick, Horsham, RH12 3DD

Independent examiner: Oakwood Business Consultants
Unit 3, The Dairy, Tilehouse Farm Offices, East Shalford Lane, Guildford, Surrey, GU4 8AE

Bankers: Lloyds Bank, Horsham Branch
National Westminster Bank, Carfax Branch, Horsham

Holy Trinity, Rudgwick

Trustees Annual Report for 2023

Our aims and purposes as a charity

The Parochial Church Council ("PCC") has the responsibility of co-operating with the incumbent, The Revd. Martin King in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical
- Knowing Jesus better and making Him better known
- Practical support and care for people in the parish, from the youngest to the oldest, irrespective of level of need or ability to pay
- Providing financial support to those in need and to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Enabling as many people as possible to worship at our church and to become part of our parish community at Rudgwick Church
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Teaching, baptising and nurturing new and existing believers
- Offering worship and prayer; learning about the Gospel in small group situations
- Assisting people from all walks of life to develop their knowledge of and trust in Jesus
- Provision of pastoral care for people living in the parish
- Provision of Rudgwick Youth Centre and activities for young people in the Parish
- Providing assistance to the poor and needy of the parish
- Giving grants to missionary organisations

To facilitate this work, it is important that we maintain the fabric of Holy Trinity and St John's and the other buildings for which we are responsible.

The PCC met 7 times during the year with an average attendance of 84%. The financial working group met in November to review the financial situation of Holy Trinity and to prepare the budget for 2024. The Vicar and Churchwardens met on an approximately three weekly basis.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and we welcome anyone from all walks of life to take part in the life of the church.

On 23 April 2023 there were 153 parishioners on the Church Electoral Roll compared to 151 in 2022, 30 of whom are not resident within the parish (2022: 31).

The **average weekly attendance**, counted during October, was 106 (2022: 87) and the Average Sunday Attendance throughout the year was 96 adults and 15 children (2022: 84 and 9) with an average of around 10 people watching the service **livestream** each week and YouTube recording an average of 56 'views' a week (2022: 39).

We look to encourage the deepening of faith for all ages, and at our 10.30am Contemporary Family Service we run **Sunday Rocks** (our Sunday School) for children and young people. This is much appreciated by families and enjoyed by the children.

At **Easter** we saw an increase in attendance at Good Friday services with 79 adults and 5 children (2022: 61 adults, 0 children). On Easter Sunday we welcomed 135 adults and 28 children (2022: 132 adults, 26 children) to our services.

Christmas is a special time of celebration where many sections of the community come and join in the services, children and adults alike join in and memories are made. As with Easter, our Christmas services continue to build after the pandemic. We welcomed 191 adults and 36 children (2022: 172 adults, 23 children) to carol services in the run-up to Christmas and over 500 school children and family members from both Rudgwick Primary School and Pennthorpe School to Christingle or Carol services. On Christmas Eve and Christmas Day 350 adults and 75 children joined us for worship (2022: 316 adults, 51 children).

Teaching, baptising and nurturing new and existing believers

In 2023 we celebrated the **baptism** of 8 children (2022: 7). We conducted 4 **weddings** (2022: 2) and 3 church **funerals** with another 2 funerals conducted for parishioners at the crematorium (2022: 3 and 5). There was only 1 **burial of ashes** in 2023 (2022: 1) this is because we have run out of new plots for the burial of ashes in the current garden of remembrance and are waiting for a new garden of remembrance in the churchyard extension. We offer **The Marriage Preparation Course** to all couples getting married at Holy Trinity. In 2023 there were 7 couples who took part in the course which was run on Zoom video conferencing.

"We enjoy the love and fellowship we experience studying the Bible in depth. It is a safe space to share our views and concerns about our faith and daily lives. We offer each other regular support."

Small Group Members

We continue to seek to extend the opportunities for people to use their gifts within the life of our community. A good number of the church family have been involved in **leading various aspects of worship**, such as our intercessions, reading the lessons and leading services. Several members of the congregation have 'Permission to Preach' from the Bishop. Our music group and Church choir are much appreciated for their ministry leading us in sung worship.

"Small Group is a great 'place' to go for friendship and fellowship. It also enhances our knowledge of the bible"

A Small Group Member

Our **Small Groups** are a strength of the Church, meeting to nurture believers, encourage people in their faith and to provide fellowship. There are 9 small groups in the Church, with 72 members.

As in previous years, a group from the Church attended the **New Wine Summer Conference** at the end of July helping to nurture people's faith and provide Biblical teaching.

"Romper's is just fantastic, as a new mum it has helped me find new mum friends and feel part of the community. My little girl loves being able to play and interact with other children and she just adores the singing and it's been gorgeous to watch her engagement develop this year. It's known in the community to be one of the most friendly and welcoming groups in the area and it is genuinely invaluable to have a place to go where little ones can play safely together, there aren't many places to go with babies like this (lots of things are aimed more at toddlers so it's great that babies are just as welcome) and the fact that it is free is just brilliant, especially with the cost of living at the moment.."

A Romper's Mum

Work with Schools

We continue to be involved in the **Schools in our Parish**. The Vicar has taken special assemblies at both Rudgwick Primary School and at Pennthorpe School as well as conducting school services in Holy Trinity at Easter, Harvest and Christmas. In November classes from both Schools visited the Rudgwick Remembers exhibition commemorating those from the village who died in the World Wars. After two years without a Chaplin, Rev. Michinori Mano started at Rikkyo School at Easter. This has released us and other local parishes from covering Sunday Chapel services at the School. It has also meant that in the autumn we once again welcomed classes from the School to our Sunday morning services.

Our **Open the Book** team have continued to visit Rudgwick Primary School and Pennthorpe School to retell Bible stories in a fun, interactive and memorable by acting them out and involving the children as much as possible. These are much appreciated and have been warmly received by staff and pupils alike.

Evangelism and outreach

One of the ways in which we make a difference in our Village is through **Rompers** – a toddler group in the Church building for babies, toddlers and their carers. Numbers remained strong throughout the year. Each week we welcomed between 15 and 20 babies/toddlers plus their carers which continues to test us with the inflexible nature of church pews. Over the course of the year we have welcomed over 70 different families to Rompers demonstrating that the group is meeting a need in our community.

"Romper's is the time of the week my son and I look forward to the most. It offers a warm and engaging environment to play, learn and grow, mothers and children alike. I dread the day that my son goes to school and we won't have an excuse to go."

A Romper's Mum

Whilst it is open to everyone, whatever age and whatever their circumstances, the **Games Hub** is run with those who are lonely and isolated particularly in mind – the playing of board games giving them a place to socialise, have fellowship and make new friends. It has been valued and appreciated by those who come and has a devoted group of players as well as those who visit occasionally (about 21 people attend regularly with around 17 in any given week).

"It's friendly and you meet different people"

"Something to look forward to"

"Keeps the brain active"

"I thoroughly enjoy it and it helps my brain following my stroke"

"Excellent!"

Games Hub attendees

The **Parish Magazine** is run by the Church and provided free to almost every house in the village (paid for by advertising) for the benefit of the whole village – 1,450 copies are delivered each month by a team of around 40 volunteers. The Magazine helps to maintain links between the church family and those who have not yet felt the need to take part in what we do as well as enabling other Village organisations to communicate with Parishioners.

Youth Work in our Community

Youth work – both ‘open’ and faith based, continues to be a strong part of our work in Rudgwick. In addition to a youth group during the Sunday morning service, we run **Rudgwick Youth Centre** (RYC) which provides free sessions to any young person of secondary school age who wish to attend. Whilst aimed primarily at those resident in Rudgwick it is also open to those who live in neighbouring villages. With such large numbers attending Monday ‘Drop-in’ group a new group (CHiLL) was added on early evening on a Monday from September for school years 9 and 10. This group has been very small as it continues to bed in but has alleviated the pressure. ‘Drop-in’ runs on Monday afternoons for School years 7–9 up until the summer and then for years 7 and 8 from September (average attendance of 22 a week with a peak of 51 when Year 6 started attending in June – 2022: 20 and 45). On Thursday evenings the ‘Unwind’ group was for school years 10-13 and those at sixth form college up until the summer and then for years 11-13 and those at sixth form college from September (average attendance of 8 a week with a peak of 15 – 2022: 7 and 13). The faith-based group. ‘Munch’ runs on a Wednesday evening for school years 7-13 and has gone from strength to strength after it’s launch at end of 2022 (average attendance of 9 a week with a peak of 17 - 2022: 7 and 9).

“Good. It’s got cool stuff in it. To hangout; this place is cooler than a shed. Play football with friends.”

“It’s really a good place to get away from my brother. He annoys me a lot of the time, and RYC is a lot quieter.”

“It’s fun. The oasis room is a relaxing, chill vibe where you can let out your emotions & pray. It’s an oasis!!!”

“Good. Mud & football. I don’t know any other place to go!”

“Tuck shop is great and cheap!”

“It’s enjoyable & fun. Snacks & football.”

Young people attending RYC

The total number of visits to the Youth Centre by young people in 2023 was 1,549 (2022: 1,103). In addition to this the Youth Centre is open at other times for special events such as one-off sessions in the school holidays. It continues to make a positive impact on our community, providing a place for young people to meet.

Provision of the church building for people to enjoy

In 2023 we celebrated 16 life events, or occasional offices, (2022: 12) in Holy Trinity. Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

The Church building of Holy Trinity is available for private prayer, not just to the church family but for everyone in the parish. The Church is therefore open during the day for anyone to use. A leaflet is available for those who want to learn about the history of the Church and information is also available about Church activities along with a booklet about the Christian faith.

In the weeks surrounding Remembrance Sunday the Church held another **Rudgwick Remembers** exhibition, open to everyone, detailing the lives of those commemorated on the war memorials and during Advent there was a display of ‘Advent Angels’ by local school children.

The church building and projects

After extensive repairs to Holy Trinity in 2021 and 2022 we were fortunate not to have to undertake any significant work on the church building in 2023. However, to be able to make more flexible use of the church building in the future we have plans to create more useable space as well as providing much needed toilet and storage facilities and are setting aside funds for the costs of this redevelopment.

In partnership with the Parish Council, a new phase of refurbishment was completed at **Rudgwick Youth Centre** in 2023 using section 106 funds. This has largely focused on the blockwork extension and has included a new roof to the extension, refurbishment of the boys’ toilets, along with insulating the internal walls of the

toilets and the adjacent lobby, the adding of insulated cladding to the exterior of the blockwork extension as well as the addition of underfloor Insulation in the main meeting room.

Having completed the conveyancing of the land for the **graveyard extension** in June 2021, the title was finally added to the Land Registry database in April. The alteration of a restrictive covenant that had limited the land to agricultural use was revised in July to include use as a Church of England churchyard and burial ground. On 10 October the Bishop of Horsham, The Right Reverend Ruth Bushyager, extended the effects of consecration to the graveyard extension, thus enabling it to be used for burials. Work continues on the creation of a Garden of Remembrance for the interment of cremated remains in the extension.

Provision of pastoral care for people living in the parish

The main structure for the provision of **pastoral care** in the Church is through our Small Groups. The Vicar is there to help when a greater level of support is needed and for those who are not members of Small Groups and those who are housebound. He also provides pastoral care to the wider community.

The Vicar-conducts **home communions, hospital and care home visits** as needed.

"With your support our partners will enable communities to learn earn, save and invest in a brighter future together."

Five Talents

Provision of tangible support to the poor and needy

Throughout the year we have collected **donations of non-perishable food** for *Family Support Work*, a charity that works to support families in Sussex struggling with issues such as poverty, ill health, learning difficulties, bereavement, family break-up and domestic abuse. **Harvest gifts** were also collected for *Family Support Work*.

The **Remembrance Sunday Collection** along with Alms Box donations during the Rudgwick Remembers exhibition raised a total of £736 that was donated to *The Royal British Legion*. The **collections at our Christmas services**, along with donations given in lieu of sending Christmas Cards to Church members, came to £1,716 and was donated to *Family Support Work* in addition to our giving to them as a Mission partner.

In the run up to Christmas, we again encouraged people to donate gift filled shoeboxes online for **Operation Christmas Child**. We also collected 24 shoeboxes filled with presents. These shoeboxes are given to children in need overseas at Christmas time. This is an unconditional gift, given to any child regardless of race or religion.

Other charitable giving

As a Church we seek to give away to our **Mission partners** an amount equivalent to 10% of our previous year's unrestricted and unreserved income. We adopted The Oasis, who provide help and support with an unplanned pregnancy, as a new mission partner. In 2023 we gave a total of £16,500 (2022: £14,500), to Barnabas Fund, The Bible Society, Engineering Missions International, Family Support Work, Five Talents, Fundatia, Horsham Night Shelter (part of Horsham Matters), MAF, New Wine, The Oasis, Ripple Effect (which has assumed Baynards Zambia Trust), Scripture Union and Tear Fund.

"Your generous giving will enable our Sports Team to bring the life-changing message of Jesus through sports, games and activities to children and young people not in church"

Scripture Union

Financial Review

Incoming and outgoing resources

When putting together the budget for 2024 it became apparent that with the historical level of giving and our existing financial resources we were likely to find ourselves in very challenging financial circumstances in 2024. This was put to the congregation in January 2023 and was also mentioned at the APCM in April.

The response to this concern was very positive and resulted in our planned giving increasing to £172,477 compared to £117,048 in 2022. A foundation committed a donation of £5,000 on a “matched funding” basis, a total that was comfortably exceeded. In addition when it became known that we were looking to reorder part of the church and proceed with certain redevelopments additional donations were received resulting in total donations for the year of £89,522. Of this amount, £43,100 (including applicable Gift Aid) was dedicated to the redevelopment of Holy Trinity.

We were able to take advantage of the increase in interest rates to deposit surplus funds in interest bearing accounts resulting in investment income for the year of £3,947.

As a result of the increase in our income we felt able to voluntarily donate £2,364 over and above our Parish Share of £78,795. Parish Share is our largest cost and covers the housing, stipend and pension costs of our vicar, the church insurance and also a standard sum for diocesan central costs, clergy training and a contribution to national church funds. It is important to note that approximately 80% of the total paid relates directly to the clergy costs of this parish, the remainder being the shared costs of the Christian family throughout the whole Church of England, including assistance towards the upkeep of churches less able to manage financially than ourselves.

Our other significant expenditure includes the maintenance and running costs of our five buildings, Holy Trinity (including the churchyard and graveyard), St John’s Tisman’s Common, 20 Woodfield Road (the home of our Youth Pastor), Rudgwick Youth Centre (RYC) and Church Gate House and for all apart from 20 Woodfield Road includes energy costs. Through extensive negotiations we were able to secure a reasonably competitive rate when we renewed the contracts for our energy costs in April.

In addition to the costs of maintaining and upgrading RYC of £4,075 we spent £34,077 on our Youth programme. Significant work was undertaken revamping RYC but as most of the work was undertaken voluntarily by parishioners we effectively only paid for materials against which we were received a grant of £2,500.

We donated £736 to the Royal British Legion being the collection at the Remembrance Day service together with donations received for the tableau on Rudgwick Remembers plus the applicable Gift Aid.

The collections plus applicable Gift Aid from the Christmas services totalling £1,716 were donated to Family Support Work.

Staff costs

Due to the uncertainty with regard to our financial position we delayed appointing an administration assistant when the previous administrator left in January, only employing the part time administration assistant in September. She together with a part time finance administrator and a full time Youth Pastor complete our staff complement. Details of their costs are given in the notes to the accounts.

In addition many persons freely give of their time and talents that enables us to have relatively low administration and maintenance costs in relation to all the work that we undertake in the parish.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax of £3,509 and water and environmental charges of £315 for the Vicarage. In addition, costs towards travel, hospitality, telephone, postage, broadband and other ministry expenses incurred in the running of the parish amounting to £3,592 were refunded to the vicar.

Three other members of the PCC claimed a total of £244 in respect of items that they purchased on behalf of the church buildings and our ministry.

Related party transactions

Donations, recommended by the Mission Committee and approved by the Parochial Church Council, of £1,600 were donated to Mission Aviation Fellowship (MAF) where the son of Reginald V Webb is employed in Australia, £3,740 to the Diocese of Chichester Family Support Work where Elaine Daniels is director of services and £1,000 to The Oasis Crisis Pregnancy Centre where Dawn Spouge is Centre Manager. Although Reginald V Webb, Elaine Waight and Dawn Spouge were members of the PCC none were involved in the decision making, nor in the approval of these donations.

Office costs

The office and administrative costs, like all our expenses, are budgeted and strictly monitored and in relation to the scale of our activities are relatively small. We are greatly assisted in this regard by the generous assistance of many parishioners who give freely of their time and talents to assist in the administration of the churches particularly during this past year when we were without an administrator for seven months. We have also been blessed with the help received with regard to the maintenance and refurbishment of our properties and in the running of the Rudgwick Youth Centre.

Long term loan

We were very fortunate in receiving a donation of £30,000 made specifically to repay the outstanding portion of the long term loan originally taken out in 2010 to part finance the purchase of 20 Woodfield Road. As a result we were able to repay the loan in March thereby saving us £900 a year in interest.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) that equates to approximately three months' worth of unrestricted payments as contingency against unforeseen situations being particularly cognisant of the potential demands of some of our buildings.

The amount of this contingency reserve at the end of December 2023 was £57,000 held in a Church of England deposit fund.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies and donations for expenditure for particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

We currently hold £43,100 in a separate bank account for funds dedicated to the reordering of Holy Trinity.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks that impact on the work of the churches in the parish.

The PCC consider that the principal risks and uncertainties are:

- The health and safety within the church building and surrounding area in particular the paths leading up to Holy Trinity Church that can be very slippery when wet and therefore receive regular attention.

We undertake regular tree surveys to ensure that the trees are not likely be a risk to those in the churchyard.

- There are also health and safety aspects to be considered with the Rudgwick Youth Club building and the running of the youth club and these are closely monitored while paying particular attention to the safeguarding issues.
- The need to fund unexpected costs associated with the church's listed building such as aged glass windows, ongoing necessary roof repairs and dealing with water ingress.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- A decrease in giving as many long standing members of the congregation move out of the area.
- The risk of misappropriation of funds that is mitigated by separating the ordering, authorising and paying for supplies and services and having a dual signatory requirement for all payments as well as requiring two persons to count any cash received. We try to reduce the amount of cash received by encouraging planned giving through the Parish Giving Scheme and using a contactless card reader.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for the use of the church buildings. We aim to maintain our properties to a high standard and carry out the priority items of a quinquennial review in a timely manner.

Future uncertainties

We are almost totally dependent upon donations from a congregation comprised mainly of residents from Rudgwick village and the departure of a few regular donors from the village can have a significant impact on our finances.

It is our objective to ensure that as the day-to-day costs rise, our income is grown such that regular giving covers our annual running costs with any surpluses used to strengthen our underlying financial position in order to cover any unexpected expenses. A reasonable growth in income will enable further improvements to be made to the fabric of our Church to enable greater use to be made of the building outside of Sunday services.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd Martin King	Chair
Wardens:	Mrs Hannah Keanie	Vice Chair
	Mrs Louise Smith	Vice Chair

Deanery Synod

Mrs H Maeve Filby	
Mrs Fiona Sodha	
Mrs Hannah Keanie	(To 23 April 2023)
Mrs Louise Smith	(To 23 April 2023)

Elected Members

Mr Greg Jordan	(From 23 April 2023)
Mrs Elizabeth King-Fisher	
Mrs Jennifer Lazzeri	
Mr Craig Lucas	(To 23 April 2023)
Mr Bruce Morley	(From 23 April 2023)
Mrs Amanda Price	
Mrs Dawn Spouge	
Mrs Elaine Waight	Secretary
Mr Reginald Webb	Treasurer

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and curate), the churchwardens and members of the Deanery, Diocesan or General Synods and 9 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

In accordance with the Diocesan Children and Young People Safeguarding Policy, in May the PCC reappointed Ansley Crockford as parish Safeguarding Officer.

Following a resolution of the APCM in 2011, which came into effect in 2012, Lay readers licensed to officiate in the church are not automatically members of the PCC. However, they are welcome to stand for election to the PCC. At the same APCM a resolution was passed limiting the maximum number of elected representatives on the PCC to 9 of 15. In 2018 the Vestry Meeting passed a resolution that section 3 of the Churchwardens Measure 20011 (stating that a Churchwarden must step down after 6 years continuous service) does not apply.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Martin King, PCC Chairman

Martin P J King

18 March 2024

Holy Trinity, Rudgwick

Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	
Income and endowments from:					
Planned giving, collections, grants, including Gift Aid	219,035	1,651	220,686	159,438	2
Donations	89,522	-	89,522	18,495	
Legacies	-	-	-	-	
Charitable activities	4,063	-	4,063	1,938	
Other trading activities	18,612	-	18,612	20,754	
Investment income	3,541	406	3,947	768	
Total income	£334,773	£2,057	£336,830	£201,438	2
Expenditure on:					
Charitable activities	204,105	7,327	211,432	199,879	3
Other trading activities	17,843	-	17,843	15,753	3
Total expenditure	£221,948	£7,327	£229,275	£215,632	3
Net income/(deficit)	£112,825	£(5,270)	£107,555	£(14,194)	
Total funds brought forward	396,817	10,405	407,222	£421,416	10
Total funds carried forward	£509,642	£5,135	£514,777	£407,222	10 & 11

Holy Trinity, Rudgwick

Balance Sheet

Our financial position and summary of funds at the year end were

	Total Funds 2023 £	Total Funds 2022 £	Notes
Tangible assets	289,298	299,060	9
Total fixed assets	289,298	299,060	9
Debtors	4,269	2,547	12
Short Term Deposit	104,869	52,730	15
Cash at bank and in hand	151,205	107,414	15
Total current assets	260,343	162,691	
Creditors: Amounts falling due within one year	(34,864)	(24,529)	13
Net current assets	225,479	138,162	
Total assets less current liabilities	514,777	437,222	
Creditors: Amounts falling due after more than one year	-	(30,000)	14
Total net assets	£514,777	£407,222	
Restricted funds	5,135	10,405	10
Unrestricted funds	509,642	396,817	10
Total charity funds	£514,777	£407,222	11

This Financial Report for the year ended 31st December 2023, including the notes following, was approved by the PCC on 18 March 2024 and is signed on its behalf by The Revd. Martin King, PCC Chairman, and Reginald V Webb, PCC Treasurer.

Martin P J King

Reginald V Webb

18 March 2024

Holy Trinity, Rudgwick

Notes to the Financial Report

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Going Concern

The trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for the issue of the accounts and have concluded that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the charity's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes.

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds – a) income from trusts or endowments that may be expended only on those restricted objects provided in the terms of the trust or bequest;

Restricted funds – b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds – funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Holy Trinity, Rudgwick

Notes to the Financial Report

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding is received by the PCC.

Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services.

Income from trading is recognised either: a) when received, or b) in the case of events: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the event has taken place.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Rent is accounted for net of management costs when due and payable. Fees are accounted for as those due to the PCC net of the proportion payable to the diocese. All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold. Unrealised gains and losses are accounted for on revaluation at 31 December.

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to 2007 there is insufficient cost information available and therefore the cost of such assets is not stated in the financial statements

Holy Trinity, Rudgwick

Notes to the Financial Report

All expenditure on consecrated or beneficed buildings and individual items costing under £3,000 are written off in the year when incurred. The cost of the residential building was considered to be 50% of the total cost of the freehold.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding land, from the date of installation on a straight line basis over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	2%
Fixtures and fittings	20%
Audio visual	15%
Office equipment	25%
Boiler	7%

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses, if any, are recognised in the statement of financial activities.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

Holy Trinity, Rudgwick

Notes to the Financial Report

2 Analysis of income and endowments

	Unrestricted Funds	Restricted Fund	Total Funds 2023	Total Funds 2022	Notes
	£	£	£	£	
Planned giving (excl. Gift Aid)	172,477		172,477	117,048	
Collections	6,532	-	6,532	5,859	
Donations	89,522	-	89,522	18,495	
Youth work	-	1,444	1,444	4,222	16
Gift Aid	35,216	207	35,423	29,605	16
Legacies	-	-	-	-	
Grants	4,810		4,810	2,704	11
Donations, grants and legacies	£308,557	£1,651	£310,208	£177,933	
Net fees for weddings & funerals	4,063	-	4,063	1,983	
Charitable activities	£4,063	-	£4,063	£1,983	
Magazine advertisement fees	18,612	-	18,612	15,509	
Net rent	-	-	-	5,245	
Other trading activities	£18,612	-	£18,612	£20,754	
Bank & CBF deposit interest	3,541	406	£3,947	768	
Investments	£3,541	406	£3,947	£768	
Total income and endowments on all funds	£334,773	£2,057	£336,830	£201,438	

Holy Trinity, Rudgwick

Notes to the Financial Report

3 Analysis of expenditure

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022	Notes
Missionary and charitable giving	19,386	-	19,386	17,227	4
Diocesan parish share	81,159	-	81,159	76,967	
Clergy and ministry costs	5,220	-	5,220	4,480	
Staff costs	34,446	-	34,446	27,081	5
Music – choir, organist and music group	4,035	-	4,035	3,296	
Administration	2,974	-	2,974	2,400	
Children and youth activities	5,294	2,846	8,140	4,698	
Maintenance of properties and utility costs	37,652	4,481	42,133	49,154	
Outreach	4,030	-	4,030	3,905	
Interest on property loan	147	-	147	900	
Depreciation	9,762	-	9,762	9,771	9
Cost of charitable activities	£204,105	£7,327	£211,432	£199,879	
Parish magazine costs	17,843	-	17,843	15,753	
Cost of other trading activities	£17,843	-	£17,843	£15,753	
Total expended on all funds	£221,948	£7,327	£229,275	£215,632	

4 Missionary and charitable giving

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Overseas:				
<i>Mission</i>	7,172	-	7,172	6,800
<i>Relief</i>	1,150	-	1,150	1,000
Home				
<i>Mission</i>	3,150	-	3,150	2,800
<i>Relief</i>	5,375	-	5,375	4,580
Special collections	2,539	-	2,539	2,047
	£19,386	-	£19,386	£17,227

Holy Trinity, Rudgwick

Notes to the Financial Report

5 Staff costs

	Unrestricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£
Remuneration			
<i>Salaries</i>	25,998	25,998	21,134
<i>Employer social security costs</i>	4,746	4,746	1,947
<i>Employer pension costs</i>	3,702	3,702	4,000
	£34,446	£34,446	£27,081

6 Payments to PCC members

Expenses of office, postage and ministry expenses relating to the Church and its activities amounting to £3,836 (2022: £5,955) were reimbursed to 4 PCC Members (2022: 4). No person received remuneration in excess of £60,000.

7 Related parties and transactions

Donations, recommended by the Mission Committee and approved by the Parochial Church Council, of £1,600 were donated to Mission Aviation Fellowship (MAF) where the son of Reginald V Webb is employed in Australia, £3,740 to the Diocese of Chichester Family Support Work where Elaine Daniels is director of services and £1,000 to The Oasis Crisis Pregnancy Centre where Dawn Spouge is Centre Manager. Although Reginald V Webb, Elaine Waight and Dawn Spouge were members of the PCC none were involved in the decision making, nor in the approval of these donations.

8 Governance

The estimated fee for the Independent Examiner, Oakwood Business Consultants, of £400 is included in administration costs.

Holy Trinity, Rudgwick

Notes to the Financial Report

9 Tangible Fixed assets

	Freehold Land and Buildings £	Office Equipment £	Audio- Visual Equipment £	Boiler £	Total £
Cost					
At 1 January 2023	292,625	3,898	28,740	22,543	347,806
Additions	-	-	-	-	-
At 31 December 2023	292,625	3,898	28,740	22,543	347,806
Charge for depreciation					
At 1 January 2023	38,038	2,192	6,826	1,690	48,746
Additions	2,916	975	4,311	1,560	9,762
At 31 December 2023	40,954	3,167	11,137	3,250	58,508
Net book value					
At 31 December 2023	£251,671	£731	£17,603	£19,293	£289,298
<i>At 31 December 2022</i>	<i>£254,587</i>	<i>£1,706</i>	<i>£21,914</i>	<i>£20,853</i>	<i>£299,060</i>

The freehold property, 20 Woodfield Road, was acquired for the use of the youth pastor and his family. The property is held in trust for the PCC by the Chichester Diocesan Fund and Board. Depreciation is provided on the buildings, estimated to be 50% of the total cost of the land and buildings.

10 Net assets by fund

	Unrestricted General £	Unrestricted Dedicated £	Restricted Fund £	Total Funds 2023 £	Total Funds 2022 £	Notes
Fixed assets for church use	289,298	-	-	289,298	299,060	
	-	-	-			
Current assets (except cash)	4,269	-	-	4,269	2,547	
Cash at bank and on deposit	207,839	43,100	5,135	256,074	160,144	15
Current liabilities	(34,864)	-	-	(34,864)	(24,529)	
Long term liabilities	-	-	-	-	(30,000)	
	£466,542	£43,100	£5,135	£514,777	£407,222	11

Holy Trinity, Rudgwick

Notes to the Financial Report

11 Statement of funds

Of the total funds of £514,877, £509,742 is unrestricted while £5,135 is restricted for Youth Work . However the following apply:

Designated Funds, the PCC resolved that funds raised by special appeal for a specific purpose that is not expected to occur regularly should be treated as designated for that specific purpose. During 2023 funds totalling £43,100 including applicable Gift Aid were donated for the reordering of Holy Trinity Church and are thus considered as designated funds and are included in the unrestricted funds of £509,742

The Chancel Trust Fund that at 31 December 2023 had a value of £14,866 (2022:£13,857) is managed and held as custodian by the Chichester Diocesan Board of Finance (DBF) and as it is not legally nor beneficially owned by the PCC is not included in the accounts. Income received from the Chancel Trust is not investment income as the PCC does not own the trust fund, nor its investments but is a grant received from the Chichester Diocesan Board of Finance to reimburse the cost of insuring the Chancel. The grant in 2023 was £406 (2022: £404).

12 Debtors

	Unrestricted Funds	Restricted Fund	Total Funds 2023	Total Funds 2022
	£	£	£	£
Gift Aid recoverable	4,269	-	4,269	£2,547
	£4,269	-	£4,269	£2,547

13 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund	Total Funds 2023	Total Funds 2022
	£	£	£	£
Deferred income	10,882	-	10,882	10,960
Accruals for maintenance and other costs	11,494	-	11,494	5,277
Interest on loan	-	-	-	300
Quinquennial provision	12,488	-	12,488	7,992
	£34,864	-	£34,864	£24,529

Holy Trinity, Rudgwick

Notes to the Financial Report

14 Creditors: amounts falling due after one year

	Unrestricted Funds £	Restricted Fund £	Total Funds 2023 £	Total Funds 2022 £
Long Term Loan from Diocesan Board of Finance	-	-	-	£30,000

The loan to the Diocesan Board of Finance was repaid in March 2023, made possible by a donation of £30,000 specifically for this purpose.

15 Analysis of cash and cash equivalents

	General Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Cash at bank	146,070	5,135	151,205
CBF General Fund	104,869	-	104,869
	£250,939	£5,135	£256,074

16 Youth Account

	Total Funds 2023 £	Total Funds 2022 £
Amount given during the year	1,444	4,222
Applicable Gift Aid	207	1,050
	£1,651	£5,272

A number of persons contribute specifically to the Youth Work undertaken by the Church. A separate bank account exists for these contributions and is used exclusively to pay costs associated with Youth Work. This income and applicable Gift Aid are included as Restricted Income as disclosed in Note 2.

Independent Examiner's Report to the PCC of Holy Trinity, Rudgwick for the Year Ended 31st December, 2023

Report to trustees / members of The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity Rudgwick, on the accounts for the year ended 31st December 2023 Charity No. 1133926 set out on pages 11 to 21.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Camilla Hills

4 April 2024

Oakwood Business Consultants, Unit 3, The Dairy, Tilehouse Farm Offices, East Shalford Lane, Guildford, Surrey, GU4 8AE.

Accounts

Trustees Annual Report and Financial Report

of The Parochial Church Council of the Ecclesiastical Parish of

Holy Trinity, Rudgwick

Church Gate House, Church Street, Rudgwick, Horsham, RH12 3EB

Registered Charity no. 1133926

Inland Revenue Tax Number: X89890

For the year ended 31 December 2022

Contents

Page

2-10	Trustees annual report
11	Statement of Financial Activities
12	Balance sheet
13	Notes to the accounts
22	Report of the independent examiner

Website: www.rudgwickchurch.org.uk

Incumbent: The Revd M P J King, The Vicarage, Cox Green, Rudgwick, Horsham, RH12 3DD

Independent examiner: Oakwood Business Consultants, Honeygreen Barn, Smithbrook Barns, Cranleigh, GU6 8LH

Bankers: Lloyds Bank, Horsham Branch National Westminster Bank, Carfax Branch, Horsham

Holy Trinity, Rudgwick

Trustees Annual Report for 2022

Our aims and purposes as a charity

The Parochial Church Council ("PCC") has the responsibility of co-operating with the incumbent, The Revd. Martin King in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical
- Knowing Jesus better and making Him better known
- Practical support and care for people in the parish, from the youngest to the oldest, irrespective of level of need or ability to pay
- Providing financial support to those in need and to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Enabling as many people as possible to worship at our church and to become part of our parish community at Rudgwick Church
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Teaching, baptising and nurturing new and existing believers
- Offering worship and prayer; learning about the Gospel in small group situations
- Assisting people from all walks of life to develop their knowledge of and trust in Jesus
- Provision of pastoral care for people living in the parish
- Provision of Rudgwick Youth Centre and activities for young people in the Parish
- Providing assistance to the poor and needy of the parish
- Giving grants to missionary organisations

To facilitate this work, it is important that we maintain the fabric of Holy Trinity and St John's and the other buildings for which we are responsible.

The PCC met 7 times during the year with an average level of attendance of 85%. The financial working group met in November to review the financial situation of Holy Trinity and to prepare the budget for 2022. The Vicar and Churchwardens met on an approximately three weekly basis.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and we welcome anyone from all walks of life to take part in the life of the church.

On 25 April 2022 there were 151 parishioners on the Church Electoral Roll compared to 156 in 2021, 31 of whom are not resident within the parish (2021: 30).

The **average weekly attendance**, counted during October, was 87 (2021: 96) and the Average Sunday Attendance throughout the year was 93 with an average of another 29 watching online either live or afterwards (2021 was not calculated as services were online – on the Church Website via YouTube – prior to Good Friday. 2019: 133).

We look to encourage the deepening of faith for all ages, and at our 10.30am Contemporary Family Service we run **Sunday Rocks** (our Sunday School) for children and young people. This is much appreciated by families and enjoyed by the Children.

At **Easter** we welcomed 61 adults to services on Good Friday (2021: 49 adults, 0 children). On Easter Sunday we saw an increased attendance on the previous year (although still not to pre-pandemic levels), with 132 adults and 26 children (2021: 46 adults, 0 children) at our services.

Christmas is a special time of celebration where many sections of the community come and join in the services, children and adults alike join in and memories are made. As with Easter, Christmas saw a marked increase in attendance compared to the previous year – still not at pre-pandemic levels but not far off. We welcomed 235 people to carol services in the run-up to Christmas and over 500 school children and their families from both Rudgwick Primary School and Pennthorpe School to either Christingle or Carol services. On Christmas Eve and Christmas Day 316 adults and 51 children joined us for worship (2021: 143 adults, 27 children).

Teaching, baptising and nurturing new and existing believers

In 2022 we celebrated the **baptism** of 7 children (2021: 7). We conducted 2 **weddings** (2021: 3) as well as 3 church **funerals**, with another 5 funerals conducted for parishioners at the crematorium (2021: 10 and 4). There was only 1 **burial of ashes** in 2022 (2021: 1) this is because we have run out of new plots for the burial of ashes in the current garden of remembrance and are waiting for the extension to the churchyard to be able to bury ashes. We offer **The Marriage Preparation Course** to all couples getting married at Holy Trinity. In 2022 there were 2 couples who took part in the course which was run on Zoom video conferencing.

"Small group is an oasis of like minded individuals that offer practical and spiritual support to me as we seek to be inspired by Gods word and put it into practice in our everyday lives. Thank you"

A Small Group Member

We continue to seek to extend the opportunities for people to use their gifts within the life of our community. A good number of the church family have been involved in **leading various aspects of worship**, such as our

intercessions, reading the lessons and leading services. Several members of the congregation have 'Permission to Preach' from the Bishop. Our music group and Church choir are much appreciated for their ministry leading us in sung worship.

Our **Small Groups** continue to be a strength of the Church, meeting to nurture believers, encourage people in their faith and to provide fellowship. The groups have provided vital fellowship throughout the pandemic, when so many have been isolated at home. There are 9 small groups in the Church, with over 76 members.

"My small group helps me to feel connected to others and takes away the feelings of 'aloneness' that I sometimes feel as a single person. I am honest about my life circumstances within the group and find great comfort in our weekly prayers for each other."

A Small Group Member

The **New Wine Summer Conference**, which a group from the Church usually attend at the end of July each year was again in person for the first time since the pandemic as well as live streamed.

Work with Schools

We continue to be involved in the **Schools in our Parish**. The Vicar has taken special assemblies at both Rudgwick Primary School and at Pennthorpe School as well as conducting school services in Holy Trinity at Easter, Harvest and Christmas. In addition, we have welcomed classes to the Church for RE lessons to find out about the Church. In November classes from both School visited the Rudgwick Remembers exhibition commemorating those from the village who died in the World Wars. Having started joining us for services once again at the end of 2021, due to a localised outbreak of Coronavirus at the beginning of 2022, classes from The Rikkyo School in England have not joined us for Sunday services in the last year. They continue to be without a Chaplain and so, with the help of other local parishes, we have been taking a number of Sunday Chapel services at the School.

"A massive thank you from our Year 8 pupils. The exhibition was superb and they learnt a huge amount. Johnny and Jeff were fantastic, answering questions and telling the stories of some of the men who lost their lives. On the bus on the way back all the talk was of did you see this map or read this poem, the children (and staff!) loved it, so another big thanks for having us."

A Pennthorpe Teacher

As the pandemic has subsided our **Open the Book** team have been able to visit Rudgwick Primary School and Pennthorpe School in person once again (during the pandemic they have recorded assemblies outdoors and then delivered a memory stick to both schools for use in their assemblies). These are much appreciated and have been warmly received but staff and pupils alike.

Evangelism and outreach

"Romper's is the highlight of every week, not only for my two children, but also for me. It's offers a warm, safe and welcoming environment for families to go and have a couple of hours to socialize, play and talk"

A Romper's Mum

One of the ways in which we make a difference in our Village is through **Rompers** – a toddler group in the Church building for babies, toddlers and their carers. Numbers reminded strong throughout the year (around 20 babies / toddlers plus carers) continuing to cause us problems with space. However, the numbers attending demonstrate that the group is meeting a need in our community.

Whilst it is open to everyone, whatever age and whatever their circumstances, the **Games Hub** is it run with those

who are lonely and isolated particularly in mind – the playing of board games giving them a place to socialise, have fellowship and make new friends. It has been valued and appreciated by those who come and has a devoted group of players as well as those who visit occasionally (about 23 people attend regularly with around 16 to 18 in any given week).

We had a **Church stall at the Gardening Association Summer Show** again in 2022 with free craft activities for children and gave away packets of seeds. **Women's breakfasts** also resumed post-pandemic with a breakfast in the spring and autumn and speakers sharing the impact their Christian faith has had on their life. Our **ladies' Christmas Craft evening** was once again very popular, with a speaker telling a story of how God has impacted their life.

The **Parish Magazine** is run by the Church and provided free to almost every house in the village (paid for by advertising) for the benefit of the whole village – 1450 copies are delivered each month by a team of around 40 volunteers. The Magazine helps to maintain links between the church family and those who have not yet felt the need to take part in what we do as well as enabling other Village organisations to communicate with Parishioners.

Youth Work in our Community

In July we appointed Jonathan Fossey as our **Youth Pastor** to continue and develop this hugely important part of our vision and ministry both in the Church and at Rudgwick. In addition to a youth group during the Sunday morning service, we run **Rudgwick Youth Centre (RYC)** which continues to be a strong part of our work in Rudgwick. The Centre is run by the Church and provides free sessions to any young person of secondary school age who wish to attend. Whilst aimed primarily at those resident in Rudgwick it is also open to those who live in neighbouring villages.

"Rudgwick is fortunate to have RYC available, free of charge, to our youth ... and we are looking forward to our numbers growing again when the Year 6 leavers join us before the summer."

A RYC Team Member

The centre continues to operate regular 'open' sessions, 'Drop-in' on Monday afternoons for School years 7–9 (average attendance of 20 a week with a peak of 45 when Year 6 started attending in June – 2021: 14 and 43) and on Thursday evenings the 'Unwind' group is for school years 10-13 and those at sixth form college (average attendance of 7 a week with a peak of 13 – 2021: 4 and 20). The faith-based group had joined with the 'Fearless' faith-based group at Loxwood and Alfold church, however with the appointment of a Youth Pastor the faith-based group re-launch as 'Munch' after the October half term. It runs on Wednesday evenings and is for school years 7-13 (average attendance of 7 a week with a peak of 9).

"RYC is very fun. There's drinks and people."

"Funny, and nice, and anyone can come!"

"It's fun, because there's lots of things to do. And Jonny is here!"

Young People at RYC

The total number of visits to the Youth Centre by young people in 2022 was 1103 (2021: 584). In addition to this the Youth Centre is open at other times for special events such one-off sessions in the school holidays. It continues to make a positive impact on our community, providing a place for young people to meet.

Provision of the church building for people to enjoy

In 2021 we celebrated 12 life events, or occasional offices, (2021: 16) in Holy Trinity. Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

The Church building of Holy Trinity is available for private prayer, not just to the church family but for everyone in the parish. The Church is therefore open during the day for anyone to use. A leaflet is available for those who want to learn about the history of the Church and information is also available about Church activities.

In the weeks surrounding Remembrance Sunday the Church held another **Rudgwick Remembers** exhibition, open to everyone, detailing the lives of those commemorated on the war memorials and during Advent there was a display of 'Advent Angels' by local school children.

The church building and projects

The **repairs to the valley gutter** and minor repair works were signed off by our Architect in August and the year's retention paid. At the end of the year our **Inspecting Architect** announced that she was retiring, and we are seeking to appoint a new Inspecting Architect.

During the year it was agreed with the Parish Council **to continue the lease on Rudgwick Youth Centre** as per the Landlord and Tenant Act 1954 with a provisional date to review the lease again of November 2023.

With the Parish Council's agreement, substantial refurbishment work has taken place at **Rudgwick Youth Centre** over the past year. The kitchen store and kitchen have been combined and the new kitchen installed, the outside store has been renovated and the stage and corridor have been removed. In addition, the Youth Centre has been decorated inside and out and the flooring replaced.

The work to acquire **new grave space** and an extension to the churchyard for the benefit for the whole community has continued. Although the conveyancing of the land was completed in June 2021, due to delays

form the pandemic, it has yet to be added to the Land Registry database. There is agreement to lift a restrictive covenant limiting the land to agricultural use and we await the completion of the legal paperwork to affect this before the Bishop can sign the instrument to extend the effects of consecration to the land.

Provision of pastoral care for people living in the parish

The main structure for the provision of **pastoral care** in the Church is through our Small Groups. The Vicar is there to help when a greater level of support is needed and for those who are not members of Small Groups and those who are housebound. He also provides pastoral care to the wider community.

The Vicar conducts **home communions** as needed. With the easing of restrictions, he has been able to conduct **Hospital and care home visits**.

Provision of tangible support to the poor and needy

Throughout the year we have collected **donations of non-perishable food** for *Family Support Work*, a charity that works to support families in Sussex struggling with issues such as poverty, ill health, learning difficulties, bereavement, family break-up and domestic abuse. **Harvest gifts** were also collected for *Family Support Work*.

"Your donation will help them (families we support) navigate a way through this time as we provide emotional support, advice, food and children's activities"

Family Support Work

The **Remembrance Sunday Collection** along with Alms Box donations during the Rudgwick Remembers exhibition raised a total of £725 that was donated to *The Royal British Legion*. The **collections at our Christmas services**, along with donations given in lieu of sending Christmas Cards to Church members, came to £1,321,78 and was donated to *Family Support Work* in addition to our giving to them as a Mission partner.

In the run up to Christmas, we again encouraged people to donate gift filled shoeboxes online for **Operation Christmas Child**. We also collected 29 shoeboxes filled with presents. These shoeboxes are given to children in need overseas at Christmas time. This is an unconditional gift, given to any child regardless of race or religion.

"Your very generous donation will enable us to continue to respond effectively to these needs and to invest in continually improving and refining our service offering with the aim of helping those in our community who are most vulnerable."

Horsham Matters

Other charitable giving

As a Church we seek to give away to our **Mission partners** an amount equivalent to 10% of our previous year's unrestricted and unreserved income. In 2022 we gave £14,500 (2021: £16,000), to Barnabas Fund, Baynards Zambia Trust, Engineering Missions International, Family Support Work, Five Talents, Fundatia, Horsham Night Shelter (part of Horsham Matters), MAF, New Wine, Tear Fund and The Bible Society.

Financial Review

Incoming and outgoing resources

There has been a steady decrease in our regular planned giving over the past few years from £126,600 in 2020, £117,200 in 2021 and then £101,300 in 2022 that is attributable to some long standing members of the congregation moving away from the area. This decrease together with a reduction in church collections that are about £5,000 less than pre-pandemic levels contributed to a net deficit for the year of £14,000. This despite having not had a Youth Pastor for about six months of the year that saved us about £16,000. We were also able to rent out the house that is set aside for the Youth Pastor for that period that brought in revenue of just over £5,000 meaning that if we had our Youth Pastor for the full year our deficit would have been in the region of £35,000.

As our two biggest costs are our Parish Share (£76,967) and the maintenance and running costs of our properties (£49,496) comprise 63% of our operating expenditure and with very little discretionary spend it is difficult to make a significant reduction in our expenses without impacting our future work in the parish.

Over the past few years we have voluntarily donated over and above our Parish Share to the diocese but because of our concerns with regard to our finances we did not make such a contribution in 2022. This Parish Share covers the housing, stipend and pension costs of our vicar, the church insurance and also a standard sum for diocesan central costs, clergy training and a contribution to national church funds.

It is also important to note that approximately 80% of the total paid relates directly to the clergy costs of this parish, the remainder being the shared costs of the Christian family throughout the whole Church of England, including assistance towards the upkeep of churches less able to manage financially than ourselves.

Having undertaken major and necessary repairs over the past few years our financial resources have been depleted. Although at the year end we had estimated cash reserves to see us through 2023, the decrease in giving meant it was unlikely that we would be able to continue our work to the same scale much into 2024. However following a stewardship appeal in January 2023 donations in excess of £16,000 had been received by mid March 2023 and there has also been an increase in the planned giving that should hopefully enable us to get close to covering our cash expenditure for the coming year.

We donated £725 to the Royal British Legion being the collection at the Remembrance Day service together with donations received for the tableau on Rudgwick Remembers plus the applicable Gift Aid.

The collections from the Christmas services plus applicable Gift Aid of £1,322 were donated to Family Support Work.

Staff costs

During the year the church employed two part time administrative staff and a full-time Youth Pastor for the second half of the year. Details of their costs are given in the notes to the accounts. In addition many persons freely give of their time and talents that enables us to have relatively low administration and maintenance costs in relation to all the work that we undertake in the parish.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax of £3,349 and water and environmental charges of £704 for the Vicarage. In addition, costs towards travel, hospitality, telephone, postage, broadband and other expenses incurred in the running of the parish amounting to £3,613 were refunded to the vicar.

In addition to the clergy, two other members of the PCC claimed a total of £2,260 in respect of items that they purchased on behalf of the church buildings and our ministry, some because items were purchased over the internet in which payment needed to be made by credit card.

Related party transactions

Donations of £1,600 recommended by the Mission Giving Committee, approved by the PCC, were made to Mission Aviation Fellowship (MAF) where the son of Reginald V Webb, treasurer to the PCC, is employed in

Australia and of £2,300 to Family Support Work where Elaine Waight, secretary to the PCC, is a director. Neither Reg nor Elaine were involved in these recommendations nor in the PCC approval of the donations.

Office costs

The office and administrative costs, like all our expenses, are budgeted and strictly monitored and in relation to the scale of our activities are relatively small. We are greatly assisted in this regard by the generous assistance of many parishioners who give freely of their time and talents to assist in the administration of the churches and the maintenance of our properties including the running of the Rudgwick Youth Centre.

Repairs to the fabric of buildings for which we are responsible

The PCC has responsibility for the repairs and maintenance of five properties; Holy Trinity, St John's, Church Gate House, 20 Woodfield Road (the home of our Youth Pastor) and the Rudgwick Youth Centre, as well as the churchyard, including the graveyard. As will be appreciated some of these buildings are very old and therefore require regular and expensive maintenance as evidenced by the major repairs that we have had to undertake in the past few years.

Long term loan

We refinanced the long term loan in September 2020 by borrowing £90,000 from the Diocesan Board of Finance, to be repaid in bi-annual instalments of £5,000 that commenced in March 2021 bearing interest at 3% on the amount outstanding. If an overpayment is made in any year that can be offset against the following year's repayment. As we have made advance payments to reduce our interest costs no further repayments need to be made before 2027. As keen as we are to repay the remaining £30,000 ahead of schedule that will be dependent upon our cash resources and funding needs.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) that equates to approximately three months' worth of unrestricted payments as contingency against unforeseen situations being particularly cognisant of the potential demands of some of our buildings.

The amount of this contingency reserve at the end of December 2021 was £52,730 held in a Church of England deposit fund.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies and donations for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks that impact on the work of the churches in the parish.

The PCC consider that the principal risks and uncertainties are:

- The health and safety within the church building and surrounding area in particular the paths leading up to Holy Trinity Church that can be very slippery when wet and therefore receive regular attention. We also have regular tree surveys to ensure that the trees are not likely be a risk to those in the churchyard.
- There are also health and safety aspects to be considered with the Rudgwick Youth Club building and the running of the youth club and these are closely monitored while paying particular attention to the safeguarding issues.
- The need to fund unexpected costs associated with the church's listed buildings such as aged glass windows, ongoing necessary roof repairs and dealing with water ingress.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- A decrease in giving as many long standing members of the congregation move out of the area.

- The risk of misappropriation of funds that is mitigated by separating the ordering, authorising and paying for supplies and services and having a dual signatory requirement for all payments.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for the use of the church buildings. We aim to maintain our properties to a high standard and carry out the priority items of a quinquennial review in a timely manner.

Future uncertainties

The anticipated deficit in the coming year is of concern although we are hopeful that the donations and the commitment to increase giving made in the first quarter of 2023 will help to reduce or budgeted deficit.

It is our objective to ensure that as the day-to-day costs rise, the growth in income is sustained through renewed giving pledges, to strengthen our underlying financial position as the cash reserves that we have will not cover continued operating deficits. A growth in income will enable further improvements to be made to the fabric of our Church, in addition to building up reserves to repay the long term loan. If we do not increase our income then we shall have to reduce the scale of our operations.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956. With the Start of the new Deanery Synod in 2020 the places for Rudgwick parish rose from three to four.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd Martin King	Chair
Wardens:	Mrs Hannah Keanie	Vice Chair
	Mrs Louise Smith	Vice Chair

Deanery Synod

Mrs H Maeve Filby
Mrs Fiona Sodha
Mrs Hannah Keanie
Mrs Louise Smith

Elected Members

Mrs Elizabeth King-Fisher
Mrs Jennifer Lazzeri
Mr Craig Lucas
Mrs Amanda Price
Mr John Raynham (To 24 April 2022)
Mrs Dawn Spouge (From 24 April 2022)
Mrs Elaine Waight Secretary
Mr Reginald Webb Treasurer

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and curate), the churchwardens and members of the Deanery, Diocesan or General Synods and 9 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

In accordance with the Diocesan Children and Young People Safeguarding Policy, in May the PCC appointed Ansley Crockford as parish Safeguarding Officer.

Following a resolution of the APCM in 2011, which came into effect in 2012, Lay readers licensed to officiate in the church are not automatically members of the PCC. However, they are welcome to stand for election to the PCC. At the same APCM a resolution was passed limiting the maximum number of elected representatives on the PCC to 9 of 15. In 2018 the Vestry Meeting passed a resolution that section 3 of the Churchwardens Measure 20011 (stating that a Churchwarden must step down after 6 years continuous service) does not apply.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Martin King, PCC Chairman

Martin P J King

20 March 2023

Holy Trinity, Rudgwick

Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Fund	Restricted Funds	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	
Income and endowments from:					
Planned giving, collections, grants, including Gift Aid	153,123	6,315	159,438	154,073	2
Donations	18,495	-	18,495	12,034	
Legacies	-	-	-	1,000	
Charitable activities	1,983	-	1,983	3,598	
Other trading activities	20,754	-	20,754	16,030	
Investment income	768	-	768	364	
Total income	£195,123	£6,315	£201,438	£187,099	2
Expenditure on:					
Charitable activities	194,075	5,804	199,879	187,890	
Other trading activities	15,753	-	15,753	14,945	
Total expenditure	£209,828	£5,804	£215,632	£202,835	3
Net income/(deficit)	(14,705)	511	(14,194)	(15,736)	
Other recognised gains					
Gains on disposal of fixed assets	-	-	-	766	
<i>Reconciliation of funds</i>					
Net movement in funds	(14,705)	511	(14,194)	(14,960)	
Total funds brought forward	411,522	9,894	421,416	£436,386	11
Total funds carried forward	£396,817	£10,405	£407,222	£421,416	10 & 11

Holy Trinity, Rudgwick

Balance Sheet

Our financial position and summary of funds at the year end were

	Total Funds <u>2022</u> £	Total Funds <u>2021</u> £	Notes
Tangible assets	299,060	308,639	9
Total fixed assets	299,060	308,639	9
Debtors	2,547	921	12
Short Term Deposit	52,730	52,045	15
Cash at bank and in hand	107,414	106,550	15
Total current assets	162,691	159,516	
Creditors: Amounts falling due within one year	(24,529)	(16,739)	13
Net current assets	138,162	142,777	
Total assets less current liabilities	437,22	451,416	
Creditors: Amounts falling due after more than one year	(30,000)	(30,000)	14
Total net assets	£407,222	£421,416	
Restricted funds	10,405	9,894	10
Unrestricted funds	396,817	411,522	11
Total charity funds	£407,222	£421,416	11

This Financial Report for the year ended 31st December 2022, including the notes following, was approved by the PCC on 20 March 2023 and is signed on its behalf by The Revd. Martin King, PCC Chairman, and Reginald V Webb, PCC Treasurer.

Martin P J King

Reginald V Webb

20 March 2023

Holy Trinity, Rudgwick

Notes to the Financial Report

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Going Concern

The trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for the issue of the accounts and have concluded that the charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the charity's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments that may be expended only on those restricted objects provided in the terms of the trust or bequest;

Restricted funds – b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds – funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding is received by the PCC.

Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs.

Holy Trinity, Rudgwick

Notes to the Financial Report

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a) when received, or b) in the case of events: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the event has taken place.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Rent is accounted for net of management costs when due and payable. Fees are accounted for as those due to the PCC net of the proportion payable to the diocese. All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold. Unrealised gains and losses are accounted for on revaluation at 31 December.

Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to 2007 there is insufficient cost information available and therefore the cost of such assets is not stated in the financial statements

All expenditure on consecrated or beneficed buildings and individual items costing under £3,000 is written off in the year when incurred. The cost of the residential building was considered to be 50% of the total cost of the freehold.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding land, from the date of installation on a straight line basis over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	2%
Fixtures and fittings	20%
Audio visual equipment	15%
Office equipment	25%
Boiler	14.5%

Holy Trinity, Rudgwick

Notes to the Financial Report

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses, if any, are recognised in the statement of financial activities.

Investments

Investments are stated at market value at the balance sheet date.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

Holy Trinity, Rudgwick

Notes to the Financial Report

2 Analysis of income and endowments

	Unrestricted Fund	Restricted Fund	Total Funds 2022	Total Funds 2021	Notes
	£	£	£	£	
Planned giving (excl. Gift Aid)	117,048	-	117,048	117,220	
Collections	5,859	-	5,859	2,565	
Donations	18,495	-	18,495	12,034	
Youth work	-	4,222	4,222	3,107	16
Gift Aid	27,916	1,689	29,605	28,790	16
Legacies	-	-	-	1,000	
Grants	2,300	404	2,704	2,391	11
Donations, grants and legacies	£171,618	£6,315	£177,933	£167,107	
Net fees for weddings & funerals	1,983	-	1,983	3,598	
Charitable activities	£1,983	-	£1,983	£3,598	
Magazine advertisement fees	15,509	-	15,509	15,390	
Net rent	5,245	-	5,245	640	
Other trading activities	£20,754	-	£20,754	£16,030	
Bank & CBF deposit interest	768	-	768	364	
Gain on disposal of endowment	-	-	-	766	
Investments	£768	-	£768	£1,130	
Total income and endowments on all funds	£195,123	£6,315	£201,438	£187,865	

Holy Trinity, Rudgwick

Notes to the Financial Report

3 Analysis of expenditure

	Unrestricted Fund	Restricted Funds	Total Funds 2022	Total Funds 2021	Notes
Missionary and charitable giving	17,227	-	17,227	16,850	4
Diocesan parish share	76,967	-	76,967	73,717	
Clergy and ministry costs	4,480	-	4,480	2,157	
Staff costs	27,081	-	27,081	25,575	5
Music - choir, organist and music group	3,296	-	3,296	2,356	
Administration	2,400	-	2,400	2,487	
Children and youth activities	4,698	-	4,698	3,416	
Maintenance of properties and utility costs	43,350	5,804	49,154	50,957	
Outreach	3,905	-	3,905	1,778	
Interest on property loan	900	-	900	1,808	
Depreciation	9,771	-	9,771	6,789	9
Cost of charitable activities	£194,075	£5,804	£199,879	£187,890	
Parish magazine costs	15,753	-	15,753	14,945	
Cost of other trading activities	£15,753	-	£15,753	£14,945	
Total expended on all funds	£209,828	£5,804	£215,632	£202,835	

4 Missionary and charitable giving

	Unrestricted Fund	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Overseas:				
<i>Mission</i>	6,800	-	6,800	8,900
<i>Relief</i>	1,000	-	1,000	1,000
Home				
<i>Mission</i>	2,800	-	2,800	1,100
<i>Relief</i>	4,580	-	4,580	4,700
Special collections	2,047	-	2,047	1,150
	£17,227	-	£17,227	£16,850

Holy Trinity, Rudgwick

Notes to the Financial Report

5 Staff costs

	Unrestricted Fund	Total Funds 2022	Total Funds 2021
	£	£	£
Remuneration			
<i>Salaries</i>	21,134	21,134	21,618
<i>Employer social security costs</i>	1,947	1,947	1,774
<i>Employer pension costs</i>	4,000	4,000	2,183
	£27,081	£27,081	£25,575

6 Payments to PCC members

Expenses of office, postage and ministry expenses relating to the Church and its activities amounting to £5,954.63 (2021: £4,722) were reimbursed to 4 PCC Members (2021: 7). No person received remuneration in excess of £60,000.

7 Related parties and transactions

Donations, recommended by the Mission Committee and approved by the Parochial Church Council, of £1,600 were donated to Mission Aviation Fellowship (MAF) where the son of Reginald V Webb is employed in Australia and of £2,000 to the Diocese of Chichester Family Support Work where Elaine Daniels is director of services. Although Reginald V Webb and Elaine Waight were members of the PCC neither was involved in the decision making, nor in the approval of these donations.

8 Governance

The estimated fee for the Independent Examiner, Oakwood Business Consultants, of £300 is included in administration costs.

Holy Trinity, Rudgwick

Notes to the Financial Report

9 Tangible Fixed assets

	Freehold Land and Buildings £	Office Equipment £	Audio- Visual Equipment £	Boiler £	Total £
Cost					
At 1 January 2022	292,625	3,898	28,740	22,351	347,614
Additions	-	-	-	192	192
At 31 December 2022	292,625	3,898	28,740	22,543	347,806
Charge for impairment					
At 1 January 2022	35,112	1,218	2,515	130	38,975
Additions	2,926	974	4,311	1,560	9,771
At 31 December 2022	38,038	2,192	6,826	1,690	48,746
Net book value					
At 31 December 2022	£254,587	£1,706	£21,914	£20,853	£299,060
<i>At 31 December 2021</i>	<i>£257,513</i>	<i>£2,680</i>	<i>£26,225</i>	<i>£22,221</i>	<i>£308,639</i>

The freehold property, 20 Woodfield Road, was acquired for the use of the youth pastor and his family. The property is held in trust for the PCC by the Chichester Diocesan Fund and Board. Depreciation is provided on the buildings, estimated to be 50% of the total cost of the land and buildings.

10 Net assets by fund

	Unrestricted Funds £	Restricted Fund £	Total Funds 2022 £	Total Funds 2021 £	Notes
Fixed assets for church use	299,060	-	299,060	308,639	
Investment fixed assets	-	-	-		
Current assets (except cash)	1,996	551	2,547	921	
Cash at bank and on deposit	150,290	9,854	160,144	158,595	15
Current liabilities	(24,529)	-	(24,528)	(16,739)	
Long term liabilities	(30,000)	-	(30,000)	(30,000)	
	£396,817	£10,405	£407,222	£421,416	11

Holy Trinity, Rudgwick

Notes to the Financial Report

11 Statement of funds

Of the total funds of £406,880, £406,329 is unrestricted while £551 is restricted for Youth Work . However the following apply:

Designated Funds, the PCC resolved that funds raised by special appeal for a specific purpose that is not expected to occur regularly should be treated as designated for that specific purpose.

The Chancel Trust Fund that at 31 December 2022 had a value of £13,587 (2021:£15,400) is managed and held as custodian by the Chichester Diocesan Board of Finance (DBF) and as it is not legally nor beneficially owned by the PCC is not included in the accounts. Income received from the Chancel Trust is not investment income as the PCC does not own the trust fund, nor its investments but is a grant received from the Chichester Diocesan Board of Finance to reimburse the cost of insuring the Chancel. The grant in 2022 was £404 (2021: £391).

12 Debtors

	Unrestricted Funds	Restricted Fund	Total Funds 2022	Total Funds 2021
	£	£	£	£
Gift Aid recoverable	1,996	551	2,547	£921
	£1,996	£551	£2,547	£921

13 Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund	Total Funds 2022	Total Funds 2021
	£	£	£	£
Deferred income	10,960	-	10,960	9,319
Accruals for maintenance and other costs	5,277	-	5,277	3,028
Interest on loan	300	-	300	396
Quinquennial provision	7,992	-	7,992	3,996
	£24,529	-	£24,529	£16,739

Holy Trinity, Rudgwick

Notes to the Financial Report

14 Creditors: amounts falling due after one year

	Unrestricted Funds £	Restricted Fund £	Total Funds 2022 £	Total Funds 2021 £
Long Term Loan from Diocesan Board of Finance	£30,000	-	£30,000	£30,000

The loan to the Diocesan Board of Finance is repayable in bi-annual instalments of £5,000 starting in March 2021 plus interest at 3%. If an overpayment is made in any year that overpayment can be offset against the following year's repayment. As £20,000 was repaid in 2020 and a further £40,000 in 2021 no repayments will be required to be made until 2027.

15 Analysis of cash and cash equivalents

	General Funds 2022	Restricted Funds 2022	Total Funds 2022
Cash at bank	97,560	9,854	107,414
CBF General Fund	52,730	-	52,730
	£150,290	£9,854	£160,144

16 Youth Account

	Total Funds 2022	Total Funds 2021
Amount given during the year	4,222	3,107
Applicable Gift Aid	1,178	386
	£5,400	£3,493

A number of persons contribute specifically to the Youth Work undertaken by the Church. A separate bank account exists for these contributions and is used exclusively to pay costs associated with Youth Work. This income and applicable Gift Aid are included as Restricted Income as disclosed in Notes 2 and 15.

Independent Examiner's Report to the PCC of Holy Trinity, Rudgwick for the Year Ended 31st December, 2022

Report to trustees / members of The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity Rudgwick, on the accounts for the year ended 31st December 2022 Charity No. 1133926 set out on pages 11 to 21.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Camilla Hills

17 April 2023

Oakwood Business Consultants, Unit 3, The Dairy, Tilehouse Farm Offices, East Shalford Lane, Guildford, Surrey, GU4 8AE.

Accounts

Trustees Annual Report and Financial Report

of The Parochial Church Council of the Ecclesiastical Parish of

Holy Trinity, Rudgwick

**Church Gate House, Church Street, Rudgwick,
Horsham, RH12 3EB**

Registered Charity no. 1133926
Inland Revenue Tax Number: X89890

For the year ended 31 December 2021

Contents

Page

2-11	Trustees annual report
12	Statement of Financial Activities
13	Balance sheet
14	Notes to the accounts
24	Report of the independent examiner

Website: www.rudgwickchurch.org.uk

Incumbent: The Revd M P J King, The Vicarage, Cox Green, Rudgwick, Horsham,
RH12 3DD

Independent examiner: Oakwood Business Consultants, Honeygreen Barn, Smithbrook Barns,
Cranleigh, GU6 8LH

Bankers: Lloyds Bank, Horsham Branch National Westminster Bank, Carfax
Branch, Horsham

Holy Trinity, Rudgwick

Trustees Annual Report for 2021

Our aims and purposes as a charity

The Parochial Church Council ("PCC") has the responsibility of co-operating with the incumbent, The Revd. Martin King in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical
- Knowing Jesus better and making Him better known
- Practical support and care for people in the parish, from the youngest to the oldest, irrespective of level of need or ability to pay
- Providing financial support to those in need and to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Enabling as many people as possible to worship at our church and to become part of our parish community at Rudgwick Church
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Teaching, baptising and nurturing new and existing believers
- Offering worship and prayer; learning about the Gospel in small group situations
- Assisting people from all walks of life to develop their knowledge of and trust in Jesus
- Provision of pastoral care for people living in the parish
- Provision of Rudgwick Youth Centre and activities for young people in the Parish
- Providing assistance to the poor and needy of the parish
- Giving grants to missionary organisations

To facilitate this work, it is important that we maintain the fabric of Holy Trinity and St John's and the other buildings for which we are responsible.

The PCC met 10 times during the year with an average level of attendance of 88%. The financial working group met in November to review the financial situation of Holy Trinity and to prepare the budget for 2021. The Vicar and Churchwardens met on an approximately three weekly basis.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

What we achieved and how we affected beneficiaries' lives

Coronavirus

The ongoing Coronavirus pandemic has continued to touch and shape every area of the Church's ministry this year. At the start of the year some areas of Church life were online, whilst other parts continued to be on hold. By Easter, as restrictions started to ease, things were once again opening up and re-starting. This is reflected in the report.

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and we welcome anyone from all walks of life to take part in the life of the church.

On 25 April 2020 there were 156 parishioners on the Church Electoral Roll compared to 162 in 2021, 30 of whom are not resident within the parish (2020: 33).

The **average weekly attendance**, counted during October, was 96 (2020: 43, 2019: 118). Given that our services were online (on the Church Website via YouTube) prior to Good Friday, we have not attempted to try and calculate the Average Sunday Attendance for 2021.

In June a new visuals system was installed in Holy Trinity with fixed projectors and retractable screens in both aisles, a camera and live streaming facilities. Since the end of July we have **live streamed** our Sunday morning 10.30am Contemporary Family Service enabling those at home self-isolating, those who cautious about returning to public gatherings and the housebound to watch services.

We look to encourage the deepening of faith for all ages, at our 10.30am Contemporary Family Service we ran **Sunday Rocks** (our Sunday School) for children and young people from May onwards. Prior to this it had been online with weekly teaching videos on the Church Website and crafts emailed to the families each week. Whilst the online content was appreciated by families and enjoyed by the children, the return in person sessions has been welcomed.

Our **Easter** services were both in person (our first in the building since Coronavirus cases rose in January) and online, our Good Friday services was attended by 49 adults and Easter Sunday by 46 adults. All our **Christmas** services were held in person, however with cases of the omicron variant of Coronavirus ~~rising aising~~ steeply in the run up to Christmas and, with people not having been able to celebrate with families the previous years, the services were very quiet. We welcomed 138 people (2019: 287) to our carol services. On Christmas Eve and Christmas Day 143 adults and 27 children joined us for worship (2019: 417 adults, 112 children).

"They (Open the Book) were amazing yesterday, and it was so, so special. The parents couldn't believe how brilliant the team were, and the children, as always, were mesmerised!"

Pennthorpe Pre-Prep

We continue to be involved in the **Schools in our Parish**. The Vicar has recorded pieces for online assemblies and services for the Primary School and Pennthorpe School as well as welcoming classes to the Church to find out about the Church and see the Rudgwick Remembers exhibition commemorating those from the village who died in the World Wars. Whilst **Open the Book** were not been able to visit the schools in person they have recorded assemblies outdoors and then delivered a

memory stick to both schools for use in their assemblies. These have been warmly received. With the 'roadmap out of lockdown' bringing ~~aning and~~ end to many restrictions, a number of pupils and their teachers from The Rikkyo School in England started joining us once again for Sunday services. At Easter the Chaplain at The Rikkyo

School in England returned to Japan and since the summer we have been organising for local clergy and lay readers to take Sunday Chapel services at the School as well helping to arrange cover for RE lessons.

In May, after 13 years of employment with us, we said goodbye to our Youth Worker, **Loyd Harp**, and his family as they returned to the United States of America to take up the post of Youth Coordinator at Brookside Church in Indianapolis. We advertised and interviewed for a Youth Pastor in the summer term and although we interviewed, we did not appoint – we will be re-advertising the position.

Teaching, baptising and nurturing new and existing believers

With **baptisms** not having been possible for much of the previous year, in 2021 we have celebrated the **baptism** of 7 children (2019: 6). We have conducted 3 **weddings** (2019: 4) all of which were postponed from 2020. As well as 6 church **funerals**, there were another 4 funerals conducted for parishioners at the crematorium (2020: 3 church, 3 graveside and 5 crematorium). There was only 1 **burial of ashes** in 2021 (2020: 3) this is partly because we have run out of new plots for the burial of ashes in the current garden of remembrance and are waiting for the extension to the churchyard to be able to bury ashes. We offer **The Marriage Preparation Course** to all couples getting married at Holy Trinity. In 2021 2 couples took part in the course which was run on Zoom video conferencing.

We continue to seek to extend the opportunities for people to use their gifts within the life of our community. A good number of the church family have been involved in **leading various aspects of worship**, such as our intercessions, reading the lessons and leading services. Several members of the congregation have 'Permission to Preach' from the Bishop. Our music group and Church choir are much appreciated for their ministry leading us in sung worship, especially when congregation singing was prohibited. From the summer we were able to resume congregation singing in services.

"Value of Small Group is to meet up with friends, read and discuss the bible and to pray for the village and the world. The nice thing about these groups is that they are small so you do not feel overwhelmed."

A Small Group Member

Our **Small Groups** continue to be a strength of the Church, meeting to nurture believers, encourage people in their faith and to provide fellowship. The groups have continued to meet each week, either online or in person. The groups have provided vital fellowship throughout the pandemic, when so many have been isolated at home. There are 10 small groups in the Church, with over 80 members.

"My Small Group Bible study is a key part of my Christian Journey."

A Small Group Member

The **New Wine Summer Conference**, which a group from the Church usually attend at the end of July each year was again held online. Whilst it meant that the teenagers in the Church were not able to serve on the children's teams as in the past, it did mean that a number of people who do not usually attend were able to benefit from the teaching

and worship.

Evangelism and outreach

One of the ways in which we make a difference in our Village is through **Rompers** – a toddler group in the Church building for babies, toddlers and their carers. Numbers continued to be very strong throughout the year (12 to 20+ babies / toddlers depending

"Thank you for being so welcoming – the boys had a good time"

"What a lovely Session, such a great play group!"

Rompers' Mums
Page 6

on the restrictions at the time) continuing to cause us problems with space. However, the numbers attending demonstrate that the group is meeting a need in our community. At the start of the year the group was held in Rudgwick Chapel due to internal scaffolding at Holy Trinity to enable repairs to the water damaged ceiling under the Valley Gutter.

The **Games Hub** resumed in September with much jubilation from those who attend – whilst it is open to everyone, whatever age and whatever their circumstances, it was started with those who are lonely and isolated in mind – the playing of board games giving them a place to socialise, have fellowship and make new friends. It has been valued and appreciated by those who come (about 22 people attend regularly with around 16 in any given week) and greatly missed during the pandemic. It has a devoted group of players as well as those who visit occasionally. Prior to the **Games Hub** resuming, each week the team phoned regular attendees to continue that sense of fellowship and help them with the isolation caused by the pandemic.

"We moved to Rudgwick from Westcott, knowing nobody at all, and discovered that people were organising a games afternoon, welcoming all to "Games Old and New." What a lovely place to find friends.

I found two games, Rummikub and Mexican train, that I'd never heard of and also Mah-Jong. I hadn't played this for quite a time and had never scored. I found you didn't need to know or be an expert to try any game and I could move easily from game to game, meeting new friends along the way. Everyone just joined in the different games.

There is no charge for the tea, coffee, cake and biscuits provided, nor for the afternoon and even a lift can be organised. So, I would say: please, if you are new to the area, just come along and try a game or two. We would love to have you join us "

Regular evangelism and outreach initiatives – such as the **Church stall at the Gardening Association Summer Show** and giving out **Hot Cross Buns** on Good Friday – have remained suspended this year as have both our **men's and women's breakfasts**.

However, at the start of December our **ladies' Christmas Craft evening** was held in person, with a speaker sharing their story and the difference that their Christian faith has made to them.

The **Parish Magazine** is run by the Church and provided free to every house in the village (paid for by advertising) for the benefit of the whole village – 1450 copies are delivered each month by a team of around 40 volunteers. The Magazine helps to maintain links between the church family and those who have not yet felt the need to take part in what we do as well as enabling other Village organisations to communicate with Parishioners.

Youth Work in our Community

Youth work – both 'open' and faith based, continues to be a strong part of our work in Rudgwick. **Rudgwick Youth Centre** (RYC) is run by the Church and provides free sessions to any young people of secondary school age who wish to attend. Whilst aimed primarily at those resident in Rudgwick it is also open to those who live in neighbouring villages. At the start of the year the centre operated online sessions but has returned to in person ones as the restrictions allowed.

Attendance has varied widely at the groups – the sessions we were able to hold in person were much more popular than the online sessions, which only attracted between 2 and 6 youngsters. The centre continued to operate regular 'open' sessions, 'drop in' on Monday afternoons for School years 7 to 9 (average attendance of 7 a week with a peak of 21, when Year 6 started attending in June – 2019: 14 and 43); and 'Unwind' on Thursday evenings for school years 10-13 and those at sixth form college (average attendance of 4 a week throughout the year and 7 a week up until the summer with a peak of 20 – 2019: 10 and 18). A faith-based session ('Satellites') for school years 7-13 ran on Sunday afternoons until the end of October (average

attendance of 4 a week with a peak of 6 – 2019: 4 and 8) when it joined with the 'Fearless', faith based group at Loxwood and Alfold church and will continue to do so until and Youth Pastor is appointed. The total number of visits to the Youth Centre by young people in 2021 was 584 (2019: 1524). In addition to this the Youth Centre is open at other times for special events such one-off sessions in the school holidays and as films nights. It continues to make a positive impact on our community, providing a place for young people to meet.

Provision of the church building for people to enjoy

In 2021 we celebrated 16 life events, or occasional offices, (2021: 3, funerals only and 2019: 14, baptism, wedding and funerals) in Holy Trinity. Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

Once the repairs to the water damaged ceiling were completed in May, the Church building of Holy Trinity was available for private prayer for everyone in the parish. The Church is therefore open during the day for anyone to use. In Holy Trinity we make available, free of charge, a professionally printed booklet about the history of the Church which takes people on a self-guided tour of the building.

In the weeks surrounding Remembrance Sunday the Church held another **Rudgwick Remembers** exhibition, open to everyone, detailing the lives of those commemorated on the war memorials. Despite the restrictions we were able to welcome a **school trip** from the Primary School as they came to learn about those who fought in the wars.

The church building and projects

During the year, the internal repairs to the ceiling were completed. This work was required following the external repairs to the **Valley Gutter** between the Nave and North Isle, which caused water ingress.

With the pandemic, the work to address the wider issues with the building has been put on hold, however we have completed a limited part of the work, namely the **additions and improvements to audio visual system** – installing fixed projectors and retractable screens along with equipment to live stream service.

During the year issues with the **boiler at Holy Trinity** were identified which called into question the economics of further repairs. After being granted a 'dispensation from faculty' by the Chancellor, the boiler was replaced with a more efficient, wall mounted boiler in the Vestry rather than in the pit below ground (which had caused many of problems with the old boiler).

The work with the Parish Council to **renew the lease on Rudgwick Youth Centre** has continued this year. In January we sent comments to the Parish Council on the first draft of the lease and received a second draft in September which, as required by the Diocese, has been reviewed by a solicitor at Winckworth Sherwood LLP. Once the lease renewal is complete we look forward to the Parish Council's response to the **Rudgwick Youth Centre feasibility study** Allen Associates Architects presented at the end of 2018.

The work to acquire **new grave space** and an extension to the churchyard for the benefit for the whole community has continued. Working with the Parish Council the conveyancing of the land has been signed but, due to delays from the pandemic, has yet to be added to the Land Registry database.

Provision of pastoral care for people living in the parish

The main structure for the provision of **pastoral care** in the Church is through our Small Groups. The Vicar is there to help when a greater level of support is needed and

for those who are not members of Small Groups. He also provides pastoral care to the wider community. During the year, some of this has had to be via the telephone.

The monthly service of Holy Communion that was conducted by the Vicar at Hawkrigge, the sheltered housing in the village has yet to re-start following the pandemic. He has conducted **home communions** as needed and allowed by the restrictions. **Hospital visits** have not been possible (except for end of life) and whilst he has been able to visit a care home, restrictions meant such visits have been exceptional.

Provision of tangible support to the poor and needy

Throughout the year we have collected **donations of non-perishable food** for *Family Support Work*, a charity that works to support families in Sussex struggling with issues such as poverty, ill health, learning difficulties, bereavement, family break-up and domestic abuse. **Harvest gifts** were also collected for *Family Support Work*.

The **Remembrance Sunday Collection** along with Alms Box donations during the Rudgwick Remembers exhibition raised a total of £600 that was donated to *The Royal British Legion*. The **collections at our Christmas services**, along with donations given in lieu of sending Christmas Cards to Church members, came to £680 and was donated to *Family Support Work*.

In the run up to Christmas, we again encouraged people to donate gift filled shoeboxes online for **Operation Christmas Child**. We also collected 16 shoeboxes filled with presents. These shoeboxes are given to children in need overseas at Christmas time. This is an unconditional gift, given to any child regardless of race or religion.

"We really appreciate your support for those who have served with Her Majesty's British Armed Forces ...

Generous donations, like yours, make it possible for us to provide much-needed help and support to the many thousands of ex-Service men and women who call on us in their hour of need. Last year this included providing expert guidance and support to over 104,000 people through our Pop in Centres across the UK, as well as taking over 180,000 calls on our helpline."

The Royal British Legion

"This support has enabled us to maintain the Amara House as a supportive environment for the seven young men (who were just boys at the start) for an incredible 18 years and counting! Without it they would not have survived."

Fundatia

New Wine, Overseas Missionary Fellowship, Scripture Union, Tear Fund and The Bible Society.

Other charitable giving

As a Church we seek to give away to our **Mission partners** an amount equivalent to 10% of our previous year's unrestricted and unreserved income. In 2021 we gave £16,000 (2020: £18,000), to Barnabas Fund, Baynards Zambia Trust, Engineering Missions International, Family Support Work, Five Talents, Fundatia, Horsham Night Shelter, MAF,

Financial Review

Incoming and outgoing resources

As a number of long standing members of the church moved away from the parish our planned giving dropped by £6,696 to £117,220 just over 5% less than we received in 2020. As we have been able to claim Gift Aid on most of these contributions the overall decrease was about £8,000. There is the concern that the full effect of people moving away from Rudgwick will further impact our income in 2022.

Our in-church collections were also about £8,000 lower than pre pandemic levels mainly because of reduced services and congregations. However we were able to have a Remembrance Day service that together with donations received from visitors to Rudgwick Remembers plus the applicable Gift Aid raised £600 that was passed on to the Royal British Legion.

The Christmas collections of £550 were donated to the Family Support work as well as the £130 that was raised in lieu of people sending Christmas cards.

Over the past couple of years we have undertaken significant repairs to Holy Trinity Church including work on the roof and the stonework that we hope will stand us in good stead for some years. After having persevered with a temperamental boiler that was requiring regular attention and repairs over a number of years we made the decision to replace it and installed a new boiler at a cost of £22,321 in December, moving the location from a below ground pit to the vestry. This new boiler should be more efficient something that becomes more important with rising energy costs and the desire to be more environmentally friendly.

We redeemed The Bay Cottage Trust endowed investment that was originally established in 1913 “for the spiritual and moral benefit of the Parish of Rudgwick”. The proceeds of this investment, £22,072, were used to part finance the audit visual system that was installed in Holy Trinity at a total cost of £28,740. This should not only improve communication during services and other functions but also to enable services to be live streamed over the internet.

We took advantage of the property used to house our Youth Pastor being vacant to undertake extensive renovations at a cost of £13,690 during the year. In December work commenced on renovating Rudgwick Youth Centre, the cost incurred by the end of 2021 was £1,010 while just over a further £2,400 had been incurred by the end of February 2022.

The Parish Magazine finances have been addressed and are now on a more sustainable basis that enables any accumulated magazine surplus to be donated to a deserving cause within the parish.

While strictly managing our costs, most of which are fixed in nature (eg parish share, property maintenance and service costs) there is very little discretionary spend and therefore very little scope to reduce our expenditure should revenues decrease.

Sharing the ministry costs of the Diocese of Chichester

The church not only met 100% of the costs allocated to us by the diocese for our share of all churches’ Parish Ministry Costs but we voluntarily donated an extra 2% (£1,445) to the diocese. This Parish Share covers the housing, stipend and pension costs of our vicar, the church insurance and also a standard sum for diocesan central costs, clergy training and a contribution to national church funds.

It is also important to note that approximately 80% of the total paid relates directly to the clergy costs of this parish, the remainder being the shared costs of the Christian family throughout the whole Church of England, including assistance towards the upkeep of churches less able to manage financially than ourselves.

Staff costs

The church employs two part time administrative staff and a full-time youth worker (until he left in June). Details of their costs are given in the notes to the accounts. In addition many persons freely give of their time and talents that enables us to have relatively low administration and maintenance costs.

Trustee payments and expenses

The PCC also supported the clergy by paying Council Tax of £3,241 and water and environmental charges of £679 for the Vicarage. In addition, costs towards travel, hospitality, telephone, postage, broadband and other expenses incurred in the running of the parish amounting to £3,349 was refunded to the vicar.

In addition to the clergy, six other members of the PCC claimed a total of £1,373 in respect of items that they purchased on behalf of the church buildings and our ministry, some because items needed to be purchased over the internet in which payment needed to be made by credit card.

A donation of £1,600 was recommended by the Mission Giving Committee, approved by the PCC, to be made to Mission Aviation Fellowship (MAF) where the son of Reginald V Webb, treasurer to the PCC, is employed in Arnhem Land, Australia. Reg was not involved in the recommendation nor in the approval of this donation.

Office costs

The office and administrative costs, like all our expenses, are budgeted and strictly monitored and in relation to the scale of our activities are relatively small. We are greatly assisted in this regard by the generous assistance of many parishioners who give freely of their time and talents to assist in the administration of the churches and the maintenance of our properties including the running of the Rudgwick Youth Centre.

Repairs to the fabric of buildings for which we are responsible

The PCC has responsibility for the repairs and maintenance of five properties; Holy Trinity, St John's, Church Gate House, 20 Woodfield Road (the home of our Youth Pastor) and the Rudgwick Youth Centre, as well as the churchyard, including the graveyard. As will be appreciated some of these buildings are very old and therefore require regular and expensive maintenance as evidenced by the major repairs that we had to undertake in 2020 and renovations that we undertook in 2021.

Long term loan

We refinanced the long term loan in September 2020 by borrowing £90,000 from the Diocesan Board of Finance, to be repaid in bi-annual instalments of £5,000 that commenced in March 2021 bearing interest of 3% on the amount outstanding. If an overpayment is made in any year that can be offset against the following year's repayment. As £20,000 was repaid in October 2020 and a further £40,000 in 2021 to reduce the interest cost no further repayments need to be made before 2027. As keen as we are to repay the remaining £30,000 that will be dependent upon our cash resources and funding needs.

Why we hold some money in reserve

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) that equates to approximately three months' worth of unrestricted payments as contingency against unforeseen situations being particularly cognisant of the potential demands of some of our buildings.

The amount of this contingency reserve at the end of December 2021 was £52,045 held in a Church of England deposit fund.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor.

Management of risks and their mitigation

The PCC has an ongoing task of reviewing the major risks which impact on the work of the churches in the parish. The usual fire extinguisher checks have been carried out.

The PCC consider that the principal risks and uncertainties are:

- The health and safety within the church building and surrounding area in particular the paths leading up to Holy Trinity Church that can be very slippery when wet and therefore receive regular attention. We also have regular tree surveys to ensure that the trees are not likely be a risk to those in the churchyard.
- There are also health and safety aspects to be considered with the Rudgwick Youth Club building and the running of the youth club and these are closely monitored while paying particular attention to the safeguarding issues.
- The need to fund unexpected costs associated with the church's listed buildings such as aged glass windows, ongoing necessary roof repairs and dealing with water ingress.
- The requirement to find volunteers with the appropriate skills, time and commitment to support the ministry of the congregation.
- A decrease in giving as many long standing members of the congregation move out of the area.

The PCC seeks to manage these risks and uncertainties by regularly reviewing its Mission Action Plan and its plans for the use of the church buildings. We aim to maintain our properties to a high standard and carry out the priority items of a quinquennial review in a timely manner.

Future uncertainties

We are anticipating a deficit in the coming year and while we currently have reserves to cover this deficit this is obviously not sustainable in the longer term

It is our objective to ensure that as the day-to-day costs rise, the growth in income is sustained through renewed giving pledges, to strengthen our underlying financial position. This will enable further improvements to be made to the fabric of our Church, in addition to building up reserves to repay the Diocesan loan.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956. With the Start of the new Deanery Synod in 2020 the places for Rudgwick parish rose from three to four.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd Martin King	Chair		
Wardens:	Mrs H Maeve Filby	Vice Chair	(To 25 April 2021)	
	Mrs Elizabeth Eden	Vice Chair	(To 25 April 2021)	
	Mrs Hannah Keanie	Vice Chair	(From 25 April 2021)	
	Mrs Louise Smith	Vice Chair	(From 25 April 2021)	

Deanery Synod

Mrs H Maeve Filby	(From 25 April 2021)
Mrs Fiona Sodha	(From 25 April 2021)
Mrs Hannah Keanie	(From 30 June 2021)
Mrs Louise Smith	(From 30 June 2021)

Elected Members

Mrs Hannah Keanie	(To 25 April 2021)
Mrs Elizabeth King-Fisher	
Mrs Jennifer Lazzeri	(From 25 April 2021)
Mr Craig Lucas	
Mrs Amanda Price	
Mr John Raynham	
Mr Grant Smith	(To 25 April 2021)
Mrs Elaine Waight	Secretary
Mr Reginald Webb	Treasurer

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and curate), the churchwardens and members of the Deanery, Diocesan or General Synods and 9 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

In accordance with the Diocesan Children and Young People Safeguarding Policy, in May the PCC appointed Ansley Crockford as parish Safeguarding Officer – prior to May the post was held by Marilyn Quail.

Following a resolution of the APCM in 2011, which came into effect in 2012, Lay readers licensed to officiate in the church are not automatically members of the PCC. However, they are welcome to stand for election to the PCC. At the same APCM a resolution was passed limiting the maximum number of elected representatives on the PCC to 9 of 15. In 2018 the Vestry Meeting passed a resolution that section 3 of the Churchwardens Measure 20011 (stating that a Churchwarden must step down after 6 years continuous service) does not apply.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Martin King, PCC Chairman

_____ Date: _____