



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	January	2024		31	December	2024

Section A Reference and administration details

Charity name The Parochial Church Council of the Ecclesiastical Parish of St Michael with St Mary, Melbourne, Derby

Other names charity is known by Melbourne Parochial Church Council

Registered charity number (if any) 1133914

Charity's principal address

The Vicarage
Church Square
Melbourne, Derby
Postcode DE73 8JH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Short	Rector	To 25/2/2024	
2	Alan Winfield	Assistant Priest		
3	Rachael Peckham	Churchwarden		
4	Rachel Coupe	PCC Secretary		
5	Brian Bolton	Hon Treasurer		
6	Brian Dollamore	Lay Vice Chair		
7	Alison Gregory			
8	April Robinson			
9	Rachel Hewitt			
10	Gordon Hughes			
11	Jenny Halliday	Safeguarding Officer		
12	Ros Bell			
13	Simon Collins			
14	Colin Barker		From 5/5/2024	
15	Heather Bolton		From 5/5/2024	
16	Griselda Kerr		From 5/5/2024	
17	Andrew Palmer		From 5/5/2024	
18	Keith Wolverson		From 5/5/2024	
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PCC Powers Measure 1956 as amended and Church Representation Rules
How the charity is constituted (eg. trust, association, company)	Trustees
Trustee selection methods (eg. appointed by, elected by)	PCC members as appointed at APCM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Approved governance

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Religious activities, outreach to local community & general public, making grants to organisations where appropriate.
Providing buildings and facilities for religious and social activities / meetings.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Held regular Sunday and weekday public worship. Also regular "Angels' Delight" toddlers group and seasonal "Messy Church".

Opened building to the public whenever possible, except as stated above. Welcomed various groups for formal guided tours including 'experience' events for local primary school.

Raised funds for church and outside charities which operate at home and abroad, including:

The Children's Society

Churches Together in Melbourne

Padley

Provided venues for several artists' displays as part of the Melbourne Arts Festival, and for a fund raising 'produce show' event held by Melbourne Community care.

Hosted charity concerts/events organised by 'The Friends of Melbourne Parish Church' and by other visiting organisations.

Provided meeting rooms for voluntary organisations.

Paid for supply of children's Bibles to Melbourne Junior School.

Section E Financial review

Brief statement of the charity's policy on reserves

Early Norman Church requires adequate reserves to maintain this Grade 1 listed building. Reserves held in a CCLA investment account and a 'Charibond' Investment Fund, (to improve the level of interest received while retaining access to funds when required). All financial matters closely monitored by the Finance Sub-committee of the PCC.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Rachel D Coupe</i>	<i>B. Bolton</i>
Full name(s)	MRS RACHEL DENISE COUPE	BRIAN BOLTON
Position (eg Secretary, Chair, etc)	PCC Secretary	Hon Treasurer

Date 30 October 2025

MELBOURNE PARISH CHURCH

End of Year Financial Statements

Year ending 31 December 2024

• Introduction

The following are the Accounts of Melbourne Parish Church for the year 1st January to 31st December 2024. These have been reviewed and approved by the PCC and subjected to an independent inspection.

A further reduction in receipts through regular stewardship giving has been balanced this year by other collections but is also reflected in the reduced amount of tax relief received from Gift Aid. We have managed to maintain the same contribution to the Diocese of Derby Common Fund as in the previous financial period with fundraising events including the Autumn and Vintage Fairs helping towards the increased costs.

This year the £120 collection from the Junior School Carol Service was forwarded to Padley. Additional monies that were received as ‘agency’ for others and paid directly to them and as such do not form part of the church accounts include:

£3071 in legal fees for Weddings and Funerals collected on behalf of the Diocese of Derby Board of Finance; Additional local fees for Organists, Verger(s) and visiting Priest as appropriate at Weddings and/or Funerals; The regular £230 rent received for the Station Road Field was forwarded to the bell ringers; £457 cash collection at the Christingle service on behalf of The Children’s Society (to which was added £70 electronic donations).

Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Planned giving	38,726	370	—	—	39,096	41,193
Collections and other giving	6,266	73	—	—	6,339	4,872
Other voluntary receipts	4,363	3,406	—	—	7,769	9,612
Gift Aid recovered	11,434	305	—	—	11,739	12,428
Other receipts	3,668	4,386	—	—	8,054	6,259
Activities for generating funds	4,869	691	—	—	5,560	3,482
Investment Income	54	6,257	8,483	—	14,793	13,069
Receipts from church activities	5,152	—	—	—	5,152	4,810
Total receipts	74,532	15,488	8,483	—	98,502	95,724
Payments						
Cost of generating funds	1,120	60	—	—	1,180	2,359
Missionary and Charitable Giving	215	453	—	—	668	1,545
Parish Share	36,000	—	—	—	36,000	36,000
Clergy and Staffing costs	16,351	—	—	—	16,351	11,695
Church Running Expenses	16,585	3,390	36	—	20,012	18,151
Hall Running Costs	2,895	767	—	—	3,662	6,147
Church Repairs & Maintenance	—	2,740	500	—	3,240	4,859
Total payments	73,166	7,410	536	—	81,113	80,755
Excess of receipts over payments before transfer	1,365	8,077	7,947	—	17,390	14,969
Transfers						
Gross transfers between funds - in	—	9,308	536	—	9,844	12,426
Gross transfers between funds - out	—	(9,308)	(536)	—	(9,844)	(12,426)
Excess of receipts over payments before other gains / losses	1,365	8,077	7,947	—	17,390	14,969
Net movement in funds	1,365	5,675	7,947	—	14,987	17,121
All assets at 01 January 2024	26,823	208,139	63,348	—	298,310	281,188
All assets at 31 December 2024	28,188	213,814	71,295	—	313,297	298,310

Balance sheet

	Total funds	Prior year funds
Fixed assets		
Investments	65,793	68,195
	65,793	68,195
Current assets		
Cash at bank and in hand	247,504	229,472
	247,504	229,472
Liabilities		
Creditors: Amounts falling due in one year	0	(642)
	0	(642)
Net current assets less current liabilities	247,504	230,114
Total assets less current liabilities	313,297	298,310
Total net assets less liabilities	313,297	298,310
Represented by		
Unrestricted		
General fund	28,188	26,823
Designated		
900year Anniversary Celebrations	1,471	—
Unrestricted Legacies (Kenning, Parkes, Barkaway)	1,939	1,911
Heritage Fund	98,892	98,334
PV Installation Recovery (to Cost of £35,728.17)	27,700	24,700
Church Electricity Running Cost	159	159
Messy Church / Angels' Delight Projects	363	526
Lady Elizabeth Hastings Educational	3,162	3,281
Legacies (Marjorie Dixon, David Ingram)	80,127	79,229
Restricted		
Senior Citizens	700	700
Stafford Legacy	66,451	58,563
Canon Honner Bequest	4,144	4,085
Special Project (Grants, Legacies & Donations)	—	—
Funds of the church	313,297	298,310

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Fixed assets						
M&G Charibond Investment Fund	—	65,793	—	—	65,793	68,195
Totals	—	65,793	—	—	65,793	68,195
Current assets - Current assets						
General Current Account	23,067	2,363	700	—	26,130	25,707
Heritage Current Account	—	78,656	—	—	78,656	72,896
General Reserve Account	3,753	1,939	—	—	5,692	5,610
Heritage Reserve Account	—	1,116	4,144	—	5,260	5,185
CCLA (CBF) Deposit Account	—	63,947	66,451	—	130,398	118,749
Cash in Hand	1,368	—	—	—	1,368	1,325
Totals	28,188	148,021	71,295	—	247,504	229,472
Liabilities - Liabilities						
Agency collections	—	—	0	—	0	(642)
Totals	—	—	0	—	0	(642)
Grand total	28,188	213,814	71,295	—	313,297	298,310

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
900Aniv - 900year Anniversary						
Designated	—	1,498	26	—	—	1,471
Sub-total for 900Aniv	—	1,498	26	—	—	1,471
LegacyUnr - Unrestricted Legacie						
Designated	1,911	28	—	—	—	1,939
Sub-total for LegacyUnr	1,911	28	—	—	—	1,939
SnrCitizen - Senior Citizens						
Restricted	700	—	—	—	—	700
Sub-total for SnrCitizen	700	—	—	—	—	700
General - General fund						
Unrestricted	26,823	74,532	73,166	—	—	28,188
Sub-total for General	26,823	74,532	73,166	—	—	28,188
Heritage - Heritage Fund						
Designated	98,334	6,975	4,014	—	(2,402)	98,892
Sub-total for Heritage	98,334	6,975	4,014	—	(2,402)	98,892
Stafford - Stafford Legacy						
Restricted	58,563	8,424	536	—	—	66,451
Sub-total for Stafford	58,563	8,424	536	—	—	66,451
Honner - Canon Honner Bequest						
Restricted	4,085	59	—	—	—	4,144
Sub-total for Honner	4,085	59	—	—	—	4,144
PVRecov - PV Installation Reco						
Designated	24,700	3,000	—	—	—	27,700
Sub-total for PVRecov	24,700	3,000	—	—	—	27,700
ChElec - Church Electricity R						
Designated	159	1,396	1,396	—	—	159
Sub-total for ChElec	159	1,396	1,396	—	—	159
Messy-AD - Messy Church / Angel						
Designated	526	487	650	—	—	363
Restricted	—	—	—	—	—	—
Sub-total for Messy-AD	526	487	650	—	—	363
Discr-LEH - Lady Elizabeth Hasti						
Designated	3,281	1,206	1,325	—	—	3,162
Sub-total for Discr-LEH	3,281	1,206	1,325	—	—	3,162
LegacyDes - Legacies (Marjorie D						
Designated	79,229	898	—	—	—	80,127
Sub-total for LegacyDes	79,229	898	—	—	—	80,127
Special - Special Project (Gra						
Restricted	—	—	—	—	—	—
Sub-total for Special	—	—	—	—	—	—
Grand total	298,310	98,502	81,113	—	(2,402)	313,297

Analysis of receipts and payments

Planned giving

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Standing Orders - Gift Aid	32,770	370	—	—	33,140	34,714
Stewardship Envelopes - GA	2,768	—	—	—	2,768	2,799
Standing Orders - Not GA	1,900	—	—	—	1,900	2,145
Stewardship Envelopes	1,288	—	—	—	1,288	1,535
Total	38,726	370	—	—	39,096	41,193

Collections and other giving

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Loose Plate Collections	3,627	20	—	—	3,647	2,841
Baptism Collections	169	—	—	—	169	131
Gift Aid Envelopes	1,440	40	—	—	1,480	1,178
Wedding Collections	677	—	—	—	677	191
One-off Gift Aid gifts	353	13	—	—	366	531
Total	6,266	73	—	—	6,339	4,872

Other voluntary receipts

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Floodlight Sponsorship	—	10	—	—	10	—
Refreshments	392	—	—	—	392	380
Fabric Box / Organ Pipe	856	801	—	—	1,657	1,563
Angels' Delight Donations	—	435	—	—	435	694
Donations Misc	3,116	954	—	—	4,070	2,810
Recurring Grants	—	1,206	—	—	1,206	2,465
Non-recurring one-off Grants	—	—	—	—	—	1,700
Total	4,363	3,406	—	—	7,769	9,612

Gift Aid recovered

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Tax recovered on Gift Aid	11,434	305	—	—	11,739	12,428
Total	11,434	305	—	—	11,739	12,428

Other receipts

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Other funds generated	1,390	—	—	—	1,390	1,361
Reimbursement from Villages	1,720	—	—	—	1,720	—
Feed In Tariff	—	4,386	—	—	4,386	4,598
Miscellaneous	557	—	—	—	557	300
Total	3,668	4,386	—	—	8,054	6,259

Activities for generating funds

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Sunday Teas	1,959	—	—	—	1,959	1,630
Autumn Fair	2,018	—	—	—	2,018	916
Sale of Souvenir Items	110	600	—	—	710	200
Bookstall sales - fund raising	781	91	—	—	872	736
Total	4,869	691	—	—	5,560	3,482

Investment Income

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Charibond Investment Interest	—	2,988	—	—	2,988	2,439
CBF Deposit Fund Interest	—	3,225	3,153	—	6,378	3,550
Bank Interest	54	44	59	—	157	129
Stafford Legacy income	—	—	5,271	—	5,271	6,950
Total	54	6,257	8,483	—	14,793	13,069

Receipts from church activities

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Fees for Weddings and Funerals	3,433	—	—	—	3,433	3,676
Church House Hire	35	—	—	—	35	114
St.Michael's House Hire	35	—	—	—	35	—
Bright Lights / Youth Activity receipts	294	—	—	—	294	—
Church Heating / Misc Utilities Charge	1,355	—	—	—	1,355	1,020
Total	5,152	—	—	—	5,152	4,810

Cost of generating funds

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Costs of Stewardship (Envelopes etc)	136	—	—	—	136	127
Costs of BBQ & other events	115	—	—	—	115	755
Refreshments	610	34	—	—	644	1,030
Autumn Fair	259	—	—	—	259	448
Cost of Souvenir Merchandise	—	26	—	—	26	—
Total	1,120	60	—	—	1,180	2,359

Missionary and Charitable Giving

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Giving - relief and development agencies	70	—	—	—	70	211
Giving - Home mission	25	453	—	—	478	1,236
Secular charities	120	—	—	—	120	97
Total	215	453	—	—	668	1,545

Parish Share

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Common Fund Contributions	36,000	—	—	—	36,000	36,000
Total	36,000	—	—	—	36,000	36,000

Clergy and Staffing costs

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
DOM & Assistant/Relief Organists	8,852	—	—	—	8,852	8,526
Secretarial & Weddings Admin	5,850	—	—	—	5,850	1400
Incumbent Expenses	—	—	—	—	—	467
Curate Expenses	854	—	—	—	854	272
Rectory Gardening	500	—	—	—	500	350
Incumbent Water Rates	186	—	—	—	186	251
Incumbent Telephone	—	—	—	—	—	420
Visiting speakers / locums	109	—	—	—	109	10
Total	16,351	—	—	—	16,351	11,695

Church Running Expenses

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Youth Church	228	—	—	—	228	271
Misc Mission / Evangelism Costs	474	872	—	—	1,346	314
Choir	270	—	—	—	270	127
Messy Church / Angels' Delight	—	611	—	—	616	315
Church Insurance	4,709	—	—	—	4,709	4,380
Printing, Stationary & Postage	2,244	—	—	—	2,244	1,741
Furniture & Office Equipment	35	—	—	—	35	65
Office Tel/Broadband & Website	1,632	—	—	—	1,632	1,645
Organ / piano tuning	772	—	—	—	772	350
Music	270	—	—	—	270	282
Church Maintenance	176	429	36	—	641	1,046
Upkeep of services	491	—	—	—	491	274
Upkeep of churchyard	140	—	—	—	140	103
Administration	38	—	—	—	38	—
CCLI (Licenses)	338	—	—	—	338	321
Altar Supplies	296	—	—	—	296	233
Miscellaneous	1,194	78	—	—	1,272	1,770
Church Electricity	—	1,396	—	—	1,396	1,069
Church Gas	3,144	—	—	—	3,144	3,763
Church Water	135	—	—	—	135	82
Total	16,585	3,385	36	—	20,012	18,151

Hall Running Costs

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Church House Electricity	1,162	—	—	—	1,162	1,034
Church House Insurance	732	—	—	—	732	684
Church House Maintenance	—	406	—	—	406	3,162
St Michael's House Maintenance	—	361	—	—	361	336
St Michael's House Insurance	732	—	—	—	732	684
St Michael's House Water	189	—	—	—	189	161
St Michael's House Electricity	80	—	—	—	80	87
Total	2,895	767	—	—	3,662	6,147

Church Repairs & Maintenance

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
Church Major Repairs - Structure	—	2,740	500	—	3,240	720
Church Major Repairs - Installation	—	—	—	—	—	4,139
Total	—	2,740	500	—	3,240	4,859

- **Conclusion**

A new designated fund has been established this year via a specific donation towards the '900 year anniversary' celebrations to be held in 2025, and added to by receipts from the special brew of beer. There have been no significant changes in the overall values of other funds, apart from the growth of the Stafford Legacy Fund towards forthcoming maintenance costs.

It should be noted however that the DDBF have requested that we endeavor to increase our future contributions to the Common Fund in response to their decision to restore and retain (for the time being) the Vicarage for the next incumbent(s).

This report dated: April 2025.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Parochial Church Council of the Ecclesiastical Parish of St Michael with
St Mary, Melbourne, Derby.
Also known as Melbourne Parochial Church Council.

On accounts for the year
ended

31 / 12 / 2024

Charity no
(if any)

1 1 3 3 9 1 4

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

KACp

Date:

1 OCTOBER 2025

Name:

KEVIN ANDREW CRISP

Relevant professional
qualification(s) or body
(if any):

—

Address:

2 FREEMAN DRIVE,
MELBOURNE,
DERBY DE23 8JA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.