



# Trustees' Annual Report for the period

Period start date  
 From Day 01 Month January Year 2023  
 Period end date  
 To Day 31 Month December Year 2023

## Section A

## Reference and administration details

Charity name The Parochial Church Council of the Ecclesiastical Parish of St Michael with St Mary, Melbourne, Derby

Other names charity is known by Melbourne Parochial Church Council

Registered charity number (if any) 1133914

Charity's principal address The Vicarage

Church Square

Melbourne, Derby

Postcode

DE73 8JH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Short	Rector		
2	Alan Winfield	Assistant Curate		
3	Rachael Peckham	Churchwarden		
4	Rachel Coupe	PCC Secretary		
5	Brian Bolton	Hon Treasurer		
6	Brian Dollamore	Lay Vice Chair		
7	Alison Gregory			
8	April Robinson			
9	Rachel Hewitt		From 21/05/2023	
10	Gordon Hughes			
11	Jenny Halliday	Safeguarding Officer		
12	Ros Bell			
13	Simon Collins			
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	PCC Powers Measure 1956 as amended and Church Representation Rules
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How the charity is constituted (eg. trust, association, company)	Trustees
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Trustee selection methods (eg. appointed by, elected by)	PCC members as appointed at APCM
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**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Approved governance
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Religious activities, outreach to local community & general public, making grants to organisations where appropriate.  
Providing buildings and facilities for religious and social activities / meetings.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Held regular Sunday and weekday public worship. Also regular "Angels' Delight" toddlers group and seasonal "Messy Church".

Opened building to the public whenever possible, except as stated above. Welcomed various groups for formal guided tours including 'experience' events for local primary school.

Raised funds for church and outside charities which operate at home and abroad, including:

Calcutta Cathedral Relief Service

The Children's Society

Churches Together in Melbourne

Provided venues for several artists' displays as part of the Melbourne Arts Festival, and for a fund raising 'produce show' event held by Melbourne Community care.

Hosted charity concerts/events organised by 'The Friends of Melbourne Parish Church'.

Paid for supply of children's Bibles to Melbourne Junior School.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Early Norman Church requires adequate reserves to maintain this Grade 1 listed building. Reserves held in a CCLA investment account and a 'Charibond' Investment Fund, (to improve the level of interest received while retaining access to funds when required). All financial matters closely monitored by the Finance Sub-committee of the PCC.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	Rachel D Coupe	B. Bolton
<b>Full name(s)</b>	RACHEL DENISE COUPE	BRIAN BOLTON
<b>Position (eg Secretary, Chair, etc)</b>	PCC Secretary (+ Churchwarden) From May 2024	Hon Treasurer

**Date** 30 October 2024

# **MELBOURNE PARISH CHURCH**

## **End of Year Financial Statements**

**Year ending 31 December 2023**

## • Introduction

The following are the Accounts of Melbourne Parish Church for the year 1<sup>st</sup> January to 31<sup>st</sup> December 2021.

The level of receipts into the General Fund through regular stewardship giving and the legal fees for weddings and funerals have continued to decline this year but we have managed to maintain the same contribution to the Diocese of Derby Common Fund as in the previous financial period. Receipts through the electronic Donation Point are continuing to replace the reduced cash income received via the Organ Pipe and Fabric box.

This year the £422 surplus raised through the Lent Lunches were split equally between the Calcutta Cathedral Relief Scheme and the Melbourne Methodist Church's scheme for assisting those in financial need. An additional £1,000 grant was received from the Diocese and forwarded to the Methodist Church scheme.

Additional monies that were received as 'agency' for others and paid directly to them and as such do not form part of the church accounts include:

£3590 in legal fees for Weddings and Funerals collected on behalf of the Diocese of Derby Board of Finance; Additional local fees for Organist(s), Verger(s), visiting Priest and choir at Weddings and/or Funerals; £642 cash collection at the Christingle service on behalf of The Children's Society.

## Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Receipts</b>						
Planned giving	40,823	370	—	—	41,193	44,746
Collections and other giving	4,804	68	—	—	4,872	5,509
Other voluntary receipts	4,098	3,814	1,700	—	9,612	7,807
Gift Aid recovered	12,152	276	—	—	12,428	11,794
Other receipts	1,661	4,598	—	—	6,259	4,666
Activities for generating funds	3,482	—	—	—	3,482	3,824
Investment Income	37	4,329	8,703	—	13,069	9,651
Receipts from church activities	4,810	—	—	—	4,810	5,429
<b>Total receipts</b>	<b>71,866</b>	<b>13,455</b>	<b>10,405</b>	<b>—</b>	<b>95,724</b>	<b>93,427</b>
<b>Payments</b>						
Cost of generating funds	2,251	108	—	—	2,359	1,616
Missionary and Charitable Giving	545	—	1,000	—	1,545	609
Diocesan Common Fund	36,000	—	—	—	36,000	36,000
Clergy and Staffing costs	11,695	—	—	—	11,695	12,575
Church Running Expenses	15,601	2,550	—	—	18,151	19,399
Hall Running Costs	2,649	3,498	—	—	6,147	3,847
Church Repairs & Maintenance	—	4,139	720	—	4,859	6,912
<b>Total payments</b>	<b>68,740</b>	<b>10,295</b>	<b>1,720</b>	<b>—</b>	<b>80,755</b>	<b>80,957</b>
<b>Excess of receipts over payments before transfer</b>	<b>3,126</b>	<b>3,160</b>	<b>8,683</b>	<b>—</b>	<b>14,969</b>	<b>12,470</b>
<b>Transfers</b>						
Gross transfers between funds - in	861	10,844	720	—	12,426	8,665
Gross transfers between funds - out	(861)	(10,844)	(720)	—	(12,426)	(8,665)
<b>Excess of receipts over payments before other gains / losses</b>	<b>3,126</b>	<b>3,160</b>	<b>8,683</b>	<b>—</b>	<b>14,969</b>	<b>12,470</b>
<b>Net movement in funds</b>	<b>3,126</b>	<b>5,313</b>	<b>8,683</b>	<b>—</b>	<b>17,121</b>	<b>4,628</b>
<b>All assets at 01 January 2023</b>	<b>23,697</b>	<b>202,826</b>	<b>54,665</b>	<b>—</b>	<b>281,188</b>	<b>276,560</b>
<b>All assets at 31 December 2023</b>	<b>26,823</b>	<b>208,139</b>	<b>63,348</b>	<b>—</b>	<b>298,310</b>	<b>281,188</b>

## Balance sheet

	Total funds	Prior year funds
<b>Fixed assets</b>		
Investments	68,195	66,043
	<b>68,195</b>	<b>66,043</b>
<b>Current assets</b>		
Cash at bank and in hand	229,472	215,116
	<b>229,472</b>	<b>215,116</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	(642)	(30)
	<b>(642)</b>	<b>(30)</b>
<b>Net current assets less current liabilities</b>	<b>230,114</b>	<b>215,146</b>
<b>Total assets less current liabilities</b>	<b>298,310</b>	<b>281,188</b>
<b>Total net assets less liabilities</b>	<b>298,310</b>	<b>281,188</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	26,823	23,697
<b>Designated</b>		
Unrestricted Legacies (Kenning, Parkes, Barkaway)	1,911	2,505
Heritage Fund	98,334	97,616
PV Installation Recovery (to Cost of £35,728.17)	24,700	21,000
Church Electricity Running Cost	159	330
Messy Church / Angels' Delight Projects	526	540
Lady Elizabeth Hastings Educational	3,281	2,081
Legacies (Marjorie Dixon, David Ingram)	79,229	78,754
<b>Restricted</b>		
Senior Citizens	700	—
Stafford Legacy	58,563	50,629
Canon Honner Bequest	4,085	4,036
Special Project (Grants, Legacies & Donations)	—	—
<b>Funds of the church</b>	<b>298,310</b>	<b>281,188</b>

## Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
<b>Fixed assets - Fixed assets</b>						
M&G Charibond Investment Fund	—	68,195	—	—	68,195	66,043
<b>Totals</b>	<b>—</b>	<b>68,195</b>	<b>—</b>	<b>—</b>	<b>68,195</b>	<b>66,043</b>
<b>Current assets - Current assets</b>						
General Current Account	21,799	3,850	58	—	25,707	21,531
Heritage Current Account	—	72,896	—	—	72,896	73,450
General Reserve Account	3,699	1,911	—	—	5,610	5,543
Heritage Reserve Account	—	1,100	4,085	—	5,185	5,123
CCLA (CBF) Deposit Account	—	60,186	58,563	—	118,749	108,249
M&G Charibond Investment Fund	—	—	—	—	—	—
Cash in Hand	1,325	—	—	—	1,325	1,220
Accounts Receivable	—	—	—	—	—	—
<b>Totals</b>	<b>26,823</b>	<b>139,944</b>	<b>62,706</b>	<b>—</b>	<b>229,472</b>	<b>215,116</b>
<b>Liabilities - Liabilities</b>						
Agency collections	—	—	(642)	—	(642)	(30)
Accounts Payable	—	—	—	—	—	—
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>(642)</b>	<b>—</b>	<b>(642)</b>	<b>(30)</b>
<b>Grand total</b>	<b>26,823</b>	<b>208,139</b>	<b>63,348</b>	<b>—</b>	<b>298,310</b>	<b>281,188</b>



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees/ members of

Charity Name

The Parochial Church Council of the Ecclesiastical Parish of St Michael with  
St Mary, Melbourne, Derby.  
Also known as Melbourne Parochial Church Council.

#### On accounts for the year ended

31 / 12 / 2023

Charity no  
(if any)

1 1 3 3 9 1 4

#### Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY.

#### Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

KAC

Date:

17 SEPT 2024

Name:

KEVIN ANDREW CRISP

Relevant professional  
qualification(s) or body  
(if any):

NONE

Address:

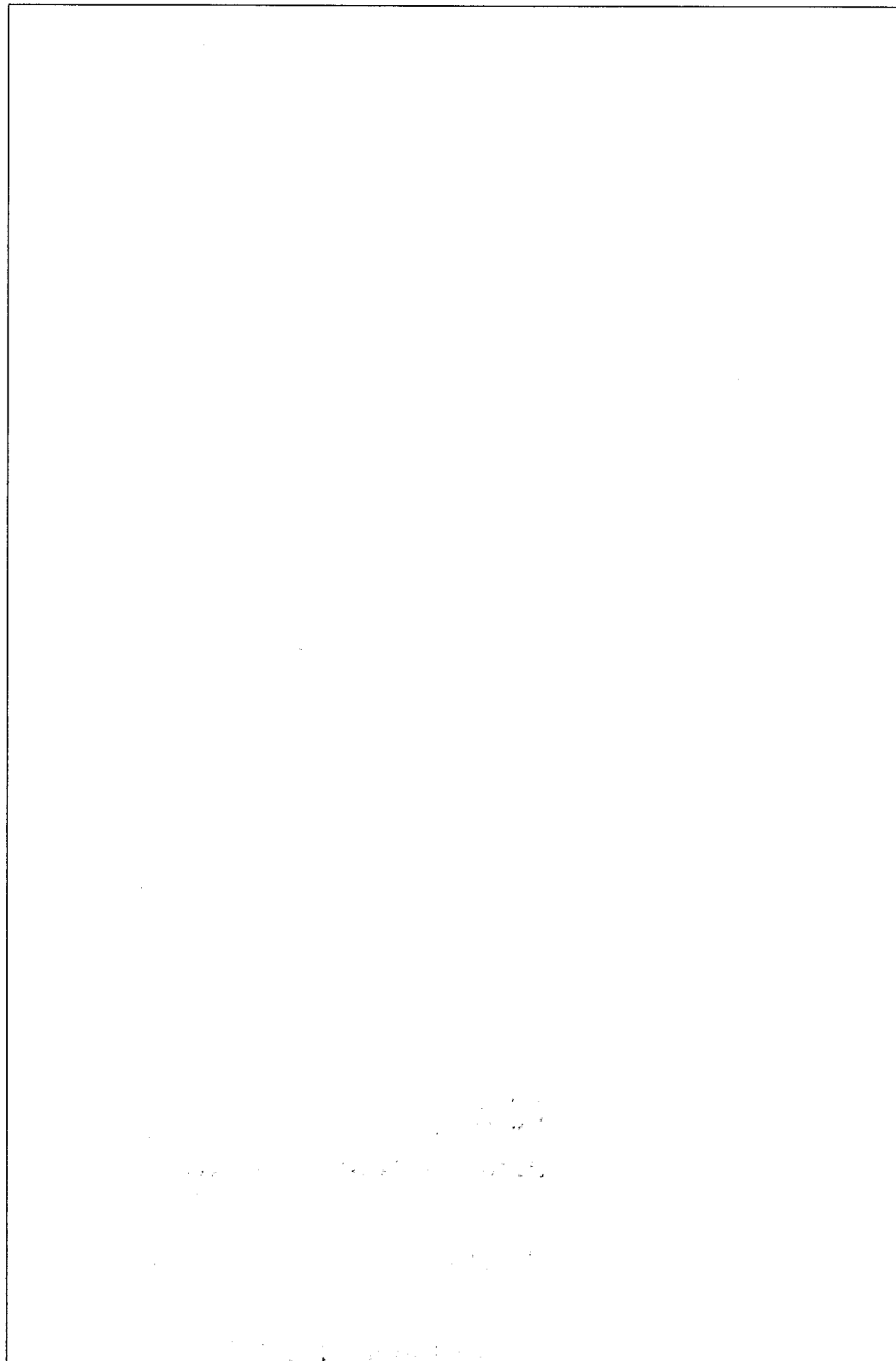
2 FREEMAN DRIVE

MELBOURNE

DERBY DE73 8JA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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