



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month January	Year 2021		Day 31	Month December	Year 2021

## Section A Reference and administration details

**Charity name** The Parochial Church Council of the Ecclesiastical Parish of St Michael with St Mary, Melbourne, Derby

**Other names charity is known by** Melbourne Parochial Church Council

**Registered charity number (if any)** 1133914

**Charity's principal address**

The Vicarage	
Church Square	
Melbourne, Derby	
<b>Postcode</b>	<b>DE73 8JH</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Short	Rector		
2	Alan Winfield	Assistant Curate		
3	Terence Gilbert	Churchwarden	To 30 November	
4	Rachel Coupe	PCC Secretary		
5	Brian Bolton	Hon Treasurer		
6	Linda Latchford	Churchwarden	To 30 November	
7	Steven Webster		To 24 June	
8	Nigel Coupe			
9	Karen Grewcock			
10	Gordon Hughes			
11	Brian Dollamore	Lay Vice Chair		
12	Ros Bell			
13	Griselda Kerr		To 18 March	
14	Simon Collins			
15	Marcus Nolan			
16	Allan Jaques		To 24 June	
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	PCC Powers Measure 1956 as amended and Church Representation Rules
How the charity is constituted (eg. trust, association, company)	Trustees
Trustee selection methods (eg. appointed by, elected by)	PCC members as appointed at APCM

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Approved governance

Religious activities, outreach to local community & general public, making grants to organisations where appropriate.  
Providing buildings and facilities for religious and social activities / meetings.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Held regular Sunday and weekday public worship when Church usage was deemed appropriate under Church of England and Diocese of Derby recommendations in line with Government restrictions and guidance regarding COVID. Reintroduced the regular "Angels' Delight" group later in the year.

Opened building to the public whenever possible, except as stated above. Welcomed various groups for formal guided tours.

Raised funds for church and outside charities which operate at home and abroad, including:

Calcutta Cathedral Relief Service

The Children's Society

Churches Together in Melbourne

Paid for supply of children's Bibles to Melbourne Junior School.

Other activities were again restricted by the COVID lockdowns.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Early Norman Church requires adequate reserves to maintain this Grade 1 listed building. Reserves held in a CCLA investment account and a 'Charibond' Investment Fund, (to improve the level of interest received while retaining access to funds when required). All financial matters closely monitored by the Finance Sub-committee of the PCC.

### Details of any funds materially in deficit

Loss of income resulting primarily from the Coronavirus lockdowns has resulted in the General Fund being in deficit this year.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

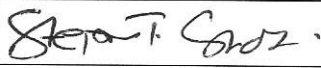
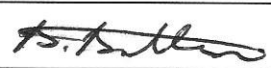
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stephen T. Short	Brian Bolton
Position (eg Secretary, Chair, etc)	Rector	Hon Treasurer
Date	30 October 2022	

**PCC of St Michael, Melbourne - 1133914**

**Receipts and Payments Account**

**For the period from 01 January 2021 to 31 December 2021**

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Receipts</b>						
Planned giving	46,176	370	—	—	46,546	49,560
Collections and other giving	2,931	—	1,000	—	3,931	3,926
Other voluntary receipts	685	65,223	—	—	65,908	4,775
Gift Aid recovered	12,287	93	—	—	12,379	15,393
Other receipts	437	5,968	—	—	6,404	4,152
Activities for generating funds	452	—	—	—	452	1,595
Investment Income	0	1,554	6,705	—	8,260	8,671
Receipts from church activities	6,661	—	—	—	6,661	3,735
<b>Total receipts</b>	<b>69,628</b>	<b>73,208</b>	<b>7,705</b>	<b>—</b>	<b>150,541</b>	<b>91,808</b>
<b>Payments</b>						
Cost of generating funds	911	—	—	—	911	333
Missionary and Charitable Giving	19	—	—	—	19	350
Parish Share	50,000	—	—	—	50,000	50,000
Clergy and Staffing costs	10,346	—	—	—	10,346	9,550
Church Running Expenses	9,100	1,783	—	—	10,883	12,658
Hall Running Costs	3,749	65	—	—	3,814	3,421
Church Repairs & Maintenance	—	123	—	—	123	2,262
Hall Repairs & Maintenance	—	23,646	1,000	—	24,646	256
<b>Total payments</b>	<b>74,125</b>	<b>25,617</b>	<b>1,000</b>	<b>—</b>	<b>100,742</b>	<b>78,830</b>
<b>Excess of receipts over payments before transfer</b>	<b>(4,497)</b>	<b>47,591</b>	<b>6,705</b>	<b>—</b>	<b>49,800</b>	<b>12,978</b>
<b>Transfers</b>						
Gross transfers between funds - in	2,500	41,844	1,000	—	45,344	7,434
Gross transfers between funds - out	(2,500)	(41,844)	(1,000)	—	(45,344)	(7,434)
<b>Excess of receipts over payments before other...</b>	<b>(4,497)</b>	<b>47,591</b>	<b>6,705</b>	<b>—</b>	<b>49,800</b>	<b>12,978</b>
<b>Net movement in funds</b>	<b>(4,497)</b>	<b>44,963</b>	<b>6,705</b>	<b>—</b>	<b>47,171</b>	<b>13,850</b>
<b>Reconciliation of funds</b>						
<b>All assets at 01 January 2021</b>	<b>23,237</b>	<b>165,740</b>	<b>40,412</b>	<b>—</b>	<b>229,389</b>	<b>215,539</b>
<b>All assets at 31 December 2021</b>	<b>18,740</b>	<b>210,703</b>	<b>47,117</b>	<b>—</b>	<b>276,560</b>	<b>229,389</b>

There may be minor discrepancies in the totals if the pence are not being shown

**PCC of St Michael, Melbourne - 1133914**  
**Statement of Assets and Liabilities (by code)**  
**As at: 31 December 2021**

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
<b>Fixed assets - Fixed assets</b>						
6521 : M&G Charibond Investment Fund	—	73,884	—	—	73,884	76,512
<b>Totals</b>	<b>—</b>	<b>73,884</b>	<b>—</b>	<b>—</b>	<b>73,884</b>	<b>76,512</b>
<b>Current assets - Current assets</b>						
6501 : General Current Account	14,286	2,205	30	—	16,521	20,873
6502 : Heritage Current Account	—	74,156	—	—	74,156	26,834
6505 : General Reserve Account	3,031	2,500	—	—	5,531	5,531
6506 : Heritage Reserve Account	—	1,086	4,026	—	5,112	5,112
6510 : CCLA (CBF) Deposit Account	—	56,871	43,091	—	99,962	93,228
6590 : Cash in Hand	1,423	—	—	—	1,423	1,300
Z05 : Accounts Receivable	—	—	—	—	—	—
<b>Totals</b>	<b>18,740</b>	<b>136,819</b>	<b>47,148</b>	<b>—</b>	<b>202,706</b>	<b>152,877</b>
<b>Liabilities - Liabilities</b>						
6699 : Agency collections	—	—	30	—	30	0
Z04 : Accounts Payable	—	—	—	—	—	—
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>30</b>	<b>—</b>	<b>30</b>	<b>0</b>
<b>Represented by</b>						
Unrestricted - General	18,740	—	—	—	18,740	23,237
Designated - LegacyUnr	—	2,500	—	—	2,500	2,500
Designated - Heritage	—	109,121	—	—	109,121	131,693
Designated - PVRecov	—	17,800	—	—	17,800	14,500
Designated - ChElec	—	199	—	—	199	244
Designated - Messy-AD	—	796	—	—	796	724
Designated - Discr-LEH	—	1,725	—	—	1,725	1,466
Designated - LegacyDes	—	78,562	—	—	78,562	14,613
Restricted - Stafford	—	—	43,091	—	43,091	36,386
Restricted - Honner	—	—	4,026	—	4,026	4,026
Restricted - Special	—	—	—	—	—	—
<b>Totals</b>	<b>18,740</b>	<b>210,703</b>	<b>47,117</b>	<b>—</b>	<b>276,560</b>	<b>229,389</b>

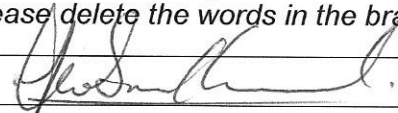


# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

<b>Report to the trustees/ members of</b>	Charity Name The Parochial Church Council of the Ecclesiastical Parish of St Michael with St Mary, Melbourne, Derby. Also known as Melbourne Parochial Church Council.		
<b>On accounts for the year ended</b>	31 / 12 / 2021	<b>Charity no (if any)</b>	1 1 3 3 9 1 4
<b>Set out on pages</b>	<div></div> <div>(remember to include the page numbers of additional sheets)</div>		
<b>Responsibilities and basis of report</b>	<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended <b>DD / MM / YYYY</b>.</p> <p>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>		
<b>Independent examiner's statement</b>	<p>I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"><li>• accounting records were not kept in accordance with section 130 of the Act or</li><li>• the accounts do not accord with the accounting records</li></ul> <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
<b>Signed:</b>		<b>Date:</b>	22 / 05 / 2022
<b>Name:</b>	JOHN WALTER SMALLWOOD		
<b>Relevant professional qualification(s) or body (if any):</b>	F. C. - M. A. (Retired)		
<b>Address:</b>	16 OAKLEYS WAY MELBOURNE DE73 8LR		