

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month January	Year 2020		Day 31	Month December	Year 2020

## Section A

## Reference and administration details

Charity name

The Parochial Church Council of the Ecclesiastical Parish of St Michael with St Mary, Melbourne, Derby

Other names charity is known by

Melbourne Parochial Church Council

Registered charity number (if any)

1133914

Charity's principal address

The Vicarage

Church Square

Melbourne, Derby

Postcode

DE73 8JH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Short	Rector		
2	Alan Winfield	Assistant Curate	From 05 July	
3	Terence Gilbert	Churchwarden	From 26 August	
4	Rachel Coupe	PCC Secretary		
5	Brian Bolton	Hon Treasurer		
6	Roger Kington		To 18 October	
7	Steven Webster			
8	Nigel Coupe			
9	Karen Grewcock			
10	Gordon Hughes			
11	Jo Glaze		To 18 October	
12	Cliff Warner			
13	Griselda Kerr			
14	Simon Collins			
15	Brian Dollamore	Lay Vice Chair		
16	Kate Landenberger			
17	Ros Bell			
18	Sheena Wilkins		To 18 October	
19	Janet Warner			
20	Jane Perry		To 18 October	
21	Allan Jaques			
22	Linda Latchford	Churchwarden	From 18 October	
23	Marcus Nolan		From 18 October	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PCC Powers Measure 1956 as amended and Church Representation Rules
How the charity is constituted (eg. trust, association, company)	Trustees
Trustee selection methods (eg. appointed by, elected by)	PCC members as appointed at APCM

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Approved governance

Religious activities, outreach to local community & general public, making grants to organisations where appropriate.  
Providing buildings and facilities for religious and social activities / meetings.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Held regular Sunday and weekday public worship plus additional "Messy Church" sessions and regular "Angels' Delight" group, until lockdown when Church usage was limited by Church of England and Diocese of Derby recommendations in line with Government restrictions and guidance.

Opened building to the public whenever possible, except as stated above. Welcomed various groups for formal guided tours.

Raised funds for church and outside charities which operate at home and abroad, including:

Calcutta Cathedral Relief Service

The Children's Society

Churches Together in Melbourne

Paid for supply of children's Bibles to Melbourne Junior School.

Other activities were restricted by lockdowns.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Early Norman Church requires adequate reserves to maintain this Grade 1 listed building. Reserves held in a CCLA investment account and a 'Charibond' Investment Fund, to improve the level of interest received while retaining access to funds when required. All financial matters closely monitored by the Finance Sub-committee of the PCC.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F


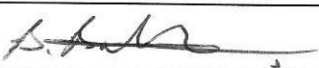
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Terence John Gilbert	Brian Bolton
Position (eg Secretary, Chair, etc)	Churchwardwen	Hon Treasurer
Date	31 October 2021	

**PCC of St Michael, Melbourne - 1133914**

**Receipts and Payments Account**

**For the period from 01 January 2020 to 31 December 2020**

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Receipts</b>						
Planned giving	49,190	370	—	—	49,560	53,321
Collections and other giving	3,926	—	—	—	3,926	8,436
Other voluntary receipts	889	3,885	—	—	4,775	4,963
Gift Aid recovered	15,078	316	—	—	15,393	13,848
Other receipts	1,495	2,657	—	—	4,152	5,420
Activities for generating funds	1,595	—	—	—	1,595	7,095
Investment Income	5	2,061	6,605	—	8,671	8,615
Receipts from church activities	3,735	—	—	—	3,735	5,782
<b>Total receipts</b>	<b>75,914</b>	<b>9,289</b>	<b>6,605</b>	<b>—</b>	<b>91,808</b>	<b>107,479</b>
<b>Payments</b>						
Cost of generating funds	333	—	—	—	333	861
Missionary and Charitable Giving	350	—	—	—	350	474
Parish Share	50,000	—	—	—	50,000	55,000
Clergy and Staffing costs	9,550	—	—	—	9,550	14,490
Church Running Expenses	10,371	2,159	128	—	12,658	22,020
Hall Running Costs	3,421	—	—	—	3,421	3,520
Church Repairs & Maintenance	—	90	2,172	—	2,262	—
Hall Repairs & Maintenance	—	256	—	—	256	—
<b>Total payments</b>	<b>74,025</b>	<b>2,505</b>	<b>2,300</b>	<b>—</b>	<b>78,830</b>	<b>96,365</b>
<b>Excess of receipts over payments before transfer</b>	<b>1,889</b>	<b>6,784</b>	<b>4,304</b>	<b>—</b>	<b>12,978</b>	<b>11,115</b>
<b>Transfers</b>						
Gross transfers between funds - in	390	4,872	2,172	—	7,434	—
Gross transfers between funds - out	—	(4,872)	(2,562)	—	(7,434)	—
<b>Excess of receipts over payments before other...</b>	<b>2,279</b>	<b>6,784</b>	<b>3,914</b>	<b>—</b>	<b>12,978</b>	<b>11,115</b>
<b>Net movement in funds</b>	<b>2,279</b>	<b>7,656</b>	<b>3,914</b>	<b>—</b>	<b>13,850</b>	<b>12,285</b>
<b>Reconciliation of funds</b>						
<b>All assets at 01 January 2020</b>	<b>20,958</b>	<b>158,083</b>	<b>36,498</b>	<b>—</b>	<b>215,539</b>	<b>203,254</b>
<b>All assets at 31 December 2020</b>	<b>23,237</b>	<b>165,740</b>	<b>40,412</b>	<b>—</b>	<b>229,389</b>	<b>215,539</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

**PCC of St Michael, Melbourne - 1133914**  
**Statement of Assets and Liabilities (by code)**  
**As at: 31 December 2020**

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
<b>Fixed assets - Fixed assets</b>						
6521 : M&G Charibond Investment Fund	—	76,512	—	—	76,512	75,640
<b>Totals</b>	<b>—</b>	<b>76,512</b>	<b>—</b>	<b>—</b>	<b>76,512</b>	<b>75,640</b>
<b>Current assets - Current assets</b>						
6501 : General Current Account	16,406	4,466	0	—	20,873	15,627
6502 : Heritage Current Account	—	26,834	—	—	26,834	25,476
6505 : General Reserve Account	5,531	—	—	—	5,531	5,526
6506 : Heritage Reserve Account	—	1,086	4,026	—	5,112	5,107
6510 : CCLA (CBF) Deposit Account	—	56,842	36,386	—	93,228	86,396
6590 : Cash in Hand	1,300	—	—	—	1,300	1,768
Z05 : Accounts Receivable	—	—	—	—	—	—
<b>Totals</b>	<b>23,237</b>	<b>89,227</b>	<b>40,412</b>	<b>—</b>	<b>152,877</b>	<b>139,899</b>
<b>Liabilities - Liabilities</b>						
6699 : Agency collections	—	—	0	—	0	0
Z04 : Accounts Payable	—	—	—	—	—	—
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>0</b>	<b>—</b>	<b>0</b>	<b>0</b>
<b>Represented by</b>						
Unrestricted - General	23,237	—	—	—	23,237	20,958
Designated - LegacyUnr	—	2,500	—	—	2,500	—
Designated - Heritage	—	131,693	—	—	131,693	128,537
Designated - PVRecov	—	14,500	—	—	14,500	12,500
Designated - ChElec	—	244	—	—	244	210
Designated - Messy-AD	—	724	—	—	724	822
Designated - Discr-LEH	—	1,466	—	—	1,466	1,402
Designated - LegacyDes	—	14,613	—	—	14,613	14,613
Restricted - CareHands	—	—	—	—	—	390
Restricted - Stafford	—	—	36,386	—	36,386	31,957
Restricted - Honner	—	—	4,026	—	4,026	4,022
Restricted - Messy-AD	—	—	—	—	—	128
Restricted - Special	—	—	—	—	—	—
<b>Totals</b>	<b>23,237</b>	<b>165,740</b>	<b>40,412</b>	<b>—</b>	<b>229,389</b>	<b>215,539</b>



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees/ members of

Charity Name

The Parochial Church Council of the Ecclesiastical Parish of St Michael with  
St Mary, Melbourne, Derby.  
Also known as Melbourne Parochial Church Council.

#### On accounts for the year ended

31 / 12 / 2020

Charity no  
(if any)

1 1 3 3 9 1 4

#### Set out on pages

/

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY.

#### Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (~~other than that disclosed below~~\*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*John Walter Smallwood*

Date:

25 / 06 / 2021

Name:

JOHN WALTER SMALLWOOD

Relevant professional  
qualification(s) or body  
(if any):

FCMA (Retired)

Address:

16 OAKWOODS WAY  
MELBOURNE  
DE73 8LR