



THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF SALISBURY  
ST THOMAS AND ST EDMUND  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2024

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**THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF SALISBURY  
ST THOMAS AND ST EDMUND  
ANNUAL REPORT  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2024**

**Administrative Information**

St Thomas's Church is situated in St Thomas's Square, Salisbury and the parish is part of the Salisbury Deanery in the Diocese of Salisbury. The address for correspondence is The Parish Office, St Thomas's House, St Thomas's Square, Salisbury SP1 1BA.

PCC members who have served from 1 January 2024 until the date this report was approved are:

Rector: Chairman	The Rev'd Canon Kelvin Inglis	Chairman Appointed 17.7.17
Associate Priest	The Rev'd Selina Deacon	
Curate	The Rev'd Ali Alexander	Resigned 7.4.24
Church Wardens:	Brenda Whitehead	Appointed 14.5.23 retired at APCM 19.5.24
	Peter Horwood	Appointed 14.5.23, previously on PCC
	Dr Michael Humphreys	Appointed as Churchwarden at APCM 19.5.24
Deputy Churchwarden	Ann Horwood	Member of PCC and deputy churchwarden since 14.5.23
	Peter Heier	Retired as member of PCC at APCM 19.5.24 and deputy churchwarden since 14.5.23, previously Deanery Synod rep
Deanery Synod	Bobbie Chettleburgh	Appointed to PCC 7.5.17 Deputy Chair of PCC – 2021 previously Deanery Synod rep
	Ken Edwards	Appointed 14.5.23
	Ruth Barlow	Appointed 14.5.23
	Peter Hime	Elected 8.5.22 – resigned 25.2.23- elected 14.5.23 retired due to ill health June 2024
	Sara Whitmarsh	Appointed 14.5.23
Elected Members:	John Broadley	Elected 8.5.22
	Linda Salter	Elected 19.5.24
	Jill Clark	Elected 14.5.23
	Clare Tawney	Co opted at May 2024 APCM
	Richard Laughton	Elected May 2021 - retired at APCM 19.5.24
	Pam Rea	Elected 14.5.23
	Wendy Oliver	Treasurer
PCC Secretary	Shirley Ledingham	Elected at APCM 2020 now non-voting
Parish Manager	Meryl Browning	Non-voting

The Salisbury Diocesan Board of Finance is custodian trustee of the PCC.

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The bankers are: The Royal Bank of Scotland, Salisbury and the Central Board of Finance of the Church of England, London. The independent examiner is Mrs N A Halls of Fletcher & Partners, Chartered Accountants, Salisbury.

Day-to-day management of PCC business is the responsibility of the Rector (The Reverend Kelvin Inglis), Churchwardens (Dr Michael Humphreys and Peter Horwood as members of the PCC and the Parish Manager Mrs M Browning.

### **Structure, Governance and Management**

The PCC is a body corporate established by the Church of England and operates under the Parochial Church Council (Powers) Measure 1956. The PCC is a registered charity number 1133882.

The Salisbury St Thomas and St Edmund Charities, which distribute the donations from The John Fricker Charity and administer the Richard Earlsman charities, are treated as being independent and not part of the PCC accounts.

The method of appointment of PCC members is governed by and set out in the Church Representation Rules 2020. All eligible members of the congregation are encouraged to register on the Church Electoral Roll and stand for election to the PCC. Training is provided from diocesan resources for new office holders.

The work of the PCC is supported by nine sub-committees that report to the PCC and make recommendations as appropriate. The Rector is an ex-officio member of all committees. Membership of sub-committees, other than the Standing Committee (the only sub-committee required by Church Representation Rules) may be drawn from the PCC and others on the Church Electoral Roll.

- **Standing Committee** provides oversight and transacts the day-to-day business of the PCC between its meetings, subject to any directions given by the PCC. Its membership consists of the Rector, Vice-Chairman, Churchwardens, Deputy Churchwardens, Parish Manager, PCC Secretary, licensed clergy and Treasurer. Standing Committee meets fortnightly.
- **Exploring Discipleship Team – previously Adult Christian Education Team** - promotes life-long Christian learning amongst adults.
- **Children and Young People Team** –coordinate worship for children and young people
- **Churchwarden Team** – assists and supports the Church wardens
- **Community Activities** – currently inactive
- **Fabric Committee** - responsible for the internal and external fabric and fittings of the church and churchyard
- **Finance Team** - monitors budgeting, cash flow and stewardship and prepares the Annual Report & Accounts
- **Pastoral/Ministry** - facilitates the pastoral work of the parish using LPAs
- **Staffing Team** has been established to manage the HR requirements of the Parish and includes the Safeguarding Officer in accordance with Diocesan guidelines.
- **Fundraising and Events** – facilitates and supports events and activities
- **The Charities Sub Group, The Community Sub Group no longer meet but The Communications Sub Group continues**– Undertaking specific relevant projects and providing reports and proposals to the PCC as required
- **Net Zero Carbon Group** – Drives and promotes change to meet the 2030 commitment to Zero Carbon Requirements – no longer active

The potential major risks to which the PCC is exposed include financial, security of assets and failure to meet statutory and legal requirements.

### **Aim and Purpose**

The primary object of the PCC is to co-operate with the Rector in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

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**Objectives and Activities for the public benefit**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Thomas & St Edmund. The PCC maintains an overview of worship throughout the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St. Thomas and St Thomas's House.

The trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

**Review of Achievements and Performance in the year**

At the 2025 APCM there were 187 names on the Church Electoral Roll (259 in 2024), of whom 128 lived outside the parish.

A normal year at St Thomas's involves a huge amount of activity and many thousands of visitors entering the church. This year has been no exception and the events, both our own and those from hirers of our building as a venue, have taken full advantage of the flexibilities now open to us.

A thanksgiving service was held at the beginning of the year for the late John Blake. His legacy to St Thomas's has enabled yet more improvement and enhancement to the building. There were many and varied activities through the year.

Among the striking concerts was the Festival of Choirs in aid of Cancer Research UK. In March Lumos Live performed ABBA by candlelight on Easter Eve, the Gloucestershire Police male voice choir sang and the Fort Bend Honors Orchestra from Texas paid a visit. A concert by the London Film Music Orchestra in the autumn could be heard well beyond the walls of the church. Nearly all the local ensembles and choirs performed at St Thomas's at some point in the year.

A high point of the year was Night of Music 3 in September which brought together many local musicians for a fine evening of entertainment. Among speakers during the year was the Dean, Nick Papadopoulos, sharing reflections on his time in East Jerusalem and the West Bank. The RSCM annual meeting brought John Bell to St Thomas's for a lecture interspersed with impromptu sing-alongs.

Other events that brought people into the church were two Local Makers Fairs, the visitation service for churchwardens from a wide area, and a service in celebration of the Street Pastors. Hadrian Cook and Chris Daniell gave a series of talks on local history that demonstrated what an extraordinary city this is; dozens turning out, for instance, to learn about Landscape change in Britford & East Harnham.

A happy event in June was a 'Rectory wedding': the marriage of Mim Inglis to Ben Cruise. Many members of the congregation joined the young couple to celebrate.

The civic role of the church continued with the regular ceremonies for Charter Sunday, Mayor Making (at which the Rector was appointed Mayor's Chaplain) and Remembrance Sunday. In addition, D-Day 80 was marked with ceremonies at the Guildhall and bellringing. The church hosted a General Election hustings event chaired by Elinor Goodman which drew national headlines.

St Thomas's continues to demonstrate that it serves people of all ages. The coffee mornings on Tuesday and Saturdays continue to be very popular. Jill Bushnell stepped down as leader of the Tuesday mornings after many years and received the grateful thanks of the people of the church and our visitors. Monthly services are held in

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three sheltered accommodation complexes. Many local children visit the church with their schools during the year, particularly during the Christmas Tree Festival.

The activity of the church continues to be undergirded with prayer and spirituality, through groups meeting during the week under the oversight of the Exploring Discipleship Team. A second quiet day was held at Dinton in September.

The Redevelopment Project Team, led by John Foster, brought around ten years' work to a close during the year. The installation of the font and redevelopment of the south west corner completed the vision for a church reordered for comfort, capacity, flexibility and beauty. The Bishop of Salisbury visited in July to bless the font. From time to time, St Thomas's hosts visits from other churches that wish to see and be inspired by what we have accomplished. The electrification of the west doors has greatly enhanced our accessibility and our cashless giving systems make it easy for visitors to make donations.

A caretaker, Neil Tonge, was appointed during the year and is gradually developing his role. The latest priest to undertake their curacy in St Thomas's, Ali Alexander, visited South Sudan early in the year, and then left us with a final farewell on Easter Day. Many of our people joined her on her induction as Vicar of Maybush in Southampton, a sign of the love and respect which she earned during her time with us.

Finally, it is good to report that our congregations are growing, that young families are being drawn to our main service each week, and that new lay ministries are developing. In particular Terry Stanfield was licensed as a lay minister to serve alongside our team of clergy and lay ministers.

□

#### **Financial Review – 2024**

The PCC's total income was £700,853 compared with £280,918 in 2023. Total expenditure amounted to £404,861 (2023: £379,133). There was therefore a net overall surplus of £295,992, before changes in the value of investments. This can be analysed as a deficit of £343 in the Restricted Funds and a surplus of £296,335 in Unrestricted Funds. The value of unrestricted fund investments increased by £514 during the year. Over the year, therefore, the PCC's resources increased by a total of £296,506

The total funds at the year-end amounted to £1,022,595. £41,461 of assets were held for restricted purposes, leaving £981,134 for general purposes, of which £261,263 is represented by St Thomas's House and £138,230 by other fixed assets, and therefore the free reserves of the PCC are £581,641 (2023 £258,189).

The total income of the Guild of St Thomas and St Edmund, a subsidiary of the PCC, for the year to 31 December 2024 was £15,094. The expenditure, including grants made to the PCC, amounted to £70,077. The deficit for the year was therefore £54,983. The total net assets of the subsidiary at 31 December 2024 were £17,988. The total gross income of the charity and its subsidiary was below the statutory threshold for preparing consolidated accounts, no consolidated accounts were therefore prepared. The grants received from the subsidiary were included in PCC's income for the year.

#### **Reserves Policy**

It is the PCC policy to maintain a balance of funds sufficient to ensure its ability to maintain expenditure at the current levels for a minimum of six months and use the balance of any funds held to finance repairs and improvements to the church, its properties and other assets in a way that will enhance the work of the church.

#### **Volunteers**

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is.

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**Statement of PCC responsibilities**

Charity law requires the members of the PCC (Trustees) to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the PCC and of the surplus or deficit of the PCC for that period.

In preparing these accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgments and estimates that are reasonable and prudent.
- Follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the PCC will continue to operate

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the accounts comply with the provisions of the Charities Act 2011 and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the PCC: Kelvin Inglis  
Rector and Chairman of the PCC

Signed on behalf of the PCC: Wendy Oliver  
Treasurer

Approved by the PCC on 7<sup>th</sup> May 2025

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**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE  
PARISH OF SALISBURY ST THOMAS AND ST EDMUND**

I report to the trustees on my examination of the financial statements of the Salisbury St Thomas and St Edmund PCC (the charity) for the year ended 31 December 2024, which are set out on pages 7 to 19.

**Responsibilities and basis of report**

As trustees of the charity, and members of the PCC, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act, and in carrying out my examination I have followed all the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

The PCC's gross income exceeded £250,000 and I confirm that I am qualified to undertake the examination by being a member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- (2) the financial statements do not accord with those records; or
- (3) the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Signed: Nicola A Halls FCA

Name: Nicola A Halls FCA  
Fletcher & Partners  
Crown Chambers  
Bridge Street  
Salisbury  
SP1 2LZ

Date: 9<sup>th</sup> May 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF**  
**SALISBURY ST THOMAS AND ST EDMUND**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

		Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
		£	£	£	£
<b>INCOME</b>					
Voluntary income	Note 3	510,147	110,738	620,885	224,341
Church activities	Note 4	8,544	-	8,544	5,947
Activities for generating funds	Note 5	58,124	2,296	60,420	43,431
Income from investments	Note 6	10,383	21	10,404	6,499
Other income	Note 7	600	-	600	700
<b>Total income</b>		<b>587,798</b>	<b>113,055</b>	<b>700,853</b>	<b>280,918</b>
<b>EXPENDITURE</b>					
Church activities	Note 8	279,640	112,281	391,921	365,885
Raising funds	Note 8	11,823	1,117	12,940	13,248
Other expenditure				-	-
<b>Total expenditure</b>		<b>291,463</b>	<b>113,398</b>	<b>404,861</b>	<b>379,133</b>
Net gains/(losses) on investments	Note 17	514	-	514	1,948
<b>NET INCOME/(EXPENDITURE)</b>		<b>296,849</b>	<b>(343)</b>	<b>296,506</b>	<b>(96,267)</b>
<b>Transfers between funds</b>	Note 20,21	<b>16,427</b>	<b>(16,427)</b>	<b>-</b>	<b>-</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>313,276</b>	<b>(16,770)</b>	<b>296,506</b>	<b>(96,267)</b>
<b>RECONCILIATION IN FUNDS:</b>					
Total funds brought forward	Note 20,21	667,858	58,231	726,089	822,356
Total funds carried forward	Note 20,21	981,134	41,461	1,022,595	726,089

The notes on pages 10 to 19 form part of these accounts



**THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF**  
**SALISBURY ST THOMAS AND ST EDMUND**  
**BALANCE SHEET**  
**AS AT 31 DECEMBER 2024**

		2024		2023
		£	£	£
<b>FIXED ASSETS</b>				
Tangible assets	Note 16		399,493	409,669
Investments	Note 17		22,984	22,470
			422,477	432,139
<b>CURRENT ASSETS</b>				
Stock		1,026		288
Debtors	Note 18	23,068		35,196
Short term deposits		131,983		126,337
Cash at bank and in hand		475,302		146,106
		631,379		307,927
<b>LIABILITIES</b>				
Creditors: Amounts falling due within one year	Note 19	31,261		13,977
<b>NET CURRENT ASSETS</b>			600,118	293,950
<b>TOTAL NET ASSETS</b>			1,022,595	726,089
<b>THE FUNDS OF THE PARISH:</b>				
Restricted funds	Note 20		41,461	58,231
Unrestricted funds				
Designated funds	Note 21	120,000		80,000
General fund	Note 21	861,134		587,858
		981,134		667,858
		1,022,595		726,089

Signed on behalf of the PCC: Rev Kelvin Inglis  
Rector and Chairman of the PCC

Signed on behalf of the PCC: Wendy Oliver  
Treasurer

Approved by the PCC on 7th May 2025

The notes on pages 10 to 19 form part of these accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF**  
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**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024	2023
	£	£
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Net cash provided by (used in) operating activities	338,118	(98,159)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Dividend, interest and rents from investments	10,404	6,499
Purchase of property, plant and equipment	(13,680)	-
Net cash provided by (used in) investing activities	(3,276)	6,499
Change in cash and cash equivalents in the reporting period	334,842	(91,660)
Cash and cash equivalents at the beginning of the reporting period	272,443	364,103
Cash and cash equivalents at the end of the reporting period	607,285	272,443
<b>Reconciliation of net income/(expenditure) to net cash flow from operating activities</b>	2024	2023
	£	£
Net income/(expenditure) for the reporting period (as per statement of financial activities)	296,506	(96,267)
Adjusted for:		
Depreciation charges	23,856	22,487
(Gains)/losses on investments	(514)	(1,948)
Dividend, interest and rents from investments	(10,404)	(6,499)
(Increase)/decrease in stocks	(738)	805
(Increase)/decrease in debtors	12,128	(14,537)
Increase/(decrease) in creditors	17,284	(2,200)
Net cash provided by (used in) operating activities	338,118	(98,159)
<b>Analysis of cash and cash equivalents</b>	2024	2023
	£	£
Short term deposits	131,983	126,337
Cash at bank and in hand	475,302	146,106
Total cash and cash equivalents	607,285	272,443

The notes on pages 10 to 19 form part of these accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**I. ACCOUNTING POLICIES**

**a. Basis of accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts include all the funds for which the PCC is legally responsible; moneys whose use is subject to specific trusts are shown as restricted funds.

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective from 1 January 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The PCC constitutes a public benefit entity as defined by FRS 102. Its governing documents are the Church of England's "Parochial Church Councils (Powers) Measure 1956" and the "Church Representation Rules". The registered office is St Thomas's House, St Thomas's Square, Salisbury SP1 1BA.

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern. The most significant area of judgement that affects items in the accounts is to do with estimating the residual value of St Thomas's House (see note 1f).

**b. Fund accounting**

Unrestricted funds are general funds that are available for use at the PCC's discretion in furtherance of the objectives of the charity.

Designated funds are generally unrestricted funds set aside at the discretion of the PCC for specific purposes. Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

**c. Income**

Income is recognised once the PCC has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably. Planned giving, collections and similar donations are recognised when received. Income tax recoverable on Gift Aid donations is recognised when the donation is recognised. Grants are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered probable and the amounts due are reliably quantifiable. Legacies are included when the PCC is advised by the personal representative of an estate, that payment will be made and the amount involved can be quantified. Dividends are accounted for when declared receivable, interest as receivable. Rental income is recognised when earned. The value of any voluntary help is not included in the accounts but is described in the annual report. Donated goods are recognised as income when the charity has entitlement to the items, economic benefits will flow to the charity from them and their fair value can be measured reliably.

**d. Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Missionary and charitable giving is accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due.

**e. Support costs and their allocation**

Support costs are those central functions that assist the work of the PCC but do not directly relate to charitable activities. Support costs include office staff and other costs, and governance costs. Governance costs comprise all costs involving the public accountability of the PCC and its compliance with regulation and good practice. Total support costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 12.

**f. Tangible fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with section 10 (2)(a) and (c) of the Charities Act 2011. Moveable church furnishings held by the rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory.

Freehold Properties - St Thomas's House

No depreciation is provided as the estimated residual value of the property is not less than its carrying value and its remaining useful life currently exceeds 50 years. The asset is maintained to a high standard and any repairs are charged to the SOFA.

Other fixtures, fittings, equipment and musical instruments

Equipment used within the church premises is capitalised at cost and depreciated on a straight line basis over between 10 and 30 years. Individual items of equipment with a purchase price of £2,000 or less are written off when the asset is acquired.

**g. Fixed asset investments**

Investments are stated at market value at 31 December and the gains or losses arising in the year are credited or debited to the funds in which the investments are held. Any gain or loss on revaluation or sale is taken to the Statement of Financial Activities.

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**1. ACCOUNTING POLICIES (continued)**

**h. Debtors**

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

**i. Creditors**

Creditors are recognised where the PCC has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount after allowing for any trade discounts due.

**j. Short term deposits**

Include cash held on deposit with the CBF Church of England Funds.

**k. Non consolidation of subsidiary**

The total gross income of the charity and its subsidiary, The Guild of St Thomas and St Edmund, is below the statutory threshold for preparing consolidated accounts. The PCC has therefore not prepared consolidated accounts. The results and reserves of the subsidiary are disclosed in Note 27.

**2. RELATED PARTY TRANSACTIONS AND KEY MANAGEMENT PERSONNEL**

In 2024 no trustee was paid any remuneration or received any other benefits from an employment as a trustee (2023 £0). In 2024 two trustees, B Chettleburgh and R Barlow, were paid a total of £8,211 as vergers (2023 - three trustees - £4,983). In 2024 no trustee claimed any trustees' expenses (2023 - £nil). In 2024 the PCC paid £1,155 for expenses of one clergy who was also a trustee K Inglis (2023 - two clergy/trustees - £2,465). The PCC contributed £nil towards study costs of clergy who were also trustees (2023 - two clergy/trustees - £1,200).

In 2024 The Guild of St Thomas and St Edmund (a subsidiary of the PCC) made grants of £67,430 (2023 - £20,618) to the PCC.

The charity considers its key management personnel comprise the Trustees.

**3. VOLUNTARY INCOME**

	2024	2023
Planned giving	£	£
Gift Aided donations	103,381	102,278
Income Tax recoverable	26,035	25,834
Non Gift Aid donations	9,289	7,586
General Collections at services	4,465	3,726
Specific Collections		
Christmas Tree festival	23,365	23,088
Other specific collections	969	1,805
General Donations	25,557	18,459
Donations through church safes	19,849	16,026
	<hr/> 212,910	<hr/> 198,802
Other income		
Restricted donations	2,207	4,671
Government grants		
Listed Places of Worship Grant Scheme *	25,778	-
Grants received	67,990	20,868
	<hr/> 95,975	<hr/> 25,539
Legacies	312,000	-
<b>TOTAL OF VOLUNTARY INCOME</b>	<hr/> <b>620,885</b>	<hr/> <b>224,341</b>

Of the £620,885 received in 2024 (2023: £224,341) £110,738 was restricted funds (2023: £49,945) and £510,147 (2023: £174,396) unrestricted funds.

\* The Listed Places of Worship Grant Scheme gives grants that cover the VAT incurred in making repairs to listed buildings in use as places of worship

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<b>4. INCOME FROM CHURCH ACTIVITIES</b>	<u>2024</u>	<u>2023</u>
	£	£
Parochial Fees for baptisms, weddings and funerals	3,622	2,957
St Thomas's House - charity lettings	4,922	2,990
<b>TOTAL OF INCOME FROM CHURCH ACTIVITIES</b>	<b>8,544</b>	<b>5,947</b>

All £8,544 received in 2024 (2023: £5,947) was for unrestricted funds.

<b>5. INCOME FROM ACTIVITIES FOR GENERATING FUNDS</b>	<u>2024</u>	<u>2023</u>
	£	£
Fundraising activities		
Sale of coffee - Tuesday	9,236	8,186
Sale of coffee - Saturday and Sunday	3,938	2,319
Church Hiring	15,810	16,232
Jigsaw sales	584	996
Book sales	1,175	1,143
Other fundraising events	21,238	5,648
	51,981	34,524
St Thomas's House - commercial lettings	8,439	8,907
<b>TOTAL OF INCOME FROM ACTIVITIES FOR GENERATING FUNDS</b>	<b>60,420</b>	<b>43,431</b>

Of the £60,420 received in 2024 (2023: £43,431) £2,294 was for restricted funds (2023: £2,264) and £58,126 (2023: £41,167) unrestricted funds.

<b>6. INCOME FROM INVESTMENTS</b>	<u>2024</u>	<u>2023</u>
	£	£
Dividend Income	624	1,223
Bank and Deposit Interest	9,780	5,276
<b>TOTAL OF INCOME FROM INVESTMENTS</b>	<b>10,404</b>	<b>6,499</b>

Of the £10,404 received in 2024 (2023: £6,499) £21 was restricted funds (2023: £6) and £10,383 (2023: £6,493) unrestricted funds.

<b>7. OTHER INCOME</b>	<u>2024</u>	<u>2023</u>
	£	£
Wayleaves	600	700
<b>TOTAL OF OTHER INCOME</b>	<b>600</b>	<b>700</b>

All £600 received in 2024 (2023: £700) was unrestricted funds.

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**8. SUMMARY ANALYSIS OF TOTAL EXPENDITURE**

	2024				2023
	Missionary and charitable giving (Note 9)	Ministry Direct costs (Note 10,11)	Support costs (Note 12)	Total costs	Total costs
	£	£	£	£	£
Cost of Church activities	27,757	323,424	40,740	391,921	365,885
Cost of Raising funds	-	8,311	4,629	12,940	13,248
	27,757	331,735	45,369	404,861	379,133

Of the £391,921 expenditure on Church activities in 2024 (2023: £365,885) £112,281 was charged to restricted funds (2023: £22,956) and £279,640 (2023: £342,929) to unrestricted funds.

Of the £12,940 expenditure on Raising funds in 2024 (2023: £13,248) £1,117 was charged to restricted funds (2023: £1,970) and £11,823 (2023: £11,278) to unrestricted funds.

**9. ANALYSIS OF MISSIONARY AND CHARITABLE GIVING**

**Missionary and charitable giving to Institutions**

	2024	2023
	£	£
Overseas aid		
Diocese of Salisbury South Sudan Link (Episcopal University)	5,000	5,000
	5,000	5,000
National charities and Community Initiatives		
Cancer Research UK	1,000	-
Christian Aid	924	-
	1,924	-
Local charities and Community Initiatives		
Children's Chance	5,000	-
Wiltshire Sight	1,000	-
St Paul's Church - Christians Against Poverty	7,357	-
Morning Star	7,357	-
Alzheimer's Support (Wiltshire)	-	7,000
Salisbury Trust for the Homeless	-	7,000
Salisbury Women's Refuge	-	4,000
St Thomas's Charities	-	4,000
Salisbury Hospice Charity	-	1,000
John McNeill Opportunity Centre	52	514
Wiltshire Wildlife Trust	52	514
Stars Appeal	15	100
	20,833	24,128
<b>TOTAL OF MISSIONARY AND CHARITABLE GIVING</b>	<b>27,757</b>	<b>29,128</b>

No support costs were allocated to Missionary and Charitable giving.

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**10. ANALYSIS OF MINISTRY - DIRECT COSTS OF CHURCH ACTIVITIES**

	2024	2023
	£	£
Diocesan Share	126,121	122,365
Other costs of Church activities		
Clergy Expenses	1,555	2,465
Upkeep of Church		
Insurance	11,147	10,749
Heat, Light and Water	12,653	20,834
Routine Repairs and Maintenance	13,889	15,275
Architects' Fees	540	-
Re-ordering (including architects' fees)	90,107	4,210
Garden and churchyard maintenance	-	540
	128,336	51,608
Major repairs to Church (including architects' fees)		
West entrance	4,942	3,648
Vestry steps	3,040	-
Boiler	-	59,805
Fire alarm and electrics	-	3,754
	7,982	67,207
Cost of Services and Music		
Organ repairs and tuning	713	372
Piano maintenance and refurbishment	-	1,500
Upkeep of services	2,967	1,321
Bell ringers' general expenses	708	273
Flowers	1,764	2,656
Music and choir	2,215	1,899
Director of Music	3,855	3,702
Organist	4,205	3,986
Choristers	1,799	1,217
Vergers	12,384	9,635
	30,610	26,561
Other costs		
Study and training	348	1,763
Sunday school and young people expenses	67	808
Social activities cost	391	235
Depreciation/Profit/(loss) on disposal of fixed assets	23,521	22,152
Sundry expenses	2,388	977
	26,715	25,935
Property costs re St Thomas's House - charity letting (Note 15)	2,105	1,323
	323,424	297,464

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**11. ANALYSIS OF DIRECT COSTS OF RAISING FUNDS**

	<u>2024</u>	<u>2023</u>
	£	£
Cost of fundraising activities		
General fundraising costs	3,771	2,707
Christmas tree festival expenses	1,418	2,107
Cost of jigsaws	234	805
	<u>5,423</u>	<u>5,619</u>
Property costs re St Thomas's House - commercial letting (Note 15)	2,888	3,154
	<u>8,311</u>	<u>8,773</u>

**12. ALLOCATION OF SUPPORT COSTS**

The breakdown of support costs and how these were allocated across activities being supported is shown in the table below.

	<u>Activities</u>	<u>2024</u>	<u>2023</u>
	<u>Church</u>	<u>Activities</u>	
	<u>activities</u>	<u>for Raising</u>	
	£	£	<u>Total</u>
			£
Support costs:			
Office staff costs	29,096	1,531	30,627
Other office costs	6,937	508	7,445
Properties costs re. general office (Note 15)	2,307	190	2,497
Governance costs	2,400	2,400	4,800
	<u>40,740</u>	<u>4,629</u>	<u>45,369</u>
			<u>43,768</u>

Office salaries, Other costs and Properties costs were allocated across activities they support based on staff time. No support costs were allocated to Missionary and Charitable giving. Governance costs were split equally across the activities.

Governance costs breakdown:	<u>2024</u>	<u>2023</u>
	£	£
Independent examiner's fee	1,404	1,363
Other accounting services	3,396	3,293
	<u>4,800</u>	<u>4,656</u>

**13. ANALYSIS OF STAFF COSTS**

	<u>2024</u>	<u>2023</u>
	£	£
Gross wages and salaries	43,436	38,761
Employer's contribution to defined contribution pension schemes	894	859
	<u>44,330</u>	<u>39,620</u>

Average number of employees 4 4

No employees received employee benefits of more than £60,000 in either 2024 or 2023.

**14. INDEPENDENT EXAMINER'S REMUNERATION**

Net income/(expenditure) for the year is stated after charging:	<u>2024</u>	<u>2023</u>
	£	£
Independent examiner's remuneration:		
for Independent examination	1,404	1,363
for other services: Accounts preparation	1,956	1,895
Other book-keeping advice/help	1,440	1,398
	<u>4,800</u>	<u>4,656</u>



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**15. ANALYSIS OF PROPERTY COSTS OF ST THOMAS'S HOUSE**

	<u>2024</u>	<u>2023</u>
	£	£
Property costs of St Thomas's House		
Light, heat and water	2,990	3,514
Insurance	1,470	1,287
Repairs and maintenance	1,829	693
Cleaning	866	886
Depreciation	335	335
	<u>7,490</u>	<u>6,715</u>

St Thomas's House has three main functions. One part of the house is used as a general office, with the remaining part being used for both commercial letting and discounted letting to church groups and other charities. Property costs are split between these functions based on a combination of floor space occupied and income generated adjusted for charity discounts. This breakdown is shown in the table below.

	<u>2024</u>	<u>2023</u>
	£	£
St Thomas's House - charity letting		
£		
St Thomas's House - commercial letting		
£		
General office		
£		
Total of Property costs of St Thomas's House	<u>7,489</u>	<u>6,715</u>

**16. TANGIBLE FIXED ASSETS**

	<u>St Thomas's House</u>	<u>Fixtures, Fittings and Equipment</u>	<u>Musical Instruments</u>	<u>Total</u>
	£	£	£	£
<b>COST OR VALUATION</b>				
At 1 January 2024	261,263	299,938	19,590	580,791
Additions	-	13,680	-	13,680
At 31 December 2024	<u>261,263</u>	<u>313,618</u>	<u>19,590</u>	<u>594,471</u>
<b>DEPRECIATION</b>				
At 1 January 2024	-	168,882	2,240	171,122
Charge for the Year	-	23,536	320	23,856
At 31 December 2024	<u>-</u>	<u>192,418</u>	<u>2,560</u>	<u>194,978</u>
<b>NET BOOK VALUE</b>				
At 31 December 2024	<u>261,263</u>	<u>121,200</u>	<u>17,030</u>	<u>399,493</u>
At 31 December 2023	<u>261,263</u>	<u>131,056</u>	<u>17,350</u>	<u>409,669</u>

**17. INVESTMENTS**

The parish held the following investments :-

	<u>2024</u>	<u>2023</u>
	£	£
Central Board of Finance - 994 Investment fund income shares		
Market value as at 1st January 2024	22,470	20,522
Unrealised gain/(loss) on revaluation	514	1,948
Market value as at 31st December 2024	<u>22,984</u>	<u>22,470</u>

The original cost of the investments is not currently known.

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**18. DEBTORS**

	2024	2023
	£	£
Trade debtors	3,524	2,183
Income Tax refunds due	4,414	7,667
Other debtors	10,487	97
Prepayments and accrued income	4,643	25,249
	<u>23,068</u>	<u>35,196</u>

**19. CREDITORS**

	2024	2023
	£	£
Trade creditors	8,739	3,157
Accruals and deferred income	17,415	10,281
Other creditors	5,107	539
	<u>31,261</u>	<u>13,977</u>

**20. MOVEMENTS ON RESTRICTED FUNDS**

Restricted funds are sums that can only be expended for the specific purposes for which they were received.

**THIS YEAR**

	Balance at 1 January 2024	Income	Expenditure	Transfers between funds	Balance at 31 December 2024
	£	£	£	£	£
Organ fund	4,123	1,960	(713)	-	5,370
Bell Ringers' fund	6,121	1,422	(708)	-	6,835
Property fund	19,976	-	-	-	19,976
Quest 2020	18,162	81,638	(90,107)	(9,693)	-
Christmas tree festival	-	23,366	(15,831)	(7,535)	-
Other funds	9,849	4,669	(6,039)	801	9,280
	<u>£ 58,231</u>	<u>£ 113,055</u>	<u>£ (113,398)</u>	<u>£ (16,427)</u>	<u>£ 41,461</u>

**PREVIOUS YEAR**

	Balance at 1 January 2023	Income	Expenditure	Transfers between funds	Balance at 31 December 2023
	£	£	£	£	£
Organ fund	2,395	2,100	(372)	-	4,123
Bell Ringers' fund	6,296	1,311	(1,486)	-	6,121
Property fund	19,976	-	-	-	19,976
Quest 2020	(967)	20,618	(4,210)	2,721	18,162
Christmas tree festival	-	23,088	(15,970)	(7,118)	-
Other funds	6,639	5,098	(2,888)	1,000	9,849
	<u>£ 34,339</u>	<u>£ 52,215</u>	<u>£ (24,926)</u>	<u>£ (3,397)</u>	<u>£ 58,231</u>

Property fund - funds received for repairs and improvements to the church and other properties. This Property fund contains remainder of funds from 2009 sale of Hale Hall and St Edmunds House. The funds are held in trust by the Salisbury Diocesan Board of Finance.

Organ fund - funds received towards repairs, improvements and maintenance of the organ.

Quest 2020 fund - funds received towards church repairs and improvements for specific schedule of works.

Christmas tree festival - festival organised annually with beneficiaries including other charities

Other funds - other donations and collections for specified purposes, plus funds held by various organisations linked to St Thomas's including Olive Branch, Flower fund etc.

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**21. MOVEMENTS ON UNRESTRICTED FUNDS**

Designated funds are sums allocated by the PCC to provide for expected future expenses.

<b>THIS YEAR</b>	Balance at		Gains/(losses)		Transfers	Balance at
	1 January		on investment		between	31 December
	2024	Income	assets	Expenditure	funds	2024
	£	£	£	£	£	£
General fund	587,858	587,798	514	(291,463)	(23,573)	861,134
Designated funds						
Church roof fund	80,000	-	-	-	10,000	90,000
St Thomas's House roof fund	-	-	-	-	30,000	30,000
	<u>667,858</u>	<u>587,798</u>	<u>514</u>	<u>(291,463)</u>	<u>16,427</u>	<u>981,134</u>
<b>PREVIOUS YEAR</b>	Balance at		Gains/(losses)		Transfers	Balance at
	1 January		on investment		between	31 December
	2023	Income	assets	Expenditure	funds	2023
	£	£	£	£	£	£
General fund	716,017	228,703	1,948	(352,207)	(6,603)	587,858
Designated funds						
Church roof fund	70,000	-	-	-	10,000	80,000
Annual giving	2,000	-	-	(2,000)	-	-
	<u>788,017</u>	<u>228,703</u>	<u>1,948</u>	<u>(354,207)</u>	<u>3,397</u>	<u>667,858</u>

Designated Church roof fund - designated to fund future roof repairs which are planned to take place within the next 10 years.

Designated St Thomas's House roof fund - designated to fund future roof repairs which are planned to take place within the next 5 years.

Designated annual giving fund - designated to pay annual giving.

**22. DETAILS OF TRANSFERS BETWEEN FUNDS**

Collections from the Christmas Tree festival were restricted, two thirds to be donated to two different charities and one third to be retained by the PCC in the General fund. A transfer of £7,534 (2023 £7,118) was therefore made from the Christmas Tree festival fund to the General fund.

A transfer of £13,680 (2023 - £0) was made from Quest 2020 fund to the General fund on delivery of capital assets now forming a part of General fund. A transfer of £3,987 (2023 £2,721) was made from the General fund to the Quest 2020 fund for expenditure not met by other restricted income sources.

A transfer of £800 (2023 £1,000) was made from the General fund to the Flower fund.

An annual transfer of £10,000 (2023 £10,000) was made from the General fund to the Designated Church roof fund.

A transfer of £30,000 (2023 £0) was made from the General fund to the Designated St Thomas's House roof fund.

**23. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

<b>THIS YEAR</b>	General Fund	Restricted Funds	Total Funds
	£	£	£
Tangible fixed assets	399,493	-	399,493
Investments	22,984	-	22,984
Net current assets/(liabilities)	558,657	41,461	600,118
	<u>981,134</u>	<u>41,461</u>	<u>1,022,595</u>
<b>PREVIOUS YEAR</b>	General Fund	Restricted Funds	Total Funds
	£	£	£
Tangible fixed assets	409,669	-	409,669
Investments	22,470	-	22,470
Net current assets/(liabilities)	235,719	58,231	293,950
	<u>667,858</u>	<u>58,231</u>	<u>726,089</u>

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**24. FINANCIAL INSTRUMENTS**

	Note	2024 £	2023 £
Financial assets measured at fair value through profit and loss:			
Investments held at fair value	17	22,984	22,470
Income, expenses, gains or losses, including changes in fair value, recognised on:			
Net Gains/(Losses) on Fixed assets measured at fair value	17	514	1,948
Interest on cash deposits	6	9,780	5,276
Income from CBF Church of England Investment Fund	6	624	1,223

**25. VOLUNTEERS**

The PCC relies on the help of about 140 general volunteers who give their time to St Thomas's in numerous ways - including cleaning, bellringing, helping in various ways during services, helping with children's groups and groups for the elderly, singing in the choir, serving coffee, as PCC members and as Lay Pastoral Assistants. The value of general volunteers' time is not recognised in the accounts.

**26. CONTINGENT ASSETS**

In 2023, the charity was notified of a residual legacy, which was not recognised as income in 2024 because the estate accounts had not been finalised by the year-end. The value of the legacy, now known, is £33,773.

In 2024, the PCC was notified of a residual legacy, which solicitors estimated to be approximately £395,000. The PCC received £300,000 during the year, leaving an estimated amount of £95,000 yet to be received.

**27. SUBSIDIARY UNDERTAKING**

The Guild of St Thomas and St Edmund is a charitable company limited by guarantee. (The liability of its members is limited to a sum not exceeding £10, being the amount that each member undertakes to contribute to the assets of The Guild of St Thomas and St Edmund in the event of its being wound up while he, she or it is a member or within one year after he, she or it ceases to be a member.) The Guild of St Thomas and St Edmund is controlled under an agreement by The Parochial Church Council of the Parish of Salisbury St Thomas and St Edmund. The Parochial Church Council of the Parish of Salisbury St Thomas and St Edmund ("parent") is the sole beneficiary of The Guild of St Thomas and St Edmund ("subsidiary"), whose charitable objectives are to preserve and protect for the public benefit the Parish Church of St Thomas and St Edmund in Salisbury and the monuments, fittings, fixture, organ, stained glass, furniture, ornaments and chattels of such church and its churchyard and burial ground. The subsidiary was incorporated on 27 February 2018 (Company number 11227325) and registered with Charity Commission on 8 November 2018 (Charity number 1180618). The total income of the subsidiary for the year to 31 December 2024 was £15,094 (2023: £25,210). The deficit for the year was £54,983 (2023: surplus of £2,939). The net assets at 31 December 2024 were £19,488 (31 December 2023: £72,971).

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**FUNDS RECEIVED AS AGENT**

**DONATIONS AND DISTRIBUTIONS - FROM SPECIAL COLLECTIONS**

	Amount received		Amount paid		Balance held at 31 December	
	2024	2023	2024	2023	2024	2023
	£	£	£	£	£	£
Christian Aid	-	556	-	(556)	-	-
Samara's Aid Appeal	-	70	-	(70)	-	-
Salisbury Mayor Appeal	234	697	(234)	(697)	-	-
Alabare	-	35	-	(35)	-	-
Sudan - Curate's trip	1,444	962	(1,519)	(887)	-	75
Children's Chance	-	-	-	(124)	-	-
ECSSSUP	87	-	(87)	-	-	-
Salisbury Foodbank	-	-	-	(1,121)	-	-
Orchestras for All	2,062	-	-	(266)	2,062	-
The Children's Society	179	276	-	(735)	179	-
Send A Cow	-	-	-	-	1	1
Julia's House	14	-	(14)	-	-	-
Wiltshire and Bath Air Ambulance	1,042	-	-	-	1,042	-
	<u>5,062</u>	<u>2,596</u>	<u>(1,854)</u>	<u>(4,491)</u>	<u>3,284</u>	<u>76</u>

These monies have been collected as part of the PCC's activities on behalf of the above charities but form no part of the accounts.