

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE BAPTIST, ADEL

England & Wales · Charity number 1133876

Details

Other names ADEL PCC LEEDS

Status Registered

Legal form Previously excepted

Registered 2010-01-28

Register [View on the Charity Commission register](#)

Contact

Address The Stables
Back Church Lane
Leeds
LS16 8DW

Phone 07415424964

Email adelpccsecretary@gmail.com

Website www.adelstjohnchurch.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The Parochial Church Council (PCC) have the responsibility of promoting in the Ecclesiastical Parish of Adel, the whole mission of the Church, pastoral, evangelistic, social and ecumenical, together with maintenance responsibilities for the Grade 1 listed building of the Church of St. John the Baptist, with its Churchyard and the Grade 2 listed building used as the Church Hall (The Old Stables)

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£290,189	£135,888	-	-
2023-12-31	£138,352	£140,469	-	-
2022-12-31	£120,660	£149,514	-	-
2021-12-31	£121,840	£120,044	-	-
2020-12-31	£105,852	£96,526	-	-

Trustees

Name	Role	Appointed
Rev Alison Battye	Chair	2019-09-30
Alison Howarth		2015-04-19
Anne Andrews		2024-04-21
Bob Holloway		2014-04-27
Carole Smithies		2020-11-15
JENNY JONES		2012-08-31
Leanne Winfield		2023-04-23
Loveday Loveridge		2020-11-15
Lucy Best-Shaw		2016-04-24
MARJORIE CATHERINE COLE BA		
MR BRUCE BUCHAN		
Marisa Clayton		2018-11-08
Paul Anthony Barker		2020-11-15
Professor Mark Seaward		2018-05-06
Sarah Johnson		2018-05-06
Tina Gledhill		2020-11-15

Accounts

PARISH CHURCH OF ST. JOHN THE BAPTIST, ADEL, LEEDS
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL, 2023

AIM AND PURPOSES

The Parochial Church Council (PCC) of the Parish Church of St John the Baptist, Adel cooperates with the Rector of the Parish and its elected Churchwardens in promoting, in the ecclesiastical Parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical. To do this, it aims to make the most appropriate use of the resources available to it: a beautiful 12th Century Parish Church; The Old Stables (used as a meeting place for activities in the Parish); the funds donated to the Church by regular giving, legacies and bequests; and, most importantly, the lay members of our Church, both those who wish to be formally identified by inclusion on our Electoral Roll - 209 at the end of 2023 - and those who, though not formal members, regard our Church as their spiritual home.

OBJECTIVES AND ACTIVITIES

The mission of the Parish Church of St John the Baptist, Adel is:

Adel Parish Church: part of Christ's family, welcoming everyone, sharing God's love and being a voice of hope.

Our Vision Statement:

We offer a warm and sincere welcome to everyone, old friends and new.

We share the love of God with our Church community and neighbours near and far.

We provide care and compassion by loving service for those in need.

We respect and nurture God's environment.

The PCC carries forward its mission and seeks to achieve its vision by maintaining oversight of our regular worship to ensure that it meets the spiritual needs of as many of our parishioners as possible; by making specific provision for young people to grow up in our Christian family; by encouraging and enabling all parishioners to take advantage of the occasional offices (baptism, marriage, funerals) and welcoming as many as possible to festival and special Services; by facilitating, promoting and organising social events open to all; by making The Old Stables available for the use of groups which benefit the community; and by providing spiritual and practical support for Adel St. John the Baptist Church of England Primary School. To achieve all this, we make prudent use of the financial resources available to us to maintain and enhance our beautiful church, The Old Stables (both Listed Buildings) and the churchyard.

ACHIEVEMENTS

Our Church

Our main services, and some select services such as funerals, continue to be live-streamed each week and this has made a massive difference for those unable to get to church. We are grateful to our rota of technicians who make our church much more inclusive.

We continue to work hard to provide worship opportunities for as many people as possible. Over the year most of our services built in numbers compared to 2022. It is good to see our young people growing in faith and confidence, in large part due to our dedicated Junior church team. Our Ace group for older children has proved to be very popular and we have a good number of children at each session. Once a month, they are joined by parents for a short Eucharist. For our youngest members we also have JJs; their leaders report: JJs is the monthly group for our very youngest church members and their parent or grandparent. There are five of us who regularly help. We meet in the Stables on Friday afternoons and enjoy rhymes, a story, a prayer, craft and refreshments. We focus on different themes each month, including special times in the church year such as Harvest and Christmas. We like to provide a warm welcoming space to meet together

in a Christian environment. We frequently welcome new families to our group. Families sometimes join us after contacting church for Baptism, and the children later move on when they are four to join school, having made friends already at JJs and Junior Church.

For our younger children, we have our Junior Church section. Their leader's report: We continue to work hard to provide worship opportunities for families and their children. It is good to see our young people growing in faith and confidence, in large part due to our dedicated Junior Church team. We welcomed a new leader in 2023 and are always on the lookout for more leaders to join our team of ten. In September 2023, 77 registration forms were handed in and the average attendance was 15 children per Sunday – approximately 7 in each of the two age groups (preschool and Key Stage 1). Junior church runs alongside the 10am service and three leaders are needed per Sunday. Junior Church runs for 3 Sundays in the month in term time with the third Sunday being an All-Age service in church. The children start in church and go out to the Stables Hall during the first hymn. They come back in time for communion after which they present their work to the church. Parents come down to Junior Church with their younger children but older children attend on their own. Sometimes Key Stage 2 children come and help.

Within the last 12 months Karen Baylis, alongside other Junior Church leaders, has also organised family crafts and worship events at Patronal Festival, Harvest and on Good Friday. These have been well received and are open to all children of the parish not just those registered with Junior Church. Our smaller services, the fortnightly Evensong and the midweek Eucharist have both grown in numbers, providing a quiet chance for worship and a supportive community.

For those who struggle to get into our church building we continued the monthly Stables Eucharist which is followed by a drink and chance to chat. This is small in numbers, but much loved by those who attend. Our Home Communion team continue to visit members of our parish in the community. These volunteers take communion out to people who would otherwise not be able to share in this vital aspect of our shared faith. It is much valued both by those who are visited, and the team, giving chance for a chat and maintaining links with the church. The Rector or lay minister Paul also takes a monthly communion service in the care home Adel Manor.

Learning about our faith is an important part of church life. Outside of services, there were again opportunities to join a Lent discussion group. In Advent we again held a Quiet Day. Those who came to all or part of the day found it valuable.

Holy Week was a very special time with a different service each evening: Monday eucharist, Tuesday Compline, Wednesday 'Seven Last Words'. On Maundy Thursday the service included foot washing, stripping of the altar and a watch. On Good Friday morning we again had a successful family event of activities, worship and refreshments. On Easter Sunday we had a very joyful dawn service, and the 10am communion was once again followed by the children's Easter egg hunt.

The 2023 Beating the Bounds Walk took place in May, on the Saturday of Rogation weekend. This is a very popular event and was well supported. We meet at the Old Stables and spend the day walking the boundary of the parish, with appropriate refreshment breaks factored in. The walk is open to all and it is taken at a pace that is comfortable for everybody. Then on our return to the Stables we enjoy a wonderful tea provided by members of our church.

At Christmas we enjoyed some very notable services. The 3pm crib service was in church and packed out with small children and their families. We planned to continue our new tradition of holding the 5pm candle lit carols round the outdoor crib, however due to high winds, that service had to be brought inside, but it was very well attended and enjoyed by all. Once again, the nature of that service provides an opportunity for a Christmas service for those who have perhaps outgrown our woolly crib.

Outside of church it has been another difficult year, with the ongoing war in Ukraine, troubles in the middle east and the rising cost of living. We have tried to be a resource for the community through all of this. We continue to support Leeds North and West foodbank.

We continue to enjoy close links with our church school. The Rector or another member of church leads Collective Worship in school weekly. It was a joy to welcome the whole school to church for Easter, the Patronal Festival and Advent. The school choir again joined us for our Harvest Festival service and Mothering Sunday, singing for us during communion and as we left church.

Paul Barker has continued his studies on the Licensed Lay Minister course. It has been wonderful to see him grow into the role, leading worship in a variety of settings and preaching. We look forward to his licensing in the later part of 2024.

In February, the PCC joined for an “away day” to discuss our mission and vision and strategies to achieve them. This was an excellent day and a very worthwhile exercise. It was felt that it was very useful to be re-grounded and focussed. The meeting generated a list of activities to undertake, which were banded into three groups; quick wins, Next steps and Important challenges. The PCC continues to work on and develop these activities.

Thanks to our dedicated band of voluntary “church sitters” we were able to open the church for visitors every Monday and Saturday afternoon in 2023.

Our Social committee continued to provide monthly events, apart from in August. 2023 saw a reintroduction of our popular Brunch and we introduced a new idea in the form of a Soup & Sandwich lunch which proved very popular. Other events included coffee mornings, a barbecue for our Patronal Festival, a Quiz Night, a talk on a Saturday afternoon by Joyce Hill which was very well-attended, a ‘Desert Island Discs’ event and our Christmas Coffee Morning with stalls and raffles was a great success. We enjoyed several concerts throughout the year which brought in people from our wider community, culminating in a very successful Christmas Concert by the Leeds Guild of Singers.

Adel Bells is a valuable asset to our community, informing readers of church and community events and helping to spread the message of God’s love for us all. In 2023 we introduced the idea of providing free copies in local establishments where people might congregate: hairdressers, York Gate, the Memorial Hall, allowing us to reach a wider spread of people. We continued to provide an electronic copy on the church website and on Facebook, thus being able to be read by people in different countries.

Leeds hosted the Rob Burrow marathon in May, the route bringing the runners along Church Lane. Due to road closures, and the marathon being such a great community event, we elected to cancel our 10am service, but placed a banner in the churchyard (made by our school holiday club), gathered to cheer runners on their way, opened the Old Stables with drinks and toilets for those watching the marathon. The feedback from the runners and their supporters was so positive about our engagement with the event, that the organisers are planning to site a formal “Cheer Station” outside of the church for the 2024 event.

The Old Stables

This listed building provides an excellent resource to support our Church’s outreach into the community. The main room is used every Sunday - during the 10am Service for our Junior Church and after it to provide refreshments and the opportunity for fellowship for the whole congregation. And both downstairs rooms are regularly used throughout the week by up to a dozen different community groups.

The PCC and some of its committees also meet in The Old Stables. It has a fully equipped kitchen and, in normal times, our Social Committee arranges and runs a series of events throughout the year, some associated with the church’s Festivals and others, such as regular coffee mornings on Saturdays, talks, quiz

nights etc., which are aimed at - and attract - people from the wider community. These events always include refreshment, which acts as a lubricant both for fellowship and for outreach.

We ensure that hirers of The Old Stables have adequate public liability insurance, so that the PCC would not itself be liable if there were a claim against the church.

Safeguarding

Safeguarding is everyone's business. We are all conscious of our responsibility in the safeguarding of children and vulnerable adults. Safeguarding meetings are held biannually with the Rector, the parish Safeguarding Officer and the Child Advocate.

All appropriate DBS checks have been carried out for those involved in the provision of services to young children. In addition, Confidential Declaration Forms are completed annually. All those involved are actively encouraged to undertake Safeguarding training, a process which is ongoing.

The Diocese continue to use the booklet "Promoting a Safer Church" setting out the Safeguarding Policy Statement of the Church of England. This is an abridged version of their more detailed document. This is now displayed next to the Church's Safeguarding policy for all to read.

There have been no Safeguarding incidents to report during the year.

We are conscious of our responsibility in safeguarding children and vulnerable adults, and those involved have attended Diocesan trainings and adhere to our Safeguarding Policy

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) of the ecclesiastical Parish of St. John the Baptist, Adel is a Registered Charity which administers the activities of our Church in the Parish. So its policies and procedures are controlled not only by Church law - in particular the *Church Representation Rules 2011*, the *Churchwarden's Measure 2001*, and the *Parochial Church Council (Powers) Measure 1956 (as amended)* - but also by the criminal and civil law of England and Wales and in particular the *Charities Act 2006*.

The policies and procedures of the PCC are formalised in our Governing Document (last updated in January 2015) which, in accordance with the legislation listed above, defines the mission, structure and organisation of the PCC. It commits the PCC to providing a safe environment for all church members and visitors to our premises by implementing all relevant Health and Safety legislation and by adopting and implementing Diocesan and national Church policies and guidelines for the safeguarding of children and vulnerable adults. The Governing Document includes annexes which lay down the rules for the conduct of the Annual Parochial Church Meeting and PCC meetings and gives details of the purpose and procedures of the permanent committees of the PCC.

The PCC has a Standing Committee and 4 other permanent committees:

- Fabric Committee
- Finance Committee
- Social Committee
- Health and Safety Committee

The Governing Document defines the purpose of all committees, their membership, the minimum number of meetings they should hold and the arrangements for reporting back to the PCC. Most of the committees also have oversight of Teams, under the leadership of a coordinator, to carry out particular functions – e.g. Eucharistic ministers; Junior Church leaders; churchyard conservation.

ADMINISTRATIVE INFORMATION

The Parish Church of St. John the Baptist is situated at the junction of Church Lane and Back Church Lane in Adel, north Leeds. The Parochial Church Council is a Registered Charity no: 1133876; during 2023, its members (i.e., trustees) were:

Rev'd Alison Battye		<i>Chairperson and Rector</i>
Anne Andrews)	<i>Churchwardens</i>
Alison Howarth)	
Bruce Buchan)	<i>Deanery Synod Representatives</i>
Mark Seaward)	
Leanne Whinfield)	

Marjorie Cole	Bob Holloway
Jenny Jones	Sarah Johnson
Andy Neal	Marisa Clayton
Tina Gledhill	Mary Lerner
Susan Smith	Carole Smithies
Loveday Loveridge	Paul Barker
Ruth Hutton-Searle	Thang Tang

Andy Neal,
PCC Secretary
468 Otley Road, Adel, Leeds, LS16 8AE

Adel PCC Unrestricted Funds, Receipts and Payments. Year Ending 31st December 2023

	2023	2022
RECEIPTS		
<i>Regular Giving</i>		
Planned Giving under Gift Aid	47569	50913
Planned Giving not under Gift Aid	7744	3720
Collections (Open Plate) and other giving	10711	10631
Income Tax recovered on Unrestricted Receipts	15275	15979
Total	81299	81243
<i>Other Voluntary Receipts</i>		
Unrestricted Donations	9461	5414
Sundry Receipts		2877
Insurance Received	0	0
Total	9461	8291
<i>Receipts from activities for generating funds</i>		
Parish Magazine (Adel Bells) Sales and Adverts	3363	3735
Bookstall	254	242
Fundraising Activities by Social Committee	3756	3119
100 Club Draw	4275	4965
Church Hall (The Old Stables) Lettings	9203	8121
Total	20851	20182
<i>Receipts from Church Activities</i>		
Fees Payable to PCC from weddings and Funerals	14,000	10000
<i>Receipts from Investments</i>		
Interest and Dividends on Unrestricted Funds	1981	567
TOTAL UNRESTRICTED RECEIPTS	127592	120283
PAYMENTS		
Diocesan Parish Share	96403	96403
Clergy Expenses	543	909
Missionary and Charitable Giving	3550	3300
Junior Church and Youth Work	81	350
Local Mission and Outreach	1916	1891
Provision of Services	701	482
Provision of Music	3003	3454
Church Running Expenses	6610	4722
Church Minor Maintenance	2444	1019
Churchyard Upkeep, including paths and walls	4250	3739
Expenditure on Parish Magazine (Adel Bells)	2872	3952
Expenditure on Bookstall	0	0
Church Hall (The Old Stables) Running Costs (including Insurance)	7916	6543
Church Hall (The Old Stables) routine maintenance	1665	1267
Administration	387	125
Fund Raising Expenses	31	134
100 Club Draw Prizes	1945	1489
Church Insurance	2296	2477
Sundry Expenses	2034	216
TOTAL UNRESTRICTED PAYMENTS	139647	132472
Excess of payments over receipts	12055	12189

	2023	2022
RECEIPTS		
Legacies	10000	0
Interest and Dividends on Restricted Funds	760	377
TOTAL RESTRICTED RECEIPTS	10760	377
PAYMENTS		
Beech Tree Survey	822	690
Installation of streaming in church	0	0
Reboarding garage repairs	0	3036
Investigation and drainage work	0	0
Rebuilding of wall and balance of Q5 work	0	13292
TOTAL RESTRICTED PAYMENTS	822	17018

	2023	2022
CURRENT ASSETS		
Cash in Current and Reserve Accounts at Nat West Bank	13374	12584
Cash with Church Hall (The Old Stables) Manager	0	0
At Central Board of Finance Deposit Account (General)	44679	43292
At Central Board of Finance Deposit Account (Fabric)	8561	8259
At Central Board of Finance Deposit Account (Legacy)	8915	9458
TOTAL CURRENT ASSETS	75529	73593

FIXED ASSETS AND INVESTMENTS		
Church Hall (The Old Stables) -- (See Notes)	120107	120107
Investment Assets -- (See Notes)	159096	141230
TOTAL FIXED ASSETS AND INVESTMENTS	279203	261337

Adel PCC Unrestricted Funds, Receipts and Payments. Year Ending 31st December 2023

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TOTAL FIXED ASSETS AND INVESTMENTS	279203	261337

Independent Examiner's Report to the Adel Parochial Church Council, Leeds.

I report on the accounts for the year ending 31st December 2023 which are set out in the preceding pages.

Respective responsibilities of the Adel Parochial Church Council and the Independent Examiner.

The Adel Parochial Church Council consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an Independent Examination is needed.

It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act;
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
3. State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Adel Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement.

In connection with my examination, no matters have come to my attention:

1. Which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J.E.Hobson



Hon. Independent Examiner.

March 2024

Accounts

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Holy Week was a very special time with a different service each evening: Monday eucharist, Tuesday Compline, Wednesday 'Seven Last Words'. On Maundy Thursday the service included foot washing, stripping of the altar and a watch. On Good Friday morning we again had a successful family event of activities, worship and refreshments. On Easter Sunday we had a very joyful dawn service, and the 10am communion was once again followed by the children's Easter egg hunt.

The 2023 Beating the Bounds Walk took place in May, on the Saturday of Rogation weekend. This is a very popular event and was well supported. We meet at the Old Stables and spend the day walking the boundary of the parish, with appropriate refreshment breaks factored in. The walk is open to all and it is taken at a pace that is comfortable for everybody. Then on our return to the Stables we enjoy a wonderful tea provided by members of our church.

At Christmas we enjoyed some very notable services. The 3pm crib service was in church and packed out with small children and their families. We planned to continue our new tradition of holding the 5pm candle lit carols round the outdoor crib, however due to high winds, that service had to be brought inside, but it was very well attended and enjoyed by all. Once again, the nature of that service provides an opportunity for a Christmas service for those who have perhaps outgrown our woolly crib.

Outside of church it has been another difficult year, with the ongoing war in Ukraine, troubles in the middle east and the rising cost of living. We have tried to be a resource for the community through all of this. We continue to support Leeds North and West foodbank.

We continue to enjoy close links with our church school. The Rector or another member of church leads Collective Worship in school weekly. It was a joy to welcome the whole school to church for Easter, the Patronal Festival and Advent. The school choir again joined us for our Harvest Festival service and Mothering Sunday, singing for us during communion and as we left church.

Paul Barker has continued his studies on the Licensed Lay Minister course. It has been wonderful to see him grow into the role, leading worship in a variety of settings and preaching. We look forward to his licensing in the later part of 2024.

In February, the PCC joined for an “away day” to discuss our mission and vision and strategies to achieve them. This was an excellent day and a very worthwhile exercise. It was felt that it was very useful to be re-grounded and focussed. The meeting generated a list of activities to undertake, which were banded into three groups; quick wins, Next steps and Important challenges. The PCC continues to work on and develop these activities.

Thanks to our dedicated band of voluntary “church sitters” we were able to open the church for visitors every Monday and Saturday afternoon in 2023.

Our Social committee continued to provide monthly events, apart from in August. 2023 saw a reintroduction of our popular Brunch and we introduced a new idea in the form of a Soup & Sandwich lunch which proved very popular. Other events included coffee mornings, a barbecue for our Patronal Festival, a Quiz Night, a talk on a Saturday afternoon by Joyce Hill which was very well-attended, a ‘Desert Island Discs’ event and our Christmas Coffee Morning with stalls and raffles was a great success. We enjoyed several concerts throughout the year which brought in people from our wider community, culminating in a very successful Christmas Concert by the Leeds Guild of Singers.

Adel Bells is a valuable asset to our community, informing readers of church and community events and helping to spread the message of God’s love for us all. In 2023 we introduced the idea of providing free copies in local establishments where people might congregate: hairdressers, York Gate, the Memorial Hall, allowing us to reach a wider spread of people. We continued to provide an electronic copy on the church website and on Facebook, thus being able to be read by people in different countries.

Leeds hosted the Rob Burrow marathon in May, the route bringing the runners along Church Lane. Due to road closures, and the marathon being such a great community event, we elected to cancel our 10am service, but placed a banner in the churchyard (made by our school holiday club), gathered to cheer runners on their way, opened the Old Stables with drinks and toilets for those watching the marathon. The feedback from the runners and their supporters was so positive about our engagement with the event, that the organisers are planning to site a formal “Cheer Station” outside of the church for the 2024 event.

The Old Stables

This listed building provides an excellent resource to support our Church’s outreach into the community. The main room is used every Sunday - during the 10am Service for our Junior Church and after it to provide refreshments and the opportunity for fellowship for the whole congregation. And both downstairs rooms are regularly used throughout the week by up to a dozen different community groups.

The PCC and some of its committees also meet in The Old Stables. It has a fully equipped kitchen and, in normal times, our Social Committee arranges and runs a series of events throughout the year, some associated with the church’s Festivals and others, such as regular coffee mornings on Saturdays, talks, quiz

nights etc., which are aimed at - and attract - people from the wider community. These events always include refreshment, which acts as a lubricant both for fellowship and for outreach.

We ensure that hirers of The Old Stables have adequate public liability insurance, so that the PCC would not itself be liable if there were a claim against the church.

Safeguarding

Safeguarding is everyone's business. We are all conscious of our responsibility in the safeguarding of children and vulnerable adults. Safeguarding meetings are held biannually with the Rector, the parish Safeguarding Officer and the Child Advocate.

All appropriate DBS checks have been carried out for those involved in the provision of services to young children. In addition, Confidential Declaration Forms are completed annually. All those involved are actively encouraged to undertake Safeguarding training, a process which is ongoing.

The Diocese continue to use the booklet "Promoting a Safer Church" setting out the Safeguarding Policy Statement of the Church of England. This is an abridged version of their more detailed document. This is now displayed next to the Church's Safeguarding policy for all to read.

There have been no Safeguarding incidents to report during the year.

We are conscious of our responsibility in safeguarding children and vulnerable adults, and those involved have attended Diocesan trainings and adhere to our Safeguarding Policy

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) of the ecclesiastical Parish of St. John the Baptist, Adel is a Registered Charity which administers the activities of our Church in the Parish. So its policies and procedures are controlled not only by Church law - in particular the *Church Representation Rules 2011*, the *Churchwarden's Measure 2001*, and the *Parochial Church Council (Powers) Measure 1956 (as amended)* - but also by the criminal and civil law of England and Wales and in particular the *Charities Act 2006*.

The policies and procedures of the PCC are formalised in our Governing Document (last updated in January 2015) which, in accordance with the legislation listed above, defines the mission, structure and organisation of the PCC. It commits the PCC to providing a safe environment for all church members and visitors to our premises by implementing all relevant Health and Safety legislation and by adopting and implementing Diocesan and national Church policies and guidelines for the safeguarding of children and vulnerable adults. The Governing Document includes annexes which lay down the rules for the conduct of the Annual Parochial Church Meeting and PCC meetings and gives details of the purpose and procedures of the permanent committees of the PCC.

The PCC has a Standing Committee and 4 other permanent committees:

- Fabric Committee
- Finance Committee
- Social Committee
- Health and Safety Committee

The Governing Document defines the purpose of all committees, their membership, the minimum number of meetings they should hold and the arrangements for reporting back to the PCC. Most of the committees also have oversight of Teams, under the leadership of a coordinator, to carry out particular functions – e.g. Eucharistic ministers; Junior Church leaders; churchyard conservation.

ADMINISTRATIVE INFORMATION

The Parish Church of St. John the Baptist is situated at the junction of Church Lane and Back Church Lane in Adel, north Leeds. The Parochial Church Council is a Registered Charity no: 1133876; during 2023, its members (i.e., trustees) were:

Rev'd Alison Battye		<i>Chairperson and Rector</i>
Anne Andrews)	<i>Churchwardens</i>
Alison Howarth)	
Bruce Buchan)	<i>Deanery Synod Representatives</i>
Mark Seaward)	
Leanne Whinfield)	

Marjorie Cole	Bob Holloway
Jenny Jones	Sarah Johnson
Andy Neal	Marisa Clayton
Tina Gledhill	Mary Lerner
Susan Smith	Carole Smithies
Loveday Loveridge	Paul Barker
Ruth Hutton-Searle	Thang Tang

Andy Neal,
PCC Secretary
468 Otley Road, Adel, Leeds, LS16 8AE

Adel PCC Unrestricted Funds, Receipts and Payments. Year Ending 31st December 2023

	2023	2022
RECEIPTS		
<i>Regular Giving</i>		
Planned Giving under Gift Aid	47569	50913
Planned Giving not under Gift Aid	7744	3720
Collections (Open Plate) and other giving	10711	10631
Income Tax recovered on Unrestricted Receipts	15275	15979
Total	81299	81243
<i>Other Voluntary Receipts</i>		
Unrestricted Donations	9461	5414
Sundry Receipts		2877
Insurance Received	0	0
Total	9461	8291
<i>Receipts from activities for generating funds</i>		
Parish Magazine (Adel Bells) Sales and Adverts	3363	3735
Bookstall	254	242
Fundraising Activities by Social Committee	3756	3119
100 Club Draw	4275	4965
Church Hall (The Old Stables) Lettings	9203	8121
Total	20851	20182
<i>Receipts from Church Activities</i>		
Fees Payable to PCC from weddings and Funerals	14,000	10000
<i>Receipts from Investments</i>		
Interest and Dividends on Unrestricted Funds	1981	567
TOTAL UNRESTRICTED RECEIPTS	127592	120283
PAYMENTS		
Diocesan Parish Share	96403	96403
Clergy Expenses	543	909
Missionary and Charitable Giving	3550	3300
Junior Church and Youth Work	81	350
Local Mission and Outreach	1916	1891
Provision of Services	701	482
Provision of Music	3003	3454
Church Running Expenses	6610	4722
Church Minor Maintenance	2444	1019
Churchyard Upkeep, including paths and walls	4250	3739
Expenditure on Parish Magazine (Adel Bells)	2872	3952
Expenditure on Bookstall	0	0
Church Hall (The Old Stables) Running Costs (including Insurance)	7916	6543
Church Hall (The Old Stables) routine maintenance	1665	1267
Administration	387	125
Fund Raising Expenses	31	134
100 Club Draw Prizes	1945	1489
Church Insurance	2296	2477
Sundry Expenses	2034	216
TOTAL UNRESTRICTED PAYMENTS	139647	132472
Excess of payments over receipts	12055	12189

	2023	2022
RECEIPTS		
Legacies	10000	0
Interest and Dividends on Restricted Funds	760	377
TOTAL RESTRICTED RECEIPTS	10760	377
PAYMENTS		
Beech Tree Survey	822	690
Installation of streaming in church	0	0
Reboarding garage repairs	0	3036
Investigation and drainage work	0	0
Rebuilding of wall and balance of Q5 work	0	13292
TOTAL RESTRICTED PAYMENTS	822	17018

	2023	2022
CURRENT ASSETS		
Cash in Current and Reserve Accounts at Nat West Bank	13374	12584
Cash with Church Hall (The Old Stables) Manager	0	0
At Central Board of Finance Deposit Account (General)	44679	43292
At Central Board of Finance Deposit Account (Fabric)	8561	8259
At Central Board of Finance Deposit Account (Legacy)	8915	9458
TOTAL CURRENT ASSETS	75529	73593

FIXED ASSETS AND INVESTMENTS		
Church Hall (The Old Stables) -- (See Notes)	120107	120107
Investment Assets -- (See Notes)	159096	141230
TOTAL FIXED ASSETS AND INVESTMENTS	279203	261337

Adel PCC Unrestricted Funds, Receipts and Payments. Year Ending 31st December 2023

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Investment Assets -- (See Notes)	159096	141230
TOTAL FIXED ASSETS AND INVESTMENTS	279203	261337

Independent Examiner's Report to the Adel Parochial Church Council, Leeds.

I report on the accounts for the year ending 31st December 2023 which are set out in the preceding pages.

Respective responsibilities of the Adel Parochial Church Council and the Independent Examiner.

The Adel Parochial Church Council consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an Independent Examination is needed.

It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act;
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
3. State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Adel Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement.

In connection with my examination, no matters have come to my attention:

1. Which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J.E.Hobson



Hon. Independent Examiner.

March 2024

Accounts

PARISH CHURCH OF ST. JOHN THE BAPTIST, ADEL, LEEDS

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL, 2021

AIM AND PURPOSES

The Parochial Church Council (PCC) of the Parish Church of St John the Baptist, Adel cooperates with the Rector of the Parish and its elected Churchwardens in promoting, in the ecclesiastical Parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical. To do this, it aims to make the most appropriate use of the resources available to it: a beautiful 12th Century Parish Church; The Old Stables (used as a meeting place for activities in the Parish); the funds donated to the Church by regular giving, legacies and bequests; and, most importantly, the lay members of our Church, both those who wish to be formally identified by inclusion on our Electoral Roll - 209 at the end of 2021 - and those who, though not formal members, regard our Church as their spiritual home.

OBJECTIVES AND ACTIVITIES

The mission of the Parish Church of St John the Baptist, Adel is:

Through Christian worship, word and action, to celebrate and share the love of God with our neighbours.

Our Vision Statement:

We offer a warm and sincere welcome to everyone, old friends and new.

We share the love of God with our Church community and neighbours near and far.

We provide care and compassion by loving service for those in need.

We respect and nurture God's environment.

The PCC carries forward its mission and seeks to achieve its vision by maintaining oversight of our regular worship to ensure that it meets the spiritual needs of as many of our parishioners as possible; by making specific provision for young people to grow up in our Christian family; by encouraging and enabling all parishioners to take advantage of the occasional offices (baptism, marriage, funerals) and welcoming as many as possible to festival and special Services; by facilitating, promoting and organising social events open to all; by making The Old Stables available for the use of groups which benefit the community; and by providing spiritual and practical support for Adel St. John the Baptist Church of England Primary School. To achieve all this, we make prudent use of the financial resources available to us to maintain and enhance our beautiful church, The Old Stables (both Listed Buildings) and the churchyard.

ACHIEVEMENTS

Our Church

We began 2022 once again in the grip of COVID-19, although by this time we were more prepared to deal with it. Our main services continue to be live-streamed each week and this has made a massive difference not just in our response to COVID-19, but for those unable to get to church. We are grateful to our rota of technicians who make our church much more inclusive.

We continue to work hard to provide worship opportunities for as many people as possible. Over the year our main Sunday service built in numbers, and it has been wonderful to feel we can worship once more as a whole church family. Total numbers are not quite back to pre-pandemic levels but are gradually increasing. It was good to

end the need for booking for Junior church, and numbers of children attending has grown to near 2019 levels. It is good to see our young people growing in faith and confidence, in large part due to our dedicated Junior church team. We welcomed a new leader in 2022, but the team are always looking for extra support. For our youngest members we also have JJs; their leaders report:

Our monthly toddler group JJs continues to thrive, meeting for 10 Friday afternoons last year in the Stables. Our aim is to provide a welcoming, relaxed space for young children and their parents to enjoy being together in a Christian environment. Taking over use of our own cupboard along with Junior Church has meant we can offer a wider range of toys and activities.

In 2022 we regularly had about 10 families attending, having welcomed 3 new families coming along for the first time. Last summer we said goodbye to 3 children moving on to primary school. We have also welcomed a new leader to join our team.

Our smaller services, the fortnightly Evensong and the midweek Eucharist have both grown in numbers, providing a quiet chance for worship and a supportive community. In 2022 we asked our occasional choir to provide music at Evensong once a month, after which we share light refreshments. This has proved successful and popular.

For those who struggle to get into our church building we continued the monthly Stables Eucharist which is followed by a drink and chance to chat. This is small in numbers, but much loved by those who attend. 2022 also saw the introduction at last of our Home Communion team. These volunteers take communion out to people who would otherwise not be able to share in this vital aspect of our shared faith. It is much valued both by those who are visited, and the team, giving chance for a chat and maintaining links with the church. The Rector also takes a monthly communion service in the new care home Adel Manor.

Our young people's group, Ace, welcomed new members in September and continues to thrive due to the hard work of a small number of committed leaders and young leaders. The young people continue to amaze us with the depth of their theological discussion, and we also enjoyed fire lighting and silly games. In 2022 we introduced a short Eucharist service at the end of our session once a month. This is a very special time where the young people take the lead, and parents often join us.

By Easter 2022 we were finally able to celebrate properly without restrictions. Holy Week was a very special time with a different service each evening: on Monday this was a service based on Stations of the cross prepared and lead by Paul Barker. On Maundy Thursday we were able to include foot washing, stripping of the altar and a watch. On Good Friday morning we introduced a successful family event of activities, worship and refreshments - we hope this will become an annual event. On Easter Sunday we had a very joyful dawn service, and the 10am communion was once again followed by the children's Easter egg hunt.

At Christmas there were no restrictions, although black ice kept a good number from our carol service and reminded us of the importance of the live-stream. For the first time in years, the carol service choir included 4 young trebles, which was a real joy for the rest of the singers. The 3pm crib service was back in church and packed out with small children and their families. Having been forced outside in 2021, we decided the 5pm candle lit carols round the outdoor crib was worth repeating. It was very well attended and provides a community Christmas service for those who have perhaps outgrown our woolly crib. This year the outdoor crib had additional characters and was painted. It came out of COVID, but has become popular fixture in Adel.

This year we put together our Patronal Festival and the Queen's Platinum Jubilee celebrations. We enjoyed another successful fair in the church grounds, a 'Right Royal picnic', filled a time capsule, and held a Songs of Praise service in the sunshine. There was an interesting exhibition of royal memorabilia in church.

Outside of church it has been another difficult year, with the war in Ukraine, the death of our Queen and the rising cost of living. We have tried to be a resource for the community through all of this. We opened the church for prayers at the outbreak of war. After the death of Her Majesty we had a book of condolence available for a week, and held a service in thanks for her life. We continue to support Leeds North and West foodbank.

We continue to enjoy close links with our church school. The Rector or another member of church leads Collective Worship in school weekly. It was a joy to welcome the whole school to church for Easter, the Patronal Festival and Advent. The school choir has been restarted and they joined us for our Harvest Festival service, singing for us during communion and as we left church. We hope this will become a regular event.

Paul Barker has continued his studies on the Licensed Lay Leader course. It has been wonderful to see him grow into the role, leading worship in a variety of settings and preaching. We look forward to his increased role in the parish once the essay writing is over!

During 2022, Karen Bayliss took on the role of coordinating our work with families. Her first event was a Harvest activities morning which saw the Stables packed out with families and children, many of whom we had not seen before. Karen also shared the leading of the school Advent worship in church, and an Advent assembly in Adel Primary school.

Learning about our faith is an important part of church life. Outside of services, there were again opportunities to join a Lent discussion group, this year based on the Archbishop's Lent book, 'Embracing Justice'. Two groups met to share our thoughts, one on 'Zoom' and one in person. In Advent we tried something different with a Quiet Day. Numbers attending were not large - but those who came to all or part of the day found it valuable. This is something we may try again in 2023.

Many events that had been affected by COVID-19 were able to go ahead in 2022 without restrictions. The 'Beating the Bounds' walk was completed and followed by a shared tea in the Old Stables. We had a Harvest Lunch and the popular coffee mornings restarted.

Our Social Committee continue to provide a variety of interesting events to bring us together, including concerts,

2021 saw the return of a very popular event that had been missing from 2020, the Boundary walk. This is a very popular event and was well supported. This is where we meet at the Old Stables and spend the day walking the boundary of the parish, with appropriate refreshment breaks factored in. The walk is open to all and it is taken at a pace that is comfortable for everybody.

Our Social committee have been one of our greatest assets during the pandemic and have worked tirelessly to try to raise spirits and keep our community engaged. 2021 allowed for some in-person events, while still using remote, online technology for some events. Many people from the area joined in the fun, and were able to make the most of: Bingo nights, quizzes, coffee mornings (both remote and in-person), a race night, guided painting with our Churchwarden Lucy, the much-missed Harvest Lunch made a return, we enjoyed a concert with Concentio - a national choral Group in October and we were able to re-introduce our Bonfire and fireworks night in November, which, as usual, was a real community affair.

The Old Stables

This listed building provides an excellent resource to support our Church's outreach into the community. In times without social restrictions, the main room is used every Sunday - during the 10am Service for our Junior Church and after it to provide refreshments and the opportunity for fellowship for the whole congregation. And both downstairs rooms are regularly used throughout the week by up to a dozen different community groups, ranging from a parents and toddlers group to activities for older people.

The PCC and some of its committees also meet in The Old Stables. It has a fully equipped kitchen and, in normal times, our Social Committee arranges and runs a series of events throughout the year, some associated with the church's Festivals and others, such as regular coffee mornings on Saturdays, talks, quiz nights etc., which are aimed at - and attract - people from the wider community. These events always include refreshment, which acts as a lubricant both for fellowship and for outreach.

We ensure that hirers of The Old Stables have adequate public liability insurance, so that the PCC would not itself be liable if there were a claim against the church.

2021 was certainly a better year than 2020. For the first four months the Stables was closed but things started to pick up in May. Some classes never came back, but new classes started, so our income slowly built up as the year progressed. Parties helped increase the income, and although we were under Covid restrictions all year, people willingly cooperated.

Safeguarding

Safeguarding is everyone's business. We are all conscious of our responsibility in the safeguarding of children and vulnerable adults. Safeguarding meetings are held biannually with the Rector, the parish Safeguarding Officer and the Child Advocate.

All appropriate DBS checks have been carried out for those involved in the provision of services to young children. In addition, Confidential Declaration Forms are completed annually. All those involved are actively encouraged to undertake Safeguarding training, a process which is ongoing.

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The PCC has a Standing Committee and 6 other permanent committees:

- Worship Committee
- Mission and Outreach Committee
- Fabric Committee
- Finance Committee
- Social Committee
- Health and Safety Committee

The Governing Document defines the purpose of all 7 committees, their membership, the minimum number of meetings they should hold and the arrangements for reporting back to the PCC. Most of the committees also have oversight of Teams, under the leadership of a coordinator, to carry out particular functions - e.g. Eucharistic ministers; Junior Church leaders; churchyard conservation.

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Mark Seaward)	<i>Deanery Synod Representatives</i>
Lesley Walton		Marjorie Cole
	Allan Dawson	Bob
Holloway		Jenny Jones
Sarah Johnson		Andy Neal
	Margaret Perkin	Marissa Clayton
	Tina Gledhill	Mary Larner

Susan Smith
Loveday Loveridge

Carole Smithies
Paul Barker

Andy Neal,
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Other Voluntary Receipts		
Unrestricted Donations	5414	10172
Sundry Receipts	2877	0
Insurance Received	0	0
Total	8291	10172
<i>Receipts from activities for generating funds</i>		
Parish Magazine (Adel Bells) Sales and Adverts	3735	3019
Bookstall	242	312
Fundraising Activities by Social Committee	3119	3905
100 Club Draw	4965	3980
Church Hall (The Old Stables) Lettings	8121	5470
Total	20182	16686
<i>Receipts from Church Activities</i>		
Fees Payable to PCC from weddings and Funerals	10,000	10500
<i>Receipts from Investments</i>		
Interest and Dividends on Unrestricted Funds	567	24
TOTAL UNRESTRICTED RECEIPTS	120283	121840
PAYMENTS		
Diocesan Parish Share	96403	94000
Clergy Expenses	909	882
Missionary and Charitable Giving	3300	2400
Junior Church and Youth Work	350	264
Local Mission and Outreach	1891	1340
Provision of Services	482	339
Provision of Music	3454	2101
Church Running Expenses	4722	1614
Church Minor Maintenance	1019	226
Churchyard Upkeep, including paths and walls	3739	2598
Expenditure on Parish Magazine (Adel Bells)	3952	3690
Expenditure on Bookstall	0	0
Church Hall (The Old Stables) Running Costs (including Insurance)	6543	3937
Church Hall (The Old Stables) routine maintenance	1267	471
Administration	125	239
Fund Raising Expenses	134	14
100 Club Draw Prizes	1489	1663
Church Insurance	2477	2244
Sundry Expenses	216	1887
TOTAL UNRESTRICTED PAYMENTS	132472	120044
Excess of payments over receipts	12189	1796

	2022	2021
RECEIPTS		
Legacies	0	5000
Interest and Dividends on Restricted Funds	377	25
TOTAL RESTRICTED RECEIPTS	377	5025
PAYMENTS		
Beech Tree Survey	690	0
Installation of streaming in church	0	5567
Reboarding garage repairs	3060	0
investigation and drainage work	0	1140
Rebuilding of wall and balance of Q5 work	13292	10283
TOTAL RESTRICTED PAYMENTS	17042	16990

	2022	2021
CURRENT ASSETS		
Cash in Current and Reserve Accounts at Nat West Bank	12584	18456
Cash with Church Hall (The Old Stables) Manager	0	60
At Central Board of Finance Deposit Account (General)	43292	42730
At Central Board of Finance Deposit Account (Fabric)	8295	13144
At Central Board of Finance Deposit Account (Legacy)	9458	21276
TOTAL CURRENT ASSETS	73629	95666

FIXED ASSETS AND INVESTMENTS		
Church Hall (The Old Stables) -- (See Notes)	120107	120107
Investment Assets -- (See Notes)	141230	155600
TOTAL FIXED ASSETS AND INVESTMENTS	261337	275707

Adel Parochial Church Council.

Notes to the Financial Statements for the Year ending 31st December 2022

Tangible Fixed Assets.

The Adel Parochial Church Council (PCC) has the freehold land and buildings of the former stables, a Grade II listed building, which is used as a Parish Hall, and is known as The Old Stables. The Old Stables were last revalued for accounting purposes in 1992, when the value was then increased, following building work, to £120,107. The Adel PCC does not intend to apply any depreciation or appreciation to the figure this year, so the nominal gross book value of The Old Stables remains at £120,107. However for insurance purposes the Old Stables is insured for a figure of £1,067,509 including buildings, furniture, fittings and lost rent.

Investments

Adel PCC holds 2664.31 shares in the Central Board of Finance of the Church of England Investment Accumulation Fund. Adel PCC receives no income from the fund as all profits are reinvested, and the value of the holding is reflected in the share price. As at 01/01/2022 the Adel PCC holding in the Fund was valued at £155,600 and at 31/12/2022 was valued at £141,230 a decrease of £14,370. The Fund represents the proceeds of the sale of the former Assistant Curate's House, and the Fund's use is Restricted.

Analysis of Assets by Fund.

All current and fixed assets of Adel PCC are held in either Unrestricted, Designated or Restricted Funds. Adel PCC does not administer any Endowment Funds.

Liabilities and Debtors.

Adel PCC does not have any liabilities or debtors.

Staff Costs.

Adel PCC does not have any employees. The Rector and other stipendiary clergy are employees of the Leeds Diocesan Board of Finance. However they are reimbursed their parochial expenses in accordance with Diocesan guidelines. The Organists and Vergers charge fees in accordance with published guidelines, and are treated as self-employed. The Churchwardens, the PCC Secretary, the PCC Treasurer, the Parish Hall (The Old Stables) Manager, and the Parish Magazine (Adel Bells) editors and distributors are reimbursed their routine postage, secretarial and telephone expenses necessarily incurred in the performance of their duties. Apart from the above, no member of the Adel PCC received any reimbursement of expenses or remuneration.

Report of serious financial incidents.

Adel PCC are pleased to report that they not aware of any Serious Incidents affecting the Adel PCC's finances which should have been brought to the attention of the Charity Commission.

Accounts approved by the Adel Parochial Church Council at its meeting on 16th March 2023

and signed on its behalf by:-

Rector.

PCC Treasurer.

Independent Examiner's Report to the Adel Parochial Church Council, Leeds.

I report on the accounts for the year ending 31st December 2022 which are set out in the preceding pages.

Respective responsibilities of the Adel Parochial Church Council and the Independent Examiner.

The Adel Parochial Church Council consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an Independent Examination is needed.

It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act;
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
3. State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Adel Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement.

In connection with my examination, no matters have come to my attention:

1. Which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J.E.Hobson

Hon. Independent Examiner.

March 2023



Adel PCC Unrestricted Funds, Receipts and Payments. Year ending December 2022

	2022	2021
RECEIPTS		
<i>Regular Giving</i>		
Planned Giving under Gift Aid	50913	56665
Planned Giving not under Gift Aid	3720	3591
Collections (Open Plate) and other giving	10631	9576
Income Tax recovered on Unrestricted Receipts	15979	14626
Total	81243	84458
<i>Other Voluntary Receipts</i>		
Unrestricted Donations	5414	10172
Sundry Receipts	2877	0
Insurance Received	0	0
Total	8291	10172
<i>Receipts from activities for generating funds</i>		
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TOTAL UNRESTRICTED RECEIPTS	120283	121840
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Adel Parochial Church Council.

Notes to the Financial Statements for the Year ending 31st December 2022

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and signed on its behalf by:-

Rector.

PCC Treasurer.

Independent Examiner's Report to the Adel Parochial Church Council, Leeds.

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1. Examine the accounts under section 145 of the 2011 Act;
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
3. State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Adel Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement.

In connection with my examination, no matters have come to my attention:

1. Which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J.E.Hobson

Hon. Independent Examiner.

March 2023



Accounts

PARISH CHURCH OF ST. JOHN THE BAPTIST, ADEL, LEEDS

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL, 2021

AIM AND PURPOSES

The Parochial Church Council (PCC) of the Parish Church of St John the Baptist, Adel cooperates with the Rector of the Parish and its elected Churchwardens in promoting, in the ecclesiastical Parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical. To do this, it aims to make the most appropriate use of the resources available to it: a beautiful 12th Century Parish Church; The Old Stables (used as a meeting place for activities in the Parish); the funds donated to the Church by regular giving, legacies and bequests; and, most importantly, the lay members of our Church, both those who wish to be formally identified by inclusion on our Electoral Roll - 209 at the end of 2021 - and those who, though not formal members, regard our Church as their spiritual home.

OBJECTIVES AND ACTIVITIES

The mission of the Parish Church of St John the Baptist, Adel is:

Through Christian worship, word and action, to celebrate and share the love of God with our neighbours.

Our Vision Statement:

We offer a warm and sincere welcome to everyone, old friends and new.

We share the love of God with our Church community and neighbours near and far.

We provide care and compassion by loving service for those in need.

We respect and nurture God's environment.

The PCC carries forward its mission and seeks to achieve its vision by maintaining oversight of our regular worship to ensure that it meets the spiritual needs of as many of our parishioners as possible; by making specific provision for young people to grow up in our Christian family; by encouraging and enabling all parishioners to take advantage of the occasional offices (baptism, marriage, funerals) and welcoming as many as possible to festival and special Services; by facilitating, promoting and organising social events open to all; by making The Old Stables available for the use of groups which benefit the community; and by providing spiritual and practical support for Adel St. John the Baptist Church of England Primary School. To achieve all this, we make prudent use of the financial resources available to us to maintain and enhance our beautiful church, The Old Stables (both Listed Buildings) and the churchyard.

ACHIEVEMENTS AND PERFORMANCE

Our Church

For a large part of 2021, the mission of the church was made more difficult than usual as the country began to emerge from the COVID-19 pandemic. At a time of widespread isolation, loneliness and fear, our church was instrumental in uniting the community of Adel with a collective feeling of optimism, hope and faith that better days lay ahead. As a community we sought out those who may be suffering or facing new challenges, both within Adel and beyond, and did all that we could to offer both practical and spiritual help. Our church and our missionary have evolved over the course of the pandemic. Some of our old ways and traditions are becoming re-established, but we have also embraced some new ideas and practices that have made our church, and our God accessible to all.

During 2021, our youth group, Ace, nearly doubled in size. Our younger people have really embraced Ace and many are making huge contributions to discussions and beginning to develop their own thoughts and culture.

For the even younger ones, Junior Church has successfully reopened. This was done in a staged way, to make sure that we were able to offer the right kind of experience in a safe and responsible way using a booking system to enable us to manage things.

However, we were able to stop the booking system for main services in church. Many people felt comfortable to return, with some covid-safe practices at first, but the weekly congregation has almost returned to pre-covid numbers.

During the pandemic, we invested in some audio and video streaming equipment, which has meant that the Sunday morning Eucharist at 10am can be viewed via the internet. At the start of the year, we didn't have the equipment to live stream, but each week a pre-recorded video was produced for every Sunday and sometimes mid-week. Material was also produced for Junior Church. This was uploaded to YouTube and links to our YouTube Channel were posted on social media and the website.

We started live-streaming on 18/7/21 and since then the Sunday 10am service has been available for anyone to watch live on our YouTube Channel. There are 7 people trained to operate the system and a rota is produced every few months. We have also live-streamed some funerals which has enabled people around the world to "attend".

Paul Barker, our organist and an active member of the PCC, felt that he would like to begin training as a lay reader. Having been through the initial levels of training, he progressed well and is working hard to support Alison in the ministry of Adel Parish Church.

One new service that has been introduced, is a monthly Eucharist service in the Stables - which is followed by a hot drink and a chat. It was felt that some members of the congregation may feel more comfortable using the Stables as the path from the carpark to the church and the steps into the church can prove quite an obstacle.

Christmas in Adel began to resemble past years, as we managed to hold a Carol Service, led by the Leeds Guild of Singers, with mulled wine afterwards. We also held two Crib services on Christmas eve. Because of a resurgence in covid, and the large numbers of people expected, it was decided to hold the services in the churchyard. This added some real character as everybody was wrapped up against the elements and the second of the two, held by candle light, was particularly well attended.

In September, we welcomed a new Head, Mr. Peter Dalrymple, to Adel St John the Baptist Primary School. Mr Dalrymple began immediately to work with, and develop, the Christian ethos of the school, and we managed to welcome school into the church for the first time in a long time.

2021 saw the return of a very popular event that had been missing from 2020, the Boundary walk. This is a very popular event and was well supported. This is where we meet at the Old Stables and spend the day walking the boundary of the parish, with appropriate refreshment breaks factored in. The walk is open to all and it is taken at a pace that is comfortable for everybody.

Our Social committee have been one of our greatest assets during the pandemic and have worked tirelessly to try to raise spirits and keep our community engaged. 2021 allowed for some in-person events, while still using remote, online technology for some events. Many people from the area joined in the fun, and were able to make the

most of: Bingo nights, quizzes, coffee mornings (both remote and in-person), a race night, guided painting with our Churchwarden Lucy, the much-missed Harvest Lunch made a return, we enjoyed a concert with Concentio - a national choral Group in October and we were able to re-introduce our Bonfire and fireworks night in November, which, as usual, was a real community affair.

The outstanding event of the year was the Patronal Festival weekend, when we had a fantastic fair, accompanied by a short play by Adel Players and a concert by the Leeds Guild of Singers. We made over £2000 on that day, a truly record amount. It was widely felt that the Patronal Festival came at just the right time for a community who had not had much fun.

The Old Stables

This listed building provides an excellent resource to support our Church's outreach into the community. In times without social restrictions, the main room is used every Sunday - during the 10am Service for our Junior Church and after it to provide refreshments and the opportunity for fellowship for the whole congregation. And both downstairs rooms are regularly used throughout the week by up to a dozen different community groups, ranging from a parents and toddlers group to activities for older people.

The PCC and some of its committees also meet in The Old Stables. It has a fully equipped kitchen and, in normal times, our Social Committee arranges and runs a series of events throughout the year, some associated with the church's Festivals and others, such as regular coffee mornings on Saturdays, talks, quiz nights etc., which are aimed at - and attract - people from the wider community. These events always include refreshment, which acts as a lubricant both for fellowship and for outreach.

We ensure that hirers of The Old Stables, who are not members of our church family, have adequate public liability insurance, so that the PCC would not itself be liable if there were a claim against the church.

2021 was certainly a better year than 2020. For the first four months the Stables was closed but things started to pick up in May. Some classes never came back, but new classes started, so our income slowly built up as the year progressed. Parties helped increase the income, and although we were under Covid restrictions all year, people willingly cooperated.

Safeguarding

Safeguarding is everyone's business. We are all conscious of our responsibility in the safeguarding of children and vulnerable adults. Safeguarding meetings are held biannually with the Rector, the parish Safeguarding Officer and the Child Advocate.

All appropriate DBS checks have been carried out for those involved in the provision of services to young children. In addition, Confidential Declaration Forms are completed annually. All those involved are actively encouraged to undertake Safeguarding training, a process which is ongoing.

The Diocese continue to use the booklet "Promoting a Safer Church" setting out the Safeguarding Policy Statement of the Church of England. This is an abridged version of their more detailed document. This is now displayed next to the Church's Safeguarding policy for all to read.

There have been no Safeguarding incidents to report during the year.

We are conscious of our responsibility in safeguarding children and vulnerable adults, and those involved have attended Diocesan trainings and adhere to our Safeguarding Policy

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) of the ecclesiastical Parish of St. John the Baptist, Adel is a Registered Charity which administers the activities of our Church in the Parish. So its policies and procedures are controlled not only by Church law - in particular the *Church Representation Rules 2011*, the *Churchwarden's Measure 2001*, and the *Parochial Church Council (Powers) Measure 1956 (as amended)* - but also by the criminal and civil law of England and Wales and in particular the *Charities Act 2006*.

The policies and procedures of the PCC are formalised in our Governing Document (last updated in January 2015) which, in accordance with the legislation listed above, defines the mission, structure and organisation of the PCC. It commits the PCC to providing a safe environment for all church members and visitors to our premises by implementing all relevant Health and Safety legislation and by adopting and implementing Diocesan and national Church policies and guidelines for the safeguarding of children and vulnerable adults. The Governing Document includes annexes which lay down the rules for the conduct of the Annual Parochial Church Meeting and PCC meetings and gives details of the purpose and procedures of the permanent committees of the PCC.

The PCC has a Standing Committee and 6 other permanent committees:

- Worship Committee
- Mission and Outreach Committee
- Fabric Committee
- Finance Committee
- Social Committee
- Health and Safety Committee

The Governing Document defines the purpose of all 7 committees, their membership, the minimum number of meetings they should hold and the arrangements for reporting back to the PCC. Most of the committees also have oversight of Teams, under the leadership of a coordinator, to carry out particular functions - e.g. Eucharistic ministers; Junior Church leaders; churchyard conservation.

ADMINISTRATIVE INFORMATION

The Parish Church of St. John the Baptist is situated at the junction of Church Lane and Back Church Lane in Adel, north Leeds. The Parochial Church Council is a Registered Charity no: 1133876; during 2021, its members (i.e., trustees) were:

Rev'd Alison Battye		<i>Chairperson and Rector</i>
Lucy Best-Shaw)	<i>Churchwardens</i>
Alison Howarth)	
Bruce Buchan)	
Mark Seaward)	<i>Deanery Synod Representatives</i>
Lesley Walton		Marjorie Cole
Holloway	Allan Dawson	Bob
	Jenny Jones	

Sarah Johnson

Margaret Perkin

Tina Gledhill

Susan Smith

Loveday Loveridge

Andy Neal

Marissa Clayton

Mary Lerner

Carole Smithies

Paul Barker

Andy Neal,

PCC Secretary

468 Otley Road, Adel, Leeds, LS16 8AE

ADEL PAROCHIAL CHURCH COUNCIL, LEEDS.

FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31ST DECEMBER 2021

ACCOUNTING POLICIES.

Basis of Financial Statements.

The Financial Statements have been prepared under the Church Accounting Regulations 2006 in accordance with the applicable accounting standards and Statement of Recommended Accounting Practice and Reporting by Charities 2005 (SORP 2005).

The Financial Statements include all transactions, assets and liabilities for which the Parochial Church Council (PCC) is responsible in law. They do not include the accounts of Church Groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Fund Accounting.

Endowment Funds are funds, the capital of which must be retained permanently, however the investment income can be used depending upon the purpose for which the endowment was established in the first place. Adel PCC does not have any *Endowment Funds*.

Unrestricted Funds are income funds which are spent on the PCC's general purposes.

Designated Funds are general funds set aside by the PCC for a specific use in the future, such as an Organ Fund. *Designated Funds* remain unrestricted and the PCC can move them for general purposes.

Restricted Funds are funds received, such as restricted donations, legacies, grants and so forth where the donor or donors specify the purpose or PCC activity intended by the donor or donors. The PCC must only use *Restricted Funds* for the purposes for which the donation, legacy, grant and so forth was given.

Incoming Resources.

Collections, Planned Giving receivable under Gift Aid, Income Tax recoverable on gift aid donations, Grants and Legacies to the PCC, Funds raised by concerts, barbeques and similar events, Sales of Books from the church bookstall and of the Parish Magazine, and Rental income from the lettings of the Church Hall (The Old Stables) are recognised when received. *Income Interest* from investments is recognised when received. Realised gains or losses are recognised when the *Investments* are sold. Unrealised gains or losses are accounted for on revaluation of *Investments* at 31st December.

Resources Expended.

All expenditure is recognised when it is incurred.

Fixed Assets.

Consecrated and benefice property is not included in the accounts in accordance with s.10(2) (a) and (c) of the Charities Act 2011. No value is placed on movable church furnishings held by the Rector and Church Wardens on special trust and which require a faculty for disposal since the PCC consider this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as soon as paid. New and replacement items of equipment are written off when acquired.

Adel PCC Unrestricted Funds , Receipts and Payments. Year ending December 2021

	2021	2020
RECEIPTS		
<i>Regular Giving</i>		
Planned Giving under Gift Aid	56665	56894
Planned Giving not under Gift Aid	3591	2650
Collections (Open Plate) and other giving	9576	4482
Income Tax recovered on Unrestricted Receipts	14626	17110
Total	84458	81136
<i>Other Voluntary Receipts</i>		
Unrestricted Donations	10172	6888
Sundry Receipts/Transfer from CBF (£10000)	0	0
Insurance Received	0	0
Total	10172	6888
<i>Receipts from activities for generating funds</i>		
Parish Magazine (Adel Bells) Sales and Adverts	3019	2208
Bookstall	312	121
Fundraising Activities by Social Committee	3905	819
100 Club Draw	3980	4321
Church Hall (The Old Stables) Lettings	5470	2655
Total	16686	10124
<i>Receipts from Church Activities</i>		
Fees Payable to PCC from weddings and Funerals	10,500	7500
<i>Receipts from Investments</i>		
Interest and Dividends on Unrestricted Funds	24	204
TOTAL UNRESTRICTED RECEIPTS	121840	105852
PAYMENTS		
Diocesan Parish Share	94000	70992
Clergy Expenses	882	773
Missionary and Charitable Giving	2400	3100
Junior Church and Youth Work	264	33
Local Mission and Outreach	1340	917
Provision of Services	339	685
Provision of Music	2101	900
Church Running Expenses	1614	2965
Church Minor Maintenance	226	607
Churchyard Upkeep, including paths and walls	2598	2402
Expenditure on Parish Magazine (Adel Bells)	3690	2565
Expenditure on Bookstall	0	0
Church Hall (The Old Stables) Running Costs (including Insurance)	3937	5013
Church Hall (The Old Stables) routine maintenance	471	21
Administration	239	442
Fund Raising Expenses	149	14
100 Club Draw Prizes	1663	2016
Church Insurance	2244	2443
Sundry Expenses	1887	638
TOTAL UNRESTRICTED PAYMENTS	120044	96526
Excess of receipts over payments 2021	1796	9326

	2021	2020
RECEIPTS		
Legacies	5000	5000
Interest and Dividends on Restricted Funds	25	221
TOTAL RESTRICTED RECEIPTS	5025	5221
PAYMENTS		
Work on Electrics	0	1059
Installation of streaming in church	5567	0
Architects Fees	0	2630
Investigation and drainage work	1140	0
Fabric Repairs Q5	10283	2222
TOTAL RESTRICTED PAYMENTS	16990	5911

	2021	2020
CURRENT ASSETS		
Cash in Current and Reserve Accounts at Nat West Bank	18456	16678
Cash with Church Hall (The Old Stables) Manager	60	0
At Central Board of Finance Deposit Account (General)	42730	42707
At Central Board of Finance Deposit Account (Fabric)	13144	13137
At Central Board of Finance Deposit Account (Legacy)	21276	38247
TOTAL CURRENT ASSETS	95666	110769

FIXED ASSETS AND INVESTMENTS		
Church Hall (The Old Stables) -- (See Notes)	120107	120107
Investment Assets -- (See Notes)	155600	132203
TOTAL FIXED ASSETS AND INVESTMENTS	275707	252310

ADEL PAROCHIAL CHURCH COUNCIL, LEEDS.

FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31ST DECEMBER 2021

ACCOUNTING POLICIES.

Basis of Financial Statements.

The Financial Statements have been prepared under the Church Accounting Regulations 2006 in accordance with the applicable accounting standards and Statement of Recommended Accounting Practice and Reporting by Charities 2005 (SORP 2005).

The Financial Statements include all transactions, assets and liabilities for which the Parochial Church Council (PCC) is responsible in law. They do not include the accounts of Church Groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Fund Accounting.

Endowment Funds are funds, the capital of which must be retained permanently, however the investment income can be used depending upon the purpose for which the endowment was established in the first place. Adel PCC does not have any *Endowment Funds*.

Unrestricted Funds are income funds which are spent on the PCC's general purposes.

Designated Funds are general funds set aside by the PCC for a specific use in the future, such as an Organ Fund. *Designated Funds* remain unrestricted and the PCC can move them for general purposes.

Restricted Funds are funds received, such as restricted donations, legacies, grants and so forth where the donor or donors specify the purpose or PCC activity intended by the donor or donors. The PCC must only use *Restricted Funds* for the purposes for which the donation, legacy, grant and so forth was given.

Incoming Resources.

Collections, Planned Giving receivable under Gift Aid, Income Tax recoverable on gift aid donations, Grants and Legacies to the PCC, Funds raised by concerts, barbeques and similar events, Sales of Books from the church bookstall and of the Parish Magazine, and Rental income from the lettings of the Church Hall (The Old Stables) are recognised when received. *Income Interest* from investments is recognised when received. Realised gains or losses are recognised when the *Investments* are sold. Unrealised gains or losses are accounted for on revaluation of *Investments* at 31st December.

Resources Expended.

All expenditure is recognised when it is incurred.

Fixed Assets.

Consecrated and benefice property is not included in the accounts in accordance with s.10(2) (a) and (c) of the Charities Act 2011. No value is placed on movable church furnishings held by the Rector and Church Wardens on special trust and which require a faculty for disposal since the PCC consider this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as soon as paid. New and replacement items of equipment are written off when acquired.

Adel PCC Unrestricted Funds , Receipts and Payments. Year ending December 2021

	2021	2020
RECEIPTS		
<i>Regular Giving</i>		
Planned Giving under Gift Aid	56665	56894
Planned Giving not under Gift Aid	3591	2650
Collections (Open Plate) and other giving	9576	4482
Income Tax recovered on Unrestricted Receipts	14626	17110
Total	84458	81136
<i>Other Voluntary Receipts</i>		
Unrestricted Donations	10172	6888
Sundry Receipts/Transfer from CBF (£10000)	0	0
Insurance Received	0	0
Total	10172	6888
<i>Receipts from activities for generating funds</i>		
Parish Magazine (Adel Bells) Sales and Adverts	3019	2208
Bookstall	312	121
Fundraising Activities by Social Committee	3905	819
100 Club Draw	3980	4321
Church Hall (The Old Stables) Lettings	5470	2655
Total	16686	10124
<i>Receipts from Church Activities</i>		
Fees Payable to PCC from weddings and Funerals	10,500	7500
<i>Receipts from Investments</i>		
Interest and Dividends on Unrestricted Funds	24	204
TOTAL UNRESTRICTED RECEIPTS	121840	105852
PAYMENTS		
Diocesan Parish Share	94000	70992
Clergy Expenses	882	773
Missionary and Charitable Giving	2400	3100
Junior Church and Youth Work	264	33
Local Mission and Outreach	1340	917
Provision of Services	339	685
Provision of Music	2101	900
Church Running Expenses	1614	2965
Church Minor Maintenance	226	607
Churchyard Upkeep, including paths and walls	2598	2402
Expenditure on Parish Magazine (Adel Bells)	3690	2565
Expenditure on Bookstall	0	0
Church Hall (The Old Stables) Running Costs (including Insurance)	3937	5013
Church Hall (The Old Stables) routine maintenance	471	21
Administration	239	442
Fund Raising Expenses	149	14
100 Club Draw Prizes	1663	2016
Church Insurance	2244	2443
Sundry Expenses	1887	638
TOTAL UNRESTRICTED PAYMENTS	120044	96526
Excess of receipts over payments 2021	1796	9326

	2021	2020
RECEIPTS		
Legacies	5000	5000
Interest and Dividends on Restricted Funds	25	221
TOTAL RESTRICTED RECEIPTS	5025	5221
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	2021	2020
CURRENT ASSETS		
Cash in Current and Reserve Accounts at Nat West Bank	18456	16678
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FIXED ASSETS AND INVESTMENTS		
Church Hall (The Old Stables) -- (See Notes)	120107	120107
Investment Assets -- (See Notes)	155600	132203
TOTAL FIXED ASSETS AND INVESTMENTS	275707	252310

Accounts

PARISH CHURCH OF ST. JOHN THE BAPTIST, ADEL, LEEDS

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL, 2020

AIM AND PURPOSES

The Parochial Church Council (PCC) of the Parish Church of St John the Baptist, Adel cooperates with the Rector of the Parish and its elected Churchwardens in promoting, in the ecclesiastical Parish, the whole mission of the Church – pastoral, evangelistic, social and ecumenical. To do this, it aims to make the most appropriate use of the resources available to it: a beautiful 12th Century Parish Church; The Old Stables (used as a meeting place for activities in the Parish); the funds donated to the Church by regular giving, legacies and bequests; and, most importantly, the lay members of our Church, both those who wish to be formally identified by inclusion on our Electoral Roll - 209 at the end of 2020 - and those who, though not formal members, regard our Church as their spiritual home.

OBJECTIVES AND ACTIVITIES

The mission of the Parish Church of St John the Baptist, Adel is:

Through Christian worship, word and action, to celebrate and share the love of God with our neighbours.

Our Vision Statement:

We offer a warm and sincere welcome to everyone, old friends and new.

We share the love of God with our Church community and neighbours near and far.

We provide care and compassion by loving service for those in need.

We respect and nurture God's environment.

The PCC carries forward its mission and seeks to achieve its vision by maintaining oversight of our regular worship to ensure that it meets the spiritual needs of as many of our parishioners as possible; by making specific provision for young people to grow up in our Christian family; by encouraging and enabling all parishioners to take advantage of the occasional offices (baptism, marriage, funerals) and welcoming as many as possible to festival and special Services; by facilitating, promoting and organising social events open to all; by making The Old Stables available for the use of groups which benefit the community; and by providing spiritual and practical support for Adel St. John the Baptist Church of England Primary School. To achieve all this, we make prudent use of the financial resources available to us to maintain and enhance our beautiful church, The Old Stables (both Listed Buildings) and the churchyard.

ACHIEVEMENTS AND PERFORMANCE

Our Church

For a large part of 2020, the mission of the church was made more difficult than usual as the COVID-19 pandemic swept the world. At a time of widespread isolation, loneliness and fear, our church was instrumental in uniting the community of Adel with a collective feeling of optimism, hope and faith that better days lay ahead. As a community we sought out those who may be suffering or facing new challenges, both within Adel and beyond, and did all that we could to offer both practical and spiritual help and support.

There can be very few Adel residents who don't walk through our churchyard. During lock-down it became a meeting place and focal point for many people. When

Government restrictions allowed, opening the church for private prayer also extended into conversations, usually outside the door, with people who just needed to talk. The church became a lifeline for those living alone, be it a chat with a friend on the path, a place of reflection and prayer, and the meeting of new people. Friendships were made, and support offered at a time when we all had to view our lives so differently, all as we watched the changing seasons. Seeing the Spring flowers and Autumn leaves, and even the snow in Winter has caused us to reflect that whatever is happening in the world, God's creation lives on, and one day, all will be well.

The church quickly established an Ideas Group in order to find activities that could safely be enjoyed by all at significant moments in the church year. We started with Harvest Festival and encouraged people to leave food bank donations on the church step. Our community responded incredibly well.

The realisation that the churchyard was being enjoyed by many on a regular basis, gave inspiration for outdoor events to be organised for Remembrance Sunday, Advent and Christmas, the highlight of that being the two days when the nativity was acted out in gazebos and in church (with social distancing) by church members and families. This was enjoyed by many who normally don't come to church, but like most people in Adel, refer to it as 'Our Church'.

A second food bank collection, with toys and gifts for children, was also organised and well supported. Christmas Angels were distributed to the schoolchildren at both primary schools, the two nurseries, Adel Care Home residents and approximately sixty parishioners both inside and outside the parish boundary.

The church has extended farther than even could have been imagined, by the use of on-line services, via YouTube and Face Book. At a time when communication has been difficult, the people of Adel responded to the new way of worshipping, and many contributed with readings and prayers. Junior church met fortnightly using online technology. Many families new to church engaged with this and, due to the nature of online meetings, the Junior church had a much more intimate feeling with so many people actively contributing. The Junior Church leaders made a huge effort to make this work and they were very successful in their achievements. Often, models, paintings, poems and prayer created by our children were displayed outside the church, and on Facebook.

Long before the pandemic, there had been a vision in church to find a way to involve slightly older children who maybe had other commitments on Sunday mornings such as Sports, dancing and music lessons. This led to the founding of 'Ace'. It is for youngsters in school years 4 - 8; with older young people acting as leaders. We have had 4 fantastic young leaders, and up to 14 youngsters attending. It is very much a church group - with faith discussions/short services as well as lots of silly games.

The response to communicate with the elderly was taken up by lots of the families with young children and the cards, phone calls and visits were so appreciated, especially at a time when it was so difficult for grandparents and grandchildren living miles apart to see each other.

One of the ways in which our Social Committee ensured that we reached the house bound was by arranging some extremely popular quiz nights and online quizzes. Our Social Committee, quite fittingly, made great use of Social media as a means for lifting the spirits of our community.

Our church magazine, Adel Bells, was produced every month; for three months it was not printed but only made available in a digital edition via the church website. From

August onwards we did have it printed and distributed to our subscribers, to the delight of those who were not able to access the digital version. Before lockdown the editor had entered the magazine for a competition run by the Association for Church Editors. She was delighted to learn that she had received the top award, the gold award, and was presented with a crystal plaque to keep forever and a silver shell to be used at baptisms and kept only for one year.

As the government guidance allowed, the church was able to open for regular, albeit restricted, services. Social distancing, hand sanitiser and face coverings were necessary, but did not prove to be a barrier to our fellowship. Attendance in church had to be pre-booked using an online system, but, again, this proved to be a great success with all of those who wanted to attend worship able to do so. Once more, even under these circumstances, the church was able to welcome families to worship who were visiting the church for the first time.

The Old Stables

This listed building provides an excellent resource to support our Church's outreach into the community. In times without social restrictions, the main room is used every Sunday - during the 10.00 a.m Service for our Junior Church and after it to provide refreshments and the opportunity for fellowship for the whole congregation. And both downstairs rooms are regularly used throughout the week by up to a dozen different community groups, ranging from a parents and toddlers group to activities for older people.

The PCC and some of its committees also meet in The Old Stables. It has a fully equipped kitchen and, in normal times, our Social Committee arranges and runs a series of events throughout the year, some associated with the church's Festivals and others, such as regular coffee mornings on Saturdays, talks, quiz nights etc., which are aimed at - and attract - people from the wider community. These events always include refreshment, which acts as a lubricant both for fellowship and for outreach.

We ensure that hirers of The Old Stables, who are not members of our church family, have adequate public liability insurance, so that the PCC would not itself be liable if there were a claim against the church.

We did not have many weeks of normal usage before the first lockdown. From September to end October we had a few classes and we established a good and COVID safe environment for our users, but unfortunately we had to close again after that for the rest of the year

Safeguarding

Safeguarding is everyone's business. We are all conscious of our responsibility in the safeguarding of children and vulnerable adults. Safeguarding meetings are held biannually with the Rector, the parish Safeguarding Officer and the Child Advocate.

All appropriate DBS checks have been carried out for those involved in the provision of services to young children. In addition, Confidential Declaration Forms are completed annually. All those involved are actively encouraged to undertake Safeguarding training, a process which is ongoing.

The Diocese continue to use the booklet "Promoting a Safer Church" setting out the Safeguarding Policy Statement of the Church of England. This is an abridged version of their more detailed document. This is now displayed next to the Church's Safeguarding policy for all to read.

There have been no Safeguarding incidents to report during the year.

We are conscious of our responsibility in safeguarding children and vulnerable adults, and those involved have attended Diocesan trainings and adhere to our Safeguarding Policy

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council (PCC) of the ecclesiastical Parish of St. John the Baptist, Adel is a Registered Charity which administers the activities of our Church in the Parish. So its policies and procedures are controlled not only by Church law - in particular the *Church Representation Rules 2011*, the *Churchwarden's Measure 2001*, and the *Parochial Church Council (Powers) Measure 1956 (as amended)* - but also by the criminal and civil law of England and Wales and in particular the *Charities Act 2006*.

The policies and procedures of the PCC are formalised in our Governing Document (last updated in January 2015) which, in accordance with the legislation listed above, defines the mission, structure and organisation of the PCC. It commits the PCC to providing a safe environment for all church members and visitors to our premises by implementing all relevant Health and Safety legislation and by adopting and implementing Diocesan and national Church policies and guidelines for the safeguarding of children and vulnerable adults. The Governing Document includes annexes which lay down the rules for the conduct of the Annual Parochial Church Meeting and PCC meetings and gives details of the purpose and procedures of the permanent committees of the PCC.

The PCC has a Standing Committee and 6 other permanent committees:

- Worship Committee
- Mission and Outreach Committee
- Fabric Committee
- Finance Committee
- Social Committee
- Health and Safety Committee

The Governing Document defines the purpose of all 7 committees, their membership, the minimum number of meetings they should hold and the arrangements for reporting back to the PCC. Most of the committees also have oversight of Teams, under the leadership of a coordinator, to carry out particular functions - e.g. Eucharistic ministers; Junior Church leaders; churchyard conservation.

ADMINISTRATIVE INFORMATION

The Parish Church of St. John the Baptist is situated at the junction of Church Lane and Back Church Lane in Adel, north Leeds. The Parochial Church Council is a Registered Charity no: 1133876; during 2020, its members (i.e. trustees) were:

Rev'd Alison Battye		<i>Chairperson and Rector</i>
Lucy Best-Shaw)	<i>Churchwardens</i>
Alison Howarth)	
Bruce Buchan)	
Mark Seaward)	<i>Deanery Synod Representatives</i>

Lesley Walton

Marjorie Cole

Allan Dawson

Helen

Hallett

Bob Holloway

Jenny Jones

Sarah Johnson

Andy Neal

Margaret Perkin

Marissa Clayton

Tina Gledhill

Mary Lerner

Susan Smith

Carole Smithies

Loveday Loveridge

Paul Barker

Andy Neal,
PCC Secretary
468 Otley Road, Adel, Leeds, LS16 8AE

ADEL PAROCHIAL CHURCH COUNCIL, LEEDS.

FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31ST DECEMBER 2020

ACCOUNTING POLICIES.

Basis of Financial Statements.

The Financial Statements have been prepared under the Church Accounting Regulations 2006 in accordance with the applicable accounting standards and Statement of Recommended Accounting Practice and Reporting by Charities 2005 (SORP 2005).

The Financial Statements include all transactions, assets and liabilities for which the Parochial Church Council (PCC) is responsible in law. They do not include the accounts of Church Groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Fund Accounting.

Endowment Funds are funds, the capital of which must be retained permanently, however the investment income can be used depending upon the purpose for which the endowment was established in the first place. Adel PCC does not have any *Endowment Funds*.

Unrestricted Funds are income funds which are spent on the PCC's general purposes.

Designated Funds are general funds set aside by the PCC for a specific use in the future, such as an Organ Fund. *Designated Funds* remain unrestricted and the PCC can move them for general purposes.

Restricted Funds are funds received, such as restricted donations, legacies, grants and so forth where the donor or donors specify the purpose or PCC activity intended by the donor or donors. The PCC must only use *Restricted Funds* for the purposes for which the donation, legacy, grant and so forth was given.

Incoming Resources.

Collections, Planned Giving receivable under Gift Aid, Income Tax recoverable on gift aid donations, Grants and Legacies to the PCC, Funds raised by concerts, barbeques and similar events, Sales of Books from the church bookstall and of the Parish Magazine, and Rental income from the lettings of the Church Hall (The Old Stables) are recognised when received. *Income Interest* from investments is recognised when received. Realised gains or losses are recognised when the *Investments* are sold. Unrealised gains or losses are accounted for on revaluation of *Investments* at 31st December.

Resources Expended.

All expenditure is recognised when it is incurred.

Fixed Assets.

Consecrated and benefice property is not included in the accounts in accordance with s.10(2) (a) and (c) of the Charities Act 2011. No value is placed on movable church furnishings held by the Rector and Church Wardens on special trust and which require a faculty for disposal since the PCC consider this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as soon as paid. New and replacement items of equipment are written off when acquired.

Adel PCC Unrestricted funds , receipts and payments. Year ending December 2020

	2020	2019
RECEIPTS		
<i>Regular Giving</i>		
Planned Giving under Gift Aid	56894	56949
Planned Giving not under Gift Aid	2650	3334
Collections (Open Plate) and other giving	4482	8721
Income Tax recovered on Unrestricted Receipts	17110	18010
Total	81136	87014
<i>Other Voluntary Receipts</i>		
Unrestricted Donations	6888	4126
Sundry Receipts/Transfer from CBF (£10000)	0	0
Insurance Received	0	0
Total	6888	4126
<i>Receipts from activities for generating funds</i>		
Parish Magazine (Adel Bells) Sales and Adverts	2208	4558
Bookstall	121	622
Fundraising Activities by Social Committee	819	3017
100 Club Draw	4321	4040
Church Hall (The Old Stables) Lettings	2655	8050
Total	10124	20287
<i>Receipts from Church Activities</i>		
Fees Payable to PCC from weddings and Funerals	7500	8750
<i>Receipts from Investments</i>		
Interest and Dividends on Unrestricted Funds	204	327
TOTAL UNRESTRICTED RECEIPTS	105852	120504
PAYMENTS		
Diocesan Parish Share	70992	91488
Clergy Expenses	773	1710
Missionary and Charitable Giving	3100	3875
Junior Church and Youth Work	33	409
Local Mission and Outreach	917	2739
Provision of Services	685	918
Provision of Music	900	2789
Church Running Expenses	2965	4545
Church Minor Maintenance	607	193
Churchyard Upkeep, including paths and walls	2402	2692
Expenditure on Parish Magazine (Adel Bells)	2565	3061
Expenditure on Bookstall	0	0
Church Hall (The Old Stables) Running Costs (including Insurance)	5013	6468
Church Hall (The Old Stables) routine maintenance	21	591
Administration	442	627
Fund Raising Expenses	14	143
100 Club Draw Prizes	2016	2177
Church Insurance	2443	2102
Sundry Expenses	638	1937
TOTAL UNRESTRICTED PAYMENTS	96526	128464
Excess of receipts over payments 2020	9326	-7960

	2020	2019
RECEIPTS		
Restricted Donations	0	250
Legacies	5000	0
Interest and Dividends on Restricted Funds	221	424
TOTAL RESTRICTED RECEIPTS	5221	674
PAYMENTS		
Work on Trees	0	0
Work on Electrics	1059	1142
Work on Heating System	0	4504
Architects Fees	2630	0
Watching brief on drainage work		
Fabric Repairs Q5	2222	0
Sub Total	5911	5646
Tree works removing and replacing	0	666
Pointing work on West wall & replace font chain	0	0
Redecoration to Old Stables	0	0
Revarnish Gates to Churchyard	0	480
New Locks/Keys for Old Stables	0	384
TOTAL RESTRICTED Payments	5911	7176

	2020	2019
CURRENT ASSETS		
Cash in Current and Reserve Accounts at Nat West Bank	16678	8762
Cash with Church Hall (The Old Stables) Manager	0	44
At Central Board of Finance Deposit Account (General)	42707	42527
At Central Board of Finance Deposit Account (Fabric)	13137	13082
At Central Board of Finance Deposit Account (Legacy)	38247	38538
TOTAL CURRENT ASSETS	110769	102593

FIXED ASSETS AND INVESTMENTS		
Church Hall (The Old Stables) -- (See Notes)	120107	120107
Investment Assets -- (See Notes)	132203	119933
TOTAL FIXED ASSETS AND INVESTMENTS	252310	240040

Adel Parochial Church Council.

Notes to the Financial Statements for the Year ending 31st December 2020

Tangible Fixed Assets.

The Adel Parochial Church Council (PCC) has the freehold land and buildings of the former stables, a Grade II listed building, which is used as a Parish Hall, and is known as The Old Stables. The Old Stables were last revalued for accounting purposes in 1992, when the value was then increased, following building work, to £120,107. The Adel PCC does not intend to apply any depreciation or appreciation to the figure this year, so the nominal gross book value of The Old Stables remains at £120,107. However for insurance purposes the Old Stables is valued at a sum of £898,739 including buildings, furniture, fittings and lost rent.

Investments

Adel PCC holds 2664.31 shares in the Central Board of Finance of the Church of England Investment Accumulation Fund. Adel PCC receives no income from the fund as all profits are reinvested, and the value of the holding is reflected in the share price. As at 01/01/2020 the Adel PCC holding in the Fund was valued at £119,933 and at 31/12/2020 was valued at £132,203 a gain of £12,270. The Fund represents the proceeds of the sale of the former Assistant Curate's House, and the Fund's use is Restricted.

Analysis of Assets by Fund.

All current and fixed assets of Adel PCC are held in either Unrestricted, Designated or Restricted Funds. Adel PCC does not administer any Endowment Funds.

Liabilities and Debtors.

Adel PCC does not have any liabilities or debtors.

Staff Costs.

Adel PCC does not have any employers. The Rector and other stipendiary clergy are employees of the Leeds Diocesan Board of Finance. However they are reimbursed their parochial expenses in accordance with Diocesan guidelines. The Organists and Vergers charge fees in accordance with published guidelines, and are treated as self-employed. The Churchwardens, the PCC Secretary, the PCC Treasurer, the Parish Hall (The Old Stables) Manager, and the Parish Magazine (Adel Bells) editors and distributors are reimbursed their routine postage, secretarial and telephone expenses necessarily incurred in the performance of their duties. Apart from the above, no member of the Adel PCC received any reimbursement of expenses or remuneration.

Report of serious financial incidents.

Adel PCC are pleased to report that they not aware of any Serious Incidents affecting the Adel PCC's finances which should have been brought to the attention of the Charity Commission.

Accounts approved by the Adel Parochial Church Council at its meeting on 11th February 2021

and signed on its behalf by:-



Rector.



PCC Treasurer.

Independent Examiner's Report to the Adel Parochial Church Council, Leeds.

I report on the accounts for the year ending 31st December 2020 which are set out in the preceding pages.

Respective responsibilities of the Adel Parochial Church Council and the Independent Examiner.

The Adel Parochial Church Council consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an Independent Examination is needed.

It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act;
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
3. State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission.

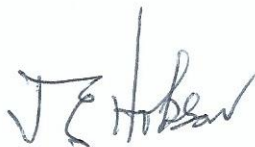
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Adel Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement.

In connection with my examination, no matters have come to my attention:

1. Which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J.E.Hobson



Hon. Independent Examiner.

March 2021

ADEL PAROCHIAL CHURCH COUNCIL, LEEDS.

FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31ST DECEMBER 2020

ACCOUNTING POLICIES.

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Fund Accounting.

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Restricted Funds are funds received, such as restricted donations, legacies, grants and so forth where the donor or donors specify the purpose or PCC activity intended by the donor or donors. The PCC must only use *Restricted Funds* for the purposes for which the donation, legacy, grant and so forth was given.

Incoming Resources.

Collections, Planned Giving receivable under Gift Aid, Income Tax recoverable on gift aid donations, Grants and Legacies to the PCC, Funds raised by concerts, barbeques and similar events, Sales of Books from the church bookstall and of the Parish Magazine, and Rental income from the lettings of the Church Hall (The Old Stables) are recognised when received. *Income Interest* from investments is recognised when received. Realised gains or losses are recognised when the *Investments* are sold. Unrealised gains or losses are accounted for on revaluation of *Investments* at 31st December.

Resources Expended.

All expenditure is recognised when it is incurred.

Fixed Assets.

Consecrated and benefice property is not included in the accounts in accordance with s.10(2) (a) and (c) of the Charities Act 2011. No value is placed on movable church furnishings held by the Rector and Church Wardens on special trust and which require a faculty for disposal since the PCC consider this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as soon as paid. New and replacement items of equipment are written off when acquired.

Adel PCC Unrestricted funds , receipts and payments. Year ending December 2020

	2020	2019
RECEIPTS		
<i>Regular Giving</i>		
Planned Giving under Gift Aid	56894	56949
Planned Giving not under Gift Aid	2650	3334
Collections (Open Plate) and other giving	4482	8721
Income Tax recovered on Unrestricted Receipts	17110	18010
Total	81136	87014
<i>Other Voluntary Receipts</i>		
Unrestricted Donations	6888	4126
Sundry Receipts/Transfer from CBF (£10000)	0	0
Insurance Received	0	0
Total	6888	4126
<i>Receipts from activities for generating funds</i>		
Parish Magazine (Adel Bells) Sales and Adverts	2208	4558
Bookstall	121	622
Fundraising Activities by Social Committee	819	3017
100 Club Draw	4321	4040
Church Hall (The Old Stables) Lettings	2655	8050
Total	10124	20287
<i>Receipts from Church Activities</i>		
Fees Payable to PCC from weddings and Funerals	7500	8750
<i>Receipts from Investments</i>		
Interest and Dividends on Unrestricted Funds	204	327
TOTAL UNRESTRICTED RECEIPTS	105852	120504
PAYMENTS		
Diocesan Parish Share	70992	91488
Clergy Expenses	773	1710
Missionary and Charitable Giving	3100	3875
Junior Church and Youth Work	33	409
Local Mission and Outreach	917	2739
Provision of Services	685	918
Provision of Music	900	2789
Church Running Expenses	2965	4545
Church Minor Maintenance	607	193
Churchyard Upkeep, including paths and walls	2402	2692
Expenditure on Parish Magazine (Adel Bells)	2565	3061
Expenditure on Bookstall	0	0
Church Hall (The Old Stables) Running Costs (including Insurance)	5013	6468
Church Hall (The Old Stables) routine maintenance	21	591
Administration	442	627
Fund Raising Expenses	14	143
100 Club Draw Prizes	2016	2177
Church Insurance	2443	2102
Sundry Expenses	638	1937
TOTAL UNRESTRICTED PAYMENTS	96526	128464
Excess of receipts over payments 2020	9326	-7960

	2020	2019
RECEIPTS		
Restricted Donations	0	250
Legacies	5000	0
Interest and Dividends on Restricted Funds	221	424
TOTAL RESTRICTED RECEIPTS	5221	674
PAYMENTS		
Work on Trees	0	0
Work on Electrics	1059	1142
Work on Heating System	0	4504
Architects Fees	2630	0
Watching brief on drainage work		
Fabric Repairs Q5	2222	0
Sub Total	5911	5646
Tree works removing and replacing	0	666
Pointing work on West wall & replace font chain	0	0
Redecoration to Old Stables	0	0
Revarnish Gates to Churchyard	0	480
New Locks/Keys for Old Stables	0	384
TOTAL RESTRICTED Payments	5911	7176

	2020	2019
CURRENT ASSETS		
Cash in Current and Reserve Accounts at Nat West Bank	16678	8762
Cash with Church Hall (The Old Stables) Manager	0	44
At Central Board of Finance Deposit Account (General)	42707	42527
At Central Board of Finance Deposit Account (Fabric)	13137	13082
At Central Board of Finance Deposit Account (Legacy)	38247	38538
TOTAL CURRENT ASSETS	110769	102593

FIXED ASSETS AND INVESTMENTS		
Church Hall (The Old Stables) -- (See Notes)	120107	120107
Investment Assets -- (See Notes)	132203	119933
TOTAL FIXED ASSETS AND INVESTMENTS	252310	240040

Adel Parochial Church Council.

Notes to the Financial Statements for the Year ending 31st December 2020

Tangible Fixed Assets.

The Adel Parochial Church Council (PCC) has the freehold land and buildings of the former stables, a Grade II listed building, which is used as a Parish Hall, and is known as The Old Stables. The Old Stables were last revalued for accounting purposes in 1992, when the value was then increased, following building work, to £120,107. The Adel PCC does not intend to apply any depreciation or appreciation to the figure this year, so the nominal gross book value of The Old Stables remains at £120,107. However for insurance purposes the Old Stables is valued at a sum of £898,739 including buildings, furniture, fittings and lost rent.

Investments

Adel PCC holds 2664.31 shares in the Central Board of Finance of the Church of England Investment Accumulation Fund. Adel PCC receives no income from the fund as all profits are reinvested, and the value of the holding is reflected in the share price. As at 01/01/2020 the Adel PCC holding in the Fund was valued at £119,933 and at 31/12/2020 was valued at £132,203 a gain of £12,270. The Fund represents the proceeds of the sale of the former Assistant Curate's House, and the Fund's use is Restricted.

Analysis of Assets by Fund.

All current and fixed assets of Adel PCC are held in either Unrestricted, Designated or Restricted Funds. Adel PCC does not administer any Endowment Funds.

Liabilities and Debtors.

Adel PCC does not have any liabilities or debtors.

Staff Costs.

Adel PCC does not have any employers. The Rector and other stipendiary clergy are employees of the Leeds Diocesan Board of Finance. However they are reimbursed their parochial expenses in accordance with Diocesan guidelines. The Organists and Vergers charge fees in accordance with published guidelines, and are treated as self-employed. The Churchwardens, the PCC Secretary, the PCC Treasurer, the Parish Hall (The Old Stables) Manager, and the Parish Magazine (Adel Bells) editors and distributors are reimbursed their routine postage, secretarial and telephone expenses necessarily incurred in the performance of their duties. Apart from the above, no member of the Adel PCC received any reimbursement of expenses or remuneration.

Report of serious financial incidents.


Adel PCC are pleased to report that they not aware of any Serious Incidents affecting the Adel PCC's finances which should have been brought to the attention of the Charity Commission.

Accounts approved by the Adel Parochial Church Council at its meeting on 11th February 2021

and signed on its behalf by:-



Rector.



PCC Treasurer.

Independent Examiner's Report to the Adel Parochial Church Council, Leeds.

I report on the accounts for the year ending 31st December 2020 which are set out in the preceding pages.

Respective responsibilities of the Adel Parochial Church Council and the Independent Examiner.

The Adel Parochial Church Council consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an Independent Examination is needed.

It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act;
2. Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
3. State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission.

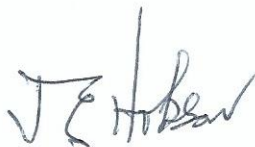
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Adel Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement.

In connection with my examination, no matters have come to my attention:

1. Which give me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J.E.Hobson



Hon. Independent Examiner.

March 2021