

THE PAROCHIAL CHURCH COUNCIL OF ST PETER HARROW

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 December 2020

Clergy:

The Reverend Rod Green
St Peter's Church
Sumner Road
Harrow
Middlesex HA1 4BX

Bank:

CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent ME19 4JQ

Independent Examiner:

John D Price, MA
26 Trinity Street
Oxford
OX1 1TY

THE PAROCHIAL CHURCH COUNCIL OF ST PETER HARROW

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 December 2020

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THE PAROCHIAL CHURCH COUNCIL OF ST PETER HARROW

ANNUAL REPORT FOR 2020

Vision:

A church large enough to change thousands of lives, create culture and transform society right across Harrow and North London.

Background

St Peter's Church West Harrow is a registered charity under Number: 1133874

Organisation

The vicar of St Peter's church is Rod Green

Membership

Members of the PCC are either ex officio, co-opted or elected at the Annual Church Meeting in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

Clergy:	The Reverend Rod Green	The Reverend Rachel Campbell
Churchwardens:	Yinka Adegboye	John Parry
Lay Representatives on the Deanery Synod:	Jo McCormick Claire Finlay	Nebu Jacob
Lay representatives:	Ian Fernandes Andrew Collier (Treasurer) Asher Javed Anu Kuchibotla Miriam Davidson	Jackie Small (Secretary) Beverly Stuart Kate Penman Bonita Bryan

The PCC also operates by standing committee.

Buildings

The building is owned by the Diocese of London who lease it to the PCC for a peppercorn rent. The PCC has the responsibility of managing and maintaining the building.

Finance

During the year the General Fund which records the churches income and expenditure recorded a deficit of £21,928 (surplus of £20,400 in 2019)
At the end of 2020 the balance in the General Fund was £89,644 (£111,572 at the end of 2019)

Reserves Policy

The PCC aims to hold reserves of approximately one month's expenditure which is in the region of £35,000.
At the end of 2020 the balance in the General Fund was £89,644 which is above the reserve policy.
The budget for 2021 is set to reduce the reserve in line with the reserve policy.

THE PAROCHIAL CHURCH COUNCIL OF ST PETER HARROW

ANNUAL REPORT FOR 2020

Introduction

What a strange year this has been! The lock down delayed our last APCM until late October so there has only been six months between this report and the last. As a result, you may be pleased to know, this Vicar's Report will be significantly shorter than the last!

As is my usual practice, I will start with thanks to those who have served us as a church, making an enormous difference to our lives, often hidden and behind the scenes and this year is no exception.

Churchwardens

John Parry and Yinka Adegboye have been your Churchwardens since October. It has been a joy to work with both of them since then. They bring wisdom, maturity and a passion for Christ and his Church. I have every confidence in their leadership of St Peter's during the upcoming vacancy.

Core Team

Jackie Small has joined the Core Team as Secretary and Andrew Collier has joined as Treasurer. Jackie brings warmth and energy. She says what needs to be said and continues to bring us back to the church as a community of friends formed around Jesus. Andrew is in his element as treasurer. He makes it all look effortless. He is a safe pair of hands, combining prudence with faithfulness and has the ability to explain the figures in a way everyone can understand. I am pleased to say the new, much more diverse, PCC continues to offer robust governance. We had several detailed discussions drafting our Anti-Racism Policy that was much better as a result.

Staff Team

The staff team has continued to adapt to the ever-changing circumstances of lockdown. Christmas and Easter were, once again, entirely new experiences. With new live stream equipment in place, we have been able to offer in-person and online services simultaneously so that everyone can access our Sunday gatherings. We've tried new things. Claire Finlay and Juz developed Street Carols and Messy Easter both of which reached significant numbers of people in new ways. I expect they will become the traditions of the future. We have settled in to our new rhythm of One Church Everywhere each month. Maddie has continued to pull together the films and recordings from the different churches to make sure One Church Harrow as a whole has the resources it needs to try church at home. I look forward to seeing how this develops with neighbours and friends as we come out of lockdown. Supporting our young people has been an enormous challenge. Helen has worked tirelessly with help from our interns Dan and Jacob, investing in their lives through regular phone calls, endless Zoom meetings, Easter packs and doorstep visits.

Clergy Team

Rachel Campbell, was finally priested in September and presided at her first communion in the Autumn. I have been enormously encouraged to see her get to grips with ministry during a pandemic, mastering technology and supporting families in practical ways through projects like Love Christmas and Love Easter. Rachel, is stepping down as Chair of the Harrow Spear Trust having led Spear to a place of financial stability with a strong team of trustees. Steve Cooper has kindly agreed to step into the role. Rachel, alongside Stuart, newly appointed as Head of People, and the Churchwardens, will guide the church during the Vacancy. Please pray for the team as they lead you through the next season.

Special Thanks

Without the absolute dedication and sheer hard work of two very special people, this year would have been significantly more challenging for all of us. Dan Tigg and Ben Hall have given hours and hours of their time to ensure our online services are as good as they can be. We simply could not have done it without them. I am enormously grateful for their servant heartedness. Week in, week out, they are there serving us behind the scenes. I'd love to see others make the most of their skill, dedication and expertise. Why not volunteer for the sound and visual team and get some incredible training from these leading experts!

Coronavirus Lockdowns

The third lockdown was something of a body blow for all of us I think. We were just beginning to believe the end was in sight and then our hopes were dashed just before Christmas and a long, dark and cold season of lockdown began again. Due to your generosity we were well positioned to weather the storm, with the right kit to offer engaging online services. We have taken things step by step, trusting the Lord as we have journeyed through this lockdown, working through the lectionary of the Church of England rather than explore particular themes or sermon series. This has allowed us to consider what God might be saying to us week by week with a relentless focus on Jesus. We were delighted to return to online services in time for Easter. Without the possibility of kids church we enjoyed some creative all age services across the whole of Holy Week which may well serve as a model for future festive occasions. Throughout this time, the PCC and staff team have checked in on each member of the congregation and offered prayer, support and encouragement where needed. It would be wonderful to be able to see some of you on your doorsteps as we dropped gift bags around for Easter.

Farewell

Following my appointment as Archdeacon of Llandaff, my time at St Peter's will come to an end on 18th July 2021 after nearly seven years of ministry. I can't quite believe that Anastasia, our youngest daughter, had only just been born when we arrived. Orla was just one and Emilia was only four years old! St Peter's has been a real home for us with some dear friends we will all miss very much indeed. You took us into your hearts as a family and for that we will be forever grateful.

These seven years have seen considerable change, which has not always been easy, and yet you have embraced the call God has placed on you as we have journeyed together. The move to two morning Sunday services saw a considerable number of families join the church and increased the diversity of the congregation considerably. The surprise call from the Diocese to become a Youth Minister meant you gave over our thriving evening congregation to young people from across the Deanery. You wholeheartedly embraced the call from our Bishop to join with St Paul's and Christ Church to form One Church Harrow, become one service again, and start planting churches so we might see 10% of the borough following Jesus in ten years. This was, and remains, a hugely ambitious vision and yet I have no doubt about your commitment to see it through. We have planted Hope Church Harrow View and Mosaic and sent off teams to support both of these new plants. I am sure there will be other plants to follow in the years ahead. As we grew we invested in our midweek groups, first developing Hubs as places of belonging as the church grew, before launching Circles with more of a focus on discipleship, just in time as we went into lockdown. Throughout my time many things have constantly amazed me. Your on-going generosity has enabled so much, from an extraordinary staff team to state of the art music, sound and visual equipment. Your love for one another is second to none. The pastoral care that goes on behind the scenes is amazing. Your passion for worship and the extraordinary talent and gifting of so many musicians has been such a blessing to us as a church.

Some challenges remain. St Peter's is a family church, which means you are often time poor and weary. Many of you work long hours and arrive home late, leaving little time during the week to invest in your faith or reach out to your community. Many of you have been Christians for some time as most of your friends are Christians.



(Chairman)

Date: 17 May 2021

INDEPENDENT EXAMINER'S REPORT

to THE PAROCHIAL CHURCH COUNCIL OF ST PETER, HARROW

I report on the financial statements of the charity for the year ended 31 December 2020, which are set out on pages 6 to 12.

Respective responsibilities of trustee and examiner

You, the members of the PCC are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for (and only for) the members of the PCC as a body. My work has been undertaken so that I might state to you those matters I am required to state in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC as a body for my examination work, for this report, or for the statements I have made.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I give no opinion as to whether the financial statements present a 'true and fair view'. My report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



John D Price, MA
26 Trinity Street
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17 May 2021

THE PAROCHIAL CHURCH COUNCIL OF ST PETER HARROW

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2020

INCOMING RESOURCES	Note	Unrestricted		Short Term Mission Fund	Restricted Funds	TOTAL FUNDS	
		General Fund £	Missionary Fund £			2020 £	2019 £
Incoming resources from donors	2(a)	234,520	-	-	64,630	299,150	263,115
Other voluntary incoming resources	2(b)	3,171	2,000	-	19	5,190	19,334
Income from charitable and ancillary trading	2(c)	77,414	39,136	-	-	116,550	146,067
Income from investments	2(d)	40	-	-	-	40	77
Revaluation of assets	2(e)	-	-	-	-	-	260,000
Transfers	2(f)	(14,300)	8,300	-	6,000	-	-
TOTAL INCOMING RESOURCES		300,845	49,436	-	70,649	420,930	688,593
RESOURCES USED							
Grants	3(a)	-	43,836	-	-	43,836	56,277
Activities directly relating to the work of the church	3(b)	127,568	-	-	7,778	135,346	149,800
Church management and administration	3(c)	195,205	-	-	-	195,205	202,119
TOTAL RESOURCES USED		322,773	43,836	-	7,778	374,387	408,197
NET INCOMING/(OUTGOING) RESOURCES		(21,928)	5,600	-	62,871	46,543	280,396
BALANCES BROUGHT FORWARD		111,573	1,395	4,214	-	117,182	411,786
BALANCES CARRIED FORWARD		89,645	6,995	4,214	62,871	163,725	692,182
OTHER FUND BALANCES BROUGHT FORWARD							
CAPITAL RESERVE						575,000	
TOTAL FUNDS EMPLOYED						738,725	692,182

THE PAROCHIAL CHURCH COUNCIL OF ST PETER HARROW

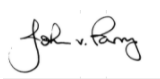
BALANCE SHEET AT 31 DECEMBER 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible fixed assets	4	604,552	600,445
		<u>604,552</u>	<u>600,445</u>
CURRENT ASSETS			
Debtors and prepayments	5	27,170	23,333
Cash at bank and in hand		108,105	80,326
		<u>135,276</u>	<u>103,659</u>
LIABILITIES - AMOUNTS FALLING DUE WITHIN ONE YEAR			
Sundry creditors and accruals	6	(1,103)	(11,922)
NET CURRENT ASSETS		<u>134,173</u>	<u>91,737</u>
NET ASSETS		<u>738,725</u>	<u>692,182</u>
Financed by:			
FUNDS			
Unrestricted General Fund		89,645	111,573
Unrestricted Missionary Fund	8	6,995	1,395
Unrestricted Short Term Mission Fund		4,214	4,214
Unrestricted Capital Reserve Fund		575,000	575,000
Restricted Funds	7	62,871	-
Total Financing		<u>738,725</u>	<u>692,182</u>

Approved by THE PAROCHIAL CHURCH Council on 17 May 2021 and signed on its behalf by:



Rod Green (Chairman)



Mr John Parry (Warden)

The notes on pages 8 to 12 form part of these accounts.

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THE PAROCHIAL CHURCH COUNCIL OF ST PETER HARROW

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2020

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds have been given for specific purposes and are administered by the PCC for those purposes. They are not available to the PCC to apply to any other purpose. (Note 7)

Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Amounts raised from fund raising activities are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan common fund payment is accounted for when payable. Any common fund unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years.

Investments

Investments are valued at market value on 31 December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

THE PAROCHIAL CHURCH COUNCIL OF ST PETER HARROW

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020

2 INCOMING RESOURCES

	Unrestricted		Short Term	Restricted	TOTAL FUNDS	
	General	Missionary	Short Term	Funds	2020	2019
	Fund	Fund	Mission Fund			
	£	£	£	£	£	£
2(a) Incoming resources from donors						
Standing order income	111,230	-	-	5,668	116,898	118,669
Income tax recoverable	31,044	-	-	-	31,044	37,162
Collections at all services	844	-	-	-	844	7,021
Grants and other donations	91,402	-	-	58,962	150,364	100,263
	<u>234,520</u>	<u>-</u>	<u>-</u>	<u>64,630</u>	<u>299,150</u>	<u>263,115</u>
2(b) Other incoming resources						
Church Activities	-	-	-	-	-	11,200
Events	1,629	-	-	-	1,629	2,953
Fees	957	-	-	-	957	44
Other income	585	2,000	-	19	2,604	5,136
	<u>3,171</u>	<u>2,000</u>	<u>-</u>	<u>19</u>	<u>5,190</u>	<u>19,334</u>
2(c) Income from charitable and ancillary trading						
Lettings at St Peter's Church	64,734	39,136	-	-	103,870	133,029
Rental income from 58 Drury Road	12,680	-	-	-	12,680	13,038
	<u>77,414</u>	<u>39,136</u>	<u>-</u>	<u>-</u>	<u>116,550</u>	<u>146,067</u>
2(d) Income from investments						
Interest received	40	-	-	-	40	77
	<u>40</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>40</u>	<u>77</u>
2(e) Revaluation of assets						260,000
2(f) Transfers						
Transfers In	-	14,300	-	6,000	20,300	15,500
Transfers Out	(14,300)	(6,000)	-	-	(20,300)	(15,500)
	<u>(14,300)</u>	<u>8,300</u>	<u>-</u>	<u>6,000</u>	<u>-</u>	<u>-</u>
TOTAL INCOMING RESOURCES	<u>300,845</u>	<u>49,436</u>	<u>-</u>	<u>70,649</u>	<u>420,930</u>	<u>688,593</u>

THE PAROCHIAL CHURCH COUNCIL OF ST PETER HARROW

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020

	<u>Unrestricted</u>		Short Term	Restricted	TOTAL FUNDS	
	General	Missionary	Mission Fund	funds	2020	2019
	Fund	Fund				
	£	£	£	£	£	£
3 RESOURCES USED						
3(a) Grants						
Missionary societies & overseas missions	-	-	-	-	-	8,200
Home missions and other Church Societies	-	43,836	-	-	43,836	48,077
	-	43,836	-	-	43,836	56,277
Note 7 contains the details of where the Missionary Fund was donated to						
3(b) Activities directly relating to the work of the Church						
Operations of church	36,723	-	-	7,778	44,501	52,473
Children Work	30,887	-	-	-	30,887	31,814
Youth Work	29,292	-	-	-	29,292	31,958
Community Work	1,000	-	-	-	1,000	5,241
Worship	29,666	-	-	-	29,666	28,314
	127,568	-	-	7,778	135,346	149,800
3(c) Church management and administration						
Estates	48,038	-	-	-	48,038	58,865
Administration Costs	39,655	-	-	-	39,655	38,740
Common Fund	89,548	-	-	-	89,548	85,314
Depreciation	8,053	-	-	-	8,053	9,320
Miscellaneous	9,911	-	-	-	9,911	9,880
	195,205	-	-	-	195,205	202,119
TOTAL RESOURCES USED	322,773	43,836	-	7,778	374,387	408,197
3(d) Staff costs					2020	2019
Wages and salaries					132,210	125,934
Social security costs					8,110	8,671
Employers contribution to defined contribution pension schemes					6,519	6,596
					146,839	141,201

The average number of employees was 5 (2019 - 5). The vicar and curate are not employed by the Church and are not included in employee numbers or staff costs.
No employee received employee benefits (excluding employer pension contributions) that exceeded £60,000.
No trustee received remuneration or other benefits and no expenses were reimbursed. There were no discloseable related party transactions with trustees.

THE PAROCHIAL CHURCH COUNCIL OF ST PETER HARROW

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020

4 FIXED ASSETS	Land and buildings at 58 Drury Road		
	Freehold Property	Equipment & Furnishings	Total
Tangible fixed assets			
Gross book value	£	£	£
At 1 January 2020	575,000	60,993	635,993
Additions		12,160	12,160
Disposals	-	-	-
Revaluation			-
At 31 December 2020	575,000	73,153	648,153
Depreciation			
At 1 January 2020	-	35,548	35,548
On disposals	-		
Charge for the year	-	8,053	8,053
At 31 December 2020	-	43,601	43,601
Net book value			
At 1 January 2020	575,000	25,445	600,445
At 31 December 2020	575,000	29,552	604,552

List of Assets retained but fully depreciated

Michael Wood-Altar	710
Michael Wood-Font	350
Office safe	405
Loadlift Scaffolding	1,763
Alarm system	2,666
Sound desk	7,380
Projector	18,203
	31,477

The property at 58 Drury Road is held in trust by the London Diocesan Fund on behalf of the PCC.

The gross book value of the property is based on a professional valuation made in 2019.

5 DEBTORS	2020	2019
	£	£
Prepaid expenses	5,941	5,925
Sundry debtors	6,707	10,437
GA tax receivable	14,522	6,971
	27,170	23,333

6 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

Pensions contributions payable	-	1,324
Owed to HMRC	-	3,210
Sundry creditors	1,103	7,387
	1,103	11,922

7 RESTRICTED FUNDS

	b/f 1/1/20	Income	Expenditure	c/f 31/12/20
One Church Harrow		15,019	5,613	9,406
Hope Church Harrow View		35,630	1,906	33,724
MOSAIC Church		20,000	259	19,741
	0	70,649	7,778	62,871

Restricted fund balances are represented by cash at bank and in hand.

One Church Harrow is the joint mission between St Peter's Harrow, Christchurch and St Paul's South Harrow to reach 10 % of the population of Harrow within 10 years. Funds are restricted for use on this purpose and are administered by St Peter's Harrow.

One of the objectives of One Church Harrow is to plant new congregations. Hope Church Harrow View and Mosaic Church are the first two of these plants. Income received in respect of these plants is restricted for use in the development of these congregations and is administered by St Peter's Harrow.

THE PAROCHIAL CHURCH COUNCIL OF ST PETER HARROW

**NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020**

8 MISSIONARY FUND	2020 £	2019 £
Balance at 1st January	1,395	1,200
Income		
Direct gifts from donors	2,000	1,637
Transfers from General Fund	14,300	15,500
Spear rental	39,136	39,136
Total income	55,436	56,273
Donations made from the Fund in the year	(43,836)	(56,077)
Transfer to restricted fund	(6,000)	
Balance at 31st December	6,995	1,395

Donations were made during the year as follows:

Unrestricted Missionary Fund

	2020		2019
<i>Missionary societies & overseas missions</i>		<i>Missionary societies & overseas missions</i>	
New Wine Partnership - Mozambique		New Wine Partnership - Mozambique	
Tearfund		Tearfund	2,000
UFM - Mark & Gill Newham		UFM - Mark & Gill Newham	2,000
WEC - Matt & Rachel McNulty		WEC - Matt & Rachel McNulty	2,000
LDF - Alma Pentecost appeal		LDF - Alma Pentecost appeal	2,000
<i>Home missions and other Church Societies</i>			
Re:Gen	2,000	Re:Gen	2,000
Spear Rental	39,136	Spear Rental	39,136
Harrow Citizens UK	2,000	Harrow Citizens UK	2,000
Spear (collections)		Spear (collections)	124
UEA Christian Union	300	UEA Christian Union	300
ACAT	100	ACAT	100
One Church Harrow		One Church Harrow	4,087
Oxford Church Debt Centre	300	Oxford Church Debt Centre	300
Harrow Deanery		Harrow Deanery	30
	<u>43,836</u>		<u>56,077</u>
<i>Transfer to Restricted Fund</i>			
One Church Harrow	6,000		

Payments of £2,000 were made to each of UFM, WEC and Tearfund in January 2021.

Short Term Mission Fund	2020 £	2019 £
Balance at 1st January	4,214	4,414
Transfer from mission fund	0	0
Payments from Fund	0	200
Balance at 31st December	4,214	4,214