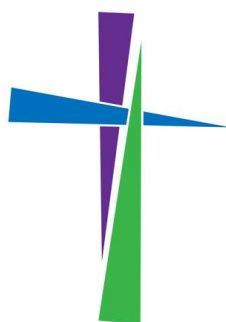


**The Parochial Church Council of the Ecclesiastical Parish of
St John the Evangelist, Baildon**

Charity number 1133872

**Annual Report and Financial Statements
for the year ended 31 December 2023**



**Parish of
BAILDON**

St Hugh St John St James

⊕ THE CHURCH OF ENGLAND

WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Annual Report and Financial Statements for the year ended 31 December 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report for the year ended 31 December 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Position	Name	Dates
Incumbent	The Revd Canon Sandra Benham MA	
Associate Priest	The Revd Ruth Yeoman	
Churchwardens	Mrs Sheila Matthews Mr Ian Ibbotson	
Secretary	Mrs Julie Coles	
Treasurer	Vacant	
Representatives on the Aire and Worth Deanery Synod:		
	Mrs Carol Jennings	
Deputy Warden – St John's	Mrs Denise Hopker	
Elected Members:		
Safeguarding Officer	Mrs Alison Boggie	
Deputy Warden – St John's		
Lay Chair		
Deputy Warden - St Hugh's	Mrs Patricia Briggs	Resigned 4 January 2023
Planned Giving Officer	Mrs Sara Daniel	
Deputy Warden - St James's	Mrs Janet Hadley	
	Mrs Judith Ibbotson	
	Mr Matthew Illingworth	
Health and Safety Officer	Mrs Letitia Lawson	
Deputy Warden – St John's	Mr Michael Petts	
	Mrs Anthea Petts	
	Mrs Sarah Standley	Resigned 17 September 2023
	Mr David Farrell	Appointed 17 April 2023
Licensed Lay Minister	Mrs Carolyn Gomersal	
Charity number	1133872	Registered in England and Wales

Registered and principal address

The Vicarage
Church Hill
Baildon
West Yorkshire
BD17 6NE

Bankers

Barclays Bank plc
Bradford Market Street Branch
Leicester
Leicestershire
LE87 2BB

Bankers

CCLA Investment Management Limited
Senator House
85 Queen Victoria Street
London
EC4V 4ET

**The Parochial Church Council of the Ecclesiastical Parish
of St John the Evangelist, Baildon
Trustees' report for the year ended 31 December 2023**

Reference and administrative details of the charity, its trustees and advisors continued

Solicitors

Lupton Fawcett LLP
Yorkshire House
East Parade
Leeds
LS1 5BD

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

Aim and purposes

The Parish of Baildon Parochial Church Council (PCC) has the responsibility of co-operating with the Incumbent, The Reverend Canon Sandra Benham, in the ecclesiastical Parish in the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for the Church of England Primary School, Coverdale Way, Baildon.

The charity's objects

Promoting in the ecclesiastical parish the whole mission of the Church.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship in our three churches and to become part of our Parish family in Baildon. When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and in particular the supplementary guidance on charities for the advancement of religion. We try to enable people to live out their faith as part of our Parish community through:

- Worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the Parish
- Missionary and outreach work

To facilitate this work, it is important that we maintain the fabric of our three churches, St John's, St James's and St Hugh's, and their church halls.

ACHIEVEMENTS AND PERFORMANCE

This year

During 2023 we continued to maintain and develop patterns of mission and ministry to serve this community. As the Vicar of Baildon my thanks go to everyone, paid and voluntary, who have worked tirelessly during the year. The following report gives testament to their hard work.

Church attendance

At the Annual Parochial Church Meeting held on 17 April 2023 there were 225 members on the Electoral Roll, including 25 who lived outside the Parish.

During October 2023 there was an average weekly attendance of 56 (45 adults, 11 children) at St John's church, 21 at St James', 17 at St Hugh's.

SAFEGUARDING

We take safeguarding seriously and see safeguarding as everyone's responsibility. We abide by the 6 overarching principles of the Church of England:

- Promoting a safe environment and culture
- Safely recruiting and supporting all those with any responsibility related to children, young people and adults at risk within the Church, including volunteers
- Responding promptly to every safeguarding concern or allegation
- Caring pastorally for victims/survivors of abuse and other affected persons
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons
- Responding to those who may pose a present risk to others.

Our churches and halls are safe and secure – all users and hirers have been made aware of the need to keep themselves and those in their care safe, locking the door and using the doorbells. All doors allow easy exit without the need for a key.

We are transparent and open in all we do in the parish.

We have risk assessed our activities and reviewed these during the pandemic.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

Safeguarding continued

There is leadership commitment, at all levels, to the importance of safeguarding and promoting the welfare of children, young people and adults at risk.

Our Safeguarding Policy is visible in all three churches, and posters and information are current and on display. Safeguarding is on the agenda of every PCC and Standing Committee meeting and the PCC re-adopts the Church of England Policy annually.

There are clear reporting procedures in place to deal with safeguarding concerns and allegations

PSO has done leadership and Safer Recruitment training and 12 others done Basic awareness training.

Our Safeguarding Policy is visible in all three churches, and posters and information are current and on display. Safeguarding is on the agenda of every PCC and Standing Committee meeting and the PCC re-adopts the Church of England Policy annually.

There are clear reporting procedures in place to deal with safeguarding concerns and allegations

The Parish Safeguarding Officer, Alison Boggie, has done leadership and Safer Recruitment training and 12 others have done Basic awareness training.

WORSHIP, PRAYER AND STUDY

The pattern of worship remains the same across the Parish ie St John's Church, on the first and third Sundays of the month 8.30am Holy Communion, 10am Family Service on the first Sunday of month, and on the 2nd 3rd and 4th Sundays Holy Communion. We continue to live stream most 10am services from St John's. At St Hugh's Church a Service of the Word was held on the 1st Sunday at 9.30am and Holy Communion on the 3rd Sunday. At St James's church the pattern is Service of the Word on the 2nd Sunday and Holy Communion on the 4th Sunday. We continue to hold a Holy Communion Service at St James' on the 1st Wednesday at 12noon. On 5th Sundays of the month a Joint Parish Service is held in one of the churches.

Home Communion continue to enable those who are house-bound to feel part of the Parish community through receiving the Sacrament at home.

In 2023 Grange Court Residential Home returned to having monthly communion services for residents. An expression of interest came from Hillbro Nursing Home for a similar monthly service, this has taken place this year. Contact has been made with The Borrins Care Home towards holding a service on a more regular basis. These services attract about 20 people across the Care Homes and are appreciated by those who attend.

During 2023 Rosie Prentice and Michael Skelton were supported by Rev Ruth to plan and lead Services of the Word three times a year at St Hugh's and St James'. In September Denise Hopker and Rosie Prentice began training through Diocese as Lay Worship Leaders.

During Lent 2023 we held five 'Conversations in Lent' looking at different ethical issues. These included Homelessness, Living in Love and Faith, Death Matters, Disability and Interfaith relationships. These interactive sessions were well received by about 12-15 people. During Holy Week 2023 a Service of Holy Communion with a shared meal was held on Maundy Thursday. On Good Friday the church was open for people to make a Pilgrimage around the building with a Service at 2pm to mark the Last Hour of the Cross. On Easter Day at St John's we held 6.30am Dawn Service, 8.30am and 10.00am Easter Communion services, with Easter Communion at St Hugh's at 9.30am and 10.30am at St James's.

In October, once again we offered a Memorial Tree at each church as a way of remembering those who had died by tying either a prayer or ribbon onto the trees. We held our annual All Souls Service in which people are invited to light a candle in memory of their loved one.

Remembrance Sunday was marked with an Act of Remembrance at Tong Park War Memorial, a march down to the War Memorial in Browgate finishing with the Act of Remembrance. This was well attended by members of the public and we are grateful to Thomas Mitchell who played the National Anthem, Last Post and Reveille.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

Worship, prayer and study continued

During Advent we offered people space to meet together for a simple soup lunch and then a discussion was led using 'At Home in Advent' by Gordon Giles as a starter. These produced some interesting discussions and was appreciated by those who attended as a space apart from the busyness of the Christmas season.

The Alternative Book Club (ABC) continues to meet regularly having studied 'And Yet - Finding Joy in Lament' by Rachael Newham. During 2023 they started 'God Isn't Finished With You yet' by Catherine Campbell.

In 2023 on the first Sunday in December we held a Christingle Service followed by the town's lights switch on. We held our evening Carol Service on the Sunday before Christmas, this was extremely well attended and it was fantastic to see the Church once again lit by many candles. Christmas Eve began with a Crib Service with the children acting out the nativity story and ended with a Midnight Communion Service. On Christmas Day we were able to hold Services in all three churches.

In December people were encouraged to reflect during the season of Christmas by sharing in the Church of England initiative '*Follow the Star*', through printed resources (bookmarks with the QR code and booklets) which were made available as a result of a kind donation and were well received.

During 2023 we continued to offer Morning Prayer on Zoom – Monday – Thursday inclusive which is appreciated by a small and committed group of people. In June 2023 we began, as Churches Together in Baildon, to offer Night Prayer on Monday evenings at 9pm.

During 2023 we continued to create an order of service for each Sunday. While this does mean extra work it allows more use of the liturgy on offer and worshippers have all they need for the service in the order.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage, public vows are exchanged with God's blessing and through funeral services, friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We celebrated 33 baptisms (24 in 2022), 4 weddings (13 in 2022 – catch up from Covid), 10 funerals held in 2023 were church services and 2 at the crematorium.

Craft through Worship

The team of Ruth Yeoman, Roy Lorrain-Smith, Jean Lorrain-Smith and Rachel Abbey have continued their collaboration throughout 2023 as the craft group has explored a year of '....ing' words designed to give a sense of something active (rather than passive): economising, slowing, reflecting, crowning, sustaining, approaching are a selection of the words given over to creative reflection.

Among our activities we have drawn, painted, sewn, dipped, quilled, woven, looked at the work of other artists, made candlesticks, marbled and waited patiently for some rather elusive crystals to grow! The joy of the group is seeing hands-on reflective thinking taking place both outside the group and within, the results of which may resonate with other group members, bring fresh perspectives or spark new ideas.

Our ethos, maintained from the outset, is that no minimum level of ability is required, all are welcome and will hopefully find encouragement (or some guidance if needed) from this gentle group in completing a piece of work that is meaningful to them. New techniques or materials are introduced from time to time, and we are all humble enough to learn from our 'mistakes' along the way - some of which actually turn out much better than we had envisaged! We've welcomed some new members this year, which has been lovely.

STRATEGY

During 2023 the work of both the Children's Strategic Planning Group and the Parish Strategy Group has stalled but it is hoped to begin to meet again in 2024 to think about the way forward for the parish particularly in light of the City of Culture 2025.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

MUSIC IN THE PARISH

The first special service of 2023 was the annual service for prospective wedding couples at which the choir showcase some hymns and anthems in the hope that couples will book the choir to sing at their wedding. In previous years we have always had some bookings but unfortunately this year we gained none, so consequently no extra funds were added to the choir account.

The usual Palm Sunday service, held in the afternoon on 2 April was well attended although we did not have the help of as many extra voices as in previous years.

A new anthem commissioned by the RSCM to celebrate the King's Coronation "The mountains shall bring forth peace" by Joanna Forbes-L'Estrange was learnt for this special occasion and another specially written piece for choirs, Bob Chilcott's "The First Nowell" was made available only to certain choirs, of which ours was one. In July Isobel Ashley-Cooper was chosen as Head Chorister – a position which had remained vacant since I was appointed. Her duties include setting a good example to less experienced choristers and undertaking to sing solos, in particular the opening verse of "Once in Royal David's City" at the Carol Service.

In the same month we received Joan Johnson's resignation with sadness. This was due to a decline in her health. As a token of appreciation for all she has done for church music, we presented her with the RSCM Loyal Service Medal on 24 September.

At the end of August we were shocked and saddened to receive the news of the unexpected and untimely death of Andrew Crawford. He had been organist at St James's for many years and was also a familiar figure to St John's. After the pandemic he had taken up a post at Halifax Minster and it was there that his funeral on 11 September and memorial service on 8 October were held. Members of our choir and also Rob Savage sang at both services together with the Minster choir and the choir of Woodhouse Grove School, where Andrew had taught maths and music.

Our fundraising concert on 16 September saw choir members dressed as pirates! We had great fun and a lot of hard work went in to making this an evening to remember with a great mix of serious and entertaining musical numbers from our talented soloists and chorus. We invited adults and children who enjoy singing to come along to rehearsals for this and as a result now have Carys and Max as probationers. Thank you to all who helped in any way behind the scenes to ensure that all ran smoothly. Sarah Standley has joined the choir as an adult probationer and we look forward to all 3 new members being made full choristers sometime in 2024.

Choir members took part in a "Come and Sing" Faure's "Requiem" event at Halifax Minster in the afternoon of Remembrance Sunday and look forward to similar events next year.

At this year's Remembrance Sunday morning service we were once again fortunate to have Thomas Mitchell playing "The Last Post". I would like to thank him and our other regular instrumentalists Lucy Mitchell and Martha Andrews on flute and Sara Daniel on clarinet - and not forgetting Lewis Bloor and a guest appearance by Toby O'Malley on drums - who have also helped to enhance and lead the music during this year. If you feel you could contribute to the musical life of the church in any way, be it singing or playing an instrument, do get in touch.

On 9 December we had a very enjoyable concert given by St Peter's Singers from Leeds. Despite the terrible weather, it was fairly well attended.

The Carol Service on 17 December had a beautiful balance of old and new music and our choir was enhanced by the usual extra voices, to whom we are always grateful.

On the last Thursday before Christmas, the choir went to Joan and Tony Johnson's house to sing carols. Joan was well enough to join in and as we finished with "We wish you a merry Christmas" and declared in the verse about figgy pudding that "We won't go until we've got some" presented us with a large tin of sweets to share! I don't think there were any left by Christmas Day...

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

OUR WORK WITH CHILDREN AND YOUNG FAMILIES

Sunday School Group

The group continues to meet every week, with the exception of the first Sunday. It has been running successfully through term-time with three leaders (Beth Ashley-Cooper, Joanne Rickaby and Sarah Standley) and helpers, working on a rota basis. During the year Sarah Standley stepped down from this role to join the choir and we are delighted to welcome Denise Hopker onto the leadership team. We are still short of leaders and helpers but manage to make the rota work most weeks. There is a need to develop a pool of leaders who will help out occasionally.

There is a core group of regular attenders, with an average of around 7 children attending each week, although this can be more or fewer depending on events such as Messy Church where some of our children may not come to Sunday School but instead attend Messy Church that day.

Roots is used to plan sessions and a typical session will include a starter activity to spark ideas linked to the theme/story; a story often acted out or using props; a game or song and a craft. The children enjoy the sessions and are given the chance to present their craft and learning in the service.

We are proud of the work we do to help children grow in their faith and alongside the other children's services running in the parish - Fireworks, Messy Church and Family Service - we have a large number of families involved which is great for the future of our parish.

The Fireworks Group continues to meet in the Cramner Room at the start of Sunday morning worship. There is a core group of 5 young people who regularly attend and who are aged between 11-16 years. Alison Woodhead and Carol Brown co-lead the group and the Roots resources continue to provide the framework for each session. Two members have left Fireworks to join the adult choir full time.

Messy Church

We have had a fun year in our Messy Church sessions and have been delighted to welcome both old friends and new families to our sessions.

Numbers vary depending on the time of year but we have welcomed between 11 and 23 children to each of our monthly sessions, often accompanied by both parents and sometimes grandparents too. Messy Church children formed a large part of the cast in the Crib Service this year and we were thrilled to see just how many MC angels and shepherds enthusiastically played their part in the retelling of the Christmas story.

We have covered quite a lot of ground this year, looking at stories relating to seasons of the church's year as well as Old Testament and New Testament stories offering simple truths about how much we are loved by God and how best to live our lives with Jesus beside us.

We began the year with a party!! Always a good start. The Epiphany story, particularly focusing on following the star was our theme but we also had party games and a party tea for the children and pizza for our parents. We issued scrapbooks to all the children for keeping their future MC craft work safe.

In February we thought about 'daring to be a Daniel' with lots of lion crafts and in March we invited some Open the Book team members to read the Moses in the bulrushes story. We combined this with celebrating Mothering Sunday and offered scones/cream/jam to all the mums present.

Our Easter session followed a different format with story stations in different locations in the hall and children collecting symbols of the stories heard to put on their own 'story bracelet'. In May we celebrated the Ascension wearing flame hats and making suncatchers and cloud biscuits.

Sadly our June session had to be cancelled due to staffing issues but our July session was well attended (and fully staffed) when we had the parable of the Lost Sheep and a sheep hunt in church. We also began preparations for the Scarecrow festival and applied to have a place for the Messy Church scarecrow entry. We were very happy to welcome Julie Coles to our regular helpers' team and are grateful for all she is doing.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

Messy Church continued

Our Scarecrow entry focused on Jesus being our king and at our September session parents and children completed the scarecrows and we thought about Jesus always having time for children even if the disciples didn't. We gave out leaflets at the Scarecrow festival advertising Messy Church sessions and offered 'splat' biscuits (see Messy Church logo)

In October we thought about St. Luke and the story of the Good Samaritan and in November we heard about Zacchaeus and how he was changed by meeting Jesus.

In December we turned again to the Christmas story with a focus on it being Jesus' birthday.

We would welcome your prayers for all who are involved in Messy Church which could not function without the team of dedicated people who help in planning, preparing, delivering, feeding and clearing up after each session. We are greatly blessed to have them and we are very grateful to them all.

Baildon Church of England Primary School and Nursery

School Vision

We celebrate our place within God's loving family, showing **respect** for ourselves, others and the world around us. We are a safe, **supportive** community of inspired, resilient, life-long learners, with a spirit of curiosity, where every individual is provided with the **opportunity** to flourish and **achieve** in our ever-changing world.

'Those who hope in the Lord will renew their strength and **soar** on wings like eagles'. Isaiah 40:31

Baildon Church of England Primary and Nursery continues to flourish despite a number of challenges in 2023. The decision to convert to academy status with Bradford Diocesan Academies Trust in 2022 has benefitted us well. The relationship is very positive and supportive with the central team being on hand for staff at every level, together with a team of governance professionals who support the Local Governing Body.

The 2023 results were excellent across both key stages with some of the best we've ever received. The school's phonics results were amongst the top 2% in the country and recognised with a personally addressed letter to Mrs Savage from Rt Hons Damian Hinds MP. In fact, results in all areas in KS1 and KS2 were significantly above the national average. I am sure you will join me in congratulating and thanking Mrs Savage and the staff.

The paused refurbishment programme was completed in the summer of 2023, alongside the library refurbishment project funded by the PTFA which has created a wonderfully inspiring space which will help to foster the love of reading throughout school.

You will no doubt have seen the media coverage of the RAAC crisis in schools across the country and sadly we were confirmed to have this throughout the building on the first day of the new academic year. This resulted in us having to close just over 70% of the building with immediate effect. Mrs Savage and the whole school staff, together with expert support from the BDAT central team, responded remarkably and within a number of hours had put in place plans to ensure that the school would not close, even for a day! Grateful thanks must also go to Canon Sandra for allowing the school to use St John's Church Hall to accommodate years 5 and 6 as a short-term measure whilst medium term plans were put in place. Canon Sandra continues to support school through the RAAC crisis and we are grateful to be using St James' to host some open morning sessions for parents and carers whilst we do not have a hall or gym space which will allow us to maintain important relationships with our families. We anticipate that building works should commence in the Spring of 2024 and hopefully the summer term will see a return to normality. The impact on the school community has been tremendous and heartfelt thanks go to Mrs Savage and the staff for their positivity and resilience throughout, and to our children and their families who have been so supportive

THE LICENSED TEAM

The team, led by Rev Canon Sandra Benham, is Rev Ruth Yeoman and Carolyn Gomersal who share between them the mission and ministry of the Parish supported by many, very able, lay people and retired clergy (who hold Permission to Officiate - PTO) by whose energy and enthusiasm the work of the Parish continues.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

COMMUNICATION

Live-Stream – We continue to livestream the weekly Sunday service from St John's on our Facebook page, to reach those who are unable to worship in person. This is viewed live and also visited later by people locally, nationally and internationally.

The Parish website continued to be well used during 2023. It provides important information to existing and prospective church members and has been a valuable tool in generating room hire at our three churches. In 2023 we added a prominent link on the Home Page to our Parish Prize Draw to facilitate easy joining. Every week we upload our service booklet to enable people to follow our livestreamed service from home. It also contains information about service patterns, upcoming events, and booking baptisms and weddings. In 2023, www.ParishofBaildon.uk had an average 4,316 visitors per month viewing 130,233 pages.

We post regularly on our Facebook page so that the wider Baildon community can hear about upcoming events and services. We also provide updates on the winners of the Parish Prize Draw, coffee mornings, links to our website for special events and fund raising activities.

MISSION PARTNERS, CHARITIES AND OVERSEAS LINKS

Backed by the PCC, the Church in the World committee continues to support several core charities each year. These are Christian Aid, The Children's Society, the Diocese of Sudan together with charities supporting refugees and asylum seekers and charities supporting homeless charities such as Shelter, Crisis and Centrepont. In addition to this, the committee supported the work of UNICEF during Lent. Fundraising takes place in several ways, for example appeals for monetary donations, coffee mornings, carol singing etc. The committee aims to strike a balance between international, national, and local charities.

The committee receive regular updates about the work of the Bradford Immigration Support and Advice Network (BIASAN) and Bradford Ecumenical Asylum Concern (BEACON) and the help given to these two groups by Denise Hopker and Michael Skelton. They help with English teaching for refugees and asylum seekers plus helping at drop-in sessions. A 'Refugee tea' was held during the year to raise funds for BIASAN and BEACON.

During the year, the town of Baildon renewed its status as a Fairtrade town and members of the congregation supported Baildon Fairtrade fortnight in late February/early March. At the beginning of the year our Traidcraft stall had continued to move between the three churches. However, in late January Traidcraft PLC announced they were going into administration although their charity and campaigning arm, Traidcraft Exchange, would continue under the name Transform Trade. An alternative supplier of goods for the parish's Traidcraft stall was investigated but this company was not felt to be feasible so sadly there are no current plans to reinstate the Traidcraft stall.

The Tools for Self Reliance (TFSR) group have continued and some new recruits have joined the team during the year. New carpentry kits consisting of refurbished tools have been produced, donated sewing machines refurbished, a band saw and pillar drill and all have been sent to the TFSR head office at Southampton. In addition, some gardening tools have been donated to the gardening club at the Methodist Church and the group donated a power drill to a person making raised garden planters for elderly ladies and gentlemen and anyone with a disability.

In July, Sarah Baxter informed the committee about the work of the St Hugh's foodbank using donations received from the three churches. Sarah raised the question of how to raise the profile of the foodbank within the parish and get more people involved. Help being needed with the collection of boxes from St John's and St James' and transporting them to St Hugh's, sorting and storage of items at St Hugh's (checking the food is in date and unopened etc.), phone calls to arrange to meet clients at St. Hugh's and subsequently interviewing clients and making up food parcels relevant to the clients and their family's needs. There are currently two seasonal schemes where additional help is needed: Christmas hampers and the summer lunch box scheme for children on free school meals via the four primary schools.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

AIRE AND WORTH DEANERY SYNOD

The deanery synod met 3 times in 2023 on Zoom (in February) or at different churches across the deanery. Each meeting looked at a different topic of interest to parishes in the deanery.

In February Rev Jude Smith introduced "The Barnabas Project" a diocesan initiative to enable parishes to support each other.

The June meeting was held at St John's and Rev Ned Lunn, Cathedral Canon for Intercultural Mission and the Arts, spoke to synod about how parishes can engage with the City of Culture 2025 programme.

The October meeting held at St Michael's Cottingley discussed how parishes can support those living with dementia and their families. The speakers were Elizabeth Anderson of "The Memory Tree" which has support groups in Shipley, Idle, Keighley and Low Moor and Brian, an Admiral nurse advocate. (Admiral nurses have specialist training in dementia.)

PASTORAL WORK

The work of the pastoral team led by Alison Boggie and Anthea Petts continues with telephone calls, visits and cards. If the team felt that contact from clergy was needed then they were contacted. Support for bereaved families continues to form a crucial part of ministry in the community. Visits are linked with Parish Nursing recommendations where applicable.

During the year we sent cards to mark important events such as significant birthdays and wedding anniversaries, we also sent cards if we heard people were unwell or had suffered a bereavement, had a baby or were in hospital.

Wednesday Coffee at St James' church 10am – 12 noon continues. This is a way of encouraging people to meet socially and continues to be very popular. It is staffed by a loyal team of helpers and all the money raised goes to the charity. This is outreach to the local community and attracts non church members as well as members of our congregations.

During 2023 we supplied two care homes with an occasional Service of the Word. At the end of the year interest was expressed by other care homes in welcoming the church to visit on a regular basis to offer a short monthly service to residents. These services help to provide relationship, spiritual support and care for residents. Recent services seem to have been well received and lay people are involved in this work.

PARISH BUILDINGS

St John's

Remedial work was carried out to the lightning conductor which failed its test just before Christmas. This involved sinking rods deep into the ground and permission from the Diocese came with detailed directions as to what should be done if human remains were encountered. Fortunately, the work was carried out without incident. The council task force have made further visits to the lower graveyard, with a new area being cleared each time.

Repairs to the roof, identified in the last two Quinquennial reports, have now been carried out, and extra guttering fixed to the sloping roof at the rear of the hall where the existing rainwater goods had been unable to cope with the heavy rainfall during Storm Babet.

In the kitchen, the gas oven could not be used as the extractor fan was inadequate, so has been replaced with a new electric one. A new tap was fitted to the water boiler. Some upgrading has been done to electrical circuits, but more is needed as the load is now increased. Replacement of lights is ongoing.

Following the removal of equipment for children's groups to the new storeroom created alongside the new toilets, the store room off the Cranmer Room has been redecorated by volunteers and shelving added. This is now used as ground floor storage for the Flower Guild, freeing up secure space off the office for financial records. We have leased a new photocopier to replace the old one which failed at a busy time around Christmas.

Break-ins over the summer necessitated some emergency repairs and the wall near the lych gate has been rebuilt following collision damage, only to be damaged again by persons unknown.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

St James's

The belfry tiling was completed by Easter bringing to an end a long process which began with unsuccessful attempts to repaint the wood. We are grateful to the Yorkshire Heritage Churches Trust for grant support. The last remaining wooden panel was repainted while the scaffolding was in place, so the tower should not need any attention for a few years now, and the builders also cleared out gutters and fall pipes while they were on site.

As part of the ongoing schedule, sections of the exterior were repainted, and rotten wood replaced.

A keypad has been fitted to the vestry door to provide security now that it is used as an office for the Community Development Worker and the Parish Nursing Service.

After a long wait, a Smart Meter has been fitted.

St Hugh's

There was an urgent need for more storage space, in particular for toys for the new toddler group. Other storage in the church was piecemeal and untidy. We now have full height cupboards across the back wall which are uniform in appearance and provide storage for our hirers.

A blocked toilet revealed serious problems with the drains. After much investigation, the insurance company arranged for repairs.

External redecoration was completed, with only the north elevation remaining after the rest of the building was done last year.

The storeroom has been redecorated and shelving installed. With the addition of a new fridge freezer, storage facilities are much improved for the food bank.

Biblical Garden at St James's

2023 was a quiet year in the Biblical garden, although it is lovely to note that there are splashes of colour to see in almost every month of the year. The *Cyclamen coum* in their role as the heralds of Spring are multiplying well in the flower beds and from this I can rest assured they are happy in their situation, benefitting from the re-mulching carried out over the early part of the year. The Lenten hellebores gave us a double show of flowers this year; having successfully flowered in the Spring, they became a little confused by the weather and produced another crop of flowers in the Autumn!

As the garden has matured some thought is being given to successional planting. The *Cistus* that forms such a substantial part of the planting near the 'olive grove' is gradually dying back with probably half of it having been lost over the last two years. This is simply down to the shortish life-span of this particular shrub – not even plants live for ever! Now that the dead stems have been removed we hope to plant a replacement *Cistus* in the Spring which will be able to grow into the space that has been cleared.

The distinctive palms at the end of the church have thrived in the micro-climate that they so enjoy and now rather obscure the church from view. This may in due course precipitate a discussion about whether they have outgrown their space. There are younger well-established palms in the same bed and it may be possible that these can be given the space to 'succeed' the existing palms if a decision is made to remove the larger specimens.

There is also some consideration being given to the state of the paths which are gradually deteriorating.

Again, the fig tree thoroughly enjoyed all that the British summer threw at it and produced a respectable crop of fruit. The grapes, however, were a little disappointing, ripening very late into the Autumn and missing Harvest festival. Vine number three is still battling against the odds and clinging on.... it'll be given another year to prove itself, which I think I might have been saying for the past two years! The apples sadly fell prey to garden visitors one weekend who added them to the pond – perhaps they were trying apple-bobbing?

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

Biblical Garden at St James's continued

Janet and Peter Hadley continue their quiet work ensuring the car park side of St James provides a bright and welcoming face to regular and occasional visitors – my thanks to them on behalf of us all for their ongoing care and attention.

THE ST HUGH'S CENTRE

St Hugh's Community Centre is the Parish's response to serving the needs of the wider community. The project's core values are:

- Tackling isolation
- Providing local socialising opportunities
- Tackling inequality
- Providing volunteering opportunities
- Offering affordable pre-school activities
- Providing a venue for hire
- Being inclusive

Finance

At the end of 2023, the Centre held funds of just under £47,500 of which nearly £39,400 were unrestricted.

The Centre has received grants and donations this year from:

- Bradford Council's Warm and Welcoming Spaces
- Bradford Council Community Buildings Fund
- The UK Prosperity Fund
- WISHH Community Partnership Fund
- Bradford Council's Community Heating Fund
- Baildon Town Council Communities grant
- The Butterfield Trust
- Baildon Women's Institute
- Regular financial donations for the food bank

Building

The building is in a good state of repair and during the year the food bank storage room has been updated and developed. Lighting, flooring and decoration have been improved and a fridge/freezer purchased.

Tackling Food Poverty

St Hugh's food bank continues to offer 3-day food parcels to local people in crisis. During the year we provided 140 food parcels which helped 158 adults and 132 children. This equates to at least 2,700 meals. Most food stock is donated by local residents and donation boxes are sited around the village. This year we have added a collection point at Baildon Co-op which has been well used.

Once again, we ran a **Summer Lunchbox Scheme** providing food for children on free school meal places during the summer holidays. We worked with local primary schools to identify suitable claimants and also from our own food bank records. The scheme was supported by the WISHH Partnership, the CE Primary School's Lenten appeal, the Butterfield Trust, local businesses and private donations. This benefitted 23 families with 52 children every week for 6 weeks – that's 3,120 meals over the course of the scheme.

Our **Christmas Hamper Scheme** offered hampers of festive treats, shopping vouchers and toys to local families experiencing hardship in Advent. Again, working with local primary schools, we identified 25 families to receive a hamper, helping them over what can be a difficult time of year for people struggling financially.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

The St Hugh's Centre continued

Welcoming and Warm Wednesdays

St Hugh's rolled out this national initiative to help people who are feeling isolated, who are short of food or who just want to escape a cold house for a couple of hours. We operated all through the year – Warm Space from January to March, Welcoming Space from April to September and back to Warm Space from October to December. Our Space included free warm drinks and food every Wednesday from 9am to 2pm. The Spaces averaged 18 visitors per week.

Our Groups

St Hugh's Craft Group continues to offer a warm and welcoming place for people to craft together. This group support each other through bereavement, loneliness and ill-health. Members take turns in leading workshops in various aspects of craft so that skills are being shared and developed. The large volunteer base of this group is testament to asset-based community work – the skills inside the group are shared, problems solved and everyone is made welcome.

Oasis Café is very busy and has adapted to be part of our Warm Spaces offer. Our hard-working volunteers have expanded the menu this year and footfall shows it is much appreciated. Food is affordable and free to anyone who is unable to pay. Members contribute to a raffle throughout the year and then in summer, we have a trip to the seaside, paid for by the proceeds. This year 35 people enjoyed a sunny day to Bridlington in August.

Our **Toddler Group** is run by local volunteers. Each week different play and crafts are offered. High levels of attendance prove that the session is fulfilling a local need and is priced affordably.

Local PCSOs run a monthly **Police Contact Point** at St Hugh's so that local people can seek advice and report crimes. The Centre also works with Shipley Carers' Resource to offer a monthly **Carers Support Group** for those who are caring for dependent relatives, friends or neighbours.

Venue

St Hugh's is also a successful venue for hire, offering a variety of activities to local people. Providing a venue to local people and organisations is particularly important in this area where there is no other place to hire rooms. Our regular hirers include 5Rhythms, Main Stage Dance, Hatha Yoga, Zumba, Art and provides space for local and national elections. This year Carol Brown was employed for 3 hours per week to be St Hugh's Bookings Secretary.

Our Worker and Volunteers

Our Community Development Worker, Sarah Baxter, is employed for 14 hours per week. She is responsible for financially sustaining the project, including applying for funds, managing expenditure and fulfilling funder returns. During the year Sarah has received training in signposting, domestic abuse, first aid and management of community projects. Sarah supports our volunteers, overseeing all the Centre's activities. She maintains the Centre's website and social media. The project is heavily dependent on a team of committed volunteers. Anthea Petts works tirelessly on the Food Bank, Hazel Storke and Karen Hepworth run the kitchen for Oasis Café and the Warm/Welcoming Spaces. Liz Priestley and Pam Ruppe head up the Craft Group and Vicky Norton and her team of volunteers run the Toddler Group. The St Hugh's Management Committee meet four times per year to oversee the project. Denise Hopker takes on the important role of Treasurer and Lucy Humphreys is the committee's secretary.

THE ST JAMES'S COMMUNITY HUB

In August 2023 Helen Bowman resigned as Community Worker at the St James's Community Hub. After a period when we were unsure if Baildon Town Council were going to continue to fund the post over three years, at the end of the year we were delighted when they agree to refund this post until March 2025. The post was advertised over the Christmas period and we look forward to an appointment being made in early 2024.

Following Helen's resignation the craft group which she started sadly decided that they were not able to continue to meet and therefore closed.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

St James' community hub continued

Despite not having a worker the work at the Hub continues with thanks to many volunteers. Wednesday coffee continues to be very well attended with around 16-20 individuals each week. The Parish Nurse has her 'surgery' during this time and many connections are made. We advertise this well on Social Media and this is beginning to show results.

Parish nursing

Health promotion and disease prevention initiatives are ongoing, with a seasonally appropriate display, including a spring exercise challenge, summer wellbeing, and keeping safe at home in winter, with takeaway leaflets, available at St James. These help to start health conversations and resources serve to signpost to appropriate agencies. Health promotion has included talks to the Mother's union and regional Rotary Club, and a stand at the dedication of St James tower strawberry tea afternoon. The parish nurse now looks the part with a polo shirt and sweatshirt sporting the parish logo!

Carolyn is usually present, term time, at Wednesday coffee, for drop in advice, informal chats, and healing prayer. A designated nurse service laptop and mobile phone have been purchased. Enabling members of the community to seek support and advice via text or email, both of which prove popular. Support is also available by appointment and home visits are undertaken. The parish nurse liaises with clergy, the pastoral visiting team and other Baildon groups such as Wellbeing Wednesday at Wesley's and Dementia Friends, to provide sustained support, particularly concerning loss and bereavement. It has been heartening to see some parish nurse service users, who do not usually engage with church, coming to Wednesday coffee and occasional services at St James as a result. Written service user feedback has been positive.

In October, Carolyn completed the fifth and final training unit with Parish Nursing Ministries UK to pass the Certificate in Faith Ministry. The service was commissioned later that month, when Dawn Stephens, Regional Nurse Coordinator, PNMUK, came to a joint parish service, complete with cake! Following which, the service took on its first volunteer, Nic Gomersal. PNMUK offer training and support to help services deliver evidenced based, current care.

The nursing service support group met in autumn to begin work towards the accreditation of the service. Accreditation is via PNMUK and of the same standard as CQC inspection. The service looks forward to gaining full accreditation in 2024. Your prayers for this and for the direction and growth of the service are so appreciated.

TRAIDCRAFT AND FAIRTRADE

Traidcraft ceased trading in 2023 and it has not been possible to find a suitable alternative supplier so fairtrade stalls are no longer held after church services.

A service of the word on the theme of Fairtrade was held at St James and St Hughes during Fair Trade

Members of the parish continue to be active in Baildon fair trade group. Activities included a stall at Baildon Farmers market and an information stall at the coop during Fair Trade fortnight, an information stall at Baildon Gala and a Scarecrow at the Baildon Scarecrow Festival.

ECUMENICAL MATTERS

During 2023 Churches Together in Baildon reformed its committee with representatives from all four churches, to look at how we can work together. Two aspects were highlighted – prayer and hospitality. It was decided to launch Wednesday Morning Prayer as ecumenical and in June 2023 we started Night Prayer issuing a zoom link to all churches. Night Prayer proved to be more successful while Morning Prayer continued as solely Anglican. For hospitality we continued with the Lent Lunches in different churches throughout Lent and the money raised went to various charities.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2023

FINANCIAL REVIEW

The net expenditure for the year was £16,182, including net expenditure of £10,585 on unrestricted funds and net expenditure of £5,597 on restricted funds.

Total incoming resources were £223,498, of which £46,817 were restricted funds.

Investment Income was £6,498.

Regular giving for the year was £60,167 a decrease of £914 from the previous year.

Total resources expended in the year totalled £258,709 of which £52,414 was from restricted funds.

The Parish Share for 2023 was £95,574, of which the parish paid £66,574.

Reserves policy

The charity's free reserves, excluding tangible fixed assets but including fixed asset investments, at the year end were £277,461,

The Parish aims to have a balance of free reserves equal to that which equates to at least 6 months, but preferably equates to 12 months, of budgeted expenditure - which in 2024 is planned to be £217,000. Whilst the Parish reserves exceed this amount this is due to them including fixed asset share investments of £216,779.

Concerning the additional unrestricted reserves held above the upper target of £217,000 the PCC has designated funds totalling £134,279 at 31 December 2022 as detailed in Note 15 of the accounts.

Risks policy

The Trustees have identified the major risks to which the charity could be exposed and have established systems and procedures to manage those risks.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council is a corporate body established by the Church of England and operates under the Parochial Church Council Powers Measure (1956) as amended and church representation rules. The PCC is a Registered Charity and members of the PCC are Trustees of the Charity. No trustees received any remuneration or reimbursed expenses during the year, as part of their role on the PCC.

The method of appointment of PCC members is set out in the Church Representation Rules. All those who attend our services/members of our congregations are encouraged to register on the Electoral Roll and stand for election to the PCC.

Members of the PCC are drawn from all three of our churches and are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. PCC members are responsible for making decisions on all matters of general concern and importance to the Parish, including deciding on how the funds of the PCC are to be spent.

Given its wide responsibilities, the PCC has a number of committees, each dealing with a particular aspect of Parish life. These committees, which include Finance and Buildings, Ministry and Mission, Church in the World, Social and Fundraising, and the St Hugh's Centre Management Committee, are all responsible to the PCC and report to it regularly, minutes of their decisions being received by the full PCC and discussed as necessary.

The full PCC met seven times during 2023. Six meetings were held in St John's Church Hall and one meeting at St James'. The average attendance was 77%.

**The Parochial Church Council of the Ecclesiastical Parish of St
John the Evangelist, Baildon**
Trustees' report (continued) for the year ended 31 December 2023

ADMINISTRATIVE INFORMATION

St John the Evangelist's Church is situated in the Parish of Baildon. It has responsibility for three churches, St John's, St James's and St Hugh's and for their church halls. It is in the Aire and Worth Deanery which is part of the Diocese of Leeds. Both St John's and St James's are Grade 2* listed buildings.

The correspondence address is The Vicarage, Church Hill, Baildon, West Yorkshire. BD17 6NE.

Approved by the PCC on 24/3/2024

Canon Sandra Benham (Trustee)

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 December 2023, which are set out on pages 19 to 29.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

25/3/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

**The Parochial Church Council of the Ecclesiastical Parish of
St John the Evangelist, Baildon
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2023**

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Donations and legacies	(2)	92,346	41,807	134,153	159,462
Charitable activities	(3)	22,957	5,010	27,967	31,486
Other trading activities	(4)	54,880	-	54,880	46,598
Investments	(5)	6,498	-	6,498	6,892
Total income		176,681	46,817	223,498	244,438
Expenditure on:					
Raising funds	(6)	3,142	623	3,765	3,726
Charitable activities	(7)	203,153	51,791	254,944	258,659
Total expenditure		206,295	52,414	258,709	262,385
Net gains/(losses) on investments		19,029	-	19,029	(29,906)
Net income / (expenditure)		(10,585)	(5,597)	(16,182)	(47,853)
Fund balances brought forward		510,339	35,911	546,250	594,103
Fund balances carried forward	(9)	499,754	30,314	530,068	546,250

All incoming resources and resources expended derive from continuing activities.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon
Balance sheet
as at 31 December 2023

		2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(10)	222,293	-	222,293	239,537
Investments	(11)	216,779	-	216,779	208,116
Total fixed assets		<u>439,072</u>	<u>-</u>	<u>439,072</u>	<u>447,653</u>
Current assets					
Debtors and prepayments	(12)	4,794	-	4,794	1,111
Cash at bank and in hand	(13)	64,124	30,735	94,859	105,878
Total current assets		<u>68,918</u>	<u>30,735</u>	<u>99,653</u>	<u>106,989</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(14)	8,236	421	8,657	8,392
Total current liabilities		<u>8,236</u>	<u>421</u>	<u>8,657</u>	<u>8,392</u>
Net current assets / (liabilities)		<u>60,682</u>	<u>30,314</u>	<u>90,996</u>	<u>98,597</u>
Total assets less current liabilities		<u>499,754</u>	<u>30,314</u>	<u>530,068</u>	<u>546,250</u>
Net assets		<u>499,754</u>	<u>30,314</u>	<u>530,068</u>	<u>546,250</u>
Funds					
Unrestricted funds					
General unrestricted funds		366,475	-	366,475	365,745
Designated funds	(15)	133,279	-	133,279	144,594
Unrestricted funds		<u>499,754</u>	<u>-</u>	<u>499,754</u>	<u>510,339</u>
Restricted funds		<u>-</u>	<u>30,314</u>	<u>30,314</u>	<u>35,911</u>
Total funds		<u>499,754</u>	<u>30,314</u>	<u>530,068</u>	<u>546,250</u>

The financial statements were approved by the board of trustees on 24/3/2024

Canon Sandra Benham (Trustee)

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Notes to the accounts for the year ended 31 December 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Investments

Investments are stated at market value at the balance sheet date. The SOFA includes the net gains and losses arising on revaluations and disposals throughout the year.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Land and building (excluding the costs of St John's Hall): over 25 years

Fixtures, fittings & equipment; over 4 years

Musical equipment: over 20 years

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Notes to the accounts for the year ended 31 December 2023

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Pensions

The PCC participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

1. the Defined Benefits Scheme
2. the Pension Builder Scheme, which has two subsections;
 - a. a deferred annuity section known as Pension Builder Classic, and,
 - b. a cash balance section known as Pension Builder 2014.

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2023: £1,854, 2022: £1,805).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019.

For the Pension Builder Classic section, the 2019 valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review effective 1 January 2024, the Board chose to grant a discretionary bonus of 6.7% to both pensions not yet in payment and pensions in payment in respect of service prior to April 1997; and a bonus on pensions in payment in respect of post April 2006 service so that the pension increase was 5% (where usually it would be calculated based on inflation up to 2.5%). This followed improvements in the funding position over 2023. There is no requirement for deficit payments at the current time.

For the Pension Builder 2014 section, the 2019 valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The next valuation is due as at 31 December 2022. Calculations for this are currently under way.

The legal structure of the scheme is such that if another employer fails, the PCC could become responsible for paying a share of the failed employer's pension liabilities.

**The Parochial Church Council of the Ecclesiastical Parish of
St John the Evangelist, Baildon
Notes to the accounts continued
for the year ended 31 December 2023**

2 Donations and legacies	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Planned giving	60,167		60,167	61,081
Income tax recoverable	14,140	-	14,140	14,620
Other donations	2,925	3,680	6,605	4,968
Collections etc	9,501	7,341	16,842	20,521
Grants and legacies	5,613	30,786	36,399	58,272
	<u>92,346</u>	<u>41,807</u>	<u>134,153</u>	<u>159,462</u>
3 Charitable activities income	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Fundraising events	6,149	275	6,424	4,994
Fees	6,830	-	6,830	15,332
Donations from sections	5,717	1,101	6,818	6,202
Parish Prize Draw	2,743	3,634	6,377	4,294
Sundries	1,518	-	1,518	664
	<u>22,957</u>	<u>5,010</u>	<u>27,967</u>	<u>31,486</u>
4 Other trading activities	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Hall lettings	39,849	-	39,849	31,337
Traidcraft	269	-	269	1,349
Mobile phone mast	14,762	-	14,762	13,912
	<u>54,880</u>	<u>-</u>	<u>54,880</u>	<u>46,598</u>
5 Investments	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Dividends receivable from other unlisted investments	6,090	-	6,090	6,691
Bank interest	408	-	408	201
	<u>6,498</u>	<u>-</u>	<u>6,498</u>	<u>6,892</u>

**The Parochial Church Council of the Ecclesiastical Parish of
St John the Evangelist, Baildon
Notes to the accounts continued
for the year ended 31 December 2023**

6 Raising funds

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Cost of bazaars, fetes and activities	450	623	1,073	1,773
Cost of stock	137	-	137	70
Parish prize draw	2,555	-	2,555	1,883
	<u>3,142</u>	<u>623</u>	<u>3,765</u>	<u>3,726</u>

7 Charitable activities expenditure

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	cost	cost
	£	£	£	£
Ministry:				
Diocesan share	66,574	-	66,574	94,528
Clergy expenses	3,166	-	3,166	1,161
Community development worker	-	17,243	17,243	15,137
Church running expenses	46,598	21	46,619	19,995
Church construction/improvements	11,850	6,761	18,611	29,216
Church halls	18,027	18,330	36,357	28,662
Organists/choir/organ	7,183	-	7,183	7,982
Christian education	473	-	473	543
Services	4,193	-	4,193	8,996
Depreciation	19,476	318	19,794	19,156
Support costs (Note 8a)	25,527	432	25,959	23,140
	<u>203,067</u>	<u>43,105</u>	<u>246,172</u>	<u>248,516</u>
Other charitable activities expenditure:				
Church overseas	9	330	339	452
Home missions and church societies	-	1,806	1,806	1,865
Relief and development agencies	-	1,349	1,349	5,046
Secular charities	77	5,201	5,278	2,780
	<u>203,153</u>	<u>51,791</u>	<u>254,944</u>	<u>258,659</u>

8a Support costs

			2023	2022
	Charitable	Raising	Total	Total
	activities	funds	cost	cost
	£	£	£	£
Support cost type				
Parish administration	20,371	216	20,587	18,867
Bank charges	368	-	368	410
General expenses	127	-	127	647
Independent examination fee	2,604	-	2,604	2,160
IT and website support	2,057	216	2,273	1,056
	<u>25,527</u>	<u>432</u>	<u>25,959</u>	<u>23,140</u>

**The Parochial Church Council of the Ecclesiastical Parish of
St John the Evangelist, Baildon
Notes to the accounts continued
for the year ended 31 December 2023**

8b Staff costs and numbers	2023 £	2022 £
Gross salaries	36,055	34,079
Pensions	1,854	1,805
	<u>37,909</u>	<u>35,884</u>

The average number of employees during the year was 3.7, being an average of 1.3 full time equivalent (2022: 3.5, 1.1 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023 £	2022 £
Costs of the scheme to the charity for the year	1,854	1,805

9 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Belfry Tiling	-	1,361	1,361	-	-
Buildings Fund	-	3,634	1,900	-	1,734
Coronation Celebration	-	221	221	-	-
Defibrillator Fund	-	468	-	-	468
Hallas Legacy	2,000	-	-	-	2,000
Parish Nursing Service	3,000	-	1,128	-	1,872
Parish Nursing Equipment	500	-	473	-	27
St Hugh's Church Heating	350	-	350	-	-
St James' Community Worker	6,619	10,902	6,176	-	11,345
St James Shell Fund	2,056	-	-	-	2,056
St James' Church Heating	350	-	350	-	-
St John's Church Heating	1,850	-	1,850	-	-
St John's Historic Building	-	345	-	-	345
St John's Eagle Fund	3,822	-	3,822	-	-
Warm Space	400	-	400	-	-
Charities	1,010	7,806	8,686	-	130
BDMC Community Buildings	622	4,298	3,870	-	1,050
Christmas Hampers	115	1,164	875	-	404
Craft Storage	484	933	1,417	-	-
St Hugh's Community Worker	2,874	10,000	11,872	-	1,002
Replacement Door	2,500	-	2,500	-	-
Food bank	3,506	1,461	996	-	3,971
Top Ups Fund	572	-	100	-	472
Lunch Box	-	1,486	1,413	-	73
St Hugh's Warm Space	747	2,738	2,336	-	1,149
Denise Warren Legacy (Assets)	2,534	-	318	-	2,216
	<u>35,911</u>	<u>46,817</u>	<u>52,414</u>	<u>-</u>	<u>30,314</u>

**The Parochial Church Council of the Ecclesiastical Parish of
St John the Evangelist, Baildon
Notes to the accounts continued
for the year ended 31 December 2023**

9 Restricted funds continued

Fund name	Purpose of restriction
Belfry Tiling	To support the re-tiling costs of St James' Belfry.
Buildings Fund	Being net proceeds from Parish prize draw for building repairs and improvements.
Coronation Celebration	To contribute towards the running costs of a Coronation celebration event.
Defibrillator Fund	To enable the purchase of a defibrillator.
Hallas Legacy	To support parish project costs only.
Parish Nursing Service	To support the running costs of a parish nursing service.
Parish Nursing Equipment	To support equipment costs for the parish nursing service.
St Hugh's Church Heating	To support the heating costs of St Hugh's.
St James' Community Worker	To contribute towards the salary costs of the community development worker.
St James Shell Fund	For the restoration and running costs of St James's church and church hall.
St James' Church Heating	To support the heating costs of St James.
St John's Church Heating	To support the heating costs of St John's.
St John's Historic Building	To enable projects linked to the conservation of St John's church.
St John's Eagle Fund	For the restoration and running costs of St John's church and church hall.
Warm Space	To contribute to the provision of warm spaces for the community.
Charities	For collections made on behalf of charities.
BDMC Buildings Fund	To support the running costs of the St Hughes community centre.
Christmas Hampers	To enable the provision of Christmas hampers.
Craft Storage	To contribute towards the cost of new storage facilities.
St Hugh's Community Worker	To contribute towards the salary costs of the community development worker.
Replacement Door	To support the replacement of the community centre door.
Food bank	Donations received to support the provision of food bank services.
Top Ups Fund	Donations received to provide support concerning fuel costs.
Lunch Box	Grant to enable the provision of a lunch box scheme in school holidays.
St Hugh's Warm Space	To contribute to the provision of a warm space at St Hugh's.
Denise Warren Legacy (Assets)	For depreciation charges associated with two gifted pianos.

10 Tangible assets

	Musical equipment	Fixtures, fittings &	Land and buildings	Total
<u>Cost</u>	£	£	£	£
At 1 January 2023	6,350	36,975	495,411	538,736
Additions	-	2,550	-	2,550
At 31 December 2023	<u>6,350</u>	<u>39,525</u>	<u>495,411</u>	<u>541,286</u>
<u>Depreciation</u>				
At 1 January 2023	3,816	34,132	261,251	299,199
Charge for year	318	2,060	17,416	19,794
At 31 December 2023	<u>4,134</u>	<u>36,192</u>	<u>278,667</u>	<u>318,993</u>
<u>Net book value</u>				
At 31 December 2023	<u>2,216</u>	<u>3,333</u>	<u>216,744</u>	<u>222,293</u>
At 31 December 2022	<u>2,534</u>	<u>2,843</u>	<u>234,160</u>	<u>239,537</u>

**The Parochial Church Council of the Ecclesiastical Parish of
St John the Evangelist, Baildon
Notes to the accounts continued
for the year ended 31 December 2023**

11 Fixed assets investments	2023	2022
	£	£
Balance b/f	208,116	265,322
Additions/(Disposals)	(10,366)	(27,300)
Gain / (loss) on revaluation	19,029	(29,906)
Total	<u>216,779</u>	<u>208,116</u>

12 Debtors and prepayments	2023	2022
	£	£
Debtors	3,919	-
Other debtors	875	1,111
	<u>4,794</u>	<u>1,111</u>

13 Cash at bank and in hand	2023	2022
	£	£
Cash at bank	94,646	105,322
Cash in hand	213	556
	<u>94,859</u>	<u>105,878</u>

14 Creditors and accruals	2023	2022
	£	£
Creditors	5,095	186
Accruals	2,604	2,160
Taxation and social security	537	-
Other creditors	421	6,046
	<u>8,657</u>	<u>8,392</u>

15 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
St James's'	106,582	-	6,173	-	100,409
M Whittaker Legacy	1,000	-	1,000	-	-
J L Whitehead Legacy	31,984	-	-	-	31,984
M Knight Legacy	1,000	-	1,000	-	-
C Barr Legacy	639	-	639	-	-
B Bentley Legacy	3,389	-	2,503	-	886
	<u>144,594</u>	<u>-</u>	<u>11,315</u>	<u>-</u>	<u>133,279</u>

Fund name

St James's'

M Whittaker Legacy
J L Whitehead Legacy
M Knight Legacy
C Barr Legacy
B Bentley Legacy

Reason for designation

Being balance held in fixed asset shares and designated for planned improvements and renovations to St James's church and church hall.

Legacy designated for the benefit of the Parish.

Legacy designated for the benefit of the Parish.

Legacy received in 2021 and designated for the benefit of St James.

Legacy designated for the benefit of the Parish.

Legacy designated for the benefit of the Parish.

**The Parochial Church Council of the Ecclesiastical Parish of
St John the Evangelist, Baildon
Notes to the accounts continued
for the year ended 31 December 2023**

16 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £18,002 (2022: £14,199).

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other related party transactions

Other transactions with trustees or related parties			2023 £	2022 £
Name of trustee or related party	Relationship to charity	Description of transaction		
Paul Nicholas Garden Services	Business owned by son of trustee	Gardening services	-	1,105
K H Matthews	Spouse of trustee	Organist fees	468	563
			<u>468</u>	<u>1,668</u>

17 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2023	2022
	£	£
Within one year	1,152	-
In the second to fifth years inclusive	3,552	-
	<u>4,704</u>	<u>-</u>

18 Funds held as agent

	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Higher Coach Road Residents	806	-	-	806
	<u>806</u>	<u>-</u>	<u>-</u>	<u>806</u>

Fund name

Additional information

Higher Coach Road Residents Monies held on behalf of the resident group by St Hugh's community centre.

**The Parochial Church Council of the Ecclesiastical Parish of St
John the Evangelist, Baildon**
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 December 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Donations and legacies	92,346	108,209	41,807	51,253	134,153	159,462
Charitable activities	22,957	30,499	5,010	987	27,967	31,486
Other trading activities	54,880	46,598	-	-	54,880	46,598
Investments	6,498	6,892	-	-	6,498	6,892
Total income	176,681	192,198	46,817	52,240	223,498	244,438
Expenditure						
Raising funds	3,142	3,726	623	-	3,765	3,726
Charitable activities	203,153	226,054	51,791	32,605	254,944	258,659
Total expenditure	206,295	229,780	52,414	32,605	258,709	262,385
Net gains/(losses) on investments	19,029	(29,906)	-	-	19,029	(29,906)
Net income / (expenditure)	(10,585)	(67,488)	(5,597)	19,635	(16,182)	(47,853)
Transfers between funds	-	(275)	-	275	-	-
Net movement in funds	(10,585)	(67,763)	(5,597)	19,910	(16,182)	(47,853)
Fund balances brought forward	510,339	578,102	35,911	16,001	546,250	594,103
Fund balances carried forward	499,754	510,339	30,314	35,911	530,068	546,250