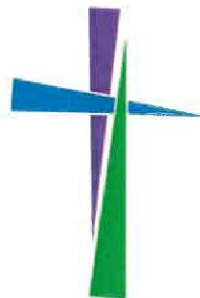


**The Parochial Church Council of the Ecclesiastical Parish of St
John the Evangelist, Baildon**

Charity number 1133872

**Annual Report and Financial Statements
for the year ended 31 December 2022**



**Parish of
BAILDON**

St Hugh St John St James

⊕ THE CHURCH OF ENGLAND



West Yorkshire Community Accounting Service

**The Parochial Church Council of the Ecclesiastical Parish
of St John the Evangelist, Baildon**

**Annual Report and Financial Statements
for the year ended 31 December 2022**

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Prepared by West Yorkshire Community Accountancy Service CIO

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report for the year ended 31 December 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Position	Name	Dates
Incumbent	The Revd Canon Sandra Benham MA	
Associate Priest	The Revd Ruth Yeoman	
Churchwardens:	Mrs Sheila Matthews Mr Ian Ibbotson	
Secretary	Mrs Carol Jennings Mrs Julia Coles	Co-opted 18 July 2022
Treasurer (Acting)	Mr Richard Nicholas	Resigned 25 April 2022
Representatives on the Aire and Worth Deanery Synod:	Mrs Sandra Brickley Mrs Carol Jennings Mrs Denise Hopker	Resigned 25 April 2022
Deputy Warden – St John's		
Elected Members:		
Safeguarding Officer	Mrs Alison Boggie	
Deputy Warden – St John's		
Lay Chair		
Deputy Warden - St Hugh's	Mrs Patricia Briggs	Resigned 4 January 2023
Planned Giving Officer	Mrs Sara Daniel Mr Andrew Fold	Appointed 25 April 2022 Resigned 5 December 2022
Deputy Warden - St James's	Mrs Janet Hadley Mrs Judith Ibbotson	
Deputy Warden – St John's	Mr Anthony Illingworth Mr Matthew Illingworth	Resigned 25 April 2022
Health and Safety Officer	Mrs Letitia Lawson Mrs Jennifer Marsh	Resigned 25 April 2022
Deputy Warden – St John's	Mr Michael Petts Mrs Anthea Petts	Appointed 25 April 2022
	Mrs Diane Robinson	Resigned 25 April 2022
	Mr Paul Robinson	Resigned 25 April 2022
Deputy Warden - St Hugh's	Mr Michael Skelton Mr Michael Sparrow	Resigned 25 April 2022 Appointed 25 April 2022 Resigned 18 July 2022
	Mrs Sarah Standley Mrs Alison Woodhead	Resigned 25 April 2022
Licensed Lay Minister	Mrs Carolyn Gomersal	
Charity number	1133872	Registered in England and Wales
Registered and principal address		
The Vicarage		
Church Hill		
Baildon		
West Yorkshire		
BD17 6NE		

**The Parochial Church Council of the Ecclesiastical Parish
of St John the Evangelist, Baildon
Trustees' report for the year ended 31 December 2022**

Reference and administrative details of the charity, its trustees and advisors continued

Bankers

Barclays Bank plc
Bradford Market Street Branch
Leicester
Leicestershire
LE87 2BB

Bankers

CCLA Investment Management Limited
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Solicitors

Lupton Fawcett LLP
Yorkshire House
East Parade
Leeds
LS1 5BD

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

Aim and purposes

The Parish of Baildon Parochial Church Council (PCC) has the responsibility of co-operating with the Incumbent, The Reverend Canon Sandra Benham, in the ecclesiastical Parish in the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for the Church of England Primary School, Coverdale Way, Baildon.

The charity's objects

Promoting in the ecclesiastical parish the whole mission of the Church.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship in our three churches and to become part of our Parish family in Baildon. When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and in particular the supplementary guidance on charities for the advancement of religion. We try to enable people to live out their faith as part of our Parish community through:

- Worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the Parish
- Missionary and outreach work

To facilitate this work, it is important that we maintain the fabric of our three churches, St John's, St James's and St Hugh's, and their church halls.

Achievements and performance

This year

2022 saw a full emergence out of COVID restrictions. As the Vicar of Baildon my thanks go to everyone, paid and voluntary, who have worked tirelessly to re-establish the Church's mission and ministry. The following report gives testament to their hard work.

Church attendance

At the Annual Parochial Church Meeting held by Zoom in April 2022 there were declared to be 226 members on the new Electoral Roll, including 25 who lived outside the Parish.

During October 2022 there was an average weekly attendance of 62 at St John's church (20 at St James', 17 at St Hugh's).

Safeguarding

We take safeguarding seriously and see safeguarding as everyone's responsibility. We abide by the 6 overarching principles of the Church of England:

- Promoting a safe environment and culture
- Safely recruiting and supporting all those with any responsibility related to children, young people and adults at risk within the Church, including volunteers
- Responding promptly to every safeguarding concern or allegation
- Caring pastorally for victims/survivors of abuse and other affected persons
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons
- Responding to those who may pose a present risk to others.

Our churches and halls are safe and secure – all users and hirers have been made aware of the need to keep themselves and those in their care safe, locking the door and using the doorbells. All doors allow easy exit without the need for a key.

We are transparent and open in all we do in the parish.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

Safeguarding continued

We have risk assessed our activities and reviewed these during the pandemic.

There is leadership commitment, at all levels, to the importance of safeguarding and promoting the welfare of children, young people and adults at risk.

Our Safeguarding Policy is visible in all three churches, and posters and information are current and on display. Safeguarding is on the agenda of every PCC and Standing Committee meeting and the PCC re-adopts the Church of England Policy annually.

There are clear reporting procedures in place to deal with safeguarding concerns and allegations

Worship, prayer and study

At the start of 2022 there were no COVID restrictions in place and a flexible and sustainable pattern of worship was established given the resources available across the parish. At St John's Church the pattern, on the first Sunday of the month 8.30am Holy Communion, 10.00am Family Service at 10.00am, on the 2nd 3rd and 4th Sundays 10.00am. In October 2022 we introduced a second Holy Communion service at 8.30am on 3rd Sunday of the month. We continue to live stream most 10.00am services from St John's. At St Hugh's Church a Service of the Word was held on the 1st Sunday at 9.30am and Holy Communion on the 3rd Sunday. At St James's Church the pattern is a Service of the Word on the 2nd Sunday and Holy Communion on 4th Sunday. In September we introduced a Holy Communion Service at St James' on the 1st Wednesday. On 5th Sundays of the month a Joint Parish Service is held either at St Hugh's or St John's, the worship area at St James' is not large enough to hold a joint service.

In July 2022 we held our first afternoon Holy Communion Service to encourage those who now find it difficult to attend morning services. The service was followed by an afternoon tea, which was well received.

Home Communion were restarted during 2022 to a small number of people.

During 2022 Rosie Prentice and Michael Skelton were trained by Rev Ruth to prepare, plan and lead Services of the Word three times a year at St Hugh's and St James'.

During Lent 2022 Rachel Abbey led the 6 session Church Action on Poverty Lent course 'Life on the Breadline'. During Holy Week 2022 at St John's Stations of the Cross was held, a Service of Holy Communion with a shared meal on Maundy Thursday. On Good Friday the church was open for people to make a Pilgrimage around the building with a Service at 2pm to mark the Last Hour of the Cross. On Easter Day at St John's we held 8.30am and 10.00am Easter Communion services, and Easter Communion at St Hugh's at 9.30am.

In October, once again we offered a Memorial Tree at each church as a way of remembering those who had died by tying either a prayer or ribbon onto the trees. We held our annual All Souls Service in which people are invited to light a candle in memory of their loved one.

Remembrance Sunday was marked with an Act of Remembrance at Tong Park War Memorial, a march down to the War Memorial in Browgate finishing with the Act of Remembrance. This was well attended by members of the public and we are grateful to Thomas Mitchell who played the National Anthem, Last Post and Reveille.

During Advent we offered Compline on Facebook at 9.30pm each night, which was well received.

In November at St James' Church we started the Alternative Book Club (ABC) and began studying a book by Rachael Newham 'And yet, Finding Joy in Lament'; the first of two chapters in 2022. We will continue the rest of the book in 2023. It meets a need for those who attend.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

Worship, prayer and study continued

In 2022 on the first Sunday in December we held a Christingle Service followed by the town's lights switch on. We held our evening Carol Service on the Sunday before Christmas, which was adversely affected by the weather. Our Christmas Eve began with a Crib Service with the children acting out the nativity story and a Midnight Communion Service. On Christmas Day we were able to hold Services in all three churches.

In December people were encouraged to reflect during the season of Christmas by sharing in the Church of England initiative '*Follow the Star*', through printed resources (bookmarks with the QR code and booklets) which were made available as a result of a kind donation and were well received.

During 2022 we continued to offer Morning Prayer on Zoom – Monday – Thursday inclusive.

During 2022 we continued to create an order of service for each Sunday. While this does mean extra work it allows more use of the liturgy on offer and worshippers have all they need for the service in the order.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage, public vows are exchanged with God's blessing and through funeral services, friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We celebrated 24 baptisms (19 in 2021), 13 weddings (8 in 2021), one wedding blessing and 14 funerals in 2022, 8 were church services and 6 at the crematorium.

We have continued to be outward facing during the year especially as some people are still quite hesitant to return to church.

Craft through Worship

Craft through Worship in 2022 explored some of the names of God across ten sessions through the year. 'I am', 'Friend of sinners', 'Midwife', 'Bread of Life', 'Empowering Spirit', 'Lion of Judah' were just some of the topics used to inspire the group as we worked creatively with paper, clay, willow, paint, felt, wool and words! There are plenty of names left that we didn't cover.....

The 'hybrid' pattern of the group is now firmly established, with reflective material / craft ideas being distributed by email on the third Sunday of the month, allowing time for reflection and solo-crafting, before we gather a week later to share what we've been working on, and to craft together. The group's creativity isn't restricted to the craft ideas provided, as the Biblical reflection sheet, provided each month by Roy Lorrain-Smith, sparks all sorts of ideas for group members to explore in whatever way they wish.

As a worship activity, Craft through Worship enables people to engage at whatever level is helpful for them; both in terms of creative skills, and spiritual reflection. Simple ideas can often be deeply profound, and there is absolutely no 'minimum standard' of crafting skill required, so it really is open to all.

The group, which is starting to show signs of growth, looks forward to creatively exploring '....ing' words during 2023. We are thankful for the continued work of the planning team (Ruth Yeoman, Roy Lorrain-Smith, Jean Lorrain-Smith and Rachel Abbey), who prepare materials and facilitate the group on the evening – and to the group members themselves who bring their reflections and creativity to this most gentle, but deep, way of engaging with our Creator God.

Strategy

The Licensed Ministry Team went away for two nights to step aside to think through strategy and the way forward, working together alongside Revd Martin Short acting as a consultant to the team. It is hoped in 2023 to restart meetings of the Strategic Planning Group.

The Children's Strategic Planning Group continues to meet as it is valuable to come together as those involved in running children's events and services including the leader of Messy Church, those involved in planning Family Worship, those who lead Sparks, Sparklers and Fireworks and the Safeguarding Officer to know what each part of our work with children/young people is teaching and to share together. We meet bi-monthly on Zoom.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

Music in the parish

2022 saw a return to normal after the removal of all Covid restrictions; the recommendation to ventilate rooms well to avoid spreading the virus is still being followed as a sensible measure. Many of the choir members have now had Covid at least once and therefore attendance at rehearsal and services has been affected.

Training for the RSCM Voice for Life scheme continued in person this year and saw James, Rebecca and Lucy Mitchell, Vicky Grant and Sara Daniel presented with Dark Blue medals on 13 March. In July Ffion and Lewis Bloor and Martha Andrews gained their Light Blue medals and Isobel Ashley-Cooper and Niamh O'Malley their Dark Blue medals. Thomas Mitchell and Sara Daniel became the first choristers from St John's to pass the externally assessed exam for the RSCM Bronze Award and we are very proud of their achievement.

We have unfortunately said goodbye to Olivia Briggs, Cailin Scoular and Isabelle Walker who were made full choristers last year but have now developed other interests and decided they no longer wish to remain in the choir. Zac Standley who joined as a probationer was formally admitted as a full chorister on Sunday 17 July. During the course of the year Rebecca Mitchell decided to take a step back from choir and church activities for personal reasons and we hope she will feel able to come back at some point in the future as she is much missed.

The special service normally led by the choir on Palm Sunday was this year transferred to Passion Sunday to avoid a clash with Messy Church and we welcomed extra voices from St Paul's Shipley and others who have sung with us before.

In an effort to promote the choir to couples considering marrying at St John's, with the help of Sara Daniel we have produced a leaflet giving ideas for music choices. The choir also takes part in the special service near to Valentine's Day when prospective couples can come and hear some of the hymns, anthems and incidental music they might like to have, including solo trumpet. The fee for the choir to sing at a wedding has remained capped at £100 in the hope that people will not consider the extra expense too great. Despite this, the choir was only requested at 4 weddings and a trumpeter at 2 (including one wedding at St James').

The choir has been able to sing at the joint services held on 5th Sundays at St Hugh's and has been made very welcome each time.

On 8 May we welcomed the choir from Bradford Cathedral for Evensong sung by the boys and adults. It was an unusually hot day and they walked from the railway station and were glad of a cold drink on arrival before their rehearsal. Members of our choir and parents were excellent hosts and put on an amazing buffet tea for the visitors.

On the Sunday of the Queen's Platinum Jubilee weekend the choir sang a new anthem "In Our Service" which had been specially written for the occasion and was very well received. Sadly only a few months later music had to be chosen to commemorate the life of Queen Elizabeth II after her death on 8 September.

In October the choir were able to put on a concert for the first time in a while - a lot of hard work went in to making this an evening to remember with a great mix of serious and entertaining musical numbers from our talented soloists and chorus. Thank you to all who helped in any way behind the scenes to ensure that all ran smoothly.

At this year's Remembrance Sunday service we were once again fortunate to have Thomas Mitchell playing "The Last Post". I would like to thank him and our other regular instrumentalists Lucy Mitchell on flute and Sara Daniel on clarinet - and not forgetting a guest appearance by Will Savage on drums - who have also helped to enhance and lead the music during this year.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

Our work with children and young families

Sunday School Group

In September 2022, we resumed Sparklers after the summer holidays. It has been running successfully through term-time with three leaders (Beth Ashley-Cooper, Joanne Rickaby and Sarah Standley) and four helpers, working on a rota basis.

There is a core group of regular attenders, with an average of around 7 children attending each week, although this can be more or fewer depending on events such as Messy Church where some of our children may not come to Sunday School but instead attend Messy Church that day.

Roots is used to plan sessions and a typical session will include a starter activity to spark ideas linked to the theme/story; a story often acted out or using props; a game or song and a craft. The children enjoy the sessions and are given the chance to present their craft and learning in the service.

We are proud of the work we do to help children grow in their faith and alongside the other children's services running in the parish - Fireworks, Messy Church and Family Service - we have a large number of families involved which is great for the future of our parish.

The Fireworks Group continues to meet in the Cramner Room at the start of Sunday morning worship. There is a core group of 7 young people who regularly attend and who are aged between 11-16 years. Alison Woodhead and Carol Brown co-lead the group and the Roots resources continue to provide the framework for each session. The original Fireworks Group members are now enrolled in further education courses, although it was lovely to welcome them back when they attended Church services during their Christmas break from University.

Messy Church

Messy Church 2022 got off to a flying start when, at our January session we welcomed 19 children and their parents. The February and March sessions focussed on the Lord's Prayer and then different types of prayer. We were delighted to welcome Natalie Briggs to our planning team in February and she has made valuable contributions in planning and preparation as well as helping at the sessions. During March, we discussed with our regular Messy Church families the idea of producing a Messy Church Easter Story which would be shown on the Parish's YouTube on Palm Sunday and Easter Day. A number of families were interested and agreed to take part. The result was a moving recount of the days from Palm Sunday to Easter Day and we were thrilled with the final recording. Thanks to all involved with that and special thanks to James Mitchell who put it all together.

We celebrated Easter by setting up our own Easter Journey using different areas in the church hall and having 'story station' passports stamped each time the children heard parts of the Easter story.

Dads/Grandads were again welcomed to our June session, (which always falls on Father's Day) and were fed with fish finger sandwiches and gingerbread men. In July we had a fun session, based on the storybook 'Jesus' Day Off. The glorious weather allowed us to have lots of outdoor activities as we thought about rest and relaxation and time to pray.

Our August picnic in Roberts Park was well attended and we managed to avoid the rain. In September our children painted leaves which made up a Bible verse for the Family worship at Harvest. We have welcomed members of the Open the Book team who have read some stories for us and our children have been fascinated by the fantastic props relating to the stories.

We were amazed to have a total of 22 children at the November session and were encouraged to see the developing friendships between the families who attend regularly.

We would welcome your prayers for all who are involved in Messy Church which could not function without the team of dedicated people who help in planning, preparing, delivering, feeding and clearing up after each session. We are greatly blessed to have them and we are very grateful to them all.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

Baildon Church of England Primary School and Nursery

I am delighted to report that in July 2022 the Church School converted to academy status and joined Bradford Diocesan Academy Trust (BDAT). This followed a period of extensive research and discussion, together with parent and staff consultation. Governors agreed unanimously that joining the BDAT family was a positive step and in the school's best interests. BDAT is a well-established multi-academy trust which fosters their schools' individual identities, and which shares our Christian values. Being a part of the Trust offers many opportunities for both staff and children and we are already experiencing many of the positives of being a part of the Trust. The format of the Governing Body remains similar to as it was as a VA school, with our foundation governors becoming Trust Foundation Governors with Canon Sandra still being involved with recruitment of members of the parish to the Local Governing Board.

Budgets continue to be impacted in many of the same ways as household budgets. Escalating costs with limited increases in funding are being seen across the board in school. Our catering team, led by Nathan, continue to create varied, healthy meals for the children but they feel the increases in food costs just as we do at home. The rocketing costs of energy have also impacted school budgets greatly, even with the government grant scheme.

The continued programme of refurbishment was paused this year but it is hoped that the remaining areas will be completed in 2023 alongside an exciting library refurbishment which is being funded by the PTFA.

Despite the challenges faced, Mrs Savage and the staff continue to work tirelessly towards best outcomes for all our children. I am sure you will join me in congratulating the team in achieving some of the best progress and achievement results the school has seen for many years in 2022.

The licensed team

The team, led by Rev Canon Sandra Benham, is Rev Ruth Yeoman and Carolyn Gomersal who share between them the mission and ministry of the Parish supported by many, very able, lay people and retired clergy (who hold Permission to Officiate - PTO) whose energy and enthusiasm the work of the Parish continues. It was great to welcome Rev Martin Short with PTO during 2022.

Communication

Our website continues as a valuable resource during 2022. We uploaded our service sheet to the website every week so that people were able to follow at home. It also contains information about service patterns, upcoming events, and booking baptisms and weddings for example.

In 2022, www.ParishofBaildon.uk had an average of 4,517 visitors per month viewing 15,883 pages. The website is instrumental in advertising our room hire and services across the parish. It generates enquiries for all three churches.

Our Facebook page remains a vital tool particularly for getting information into the local community. We share information about our food bank, toiletry store, parish events, the results of our Parish Prize Draw and special events in our church year – Advent live-streamed Night Prayer, Lent Lunches etc. Every Sunday, we live-stream our main church service on Facebook which is viewed locally, nationally and even internationally.

We also keep our Church Near You profile updated regularly.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

Mission partners, charities, overseas links

The Church in the World committee continues to support, with the backing of the PCC, several core charities each year. These are Christian Aid, The Children's Society, Refugee and Asylum Seekers and the Diocese of Sudan together with the homeless charities Shelter, Crisis and Centrepoin. In addition, a few other charities were promoted during 2022. These were Médecins Sans Frontières, Motor Neurone Disease and The Cellar Trust. Support is mainly via appeals for monetary donations or fundraising at coffee mornings. The committee aims to strike a balance between international, national, and local charities.

The committee receive regular updates about the work of the Bradford Immigration Support and Advice Network (BIASAN) and Bradford Ecumenical Asylum Concern (BEACON) and the help given to these two groups by Denise Hopker and Michael Skelton. They help with English teaching for refugees and asylum seekers plus helping at drop-in sessions.

Traidcraft stalls recommenced following relaxation of Covid restrictions and are offered at each of the three churches every month. Seasonal goods and Christmas cards are sold at appropriate times of the year. Denise Hopker helped with the organisation of the Baildon Fairtrade fortnight in late winter 2022 and assisted with a stall at the Coop to mark Big Green Week in the autumn. At this week, customers were encouraged to sign a petition urging local politicians to ensure government delivers on its promises to overseas communities facing the worst effects of climate change.

The Tools for Self Reliance (TFSR) group had to reduce by half the number of tools stocked in the garage at St Aidan's and this restructuring was completed early in the year. Following the easing of Covid restrictions, the group started to collect and refurbish tools again. Early in the year, a tool kit was finished and sent to TFSR headquarters where it had been allocated to a project in Malawi. The TFSR coordinator from Southampton visited Baildon in November to give an update on the charity's activities during the past year and to collect two carpentry kits and seven refurbished sewing machines. The group are still accepting tools for refurbishment but must be careful about what they accept due to the reduced storage capacity available.

Aire and Worth deanery synod

The deanery synod met 3 times in 2022 at different churches across the deanery. Each meeting looked at a different topic of interest to parishes in the deanery,

The theme of the February meeting was 6 steps to Carbon Net Zero and Jemima Parker the diocesan environmental officer gave a presentation on what parishes could do to work towards this and what help is available from the diocese. Parish environmental officers were commissioned at this meeting.

The June meeting heard about the response of the Keighley churches to the cost of living crisis, in particular the work of Christians Against Poverty, the Salvation Army food bank in Keighley and the Good Food Shop (a social supermarket)

The autumn meeting discussed organising and publicising a Christmas event using both social and traditional media. All three meetings included presentations and small group discussions and activities.

Pastoral work

The work of the pastoral team led by Alison Boggie and Anthea Petts continues with telephone calls, visits and cards. If the team felt that contact from clergy was needed then they were contacted. Support for bereaved families continues to form a crucial part of ministry in the community.

During the year we sent cards to mark important events such as significant birthdays and wedding anniversaries, we also sent cards if we heard people were unwell or had suffered a bereavement.

Wednesday Coffee at St James' church 10.00am – 12 noon continues. This is a way of encouraging people to meet socially and continues to be very popular. It is staffed by a loyal team of helpers and all the money raised goes to the Charity the Church is supporting at that time.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

Pastoral work continued

During 2022 we supplied one care home with an occasional Service of the Word. At the end of the year interest was expressed by other care homes in welcoming the church to visit on a regular basis to offer a short monthly service to residents. Ruth began leading these services which help to provide relationship, spiritual support and care for residents. Recent services seem to have been well received and in 2023 lay people will be involved in this work.

Parish buildings 2022

Across the parish, all notice boards were updated to include new logos and amended service times. Lightbulbs have been a recurrent theme, with new bulbs being fitted over the stage at St John's and frequent replacements needed. The most significant lighting project was at St James' where new LED lights were installed with the help of a £2,000 grant from the Diocese. This will significantly reduce not only energy consumption but also the cost of replacing bulbs involving working at height. The space is now more attractive to hirers, as are St Hugh's and St John's Hall, as a result of work that has been undertaken.

At St James', the main issue remained the repainting, replacement of rotten wood and the condition of the tower. Despite measures to allow it to dry out, it became clear that the tower would need to be reboarded as all attempts to repaint the original wood had failed. Since a change of materials was inevitable, it was decided to tile the tower instead. The cost will be comparable to reboarding but maintenance costs in future years will be lower, as painting needs to be done every few years and the cost of scaffolding is high. Test panels were painted to identify a finish which will adhere to the church itself and see that it is properly protected, and a rolling schedule of repainting has been drawn up so that the whole church does not have to be decorated in the same year, spreading the cost. A £1,000 grant has been promised by the Yorkshire Heritage Churches Trust.

An ant's nest caused some consternation days before a summer wedding. This was dealt with, but attention needs to be given to the deterioration in the paths surrounding the church which no doubt gave easier access to the ants. The water boiler in the kitchen was replaced as repairing it was uneconomical. Bronze Casements attended to rectify damage caused by a window stay being forced and to fit security locking screws. The work was carried out for nothing.

At St Hugh's the large chancel window has been double glazed, as well as windows in the lobby and boiler room. This has made the chancel more comfortable for clergy and should help to retain heat. The new front door was installed in July. It is a good door but was badly installed and various issues remain unresolved. To aid access during the work, Nigel Baxter fitted a new locking mechanism to the emergency door to enable access to the meeting room from outside. This means that hirers can access the meeting room while another activity is in progress in the main hall. The building was decorated externally with the north side which is less affected by the sun to be done in 2023. Baildon Roofing were asked to inspect the flat roof and discovered significant deterioration. The necessary repairs were carried out.

At St John's, the toilets were completed in time for the Grand Opening in February. Kevin Brown carpeted the store room at minimal cost using tiles we already had. Our toilets are no longer a deterrent to those wishing to hire rooms. Some work has been done on the Upper Room to make it more attractive. Kevin Brown replastered, painted, and sealed the window alcoves and a small working party repaired the tattered curtains. Baildon roofing carried out work to the vestry roof and applied Smart Water and did some work to the fall pipes and guttering over the toilets. During the summer the church hall was redecorated externally. Specifications have been drawn up and quotations obtained for repairs to the church roof.

In the upper churchyard, overgrown buddleia bushes have been cut back and a specimen tree pruned by the council but there is a need for basic maintenance. However, there has been significant progress with the overgrown lower graveyard. Bradford Council have acknowledged their responsibility for maintenance, though resources are limited. Two dead trees have been removed and an area cleared by a council task force. Discussions are ongoing about replacing the steps to the bottom level, where the Commonwealth War Graves are situated, and providing safety signage, something which has previously been refused.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

Parish buildings 2022 continued

In December the lightning conductor failed its annual test and permission was sought for the necessary remedial work.

Biblical Garden at St James's

The Biblical garden continues to grow and develop, with splashes of Spring colour starting to paint the borders. The *Cyclamen coum* are growing in size and amount of flower, with the miniature iris *Katharine Hodgkin* (the closest iris colour-wise to Israeli iris) flowering for the first time this Spring. The Lenten hellebores have really settled in now, rewarding us with their first full display of flowers this year.

As is the way with nature and plants, there have been some successes and some areas that 'could have done better'. Plug plants of yellow rattle were planted into the grass in the wild flower area. Yellow rattle lives parasitically on the roots of grass – not killing it, but reducing its vigour, which gives meadow plants a better chance of competing successfully in amongst the grass. Unfortunately, we hit a very dry spell shortly after planting them, and as I hadn't marked the precise location of each plug watering proved impossible. Perhaps we'll try again in the coming year!

On the success side, the lack of cold snaps in the weather in 2022 enabling the fig to produce a very respectable crop. Whilst we all melted in the Summer heat, the fig soaked it up and was enthusiastically putting its energies into a second crop of figs when the autumnal weather called things to a halt.

The vine wires, replaced last Spring, were a real improvement in keeping the grape vines in order, and although the third grape vine is still struggling, it continues to hang on, so it will be given another year to see if things improve. In the meantime, the other two vines continue to flourish, and produced grapes in the Summer which were almost edible!

Work to re-mulch the borders has begun, as the bark mulch applied during the garden tidy-up in 2018/19 has largely broken down and disappeared. This time round we're using a product that makes use of waste products from forestry and farming which should feed the beds, as well as conserving water and discouraging weeds.

As ever, thanks are due to all those who have helped to keep the grounds around St James's tended and cared for throughout the year. Particular thanks to Janet and Peter Hadley who continue to keep the car park and entrance side of St James' bright, cheery and tidy to welcome those who come to visit our 'little white church'.

The St Hugh's centre

The St Hugh's Centre has had a good year both in terms of financial stability, development, engagement of volunteers and responding to the needs of the community. It maintains an excellent reputation with local support organisations, including Bradford Council, Baildon Town Council, Adult and Social services and the wider voluntary Bradford network.

Finance

The Centre has received grants and donations this year from:

- Bradford Council's Warm Spaces
- Bradford Council Core Costs
- Bradford Council Community Chest
- Baildon Town Council Communities grant
- The Butterfield Trust
- Baildon Santa's Sleigh
- Regular financial donations for the food bank

Building

The building is in a good state of repair and during the year the outside was given a facelift by having soffits, fascias and drainpipes repainted. The main entrance was replaced to make the building more secure and accessible. A long running issue with the WiFi was fixed and a donation was given so we were able to replace our old projector.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

The St Hugh's centre continued

The food bank

St Hugh's food bank provided 111 food parcels during the year which equates to about 444 shopping bags of food. I am really grateful to Anthea Petts who works hard as a volunteer for the food bank and on whom I very much depend. This year, Anthea and I have visited other food banks and completed signposting training so we can do more than just offer food.

Donations of food have been very generously consistent throughout the year both in terms of food and funds. Facebook requests for donations are responded to quickly by local contributors.

Summer lunchbox scheme

Over the school summer holidays we offered weekly packs for parents/carers identified by local primary schools as needing extra help. Packs contained enough supplies for a week's worth of lunches, breakfasts, snacks, drinks and activities. The scheme fed 102 children, providing 1,020 meals.

Warm Wednesdays

At the beginning of November, St Hugh's began offering a warm space every Wednesday from 9am to 2pm - hot drinks, toasted teacakes, crumpets, soup and fresh bread, cakes and a chance to read the papers all inside the warmth of the centre. Warm Spaces is a new nationwide initiative to combat the issue of people not being able to heat their homes due to the soaring price of energy. The scheme will run until March 2023 and is financially supported by Bradford Council. The average attendance per week is 41.

Jubilee event

We held a Platinum Jubilee Celebration at St Hugh's on 4th June 2022. We sold 71 tickets. We received a grant from Baildon Town Council for £125. The feedback was very positive. People really enjoyed the afternoon tea, the photo booth, raffle and singalong. We had a really hardworking team of volunteers who sold tickets, prepared food, served, provided entertainment etc.

Christmas hamper scheme

We made up and delivered 25 hampers which included festive food, vouchers and toys. Working in conjunction with the local primary schools, This scheme is supported by our own Craft Group who raised £420 and a grant from The Butterfield Trust.

Craft group workshops

Cecil Green Arts provided a lantern making workshop in early April and nine craft group members joined the sessions. On the Saturday before Easter we were invited to parade through Roberts Park at the Sundowner Event. We joined the parade which culminated in a festival of light. It was quite a spectacle! The Group has also opened its doors to provide a Shasiko and Japanese embroidery workshops amongst other, to non-members. Both were fully booked and attracted new members to our craft group.

Quilt show

Our Craft Group ran a Quilt Show and Craft Fair on 8th October. They raised £840 shared between our Christmas Hamper Scheme and funds towards a new craft storage system at the Centre. The event was well attended and included workshops, café and tombola.

Oasis cafe

The weekly café is very busy and has adapted to be part of our Warm Spaces offer. Our hard working volunteers have expanded the menu this year and footfall shows it is much appreciated. Members contribute to a raffle throughout the year and then in summer, we have a trip to the seaside, paid for by the proceeds. This year 35 people enjoyed a sunny day by the sea in August.

Toddlers

The toddler group which started last year is going from strength to strength. There is no doubt it is filling a real need for pre-school child socialising as well as offering a socialising opportunity for parents and carers. The group is run by a team of volunteers who set up the night before each weekly session and organise craft activities and snacks.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

The St Hugh's centre continued

Reminiscence group

We meet every month to tackle a new subject, exploring recent history and our memories. The number of attendees has increased throughout the year.

Venue

St Hugh's is also a successful venue for hire, offering a variety of activities to local people. Pam Ruppe is invaluable as our booking secretary and her work realises vital funds. Providing a venue for local people and organisations is particularly important in this area where there is no other place to hire rooms. Our regular hirers include 5Rhythms, Main Stage Dance, Hatha Yoga, Zumba, Art and provides space for local and national elections.

2022 has been an exciting and busy year. At the end of the year there was more than £54,000 in the bank. I know there are challenges for 2023 but we are on a solid footing and ready to face another year of supporting the Riverside and wider Baildon community.

St James' community hub

After taking up the post of Community Development worker at St James's in July 2022 I (Helen Bowman) spent some time attending and listening to participants at the various groups already in place, to find out what they enjoyed, what wasn't working and what else they would like to see. This was followed up by the distribution and completion of questionnaires asking for feedback on current activities and suggestions for future groups and events that also included demographic information and any barriers. Comments added to the questionnaire as general feedback expressed what a positive impact both the building itself and how meeting others impacted positively on individual's mental health.

As a result of the feedback a new craft group was established on Monday afternoons. This saw an average attendance up until Christmas of around 6 individuals. The majority of whom had no previous connection to the church.

I have also been asked if it would be possible for a tai chi group to restart as this was popular and well attended prior to Covid. Unfortunately I have not yet been able to find an instructor for this.

Wednesday coffee continues to be very well attended with around 16-20 individuals each week. From October to December we also tried to incorporate a free hot soup lunch each week as St James's offered itself as a warm space to the community. The uptake for this however was poor and it was decided not to continue in 2023.

Most activities take place on a weekly basis and these attract around 50 local residents. There are however several groups which only meet once per month increasing attendance to 60-65. In 2023 it is hoped to set up a Pilates session on Monday lunchtimes.

Parish Nursing

A focus group of five met with the regional officer from Parish Nursing Ministries UK (PNMUK) by zoom in mid January. At this planning meeting we began to establish a Parish Nurse charter, action plan and risk register for the service. Early March saw a visit from PNMUK regional nurse to St James, to finalise the PN service constitution and see how the service would operate in practice.

Carolyn began the first four units of PNMUK training in April, completing these in June. This essential training allows commencement of a nurse led service. Shadowing an established PN in Sheffield and joining the northern Community of Practice group has enabled Carolyn to gain insight, advice, and access to masterclass training. Baildon Parish signed a one year partnership agreement with PNMUK in September, this entailed financial contribution in return for ongoing support and access to a portfolio of proformas. This has been invaluable in gathering the protocols and procedures for our PN service, necessary for PNMUK approval ensuring safe, robust and efficient operation. September saw Carolyn complete her three year revalidation as a registered nurse with the Nursing and Midwifery Council, with PNMUK acting as confirmer.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

Parish Nursing continued

Autumn saw the development of detailed cost projections for the first three years of service. Funding bids were completed and successful. Bradford Action for Social Aid awarded £3,000 and Baildon Town Council a £500 equipment grant. Together these monies will enable the operating of the PN service for the first year without financial cost to the Parish.

The PN service has begun gradually, mainly supporting some in our congregations by listening, with advice and prayer if requested. It is hoped, God willing, that the PN service will be launched more intentionally early 2023. Not only to serve our congregations but our local community, for which both prayerful and practical support will be needed.

Traidcraft and fair trade

During 2022 monthly Traidcraft stalls were held at each of the 3 churches. Stalls were also held at some coffee mornings and the toilet twinning event. Members of all 3 churches signed campaign postcards supporting fair trade farmers and urging the government to honour pledges made at the COP meeting in Glasgow.

Members of the parish were active in Baildon fair trade group. Activities included a stall at the Farmers market during Fair Trade fortnight and stalls at the Coop during Fair Trade fortnight and the Big Green week.

Ecumenical matters

During Lent 2022 the Churches Together in Baildon (CTIB) held a weekly Lent Lunch in the different churches including St James' church, with lunch provided by children from Baildon CE School. Monies raised went to various charities. During lunch people were encouraged to talk about how CTIB had developed and to give some thought to the way forward. This is to be picked up at a meeting at the beginning of 2023.

Financial review

The net expenditure for the year was £47,853, including net expenditure of £67,763 on unrestricted funds and net income of £19,910 on restricted funds, after transfers.

Total incoming resources were £244,248, of which £52,240 were restricted funds.

Investment Income was £6,892.

Regular giving for the year was £61,081 a decrease of £1,410 from the previous year.

Total resources expended in the year totalled £262,385 of which £32,605 was from restricted funds and £28,662 was spent on major projects which were partially funded from legacy funding held in designated funds.

The Parish Share for 2022 was £94,528 which the parish was able to pay in full.

Reserves policy

The charity's free reserves, excluding tangible fixed assets but including fixed asset investments, at the year end were £273,336,

The Parish aims to have a balance of free reserves equal to that which equates to at least 6 months, but preferably equates to 12 months, of budgeted expenditure - which in 2022 equated to £182,000. Whilst the Parish reserves exceed this amount this is due to them including fixed asset share investments of £208,116.

Concerning the additional unrestricted reserves held above the upper target of £182,000 the PCC has designated funds totalling £144,594 at 31 December 2022 as detailed in Note 16 of the accounts.

Risks policy

The Trustees have identified the major risks to which the charity could be exposed and have established systems and procedures to manage those risks.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Trustees' report (continued) for the year ended 31 December 2022

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England and operates under the Parochial Church Council Powers Measure (1956) as amended and church representation rules. The PCC is a Registered Charity and members of the PCC are Trustees of the Charity. No trustees received any remuneration or reimbursed expenses during the year, as part of their role on the PCC.

The method of appointment of PCC members is set out in the Church Representation Rules. All those who attend our services/members of our congregations are encouraged to register on the Electoral Roll and stand for election to the PCC.

Members of the PCC are drawn from all three of our churches and are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. PCC members are responsible for making decisions on all matters of general concern and importance to the Parish, including deciding on how the funds of the PCC are to be spent.

Given its wide responsibilities, the PCC has a number of committees, each dealing with a particular aspect of Parish life. These committees, which include Finance and Buildings, Ministry and Mission, Church in the World, Social and Fundraising, and the St Hugh's Centre Management Committee, are all responsible to the PCC and report to it regularly, minutes of their decisions being received by the full PCC and discussed as necessary.

The full PCC met six times during 2022. One meeting was held on Zoom, one at St James' and four held in St John's Church Hall. The average attendance was 80%.

Administrative information

St John the Evangelist's Church is situated in the Parish of Baildon. It has responsibility for three churches, St John's, St James's and St Hugh's and for their church halls. It is in the Aire and Worth Deanery which is part of the Diocese of Leeds. Both St John's and St James's are Grade 2* listed buildings.

The correspondence address is The Vicarage, Church Hill, Baildon, West Yorkshire. BD17 6NE.

Approved by the PCC on ...26th March 2023

Signed: S.R. Benham (Trustee)

Name: SANDRA BENHAM

(CHAIR)

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022, which are set out on pages 18 to 29.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Rhys North ACA

30/3/2023

West Yorkshire Community Accountancy Service CIO
Stringer House
34 Lupton Street
Leeds
LS10 2QW

**The Parochial Church Council of the Ecclesiastical Parish of
St John the Evangelist, Baildon
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2022**

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Donations and legacies	(2)	108,209	51,253	159,462	123,876
Charitable activities	(3)	30,499	987	31,486	21,336
Other trading activities	(4)	46,598	-	46,598	29,078
Investments	(5)	6,892	-	6,892	6,810
Total income		<u>192,198</u>	<u>52,240</u>	<u>244,438</u>	<u>181,100</u>
Expenditure on:					
Raising funds	(6)	3,726	-	3,726	2,596
Charitable activities	(7)	226,054	32,605	258,659	291,459
Total expenditure		<u>229,780</u>	<u>32,605</u>	<u>262,385</u>	<u>294,055</u>
Net gains/(losses) on investments		<u>(29,906)</u>	<u>-</u>	<u>(29,906)</u>	<u>33,354</u>
Net income / (expenditure)		<u>(67,488)</u>	<u>19,635</u>	<u>(47,853)</u>	<u>(79,601)</u>
Transfers between funds		<u>(275)</u>	<u>275</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(67,763)</u>	<u>19,910</u>	<u>(47,853)</u>	<u>(79,601)</u>
Fund balances brought forward		<u>578,102</u>	<u>16,001</u>	<u>594,103</u>	<u>673,704</u>
Fund balances carried forward	(10)	<u>510,339</u>	<u>35,911</u>	<u>546,250</u>	<u>594,103</u>

All incoming resources and resources expended derive from continuing activities.

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon

Balance sheet

as at 31 December 2022

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(11)	237,003	2,534	239,537	258,693
Investments	(12)	208,116	-	208,116	265,322
Total fixed assets		<u>445,119</u>	<u>2,534</u>	<u>447,653</u>	<u>524,015</u>
Current assets					
Debtors and prepayments	(13)	1,111	-	1,111	1,945
Cash at bank and in hand	(14)	72,501	33,377	105,878	93,487
Total current assets		<u>73,612</u>	<u>33,377</u>	<u>106,989</u>	<u>95,432</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(15)	8,392	-	8,392	25,344
Total current liabilities		<u>8,392</u>	<u>-</u>	<u>8,392</u>	<u>25,344</u>
Net current assets / (liabilities)		<u>65,220</u>	<u>33,377</u>	<u>98,597</u>	<u>70,088</u>
Total assets less current liabilities		<u>510,339</u>	<u>35,911</u>	<u>546,250</u>	<u>594,103</u>
Net assets		<u>510,339</u>	<u>35,911</u>	<u>546,250</u>	<u>594,103</u>
Funds					
Unrestricted funds					
General unrestricted funds		365,745	-	365,745	383,908
Designated funds	(16)	144,594	-	144,594	194,194
Unrestricted funds		510,339	-	510,339	578,102
Restricted funds		-	35,911	35,911	16,001
Total funds		<u>510,339</u>	<u>35,911</u>	<u>546,250</u>	<u>594,103</u>

The financial statements were approved by the board of trustees on 26th March 2023

Signed: S.R. Bay (Trustee)

Name: SANDRA BENHAM
(CHAIR)

**The Parochial Church Council of the Ecclesiastical Parish
of St John the Evangelist, Baildon
Notes to the accounts
for the year ended 31 December 2022**

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Investments

Investments are stated at market value at the balance sheet date. The SOFA includes the net gains and losses arising on revaluations and disposals throughout the year.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Land and building (excluding the costs of St John's Hall): over 25 years

Fixtures, fittings & equipment; over 4 years

Musical equipment: over 20 years

**The Parochial Church Council of the Ecclesiastical Parish
of St John the Evangelist, Baildon
Notes to the accounts
for the year ended 31 December 2022**

1 Accounting policies continued

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**The Parochial Church Council of the Ecclesiastical Parish of
St John the Evangelist, Baildon**
Notes to the accounts continued
for the year ended 31 December 2022

2 Donations and legacies	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Covenanted	52,165	-	52,165	51,884
Income tax recoverable	13,328	1,292	14,620	14,667
Uncovenanted	8,916	-	8,916	10,607
Collections etc	11,517	9,004	20,521	13,795
Grants, legacies and donations	22,283	40,957	63,240	32,923
	<u>108,209</u>	<u>51,253</u>	<u>159,462</u>	<u>123,876</u>
3 Charitable activities income	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Fundraising events	4,061	933	4,994	3,791
Fees	15,332	-	15,332	12,599
Donations from sections	6,202	-	6,202	4,249
Parish Prize Draw	4,294	-	4,294	39
Sundries	610	54	664	658
	<u>30,499</u>	<u>987</u>	<u>31,486</u>	<u>21,336</u>
4 Other trading activities	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Hall lettings	31,337	-	31,337	12,928
Bar takings etc	-	-	-	-
Traidcraft	1,349	-	1,349	1,957
Mobile phone mast	13,912	-	13,912	13,208
Sundries	-	-	-	985
	<u>46,598</u>	<u>-</u>	<u>46,598</u>	<u>29,078</u>
5 Investments	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Dividends receivable from other unlisted investments	6,691	-	6,691	6,742
Bank interest	201	-	201	68
	<u>6,892</u>	<u>-</u>	<u>6,892</u>	<u>6,810</u>

**The Parochial Church Council of the Ecclesiastical Parish of
St John the Evangelist, Baildon**
Notes to the accounts continued
for the year ended 31 December 2022

6 Raising funds	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Cost of bazaars, fetes and activities	1,773	-	1,773	2,596
Cost of stock	70	-	70	-
Parish prize draw	1,883	-	1,883	-
	<u>3,726</u>	<u>-</u>	<u>3,726</u>	<u>2,596</u>

7 Charitable activities	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total cost £	2021 Total cost £
Ministry:				
Diocesan share	94,228	300	94,528	94,528
Clergy expenses	1,161	-	1,161	2,617
Community development worker	4,073	11,064	15,137	11,122
Church running expenses	19,371	624	19,995	23,188
Church construction/improvements	27,216	2,000	29,216	71,432
Church halls	20,305	8,357	28,662	20,284
Organists/choir/organ	7,982	-	7,982	7,995
Christian education	543	-	543	883
Services	8,996	-	8,996	7,450
COVID Shopping	-	-	-	841
Depreciation	18,838	318	19,156	19,156
Support costs	23,140	-	23,140	22,680
	<u>225,853</u>	<u>22,663</u>	<u>248,516</u>	<u>282,176</u>
Charitable activities expenditure:				
Church overseas	-	452	452	412
Home missions and church societies	-	1,865	1,865	1,662
Relief and development agencies	-	5,046	5,046	2,692
Secular charities	201	2,579	2,780	4,517
	<u>226,054</u>	<u>32,605</u>	<u>258,659</u>	<u>291,459</u>

8 Support costs	Charitable activities £	Raising funds £	2022 Total cost £	2021 Total cost £
Support cost type				
Parish administration	18,867	-	18,867	19,272
Bank charges	410	-	410	238
General expenses	647	-	647	768
Independent examination fee	2,160	-	2,160	1,980
IT support	1,056	-	1,056	422
	<u>23,140</u>	<u>-</u>	<u>23,140</u>	<u>22,680</u>

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon
Notes to the accounts continued
for the year ended 31 December 2022

9 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	34,079	29,113
Pensions	1,805	1,769
	<u>35,884</u>	<u>30,882</u>

The average number of employees during the year was 3.5, being an average of 1.1 full time equivalent (2021: 2.8, 1 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	1,805	1,769
Amount of any contributions outstanding at the year end		
Amount of any contributions prepaid at the year end		

10 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Charities	381	10,296	9,942	275	1,010
St Hugh's Community Worker	3,878	10,000	11,004	-	2,874
BDMC Buildings Fund	-	3,208	2,586	-	622
Butterfield Trust	403	-	403	-	-
Christmas Hampers	-	571	456	-	115
Craft Storage	-	484	-	-	484
Replacement Door	-	2,500	-	-	2,500
Food bank	1,641	2,302	437	-	3,506
Top Ups Fund	372	200	-	-	572
St Hugh's Jubilee Party	-	125	125	-	-
Lunch Box	-	751	751	-	-
St Hugh's Warm Space	-	900	153	-	747
Parish Nursing Service	-	3,500	-	-	3,500
Diocesan Share	-	300	300	-	-
St Hugh's Church Heating	-	350	-	-	350
St James' Community Worker	-	10,000	3,381	-	6,619
St James' Jubilee Party	-	125	125	-	-
St James' Lights	-	2,000	2,000	-	-
St James' Shell Fund	2,652	28	624	-	2,056
St James' Church Heating	-	350	-	-	350
St John's Church Heating	-	1,850	-	-	1,850
St John's Eagle Fund	3,822	-	-	-	3,822
Warm Space	-	400	-	-	400
Denise Warren Legacy (Assets)	2,852	-	318	-	2,534
Hallis Legacy	-	2,000	-	-	2,000
	<u>16,001</u>	<u>52,240</u>	<u>32,605</u>	<u>275</u>	<u>35,911</u>

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon
Notes to the accounts continued
for the year ended 31 December 2022

10 Restricted funds continued

Fund name	Purpose of restriction
Charities	For collections made on behalf of charities.
St Hugh's Community Worker	To contribute towards the salary costs of the community development
BDMC Buildings Fund	To support the running costs of the St Hughes community centre.
Butterfield Trust	To enable the provision of Christmas hampers.
Christmas Hampers	To enable the provision of Christmas hampers.
Craft Storage	To contribute towards the cost of new storage facilities.
Replacement Door	To support the replacement of the community centre door.
Food bank	Donations received to support the provision of food bank services.
Top Ups Fund	Donations received to provide support concerning fuel costs.
St Hugh's Jubilee Party	To support the costs of a Jubilee party.
Lunch Box	To enable the provision of lunch boxes.
St Hugh's Warm Space	To contribute to the provision of a warm space at St Hugh's.
Parish Nursing Service	To support the running costs of a parish nursing service.
Diocesan Share	Donation specifically given to fund the 2022 diocesan share.
St Hugh's Church Heating	To support the heating costs of St Hugh's.
St James' Community Worker	To contribute towards the salary costs of the community development
St James' Jubilee Party	To support the costs of a Jubilee party.
St James' Lights	To support the replacement costs of lights at St James.
St James' Shell Fund	For the restoration and running costs of St James's church and church hall.
St James' Church Heating	To support the heating costs of St James.
St John's Church Heating	To support the heating costs of St John's.
St John's Eagle Fund	For the restoration and running costs of St John's church and church hall.
Warm Space	To contribute to the provision of warm spaces for the community.
Denise Warren Legacy (Assets)	For depreciation charges associated with two gifted pianos.
Hallis Legacy	To support parish project costs only.

11 Tangible assets

	Musical equipment	Fixtures, fittings &	Land and buildings	Total
Cost	£	£	£	£
At 1 January 2022	6,350	36,975	495,411	538,736
Additions	-	-	-	-
At 31 December 2022	6,350	36,975	495,411	538,736
Depreciation				
At 1 January 2022	3,498	32,710	243,835	280,043
Charge for year	318	1,422	17,416	19,156
At 31 December 2022	3,816	34,132	261,251	299,199
Net book value				
At 31 December 2022	2,534	2,843	234,160	239,537
At 31 December 2021	2,852	4,265	251,576	258,693

**The Parochial Church Council of the Ecclesiastical Parish of St
John the Evangelist, Baildon**
Notes to the accounts continued
for the year ended 31 December 2022

12 Fixed assets investments	2022 Total	2021 Total
	£	£
Balance b/f	265,322	231,969
(Disposals)	(27,300)	-
Gain / (loss) on revaluation	(29,906)	33,353
Total	<u>208,116</u>	<u>265,322</u>
13 Debtors and prepayments	2022	2021
	£	£
Other debtors	1,111	1,945
	<u>1,111</u>	<u>1,945</u>
14 Cash at bank and in hand	2022	2021
	£	£
Cash at bank	105,322	92,910
Cash in hand	556	577
	<u>105,878</u>	<u>93,487</u>
15 Creditors and accruals	2022	2021
	£	£
Creditors	186	-
Accruals	2,160	1,980
Other creditors	6,046	23,364
	<u>8,392</u>	<u>25,344</u>

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon
Notes to the accounts continued
for the year ended 31 December 2022

16 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
St James's'	120,666	-	14,084	-	106,582
M Whittaker Legacy	1,000	-	-	-	1,000
J L Whitehead Legacy	67,500	1,959	37,475	-	31,984
M Knight Legacy	1,000	-	-	-	1,000
C Barr Legacy	639	-	-	-	639
B Bentley Legacy	3,389	-	-	-	3,389
	<u>194,194</u>	<u>1,959</u>	<u>51,559</u>	<u>-</u>	<u>144,594</u>

Fund name	Reason for designation
St James's'	Being balance held in fixed asset shares and designated for planned improvements and renovations to St James's church and church hall.
M Whittaker Legacy	Legacy designated for the benefit of the Parish.
J L Whitehead Legacy	Legacy designated for the benefit of the Parish. In 2021 used to part fund the diocesan share.
M Knight Legacy	Legacy received in 2021 and designated for the benefit of St James.
C Barr Legacy	Legacy designated for the benefit of the Parish. In 2021 used to part fund the new toilets at St John's church hall and resources for young people.
B Bentley Legacy	Legacy designated for the benefit of the Parish. In 2021 used for flag pole.

17 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £14,199.

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other related party transactions

Other transactions with trustees or related parties			2022	2021
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
P E Nicholas	Daughter of trustee	Cleaning services	-	379
Paul Nicholas	Business owned by son of trustee	Gardening services	1,105	304
Garden Services				
K H Matthews	Spouse of trustee	Organist fees	563	88
			<u>1,668</u>	<u>771</u>

The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Baildon
Notes to the accounts continued
for the year ended 31 December 2022

18 Funds held as agent	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Higher Coach Road Residents	-	806	-	806
	-	806	-	806

Fund name	Additional information
Higher Coach Road Residents	Monies held on behalf of the resident group by St Hugh's community centre.

**The Parochial Church Council of the Ecclesiastical Parish of St
John the Evangelist, Baildon**

**Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 December 2022**

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Donations and legacies	-	96,646	-	27,230	-	123,876
Covenanted	61,081	21,336	-	-	61,081	21,336
Income tax recoverable	14,620	29,078	-	-	14,620	29,078
Uncovenanted	-	6,810	-	-	-	6,810
Collections etc	20,521	-	-	-	20,521	-
Total income	96,222	153,870	-	27,230	96,222	181,100
Expenditure						
Raising funds	-	2,596	-	-	-	2,596
Charitable activities	-	268,992	-	22,467	-	291,459
Total expenditure	-	271,588	-	22,467	-	294,055
Net gains/(losses) on investments	-	33,354	-	-	-	33,354
Net income / (expenditure)	96,222	(84,364)	-	4,763	96,222	(79,601)
Transfers between funds	(275)	3,583	275	(3,583)	-	-
Net movement in funds	95,947	(80,781)	275	1,180	96,222	(79,601)
Fund balances brought forward	578,102	658,883	16,001	14,821	594,103	673,704
Fund balances carried forward	674,049	578,102	16,276	16,001	690,325	594,103