

Charity registration number: 1133872

The Parochial Church Council of Baildon

Annual Report and Financial Statements

for the Year Ended 31 December 2020

The Parochial Church Council of Baildon

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The Parochial Church Council of Baildon

Reference and Administrative Details

Charity Registration Number	1133872
Trustees	<p>The Revd Canon Sandra Benham MA, Incumbent and Chairperson PCC The Revd Ruth Yeoman, Associate Priest Mr Richard Nicholas, Treasurer Mrs Alison Boggie, Safeguarding Officer, Lay Chair (from 5 October 2020) Mrs Patricia Briggs Mr Anthony Illingworth Mr Graham Kinsley, Health and Safety Officer Mrs Letitia Lawson Mr Michael Petts Mrs Diane Robinson Mr Michael Skelton Mrs Alison Woodhead Mrs Judith Ibbotson Mr Peter Cooke Mrs Rachel Abbey Mrs Jennifer Marsh Mrs Janet Hadley Mrs Denise Hopker Mr Matthew Illingworth Mrs Sara Daniel Mr Paul Robinson Mrs Carolyn Gomersal (co-opted 5 October 2020)</p>
Secretary	Mrs Carol Jennings, Representative on the Aire and Worth Deanery Synod
Other Officers	<p>Mr John Guest, Churchwarden and Lay Chair (to 5 October 2020) Mrs Sheila Matthews, Churchwarden Mr Ian Ibbotson, Churchwarden (from 5 October 2020) Mrs Sandra Brickley, Representative on the Aire and Worth Deanery Synod Mrs Elaine Richardson, Representative on the Aire and Worth Deanery Synod</p>
Principal Office	<p>The Vicarage Church Hill Baildon West Yorkshire BD17 6NE</p>

The Parochial Church Council of Baildon

Reference and Administrative Details

Solicitors

Lupton Fawcett LLP
Yorkshire House
East Parade
Leeds
LS1 5BD

Bankers

Barclays Bank PLC
35 Otley Road
Shipley
West Yorkshire
BD18 3QA

Independent Examiner

Mark C Wilcock FCA
Watson Buckle Limited
Independent Examiner
York House
Cottingley Business Park
Bradford
BD16 1PE

The Parochial Church Council of Baildon

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2020.

OBJECTIVES AND ACTIVITIES

PUBLIC BENEFIT

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have regard to the public benefit guidance published by the Charity Commission for England and Wales.

AIM AND PURPOSES

The Parish of Baildon Parochial Church Council (PCC) has the responsibility of co-operating with the Incumbent, The Reverend Canon Sandra Benham, in the ecclesiastical Parish in the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibilities for the Church of England Primary School, Coverdale Way, Baildon.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship in our three churches and to become part of our Parish family in Baildon. When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and in particular the supplementary guidance on charities for the advancement of religion. We try to enable people to live out their faith as part of our Parish community through:

- Worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Missionary and outreach work

To facilitate this work, it is important that we maintain the fabric of our three churches, St John's, St James's and St Hugh's, and their church halls.

ACHIEVEMENTS AND PERFORMANCE

THIS YEAR

2020 has been a difficult year and as the Vicar of Baildon my thanks go to everyone, paid and voluntary, who have worked tirelessly to recreate the Church's mission and ministry. The following report gives testament to their hard work.

CHURCH ATTENDANCE

At the Annual Parochial Church Meeting held by Zoom in October 2020 there were declared to be 215 members on the new Electoral Roll, including 26 who lived outside the Parish. 7 names had been removed from the Roll through bereavement or relocation.

During October 2020 there was an average weekly attendance of 78 at St John's Church, views on Facebook averaged 190 (correct as at 6.4.2021) and on YouTube the average was 64, (no figures are available for those under 16 years). The average in October 2020 was 332 people.

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SAFEGUARDING

We take safeguarding seriously and abide by the 6 overarching principles the Church of England.

- Promoting a Safe environment and culture
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the Church, including volunteers (the Parish Safeguarding Officer has done Safer Recruitment training)
- Responding promptly to every safeguarding concern or allegation
- Caring pastorally for victims/survivors of abuse and other affected persons
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons
- Responding to those that may pose a present risk to others.

The following key principles underpin the Church's approach to safeguarding practice:

The welfare of the child, young person and vulnerable adult is paramount; integrity, respect and listening to all; transparency and openness; accountability; collaboration with key statutory authorities and other partners; use of professional safeguarding advice and support both inside and outside the Church; a commitment to the prevention of abuse; the active management of risk; promoting a culture of informed vigilance; regular evaluation to ensure best practice; a leadership commitment, at all levels, to the importance of safeguarding and promoting the welfare of children, young people and vulnerable adults; a safeguarding policy available to Church Officers; a clear line of accountability within the Church for work on safeguarding; clear reporting procedures to deal with safeguarding concerns and allegations.

Our Safeguarding Policy is visible in all three churches, and posters and information are current and on display. Safeguarding is on the agenda of every PCC and Standing Committee meeting and the PCC re-adopts the Church of England Policy annually.

The diocese has a new Triage system for diocesan safeguarding and the details of the diocesan team are displayed on all noticeboards.

All PCC members are asked to do the Basic Awareness Safeguarding training, which can be accessed through the diocesan website. The course, which members can undertake in their own time, is free. On successful completion of the course, copies of members' certificates are filed in the Parish Office.

Also, all PCC members must have a Disclosure and Barring Service (DBS) check as soon as lockdown permits, as checks require face to face meetings to present documents.

WORSHIP, PRAYER AND STUDY

Until mid-March we had our normal pattern of worship. In lockdown our Communion services were pre-recorded onto YouTube. We opened for public worship in August in St John's only, holding two services at 9am and 11am, one of which was live streamed onto Facebook. All places had to be booked. On the 8th November we closed public worship and live streamed the 9am service from St John's. We re-opened on 13th December. Planning for worship with COVID restrictions has been a lot of work by a number of people but people have felt confident to return to church.

Worship in Holy Week including Good Friday was pre-recorded with various people contributing. We were fortunate to have some hymns and anthems recorded from 2019 that were used in the Good Friday service. Communion on Easter Day gained 235 views on YouTube.

In October as a way of remembering those who had died, a Memorial Tree was designated at each church. In a Facebook video Canon Sandra invited the community to remember by tying either a prayer or ribbon onto the trees. These were well used and consideration will be given to including this in our annual way of remembering. We held our annual All Souls Service, inviting those who had lost loved ones during the year and to those who wanted to attend. This was live streamed.

Remembrance Sunday service was live streamed from St George's chapel with pre-recorded contributions from the choir.

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Trustees' Report

Our Christmas services were mixed, the Carol Service was pre-recorded with the help of photographer and videographer Clive Horsman with readings by people in the community who had made particular contributions to the COVID response in Baildon and further afield. Whilst the Christingle service was live streamed with only the Junior Choir present, we were able to open for two Crib Services and two services on Christmas Day. The second service was a Family Communion Service which was the first time a family-oriented service was held on Christmas Day and it was well received.

One of the joys of lockdown has been the start on our online community which has grown amazingly over the year. The Strategic Planning Group have begun work on the challenge of discovering ways in which we can engage with this community and develop their discipleship. The PCC agreed that permanent live-streaming equipment should be put into St John's and this work will be done in 2021.

In the first months of 2020 we offered different types of worship on a Sunday evening including Compline, Taize and Craft through Worship. In lockdown we have offered various ways for people to worship including Zoom Morning Prayer at 9am initially Monday to Friday later changing to Monday to Thursday to reflect clergy days off; live streamed Compline every day during Advent which had an amazing following Craft through Worship resources (see below); during Refugee Week Festival in May those who are involved in the work interviewed on Zoom.

Our Lent study in 2020 used the resource around the NOOMA DVD and we continued to meet in people's homes across the Parish and St John's Church Hall. A short DVD was played with prepared questions to stimulate discussion around a particular theme e.g., forgiveness and prayer. These had to stop in March but they opened up a rich seam of discussion across the groups and were well received. In Advent Carolyn Gomersal led a course which she had written entitled 'Making your Mark' which attracted a small but loyal attendance of 9 people.

In the early months we were still able to offer our community a celebration and to thank God at the milestones of the journey through life. We celebrated 4 baptisms (42 in 2019), 3 weddings (9 in 2019) and 27 funerals were held during 2020, 11 were church services and 16 at the crematorium, two burial of ashes.

In a couple of the lockdowns, we opened for personal prayer with supervisors present. The opening proved most popular at the weekend.

Whilst not being able to meet physically we have held zoom virtual coffee every Sunday after worship which has been a good social gathering. Our social and fundraising life has gone virtual and includes regular quizzes and a particularly amazing Christmas Virtual Market with a raffle which raised over £6,000 for Parish funds.

With our Church buildings being closed it has been vital that our worship is outward facing, involving more of the community and in all of our offerings we have taken substantial strides in this.

Craft Through Worship

Craft through Worship grew in unexpected ways this year. At the beginning of the year our occasional offerings timed to coincide with the church seasons when we came together in person, turned into something more regular online to help people engage spiritually through a year in which being together physically was severely restricted.

Plans for Lent 2020 to look each week at the growth cycle of trees as a way of exploring the themes of Lent, Good Friday and Easter, grew (if you'll excuse the pun) into a regular monthly series that lasted a whole year on the theme of 'Trees'. Reflective and crafting content was sent out once a month by email to the CtW group of 18 people - and a follow-up 'zoom' a week or two later for those who wished to participate. We also created one or two videos to introduce resources more widely via YouTube. This new email and online format has been enriched rather than diminished by the space created through our inability to physically gather together. We have been much encouraged by both the creativity that has been produced, and the depth of theological / spiritual reflection that members of the group have engaged in and shared together. Contributions have ranged widely; included photos, poems, paintings, pen and ink, collages, felting, needlework, printing shared through a Virtual Gallery if individuals were happy to do so.

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It is a worship activity that enables people to engage at whatever level they wish; both in terms of creative skills, and spiritual reflection. Simple ideas can often be deeply profound, and there is absolutely no 'minimum standard' required, so it really is open to all. The materials offered for Advent reflection were offered more widely through the Parish website, with reflections and activities that could be enjoyed by all ages.

2021 sees the start of a new series on Stewardship and Sustainability, which will be developed through the year as we explore different aspects of the theme and the creativity that arises from it. The planning team of Ruth Yeoman, Roy and Jean Lorrain-Smith and Rachel Abbey are looking forward to all that the year ahead brings and are considering the ways in which we might carry forward the positive aspects of worshipping / crafting this way as signs are that the restrictions will be lifted.

STRATEGY

The Strategic Planning Group continues to be at the centre of mission planning for the Parish. During the year as well as talking through the Parish's response to the pandemic seen in the rest of this report, the group 'fleshed out' the Parish Vision Statement, work still to be presented to the Parish. In November, using the three-year plan developed in May 2019, the group began thinking about the nature of the Church's role in the town for the next 3 years.

MUSIC IN THE PARISH

Following a very busy and successful Christmas period the choir took a break at the end of December. The new year started with just short of 30 choristers - 14 adults and 15 children and a large percentage of children also continued to play in the worship band on the first Sunday of the month.

In March Rob took on the role of putting together the Sunday morning online services and we regularly had musicians taking part in the recordings. We recorded weekly hymns and the choir recorded several anthems. Rob was immensely proud of the choir's continuing commitment, enthusiasm and friendship.

During this period, the adult choir met socially on Zoom - usually with gin or a glass of wine! Many of the young choristers were involved with helping to record and lead the weekly Children's Online Worship - they read from the Bible, wrote and read prayers and recorded many activities.

In mid-August, services returned to church and were now streamed via Facebook. Restrictions were in place regarding the number of singers allowed and the decision was made to have 2 cantors so we could sing a couple of hymns and an anthem.

Rob and family left at the end of August to start his ordination training and we are immensely grateful for their gifts of time, energy and musicality throughout the whole period they have been members of St John's.

During the 5 weeks between Rob leaving and Helen taking up the position of Director of Music, Andrew Crawford rehearsed the choir and played for services, including the Harvest Festival.

The new Director of Music, Helen Austwick, played for her first service on 11 October and was made very welcome by clergy, choir and congregation alike.

It hasn't been possible to have the worship band playing live at any service yet and the few in person choir rehearsals we have been able to hold have all had to be socially distanced, which is difficult for singers who need to be close to one another!

During the second lockdown, we continued to rehearse music for Christmas via individual online sessions - something some members were a little nervous of at first, but they have risen to the challenge magnificently and hopefully enjoyed it too.

A handful of the choir took the opportunity to go and sing carols in Joan Johnson's garden as she had been unable to join in any of the permitted choral activities during the autumn. It was great fun and even tried to snow a bit! We hope next year that we will be able to make this an official event and include more singers and more streets!

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Choir numbers have fluctuated a little this year - after the first lockdown some of the children have decided not to return, but we have gained 2 new choristers and had enquiries from 3 more who are waiting until such time as we can rehearse in person.

OUR WORK WITH CHILDREN AND YOUNG FAMILIES

Sunday School Groups

The last face-to-face worship for our Sunday school groups took place on Sunday 15th March 2020. However, between Easter and July, Rob Savage developed short, pre-recorded services for children and families, and these were well received. During the summer, the Fireworks Group did meet for an informal, socially distanced pizza evening in the grounds of St. John's Church. This was a much-welcomed chance to relax and catch-up whilst sharing experiences from the previous months.

Virtual sessions have been hosted by Alison Woodhead and Carol Brown for the Fireworks Group. Zoom through Advent regularly engaged 9 young people aged 11-17 years. These sessions offered an opportunity for chat, bible study and discussion, craft activities, music, reflection and prayer. Zoom through Advent focused on the resilience characteristics displayed by Mary, Joseph, the shepherds and the wise men and we considered how these could be applied to strengthen and support our young people's coping skills during these challenging times. It is hoped to continue this in Lent 2021.

A risk assessment has been undertaken to facilitate the return of face-to-face sessions for all age groups at St. John's Church, as and when this is deemed safe and appropriate for children, young people and leaders.

4th Baildon Rainbows

The Unit, started in 2019, by February 2020 one or two girls had moved on to join Brownies and new girls had joined the Unit led by Heather Hows, with a team comprising Sam Cooper, Sandra Brickley, Caroline Smith and two Girl Guides. We were looking at inviting more parents to support the group practically and there was a real possibility of a parent doing the Warrented Leaders Course, ready to share in leadership from autumn 2020.

By the end of March 2020 all face-to-face groups were stopped. A What's App group was started for Heather and the families to keep in touch with one another and alert them to what was being offered nationally for Rainbows by the Guiding Association.

By the autumn it looked as if it was going to be necessary to suspend the 4th Baildon Rainbows Unit. Communication had taken place between Ruth, the unit leader and the District Commissioner about girls moving up to Brownies and only a few names on the list to begin Rainbows. This was a real disappointment, as so much effort had been made to start the Unit only 18 months before.

Two years after the Unit was started, it is now suspended. Looking to the future, when the time is right the District Commissioner is willing to support us to begin again. Post pandemic we will have to look at the available resources in the church and the local community for starting up a Unit.

Messy Church

Messy Church began the year following our normal pattern of a welcome, 'coming in activity', story, choice of activities relating to the theme, worship session in church and finally, tea.

In January we welcomed Will Savage who taught the children a song which was later used in our worship session. February's session featured the season of Lent, at which we served home-made pancakes with a choice of toppings. Our thanks go to Richard and Charlotte Ibbotson who patiently re-heated all the pancakes and delivered batches of them in true 'take-away' style to the kitchen, just in time for tea. March's theme was Mothering Sunday at which session the children made some spectacular tissue paper flowers some of which remained in the kitchen to be used to decorate the cross on Easter Day. Sadly, that was the last 'normal' Messy Church session of the year and the flowers remained in the kitchen.

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Easter Day 2020 saw the first of our monthly pre-recorded Messy Church sessions which went out on the Parish YouTube channel up to and including July. We became quite innovative in our sessions, making use of fun worship songs and activity ideas found on-line or dreamed up by our talented planners. Lucy and Becky Mitchell helped children to pray the Lord's Prayer using words and actions.

As lockdown restrictions began to be lifted, we invited families to a virtual picnic on Zoom instead of our normal one in Roberts Park. Feeding the 5000 was the obvious story to use and our families were challenged to make a loaf, a fish or a basket out of anything they had to hand at home. The results were impressive and varied and full marks to one family who joined the Zoom link by phone from their holiday tent in the Lake District. We were delighted to welcome a 'guest guitarist' (Rachel) who taught us a song 'Two Little Fishes'.

September's meeting continued on Zoom but by October we had dual plans in place to offer either another Zoom or a socially distanced live event. We made Covid-safe plans for welcoming a maximum of six families into a new style Messy Church and were delighted to find the tables booked and a waiting list formed before all the emails had actually been received. November's meeting had to be on Zoom again but by December we felt able to offer socially distanced live meetings once again. We decided to run two sessions for the Christmas theme. Again, both these sessions were fully booked and it was a joy to see how our regular children had grown and developed over the lockdown period. It was also really good to welcome some new families who wanted to be part of our Messy Church Family.

Whilst the pandemic has impacted on our meeting together physically it has in no way stopped us remaining in touch with our regular families and welcoming new ones. We look forward to a time when we can welcome everyone - children, their families and our valued volunteers - back into a shared space.

BAILDON CHURCH OF ENGLAND PRIMARY SCHOOL AND NURSERY

The strong relationship between the School and church continues. Prior to the start of the global pandemic in March 2020, Canon Sandra was a regular visitor in school, leading collective worship and Holy Communion for staff, pupils and governors. On March 20th, when schools were asked to close to all but the children of key workers, Governors were not permitted to visit in line with the Government 'Stay at Home' order. The Governing Body continued to meet remotely, using Zoom and Microsoft Teams, and daily/weekly contact was maintained via telephone with the headteacher.

Fortunately, Governors were able to interview and appoint a new headteacher immediately prior to the partial closure of the school in March. A rigorous interview process was instigated, with involvement and guidance from external advisors including the School's Senior Adviser from the Diocese, and HR support from the local authority. The panel of Governors were unanimous in their appointment of Mrs Katie Savage from September 2020.

Mrs Connor retired at the end of July 2020 and whilst the final term and usual celebrations were not as we would have wished due to the pandemic, we were able to thank her and express our good wishes for a long and healthy retirement.

Governors continued to meet remotely from September 2020 and the support from Canon Sandra, together with a number of the Foundation Governors, has been seen in the delivery of remote Collective Worship which is broadcast to the children in their classrooms so as to comply with social distancing and the creation of bubbles to protect staff and children.

Unfortunately, very limited in-person meetings have been permitted since Mrs Savage joined the School in September, however Canon Sandra and the Foundation Governors have supported her during her first terms at the school wherever possible.

The pandemic has also seen an impact on the financial position of the School and this will continue to be felt for the years to come.

Mrs Savage's first School Development Plan sees a focus on the continued development of Collective Worship in school together with a commitment to reflecting the school's Christian vision throughout.

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As in previous years, the headteacher will attend a PCC meeting in the summer term and provide a detailed report at that time.

THE LICENSED TEAM

We were delighted that in October 2020 Carolyn Gomersal was licensed as a Licensed Lay Minister (previously Reader) by Bishop Toby in St John's Church. She joins the team, led by Rev Canon Sandra Benham, of Rev Ruth Yeoman and Rachel Abbey who share between them the mission and ministry of the Parish supported by many, very able, lay people and retired clergy (who hold Permission to Officiate) whose energy and enthusiasm ensure the work of the Parish continues.

COMMUNICATION

Our website is a valuable communication tool but during 2020, it became an essential method of relaying information to our congregation and wider community. The site had an average 3,220 visitors per month viewing 9757 pages (in 2019 average 2,052 visitors per month viewing 9867 pages). It was expanded to include a 'Latest Update' panel, new tabs for service sheets and a variety of support material including prayer, music, children and families and theology.

Our Facebook page has become a vital tool in communication. We live-streamed services onto Facebook which are viewed by amazing numbers of people, locally, nationally and even internationally. Often posts gained hundreds of hits. Our YouTube channel was created and services uploaded so these could be watched on catch-up.

MISSION PARTNERS, CHARITIES, OVERSEAS LINKS

Following the review of the Church in the World committee in 2018/19 an action plan was implemented during 2020. The Parish had a carefully planned set of charities to support during the year: a balance of local, national and international charities, some of which chosen from nominations by members of the congregations. The committee had decided, with the backing of the PCC, that we would retain support for a number of core charities. These are Christian Aid, The Children's Society, The Mission to Seafarers, Church Urban Fund, Refugees and Asylum Seekers, Shelter and Crisis.

Fundraising for these charities was curtailed in March and support for some was postponed until 2021. Nevertheless, the Parish has been able to continue fundraising for some charities and people have responded generously to appeals. During the year, the diocese launched an emergency appeal for the church in Sudan which is one of the Parish's overseas links. Again, there was a generous response.

We have retained our connection and work with organisations supporting refugees and asylum seekers. Members of our congregation recorded a conversation about how their volunteering work had changed since the pandemic, teaching English online, using What App groups and finding creative ways to raise funds. The conversation was incorporated into a service we put together for Refugee Week when we also signposted people through our Facebook Page, to local events happening online in and around Bradford.

With restrictions in place very little work has been possible on refurbishing tools to send to the Tools for Self Reliance HQ in Southampton.

Harvest produce from Glenaire Primary School and Baildon Church of England Primary School were donated to Abigail Housing project in Bradford.

The Committee continued to refine an Environmental Policy for the Parish which was accepted by PCC during 2020.

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AIRE AND WORTH DEANERY SYNOD

The Aire and Worth Deanery Synod met twice in 2020.

The first meeting of the year was held at the Shared Church in Keighley on 4th February. The theme of the meeting was 'Next steps in developing work with children and young people'. Those attending were asked to list what their Parishes were currently doing with respect to working with children, young people and their families and to also identify any challenges which they were currently facing. This was followed by five presentations describing projects with children and young people within the Deanery.

Synod met, via Zoom, on 12th October when members were shown two short video films which were part of a Diocesan webinar hosted by Robin Gamble entitled 'Reimagining the Church'. The films looked at new ways for mission and ministry, as the UK seeks to emerge from lockdown. Firstly, The Rt Revd Sophie Jelley, Bishop of Doncaster, spoke about what lessons the church can learn from lockdown. In the second film, The Rt Revd Philip North, Bishop of Burnley, discussed what the Acts of the Apostles from the Bible have to say about a changing church.

PASTORAL WORK

Since March the Pastoral Team have taken on valuable work of telephoning, on a weekly basis, those who were thought to be in need of regular contact. This has worked well although obviously not a visit, it is what we can do safely. If the team felt that contact from clergy was needed then they were contacted. Support for bereaved families continues to form a crucial part of ministry in the community.

During the year (May and December) we sent cards/pictures, created by children who are members of the church community, to the five local care homes. The cards were to express our love and care for the staff and residents in these difficult times, as we had not been able to visit them.

One of these care homes was used to a regular monthly communion service at the home. Once we were locked down a short Service of the Word was prepared for the group, roughly once a month. A member of staff was able to lead this service each time. This helped to provide some continuity, spiritual support and care for the group. Both the cards and the services seem to have been well received.

ST JOHN'S PARISH CHURCH AND HALL

The year began with Storm Ciara, closely followed by Storm Dennis. A claim was made against the church by a neighbour for damage sustained to a wall adjoining the closed churchyard and a lean-to roof. Maintenance of the churchyard is the responsibility of Bradford Council, who eventually funded the repair at no cost to the Parish.

Work had already been carried out to the roofs at St John's, with the hall ridge tiles being repointed and new lead soakers and cap flashings fitted to the west porch. The lead was fitted into the stonework and tiles replaced. The Parish Architect was commissioned to project manage the remaining roof repairs identified in the latest Quinquennial report, and the application of Smart Water. The work has yet to be carried out.

Alpha Dot security marking was applied to all movable valuables.

Minor repairs were carried out in March with a new water heater in the toilets, but the arrival of coronavirus meant closed buildings and no further work until June.

When work could be undertaken safely, a specialist repair was carried out to a stained-glass window which had suffered malicious damage late the previous year.

The perimeter wall around the church was prepared for repointing. Vegetation was removed by volunteer labour from the Parish and tree specialists from the Council removed saplings embedded in the stonework. Unfortunately, the contractor withdrew but we will endeavour to get the work completed before the vegetation grows back.

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A new combination lock was fitted to the vestry safe.

Routine checks and maintenance were carried out to the organ, clock, lightning conductor and fire extinguishers. Two extinguishers which would have needed refilling were deemed unnecessary and not replaced. Following the resignation of our Clerk of Works who had previously carried out all electrical testing, PAT tests are now carried out by Flamstop at the annual fire extinguisher check.

In December the boiler was serviced along with electrical work to rectify fans which had not been functioning and porch lights.

Visits to the tower to service the phone mast were carried out.

Work to the external doors due to be treated in 2020 will now be undertaken in spring 2021 when the weather is warm enough.

COVID Response

Canon Sandra and Sarah Baxter worked closely with Baildon Town Council to establish a Neighbourhood Support Centre at St John's Church Hall for Baildon. It was great for St John's Church to be offered in this way as a resource to the community. During lockdown a lot of food was stored in the Church Hall with members of Baildon Town Council working to distribute this as need was identified. In addition to this, some people, able to pay for their food, needed their food bought for them. We were able, through the Galilee Bar account, able to set up a system so that money could be paid in and out. This has worked well and many people have been grateful for it.

In the latter part of 2020, the Neighbourhood Support Centre was no longer required at St John's Church Hall, so the remaining food supplies were removed and incorporated into St Hugh's stores or donated to other food bank projects.

ST JAMES' CHURCH

There was a significant ingress of water through the tower during Storm Ciara, though this appears to have dried out well. The painting in 2019 had not been entirely successful and following the post completion inspection research was done into a way forward. This work will be undertaken in 2021.

A copy was received of the Juliet Hemingray wall hanging which had suffered irreparable water damage in 2019. It has not yet been put back in position pending works to ensure the building is watertight. The original wall hanging was returned to Juliet Hemingray for recycling.

Alpha Dot security marking was applied to all movable valuables.

The first repair to be undertaken after the coronavirus outbreak was the replacement of door seals to the double doors in the lounge.

A willow tree in the biblical garden was removed, and a replacement planned.

In October Ecclesiastical Insurance carried out a full review by questionnaire and interview. The need for a full electrical test was identified. This work will be carried out in Spring 2021.

Steps are being taken to remove the shed as, in December, we began to experience difficulties with the shed being used for drug taking. This work will be carried out in Spring 2021.

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Biblical Garden at St James's

It has been a quieter year than planned for the Biblical garden thanks to the intermittent restrictions, although it has been a well-used resource for dog walkers and others who come through the gardens as part of a walk or to/from work.

Rachel Abbey had participated in the initial planning meeting for the Baildon Open Gardens event, and plans were afoot to open the gardens again, and expand what we were offering. Sadly, none of this came to fruition with the event being cancelled amidst the impossibilities of trying to plan anything ahead with any degree of certainty.

The first national lockdown was poorly timed for plants that need pruning in the early Spring (fig and vine to name but two), and thanks to the fantastic weather at the time they made the most of it, enthusiastically romping away unchecked. It is the sort of thing you can never quite manage to get back on top of during the same season, so pruning back had to wait until the winter, meaning that for the fig tree more had to be done in one pruning season than is ideal. Alongside its exuberant growth, the fig tree carried a good crop of fruit which was swelling well until the cool weather in the summer caused it almost all to abort. The apple tree had a very respectable crop of fruit to make up for the lack of figs!

Our Kilmarnock willow, such a significant plant in the pond area, unfortunately had to be removed in the Autumn as it was obstructing the path at the side of the ponds. However, a replacement (positioned slightly differently) is planned. Our fish disappeared during the first lockdown (probably down the gullet of a hungry heron), and so we wait to see whether our ponds will now provide a haven for frogs and newts in the absence of fish.

We also planted 'lilies of the field' this year, which we hope to see in the Spring - along with the cyclamen and anemone blanda in shades of blue and white. At Christmas, the hellebores managed to flower right on cue, and are a lovely reminder that whatever else goes on in the world the seasons continue to run their course, and that we're managing to mark these whatever the calendar month.

Again, thanks go to all those who have helped to keep the grounds around St James's tended and cared for throughout the year. Particular thanks to Janet and Peter Hadley who continue to do so much quietly in the background towards keeping our 'first impressions' bright and cheery.

THE ST HUGH'S CENTRE

In 2020 the St Hugh's Centre has continued to support the Baildon community, but not quite as planned! Ways were found to keep the Centre open throughout all lockdowns, and Sarah Baxter was able to continue in the role of Community Development Worker (CDW) and was not furloughed.

From January to March 2020, the Centre's community groups continued to offer services in the form of Oasis Café, Over 60s, Reminiscence Group, Bingo, Art and Craft Group, as well as being a busy hub for hirers using the building for various activities. A carers group, aimed at supporting people who are full time carers, continued to be developed. Sarah also started planning a general support group with Bradford Adult Services for anyone in our community who needed support and guidance in a family setting. The food bank remained busy and assistance was offered toward the payment of utilities to individuals and families who couldn't afford to heat and light their homes.

From April to June 2020, the challenge was to ensure that the Centre remained operational. All groups and hirers activities were cancelled. Sarah conducted an impact review and plans were put in place to support the local community by keeping the food bank open (accessible, safe and functional) and to further develop relationships with other organisations to offer strategic, Baildon-wide systems.

Bradford Council set up the Baildon Covid Response Group, with regular planning and resourcing meetings via online conferencing. Along with other support organisations in Baildon, the Reverend Canon Sandra Benham (Vicar of Baildon and Chair of the St Hugh's Management Committee) and Sarah, (CDW), attended online meetings and contributed whatever support we could offer as a Community Centre and church.

The Parochial Church Council of Baildon

Trustees' Report

The Centre and the Parish continued to work with the Baildon Covid Response Group (which became Baildon Liaison Group).

By the late summer, it looked as though lockdown was working and that it would be possible to restart some groups and activities in September. Much work was put into making the Centre ready for selected groups, in a manner which did not contradict the guidance. Sarah conducted research into risk assessments for the Centre and individual activities and compiled these as appropriate. In the end only our mental health support group could resume.

Recognising that children were not having opportunities to play and socialise, Sarah contacted the community arts organisation, Sponge Tree to organise outdoor activities. Two children's activities were devised to run in Roberts Park in August which fitted with the current restrictions on group meeting and Covid safety. A Dabble and Do event was held on 15th August for families with pre-school and primary aged children. This was accessed by 112 children and 55 craft kits were distributed. It was also planned to hold a Big Bubble event, an activity by its very nature (1m bubble wands!) created social distancing. However, due to changes in restrictions, it proved impossible to hold the activity.

To tackle isolation issues for older people, themed gift boxes were delivered to members for our groups in time for Advent. Each member received a package with activities, quizzes and treats pertaining to their hobby. Crafts for the Craft Group, memory activities for Reminiscence Group, games for Bingo and quizzes for Oasis Café.

In normal times the Centre is a busy hub for hire and this generates regular funds. The Centre is well funded and the types of income are diversified in order not to become dependent on one source. Baildon Town Council and Bradford Council support our community development work by paying for salary and core costs.

During 2020, the Centre's level of voluntary donations increased very significantly. People and organisations donated money to the Food Bank Project, the Christmas Hamper project and to the Centre generally. The Centre finished 2020 with a very healthy bank balance which will prove essential to continuing support of the Baildon community as the pandemic continues and needs change.

Food Bank

During the first quarter of lockdown, the St Hugh's Food Bank increased its capacity for storage.

A successful drive to encourage donations of non-perishable items was conducted, and a contactless system for claimants and donors set up. This entailed providing donation boxes outside each of the Parish's three churches, promoting donations on social media and among our congregations, and setting up a system of collecting and storing the food on a very regular basis. Clearly travel was not permitted due to the lockdown unless it proved unavoidable. Subsequently, Sarah asked our regular food bank support volunteers to step down and took on the work of emptying the boxes, managing the food system and making up the food parcels herself, so as not to contradict the guidance.

Referrals from other projects which had been forced to close were also received, as well as referrals from doctors' surgeries. The food bank also became a member of the Bradford-wide Wellsprings Food Bank system so that it could receive referrals for our area and also report its figures into the strategic plan for Bradford.

As the lockdown continued, the food bank became much busier. The Centre was fortunate that the increase in demand was met by the increase in donations. Local shops offered supplies and local people responded incredibly to requests for specific items. Although the number of claims increased dramatically, we always managed to fulfil the demand.

Sarah also worked with local primary schools to identify families needing extra support at Christmas. The Centre supplied 30 Christmas hampers to local families, covering 40 adults, 65 children and 3 babies. Each child received a £10 gift card and hampers included luxury food items, Christmas crackers, gifts etc. We also secured a new volunteer who worked tirelessly to assist with this project.

The Parochial Church Council of Baildon

Trustees' Report

In 2020, St Hugh's Food Bank provided over 3000 meals to local people experiencing food poverty. Support through signposting, listening and paying utility charges was also given. The St Hugh's Centre has become identified as the main food bank provision for Baildon by the Baildon Liaison Group, meaning that other local organisations now refer any food poverty issues there. Sarah has engaged two new volunteers to assist with the food bank, which greatly improves the operation.

FAIRTRADE

Until March 2020, Traidcraft stalls were held most weeks at St John's following the Sunday service. A small number of regular customers continued to buy from Traidcraft during 2020, putting in personal orders and mostly paying by cash/cheque on delivery. In spite of much reduced orders, we were able to accumulate £200 for charities: £100 to Traidcraft Exchange and £50 each to Christian Aid and Save the Children.

Several members of the Parish continued to be active in Fair Trade Baildon during the year. A stall was held in Baildon Co-op during Fairtrade fortnight (held from Monday 24 February to Sunday 8th March) and volunteers from our churches helped with this. The Parish Fairtrade status was renewed at the beginning of the year.

ECUMENICAL MATTERS

Churches Together in Baildon (CTiB) met in January 2020, when dates were decided for further meetings and ecumenical activities within Baildon during the year.

The Week of Prayer for Christian Unity held from 18th to 25th January 2020, was marked by prayer and fellowship. Shared lunches of bread and soup were held at all of the four Baildon denominations during the week. The lunches were reasonably well attended by approximately 30 people each lunchtime.

The last joint venture of 2020 was the World Day of Prayer, hosted by the Methodist Church on 6th March. The focus of the day was on Zimbabwe. Parishioners from the Methodist Church, the Moravian Church and the Anglican Churches participated. No other CTiB meetings were held in 2020, and the usual joint activities had to be cancelled.

FINANCIAL REVIEW

Total incoming resources were £265,063, of which £9,334 were restricted funds. Investment Income was £6,690.

Regular giving for the year was £63,690 a decrease of £5,663 from the previous year.

Total resources expended in the year totalled £199,827 of which £8,790 was from restricted funds.

The Parish Share for 2020 was £94,528 which the Parish was able to pay in full.

RESERVES POLICY

The Parish aims to have a balance of free reserves equal to that which equates to at least 6 months, but preferably equates to 12 months, of restricted funds. The Parish does have reserves equal to 12 months but they are not free as they are invested in shares.

RISK POLICY

The Trustees have identified the major risks to which the charity could be exposed and have established systems and procedures to manage those risks.

The Parochial Church Council of Baildon

Trustees' Report

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Parochial Church Council is a corporate body established by the Church of England and operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity and members of the PCC are Trustees of the Charity. No trustees received any remuneration or reimbursed expenses during the year, as part of their role on the PCC.

The method of appointment of PCC members is set out in the Church Representation Rules. All those who attend our services/members of our congregations are encouraged to register on the Electoral Roll and stand for election to the PCC.

Members of the PCC are drawn from all three of our churches and are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. PCC members are responsible for making decisions on all matters of general concern and importance to the Parish, including deciding on how the funds of the PCC are to be spent.

Given its wide responsibilities, the PCC has a number of committees, each dealing with a particular aspect of Parish life. These committees, which include Finance and Buildings, Ministry and Mission, Church in the World, Social and Fundraising, and the St Hugh's Centre Management Committee, are all responsible to the PCC and report to it regularly, minutes of their decisions being received by the full PCC and discussed as necessary.

The full PCC met seven times during 2020. One meeting was held at St James's Church and six were held on Zoom. The average attendance was 73.08%.

ADMINISTRATIVE INFORMATION

St John the Evangelist's Church is situated in the Parish of Baildon. It has responsibility for three churches, St John's, St James's and St Hugh's and for their church halls. It is in the Aire and Worth Deanery which is part of the Diocese of Leeds. Both St John's and St James's are Grade 2* listed buildings.

The correspondence address is The Vicarage, Church Hill, Baildon, West Yorkshire. BD17 6NE.

The annual report was approved by the trustees of the charity on 12 April 2021 and signed on its behalf by:



.....
The Revd Canon Sandra Benham MA, Incumbent and Chairperson PCC
Trustee

The Parochial Church Council of Baildon

Independent Examiner's Report to the trustees of The Parochial Church Council of Baildon

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 17 to 29.

Respective responsibilities of trustees and examiner

As the charity's trustees of The Parochial Church Council of Baildon you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of The Parochial Church Council of Baildon's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

Since The Parochial Church Council of Baildon's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of The Parochial Church Council of Baildon as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
Mark C Wilcock FCA
Independent Examiner
Watson Buckle Limited
Bradford

12 April 2021

The Parochial Church Council of Baildon

Statement of Financial Activities for the Year Ended 31 December 2020 (Including Income and Expenditure Account)

		Unrestricted funds		Restricted funds	Total 2020	Total 2019
	Note	Designated £	General £	£	£	£
Income and endowments from						
Donations and legacies	3	102,398	95,902	7,869	206,169	150,192
Other trading activities	5	10,214	21,285	-	31,499	49,395
Investments	6	165	6,454	71	6,690	6,922
Charitable activities	4	1,603	17,708	1,394	20,705	38,482
Total income and endowments		<u>114,380</u>	<u>141,349</u>	<u>9,334</u>	<u>265,063</u>	<u>244,991</u>
Expenditure						
Raising funds	7	(1,233)	(692)	-	(1,925)	(2,074)
Ministry	7	(20,547)	(128,514)	(1,674)	(150,735)	(205,282)
Church management & administration	7	(3,472)	(17,043)	(252)	(20,767)	(28,409)
Charitable activities	7	(200)	-	(6,546)	(6,746)	(14,184)
Other	7	-	(19,336)	(318)	(19,654)	(23,595)
Total expenditure		<u>(25,452)</u>	<u>(165,585)</u>	<u>(8,790)</u>	<u>(199,827)</u>	<u>(273,544)</u>
Net income/(expenditure)		88,928	(24,236)	544	65,236	(28,553)
Transfers between funds		32,099	(32,099)	-	-	-
<i>Gains/losses on investment assets</i>						
Realised		-	-	-	-	9,082
Unrealised		6,745	7,750	-	14,495	26,833
Net movement in funds		<u>127,772</u>	<u>(48,585)</u>	<u>544</u>	<u>79,731</u>	<u>7,362</u>
Reconciliation of funds						
Total funds brought forward	14	174,583	405,113	14,277	593,973	586,611
Total funds carried forward	14	<u>302,355</u>	<u>356,528</u>	<u>14,821</u>	<u>673,704</u>	<u>593,973</u>

The funds breakdown for 2020 is shown in note 14.

The Parochial Church Council of Baildon

(Registration number: 1133872)
Balance Sheet as at 31 December 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	12	272,162	289,896
Investments	11	<u>231,969</u>	<u>217,474</u>
		<u>504,131</u>	<u>507,370</u>
Current assets			
Stocks		90	265
Cash at bank and in hand		<u>182,076</u>	<u>89,678</u>
		182,166	89,943
Creditors: Amounts falling due within one year	13	<u>(12,593)</u>	<u>(3,340)</u>
Net current assets		<u>169,573</u>	<u>86,603</u>
Net assets		<u>673,704</u>	<u>593,973</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	14	14,821	14,277
Unrestricted income funds			
Unrestricted funds		<u>658,883</u>	<u>579,696</u>
Total funds	14	<u>673,704</u>	<u>593,973</u>

The financial statements on pages 17 to 29 were approved by the trustees, and authorised for issue on 12 April 2021 and signed on their behalf by:



The Revd Canon Sandra Benham MA, Incumbent and Chairperson PCC
Trustee



Mr Richard Nicholas
Trustee

The notes on pages 19 to 29 form an integral part of these financial statements.

The Parochial Church Council of Baildon

Notes to the Financial Statements for the Year Ended 31 December 2020

1 General information

The entity is an unincorporated registered charity governed by their constitution.

Their registered address is:

The Vicarage
Church Hill
Baildon
West Yorkshire
BD17 6NE

2 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The financial statements have been prepared under the historical cost convention (except that investments are shown at market value) and comply with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Charity Commission 'Statement of Recommended Practice: Accounting and Reporting by Charities' ('SORP 2015') and the Charities Act 2011. A summary of the principal accounting policies, which have been applied consistently, except where noted, is set out below.

The charity constitutes a public benefit entity defined by FRS102.

The charity's functional and presentation currency is pound sterling.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

The Parochial Church Council of Baidon

Notes to the Financial Statements for the Year Ended 31 December 2020

Fund structure

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Income recognition

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under covenant is recognised only when received. Income tax recoverable on covenants or gift aid donations is recognised up to the accounts year end. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the income is probable and can be measured reliably. Funds raised by fete, garden party and similar events are accounted for gross on receipt. Sales of books and magazines from the church bookstall are accounted for gross on receipt.

Investment income

Dividends and interest are accounted for when, its receipt is probable and the amounts receivable can be measured reliably. Tax recoverable on such income is recognised up to the accounts year end. Unrealised and realised gains/losses are included in the Statement of Financial Activities in the year that they are recognised.

Charitable activities

Funds generated from charitable activities are accounted for gross when receivable.

Other income

Rental income from the letting of church premises is recognised when the rental is due.

Expenditure recognition

Grant expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when payable. Any quota overpaid/underpaid at 31 December is provided for in these accounts as an operational (though not a legal) asset/liability and is shown as a debtor/creditor in the Balance Sheet.

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

The Parochial Church Council of Baidon

Notes to the Financial Statements for the Year Ended 31 December 2020

Tangible fixed assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10(2)(a) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance, improvement or construction is written off as expenditure in the SOFA and separately disclosed.

Other buildings

Excluding the costs of St John's Hall, all non consecrated and beneficed properties are capitalised and depreciated on a straight line basis over 25 years.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 20 and 4 years. Items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. No asset acquired, either by gift, donation or purchase before 1 January 2002 has been included in the accounts.

Fixed asset investments

Fixed asset investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Stock

Stocks are stated at the lower of cost or net realisable value after making due allowance for obsolete or slow moving items.

Debtors

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible. Short-term deposits include cash held on deposit either with the CBF Church of England or at the bank.

Creditors

Amounts owing by the PCC at 31 December are shown as a deduction from current assets if due within 12 months. Amounts due after 12 months are shown separately, allocated by their payment term.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

The Parochial Church Council of Baildon

Notes to the Financial Statements for the Year Ended 31 December 2020

3 Donations and legacies

	Unrestricted funds		Restricted funds	Total 2020	Total 2019
	Designated £	General £	£	£	£
Covenanted	-	55,168	-	55,168	58,998
Income tax recoverable	-	15,985	338	16,323	17,282
Uncovenanted	-	8,522	-	8,522	10,355
Collections etc	-	4,433	7,531	11,964	26,213
Grants, legacies and donations	102,398	11,794	-	114,192	37,344
	<u>102,398</u>	<u>95,902</u>	<u>7,869</u>	<u>206,169</u>	<u>150,192</u>

4 Income from Charitable activities

	Unrestricted		Restricted	Total 2020	Total 2019
	Designated £	General £	£	£	£
Fund raising events	47	9,292	345	9,684	7,778
Sundries	-	1,289	-	1,289	4,337
Donations from sections	1,556	1,808	-	3,364	9,244
Fees	-	5,319	-	5,319	13,139
100 Club	-	-	1,049	1,049	3,984
	<u>1,603</u>	<u>17,708</u>	<u>1,394</u>	<u>20,705</u>	<u>38,482</u>

5 Other trading activities

	Unrestricted funds		Total 2020	Total 2019
	Designated £	General £	£	£
Sundries	9	233	242	1,275
Hall lettings	6,146	7,780	13,926	26,378
Bar takings etc	424	-	424	1,380
Traidcraft	1,077	-	1,077	1,723
Mobile phone mast	-	12,358	12,358	17,059
Insurance claim	-	914	914	1,580
	<u>7,656</u>	<u>21,285</u>	<u>28,941</u>	<u>49,395</u>

The Parochial Church Council of Baildon

Notes to the Financial Statements for the Year Ended 31 December 2020

6 Income from investments

	Unrestricted funds Designated £	General £	Restricted funds £	Total 2020 £	Total 2019 £
Income from dividends; Dividends receivable from other unlisted investments	165	6,454	71	6,690	6,922

7 Expenditure on charitable activities

Raising funds expenditure

	Basis of allocation	Unrestricted Designated £	General £	Total 2020 £	Total 2019 £
Cost of bazaars, fetes & activities		-	692	692	100
Cost of stock		1,233	-	1,233	1,974
		1,233	692	1,925	2,074

Ministry

	Designated £	Unrestricted General £	Restricted £	Total 2020 £	Total 2019 £
Diocesan share	-	94,528	-	94,528	91,374
Clergy expenses	-	2,406	-	2,406	2,922
Community development worker	11,868	-	-	11,868	12,837
Church running expenses	-	11,568	-	11,568	17,674
Church construction / improvements	1,800	-	1,674	3,474	37,898
Church halls	6,879	8,846	-	15,725	25,212
Organists / choir / organ	-	7,469	-	7,469	8,486
Christian education	-	651	-	651	846
Services	-	3,046	-	3,046	6,935
	20,547	128,514	1,674	150,735	204,184

The Parochial Church Council of Baildon

Notes to the Financial Statements for the Year Ended 31 December 2020

Church management and administration

	Unrestricted			Total 2020	Total 2019
	Designated £	General £	Restricted £	£	£
Parish administration	-	15,480	-	15,480	19,629
Rents	84	-	-	84	294
Donations to other sections	-	-	-	-	750
COVID shopping	2,558	-	-	2,558	-
Bank charges	186	-	-	186	48
General expenses	644	1,563	252	2,459	8,136
	<u>3,472</u>	<u>17,043</u>	<u>252</u>	<u>20,767</u>	<u>28,857</u>

Charitable activities expenditure

	Unrestricted		Total 2020	Total 2019
	Designated £	Restricted £	£	£
Church overseas	50	3,517	3,567	1,208
Home missions & church societies	50	1,207	1,257	3,000
Relief & development agencies	100	-	100	850
Secular charities	-	1,822	1,822	9,776
	<u>200</u>	<u>6,546</u>	<u>6,746</u>	<u>14,834</u>

Other resources expended

	Unrestricted		Total 2020	Total 2019
	General £	Restricted £	£	£
Depreciation of fixtures and fittings	-	-	-	3,881
Depreciation of equipment	-	318	318	318
Depreciation of buildings	17,416	-	17,416	17,416
Independent examination fee	1,920	-	1,920	1,980
	<u>19,336</u>	<u>318</u>	<u>19,654</u>	<u>23,595</u>

The Parochial Church Council of Bieldon

Notes to the Financial Statements for the Year Ended 31 December 2020

8 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2020 £	2019 £
Depreciation of fixed assets	17,734	21,615
Independent examiner's fees	<u>1,920</u>	<u>1,980</u>

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Wages and salaries	17,144	22,378
Social security costs	4,936	5,578
Pension costs, defined contribution scheme	1,723	1,341
	<u>23,803</u>	<u>29,297</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2020 No	2019 No
Administration	<u>2</u>	<u>2</u>

The average number of full-time staff was 1, and part-time staff was 2, an estimate of the equivalent number of full-time staff is shown above.

No employee received emoluments of more than £60,000 during the year

The Parochial Church Council of Baildon

Notes to the Financial Statements for the Year Ended 31 December 2020

11 Investments held as fixed assets

	2020 £	2019 £
Other investments	<u>231,969</u>	<u>217,474</u>
Other investments		
	Unlisted investments £	Total £
Cost or Valuation		
At 1 January 2020	217,474	217,474
Revaluation	<u>14,495</u>	<u>14,495</u>
At 31 December 2020	<u>231,969</u>	<u>231,969</u>
Net book value		
At 31 December 2020	<u>231,969</u>	<u>231,969</u>
At 31 December 2019	<u>217,474</u>	<u>217,474</u>

The fair value of listed investments is determined by reference to the quoted price for identical assets in an active market at the balance sheet date. Historical cost of investments is £117,878 (2019 - £117,878).

The investments are held primarily for an investment return.

12 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Computer equipment £	Total £
Cost				
At 1 January 2020	495,411	31,288	6,350	533,049
At 31 December 2020	<u>495,411</u>	<u>31,288</u>	<u>6,350</u>	<u>533,049</u>
Depreciation				
At 1 January 2020	209,003	31,288	2,862	243,153
Charge for the year	<u>17,416</u>	<u>-</u>	<u>318</u>	<u>17,734</u>
At 31 December 2020	<u>226,419</u>	<u>31,288</u>	<u>3,180</u>	<u>260,887</u>
Net book value				
At 31 December 2020	<u>268,992</u>	<u>-</u>	<u>3,170</u>	<u>272,162</u>
At 31 December 2019	<u>286,408</u>	<u>-</u>	<u>3,488</u>	<u>289,896</u>

The Parochial Church Council of Baildon

Notes to the Financial Statements for the Year Ended 31 December 2020

13 Creditors: amounts falling due within one year

	2020 £	2019 £
Other creditors	10,000	-
Accruals	2,593	3,340
	<u>12,593</u>	<u>3,340</u>

14 Funds

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2020 £
Unrestricted funds						
<i>General</i>						
Unrestricted general funds	405,113	141,349	(165,585)	(32,099)	7,750	356,528
<i>Designated</i>						
Unrestricted designated funds	174,583	114,380	(25,452)	32,099	6,745	302,355
Total unrestricted funds	<u>579,696</u>	<u>255,729</u>	<u>(191,037)</u>	<u>-</u>	<u>14,495</u>	<u>658,883</u>
Restricted funds						
St John's Eagle Fund	4,254	1,240	(1,672)	-	-	3,822
St James' Shell Fund	2,681	225	(254)	-	-	2,652
Denise Warren Legacy	3,583	-	-	-	-	3,583
Charities	271	7,869	(6,546)	-	-	1,594
Denise Warren Legacy (Assets)	3,488	-	(318)	-	-	3,170
Total restricted funds	<u>14,277</u>	<u>9,334</u>	<u>(8,790)</u>	<u>-</u>	<u>-</u>	<u>14,821</u>
Total funds	<u>593,973</u>	<u>265,063</u>	<u>(199,827)</u>	<u>-</u>	<u>14,495</u>	<u>673,704</u>

The Parochial Church Council of Baildon

Notes to the Financial Statements for the Year Ended 31 December 2020

	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 December 2019 £
Unrestricted funds						
<i>General</i>						
Unrestricted general funds	426,784	172,082	(207,326)	691	12,882	405,113
<i>Designated</i>						
Unrestricted designated funds	144,987	53,607	(47,044)	-	23,033	174,583
Total unrestricted funds	<u>571,771</u>	<u>225,689</u>	<u>(254,370)</u>	<u>691</u>	<u>35,915</u>	<u>579,696</u>
Restricted						
St John's Eagle Fund	2,850	4,184	(2,089)	(691)	-	4,254
St James' Shell Fund	1,968	1,063	(350)	-	-	2,681
Denise Warren Legacy	3,583	-	-	-	-	3,583
Charities	-	14,055	(13,784)	-	-	271
Denise Warren Legacy (Assets)	6,439	-	(2,951)	-	-	3,488
Total restricted funds	<u>14,840</u>	<u>19,302</u>	<u>(19,174)</u>	<u>(691)</u>	<u>-</u>	<u>14,277</u>
Total funds	<u>586,611</u>	<u>244,991</u>	<u>(273,544)</u>	<u>-</u>	<u>35,915</u>	<u>593,973</u>

The specific purposes for which the funds are to be applied are as follows:

The Eagle & Shell funds arise from appeals for the restoration and running costs of St John's and St James' Churches and church halls.

The Denise Warren legacy is to be used for the benefit of St John's Church and church premises.

The Charities fund is for collections made on behalf of other local charities,

The revaluation of investments includes £6,745 which has been designated by the PCC for a specific purpose.

The Parochial Church Council of Baildon

Notes to the Financial Statements for the Year Ended 31 December 2020

15 Analysis of net assets between funds

	Unrestricted funds		Restricted	Total funds
	General	Designated	funds	
	funds	funds	funds	funds
	£	£	£	£
Tangible fixed assets	268,992	-	3,170	272,162
Fixed asset investments	89,501	142,468	-	231,969
Current assets	10,589	159,887	11,690	182,166
Current liabilities	(12,554)	-	(39)	(12,593)
Total net assets	<u>356,528</u>	<u>302,355</u>	<u>14,821</u>	<u>673,704</u>

16 Related party transactions

There were no related party transactions in the year.

The charity considers its key management personnel comprise the trustees and the members detailed in the trustees report.

