



All Saints' Church, Hampton

ANNUAL REPORT
and
Financial Statements
of the
Parochial Church Council

For the year end 31st December 2020

Incumbent:

The Revd Gareth Wardell (until 31 January 2020)
The Revd Donna Williams (from 11 February 2021)

2020 Annual Report and Accounts for the Parochial Church Council of All Saints' Church, Hampton

'All Saints' Hampton - for the journey of life!'

Our Vision Statement: *'All Saints' Hampton exists to offer worship and glory to God; to invite all into the Christian faith and to serve our parish and the wider world.'*

Aim and purposes

All Saints' Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church, church hall and the property at 44 The Avenue known as Westwood Cottage.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints'. We try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer, learning about the gospel and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish.

Missionary and outreach work.

To facilitate this work, it is important that we properly maintain the fabric of all the church's property.

The PCC is responsible for all parish finance, its management and control, including the appointment of a treasurer. Charity law requires the PCC as trustees of the Church to prepare an annual report and financial statements for each financial year that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. The PCC is also required to ensure that these are subjected to an annual independent examination or audit and to present these to the Annual Parochial Church Meeting in accordance with the Church Representation Rules. The attached accounts meet these requirements.

Review of the Year

The year began as normal with our regular Sunday and weekday services. The Reverend Gareth Wardell left All Saints' on 31st January to take up the post of priest in charge at St Clements and St James, Notting Dale. Gareth's last Sunday with us was 26th January when we were visited by the Bishop of Kensington for a Confirmation Service. Five young people and four adults were confirmed and it was a truly joyous occasion. A farewell party was held for Gareth on 1st February and we were all very sad to say goodbye to him and his yellow Labrador, Libby, who faithfully attended all the services in church!

No-one could ever have foreseen how the rest of the year would unfold. The coronavirus pandemic meant that our church buildings were ordered to close for public worship from 19th March and alternative forms of worship using the internet and Zoom became the norm. A Zoom "Service of the Word" was conducted every Sunday from May onwards by our Lay Ministers and Morning Prayer was broadcast twice a week on Facebook.

When we were able to open the church for services again in October, this was in accordance with the strict rules on social distancing and wearing facemasks and with Communion only in the one kind with only the priest able to take the wine. Nevertheless, many people were so grateful to be able to worship in person again in church. This pleasure was short lived, however, as we had to close again in November, but we were able to open again for services in December.

The restrictions meant that we were unable to hold all our usual additional Advent and Christmas services and we could just hold a single service in church on Sundays and Christmas Day. Midnight Mass, the Carol Service, the Crib Service and Christingle were all cancelled. In addition, all the usual Christmas services in church for the local schools and the Shooting Star Children's Hospice were unable to take place.

Our new audio-visual system has proved its worth during this pandemic when we have been unable to give out orders of service and hymn books for safety reasons and all the services and hymns have been displayed on the screens. Some adjustments are still necessary to the main screen, but these have been delayed due to the pandemic. They will be resolved during 2021.

All our usual fundraising events were cancelled and the church hall was closed to our regular hirers due to the lockdown. Consequently, our income dropped dramatically so the pandemic has put additional pressures on our financial situation. With the closure of the church and the hall, our three paid staff, Jennifer our administrator, Veronica our organist and David our cleaner, were furloughed for much of the year.

As we were in an interregnum our Lent Course this year started as a joint venture with St James' Hampton Hill. However, after only two weeks we were unable to continue with the course because of the lockdown. We were also unable to print and deliver our popular Parish Magazine this year because of the pandemic, although the Spring issue was made available electronically on our website. We hope to resume publication of the magazine in 2021 when it is safe to do so.

After successfully running Messy Church once a fortnight during term time for a number of years for pre-school children and their parents and carers, it was decided to move to a monthly session on a Sunday afternoon to try and reach a wider family audience. However, after only two sessions the church went into lockdown and Messy Church became yet another casualty of the pandemic. It is hoped to restart the sessions in 2021 when it is safe to do so.

Planning has continued on our scheme to demolish our existing church hall and build a new church hall/community centre, which will be partly funded by the building of four terraced houses on the site of the property at 44 The Avenue, which will be demolished. We went out to tender in August and four sets of tenders were received. These have been evaluated and a way forward will be established early in 2021.

After a successful recruitment campaign for a new incumbent, with interviews conducted by Zoom, we were delighted to announce that the Reverend Donna Williams, currently the curate at All Souls' St Margarets, would be joining us in February 2021. We are very much looking forward to welcoming Donna to lead us forward in our journey together at All Saints'. Hopefully, before too long we will all be able to meet in person for worship in our church building.

Church attendance

At the time of the 2020 Annual Meeting there were 161 parishioners on the Church Electoral Roll, 109 of whom were resident within the parish and 52 non-resident.

Attendance in church in person was impossible for much of the year with the church building closed because of the pandemic. Members of our congregation were able to participate in Zoom "Services of the Word" led by our Lay Ministers or were invited to follow live-streamed services of Holy Communion from neighbouring churches as we were in an interregnum without an incumbent.

Services on-line were sometimes joined by people who were not regular attendees at church and it is hoped that they will continue to join us when we are physically back in the church building.

Financial review

Total receipts on ordinary unrestricted funds were £101,870 and are detailed in the financial statements. This sum includes the income from the hall lettings and the letting of the property at 44 The Avenue. We have received further restricted funds of £1,000 towards the audio-visual system. Our total income for the year was £103,170.

£105,212 was spent to provide the Christian ministry from All Saints' Church. Our contribution to the diocesan parish share was £90,500, up from £90,000, but by arrangement with the Diocese we have paid only £54,963 as a result of the drop in income due to Covid-19. The parish share is our contribution towards the stipend and housing for the vicar, together with a vast range of other items. We also incurred fees of £75,064 in connection with the proposed development and church hall project. The regular running costs are significant and are detailed in the accounts. The total expenditure for the year was £180,276.

The balance carried forward at 31 December 2020 on unrestricted and undesignated reserves was £87,423 and on restricted reserves was £7,296.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible), which equates to approximately six months' unrestricted payments in addition to the balance sheet value of fixed assets, to cover emergency situations that may arise from time to time. As at 31 December 2020 the reserves exceeded that target and would have been comfortably in excess but for the expenditure on preliminary fees in respect of the proposed development in connection with the Church Hall project.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to thank Nigel Price for producing the church's accounts and the rest of the treasury team, Gaynor Chick and Margaret Bestley, for all the work they do on its finances. Nigel will be co-opted onto the PCC in 2021 to take over the role of treasurer.

Structure, governance and management

The PCC is a corporate body established by the Church of England and it operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity Number 1133867 and PCC members are trustees of the charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At All Saints' the membership of the PCC consists of ex officio members and those elected by members of the congregation who are on the Electoral Roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met eight times during the year for ordinary meetings (twice in person and six times by Zoom) and once in person for a Section 11 meeting concerning the selection process for a new incumbent.

Administrative information

All Saints' Church is situated in The Avenue, Hampton, TW12 3RG. It is part of the Diocese of London within the Church of England.

PCC members who have served at any time from 1 January 2020 until the date this report was approved are:

Ex Officio members:

Incumbent:	Revd Gareth Wardell (until 31 January 2020) Revd Donna Williams (from 11 February 2021)
Licensed Lay Ministers:	Sarah Pain Chris Saul Anne Walker
Churchwardens:	Judith Butler (until 10 June 2020) Margaret Bestley (until 25 June 2020) Julie Ford (unofficially from 13 July 2020 and officially from 26 October 2020) Paula Williams (unofficially from 13 July 2020 and officially from 26 October 2020)

Safeguarding Officer: Richard Ennals

Children's Champion: Mark Williams

Elected members:

Deanery Synod Representatives:

Anne Walker

Paula Williams

Richard Ennals (from 26 October 2020)

Other Members:

<i>Retired 2020</i>	<i>Retiring 2021</i>	<i>Retiring 2022</i>	<i>Retiring 2023</i>
Michael Chipps Bobbie Ennals Tricia Singers Anne Thomsett	Steve Foster Carol Goodger	John Brigden Shelley Larsson Maureen Miller	Michael Chipps Bobbie Ennals Tricia Singers Anne Thomsett Gaynor Chick
<i>Resigned:</i> Keith Goodger Magda Gulle	<i>Resigned</i> Tricia Stone		

Co-opted Member

Nigel Price (from 11 January 2021)

Accounts approved by the PCC on
and signed on their behalf by

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS' , HAMPTON

Statement of Financial Activities For the year ended 31st December 2020

		General Fund £	Hall Fund £	CDF Fund £	Restricted Funds £	Total 2020 £	Total 2019 £
INCOME	Note						
Donations and legacies	2(a)	62,955	-		1,300	64,255	167,911
Other trading activities	2(b)	21,487	13,721	-		35,208	52,323
Investments	2(c)	12		-		12	211
Other income	2(d)	3,695	-			3,695	-
TOTAL INCOME		88,149	13,721	-	1,300	103,170	220,445
EXPENDITURE							
Charitable activities	3(a)	93,678	4,322	-	250	98,250	198,676
Raising funds	3(b)	6,962		-		6,962	541
Other expenditure	3 (c)	75,064				75,064	-
TOTAL EXPENDITURE		175,704	4,322	-	250	180,276	199,217
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS		(87,555)	9,399	-	1,050	(77,106)	21,228
NET GAINS ON INVESTMENTS	4(b)			(430)		(430)	(122)
NET INCOME/EXPENDITURE		(87,555)	9,399	(430)	1,050	(77,536)	21,106
TRANSFER BETWEEN FUNDS	10	9,399	(9,399)	-	-	-	-
NET MOVEMENT IN FUNDS		(78,156)	-	(430)	1,050	(77,536)	21,106
Total funds brought forward		165,579	-	151,740	6,246	323,565	302,459
Total funds carried forward		87,423	-	151,310	7,296	246,029	323,565

The notes on pages 8 to 14 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS' , HAMPTON

Balance Sheet at 31st December 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible	4(a)	176,763	190,144
Investments	4(b)	<u>1,309</u>	<u>1,740</u>
		<u>178,072</u>	<u>191,883</u>
CURRENT ASSETS			
Debtors	8	1,521	2,501
Short term deposits		2,311	118,761
Cash at bank & in hand		<u>91,899</u>	<u>12,638</u>
		95,730	133,899
LIABILITIES			
Creditors - due within one year	9	27,773	2,218
NET CURRENT ASSETS/LIABILITIES		<u>67,957</u>	<u>131,681</u>
TOTAL NET ASSETS		<u><u>246,029</u></u>	<u><u>323,565</u></u>
PARISH FUNDS			
General Fund		87,423	165,579
Church Development		151,310	151,740
Restricted Funds	11	7,296	6,246
		<u>246,029</u>	<u>323,565</u>

The notes on pages 8 to 14 form part of these accounts.

Approved by the Parochial Church Council onand signed on its behalf by:

Chairman..... Name.....

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS' , HAMPTON

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

1. ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

ASSETS

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Fixtures & Fittings	20 years
Computer and audio equipment	4 years

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at PCC's best estimate of market value.

Short term deposits

These are the cash held on deposits with the banks.

FUNDS

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

The Church Development Fund represents the value of investments and property held for church use.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS' , HAMPTON

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

INCOME

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by the fete, bazaar, book sales and similar are accounted for gross.

Other ordinary income

Rental income from the letting of church property is recognised when the rental is due.

Income from investments

This is included when receivable.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS' , HAMPTON

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

	General Fund £	Hall Fund £	CDF Fund £	Restricted Funds £	Total 2020 £	Total 2019 £
2. INCOME						
2(a) Donations and legacies						
Planned giving:						
Gift aid donations	5,786				5,786	37,733
Income Tax recoverable	4,862				4,862	3,188
PGS giving & Gift Aid	35,191				35,191	7,245
Other	2,102				2,102	3,652
Collections (open plate)	2,064				2,064	7,075
Donations, appeals etc.	6,618			1,050	7,668	14,668
Legacies	-				-	94,100
Grants	6,332			250	6,582	250
	<u>62,955</u>	<u>-</u>	<u>-</u>	<u>1,300</u>	<u>64,255</u>	<u>167,911</u>
2(b) Other trading activities						
Cottage letting	17,832				17,832	17,832
Fund raising					-	3,017
Church Hall Lettings		13,721			13,721	26,483
Mag.Books.Publications	2,607				2,607	1,126
Fees for weddings and funerals	861				861	3,255
Memorial plaques	187				187	610
	<u>21,487</u>	<u>13,721</u>	<u>-</u>	<u>-</u>	<u>35,208</u>	<u>52,323</u>
2(c) Investments						
Dividends	-				-	89
Bank Interest	12				12	122
	<u>12</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12</u>	<u>211</u>
2(d) Other income						
Adjustment to 2019 balances	3,695				3,695	-
	<u>3,695</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,695</u>	<u>-</u>
TOTAL INCOME	<u>88,149</u>	<u>13,721</u>	<u>-</u>	<u>1,300</u>	<u>103,170</u>	<u>220,445</u>

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

	General Fund £	Hall Fund £	CDF Fund £	Restricted Funds £	Total 2020 £	Total 2019 £
3. EXPENDITURE						
3(a) Charitable activities						
Overseas Mission	-				-	-
Home Mission	-			-	-	184
Secular Charities	-				-	-
	-	-	-	-	-	184
Ministry: Parish share	54,963				54,963	90,000
Clergy expenses	612				612	2,036
Clergy housing	102				102	195
Other costs	244				244	429
Administrators, Organist & music	13,161			-	13,161	16,110
Church running expenses	6,165			250	6,415	9,500
Church Flowers					-	144
Church maintenance	2,232				2,232	1,105
Depreciation of equipment	13,381				13,381	13,381
Impairment review					-	45,989
Youth groups					-	75
Parish news letter costs					-	3,555
Printing & Stationery	550				550	1,451
Bank charges	176				176	220
Upkeep of Churchyard	150				150	290
Telephones	905				905	653
Church Hall running costs		4,322			4,322	7,109
Sundry	1,037				1,037	1,732
	93,678	4,322	-	250	98,250	194,158
3(b) Raising funds						
Stewardship costs					-	353
Fund raising costs	113		-		113	188
Books & Publications	-				-	173
Letting management fees	3,629				3,629	3,210
Cottage repairs, insurance, utilities	3,220				3,220	1,135
	6,962	-	-	-	6,962	5,059
3 (c) Other expenditure						
Prelim Development Fees	75,064				75,064	-
	75,064	-	-	-	75,064	-
TOTAL RESOURCES EXPENDED	175,704	4,322	-	250	180,276	199,217

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS' , HAMPTON

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

4. FIXED ASSETS FOR USE BY THE PCC

		Freehold land and buildings £	Equipment £	Total £
4(a) Tangible (all unrestricted)				
Gross Book Value	at 1st January 2020	150,000	53,525	203,525
	Additions	-	-	-
	Impairment review	-	-	-
	at 31st December 2020	150,000	53,525	203,525
Depreciation	at 1st January 2020	-	13,381	13,381
	For period	-	13,381	13,381
	at 31st December 2020	-	26,762	26,762
Net Book Value	at 1st January 2020	150,000	40,144	190,144
	at 31st December 2020	150,000	26,763	176,763

Freehold Land and buildings comprises the curate's cottage located at "Westwood Cottage", The Avenue, Hampton, Middx and the Church Hall. A valuation of both buildings was obtained in April 2007 from Messrs Jones Lang LaSalle, Cranford valuing the cottage in the region of £375,000 to £425,000 and the Church Hall with a £20,000 'value in use' valuation. Both buildings are designated to the Church Development Fund.

4(b) INVESTMENTS

	2020 £	2019 £
Banco Santander (550 shares) (Market value at 31 December)	1,309	1,740
	1,309	1,740

5 ANALYSIS OF EXPENDITURE

Independent examiner's remuneration (fee payable for examination of the accounts, included in church running costs)	-	330
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6 STAFF COSTS

Wages and salaries	17,059	17,365
Average number of employees	3	3

The PCC employed an administrator, an organist and a hall cleaner.

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS' , HAMPTON

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

7 RELATED PARTIES

No payments or expenses were made to any PCC members, or persons closely connected to them during the course of the year.

Donations totalling £15,374 were received from related parties (PCC members) in the year. The donors did not attach any condition to their gifts which required the charity (PCC) to significantly alter the nature of its existing activities.

8 CURRENT ASSETS

	2020	2019
	£	£
Debtors and prepayments		
Income Tax recoverable	662	2,501
Prepayments	859	-
	<u>1,521</u>	<u>2,501</u>

9 LIABILITIES

	2020	2019
	£	£
Amounts falling due in one year		
Creditors		
Accruals	26,504	2,218
PAYE	1,269	-
	<u>27,773</u>	<u>2,218</u>

10 ANALYSIS OF TRANSFERS BETWEEN FUNDS

	General Fund	Hall Fund	CDF Fund	Restricted Funds
Transfer of Hall surplus to General Fund	9,399	(9,399)		
	<u>9,399</u>	<u>(9,399)</u>	-	-

11 SUMMARY OF FUND MOVEMENTS

	Balance 1.1.2020	Income	Expense	Transfers	Balance 31.1.2020
Restricted Funds					
Flowers	313	50	-		363
Music/Organ	933	-	-		933
Roof	5,000	-	-		5,000
Sound Systems	-	1,000	-		1,000
Other charity collections	-	-	-		-
	<u>6,246</u>	<u>1,050</u>	<u>-</u>	<u>-</u>	<u>7,296</u>

Restricted grants

Hampton Parochial Charity	-	250	250	-	-
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(insuring, maintaining and repairing the church)

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS' , HAMPTON

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

12 SUMMARY OF ASSETS BY FUND

	General Fund £	Ch. Dev. Fund £	Restricted Funds £	Total £
Fixed Assets & Investments	26,763	151,309		178,072
Current Assets	88,434	-	7,296	95,730
Current Liabilities	(27,773)			(27,773)
	<u>87,423</u>	<u>151,309</u>	<u>7,296</u>	<u>246,029</u>

Independent Examiner's Report to the Trustees of All Saints', Hampton Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2020 which are set out on pages 6 to 14.

Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Catherine Rumsey
38 Maguire Drive
Ham
TW10 7XY

Date: