



Parish of St Peter's Birstall

Annual Meetings Booklet - 2024

Prepared By
Miles Lawson (Churchwarden)

Parish of St Peter's Birstall - Annual Report 2024

for the

Annual Meetings 2024

to be held in the Church on Sunday 28th April 2024 at 12:00pm.

Agenda

Annual Meeting of Parishioners

- 1 Apologies
- 2 Minutes of the last meeting (23rd April 2023)
- 3 Election of Churchwardens
- 4 Closing of Meeting

Annual Parochial Church Meeting

- 1 Apologies
- 2 Minutes of the last meeting (23rd April 2023)
- 3 To receive and consider the Electoral Roll
- 4 To receive a report on the proceedings of the PCC
- 5 To receive a report on the financial affairs of the parish including:
 - a) the independently examined statement of accounts of the PCC for the year ending 31st December 2023;
 - b) to appoint an independent examiner;
 - c) to receive a report on the financial affairs of the Governors of St Peter's School.
- 6 To receive a report on the fabric, goods and ornaments of the church.
- 7 To receive a report on the proceedings of the Deanery Synod.
- 8 To receive a report on Health and Safety.
- 9 To receive an APCM Report 2023
- 10 To receive any other reports of parochial or church interest.
- 11 To appoint one representative to the Deanery Synod
- 12 To elect up to three members of the laity to the PCC to serve for three years.
- 13 Any other business.
- 14 Closing Prayers.

PCC Membership

Ex Officio	Retire 2024	Retire 2025	Retire 2026	Deanery Synod (Retire 2026)
Priest-in-Charge: Rev'd Jess Davis	Martin Price	Alison Sowden	Alan Graves	Raymond Gallagher
Reader (LLM) Wendy Harper	Rosie Price	Janice Mitchell	Chris Taylor	Kathleen O'Shea
Reader (LLM) <i>Vacant</i>	<i>Vacant</i>	Solly Wilson	Jonathan Keer	<i>Vacant</i>
Churchwarden: <i>Vacant</i>				
Churchwarden: <i>Vacant</i>				

2. Minutes of the Annual meeting of the Parishioners on 23rd April, 2023

Present: Forty-eight attended the meeting and they were:

Rev's Jess Davis, Denise Gosling, David Barker ,Carol Lynch , Elaine Jackson, Margaret & Alan Graves, Sue Charlton, Margaret Bell, Ann Lister, Sue & Miles Lawson, Raymond & Dorothy Gallagher, Stuart Spencer, Christine & John Culberson, Philip and Ann Walls, Trish Wynn, Pat Caunt, Jean & John Frankland, Joanna Earnshaw, Alison & David Sowden, Janice Mitchell, Kathleen O'Shea, Pauline Cowan, , Sarah & Hilary Whitfield, Jack Leeson, Wendy Harper, Simon Davis, Chris & Kathryn Taylor, Leif Wilks, David & Pat Chapman, Solly Wilson, Alexandar & Stephen Lister, Ian & Jane Cromack, Rebecca Lou, Eva Lockett, Judith Hartley, Jonathan Keer, & Penny Watson Walker,

The meeting commenced at 12pm and Rev'd Jess Davis welcomed everyone to the meeting.

- 1, **Apologies for absence were received from:**
Martin & Rosie Price, Sandra Badley, Susan Ghosh, Andy & Linda Rhodes
2. **Minutes of the Meeting held on 3rd April 2022** were read and passed. Proposed by Wendy Harper and seconded by Raymond Gallagher.
3. **Election of Churchwardens.** There were two candidates, and each had a proposer and a seconder who were members of the Elector Roll. The candidates were Miles Lawson and Andy Rhodes. There were two vacancies and both candidates were elected.

Minutes of the Annual Parochial Church Meeting

Present: Forty-eight members attended the meeting (listed above)

1. **Apologies for absence** (listed above)
2. **The Minutes of the Meeting** held on 3rd April,2022 were read and passed. Proposed Miles Lawson and seconded by Jack Leeson. Unanimous.
3. **To receive and consider the Electoral Roll**
Dorothy Gallagher's report was included with the agenda. Jess offered a vote of thanks to Dorothy. It was proposed by David Chatman and seconded Leif Wilks to accept the report. Unanimous.
4. **To receive a report on the proceedings of the PCC**
Denise Gosling's report was included with the agenda. Jess offered a vote of thanks to Denise. It was proposed by Alan Graves and seconded by Solly Wilson to accept the report. Unanimous
- 5a **To receive a report on the financial affairs of the Parish**
The Annual Accounts and Treasurers Report for the year ending 31st December 2022 were included with the agenda.
Jess offered a vote of thanks to Alan for doing an excellent job as treasurer. It was

proposed by David Barker and second by Wendy Harper to accept the reports.
Unanimous

5b To appoint an Independent Examiner

A vote of thanks was offered to Stephen. It was proposed by Raymond Gallagher and seconded by Janice Mitchell to appoint Stephen Lister as independent examiner. Unanimous

5c To receive a report on the financial affairs of the Governors of St Peter's School

Alison Sowden report was included with the agenda. It was proposed by Wendy Harper and seconded by Janice to accept the report. Unanimous. Jess offered a vote of thanks to Alison and all the governors who represent the church at St Peter's School

Alison planned to borrow the school plans for the new building, and they then can be examined by anyone in the church.

6. To receive a report on the fabric, goods and ornaments of the church. Miles Lawson and Denise Gosling's report was included with the agenda. Raymond offered a vote of thanks to Denise and Miles. It was proposed by David Chatman and seconded by Sue Charlton to accept the report, Unanimous. A huge thank you was offered to Miles and Denise

Denise was retiring and she was presented with a gift and flowers. She offered a vote of thanks to everyone who had helped her and added it was a pleasure and privilege to be churchwarden.

7. To receive a report on the proceedings of the Deanery Synod

Jess's report was included with the agenda. It was proposed by Raymond Gallagher and seconded by Jack Leeson to accept the report. Unanimous. A vote of thanks was offered to Jess for her report.

8. Management of Health and Safety

Pat Caunt report was included with the agenda. Raymond offered a vote of thanks to Pat Caunt who worked alongside Denise and Miles with matters regarding Health and Safety, It was proposed by John Frankland and seconded by Judith Hartley to accept the report.

9. To receive a report from Priest in Charge

Jess's report was included with the agenda. It was proposed by Sue Charlton and seconded by Margaret Bell to accept the report. On behalf of the congregation Raymond Gallagher offered a vote of thanks to Jess for her excellent service to the church and its congregation.

10 To receive any other reports of parochial or church interest.

a. St Peters Playtime

The Playtime Teams' report was included with the agenda. Jean Frankland

commented the number of children attending were not like pre-covid numbers. Thanks were offered to the playtime team.

b. **Bellringers**

The Tower Captain's Report was included with the agenda. A vote of thanks was offered to Miles and his team.

c. **Safeguarding**

Janice Mitchell's report was included with the agenda.
A vote of thanks was offered to Janice.

d. **Junior Church**

Sue Lawson's report was included with the agenda. A vote of thanks was offered to Sue for preparing the work for junior church which made it easier for the helpers.

e. **Church Wood**

Andy Rhodes's report was included with the agenda. A vote of thanks was offered to Andy and his team.

f. **Verger's Report**

Solly Wilson's report was included with the agenda. A vote of thanks was offered to Solly and Rev'd Davis added Solly was a great help and made her job easier. It was proposed by Raymond Gallagher and seconded by Margaret Bell to accept the reports 10a-10g. Unanimous

12. **To elect three members to the Deanery Synod**

Three people were needed.

Raymond Gallagher, David Barker and Kathleen O'Shea were proposed and seconded by persons on the electoral roll. They were all elected.

13. **To elect up to three members of the laity to the PCC to serve three years and one person to serve on year**

Raymond Gallagher resigned as a member of the PCC, and he was now one of our representatives at Deanery Synod.

After a draw it was decided Chris Taylor, Alan Graves and Jonathan Keer would serve three years and Denise Gosling would serve one year.

Being no further business, the meeting was closed with Grace. End of Minutes of meetings of 23rd April, 2023

Report of the Proceedings of the PCC - April 2023

3. To receive and consider the Electoral Roll - 2023

On Sunday 16th April 2023 there were 99 names on the roll. Sadly, 2 people have died and their names have been removed.

On 21st April 2024 the roll now stands at 97 names.

Dorothy E Gallagher
Electoral Roll Officer

4. To receive a report on the proceedings of the PCC

We have had nine meetings this year with the attendance being 89%. There have been five Standing Committee meetings.

Denise Gosling

5. To receive a report on the financial affairs of the parish including:

Treasurer's Report for the year from 1st January to 31 December 2023

All comments and figures referred to below relate specifically to the year ended 31st

December 2023 and to the financial Accounts which are shown in Appendix 1.

The Accounts have been independently examined by Stephen Lister to whom I am most grateful and were approved by the PCC at a meeting on 7th April 2024.

On behalf of the PCC, I would like to thank everyone who donates to our Church by regular giving, without which we would not be able to continue our mission in the community, our evangelism, our worship, or to maintain our beautiful Church building.

There are many ways you can donate, either by Standing Order, via the envelope scheme as covenanted giving, by cash on the collection plate, via the contactless giving machine, by the QR code, or by the donations button on our website. If you could consider increasing your donations, particularly in line with the cost of living, it would be very much appreciated.

If you are a taxpayer and as yet you do not use the gift aid scheme, please have a word with me, Rev'd Jess, or one of the wardens. Gift aided giving means that we can claim a payment from HMRC of 25p for each £1 given by

you, at no extra cost to you. All we require from you is a Declaration form.

I would also extend a thank you to all volunteers who give freely of their time and to everyone within the Church family who supports us in any way. We held many successful events throughout the last year raising a substantial amount of very welcome funds as detailed in Section d) on page 2.

Like any household, or business, our costs continue to rise. As can be seen from page 1 of my accounts, the total Church expenses for the year amounted to £79,527 and our income was £78,153 leaving a deficit of £1,374.

I appreciate our financial affairs are complicated and just looking at the total value of

Investment Assets and Cash Funds listed at the bottom of page 1, in isolation, it shows we have a total balance of all funds amounting to £121,610. A breakdown of this figure is given on page 4 of the Accounts, however, by way of explanation, this figure is made up as follows:-

1. Endowment or Permanent Endowment Funds. These total £80,900 and applies to

money which has mainly been given in the distant past, usually via a Will, with the express instruction that the money must be retained and invested and only the income is to be used for specific named purposes.

2. Restricted Funds totalling £15,429 where money has been given to the Church by the donor for a specific purpose with the intention that their donation is to be used only for that purpose.

3. Designated Funds totalling £18,391 being money set aside by the PCC to be used for specific purposes and expenses as detailed in the Fund description.

4. The General Fund with a balance of £6,890 is available for the general running and mission of the Church. The balance of this General Fund has been falling year on year

since Covid. Income is generated chiefly through donations and gift aid recovered totalling £59,732. Other income includes statutory fees predominately from funerals of £7,468, fundraising activities net of costs of £5,983 and investment income and interest received of £2,823.

Our major expense is the 'Parish share', of £47,815. This covers the costs of clergy within our diocese including their stipend, housing costs, national insurance and pension contributions.

Other major costs included general church running costs of £ 14,497 of which £5,749 related to building insurance premiums. Utility bills totalled £7,547, tithe payments to charities of £4,706 and major church repairs totalling £2,499.

F. Alan Graves
Treasurer

5.a Please see Appendix 1 at the end of this document

5.b to appoint an independent examiner;

Stephen A. Lister kindly agreed to undertake the duties of Independent Examiner in accordance with the Charity Commission regulations. A copy of his report is attached - please see Appendix 2. Stephen has again volunteered to act as Independent Examiner for the coming year.

5.c to receive a report on the financial affairs of the Governors of St Peter's School.

Report from St. Peter's School Governing body

Another school year is now in its final term, and your governors have continued to work hard behind the scenes in a variety of roles.

Governors work to help children to care for the communities where they live as well as the wider world, all while having a sense of God through knowing Jesus as a special friend.

Governors also visit school to observe lessons, talk to children and staff, and we are always delighted to see how engaged children are, how much they enjoy school and how inclusive our classes and the teaching is.

Financially the school manages its budgets extremely well, and this year has been challenging, with increased costs in fuel and on salaries.

Governors are still supporting school financially - we are steadily paying back to the budget, money that was paid for us as we could not meet the 10% that was required from us towards some windows that needed to be replaced.

We were delighted with the Ofsted inspection in December with an overall GOOD result, and some outstanding features. Governance was commented on very positively.

We are building on the church/school links in a variety of ways, the children very recently were involved in hedge planting and building the bug hotel, and of course the choir continues to sing at the Christingle service each year, volunteers from church continue to give time as reading friends and soon a new project Open the Book will begin (please see Jess for more details)

There are vacancies on our governing body, and we are happy to talk to anyone who might be interested in this role.

We continue to be grateful for the 5ps that are given and would ask that you could consider supporting us in this way.

Our new school building work began in January and currently resembles a giant Meccano kit, however the hope is that the new building will be completed by Easter 2025. I have added some pictures to this report for you to have a look at, but please ask me or Jan or Jess for more information.

Please continue to support our school with your prayers, as we face a year or more of building work.

A Sowden



6. To receive a report on the fabric, goods and ornaments of the church.

The Churchwardens have checked and identified all items in the Church Inventory and can confirm that all were present in the church and signed off accordingly.

Churchwardens' Report

26/04/2023—Drain at front of church cleared

27/04/2023—New bucket under drain as old one too small. Repined light to south porch and changed bulb so that it worked.

03/05/2023—Put new drain covers over those drains on roof which had blocked last time and put bunting up with Alan & Margaret & Linda.

05/05/2023—further work clearing graveyard tree with Hadyn Pitchforth. Tree had been felled and left for us to clear. Also took down large overhanging branch to top graveyard area.

17/05/2023—commissioned signage to help stop dog owners not cleaning up after their dogs,(a particular problem on path near south aisle).

22/05/2023-- Weeds at Lynchgate: need weedkiller & also clear path in time for summer fate.

22/05/2023--Clear up where bonfire used to be and invite Martin price to reseed as a wildflower area.

26/05/2023-- Arrange a monthly meeting with Jess to discuss all matters relating to church wardens.

26/05/2023--Cut up old wooden panels: outside of church North isle and take to tip any not used as firewood.

09/06/2023--Signage to have printed to remind people to pick up after dog – esp around church path.

11/06/2023-- Ask Pat if she could consult with Diocese to produce an intruder policy

for church. This is nearly finished.

14/06/2023--TV connection on USB or computer—Instruction booklet to construct (Sam can probably help). This has been given to Chris Taylor who agreed to email instructions etc to Denise. There is a possibility that it may be the cable being used which is at fault. Jess has got involved also and it appears to be the laptop being used – Jess has purchased an adapter and is to test it to make sure problem solved. Andy has informed David Barker who raised the issue at the band concert. ---27/06/2023--This has been further investigated and it now looks like TV needs repair—Andy has taken it to repair having checked with Sue Lawson that it is not needed.

14/06/2023-- Check with Pat Caunt the risk assessments for Sunday school area, Fire policy—sides people need to be briefed as to what to do. Jess to email and write to those sidespeople not on email (Jess to give Pat the details of police to get their advice)- late Oct. Now complete and attached

16/06/2023-- Check insurance is valid with Treasurer

23/06/2023-- Washbasin area: paint skirting board and door. Also fit washbasin support and alter pipework.

27/06/2023-- Remote access using wireless connection so Jess can operate the overhead screens from front of church when there is nobody around to do it at the service. (Sam and Stephen Lister to be approached). —Sam approached but it would be better to do when the new system which Chris is researching is in place – suggested Jess chase with Chris. Sam & I went to church and liaised with Jess and Simon and Sam & Jess set up remote access via Jess's Google Chrome remote desktop. This works regardless of Zion being updated—only Jess can access this if others need it, they will have to do it via their own account – several can be on the system but only one can be used at any one time.

20/07/2023—Carpet at front of pulpit taken up by Andy, floor repaired in 2 places. Rest of it checked and found to be of sound quality with no damp.

21/07/2023 Arrange a meeting with the chap at the coppices to again establish what the problem is with church wood trees. —Checked out by Andy and there is little grounds to have a meeting.

21/07/2023-- Contact by email lady who complained about the view from her garden—meeting to be offered to establish details of problem. - Jess to forward email again—this has been left now as no contact was possible as address could not be found. Decided at last monthly meeting to allow it to die.

21/07/2023 -- Fit second light: over fellowship area.

07/09/2023 Andy cleared area to give access for builder Neil Hurst to quote for wall rebuilding. Chased Neil on quote 04/10/2023.—done and met builder on site re quote 03/11/23 will include roof tile in repair as part of job.

09/09/2023 Lime Mortar: to apply to Lych-gate wall as part of quinquennial inspection. Also Fix Lych-gate roof: need stone roofing slabs -2 or 3. Andy has asked Neil Hurst for a quote to repair. Quote for wall only has been accepted via PCC and Miles is looking into whether we can get any financial help towards it. - work will proceed when builder is able to go ahead.

22/09/2023 Tree removed from gutter at top of church roof. The problem was that all gutters at the main chancel were totally blocked. It is believed that this was responsible for 3 leaks during very heavy rain earlier in the year. Andy unblocked all the gutters at this level and found 1 tile on another level had slipped down and needed replacing or putting back, 3 cracked which presented little problem 2 loose decorative stones were loose one was taken down and stored on the roof, the other was not loose enough to take down or pose a threat. A job has been raised for this.

10/10/2023 Chase progress of dam wall with Jez. Miles has done this and it is likely to be a good 6 to 12 months to completion.

19/10/2023--Look at leak in boiler room to establish if a plumber is needed. —Miles contacted Waramaway who should have got back to us – they were understaffed but despite 4 phone calls from Andy and nearly 3 weeks from initial contact they are reluctant to give a date – I do not think they want to get involved and am looking for other repairers. Box has been proposed and a local chap which Andy knows will be approached also to see if they hold commercial licences. This was brought up at PCC and Chris Taylor knew a commercial heating engineer – response was very good and an appointment made for him to call within the week. —19/10/2023 new engineer visited—exceptionally helpful and has been set on to repair valves and new ballcock, and leak on radiator pipe Sunday school room. He got the heating to function until his secretary can arrange the job in his diary.

20/11/2023--Possible Crib replacement with something more modern and manageable. Andy to have a chat with Jim (Wendy's husband) to see if he can do – also look to involve Sunday school, if they wish to paint and decorate it.—Done—Jim poorly so I have done it, (Andy)

02/12/2023--Get rid of information desk at church entrance and establish an information screen instead (free standing not attached to wall). Andy bought trailer so this can be taken to tip

03/01/2024 Warmaway replaced by GEM Yorkshire and all repairs and servicing done 3rd Jan & gas safety certificate issued.

Other action:

- Jess raised the issue of disabled toilet and access to church – Andy to look up

plans which have already been drawn up – hoped we may be able to modify and raise funding. Plans have been provided to Jess shortly after meeting.

- Chase Kirklees re loose and missing paving slabs. If Kirklees still not forthcoming, then take up with local MP/councillor. —Miles waiting response from local councillor—meeting to be held – can Miles arrange this. This has now been resolved by Martin Price and Andy Rhodes.
- Pat test all devices in church. —Completed

Miles Lawson & Andy Rhodes

Churchwardens

7. To receive a report on the proceedings of the Deanery Synod.

Deanery Synod Report 2023 – 2024

The Dewsbury and Birstall Deanery Synod meetings include information and administration. Reports are received from Diocesan and General Synod; there is also a guest speaker. This year three meetings were held.

In June, Janet Edmond the Leeds Diocesan Stewardship Officer talked about the Parish Giving Scheme. This allows donations made by direct debit to be administered centrally by the PGS allowing Gift Aid quickly to be claimed and returned to the church.

The Bishop of Huddersfield, Smitha Prasadham was the speaker in October. She spoke of her life and work as a priest.

Lastly in February 2024 the meeting was held at the Community of the Resurrection, Mirfield. We were told about the work of the College of the Resurrection which offers residential training and St. Hild College which provides more flexible learning for lay people and those seeking ordination.

Kath O'Shea

8. To receive a report on Health and Safety

1. Review of Documents

Over the past year, the following Health & Safety Documents have been reviewed:

- (a) Short Reference Guide of Essential Health and Safety Facts
- (b) Health and Safety Checklist
- (c) Fire Risk Assessment
- (d) Health and Safety in the Kitchen Area

- (e) Use of Ladders and Stepladders
- (f) Health and Safety for Worship and at Public Events
- (g) Management of Asbestos in the Church Building.

It is suggested that a copy of these be kept in a Ring Binder at the Welcome Desk, so they are accessible, rather than in the Vestry.

2. Dealing with Intruders

At the request of Rev Jess Davis and Andy Rhodes, Church Warden, a new Health and Safety Document has been written; which is a Policy for dealing with Intruders. The Document covers (a) when the church is closed and not in use (b) when the Church is open and in use and (c) when the Intruder is armed with a weapon. It was delivered electronically to Jess and Andy on February 1 2024.

A paper copy of the Document has been included in the Ring Binder which I have suggested should be kept at the Welcome Desk.

3. Food Preparation

I understand that food is now being provided once again, on a regular basis, for people from the Community. This means that the Policy for food preparation in the kitchen will need to be reviewed.

4. Ongoing Monitoring of Health and Safety Risks

4.1 Electrical Installations

The 5-yearly Electrical Inspection of the church installations was due in January 2024. I have been informed that this has been carried out, but have not been involved and have no knowledge of the findings.

4.2 Trees in the Burial Ground

In order to manage the Action Plan written by JCA Ltd in 2021, at last years AGM it was noted that:

- (a) Eight trees showed defects which needed monitoring
- (b) Two trees were in need of a follow up inspection
- (c) Nine trees needed growth removing from their base so these could be inspected and
- (d) 18 trees needed pruning.

have not been informed about progress on any of this work, so cannot make any further comment.

5. Other Matters

I have had no request for help with any other health or safety matter during the course of the year, so this completes my Report.

Pat Caunt, Church Member with oversight for Health and Safety. Report dated

9. To receive a report from Priest-In-Charge

Priest in Charge – report

I write this year's report with a mixture of joy and sadness. There is so much to be grateful for, new people joining our church family, people coming to faith, people experiencing healing and answers to prayer, a growing and thriving Eco church which has captured the imagination of the community, and worship services that are continuing to develop in two different styles enabling a growing number of people to encounter and worship God to name but a few of the joys.

There are also things are great sources of pain and sorrow; those who have decided that they no longer wish to journey with us, times when we have hurt one another, those among us who are suffering on a personal level, and most recently the death of our dear friend and brother, Leif. He is sorely missed, and his loss will be felt by us all for a long time to come as we sense his fingerprints throughout the life of the church and are aware of all the places where he once was and is no longer. And yet we trust in the hope that we have in Jesus that this is not the end of his story.

It is this hope that continues to drive us forward in the service of the gospel and of our Lord Jesus Christ whom we worship. Last year, I laid out a direction of travel for us as a church. Here's a reminder of what I said:

1. Strategy – making sure that we are working towards growth and that there is joined up thinking across the life of the church so that our energies and priorities match our vision.
2. Communications – making sure that our message is clear both inside and outside the church.
3. Youth – making sure that we are a church where our teens and young adults can thrive and grow.
4. Church at Home – making sure that those who are part of our church but cannot attend in person are included in the life of the church and their spiritual needs met.

We've made a start on all of these things but there is still work to be done.

Area of Focus	What we've done	What next
Strategy	<ul style="list-style-type: none">• The PCC embarked upon a program called PCC Tonight to help us to become more focussed on our mission as a church (this is still to be completed).• The events group now	<ul style="list-style-type: none">• To identify and set realistic priorities when Jess is being shared across two churches as per the Deanery plan.• To grow the worship team (especially for the 10:30am service)

	<p>meet in an evening and have a program of events for the year with specific aims for each event and an overall fundraising target.</p>	
Communications	<ul style="list-style-type: none"> • We've added a notice reel on the screens before and after services. • We've revamped and reintroduced a weekly notice sheet (St Peter's Post) • We've changed the monthly news mailing to a quarterly mailing to make it more manageable to put out as a regular bulletin (St Peter's Post Extra) • We've invested in attractive flyers for Christmas and Easter and deliver these to all of the schools as well as encouraging people to use them to invite friends, family and neighbours to services and events. • We've introduced a new contact database called Community. • We've introduced Keeping in touch cards for visitors and new people. 	<ul style="list-style-type: none"> • To update our website and our A Church Near You page so that the information is accurate and useful. • To appoint a volunteer to look after our social media pages and to ensure that we maintain a good and consistent digital presence. • To revamp our noticeboards to make them more useful, attractive, and user friendly. • To explore the possibility of additional external noticeboards to advertise events and service. • To invest in new banners for events.
Youth	<ul style="list-style-type: none"> • We have tried and been unsuccessful in recruiting volunteers to a youth team. • I am currently trying to regularly chat to our young people to ensure that they know that they are still a priority within church and that their voices are heard. 	<ul style="list-style-type: none"> • To continue to try to recruit volunteers to be able to start a youth group. • To apply for funding to resource the group. • To contact young people who have previously been part of church to invite them to join the group once volunteers have been recruited.
Church at Home	<ul style="list-style-type: none"> • All church at home members were 	<ul style="list-style-type: none"> • To grow the pastoral visiting team to ensure

	<p>contacted to find out what level of support or contact they would like. We have had very little response.</p> <ul style="list-style-type: none"> • The pastoral team and I have been trying to visit those at home or in care homes as regularly as possible and have a WhatsApp group to help us to coordinate this. 	<p>that those at home are visited and contacted more regularly.</p> <ul style="list-style-type: none"> • To ensure that those at home receive church comms and are enabled to have a voice (including voting where applicable)
--	---	---

In addition to these priorities, I am keen that we increase our offer for children and families and would like to look at whether we can reintroduce Messy Church and potentially Muddy Church which is all about experiencing and worshipping God in outdoors. I am also keen that we increase our contact and support for those who come to us for baptism, weddings and funerals. Hopefully later this year we will begin running the bereavement course to help those who are grieving.

This all looks like an ambitious plan, and we may not achieve it all in the coming year, but the point that I want to make is that even though the Deanery Plan is for me to be shared over two churches in the future, I don't want that to stall our momentum. To make all of this possible, we will need more of us to get involved in more areas of church life, but I am confident that we have all the gifts and skills between us to make this happen.

As ever, I am so thankful to all of those who take on the many, many roles and responsibilities that keep our church functioning and thriving. We are a family; it is our love for one another and our shared faith in Jesus Christ that will ensure that we continue to thrive and grow through good times and bad. To him be glory forever.

Rev'd Jess Davis

Priest-in-Charge

10. To receive any other reports of parochial or church interest.

10.1 Tower Captain's Report for AGM 2024

We have practiced most weeks throughout the year on Thursday evenings. We rang the bells for Carols by Candlelight service and Easter Sunday.

I have been training ringers from St John's Cleckheaton. Unfortunately the tower ringing room floor there has woodworm and for safety reasons they are having to stop ringing for a while. So they have joined us most Thursdays and are doing well in supporting us.

Many of those that started to learn to ring bells have stopped as they have

realised it is not for them. We hope that one day they may return.

Miles Lawson

Tower Captain

10.2 Safeguarding Report for AGM 2024

Safeguarding continues to be a priority and a strong focus for the Church of England and St Peter's Church. We want to make sure that we have a safe, caring environment for everyone who attends by ensuring that we have strong procedures in place to protect everyone.

Over the past year training has been undertaken on Safer Recruitment and new procedures have been drawn up and followed when appointing anyone to new roles in church, particularly in Junior Church.

We have adopted the Diocesan Safeguarding Policy which is reviewed annually by the PCC and was reviewed on 6th March 2023. The Policy and contact details of the Diocesan Safeguarding Team are on display on the noticeboard in the fellowship area. We have strong links with our Diocesan Safeguarding Officer Nikki Rose who is always available for help and advice.

Leeds Diocese provides a very comprehensive list of online training which is available for all concerned and most of the PCC has now completed this training. As the training is online we are looking at alternative ways to ensure that those who are not able to access training online can still receive training.

I have now completed Safeguarding Leadership Pathway Training and am awaiting further Induction Training which was delayed due to the pandemic.

DBS checks and Confidential Self Disclosures are up to date.

Completion of the digital Safeguarding Dashboard is still ongoing. When it is completed it will provide a regular report and action plan for the PCC to keep track of safeguarding and ensure that we are fully compliant at St Peter's Church

It is up to each and every one of us to play our part in keeping our church a safe place for all, by adhering to the guidance, being vigilant and reporting any concerns that we might have immediately.

Report prepared by Jan Mitchell

March 2023

10.3 St Peter's Church AGM 2024 CHILDREN'S MINISTRY AND JUNIOR CHURCH

We have seen many new children and families at St Peter's Church over the course of the past 12 months, thanks to special events, and St Peter's School Choir performing during services.

We have also seen an increase in regular attendees at Junior Church during the second service on Sunday mornings. However, it remains the case that many families who have visited us do not find it easy to commit to coming every week due to other demands.

Our lovely Junior Church volunteers have continued to show enthusiasm and faithfulness in meeting the challenges of not knowing week by week how many children will attend, and also catering for a wide age range with very different needs.

Earlier this year Church members helped us to clear out the Tower Room, which is now able to be used for as a quieter and more focused space for Bible reading and prayers by the children.

Activities vary from week to week as we continue with a "mixed economy" of some structured group sessions, as well as themed crafts and activities around the Children's Table.

All Junior Church volunteers have been recruited following the Diocese' Safer Recruitment policies, including appropriate Safeguarding checks and relevant training. If you are interested in helping with this ministry, please have a word with me or with Rev Jess.

We have continued to minimise spending by recycling and re-using whatever and whenever we can and we thank all those who have helped with contributions of materials, support, time and encouragement!

Sue Lawson

Junior Church Lead Co-ordinator

10.4 Church Woods

Church Wood Annual report. 2023/24

(On behalf of the trustees of Church Wood -by Andy Rhodes)

This year has been a more of a normal year at church woods. Maintenance in terms of controlling invasive species and bramble thinning has been the main areas of work on the ground. Once again this was done with local community

involvement as well as church and committee members.

In addition to this work we have engaged the professional help of Liam Plumber of the Woodland trust to embark upon a subsection of his report – Halo thinning and the establishment of veteran trees and encouragement of native species such as Field Maple.

At the time of this report 3 quotes have been obtained to fell 5 trees , the wood of which is to be left in the woods to enrich the Flora and Fauna. In addition to this a grant has been obtained from the Woodland Trust to enable the halo thinning work to go ahead.

No progress has been made with involving the youngsters from school but there is opportunity for this to happen latter perhaps when Hazel is planted to help with bramble suppression.

In addition to this the eco church committee are arranging for the school and community to be involved in hedge planting around the church periphery which by the time of this report may have concluded.

As always there is much to do in the woods in order to maintain an ancient woodland environment and we are still awaiting confirmation that the wood has been registered as protected ancient woodland site. All of this will be guided by the work of the woods committee under the supervision of the woodland trust.

A big thankyou to everyone who has helped with the woods this year.

10.5 Report from Verger 2024

This year as Verger I have continued to respond to requests for information on the location of family graves and ashes plots, facilitated funerals , burials and burials of ashes. Liaise with relatives and funeral directors, shown visitors round church and given out literature and information about St. Peter's. Also sent follow up cards and phone calls.

It's not unusual for those attending a funeral to comment on the warm welcome they receive. Many times they recall attending St. Peter's years ago in the choir , Sunday school , Brownies or youth group. In some way they connect with the church and God. So I'd like to thank the team who help make this possible, Jess, Wendy, David, Dave, and Elaine who are always supportive, calm and welcoming ensuring that the funerals go smoothly and that the church is a caring place that can meet needs.

One of our team is missing. Leif will be missed for his empathy and words of comfort to the many families that he helped at a sad time in their lives. I will miss his constant support, help, kindness and friendship.

Solly Wilson

10.6 Playtime Report 2024.

Playtime attendances vary weekly but there is a lovely group who return weekly. At Easter we made Crafts, held an Egg Hunt, wore Easter Bonnets and all the children received an Easter Egg. In July we had a small party and gave out goody bags and to those leaving to start school we gave books. In November we held a Cake sale which raised, with the addition of donations from of our congregation, £50 for BBC Children in Need. In December we held a Christmas Party and received a visit from Santa who gave all the Children a Christmas Present, gleefully accepted by all, thank you Santa. Linda Rhodes has now returned on a regular basis to play her guitar for the Playtime sing along. This is enjoyed by everyone. We hope to continue successfully and increase our attendances.

Thank You and Regards, the Playtime Team.

10.7 Audio/Visual Report for AGM 2024

It's been an exciting year with the church audio-visual systems. You will appreciate it's not often we have reason to say those words!

In October 2023 we retired the system which runs the screens in church.

ZionWorx has served us faithfully for (at our best guess) nearly 20 years, but really started to show its age. We upgraded to a much more modern system called WorshipTools which presents words, pictures, and videos better - hopefully everyone is finding the bright yellow text on a dark blue background much easier to read.

WorshipTools also allows us to prepare the screen elements of a service - liturgy, prayers, hymns, songs etc - from home, enabling much easier collaboration and greatly reducing stress on Sunday mornings. The new system is also much more stable, and there are several other features we will start to use over the coming months.

We also offer our thanks to Stephen Lister who has donated a number of larger screens inherited from a recent office move. These screens have replaced many of the ones hanging on pillars, and should also help to make the words displayed easier to see.

Stephen, Alexander, and Andy Rhodes, have also 'manned the desk' for services and their help is greatly appreciated. It's really good to see the team growing in size and skill, and our thanks go especially to Elaine who continues to faithfully serve the church in this vital behind-the-scenes role. If anyone is interested in serving in this way - particularly for the 9AM services - please do get in touch. Full training will be provided.

Over the coming months we hope to upgrade other parts of the system to ensure that services and other events run smoothly.

Chris Taylor and Martin Price

We registered for the Eco church award Scheme in October 2022

Through the A Rocha UK Eco Church award structure we have been guided and encouraged to think about and become more aware of the importance of caring for God's creation. <https://ecochurch.arocha.org.uk/>

Achievements since the Eco Church group was formed:-

- Started the conversations about environmental issues with many people
- Planted a living willow hedge March 2023 to provide a home for our community bee hive (Bees arrived July 2023 and are very happy!)
- Two Environmental officers invited to join the PCC
- Adding eco tips to church notices
- Increased usage of LED light bulbs.
- Measuring energy usage
- Promoting environmentally friendly alternatives to reduce environmental impact. Ethical, Fairtrade, Recycled toilet paper, locally sourced food, less harmful chemicals, reduce single use plastics.
- Stopped using harmful pesticides in churchyard.
- Committed to work towards Ethical banking.
- Completed the Bronze award assessment.
- No Church money has been spent on Eco church activities so far

We have been working hard over the past year & were delighted to be awarded the Bronze Eco Church award in December 2023!

We will now continue to work together as a church towards the Silver award. The A Rocha scheme provides a road map towards a more sustainable future as a church. It involves everything from our heating to our land management to our detergent use to our banking.

Plans for 2024

- March - Planting new eco hedge in churchyard (Free plants obtained from the Woodland Trust) COMPLETED
- Community events around hedge planting involving as many of the local community and school as possible STARTED
- Regular community events going forward - STARTED
- Making COMPLETED and installing bird boxes SOON
- Making and installing Bug hotels for bees, butterflies and other insects COMPLETED FIRST ONE • Working through the Eco Church Silver questionnaire to get as close as we can to the next award. • Picking litter and tidying up the church grounds - ONGOING
- Gardening to remove some brambles then planting wildflowers and shrubs to increase bio diversity of our land STARTED
- Garden composting STARTED
- Put up signs to explain what we are doing and inviting others to get involved. STARTED
- Invite guest speakers with specialist environmental organisations, A Rocha,

Christian Aid etc.

- Supporting and environmental charities – IN PLACE THROUGH PCC
- Propagating plants for Summer Fair
- Increasing habitats with wood piles and conservation areas STARTED

There's lots of work to do! Eco Church is a whole congregation effort. If you would like to know more and get involved speak to Martin & Rosie Price, St Peter's Environmental officers, or Rev. Jess.

11. To receive a report by the Readers

First of all; we all want to say how sad we are that Leif is no longer a part of the Reader's team. Ann says how well we moulded together with each one of us finding our role within the leadership team and Leif's passing will leave a gap which will be hard to fill.

We don't have that much to report; other than how pleased we are that the Healing Ministry is up and running again and I intend to put a Rota up beside the service one so that people can check whether they're on duty any particular month. I have emailed a copy of the rota top members of the ministry team but it's always useful to have a copy in church.

As for outreach, thanks to Alison; Solly; Jan and Joanna for starting up the Welcome Space sessions on Wednesdays. Outreach is a very big part of Jesus' call on our lives and it's all too easy to become insular and to get into a "Holy huddle". We all want to say a grateful thanks for the support and encouragement we receive from the whole fellowship.

We ask God to bless you all.

Wendy; Philp and Anne

12. To elect three representatives to the Deanery Synod

13. To Elect up to three members of the Laity to the PCC to serve for three years and two to serve for one year

**THE PAROCHIAL CHURCH COUNCIL OF BIRSTALL PARISH
CHURCH**

IN THE DIOCESE OF LEEDS REGISTERED CHARITY

NUMBER 1133854

**ANNUAL STATEMENT OF THE FINANCIAL
AFFAIRS FOR THE YEAR ENDED 31
DECEMBER 2023 RECEIPTS AND PAYMENTS
ACCOUNT**

**PREPARED BY: F. ALAN GRAVES TREASURER TO THE
P.C.C.**

INDEPENDENT EXAMINER: STEPHEN LISTER

BIRSTALL PARISH CHURCH IN THE DIOCESE OF LEEDS
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2023

RECEIPTS AND PAYMENTS ACCOUNT

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2023	TOTAL 2022
RECEIPTS						
Voluntary Receipts:						
Regular Giving		43,744			43,744	44,071
Misc. Collections at Services	a)	2,024			2,024	2,649
All other giving	b)	3,103	510		3,613	1,881
Gift Aid Recovered		9,856			9,856	9,311
Grants Received	c)	<u>160</u>	<u>335</u>	<u>0</u>	<u>495</u>	<u>2,500</u>
		58,887	845	0	59,732	60,412
Fundraising Activities:	d)	7,488			7,488	7,022
Investment Income	e)	545	38	2,240	2,823	2,343
Statutory Fees		7,468			7,468	8,509
Income from lettings:		270			270	130
Sundries	f)	<u>372</u>	<u>0</u>	<u>0</u>	<u>372</u>	<u>3,115</u>
TOTAL RECEIPTS		<u>75,030</u>	<u>883</u>	<u>2,240</u>	<u>78,153</u>	<u>81,531</u>
PAYMENTS						
Costs of Fund raising Activities:	h)	1,505			1,505	1,466
Church Activities:						
Mission Giving/Donations	i)	4,706			4,706	4,596
Diocesan parish Share		47,815			47,815	47,071
Clergy & Staffing costs		415			415	698
Church Expenses:						
Mission & evangelism costs	j)	542			542	726
Church Running Expenses	k)	14,497			14,497	14,611
Church utility bills		7,548			7,548	7,082
Major Capital Expenses:	l)	<u>0</u>	<u>2,499</u>	<u>0</u>	<u>2,499</u>	<u>3,211</u>
TOTAL PAYMENTS		<u>77,028</u>	<u>2,499</u>	<u>0</u>	<u>79,527</u>	<u>79,461</u>
Excess of Receipts over Payments		(1,998)	(1,616)	2,240	(1,374)	2,070
Transfers between funds		<u>2,240</u>	<u>0</u>	<u>(2,240)</u>	<u>0</u>	<u>0</u>
		242	(1,616)	0	(1,374)	2,070
Cash at Bank as at 1 January 2023		<u>20,629</u>	<u>13,815</u>	<u>0</u>	<u>34,444</u>	<u>32,374</u>
Cash at Bank as at 31 December 2023		<u>20,871</u>	<u>12,199</u>	<u>0</u>	<u>33,070</u>	<u>34,444</u>

STATEMENT OF ASSETS

Assets	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2023	TOTAL 2022
Cash Funds					
Bank current account	11,031	7,789		18,820 *	20,194
CBF Deposit Fund	<u>14,250</u>	<u>0</u>	<u>0</u>	<u>14,250</u>	<u>14,250</u>
	<u>25,281</u>	<u>7,789</u>	<u>0</u>	<u>33,070</u>	<u>34,444</u>
Investment Assets					
Diocese – Chancel Fund Deposit			93	93	93
C of E Investment Fund shares	<u>0</u>	<u>7,640</u>	<u>80,807</u>	<u>88,447</u>	<u>82,063</u>
	<u>0</u>	<u>7,640</u>	<u>80,900</u>	<u>88,540</u>	<u>82,156</u>
TOTAL ASSETS – see Fund Analysis					
Cash Funds as above	25,281	7,789	0	33,070	34,444
Investment Assets as above	<u>0</u>	<u>7,640</u>	<u>80,900</u>	<u>88,540</u>	<u>82,156</u>
	<u>25,281</u>	<u>15,429</u>	<u>80,900</u>	<u>121,610</u>	<u>116,600</u>

* Note:- Bank balance as at 31/12/2023 = £18,989 add funds awaited of £328 less outstanding cheques to be presented of £497 = £18,820

FURTHER ANALYSIS OF RECEIPTS AND PAYMENTS ACCOUNTS – NOTES

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2023	TOTAL 2022
RECEIPTS					
a) Collections at Services:					
Cash received	1,424			1,424	1,573
Sundry collections	195			195	276
Weddings, Funerals etc. - not G/A	405			405	800
	<u>2,024</u>	<u>0</u>	<u>0</u>	<u>2,024</u>	<u>2,649</u>
b) All other Giving/Voluntary Receipts:					
Disadvantaged families	0			0	188
Donation from bell ringers	0			0	20
Sundry Donations – Gift Aided	255			255	20
Sundry Donations – Not G/A	2,315	20		2,335	1,349
Charitable Donation	500			500	0
Turkey/Syria earthquake		375		375	304
Amazon Smile	33			33	0
Sunday School Bouncy Castle		115		115	0
	<u>3,103</u>	<u>510</u>	<u>0</u>	<u>3,613</u>	<u>1,881</u>
c) Grants Received:					
Listed Places of Worship	160	335		495	0
Church Commissioners	0				2,500
	<u>160</u>	<u>335</u>	<u>0</u>	<u>495</u>	<u>2,500</u>
d) Fund Raising Activities:					
Book sales	90			90	52
Brass Band concert	1,223			1,223	1,608
Card sales	209			209	73
Christmas Fayre	1,529			1,529	1,579
Easyfunding	17			17	47
Heritage Day	45			45	0
Meet 'n' Eat	0			0	412
Merchandise sales	28			28	14
Murder Mystery	790			790	345
Pete's Produce	311			311	427
Play Group	400			400	200
Sale of marmalade	13			13	13
Summer Fête	1,670			1,670	1,628
Sponsorship	365			365	0
Swing Band concert	478			478	610
Table Top sale	20			20	
Tea & coffee	300			300	0
Miscellaneous	0			0	14
	<u>7,488</u>	<u>0</u>	<u>0</u>	<u>7,488</u>	<u>7,022</u>
e) Investment Income:					
Bank/NS&I Deposit Interest	0			0	1
Income on CBF Deposit	545			545	79
Income on CBF Investments		38	2,240	2,278	2,263
	<u>545</u>	<u>38</u>	<u>2,240</u>	<u>2,823</u>	<u>2,343</u>
f) Sundries:					
Bridge Club transfer	0			0	3,115
Cheque not presented	200			200	0
Refund on broadband	32			32	0
SSE goodwill payment	100			100	0
Miscellaneous	40			40	0
	<u>372</u>	<u>0</u>	<u>0</u>	<u>372</u>	<u>3,115</u>

FURTHER ANALYSIS OF RECEIPTS AND PAYMENTS ACCOUNTS – NOTES

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2023	TOTAL 2022
PAYMENTS					
NOTE					
h) Costs of Fund raising activities:					
Brass Band concert	650			650	671
Christmas Craft Fayre	76			76	94
Murder Mystery	373			373	345
Summer Fete	386			386	280
Miscellaneous	<u>20</u>			<u>20</u>	<u>76</u>
	<u>1,505</u>	<u>0</u>	<u>0</u>	<u>1,505</u>	<u>1,466</u>
i) Mission Giving and Donations:					
Tithe Payments to Charities		<u>4,706</u>		<u>4,706</u>	<u>4,596</u>
	<u>0</u>	<u>4,706</u>	<u>0</u>	<u>4,706</u>	<u>4,596</u>
j) Mission & Evangelism costs:					
Collection re Bishop				0	50
Disadvantaged children				0	160
Sunday School prizes				0	151
Turkey/Syria earthquake		375		375	305
Christmas flyers/booklets	97			97	
Yorkshire Ass. of change ringers	10			10	10
Yorkshire Historic Churches Trust	40			40	40
Churches Together in Birstall	20			20	
Miscellaneous				0	10
	<u>167</u>	<u>375</u>	<u>0</u>	<u>542</u>	<u>726</u>
k) Church Running Expenses:					
Church Building running expenses	10,358			10,358	10,358
Costs of Services	2,916			2,916	1,150
Office Expenses	<u>1,223</u>			<u>1,223</u>	<u>1,028</u>
	<u>14,497</u>	<u>0</u>	<u>0</u>	<u>14,497</u>	<u>12,536</u>
l) Major Capital Expenses:					
Alarm system replacement		960		900	
Heating maintenance and repair		1,539		1,539	1,200
Roof repairs				0	2,011
	<u>0</u>	<u>2,499</u>	<u>0</u>	<u>2,499</u>	<u>3,211</u>

ADDITIONAL ANALYSIS OF PAYMENTS:

Church Building Running Expenses (see k) above):

Building Insurance	5,749
Organ repairs	167
Fire Extinguisher service	288
Grass cutting	3,167
Kitchen and boiler service	450
Light bulbs/fittings	10
Security marking for roof	151
Telephone/internet	254
Temporary graveyard wall repair	38
Non slip mat for doorway	20
Electrical	15
Plumbing	20
Sundries	29
	<u>10358</u>

FUND ANALYSIS

	Reference	No. of Shares	2023 Valuations	2023 Dividends/ Interest	2022 Valuations
Endowment Investment Funds held by the Diocese:					
Chancel Fabric Fund	3016985-001	834	18,853	515	17,296
Choir Fund	3016986-001	134	3,029	83	2,779
Church Cottages Fund	3017016-001	1787	40,396	1,104	37,060
Curate Fund	3016984-001	328	7,415	203	6,802
Sunday School Prizes	3017013-001	110	2,486	68	2,281
			<u>72,178</u>	<u>1,973</u>	<u>66,218</u>
Chancel Fabric – Deposit	3017011-001		<u>93</u>	<u>4</u>	<u>93</u>
			<u>72,271</u>	<u>1,977</u>	<u>66,311</u>
Endowment Investment Funds held by the PCC:					
Curacy Fund	640002003S	128	2,893	79	2,655
Longbottom Bequest	640002001S	298	<u>5,736</u>	<u>184</u>	<u>6,180</u>
Total of Endowment Funds			<u>80,900</u>	<u>2240</u>	<u>75,146</u>
Restricted Investment Funds held by the PCC:					
Altar Linen Fund	640002004S	62	1,401	38	1,286
Birstall Schools Building Fund*	640002002S	276	<u>6,239</u>		<u>5,724</u>
			<u>7,640</u>	<u>38</u>	<u>7,010</u>
Restricted Cash Funds held by the PCC:					
Community Fund			3,115		3,115
Disadvantaged families at school			40		40
Kitchen Renovation Fund			2,057		2,057
Re-ordering/Maintenance Fund			708		2,872
Sunday School Prize Fund			867		799
Tower Room/Bells Fund			<u>1,002</u>		<u>982</u>
			<u>7,789</u>	<u>0</u>	<u>6,710</u>
					<u>16,875</u>
Total of Restricted Funds			<u>15,429</u>	<u>38</u>	
Unrestricted Designated Cash Funds held by the PCC:					
Altar, Linen, carafe & organ refurbishment Fund			(1,939)		(1,977)
Energy Reserve Fund			2,500		2,500
Environmental Fund			2,215		1,215
Flower Festival Fund			189		189
Graveyard Fund			11,625		10,456
Parish Training Fund			1,940		2,000
St Peter's Playtime Fund			498		498
Tithe Fund			<u>1,363</u>		<u>1,373</u>
			<u>18,391</u>	<u>0</u>	<u>16,254</u>
					<u>8,324</u>
					<u>24,578</u>
General Fund held by the PCC:			<u>6,890</u>		
Total of Unrestricted Funds			<u>25,281</u>	<u>0</u>	
Total Assets:					<u>75,146</u>
Endowment Funds			80,900	2,240	16,875
Restricted Funds			15,429	38	24,578
Designated/unrestricted Funds			<u>25,281</u>	<u>549</u>	<u>116,599</u>
			<u>121,610</u>	<u>2,827</u>	

Notes:

1 * Dividends on the Birstall School's Building Fund are paid directly to the School

2 Based on the mid market price of the shares held in the CBF Church of England Investment Fund income units the price per share as at 29 December 2023 was 2,260.53p and at 1 January 2023 was 2,341.81p

MOVEMENT OF FUNDS HELD UNDER THE CONTROL OF THE PCC

	Balance 01/01/23	Income/ Donations	Expenses/ Transfers	Balance 31/12/23
<i>MOVEMENT ON RESTRICTED FUNDS HELD BY THE PCC</i>				
Community Fund				
Movement	3115	0	0	3,115
Disadvantaged families at St Peter's				
School				
Movement	40	0	0	40
Kitchen Renovation Fund				
Movement	2,057	0	0	2,057
Re-Ordering and Maintenance Fund				
Movement	2,872	335	2,499	708
Sunday School Prize Fund				
Movement	799	68	0	867
Tower Room and Bells Fund				
Movement	<u>982</u>	<u>20</u>	<u>0</u>	<u>1,002</u>
	<u>9,865</u>	<u>423</u>	<u>2,499</u>	<u>7,789</u>

MOVEMENT ON DESIGNATED FUNDS HELD BY THE PCC**Altar Linen, Carafes & Organ Refurbishment Fund**

Movement	(1,977)	38	0	(1,939)
Energy Reserve Fund				
Movement	2,500	0	0	2,500
Environmental Fund				
Movement	1,215	1,000	0	2,215
Flower Festival Fund				
Movement	189	0	0	189
Graveyard Fund				
Movement	10,456	4,335	3,166	11,625
Parish Training Fund				
Movement	2,000	0	60	1,940
St Peter's Playtime Fund				
Movement	498	0	0	498
Tithe Fund				
Movement	<u>1,373</u>	<u>4,696</u>	<u>4,706</u>	<u>1,363</u>
	<u>0</u>	<u>10,069</u>	<u>7,932</u>	<u>18,391</u>

MOVEMENT OF GENERAL FUND – GENERAL CHURCH INCOME AND EXPENSES

Movement	<u>8,324</u>	<u>67,585</u>	<u>69,020</u>	<u>6,889</u>
----------	--------------	---------------	---------------	--------------

Notes to the Accounts:

- 1 These Financial Statements prepared on behalf of and agreed by the PCC, are in accordance with the Church Accounting Regulations 2006, as amended by the Charities Act 2011, using the 'Receipts and Payments' basis and are in accordance with the 'Return of Parish Finance'.
- 2 Endowment Funds arise where the capital must be held permanently but the income can be used as directed by the donor.
- 3 Restricted Funds arise where capital is to be held for the specific purpose for which it was given unless that purpose no longer exists in which case the PCC can direct how the money is to be used.
- 4 Designated Funds represent general Church funds which have been set aside by the PCC for the purpose as described in the title of each fund but the money could be used for other purposes as agreed by the PCC.
- 5 In accordance with the Accounting Regulations referred to above, the following adjustments have been made to the actual income received and/or payments made:-
 - a) Income from fund raising activities as detailed in note d) to these Accounts is shown gross without deduction of costs, which appear separately in note h).
 - c) Fees which have been received specifically on behalf of the vergers, organist, P/A operator, grave digger, etc., for blessings, weddings, funerals etc. and subsequently paid to the appropriate parties have been excluded from these accounts.
 - d) Funds raised through collections on behalf of other Charities and immediately paid to those charities have been excluded, for example the Royal British Legion.

Signed



Date

07/04/2024

F. Alan Graves

Treasurer, Birstall Parish Church of St Peter

Appendix 2 Independent Examiners Report



CHARITY COMMISSION
FOR ENGLAND AND WALES

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

Report to the trustees/
members of

On accounts for the year
ended

Set out on pages

31 December 2023

Charity no
(if any)

1133854

Numbered 1 to 6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 45 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name:

t7cw nz'< Ph 4/€:u Us:T«e

Relevant professional
qualification(s) or body
(if any):

FINANCE MANAGER
BCA GROUP LTD Co. REG. 01568949
UNIT 49 PREMIER WAY, ELLAND, HX5 9HF

Address:

12 WELBECK ROAD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE