



Parish of St. Peter's Birstall

Annual Meetings Booklet - 2023

Prepared By
Miles Lawson (Churchwarden)

Parish of St Peter's Birstall - Annual Report 2022

for the

Annual Meetings 2023

to be held in the Church on Sunday 23rd April 2023 at 11:00am.

Agenda

Annual Meeting of Parishioners

- 1 Apologies
- 2 Minutes of the last meeting (3rd April 2022)
- 3 Election of Churchwardens
- 4 Closing of Meeting

Annual Parochial Church Meeting

- 1 Apologies
- 2 Minutes of the last meeting (3rd April 2022)
- 3 To receive and consider the Electoral Roll
- 4 To receive a report on the proceedings of the PCC
- 5 To receive a report on the financial affairs of the parish including:
 - a) the independently examined statement of accounts of the PCC for the year ending 31st December 2021;
 - b) to appoint an independent examiner;
 - c) to receive a report on the financial affairs of the Governors of St Peter's School.
- 6 To receive a report on the fabric, goods and ornaments of the church.
- 7 To receive a report on the proceedings of the Deanery Synod.
- 8 To receive a report on Health and Safety.
- 9 To receive an APCM Report 2023– Priest in Charge
- 10 To receive any other reports of parochial or church interest.
- 11 To receive a report by the Readers
- 12 To appoint three representatives to the Deanery Synod
- 13 To elect up to three members of the laity to the PCC to serve for three years and two to serve for one year.
- 14 Any other business.
- 15 Closing Prayers.

PCC Membership

<u>Ex Officio</u>	<u>Retire 2023</u>	<u>Retire 2024</u>	<u>Retire 2025</u>
Priest-in-Charge	Jonathan Keer	(vacant)	Alison Sowden
Licensed Lay Minister (Reader)	Alan Graves	Andy Rhodes	Solly Wilson
Licensed Lay Minister (Reader)	Chris Taylor	(vacant)	Janice Mitchell
Churchwarden (Vacant)			
Churchwarden (Vacant)			

Deanery Synod Representatives - David Barker (retire 2023), (vacant), (vacant)

Co-opted Members (retire 2023) - Rosie Price, Martin Price.

Maximum Total PCC members:

- 5x Ex-Officio (maximum of 2x Licenced Lay Ministers)
- 9x Ordinary PCC Members,
- 3x Deanery Synod Representatives
- 2x Co-opted PCC Members (optional)

1. Minutes of the Annual meeting of the Parishioners on 3rd April, 2022

Present: Thirty nine attended the meeting and they were.

Denise Gosling, David Barker ,Carol Lynch , Elaine Jackson, Margaret & Alan Graves, Sue Charlton, Margaret Bell, Ann Lister, Miles Lawson, Raymond & Dorothy Gallagher, Stuart Spencer, Christine & John Culberson, Philip and Ann Walls, Trish Wynn, Pat Caunt, Jean Frankland, Joanna Earnshaw, Alison Sowden, Kathleen O'Shea, Pauline Cowan, Andy Rhodes, Sarah & Hilary Whitfield, Jack Leeson, Alex and Jayne Hunter, Colin Vella, Wendy Harper, Simon Davis, Jackie Donugh, Leif Wilks, David & Pat Chapman, Jack Leeson & Solly Wilson.

The meeting commenced at 11.45am and Rev'd Jess Davis welcomed everyone to the meeting.

Jess reported in the Churchwardens Measurers there is a rule which can be disregarded by the parishioners. A churchwarden is elected every year up to six years but if the parishioners agree to revoke the rule then a churchwarden can serve more than six years.

It was proposed by Raymond Gallagher and seconded by Andy Rhodes to disregard the rule and a churchwarden can serve more than six years. There was a show of hands with 31 for and 4 against. The proposal was carried.

- 1, Apologies for absence were received from Chris & Kathryn Taylor, Jane & Ian Cromack, Eva Lockett, David Gill, June Williams, Eileen Storr, Judith Hartley, Jill Land, John Frankland, Sue Lawson, Audrey Speight, Ray Woods, Jean Jubb, Penny Watson Walker, Rosie and Martin Price, Linda Rhodes, Jonathan & Nicola Keer.
2. **Minutes of the Meeting held on 25th April, 2021** were read and passed. Proposed by Miles Lawson and seconded by Elaine Jackson.
3. **Election of Churchwardens.** There were three candidates and each had a proposer and a seconder who were members of the Elector Roll. The candidates were Miles Lawson, Elaine Jackson and Denise Gosling.
Everyone received a voting form and the results were counted by Alison Sowden and Janice Mitchell. Miles Lawson and Denise Gosling were elected. The meeting was closed.

Minutes of the Annual Parochial Church Meeting

Present: Thirty nine members attended the meeting (listed above)

1. **Apologies for absence** (listed above)
2. **The Minutes of the Meeting** held on 15th April, 2021 were read and passed. Proposed Alan Graves and seconded by Dorothy Gallagher. Unanimous..
3. **To receive and consider the Electoral Roll**
Dorothy Gallagher's report was included with the agenda. Jess offered a vote of thanks to Dorothy. It was proposed by Pat Caunt and seconded Sue Chalton to accept the report. Unanimous.
4. **To receive a report on the proceedings of the PCC**
Denise Gosling's report was included with the agenda. Jess offered a vote of thanks to Denise. It was proposed by Leif Wilks and seconded by Raymond Gallagher to accept the report . Unanimous
- 5a **To receive a report on the financial affairs of the Parish**
The Annual Accounts and Treasurers Report for the year ending 31st December 2020 were included with the agenda
Jess offered a vote of thanks to Alan for doing an excellent job as treasurer. It was proposed by Wendy Harper and second by Elaine Jackson to accept the reports. Unanimous

- 5b **To appoint an Independent Examiner**
 Alan reported David Gill no longer wanted to be Independent Examiner. A vote of thanks was offered to David. There were no candidates for the vacancy. It was proposed by Wendy Harper and seconded by Elaine Jackson that the Independent Examiner be chosen by the PCC. It was unanimous but for 1 against and 1 abstention.
- 5c **To receive a report on the financial affairs of the Governors of St Peter's School**
 Alison Sowden report was included with the agenda. It was proposed by Miles Lawson and seconded by Leif Wilks to accept the report. Unanimous. Jess offered a vote of thanks to Alison.
 Denise Gosling commented it was good news to hear there would be a new building for the school
6. **To receive a report on the fabric, goods and ornaments of the church.** Miles Lawson and Denise Goslings' report was included with the agenda. Raymond offered a vote of thanks to Denise and Miles. It was proposed by Dorothy Gallagher and seconded by Jack Leeson to accept the report, Unanimous. A huge thank you was offered to Miles and Denise
7. **To receive a report on the proceedings of the Deanery Synod**
 Jess's report's report was included with the agenda. It was proposed by Raymond Gallagher and seconded by David Chapman to accept the report. Unanimous. A vote of thanks was offered to Jess for her report.
8. **Management of Health and Safety**
 Pat Caunt report was included with the agenda. Raymond offered a vote of thanks to Pat Caunt who worked alongside Denise and Miles with matters regarding Health and Safety
 It was questioned about communion. Jess reported we are at the half way stage and she dips the wafer into the wine if required. Eventually we would have communion in full with the wine and wafer both being offered.
9. **To receive a report from Priest in Charge**
 Jess's report was included with the agenda. Although Jess did not join the church until September 2021 everyone agreed she was working hard to make the changes which the congregation wanted.
10. **To receive any other reports of parochial or church interest.**
- a.. **St Peters Playtime**
 The Playtime Teams' report was included with the agenda. Jean Frankland commented the number of children attending were not like pre-covid numbers. Thanks were offered to the playtime team.
- b. **Bellringers**
 The Tower Captain's Report was included with the agenda. A vote of thanks was offered to Miles and his team.
- c. **Safeguarding**
 Janice Mitchell's report was included with the agenda.
 A vote of thanks was offered to Janice.
- d. **Junior Church**
 Sue Lawson's report was included with the agenda. A vote of thanks was offered to Sue and her helpers.
- c. **Church Wood**
 Andy Rhodes's report was included with the agenda. A vote of thanks was offered to Andy and his team.
- f, **Verger's Report**
 Solly Wilson's report was included with the agenda. A vote of thanks was offered to Solly
 It was proposed by Raymond Gallagher and seconded by Margaret Bell to accept the reports 10a-10f. Unanimous
11. **To receive a report by the Readers**
 Leif Wilks and Wendy Harper's report was included with the agenda. It was proposed by Alan Graves and seconded by Elaine Jackson to accept the report. Unanimous
 A vote of thanks was offered to Leif and Wendy for the online services and supporting Jess when she

joined the church in September.

Thanks were offered to Chris Taylor and Alex Hunter who managed the online services.

12. **To elect three members to the Deanery Synod**

No election to Deanery Synod this AGM

13. **To elect up to three members of the laity to the PCC to serve three years**

Janice Mitchell was proposed by Alison Sowden and seconded by David Sowden. Alison Sowden was proposed by Denise Gosling and seconded by Margaret Bell. Solly Wilson was proposed by Margaret Bell and seconded by Jean Frankland. There being were no further candidate the three were elected.

Any Other Business

- a. Jess thanked everyone for all the work they do for the church. Margaret Bell had completed her term at the PCC and Sue Charlton had resigned. Both planned to work for the church as and when required.
- b. A big thank you was offered to Jess who had joined our church as priest in charge. She continues to work for the church and parishioners with zeal and vigour.

Being no further business the meeting was closed with Grace.

End of Minutes of meetings of 25th April, 2021

Report of the Proceedings of the PCC - April 2023

3. **To receive and consider the Electoral Roll - 2022**

ELECTORAL ROLL

On Sunday the 9th April 2022 there were 96 names on the roll. Sadly, one person has died and their name has been removed.

On the 16th.April 2023 the roll now stands at 99 names.

Dorothy E Gallagher

Dorothy E. Gallagher
Electoral Roll Officer

4. **To receive a report on the proceedings of the PCC**

Report of the Proceedings of the PCC

We have had seven meeting this year with the attendance being 82%. There have also been seven Standing Committee meeting.

Denise Gosling
PCC Secretary

5. To receive a report on the financial affairs of the parish including:

Treasurer's Report – 2022

Please note that my report refers specifically to the financial year from 1st January 2022 to 31 December 2022 and my comments below are relevant to that year only. The actual accounts appear in Appendix 1. They have been approved by the PCC and independently examined by Stephen Lister to whom I extend my gratitude for the time and effort put in by him.

May I also extend a very big thank you to everyone for your generous giving, enabling the Church to fulfil its obligations and provide a Christian presence here in Birstall. Also to those volunteers who give freely of their time and to everyone who supports the Church in whatever way. Our total income from all sources was £81,531 and our total costs amounted to £79,461.

We held many fundraising events, the amounts raised are listed on Page 2 of the Accounts, section d) less expenses as detailed in page 3 h) leaving a net figure of £5,556.

As can be seen from page 1 and page 2 c), we received a grant of £2,500 from the Church Commissioners. This was to help towards payment of rising fuel bills. Fortunately we are in fixed term contracts with our energy suppliers and so we have not been seriously affected to date. This money has been put into a Restricted Fund to smooth out future energy price fluctuations when our contracts come to an end. The actual cost of electricity, gas and water was £7,082.

Under the constitution of the Bridge Club the governing document stated that on closure any funds remaining were to be transferred to the church and used for the benefit of the community. The balance on closure was £3,115 which has again been placed in a 'Community' Restricted Fund.

A balance of £1,214.55 remained in the Frampton Mural account following its full restoration. The PCC agreed to transfer this balance into a new 'Environmental' Fund.

In October we paid the final balance of £2,010.70 on the roof repairs which had been retained by us to cover any snagging work which may have been needed.

As can be seen from page 4 of the Accounts, restricted cash funds under the control of the PCC amount to £9,865 and money held in designated cash accounts total £16,254. The balance of the general cash fund account was £8,324. For an explanation of the various fund types, please see page 6 of the Accounts.

The value of the share holdings held in Endowment Funds and Restricted Funds, was lower at the end of the year in line with general stock market falls. This follows several years of continuous growth in shares (the comparison figure with 2021 is shown on page 4).

In accordance with our mission statement, we have paid 10% of our general income in tithe payments to various charities totalling £4,596. This included a payment from the tithe fund of £400 to the Disaster's Emergency Committee to provide humanitarian aid following the start of the war in Ukraine. A collection from you, the congregation, raised a further £305.

Our Parish Share, set by the Diocese was a very challenging £47,071, but we have paid this in full. The Parish Share is used to ensure a Christian presence through Ministry and Mission within the whole Diocese. It is used entirely towards clergy stipends, pension and the provision and maintenance of clergy homes.

F. Alan Graves, Treasurer

5.a Please see Appendix 1 at the end of this document

5.b to appoint an independent examiner;

Stephen A. Lister kindly agreed to undertake the duties of Independent Examiner in accordance with the Charity Commission regulations. A copy of his report is attached - please see Appendix 2. Stephen has again volunteered to act as Independent Examiner for the coming year.

5.c to receive a report on the financial affairs of the Governors of St Peter's School.

St Peter's School Governors

Report from St. Peter's School Governing body

Another school year is now in its final term, and your governors have continued to work hard behind the scenes in a variety of roles.

This year we said a fond farewell and with many thanks to Leif who stepped down from being a foundation governor after many years of friendship and service to our school.

We welcomed recently to our governing body Elaine Jackson and Jane Hunter and hope that they enjoy working alongside governors to help the whole school be a community where children can reach their potential, whilst learning to care for the communities where they live as well as the wider world, all while having a sense of God through knowing Jesus as a special friend.

Governors also visit school to observe lessons, talk to children and staff, and we are always delighted to see how engaged children are, how much they enjoy school and how inclusive our classes and the teaching is.

Financially the school manages its budgets extremely well, and this year has been challenging, with increased costs in fuel and on salaries, for which no extra funding had been given. Next year is also going to be a difficult one.

Governors are still supporting school - we are steadily paying back to the budget, money that was paid for us as we could not meet the 10% that was required from us towards some windows that needed to be replaced.

I continue to be grateful for the 5ps that are given, and would ask that you could consider supporting us in this way.

There is good news though!

Our new school building work should commence this summer, with hopes of being open by September 2024, I have added some pictures to this report for you to have a look at, but please ask me or Jan or Jess for more information.

Please continue to support our school with your prayers, as we face a year or more of building work, and as school continues to prepare for an (expected any time) OFSTED inspection.

A Sowden



6. To receive a report on the fabric, goods and ornaments of the church.

Churchwardens' Report

1. Church Heating

We have had big problems with the church heating this year. The boilers are now over 10 years old since they were installed. One of the boilers began to stop working early in 2022 and we have requested our servicing company to identify the issue. They really struggled with this until early 2023 when they discovered that the issue was with the main circuit board after 5 or 6 visits. but even before they identified this problem, we began having issues with heating to the South and Centre isles heating areas. This was quickly identified as being the electric valves which were quickly replaced. All the problems were rectified and everything heating wise is back to normal. However we will do some further rationalisation of how we can use the heating best

2. Hole in the floor

While we had the heating engineers on site, they stepped on a board in the vestibule area and broke the board creating a major hole in the floor. This was discovered to be a fibre board used during the initial heating installation which had deteriorated with damp and time until it was no longer safe. A new plywood board has been installed that has replaced this and is now safe for many years to come.

3. Church Security Alarm System

One afternoon we had a call to say the church alarms were sounding. Denise went to the church and was unable to stop the system alarms ringing. After a while we called a local firm to help us shut it down along with help from the community.

We discovered that the old system was totally dysfunctional with eroded backup batteries and the keypad without electricity at all. Given we now had no security alarm, we obtained 3 estimates from local suppliers and the PCC chose the best price and functionality system. A part B faculty was obtained and granted with the Archdeacons permissions to proceed.

The new system was installed and all key holders shown how to use the system.

4. Tree Planting with St Peters School

In early autumn we were under instruction that after felling some dangerous trees in the Victorian Graveyard, the Diocese and Kirklees council advised us that we would need to plant new replacement trees. We worked with St Peters school to get some of the young people to come and plant the new trees. A competition in the school asked the children to give names to the trees and on the specified day These were planted and Rev Jess prayed for God's blessings on the trees. Sady one of the trees has not seen through the winter but all the others are doing well and they have a name tag asking everyone to care for them.

5. Lighting In Church

In line with Church Policy based on Eco Church concepts, we are moving towards using LED lights in Church. This provides us with electricity savings and going forward we plan to replace the tube lights with LED batons. So this year the light by the vestry door has been replaced and the light in the washroom area has also been replaced with LED batons. Also one of the original lights in the fellowship area near the tower room has been replaced with a LED ceiling light.

6. Washroom Basin and Toilet

Denise arranged for a higher level toilet to be installed so making it much easier for people to use the facilities.

The skirting boards and door in the washroom area have been sanded ready for painting. It is a precursor to a new unit to be fitted below the washbasin which has dropped and is a bit wonky. We may even be able to provide a little more storage under the sink. Watch this space.....

7. Fire Extinguishers

Fire Extinguishers have been checked in all areas. We have made arrangements for a new contractor to maintain and replace our fire extinguishers at a better price. Well done Denise.

8. Church Clock Maintenance

We have had the church clock properly serviced. However we have experienced some anomalies where we have experienced some power cuts that has caused the clock to be displaying and sounding chimes incorrectly. We have taken advice from the Diocesan Clocks advisor and now know how to correct this problem. We have also renewed the battery in the vestry for the clock adjustment for Winter/Summertime and this is now working correctly.

9. Graveyards

The churchwardens are responsible for the wider graveyard issues reporting to our Priest-in-Charge and liaising with our verger Solly Wilson. This year we have seen requests for a bench in the graveyard and also having to deal with unsafe headstones. Alongside all of this is where there have been major holes in graves and dealing with families who have responsibilities for the headstones and graves. Big thanks to Rev. Jess and Solly for all their help.

A faculty class B has been approved by the Archdeacon to landscape along the Longbottom Dam walls so removing unsafe walls and providing a much more pleasant environment. This will be achieved at zero cost to the church and help define the safe graveyard boundaries so helping us to close the graveyard into the hands of Kirklees council.

We have one other issue to manage before we can hand over to Kirklees Council. This relates to 2 gardens on Monk Ings where the graveyard walls have collapsed into gardens. Potentially this has been caused by previous residents levelling out their gardens by the wall which has ultimately caused the walls to become unsafe and collapse into the gardens. We are in the process of getting quotations to repair these walls but we are looking at costs of around nearly £17,900. We will need to look into grant funding if we are to make any progress. Please watch this space...

9. General

- 9.1** The churchwardens have supported all services throughout the year along with the support of the deputy wardens. Thank you deputy wardens for all you do.
- 9.2** The churchwardens have made appropriate repairs to the fabric of the church as needed.
- 9.3** All the church Wood, Silver and Brass artefacts have been checked and can confirm all is present and correct.
- 9.4** The churchwardens have worked with Andy Rhodes to provide some adaptations to the on roof water drainage into the gutters so preventing spill over into the church by stopping leaf build up at critical points. These have worked really well and we have not seen any leaks this year. Thanks Andy.
- 9.5** Tree works in the Victorian Graveyard has seen us fell a number of dangerous trees and branches. Again our thanks go to Andy Rhodes and Jez Parkinson from the Spenborough Angling Club with support from Colin Vella and Pete Mitchell.

- 9.6 Denise has had some difficult situations to handle this year relating to the use of the bins by the Black Bull Pub. These bins are being abused and become a major difficulty when over filled and people just throw their old flowers and more into the Bin space. This then requires a regular cleanup to keep our environment clean. We need some longer-term solutions for this in conjunction with Kirklees council.
- 9.7 The churchwardens have been working on rationalising what we have in church to see if it is necessary. Much has been taken away but there is still much to do. The Tower room has become the defacto storage space rather than a place for quiet and prayer. Any help in this rationalisation would be most welcome.
- 9.8 The Churchwardens Log book has been maintained and is up to date.
- 9.9 Big thanks to Sue Charlton with helping counting the offerings with David Barker and also to Sue and Margaret Bell in their work putting out the Communion Chalices and Wafers etc. And retrospectively a big thank you to Anne Lister who did this previously for the second service but is now not able to carry on.

Furniture and Furnishings

These are in good state of repair.

Miles Lawson & Denise Gosling
Churchwardens

7. To receive a report on the proceedings of the Deanery Synod.

Deanery Synod Report 2022 – 2023

Over the past year the Deanery Synod has met three times. During the year we have received a presentation from the Diocesan Mission Link Coordinator who encouraged us to re-establish our connection and support with our link parishes.

A discussion was held on a proposal to allow the use of individual cups in the celebration of communion. The following motion put before the Diocesan Synod in October:

"This synod would welcome the Church of England withdrawing its opposition to the distribution of wine in individual cups at the Holy Communion."

The Deanery Synod was reminded that at present there is no change to the rules and individual cups are not currently permitted.

There is an ongoing challenge in the deanery with several churches being in vacancy. This is paired with ongoing financial difficulties. There is a limit to the number of full-time stipendiary clergy that are financially viable, and the maintenance of our buildings is often a large financial burden; pastoral reorganisation is one option to help manage these challenges.

Over the year there have been a number of changes to clergy in the deanery. Rev'd Jonathan Bish is now team rector for the Batley Team and Rev'd Capt. Neil Walpole was appointed as Associate Priest for the Dewsbury Team. Rev'd Brunel James and Rev'd Karen Nicholl have now left the deanery leaving vacancies at Cleckheaton, Birkenshaw and Gomersal. Rev'd Mark Umpleby has also recently announced that he will be leaving the Batley team in the summer.

Elections to the Deanery Synod run on a 3 yearly cycle. Elections are due in 2023 for three representatives from St Peter's Church Birstall.

Rev'd Jess Davis
Priest-in-Charge

8. To receive a report on Health and Safety

St Peter's Parish Church – Report on the Management of Health and Safety for the AGM to be held on 23 April 2023

This Report covers the period from 9 March 2022 to 26 February 2023

1. Worship” Beyond” the Coronavirus Pandemic

It is with relief and joy that during this year, the format of our worship has returned to full “normality”. Communion is now being taken with both elements. Members of the Congregation can choose for either (a) the bread to be dipped in the wine before taking it, or (b) taking the bread and then taking the wine from the communal cup.

When we share the Peace, there is personal choice for gesture, hand clasping and, for some, the welcome return of sharing a hug. The Music Group leads us “unmasked” and at full volume and refreshments are once again enjoyed in close proximity to one another. No hand gel and no masks are in sight.

2. Trees in the Burial Ground

At the previous AGM, it was noted that JCA Ltd had assessed the condition of the trees in the Burial Ground; and had drawn up a Report, which contained an Action Plan. Over this year, progress has been made in carrying out the recommendations of the Action Plan, in that (a) the three trees identified for removal have been taken down and (b) the pruning of the 18 trees has started.

The PCC is reminded that in addition to the pruning, eight trees have defects which need to be monitored, two trees need to be re-inspected and nine trees need ivy and other growth removing from the base so that these can be inspected.

3. Bonfire Night

The PCC made the decision not to reinstate the Bonfire Night Event, following its cancellation during the Coronavirus Pandemic. The reason is because the cost of the fireworks plus the cost of the insurance required to cover the health and safety risks, absorb near enough all the money taken on the night.

4. Food Preparation

The “Meet ‘n Eat” Club, which had been proposed to replace the “Bridge Lunch Club”, never got off the ground. This had been intended as an opportunity to bring members of the Community into the Church, offering a light lunch, such as soup and a sandwich, to be eaten with Church Members in a social setting. This means there is no regular occasion when members of the public are brought into the church to take refreshments.

Spasmodically through the year, there were occasions when food was served, for example the Summer and Christmas Fayres, when food such as cold sandwiches with salad; or heated pasties and sausage rolls were available to purchase. No raw food is cooked on the premises.

Use of the Kitchen is under the control of Nicola Keer, who has professional experience in catering. She holds a Level 2 Food Hygiene Certificate; and has the help of five others who also hold Level 2 Food Hygiene Certificates.

A revised written procedure for “Food Preparation in the Kitchen” has been drawn up and will be kept in the Health and Safety Folder in the Vestry.

5. Fire Risk Assessment

As the annual inspection of the fire extinguishers became due, this led to the realisation that no written Fire Risk Assessment has been prepared for the Church. This has now been produced and will be kept in the Health and Safety Folder in the Vestry.

The risk of a fire occurring is judged to be low; and the risk to any person being injured by fire is judged to be very low. However, one action for the PCC to note is that the five yearly inspection of the electrical installations, by a suitably qualified person, will be due in the first quarter of 2024.

This Report was produced by Pat Caunt, Church Member with oversight for Health and Safety, dated 26 February 2023.

9. To receive a report from Priest-In-Charge

Priest in Charge – report

We come again to the end of another PCC year and there is much to give thanks for. Our church family continues to grow. The parish return for last year showed growth in regular Sunday attendance as well as seasonal services. Our Wednesday congregation is also showing signs of growth and has on some weeks been a similar size to our Sunday early service. We now have four home groups with approximately a quarter of the congregation attending. Although many of our children have a sporadic attendance, the junior church team continue to do an excellent job of teaching and supporting them. We have also had a number of very successful events over the year which have raised much needed funds for the church, as well as providing opportunities to connect with people from our community who do not currently come to services, and opportunities for our regular congregation to spend time with each other socially.

Our relationship with St Peter's school continues to be strengthened. In addition to my weekly visits to the school for Collective Worship, some of our congregation have been involved in supporting the school through becoming Maths Mates and Reading Friends. We continue to have a strong involvement in the school through our foundation governors and I am pleased to report that we now have two new foundation governors on the team. We have also begun to explore other creative ways to connect with the school, particularly through environmental projects. Earlier this year, children from year 5 came to plant trees in the Victorian graveyard (the names of the trees and the map of where to find them is currently in the vestry).

I am proud of our new Eco team and that we are starting to work towards becoming an eco-church. The national church has set an ambitious goal of being carbon net zero by 2030. This means that we will need to make some changes in the coming years to play our part in reaching this target. I am confident that by working together under the guidance of Rosie and Martin we will be able to make a real difference.

As we know, life often throws unexpected things our way and so I have learned not to set too many concrete goals but I would like to share a direction of travel for the coming year. There is so much that we could be doing and that needs to be done but my key areas of focus for the coming year are going to be:

- a. Strategy – making sure that we are working towards growth and that there is joined up thinking across the life of the church so that our energies and priorities match our vision.
- b. Communications – making sure that our message is clear both inside and outside the church.
- c. Youth – making sure that we are a church where our teens and young adults can thrive and grow.
- d. Church at Home – making sure that those who are part of our church but cannot attend in person are included in the life of the church and their spiritual needs met.

I am so grateful to and for each and every one of you. The church is the people and so we are all the richer for your being part of us. The church is the body of Christ and so each one of you uniquely reveals something of the nature of Christ. You are valued simply just for being you and choosing to journey with us.

I also want to say a special thank you to those who work so hard in all areas of church life - it is a joy to minister alongside you. I know many of you give freely of your time, your energy, and your resources and I am eternally grateful for all that you do. I know a number of people are stepping down from roles this year and/or into new roles in the coming year. Thank you for your service and especially to those who have helped me as I find my feet here and discern where God is leading us.

Finally I want to say thank you to our Lord and Saviour Jesus Christ, the one who makes all this possible and the one for whom all this is for. May he receive all of our hopes and plans for the coming year as worship to him, our risen Lord.

Rev'd Jess Davis

Priest-in-Charge

10. To receive any other reports of parochial or church interest.

10.1 Tower Captain's Report for AGM 2023

We have practiced most weeks throughout the year on Thursday evenings. The current St Peters ringers are growing more confident in their abilities and especially Alexander and Rebecca. Unfortunately Rebecca has had to give up for now due to her work commitments. Pete Mitchell started to learn to ring but his foot injury while on holiday has meant that he has had to take time out of training for a while and he is hoping to join us soon. We are enjoying the company of Ron and Paul from Thornhill who join us regularly on a Thursday which brings some experience into the band too.

During the latter part of the year I received a request to train a new band of ringers for St John's Cleckheaton. This means that we aim to alternate between the two churches on Practice evenings and we now have a solid core of ringers at St Johns and means that together we can ring for weddings and special occasions.

We have also had a lot of enquiries for people to learn to ring for the Coronation, (Approximately 7) which has meant that practice time is starting earlier at 7pm.

Miles Lawson

Tower Captain

10.2 Safeguarding Report for AGM 2022

Safeguarding continues to be a priority and a strong focus for the Church of England and St Peter's Church. We want to make sure that we have a safe, caring environment for everyone who attends by ensuring that we have strong procedures in place to protect everyone.

Over the past year training has been undertaken on Safer Recruitment and new procedures have been drawn up and followed when appointing anyone to new roles in church, particularly in Junior Church.

We have adopted the Diocesan Safeguarding Policy which is reviewed annually by the PCC and was reviewed on 6th March 2023. The Policy and contact details of the Diocesan Safeguarding Team are on display on the noticeboard in the fellowship area. We have strong links with our Diocesan Safeguarding Officer Nikki Rose who is always available for help and advice.

Leeds Diocese provides a very comprehensive list of online training which is available for all concerned

and most of the PCC has now completed this training. As the training is online we are looking at alternative ways to ensure that those who are not able to access training online can still receive training.

I have now completed Safeguarding Leadership Pathway Training and am awaiting further Induction Training which was delayed due to the pandemic.

DBS checks and Confidential Self Disclosures are up to date.

Completion of the digital Safeguarding Dashboard is still ongoing. When it is completed it will provide a regular report and action plan for the PCC to keep track of safeguarding and ensure that we are fully compliant at St Peter's Church

It is up to each and every one of us to play our part in keeping our church a safe place for all, by adhering to the guidance, being vigilant and reporting any concerns that we might have immediately.

Report prepared by Jan Mitchell

March 2023

10.3 Junior Church Report for AGM 2023

St Peter's Church AGM 2023 CHILDREN'S MINISTRY AND JUNIOR CHURCH

Junior Church volunteers have continued to rise to the challenge of ministering to a group of children that is small with a wide age range (3 years to 13 years)!

We ended our Summer 2022 "term" on a high last July with a celebratory "end of term" party and presentation which involved around 10 children.

During the Autumn we "experimented" with dividing the children into two age groups, with the aim of offering more age-appropriate activities, particularly for the older children.

However, it soon became apparent that we had insufficient children attending to enable us to run two groups effectively. So, we reverted to the combined group.

This year we have started to use the ROOTS online resources. ROOTS is a partnership of Christian denominations/organisations which has been publishing lectionary-based worship resources for over 20 years.

It means that our structured Junior Church sessions, broadly speaking, follow the same calendar of readings and themes as the adult services. It also means that we can offer a wider choice of activities, linked to the age of each child.

The Children's Table and the soft play corner within Church have become familiar and well established spaces and they have been particularly well used by families attending special services.

Junior Church ran its own Punch Balloon and Lollipop stall at the Christmas Fair in 2022, when several of the children were enthusiastic stallholders raising money for Church funds.

Big thankyou's go to our Junior Church volunteer leaders and helpers, Penny, Jan, Pat, Rebecca, Sarah, and Elaine for their time, support and energy!

Thanks also to those who have donated resources, books, craft items, pens, party food and party bags etc... to Junior Church! We upcycle/recycle and reuse as much as we can to keep spending down and these donations have helped us significantly. From February 14th 2022, when the Parochial Church Council approved spending by Junior Church of up to £120 annually, up to March 1st 2023, we have been able to keep total spending to £88.69.

Sue Lawson

Lead Junior Church Co-ordinator

10.4 To receive a report on Church Woods

Church Wood Annual report. 2021/22

(On behalf of the trustees of Church Wood -by Andy Rhodes)

This year has been a much better year for church woods. We have now established a baseline report (with the help of Liam Plumber from The Woodland Trust) which can be used as a blueprint not only for short and medium term maintenance of the wood, but also as a pathway to restoring the wood fully to an ancient woodland. The longer term plan is to have the woodland registered nationally to preserve it against possible encroachment by developers and protect against other interference.

This year several things have happened in church wood. Peter Mitchell, Martin Price, Colin Vella and Hadyn Pitchforth have been co-opted onto the committee, and Jess Davies (chair) has asked me to take on the duties as chair for the foreseeable future with regard to the general organisation and running of the Church woods Committee.

The major works this year have concentrated upon clearing the entrance, bramble thinning in the main wood, and the removal of fallen tree branches which were obscuring the path. One large sycamore tree came down to the top of the wood but this was cleared as promised by farmer Andrew, in whose field it landed.

Of note this year was the tremendous response from the congregation and local people in a morning wood clear which occurred in October and made light work of some of the brambles with a working team of some 20 plus adults and children. I have recently done an inspection of the woods and can confirm that the Bluebells are just beginning to sprout and will hopefully produce their usual spectacular view, so keep an eye out and visit when they arrive in their full glory. There have been some trees which have fallen but only one is in need of possible attention as it is partially fallen and may continue to fall toward the path.

Progress has been made with involving the youngsters from school but this was mainly a tree plant in the graveyard. Further progress is hoped to be made this year but the main emphasis is upon clearing the Himalayan balsam. (This is mainly along the stream and farmer Nigel's permission has been sought and given to clear the Balsam from his land also). It is also hoped that further clearing of the brambles will take place.

A big thankyou to everyone who has helped with the woods this year.

10.5 To receive a report from Verger

In the last year we have had eight funerals, six burials and twelve interment of ashes, responded to approx 16 requests to find family plots, ancestors etc.

We continued to have good relationships and work well with all the local funeral directors and stone masons. We are the only church that offers a hot drink for the funeral directors, something that they really appreciate.

We are looking to the future of the graveyard / garden of remembrance being aware that plots are becoming scarce.

I'd like to thank Jess, Wendy and Leif for their empathy and sensitivity when taking funerals, David Gill for being available to play the organ when required and David Sowden and Elaine for their expertise on the sound desk.

Solly Wilson.

Verger March 2023

10.6 To receive a report from Playtime

Playtime.

Playtime attendances gradually increased from April and we now have a lovely group of Mums, Grandmas, Carers and Children who return on a weekly basis. At Easter we had an Egg Hunt and Easter Bonnets, we made Easter Crafts and Cards and the Children received a Goody Bag to take home.

July we had a small party and once again gave Goody bags, and, said goodbye to the Children who were starting School. In November we held a Cake stall to raise funds for Children in Need, which raised £80. In December everyone enjoyed the Christmas Party, especially the visit from Santa who gave the Children a Present, "Thank you Santa". We hope to continue with good attendances in the future.

Kind Regards,
The Playtime Team.

11. To receive a report by the Readers

None for 2022

12. To elect three representatives to the Deanery Synod

13. To Elect up to three members of the Laity to the PCC to serve for three years and two to serve for one year

THE PAROCHIAL CHURCH COUNCIL OF BIRSTALL PARISH CHURCH

IN THE DIOCESE OF LEEDS REGISTERED

CHARITY NUMBER 1133854

**ANNUAL STATEMENT OF THE FINANCIAL AFFAIRS
FOR THE YEAR ENDED 31 DECEMBER 2022
RECEIPTS AND PAYMENTS ACCOUNT**

**PREPARED BY: F. ALAN GRAVES
TREASURER TO THE P.C.C.**

INDEPENDENT EXAMINER: STEPHEN LISTER

BIRSTALL PARISH CHURCH IN THE DIOCESE OF LEEDS
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022

RECEIPTS AND PAYMENTS ACCOUNT

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2022	TOTAL 2021
RECEIPTS						
Voluntary Receipts:						
Tax Efficient planned giving		34,577			34,577	33,831
Other planned giving		9,494			9,494	13,144
Misc. Collections at Services	a)	2,649			2,649	1,586
All other giving	b)	1,389	492		1,881	8,681
Gift Aid Recovered		9,311			9,311	10,262
Grants Received	c)		2,500		2,500	32,811
		<u>57,420</u>	<u>2,992</u>	<u>0</u>	<u>60,412</u>	<u>100,315</u>
Fundraising Activities:	d)	7,022			7,022	2,448
Investment Income	e)	118		2,225	2,343	2,219
Statutory Fees		8,509			8,509	8,068
Income from lettings:		130			130	100
Sundries	f)		3,115		3,115	15,486
TOTAL RECEIPTS		<u>73,199</u>	<u>6,107</u>	<u>2,225</u>	<u>81,531</u>	<u>128,636</u>
PAYMENTS						
Costs of Fund raising Activities:	h)	1,466			1,466	233
Church Activities:						
Mission Giving/Donations	i)	4,596			4,596	4,456
Diocesan parish Share		47,071			47,071	46,545
Clergy & Staffing costs		698			698	135
Church Expenses:						
Mission & evangelism costs	j)	428	298		726	9,628
Church Running Expenses	k)	14,611			14,611	15,677
Church utility bills		7,082			7,082	6,693
Major Capital Expenses:	l)	1,200	2,011		3,211	96,131
TOTAL PAYMENTS		<u>77,152</u>	<u>2,309</u>	<u>0</u>	<u>79,461</u>	<u>179,498</u>
Excess of Receipts over Payments		(3,953)	3,798	2,225	2,070	-50,862
Transfers between funds		2,225		(2,225)	0	0
		<u>(1,728)</u>	<u>3,798</u>	<u>0</u>	<u>2,070</u>	<u>-50,862</u>
Cash at Bank as at 1 January 2022		22,357	10,017	0	32,374	83,236
Cash at Bank as at 31 December 2022		<u>20,629</u>	<u>13,815</u>	<u>0</u>	<u>34,444</u>	<u>32,374</u>

STATEMENT OF ASSETS

Assets	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2022	TOTAL 2021
Cash Funds					
Bank current account	10,329	9,865		20,194	18,122
Bank deposit account	0			0	10,141
CBF Deposit Fund	14,250			14,250	0
National Savings & Invest. A/c	0			0	4,111
	<u>24,579</u>	<u>9,865</u>	<u>0</u>	<u>34,444</u>	<u>32,374</u>
Investment Assets					
Diocese – Chancel Fund Deposit			93	93	93
C of E Investment Fund shares		7,010	75,053	82,063	92,666
	<u>0</u>	<u>7,010</u>	<u>75,146</u>	<u>82,156</u>	<u>92,759</u>
TOTAL ASSETS – see Fund Analysis					
Cash Funds as above	24,579	9,865	0	34,444	32,374
Investment Assets as above	0	7,010	75,146	82,156	92,759
	<u>24,579</u>	<u>16,875</u>	<u>75,146</u>	<u>116,600</u>	<u>125,133</u>

FURTHER ANALYSIS OF RECEIPTS AND PAYMENTS ACCOUNTS – NOTES

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2022	TOTAL 2021
RECEIPTS					
a) Collections at Services:					
Cash received	1,573			1,573	1,182
Sundry collections	276			276	182
Weddings, Funerals etc. - Gift Aided	0			0	0
Weddings, Funerals etc. - not G/A	800			800	222
	<u>2,649</u>	<u>0</u>	<u>0</u>	<u>2,649</u>	<u>1,586</u>
b) All other Giving/Voluntary Receipts:					
Disadvantaged families		188		188	0
Donation from bell ringers	20			20	30
Sundry Donations – Gift Aided	20			20	7,511
Sundry Donations – Not G/A	1,349			1,349	1,120
Ukrainian Appeal		304		304	0
Miscellaneous				0	20
	<u>1,389</u>	<u>492</u>	<u>0</u>	<u>1,881</u>	<u>8,681</u>
c) Grants Received:					
ChurchCare Archbishop's Council				0	10,000
Congregational & General				0	9,300
Listed Places of Worship				0	13,511
Church Commissioners		2,500		2,500	0
	<u>0</u>	<u>2,500</u>	<u>0</u>	<u>2,500</u>	<u>32,811</u>
d) Fund Raising Activities:					
Book sales	52			52	33
Brass Band concert	1,608			1,608	0
Card sales	73			73	85
Christmas Fayre	1,579			1,579	1,994
Easyfunding	47			47	
Meet 'n' Eat	412			412	0
Merchandise sales	14			14	109
Murder Mystery	345			345	0
Pete's Produce	427			427	213
Play Group	200			200	0
Sale of marmalade	13			13	14
Summer Fête	1,628			1,628	0
Swing Band concert	610			610	0
Miscellaneous	14			14	0
	<u>7,022</u>	<u>0</u>	<u>0</u>	<u>7,022</u>	<u>2,448</u>
e) Investment Income:					
Bank/NS&I Deposit Interest	1			1	31
Income on CBF Deposit	79			79	0
Income on CBF Investments	38		2,225	2,263	2,188
	<u>118</u>	<u>0</u>	<u>2,225</u>	<u>2,343</u>	<u>2,219</u>
f) Sundries:					
Bridge Club transfer		3,115.00		3,115	0.00
Cheques not presented				0	300
Diocesan loan				0	14,000
Electricity refund				0	805
Vicarage Utility bills				0	332
Miscellaneous				0	49
	<u>0</u>	<u>3,115</u>	<u>0</u>	<u>3,115</u>	<u>15,486</u>

FURTHER ANALYSIS OF RECEIPTS AND PAYMENTS ACCOUNTS – NOTES

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2022	TOTAL 2021
PAYMENTS					
NOTE					
h) Costs of Fund raising activities:					
Brass Band concert	671			671	0
Christmas Craft Fayre	94			94	223
Murder Mystery refund	345			345	0
Summer Fete	280			280	0
Miscellaneous	76			76	0
	<u>1,466</u>	<u>0</u>	<u>0</u>	<u>1,466</u>	<u>223</u>
i) Mission Giving and Donations:					
Tithe Payments to Charities	4,596			4,596	4,456
	<u>4,596</u>	<u>0</u>	<u>0</u>	<u>4,596</u>	<u>4,456</u>
j) Mission & Evangelism costs:					
Collection re Archdeacon				0	53
Collection re Bishop	50			50	0
Disadvantaged children	13	147		160	0
Donation – St Peter's School				0	9500
Sunday School prizes		151		151	0
Ukrainian Appeal	305			305	0
Yorkshire Ass. of change ringers	10			10	10
Yorkshire Historic Churches Trust	40			40	40
Miscellaneous	10			10	25
	<u>428</u>	<u>298</u>	<u>0</u>	<u>726</u>	<u>9628</u>
k) Church Running Expenses:					
Church Building running expenses	12,433			12,433	12,814
Costs of Services	1,150			1,150	1,109
Office Expenses	1,028			1,028	1,754
	<u>14,611</u>	<u>0</u>	<u>0</u>	<u>14,611</u>	<u>15,677</u>
l) Major Capital Expenses:					
Architect fees				0	2,652
Diocesan loan repayment				0	14,000
Heating maintenance and repair	1,200			1,200	482
Mural and Tower room lights				0	580
Roof repairs		2,011		2,011	78,417
	<u>1,200</u>	<u>2,011</u>	<u>0</u>	<u>3,211</u>	<u>96,131</u>
ADDITIONAL ANALYSIS OF PAYMENTS:					
Church Building Running Expenses (see k) above):					
Arboricultural Survey				0	654
Building Insurance				7,958	7995
Clock Service – contract				600	216
Fire Extinguisher service				203	84
Grass cutting				2,583	2957
Kitchen boiler service				0	60
Light bulbs/fittings				58	0
Radiator leak				0	118
Telephone/internet				138	0
Temporary graveyard wall repair				0	250
Tree felling				835	0
Vicarage utility bills – restricted				0	332
Sundries				58	148
				<u>12,433</u>	<u>12,814</u>

FUND ANALYSIS

	Reference	No. of Shares	2022 Valuations	2022 Dividends/ Interest	2021 Valuations
Endowment Investment Funds held by the Diocese:					
Chancel Fabric Fund	140002048S	834	17,296	512	19,531
Choir Fund	140002051S	134	2,779	82	3,138
Church Cottages Fund	140002236S	1787	37,060	1,098	41,848
Curate Fund	140002047S	328	6,802	202	7,681
Sunday School Prizes	140002222S	110	2,281	68	2,576
			66,218	1,962	74,774
Chancel Fabric – Deposit	140002207D		93	1	93
			66,311	1,963	74,867
Endowment Investment Funds held by the PCC:					
Curacy Fund	640002003S	128	2,655	79	2,998
Longbottom Bequest	640002001S	298	6,180	183	6,979
Total of Endowment Funds			75146	2225	84,844
Restricted Investment Funds held by the PCC:					
Altar Linen Fund	640002004S	62	1,286	38	1,452
Birstall Schools Building Fund*	640002002S	276	5,724	0	6,463
			7,010	38	7,915
Restricted Cash Funds held by the PCC:					
Community Fund			3,115		0
Disadvantaged families at school			40		0
Frampton Mural Fund			0		1,215
Kitchen Renovation Fund			2,057		2,057
Re-ordering/Maintenance Fund			2,872		4,882
Sunday School Prize Fund			799		881
Tower Room/Bells Fund			982		982
			9,865	0	10,017
Total of Restricted Funds			16,875	38	17,932
Unrestricted Designated Cash Funds held by the PCC:					
Altar, Linen, carafe & organ refurbishment Fund			(1,977)		(2,015)
Energy Reserve Fund			2,500		0
Environmental Fund			1,215		0
Flower Festival Fund			189		190
Graveyard Fund			10,456		8,492
Parish Training Fund			2,000		3,277
St Peter's Playtime Fund			498		498
Tithe Fund			1,373		109
			16,254	0	10,551
General Fund held by the PCC:			8,324		11,806
Total of Unrestricted Funds			24,578	0	22,357
Total Assets:					
Endowment Funds			75,146	2,225	84,844
Restricted Funds			16,875	38	17,932
Designated/unrestricted Funds			24,578	79	22,357
			116,599	2,342	125,133

Notes:

1 * Dividends on the Birstall School's Building Fund are paid directly to the School

2 Based on the mid market price of the shares held in the CBF Church of England Investment Fund income units the price per share as at 1 January 2022 was 2,341.81p and at 28 December 2022 was 2073.87p

MOVEMENT OF RESTRICTED FUNDS HELD BY THE PCC

	Balance 01/01/22	Income/ Donations	Expenses/ Transfers	Balance 31/12/22
Community Fund				
Movement	0	3,115	0	3,115
Disadvantaged families at St Peter's School				
Movement	0	187	147	40
Frampton Mural				
Movement	1,215	0	1,215	0
Kitchen Renovation Fund				
Movement	2,057	0	0	2,057
Re-Ordering and Maintenance Fund				
Movement	4,883		2,011	2,872
Sunday School Prize Fund				
Movement	881	68	150	799
Tower Room and Bells Fund				
Movement	982	0	0	982
	<u>10,018</u>	<u>3,370</u>	<u>3,523</u>	<u>9,865</u>

MOVEMENT OF DESIGNATED FUNDS HELD BY THE PCC

Altar Linen, Carafes & Organ Refurbishment Fund				
Movement	(2,015)	38	0	(1,977)
Energy Reserve Fund				
Movement	0	2500	0	2,500
Environmental Fund				
Movement	0	1215	0	1,215
Flower Festival Fund				
Movement	189	0	0	189
Graveyard Fund				
Movement	8,492	5,372	3,408	10,456
Parish Training Fund				
Movement	3,277	0	1277	2,000
St Peter's Playtime Fund				
Movement	498	0	0	498
Tithe Fund				
Movement	109	5,860	4,596	1,373
	<u>10,550</u>	<u>14,985</u>	<u>9,281</u>	<u>16,254</u>

MOVEMENT OF GENERAL FUND – GENERAL CHURCH INCOME AND EXPENSES

Movement	<u>11,806</u>	<u>64,791</u>	<u>68,273</u>	<u>8,324</u>
----------	---------------	---------------	---------------	--------------

BIRSTALL PARISH CHURCH IN THE DIOCESE OF LEEDS

Notes to the Accounts:

- 1 These Financial Statements prepared on behalf of and agreed by the PCC, are in accordance with the Church Accounting Regulations 2006, as amended by the Charities Act 2011, using the 'Receipts and Payments' basis and are in accordance with the 'Return of Parish Finance'.
- 2 Endowment Funds arise where the capital must be held permanently but the income can be used as directed by the donor.
- 3 Restricted Funds arise where capital is to be held for the specific purpose for which it was given unless that purpose no longer exists in which case the PCC can direct how the money is to be used.
- 4 Designated Funds represent general Church funds which have been set aside by the PCC for the purpose as described in the title of each fund but the money could be used for other purposes as agreed by the PCC.
- 5 In accordance with the Accounting Regulations referred to above, the following adjustments have been made to the actual income received and/or payments made:-
 - a) Income from fund raising activities as detailed in noted) to these Accounts is shown gross without deduction of costs, which appear separately in note h).
 - c) Fees which have been received specifically on behalf of the vergers, organist, P/A operator, grave digger, Etc., for blessings, weddings, funerals etc. and subsequently paid to the appropriate parties have been excluded from these accounts.
 - d) Funds raised through collections on behalf of other Charities and immediately paid to those charities have been excluded.

Signed



Date 13/03/2023

F. Alan Graves

Treasurer, Birstall Parish Church of St Peter

Appendix 2 Independent Examiners Report



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

BIRSTALL PARISH CHURCH IN THE DIOCESE OF LEEDS

**On accounts for the year
ended**

31/12/2022

**Charity no
(if any)**

1133854

Set out on pages

1 - 6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

5/MAR/2023

Name:

STEPHEN A. LISTER

**Relevant professional
qualification(s) or body
(if any):**

FINANCE MANAGER BCA LEISURE LTD
UNIT H9, PREMIER WAY, LOWFIELDS BUSINESS PARK
ELLAND, HX5 9HF

Address:

12 WELBECK ROAD

BIRSTALL

WF17 9QG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE