

TRUSTEES ANNUAL REPORT FRSSE (SORP)

Notes and Guidance

- This form is to give guidance on what to include in a Trustees Annual Report.
- This is the information that we think we all know, but not everyone does.
- A good Trustees Annual Report is a Mission and Communication tool which tells people everything about the Charity.
- There is some standard wording which applies to all PCCs in Sections B and C which you may use.
- Once you create your Trustees Annual Report most of the information can be simply updated year on year.
- You may prefer to create your own Trustees Annual Report but all of these Sections need to be included in the Report.
- If you do not wish to create your own Trustees Annual Report you may complete this form and attach it to a copy of your Annual Accounts and Financial Statements.

Section A	Reference and Administration Details
Section B	Structure, governance and Management
Section C	Objectives and Activities
Section D	Achievements and Performances
Section E	Financial Review
Section F	Optional information
Section G	Trustee Declaration

Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2021		31	12	2021

Section A Reference and administration details

Charity name	PARISH OF TETTENHALL WOOD
Other names charity is known by	Christ Church Tettenhall Wood; Church of the Good Shepherd Castlecroft
Registered charity number (if any)	1133853
Charity's principal address (eg. Address of the church or church office)	Parish Office, Christ Church Church Road, Tettenhall Wood Wolverhampton Postcode WV6 8NQ

Names of the charity trustees – Members of the PCC - who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Philip Wootton	Incumbent	
3	Linda Vawer	Assistant Curate	
4	David Hughes	Church Warden	
5	Joan Collins	Church Warden	
6	Jane Brough	Deputy Church Warden & Reader	
7	Pam Humphrey	Assistant Warden	
8	Sue Wilson	PCC Secretary	
9	Joy Dipple	Reader	
10	Caroline Seaton	Reader	
11	Richard Humphrey	Assistant Treasurer	
12	Stephanie Hemming	Treasurer	
13	Russell Taylor		Resigned November 2021
14	Roger Dipple		
16	Pat Hazenbourg-Morris		
17	Les Key		
18	Jane Woolf		
19	Lisa Williams		
20	Chris Nickholds		
21	Hazel Guy		
22	Benjamin Hemming		

23	Gerald Lloyd		
24	Angela Williams		
25	Helen Bull		
26			
27			
28			

• Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Parochial Church Council Powers Measure (1956) as amended, and Church Representation Rules that came into effect on 2 January 1957.

How the charity is constituted
(eg. trust, association, company)

Church Representation Rules 2 January 1957

Trustee selection methods
(eg. appointed by, elected by)

Elected

Public Benefit Statement (Mandatory information)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Tettenhall Wood, it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
 - the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
 - trustees' consideration of major risks and the system and procedures to manage them;
- (Put your Risk Assessment Policy here)

The parish is connected with a range of wider networks and organisations:

- the Church of England Diocese of Lichfield
- the Local Ecumenical Partnership of the Church At Perton, with which the Parish is part of the same Benefice and Team Ministry
- other local churches, through the Church of England Deanery of Trysull and the ecumenical Covenanting Churches of Wolverhampton West
- Christ Church C of E (C) Infants' and Junior Schools
- the Mothers' Union
- the National Childbirth Trust, in the provision of 'Little Angels' parent and baby group
- the Church Mission Society
- the Children's Society
- Christian Aid

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community at Tettenhall Wood and Castlecroft. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers;

The PCC aims to support other charities - locally, nationally and overseas – both from general funds and through organising special collections. Care is taken that the aims of these charities are contiguous with the mission of the Church of England. Collections of food, bedding etc are made for local organisations helping the homeless and needy.

Volunteers undertake major parts of the work of the church, ranging from the including leading worship, administration, caring for the fabric of the buildings, offering of pastoral care, planning and organising of social and fund-raising events, working with children in church and in school, and bearing the message of the church.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The combined Electoral Role stood at 186 at the annual meeting in April 2021. The Covid-19 pandemic meant that church buildings were closed for several months earlier in the year, and numbers attending worship restricted thereafter. Attendance statistics would therefore be meaningless. The figure for the 'worshiping community' was estimated as 221 (both churches, all ages). Throughout 2021, weekly services were provided to engage with at home, on paper and by email, and through home recordings. From May 2021, services in church have been streamed live on the parish website and through YouTube, and also recorded onto DVDs and home-delivered (for those without digital capacity). Pastoral care has been provided through a network of phone contacts, ensuring everyone had a regular call. Two baptisms and two marriages were conducted, and a total of 28 funerals were conducted through the ministry of the parish.

The pandemic had also forced the closure of regular activities, like Place of Welcome, Dementia Support Group, Good Friends, Mothers Union and Christ Church Fellowship, but these were gradually resumed later in the year as restrictions eased. Social/fundraising events were not possible until late in the year, but then a well-supported joint Christmas Fair was held in November. With volunteers not allowed into schools, the Open the Book programme had to be curtailed, although the church provided recorded worship online to Christ Church schools. Outside hirers were not allowed in the halls for the first half of the year, leading to a drop in income for both churches.

Buildings: The PCC has been vigilant in maintaining the fabric of both buildings. At Christ Church, repairs to the roof, identified in the Quinquennial Inspection, have been carried out and proved to be a smaller job than had been feared. Thanks to a grant from Ibstock-Enovert, and a generous bequest, new equipment has been installed to enable recording and live-streaming of services and events. In conjunction with this project, improvements have been made to lighting and internet connectivity, and a new AV desk made and installed. The equipment was used for showings of 'The Chosen', multiple episode life of Christ, as a means of discipleship and outreach, through the autumn of 2021 (and spring 2022)

At Good Shepherd, no major building work has been carried out

Overseas Mission: the link established in 2017 with the Church Mission Society and a mission partner in South Sudan has been maintained

The PCC through the Mission And Discipleship group has continued working on implementing the 2017 Mission Action Plan where possible, with big improvements to the website (including portals for direct giving to the church, and for short periods, to charities we support) and the development of online worship.

Christ Church has maintained its status as an 'eco-church' (bronze award). Both churches have offered recycling facilities (for items not recycled by the council) and frequent prompts about eco-awareness have been made through the notice sheet.

A joint Christmas fair was held and the money proportionally split for both churches and for the year ahead more joint social events are planned.

Section D

Achievements and performance (contd.)

Summary of the main objectives of the charity planned in the following year

At Good Shepherd plans to upgrade the sound system and to install projection equipment are still in hand. The replacement of the chairs is also under consideration.

A new initiative for families, called 'Criss-Cross' is to be explored in the summer. This is to include worship, activities and food.

Both churches continue to work towards greater environmental sustainability

A planned major event is the return of Saltmine theatre company for their production 'The Liberator' planned for September 2022

Section E

Financial review

Brief statement of the charity's policy on reserves

There are three main points to this policy: firstly we pay our Parish Share in full and on time each month. Secondly, each year we give to Missions and Charities both locally and internationally. Thirdly, we aim to keep funds in reserve for 'a rainy day' amounting to approximately 3 months unrestricted expenditure. In 2021 this was equivalent to £33,267. The free reserves at 31 December 2021 were £137,616, comfortably in excess of this target.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;

At Christ Church the accounts show a deficit of £10,298.85

At Church of the Good Shepherd the accounts show a surplus of £ 1,061.79

For the PCC overall this gives a deficit of £9,237.06

- investment policy and objectives including any ethical investment policy adopted.

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• Section F Other optional information

Acknowledge any large Grants or donation in this Section.

Acknowledging a large Grant in your TAR may be a condition of acceptance


- Christ Church – legacy of £2,000 from M Brown
- Christ Church Grant of £9,000 received from Ibstock Enover for the AV project.
- Christ Church Donation of £4,000 from Edna Sedgley in memory of her husband David Sedgley also put towards the AV Project.
- Good Shepherd – Legacy of £1,100 was received in memory of Lilian Bashford and £1,000 was received in memory of Ann Longstaff .

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PHILIP WOOTTON	
Position (eg Secretary, Chair, etc)	INCUMBENT	
Date (eg. Date of the APCM)	24/04/2022	

Independent Examiner's report to the trustees/members of The PCC of Tettenhall Wood

Registered charity number: 1133853

I report on the accounts for the year ended 31st December 2021 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: JONATHAN HILL

Date: 23/08/2022

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Marys House, The Close, Lichfield. WS13 7LD

The Parochial Church Council of Tettenhall Wood

Financial Statements for the Year Ended 31st December 2021

Accounting Policies

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. There may be minor discrepancies in the totals as the pence are not being shown.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Accounting Estimates and Prior Year Errors

No changes to accounting estimates have occurred in the reporting period.

No material prior year errors have been identified in the reporting period.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements:

a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest

b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Income

Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

The Parochial Church Council of Tettenhall Wood

Financial Statements for the Year Ended 31st December 2021

Governance and Support Costs

Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Investments

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

Debtors

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at cash expected to be received.

Creditors and Accruals

Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date.

The PCC of Tettenhall Wood
Financial statements for the year ended 31 December 2021

Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	93,226	13,000	302	—	106,529	110,817
Income from charitable activities	11,617	750	—	—	12,367	11,721
Other trading activities	4,978	—	—	—	4,978	4,978
Investments	848	—	—	—	848	894
Total income	110,671	13,750	302	—	124,723	128,411
Expenditure on:						
Raising funds	235	—	—	—	235	233
Expenditure on charitable activities	132,834	560	329	—	133,725	125,434
Total expenditure	133,070	560	329	—	133,960	125,668
Net income / (expenditure) resources before transfer	(22,399)	13,189	(27)	—	(9,237)	2,742
Transfers						
Gross transfers between funds - in	—	—	5	—	5	194
Gross transfers between funds - out	(5)	—	—	—	(5)	(194)
Other recognised gains / losses						
Net movement in funds	(22,404)	13,189	(22)	—	(9,237)	2,742
Total funds brought forward	147,020	7,255	28,493	—	182,769	180,026
Total funds carried forward	124,616	20,444	28,471	—	173,532	182,769
Represented by						
Unrestricted						
General fund	124,616	—	—	—	124,616	147,020
Designated						
Heating Fund	—	40	—	—	40	—
AV Project	—	13,000	—	—	13,000	—
John Underwood Fund Received 2013	—	6,908	—	—	6,908	6,908
Organ Fund	—	180	—	—	180	30
Peace Garden	—	317	—	—	317	317
Transport Fund	—	0	—	—	0	—
Restricted						
Choir Fund	—	—	148	—	148	148
Donation for Educational Purposes (2011)	—	—	5,000	—	5,000	5,000
Flower Festival Donations	—	—	1,050	—	1,050	1,050
Flower Fund	—	—	117	—	117	87
Interior Decoration Scheme	—	—	217	—	217	217
Organ Fund	—	—	2,057	—	2,057	2,057
Organ and Music	—	—	2,627	—	2,627	2,627
Rector's Discretionary Fund	—	—	—	—	—	52
Special Collections	—	—	61	—	61	61
St Thomas Fund Requested by diocese to keep	—	—	16,666	—	16,666	16,666
Vicars Discretionary	—	—	52	—	52	52
Xpedition Club Formerly Lighthouse	—	—	471	—	471	471

The PCC of Tettenhall Wood
Financial statements for the year ended 31 December 2021

Balance sheet

	Total funds	Prior year funds
Current assets		
Debtors	8,763	13,288
Cash at bank and in hand	170,778	171,303
	179,541	184,591
Liabilities		
Creditors: Amounts falling due in one year	6,009	1,822
	6,009	1,822
Net current assets less current liabilities	173,532	182,769
Total assets less current liabilities	173,532	182,769
Total net assets less liabilities	173,532	182,769
Represented by		
Unrestricted		
General fund	124,616	147,020
Designated		
CCLA Funds	—	—
Heating Fund	40	—
AV Project	13,000	—
John Underwood Fund Received 2013	6,908	6,908
CC Legacy Fund 2016	—	—
Organ Fund	180	30
Peace Garden	317	317
Transport Fund	0	—
Restricted		
Agency collection	—	—
Special Collections	61	61
Special Collections	—	—
St Thomas Fund Requested by diocese to keep	16,666	16,666
Vicars Discretionary	52	52
Xpedition Club Formerly Lighthouse	471	471
Choir Fund	148	148
Donation for Educational Purposes (2011)	5,000	5,000
Flower Festival Donations	1,050	1,050
Flower Fund	117	87
Interior Decoration Scheme	217	217
Organ Fund	2,057	2,057
Organ and Music	2,627	2,627
Rector's Discretionary Fund	—	52
Funds of the church	173,532	182,769

Approved by the Parochial Church Council on 24th April 2022 and signed on its behalf by:

Signature: 

Name: Reverend Phillip Wootton

The notes on the following pages form part of these accounts

The PCC of Tettenhall Wood
Financial statements for the year ended 31 December 2021

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
Bank Account -	20,162	14,073	2,589	—	36,826	48,823
Bank current account -	—	7,225	810	—	8,035	8,005
Cash in Safe -	25	—	—	—	25	25
Bank deposit account -	63,495	—	(1,455)	—	62,039	51,690
CCLA (CBF) deposit account -	15,877	—	27,164	—	43,041	43,019
Interior Decorating Scheme - LDBF -	3,375	—	—	—	3,375	3,063
Grffiths Deposit Account CCLA -	17,016	—	—	—	17,016	16,258
Interior Decoration Scheme -	954	—	(736)	—	217	217
Cash in hand -	100	—	100	—	200	200
Totals	121,007	21,299	28,471	—	170,778	171,303
Current assets - Debtors						
Receivable from GS (Reconciliation) -	5,184	(334)	—	—	4,849	—
Wedding & Funeral Fees Receivable -	—	—	—	—	—	307
Church Hall Lettings Receivable -	(6)	—	—	—	(6)	—
Bible Study Notes Income Receivable -	(32)	—	—	—	(32)	—
Gift Aid Recoverable -	2,952	—	—	—	2,952	11,983
Utilities & Insurance Pre-Paid -	999	—	—	—	999	997
Totals	9,097	(334)	—	—	8,763	13,288
Liabilities - Agency accounts						
Agency collections -	0	—	0	—	—	—
Totals	0	—	0	—	—	—
Liabilities - Creditors: Amounts falling due in one year						
Special Collections To Be Distributed -	650	—	—	—	650	—
Wedding & Funeral Fees Pre-paid -	—	—	—	—	—	414
Church Hall Lettings Pre-Paid -	24	—	—	—	24	12
Utilities & Insurance Payable -	353	520	—	—	873	1,256
Salaries Payable to LDBF -	1,190	—	—	—	1,190	140
Misc Accrued Expenses -	3,271	—	—	—	3,271	—
Totals	5,489	520	—	—	6,009	1,822
Grand total	124,616	20,444	28,471	—	173,532	182,769

Summary of Assets by Fund - 2020

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total £
Fixed Assets					-
Investment Assets					-
Current Assets	148,840	7,256	28,496		184,592
Current Liabilities	(1,823)				(1,823)
	147,018	7,256	28,496	-	182,769

The Parochial Church Council of Tettenhall Wood
Financial Statements for the Year Ended 31st December 2021

Fund movement by type - 2021

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
AC - Agency collection							
Restricted		—	—	—	—	—	—
	Sub-total for AC	—	—	—	—	—	—
AV Project - AV							
Designated		—	13,000	—	—	—	13,000
	Sub-total for AV	—	13,000	—	—	—	13,000
Choir - Choir Fund							
Restricted		148	—	—	—	—	148
	Sub-total for Choir	148	—	—	—	—	148
Education - Donation for Education							
Restricted		5,000	—	—	—	—	5,000
	Sub-total for Education	5,000	—	—	—	—	5,000
FFestival - Flower Festival Don							
Restricted		1,050	—	—	—	—	1,050
	Sub-total for FFestival	1,050	—	—	—	—	1,050
Flower - Flower Fund							
Restricted		87	100	70	—	—	117
	Sub-total for Flower	87	100	70	—	—	117
General - General fund							
Unrestricted		147,020	110,671	133,070	(5)	—	124,616
	Sub-total for General	147,020	110,671	133,070	(5)	—	124,616
Heating - Heating Fund							
Designated		—	400	360	—	—	40
	Sub-total for Heating	—	400	360	—	—	40
Interior - Interior Decoration							
Restricted		217	—	—	—	—	217
	Sub-total for Interior	217	—	—	—	—	217
JUFund - John Underwood Fund							
Designated		6,908	—	—	—	—	6,908
	Sub-total for JUFund	6,908	—	—	—	—	6,908
Legacy - CC Legacy Fund 2016							
Designated		—	—	—	—	—	—
	Sub-total for Legacy	—	—	—	—	—	—
Org - Organ Fund							
Designated		30	150	—	—	—	180
	Sub-total for Org	30	150	—	—	—	180
Organ - Organ Fund							
Restricted		2,057	—	—	—	—	2,057
Restricted		2,627	—	—	—	—	2,627
	Sub-total for Organ	4,684	—	—	—	—	4,684
Peace - Peace Garden							
Designated		317	—	—	—	—	317
	Sub-total for Peace	317	—	—	—	—	317
RDF - Rector's Discretionary							
Restricted		52	—	57	5	—	—
	Sub-total for RDF	52	—	57	5	—	—
Special - Special Collections							
Restricted		61	202	202	—	—	61

Sub-total for Special	61	202	202	—	—	61
SpecialCol - Special Collections						
Restricted	—	—	—	—	—	—
Sub-total for SpecialCol	—	—	—	—	—	—
StThomas - St Thomas Fund Reque						
Restricted	16,666	—	—	—	—	16,666
Sub-total for StThomas	16,666	—	—	—	—	16,666
Transport - Transport Fund						
Designated	—	200	200	—	—	0
Sub-total for Transport	—	200	200	—	—	0
Vicars - Vicars Discretionary						
Restricted	52	—	—	—	—	52
Sub-total for Vicars	52	—	—	—	—	52
Xpedition - Xpedition Club Forme						
Restricted	471	—	—	—	—	471
Sub-total for Xpedition	471	—	—	—	—	471
Grand total	182,769	124,723	133,960	—	—	173,532

Summary of Fund Movements - 2020						
	Reserves at 1st Jan £	Incoming Resources £	Resources Expended £	Investment Gains/Losses £	Transfers £	Reserves at 31st Dec £
Unrestricted Fund	143,740	126,746	(123,527)	-	59	147,018
Designated Funds						
Heating Fund	-	160	(160)	-		-
Organ Fund	-	30	-			30
Transport Fund	-	120	(19)		(101)	-
Peace Garden	317	-	-		-	317
John Underwood fund	6,908	-	-	-	-	6,909
	7,226	310	(179)	-	(101)	7,256
Restricted Funds						
Agency collection fund	-	-	-	-		-
Organ and music fund	3,195	-	(566)	-	-	2,630
Special collections fund	61	1,353	(1,353)	-		61
Rectors discretionary fund	52	-	(41)	-	41	52
Donations for educational purposes	5,000	-	-	-	-	5,000
Organ fund	2,058	-	-	-	-	2,058
Choir fund	149	-	-	-	-	149
Vicars discretionary fund	53	-	-	-	-	53
Interior Decoration Scheme	218	-	-	-	-	218
Flower Festival donations	1,050	-	-	-	-	1,050
Flower fund	87	0	-	-		87
Xpedition Club	471	-	-	-	-	471
St Thomas fund	16,666	-	-	-	-	16,666
	29,061	1,354	(1,960)	-	41	28,496
Endowment Funds						
						-
Total Funds	180,026	128,410	(125,666)	-	-	182,769

Analysis of Transfer between Funds

There was a £5 transfer between Rectors Discretionary fund and General Fund during the year.

Fund Descriptions

Designated Funds

John Underwood Fund - this is a legacy to be used for Good Shepherd by agreement with the Good Shepherd committee

Peace garden fund – monies to be used for the upkeep of the peace garden
Organ fund – for the maintenance and upkeep of the organ

Restricted funds

Agency collections is a restricted fund and is intended to be for funds that are not PCC funds

eg. Christian Aid Week collection which is forwarded to that charity.

Organ and music fund is a restricted fund which accumulates the "organ" fee from fees for weddings and

funerals and helps to pay for tuning and repair to the church organ.

Rectors discretionary fund is a restricted fund from which the rector can grant payments to people in the

parish. It is primarily funded by an external charity.

Donations for educational purposes - money given to be used for educational purposes only.

Special collections - incoming and outgoing monies collected for designated charities

Organ fund - restricted income from original organ fundraising for repairs and updates.

Choir Fund - restricted money raised by the choir. To be used for choir purposes.

Vicars discretionary fund - fund for the Vicar/Rector to grant payments to people in need in the parish

Interior Decoration fund - monies to be used for the internal decoration of the Vicar's house

Flower Festival donations - restricted money raised by a flower festival ready for the next flower festival

Flower fund - restricted money collected for flowers to be used within the church

Xpedition Club - an old youth group fund to be used for work with young people

St Thomas fund - share of the sale of the old chapel. Use by Good Shepherd to be agreed by the PCC

The Parochial Church Council of Tettenhall Wood
Financial Statements for the Year Ended 31st December 2021

Analysis of income and expenditure

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
INCOME AND ENDOWMENTS						
Donations and legacies						
Planned Giving (Standing Orders)	55,593	—	—	—	55,593	53,542
Gift Ai						
Planned Giving (Envelopes) Gift Aided	2,035	—	—	—	2,035	2,357
Planned giving (Envelopes) Gift Aided	2,739	—	—	—	2,739	2,789
Planned Giving (Standing Orders) Other	2,510	—	—	—	2,510	1,210
Planned Giving (Envelopes) Other	656	—	—	—	656	1,156
Yellow Gift Aid Envelopes	1,160	—	—	—	1,160	1,241
Plate Collections	3,657	—	—	—	3,657	3,863
Plate Collections (Card Machine)	815	—	—	—	815	1,136
Gifts and Donations	1,375	4,000	—	—	5,375	2,951
Gifts and Donations (Online Giving)	2,038	—	—	—	2,038	1,115
Special Collections	—	—	202	—	202	1,053
Tax recoverable on Gift Aid	3,714	—	—	—	3,714	4,452
Tax Recoverable on Gift Aid	12,677	—	—	—	12,677	11,946
Gift Aid Previous Financial year	—	—	—	—	—	14,003
Sundry Receipts	5	—	—	—	5	—
Legacies Receipts	2,000	—	—	—	2,000	—
Legacy Receipts	2,000	—	100	—	2,100	—
Non-recurring one-off grants	250	9,000	—	—	9,250	8,000
Total	93,226	13,000	302	—	106,529	110,817
Income from charitable activities						
Decorating Scheme introduced	—	—	—	—	—	2,751
Fees Weddings & Funerals	2,798	750	—	—	3,548	1,783
Fees for Weddings and Funerals (Arrears)	—	—	—	—	—	410
Bible Study Notes	203	—	—	—	203	207
Course Materials Receipts	45	—	—	—	45	—
Church hall lettings	8,554	—	—	—	8,554	6,471
Church Hall Lettings (Arrears)	—	—	—	—	—	98
Candle Money	16	—	—	—	16	—
Total	11,617	750	—	—	12,367	11,721
Other trading activities						
Fundraising	574	—	—	—	574	1,396
Fund Raising	1,192	—	—	—	1,192	1,198
Church Hall Lettings (Jubilee Rooms)	3,212	—	—	—	3,212	2,384
Total	4,978	—	—	—	4,978	4,978
Investments						
Interior Decorating Scheme Bonuses	62	—	—	—	62	62
Bank and CCLA Interest	785	—	—	—	785	1,011
Bank Interest (Arrears)	—	—	—	—	—	(179)
Total	848	—	—	—	848	894
INCOME TOTAL	110,669	13,750	302	—	124,723	128,411

The Parochial Church Council of Tettenhall Wood
Financial Statements for the Year Ended 31st December 2021

EXPENDITURE

Raising funds

Costs of Fundraising	1	—	—	—	1	2
Costs of fetes & other events	98	—	—	—	98	94
Costs of Giving (Online, Card, Envelopes)	39	—	—	—	39	39
Costs of Giving (Online, Card & Envelope)	97	—	—	—	97	97
Total	235	—	—	—	235	233

Expenditure on charitable activities

Charitable Giving	7,050	—	—	—	7,050	6,500
Special Collections	—	—	202	—	202	1,052
Rectors Discretionary Fund (CC Only)	22	—	—	—	22	55
Rector's Discretionary Fund	(3)	—	57	—	53	128
Parish Share	75,303	—	—	—	75,303	76,658
Salary of Parish Administrator	1,928	—	—	—	1,928	1,638
Salary (Parish Administrator)	4,770	—	—	—	4,770	4,407
Organist for Worship Services	270	—	—	—	270	360
Organists for Sunday Services	480	—	—	—	480	420
Organist for Worship Services (Arrears)	—	—	—	—	—	180
Cleaner	876	—	—	—	876	982
Salary (Cleaner)	3,471	—	—	—	3,471	2,806
Hall Hire Administrator	1,504	—	—	—	1,504	246
Ministry Travel Rector and Lay Minister	158	—	—	—	158	76
Ministry Travel	410	200	—	—	611	428
Lay Ministers Expenses	151	—	—	—	151	130
Ministry Travel (Arrears)	—	—	—	—	—	35
Ministry Telephone & Broadband	239	—	—	—	239	274
Ministry Telephone/Broadband	667	—	—	—	667	617
Ministry Telephone/Broadband (Arrears)	—	—	—	—	—	21
Other Ministry Expenses	169	—	—	—	169	—
Mission, Evangelism & Outreach	202	—	—	—	202	214
Church running - insurance	962	—	—	—	962	918
Church Insurance	3,205	—	—	—	3,205	2,203
Church office - telephone	106	—	—	—	106	148
Church Office - Telephone & Broadband	229	—	—	—	229	347
Organ & Piano Tuning	246	—	—	—	246	565
Church maintenance	1,700	—	—	—	1,700	1,496
Church Repairs & Maintenance	3,173	—	—	—	3,173	579
Church Repairs & Maintenance (Arrears)	—	—	—	—	—	180
House Keeping Sundries	724	—	—	—	724	544
CCLI Church Licences	314	—	—	—	314	442
CCLI Licence	367	—	—	—	367	358
Hospitality	121	—	—	—	121	99
Sanctuary Supplies	117	—	—	—	117	110
Costs of Worship Services	879	—	—	—	879	839
Costs of Worship Services (Arrears)	—	—	—	—	—	5
Junior Church & Youth Education	189	—	—	—	189	146
Resources	109	—	—	—	109	43
Resource Material	279	—	—	—	279	42

Evangelism & Outreach	71	—	70	—	141	66
Printing/Postage/Stationery	301	—	—	—	301	395
Printing, Postage & Stationery	649	—	—	—	649	632
Printing, Postage & Stationery (Arrears)	—	—	—	—	—	237
Covid Costs	216	—	—	—	216	300
COVID costs	418	—	—	—	418	551
Office Equipment	245	—	—	—	245	2,677
Professional Fees	450	—	—	—	450	237
Church running - electric	302	—	—	—	302	785
Church Utility Bills - Electricity	1,051	—	—	—	1,051	1,075
Church Utility Bills - Electricity (Arr)	—	—	—	—	—	447
Church running - gas	635	—	—	—	635	2,869
Church Utility Bills - Gas	3,448	360	—	—	3,808	3,588
Church Utility Bills - Gas Arrears	—	—	—	—	—	1,429
Church Utility Bills - Water	106	—	—	—	106	99
Church running - water	106	—	—	—	106	99
Old Professional Fees	—	—	—	—	—	237
Bible Study Notes	191	—	—	—	191	184
Church Major Repairs - Structure	1,440	—	—	—	1,440	—
Church Major Repairs - Installation	12,801	—	—	—	12,801	—
Path Costs	—	—	—	—	—	3,209
Total	132,834	560	329	—	133,725	125,434
EXPENDITURE TOTAL	133,070	560	329	—	133,960	125,668
GRAND TOTAL	(9,398)	189	(27)	—	(9,237)	(8)

The Parochial Church Council of Tettenhall Wood

Financial Statements for the Year Ended 31st December 2021

Allocation of Support Costs

Support costs comprise Trustee Training and Governance Costs etc. Due to the nature of the financial activities of the PCC, these would be allocated across Charitable Expenditure which comprises the majority of its expenditure and as such are automatically charged there.

Staff Costs

	2021	2020
Wages & Salaries	£ 13,299	£ 11,039
Average number of employees	3	3

During the year the PCC employed a Parish Administrator, Cleaner, and Hall Hire Administrator and no payments were large enough to attract social security costs.

There were no employee benefits to key management personnel in the previous or current year.

Trustees' Remuneration & Expenses

No payments or expenses were paid during the year.

Related Parties

1 trustee was paid £158 (2020 £76) for travel during the year.

Fees for the examination of the accounts

	2021 £	2020 £
Independent Examiner's fees	300	300
Other fees (eg accountancy services) paid to the Independent Examiner	0	0

Current Assets

a. Debtors

	2021 £	2020 £
Gift aid recoverable	7,801	11,983
Prepayments and accrued income	962	1,305
Other debtors		
Total	8,763	13,288

Liabilities

a. Amounts falling due within one year

	2021 £	2020 £
Accruals & deferred income	6,009	1,822
Diocesan parish share		
Other creditors		
Total	6,009	1,822

Tettenhall Wood Christ Church

Statement of Financial Activities for the year ended 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	79,865	—	—	—	79,865	81,786
Income from charitable activities	2,364	750	—	—	3,114	4,714
Other trading activities	3,786	—	—	—	3,786	3,780
Investments	65	—	—	—	65	(105)
Total income	86,081	750	—	—	86,831	90,175
Expenditure on:						
Raising funds	98	—	—	—	98	99
Expenditure on charitable activities	96,414	560	57	—	97,032	82,346
Total expenditure	96,512	560	57	—	97,130	82,446
Net income / (expenditure) resources before transfer	(10,430)	189	(57)	—	(10,298)	7,728
Transfers						
Gross transfers between funds - in	—	—	5	—	5	194
Gross transfers between funds - out	(5)	—	—	—	(5)	(194)
Other recognised gains / losses						
Net movement in funds	(10,435)	189	(52)	—	(10,298)	7,728
Total funds brought forward	95,890	30	2,679	—	98,600	90,871
Total funds carried forward	85,454	219	2,627	—	88,301	98,600
Represented by						
Unrestricted						
General fund	85,454	—	—	—	85,454	95,890
Designated						
Heating Fund	—	40	—	—	40	—
Organ Fund	—	180	—	—	180	30
Transport Fund	—	0	—	—	0	—
Restricted						
Organ and Music	—	—	2,627	—	2,627	2,627
Rector's Discretionary Fund	—	—	—	—	—	52

Tettenhall Wood Good Shepherd

Statement of Financial Activities for the year ended 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	26,361	—	302	—	26,663	29,031
Income from charitable activities	9,253	—	—	—	9,253	7,006
Other trading activities	1,192	—	—	—	1,192	1,198
Investments	782	—	—	—	782	1,000
Total income	37,589	—	302	—	37,892	38,236
Expenditure on:						
Raising funds	137	—	—	—	137	134
Expenditure on charitable activities	36,420	—	272	—	36,693	43,087
Total expenditure	36,558	—	272	—	36,830	43,222
Net income / (expenditure) resources before transfer	1,031	—	29	—	1,061	(4,986)
Other recognised gains / losses						
Net movement in funds	1,031	—	29	—	1,061	(4,986)
Total funds brought forward	51,129	7,225	25,813	—	84,168	89,154
Total funds carried forward	52,161	7,225	25,843	—	85,230	84,168
Represented by						
Unrestricted						
General fund	52,161	—	—	—	52,161	51,129
Designated						
John Underwood Fund Received 2013	—	6,908	—	—	6,908	6,908
Peace Garden	—	317	—	—	317	317
Restricted						
Choir Fund	—	—	148	—	148	148
Donation for Educational Purposes (2011)	—	—	5,000	—	5,000	5,000
Flower Festival Donations	—	—	1,050	—	1,050	1,050
Flower Fund	—	—	117	—	117	87
Interior Decoration Scheme	—	—	217	—	217	217
Organ Fund	—	—	2,057	—	2,057	2,057
Special Collections	—	—	61	—	61	61
St Thomas Fund Requested by diocese to keep	—	—	16,666	—	16,666	16,666
Vicars Discretionary	—	—	52	—	52	52
Xpedition Club Formerly Lighthouse	—	—	471	—	471	471

Statement of Financial Activities 2020							
		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
		£	£	£	£	£	£
Incoming Resources							<i>*see note 12 for full comparatives</i>
Income and endowments from:							
Voluntary Income	2a	109,526	-	1,353	-	110,879	90,973
Activities for Generating Funds	2b	2,594	-	-	-	2,594	10,463
Income from Investments	2c	832	-	-	-	832	1,223
Church Activities	2d	11,044	310	-	-	11,354	29,734
Other	2e	2,751	-	-	-	2,751	4,293
Total		126,746	310	1,353	-	128,409	136,686
Resources Expended							
Expenditure on:							
Raising Funds	3a	233	-	-	-	233	3,415
Church Activities	3b	123,293	179	1,960	-	125,433	123,313
Other	3c	-	-	-	-	-	9,624
Total		123,527	179	1,960	-	125,666	136,352
Net Income/(Expenditure) before investment		3,220	131	(607)	-	2,743	334
Net gain/(losses) on investments	7(b) & 8(a)	-	-	-	-	-	-
Net Income/(Expenditure)		3,220	131	(607)	-	2,743	334
Transfer between Funds	6	59	(101)	41	-	-	-
Net Movement in Funds		3,279	30	(566)	-	2,743	334
Total Funds brought forward	11	143,740	7,226	29,061	-	180,026	179,692
Total Funds carried forward		147,020	7,255	28,493	-	182,769	180,026