

**ST ANDREW AND ST MARY'S CHURCH, GRANTCHESTER
ANNUAL REPORT & FINANCIAL STATEMENT OF THE PCC
FOR THE YEAR ENDED 31 DECEMBER 2021**

Incumbent: The Revd Rachel Rosborough

Membership of the PCC

Members of the PCC are either ex officio, elected by the Annual Parochial Church Meeting, or co-opted, in accordance with the Church Representation Rules.

During the year (or part thereof) the following served as ex-officio members of the PCC:

Curate The Revd Andrew Hurst

Warden: Mrs Liz Neville

Representative on the Deanery Synod: Dr Simon Thomas

Representative of Barton School: Mrs Anne Ugur

Treasurer: Mrs Susanna Buss

Elected members:

Mr Michael Goodhart (*Fabric Secretary*)

Mr Guy Lewin Smith

Mrs Mary Martin

Mrs Liz Neville

Mrs Margaret Barwise

Standing Committee:

The Revd Rachel Rosborough

Mrs Liz Neville

Mr Michael Goodhart

Mrs Susanna Buss

Dr Simon Thomas

Independent Examiner:

Lisa King

Burdett King Accountancy Limited

8 The Hamiltons

Newmarket

CB8 0NF

Committees:

Standing Committee

Publications Committee

Structure, governance and management

The method of appointment of the PCC members is set out in the Church Representation Rules. All church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

The Parochial Church Council has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Achievements and performance

There are 84 people on the Church Electoral Roll, 63 of whom are resident in the parish. Church services have taken place on Sundays with an average congregation of 22 people not including Harvest, Christmas and Easter celebrations. At both Christmas and Easter, the attendance was over 70. Zoom services have continued once a month on a Sunday evening and there have been joint services with St Marks in Newnham and also Trumpington Church at Easter. Family services are due to start again in June.

Review of the year.

Regular services on a Sunday at 11.15am have taken place throughout the year with restrictions gradually easing as we have followed the recommendations from the Diocese of Ely. The 1st, 2nd and 3rd Sundays have been Communion services and the 4th Sunday has been a Matins service. In months with a 5th Sunday there has been a joint service with St Marks in Newnham. On the first Sunday of each month there is an Evening Worship by Zoom meeting jointly with St Marks.

The church has been open every day throughout the year and continues to enjoy a steady stream of visitors.

There was a Harvest Celebration followed by a lunch in church, enjoying the new meeting area in the South Aisle (see below). At Christmas there was a Carol Service which could be attended in person or enjoyed via zoom thanks to the new internet connection to the church. There was a Bethlehem and Christmas Day service.

Grantchester church has continued to be blessed with a wonderful ministry team including our curate, Andrew Hurst, Canon Tom Buchannan and several excellent ordinands. This has provided a wonderful variety of sermons throughout the year and a very supportive team.

Our vicar, the Revd Rachel Rosborough, has finally been able to take the sabbatical that she had to postpone from March 2020.

The church has been open every day throughout the year and continues to enjoy a steady stream of visitors.

The PCC met 4 times during the year. Plans continue for the refurbishment of the vestry with the architect being appointed. The South Aisle was re-ordered and some pews were removed to make a larger space for meetings and fellowship. The re-ordering was authorised by a temporary licence, and we are now required to seek a faculty so that the new layout can be permanent. A statement of needs and significance was sent to the DAC for their consideration of changes to the Garden of Remembrance to better integrate it into the remainder of the south side of the First Churchyard and create a more seasonally colourful area. The process of applying for planning permission to regrade the path to the church entrance and toilet to remove the steps and provide good wheelchair access to the church is underway.

Dr Thomas reported to the PCC on Deanery Synod meetings.

The Parish share of £22,844.53 was met as usual. There were no Fundraising events during the past year. Filming of series eight of the series 'Grantchester' took place using the vicarage, church, and areas of the village.

The Mother's Union currently has 6 faithful members and whilst they have not met this year, they intend to start meeting regularly in the village hall in the near future.

The Parish Magazine continues to be circulated amongst most of the houses in the village. It is in the care of an editorial team of Jo and Francis Burkitt with many supporters.

The Friends of Grantchester Church Annual Report for 2021/22

After over 30 years of Chairing the Committee of Friends of Grantchester Church, Caroline Burkitt stepped down. John Gray and Elaine Abrahams also stepped down. They have left big shoes to fill and were thanked for their amazing contribution to this organisation.

Annabelle Lloyd Carrick and Ruth Lewin Smith joined the Committee with Jo Burkitt taking on the role of Chair, Helen Pemberton the role of secretary and Sandi Buss as Treasurer.

The Committee agreed in February that Life Membership and the Annual Membership should be raised to £100 per person and £10 per annum with OAP membership remain at £5.

It was agreed to invite the Friends to the Village Jubilee Party and invitations have been sent out.

Leaflets have been put in the church and a large poster too has gone up to encourage visitors to the church to become Friends.

Helen Pemberton
Secretary

Publications Committee

The Publications Committee was delighted to welcome Ruth Lewin-Smith as part of our team this year, with Ruth being responsible for making sure the shelves are filled with cards and books as and when necessary.

Francis Burkitt was kind enough to donate his book; **World War 1, retold monthly, as it happened.**

This book covers the First World War, month-by-month, from the initial stirrings in March 1914 to the Treaty of Versailles in June 1919 and is available for sale in the Church at £5 each. It has been selling at a very fast rate and if you have not bought a copy, I would suggest you do it quickly, before they are all sold out.

Caroline Burkitt, Christine Jennings, Bill Everett and Sandi Buss

Financial Review

This past year has been quiet with the PCC focusing on planning for the upcoming Vestry Refurbishment and levelling and upgrading of the front path and the remembrance garden.

We were blessed to have received income from filming this year and £2,700.00 of this money was donated to two Charities. The Cambridge Churches Homeless Project and the Church Project in Kigali, Rwanda. This means that, to date, our church has donated £13,000.00 of filming money received, to various Charities.

The QR code has proven to be quite successful with people from other countries using it to donate to the Church. A total of £1180.00 was received for a combination of Magazine Subs, General Donations and a specific donation to cover some of the costs to install internet in the Church, to enable us to livestream services effectively. The total cost for the year for the QR code was £68.11 which is 5.77% of the income.

The contactless system purchased from the Diocese in 2019 was commissioned during 2021 and we have been amazed at the generosity of the visitors to our Church with a total of £656.96 received during the short period from October to December 2021.

The Parish Giving Scheme is now firmly established and those of you that have not joined in, please expect a nice letter from us asking you to please join. It is an excellent scheme managed by the Diocese, with the Church receiving the money collectively, including Gift Aid claimed on a monthly basis. This has helped our cash flow considerably and we hope that more members will embrace this excellent method of giving in the future.

Some of you have commented on the money tied up in investments in the Churchyard Funds. This is in comparison with our General Fund, where we struggle some months to cover our day to day overheads. You will be pleased to know that the PCC has appointed a very professional team, to work alongside the Treasurer to find ways to consolidate our investments with the aim to earn higher interest rates without using the Capital which was donated to the Church with the explicit view of generating income for the Church through the capital donated. We were exceedingly blessed by three very generous bequeaths during 2021, which was used to setup an investment with an aim to earn interest to cover our daily expenses. This is an ongoing project and we would be very grateful if you would consider making a bequeath in your Will for the Church. The Church will endeavour to invest the Capital, which will only be used if absolutely necessary with full PCC approval.

Please remember it does not matter how much or how little you give. God loves a cheerful giver and that is all that matters, not the amount. Regular giving, no matter how small, is what the financial foundation of the Church is built on.

I am sure you all buy on Amazon? Please consider buying from Amazon, via the Easy Fundraising page and naming the Church as your Charity?

We have, on advice from Ely, set up an Easy Fundraising page for the Church. Please consider downloading the app and doing all your online purchasing via this link? It will bring in extra income for our General Fund without it costing you anything, all you have to do is make sure you do all your spending via the link. An easy, (and hopefully) good way to earn extra income for the Church.

https://www.easyfundraising.org.uk/causes/grantchesterchurch/?utm_campaign=raise-more&utm_medium=clipboard&utm_content=cpl

Last but not least, I have during 2021 taken over the oversight of the distribution of our Magazine in the village and have been stunned at the dedication of each and every member of the distribution team. This team delivers the magazine come rain, snow, high winds, cold or hot weather. They are simply amazing and a very big thank you to each and every one of you!

Reserves policy

It is the policy of the PCC to maintain a balance on unrestricted funds in the General Fund which equates to approximately six months unrestricted payments to cover emergency situations which may arise from time to time. The restricted funds in the Churchyard, Sunday School and Tower Funds are maintained for their designated purposes.

Signed on behalf of the PCC

Dr Simon Thomas

GRANTCHESTER PAROCHIAL CHURCH COUNCIL

Financial Statements for the year ended 31 December 2021

Balance Sheet

	Y.E. 31.12.21		Y.E. 31.12.20		Y.E. 31.12.19		Y.E. 31.12.18		Y.E. 31.12.17	
					£	£	£	£	£	£
Investments										
COIF Charities Investment Fund	14,973		13,106		12,315		10,445		10,741	
CBF Investment Fund	455,685		72,395		67,732		57,057		48,323	
CBF C of E Deposit Fund	16,879		16,260		15,176		13,885		12,765	
CBF C of E Investment Fund	<u>18,767</u>	506,304	<u>16,413</u>	118,174	<u>15,355</u>	110,578	<u>12,935</u>	94,322	<u>13,131</u>	84,960
Current Assets										
Stocks of publications, etc.	4,003		4,127		3,834		4,382		4,057	
Accrued income			-		142		-		-	
Barclays Current Accounts	43,310		46,765		57,627		39,447		40,735	
CBF Deposit Accounts	<u>47,377</u>		<u>141,704</u>		<u>110,644</u>		<u>84,479</u>		<u>83,813</u>	
	94,690		192,596		172,247		128,308		128,605	
Current Liabilities										
Deferred income	<u>(3,955)</u>		<u>(3,719)</u>		<u>(5,639)</u>		<u>(7,133)</u>		-	
Net Current Assets /(Liabilities)		90,735		188,877		166,608		121,175		128,605
	<u>597,039</u>		<u>307,051</u>		<u>277,186</u>		<u>215,497</u>		<u>213,565</u>	
Represented by:										
General Fund		313,492		49,922		35,184		30,242		35,208
Fabric Funds										
Restricted	71,427		47,018		26,874		16,756		16,674	
Restricted - Barclays	<u>15,705</u>	87,132	<u>30,735</u>	77,753	<u>40,199</u>	67,073	<u>9,437</u>	26,193	<u>14,870</u>	31,544
Churchyard Funds										
Unrestricted	1,826		2,570		2,582		1,211		214	
Restricted	85,184		74,462		73,597		66,601		55,599	
Endowment	<u>14,973</u>	101,983	<u>13,106</u>	90,138	<u>12,315</u>	88,494	<u>10,445</u>	78,257	<u>10,742</u>	66,555
Sunday School Funds										
Restricted	10,395		9,519		8,834		7,955		7,261	
Endowment	<u>34,330</u>	44,725	<u>30,034</u>	39,553	<u>28,102</u>	36,936	<u>23,674</u>	31,629	<u>24,034</u>	31,295
Tower Fund										
Restricted		49,707		49,684		49,500		49,176		48,963
	<u>597,039</u>		<u>307,051</u>		<u>277,186</u>		<u>215,497</u>		<u>213,565</u>	

GRANTCHESTER PAROCHIAL CHURCH COUNCIL

Financial Statements for the year ended 31 December 2021

General Receipts and Payments Account

	2021		2020		2019		2018		2017	
	£	£	£	£	£	£	£	£	£	£
Receipts										
Incoming resources from donors										
Church collections	958		1,908		8,180		8,003		6,491	
Church Box	891		145		1,922		1,411		1,747	
Parish Giving	1,081									
Regular Giving: Envelopes & Standing Orders	10,703		10,338		-		-		975	
Gift Aid Donations	14,248		20,241		4,926		9,971		11,530	
Income Tax recovered (Gift Aid)	8,065		3,587		1,307		2,282		6,916	
VAT Refund			-		4,090		2,988		-	
Special Collections		35,946		36,219	-	20,425	-	24,655	3,421	31,080
Other voluntary incoming resources										
Deanery rebate			-		559		535		420	
Fees	1,560		524		4,689		3,994		1,845	
Donations	955		1,761		2,740		480		417	
Donations - bookcase/Noticeboard			-		3,509		5,000		-	
Bequest	216,875									
Kudos	27,100		8,800		16,550		17,000		-	
Fundraising			-		2,860		1,125		2,604	
Fundraising (restricted)	450		91		2,743		-		570	
Miscellaneous		246,940	-	11,176	-	33,650	65	28,199	364	6,220
Income from Investments										
Interest		90		210		165		101		86
Income from charitable and ancillary trading										
Magazine sales	3,562		3,513		2,996		1,192		2,241	
Publications	564	4,126	434	3,947	2,688	5,684	2,034	3,226	3,010	5,251
TOTAL RECEIPTS		287,102		51,551		59,924		56,181		42,637
Payments										
Donations by the PCC										
Mission & evangelism	399		271		1,835		250		1,180	
Filming income	4,000		900		3,200		7,000		-	
Secular charities	291	4,690	120	1,291	1,224	6,259	50	7,300	4,092	5,272
Activities directly relating to the work of the Church										
Parish Share	22,845		22,859		22,288		22,270		22,994	
DBF Fees	422		211		2,438		-		-	
Parish Honoraria (Administration)	2,935		2,985		3,340		2,370		-	
Vicar's expenses	411		646		868		817		248	
Organ and choir	970		688		2,837		7,995		14,379	
Wine, wafers and candles	381		-		625		660		394	
Cleaning	1,960		1,580		1,238		1,296		1,264	
Electricity and water	1,437		1,849		2,948		1,598		1,678	
Printing and publication costs (after stock adjust)	408		390		1,038		982		2,122	
Magazine expenses	3,624		3,018		3,514		3,228		3,070	
Insurance-Transferred to Fabric Fund...	-		-		2,370		2,311		2,165	
Repairs and servicing	58		201		306		361		2,284	
Hire of Village Hall			-		175		225		170	
Internet/Livestreaming/Mobile Costs	1,199									
Fundraising costs	223		-		470		29		334	
HMRC - PAYE	60		210		200		244		223	
Bookcase/Noticeboard/Computer	-		620		3,509		7,740			
Miscellaneous	245	37,178	265	35,523	557	48,721	1,723	53,849	1,836	53,161
TOTAL PAYMENTS		41,868		36,813		54,980		61,149		58,433
Surplus (deficit) for the year		245,234		14,738		4,944		(4,968)		(15,796)
General fund balance brought forward		49,922		35,184		30,240		35,208		51,004
Change in Market Value		18,336								
General fund balance carried forward		313,492		49,922		35,184		30,240		35,208
Barclays Current Account		14,371		3,867		(8,590)		12,719		10,980
CBF Deposit Account		737		45,647		45,437		20,272		20,171
CBF Investment Account		298,336								
Stock		4,003		4,127		3,834		4,382		4,057
Accrued income				-		142		-		-
Deferred income		(3,955)		(3,719)		(5,639)		(7,133)		-
		313,492		49,922		35,184		30,240		35,208

GRANTCHESTER PAROCHIAL CHURCH COUNCIL

Financial Statements for the year ended 31 December 2021

Fabric Fund

	Restricted Funds	Total 2021	Total 2020	Total 2019	Total 2018	Total 2017
	£	£	£	£	£	£
Receipts						
Donations	206	206	437	26,177	6,250	2,800
Granchester Village Trust	8,133	8,133	6,919	7,545	7,434	7,155
Gift Aid donations	3,000	3,000	2,800	3,384	27,800	2,800
Gift Aid refunds	700	700	1,609	4,088	450	813
Interest	22	22	125	136	82	53
VAT refunds		-	-	-	-	4,413
Vestry Refurbishment donations	1,800	1,800				
	13,861	13,861	11,890	41,329	42,016	18,034
Payments						
Insurance	2,411	2,411	1,000			
Repairs & Maintenance	2,124	2,124	210	450	2,710	23,573
Lighting System		-	-	-	25,498	-
Sound System		-	-	-	19,159	-
Walker bequest		-	-	-	-	424
Vestry Refurbishment	4,335	4,335				
	8,870	8,870	1,210	450	47,367	23,997
Surplus (deficit) for the year	4,991	4,991	10,681	40,879	(5,351)	(5,963)
Fabric fund balance brought forward	77,753	77,753	67,073	26,193	31,544	37,507
Change in Market Value	4,388	4,388				
Fabric fund balance carried forward	87,132	87,132	77,753	67,073	26,193	31,544
Represented by:						
Barclays Current Account	15,705	15,705	30,735	50,180	33,975	14,870
CBF Deposit Account	39	39	47,018	16,893	16,756	16,674
CBF Investment Account	71,388	71,388				
Creditor					(24,538)	-
	87,132	87,132	77,753	67,073	26,193	31,544

GRANTCHESTER PAROCHIAL CHURCH COUNCIL

Financial Statements for the year ended 31 December 2021

Churchyard Fund

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2021	Total 2020	Total 2019	Total 2018	Total 2017
	£	£	£	£	£	£	£	£
Receipts								
Fees	4,537	-		4,537	1,941	3,025	3,627	3,207
Inscriptions	129			129	160	107	80	80
Donations				-	-	300	-	1,092
Gift Aid donations	240			240	240	250	10,250	6,775
Gift Aid - HMRC tax refunds	60			60	801	15	94	59
Headstones	160			160	168	108	272	-
Dividends and interest		1,712	385	2,097	2,077	2,053	1,346	1,609
Heating				-	-	-	-	110
Miscellaneous				-	-	-	54	100
	5,126	1,712	385	7,223	5,387	5,859	15,723	13,032
Payments								
Wages	1,237			1,237	1,065	1,404	1,258	1,099
PAYE	277			277	252	331	289	239
Statutory fees	1,300			1,300	856	-	1,206	-
Repairs & Servicing	3,057			3,057	338	342	165	7,069
Tree work				-	5,760	3,432	-	165
Path expenses				-	50	250	-	5,579
Wall repairs				-	-	-	-	532
Fees to Vicar				-	-	-	-	78
Inscriptions				-	-	400	-	-
Miscellaneous				-	-	-	88	112
	5,871	-	-	5,871	8,322	6,159	3,006	14,873
Surplus (deficit) for the year	(745)	1,712	385	1,352	(2,935)	(300)	12,716	(1,841)
Transfer between funds		385	(385)	-	-	-	-	-
Churchyard Fund bal. b/forward	2,571	74,462	13,106	90,139	88,494	78,257	66,555	64,377
Change in market value		8,625	1,867	10,492	4,579	10,537	(1,014)	4,019
Churchyard Fund bal. c/forward	1,826	85,184	14,973	101,983	90,139	88,494	78,257	66,555
Represented by:								
CBF Investment Accounts		24,317		24,317	18,466	17,273	14,549	5,168
CBF Deposit Account-7001D		2,989		2,989	5,450	4,909	4,369	4,100
G15		11,955		11,955	10,459	9,786	8,244	8,369
G25		9,319		9,319	8,153	7,628	6,427	6,524
G4		9,448		9,448	8,260	7,727	6,508	6,607
G5		15,358		15,358	13,436	12,571	10,590	10,752
G5 Deposit Account		7,216		7,216	6,822	6,418	6,006	5,621
Bridges			14,973	14,973	13,106	12,315	10,445	10,741
		80,602	14,973	95,575	84,152	78,627	67,138	57,882
Bank Current Account	1,826	4,582	-	6,408	5,987	9,867	11,119	8,673
	1,826	85,184	14,973	101,983	90,139	88,494	78,257	66,555

GRANTCHESTER PAROCHIAL CHURCH COUNCIL

Financial Statements for the year ended 31 December 2021

Sunday School Fund

	Restricted Bank Account	Restricted Funds	Endowment Funds	Total 2021	Total 2020	Total 2019	Total 2018	Total 2017
	£	£	£	£	£	£	£	£
Receipts								
Dividends and interest		876		876	880	879	835	799
	-	876	-	876	880	879	835	799
Payments								
Baptism cards				-	-	-	-	33
Easter eggs				-	45	-	45	40
Fair Trade Advent Calendars				-	150	-	96	89
	-	-	-	-	195	-	141	162
	-	-	-	-				
Surplus (deficit) for the year	-	876	-	876	685	879	694	637
Transfer	650	(650)		-	-	-	-	-
Sunday School Fund balance brought forward	81	9,438	30,034	39,553	36,936	31,629	31,295	28,668
Change in market value			4,296	4,296	1,932	4,428	(360)	1,990
Sunday School Fund balance carried forward	731	9,664	34,330	44,725	39,553	36,936	31,629	31,295

GRANTCHESTER PAROCHIAL CHURCH COUNCIL

Financial Statements for the year ended 31 December 2021

Tower Fund

	Restricted in Main Bank Acc	Restricted Funds	Total 2021	Total 2020	Total 2019	Total 2018	Total 2017
	£	£	£	£	£	£	£
Receipts							
CBF interest		23	23	184	324	213	125
Gift Aid donations					-	-	-
Gift Aid - HMRC tax refunds					-	-	-
		23	23	184	324	213	125
Payments							
Woodworm in vestry			-		-	-	54
French Drains			-		-	-	4,200
	-		-		-	-	4,254
Surplus (deficit) for the year	-	23	23	184	324	213	(4,129)
Tower Fund balance brought forward	6,095	43,589	49,684	49,500	49,176	48,963	53,092
Tower Fund balance carried forward	6,095	43,612	49,707	49,684	49,500	49,176	48,963

Represented by:

Balance in Main Bank Account	6,095	6,095
CBF Deposit Account	43,612	43,612
	49,707	49,707

INDEPENDENT EXAMINER'S UNQUALIFIED REPORT

Independent examiner's report to the Trustees of St Andrew's and St Mary's, Grantchester, Cambs, Parochial Church Council

I report on the accounts of the Trust for the year ended 31 December 2021, which are set out on pages 1 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lisa King
Burdett King Accountancy Limited

Date: 10 May 2022

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