

# **WESTBOROUGH METHODIST CHURCH**

## **TRUSTEES' ANNUAL REPORT**

**For the period  
1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022**

<b>Charity Name:</b>	Westborough Methodist Church
<b>Registered Charity Number:</b>	1133833
<b>Charity's principal address</b>	Westborough, Scarborough YO11 1TS

### **Objectives, Achievements and Activities**

#### **Objectives**

The purposes of Westborough Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church
- Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church.
- Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church.
- Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

#### **Public Benefit**

The main activities undertaken by the Church for the Public Benefit in relation to these objectives, are:

- Provision of the Methodist form of Christian worship through regular Sunday and weekday services.
- Provision of facilities for the Scout & Guide uniformed groups including the new youngest section of the Scout Group – Squirrels, for 4 and 5 year olds.
- Donations to Connexional and local charities, including a commitment to giving 10% of the value of the previous year's offertories, gift aid receipts and donations received, to those charities.
- The provision of facilities to support disadvantaged groups and individuals, such as the homeless and those blighted by alcoholism and by providing a warm Space one day a week during the Winter months.
- Meeting groups, such as the Over 60s Youth Club, to improve companionship and reduce loneliness amongst the elderly.
- The provision of accommodation to the local community and to educational and health improvement groups.
- A coffee shop, open to the public and offering inexpensive snacks.

## **Membership**

The Church membership was 124 at the end of the Connexional year.

It is with sadness that we report the death during this year of members of this Church Anna Squires, Margaret Porter, Paul Dixon, Elsie Phillips, Mary Crompton, Margaret Lloyd and others who have given loyal service over many years. Barry & Betty Smith transferred their memberships to Ayton to be nearer home and similarly Leonora Bennett transferred to Cayton and Keith & Carol Longstaff transferred to Leyburn having moved to live near to where they originally came from. Following the permission to cease worship and close the Church at South Cliff, Nan Armitage, Jac Callaghan, Mary Crompton, Norma Dove, Ken Ellis, Jean Ellis, Margaret Johnson, Rosemary Kidd, Elizabeth Long, Marion MacLeod, Shirley Peart, Helen Peart, Helen Penney, Hilary Rispin, Dorothy Ruff, Hilary Sims, Joan Taylor and Jean Thomas have been received as members via transfer.

## **Achievements and Activities**

The Church continues to benefit from many dedicated volunteers, who serve as stewards, uniformed organisation leaders, coffee lounge supporters, cleaners etc. and without whom many of the worship and community focussed activities could not take place.

The church has returned to normality following the lockdowns of 2020/2021. Whilst we are not enforcing any restrictions, we are providing hand sanitiser at all entrances and we are asking people to respect one another's space.

The Coffee Bar is open, although is currently closed on a Friday. church meetings are held 'in person' on the premises.

Having lost a considerable amount of income due to the church being closed during lockdown, we are pleased that bookings are once again taking place, although many more would be welcome.

The Circuit is employing a Community Worker and we are fortunate that Tom Clayton is spending some of his time working from Westborough and reaching our local community. Notably a 'Uniform Recycle' scheme has helped in excess of 100 local children to receive school uniforms at no cost to their families and Lego Church which meets on a Wednesday from 4.15 p.m. to 5.30 p.m. during term-time.

## **Financial Review**

### **Results for the Year:**

The annual accounts are prepared on the Receipts and Payments basis. There was an operational surplus for the year of £4,621 (2021: a deficit of £17,565) but, without a windfall receipt of £5,417 in respect of overcharged bank fees dating back several years, there would have been a deficit of £796.

The Church's investments and cash balances (including those held by the internal organisations) totalled £117,887 at the end of the financial year.

### **Property Matters:**

The amount of property repairs in the year was £9,171.

## **Statement of Charity's Policy on Reserves:**

The Church aims to hold in reserve sufficient money in our general funds to cover six month's normal expenditure i.e. currently approximately £45,000.

In addition, we need to have available a 'sinking fund' of approximately £50,000 to cover unexpected building expenses bearing in mind that the church building is over 160 years old.

Our current unrestricted reserves, including investments at valuation, is £116,000.

### **1 Restricted Funds**

Restricted Funds at 31 August 2022 consist of the balance of income received specifically for Lego Church plus funds held directly by the Over 60's Youth Club. Two former internal organisations, the Flower Fund and the Friendship Group have been amalgamated into the main activities of the Church during 2021-22.

### **2 Endowment Funds**

There are no endowment funds.

### **3 Details of any Funds materially in deficit**

There are no funds in deficit.

## **Declaration**

The Trustees declare that they have approved this Trustees' Report.

Signed on behalf of the Charity's Trustees

**Name: Rev Graham Morgan**

**Position: Minister**

**Date: 24<sup>th</sup> January 2023**

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

<b>Westborough Methodist</b>	<b>Church</b>
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FOR THE YEAR ENDED

31 August 2022

<b>North Yorkshire Coast</b>	<b>Circuit</b>	<b>Circuit no</b>	<b>31</b>
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**Registered Charity - Charity Registration number**

1133833

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Graham Morgan

Church Stewards:

Mrs Wendy Brown	Mr Brian Moore
Mr John Hastings	Mr Neil Mould
Mrs Isabel Plewes	Mrs Joyce Hollinghurst

Treasurer:

Mr Neil Mould

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>			
a2	Offerings and Tax recovered	35,564		<b>35,564</b>	41,327
a3	Bank and CFB interest and Investment income	2,086		<b>2,086</b>	1,544
a4	Lettings	22,407		<b>22,407</b>	11,620
a5	Other receipts	33,419	2,636	<b>36,055</b>	18,878
a6	<b>TOTAL RECEIPTS</b>	<b>93,476</b>	<b>2,636</b>	<b>96,112</b>	<b>(a7) 73,369</b>

SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	30,900		<b>30,900</b>	30,000
b3	Donations	41		<b>41</b>	4,000
b4	Repairs and Maintenance	9,171		<b>9,171</b>	9,710
b5	Utilities (Insurances, water charges, heating & lighting)	15,543		<b>15,543</b>	16,737
b6	Employment Costs	22,562		<b>22,562</b>	22,347
b7	Other payments	12,113	1,161	<b>13,274</b>	8,140
b8	<b>TOTAL PAYMENTS</b>	<b>90,330</b>	<b>1,161</b>	<b>91,491</b>	<b>(b9) 90,934</b>

SECTION C					
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	3,146	1,475	<b>4,621</b>
c2	Total funds brought forward from last year		32,827		<b>32,827</b>
c3	<b>Sub total</b>	<b>(c1+c2)</b>	35,973	1,475	<b>37,448</b>
c4	Transfers and adjustments - transferred from internal organisations		1,492		<b>1,492</b>
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>37,465</b>	<b>1,475</b>	<b>38,940</b>
				<b>(c8)</b>	<b>32,827</b>
					<b>(c6)</b>

SECTION D					
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	(these amounts are not to be included in total receipts/payments figures above)		£		£
d1	Balance brought forward from last year		316		207
d2	Offerings/Gifts - received for external organisations		1,755		437
d3	Offerings/Gifts - passed to external organisations		1,335		328
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>	<b>736</b>		<b>316</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Church Flower Fund		1,482	(1,482)		1,482	
e2	Friendship Guild		10	(10)		10	
e3	Over 60s Youth Club	3,265	3,364	(99)		268	169
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	3,265	4,856	(1,591)		1,760 (e11)	169 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	96,112 (a7)	91,491 (b9)	4,621	1,492 (c7)	32,827 (c6)	38,940 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>99,377</b>	<b>96,347</b>	<b>3,030</b>	<b>1,492</b>	<b>34,587 (x)</b>	<b>39,109 (y)</b>
	Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2022**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	277	681
f2 Bank Current Account	15,130	27,954
f3 Bank Deposit Account		
f4 Central Finance Board	13,584	2,754
f5 Trustees for Methodist Church Purposes	3,836	7,551
f6 Other funds		
f7 <b>SUB TOTAL - Church accounts</b>	<b>32,827 (c6)</b>	<b>38,940 (c8)</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>1,760 (e11)</b>	<b>169 (e12)</b>
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>34,587 (x)</b>	<b>39,109 (y)</b>

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)	84,045	78,778
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities	(9,000)	

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church .. **Westborough Methodist Church**

**Charity Number 1133833**

## **Declarations and Scrutiny**

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... Date 13 June 2023

Name and address of treasurer Neil Mould

16 Lyell Street, Scarborough

Post Code YO12 7LW

### **Presentation to the Church trustees**

I confirm that the annual report and accounts for the year ended 31 August 2022 were/~~will be~~\* presented to the meeting of the Church trustees held on xxx

Signature of the Chair of the meeting .....

Name of the Chair of the meeting Graham R Morgan Date 13 June 2023

## **Independent Examiner's Report to the Trustees of the Westborough Methodist Church Charity Number 1133833**

### **Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the Westborough Methodist Church for the year ended 31 August 2022 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church ..... **Westborough Methodist Church**

**Independent Examiner’s Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodis Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of t Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....

Name of independent examiner                      Anne Mead BSc FCA

Relevant professional qualification of independent examiner                      Chartered Accountant

Name of firm (where appropriate) ...      Ashby Berry Coulsons

Address    2 Belgrave Crescent, Scarborough,  
North Yorkshire    Post Code    YO11 1U

Date    15 June 2023

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