

WESTBOROUGH METHODIST CHURCH

TRUSTEES' ANNUAL REPORT

For the period
1st September 2019 to 31st August 2020

Charity Name:	Westborough Methodist Church
Registered Charity Number:	1133833
Charity's principal address	Westborough, Scarborough YO11 1TS

Objectives, Achievements and Activities

Objectives

The purposes of Westborough Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church
- Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church.
- Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church.
- Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Public Benefit

The main activities undertaken by the Church for the Public Benefit in relation to these objectives, are:

- Provision of the Methodist form of Christian worship through regular Sunday and weekday services.
- Provision of facilities for the Scout & Guide uniformed groups.
- Donations to Connexional and local charities, including a commitment to giving 10% of the value of the previous year's offertories, gift aid receipts and donations received, to those charities.
- The provision of facilities to support disadvantaged groups, such as the homeless and those blighted by alcoholism.
- Meeting groups, such as the Over 60s Youth Club, to improve companionship and reduce loneliness amongst the elderly.
- The provision of accommodation to the local community and to educational and health improvement groups.
- A coffee shop, open to the public and offering inexpensive snacks.

Membership

The Church membership was 114 at the end of the Connexional year.

We report the death during this year of members of this Church and others who have given loyal service over many years: Barbara Ward, Ian Beaton, Muriel Flinton, Gerry Stafford, Ron Dobson and John Oldfield.

Achievements and Activities

The Church continues to benefit from a large number of dedicated volunteers, who serve as stewards, pastoral visitors, uniformed organisation leaders, coffee lounge supporters, cleaners etc. and without whom many of the worship and community focussed activities could not take place.

From September through to February we continued to provide a much-valued meeting place for our Uniformed Organisations; Scouts and Guides and L.A.U.G.H. (Looking After Uniformed Groups Here). The Scout Group celebrated its 70th. Anniversary on 7th. October, 2019 and the Guide Company its Centenary on 1st. November, 2019. We also continued to facilitate the meeting of the Over 60's Youth Club, Men's Shed and C.A.M.E.O. (Come And Meet Each Other).

Additionally, several groups take advantage of our central location and reasonable rents to the benefit of the wider community including the Blood Donation service and the University of the Third Age (U3A).

Our premises have continued to provide a safe place for several AA groups to meet. There has also been the continued provision of a hot breakfast and packed lunch each Saturday for those who might otherwise go without, known as Saturday Breakfast, which is a Circuit supported activity, run by volunteers from many other churches.

Bible Studies and Mid-week worship developed in the first part of the year much to the appreciation of those coming along.

Prior to lockdown, the developments in the Coffee Bar, were being appreciated and this was evidenced in an increase in use.

In view of the lockdown, the Church has been closed from the end of March and until the end of August. The premises reopened at the beginning of September. Morning services began on 6th September with restricted worship, fellowship and seating. Other Church and other groups have yet to resume.

Financial Review

Results for the Year:

The annual accounts are prepared on the Receipts and Payments basis. There was a deficit for the year of £12,073 (previous year— a deficit of £13,960); in addition, the excess of receipts over payments of the internal organisations was £330.

The Church's investments and cash balances (including those held by the internal organisations) totalled £121,767 at the end of the financial year, a reduction of £13,192; of which £1,448 related to unrealised losses on the value of the investments.

Property Matters:

The amount of property repairs in the year was £11,325.

The property repairs provision was increased by £1,800; to the year- end total of £9,000.

Statement of Charity's Policy on Reserves:

The Church aims to hold in reserve sufficient money in our general funds to cover six month's normal expenditure i.e. currently approximately £55,000.

In addition, we need to have available a 'sinking fund' of approximately £50,000 to cover unexpected building expenses bearing in mind that the church building is over 150 years old.

1 Restricted Funds

Restricted Funds consist of cash balances held by three internal organisations, totalling £1,597.

2 Endowment Funds

There are no endowment funds.

3 Details of any Funds materially in deficit

There are no funds in deficit.

Declaration

The Trustees declare that they have approved this Trustees' Report.

Signed on behalf of the Charity's Trustees

Name: Rev Graham Morgan

Position: Minister

Date: 29th October 2020

A handwritten signature in black ink, appearing to read 'G R Morgan', with a long horizontal flourish extending to the right.

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Westborough Methodist

Church

FOR THE YEAR ENDED

31 August 2020

North Yorkshire Coast	Circuit	Circuit no	31
------------------------------	----------------	-------------------	-----------

Registered Charity - Charity Registration number

1133833

If not a registered charity **Her Majesty's Revenue and Customs**

Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Graham Morgan

Church Stewards:

Mrs Wendy Brown	Mr Brian Moore
Mr John Hastings	Mr Neil Mould
Mrs Joyce Hollinghurst	Mrs Isobel Plewes

Treasurer:

Mr Brian Raper

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	37,074		37,074	45,167
a3	Bank and CFB interest and Investment income	1,916		1,916	2,782
a4	Lettings	22,464		22,464	28,352
a5	Other receipts	29,291		29,291	29,177
a6	TOTAL RECEIPTS	90,745		90,745 (a7)	105,478

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	36,000		36,000	36,000
b3	Donations	5,300		5,300	5,000
b4	Repairs and Maintenance	11,325		11,325	22,745
b5	Utilities (Insurances, water charges, heating & lighting)	17,034		17,034	18,340
b6	Employment Costs	21,732		21,732	21,269
b7	Other payments	11,427		11,427	16,084
b8	TOTAL PAYMENTS	102,818		102,818 (b9)	119,438

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(12,073)	(12,073)	(13,960)
c2	Total funds brought forward from last year		51,751	51,751 (c6)	65,711
c3	Sub total	(c1+c2)	39,678	39,678	51,751
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	39,678	39,678 (c8)	51,751 (c6)

SECTION D				
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS				
d	(these amounts are not to be included in total receipts/payments figures above)		£	£
d1	Balance brought forward from last year		228	68
d2	Offerings/Gifts - received for external organisations		2,009	2,085
d3	Offerings/Gifts - passed to external organisations		2,030	1,925
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)	207	228

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2019 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Badminton Group		1	(1)		1	
e2	Church Flower Fund	2,287	1,832	455		664	1,119
e3	Friendship Guild	351	187	164		46	210
e4	Junior Church		91	(91)		91	
e5	Over 60s Youth Club	2,279	2,476	(197)		465	268
e6							
e7							
e8	Sub total of Internal Organisations funds	4,917	4,587	330		1,267 (e11)	1,597 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	90,745 (a7)	102,818 (b9)	(12,073)	(c7)	51,751 (c6)	39,678 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	95,662	107,405	(11,743)		53,018 (x)	41,275 (y)
	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2019**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	277	277
f2 Bank Current Account	13,390	8,867
f3 Bank Deposit Account		
f4 Central Finance Board	24,963	17,413
f5 Trustees for Methodist Church Purposes	13,121	13,121
f6 Other funds		
f7 SUB TOTAL - Church accounts	51,751 (c6)	39,678 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	1,267 (e11)	1,597 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	53,018 (x)	41,275 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1 Investments (include Endowments)	81,941	80,492
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities	(7,200)	(9,000)

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer Date

Name

Address

Presentation to the *Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on
and were approved.

Signature of the Chair of the meeting

Name of the Chair of the meeting

Date

Independent Examiner's Report to the Trustees of the

Church

This Report is on the Church Accounts for the year ended 31st August

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below*)~~:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

(3) I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

** Please circle as appropriate*

Name

Signature

Relevant Professional qualification or body

Address

Date

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Westborough Methodist

Church

FOR THE YEAR ENDED

31 August 2020

North Yorkshire Coast	Circuit	Circuit no	31
------------------------------	----------------	-------------------	-----------

Registered Charity - Charity Registration number

1133833

If not a registered charity **Her Majesty's Revenue and Customs**

Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Graham Morgan

Church Stewards:

Mrs Wendy Brown	Mr Brian Moore
Mr John Hastings	Mr Neil Mould
Mrs Joyce Hollinghurst	Mrs Isobel Plewes

Treasurer:

	Mr Brian Raper
--	-----------------------

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	37,074		37,074	45,167
a3	Bank and CFB interest and Investment income	1,916		1,916	2,782
a4	Lettings	22,464		22,464	28,352
a5	Other receipts	29,291		29,291	29,177
a6	TOTAL RECEIPTS	90,745		90,745	(a7) 105,478

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	36,000		36,000	36,000
b3	Donations	5,300		5,300	5,000
b4	Repairs and Maintenance	11,325		11,325	22,745
b5	Utilities (Insurances, water charges, heating & lighting)	17,034		17,034	18,340
b6	Employment Costs	21,732		21,732	21,269
b7	Other payments	11,427		11,427	16,084
b8	TOTAL PAYMENTS	102,818		102,818	(b9) 119,438

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(12,073)	(12,073)	(13,960)
c2	Total funds brought forward from last year		51,751	51,751	(c6) 65,711
c3	Sub total	(c1+c2)	39,678	39,678	51,751
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	39,678	39,678	(c8) 51,751 (c6)

SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)		£		£
d1	Balance brought forward from last year		228		68
d2	Offerings/Gifts - received for external organisations		2,009		2,085
d3	Offerings/Gifts - passed to external organisations		2,030		1,925
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)	207		228

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2019 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Badminton Group		1	(1)		1	
e2	Church Flower Fund	2,287	1,832	455		664	1,119
e3	Friendship Guild	351	187	164		46	210
e4	Junior Church		91	(91)		91	
e5	Over 60s Youth Club	2,279	2,476	(197)		465	268
e6							
e7							
e8	Sub total of Internal Organisations funds	4,917	4,587	330		1,267 (e11)	1,597 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	90,745 (a7)	102,818 (b9)	(12,073)	(c7)	51,751 (c6)	39,678 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	95,662	107,405	(11,743)		53,018 (x)	41,275 (y)
	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2019**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	277	277
f2 Bank Current Account	13,390	8,867
f3 Bank Deposit Account		
f4 Central Finance Board	24,963	17,413
f5 Trustees for Methodist Church Purposes	13,121	13,121
f6 Other funds		
f7 SUB TOTAL - Church accounts	51,751 (c6)	39,678 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	1,267 (e11)	1,597 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	53,018 (x)	41,275 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1 Investments (include Endowments)	81,941	80,492
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities	(7,200)	(9,000)

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer Date

Name

Address

Presentation to the *Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on
and were approved.

Signature of the Chair of the meeting

Name of the Chair of the meeting

Date

Independent Examiner's Report to the Trustees of the

Church

This Report is on the Church Accounts for the year ended 31st August

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below*)~~:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

(3) I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

** Please circle as appropriate*

Name

Signature

Relevant Professional qualification or body

Address

Date