

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER & ST PAUL RUSTINGTON

England & Wales · Charity number 1133812

Details

Other names PCC OF RUSTINGTON

Status Registered

Legal form Previously excepted

Registered 2010-01-27

Register [View on the Charity Commission register](#)

Contact

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Website www.sspeterandpaul-rustington.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: St Peter and St Paul's primary objective is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- West Sussex

Finances

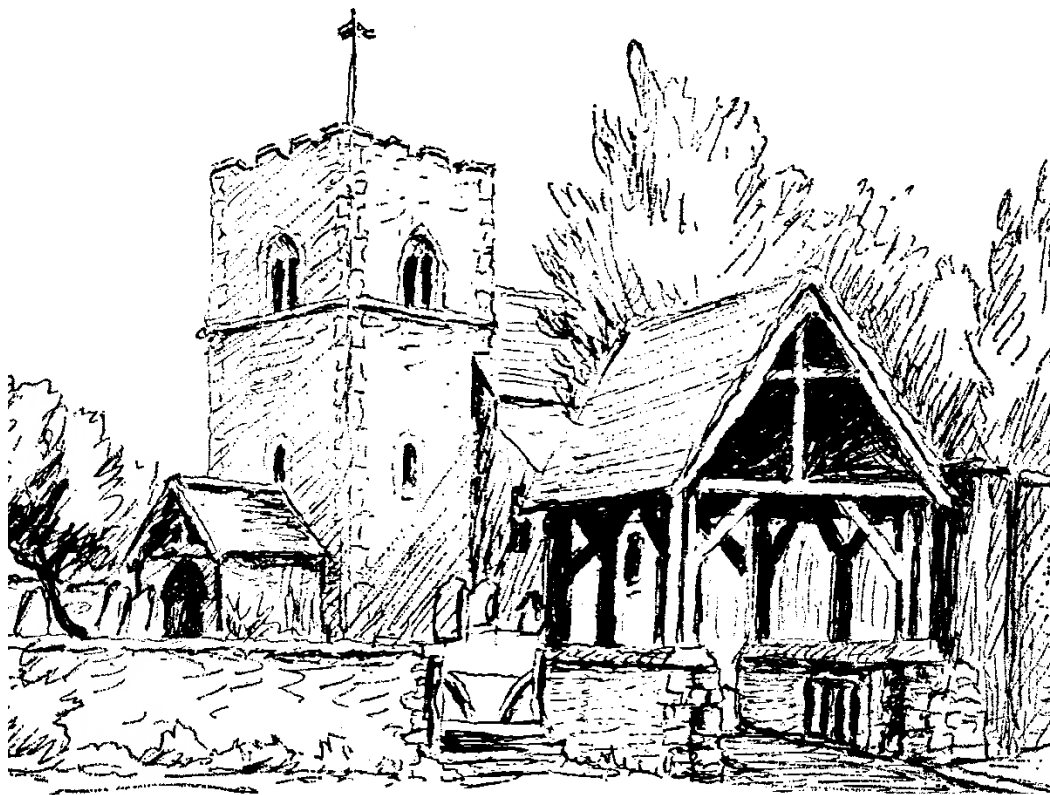
Period end	Income	Expenditure	Assets	Employees
2024-12-31	£216,212	£189,183	-	-
2023-12-31	£152,659	£201,858	-	-
2022-12-31	£133,228	£147,901	-	-
2021-12-31	£111,969	£126,167	-	-
2020-12-31	£108,079	£154,607	-	-

Trustees

Name	Role	Appointed
Carrie Mcleod		
Claire Amelia Birkhead		2025-04-29
Dot Mitcham		2017-05-16
GLYN EDWARD Mathias C Eng MIET		
Gillian Ray Renny		2025-04-29
Graeme Simon Roy Taylor		2024-05-11
Henry Albertus Walker		2024-05-11
Jacqueline Alison Gordon		2023-05-20
Janet Anne Peacock		2025-04-29
Jean Anne Bulley		2023-05-20
Joanna Mary BROWN		2025-04-29
John Henry Hopkin Bott		2019-04-23
Lisa Anne Rogers-Davis		2023-05-20
MRS LIZ HENDERSON		
Pamela Ann Lewis		2025-04-28
Rev Natalie Louise Bawcutt MA		2019-12-16
Sophie Louise Gumbril-Smith		2023-05-20

Accounts

THE PARISH CHURCH OF ST PETER & ST PAUL RUSTINGTON



ANNUAL MEETING
TUESDAY 29th APRIL 2025

Registered Charity No 1133812

Opening Worship

Opening Hymn: How great thou art

O Lord my God, when I in awesome wonder
Consider all the works Thy hands have made,
I see the stars, I hear the rolling thunder,
Thy pow'r throughout the universe displayed!

*Then sings my soul, my Saviour God, to Thee;
how great Thou art, how great Thou art!
Then sings my soul, my Saviour God, to Thee;
how great Thou art, how great Thou art!*

When through the woods and forest glades I wander
and hear the birds sing sweetly in the trees,
when I look down from lofty mountain grandeur
and hear the brook and feel the gentle breeze,

Then sings my soul

And when I think that God, His Son not sparing,
sent Him to die, I scarce can take it in –
that on the cross, my burden gladly bearing,
He bled and died to take away my sin!
When Christ shall come with shout of acclamation
and take me home, what joy shall fill my heart!
Then I shall bow in humble adoration
and there proclaim, my God, how great Thou art!

Then sings my soul

Bible reading Luke 14:15-24.

The Parable of the Great Dinner

¹⁵ One of the dinner guests, on hearing this, said to him, "Blessed is anyone who will eat bread in the kingdom of God!" ¹⁶ Then Jesus said to him, "Someone gave a great dinner and invited many. ¹⁷ At the time for the dinner he sent his slave to say to those who had been invited, 'Come, for everything is ready now.' ¹⁸ But they all alike began to make excuses. The first said to him, 'I have bought a piece of land, and I must go out and see it; please accept my regrets.' ¹⁹ Another said, 'I have bought five yoke of oxen, and I am going to try them out; please accept my regrets.' ²⁰ Another said, 'I have just been married, and therefore I cannot come.' ²¹ So the slave returned and reported this to his master. Then the owner of the house became angry and said to his slave, 'Go out at once into the streets and lanes of the town and bring in the poor, the crippled, the blind, and the lame.' ²² And the slave said, 'Sir, what you ordered has been done, and there is still room.' ²³ Then the master said to the slave, 'Go out into the roads and lanes, and compel people to come in, so that my house may be filled.' ²⁴ For I tell you, none of those who were invited will taste my dinner.'"

Prayer

Gracious God,

As we gather help us to be mindful of the invitation you have extended to us -
an invitation not just to a meeting,

but to be part of your kingdom, your family, your work in the world.

You speak of your kingdom like a great banquet:

a table already prepared, a place of welcome, abundance, and joy.

It is a feast not earned by effort, but offered freely through your grace.

You invite all people - those who feel unworthy,

those overlooked by the world, those with full calendars and heavy hearts.

Forgive us, Lord, when we turn away from your invitation,

distracted by our own priorities or comfort.

Renew in us a spirit that is ready to say yes to you –

to your presence, your purpose, and your people.

As we begin our Annual Parochial Church Meeting,

we ask that this time and our life together might be shaped by the values of your banquet:

generosity, humility, hospitality, and love.

Help us to be a church where all are truly welcomed,

where the overlooked find belonging,

where faith leads to action,

and where your invitation is extended to others through how we live and lead.

Guide our discussions and decisions with your wisdom,

and may our hearts remain always open to your call.

We ask this in the name of Jesus Christ,

who calls us to the table and sends us out in his name.

Amen.

Structure, Governance and Management

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year, the following served as members of the Parochial Church Council:

Incumbent:	The Rev'd Natalie Bawcutt	Ex-officio (<i>Chair</i>)
Curate:	The Rev'd Laura Darrall	Ex-officio
Childrens and Families Worker:	Gill Renny	Ex-officio
Wardens:	Jean Bulley Henry Bott	<i>Vice Chair</i>
Representative of the Diocesan Synod:	Liz Henderson	Ex-officio
Representatives of The Deanery Synod:	Carrie McLeod Dot Mitcham Jackie Gordon	
Elected Members:	Clare Birkhead Charlie Sims Joanna Brown Geoff Gibb Sophie Gumbrill Lisa Rogers-Davis Graeme Taylor Glyn Mathias Ray Pye Sarah Collins	(2022-2025) (2022-2025) (2022-2025) (2022-2025) (2023-2026) (2023-2026) (2023-2026) (2023-2026) (2024-2027) (2024-2027)
Treasurer:	Wardens	
Hon Secretary to PCC:	Sarah Collins	

Aims and Purposes

The primary objective of St Peter and St Paul's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Reverend Natalie Bawcutt, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

Our Vision/Mission statement: Working together in God's Love for his Kingdom.

Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. We hope to enable local people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge of, and trust in, Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of St Peter and St Paul, Rustington.

Achievements and Performance

Attendance continues to grow with a number of new families joining us over the year. We have continued to live-stream the services and these are still followed by a good number of people. In October 2024 (when the average yearly attendance is calculated) the average weekly attendance was 205 which includes children. There are 215 parishioners on the Church Electoral roll following a revision in 2020, this is up from 207 the previous year.

There were three weddings and nine funerals in church, 16 in other locations officiated at by our clergy and nine Interments of Ashes. There were eight baptisms in 2024.

Review of the year

The full PCC met eight times in 2024. The average attendance at meetings was 16.

Thanks to the continued outstanding work by the finance group, the reports and figures presented at the PCC meetings have been clear and easy to understand, and any queries swiftly answered. We continue to keep a close eye on the budget and it's been really useful and encouraging on the whole, to have the monthly graphs showing income versus expenditure.

More details can be found in the individual reports, but a snapshot of other things covered at the PCC meetings is as follows:

- Toilet twinning
- Pastoral principles
- Prayers of love and faith
- Re-wilding
- Additional sides persons
- New church lighting installed

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- Legacies
- Utilities
- Maintenance and repairs in church
- Charitable giving
- Policies
- New choir robes
- Hiring agreement for the church building
- Staff salaries
- Children and family worker's contract
- Sub group reports
- AV relocation
- Flags in church (blind veterans)
- Plaques in the chancel
- Recycling bins
- Laura's farewell
- Solar panels
- Simplified coding (finances)
- Offsite permission forms
- New tables

We have regular reports from our Health & Safety and Safeguarding officers to review at each meeting.

Public Benefit

The church family welcome visitors from within and outside the church boundary. It is our pleasure to warmly welcome anyone from all walks of life who feel they would like to join in the life of St Peter and St Paul Rustington.

The Pantry, which opened its doors in October 2022, has flourished and helps a growing number of people each week – see the report for full details.

Sunday Rocks meets each week, apart from the first Sunday of the month which is our All Age service.

Noah's Ark, Monday Rocks and Bolders meet each week during school term. Noah's Ark have occasional visits into the church for a mini-service which is always much enjoyed.

We were able to host the Remembrance Sunday Service in our Church for the Community; Natalie, and Laura led the service at the War Memorial at 11.00 am.

Christmas is always a busy time with lots of services. We had the Scouts and Guides in for Carol Services this year and there was singing in some of the nursing homes as well. And as usual, we held our Christingle Service which welcomed families into the church. The Crib Service on Christmas Eve had almost 300 people this year.

A faithful team of people 'church sit' to enable the church to be opened to passing visitors or anyone in the local community wanting a quiet space.

During the holidays, our holiday gatherings have continued and remain as popular as ever, with all ages, and a good mixture of regular, occasional and non-church goers.

'WAFFLE' - Women About Fellowship, Fun, Laughter and Entertainment is a group that aims to demonstrate the love of God to women in Rustington and surrounding areas in a fun, inclusive and life-enhancing way.

Men's Fellowship group; although this is a Christian Society the emphasis is on social discussion and friendship. All faiths, concerns, cares or humanity are very welcome.

Our clergy officiated at funerals here in church and also at Worthing Crematorium providing support to the wider community in bereavement.

The residents of four local care homes are offered Holy Communion Services monthly and people within the parish who are infirm or unable to attend church services are taken Holy Communion often weekly. Home Communion was able to be offered again once restrictions were eased.

Our Charitable giving is split three ways. Our two main chosen missions – Jaffa CMS (Jen and Kev) and Family Support Work have been supported during the year. The third split is a flexible pot – which can be used to give money to appeals/emergencies throughout the year.

Signed on behalf of the Parochial Church Council by:

A handwritten signature in black ink, appearing to read 'N. Bawcutt'.

Rev Natalie Bawcutt

Vicar's Report

This year has perhaps been one largely of consolidation. That's not to say there hasn't been expansion and new things happening, and a fair deal of joy and excitement, as well as difficulties and loss. But I feel the church has established a firm grounding post covid and, personally, now well into my Incumbency, I feel settled and hopeful for the future. It's quite amazing what God has done in the last couple of years, and the Spirit has blown us in directions we would never have imagined! Our worship has been well attended and well-ordered and resourced and many people contribute in all sorts of ways. Courses and quiet days and opportunities to connect with God have continued and home groups are doing well.

We are a strong team with a good number of people willing to step up when necessary. This was evidenced when I took a three-month Sabbatical and, thanks to Reverend Laura Darrall, our Curate and Henry Bott and Jean Bulley our Church Wardens and very many others I came back to find everything, not just in order, but thriving!

Laura finished her time in Rustington this year, and we were delighted to see her licensed as Priest in Charge of Lavant, just north of Chichester. Laura threw herself into her Curacy, taught us much, and made the most of every learning opportunity. We wish her well in her new post.

In terms of day-to-day life, the structure of sub groups operating under the PCC is working well and more and more people are involved in different areas of church life. I am delighted at seeing so many people coming forward and offering their skills and talents to serve our community both in terms of the church members but also our wider community as we continue to spread our wings. We now have over 100 volunteers in a variety of roles and keeping abreast of what is going on in each area of the church can be a challenge. As we look forward to 2025 we will be concentrating on Safer Recruiting, and ensuring that each person who takes on a role has a clear understanding of their remit, appropriate training, and is able to grow and develop and explore new opportunities within their areas. If you are interested in joining a sub group please speak to a PCC member.

One of the main areas of conversation for the PCC this year has revolved around the Church of England Living in Love and Faith materials. We had an 'extraordinary' meeting in addition to our usual meetings to allow further time for discussion about sexuality, theology and relationships. I explained that I was happy to use the new Prayers of Love and Faith which equip me to pray for same sex couples within our regular worship – perhaps following a Civil Partnership or Civil Marriage. Although this is solely my decision, the PCC were supportive of this. The PCC then voted as to whether or not we would hold stand-alone services of Blessing for same sex couples should the Church of England produce them. This is a decision which has to be made jointly with the Incumbent. We agreed we would do so. I was very grateful to the PCC for speaking to members of the congregation about their thoughts between meetings and feeding back clearly differing views. Honesty and transparency and sometimes disagreeing well are signs of a healthy church. Please do speak to your PCC members if there's anything you'd like us to discuss.

We have continued to support CMS and specifically Kev and Jen Cable in Jaffa through some challenging circumstances, however, their time there has come to an end as they begin a new ministry in America. We will pray for them during this transition and will be seeking new Missionaries to support moving forward.

Our church pantry continues to operate weekly in the church hall with accompanying activities such as breakfasts and meals, with support from local businesses and good links with agencies who can support our guests. It is remarkable the amount we are able to achieve with different groups working

alongside each other within the limitations of the church hall building. It is certainly becoming clearer by the day that we need to rethink the space and potentially embark on a large project to make it suitable for the future.

The Pantry now also runs in our three primary schools and Gill Renny, in her capacity as Children and Families worker is making excellent links with local families. Our new Monday Rocks group for primary children is going from strength to strength and we are delighted that some of our young people are choosing for themselves to be baptised and prepare for first communion. Gill has had her hours increased and she and Natalie Stone our Parish Administrator, are wonderful people to work with and our gifts complement each other well.

Ministry to those in their homes and nursing homes continues faithfully, as does livestreaming, which is a lifeline to many. We enjoy a good relationship with other local churches and were delighted this year to welcome the Blind Veterans to have a carol service in church for the first time now they have a new home in Rustington.

The holiday gatherings have carried on with great momentum, along with holiday clubs, social events and groups which enable people to come into church. We've welcomed many newcomers and said goodbye to some people for various reasons. You will see from this APCM booklet that there is so much going on, and so many people who ought to be named and thanked. I would love to do so, and I would also love to know all the contributions which are made to church life which don't appear overtly in this booklet and aren't seen by most of us, so I could thank you too.

Finally, thank you for all that you do to serve Jesus outside of the running of the church and our projects, I am so encouraged by your faithfulness and grateful to be journeying with each and every one of you.

Rev Natalie Bawcutt

Treasurer's Report

Introduction

As Treasurers we have produced our Financial Statements in the format required by the Diocese and the Charity Commission.

The parochial Church Council (PCC) is a fully registered Charity under Registration Number 1133812. The members of the PCC are the Trustees of the Charity.

The PCC accounts comprise:

- An independent examiner's report – prepared by Catherine Dixon.
- The Statement of Financial Activities (SOFA).
- The Analysis of Income and Expenditure by code and fund.
- The Statement of Fixed Assets by code showing the changes during the year.
- Balance Sheet Detailed including a breakdown of assets and fund totals.
- Balance Sheet (Church of England).
- Related Parties and transactions.
- Note on Chancel Trust held by the Diocese.
- Explanation of Funds and Bank Accounts.
- An explanation of the calculation of Charitable Giving.

The reports which form the PCC accounts for 2024 were produced from Finance Co-Ordinator 4, which is the software programme on which we record all our accounts information.

Income

Compared to 2023, the total income increased by £52k. However, £57k was received from legacies this year.

There was an increase in voluntary income of £13k. The PGS remains our preferred method of regular giving, being centrally administered on our behalf and relieving some of the administrative burden of Gift Aid claims.

Our investments brought in an increase of £20k

Expenditure

Compared to 2023, the total expenditure increased by £14k. Ray Pye took over dealing with the church utilities and obtained very good deals which have reduced our Gas and Electricity bills. The new lighting installed in the church in May cost £30k, roof repairs cost £3k and the new window guards cost £8k.

Summary

Henry and I would like to thank everyone who has given to the church throughout 2024 and those who were able to increase their voluntary planned giving, and those who made donations.

We are very grateful for the support we have had from the finance team, and we thank Carrie McLeod, Lisa Rogers-Davis, Sue Clark, Jackie Gordon, Graham Taylor, Charlie Sims and Michelle Dyne Our thanks go to them all.

Jean Bulley and Henry Bott



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
The PCC of the Ecclesiastical Parish of St Peter & St Paul Rustington

On accounts for the year ended

31st December 2024

Charity no
(if any)

1133812

Set out on pages

12 - 26

(Indicate the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 20th April 2025

Name:

Catherine Dixon

Relevant professional
qualification(s) or body
(if any):

FCCA - ACCA

Address:

7 Solent Close, Littlehampton, BN17 6SQ

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Oct 2018

**PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL,
RUSTINGTON**

BALANCE SHEET at 31 DECEMBER 2024

	Notes	2024	2023
		£	£
Fixed assets			
Tangible fixed assets	6a	69250	69250
Investment fixed assets	6b	409795	357567
Total fixed assets		479045	426817
Current assets			
Cash at bank and in hand	7b	85879	94109
Short term deposits	7b	122204	112011
Debtors	8	24769	22260
		232852	228380
Creditors: amounts falling due within one year	9	1937	4939
Net current assets		230915	223441
Total assets less current liabilities		709959	650257
Creditors: amounts falling due after one year			
NET ASSETS	7a	709959	650257
Funds			
Unrestricted funds	10	452316	375783
Restricted funds	10	229292	352702
Endowment funds	10	28351	-78228
		709959	650257

Approved by the Parochial Church Council on 8th April 2024 and signed on its behalf.

N. Bawcutt

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL , RUSTINGTON**CASHFLOW STATEMENT****For the year ended 31 December
2024****2024
£****Net cash outflow from operating activites below 73111****Returns on investment and servicing of finance -31147**
Dividends & deposit interest**Capital expenditure and financial investment**

Payments to acquire :

tangible fixed assets

investments

Receipt from sale of :

tangible fixed assets

investments

0**Net cash inflow/outflow from capital expenditure
and financial investment 41964****Net cash inflow /outflow before financing****Financing**

Loans received

Loan repayments

Net cash inflow/(outflow) from financing

Increase/Decrease in cash and cash equivalents

Cash inflow/outflow from financing

Change in net funds arising from cash flows

Non cash adjustments

Net funds brought forward

Net Cash Flow 41964**Analysis of changes in net funds (debt)**

	<u>2024</u>	<u>2023</u>	<u>Cash</u>
<u>Cash equivalents</u>			
Short term deposits	122204	112011	10193

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Cash	85879	94109	-8230	
	208083	206120	1963	1963
Net cashflow from operating activities				
Total incoming resources				274122
Total resources expended				226648
				47475
Investment income				31147
Decrease/(increase) in debtors				-2509
Increase/(decrease) in creditors				-3002
Net cash in/out from operating activities				73111

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. Accounting policies

a Accounting convention

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current 2015 Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Where services are provided free and are quantifiable they are recognised at fair value.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation on 31 December.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS

(continued)

FOR THE YEAR ENDED 31 DECEMBER 2024

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

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Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted as an inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Audio visual equipment	30% straight line
Office equipment	20% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2024

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2024 TOTAL FUNDS £	2023 TOTAL FUNDS £
a Voluntary income					
Planned Giving - Envelope Giving	3472	0	0	3472	4565
Planned Giving - Standing Orders	0	0	0	0	0
Planned Giving - Parish Giving Scheme	69405	0	0	69405	59885
Collections at all services	6510	0	0	6510	8237
Votive Candles	372	0	0	372	375
Sponsored Newsheet	230	0	0	230	235
Wall Safe Donations	0	0	0	0	74
Sundry donations	13842	0	0	13842	8210
Online Donations	4589	0	0	4589	3748
Flowers for Church	0	-215	0	-215	625
Income tax recoverable	17773	223	0	17996	16025
Grants		0	0	0	1750
	116194	8	0	116202	103729
Legacies	53014	6500	0	59514	9885
Total	169208	6508	0	175715	113614
b Activities for generating funds					
Fund Raising Events	3200	0	0	3200	2999
Easy fundraising	334	0	0	334	0
Fundraising for Mission	0	0	0	0	0
Fees from weddings, funerals etc	3940	0	0	3940	4765
Seasight Income	2506	0	0	2506	1700
	9979	0	0	9979	9464
c Investment income					
Dividends	11313	6156	649	18119	10340
Bank Interest	947	310	221	1478	5230
Rental 23 Henry Avenue	11550	0	0	11550	12600
	23811	6466	871	31147	28170
d Income from Church Activities					
Coffee Break	3439	0	0	3439	2897
Coffee Income - Sunday	1600	0	0	1600	1439
Mens Fellowship	150	0	0	150	571
Friendship Lunches	1938	0	0	1938	2385
Copier/Printer	58	0	0	58	149

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Allotment Income	173	0	0	173	247
Rewilding project	385	0	0	385	0
Bolders Income	0	170	0	170	435
Noah's Ark Income	284	0	0	284	0
Monday Rocks	0	40	0	40	0
Children Family Worker Budget	216	0	0	216	0
Waffle	313	0	0	313	65
Pantry Donations	0	11513	0	11513	12654
	8555	11723	0	20278	20843

e Other incoming resources

Church Hall Income	3549	0	0	3549	3354
VAT recovered	5111	0	0	5111	0
Humphrey Bequest	0	25000	0	25000	0
Repaid from V&CW Account	0	0	0	0	23675
Income from Closure V&CW Account	0	3343	0	3343	0
	8660	28343	0	37003	27029
Total incoming resources	220212	53040	871	274122	199120

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2024

				2024	2023
	Unrestrict ed	Restrict ed	Endowme nt	TOTAL	TOTAL
	Funds	Funds	Funds	FUNDS	FUNDS
	£	£	£	£	£
3 Resources expended					
a Costs of generating voluntary income					
Seasight Expenditure	2293	0	0	2293	2701
Cost of Fundraising	1350	0	0	1350	115
Sumup Transaction Fees	95	0	0	95	5
	3738	0	0	3738	2821
b Fund-raising trading costs					
c Church Activities					
Missionary and charitable giving:					
Charitable giving	5638	4776	0	10414	7684
Charitable Contribution over PMC*	0	0	0	0	8000
Grants to Missions and Charities	0	0	0	0	0
Rustington Churches Together	0	0	0	0	50
	5638	4776	0	10414	15734
Ministry costs:					
Diocesan Parish Ministry Costs*	81445	0	0	81445	78795

APCM Report 2025

Assistant Clergy	1317	0	0	1317	1844
Vicarage expenses (inc Tel) & V Tel	3707	0	0	3707	3603
Clergy expenses	0	0	0	0	0
Mission & Evangelism					
Children Family Worker	23525	0	0	23525	20968
Young People Expenses/CFW	1289	0	0	1289	815
Mens Fellowship	400	0	0	400	332
Messy Church	0	0	0	0	0
Monday Rocks	0	0	0	0	0
Noah's Ark	270	0	0	270	0
Rocks	0	0	0	0	0
Waffle	275	0	0	275	392
Bolders	0	299	0	299	501
Salaries: Organists	3097	0	0	3097	2758
Parish Administrator	6689	0	0	6689	6059
Church running expenses	8661	974	0	9635	6235
Electricity	3898	0	0	3898	6254
Gas	4057	0	0	4057	8377
Water Rates	353	0	0	353	190
Office expenses	1828	0	0	1828	1757
Audiovisual	2060	188	0	2248	536
Support	1275	0	0	1275	1456
Software and other IT costs	505	0	0	505	1435
Church maintenance/Other Maintenance	0	0	4106	4106	0
Organ (incl. insurance)	460	0	0	460	146
Upkeep of services					
Wine,wafers & candles	1172	0	0	1172	1911
Music Expenses/Materials	1245	28	0	1273	941
Flowers for Church Expenses	0	289	0	289	1361
Upkeep of churchyard	268	0	0	268	288
Rewilding Expenses	166	0	0	166	0
Upkeep of rented property: 23 Henry Avenue	718	0	0	718	5764
Church Refurbishment and Improvements	0	25606	16805	42411	29158
VAT reclaimed	0	0	0	0	-416
Allotment	78	0	0	78	194
Coffee Break & Sunday Coffee expenses	1286	0	0	1286	767
Friendship Lunches	1917	0	0	1917	2673
Pantry Expenditure	0	8573	0	8573	5248
Bank charges	120	0	0	120	120
Church Hall	3549	0	0	3549	3354
				21249	19381
	155628	35957	20911	6	6

d Governance costs

	0	0	0	0	0
				22664	21237
Total resources expended	165003	40733	20911	8	1

*The Charitable Contribution over Parish Ministry Costs (£) plus the Diocesan Parish Ministry Costs (£) make up the total Diocesan Parish Contribution (£).

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2024

	2024	2023
	£	£
4 Staff Costs		
a Wages and salaries	33310	29786

During the year the PCC employed a Parish Administrator and various organists , all part-time, and a Children and Family Worker.

5 Analysis of transfers between funds

	Transfers In	Transfers Out
	£	£
Unrestricted Fund	10481	8409
Designated Fund	29933	18326
Restricted	31743	171483
Endowment	131905	5845
Total	204062	204062

6 Fixed Assets

a Tangible fixed assets	Freehold land and buildings	TOTAL
Cost	£	£
At 1 January 2024	69250	69250
Additions		
Disposals		
Revaluation		
At 31 December 2024	<u>69250</u>	<u>69250</u>
Depreciation		
At 1 January 2024		
Provided in the year		
Disposals		
Net book amount at 31 December 2024	<u>69250</u>	<u>69250</u>

The Freehold land and Buildings comprise 23 Henry Avenue, Rustington. This property is let on a tenancy arrangement until the 23rd August 2024 at £12,600 per annum. The value is shown at its historic cost in 1988.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS

(continued)

**For the year ended 31 December
2024****6 Fixed Assets (continued)**

b Investment fixed assets	Bal. b/fwd	New Investmts	Part Sale	Gains/losses	Bal. c/fwd
	£	£	£	£	£
Unrestricted:					
Reserve Fund	21037	40000		1581	62618
CBF Equity Fund (P Senst)	58721			759	59481
CBF Global Eq. Fund (P Senst)	84754			5305	90058
Restricted					
Burial Ground Trust Fund	168550			4010	172561
Endowment (Stipend) Fund	441			13	455
Endowed:					
Brown (Fabric) Fund	21667			504	22171
Everett/Scott Fund	2396			55	2451
Total	357567	40000		12228	409795

7a Analysis of Net Assets by Fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
Fixed assets for church use	69250			69250
Investment fixed assets	212157	173016	24622	409795
Current assets	173367	181817	-122331	232852
Current Liabilities				
Long term liabilities				
Total	454774	354832	-97710	711897

b Analysis of Current Assets

Debtors	2305	88		2392
Debtors: Chancel Trust (Fabric)				
A/c		22377		22377
Current A/c	19400	-7501	3580	15479
Multiple funds	10663	20725	373	31761
Reserve A/c	18766	-4874		13893
Burial Ground Trust A/c		156113	-131905	24208
Fabric A/c		-5162	5621	459
Service Fees	29	51		80
CBF Deposit Fund (P Senst)	122204			122204
Total	173367	181817	-122331	232852

In 2013 the PCC agreed to divide the Philippa Senst bequest, to minimise risk until it was spent, as decided by the PCC. The PCC agreed to invest in two CBF Funds [see 6b **Investment Fixed Assets**] and two deposit accounts [see 7b **Analysis of Current Assets** - CBF Deposit Fund].

The **Service Fees** bank account was opened in Feb-23 to better manage the receipt and distribution of service fee elements. The other accounts were already in existence going into 2024.

8 Debtors	2024	2023
	£	£
HMRC - Income tax recoverable	931	
Chancel fund held by diocese	22377	21241
Council Tax refund	381	
Income Receivable	1080	1018
	24769	22260

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2024

9 Creditors: amounts falling due within one year	2024	2023
	£	£
Creditors and Accruals		
HMRC (PAYE)		1260
Electricity		899
Henry Avenue - rent and maintenance	1091	
Gas		1730
Agency collection		309
Deferred income - Seasight	270	
Sundry	576	741
Total	1937	4939

10 Statement of funds

	Bal b/fwd 1 Jan 2023	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2024
	£	£	£	£	£
Unrestricted Funds					
General fund	63805	197480	130778	2072	132578
Designated Fund	5858	11017	9411	-11766	-4302
Reserve Fund	65347	1306	0	1581	68234
Bequest - P Senst	240774	10409	24814	29438	255807
	375784	220212	165003	21324	452316
Restricted Funds					
Restricted Fund	352702	53040	40733	-135716	229292
	352702	53040	40733	-135716	229292
Endowment Funds					
Burial Ground Fund	-129005	0	0	131905	2900
Fabric Fund	47504	694	20911	-4658	22629
Chancel Trust Fund					0
Everett/Scott Fund	3273	177	0	-628	2821
Unnamed					0
	-78228	871	20911	126619	28351
Total funds	650257	274122	226648	12228	709959

The above table shows the total value of all the funds held by the PCC and the balance c/fwd total for each fund includes both capital and income.

11 Related parties and transactions

No related party transactions during the year.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2024

12 Contingent Liabilities

There are no known contingencies

13 Contractual Liabilities

There are no known contractual liabilities

**PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL,
RUSTINGTON**

**NOTES TO THE FINANCIAL STATEMENTS
(continued)**
**For the year ended 31 December
2024**

Funds

The figures shown in **Note 7b Analysis of Current Assets** show the amounts available to the PCC under the headings of **Unrestricted, Restricted** and **Endowed**.

The following explains the nature of the various funds, the purposes for which they may be expended and the bank accounts in which they are held.

Funds/Bank Accounts

The **General Fund**, held in a **Current Account**, is **Unrestricted**. The General Fund is used to receive and pay everyday income and expenditure.

The **Reserve Fund** is held in the **Reserve Account** and is **Unrestricted**. This fund was set up in 1988 with an initial investment of £25,000 in the Central Board of Finance Church of England Investment Fund and Fixed Interest Securities (CBF).

The fund receives quarterly dividend income from the capital sum invested. The PCC wishes, as far as possible, to retain the capital investment of the fund and to spend only its income.

Multiple Funds

Account:

This account contains designated and restricted funds for various church activities/groups and projects. Further detail:

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Designated Funds

Waffle, Allotment, Men's Fellowship, Seasight, Friendship Lunches, P Senst Bequest

Restricted Funds

*Healey Fund (Choir), Bolders, The Pantry, HB Repair Grant, Charitable Giving No 3

Being amounts donated/raised for a specific purpose these funds are Restricted and cannot be re-designated to another use.

*(**Healey** – holds donations made in 1983 in memory of Mr T A Healey who had been organist for more than 50 years. The fund may be used at the discretion of the PCC for any purpose connected with the choir.)

The following funds were spent and closed in 2023.

Choir, Ecclesiastical Vessels, Men's Fellowship - SPSP Computer Repair Fund, Audrey Ross Legacy, Lychgate Fencing Grant, Jungle Jamboree, Elizabeth Dyos Legacy

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2024

Funds (continued)

The following funds are **Endowment Funds**. The capital sums are held by the Diocese as Custodian Trustee and may only be used in exceptional circumstances and with their permission. The income from these investments can be used but is restricted according to the terms of each respective fund.

The **Burial Ground Trust Fund** receives income from a capital investment in the Central Board of Finance of £38,138 being one half of the proceeds of the sale of the "New" Burial Ground in Worthing Road, in 1984. The income may be used for expenditure on the buildings of the church, the church hall and the vicarage but not for general expenditure.

The **Fabric Fund** receives dividend income from a capital investment with the Central Board of Finance. The income may only be used for the maintenance and repair of the church fabric.

The following are further investments over which the PCC has limited control. The

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funds are held by the Diocese on behalf of the PCC and may be used only on application to the Diocese.

The **Chancel Trust Fund** is an investment of 756.00 CBF Investment Fund (Income) Shares. The accumulated income is restricted to expenditure on the fabric (but not the fittings) of the chancel.

The **Everett/Scott Fund** is an investment of 106.00 CBF Investment Fund (Income) Shares whose value is recorded as an endowment fund.

The **Endowment (Stipend) Fund** is an investment of 305.00 CBF Fixed Interest Security (Income) Shares whose value is recorded as an endowment fund.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued) For the year ended 31st December 2024

Charitable Giving

(An explanation of the calculation of the Charitable Giving)

This is calculated with reference to the total income received from the Parish Giving Scheme (PGS) and the regular giving received in the yellow envelopes. A budget figure is agreed at the beginning of the year of 10% of the expected income from these sources. At the end of the year, an actual figure is calculated and any excess distributed.

The giving is split in three ways. The recipients are named charities * (which are agreed by the PCC) and a charitable fund which can be allocated to various charities at the PCC's discretion. Any other money raised by the church/missions during the year will also be allocated this way.

Calculation for Charitable Giving

In 2024 the total income from PGS and yellow envelopes was	£70,945
Charitable Giving (if calculated at 10%)	£7,095
Fundraising in 2024	£1776
50% to Parish	£888
50% between 3 charities	£888
Paid each of the three charities:	
FSW	£2269
CMS The Cables	£2269
Third Pot (The Orchards, A Rocha, HIA Reading & Embrace the Middle East)	£2269

Balance due: 3 x £392 Pot 3 would be split x 4 £98 each

At the PCC meeting on 11/03/25 it was agreed that the £392 due to the Cables (they have left CMS) would be split between the charities in Pot 3 giving them an extra £98 each.

(*) In 2020 the PCC agreed to support FSW and CMS Jaffa (Ken and Jen Cable)

Churchwardens

Parish Church of St Peter and St Paul Rustington
 Vicar and Churchwardens General Account
 Receipts and Payments Account for the year ending 31 December 2024

	Notes	2024	2023 £
Receipts			
National Westminster Bank plc Interest		51.95	637.06
Total Receipts		51.95	637.06
Payments			
Coopers Joinery	1	-	1,191.00
Treske Ltd.	2	-	41,641.51
Juliet Hemingway	3	3,727.80	11,183.40
J.Bulley (Card Reader)		328.00	
Fee		12.00	
Transferred to PCC	4	3,013.99	
Total Payments		7,081.79	54,015.91

Excess of Payments over Receipts	(7,029.84)	53,378.85
Balance as at 1 January 2024	7,029.84	60,408.69
Balance as at 31 December 2024	-	7,029.84

Year end funds are represented by

National Westminster Bank plc		
Current Account	-	250.00
Business Reserve Account	-	6,779.84
	-	7,029.84

Notes to the Vicar and Churchwardens Account

1. Churchyard Lych Gates
2. Chancel Furniture paid to Treske Ltd. via PCC
3. Frontals, chasubles etc.
4. Account closed

Signed: N. Bawcutt
 Name: NADALIE BAWCUTT
 Date: 18/04/25

Signed: MELANIE GOWAN
 Name: MELANIE GOWAN
 Date: 17/4/25

I think we can safely say that we coped whilst Natalie was on her sabbatical – the church was still standing on her return! Laura stepped up and gained confidence, so all was well.

The arrival of new altar Frontals and Chasubles just before Lent completed this phase of the Chancel reordering following the delivery of the furniture in December 2023.

The new lights were installed during May and bar a couple of blips they have enhanced the church enabling people to see far more easily. The chancel is now better illuminated and the different settings means only the lights required at certain services need to be on.

Early on in the year the church family raised enough money to ‘twin’ 12 toilets with ones in third world countries. As we had one over, we offered to ‘twin’ the new changing places toilet – at the end of the church path by the church hall.

We then had an opportunity to ‘twin’ the church yard and as part of the rewilding/eco group fundraising we were able to do so. The rewilding project is under way and we are waiting expectantly for the flowers to pop up in the spring. The eco group are working hard on looking at other ways we can improve and apply for the silver A Rocha award.

Whilst on the subject of the churchyard we would like to thank Carole and Ian Mouland and Rob Peacock who prune, cut down, mow and tidy up all year round. They are very much behind the scenes, but we really do appreciate their dedication. The two mornings, where people come together and do a large-scale tidy up are such a wonderful way to work and natter whilst seeing such improvements to the spaces. Arun District Council only tend to mow/strim every 6 – 8 weeks from Spring to Autumn.

The utilities (gas/electricity/water) have been taken on by Ray Pye – who arranged for smart meters to be put in so our outgoings can be better monitored. He has also spoken with the companies and fixed more favorable contracts with them. We are very grateful to all the work he has put in.

For next year the PCC is looking at the possibility of having solar panels on the flat roof space, which will also help pay for our electricity.

Once again, we must give out heartfelt thanks to the amazing finance team. As treasurers by default, they make this role so easy for us so many thanks to Lisa Roger-Davies, Sue Clark, Graeme Taylor, Carrie McLeod, Michelle Dyne and Jackie Gordon.

There are so many people who support us throughout the year – too many to name personally so please accept our thanks here to you all as we do rely on this support. We know how hard you all work behind the scenes to make sure we are running smoothly. We can see the fruits of this by seeing an increase in numbers and how we are becoming more part of the community.

It was sad to see Laura leave but she was ready to move on and we wish her well in her new parish. We thank Natalie – hopefully refreshed by her sabbatical - her guidance, management, pastoral care and personal support means so much to us.

Jean Bulley and Henry Bott

Audio Visual Team

APCM Report 2025

We have now moved to the area in front of the glass doors at the back of the church. We have repurposed the storage cupboard and re-sited the computers and camera monitor. It is initially an experiment; as we are due to a review of the equipment and its functions soon and we are always happy to receive any helpful suggestions. We are also very grateful to Mike Faithful and Rev James Spooner who have both demonstrated amazing carpentry skills. Keeping all the woodwork and design in keeping with the quality of its surroundings.

We will be releasing a questionnaire soon, please feel free to pass to us any advice, suggestions or issues you are finding. We have recently acquired iPad's that run a copy of what the screens on the monitors display. This is for those people who have their own problem in viewing the monitors and screens. If there is anyone who has this issue and has their own iPad, we can install the app on their tablet for them. There are some paper versions available in the back of the church.

For about five years we have been livestreaming the main Sunday service to Community Homes and people who cannot make the service every week. Sometimes as many as 150 extra viewings a week. These can be viewed and enjoyed by anyone at any time during and after the service via YouTube. The Shareable Link to connect to it is at the bottom of the Parish Email.

Thank you so much to all the dedicated team. Diana, Faye, Geoff, Glyn, Harry, Julian, Paul and Robert.

Bill Dodd

Bolders

Our friendly and welcoming youth group meets on Tuesday afternoons during term time in the hall. Each of our sessions involves games, a wide range of planned activities alongside prayer and discussion of faith and passages from the Bible. A fantastic team of volunteers work on a rota to provide engaging and fun sessions for this group of young people who range from age 11 – 14.

A wide-ranging programme of games, cooking, eco activities, drama and art and craft mean that there is variety to appeal to all the young people who come. At every session there is space for the young people to chat and relax and to share what is going on in their lives. The team are great listeners and there is a real sense of support for the group members and strong relationships that continue to grow. This year we have seen real maturity developing in the group and deeper spiritual discussions taking place. In every session there is a time of prayer when leaders and young people gather to reflect and give thanks, this sacred moment is integral our sessions.

This year the young people from Bolders supported our eco work by completing a litter pick of the church yard. They were competitive about who could collect the most litter and this meant that no stone was left unturned in their quest to ensure that the grounds were pristine.

This year, our curate, Rev Laura Darrall, who has been instrumental in the development of Bolders, moved on to her ministry in a new parish. As she was so loved by the group, we had a special evening on her last time on the Bolders team. The young people made a truly beautiful scrap book for her full of photographs and written memories of the times shared together. We ordered takeaway pizza and had a lovely meal together. The group continues to pray for Laura and her ministry.

Our reflections this year followed a chronological time-line of the life of Jesus. We went right from the visit to Mary by the angel, right to the resurrection. Every member of the team took turns in leading these discussions and they were opportunities to teach but also to answer the young people's

questions about the stories and about faith. This group always has plenty of questions and opinions – our discussion times, leading to prayer, are a real joy.

Our committed and creative team of regulars and other church members, who join us occasionally, make this group a time of real fun and friendship which is really valued by the young people who attend and by their parents. Their hard work and commitment is truly appreciated and this year we are really seeing it pay off as the young people are responding so maturely to the content and engaging enthusiastically with all activities.

Gill Renny

Buildings Group

The group members are both churchwardens, chair, and three other members. The group review and prioritise work to be completed according to the Quinquennial Report. The Quinquennial Report was completed following an inspection by a visiting architect in 2021.

The purpose of the group is to ensure the church and churchyard are maintained appropriately according to the report. Works completed this year include:

- Renewal of the grilles covering the stained-glass windows.
- Internal glass door repairs to ensure correct closure.
- Renewal of the church lighting system.
- Changes to the AV system have been completed.
- General tidying of storage areas within the church building have been completed.

In the churchyard an area has been rewilded by the Eco Group and two churchyard tidy ups have been done. Arun District Council mow approximately every 5 weeks.

Jackie Gordon

Children and Families Worker

2024 was the second full year in which I have been privileged to work in this post. The work I undertake is varied and exciting; I feel blessed to work in this ministry and am pleased to look back and reflect over the year and to share a flavour of the work I do with the church community.

A main part of my role is to work alongside a team of over thirty volunteers to plan and run the various groups for children that currently accommodate children from new-born up to age fourteen. There is more detail about these groups in their individual reports but the aim of the groups is the same. That is, to welcome, encourage and include children, young people and their families in the life of the church and to share the love of Jesus with all. The support that I have in this role from talented and dedicated team is immeasurable and the activities and relationship building that we do together have flourished this year.

In Rustington we have three primary schools and, as a church, we have great relationships with all of them. Each half-term, we are invited to take at least one assembly in each. Both Rev Natalie and I take part in this ministry which reaches over a thousand children. We are always welcomed enthusiastically and the children engage meaningfully with the stories, messages and prayers that we share. Each of the primary schools now has a pantry. Georgian Gardens and Rustington Community

Primary have worked in partnership with us on this for some time, with Summerlea's opening in Autumn 2024. This is a practical way in which we can serve our neighbours and a way of sharing God's love. These are also times in which relationships can be built, support offered and connections between church and community strengthened. I am really fortunate to be involved in each of these outreaches.

In addition to schools, I am have the opportunity to work with our local scout groups and am developing links with Girlguiding in Rustington. The Cubs and Beaver's worked with me on a large piece of art inspired by the angles in the Nativity story that made a focal point for their carol service and was displayed in the church over the Christmas season.

A vital art of the Children and Families worker role is to be fully involved in the prayer life of the church and I take part in our regular Morning Prayer and Parish Prayer Time. Prayer is so fundamental for our lives as followers of Jesus and it is crucial that the week and its tasks are offered in prayer, alongside the concerns of the congregation and interceding for the world. As well as prayer, I have the opportunity to preach occasionally and the time spent studying and preparing for this benefits my own growth as a Christian; it also widens my role to encompass our worshippers of all ages and means that my work has an intergenerational aspect. I have thoroughly enjoyed learning and growing in this capacity.

Due to my role, I am an ex officio member of the PCC, attending meetings and being involved in all areas of our church life. The PCC has various sub groups and the group that I am involved in is the Eco Group. It is a subject dear to my heart and it has been incredibly rewarding this year to continue to support our Eco journey as we seek to be good stewards of God's creation and the abundance we are blessed with.

The Diocese of Chichester support children and youth workers by hosting networking meetings each month and retreats twice a year. Whenever possible, I attend these and draw support and encouragement from this peer group. Training and time for reflection form part of these events and the times spent in them are valuable in developing my practice.

One of the greatest joys of my work is being able to offer pastoral support to our families. To have the time to listen, encourage and pray with families is an honour. We have a wonderful congregation and to be able to get to know people well and to be trusted by them is a rewarding aspect of my responsibility.

I often say 'I have the best job,' and I truly mean it. It is meaningful, rewarding and a joy to serve our parish in this way. Thank you to all who support both through volunteering and through prayer.

Gill Renny

Church Hall

During 2024 the Hall has been fully open and used by Church Groups and External Hirers

The Church Hall is a great asset to both the Church and its associated groups as well as the greater community and an ongoing maintenance programme is essential to keep it in good order. Further projects that were to be considered during 2024 are now being moved to 2025 and include: -

- The repair and redecoration of the timber windows on the west and north elevations of the building.
- The repair to the damaged lintel on the south elevation of the building.
- Planning a maintenance programme for the roof, where work is required.

APCM Report 2025

- Access to the loft space above the kitchen.

Due to increased running and maintenance costs higher charges for the use of the Hall were started to be introduced during 2020. However, the financial benefit of these increased charges did not start to happen until June 2021 when the Hall fully reopened and only really seen during 2023, which was fortunate because of the higher utility charges.

All the health and Safety Testing is currently up to date.

A massive thank you to Jan Watson and Alison German, Carol Garside and recently Geoff Griffiths who have been doing a sterling job of keeping the car park tidy and clear of leaves and rubbish. Their help is invaluable and very much appreciated.

Also, a special thank you to Hazel Castle who continues her excellent work in looking after the cleaning of the Hall. A big thank you to Ann Mathias who continues to look after the Kitchen and ensure its smooth running. Thank you also to Dot Mitcham who kindly agreed to audit the 2024 accounts.

Bob Bulley has been acting as my shadow and covers me when I am unavailable, such as when I am on holiday. This is in addition to continuing with looking after the Hall Accounts/Finances and helping with minor maintenance. His support is invaluable and very much appreciated. Looking to the future we are seeking another member of the congregation to become my shadow as Hall Manager and gradually learn what the role entails.

Christopher Simmance (Hall Manager), Rev Natalie Loveless, Bob Bulley, Ann Mathias, Henry Bott and Jean Bulley

Coffee Break

2024 was another busy year for us. Numbers continue to rise as first-time casual visitors seem to appreciate the warm welcome and return again and again, along with established loyal customers who have been coming for years. Luckily kitchen volunteers seem happy to cope. I have to point out that we owe massive thanks to Bob Bulley and Christopher Simmance, who have gone over and above with the help they have given due to a shortage of volunteers erecting tables and chairs, and Natalie in the office who greets every request with a smile and a swift response. Hopefully this year will be just as successful with fund raising a happy bi product.

Jean Jenkins

Deanery (Arundel and Bognor)

During 2024 to 2025, there have been three opportunities to gather as the Deanery of Arundel and Bognor.

On Saturday 3rd February 2024, after a brief business focus, Synod shared a Café Church style Morning Prayer with refreshments at the Village Hall in Barnham. It was a very sociable time of talk, worship, listening and learning about each other and our churches.

On 2nd July 2024 at St Mary's Church, Yapton, after the business of Synod, we enjoyed a presentation from Revd. Buff Stone, Diocesan Environment Officer who took us through the Marks of Mission and specifically why, as a church, we are charged to have a care for creation. We were encouraged to think about what we are doing at the moment and what our hopes and plans are for reaching out further.

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On November 27th 2024 at St Peter's and St Paul's Church, Rustington, Revd. Jo King, the Diocesan Disability Officer spoke to us and organised a chance to consider how far our churches are accessible to all people. There was also information about the Celebration of Faith for our Deanery due to take place on 5th February 2025 at St Mary's Church in Felpham.

All Deanery Synods are open to everyone in our Deanery although if there are matters that need to be voted on only Deanery Synod Members can take part in the vote. The names of our church's Deanery Synod representatives are on Seasight.

You are always welcome.

Liz Henderson

Lay Chair of Arundel and Bognor Deanery Synod/Diocesan Synod Member

Eco Church Group

The Eco Church Group was formed in June 2023 and is made up of members of the PCC and other members of the congregation with special interest in environmental issues. We meet together every 6 to 8 weeks. Our aim is to support the vision of our church and to be fuelled by prayer, guided by the spirit, to transform our structures so they are more environmentally focused and to encourage and enable the participation of all our community in this work in caring for God's creation.

At the start of the year we organised an online prayer meeting which was attended by members of the eco group and others from the church. The readings, prayers, poetry and music provided time for reflection on God's Creation and Peace around the world.

Following very generous retiring collections from the church congregation, we were able to fundraise for some important eco projects around the world and much closer to home too! We raised enough money to twin 13 toilets in the church, church hall and vicarage through Tearfund. These are twinned with toilets in a number of different countries around the world to provide sanitation and education to local communities who did not previously have these facilities. After Eco Sunday later in the year, we also raised funds to help us create a rewilding area in the church grounds. Due to incredibly generosity again, we were also able to twin our church with a garden in Africa with the charity Ripple Effect. These important green spaces help communities to grow their own produce, have space for keeping chickens and become more self-sufficient in areas where this was not possible before.

An additional 'sub-group' of the eco group was formed throughout 2024 to work on the rewilding project in the churchyard. This group was formed of some members of the eco group and other members of our church family who have an interest and expertise in rewilding. The team worked incredibly hard, for a number of hours, to create a small area for rewilding in the church grounds. The seeds and other equipment for this project was funded by the money raised on Eco Sunday. We were also able to purchase identification guides for groups and members of the community to use to look for different wildlife and plants in the church grounds. We are very grateful that some members of the Rewilding Group are now joining the Eco Group for 2025.

At the APCM in April 2024, the eco group presented to everyone about the work we had done so far and were able to share the wonderful news that we had been successful in being awarded the A Rocha Bronze award! This award is thanks to all the hard work of the whole church family who have supported the Eco Group in this recent work. Thanks be to God!

In September, we held special Eco Sunday services and were joined by a representative of A Rocha UK to speak about the work the charity do and what we can all do in our day to day lives as part of 'Creation Care'. We are grateful that the PCC agreed to nominate A Rocha UK as one of the charities supported in the 'third pot' of charitable giving funds at the end of the year.

As a group we are keen to read and learn more about environmental issues, Gill Renny and Liz Henderson both attended the Deanery Synod meeting which was led by the Rev Buff Stone who is the Environment Officer for the Diocese.

In October, the A Rocha survey was updated with significant changes. Working through this will be a focus for the group in 2025 as we look towards a Silver Award for our church.

At the end of the year, Rev Laura Darrall left the group as she moved to her new parish. We are all so grateful for the guidance, leadership and prayers she contributed to our work as the Eco Group got started.

It certainly has been a busy year but one full of many blessings! We are grateful for the ongoing prayer, support and questions from the church family about what we are doing. We would really appreciate your prayers going forward (and more questions too!).

Faye Faithfull, Geoff Gibb, Sophie Gumbrell, Diana Hardy, Liz Henderson, Gill Renny.

Footsteps

Footsteps continues to meet on the third Saturday of each month. We walk about four to six miles. In Winter we tend to walk locally and go a bit further afield in the Summer.

We usually have around 10 people per walk from a regular group of about 25 people. The New Year and the bluebell walks attract bigger numbers!

Each month a different member will organise the walk and the meeting place which adds more diversity to the places we go.

The aim of the walks is not reaching the end as quickly as possible but about meeting old and new friends, spending time together and enjoying the world God has made.

Pam Lewis

Friendship Lunch

For 25 years or so the lunch has been available to 30+ 'senior' church members – most living on their own - on the first Sunday of the month. It is a valuable asset. Over those years there have been three teams of cooks who have offered wonderful meals. We knew that we would have difficulty in replacing the cooks when they retired in December 2023 ... and then Clare stepped into the breach. Clare had been helping cook the meals for the Pantry team, so we knew we were in good hands and this has proved to be the case. From February to December, Clare has done the shopping and provided the main course with skill and imagination, much to the delight of all those who are privileged to attend. Julie has continued to make wonderful puddings month by month. "Thank you" to both of you.

Christopher is in charge of buying and serving the wine and various other sundry purchases. Angie, Carol, Karen, Barbara and Faye have all served up, washed the dishes and supported Clare and Julie. Michelle has been a stalwart treasurer and coffee/tea maker making sure that everything is ready on time – and that the maths is always correct. We are missing Michelle as she retired in December so that she could visit her family. Natalie (and Laura), Laurence, Carrie and Pam are Front of House

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with a variety of opportunities and Graham loyally gets the tables out for us on the day before the lunch.

We are so pleased that these lunches provide opportunities for folk to meet, share experiences and have a lovely meal together – all part of the pastoral care of our church family.

Pam Brooks

Family Support Work - Chichester Diocesan Association for FSW

FSW (established in 1890) is a well-recognised charity throughout Sussex working alongside schools and other voluntary and statutory organisations. It is one of the charities that is supported by our church.

During the last year the increase in energy prices and cost of living caused greater stress on families. The need for Family Support Work has continued to increase and there are now 22 practitioners across the diocese.

Rebecca Carter (our Family Support Practitioner), has reported that several of her caseload families have been referred to statutory services as they require specialist support. This has allowed her to spend more time with other families through outreach activities going on at Saint Peter and St Paul's. The number of families attending the FSW outreach activities are growing steadily and the number of Ukrainian families attending Rustington sessions remains strong.

After School Club is in our church hall on the first Wednesday of the month. A new After School Club at St Margaret's in Angmering began during this last year and Rustington and Angmering clubs joined together for a wonderful Christmas party. The party was held in our church hall and 40 children attended.

Fortnightly drop in sessions at Establo have continued and they are proving to be very popular with SEND families (Special Educational Needs and Disabilities). There is a growing number of children displaying severe anxiety and there are an increasing number of children unable to attend school full time. At Establo the parents are able to meet and support each other and this year Becca has organised several workshops and talks for the group.

We have a wonderful team of volunteers within our church family. A word of thanks must go to Barbara Faux, Susan Fisher, Jenny Forse, Maureen Gibb, Pauline McLelland, Jan Powell, Gill Renny, Janet Watson and Megan.

We are always looking to welcome new volunteers.

Philippa Dabin

Church Gatherings in 2024

We have found that our congregation is eager and proud to invite their friends, neighbours and family members to the Gatherings at St. Peter and St. Paul Church. There's no need to hesitate, wonder, or feel uncomfortable that an invitation to step inside our beautiful Church will be rejected. The impact of an invitation to our Gatherings have gone far beyond what we imagined. At every Gathering there is much evidence that we are meeting the physical, emotional and spiritual needs of our community.

People from our community and beyond flock inside and are touched by the warm welcome of hospitality – our Church is a safe place for people of all ages to experience kindness and generosity.

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We are hugely thankful for all our 'Welcomers' who stand at the entrance of our Church, inviting people with a warm smile, introducing them to others and initiating conversations with real interest. In this relaxed, informal setting we have created a space to foster new and stronger relationships with our community. All are welcome.

Our Gatherings offer people refreshments, delicious homemade cakes, fun crafts, music, board games and other activities. Approximately 20 members of our congregation use their time and talents preparing crafts and activities that will inspire, educate and bring enjoyment to anyone who wishes to take part. All our volunteers bring something unique and special to the Gatherings and it does not go unnoticed that their primary concern is to serve everyone who comes into our Church with love, care and respect.

Some activities have had a spiritual element that introduces the gospel to participants in a relatable way and have laid the groundwork for deeper spiritual conversations with our vicar and other members of our congregation. It was heart-warming to see people lighting candles and being prayed for whilst the Gatherings were taking place.

The genuine way we encourage cohesion and friendships at our Gatherings have become an attraction for others. Hence, we see people coming back time and again not just to have fun and meet friends at the Gatherings but also to hear the message of the gospel at our regular and festive services and to experience the warmth and love of our Church at our formal church services.

We continue to be guided by God in the preparations for our Gatherings in 2025, holding in our hearts and prayers that our aim is to show that God's love is available for all people.

Grace Sims

Health & Safety

This report outlines the Health and Safety position at both the Church and Hall as at 31st December 2024.

During the year the H & S Policy was reviewed. A copy is on the Website for reference purposes for members of the congregation. Additionally, the Fire Risk Assessments for both the Church and the Hall were reviewed. Also, the Risk Assessments for each Church Group have been reviewed and updated as required.

The effects of Covid 19 Virus does continue to affect us all. To help restrict its spread people have been asked not to visit the Church and Hall if they have Covid/feeling unwell. The Covid safety requirements introduced are kept under review.

Weekly in-house testing of the Fire Alarm and Emergency Lighting was carried out at the Hall. This was supported by the professional bi-annual testing of both those systems. Monthly testing of the Carbon Monoxide Sensors and emergency alarm in the Disabled WC was also completed. In addition, the yearly servicing of the Gas Equipment, Fire Extinguishers, plus PAT testing of the portable electrical appliances was also completed.

In the Church, monthly testing of the Emergency Lighting, Smoke Alarm, Carbon Monoxide sensors and emergency alarm in the Disabled WC were also completed. This is supported by the twice-yearly specialist testing of the Emergency Lighting. Also, the yearly servicing of the Fire Extinguishers, PAT testing of the electrical appliances, servicing of the Boiler, Roof alarm and Security Alarm has

been kept up to date. Lighting in the Nave and Chancel was replaced earlier in the Year. Some of the Emergency Lights in the rear Vestries have failed and are due to replacement this coming January. Repairs to the Gas supply was completed during the Summer.

To summarise all testing is up to date.

I would like to thank Geoff Gibb who is acting as my shadow and covering when I am unavailable, such as holidays etc.

Christopher Simmance

Home Communion Team

The Home Communion Team is a group of eight people who, between them have continued to visit approximately 12 members of our congregation at home, once a month for a service of Holy Communion. Two of us go on each visit. Some recipients are alone at home when we go, others invite friends who are also unable to get to church. One of our visits is to Ashdown Lodge where we may see three or four people at a time. Most of our visits seem to happen on Tuesdays or Fridays. Revd Natalie Loveless and a different team visit the different Care/Nursing Homes in the Parish.

Our 12 regular recipients are housebound for a variety of reasons but we also see others who have a temporary problem with mobility, or are unable to drive for a while following surgery etc.

Members of the team try to answer new requests as soon as possible. We usually have a short team meeting once a month to keep in touch with each other and to ensure that all visits are covered during holiday times.

During the last year we were invited to help out at The Blind Veteran's Home, while the Padre/Chaplain was away but were not able to visit as often as we were needed, as their regular service is held on a Friday, when we are often busy, but it is good to have the contact with them.

If anyone would like to come along to see what is involved, please do get in touch and we will have a chat and find a visit for you to join. We would especially love to have some car drivers! Most of our visits last a minimum of an hour and some recipients are able to offer a cup of tea and they welcome time to chat for a bit longer. Each visit is different, but everyone we see values the gift of Holy Communion in their own homes.

Brenda Meakins

Men's Fellowship

The fellowship normally meets at 7:00 pm on the third Wednesday of each month. Its Christian members are a diverse set of people, different backgrounds, different experiences, different talents. Meetings aim to outreach to other religions, interests, and persuasions to broaden our own thoughts and ideals.

We meet and discuss current cares with friends provided with refreshments and cakes.

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Our 'speakers' come from within the club, local organisations, charities and generally people with an individual passion. We try to ensure that the 'speakers' primarily come from our own members and their interests, their life experiences. Encouraging well-being and promoting Christian viewpoints. It provides confidence, bonding and inclusion.

Normally beginning at 7:00 pm we begin by having a time to chat to each other, with a well-stocked refreshment platter. The meeting starts about 30 minutes later with a welcome and a 'Thought for the day and a Prayer' from members, clergy and pastoral workers.

This year we decided to donate half of our excess funds to local charities and some 'speakers' like to provide vouchers to the local Pantry. We also help challenged members of our community.

Attending the meetings costs £3 with a voluntary door raffle of £2 to win a bottle of wine or a supermarket voucher.

The talks and events we had in the year to December 2024 were:-

January – Graeme Page - Beyond Books - what the library can do for you NOW ...

February – James Dickenson - talk on Geoffrey Chaucer and The Canterbury Tales .

March – Brian Holden - Remembering the Lancaster and the magnificent men of RAF's 550 Bomber Command. - Lest we forget.

April – Sue Harris - Turning Tides - Ending homelessness in West Sussex.

May – Craig Baker - Breathing Grounds - Rewilding Ecology, Natural restoration and Predators.

June – Graeme Taylor - 80 year anniversary of D-Day in Rustington.

July – Fish and Music - What a combination.

August – Summers evening at the Lamb + AGM.

September – Rob Peacock - Horizon, the Post Office and my experiences, an alternative view.

October – Dave Jenkins - Organist and Train Driver - his experiences of British Rail

November – Christopher Simmance – Norwegian Fjords by car and dangerous roads.

December – Christmas Extravaganza with the Muddle Band.

The talks were without exception fascinating, entertaining and showed the passion of people and local interests. We are getting a new Hall amplifier and sound setup in this new year.

Do come and join us, the cakes are great.

We are very grateful for all the help given to us by the refreshment team and the cakes kindly provided by the members and their partners. Come when you can, all welcome.

We are looking to put more meetings videoed online for those who cannot physically attend. Many thanks to Bob Bulley, Glyn Matthias, Julian Masters and Paul Cornfoot and our many 'Thought of the day / Prayers'. Thanks also to the Church Hall management.

Our web site is <https://spsp-mens-fellowship.club> and our email is spsp.mens.fellowship@gmail.com

Men's Fellowship Account 2024

01/01/24 Carried Forward	£601.26	Speaker Costs	£225.98
Subscriptions	£444.00	Raffle Costs	£31.42
Raffle	£222.00	Fish & Chips	£103.50
Donation	£150.00	iPad Purchase	£350.00
		Refreshments	£83.07
Total	£1417.26	Total	£793.97
		31/12/2024 Carried Over	£623.29

Bill Dodd

Mission Report - Kevin and Jen Cable

It goes without saying that 2024 was a difficult year with the ongoing war in Israel. Kevin and Jen had to deal with threatened and actual rocket attacks and having to make use of their safe room.

In February, they returned from their time in Jerusalem and restarted services in Jaffa along with Little Lambs toddler group, which they could hold because there was a bomb shelter in the building.

Their visas were renewed without problem in March.

They spent three weeks in England in April to rest, visit family and for Kevin to recover from emergency surgery. They held an event in Southbourne at the church they used to attend giving an update of their work, around 80 people were there.

In the summer Kevin and Jen made the decision to move from CMS to CMJ (The Church's Ministry among Jewish People) with whom they had been working closely. Natalie and I had a Zoom call with them on 22nd July when they explained a bit more about the decision. Our PCC decided to continue supporting Kevin and Jen through CMJ until the end of 2024 and then review the situation.

In October, they went to America for some preaching engagements. While they were there, Kevin was offered and accepted the position of Rector of St Mary of the Snows, Eagle River, Wisconsin. It looks a lovely place and certainly a big change from Jaffa!

Website: www.stmaryofthesnows.org

As far as I know, they are still in Israel carrying on the work there while they wait for their American visas to be issued.

Jen finished her last update with a special message to us: "As we look back on the ministry here over the last four years, we want to say a special thank you for your prayers and financial support. As you have partnered with us, we know that you have always responded to prayer requests that we have sent out and given thanks with us when we have seen the Lord at work and received his blessings. We have been touched by your personal emails and messages that have encouraged us and strengthened us in times of worry, fear, and uncertainty. We know that without prayer we

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could not minister here, and we are grateful for the love and commitment you have shown to us as mission partners. We continue to pray for you all regularly, and as you move to support other mission workers serving the Lord, we would love to hear your news at any time. If you would like to hear news of life in Wisconsin and how the Lord is using us there, please feel free to get in touch by email jen.cable@btinternet.com”

Postscript received in March 2025

Kevin and Jen have their American visas and are due to fly to Wisconsin on 11th March. Kevin will be inducted on Palm Sunday by the Bishop of Quincy.

Susan Fisher

Monday Rocks

This is a brand-new group for the church that started in January 2024 for primary age children. The group meets in the church on Monday afternoons in term time. There are currently nineteen children registered for the group and weekly attendance is generally around twelve children.

A fantastic group of volunteers has been called to this ministry and bring a range of valued skills and talents. Each week we play games, sing songs, share prayer and Bible stories and have a snack and an activity linked to the Bible story.

Generally, the content of the session is based on the lectionary for the week and the children are full of curiosity and interest in the stories and ideas that we discuss. Some of the children also come to Sunday Rocks but others have heard of us through school and friends. The group has a wide age range, from age four to ten, but they all support, play and learn together in a lovely way.

Our snack time is a chance to relax and chat and we are finding that genuine friendships are growing and the children open up and chat to the team members. One of the many encouragements of this group is the welcoming atmosphere; children coming along for the first time are welcomed and nurtured by the group and feel included as soon as they walk through the door. Any concerns a new starter might have are soon dissipated and they are immediately ‘one of the gang’.

There have been many highlights in the first year of Monday Rocks, one of them being a trip to go bowling at Out of Bounds as an end of term treat and this was a great afternoon. The team were all proud to be out with such a well-behaved and enthusiastic group of children.

This group love singing and for our Christmas celebration, we decorated gingerbread Christmas trees and then gathered around the piano to sing Christmas carols together. The children love it when they have the opportunity to sing around the piano and these are always great times of worship together.

The team of volunteers who work in this group have quickly developed a warm and inviting atmosphere that shares and demonstrates God’s love. They work hard every week to clear away chairs and put out tables to create an environment that promotes worship and play in our wonderful church. This year has been a great start to Monday Rocks and it is exciting to look ahead and wonder how this ministry will develop in the coming year.

Gill Renny

Music

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Music continues to be an important and enriching part of our worship in whatever style and we certainly have a mixture from recorded contemporary worship songs and action songs including using BSL to our rich variety of traditional hymns and anthems. We have also had a visiting worship band at an evening service.

The choir who help lead the music with worship at our Sung Eucharist and at evensong have continued to be faithful and committed to the choir and it is a pleasure for me to lead the choir practices. It is good to welcome additional members on some occasions to enable us to sing in four-part harmony special thanks to Philippa and Nicola and also John and John for joining us from time to time. I enjoy planning much of the music within the church and a reminder that you can always request a hymn/worship song for a special occasion or just because you would like it included .

Sadly, Helen Gilmore who had been in the choir for many years passed away in 2024 after a short illness. We were all so sad but we were able to sing at her funeral and she will always be remembered by us with love.

We have not had our usual social gatherings in 2024, but we hope to make up for this in 2025.

A highlight this year were our new robes which we started wearing at Advent which were funded by a legacy left to the church by Ann Lawson-Smith who had been a member of the choir for a few years; what a lovely way of using a part of her legacy.

A huge thank you to George and James who play the organ for us each Sunday and at most choir practices. How lucky we are to have such gifted organists in our church.

The music group have continued with enthusiasm and Rob has kindly taken the lead for us and we all work together in a collaborative way.

I know I speak for us all when I thank Natalie for her contribution to music in the church; how lovely it is to hear her sing the confession in Advent and Lent and her other contributions to our music as well as her support to me personally. It a blessing to have a musical vicar.

A highlight for me this year was teaching a few of the older girls a carol to sing at the carol service which they did beautifully and with such enthusiasm. I look forward to helping a childrens singing group to contribute musically within our worship in 2025.

I would finally like to thank the choir, music group, George and James for their personal support to me and their dedication to the music within our church.

Carrie McLeod

Pantry

This year was the third year in operation for your Church Pantry. During that short period of time, it has become so much more than a place that hands out bags of food. The social events that run alongside the Pantry sessions have become as busy and as important as the Pantry itself.

Each year we conduct surveys. These help us to ensure that we are providing the service that our Pantry users need and gives us information to feed back to our local council and others when applying for grants or assistance. From these surveys we have learnt that the average age of our visitors is shifting. At the Church Pantry sessions, we see fewer young families and more of the older local population. The average age has moved from around 55 in our 2023 survey to 65-75 years old in this year's survey. Many of our more elderly friends value the chance of some company with others in a warm and friendly space that is always provided when the Pantry is running. Towards the end of 2023 we started an extra Friday Coffee and Chat session for those that would enjoy a quieter social group with a few less people. This was just for adults to come along for a

chat with friends, enjoy a quiz and a sing along over tea and cake. Coffee and Chat has now grown to a group of 15 – 20 regulars, plus volunteers, who really look forward to meeting up once a month. We will see how this develops in the coming year as people from within our community, who do not use the Pantry, are starting to want to join us.

Our monthly Pantry Social, where we invite our friends to sit down for a meal, regularly sees us serving over 70 meals. These sessions are great fun. Whilst enjoying a roast dinner, we have had karaoke, live music or sometimes just craft sessions for the children. Rev. Laura Darrell was a great friend and asset to the Pantry, and we had a wonderful leaving party for her. The final Pantry Social of the year was a magnificent Christmas Party. Employees from Establo Lounge bought and wrapped presents for Father Christmas to give to the children and they served Christmas dinner to 75 of our guests. They all enjoyed great entertainment provided by our band of Rob, Mike and Zoe and led by Rev. Natalie.

Many of our Pantry Social meals have been sponsored by local businesses. Cuff Miller, L. Guess, The Quill and The Butcher and Deli have all paid for meals provided during the last year. It is amazing to see how our local community and businesses have come together to support what our church is doing. At Christmas we were able to give out 120 Christmas hampers, all paid for by local businesses. There are less grants available now, but local support has enabled us to continue to ensure that our store cupboards are well stocked. During the year we spent £8,972 on Pantry supplies and we received £8,291 in donations. In addition, we obtained a grant from Arun District Council of £1,500, Angmering and South Downs Rotary Club gave us £500, and Sarah Wickens gave £1,000.

Some of our cash donors have kindly agreed to sponsor counselling sessions for individuals from our Pantry. A local team of counsellors called With You In Mind have been a great help to several of our Pantry users who say that they have benefited greatly from their help. We will soon be running our third, in house, Money Coaching Course. The courses are run by Christians Against Poverty and have been very well received. Steve from Southern Water has appointments arranged once a month. He has managed to significantly reduce a great many of our Pantry user's water bills. Craig from Citizens Advice Bureau is a regular visitor, he chats with everyone that comes, looking to see how he can help them with their problems. In this way we try to link our visitors up with the right agencies to steer them through the challenges that they may be experiencing.

We continue to be strongly supported by Ali the Community Champion at Morrisons. Both Sainsbury's Littlehampton and Sainsbury's Rustington collect customer food donations for us. Many local businesses have food drop off points for us. Our Church donation points are very well used and we are so grateful to our regular core of people that help us to restock every single week. Our local shops are a great support, we are very blessed.

We now have a team of 32 volunteers. Wonderful people who give their time and talents to help others. The roles are varied. From driving for collection to listening and caring. Who knew that there were so many jobs? Our team know that they can never judge, they work hard to make friends and gain trust to try and help our Pantry users in any way that we can.

Your Church now supports a Pantry in all three local primary schools. Georgian Gardens is wholly provided for by our resources. Together we help around 25 to 30 families there each week. We have a small team of volunteers, together with our Children's and Family Worker (CFW), doing a wonderful job with a very early start each week. They have built great relationships and trust with the families and staff at this school. Rustington Community Primary School is largely self-sufficient, led by our (CFW) with some volunteers from our Church. Summerlea have recently opened their Pantry. We helped with the start up plans and initial stocks, and our CFW also attends these sessions to chat over coffee with the parents that attend.

Your Church Pantry gave out 3110 bags of food during 2024. This was a small increase over the previous year. We saw an average of 60 visitors each week. The information received from our surveys has helped us to understand that, although we have a similar number of visitors to the previous year, approximately 20 of the 2023 Pantry users no longer need our services, however, we have more than 20 people that are new to us. This tells us that the Pantry is being used to help local people through difficult times, just as it was originally intended.

Charlie Sims

Noah's Ark

This lovely parent and toddler group continues to flourish, ably supported by an excellent team of volunteers who work on a rota basis.

2024 has been another busy year for Noah's Ark with new families joining as we wave off another cohort who have made their way to school. One of the great joys of this year has been that a mum whose child has moved on to school has now joined us as a volunteer and has been a really valuable addition to the team. This year we have seen an increase in the number of families with younger babies in the group.

Each week during term time, the group has met in the hall with a wide range of activities to enable play and learning for the children and social interactions and strong friendships for the parents. Activities that are provided include a baby area with appropriate toys and bouncy chairs and a book corner for those quieter moments. There is an area for role play, a gross motor skills area with slide and see-saw alongside ever popular ride on toys. From time to time we have special themed sessions and one of the great successes this year was a music session in which we had music from some of the church's music group finishing up with a mini disco. Every session concludes with a time when we gather together to sing some of our favourite songs and to wish each other well for the week ahead.

During the session, refreshments are served and our continuing relationship with our pantry means that there are often delicious bakery treats to share with the group. These are really appreciated by the parents and children alike.

Around twenty families attend Noah's Ark, with ten to fifteen families at each session. This year we have increased the frequency of our Toddler Worship times in church and it is an absolute joy to see our very young worshippers engage in active services that are aimed at exactly their age group. The children feel completely at home in the church and one of the families is planning their child's baptism here as a result of being a part of Noah's Ark. It is hoped that this important strand to the ministry will be developed further in the coming year.

Christmas brought a joyful Christmas party with delicious food and a visit from Father Christmas. This year we were able to invest in the group by replacing most of the carpets we use with bright colourful matting that is much better for safety and easier to keep clean.

The volunteers on the Noah's Ark team work extremely hard and have created a wonderful sense of community for the families who attend this group. These helpers work extremely hard in all sessions to set up a fun environment and the relationships that are built with the young families who use the group are a great testimony to our amazing team .

Pastoral Care in the parish – Pastoral Visitors and the Welcome Group

Our parish and the surrounding area is divided into 29 geographical areas, most of which have a Pastoral Visitor who has the general oversight of church folk in that area. We are learning how to connect with people and not to be intrusive. This is an ongoing process. It is always helpful when the Pastoral Visitor is also the one who delivers the monthly issue of Seasight to the household. Please contact one of us if you are not sure who your Pastoral Visitor is.

We are rejoicing in the steady stream of new folk who have joined us in the past year. Some have moved down to Rustington and so have transferred their allegiance from their former church. Others are exploring what we are offering in the church of St. Peter and St. Paul. Coming into the church hall for coffee/tea after the 10.00 am service always gives us an opportunity to meet one other. In March we had 15 people at our Welcome Evening and then 10 at our Welcome Afternoon in July to meet the vicar, churchwardens and the Welcome Group and to hear a little about the church family and to ask questions of us all. We trust that everyone feels welcome as they cross the threshold into the church – whether for a service or to come in, look around and perhaps, just be still. Everyone is welcome!

Pam Brooks, Jean Allison, Shirley Fisher, Jenny Forse, Mo Gibb, Rosemary McLachlan

Quiet Mornings

We held three quiet mornings in 2024 – at the beginning of Lent, Advent and one in August. All three mornings were well attended, showing that there is indeed a need for people to be able to have the time and space to just 'be'.

It has proved popular to have a variety of activities available for people to do and we link these to a theme. We had a Lenten journey, looking at who encourages us and why we may stumble. In August we focused on three Psalms and for Advent we followed the star.

As well as activities, we have colouring available and this remains a popular choice amongst people and books to read.

Many people chose to read or listen to their own music or just enjoy the quiet.

I also offered hand massages at all three mornings, which seem popular and touch people in different ways.

We are grateful to the team of people who help with the setting up of tables, moving of chairs, operating the AV system when needed and those who make and serve the tea/coffee.

If you feel you'd like to join the team, please do speak with either Brenda Meakins or myself.

Sarah Collins

Safeguarding

'Speak out on behalf of the voiceless and for the rights of all who are vulnerable.' (Proverbs 31:8)

St Peter and St Paul Church Family is pleased to be seen as friendly and welcoming and it is essential that we continue to provide a safe and secure environment for children and adults to worship, take part in activities and raise questions and concerns without fear.

Our PCC follows the House of Bishops' guidance on safeguarding children and vulnerable adults and complies with the Safeguarding and Clergy Discipline Measure 2016, reviewing our Safeguarding Policies annually. These policies are published on the St Peter and St Paul website, with the Parish Safeguarding Policy also being displayed in the Church and Hall.

A small number of incidents with the potential for developing into safeguarding issues have been prevented from becoming more serious by the early involvement of members of the church family and I am grateful to those who brought these incidents to our attention, highlighting the need for us all to be vigilant in this regard.

Disclosure and Barring Service (DBS): Currently, 34 members of our church family hold Enhanced Disclosure Certificates for work with Children and/or Adults. A number of these will need to be renewed in the coming year to comply with the 3-year validity of such certification. The process of renewal has been made much easier by the adoption of electronic ID procedures which we have been able to employ in recent years.

DBS Certificate holders include all those responsible for work with children or vulnerable adults. PCC members are also required to apply for DBS certification.

Training: All those holding DBS certificates have undertaken the Church of England Safeguarding Training at the appropriate level. In addition, 30 others have taken Basic and Foundation level training although there is not a requirement for them to apply for DBS certification. These include volunteers working for FSW and The Pantry, as well as those supporting children's groups.

Feedback has shown that this training does give some valuable insights into safeguarding issues and we would recommend any members of our Church Family, particularly those working in any way with children or adults, to consider taking at least the Basic level of training.

Diocesan Audit: In the past year, Safeguarding provision in the Diocese, including at Parish level, has been audited by the independent INEQE Safeguarding Group.

Responding to the report against the background of the "serious and well documented past safeguarding failures in this diocese", Bishop Martin expressed his thanks for the "impressive progress" that had been made. However, he stressed that: "there is no place for complacency in our striving to make our churches safe spaces for all". The report and the Bishop's response can be read in full on the Chichester Diocese website. Recommendations for further improvement, made in the report, are being considered by the Diocese and we hope to be able to implement these in due course.

I would like to thank all who continue to help in raising awareness of the importance of safeguarding issues in our Parish.

Sunday Rocks

This group meets on Sunday mornings during the 10am service (with the exception of all age services). We have six to eight regular attendees with others joining us from time to time. The team is led by four adults, two of whom lead each session through creative story-telling, games and crafts. This group is strongly supported by the children's parents who often come along to assist in the sessions.

Children from this group are fully involved in the worship of the church with participants enthusiastically taking on the roles of crucifers and acolytes and in carrying the gospel. Children are invited to assist in preparing the altar for communion alongside the clergy and servers. They are valuable worshippers in our church community and learn more about the sacrament of the eucharist as they help out in a practical way. This group of children are always very engaged in the all-age services.

The Sunday Rocks children helped the flower team at Easter by creating a beautiful Easter Garden that was then a focal part of the display in church over the Easter period. During this session, the children served hot cross buns and drinks to the flower team and were really honoured to be able to help out in such a meaningful way in preparing. It also meant a lot for our floral artists to be treated and appreciated for the hard work they do for our church community.

This year, two of the children from the group started their studies for admittance to communion. They were very keen learners and a joy to work with in learning about faith in Jesus; the prayers we say regularly; the significance of baptism and the sacrament of the Eucharist. It is a real encouragement to the team to see children taking further steps in their journey of faith and to witness their growth in this and other ways.

In the Autumn, the children and their families really enjoyed a 'Sausage Sizzle' evening, planned for them by the Social Group, this was a time of joy, fun and strengthening friendships for both the children and the parents who attended. This has become a tradition in the group and we are hoping that it will happen in the years to come.

The children in Sunday Rocks have been great supporters of our Eco Church journey and from January to June, provided the congregation with achievable eco tips at the end of each of their sessions. Our young people really care about creation and provided valuable resources for a display in the church foyer to keep eco matters at the forefront of our minds. Workshops at the allotment for Sunday Rocks will take place in the coming year.

At our Carol Service in December, a group of children from Sunday Rocks sang for a packed church and were absolutely wonderful, further musical involvement for this group in services is planned for the coming year.

The amazing team who work with this group teach the children in a creative and age appropriate way, building important relationships along the way. Their talents and devotion to our younger congregants is truly valued.

Gill Renny

Sacristans

Sacristans continued to support the set up for services of holy communion and related duties including the moving of furniture, changing altar frontals, in line with the liturgical colour for the season.

The new Paschal candle stand (which matches the Chancel furniture) was put into service on Easter Eve, when the light of Christ was processed into the church.

We continue to be supported by a team with the laundering of items used at communion and the cleaning of silverware.

Claire Birkhead, Henry Bott, Jean Bulley, Nyla Bulley, Susan Fisher, Carol Garside, Carrie McLeod

Seasight

Seasight has gone well through 2024 with the compilation of the magazine and the number of copies produced each month holding up. The subscriber numbers and advertising return has remained much the same as last year.

In line with the church's eco goals we have used recycled paper when available and at the right cost. As a further experiment, in the New Year we shall try using normal paper for the cover but recycled paper for the body of the magazine to give a better appearance.

During the summer Jean and Julie ran a picture competition for three age groups, on the theme of "Our Church". The entries were judged by the staff at Waterstones. The three winners (one in each age group) received a Waterstone's book token from Seasight. The bookshop kindly donated a book and book mark to the other participants. Many thanks to Waterstones for helping us with the competition. Of the three winners, one drawing was selected for the cover of the October issue of Seasight.

Overall, the 2024 church magazine has strengthened our church bonds, provided valuable spiritual guidance, and celebrated the richness of our shared faith journey. We look forward to continuing this tradition of excellence and further enriching our publication in the years to come.

Thanks go to Julie Churcher our chair, Fran Tuppen - distribution, Sarah McCurrach – advertising, and Glyn Mathias our treasurer, who all freely give their time and effort and to all those involved with the monthly distribution of the magazine and sending in articles for each edition.

Jean and Bob Bulley. Joint editors

'SEASIGHT' - THE MAGAZINE OF ST PETER & ST PAUL, RUSTINGTON

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	TOTAL FUNDS 2024 £	TOTAL FUNDS 2023 £
INCOMING RESOURCES			
<i>Sales of Magazines and donations</i>	3	1760.74	969.82
<i>Advertising Income</i>		745.00	730.00
<i>Contribution from PCC towards usage charges</i>	1&2		
<i>Private work</i>			
TOTAL INCOMING RESOURCES		<u>2,505.74</u>	<u>1,699.62</u>
RESOURCES EXPENDED			
<i>Paper and card etc.</i>		87.96	212.47
<i>Staples</i>		169.68	257.52
<i>Per copy cost plus Quarterly charge</i>		1937.40	2,176.80
<i>Annual Administration Fee</i>		54.00	54.00
<i>Purchases for office/hall</i>			
<i>Purchase of prizes for Competition in Seasight</i>		43.98	
TOTAL RESOURCES EXPENDED		<u>2,293.02</u>	<u>2,700.79</u>
NET MOVEMENT IN FUNDS		212.72	-1,001.17
BALANCE B/FWD 1 JANUARY		3,352.32	4,353.49
BALANCE C/FWD 31 DECEMBER		<u>3,565.04</u>	<u>3,352.32</u>

Notes

- 1 It was agreed that Seasight and the PCC would each be responsible for their own usage of the machine and pay their own copy charges. The cost of per copy charges for PCC usage was calculated as approx £715 but the PCC were not invoiced for any costs. Seasight paid all the other costs (eg Admin fees, Carriage and Staples).
- 2 A donation from the PCC towards copy costs was not made and the total cost was met by Seasight. This resulted in an overall surplus of just over £210. The price of Seasight has been increased to £1. The Seasight committee will review the situation.
- 3 Payments for 2025 subscriptions made directly to the bank are being Accrued and are therefore not included in 2024 Incoming Resources.

Prepared by: Date: 07/03/2025


Glyn Mathias
Seasight Treasurer

Financial information provided by:

Lisa Rogers-Davis
PCC Finance Co-Ordinator

Social and Fundraising Group

We kicked the year off with a Mardi Gras party, at which we danced, quizzed, ate pizza and pancakes and had pancake races. Masks were made and we had a prize for the best dressed (in Mardi Gras colours) and best mask, along with a Mardi Gras themed raffle.

In May we had a colourful quiz with a fish and chip supper, with colourful prizes for the winners and losers! In July we held our Vintage Afternoon Tea, using vintage tea services, table clothes and crockery. It was great to have some of our young people waiter/waitressing for this event; thank to Amber, Hannah, Nyla and Charlie. Those who attended were very impressed with and grateful for the table service! Again, we had a prize for the best dressed vintage style.

In August we had our church barbecue; thanks to Henry, Michael and Phil for their cooking skills. For our harvest celebrations in October. we had a barn dance with ploughman's supper. This was so much fun with everyone getting up to take part in at least one of the dances. The caller was brilliant and made it accessible for everyone.

In November, we had a coach trip to Winchester Christmas Market. Unfortunately, the weather was having a party all of its own that day too, with rain and wind abound! But those who did brave it, enjoyed the outing. By popular request, we once again held the sausage and sparkler sizzle at Sarah's house, for the families who come to church. It was a cold but dry night and we all enjoyed sizzling not only sausages, but giant marshmallows, as well as indulging in a hot chocolate or mulled cider, whilst we lit our sparklers and played games.

In December we held our Christmas Cheer, when those who came along each made a Christmas card for everyone in church. We enjoyed refreshments and music, finishing with a sing-along and a bit of dancing!

As well as the planned events, we also provided refreshments at the Easter Vigil, our Hymns and Pimms songs of praise and our Carol Service. We also catered for Laura's farewell in November.

All our events are well supported and we have such positive feedback from those who attend. We aim to provide a variety of events that we hope will appeal to a cross section of people. Every event always has a really positive and happy feel to it, with people spending time chatting with each other, getting to know people they hadn't before.

There is a good variety of events set for 2025 – please take note and join us if you can.

The five of us in the group meet up frequently to plan and review each event and we are very grateful to all those who help at the events – setting up tables, clearing up and doing some washing up if needed; particularly to Rob, Michael, Phil, Jean, Barbara, Liz, Gill, Henry and Kay and to Natalie Stone for printing the tickets for us. And of course, thank you to all of you who come along and support these events.

Carrie McLeod, Jan Peacock, Joanna Brown, Lisa Rogers-Davis, Sarah Collins

The church allotment and cutting garden

2024 was a wonderful year on the plot. We were able to supply our lovely Church flower arrangers with buckets of blooms throughout the season, and our much-loved Dahlias were prolific and very

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colourful, and made the front cover of Seasight. The rhubarb was much in demand and your donations were very much appreciated.

The Allotment is now used as a working educational plot for Rocks who delighted in making floral posies to take home, and growing Pumpkins in spectacular fashion - so many colours and shapes and sizes - and all to be eaten.

Our open day in August was a great success, and we loved having you visit and enjoy tea and cake with us. The "pick-your-own veg" element was met with much enthusiasm!

The greatest surprise was winning the "best blooms in show" cup at Angmering Flower Show in July for our lime green Gladioli. Thank you to everyone who came to the show to support us.

We have a wonderful team, and thanks go to Tracey (expert weeder, digger and grower), Graham, (who loves to do the edging and digging), Carole and Ian (rose experts and shed painters), Rob (mower man of the month), our wonderfully talented flower arrangers, and special thanks to Gill Renny who makes the Rocks visits possible. With gratitude to our lovely Church family for supporting us with your enthusiasm for the plot and for your donations that keep us "grounded"!

"..... every petal counts, every colour, every puff of pollen and drop of nectar, every tiny root and shoot and seed shall be cherished and nurtured....."

Julie Churcher and Team

WAFFLE - "WOMEN ABOUT FUN FELLOWSHIP LAUGHTER & ENTERTAINMENT"

The ladies of Waffle met for ten months in 2024, with a break in February for Ash Wednesday, and a holiday break in August. We enjoyed an interesting and varied programme of talks starting with Craig Baker's lovely wildlife film, and continuing with visits from Lou and her lovely chickens, history talks, animal rescue, waste prevention, issues concerning the wellbeing of women, floristry, and at Christmas a sugar craft Penguin party with Ann and Sue.

We have up to 28 ladies come along on a Wednesday evening once a month to enjoy our speakers, workshops and outings, all followed by homemade refreshments and a time of fellowship.

With many thanks to all our speakers, and especially to Bill Dodd who looks after the AV arrangements if needed, and to Graham who comes along early to arrange the tables and chairs. We have an indispensable kitchen team who work on a rota. Thank you for all your hard work to make our evenings together so enjoyable.

Waffle aims to highlight as many local individuals, businesses and charities as possible throughout the year, and thanks go to the committee in 2024 comprising Julie Churcher, Liz Biddle and Sue Baldock. Very special thanks go to Jenny Everett who writes the Waffle article every month for Seasight. All women are always welcome at our gatherings. You will receive a very warm welcome.

"There is nothing more enduring than fun, fellowship, laughter and entertainment. Of these four things are friendships made."

Julie Churcher

Closing Worship

Prayer of St. Richard of Chichester

Thanks be to Thee, our Lord Jesus Christ,
for all the benefits which Thou hast given us,
for all the pains and insults which Thou hast borne for us.
O most merciful Redeemer, Friend, and Brother,
may we know Thee more clearly,
love Thee more dearly,
follow Thee more nearly,
day by day.
Amen.

Hymn: The day thou gavest

The day thou gavest, Lord, is ended;
the darkness falls at Thy behest;
to Thee our morning hymns ascended,
Thy praise shall sanctify our rest.

We thank Thee that Thy church unsleeping,
while earth rolls onward into light,
through all the world her watch is keeping,
and rests not now by day or night.

As o'er each continent and island
the dawn leads on another day,
the voice of prayer is never silent,
nor dies the strain of praise away.

The sun that bids us rest is waking
our brethren 'neath the western sky,
and hour by hour fresh lips are making
Thy wondrous doings heard on high.

So be it, Lord! Thy throne shall never,
like earth's proud empires, pass away;
Thy kingdom stands, and grows for ever,
till all Thy creatures own Thy sway.

And may the Grace of our Lord Jesus Christ, and the love of God and the fellowship of the Holy Spirit, be with us all, evermore. Amen

Accounts

THE PARISH CHURCH OF ST PETER & ST PAUL RUSTINGTON



ANNUAL MEETING
TUESDAY 14th May 2024

Registered Charity No 1133812

Opening Worship

Opening Hymn: Great is thy faithfulness

Great is thy faithfulness
oh God my father,
there is no shadow of turning with Thee.
Thou changest not
Thy compassions they fail not
as Thou hast been
Thou forever wilt be.

Chorus

*Great is Thy faithfulness!
Great is Thy faithfulness!
Morning by morning
new mercies I see.
All I have needed
Thy hand hath provided
great is Thy faithfulness
Lord unto me!*

Summer and winter
sun, moon, and stars
in their courses above,
join with all nature
in manifold witness
to Thy great faithfulness
mercy and love

Chorus

Pardon for sin
and a peace that endureth
Thine own dear presence
to cheer and to guide;
strength for today
and bright hope for tomorrow
blessings all mine
with ten thousand beside!

Chorus

Bible reading: Matthew 13: 31-32

He put before them another parable: 'The kingdom of heaven is like a mustard seed that someone took and sowed in his field; it is the smallest of all the seeds, but when it has grown it is the greatest of shrubs and becomes a tree, so that the birds of the air come and make nests in its branches.'

Prayer

Heavenly Father,
we humbly ask that you would bless us and keep us.
Make your face to shine upon us, and be gracious, O Lord,
to each and every life here today and in our church and all who we meet.
Give us strength to know that you walk beside us
and that we can do all things through Christ who is our keeper.
We ask you, Lord God, that our household of faith
will experience such a divine explosion of God's goodness like the mustard tree
that we will know you more clearly, love you more dearly,
and follow you more nearly,
so that we will make a difference.
By your Spirit will you set captives free, lift burdens, destroy yokes,
and crown us with loving kindness.
And may our blessings bless the people of Rustington
and our prayers transform our world in the power of your name, Jesus.
Amen.

Structure, Governance and Management

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year, the following served as members of the Parochial Church Council:

Incumbent:	The Rev'd Natalie Loveless	Ex-officio (<i>Chair</i>)
Curate:	The Rev'd Laura Darrall	Ex-officio
Childrens and Families Worker:	Gill Renny	Ex-officio
Wardens:	Jean Bulley Henry Bott	<i>Vice Chair</i>
Representative of the Diocesan Synod:	Liz Henderson	Ex-officio
Representatives of The Deanery Synod:	Carrie McLeod Dot Mitcham Jackie Gordon	
Elected Members:	Lesley Payne Jan Peacock Sarah Collins Clare Birkhead Charlie Sims Joanna Brown Geoff Gibb Sophie Gumbrill Lisa Rogers-Davis Graeme Taylor Glyn Mathias	(2021-2024) (2021-2024) (2021-2024) (2022-2025) (2022-2025) (2022-2025) (2022-2025) (2022-2025) (2023-2026) (2023-2026) (2023-2026) (2023-2026)
Treasurer:	Wardens	
Hon Secretary to PCC:	Sarah Collins	

Aims and Purposes

The primary objective of St Peter and St Paul's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Reverend Natalie Loveless, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

Our Vision/Mission statement: Working together in God's Love for his Kingdom.

Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. We hope to enable local people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge of, and trust in, Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of St Peter and St Paul, Rustington.

Achievements and Performance

Attendance continues to grow with a number of new families joining us over the year. We have continued to live-stream the services and these are still followed by a good number of people. In October 2023 (when the average yearly attendance is calculated) the average weekly attendance was 187 which includes children.

There are 207 parishioners on the Church Electoral roll following a revision in 2020, this is up 10 from 197 the previous year.

There were three weddings and 14 funerals in church, 14 in other locations officiated at by our clergy and 5 Interments of Ashes. There were seven baptisms in 2023.

Review of the year

The full PCC met eight times in 2023. The average attendance at meetings was 18.

Thanks to the outstanding work by the finance group, the reports and figures presented at the PCC meetings have been clear and easy to understand, and any queries swiftly answered. We endeavoured to keep a close check on the budget we set for the year against actual spend. It has also been really useful to have a monthly graph in the notice sheet, showing where we are with our finances.

More details can be found in the individual reports, but a snapshot of other things covered at the PCC meetings is as follows:

- New fencing installed at 23 Henry Avenue
- New boiler needed for 23 Henry Avenue
- Installation of new lych gate

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- Charitable giving
- Structural review
- Appointing officers
- Appointing sub-groups to the PCC
- DBS checks
- Lighting
- Change of signatories
- Church diary
- Approving Carrie's appointment as Lay Minister
- Off-site permission for Bolders
- Reviewing our legacies and accounts
- Celebrating awards won
- The introduction of alcohol-free wine at Communion for those who cannot consume alcohol
- Appointing Natalie Stone as our new Parish Administrator after Tony Munday left
- Completing the faculty for the new chancel furniture
- Agreeing to replacing the poly-carbonate with steel grilles on the stained-glass windows
- Purchasing new folding tables
- The installation of the panel next to the lych gate
- Removing the red kneelers
- Replacing Altar linen
- Presentation and update on the Pantry
- Bereavement care
- Agreement of future use of the Manor House garden for our outdoor service
- Toilet twinning
- Updating our safeguarding policy

We have regular reports from our Health & Safety and Safeguarding officers to review at each meeting.

The PCC reviewed and updated our Conflict of Interest Policy.

Public Benefit

The church family welcome visitors from within and outside the church boundary. It is our pleasure to warmly welcome anyone from all walks of life who feel they would like to join in the life of St Peter and St Paul Rustington.

Rebecca of Family Support Work (FSW) is active with a group of volunteers in the village providing support to many in our parish.

The Pantry, which opened its doors in October 2022, has flourished and helps a growing number of people each week – see the report for full details.

Rocks meets each week, apart from the first Sunday of the month which is our All Age service.

Bolders meet each week during school term.

We were able to host the Remembrance Sunday Service in our Church for the Community; Natalie, Laura and Rosemary (Methodist Minister) led the service at the War Memorial at 11.00 am.

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Christmas is always a busy time with lots of services. We had the Scouts in for a Carol Service this year and some of the congregation went carol singing in the Lamb Pub. And as usual, we held our Christingle Service which welcomed families into the church.

A faithful team of people 'church sit' to enable the church to be opened to passing visitors or anyone in the local community wanting a quiet space.

Noah's Ark, an adult and toddler group, is a long-established form of outreach; they meet on Tuesday afternoons offering friendship and support for families and carers.

During the holidays, our holiday gatherings have continued and remain as popular as ever, with all ages, and a good mixture of regular, occasional and non-church goers.

'WAFFLE' - Women About Fellowship, Fun, Laughter and Entertainment is a group that aims to demonstrate the love of God to women in Rustington and surrounding areas in a fun, inclusive and life-enhancing way.

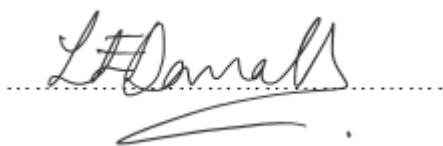
Men's Fellowship group; although this is a Christian Society the emphasis is on social discussion and friendship. All faiths, concerns, cares or humanity are very welcomed.

Our clergy officiated at funerals here in church and also at Worthing Crematorium providing support to the wider community in bereavement.

The residents of four local care homes are offered Holy Communion Services monthly and people within the parish who are infirm or unable to attend church services are taken Holy Communion often weekly. Home Communion was able to be offered again once restrictions were eased.

Our Charitable giving is split three ways. Our two main chosen missions – Jaffa CMS (Jen and Kev) and Family Support Work have been supported during the year. The third split is a flexible pot – which can be used to give money to appeals/emergencies throughout the year.

Signed on behalf of the Parochial Church Council by:

A handwritten signature in dark ink, appearing to read 'L Darrall', is written over a horizontal dotted line. Below the signature is a long, horizontal, slightly wavy line.

Rev'd Laura Darrall

Vicar's Report

This year has been one of growth in a number of different ways. You will see from the reports of the different church groups that the great work that they do continues. A huge thank you to everyone involved in the great team effort which is the body of Christ in this place – particularly those of you who take on particular responsibilities and roles, and also those of you who do the smaller unseen jobs. You are all equally valued, respected and loved for your generous giving. Laura Darrall has continued to excel in her Curacy, including putting Rustington on the map with her radio broadcasting, and much of what follows is because of her encouragement of many of you and her creativity, hard work and prayerful commitment.

The worshipping life of the church is varied and involves more and more people, and it has been lovely to see and hear more voices from the laity both in leading prayer, preaching, testimony and organising quiet mornings and services. Confidence appears to be growing in this area thanks to the prompting of the Spirit! Claire Birkhead, in her Authorised Lay Minister Role and Sarah Collins, our PCC secretary have been hugely supportive in this and many areas. Several children received first communion this year, and we held the Alpha course and an Old Testament Study course. There appears to be larger number of people coming to church – we have had large newcomers teas(!), we've had a few people leave for various reasons, and I would suggest that although the pool of people is bigger, perhaps patterns are changing a little and some people are coming perhaps two or three times a month rather than every Sunday?

A lot of time this year has been taken building on and establishing new links with community groups and businesses. This has particularly happened with the pantry, and this has been our main way of serving the community this year – I say the community, but it is just our community, and it really is serving one another in Rustington. I hope there's no them and us, but just us. We are so blessed by those we come into contact with and whenever I take a step back, I see the joy we all have in sharing meals and coffees and conversation. Our brilliant holiday gatherings provide more opportunities to welcome people into the church buildings. We are so grateful that this year our pantry won the Rustington Parishioners award from the Parish Council.

I had the honour of taking part in the St. George's day service with our local scouts in Arundel Catholic Cathedral, and we have had scouts and guides carol services, concerts with local choirs and the hosting of Deanery, Churches Together events and school groups in church. We continue to work closely with the hospital chaplaincy, four of our nursing homes which receive regular services and occasional visits to St. Bridget's. We regularly support other churches, particularly those who are in Vacancy.

Those who can't get to church receive visits and home communions, and with permission from the Vicar of Littlehampton, we often go a little further afield out of the parish, particularly to keep in touch with those from our own church family who are now in a nursing home. Pastoral care is hugely important and with a lot of funerals taking place and some acute need the load is not always manageable by the clergy, so the work of pastoral visitors and homegroups in ensuring care for one another is vital and appreciated.

All three of our local schools are welcoming and the pantry now runs in two of them. We have enjoyed doing class lessons and assemblies, and Gill Renny has taken the lead in this work. She continues to be a great asset to the team and ran a very lively Holiday club for primary school children in the summer. There are plans for a new after school group which hopefully will feed into Bolders.

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The organisation of the PCC has changed slightly with the Standing Committee doing the 'nuts and bolts' work, and new and revitalised sub-groups in certain areas which also include non-PCC members. Productivity has definitely increased! We now have a Finance group (who, in the absence of a Church Treasurer have been ably chaired by Carrie Mcleod), a Social and Fundraising group, an Eco group, Music team, and a Buildings and Grounds team. Two members of the congregation keep us in touch with our missions and charities. We have worked hard on transparency and communication with a Church Family email every week and a Church diary. I am so grateful to Tony Munday who worked in the office until the middle of this year, and Natalie Stone who has taken over brilliantly for their support and for those who assist them. I am always keen to mention that feedback and conversation, both positive and not so positive are really important and everyone should feel welcome to question anything about the running of the church, talk about disagreements, and matters of Theological difference. Honesty marks a healthy church. As does good Safeguarding which is all of our responsibility.

Just before Christmas, we received our beautiful new robes and altar frontals and marvellous chancel furniture. The care of the building day to day continues and I'm so grateful to the Church Wardens, Jean Bulley and Henry Bott- and those who help them, for doing the lion's share of this – not to mention their personal support of me, which is invaluable. In April 2024 I will be going on Sabbatical for three months and look forward to hearing everything that has happened in my absence!

Once again, it goes without saying, that I am so grateful to God and to each of you be part of the community here and look forward to another year joining in with what God is doing with you all.

Rev Natalie Loveless

Treasurer's Report

Introduction

As Treasurers we have produced our Financial Statements in the format required by the Diocese and the Charity Commission.

The parochial Church Council (PCC) is a fully registered Charity under Registration Number 1133812. The members of the PCC are the Trustees of the Charity.

The PCC accounts comprise:

- An independent examiner's report – prepared by Catherine Dixon.
- The Statement of Financial Activities (SOFA).
- The Analysis of Income and Expenditure by code and fund.
- The Statement of Fixed Assets by code showing the changes during the year.
- Balance Sheet Detailed including a breakdown of assets and fund totals.
- Balance Sheet (Church of England).
- Related Parties and transactions.
- Note on Chancel Trust held by the Diocese.
- Explanation of Funds and Bank Accounts.
- An explanation of the calculation of Charitable Giving.

The reports which form the PCC accounts for 2023 were produced from Finance Co-Ordinator 4 which is the software programme on which we record all our accounts information.

Income

Compared to 2022, the total income increased by £12k. However, £12k is restricted income for the Pantry.

There was an increase in collections of £8k. The PGS remains our preferred method of regular giving, being centrally administered on our behalf and relieving some of the administrative burden of Gift Aid claims.

Expenditure

Compared to 2022, the total expenditure increased by £59k. However, £20k was spent on the Children and Family Worker, the Gas and Electricity increased by £11k and £29k was spent on work in the church. The Diocesan Parish Ministry Costs increased by £2k. The upkeep of Henry Ave increased by £4k due to the need for a new boiler amongst other improvements.

Summary

Henry and I would like to thank everyone who has given to the church throughout 2023 and those who were able to increase their voluntary planned giving, and those who made donations.

Our ability to meet our running costs and fund our outreach to the parish and community is much dependent on the generosity of you all. Unfortunately, our income from voluntary income does not match our expenditure. If anyone feels able to increase their voluntary giving, however small the amount, it will help the task.

We are very grateful for the support we have had from the finance team, and we thank Carrie McLeod, Lisa Rogers-Davis, Sue Clark, Jackie Gordon, Graeme Taylor, Michelle Dyne and the late John Hawkins. Our thanks go to them all.

Jean Bulley and Henry Bott

Accounts

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2023

		2023			TOTAL FUNDS	2022 TOTAL FUNDS
	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	£	£
Incoming resources						
<i>Voluntary income</i>	2a	101,354	2,375	0	103,729	91,197
<i>Legacies</i>	2a	9,885	0	0	9,885	5,176
<i>Activities for generating funds</i>	2b	9,464	0	0	9,464	19,713
<i>Income from investments</i>	2c	21,424	5,850	895	28,170	25,299
<i>Church activities</i>	2d	7,753	13,089	0	20,843	12,065
<i>Other incoming resources</i>	2e	24,338	2,691	0	27,029	33,553
Total incoming resources		174,219	24,006	895	199,120	187,003
Resources expended						
<i>Costs of generating voluntary income</i>	3a	2,821	0	0	2,821	3,151
<i>Other Resources used</i>	3c	27,247	7,674	0	34,921	17,266
<i>Church activities</i>	3c	151,053	7,842	0	158,895	120,389
<i>Charitable giving</i>	3c	13,086	2,648	0	15,734	12,842
<i>Governance Costs</i>	3d	0	0	0	0	0
Total resources expended		194,207	18,164	0	212,371	153,648
Net incoming/outgoing resources before transfers		-19,988	5,842	895	-13,251	33,355
<i>Gross transfers in</i>	5a	2,207	138,613	5,064	145,884	212,445
<i>Gross transfers out</i>	5a	-5,491	-3,167	-137,226	-145,884	-212,445
Net incoming/outgoing resources before other recognised gains/losses		-23,272	141,288	-131,267	-13,251	33,355
<i>Gains/(losses) on revaluation of fixed assets and investments</i>	6b	18,311	13,826	2,033	34,170	-72,621
<i>Gains/(losses) on disposal investment assets</i>	6b				0	0
Net movement in funds		-4,961	155,113	-129,234	20,919	-39,266
Total funds brought forward at 01 January 2023		380,744	197,589	51,006	629,339	668,605
Total funds carried forward on 31 December 2023		375,783	352,702	-78,228	650,257	629,339

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON**BALANCE SHEET at 31 DECEMBER 2023**

	Notes	2023	2022
		£	£
Fixed assets			
Tangible fixed assets	6a	69,250	69,250
Investment fixed assets	6b	357,567	330,654
Total fixed assets		<u>426,817</u>	<u>399,904</u>
Current assets			
Cash at bank and in hand	7b	94,109	106,491
Short term deposits	7b	112,011	104,561
Debtors	8	22,260	21,514
		<u>228,379</u>	<u>232,567</u>
Creditors: amounts falling due within one year	9	<u>4,939</u>	<u>3,133</u>
Net current assets		223,440	229,435
Total assets less current liabilities		<u>650,257</u>	<u>629,339</u>
Creditors: amounts falling due after one year			
NET ASSETS	7a	<u>650,257</u>	<u>629,339</u>
Funds			
Unrestricted funds	10	375,783	380,744
Restricted funds	10	352,702	197,589
Endowment funds	10	-78,228	51,006
		<u>650,256</u>	<u>629,339</u>

Approved by the Parochial Church on 19th March 2024 and signed on its behalf

Rev'd Natalie Loveless
Chair

Graeme Taylor
Finance Officer

The accompanying notes form a part of these financial statements.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL , RUSTINGTON

CASHFLOW STATEMENT

For the year ended 31 December 2023

	2023 £	2022 £
Net cash outflow from operating activities below	15,980	56,275
Returns on investment and servicing of finance	- 28,170	-25,299
Dividends & deposit interest		
Capital expenditure and financial investment		
Payments to acquire : tangible fixed assets investments		
Receipt from sale of : tangible fixed assets investments	7,257	18,633
Net cash inflow/outflow from capital expenditure and financial investment	- 4,933	49,609
Net cash inflow /outflow before financing		
Financing		
Loans received		
Loan repayments		
Net cash inflow/(outflow) from financing		
Increase/Decrease in cash and cash equivalents		
Cash inflow/outflow from financing		
Change in net funds arising from cash flows		
Non cash adjustments		
Net funds brought forward		
Net Cash Flow	- 4,933	49,609
Analysis of changes in net funds (debt)		

	<u>2023</u>	<u>2022</u>	<u>Cash</u>		
<u>Cash equivalents</u>					
Short term deposits	112,011	104,561	7,449		
Cash	94,109	106,491	-12,383		
	206,120	211,053	-4,933	- 4,933	49,609
Net cashflow from operating activities					
Total incoming resources				199,120	187,003
Total resources expended				212,371	153,648
				- 13,251	33,355
Investment income				28,170	25,299
Decrease/(increase) in debtors				- 745	-2,136
Increase/(decrease) in creditors				1,807	-243
Net cash in/out from operating activities				15,980	56,275

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

1. Accounting policies

a Accounting convention

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current 2015 Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Where services are provided free and are quantifiable they are recognised at fair value.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation on 31 December.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2023**

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted as an inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Audio visual equipment	30% straight line
Office equipment	20% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

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PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2023

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2023 TOTAL FUNDS £	2022 TOTAL FUNDS £
a Voluntary income				0	
Planned Giving - Envelope Giving	4,565			4,565	3,705
Planned Giving - Standing Orders	0.00			0	1,200
Planned Giving - Parish Giving Scheme	59,885			59,885	53,598
Collections at all services	8,237			8,237	6,104
Votive Candles	375			375	436
Sponsored Newsheet	235			235	0
Wall Safe Donations	74			74	139
Sundry donations	8,209			8,209	8,889
Online Donations	3,748			3,748	3,176
Flowers for Church		625		625	455
Income tax recoverable	3,636			3,636	1,931
Income tax recoverable - PGS	12,389			12,389	11,563
Grants		1,750		1,750	0
	101,354	2,375	0	103,729	91,197
Legacies	9,885			9,885	5,176
Total	111,239	2,375	0	113,614	96,373
b Activities for generating funds					
Fund Raising Events	2,999			2,999	8,124
Fundraising for Mission	0			0	170
Fees from weddings, funerals etc	4,765			4,765	4,976
Seasight Income	1,700			1,700	6,443
	9,464	0	0	9,464	19,713
c Investment income					
Dividends	4,701	4,988	651	10,340	10,878
Bank Interest	4,123	863	243	5,230	1,821
Rental 23 Henry Avenue	12,600			12,600	12,600
	21,424	5,850	895	28,170	25,299
d Income from Church Activities					
Coffee Break	2,897			2,897	2,585
Coffee Income - Sunday	1,439			1,439	1,059
Mens Fellowship	571			571	200
Friendship Lunches	2,385			2,385	2,790
Copier/Printer	149			149	20
Allotment Income	247			247	0
Bolders Income		435		435	250
Waffle	65			65	286
Pantry Donations		12,654		12,654	4,875
	7,753	13,089	0	20,843	12,065
e Other incoming resources					
Other Resources	24,338	2,691	0	27,029	33,553
	24,338	2,691	0	27,029	33,553
Total incoming resources	174,219	24,006	895	199,120	187,003

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PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2023

3 Resources expended	Unrestricted Funds	Restricted Funds	Endowment Funds	2023 TOTAL FUNDS	2022 TOTAL FUNDS
	£	£	£	£	£
a Costs of generating voluntary income					
Seasight Expenditure	2,701			2,701	2,130
Cost of Fundraising	115			115	982
Sumup Transaction Fees	5			5	40
	2,821			2,821	3,151
b Fund-raising trading costs					
c Church Activities					
Missionary and charitable giving:					
Charitable giving	5,086	2,598		7,684	7,258
Charitable Contribution over PMC*	8,000			8,000	5,000
Grants to Missions and Charities					584
Rustington Churches Together		50		50	0
	13,086	2,648	0	15,734	12,842
Ministry costs:					
Diocesan Parish Ministry Costs*	78,795			78,795	76,967
Assistant Clergy	1,844			1,844	1,999
Vicarage expenses (inc Tel) & V Tel	3,603			3,603	2,989
Clergy expenses	0			0	0
Mission & Evangelism					
Children Family Worker	20,968			20,968	5,299
Young People Expenses/CFW	815			815	0
Mens Fellowship	60	272		332	0
Messy Church					489
Rocks					-23
Waffle	392			392	350
Bolders		501		501	681
Salaries: Organists	2,758			2,758	2,296
Parish Admin & Assistant	6,059			6,059	4,653
Church running expenses	6,235			6,235	5,629
Electricity	6,254			6,254	2,268
Gas	8,377			8,377	1,450
Water Rates	190			190	170
Office expenses	1,757			1,757	1,237
Audiovisual	536			536	392
Support	1,456			1,456	557
Software and other IT costs	1,435			1,435	1,033
Fees Paid					
Church maintenance/Other Maintenance					
Organ (incl. insurance)	146			146	284
Upkeep of services					
Wine,wafers & candles	1,911			1,911	1,253
Music Expenses/Materials	637	304		941	586
Flowers for Church Expenses		1,361		1,361	1,532
Upkeep of churchyard	288			288	965
Upkeep of rented property: 23 Henry Avenue	5,764			5,764	1,677
Church Refurbishment and Improvements	21,484	7,674		29,158	15,589
VAT reclaimed	-416			-416	0
Allotment	194			194	0
Coffee Break & Sunday Coffee expenses	767			767	614
Friendship Lunches	2,673			2,673	1,759
Pantry Expenditure		5,248		5,248	1,563
Bank charges	120			120	120
Church Hall	3,198	156		3,354	3,276
	191,386	18,164	0	193,816	150,497
d Governance costs					
	0	0	0	0	0
Total resources expended	194,207	18,164	0	212,371	153,648

*The Charitable Contribution over Parish Ministry Costs (£8,000) plus the Diocesan Parish Ministry Costs (£78,795) make up the total Diocesan Parish Contribution (£86,795).

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2023

	2023	2022
	£	£
4 Staff Costs	8,818	6,949

a Wages and salaries

During the year the PCC employed a Parish Administrator and various organists , all part-time, and a Children and Family Worker.

5a Analysis of transfers between funds

	Transfers In £	Transfers Out £
General Fund	2,207	5,491
Designated Fund		
Phillipa Senst		
Restricted	138,613	3,167
Endowment	5,064	137,226
Total	145,884	145,884

6 Fixed Assets

a Tangible fixed assets	Freehold land and buildings	TOTAL
Cost	£	£
At 1 January 2023	69,250	69,250
Additions		
Disposals		
Revaluation		
At 31 December 2023	<u>69,250</u>	<u>69,250</u>
Depreciation		
At 1 January 2023		
Provided in the year		
Disposals		
Net book amount at 31 December 2023	<u>69,250</u>	<u>69,250</u>

The Freehold land and Buildings comprise 23 Henry Avenue, Rustington. This property is let on a tenancy arrangement until the 23rd August 2024 at £12,600 per annum. The value is shown at its historic cost in 1988.

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PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2023

6 Fixed Assets (continued)

b Investment fixed assets	Bal. b/fwd	New Investmts	Part Sale	Gains/losses	Bal. c/fwd
	£	£	£	£	£
Unrestricted:					
Reserve Fund	26,626		7,257	1,668	21,037
CBF Equity Fund (P Senst)	53,072			5,649	58,721
CBF Global Eq. Fund (P Senst)	73,760			10,994	84,754
Restricted					
Burial Ground Trust Fund	154,748			13,802	168,550
Endowment (Stipend) Fund	418			23	441
Endowed:					
Brown (Fabric) Fund	19,840			1,827	21,667
Everett/Scott Fund	2,190			206	2,396
Total	330,654		7,257	34,170	357,567

7a Analysis of Net Assets by Fund

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
	£	£	£	£
Fixed assets for church use	69,250			69,250
Investment fixed assets	164,512	168,992	24,063	357,567
Current assets	146,431	184,240	-102,291	228,379
Current Liabilities				
Long term liabilities				
Total	380,193	353,232	-78,228	655,196

b Analysis of Current Assets

Debtors	743	275		1,018
Current A/c	8,387	-10,116	3,404	1,675
Multiple funds	13,664	31,446	373	45,484
Reserve A/c	11,651	-4,874		6,777
Burial Ground Trust A/c		151,165	-131,905	19,259
Fabric A/c		-5,162	25,838	20,676
Service Fees	-26	264		239
Chancel Trust (Fabric) A/c		21,241		21,241
CBF Deposit Fund (P Senst)	112,011			112,011
Total	146,431	184,240	-102,291	228,379

In 2013 the PCC agreed to divide the Philippa Senst bequest, to minimise risk until it was spent, as decided by the PCC. The PCC agreed to invest in two CBF Funds [see 6b **Investment Fixed Assets**] and two deposit accounts [see 7b **Analysis of Current Assets** - CBF Deposit Fund].

The **Service Fees** bank account was opened in Feb-23 to better manage the receipt and distribution of service fee elements. The other accounts were already in existence going into 2023.

8 Debtors

	2023	2022
	£	£
HMRC - Income tax recoverable		
Chancel fund held by diocese	21,241	20,593
Income Receivable	1,018	921
	22,260	21,514

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2023**9 Creditors: amounts falling due within one year**

	2023	2022
	£	£
Accruals - HMRC (PAYE)	1,260	966
Electricity	899	
Family Support Worker		
Gas	1,730	
Agency collection	309	2,566
Sundry	741	-399
Total	4,939	3,133

10 Statement of funds

	Bal b/fwd 1 Jan 2023	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2023
	£	£	£	£	£
Unrestricted Funds					
General fund	73,628	137,644	144,813	-2,654	63,805
Designated Fund	5,867	28,392	27,772	-630	5,857
Reserve Fund	62,945	734	0	1,668	65,347
Bequest - P Senst	238,304	7,449	21,621	16,643	240,774
	<u>380,744</u>	<u>174,219</u>	<u>194,207</u>	<u>15,027</u>	<u>375,783</u>
Restricted Funds					
Restricted Fund	197,589	24,006	18,164	149,272	352,702
	<u>197,589</u>	<u>24,006</u>	<u>18,164</u>	<u>149,272</u>	<u>352,702</u>
Endowment Funds					
Burial Ground Fund	8,221			-137,226	-129,005
Fabric Fund	42,266	829		4,409	47,504
Chancel Trust Fund					0
Everett/Scott Fund	519	66		2,688	3,273
Unnamed					0
	<u>51,006</u>	<u>895</u>	<u>0</u>	<u>-130,129</u>	<u>-78,228</u>
Total funds	<u>629,339</u>	<u>199,120</u>	<u>212,371</u>	<u>34,170</u>	<u>650,257</u>

The above table shows the total value of all the funds held by the PCC and the balance c/fwd total for each fund includes both capital and income.

11 Related parties and transactions

No related party transactions during the year.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2023

12 Contingent Liabilities

There are no known contingencies

13 Contractual Liabilities

There are no known contractual liabilities

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2023

Funds

The figures shown in **Note 7b Analysis of Current Assets** show the amounts available to the PCC under the headings of **Unrestricted, Restricted** and **Endowed**.

The following explains the nature of the various funds, the purposes for which they may be expended and the bank accounts in which they are held.

Funds/Bank Accounts

The **General Fund**, held in a **Current Account**, is **Unrestricted**. The General Fund is used to receive and pay everyday income and expenditure.

The **Reserve Fund** is held in the **Reserve Account** and is **Unrestricted**. This fund was set up in 1988 with an initial investment of £25,000 in the Central Board of Finance Church of England Investment Fund and Fixed Interest Securities (CBF).

The fund receives quarterly dividend income from the capital sum invested. The PCC wishes, as far as possible, to retain the capital investment of the fund and to spend only its income.

Multiple Funds Account:

This account contains designated and restricted funds for various church activities/groups and projects. Further detail:

Designated Funds

Waffle, Allotment, Men's Fellowship, Seasight, Friendship Lunches, P Senst Bequest

Restricted Funds

*Healey Fund (Choir), Bolders, The Pantry, HB Repair Grant, Charitable Giving No 3

Being amounts donated/raised for a specific purpose these funds are Restricted and cannot be re-designated to another use.

*(**Healey** – holds donations made in 1983 in memory of Mr T A Healey who had been organist for more than 50 years. The fund may be used at the discretion of the PCC for any purpose connected with the choir.)

The following funds were spent and closed in 2023.

Choir, Ecclesiastical Vessels, Men's Fellowship - SPSP Computer Repair Fund, Audrey Ross Legacy, Lychgate Fencing Grant, Jungle Jamboree, Elizabeth Dyos Legacy

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2023

Funds (continued)

The following funds are **Endowment Funds**. The capital sums are held by the Diocese as Custodian Trustee and may only be used in exceptional circumstances and with their permission. The income from these investments can be used but is restricted according to the terms of each respective fund.

The **Burial Ground Trust Fund** receives income from a capital investment in the Central Board of Finance of £38,138 being one half of the proceeds of the sale of the "New" Burial Ground in Worthing Road, in 1984. The income may be used for expenditure on the buildings of the church, the church hall and the vicarage but not for general expenditure.

The **Fabric Fund** receives dividend income from a capital investment with the Central Board of Finance. The income may only be used for the maintenance and repair of the church fabric.

The following are further investments over which the PCC has limited control. The funds are held by the Diocese on behalf of the PCC and may be used only on application to the Diocese.

The **Chancel Trust Fund** is an investment of 756.00 CBF Investment Fund (Income) Shares. The accumulated income is restricted to expenditure on the fabric (but not the fittings) of the chancel.

The **Everett/Scott Fund** is an investment of 106.00 CBF Investment Fund (Income) Shares whose value is recorded as an endowment fund.

The **Endowment (Stipend) Fund** is an investment of 305.00 CBF Fixed Interest Security (Income) Shares whose value is recorded as an endowment fund.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON**NOTES TO THE FINANCIAL STATEMENTS (continued)****For the year ended 31 December 2023****Charitable Giving****(An explanation of the calculation of the Charitable Giving)**

This is calculated with reference to the total income received from the Parish Giving Scheme (PGS) and the regular giving received in the Yellow Envelopes. A budget figure is agreed at the beginning of the year of 10% of the expected income from these sources. At the end of the year, an actual figure is calculated and any excess distributed.

The giving is split in three ways. The recipients are named charities * (which are agreed by the PCC) and a charitable fund which can be allocated to various charities at the PCC's discretion. Any other money raised by the church/missions during the year will also be allocated in this way.

Calculation for Charitable Giving

In 2023 the total income from PGS & Yellow Envelopes was £61,493

Charitable Giving (if calculated at 10%) £6,149.00

Distributed in 2023 to each recipient:

FSW	£1,500.00
<u>CMS Jaffa</u>	£1,500.00
Charitable Fund (Restricted)	£1,500.00
	£4,500.00

Balance paid to recipients in 2024 (3x £549.50) £1,648.50

Fundraising events during 2023 raised £2,717.00

This is split between the church and the Charities.

Distributed in 2023 to each recipient:

FSW	£453.00
CMS Jaffa	£453.00
Charitable Fund (Restricted)	£453.00
	£1,358.00

(*) In 2020 the PCC agreed to support FSW and Kevin and Jen Cable (CMS Jaffa).



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

The PCC of the Ecclesiastical Parish of St Peter & St Paul Rustington

On accounts for the year ended

31st December 2023

Charity no
(if any)

1133812

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~31/12/2023~~ **31/12/2023**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

C. Dixon

Date:

10th April 2024

Name:

Catherine Dixon

Relevant professional qualification(s) or body (if any):

FCCA - ACCA

Address:

7 Solent Close, Littlehampton, BN17 6SQ

Churchwarden's Report

Firstly, we would like to thank Carrie (as retiring C/W) for all that she undertook during her years as Churchwarden, she will be a hard act to follow! We are very grateful that she has agreed to help us with various aspects of our responsibilities.

One of the highlights of the year – and we had to wait until almost the end of it – was the arrival of the new Chancel furniture/Altar frontals and Priest Vestments. It was well worth the wait. The Chancel now appears more open, and we are sure the choir are more comfortable with the bonus of having a ledge to place their books on. Earlier in the year new altar linen was purchased as those in use were becoming quite worn.

Some of the outstanding quinquennial work, such as keeping the gulley/gutters, walls etc free from weeds and ivy was carried out. This was mainly due to the many 'gardeners' who turned up in September for the churchyard clear up. Readers of Seasight will have seen the results in photos of the full to overflowing green waste bins, and 20+ black refuse sacks of even more green waste! The plan for the future is to have two or three of these mornings each year to keep on top of the weeds.

New Lych Gates and alongside them a small fence panel were installed in April. 15 folding tables were bought for occasional use in the church and have been a boon for the family gatherings. Before this tables were carried over from the hall.

Unfortunately, issues with the lights in the church have been ongoing but the PCC agreed a quote by CLS and work on replacing the lights should commence in the first part of 2024.

Bill Dodd and his AV team, including new recruits, have worked tirelessly in less-than-ideal circumstances (not least do they manage whilst literally having to face the wrong way) delivering on screen and livestreaming of our main Sunday service etc. but we are hopeful that maintenance, alterations and upgrades that we would like to see go ahead in 2024 will improve what is their workplace and attract more recruits!

After the APCM the PCC, having considered the matter at length, decided not to appoint a Treasurer for the time being but, with our approval, the responsibility of treasurer defaulted to us as Churchwardens! We could not have coped without the fantastic finance team guiding us throughout the year – many thanks to Lisa Roger-Davies, Sue Clark, Graeme Taylor, Carrie McLeod, Michelle Dyne and Jackie Gordon with the occasional, and much appreciated help of Sarah McCurrach too.

The cottage continues to be let out with the same tenants in place.

We would like to thank all the individuals and groups who work tirelessly to ensure that our church is growing, reaching out and becoming more part of the community.

Lastly, we could not forget our leaders – Natalie and Laura – their guidance, management, pastoral care and personal support means so much to us.

Jean Bulley and Henry Bott

All things Floral:**Church Allotment and Cutting Garden**

The changing weather continued to challenge the team but notwithstanding the variable heat and rain we continued to supply our Church with fresh blooms every week throughout the growing season. As a result of your generous donations and money raised from the sale of our rhubarb and bouquets, we were able to purchase new Dahlias (including the lovely pink Dahlia "Sweet Nathalie" that the children of Rocks presented to our own Rev. Natalie), Foxgloves, Rhubarb, Gladioli, Delphiniums, Cosmos and flowering shrubs, and mulch. Unfortunately, the slugs made short work of the young, tender Delphiniums so a lesson learned!

We were delighted to have the Rustington Rainbows and the children of Bolders visit the plot on 15th June and 18th July. The children were able to go home with flower posies and were anxious to learn about what we were growing. Both evenings were a lovely experience for us and the children.

The Plot supplied flowers for all of our Church festivals, and the blooms are always available for private purchase. The Plot attracts numerous birds, frogs, insects, moths and butterflies. We use no chemicals and it is wonderful to be surrounded by so much nature.

With many thanks to Mike and Kate for all their hard work. They have now stepped down from the team but Carole, Ian and Graham continue to work incredibly hard, and Jennie's help in helping me cut for Church is invaluable. Tracey joined the team during the year and is working on the church plot and also my own plot that is used for not only my own produce but also to grow additional flowers for Church. Thank you so much - without you all the plots would not flourish..... and, of course, without Janis and her flower team, we would have no glorious arrangements every week. A big thank you to you all.

The Church Allotment is self-supporting and relies entirely upon your donations. You are all so very generous - thank you so much. We have some exciting plans for 2024 - look out for information in Seasight and the notice sheet.

"From the bare earth erupts a cascade of colour - a rainbow of blooms to gladden the heart."

Julie Churcher and Team. Graham, Carole, Ian, Jennie and Tracey

Opening Balance 1.1.23 (Cash and Bank)	£207.74
Income - Donations 2023 to include for Rhubarb/Flowers and from PCC for half share of ground work (£40.00).	225.66
TOTAL IN HAND	433.40
LESS - Expenses 2023.	372.75
CREDIT BALANCE IN HAND 31.12.2023 in Bank (no cash).	60.65

Church Flowers

The nine-member strong Flower Team, under the guidance of Janis Saunders and Jean Alison, continued to provide beautiful floral displays for our Church every week throughout the year (apart from Lent and Advent). John Saunders supports the team and his provision of refreshments during the preparation for major events is much appreciated. During 2023 flowers were provided for two Weddings and other special events and celebrations. The Coronation of King Charles III on 6th May saw our Church transformed into an oasis of floral beauty, and our thanks go to Janis for her imaginative concepts. The Team now has an eco-approach to its work and floral foam is now being phased out and a new compostable product is being used in its place. The Church Allotment provides as many blooms as possible in season and it is to be hoped that as time goes on we will be able to use British grown flowers over those that are imported. Thank you to our amazing and talented team.

The Church Hall Planter

Our thanks must go to Colin Cleaver for designing and making the planter for us, and charging only for incidental materials used (the wood was provided at no cost). The ladies of 'Waffle' very generously sponsored the cost of the Planter in 2023, and we were very grateful for all other personal monetary gifts which allow the Planter to be refreshed throughout the year. The blooms have really brightened up the front facade of the Church Hall. The display is maintained by Julie and Graham Churcher who, during 2023, received many positive comments from passers-by. Thank you all.

The Churchyard flower plots and "tidy up" team

The flowers plots and displays, particularly outside the North door, are maintained by Carole Moulard and add a lovely burst of colour. Thank you, Carole. Our thanks go to Pam Brooks and her team for their occasional 'Tidy Up' projects that keep the pathways clear and the green tangles at bay.

Without flowers our environment would be a much poorer place and we continue to endeavour to provide sustainable blooms, not only for ourselves, but for those we share our world with - the wildlife and insects. The one cannot survive without the other. Thank you to our Church Family for all the support you provide.

Julie Churcher

Audio Visual Team

And so it continues... never a dull moment, each service is unique and fun!

We have added some talented volunteers to help swell the merry band of active AV helpers. We are also on the way to resite-ing the 'AV desk' to the area just in front of the West Door. This will really help as then we will see what is happening in the front of the church. It will stop the cries of 'Bill can we have the creed up please'.

The AV team have been visiting other churches AV systems in advance of refreshing the AV system in a couple of years to deal with the new technical challenges and peoples dreams. We are glad to say that we appear to be generally offering a very competitive and creative setup compared to other churches. It has helped us to be more effective by adding such items as a Microphone Status indicator for helping clergy during complex services. We deal with a large range of services, they keep us on our toes. Adding new ideas to help the church communicate better during the services is ongoing.

However, time moves on and technology will need replacing.

As well as displaying the words and graphics we are very well aware that there are difficulties for certain disabilities. We have managed to add the South Projector to help the problem of 'sitters view' being obscured by the 'stander-ups'. There is an iPad option for Visually challenged and also for those 'sitters' that need a better view. Maybe we can fit in some audio descriptions later ...? There are paper copies of the hymns at the back of the church to add to communication. Recently we have been made aware about the problem of shadow fonts for certain visual challenges so these were removed.

If you have any difficulty please do ask and talk to us. There will be a questionnaire later in the year to help you tell us about what we should be doing.

We also provide livestreaming services via YouTube to broadcast the church services to people at home. We estimate that each broadcasted service is watched throughout the week by about 150 people. These are seen in individual homes and local care homes. Although we have had a remote couple contacting us. We love to hear from people adding their thoughts on the YouTube chat

It's very gratifying that SPSP congregation do sing loudly thanks to the AV system. We are working to ensure that the excellent Choir and Music group are heard clearer in the church and the livestreaming. It is also a technical challenge.

The exciting new church branding will be incorporated into the notices later in the year.

Always pressing buttons... We offer AV help at Weddings and Funerals.

We help and encourage the preachers and presidents of the church to use AV without being intrusive to the spiritual environment which is the primary reason of all our church services.

It is a complex task and we are NOT perfect. We are always looking for new helpers over the age of 17, you don't have to be master IT specialists, just willing to be conscientious. We offer full training and support at all levels.

We are always open to suggestions and are always grateful for suggestions and feedback. We are certified for DBS training of young and vulnerable people. DO talk to us.

Thanks to Bob, Diana, Faye, Geoff, Glyn, Harry, James (ninja 8 o clock AV helper!) and Julian. Not forgetting the PCC and Church Wardens for supporting our aims. Ever onwards...

Bill Dodd

Noah's Ark

This lovely parent and toddler group continues to flourish, ably supported by an excellent team of volunteers who work on a rota basis.

2023 has been another busy year for Noah's Ark with new families joining as we wave off another cohort who have made their way to school.

Each week during term time, the group has met in the hall with a wide range of activities to enable play and learning for the children and social interactions and strong friendships for the parents. Activities that are provided include a baby area with appropriate toys and bouncy chairs and a book corner for those quieter moments. There is an area for role play, a gross motor skills area with slide and see-saw alongside ever popular ride on toys. A 'tuff tray' with sensory materials or play dough is set up each week alongside a craft session to work those fine motor skills and creativity. Every session concludes with a time when we gather together to sing some of our favourite songs and to wish each other well for the week ahead.

During the session, refreshments are served and our continuing relationship with our pantry means that there are often delicious bakery treats to share with the group. These are really appreciated by the parents and children alike.

The group has been well attended this year with an average of 15 – 18 families. At Easter we enjoyed a toddler service in church, with an Easter egg hunt and in the summer, we had a picnic lunch in Mewsbrook Park followed by a trip on the miniature railway, which the children absolutely loved. Christmas brought a joyful Christmas party with delicious food and a visit from Father Christmas. These activities and resources were funded by the £1 each family pays for sessions that they attend.

The group also hosted our first giveaway event where the parents brought toys, clothes and equipment that they no longer needed to share with the wider community. This was a busy and productive session which supported our eco ethos as a church as well as providing for the needs of others.

The volunteers on the Noah's Ark team work extremely hard and have created a wonderful sense of community for the families who attend this group and this is evident in the popularity and reputation that Noah's Ark has in the village. A huge 'thank you' to this amazing team.

Gill Renny

Rocks

This group meets on Sunday mornings during the 10.00 am service (with the exception of all age services). Attendance has been on average 6-8 primary age children for the sessions, with some children attending regularly and others on an occasional basis. The team is led by four adults, two of whom lead each session through creative story-telling, games and crafts.

As 2023 was the diocesan 'Year of the Old Testament', we suspended our usual practice of teaching from the gospel reading in the lectionary for the week to spend time teaching the children Old Testament stories and characters. These have been enjoyable sessions for the children and the adults and an opportunity to explore stories that we hadn't visited for a while. At the end of each session the children have enjoyed sharing their learning with the wider congregation.

Children from this group have become increasingly involved in the worship of the church with participants enthusiastically taking on the roles of crucifers and acolytes and in carrying the gospel. Children are invited to assist in preparing the altar for communion alongside the clergy and servers. They are valuable worshippers in our church community and learn more about the sacrament of the eucharist as they help out in a practical way.

Some of the children were able to help the flower team at Easter by creating a beautiful Easter Garden that was then a focal part of the display in church over the Easter period.

APCM Report 2024

This year, two of the children from the group completed a Communion Course and have been admitted to communion. They were thoroughly engaged in learning about the Eucharist and received Holy Communion for the first time at the Harvest service. It is a real encouragement to the team to see children taking further steps in their journey of faith and to witness their growth in this and other ways.

In the Autumn, the children and their families really enjoyed a 'Sausage Sizzle' evening, planned for them by the Social Group, this was a time of joy, fun and strengthening friendships for both the children and the parents who attended. Plans were also made through the Eco Group for an initiative for 2024 in which the Rocks will encourage environmental awareness with the wider church community.

The wonderful team who work with this group teach the children in a creative and age appropriate way, building important relationships along the way. Their skills and the time that they devote to this group is greatly appreciated.

Gill Renny

Bolders

This lively and energetic group meets on Tuesday afternoons during term time in the hall and we currently have around twelve regular members.

Each of our sessions involves games, a wide range of planned activities alongside prayer and discussion. A fantastic team of volunteers work on a rota to provide engaging and fun sessions for this group of young people who range from school years six to eight.

A rolling programme of drama, games, cooking, eco activities and art and craft mean that there is variety that appeals to all the young people who come. At every session there is space for the young people to chat and relax and to share what is going on in their lives. The team are great listeners and there is a real sense of support for the group members and strong relationships that continue to grow. In every session there is a time of prayer when leaders and young people gather to reflect and give thanks, this sacred moment is integral to the group, however busy the session might be.

This group also welcomes guests and some of the visits this year have been particularly memorable. Some of the local scout leaders came in to teach the young people 'paracording', showing them how to use special knotting techniques to turn rope into bracelets and keyrings. Paul Sanderson, chaplain at the Littlehampton Academy, led sessions at Christmas and Easter using amazingly creative storytelling to present these important stories in a new and memorable way. Our drama teacher, Temesis, led great interactive sessions for part of the year but has now moved away and we would like to note our thanks for the work that she did for Bolders.

From time to time, we take this group off site for activities and this year we had games sessions both on the green near the seafront and at Woodlands Park – it was great to have a bigger space in which to play games and sports with the group and to make use of some of the great outdoor areas we have on our doorstep. We visited the church allotment and learned about how it is used to provide food and flowers in a sustainable way. At Christmas we had an amazing time doing 'Clip and Climb' at the local 'Out of Bounds' centre – we have some incredible climbers in the group and each participant showed a real willingness to give the climbing a go and push themselves – it was an absolute joy for the team to see.

APCM Report 2024

Our plans for the up-coming year include more practical environmental work and a focus in our reflections and discussions on building a timeline of the life of Jesus.

A committed and creative team of regulars and other church members, who join us occasionally, make this group a time of real fun and friendship which is really valued by the young people who attend and by their parents. Their hard work and commitment is truly appreciated.

Gill Renny

Buildings Committee

This committee was formed in May 2023 and reports back to the PCC. It first met in June and includes the two Churchwardens – Henry Bott and Jean Bulley plus Lisa Rogers-Davis, Bill Dodd, Jackie Gordon, Glyn Mathias, and Dot Mitcham.

The group reviewed and prioritised work to be done as identified by the church inspecting architect in his Quinquennial Report. This report lists the work needing to be done to keep the church and churchyard in good repair. Advice and quotes were sought for:

- Renewing the grilles protecting the stained-glass windows (final survey due February 2024).
- Enable the inner glass doors to close properly (visit due in January 2024).
- Renew Church lighting system – agreed by PCC in November 2023. (Work to be done May 2024).

Churchyard - Arun District Council now cut the grass in the churchyard approximately every 5 weeks. The Eco group were invited to think about “rewilding” an area of the churchyard. Regular dates in the year arranged when weeds are removed from the lower part of the church walls and ground gutters, head stones and churchyard walls.

Storage - Use of storage in church to be reviewed early next year.

Dot Mitcham

Church Hall

During 2023 the Hall has been fully open and used by Church Groups and external hirers. The Church Hall is a great asset to both the Church and its associated groups as well as the greater community and an ongoing maintenance programme is essential to keep it in good order.

Further projects that were to be considered during 2023 are now being moved to 2024 and include:

- the repair and redecoration of the timber windows on the west and north elevations of the building.
- The repair to the damaged lintel on the south elevation of the building.
- Planning a maintenance programme for the roof, where work is required.
- Access to the loft space above the kitchen.

Due to increased running and maintenance costs higher charges for the use of the Hall were started to be introduced during 2020. However, the financial benefit of these increased charges did not start to happen until June 2021 when the Hall fully reopened and only really seen during 2023, which was fortunate because of the higher utility charges.

All the health and Safety Testing is currently up to date.

A massive thank you to Jan Watson and Alison German, Mike Merry and recently Carol Garside who have been doing a sterling job of keeping the car park tidy and clear of leaves and rubbish. Their help is very much appreciated.

Also, a special thank you to Hazel Castle who continues her excellent work in looking after the cleaning of the Hall. A big thank you to Ann Mathias who continues to look after the Kitchen and ensure its smooth running. Thank you also to Dot Mitcham who kindly agreed to audit the 2023 accounts.

Bob Bulley has been acting as my shadow and covers me when I am unavailable, such as when I am on holiday. This is in addition to continuing with looking after the Hall Accounts/Finances and helping with minor maintenance. His support is invaluable and very much appreciated.

Christopher Simmance (Hall Manager), Rev Natalie Loveless, Bob Bulley, Ann Mathias, Henry Bott and Jean Bulley

Parochial Church Council of St Peter & St Paul Parish Church, Rustington

Church Hall Account

For the year ended 31st December 2023

		<u>2023 (£)</u>	<u>2022 (£)</u>
Monies Received	Lettings	20,835.79	18,330.50
	Donations	770.00	64.00
	Interest on Deposit Account	188.64	18.95
	Insurance Claim		473.10
	Cottage Rent	12,759.00	4,290.20
	Miscellaneous Payment*		64.00
	Total Monies Received	<u>34,553.43</u>	<u>23,240.75</u>
Expenditure			
Maintenance/Repairs			
	General Buildings	496.74	2,469.66
	Fire Extinguishers & Alarms	350.25	658.15
	Boiler Service/Heating Repairs	312.00	294.00
	Sundry Expenses	213.95	356.59
		<u>1,372.94</u>	<u>3,778.40</u>
Administration			
	Heating & Lighting	8,719.99	2,976.22
	Water Charges	1,214.49	680.49
	Insurance	1,143.55	1,052.76
	Music Licence	451.92	161.86
	Cleaning & Waste Disposal	7,378.86	5,736.31
		<u>18,908.81</u>	<u>10,607.64</u>
	Cottage Expenditure - Insurance, management fees etc:	3,195.10	952.70
	Refund*		64.00
Total Expenditure For Year		<u>23,476.85</u>	<u>15,402.74</u>
Net Surplus or Loss For Year		11,076.58	7,838.01
Balances Brought Forward at 01/01/2023		<u>16,013.19</u>	<u>8,175.18</u>
Balances Carried Forward at 31/12/2023		<u>27,089.77</u>	<u>16,013.19</u>
Represented by:	NatWest Bank Deposit Account	20,109.11	10,356.57
	NatWest Bank Current Account	6,965.55	5,625.02
	Cash	15.11	31.60
		<u>27,089.77</u>	<u>16,013.19</u>

Prepared by: SHalleyVerified by: Sammit KhanCapacity: Hall TreasurerCapacity: Ex-ChurchwardenDate: 31st January 2024

Coffee Break

2023 was another successful year for Coffee Break. We continue with our outreach and have been gratified by newcomers and our longtime customers' reactions to our hospitality. Groups who include the health walkers, fitness class from the Scout Hut and the art class also enjoy the refreshments and friendly atmosphere. The income raised during 2023 made our hard work worthwhile. We continue to receive help from the church office and the team who put out the tables. Our kitchen and front of house staff enable us to function efficiently, and their reliability in turning up every week is greatly appreciated. If anyone would like to join our helpers at Coffee Break during 2024 we would be pleased to hear from you.

Jean Jenkins and Christine Roberts

Eco Church Group report

The Eco Church Group was formed in June 2023 and is made up of members of the PCC and other members of the congregation with special interest in environmental issues. We meet together every 6 to 8 weeks. Our aim is to support the vision of our church and *to be fuelled by prayer, guided by the spirit, to transform our structures so they are more environmentally focused and to encourage and enable the participation of all our community in this work in caring for God's creation.*

We have registered St Peter and St Paul's Church with A Rocha UK which is a project designed to grow Eco Church and bring care for God's creation into the heart of more communities. We have started the process of working through the awards survey which has involved reviewing our current work in: our worship and teaching; our care of our buildings; our care of our land; our community and global engagement; our lifestyle. From this process, we have been able to identify our areas of strength and areas for development, some quick wins and some greater challenges to overcome in gaining our first award. A key aim for our work in 2024 is to share more of this with the church family as there are small things everyone can do to make a difference (e.g. the suggestion of birdboxes in the winter months).

As part of our research and developing understanding of what Eco Church means, Gill was able to attend the 'Creation Calls' conference organised by the Diocese in the summer to help reflect on the challenge and the hope of caring for God's creation.

Faye also made a connection with St Michael's Church in Amberley, who have already been awarded an A Rocha Bronze Award, to find out about the work they have done and organised a visit for some members of the group to see what 'Eco Church' looks like in practice.

2023 was just the very start of Eco Church, we are very excited for what 2024 has to bring for our work in the church. We are grateful for the ongoing prayer, support and questions from the church family about what we are doing. We would really appreciate your prayers going forward (and more questions too!).

Rev Laura Darrall, Faye Faithfull, Geoff Gibb, Sophie Gumbrell, Liz Henderson, Gill Renny, Diana Shepherd

Family Support Work - Chichester Diocesan Association for FSW

During the last year, we have continued to see the effects of rising energy prices and an increase in the cost of living, alongside a huge demand on Social Care services. There has been a rise in thresholds for statutory support and this in turn has had an impact on FSW.

Becca has seen an increase of vulnerable families experiencing financial problems, poor mental health and children displaying behavioural issues. The rise of children in the community with SEND (Special Educational Needs and Disabilities) is growing.

Becca has welcomed the growth of the Pantry and the outreach activities at St Peter and Paul, as well as being able to work with Gill (Children and Family Worker). The volunteers from St Peter and Paul continue to play an important part in sustaining support for families and they have helped Becca to provide activities throughout the year:

- Monthly After School Club in Rustington and East Preston
- SEND workshops at Creative Heart Littlehampton
- Summer activity day at East Preston
- SEND Forest School at Dappers Lane Angmering
- Day at Warnham Park
- Activity day at Arundel cricket ground
- Fortnightly drop in for parents at Establo

This year saw the arrival of Jane Lyons - Community Engagement and Volunteer Coordinator. She visited St Peter and Paul on Mission Sunday and spoke to us in the church hall about FSW and volunteering.

A word of thanks to all the volunteers for their continued work and dedication: Jacky Arnold, Barbara Faux, Susan Fisher, Mo Gibb, Jenny Hodgett, Joyce Nichols, Gill Renny, Jan Watson and Meghan.

We are always looking to welcome new volunteers.

Philippa Dabin

Footsteps

We had only 8 walks in 2023, the January walk being cancelled due to bad weather and due to other commitments, there were no walks in May, August and November. Edward Pope kindly stepped in to lead the February walk when I was unwell and Carol Cornfoot led us in September. We all enjoyed the times we spent out and about in various locations such as Littlehampton west beach, Eartham, Findon, Cissbury (on a very hot day), Long Furlong and Chichester canal.

The average attendance was 11 with the lowest turnout being 9 and the highest 15.

I was very touched and grateful to receive a gift voucher to spend in Mountain Warehouse on my 'retirement', I have spent of it on a new waterproof jacket and a pair of lightweight walking shoes, which I am sure you will spot on future walks. Thank you all for your support and encouragement over the years.

I have enjoyed my time running this group but felt it was time to hand it over. I am very grateful to Diana Shepherd for taking over the organization of the Footsteps group from January 2024 and to Pam Lewis for stepping in to arrange the monthly walks. I wish them well and hope you will all continue to support the group.

Catherine Gleadow

Friendship Lunch

The year has run smoothly, but culminated in the retirement of Ann & Glyn, Christine & Roger and Joy; Fran having retired earlier during the year.

It has been a pleasure to cook for the guests who attend each month. Unfortunately, some of them have moved on during the year to be near relatives or into accommodation more suited to their needs. We had special birthdays aplenty to celebrate and the chat and laughter showed how much everyone enjoyed getting together for the monthly lunch.

The lunches offer an important opportunity for a get together over a nice meal and a glass of wine or apple juice and it is hoped that a new team will be found to continue this out-reach.

Thanks must go to everyone who volunteered to help, from those who ensured that the guests got to the lunch in plenty of time and got back home safely - to our "Treasurer", to those who serve the drinks; the waiters and waitresses, those who set up the hall, those who wash up and last, but not least, those that shop, cook and serve both the hot meals and the delicious puddings! We must also make special mention of Pam, who co-ordinates invitations, transport and keeps the whole venture running smoothly!

Joy Bohm, Pam Brooks, Julie Churcher, Ann Mathias, Christine Roberts

PS to Friendship Lunch report

Those of us who have worked with the 'kitchen team' for 9 years or so want to express our gratitude to them for their dedication and commitment during these years. A wonderful meal has been presented to us at each of our lunches – whether we are vegetarian, wheat free or dairy free. Catering for 28 – 35 members is never easy, but our team has been gracious and proficient in everything that they have done. A heartfelt 'Thank you' from the rest of the team.

Pam Brooks

Church Gatherings

The vision of opening our beautiful Church to our community coincided with seeing a video that formed part of the 'Great Is Thy Faithfulness' course in 2022.

Church should be about worshiping God through Jesus, making Him known, and connecting Him with others. But what if people feel daunted by the formality of church services or for some other reason, they are unable to step inside the door? The ethos of the Gatherings is simple: as Christ's followers we should create an atmosphere in church that is relaxed and fun and invite all people, regardless of their background. We should be the ones throwing the party, serving and giving people the opportunity to build relationships with each other and with God.

Our Gatherings take place on Thursday mornings during the school holidays; and in 2023 there were eight Gatherings in total: one in the February half-term, one in the Easter Holidays, one in the June half-term and five during the Summer holidays. In terms of measuring the success of our Gatherings, we are confident that the space, activities, hospitality and warm welcome have come together to create the sort of atmosphere where important connections were made. We started off trying to count the number of visitors, but there really were so many!

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What takes place at our Gatherings are activities for people of all ages to enjoy: crafts, jigsaws, board games, knit and natter etc. There is also a soft-play area for babies and toddlers. Refreshments, homemade cakes and snacks are all offered free of charge, whilst a wonderful group of musicians play and sing throughout.

The Gatherings have proved to be a positive form of outreach for the community. Several of the people who came to our Gatherings told our volunteers that they have lived in Rustington for years and yet have never set foot in our church. They were surprised with the beauty of the church and how it welcomes all people. Throughout the Summer, there were several people who came along every Thursday, pointing out they loved the 'feel-good' atmosphere and had made new friends.

Our vicar, Rev Natalie and our Curate, Rev Laura, were present at most of the Gatherings, chatting, singing and taking part in activities. Some people's preconceived views of church and Christians as being formal and serious were changed by coming to the Gatherings and interacting with our clergy in a relaxed, fun environment. Some adults and families who came to the Gatherings but are not church goers have since attended certain church services – All Age services, Harvest Festival and the Christmas Carol service.

People who came to the Gatherings during the Summer were asked to draw an outline of their hand and write what it is that they liked about our Church and/or our Gatherings. The responses from people of all ages were heartwarming and humbling. They were keen to tell us that their interactions with people at the Gatherings were enjoyable and mattered to them.

Here are some of their comments:

"Wonderful opportunity for all ages to come together for fun and friendship. Keep it going."

"The Gatherings are welcoming to all. There are so many activities and opportunities for families, young people and for those of advancing years!!"

"I can be myself in this church. I'm safe, accepted and loved."

"I love coming to the Gatherings because everyone is so welcoming and I meet new people. My children love to come it's nice to sit in a church and feel peaceful and happy."

The Gatherings are completely free of charge, however we have a donation pot at the refreshment counter at each session and it never remains empty – people are generous and give if they can. We are pleased to report that the nine Gatherings that took place in 2023 raised a total of £424.29 from donations.

The Gatherings would not be a success without the time, commitment and talents of our wonderful volunteers. At every session we have approximately 30 helpers who carry out different roles – welcoming and chatting to people, playing/singing, running the refreshment counter, preparing and doing crafts with the children, supervising the soft play area, playing games and jigsaws with our visitors. We are grateful to all who were involved in the Gatherings in 2023 as well as those people who helped to decorate the church at some of the sessions and those who baked scrumptious cakes for people to enjoy.

Grace Sims

Home Communions

We started the year with five Lay Ministers and four other friends who come along on visits for Home Communions. Between us, at that time, we were seeing thirteen people each month. Some of us go to one person regularly while others may visit one or two, each week. We all have different demands on our time, but we try to ensure that each recipient sees two people from the church about once a month. Natalie and Laura are also making regular monthly visits to various Care and Nursing Homes.

Early in the year, as the team was getting larger, we decided to meet more regularly to keep updated, arrange holiday cover and support each other in what can be a demanding ministry. We now try to get together on the first Wednesday morning of each month after Morning Prayer, and this has been a good time for sharing and encouraging each other.

By December things had changed. Among our long-time recipients two had died, others had moved away and two were in hospital. Some of the Team members were also out of action for various reasons, and so we were very happy when Carrie McLeod, who is now a Lay Minister, and two extra people joined the team for regular visits. Between us we are regularly seeing 12 people each month. (But it's not all the same ones as those we saw at the start of the year!)

We are always ready to visit people who cannot get to church, whether temporarily or long-term. The simple service lasts about 20 minutes and we often stay and chat for a while and many good friendships are built up in this way.

If you would like to know more, or have a friend or neighbour who would like to receive Holy Communion at home, please contact Sue Clark or Brenda Meakins. Thank you.

Brenda Meakins

Kevin and Jen Cable in Jaffa

2023 was an eventful and difficult year for Kevin and Jen.

They had a short break in Galilee in the spring and then a three-week trip to the USA in June for a speaking and fund-raising tour. They visited churches in the Dallas area and Kevin did some preaching. While they were away a friend, an Anglican Priest living in Jerusalem, took the services and looked after their congregation and their dog Trixie.

In the summer, because the church is not likely to be useable for some while, a new approach was needed. With consultation with CMS and the Diocese of Jerusalem, St Peter's, in partnership with the Israel Trust for the Anglican Church, became a daughter church of Christchurch in the Old City of Jerusalem. Christchurch was the first Protestant church to be founded in the Holy Land. The ITAC also oversees the Beit Immanuel building in Jaffa, which means they are able to use more fully that building and work more closely with the staff and volunteers there. The main difference this made was a change of name to Christchurch Jaffa. This way forward will bring many benefits, but it is still deeply disappointing that St Peter's church will remain closed for the foreseeable future. Many hours have been spent on this project and it is still hoped that one day the church will reopen.

They have been on high alert almost the whole time they have been in Israel, having had to make use of their 'safe room' several times during rocket attacks.

After the attacks on 7th October, Kevin and Jen moved to Jerusalem where they stayed in the Christchurch compound. They helped in the guest house, ministering to displaced people and guests. Kevin also maintained an online connection with the Jaffa congregation. They were in Jerusalem for a somewhat muted Christmas celebration due to the continuing war.

Post script: the war is ongoing but Kevin and Jen have moved back to Jaffa and still need our prayers for their continued safety and for guidance as to the future of their ministry.

Susan Fisher

Men's Fellowship

The fellowship meets monthly to bring together Christian Men. Its members are a diverse set of people, different backgrounds, different experiences, different talents. Always caring. Meetings aim to outreach to other religions, interests, and persuasions to broaden our own thoughts and ideals.

We normally meet on the first Wednesday evening of each month at 7:00 pm; networking and discussing various issues. Each meeting we highlight an interest. Our 'talks' come from organisations, charities and generally people with an individual passion. We rely on our members sharing their life experiences, encourage well being and promote Christian viewpoints. It provides confidence and inclusion.

Normally beginning at 7:00 pm we start by having a time to chat to each other, with a well-stocked refreshment platter. The meeting starts about 30 minutes later with a welcome and a 'Thought for the day and Prayer' from clergy and pastoral workers.

Together with a small group of like minds we rely on our members' volunteering their ideas, needs (and cakes).

This year we decided to donate half of our excess funds to providing refurbished Computers to needy members of our community.

Attending the meetings costs £3 with a voluntary door raffle to win a bottle of wine or a supermarket voucher.

The talks and events we had in the year to December 2023 were:-

January – Graeme Taylor – Women's suffrage.

February – Roberts' Surprise Evening – Posties, music and the unique Robert !

March – Brian Freeland – Bohemian Paris.

April – Diane Kearsey – Philippines – Riches, Poverty, chocolate hills and prayer.

May – Graeme Taylor – King Charles III and his love of local composer Parry.

June – Christopher Simmance – Aurora Borealis – The Northern Lights, Myths and Legends.

July – Battle of Britain – Race for Radar – The hidden story.

August – A Summer's evening at the Lamb (+ AGM)

September – George Jones – Pipes, Sticks, Cricket Balls and Whistles.

October – Andy Slark – The Police's challenges with Forensics in Road Accidents.

November – Martin Alderton – The Dark Side of Arundel.

December – Xmas Extravaganza, Prizes, Games (with Robert!) – run up to Xmas. Always a good one.

The talks were without exception fascinating and showed the passion of people and local interests.

We are very grateful for all the help given to us by the refreshment team and the cakes kindly provided by the members and their partners. Come when you can, all welcome.

We are looking to put more meetings videoed online for those who cannot physically attend. Many thanks to Bob Bulley, Glyn Matthias and Julian Masters; with the help of Pat Brooks and Mervyn Wright contributing their thoughts. A sad goodbye to John Hawkins and Brian Freeland. Thanks to the Church Hall management.

Our web site is <https://spsp-mens-fellowship.club>

Men's Fellowship Account 2023

01/01/2023 Carried Forward	£497.84	Speakers	£55.00
Subscriptions	£338.00	Refund Bill Dodd (Computer Repair)	£112.32
Raffle	£152.50	Refund Charlie Sims (Pantry Laptop)	£120.00
		Refund Bill Dodd (Pantry Laptop)	£39.76
		Refund Bill Dodd (Xmas Event)	£60.00
Total	£988.34	Total	£387.08
		31/12/2023 Carried Over	£601.26

Bill Dodd

Choir

The choir has had a good year and has been regular in their worship and musical contributions. We welcomed Peter, new to the area, last September and numbers have been consistent over the year. At special services, in particular the Carol Service, we have welcomed several others from the church family to join us so that we can sing four-part choral anthems, carols and hymns.

This also happens sometimes during our singing during the administration of communion. We are grateful to these people and hope that at some point they may feel able to join the choir but equally no pressure.

We remain affiliated to the RSCM which provides us with a quarterly magazine, support, and discount for the purchase of church music.

I would like to thank the choir for their loyalty and personal support to me.

On behalf of the whole church family, I would like to thank George and James for their dedicated playing and ensuring that between them our services were covered. We are so blessed to have such excellent organists here in Rustington.

Carrie McLeod

Music group

The music group has grown in number and played with enthusiasm at the all age services and also the occasional evening service. I would like to thank Mike McCurrach for all his work and directing of the music group over the year.

New members to the choir, occasional singers and music group are always welcome so please contact me.

Also let me know of any requests for hymns either for special events and anniversaries or just because it's your favourite and hasn't been sung for a while.

I would like to thank Natalie and Laura for all their help and support of the music within the church. How lucky we are to have such a gifted musical vicar and a curate with such enthusiasm and how much we enjoy their singing of parts of our Mass settings and Evensong.

Carrie McLeod

St. Peter and St. Paul Pantry

Our Church Pantry has steadily grown and developed throughout the year. As the number of Pantry users has increased, we have introduced new initiatives to try and help our visitors in every way we can.

Alongside the distribution of food items at every session we also have some kind of social event taking place. This may simply be coffee and croissants or possibly a roast dinner at our monthly Pantry Social. The idea is to provide a safe, friendly environment for our Pantry users to get to know us and one another. We use these occasions to make available representatives from Southern Water and Christians Against Poverty to offer their help. We also have a Liaison Officer on hand to help with signposting and contacting essential benefits and services.

One of our volunteers identified a need for a quieter social occasion for those Pantry Users who would prefer to chat with other adults in a less crowded environment. This year we introduced a "Coffee and Chat" session once a month on a Friday. They were held during the last four months of the year and have proved to be very popular with around a dozen regulars.

The number of Pantry users at the Church Hall grew steadily throughout the first 8 months of the year. Visitor numbers peaked at 77 one week in August and has now levelled off to a steady 60 or so every week. We gave out 1000 more bags of food this year than in 2022.

Our local community has shown such wonderful support to this work. We have regular, reliable weekly food donations from our church congregation. Many of our local retailers have collection points in their shops and several supermarkets now have donation points with our name on. The community aspect was really recognised when your Pantry was awarded the Rustington Parish Council Parishioners' Award 2023 for outstanding public service to the community.

Each week we top up the food donations with a 'Click & Collect' shop (by using the Easyfundraising link we have raised £58 for our Church). We are blessed to receive cash donations from some of our parishioners which enable us to ensure that we have sufficient stocks of the core items for every session.

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During the year we received grants from:

Arun District Council, Lidl and Sainsburys, totalling £2000

We also received donations from the following organisations:

Littlehampton District Lions Club, Angmering & South Downs Rotary Club, St. Joseph's Catholic Church in Rustington, Rustington Community Choir, Rusti Belles W.I., St Bridget's Fun Run, Hargreaves Property Investment & Development, and Inspirations Community Choir, totalling £4741

We received individual donations totalling £6151

Total Income £12893

Total Expenditure £5380

(Expenditure equates to roughly £100 per week and £1.50 per Pantry User per week).

Our Pantry is now well established in two local schools: Georgian Gardens Community Primary School and Rustington Community Primary School (RPC). Between the two schools around 30 families are supported each week. RCP has been largely self-sufficient in collecting food, as well as receiving a large donation from Argos in Rustington.

We have a wonderful team of 28 volunteers. There are so many different roles requiring different talents needed to run our Pantry. Some are responsible for the collection and distribution of food; others make coffee or help out with catering at our social events. Just as important are our volunteers that simply meet and talk to our visitors, making them welcome and finding out how we can help them. Some of our team maintain our contact with Willow & Eve and manage the supply of the fabulous clothes that we have been able to give to our Pantry users. One volunteer offers a repair service for household items, which has been much appreciated. Our dedicated Pantry Liaison Officer has helped several Pantry users access the benefits and support services they are entitled to and has helped to improve their wellbeing.

It has been humbling to see so many of our Pantry users and our volunteers join us in church. Some to our holiday Gatherings and many at our church services.

We no longer see quite a number of the users that came to the Pantry when we first opened as their circumstances have changed and they are now managing on their own. It has always been our intention to try not to create a dependency and it is encouraging to see that the number of Pantry users has levelled out whilst we still have new visitors virtually every week.

We are enormously grateful to our Church family, local businesses and individuals for all they do to enable us to open our Pantry each week and provide the food and support to members of our community who are struggling financially. We couldn't do it without their ongoing support and generosity. We thank God for all that has been achieved.

Charlie Sims

Pastoral Care in the parish

The Welcome Team has the privilege of greeting all those who attend the 10.00 am service on a Sunday and there is usually one of us outside and one inside the church, helping to make you feel welcome. After the service we encourage the newer members to come and have refreshments in the church hall so that they can meet other members of the church as we sit and talk to each other.

We try to hold 2 Welcome Afternoons a year in the Vicarage. Last year we had 9 guests on April 30th and 24 on November 19th.

The 27 Pastoral Visitors are responsible for a small geographical area close to where they live. These include one for Angmering, one for East Preston and four for Littlehampton. We try to be aware of the church members in our area without being intrusive and yet available to them. We are often the ones who distribute Seasight, so that is a natural contact. We can sometimes update the clergy team of any illness or difficulty – if we are given permission to do so. If you don't know who your PV is, please ask one of the Welcome Team and please give us ideas for making our role more effective. We want everyone to feel welcome and safe.

Pam Brooks, Jean Allison, Shirley Fisher, Jenny Forse, Maureen Gibb and Rosemary McLachlan

Quiet Mornings

Traditionally we have held two quiet mornings in the year; one at the start of Lent and one at the start of Advent. In 2023, we felt there may be a need for another quiet morning and so held on in August as well.

All three mornings were well attended, showing that there is indeed a need for people to be able to have the time and space to just 'be'.

Some people enjoy listening to their music, others take the opportunity to do a bit of reading or personal reflection.

We have had a mixture of pictures and photos on which to reflect, as well as offering some crafts or activities, which people have enjoyed too. There is always colouring available and this remains a popular choice amongst people.

We reflected on paintings by Sieger Koder, poems by TS Eliot, and different pieces of scripture.

I also offered hand massages, which seem popular and touch people in different ways.

We are grateful to the team of people who help with the setting up of tables, moving of chairs, operating the AV system when needed and those who make and serve the tea/coffee.

We did a little survey after one of the quiet mornings, and overall, it seems that people are happy with what we are providing, so we will continue doing what we do! If you feel you'd like to join the team, please do speak with either Brenda Meakins or myself.

Sarah Collins

Sacristans

Sacristans continued to support the set up for services of holy communion and related duties including the moving of furniture, changing altar frontals, in line with the liturgical colour for the season.

In June, linens used at Holy Communion were replaced (purificators, lavabo towels, chalice palls, chalice corporals).

In July, we welcomed Carrie McLeod to the team as Sacristan, Server and latterly Eucharistic Minister.

In September, non-alcoholic Communion wine was introduced at Communion, as an option for those with an intolerance to alcohol. This is used at the Sunday 10.00 am service.

In November, Nyla Bulley led the Remembrance Day parade in Rustington. Nyla was presented with a special 'Server's Cross' in acknowledgement of her commitment and contribution as a young and inspiring Server and Sacristan.

The church family continue to support the team with the laundering of items used at communion, white vestments and the cleaning of silverware.

An exciting end to 2023 as the new Chancel furniture was delivered, which included a new altar, credence table, Paschal candle stand, lecterns and clergy/choir seating. This culminated with altar and credence cloths being made 'in house'.

Claire Birkhead

Henry Bott

Jean Bulley

Nyla Bulley

Susan Fisher

Carol Garside

Carrie McLeod

Safeguarding

'Speak out on behalf of the voiceless and for the rights of all who are vulnerable.' (Proverbs 31:8)

At St Peter and St Paul we strive to be a church which provides a safe environment in which adults and children can worship, take part in activities and raise questions and concerns without fear.

Although some members of the Church Family have particular responsibility for the establishment and maintenance of this safe environment, it is the duty of all of us to be aware of and report issues of unsafe practice.

The PCC follows the House of Bishops' guidance on Safeguarding Children and Vulnerable Adults and complies with the Safeguarding and Clergy Discipline Measure 2016.

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A copy of this guidance can be seen in the Parish Office, along with our Safeguarding Policies. The latter were reviewed and approved by the PCC in January 2024 and are also available through our Church website.

The PCC has also published policies on Anti-Bullying, E-safety, Whistleblowing and Responding to Safeguarding Issues.

Anglican Survivors Group: This group, supporting victims of abuse in the Anglican Church has been carrying out a survey of Parish Websites, although without the authority of Chichester Diocese.

We were pleased to be contacted by a representative who was very complimentary about the ease with which Safeguarding information can be accessed from the St Peter and St Paul website.

Safeguarding Incidents: In recent months, there have been reports of some safeguarding concerns. I am very grateful to those leaders of Children's and Young People's groups, and others, who have been vigilant in identifying indications of risk and have acted on personal disclosures. These have been followed up with referrals to appropriate organisations and support from Church Family members.

Disclosure and Barring Service (DBS): We ensure that all who work with children and adults have the appropriate DBS certification in place including, where necessary, checks of the lists of those barred from associating with vulnerable groups.

Currently, 37 members of our church family hold Enhanced Disclosure Certificates for work with Children and/or Adults.

Certificates issued before 2021 are valid for 5 years. The House of Bishops ruling is that any new certificates issued since then are renewable after 3 years.

Because of this change and our need to issue a number of Certificates for areas of church work in 2019, 17 DBS Certificates will need to be renewed during 2024.

The facility for being able to verify identity electronically should ease this process.

Training: Currently, 56 Church Family members have completed the Church of England Safeguarding Training, mostly at Basic and Foundation Levels.

This is a requirement for those who hold DBS Certificates. We also continue to provide training for those not required to make a DBS Application but who provide invaluable support in sensitive areas, such as the Pantry.

Keith Henderson

Seasight

The compilation, production and distribution of Seasight magazine has gone well through 2023 with the editors now approaching the end of their fourteenth year in the role. It's gratifying that it is still being produced as a paper magazine, what with the competition of social media. Hopefully it will run for a few more years in this format.

The advertising revenue was similar to previous years as were magazine sales with a normal print run of around 220 per edition, though on occasion extra copies have been printed if needed. The

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editors would still like to see more content from the church family about anything interesting that you have been up to and would like to share. Sourcing original material is very problematical.

The current printer is now five years old and still going well, though it did have a hissy fit on its fifth birthday, which necessitated calling out the engineer. It gets greater use now doing printing for the office and various church groups.

At our last committee meeting in October, it was decided to increase the cover price from 60p to £1 and also the advertising fees in Seasight. Hopefully this will make the magazine viable with the increase in colour pages and the cost of paper and staples. A colour page cost ten times as much as a mono page.

Thanks go to Glyn Mathias our treasurer, Fran Tuppen - distribution, Sarah McCurrach – advertising and Julie Churcher our chair, who all freely give their time and effort and to all those involved with the monthly distribution of the magazine and sending in articles for each edition.

Jean and Bob Bulley. Joint Editors

'SEASIGHT' - THE MAGAZINE OF ST PETER & ST PAUL, RUSTINGTON

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	TOTAL FUNDS 2023 £	TOTAL FUNDS 2022 £
INCOMING RESOURCES			
<i>Sales of Magazines and donations</i>		969.62	1,861.06
<i>Advertising Income</i>		730.00	810.00
<i>Contribution from PCC towards usage charges</i>	1&2		
<i>Private work</i>			
TOTAL INCOMING RESOURCES		<u>1,699.62</u>	<u>2,671.06</u>
RESOURCES EXPENDED			
<i>Paper and card etc.</i>		212.47	230.59
<i>Staples</i>		257.52	87.84
<i>Per copy cost plus Quarterly charge</i>		2,176.80	1,730.41
<i>Annual Administration Fee</i>		54.00	54.00
<i>Purchases for office/hall</i>			
<i>Purchase of leaving gift (secretary)</i>			26.99
TOTAL RESOURCES EXPENDED		<u>2,700.79</u>	<u>2,129.83</u>
NET MOVEMENT IN FUNDS		-1,001.17	541.23
BALANCE B/FWD 1 JANUARY		4,353.49	3,812.26
BALANCE C/FWD 31 DECEMBER		<u>3,352.32</u>	<u>4,353.49</u>

Social and Fundraising Group

This group was formed in June 2023 and the members are Joanna Brown, Sarah Collins, Carrie McLeod, Jan Peacock and Lisa Rogers-Davis. It was (and still is) our intention for the focus to be on the social side, with any fundraising being a bonus. Our first event was the church barbecue, held for our Patronal Festival in June. It was lovely for folk to get together with a chance to chat and eat and we had a request to repeat this event in 2024. Special thanks go to Rob Peacock, Henry Bott and Michael Collins for their cooking skills on what was a particularly hot day.

The Summer Fayre was next and once again, it was good to have time and space for folk to sit and chat over a bacon sandwich or a slice of cake and a cup of coffee. We had a good mix of stalls – games for children, various guessing games, auctions, tombola, a raffle, beautiful flower arrangements (thank you to Janis and John Saunders) and splat-the-vicar! Thanks to Natalie for being such a good sport. We also decided to have some of the stalls in the church and it gave a good opportunity to welcome people into our beautiful church building.

In September, we held the Harvest Supper – again in church, setting out the tables in a cross, down and across the aisle. Thanks again to Janis for her beautiful table floral displays. As well as a delicious meal, we enjoyed a table quiz, some music and once again, the chance to share time and fellowship with each other.

In November, we held a sausage and sparkler sizzle at Sarah's house, for the families who come to church. It was a cold but dry night and we all enjoyed sizzling not only sausages, but giant marshmallows, as well as indulging in a hot chocolate or mulled cider, whilst we lit our sparklers and enjoyed the neighbouring firework displays.

We have a good variety of events planned for 2024, from our Mardi Gras party to visiting a Christmas Market. All these are marked in the church calendar so please do make a note of them. It is our aim to have a good mixture of events so there will be something for everyone.

The five of us in the group meet up frequently to plan and review each event and we are very grateful to all those who help at the events – setting up tables, clearing up and doing some washing up if needed and particularly to Bob Bully for printing the tickets for us. And of course, thank you to all of you who come along and support these events.

The Social and Fundraising Group

WAFFLE - Women About Fellowship, Fun, Laughter and Entertainment

A full year of gatherings was enjoyed by the ladies of Waffle. The aim of Waffle is to “demonstrate the love of God to women of all ages in Rustington and surrounding areas in a fun, inclusive and life enhancing way.” We enjoyed a diverse variety of speakers including those from our Church and from garden and animal-based charities and also from local enterprises and businesses. In July an outing with refreshments was enjoyed to The Ferring Country Centre, whose representative had come to speak to us in February about the Centre’s ethos of ‘creating positive futures.’

Waffle was instrumental in 2023 in sponsoring the setup costs of the new Church Hall Planter (see separate report) that has been positively received by all those passing by. A very generous gesture for which we are so grateful.

During the year Jenny Everett, and at the end of the year, Ann Mathias, stood down from the Co-ordinating Group and they were both presented with a gift in thanks for their hard work and commitment. The year end was celebrated with a Christmas Party and the making of beautiful sugar paste Angels.

Waffle meets on the second Wednesday of the month at 7.30 pm with some monthly variations, and includes an exciting speaker and refreshments. All women are welcome. As at end December 2023 the members of the Co-ordinating group were Sue Baldock, Julie Churcher, and Thelma Manning.

Julie Churcher

A Final Prayer from Oscar Romero

It helps now and then to step back and take the long view.
The kingdom is not only beyond our efforts,
it is even beyond our vision.
We accomplish in our lifetime only a tiny fraction
of the magnificent enterprise that is God's work.
Nothing we do is complete,
which is another way of saying
that the kingdom always lies beyond us.
No statement says all that could be said.
No prayer fully expresses our faith.
No confession brings perfection,
no pastoral visit brings perfect wholeness.
No programme accomplishes the Church's mission.
That is what we are about.
We plant the seeds that one day will grow.
We water seeds already planted,
knowing that they hold future promise.
We lay foundations that will need further development.
We provide yeast that produces effects far beyond our capabilities.
We cannot do everything,
and there is a sense of liberation in realising that.
This enables us to do something,
and to do it very well.
It may be incomplete, but it is a beginning,
a step along the way,
an opportunity for the Lord's grace to enter and do the rest.
We may never see the end results,
but that is the difference between the master builder and the worker.
We are the workers, not the master builders,
servants, ministers, not messiahs.
We are the prophets of a future not of our own.
Amen.

And may the Grace of our Lord Jesus Christ, and the love of God and the fellowship of the Holy Spirit, be with us all, evermore. Amen

Accounts

THE PARISH CHURCH OF ST PETER & ST PAUL RUSTINGTON



ANNUAL MEETING
TUESDAY 25th April 2023

Registered Charity No 1133812

Worship for the APCM 2023

Opening Hymn: Meekness and majesty

1. Meekness and majesty
manhood and deity
in perfect harmony
the Man who is God.
Lord of eternity, dwells in humanity
kneels in humility, and washes our feet.

*Oh what a mystery, meekness and majesty
bow down and worship, for this is your God,
this is your God.*

2. Father's pure radiance
perfect in innocence yet learns obedience
yo death on a cross.
Suff'ring to give us life, conqu'ring through sacrifice
and as they crucified, prays: "Father forgive."

Oh what a mystery...

3. Wisdom unsearchable
God the invisible
Love indestructible
in frailty appears.
Lord of infinity, stopping so tenderly
lifts our humanity, to the heights of His throne.

*Oh what a mystery...
This is your God.*

Bible reading: 1 Thessalonians 5: 16-28

¹⁶ Rejoice always, ¹⁷ pray without ceasing, ¹⁸ give thanks in all circumstances; for this is the will of God in Christ Jesus for you. ¹⁹ Do not quench the Spirit. ²⁰ Do not despise the words of prophets, ²¹ but test everything; hold fast to what is good; ²² abstain from every form of evil. ²³ May the God of peace himself sanctify you entirely; and may your spirit and soul and body be kept sound and blameless at the coming of our Lord Jesus Christ. ²⁴ The one who calls you is faithful, and he will do this. ²⁵ Beloved, pray for us. ²⁶ Greet all the brothers and sisters with a holy kiss. ²⁷ I solemnly command you by the Lord that this letter be read to all of them. ²⁸ The grace of our Lord Jesus Christ be with you.

Vicar's Report

2022 was an extraordinary year! As we emerged from the height of the Covid pandemic we have been greatly blessed by God who has empowered us to use our gifts and reach out to our community whilst encouraging one another to grow in faith, hope and love.

Following food deliveries and the setting up of our Pantry – we have established a non-judgmental place where people can pick up a bag of food and bags of support! Under the management of Charlie Sims and with the creativity and care of Grace Sims the team of volunteers has become strong, and the needs of our friends met. Provision has expanded to include socials and our incredibly popular holiday gatherings have given a space for everyone to feel welcome in our church building and church family and our Church Watchers keep our church open during the week and cleaning team and flower arrangers ensure it is always looking lovely. Our church also extends to communion in four nursing homes, home communions, and we held a Carol service in St. Bridget's and Carol singing in the pub, and our livestreaming means we reach many – some of whom we don't even know. Friendship lunches, an Easter lunch and a Christmas lunch welcomed a wide variety of people who would be on their own.

In terms of learning, home groups have had remarkable growth, Claire Birkhead was commissioned as an Authorised Lay Minister, we welcomed Nat Gillett (an ordinand on placement), and Dominik Chmielewski finished his Curacy with us – seconded to Middleton. Our Curate Laura Darrall was Ordained Priest and celebrated her First Mass – which couldn't have been more joyful! She continues to bring light and love through her ministry amongst us and further afield on the Radio. We joined in with the pilot of the Diocesan church growth scheme 'Great is thy Faithfulness' and this informed a vision making exercise where the PCC set priorities for the forthcoming season. This year we also introduced First Communion for children aged 7 and above. Children from East Preston joined our classes, and the service was wonderful. The children continue to contribute to church life and have enjoyed Family Worship afternoons. We also had a Confirmation service in our church with Ruth the Bishop of Horsham presiding. Other special Sundays included focuses on the Bible and Mission. We continue to support Family Support Work and Kevin and Jen Cable – Church Missionaries in Jaffa. Money was raised for them and the church at the Harvest Quiz and Christmas Fayre.

A highlight of the year was the Queen's Platinum Jubilee. We had a wonderful flower festival visited by the Mayor of Kunzell (Rustington's partner town in Germany), a Kings and Queens party, a concert showcasing the talents of our musicians (who also continue to support worship and other areas of church life admirably with our ever expanding music group), and an outdoor service with Rustington Churches Together- who we continue to participate in to the full. We were pleased to welcome the World Day of Prayer service to our church too. We also have an excellent relationship with Rustington Parish Council which was further reinforced at the sad time of the Queen's death. 100s of people came through the church during that time to light a candle, sign our book of condolence and take a prayer card. We also screened the Queen's funeral, held a special service and hosted the corporate silence. This year we held the Civic service and took a lead on Remembrance – including running the service at the War Memorial.

In terms of the wider church, we had our Archdeacon's visitation- where everything was found to be in order, three of our teenagers joined Laura in meeting the Archbishop of Canterbury at Chichester Cathedral which a group of us also visited for Evensong when we were prayer for by the Diocese. Evensong in our own church was re-established, alongside Taizé and Healing services, special services for certain times in the year- for example Advent, and Pimms and Hymns Songs of Praise! We continue to be a church rooted in prayer and worship – both corporate and individual, and as clergy we regularly minister to the sick and dying. It is not unusual to receive calls from people in the community and care staff who know we can bring gifts of peace (including prayer, counsel, the last rites and anointing) to those in need.

At the sad invasion of the Ukraine we have prayed earnestly for peace, and welcomed two Ukrainian musicians for a concert to raise money, we have hosted other community concerts during the year, and also visits from schools (to whom we also now regularly visit), and uniformed organisations- including an epic Scout Carol Service and a theatre company called Box Tail Soup.

This year many dear friends from our congregation have died, and we have welcomed many newcomers to church- an indication of the cycle of life. We have held welcome afternoons and our pastoral care has continued under the solid guidance of Pam Brooks, and a thank you for our volunteers who work with children was held by Gill Renny who has been appointed our Children and Families worker – it is incredibly exciting to have Gill in this role.

As you read the reports in this booklet, you will see the many other areas of life which are also reported on regularly in Seasight- ably compiled by Jean and Bob Bulley and their committee. I am grateful to Sarah Collins for her support and ministry amongst us in so many ways, Christopher Simmance in his role as Church Hall Manager and Health and Safety Officer, Safeguarding Officer, the hall committee and cleaner, finance team, Church Wardens - who have supported me with huge care and kindness, administrator, retired clergy and all who lead groups many reflected in the reports. None of the above could happen without you all. You are wonderful people.

And for all of you who do things unseen. Thank you. It is a huge privilege to be your Vicar. In the coming year we look forward to establishing our new branding, continuing to maintain our building, reordering the Chancel, and building on all that is good -the foundation being Jesus. I say again: We have been greatly blessed! May we continue to be a blessing to one another and to our wider community as we continue to pray 'come Holy Spirit.'

Rev Natalie Loveless

Structure, Governance and Management

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year, the following served as members of the Parochial Church Council:

Incumbent:	The Revd Natalie Loveless	Ex-officio (<i>Chair</i>)
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Wardens:	Carrie McLeod Henry Bott	<i>Vice Chair</i>
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Representative of the Diocesan Synod:	Liz Henderson	Ex-officio
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Representatives of The Deanery Synod:	Carrie McLeod Dot Mitcham	
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Elected Members:	Lesley Payne	(2021-2024)
	Pamela Jones	(2020-2023)
	Jan Peacock	(2021-2024)
	Christopher Simmance	(2020-2023)
	Glyn Mathias	(2020-2023)
	Sarah Collins	(2021-2024)
	Gill Renny	(2021-2024)
	Diane Kearsey	(2021-2023)
	Clare Birkhead	(2022-2025)
	Charlie Sims	(2022-2025)
	Joanna Brown	(2022-2025)
	Geoff Gibb	(2022-2025)

Treasurer:	Glyn Mathias	
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Hon Secretary to PCC:	Sarah Collins	
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Aims and Purposes

The primary objective of St Peter and St Paul's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Reverend Natalie Loveless, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

Our Vision/Mission statement: Working together in God's Love for his Kingdom.

Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. We hope to enable local people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge of, and trust in, Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of St Peter and St Paul, Rustington.

Achievements and Performance

Attendance continues to grow with a number of new families joining us over the year. We have continued to live-stream the services and these are still followed by a good number of people. In October 2022 (when the average yearly attendance is calculated) the average weekly attendance was 189 which includes children and those online. The total last year averaged out to 154.

There are 197 parishioners on the Church Electoral roll following a revision in 2020, this is up six from 191 the previous year.

There were two weddings and 14 funerals in church, 16 in other locations officiated at by our clergy and 11 Interments of Ashes. Baptisms were up from nine in 2021 to 11 in 2022.

Review of the year

The full PCC met three times between the APCM in May 2022 and December 2022. The average attendance at meetings was 14.

Finance remains a constant item in all PCC meetings, which includes price increases of utilities, as well as making the accounts easily understandable for everyone. More details can be found in the individual reports, but a snapshot of other things covered at the PCC meetings is as follows:

- Prioritising and celebrating what each of our different groups do.
- The appointment of our Children and Family worker.
- Reviewing our Jubilee celebrations
- Visitation
- Map-ing exercise of what was important to us
- Dealing with the death of Her Majesty Queen Elizabeth II
- Works in the church, following the Quinquennial Inspection.
- The council taking over responsibility for the churchyard.
- Installation of new lych gates.
- Lighting in church.
- Carol singing in the Lamb pub.
- Working on replacing the AV system.
- Celebrate all we are already doing.

We have regular reports from our Health & Safety and Safeguarding officers, as well as from our Diocesan Synod representative.

The PCC reviewed and updated our Conflict of Interest and Investment Policies.

Public Benefit

The church family welcome visitors from within and outside the church boundary. It is our pleasure to warmly welcome anyone from all walks of life who feel they would like to join in the life of St Peter and St Paul Rustington.

Rebecca of Family Support Work (FSW) is active with a group of volunteers in the village providing support to many in our parish.

The Pantry, which opened its doors in October 2022, has flourished and helps a growing number of people each week – see the report for full details.

Rocks meets each week, apart from the first Sunday of the month which is our All Age service.

Family Worship was held in the Church hall just as the Commonwealth Games began. We celebrated the Commonwealth with our own games, crafts and worship.

We had a wonderful Jubilee concert and flower festival which welcomed a lot of the wider community into the church.

Following the death of Her Majesty Queen Elizabeth II, the church saw a steady stream of people coming in to sign the book of condolence, to share their experiences or just find a place of peace.

At Harvest time our flower arranging team decorated the church with flowers and produce donated by the church family.

We were able to host the Remembrance Sunday Service in our Church for the Community; Natalie led the service at the War Memorial at 11.00 am.

Christmas is always a busy time with lots of services. We had the Scouts in for a Carol Service this year and a some of the congregation went Carol singing in the Lamb Pub. And as usual, we held our Christingle Service which welcomed families into the church.

A faithful team of people ‘church sit’ to enable the church to be opened to passing visitors or anyone in the local community wanting a quiet space.

Noah’s Ark, an adult and toddler group, is a long-established form of outreach; they meet on Tuesday afternoons offering friendship and support for families and carers.

During the holidays, there are family gatherings on Thursday mornings, held in the church. There are themed crafts, a chance to chat, do a jigsaw, some knitting, listen to music and enjoy a cuppa and a cake. These have proved very successful and are a really good means of outreach. It has encouraged people who have never been into the church building to come in and feel welcome. Some of the families who attend have started coming to the All Age services as well.

Bolders meet once a week on a Tuesday evening. A very varied programme is set up for the young people to enjoy.

‘WAFFLE’ - Women About Fellowship, Fun, Laughter and Entertainment is a group that aims to demonstrate the love of God to women in Rustington and surrounding areas in a fun, inclusive and life-enhancing way.

Men’s Fellowship group; although this is a Christian Society the emphasis is on social discussion and friendship. All faiths, concerns, cares or humanity are very welcomed.

Our clergy officiated at funerals here in church and also at Worthing Crematorium providing support to the wider community in bereavement.

The residents of four local care homes are offered Holy Communion Services monthly and people within the parish who are infirm or unable to attend church services are taken Holy Communion often weekly. Home Communion was able to be offered again once restrictions were eased.

Our Charitable is split three ways. Our two main chosen missions – Jaffa CMS (Jen and Kev) and Family Support Work have been supported during the year. The third split is a flexible pot – which can be used to give money to appeals/emergencies throughout the year.

Approved by the Parochial Church Council on 12th April 2023 and signed on its behalf



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Rev Natalie Loveless – Chair

PAROCHIAL CHURCH COUNCIL OF RUSTINGTON

Treasurer's Report for the year ended 31 December 2022

Introduction

As Treasurer I have produced our Financial Statements in the format required by the Diocese and the Charity Commission.

The parochial Church Council (PCC) is a fully registered Charity under Registration Number 1133812. The members of the PCC are the Trustees of the Charity.

The PCC accounts comprise:

- An independent examiner's report – prepared by Sarah McCurrach
- The Statement of Financial Activities (SOFA)
- The Analysis of Income and Expenditure by code and fund
- The Statement of Fixed Assets by code showing the changes during the year
- Balance Sheet Detailed including a breakdown of assets and fund totals.
- Balance Sheet (Church of England)
- Related Parties and transactions
- Note on Chancel Trust held by the Diocese.
- Explanation of Funds and Bank Accounts
- An explanation of the calculation of the Charitable Giving

The reports which form the PCC accounts for 2022 were produced from Finance Coordinator 4 which is the software programme on which we record all our accounts information. The format is therefore slightly different to previous years.

Income

Compared to 2021, the total income increased by some £75k. However some £29k was money from the Humphrey Bequest to pay for work on the church. Legacies (£5+k), Seasight money (£6+k) and Fund raising (£8k) Jubilee and Christmas was some £21k.

There was an increase in collections (nearly £4k) and PGS (£5+k). For more information see Analysis of Income and Expenditure.

Expenditure

Compared to 2021, the total expenditure increased by some £26k. However, some £10k was spent on tree work and £5k on work in church.

A further £5k was given to Diocese and £2k spent on Seasight printing.

Assets/Investments

Apart from the usual re-valuation which takes place at the end of the year, two of the assets, FA02 the "Reserve" investment and FA15 the "Loan to the Church hall Trustees (V&Cs)" had other changes during the year.

PAROCHIAL CHURCH COUNCIL OF RUSTINGTON

Shares to the value of £18,621 (part of the Reserve investment FA02) were sold in 2022 to write off the outstanding money borrowed from the P Senst bequest in 2018 and 2019 to provide the loan to the Church Hall Trustees (V&C) to finish the refurbishment of the hall cottage. The assets were reduced accordingly, with the value of the loan (FA15) being reduced to zero.

Summary

Once again I would like to thank all who have given to the church during another difficult year, and in particular to those who were able to increase their voluntary planned giving, and those who made donations.

Our ability to meet our running costs and fund our outreach to the parish is very much dependent on the generosity of you all. Unfortunately, our income from voluntary income does not match our expenditure. If anyone feels able to increase there voluntary giving, however small an amount, it will help in the task.

There has been an increase in collections and the Parish Giving Scheme and this is very welcome.

There was information and photographs of the Finance Team published in Seasight and as a result I hope you know who are members of the team and what they do.

I would not be able to do my work as Treasurer without the support of the rest of the team and I thank Lisa Rogers-Davis, Sue Clark, Michelle Dyne and John Hawkins, and also Sarah McCurrach our Independent Examiner. My thanks go to them all.

Glyn Mathias

Hon Treasurer – PCC of Rustington



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

The PCC of the Ecclesiastical Parish of St Peter & St Paul Rustington

On accounts for the year
ended

31st December 2022

Charity no
(if any)

1133812

Set out on pages

12-21

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/22.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12/4/23

Name:

Sarah McCurrach

Relevant professional
qualification(s) or body (if
any):

IAgSA

Address:

18 Old Manor Road, Rustington BN16 3QS

Parish Church of St Peter & St Paul - 1133812

Statement of Financial Activities

For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources						
Incoming resources from generated funds						
Voluntary income	30,756.67	—	455.00	—	31,211.67	21,232.05
Activities for generating funds	8,123.71	6,443.32	170.27	—	14,737.30	2,477.19
Investment income	—	6,625.56	764.92	5,308.69	12,699.17	11,148.50
Church Activities	3,664.57	3,275.68	5,125.21	—	12,065.46	4,860.26
Voluntary Income						
Planned Giving	65,160.92	—	—	—	65,160.92	58,694.94
Incoming resources from charitable activities	4,976.00	—	—	—	4,976.00	3,433.00
Other incoming resources	16,852.50	—	29,300.00	—	46,152.50	10,121.68
Total incoming resources	129,534.37	16,344.56	35,815.40	5,308.69	187,003.02	111,967.62
Resources used						
Cost of generating funds	—	2,129.83	603.47	—	2,733.30	1,168.20
Cost of generating voluntary income	417.87	—	—	—	417.87	43.02
Charitable activities	10,504.12	—	3,317.40	—	13,821.52	7,095.67
Grants to Missions & Charities	—	584.10	—	—	584.10	—
Other resources used	2,868.02	—	14,397.95	—	17,265.97	7,432.01
Church management & administration	7,857.10	—	192.00	—	8,049.10	11,448.31
Activities related to the work of the Church	101,154.76	7,407.91	2,213.72	—	110,776.39	100,161.15
Total resources used	122,801.87	10,121.84	20,724.54	—	153,648.25	127,348.36
Net income / (expenditure)	6,732.50	6,222.72	15,090.86	5,308.69	33,354.77	(15,380.74)
Transfers						
Gross transfers between funds - in	2,125.59	1,553.09	400.00	—	4,078.68	55,636.35
Gross transfers between funds - out	(968.99)	(1,454.23)	(1,655.46)	—	(4,078.68)	(55,636.35)
Net income / (expenditure)	7,889.10	6,321.58	13,835.40	5,308.69	33,354.77	(15,380.74)
Other recognised gains / losses						
Gains / losses on investment assets	10.59	(48,531.89)	(64.81)	(24,035.02)	(72,621.13)	46,262.59
Net movement in funds	7,899.69	(42,210.31)	13,770.59	(18,726.33)	(39,266.36)	30,881.85
Reconciliation of funds						
Total funds brought forward	64,978.71	351,166.31	38,131.92	214,327.98	668,604.92	637,723.07
Total funds carried forward	72,878.40	308,956.00	51,902.51	195,601.65	629,338.56	668,604.92

Parish Church of St Peter & St Paul - 1133812

Analysis of income and expenditure
Selected period: 01 January 2022 to 31 December 2022

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Incoming resources						
Incoming resources from generated funds						
0102ENV - Planned Giving - YELLOW Envelope Scheme	2,001.00	—	—	—	2,001.00	3,140.60
0102SO - Planned Giving - Standing Orders	1,200.00	—	—	—	1,200.00	1,344.00
03COLL - Collections at all services	6,104.28	—	—	—	6,104.28	2,401.30
03PENV - Collections - PINK Envelope Scheme	1,704.23	—	—	—	1,704.23	1,652.90
04CA - Votive Candles	435.80	—	—	—	435.80	391.12
04DO - Online donations	3,175.57	—	—	—	3,175.57	2,125.00
04DS - Donations Sundry	8,889.30	—	—	—	8,889.30	7,008.10
04FL - Flowers for Church	—	—	455.00	—	455.00	—
04SP - Sponsored News-sheet	—	—	—	—	—	75.00
04WS - Wall Safe Donations	139.39	—	—	—	139.39	9.25
06GA - Income Tax recovered on Gift Aid	1,931.28	—	—	—	1,931.28	2,282.98
07LEG - Legacies	5,175.82	—	—	—	5,175.82	—
08GR - Grants - Restricted	—	—	—	—	—	801.80
04SS - Seasight Income	—	6,443.32	—	—	6,443.32	40.00
09FU - Fundraising - Unrestricted	8,123.71	—	—	—	8,123.71	251.69
12FM - Fundraising for Mission	—	—	170.27	—	170.27	2,185.50
10DE - Dividend - Endowed	—	—	498.31	5,236.77	5,735.08	5,643.60
10DU - Dividends - Unrestricted	—	5,143.21	—	—	5,143.21	5,449.17
10IE - Bank Interest - Endowed	—	—	—	71.92	71.92	2.68
10IR - Bank Interest - Restricted	—	—	266.61	—	266.61	—
10IU - Bank Interest - Unrestricted	—	1,482.35	—	—	1,482.35	53.05
12BD - Bolders Income	—	—	250.24	—	250.24	950.00
12CB - Coffee Break Income	2,585.42	—	—	—	2,585.42	707.79
12CS - Coffee Sunday Income	1,059.15	—	—	—	1,059.15	215.00
12FL - Friendship Lunches	—	2,790.00	—	—	2,790.00	1,023.00
12MF - Mens Fellowship Income	—	200.00	—	—	200.00	102.00
12PI - Printer/Copier Income	20.00	—	—	—	20.00	5.00
12PP - Peter's Pantry donations	—	—	4,874.97	—	4,874.97	1,857.47
12W - Waffle	—	285.68	—	—	285.68	—
Incoming resources from generated funds Totals	42,544.95	16,344.56	6,515.40	5,308.69	70,713.60	39,718.00
Voluntary Income						
0102PGS - Planned Giving - Parish Giving Scheme	53,597.82	—	—	—	53,597.82	48,134.51
06PGS - Income Tax recovered on Parish Gvg Schem	11,563.10	—	—	—	11,563.10	10,560.43
Voluntary Income Totals	65,160.92	—	—	—	65,160.92	58,694.94
Incoming resources from charitable activities						
11FEES - Fees for weddings, funerals etc	4,976.00	—	—	—	4,976.00	3,433.00
Incoming resources from charitable activities Totals	4,976.00	—	—	—	4,976.00	3,433.00

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Other incoming resources						
10CH - Church Hall Income	3,061.50	—	—	—	3,061.50	—
10R - Rent from buildings	12,600.00	—	—	—	12,600.00	10,121.68
12CW - Repaid from C and W	1,191.00	—	—	—	1,191.00	—
12HB - Humphrey Bequest passing through	—	—	29,300.00	—	29,300.00	—
Other incoming resources Totals	16,852.50	—	29,300.00	—	46,152.50	10,121.68
Incoming resources Grand totals	129,534.37	16,344.56	35,815.40	5,308.69	187,003.02	111,967.62

Resources used

Cost of generating funds

22SS - Seasight Expenditure	—	2,129.83	—	—	2,129.83	—
25FM - Fundraising for Mission Expenditure	—	—	603.47	—	603.47	1,168.20
17FR - Cost of Fundraising	378.12	—	—	—	378.12	—
23SU - Sumup Transaction Fees	39.75	—	—	—	39.75	43.02
Cost of generating funds Totals	417.87	2,129.83	603.47	—	3,151.17	1,211.22

Charitable activities

18CE - D Cont. - Charitable Element	5,000.00	—	—	—	5,000.00	—
18TI - Charitable Giving (PCC Only)	5,504.12	—	1,754.00	—	7,258.12	5,679.70
22PP - Peter's Pantry Expenditure	—	—	1,563.40	—	1,563.40	1,415.97
25AR - Afghan Refugees	—	584.10	—	—	584.10	—
Charitable activities Totals	10,504.12	584.10	3,317.40	—	14,405.62	7,095.67

Other resources used

25HA - Cost of Rental-23 Henry Ave (Fees)	—	—	—	—	—	266.64
25HAM - Cost of Rental-23 Henry Ave(Maintenance)	1,677.02	—	—	—	1,677.02	5,140.01
28RI - Church Refurbishment and Improvements	1,191.00	—	14,397.95	—	15,588.95	2,025.36
20CH - Church Hall	3,084.30	—	192.00	—	3,276.30	3,739.77
20PA - Parish Administrator & Assistant	4,652.80	—	—	—	4,652.80	7,573.54
23BC - Bank Charges	120.00	—	—	—	120.00	120.00
23CMA - Church Management and Administration	—	—	—	—	—	15.00
19DC - Diocesan Contribution	76,967.00	—	—	—	76,967.00	74,300.00
20ORG - Organists & Music Leader	2,296.00	—	—	—	2,296.00	2,310.00
20SL - Sea Lane Buildings	—	—	—	—	—	1,500.00
21AC - Assistant Clergy	1,998.59	—	—	—	1,998.59	1,029.70
21VE - Vicarage expenses	2,989.32	—	—	—	2,989.32	2,765.02
22BD - Bolders Expenditure	—	—	681.35	—	681.35	30.00
22CYW - Children Youth Worker	—	5,298.84	—	—	5,298.84	—
22MESS - Messy Church Expenses	488.96	—	—	—	488.96	690.08
22R - Rocks	(23.39)	—	—	—	(23.39)	23.39
22YP - Young People Expenses	—	—	—	—	—	47.96
23AV - Audiovisual	391.69	—	—	—	391.69	1,523.20
23COE - Church Office Expenses	1,236.67	—	—	—	1,236.67	963.65
23CRE - Church Running Expenses	5,629.49	—	—	—	5,629.49	4,629.66
23CY - Churchyard Maintenance	965.28	—	—	—	965.28	2,358.48
23FL - Flowers for Church Expenses	—	—	1,532.37	—	1,532.37	—
23MUSE - Music Expenses	586.00	—	—	—	586.00	671.00

Parish Church of St Peter & St Paul - 1133812

Fixed assets

Selected period: 01 January 2022 to 31 December 2022

Type of transaction	FA01	FA02	FA03	FA04	FA05	FA06
	House - 23 Henry Avenue	CCLA - (Reserve) 7001F plus 7001S	CBoFF Brown (Fabric) 1077F and 1494S	CBoFF Burial Ground (BGT) 1205F and 1622S	CBoFF Income Shares-Endowment Stipend 11	CBoFF Income Shares-Everett/Scott
Opening balance	69,250.00	49,979.46	22,509.18	175,821.35	482.97	2,482.32
Loss on revaluation of a fixed asset	—	(4,732.46)	(2,669.46)	(21,073.35)	(64.81)	(292.21)
Journal entry	—	(18,621.00)	—	—	—	—
Gain on revaluation of a fixed asset	—	—	—	—	—	—
Movement	—	(23,353.46)	(2,669.46)	(21,073.35)	(64.81)	(292.21)
Closing balance	69,250.00	26,626.00	19,839.72	154,748.00	418.16	2,190.11

Type of transaction	FA12	FA13	FA15
	CCLA UK Equity Fund (P Senst) 7001X	CCLA UK Global Equity Fund (P (P Senst)7001	Loan
Opening balance	66,189.31	85,801.12	18,641.00
Loss on revaluation of a fixed asset	(14,614.11)	(14,239.50)	—
Journal entry	—	—	(18,641.00)
Gain on revaluation of a fixed asset	1,496.80	2,198.38	—
Movement	(13,117.31)	(12,041.12)	(18,641.00)
Closing balance	53,072.00	73,760.00	Zero

26 March 2023

Parish Church of St Peter & St Paul - 1133812

Balance Sheet detailed

	As at 31/12/2022	As at 31/12/2021
Fixed assets		
FA01: House - 23 Henry Avenue	69,250.00	69,250.00
FA02: CCLA - (Reserve)7001F plus S	26,626.00	49,979.46
FA03: CBoFF Brown (Fabric)1077F and 1494S	19,839.72	22,509.18
FA04: CBoFF Burial Ground (BGT)1205F and 1622S	154,748.00	175,821.35
FA05: CBoFF Income Shares-Endowment Stipend 11	418.16	482.97
FA06: CBoFF Income Shares-Everett/Scott (Gen)1	2,190.11	2,482.32
FA12: CCLA UK Equity Fund (P Senst)7001X	53,072.00	66,189.31
FA13: CCLA UK Global Equity Fund (P Senst) 700	73,760.00	85,801.12
FA15: Loan	—	18,641.00
Total Fixed assets	399,903.99	491,156.71
Current assets		
CA01: Bank Current A/c 8883	5,613.09	1,807.42
CA02: Bank Deposit A/c Multiple Funds 7838	55,872.68	20,819.85
CA03: Bank Deposit A/c - Reserve 4421	10,590.47	10,407.78
CA04: Bank Deposit A/c - BGT 9351	14,569.08	9,957.33
CA05: Bank Deposit A/c - Fabric 9386	19,846.17	19,214.38
CA10: Debtors	20,592.90	20,315.70
CA14: CCLA Deposit Fund (P Senst)1101D	104,561.43	99,238.31
Z05: Accounts Receivable	921.47	(937.20)
Total Current assets	232,567.29	180,823.57
Liabilities		
6699: Agency collections	2,566.00	2,585.60
Z04: Accounts Payable	566.72	789.76
Total Liabilities	3,132.72	3,375.36
Net Asset surplus (deficit)	629,338.56	668,604.92
Reserves		
Excess / (deficit) to date	33,354.77	(15,380.74)
Z01: Starting balances	668,604.92	637,723.07
Z02: Other gains/(losses)	(72,621.13)	46,262.59
Total Reserves	629,338.56	668,604.92
Represented by Funds		
Unrestricted	72,878.40	64,978.71
Designated	308,956.00	351,166.31
Restricted	51,902.51	38,131.92
Endowment	195,601.65	214,327.98
Total	629,338.56	668,604.92

Parish Church of St Peter & St Paul - 1133812

Balance sheet (Church of England)
As at: 31 December 2022

	As at 31/12/2022 £	As at 31/12/2021 £
Fixed assets		
Tangible assets	69,250	87,891
Investments	330,653	403,265
	<u>399,903</u>	<u>491,156</u>
Current assets		
Debtors	21,514	19,378
Investments	104,561	99,238
Cash at bank and in hand	106,491	62,206
	<u>232,567</u>	<u>180,823</u>
Liabilities		
Creditors: Amounts falling due in one year	3,132	3,375
Net current assets less current liabilities	<u>229,434</u>	<u>177,448</u>
Total assets less current liabilities	<u>629,338</u>	<u>668,604</u>
Total net assets less liabilities	<u>629,338</u>	<u>668,604</u>

Represented by Funds

Unrestricted	72,878.40	64,978.71
Designated	308,956.00	351,166.31
Restricted	51,902.51	38,131.92
Endowment	195,601.65	214,327.98
Total	629,338.56	668,604.92

Approved by the Parochial Church Council 12th April 2023 and signed on its behalf.

Rev Natalie Loveless

N. Loveless

Chair

Glyn Mathias
Glyn Mathias
Treasurer

PAROCHIAL CHURCH COUNCIL OF RUSTINGTON

Related Parties and Transactions

As stated in Assets/Investment, a loan was made to the Church Hall Trustees to finish the refurbishment of the hall cottage to be repaid from future rents receivable. This was recorded as an Investment (FA15). A repayment of £8,000 was made in 2020. However, the vicar suggested that the PCC might consider using some of their reserves (FA02) to pay for the outstanding loan (FA15). The PCC agreed this proposal and the P Senst bequest was repaid in 2022 and assets adjusted.

The Chancel Trust

In December 2019 the Diocese of Chichester advised parishes that from 2020 the way in which Chancel trusts will be dealt with would change. Chancel trusts are not PCC trusts. In future income from the trusts will be paid directly to PCCs and can be used towards the cost of insuring the church.

The money the PCC receives from the Chancel trust is not investment income as the PCC does not own the trust fund nor the investments.

The accumulated trust income from the past years is to be treated as a debt to the PCC from the Chichester DBF.

PCCs have been told to remove the value of the Investment as an asset from their accounts and include the accumulated income not received from the Diocese as a Diocesan debt.

Additionally the money held by the Diocese as a Diocesan debt is held in one deposit account with CCLA for all parish chancel trusts. The interest is allocated between the parishes in proportion to how much money the Diocese hold for the parish in the deposit account.

The annual certificate is confirmation of how much the Diocese is holding on the PCC's behalf. The certificate shows the interest received and the new end of year amount of the Diocesan debt.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2022

Funds

The figures shown in balance sheet show the amounts available to the PCC under the headings of **Unrestricted, Designated, Restricted and Endowed.**

The following explains the nature of the various funds, the purposes for which they may be expended and the bank accounts in which they are held.

Funds/Bank Accounts

The **General Fund**, held in a **Current Account**, is **Unrestricted**. The General Fund is used to receive and pay everyday income and expenditure.

The **Reserve Fund** is held in the **Reserve Account** and is **Unrestricted**. This fund was set up in 1988 with an initial investment of £25,000 in the Central Board of Finance Church of England Investment Fund and Fixed Interest Securities (CBF). The fund receives quarterly dividend income from the capital sum invested, to top up the Reserve Account.

The PCC wishes, as far as possible, **to retain the capital investment of the fund and to spend only its income.**

Multiple Funds Account:

This account contains designated and restricted funds for various church activities/groups and projects. Further detail below:

Designated Funds

Waffle, Allotment, Men's Fellowship, Friendship Lunches, Seasight, and P Senst Bequest.

Should these funds not be needed for their original purpose they can be re-designated by the PCC.

Restricted Funds

*Healey Fund (choir), Choir Furniture, Bolders, St Peter's pantry, Ecclesiastical Vessels, Missions and Humphrey (repairs).

Being amounts donated/raised for a specific purpose, these funds are Restricted and cannot be re-designated to another use.

*(**Healey** – holds donations made in 1983 in memory of Mr T A Healey who had been organist for more than 50 years. The fund may be used at the discretion of the PCC for any purpose connected with the choir.)

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2022

Funds (continued)

The following funds are **Endowment Funds**. The capital sums are held by the Diocese as Custodian Trustee and may only be used in exceptional circumstances and with their permission. The income from these investments can be used but is restricted according to the terms of each respective fund.

The **Burial Ground Trust Fund** receives income from a capital investment in the Central Board of Finance of £38,138 being one half of the proceeds of the sale of the "New" Burial Ground in Worthing Road, in 1984. The income may be used for expenditure on the buildings of the church, the church hall and the vicarage but not for general expenditure.

The **Fabric Fund** receives dividend income from a capital investment with the Central Board of Finance. The income may only be used for the maintenance and repair of the church fabric.

The following are further investments over which the PCC has limited control. The funds are held by the Diocese on behalf of the PCC and may be used only on application to the Diocese.

The **Everett/Scott Fund** is an investment of 106.00 CBF Investment Fund (Income) Shares whose value is recorded as an endowment fund.

The **Stipend/Unnamed Endowment Fund** is an investment of 305.00 CBF Fixed Interest Security (Income) Shares whose value is recorded as an endowment fund.

The following fund is not a PCC Fund and is managed by the DBF.

The **Chancel Trust Fund** is an investment of 756.00 CBF Investment Fund (Income) Shares. The accumulated income is restricted to expenditure on the fabric (but not the fittings) of the chancel and is held by Chichester DBF. Starting in 2020 the income will be paid to the PCC and can be used towards the cost of insuring the church.

PAROCHIAL CHURCH COUNCIL OF RUSTINGTON

Charitable Giving

(An explanation of the calculation of the Charitable Giving)

This is calculated with reference to the total income from the Parish Giving Scheme (PGS), Standing Orders and the regular giving received in the Yellow Envelopes. A budget figure is agreed at the beginning of the year of 10% of the expected income from these sources. At the end of the year, an actual figure is calculated and any excess distributed.

The giving is split three ways. The recipients are two named charities * (which are agreed by the PCC) and a charitable fund which can be allocated to various charities at the PCC's discretion. Any other money raised by the church/missions during the year will also be allocated in this way.

Calculation for Charitable Giving

In 2022 the total income from PGS,

Standing Orders and Yellow Envelopes was	£56,800
--	---------

Charitable Giving (if calculated at 10%)	<u>£5,680</u>
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Distributed in 2022 to each recipient:

FSW	£1,500	
CMS Jaffa	£1,500	
Charitable Fund (Restricted)	£1,500	<u>£4,500</u>

Balance paid to recipients in 2023 (3 x £393)	<u>£1,180</u>
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Total	£5,680
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(*) In 2020 the PCC agreed to support Kevin and Jen Cable (CMS Jaffa) and FSW

Parish Church of St Peter and St Paul Rustington
Vicar and Churchwardens General Account
Receipts and Payments Account for the year ending 31 December 2022

	Notes	2022 £	2021 £
Receipts			
Church Hall Cottage rent	3	7,085.00	11,940.00
National Westminster Bank plc Interest		132.35	5.46
War Graves		15.00	-
Total Receipts		7,232.35	11,945.46
Payments			
Church Audio Equipment		-	4,565.74
Church Hall Cottage Insurance		-	707.53
Leaders - Management fees		765.18	1,229.82
Leaders - Professional fees (rent insurance/renewal fee)		539.98	809.76
Leaders - cottage maintenance		187.00	408.00
Churchyard Lych Gates		1,191.00	
Total Payments		2,683.16	7,720.85
Excess of Receipts over Payments		4,549.19	4,224.61
Balance as at 1 January 2022		55,859.50	51,634.89
Balance as at 31 December 2022	1	60,408.69	55,859.50
Year end funds are represented by			
National Westminster Bank plc Current Account		250.00	250.00
Business Reserve Account		60,158.69	55,609.50
		60,408.69	55,859.50
Other Monetary Assets			
Retained by Leaders for Electrical work	2		165.00

Notes to the Vicar and Churchwardens Account

1. Includes Legacy of £22,000 to be used for Chancel furniture
2. Includes £165 retained by Leaders for Electrical work
3. From August cottage rent paid to Church Hall Account

Signed: CARRIE MILTON
Name: CH
Date: 1/3/23

Signed: Henry Bott
Name: HENRY BOTT
Date: 01/03/2023

Churchwarden's Report

What an exciting and busy time we have all experienced at St Peter and St Paul's over the year of 2022, the first year free of Covid restrictions, since that first lockdown in March 2021.

We have continued with the work highlighted in the quinquennial inspection and report in 2021, happily with no major or intrusive works required.

The Church Log is kept up to date, and the Terrier, too, (for which we would like to thank Dot Mitcham and Ann Matthias) The recording of Church assets (almost down to the last paper clip) in the Terrier is really no small task and completing it must really be a labour of love. It helped us to get a glowing report from the Archdeacon following his Visitation at the end of June!

The chosen Chancel Furniture as well as the beautiful designs for new Altar Frontals and Priestly vestments have been displayed for the Church family, and will form part of the Faculty Application that we are now preparing for submission to the Chancellor.

There is considerable detail involved and wide-ranging; including new protective grilles for stained glass windows, a new 'fence' next to the newly installed Lych Gates, (to replace the temporary fence erected by Arun District Council), and we are looking, too, to install a handrail on the north side of the chancel steps to make access easier to the chancel from the nave.

Sporadic intermittent problems with the lighting system have also kept us occupied, and that situation is being monitored.

Since it's formal closure (for the purpose of burials) in February 2021, the maintenance of the churchyard has passed over to Arun District Council (although we are still able and do continue to have paid help with the borders and also planned clear up days to keep it looking well kept) The situation is being kept under review; the council has admittedly limited resources, so we will need to supplement.

As Trustees of the hall we have attended meetings relating to that as well as monthly Leadership meetings. We are also conscious of our obligations with the finances of the church and attend finance meetings when possible.

We reviewed the church key security system and installed a safe for the church keys in the hall so that people who need them during the day on an ad hoc basis have easy access and records are kept.

We'd like to thank everyone for the many jobs and roles that so many within the church family undertake so cheerfully both in the church, in the hall and in the wider community. It would be a wrong to the many to single out the few!

So much has gone on that it is difficult not to stray out of the stuff of the Church Wardens' Report, but we will do so, without risking any impact on the other reports for the APCM!: The 'high' of the Platinum Jubilee, the 'low' of the death of our beloved Queen. The consolation of the shout out 'Long Live the King'. The joy of Laura's First Mass! The appointment of Gill Renny as our Children's and Family Worker.

Finally, a special thank you on behalf of everybody to Natalie who leads, guides and supports us all so well, ably supported by Laura. What a team and how lucky we are. Natalie describes her ministry as 'collaborative' and correctly so, but even that ministry requires a leader, and in Natalie we are blessed.

Carrie McLeod and Henry Bott

Audio Visual Team

Hectic and fun! We are always interested to hear from anyone with any input or want to join us. We try to add to the church services and livestreamed audiences, extra inclusion, information and interest.

As well as displaying the words and graphics we are very aware that with AV we offer a disability aware service. Let us know if there are issues you want to talk about.

We consist of a small team working within the complexity that is SPSP. Creating visuals and displaying videos, liturgies, hymns, passages of scripture and sermons on screens around the church, to enhance the focus of the congregation. Always pressing buttons. We offer AV help at Weddings and Funerals.

We also provide livestreaming services via YouTube to broadcast the church services to people at home. We estimate that each broadcasted service is watched throughout the week by about 150 people. We love to hear from people adding their thoughts on the YouTube chat.

We help and encourage the preachers and presidents of the church to use AV without being intrusive to the spirituality which is the primary reason of our church services.

It is a complex task and we are NOT perfect. We are always looking for new helpers over the age of 16, you don't have to be master IT specialists, just willing to be conscientious. We offer full training at all levels.

We are putting together plans for the next version of the AV, this can take up to 5 years to install and implement, add your ideas...

We are always open to suggestions and are always grateful for suggestions and feedback. We are certified for DBS training of young and vulnerable people. DO talk to us.

Bill Dodd

Bolders Report

This year most of our Bolders moved up to secondary school – the team were unsure as to how many would still come along with new commitments etc but we are delighted to say most have returned and we have gained five new members throughout the year due to word of mouth.

We have been continually blessed by the grant from Tesco which has enabled us to continue to employ our monthly drama teacher, Temisis Conway, as well as funding a trip to Clip and Climb, a puppetry workshop from Box Tale Soup Theatre Company and new bibles. Many thanks to Grace for sourcing!

It has been wonderful to have Gill Renny join the team as our children and family worker, her presence has already made a huge difference and we also welcomed brilliant new volunteers in Rob Peacock, Michelle Dyne, Faye Mackenzie taking the lead with beautiful spiritual art sessions and Di Geldard for some fab crafts. We were sad to say goodbye to Mrs Carolin who has taken up teaching a class in Littlehampton and is no longer able to volunteer for Bolders but we'd like to minute our huge thanks to her for her time, heart, and investment in the young people.

You can find regular updates on the Bolders activities in Seasight which have included, gardening with Julie Churcher, baking with Julie and Jane Rodriguez, a visit from TLA chaplain Paul Sanderson, sausage making at the Butcher and Deli, and a visit from Turning Tides homelessness charity amongst

many others. The Bolders also contributed to the Link to Hope shoebox appeal, creating 16 boxes for the cause this year. The group also received a nomination for the Rotary Arun Youth Community Awards for their charitable care for each other and the world.

Huge thanks to the entire team and congregation for their continual support and prayers for the group, it is a privilege to offer this space for the young people – and we learn from them each week!

Team: Rev'd Laura Darrall, Rev'd Natalie Loveless, Claire Birkhead, Gill Renny, Anne Foster, Pam and Mike Lewis, Rob Peacock, Faye Mackenzie, Michelle Dyne, Di Geldard, Julie Churcher, Jane Rodriguez, Temisis Conway.

Children and Family Worker Report

Since October 2022, I have had the enormous privilege of being the Children and Families worker in our church community. It is a wonderful, varied, busy and exciting ministry and I thank God for the blessing of being chosen for this position.

Within the church, it has been fantastic getting to know the many children and adults who attend the groups. The new-born babies at Noah's Ark; the primary (plus) children at Rocks and the lively preteens at Bolders: the families at the Pantry socials and gatherings: each group is an absolute joy to be part of. It has been great to be able to build relationships and share God's love with every individual that has come to all of our provision.

Sunday mornings are a particular joy - what a way to begin the working week. Whether it is a Rocks week or an all-age service, the support and encouragement that I have experienced from clergy and congregation is truly uplifting and sustaining. It has been an honour to have started my ministry at a time when the Holy Spirit is really moving in our church and we are experiencing vibrant growth (and I don't just mean numbers).

Within the wider community there are ways in which doors are opening to us and where it is a delight to serve. Together with Revd Natalie and Revd Laura, we have been welcomed into all three of the primary schools in our Parish to deliver regular assemblies. This has been wonderful in building relationships within the community as well as an opportunity to share stories of faith with the children. In addition to this, we have supported in the delivery of the R.E. curriculum when we had a visit from Summerlea's Year Two to the church and are looking forward to working with Year Three at Rustington Community Primary on the Easter story. I have been welcomed to the parent drop-ins at Rustington Community Primary and help out at the Pantry in Georgian gardens. All these are ways of building our relationships across Rustington and takes the work of the church beyond the building and into the community. In the summer term, I will be running 'Forest Church' club, enabling children to reflect and wonder in the outdoors about our creation and creator.

First Rustington Scouts have also welcomed me to work with them. During Advent, I attend sessions of cubs and Beavers to deliver craft sessions and create an artwork to display when they held their Carol Service in church. This was a time of fun and creativity, which is set to become regular. This spring, I am working with the older children to prepare prayers to be read in Arundel Cathedral at the St George's Day parade, as well as planning their activities for an evening. Remembrance Sunday will be another event for which I will get involved in the preparations. This has been a great experience and I look forward to further strengthening these connections.

Looking to the months ahead, I have plans in the pipeline for a summer holiday club at the end of August and a weekday afternoon club for primary children. Please pray for the guidance of the Holy Spirit in these projects and for a team of volunteers to enable the delivery of the sessions.

Finally, I would like to give thanks for the incredible team that I am blessed with. Thank you to Revd Natalie and Rend Laura for their welcoming, supporting and guiding. To the amazing and hard-working volunteers in all the groups, I say thank you from the bottom of my heart. Without these people I could not do my job and they all make every day a joy. What a fabulous bunch of people!

Please hold my work in your prayers.

Gill Renny

Coffee Break

During 2022, Coffee Break took place on Wednesday mornings in the Church Hall between 10.00am and 12.15pm. We had a week off during August and after Christmas. After covid our numbers really grew, with many of our regular church members returning. We welcomed several new people, who although not directly connected with the Church, lived in the village and enjoyed the fellowship. We also saw visitors to the area and those having a short stay with family and friends. Our regular groups included the fitness class after their Scout Hut sessions, the art class from the South Room and the local health walking group. At 11.30am sometimes the Hall was so full it was 'standing room only' and many more chairs were pressed into service.

We must thank all our helpers, those in the kitchen, the front of house staff and the table team, without you Coffee Break would not happen.

We are sure that 2023 will be equally successful and are happy to facilitate this very useful outreach to the Church and village community.

Christine Roberts and Jean Jenkins

Footsteps

We were back to a full year of walks this year so had 11 outings. Our first walk was along the coast from Rustington to the Bluebird cafe in Ferring when we admired some lovely beach art. Other walks included Kithurst Hill, Arundel, Pagham harbour, Angmering Park where we admired the beautiful bluebells, Sullington Common, Highdown, Burpham, Lancing Ring, Kingley Vale and Chichester Marina. We had several new walkers this year and some returning who hadn't been for a while. The average attendance was 13 with the lowest turnout being 9 and the highest 18. Several people brought their dogs along too. It was pleasing to find the numbers have increased this year.

We normally walk about 4.5 to 5 miles with the occasional hilly bit but nothing too strenuous. New walkers are always welcome.

I am looking to find someone else to run this group within the next year otherwise the group may fold. If you are interested, please contact me.

Catherine Gleadow

Friendship Lunches have been in existence for some years now with only a short break and then everything closing down during lockdown.

The team meet about 3 times a year to plan main meals and puddings.

It is an important monthly event and provides a time of camaraderie, catching up with friends and enjoying a roast dinner which our guests have not had to prepare or cook themselves! Special birthdays (those with a "0") are celebrated with a card and a cake.

The lunches are served on the first Sunday of each month, (except for January). This enables those who wish, to attend the 11.45 service in church.

The team work well together and thanks must go to Ann and Christine who take it in turn to shop and organise the main meals. In the kitchen they are ably supported by Joy who deals with the washing up. Our delicious puddings are baked and served by Julie and Fran and usually involve custard or cream!

Grateful thanks must also go to Glyn, Graham, Laurence, Michelle and Roger, as well as those who support Pam "front of house" and serve the guests. Pam is also kept busy looking after the administration and liaising with our volunteer drivers arranging transport for those guests who need it.

*Joy Bohm, Pam Brooks, Julie Churcher, Ann Mathias,
Christine Roberts, Fran Tuppen*

Family Support Work

Chichester Diocesan Association for Family Support Work

Last year the report centred around rebuilding activities after the confines of lockdown. This year has been dominated by the effects of the financial and energy crisis. Families already struggling were met with the double whammy of increasing fuel costs rising prices and difficulties in getting appropriate statutory support. Unfortunately it has become more common that some families on Becca's caseload have felt crushed and unable to cope. The outcome of such extraordinary stresses suffered by parents often manifests itself in the children some of whom are displaying severe behaviour issues. Becca has been kept extremely busy providing one to one support and providing advocacy for some of the most serious cases. Reports to Social Services and attending support meetings is time consuming. This has meant that the volunteers from St Peter & St Paul are playing a very important role in sustaining support for families. We still deliver food to families and we are encouraging those in walking distance to take advantage of the Pantry. The volunteers help Becca to provide a wide range of regular activities and this year we have been very busy helping out with:

- Monthly After school club in the church hall
- Drop in at Establo fortnightly for parents of children with SEND
- Mad Hatter's Tea party for the Queen's Jubilee
- Sessions at Creative Heart in Littlehampton SEND
- Sessions at Arundel Cricket Club - in sports
- Forest School at Dappers Lane Angmering
- Picnic in Mewsbrook park- train ride , ice cream
- Days out at Warnham park
- Bear hunt;
- Swimming Weekend away at Dalesdown
-

The rays of sunshine brought by these fun activities spread a little warmth for a very short time on families in the dark oppressive world of debt, relationship breakdown, behaviour problems.

My abiding memory and one that spurs me on to keep volunteering was at the end of the weekend away at Dalesdown when one of the mums expressed her feelings

'I don't want to go back, I love it here, it so peaceful and with you all just being there for us to talk to it really was an absolutely fantastic weekend thank you so much for the opportunity xx

Working together as partners in mission you surround our families with your love, prayers, encouragement and financial support, Thank you. A special thanks to the dedication and skills of our lovely volunteers who tirelessly give of themselves throughout the year; Mo Gibb, Susan Fisher, Jan Watson, Gill Renny; Philippa Dabin, Joyce Nicholls, Jackie and Meghan.

NB New volunteers are always welcome

Diane Kearsey

Church Hall Report

During 2022 the Hall has been fully open and used by Church Groups and External Hirers

The Church Hall is a great asset to both the Church and its associated groups as well as the greater community and an ongoing maintenance programme is essential to keep it in good order. Further projects that were to be considered during 2022 are now being moved to 2023 and include: -

The repair and redecoration of the timber windows on the west and north elevations of the building.

The repair to the damaged lintel on the south elevation of the building.

Planning a maintenance programme for the roof, where work is required.

Access to the loft space above the kitchen.

Due to increased running and maintenance costs higher charges for the use of the Hall were started to be introduced during 2020. However, the benefit of these increased charges did not happen until June 2021 when the Hall fully reopened.

A massive thank you to Jan Watson and Alison German and recently Mike Merry, who have been doing a sterling job of keeping the car park tidy and clear of leaves and rubbish. Their help is very much appreciated.

Also, a big thank you to Hazel Castle who continues her excellent work in looking after the cleaning of the Hall.

The Church Yard benefits from having a gardener, who is cutting the grass and tending the flower beds. A working party helped to clear and tidy up the Church Yard. Another working party would be of help to continue this work.

A big thank you to Ann Mathias who continues to look after the Kitchen and ensure its smooth running.

We would like to thank John Hawkins who has spent his evenings each winter for many years checking through the annual Hall Accounts. His knowledge and input has been invaluable. A big thank you to Dot Mitcham who took on this task for the 2022 accounts.

Bob Bulley, is acting as my shadow and covers me when I am unavailable, such as when I am on holiday. This is in addition to continuing with looking after the Hall Accounts/Finances and helping with minor maintenance. His support is invaluable and very much appreciated.

Christopher Simmance (Hall Manager), Rev Natalie Loveless, Bob Bulley, Ann Mathias, Carrie Mcleod and Henry Bott.

Parochial Church Council of St Peter & St Paul Parish Church, Rustington

Church Hall Account

For the year ended 31st December 2022

		<u>2022 (£)</u>	<u>2021 (£)</u>
Monies Received			
	Lettings	18,330.50	7,687.50
	Donations	64.00	0.09
	Interest on Deposit Account	18.95	0.12
	PCC		2,000.00
	Arun District Council Grant		9,000.00
	Insurance Claim	473.10	
	Cottage Rent (from 08/22)	4,290.20	
	Miscellaneous Payment*	64.00	
	Total Monies Received	23,240.75	18,687.71
Expenditure			
Maintenance/Repairs			
	General Buildings	2,469.66	401.00
	Fire Extinguishers & Alarms	658.15	350.80
	Boiler Service/Heating Repairs	294.00	294.00
	Sundry Expenses	356.59	277.04
		3,778.40	1,322.84
Administration			
	Heating & Lighting	2,976.22	1,542.43
	Water Charges	680.49	369.33
	Insurance	1,052.76	1,009.26
	Music Licence	161.86	132.00
	Cleaning & Waste Disposal	5,736.31	3,118.60
		10,607.64	6,171.62
	Cottage Expenditure (from 08/22)	952.70	
	Refund*	64.00	
	PCC Refund		3,921.50
Total Expenditure For Year		15,402.74	11,415.96
Net Surplus or Loss For Year		7,838.01	7,271.75
Balances Brought Forward at 01/01/2022		8,175.18	903.43
Balances Carried Forward at 31/12/2022		16,013.19	8,175.18
Represented by:			
	NatWest Bank Deposit Account	10,356.57	5,000.12
	NatWest Bank Current Account	5,625.02	3,143.46
	Cash	31.60	31.60
		16,013.19	8,175.18

Prepared by: BOB BULLEY Verified by: Annachwanden

Capacity: TREASURER Capacity: Previous Annachwanden

Date: 8th February 2023

Health & Safety Report

This report outlines the Health and Safety position at both the Church and Hall as at 31st December 2022.

During the year the H & S Policy was reviewed. A copy is on the Website for reference purposes for members of the congregation. Additionally, the Fire Risk Assessments for both the Church and the Hall were reviewed. Also, the Risk Assessments for each Church Group have either been updated/produced.

The effects of Covid 19 Virus continued to affect us all. To enable the Church and Hall to open, the Covid safety requirements introduced were kept under review and adjusted to suit.

Weekly in-house testing of the Fire Alarm and Emergency Lighting was carried out at the Hall. This was supported by the professional bi-annual testing of both those systems. Monthly testing of the Carbon Monoxide Sensors and emergency alarm in the Disabled WC was also completed. In addition, the yearly servicing of the Gas Equipment, Fire Extinguishers, plus PAT testing of the portable electrical appliances was also completed. In the Church, monthly testing of the Emergency Lighting, Smoke Alarm, Carbon Monoxide sensors and emergency alarm in the Disabled WC were also completed. This is supported by the twice-yearly specialist testing of the Emergency Lighting. Also, the yearly servicing of the Fire Extinguishers, PAT testing of the electrical appliances, servicing of the Boiler, Roof alarm and Security Alarm has been kept up to date.

The Emergency light in the Choir Vestry was adjusted and is now functioning. To summarise all testing is up to date. I would also like to thank Frank Hutchins, the previous Health & Safety Officer, who is my shadow, to provide cover when I am unavailable, such as holidays etc.

Christopher Simmance

Home Communion Report

Home Communion is offered to any of our Church Members who, for various reasons is unable to come to church. It may be a one-off visit, following eye surgery perhaps, or a broken leg, or something more long-term. Sometimes the main recipient is a Primary Carer who is unable to get to church. Whatever the reason we have a team of four Lay ministers of Holy Communion who carry out these visits, accompanied by another friend from a small group of volunteers from the church, because, 'Where two or three are gathered together, there am I in the midst of them'. We try to visit regularly once a month. We work alongside Parish Visitors to identify possible recipients of Home Communion, as sometimes people are reluctant to ask for a visit.

The service we use is a shortened form of the service of Holy Communion we use in church. In its basic form this lasts about 20 minutes, but some of our recipients welcome the opportunity to discuss the scripture reading and make or mention prayer requests, so it can take a bit longer and we are often offered a cup of something (and cake!) and may stay and chat for a while afterwards. These visits seem to be welcomed by everyone we see and we enjoy the privilege of being invited into their homes.

Between us we see about 10-12 people each month.

Rev. Natalie Loveless and Revd Laura Darrall also make monthly visits to Care Homes in our Parish.

Brenda Meakins

Report from Kevin and Jen Cable for 2022

Although Kevin and Jen are settling into their life in Jaffa and they are confident that they are where God wants them to be, it has not been an easy year.

There have been rocket attacks and twice they had to shelter in their bedroom which is fitted out as a bomb shelter. Fortunately, the Israeli defence system kicked in and the rockets were intercepted. There have also been attacks on Christian churches and priests going about their business in broad daylight. There has also been much unrest in Jerusalem.

Services have been going well in the Lutheran Church and they had a good congregation for Christmas services including a local Rabbi and some of his congregation.

It has been a frustrating time regarding the refurbishment of the church as permits have still (February 2023) not been issued for the work to begin despite the Archbishop's hope that work would begin in October.

With the help of volunteers, both cemeteries have been cleared and it is hoped that they can be kept like that.

Little Lambs is going well with a small group of parents/carers with their babies and little ones. We must continue to pray for their safety and for the renovations of the church building to begin soon.

Susan Fisher

SPSP Men's Fellowship

It was a challenging year as we started to meet again in person, moving forward safely, shaking of the COVID hangover. I am glad to say that the SPSP Men rose to the occasion.

The fellowship meets monthly to bring together Christian Men. Its members are a mixed set of people, different backgrounds, different experiences, different talents. Always caring. Meetings aim to outreach to other religions, interests and persuasions to broaden our own thoughts and ideals.

We normally meet on the first Wednesday evening of each month; networking and discussing various common issues. Each meeting we highlight some interest, either a talk or communal activity. Our 'talks' come from organisations, charities and generally people with an individual passion. We rely on our members sharing their life experiences, encourage well being and promote Christian viewpoints. It gives confidence and inclusion.

Normally beginning at 7:30pm we start by having a time to chat to each other. The meeting starts about 20 minutes later with a 'Thought and Prayer for the Day' from clergy and pastoral workers. We are not run by committee and rely on our members' volunteering their ideas, needs and cakes.

This year we decided to donate half our funds to the Pantry to help the Christian community care we deeply believe in.

Attending the meetings costs £2 with a door raffle to win a bottle of wine or a voucher.

The talks and events we had in the year to December 2022 were:-

January – Mike Lewis – Walking the Camino de Santiago Pilgrimage.
February – Rev Laura Darrall – My journey to Rustington – a God of surprises!
April – Billy Slatter – ‘What are you doing here?’
May – Brian Freeland – George Bernard Shaw – ‘Playing the Clown’
June – Julie Edge – Littlehampton’s Museum Curator – ‘From the archives’ ...
July – AGM, Live music and Barbeque – Thanks to Robert and Mike.
August – Edward Jervis – ‘With a pinch of salt’.
September – Christopher Simmance – Hurtigrutan – the World’s most wonderful Voyage.
October – Alistair Byford-Bates – The Recovery of Fairey Barracuda from RNAS Daedalus.
November – Charlie & Grace – Current and future hopes of ‘The Pantry’.
December – Xmas Extravaganza, Prizes, Games – run up to Xmas.

We are very grateful for all the help given to us by the refreshment team and the cakes kindly provided by the members and their partners. Come when you can, all welcome.

Our web site is <https://spsp-mens-fellowship.club>

Bill Dodd

Music report

At last a year virtually free of all Covid restrictions so singing has been enjoyed by all and back to normal.

The choir continue to practice on Fridays and sing at the Parish Eucharist, Evensong and other special services.

Sadly earlier in the year our brother John Harding suffered a life changing medical event so is no longer able to sing with us, we miss him very much.

We welcomed Amber into the choir as a new young member and she is singing very well.

The choir has sung with the music group when the first Sunday is a festival such as Epiphany.

This year we also happily welcomed back Phillipa Dabin and Michael McCurrach who joined us for the Carol service and others have joined us for special acts of worship.

The choir along with some friends went and sung Christmas Carols in the Lamb public house as well as some residential care homes which we really enjoyed and was a lovely outreach opportunity.

I would like to thank the choir for all their loyalty, singing and support and for George for all his help with the choir.

We have a wonderful team of organists but during the year sadly Dave Jenkins, due to family commitments is unable to play for us for a while, but we look forward to hopefully welcoming him back at some point in the future. George, who also prepares the organists’ rota, and James have remained dedicated and playing at all the various services and delighting us with an array of music in all styles before and after the services. Thank you to you all.

The music group has continued to evolve this year playing at the family service on the first Sunday of the month and now numbers eight members, when all present, and continues to improve with great enthusiasm. Mike Mc Currach has kindly agreed to share directing and planning with the group and with his range of expertise we look forward to an exciting year in 2023 and to be able to contribute more to the worship of the church and outreach. Some of the music group also play at services in rest homes and contribute to the activity mornings in the church during school holidays which is enjoyed by all.

I would also like to thank Natalie and Laura for all their support and encouragement and also for singing with the choir at various events and services and Natalie especially for her personal musical contributions.

Carrie McLeod

Noah's Ark

Noah's Ark has gone from strength this year. After Covid, the group remained small but the past year has seen incredible growth, with numbers going from an average of 10 families to around 21 families.

We have been able to invest in new equipment due to this growth. The children now have access to a ball pit, new trainset, interactive rugs and a refurbished book corner. In addition, we have now timetabled regular sensory sessions including a 'Glow in the Dark' session and a multi-sensory summer session alongside our celebrations of church festivals.

Craft activities have been expanded and we now have regular educational games. This has enabled the older children to have opportunities for preparing for school. There are now age focused zones within the room so that all participants have appropriate activities.

A real strength of this group this year are the strong positive relationships that have formed between the families and they meet up regularly outside the group. It is a great support network for all.

There is a strong volunteer team which works on a rota and have great relationships with the children and their carers. They have created a warm family atmosphere and their work is greatly appreciated.

Zoe Mills and Gill Renny

Pantry Report

October was the first anniversary of our Church Pantry. It seems hard to imagine that it has only been running for such a short time, it feels like such an important part of our church's activities.

We are so blessed to have such a wonderful team of volunteers. Our team has used their gifts of kindness to make a real effort to get to know each one of our Pantry users. This relationship has proved to be so important in enabling us to invite our families to coffee mornings, to craft events and to our holiday time "Gatherings" in the church and also to church services, especially the All-Age Services. These occasions have helped us develop a real community feel and remove any stigma that may trouble people when they first come along to the Pantry.

The number of visitors has steadily grown. We started with 10 on our opening day and on 21st December - 60 came to our Pantry. The generosity of our parishioners has helped us to keep up with this growing demand. As well as the food items that are left in the basket in church or the black box by the Church Hall, we also receive financial donations. During this calendar year we spent £1046 of the money donated directly into the Pantry account and £427 given as cash on topping up the food cupboard. The Angmering and South Downs Rotary Club kindly gave us £500 to buy a much-needed fridge to expand our giving to include more fresh food.

We really should celebrate that over the course of the year our Church Pantry gave out 1993 bags of food to those in our community that are struggling with costs. Our next step is to develop relationships with other community services to try and help our families with things such as debt management, household budgeting, maximising benefit entitlement etc.

In addition to this, our Pantry at Georgian Gardens School is steadily building. The volunteers who run the Pantry at school say, "it is heartening to see how the numbers have increased and how the mums have gradually gained in confidence to talk to us and now ask us for specific items for their families. There is a very friendly atmosphere as they chat with each other and with us.

No one ever takes more than the ten items permitted unless we hear of a case of real hardship and we help make up bags of groceries for them. Word of these cases reach us from the headteacher and some other members of staff. The staff at school have really got behind us - they are friendly and welcoming.

It was very special at Christmas to see faces light up when the tables of special treats were seen. The pantry is an enriching experience for both of us."

Our local retailers, led by Sarah at The Butchers and Deli, really rallied together at Christmas. Together they ran a raffle and the money raised resulted in over 30 meat hampers being given to our families at this difficult time. It was so successful that we were still providing fresh meat to our Pantry users through the early months of the New Year.

We feel so very blessed to have this as part of our wonderful church.

Charlie Sims, Pantry Manager

Pastoral Care in the parish

The Welcome team is a visible part of the Pastoral Care in our parish. We all feel that it is a privilege to be sharing in this ministry. Two of us are usually available outside and inside the church before the 10.00am Sunday service. We aim to give a personalised greeting to our church members and to those who are visiting us for the first time. We want everyone to feel welcome and safe. We encourage people to stay after the service for coffee/tea in the church hall, where there is time to meet others in an informal way.

We hold a Welcome Afternoon once or twice a year when everyone who has completed a Welcome card is invited. In the relaxed atmosphere of the Vicarage, guests and team with the clergy, church wardens and treasurer can talk together and learn about the vision of the church. Last year on May 22nd we had 18 guests and on December 3rd we had 16 guests.

The 28 Pastoral Visitors are a more invisible part of the Pastoral Care of the church. Each has responsibility for the church members in the geographical area where they live: East Preston has 1 PV, Rustington has 20, Beaumont Park Estate has 4 and Littlehampton, Wick/Lymminster and Angmering each have 1. At the moment we have 2 vacancies in Rustington.

Each PV can carve out how they contact/relate to those in their Area. If they are also the Seaside distributor that is a natural contact. Some PVs find it relatively easy to contact people – but others find it more difficult, unless there is a specific reason. We hope that in times of illness or difficulty church members will feel that they can contact their local PV or the clergy directly. During 'lockdown' the PVs tried to keep in touch regularly by phone and were able, at different times, to distribute puddings and posies of flowers from the Friendship Lunch team.

If you are not sure who your PV is, please contact one of us on the Welcome team and we can connect you. Both the team and the Pastoral Visitors are open to suggestions as to how we might be more effective within the parish. Please do keep us in touch with your ideas.

Jean Allison, Pam Brooks, Shirley Fisher, Jenny Forse, Maureen Gibb and Rosemary McLachlan.

Rocks

This year has seen significant and positive changes in the way that our Sunday provision for the four plus age group has been structured. Up to the autumn half term 2022, this group met in the hall from before the start of the Sunday 10am service until the distribution of communion, when the group and leaders joined the congregation. During this time we experienced a steady decline in numbers which meant that it was necessary to reflect on our practice and seek a better way.

After prayerful consideration, it was decided to integrate the children into the service more fully and move Rocks into the church. Since October 2022, the children have been in the church with the rest of the congregation. They have a dedicated area with toys, books and age-appropriate worship resources. The children 'dress the priest' and track the service on an interactive display which is keenly updated throughout the time of worship. In addition to helping the clergy at key points in the service, this means that the children have a growing understanding of the liturgy and what each part of the service means.

Apart from during the monthly all-age service, the children have a dedicated teaching time when, either in the side chapel or the choir vestry, the Gospel reading (or other scripture) is taught and reflected upon in a small supportive group. The hard work and talent of the team who lead these sessions is greatly appreciated and is evident in the positive relationships with the children.

Since the above changes have been in place, there has been steady growth in both numbers and engagement, there is a real sense of the Holy Spirit at work in the children's lives within this more inclusive structure.

Please pray for the Rocks as they journey with us in our church family: not only that we will have growing numbers but that each individual will grow in faith and the bonds between them strengthen even further. It has been a time of great encouragement for this group and we thank God for them.

Gil Renny

Sacristans Report

Following government guidelines to close churches at various points in 2020 & 2021, 2022 came without any restrictions and services taking place as scheduled.

Sacristans continued to support the set up for services of holy communion and related duties including the moving of furniture, changing altar frontals, in line with the liturgical colour for the season.

We were grateful to those who supported the team, particularly with the laundering of items used at communion and cleaning the silverware.

Chancel Group Working Party which included some members of the team met to discuss and agree the fabric/furniture requirements for the Chancel. This exciting project will progress further in 2023.

If you would like to know more about what we do, or join the team, please speak to Claire Birkhead.

Claire Birkhead

Henry Bott

Jean Bulley

Susan Fisher

Carol Garside

Safeguarding

St Peter and St Paul is a church which is seen as friendly and welcoming. To maintain that, it is essential that we work to provide a safe, secure environment for both children and adults to worship and take part in activities. They must also feel able to raise questions and concerns without fear. By providing rigorous Safeguarding provision we will be less likely to attract those who might wish to exploit vulnerable groups.

Some members of the Church Family have particular responsibility for the establishment and maintenance of this safe environment but it is the duty of all of us to be vigilant in identifying and reporting instances of unsafe practice.

The PCC follows the House of Bishops' guidance on Safeguarding Children and Vulnerable Adults and complies with the Safeguarding and Clergy Discipline Measure 2016. A copy of this guidance can be seen in the Parish Office, along with our Safeguarding Policies. The latter were reviewed and approved by the PCC in November 2022 and are also available through our Church website.

Behaviour Codes: Some years ago, Behaviour Codes were produced, giving guidance to those working with Adults or Children. The Pastoral Work Group suggested that the codes should be re-circulated and this has been done.

Reporting Serious Incidents: The PCC was required by the Diocese to consider its responsibility for reporting serious incidents to the Charity Commission, including Safeguarding Serious Incidents. This responsibility has been delegated to myself and Carrie McLeod.

Disclosure and Barring Service (DBS): All who work with children and adults have the appropriate DBS certification in place including, where necessary, checks of the lists of those barred from associating with vulnerable groups.

Currently, 35 members of our church family hold Enhanced Disclosure Certificates for work with Children and/or Adults. Certificates awarded before this year are valid for 5 years but the House of Bishops has ruled that any new certificates issued from this year onwards will be renewable after 3 years. This will bring the Church of England into line with other organisations requiring DBS certification. 6 DBS Certificates will need to be renewed in the coming year.

Training: The Church of England offers online modules of Safeguarding training. This is mandatory for those holding DBS certificates, being part of the induction process before any Staff post and ideally any Voluntary post can be taken up.

The requirement for the Leadership training level has been revised to include those 'with significant leadership roles' within the church. The Diocesan Safeguarding Team has confirmed that this will only include Clergy, Readers, Authorised Lay Ministers and Safeguarding Officers for the moment.

We have also continued to provide training for those not required to make a DBS Application but who work in sensitive areas. Among the 22 church family members who have undertaken the Basic and Foundation levels of training are those who provide invaluable support in the Pantry.

As the number of Church Family Members involved in Training grows, it is hoped that this will help to raise the profile of Safeguarding within our Church.

I would like to thank all who have helped towards this goal over the year.

Keith Henderson

Seasight Report

The compilation, production and distribution of Seasight magazine has run reasonably smoothly through 2022 with the help of our two new team members, Sarah handling the advertising and Fran the distribution. The advertising revenue remained much the same as for 2021 as did magazine sales with a normal print run of 220 per edition, though on occasion extra copies have been printed if needed. The editors would still like to see more content from the church family about anything interesting that you have been up to and would like to share. Sourcing original material is very problematical.

The finish of the magazine is very good thanks to the office printer, which gives excellent results. The paper quality dropped mid-year because large price increases meant economies had to be made as the paper type that had been used for many years became too expensive. The printer itself had problems with the finisher, the part that folds and staples the booklets, and eventually a new roller was installed. This did not impact on the production of the magazine, which was a relief.

At our last committee meeting in October, it was decided not to increase the cover price or advertising fees as Seasight is managing to remain viable, despite the increase in colour pages per month which is great but adds to the production cost along with the rising cost of paper.

Thanks go to Glyn Mathias our treasurer, Fran Tuppen - distribution, Sarah McCurrach – advertising and Julie Churcher our chair, who all freely give their time and effort and to all those involved with the monthly distribution of the magazine and sending in articles for each edition.

Jean and Bob Bulley. Joint Editors

'SEASIGHT' - THE MAGAZINE OF ST PETER & ST PAUL, RUSTINGTON

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
INCOMING RESOURCES			
<i>Sales of Magazines and donations</i>		1,861.06	170.80
<i>Advertising Income</i>		810.00	
<i>Contribution from PCC towards usage charges</i>	1&2		
<i>Private work</i>			
TOTAL INCOMING RESOURCES		2,671.06	170.80
RESOURCES EXPENDED			
<i>Paper and card etc.</i>		230.59	113.78
<i>Staples</i>		87.84	87.84
<i>Per copy cost plus Quarterly charge</i>		1,730.41	813.49
<i>Annual Administration Fee</i>		54.00	54.00
<i>Purchases for office/hall</i>			
<i>Purchase of leaving gift (secretary)</i>		26.99	
TOTAL RESOURCES EXPENDED		2,129.83	1,069.11
NET MOVEMENT IN FUNDS		541.23	-898.31
BALANCE B/FWD 1 JANUARY		3,812.26	4,710.57
BALANCE C/FWD 31 DECEMBER		4,353.49	3,812.26

Notes

1 It was agreed that Seasight and the PCC would each be responsible for their own usage of the machine and pay their own copy charges. The cost of per copy charges for PCC usage were not calculated and the PCC were not invoiced for any costs. Seasight paid all the other costs (eg Admin fees, Carriage and Staples).

2 A donation from the PCC towards copy costs was not made and the total cost was met by Seasight.

Prepared by:



Verified by:



Date: 25/03/2023

Glyn Mathias

Capacity: Treasurer

Mrs Dorothy Mitcham

Capacity: Ex-Churchwarden

The Church Allotment and Cutting Garden

2022 was a challenging year, with the drought not breaking until the end of the summer. New Dahlias were planted, and although relatively late in flowering, we had a glorious crop well into the autumn. In the event of more extreme weather in the future we will change the Church flowers twice a week so that they are at their best for both the Sunday and Wednesday services. We are looking out for more drought tolerant varieties to avoid having to purchase florist flowers flown in from abroad, although Dahlias will always be at the forefront of what we grow.

My thanks must go to Janis and the flower team for using the blooms so beautifully, and to Jennie Nixon who helps me cut for Church every Friday in season. Many thanks to Graham, Mike and Kate, and in particular to Carole and Ian. Carole and Ian stepped in at a critical time in 2022 when the team was very much depleted and the future of the allotment was in doubt. They have done an enormous amount of work on the plot this year. Ian re-treated the shed for us and Carole has weeded and dug with passion! Thank you to Graham for mowing the grass and for removing the green waste to the Allotment Council bin which has been generously paid for by the PCC. This has made green waste disposal so much easier, although we do compost suitable waste on site. I now concentrate on cutting the blooms, arranging ordered bouquets, the accounts, purchasing and raising new plants and doing the reports for the Church Allotment website, Seasight, and the APCM and submitting new photos and words for the Screen in Church. There is a lot of behind the scenes work as well as physical work on the plot. I manage and work my own plot on the same site, part of which is also used for Church flowers, and I occasionally mow the paths in the cool of lovely summers evenings - during the heat of the drought often after 8pm. Watering was a real problem and we gave up in the end. The allotment needs a regular and dedicated team - a little help goes a very long way.

In all we cut in the region of 75 buckets of flowers for Church, plus blooms for bouquets ordered by the Church Family as gifts. This could equate to a cut in the region of 2250 stems at 30 stems per bucket throughout the 6 month flowering season, some of the flowers and greenery being supplemented from my own allotment. Thank you all for your support and very kind financial, plant, seed and compost/mulch donations during the year that allows us to continue to buy in new tools, extra compost and plants. Last but not least, a very big thank you to our amazing and very generous donor who bought us our brand new mower. So much needed and appreciated. If you would like to join the team please do get in touch with me. We really do need to expand the team to retain the plot and keep it in good condition week by week throughout the year and to comply with the new Parish Council Tenancy Agreement issued in 2022. Even an hour a month per person if we had enough people would make a huge difference. It is a wonderful opportunity to supply flowers for our Church that have the lowest carbon footprint - and no air miles or pesticides.

“Did you know that a poppy seed can remain dormant in the soil for over 80 years until the soil is freshly disturbed and the seed jolted into life. Perhaps time spent on our beautiful plot will bring joy to your heart and soul and ignite in you a passion for the earth.”

Julie Churcher

Opening Balance 1.1.22 (Cash and Bank).	£278.42
Income - Donations 2022.	259.20
TOTAL IN HAND	537.62
LESS - Expenses 2022.	329.88
CREDIT BALANCE IN HAND.	207.74

Closing Balance 31.12.22

(Cash £170.43/Bank £37.31).

£207.74

Julie Churcher

WAFFLE – Women About Fellowship, Fun, Laughter and Entertainment

This past year Waffle has been able to meet every month. Our speakers have been diverse and interesting and we have had two trips out as well. Last June we enjoyed a lovely trip to the gardens at Dale Park House which is a favorite of ours, and in August we had a really stunning trip on the canal at Chichester with a cream tea to follow. The trip to Dale Park House was on a typical wet summer's day whereas Chichester was at the height of the heatwave, but the ladies of Waffle just relished being together in such beautiful surroundings. Our Christmas party was a special treat as we learned how to make a sugar paste Santa – they were a real joy to see!

As always, our meetings conclude with delicious refreshments.

WAFFLE meets on the 2nd Wednesday of every month at 7.30 pm except in August, when we usually get out and about on a trip of some sort. All women very welcome.

Co-ordinating group: Ann, Julie, Jenny, Thelma and Sue

OPENING BALANCE AT 1.1.22

(Bank and Cash).

£628.20

INCOME 2022.

Subs. 567.00

Cake Sales. 76.40

Canal Trip Deposit. 112.00

TOTAL. 755.40.

755.40

TOTAL IN HAND.

1383.60

LESS EXPENSES

Refreshments inc Xmas Party. 208.06

Donations to Red Cross and
National Garden Scheme 49.00

Speakers Fees. 450.00

Canal Trip. 150.00

Speakers Gifts. 12.00

TOTAL

EXPENSES

869.06

Credit Balance £514.54

CREDIT BALANCE AT 31.12.22

Cash in Bank. £507.40

Petty Cash. 7.04

TOTAL £514.54

Heavenly Father, we humbly ask that you would bless us and keep us.
Make your face to shine upon us, and be gracious,
O Lord, to each and every life here today
and in our church and all who we meet.
Give us strength to know that you walk beside us
and that we can do all things through Christ who is our keeper.
We ask you, Lord God, that our household of faith
will experience such a divine explosion of God's goodness
that we will know you more clearly, love you more dearly, and follow you more
nearly, so that we will make a difference.
By your Spirit will you set captives free,
lift burdens, destroy yokes, and crown us with loving kindness.
And may our blessings bless the people of Rustington
and our prayers transform our world
in the power of your name, Jesus. Amen.

A prayer from Oscar Romero

It helps now and then to step back and take the long view.
The kingdom is not only beyond our efforts,
it is even beyond our vision.
We accomplish in our lifetime
only a tiny fraction of the magnificent enterprise that is God's work.
Nothing we do is complete,
which is another way of saying
that the kingdom always lies beyond us.
No statement says all that could be said.
No prayer fully expresses our faith.
No confession brings perfection,
no pastoral visit brings wholeness.
No programme accomplishes the Church's mission.
That is what we are about.
We plant the seeds that one day will grow.
We water seeds already planted,
knowing that they hold future promise.
We lay foundations that will need further development.
We provide yeast that produces effects far beyond our capabilities.
We cannot do everything,
and there is a sense of liberation in realising that.
This enables us to do something, and to do it very well.
It may be incomplete, but it is a beginning, a step along the way,
an opportunity for the Lord's grace to enter and do the rest.
We may never see the end results,
but that is the difference between the master builder and the worker.
We are the workers, not the master builders, servants, ministers, not messiahs.
We are the prophets of a future not of our own.

Amen.

Accounts

THE PARISH CHURCH OF ST PETER & ST PAUL RUSTINGTON

Registered Charity No. 1133812

ANNUAL REPORT and FINANCIAL STATEMENTS of the PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2021

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PCC (Trustees) Annual Report
Treasurer's Report
Report of the Independent Examiner
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Balance Sheet
Cashflow Statement
Notes to the Financial Statements

Structure, Governance and Management

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year, the following served as members of the Parochial Church Council:

Incumbent:	The Revd Natalie Loveless	Ex-officio (<i>Chair</i>)
Wardens:	Carrie McLeod Jackie Gordon Henry Bott	<i>vice Chair</i> Until APCM 2021 From APCM 2021
Representative of the Diocesan Synod:	Liz Henderson	Ex-officio
Representatives of The Deanery Synod:	Carrie McLeod Dot Mitcham	From APCM 2021
Elected Members:	Pam Brooks Lesley Payne Dot Mitcham Pamela Jones Steve Newman Jan Peacock Christopher Simmance Glyn Mathias Sarah Collins Gill Renny Di Kearsy Clare Birkhead Charlie Sims Jenny Everett	Until APCM 2021 Re-elected APCM 2021 Until APCM 2021 Re-elected APCM 2021 From APCM 2021 From APCM 2021 From APCM 2021 From APCM 2021 From APCM 2021 From APCM 2021
Treasurer:	Glyn Mathias	
Appointed Officer Hon Secretary to PCC:	Jean Bulley	

Aims and Purposes

The primary objective of St Peter and St Paul's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Reverend Natalie Loveless, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

Our Vision/Mission statement: Working together in God's Love for his Kingdom.

Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. We hope to enable local people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge of, and trust in, Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of St Peter and St Paul, Rustington.

Achievements and Performance

Attendances remained down due to the pandemic. However, in October 2021 (when the average yearly attendance is calculated) the average weekly attendance was 153 which includes children and those online. The total last year averaged out to 144.

There are 191 parishioners on the Church Electoral roll following a revision in 2020, this is up one from 190 the previous year.

There was 1 wedding and 13 funerals. Baptisms were up from 3 in 2020 to 9 in 2021.

Review of the year

The full PCC met 8 times during the year. 4 of these were via zoom due to the pandemic, the average attendance at meetings was 14.

The Standing Committee met 7 times.

The PCC undertook the second and third sessions of PCC tonight – Why does the PCC exist? and What is the best way to conduct meetings? Sessions 4 – 6 were due to be undertaken at the planned Vision Awayday in September which, unfortunately, had to be cancelled.

Due to Covid 19 Committees and Groups only began meeting from September but reports were received by the full PCC and discussed where necessary. More detailed reports can be found under the reports section.

Our Safeguarding Officer undertook the annual review and update of our Safeguarding of Children and Vulnerable Adults Policies which were accepted by the PCC in November. The PCC also reviewed our Anti bullying, Whistleblowing, E Safety and Responding to Safeguarding Allegation Policies. Any changes to Diocesan requirements are passed onto the PCC.

Health & Safety matters are reported by the appointed members of the congregation to the Churchwardens and PCC as necessary.

A GDPR (General Data Protection Regulation) representative ensures we are compliant with any new legislations. The policy is due to be reviewed and updated in 2022.

The PCC reviewed and updated our Conflict of Interest and Investment Policies.

A review of the Ministry groups to allocate members to the six main areas (Buildings and Grounds, Admin and Finance, Mission, Social and Outreach, Families, Pastoral Worship and Discipleship) was undertaken. They would be the link support and report back to the PCC as necessary.

Generosity weeks were planned and held during July and August which resulted in a slight increase in the planned giving.

We received a grant of £750, from the Parish Council, towards the upkeep of the churchyard. A proposal to close the Churchyard to burials was discussed and an application sent to the Ministry of Justice.

Our Quinquennial inspection took place in September and the works required will be carried out in 2022.

PCC members visited Community Hubs that are up and running to see if it is something we can provide in the future.

Rev Laura Darrell led The Difference Course, which was well attended.

In November a resolution was passed by the PCC to commence First Communion in our church.

Public Benefit

The church family welcome visitors from within and outside the church boundary. It is our pleasure to warmly welcome anyone from all walks of life who feel they would like to join in the life of St Peter and St Paul Rustington.

During lockdown, in the first part of the year, services were live streamed offering people in the community, along with regular church family, the opportunity to be a part of the service.

Rebecca of Family Support Work (FSW) is active with a group of volunteers in the village providing support to many in our parish.

In October the St Peter and St Paul Pantry opened its doors to "shares God's abundant love and generosity with our community". See full report for more details.

J Squad (renamed 'Rocks') began again in September meeting 3 Sundays a month with an All-Age Service on the other Sunday.

Family Afternoons were held either in church or the hall car park earlier in the year and from September they will be held on certain Sundays during the year.

A trail around the churchyard was set up for families at Easter telling the Easter story ending in a visit into the church for children to receive an egg and goodies.
At Harvest time our flower arranging team decorated the church with flowers and produce donated by the church family.

We were able to host the Remembrance Sunday Service in our Church for the Community. Natalie led the service at the War Memorial at 11am.

This year all the Christmas services went ahead as before lockdown.

The yearly Christingle Service went ahead welcoming families into the church.

A faithful team of people 'church sit' to enable the church to be opened to passing visitors or anyone in the local community wanting a quiet space.

Noah's Ark, an adult and toddler group, is a long-established form of outreach. It offered a weekly story time via Facebook, during lockdown, and returned in September to Tuesday afternoons offering friendship and support for families and carers.

Messy Church remained online during the lockdown and returned to once a month from September. The PCC continues to support Messy Church, which meets in the church and provides an opportunity for families to meet together for craft activities and worship.

Chatterbooks+ (now named Bolders) met online until September when they resumed meeting once a week on a Tuesday evening. A very varied programme was set up – see report for more details.

'WAFFLE' - Women About Fellowship, Fun, Laughter and Entertainment is a group that aims to demonstrate the love of God to women in Rustington and surrounding areas in a fun, inclusive and life-enhancing way.

Men's Fellowship group; although this is a Christian Society the emphasis is on social discussion and friendship. All faiths, concerns, cares or humanity are very welcomed.

Our clergy officiated at funerals here in church and also at Worthing Crematorium providing support to the wider community in bereavement.

Home Communion was able to be offered again once restrictions were eased.

A decision was made to change our Charitable giving from a four-way split to three. Our two main chosen missions – Jaffa CMS (Kevin and Jen Cable) and Family Support Work have been supported during the year. The third split is a flexible pot – which can be used to give money to appeals/emergencies throughout the year.

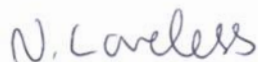
Financial Review

Financial Review The Statement of Financial Activities (SOFA) shows that the Total Income from Unrestricted Funds was £101,477 and the Expenditure of Unrestricted Funds was £113,053 giving a deficit of £11,576. This equates to £965 per month. The Unrestricted Funds also include income from investments amounting to £15,624 and without this income our deficit would have been £27,200 (a shortfall of £2,266 each month). The deficit between our income and expenditure continues to be a major cause of concern as we have a high dependence on investment income to meet our running costs. The PCC needs to address the issue of increasing our voluntary giving to enable us to meet our day-to-day expenses from voluntary giving and fees. The largest expenditure of the PCC is the sum of £74,300 to the Diocese to cover our Parish Ministry Contribution (PMC). This year, because of our anticipated reduction in income, the PCC decided again to pay only our PMC and not pay an additional amount to assist other parishes to cover their PMC costs. Our total payment was £74,300 an increase of £265. Our voluntary income (see note 2(a) for further details) from envelopes, standing orders, PGS and plate collections together with all recoverable income tax was £69,517 compared with £71,353 in 2020. This is a decrease of approx. £1,836. During the year, our voluntary income (including tax recovered) from envelopes was down £2,500, collections were down £3,400, Standing Orders were down about £1,000 but PGS increased by £3,200. Sundry donations have increased by £4,600 but our new online giving option was only £2125, which is down £1,500 from £3,619 in 2020 (all amounts exclude any tax recovered). £15,000 was transferred from the Reserve investment to the Reserve bank account to enable £18,380 to be withdrawn from Reserves and spent during the year. The accounts are monitored by the Finance Group who report to the PCC.

Reserves Policy

It is PCC policy to endeavour to maintain a balance in the reserve bank account equal to approximately two months unrestricted expenditure as a contingency against unforeseen situations. However, when written this policy could not have envisaged such situations as the pandemic we have experienced and in these difficult times it makes sense to hold greater reserves. Fortunately, a Reserve investment fund was set up some years ago and this has helped us through these difficult times. The PCC endeavours not to spend the capital, as the investment income replenishes the withdrawals from our Reserves bank account. From time to time the PCC received restricted legacies for expenditure on particular purposes as defined by the donor. We aim to expend such money as soon as possible after receiving the legacy depending on the objectives specified by the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for the expenditure occurs. The PCC has investment funds for the Reserve Account with the CBF Church of England Fund, managed by CCLA Investment Management Limited.

Approved by the Parochial Church Council on Tuesday 22nd March 2022 and signed on its behalf



.....
Rev Natalie Loveless – Chair

PAROCHIAL CHURCH COUNCIL OF RUSTINGTON

Treasurer/Finance Officer's Report for the year ended 31 December 2021

Introduction

As Treasurer, I have produced our Financial Statements in the format required by the Diocese, complying with the Church Accounting Regulations 2006 and the current 2015 Statement of Recommended Practice, Accounting and reporting by Charities SORP (FRS 102).

The Parochial Church Council (PCC) is a fully registered Charity under Registration Number 1133812. The members of the PCC are the Trustees of the Charity.

The PCC accounts comprise:

- An independent examiner's report – prepared by xxx xxxxx
- The Statement of Financial Activities (SOFA)
- The Balance Sheet
- Notes to the Financial Statements
- Notes (note 2) relating to incoming resources
- Notes (note 3) relating to resources expended
- Notes (notes 4, 5 & 6) relating to staff costs, fixed assets and investments
- Notes (notes 7, 8, 9 & 10) covering an analysis of net assets, debtors, creditors and a statement of funds
- An explanation of the nature and purposes of the PCC's various funds and the bank accounts in which they are held.
- An explanation of the calculation of charitable giving

Note 2

Compared with 2020 our overall income increased by approx. £3,900 which, considering the continuing impact of the Pandemic, is encouraging. In July we held "Generosity" a series of sermons over 3 Sundays designed to encourage an increase in Giving, particularly using PGS.

Our voluntary income (see note 2(a) for further details) from envelopes, standing orders, PGS and plate collections together with recoverable income tax was £69,517 compared with £71,353 in 2020. This is a decrease of approx. £1,836.

During the year, our voluntary income (including tax recovered) from envelopes was down £2,500, collections were down £2,400, standing orders were down about £1,000 but PGS increased by £3,200

Sundry donations have increased by £4,600 and our new online giving option was only £2,125, which is down £1,500 from £3,619 in 2020 (all amounts exclude any tax recovered).

£15,000 was transferred from the Reserve investment to the Reserve bank account to enable £18,380 to be withdrawn from Reserves and spent during the year.

The PGS remains our preferred method of regular giving, being centrally administered on our behalf and relieving some of the administrative burden of Gift Aid claims.

We were fortunate to receive a restricted grant of £750 from Rustington Parish Council towards the upkeep of the churchyard.

The accounts are monitored by the Finance Team who report to the PCC.

Note 3

Compared with 2020 (see note 3(c) for further details) our overall expenditure decreased by some £28,000.

Changes in our expenditure included not having an Assistant Parish Administrator or paying £29,000 towards refurbishment of the church hall kitchen,

Much of our usual expenditure was reduced for part of the year as many of our usual activities could not take place because the church and the hall were closed.

The main expenditure under church activities was our Diocesan Contribution of £74,300 which was paid in full. This year we only paid the Parish Ministry Contribution (PMC)

Summary

I would like to say a very sincere thank you to all who have given to the church during another difficult year and particularly those who were able to increase their voluntary planned giving.

Our ability to meet our running costs and to fund our many works and outreach to the Parish very much depends on the generosity of you all. Unfortunately, our income from voluntary giving does not match our expenditure. If anyone feels able to increase their giving, however small an amount, it will help in the task.

The outcome of "Generosity" in July was very encouraging, but there is still work that needs to be done to tackle our underlying deficit. We are fortunate in having additional income in the form of legacies (but not this year), investment income and the rent from Henry Avenue. These sources, however, are not assured and cannot be permanently relied upon to help us meet the shortfall. Additionally, since 1984, the cost of all repairs to the church building has been met by the Humphrey Bequest.

Hopefully most of you will know the members of the Finance team, if not it would be nice if you made their acquaintance. I want to give a big thank you to all who have helped me in my role as Treasurer. To Lisa who, as Finance Administrator, still does so much work in keeping the books and paying the bills. To Sue Clark, who joined the team in Summer 2020 as Finance Co-ordinator, and brought with her knowledge of bookkeeping, experience/expertise of spreadsheets and knowledge of other parishes. Sue inputs all the data on the computer which maintains the account records and produces financial reports for the PCC. To Michelle Dyne, as Freewill Offering Recorder, who claims the many thousands of pounds we receive from HMRC in Gift Aid. To John Hawkins, who manages our payroll and does endless battle with utility companies. It has been another interesting but difficult year trying to understand how the financial system works and trying to prepare the end of year accounts. I had looked forward to 2021 when I had hoped we could improve our reporting of the church's financial position to the PCC and church family. Although we have made much progress the Pandemic has not helped in our quest to learn more and improve matters.

Glyn Mathias

Hon Treasurer - PCC of Rustington



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The PCC of the Ecclesiastical Parish of St Peter & St Paul Rustington

On accounts for the year
ended

31st December 2021

Charity no
(if any)

1133812

Set out on pages

9—21

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/21.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

06 / 05 / 2022

Name:

Sarah McCurrach

Relevant professional
qualification(s) or body
(if any):

IAgSA.

Address:

18 Old Manor Road, Rustington BN16 3QS

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
Incoming resources						
<i>Voluntary income</i>	2a	79,125	802	0	79,927	79,102
<i>Legacies</i>	2a	0			-	2,273
<i>Activities for generating funds</i>	2b	252	2,186		2,438	469
<i>Income from investments</i>	2c	15,624		5,647	21,271	23,287
<i>Church activities</i>	2d	6,476	1,857		8,333	2,948
<i>Other incoming resources</i>	2e					
Total incoming resources		101,477	4,845	5,647	111,969	108,079
Resources expended						
<i>Costs of generating voluntary income</i>	3a					
<i>Fund-raising trading costs</i>	3b		1,168		1,168	
<i>Church activities</i>	3c	113,038	9,166	-2,900	119,304	149,822
<i>Charitable giving</i>	3c	0	5,680		5,680	4,770
<i>Governance Costs</i>	3d	15			15	15
Total resources expended		113,053	16,014	-2,900	126,167	154,607
Net incoming/outgoing resources before transfers		-11,576	-11,169	8,547	-14,198	-46,528
<i>Gross transfers in</i>	5a	174	3,420	33,201	36,795	13,617
<i>Gross transfers out</i>		-3,449	-33,346		-36,795	-13,617
Net incoming/outgoing resources before other recognised gains/losses		-14,851	-41,095	41,748	-14,198	-46,528
<i>Gains/losses on revaluation of fixed assets and investments</i>	6b	4,030		42,318	46,348	24,495
<i>Gains/losses on disposal investment assets</i>		811			811	-14,492
Net movement in funds		-10,010	-41,095	84,066	32,961	-36,525
Total funds brought forward at 01 January 2021		398,656	19,652	217,334	635,644	672,167
Total funds carried forward on 31 December 2021		388,646	-21,443	301,400	668,605	635,644

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

BALANCE SHEET at 31 DECEMBER 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible fixed assets	6a	69,250	69,250
Investment fixed assets	6b	421,905	390,643
Total fixed assets		491,155	459,893
Current assets			
Cash at bank and in hand	7b	62,206	62,727
Short term deposits	7b	99,238	95,253
Debtors	8	19,379	21,721
		<u>180,823</u>	<u>179,701</u>
Creditors: amounts falling due within one year	9	<u>-3,373</u>	<u>-3,950</u>
Net current assets		177,450	175,751
Total assets less current liabilities		668,605	635,644
Creditors: amounts falling due after one year	9		
NET ASSETS	7a	668,605	635,644
Funds			
Unrestricted funds	10	410,888	401,622
Restricted funds	10	6,935	4,010
Endowment funds	10	250,782	230,012
TOTAL FUNDS	10	668,605	635,644

Approved by the Parochial Church Council on 22 March 2022 and signed on its behalf.

N. Loveless
Rev. Natalie Loveless
Chairman

Glyn Mathias
Glyn Mathias
Treasurer

The accompanying notes form a part of these financial statements.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. Accounting policies

a Accounting convention

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current 2015 Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Where services are provided free and are quantifiable they are recognised at fair value.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation on 31 December.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2021

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted as an inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Audio visual equipment	30% straight line
Office equipment	20% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2021

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
a <i>Voluntary income</i>					
Planned Giving - Yellow Envelope Giving	3,141			3,141	6,447
Planned Giving - Standing Orders	1,344			1,344	2,324
Planned Giving - Parish Giving Scheme	48,135			48,135	44,965
Collections at all services	2,401			2,401	4,880
Collections - Pink Envelope	1,653			1,653	
Votive Candles	391			391	64
Sponsored Newsheet	75			75	180
Wall Safe Donations	9			9	9
Sundry donations	7,008			7,008	2,427
On Line Donations	2,125			2,125	3,619
Income tax recoverable	2,283			2,283	2,967
Income tax recoverable - PGS	10,560			10,560	9,770
Grants		802		802	1,450
Messy Church					
Noahs Ark					
	79,125	802		79,927	79,102
Legacies					2,273
Total	79,125	802		79,927	81,375
b <i>Activities for generating funds</i>					
Fund Raising Events	252			252	469
Fund raising for Missions		2,186		2,186	
	252	2,186		2,438	469
c <i>Investment income</i>					
Dividends	5,449		5,644	11,093	10,693
Bank Interest	53		3	56	84
Rental 23 Henry Avenue	10,122			10,122	12,510
	15,624		5,647	21,271	23,287
d <i>Income from Church Activities</i>					
Fees from weddings, funerals etc	3,433			3,433	1,163
Bolders	950			950	
Coffee Break	708			708	466
Coffee Income - Sunday	215			215	305
Mens Fellowship	102			102	28
Friendship Lunches	1,023			1,023	578
Copier/Printer	5			5	58
Allotment Income					
Waffle					350
Peters Pantry		1,857		1,857	
Seasight	40			40	
	6,476	1,857		8,333	2,948
e <i>Other incoming resources</i>					
Other Resources					
Total incoming resources	101,477	4,845	5,647	111,969	108,079

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2021

3 Resources expended	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2021	TOTAL FUNDS 2020
	£	£	£	£	£
a Costs of generating voluntary income					
<i>Fund-raising trading costs</i>		1,168		1,168	
b Church Activities					
c Missionary and charitable giving:					
Charitable giving		5,680		5,680	4,620
Charitable Contribution over PMC*					150
Missions					4,770
		5,680		5,680	
Ministry costs:					
Diocesan Parish Ministry Costs*	74,300			74,300	74,035
Diocesan & Deanery Support					
Assistant Clergy	1,030			1,030	
Vicarage expenses (inc Tel) & V Tel	2,765			2,765	2,828
Clergy expenses					213
Mission & Evangelism					
Young People Expenses/CYW/Rocks	71			71	6
Mens Fellowship	175			175	45
Messy Church	690			690	299
Noahs Ark					
Bolders	30			30	
Peters Pantry		1,416		1,416	
Waffle	110			110	50
Salaries: Organists & Music Leader	2,310			2,310	1,458
Parish Admin & Assistant	7,574			7,574	9,431
Church running expenses					
Electricity	1,974			1,974	1,146
Gas	1,809			1,809	1,873
Water Rates	158			158	160
Insurance, maintenance, laundry etc,	4,627			4,627	4,350
Support	923			923	996
Office expenses	964			964	954
Church maintenance/Other Maintenance					
Organ maintenance	545			545	134
AV maintenance	1,523			1,523	
Software and website	349			349	
Upkeep of services					
Wine,wafers & candles	595			595	355
Music Expenses/Materials	671			671	690
Flowers for Church					105
Upkeep of churchyard	2,358			2,358	1,490
Upkeep of rented property: 23 Henry Avenue	5,140			5,140	2,671
Cost of Rental - 23 Henry Avenue (Fees)	267			267	2,098
Major repairs to Vicarage					
Reordering Account Expenditure	1,071	954		2,025	13,000
Allotment					
Coffee Break & Sunday Coffee	102			102	668
Friendship Lunches	900			900	968
Bank charges	120			120	120
SumUp fees	43			43	
Church Hall	-156	6,796	-2,900	3,740	29,679
	113,038	9,166	-2,900	119,304	154,592
Governance costs					
d Support	15			15	15
	15			15	15
Total resources expended	113,053	16,014	-2,900	126,167	154,607

*The Charitable Contribution over Parish Ministry Costs (£ nil) plus the Diocesan Parish Ministry Costs (£74,300) make up the total Diocesan Parish Contribution (£74,300).

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2021

	2021	2020
	£	£

4 Staff Costs

a Wages and salaries	<u>9884</u>	<u>10,889</u>
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During the year the PCC employed a Parish Administrator, various organists & a music leader, all part-time.

b Payments/Reimbursements to PCC members & Family Members

S Collins £350.44, G Renny £255.69, C Birkhead £120.00, G.Mathias £135.00, A Mathias £243.44, G Jones £982.00 and C.McLeod £216

5a Analysis of transfers between funds

	Transfers In	Transfers Out
	£	£
General Fund	174	3,449
Designated Fund		
Phillipa Senst		
Restricted	3,420	33,346
Endowment	33,201	
Total	<u>36,795</u>	<u>-36,795</u>

6 Fixed Assets

a Tangible fixed assets	Freehold land and buildings	TOTAL
Cost	£	£
At 1 January 2021	69,250	69,250
Additions		
Disposals		
Revaluation		
At 31 December 2021	<u>69,250</u>	<u>69,250</u>
Depreciation		
At 1 January 2021		
Provided in the year		
Disposals		
At 31 December 2021		
Net book amount at 31 December 2020	<u>69,250</u>	<u>69,250</u>

The Freehold land and Buildings comprise 23 Henry Avenue, Rustington. This property is let on a tenancy arrangement at £12,600 per annum. The value is shown at its historic cost in 1988.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2021

6 Fixed Assets (continued)

b Investment fixed assets	Bal. b/fwd 01/01/2021 £	New Investmts £	Gains/losses £	Bal. c/fwd 31/12/2021 £
Unrestricted:				
Loan for Cottage Refurbishment	18,641			18,641
Reserve Fund (Faulkner)	60,949	-15,000	4,030	49,979
Endowed:				
Brown (Fabric) Fund	19,927		2,582	22,509
Burial Ground Trust Fund	158,299		17,522	175,821
Chancel Trust (Fabric) Fund				
Everett/Scott Fund	2,172		310	2,482
Endowment (Stipend) Fund	517		-34	483
CBF Equity Fund (P Senst)	56,289		9,900	66,189
CBF Global Eq. Fund (P Senst)	73,850		11,951	85,801
Total	390,644	-15,000	46,261	421,905

7a Analysis of Net Assets by Fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds <u>2021</u> £
Fixed assets for church use	69,250			69,250
Investment fixed assets	68,620		353,285	421,905
Current assets	144,719	6,935	29,171	180,825
Current Liabilities	3,375			3,375
Long term liabilities				
Total	279,214	6,935	382,456	668,605

b Analysis of Current Assets

Debtors	19,379			19,379
Current A/c	1,808			1,808
Multiple funds	13,885	6,935		20,820
Reserve A/c	10,409			10,409
Burial Ground Trust A/c			9,957	9,957
Fabric A/c			19,214	19,214
Chancel Trust (Fabric) A/c				
CBF Deposit Fund (P Senst)	99,238			99,238
Total	144,718	6,935	29,172	180,825

In 2013 the PCC agreed to divide the Philippa Senst bequest, to minimise risk until it was spent. The money is invested in two CBF Funds [see 6b Investment Fixed Assets] and a deposit account [see 7b Analysis of Current Assets - CBF Deposit Fund].

8 Debtors

	2021 £	2020 £
HMRC - Income tax recoverable		1,405
Income/accounts Receivable	-937	
Diocese of Chichester (Chancel Fund)	20,316	20,316
	19,379	21,721

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2021

9 Creditors: amounts falling due within one year	2021	2020
	£	£
Accruals - HMRC (PAYE)	561	320
Electricity		374
Gas		253
Charitable Giving		2,370
Accounts Payable (part)	226	
Agency	2,586	633
Total	3,373	3,950

10 Statement of funds

	Bal b/fwd 1 Jan 2021	Overall changes (Income, Expenditure, Transfers and other gains and losses	Bal c/fwd 31 Dec 2021
	£	£	£
Unrestricted Funds			
General fund	70,468	-3,723	66,745
Designated Fund	1,690	-13	1,677
Reserve Fund	73,222	-12,835	60,387
Bequest - P Senst	256,242	25,837	282,079
	401,622	9,266	410,888
Restricted Funds			
Restricted Fund	4,010	2,925	6,935
	4,010	2,925	6,935
Endowment Funds			
Burial Ground Fund	168,442	17,336	185,778
Brown (Fabric) Fund	38,565	3,158	41,723
Chancel Trust Fund	20,316		20,316
Everett/Scott Fund	2,172	310	2,482
Stipend Fund/unnamed	517	-34	483
	230,012	20,770	250,782
Total funds	635,644	32,961	668,605

The above table shows the total value of all the funds held by the PCC and the balance c/fwd total for each fund includes both capital and income.

The Healey fund is included in Restricted fund.

11 Related parties and transactions

A loan was made to the Church Hall Trustees (V&C) for the refurbishment of the Cottage (see note 6b) to be repaid from future rents receivable. A repayment of £8,000 made in 2020. However, the Vicar suggested that the PCC might consider using some of their reserves to pay for the outstanding loan. The PCC agreed this proposal and the money will be paid in 2022.

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2021

12 Contingent Liabilities

There are no known contingencies

13 Contractual Liabilities

There are no known contractual liabilities

14 Chancel Trusts

In December 2019 the Diocese of Chichester advised parishes that from 2020 the way in which Chancel trusts will be dealt with would change. Chancel trusts are not PCC trusts. In future income from Chancel trusts will be paid directly to PCCs and can be used towards the cost of insuring their church.

The money PCCs receive from the Chancel trusts is not investment income as the PCC does not own the trust fund nor the investments.

The accumulated trust income from past years is to be treated as a debt to the PCC from the Chichester DBF.

PCCs have been told to remove the value of the Investment as an asset from their accounts and include the accumulated income not received from the Diocese as a Diocesan debt.

The required actions have been taken.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

Funds

The figures shown in **Note 7b Analysis of Current Assets** show the amounts available to the PCC under the headings of **Unrestricted, Restricted** and **Endowed**.

The following explains the nature of the various funds, the purposes for which they may be expended and the bank accounts in which they are held.

Funds/Bank Accounts

The **General Fund**, held in a **Current Account**, is **Unrestricted**. The General Fund is used to receive and pay everyday income and expenditure.

The **Reserve Fund** is held in the **Reserve Account** and is **Unrestricted**. This fund was set up in 1988 with an initial investment of £25,000 in the Central Board of Finance Church of England Investment Fund and Fixed Interest Securities (CBF). The fund receives quarterly dividend income from the capital sum invested, to top up the Reserve Account.

The PCC wishes, as far as possible, **to retain the capital investment of the fund and to spend only its income**.

Multiple Funds Account:

This account contains designated and restricted funds for various church activities/groups and projects. Further detail below:

Designated Funds

Waffle, Allotment, Men's Fellowship, Friendship Lunches, Seasight, Office Machinery, Organ Maintenance and P Senst Bequest.

Should these funds not be needed for their original purpose they can be re-designated by the PCC.

Restricted Funds

*Healey Fund (choir), Choir Furniture, Bolders, St Peter's pantry, Ecclesiastical Vessels, Missions and Humphrey (repairs).

Being amounts donated/raised for a specific purpose, these funds are Restricted and cannot be re-designated to another use.

*(**Healey** – holds donations made in 1983 in memory of Mr T A Healey who had been organist for more than 50 years. The fund may be used at the discretion of the PCC for any purpose connected with the choir.)

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2021

Funds (continued)

The following funds are **Endowment Funds**. The capital sums are held by the Diocese as Custodian Trustee and may only be used in exceptional circumstances and with their permission. The income from these investments can be used but is restricted according to the terms of each respective fund.

The **Burial Ground Trust Fund** receives income from a capital investment in the Central Board of Finance of £38,138 being one half of the proceeds of the sale of the "New" Burial Ground in Worthing Road, in 1984. The income may be used for expenditure on the buildings of the church, the church hall and the vicarage but not for general expenditure.

The **Fabric Fund** receives dividend income from a capital investment with the Central Board of Finance. The income may only be used for the maintenance and repair of the church fabric.

The following are further investments over which the PCC has limited control. The funds are held by the Diocese on behalf of the PCC and may be used only on application to the Diocese.

The **Everett/Scott Fund** is an investment of 106.00 CBF Investment Fund (Income) Shares whose value is recorded as an endowment fund.

The **Stipend/Unnamed Endowment Fund** is an investment of 305.00 CBF Fixed Interest Security (Income) Shares whose value is recorded as an endowment fund.

The following fund is not a PCC Fund and is managed by the DBF.

The **Chancel Trust Fund** is an investment of 756.00 CBF Investment Fund (Income) Shares. The accumulated income is restricted to expenditure on the fabric (but not the fittings) of the chancel and is held by Chichester DBF. Starting in 2020 the income will be paid to the PCC and can be used towards the cost of insuring the church.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ending 31 December 2021

Charitable Giving

Charitable Giving this year has included donations to home and overseas missions and charities.

This is calculated with reference to the total income from the Parish Giving Scheme (PGS), Standing Orders and the regular giving received in the Yellow Envelopes. A budget figure is agreed at the beginning of the year of 10% of the expected income from these sources. At the end of the year, an actual figure is calculated and any excess distributed.

The giving is split three ways. The recipients are two named charities* (which are agreed by the PCC following input from the Missions Committee), and a charitable fund, which can be allocated to various charities at the PCC's discretion. Any other money raised by the church for charity/missions during the year will also be allocated in this way.

Calculation of Charitable Giving

In 2021 the total income from PGS,

Standing Orders and Yellow Envelopes was £52,620

Charitable Giving (if calculated at 10%) £5,262

Distribution in 2021 to each recipient

FSW £1,500

CMS – Jaffa £1,500

Charitable fund (held in Restricted fund) £1,500 £4,500

Balance paid to recipients in 2022 (3 x £254) £762

Total £5,262

* In 2020 the PCC agreed to support Kevin and Jen Cable (CMS - Jaffa project) and the Family Support Work (FSW) Charity.

Accounts

THE PARISH CHURCH OF ST PETER & ST PAUL RUSTINGTON

Registered Charity No. 1133812

ANNUAL REPORT and FINANCIAL STATEMENTS of the PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2020

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PCC (Trustees) Annual Report
Treasurer's Report
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Notes to the Financial Statements

Structure, Governance and Management

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year, the following served as members of the Parochial Church Council:

Incumbent:	The Revd Natalie Loveless	Ex-officio (<i>Chair</i>)
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Wardens:	Carrie McLeod	<i>Vice Chair</i>
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	Jackie Gordon	
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Representatives of the Deanery Synod:	Carrie McLeod	
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Elected Members:	Pam Brooks	
	Lesley Payne	
	Dot Mitcham	Re-elected APCM 2020
	Pamela Jones	Re-elected APCM 2020
	Henry Bott	Re-elected APCM 2020
	Steve Newman	
	Jan Peacock	
	Geoff Gibb	Until APCM 2020
	Christopher Simmance	From APCM 2020
	Glyn Mathias	From APCM 2020

Treasurer:	Glyn Mathias
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Appointed Officer Hon Secretary to PCC:	Jean Bulley
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Aims and Purposes

The primary objective of St Peter and St Paul's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Reverend Natalie Loveless, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

Our Vision/Mission statement: Working together in God's Love for his Kingdom.

Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. We hope to enable local people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge of, and trust in, Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of St Peter and St Paul, Rustington.

Achievements and Performance

Attendances have obviously been down due to the Church being closed for part of the year. However, in October 2020 (when the average yearly attendance is calculated) the average weekly attendance was 89 in Church and an average of 55 online giving a total of 144. It is difficult to compare this with 2019 as the online numbers may include more than one person.

There are 190 parishioners on the Church Electoral roll following a revision in 2020, this is down from 195 the previous year.

There were 0 weddings and 4 funerals. Baptisms were down from 7 in 2019 to 3 in 2020.

Review of the year

The full PCC met 8 times during the year. 6 of these were via zoom due to the pandemic, the average attendance at meetings was 12.

The Standing Committee met twice.

Due to Covid 19 Committees and Groups only met early on in the year but reports were received by the full PCC and discussed where necessary. More detailed reports can be found under the reports section.

Our Safeguarding Officer undertook the annual review and update of our Safeguarding of Children and Vulnerable Adults Policies which were accepted by the PCC in November. Any changes to Diocesan requirements are passed onto the PCC.

Health & Safety matters are reported by the appointed members of the congregation to the Churchwardens and PCC as necessary.

A GDPR (General Data Protection Regulation) representative ensures we are compliant with any new legislations.

We received a grant of £750, from the Parish Council, towards the upkeep of the churchyard.

16 people attended a first aid course in January and there are 19 named first aiders in total who will be able to cover services, groups and committees that meet - in the Church or Hall.

Public Benefit

The church family welcome visitors from within and outside the church boundary. It is our pleasure to warmly welcome anyone from all walks of life who feel they would like to join in the life of St Peter and St Paul Rustington.

Rebecca of Family Support Work (FSW) is active with a group of volunteers in the village providing support to many in our parish.

During the time when the Church was open a family service was held on the first Sunday of the month.

As part of Churches Together in Rustington members of our church had planned to take part in the Walk of Witness but this was cancelled due to the pandemic.

At Harvest time our flower arranging team decorated the church with flowers and produce donated by the church family. After the Harvest Festival services, the produce was donated to, and gratefully received by, FSW.

The Remembrance Sunday Service was unable to go ahead but Natalie attended the War Memorial at 11am on the 11th of November along with the Rustington Parish Chairman.

As singing was still prohibited in church, at Christmas time, a Carols in the Car Park was organised with restricted numbers allowed.

The yearly Christingle Service went ahead via online streaming and a service held in Church.

On 24th December a 'drop in' afternoon was held for families to visit the Church and see the Crib. Children received a present from under the Christmas Tree.

A faithful team of people 'church sit' to enable the church to be open, when not in 'lockdown', to passing visitors or anyone in the local community wanting a quiet space.

Noah's Ark, an adult and toddler group, is a long-established form of outreach. It has been providing a weekly story time via Facebook, during Lockdown, offering friendship and support for families and carers.

Messy Church moved online during the first lockdown and subsequent times when the church has been closed. In between times the PCC continues to support Messy Church, which meets in the church and provides an opportunity for families to meet together for craft activities and worship.

Chatterbooks+ have been meeting either in person or online pretty much weekly during the year. They have also taken part with other young people in services. See their report for more information.

'WAFFLE' - Women About Fellowship, Fun, Laughter and Entertainment is a group that aims to demonstrate the love of God to women in Rustington and surrounding areas in a fun, inclusive and life-enhancing way.

Men's Fellowship group; although this is a Christian Society the emphasis is on social discussion and friendship. All faiths, concerns, cares or humanity are very welcomed.

Our clergy officiated at funerals here in church and also at Worthing Crematorium providing support to the wider community in bereavement.

The residents of four local care homes are offered Holy Communion Services monthly and people within the parish who are infirm or unable to attend church services are taken Holy Communion often weekly. Once the government made the decision to restrict face to face or group gatherings, we have been unable to visit the care homes or provide home Communion.

Our three chosen missions – Burundi (Alison & Paul Guinness), the Chichester Diocesan Association for Family Support Work and Friends of the Mombasa Children have been supported during the year.

Financial Review

The Statement of Financial Activities (SOFA) Shows that the Total Income from Unrestricted Funds was £101,968 and the Expenditure of Unrestricted Funds was £108,850 giving a deficit of £6,882. This equates to £573 per month. The Unrestricted Funds also include income from investments amounting to £18,626 and without this income our deficit would have been £25,508 (a shortfall of £2,125 each month). The deficit between our income and expenditure continues to be a major cause of concern as we have a high dependence on investment income to meet our running costs. The PCC needs to address the issue of increasing our voluntary giving to enable us to meet our day to day expenses from voluntary giving and fees.

The largest expenditure of the PCC is the sum of £74,035 to the Diocese to cover our Parish Ministry Contribution (PMC). This year, because of our anticipated reduction in income, the PCC decided to pay only our PMC and not pay an additional amount to assist other parishes to cover their PMC costs. Our total payment was £74,035 an increase of £570.

Our voluntary income (see note 2(a) for further details) from envelopes, standing orders, PGS and plate collections together with recoverable income tax was £71,353 compared with £76,718 in 2019. This is a decrease of approx. £5,365.

During the year, our voluntary income (including tax recovered) from envelopes was down £3,000, collections were down £3,400, Standing Orders remained the same but PGS increased by £1,500.

Sundry donations have increased by £1,300 and our new online giving option was £3,619 (both amounts exclude any tax recovered).

The accounts are monitored by the Finance Group who report to the PCC.

Reserves Policy

It is PCC policy to endeavour to maintain a balance in the reserve bank account equal to approximately two months unrestricted expenditure as a contingency against unforeseen situations. However, in these difficult times we need to hold more. The PCC endeavours not to spend the capital, as the income replenishes the withdrawals from reserve bank account.

From time to time the PCC received restricted legacies for expenditure on particular purposes as defined by the donor. We aim to expend such money as soon as possible after receiving the legacy depending on the objectives specified by the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for the expenditure occurs.

The PCC has investment funds for the Reserve Account with the CBF Church of England Fund, managed by CCLA Investment Management Limited.

**Approved by the Parochial Church Council on Tuesday 23rd March 2021(via zoom)
and signed on its behalf**

N. Loveless

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Rev Natalie Loveless – Chair

PAROCHIAL CHURCH COUNCIL OF RUSTINGTON

Treasurer/Finance Officer's Report for the year ended 31 December 2020

Introduction

The Treasurer has produced our Financial Statements in the format required by the Diocese, complying with the Church Accounting Regulations 2006 and the current 2015 Statement of Recommended Practice, Accounting and reporting by Charities SORP (FRS 102).

The Parochial Church Council (PCC) is a fully registered Charity under Registration Number 1133812. The members of the PCC are the Trustees of the Charity.

The PCC accounts comprise:

- An independent examiner's report – prepared by Mel Gowans
- The Statement of Financial Activities (SOFA)
- The Balance Sheet
- Notes to the Financial Statements
- Notes (note 2) relating to incoming resources
- Notes (note 3) relating to resources expended
- Notes (notes 4, 5 & 6) relating to staff costs, fixed assets and investments
- Notes (notes 7, 8, 9 & 10) covering an analysis of net assets, debtors, creditors and a statement of funds
- An explanation of the nature and purposes of the PCC's various funds and the bank accounts in which they are held
- An explanation of the calculation of charitable giving

Note 2

Compared with 2019 our overall income was down approx. £11,000 but considering the impact of the Pandemic, it is understandable.

Our voluntary income (see note 2(a) for further details) from envelopes, standing orders, PGS and plate collections together with recoverable income tax was £71,353 compared with £76,718 in 2019. This is a decrease of approx. £5,365.

During the year, our voluntary income (excluding tax recovered) from envelopes was down £3,000, collections were down £3,400, standing orders remained the same but PGS (including tax reclaimed) increased by £1,500.

Sundry donations have increased by £1,300 and our new online giving option raised £3,619 (both amounts exclude any tax recovered).

The PGS remains our preferred method of regular giving, being centrally administered on our behalf and relieving some of the administrative burden of Gift Aid claims.

We were fortunate to receive a restricted grant of £750 from Rustington Parish Council towards the upkeep of the churchyard and £700 from the Diocese towards last year's expenditure of £6,800 on carpets and decorating for the vicarage. We also received a legacy of approx. £2,300 from the Estate of Edna Collings.

Note 3

Compared with 2019 (see note 3(c) for further details) our overall expenditure increased by some £25,000.

Changes in our expenditure included paying council tax on the vicarage £2,800, transferring back £13,000 held on behalf of the Humphrey Trust and paying £29,000 towards refurbishment of the church hall kitchen.

Much of our usual expenditure was reduced as many of our usual activities could not take place because the church and the hall were closed.

The main expenditure under church activities was our Diocesan Contribution of £74,035 which was paid in full. This year we only paid the Parish Ministry Contribution (PMC)

Summary

I would like to say a very sincere thank you to all who have given to the church during this very difficult year.

Our ability to meet our running costs and to fund our many works and outreach to the Parish very much depends on the generosity of you all. Unfortunately, our income from voluntary giving does not match our expenditure.

There is work that needs to be done to tackle our underlying deficit. We are fortunate in having additional income in the form of legacies, investment income and the rent from Henry Avenue. These sources, however, are not assured and cannot be permanently relied upon to help us meet the shortfall. Additionally, since 1984, the cost of all repairs to the church building has been met by the Humphrey Bequest.

It will, I am sure, prove a challenging opportunity in 2021 for our Vicar to lead us in our quest to match income to expenditure. If any of you feel able to increase your giving, however small an amount, it will help in the task.

Finally, as some of you will know, our Finance Officer Alan Bohm, gave us notice that he would be leaving the finance team and asked us to look for a replacement. Alan has been on the team some 3 or 4 years. Sue Clark volunteered and took over from Alan in the summer. She has proved to be an excellent find, being computer literate, having bookkeeping experience and lots of enthusiasm. I want to give a big thank you to all the others who have helped me in my role as Treasurer. To Lisa Rogers-Davis who, as Finance Administrator, still does so much work in keeping the books and paying the bills. To Alan Bohm, who when he was Finance Officer, for work on keeping the accounts. To Michelle Dyne, as Freewill Offering Recorder, who claims the many thousands of pounds we receive from HMRC in Gift Aid. To Katie Newman, who banks our money. To John Hawkins, who manages our payroll and does endless battles with utility companies. To Steve Newman for being on the team. It has been an interesting but difficult year trying to understand how the financial system works in preparation for my first time doing the end of year accounts. I look forward to 2021 when I hope we can improve our reporting of the church's financial position to the PCC and church family.

Glyn Mathias
Hon Treasurer - PCC of Rustington



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

The PCC of the Ecclesiastical Parish of St Peter & St Paul Rustington

On accounts for the year
ended

31st December 2020

Charity no
(if any)

1133812

Set out on pages

9—21

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/20.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Melanie Alison Gowans

Date:

16 / 05 / 2021

Name:

Melanie Alison Gowans

Relevant professional
qualification(s) or body
(if any):

Address:

41 Tideway, Littlehampton BN17 6PP

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2020

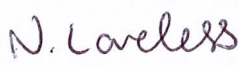
	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
Incoming resources						
<i>Voluntary income</i>	2a	77,652	1,450	0	79,102	80,133
<i>Legacies</i>	2a	2,273			2,273	
<i>Activities for generating funds</i>	2b	469			469	3,387
<i>Income from investments</i>	2c	18,626		4,661	23,287	24,525
<i>Church activities</i>	2d	2,948			2,948	10,830
<i>Other incoming resources</i>	2e					
Total incoming resources		101,968	1,450	4,661	108,079	118,875
Resources expended						
<i>Costs of generating voluntary income</i>	3a	0			0	50
<i>Fund-raising trading costs</i>	3b					
<i>Church activities</i>	3c	108,866		40,956	149,822	124,884
<i>Charitable giving</i>		4,770	0		4,770	4,337
<i>Governance Costs</i>	3d	15			15	15
Total resources expended		113,651	0	40,956	154,607	129,286
Net incoming/outgoing resources before transfers		-11,683	1,450	-36,295	-46,528	-10,411
<i>Gross transfers in</i>	5a	13,617			13,617	41,995
<i>Gross transfers out</i>		-13,590	-27		-13,617	-41,986
Net incoming/outgoing resources before other recognised gains/losses		-11,656	1,423	-36,295	-46,528	-10,402
<i>Gains/losses on revaluation of fixed assets and investments</i>	6b	13,650		10,845	24,495	54,875
<i>Gains/losses on disposal investment assets</i>				-14,492	-14,492	
Net movement in funds		1,994	1,423	-39,942	-36,523	44,473
Total funds brought forward at 01 January 2020		396,662	18,229	257,276	672,167	627,694
Total funds carried forward on 31 December 2020		398,656	19,652	217,334	635,644	672,167

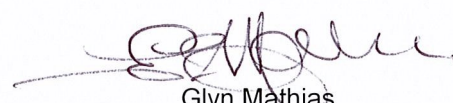
PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

BALANCE SHEET at 31 DECEMBER 2020

	Notes	2020	2019
		£	£
Fixed assets			
Tangible fixed assets	6a	69,250	69,250
Investment fixed assets	6b	390,643	388,639
Total fixed assets		459,893	457,889
Current assets			
Cash at bank and in hand	7b	62,727	102,110
Short term deposits	7b	95,253	111,841
Debtors	8	21,721	1,781
		<u>179,701</u>	<u>215,732</u>
Creditors: amounts falling due within one year	9	<u>-3,950</u>	<u>-1454.00</u>
Net current assets		175,751	214,278
Total assets less current liabilities		635,644	672,167
Creditors: amounts falling due after one year	9		
NET ASSETS	7a	635,644	672,167
Funds			
Unrestricted funds	10	401,622	396,662
Restricted funds	10	4,010	18,229
Endowment funds	10	230,012	257,276
TOTAL FUNDS	10	635,644	672,167

Approved by the Parochial Church Council on 23 March 2020 and signed on its behalf.


Rev. Natalie Loveless
Chairman


Glyn Mathias
Treasurer

The accompanying notes form a part of these financial statements.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. Accounting policies

a Accounting convention

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current 2015 Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Where services are provided free and are quantifiable they are recognised at fair value.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation on 31 December.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 DECEMBER 2020

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are accounted as an inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Audio visual equipment	30% straight line
Office equipment	20% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

2 Incoming resources

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
a <i>Voluntary income</i>					
Charities Aid Foundation					
Planned Giving - Envelope Giving	6,447			6,447	10,243
Planned Giving - Standing Orders	2,324			2,324	1,854
Planned Giving - Parish Giving Scheme	44,965			44,965	43,741
Collections at all services	4,880			4,880	7,534
Collections - Missions					
Votive Candles	64			64	352
Sponsored Newsheet	180			180	245
Wall Safe Donations	9			9	66
Sundry donations	2,427			2,427	1,122
On Line Donations	3,619			3,619	
Other donations					302
Income tax recoverable	2,967			2,967	3,862
Income tax recoverable - PGS	9,770			9,770	9,484
Grants		1,450		1,450	750
Messy Church					125
Noahs Ark					453
	77,652	1,450		79,102	80,133
Legacies	2,273			2,273	
Total	79,925	1,450		81,375	80,133
b <i>Activities for generating funds</i>					
Fund Raising Events	469			469	3,387
	469			469	3,387
c <i>Investment income</i>					
Dividends	6,077		4,616	10,693	12,274
Bank Interest	39		45	85	191
Rental 23 Henry Avenue	12,510			12,510	12,060
	18,626		4,661	23,287	24,525
d <i>Income from Church Activities</i>					
Fees from weddings, funerals etc	1,163			1,163	3,727
Coffee Break	466			466	2,130
Coffee Income - Sunday	305			305	1,045
Mens Fellowship	28			28	250
Friendship Lunches	578			578	3,065
Copier/Printer	59			59	143
Allotment Income					
Waffle	350			350	470
	2,948			2,948	10,830
e <i>Other incoming resources</i>					
Other Resources					
Total incoming resources	101,968	1,450	4,661	108,079	118,875

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

3 Resources expended	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
	£	£	£	£	£
a Costs of generating voluntary income					
Cost of Fundraising					50
					50
b Fund-raising trading costs					
c Church Activities					
Missionary and charitable giving:					
Charitable giving	4,620			4,620	2,256
Charitable Contribution over PMC*					1,581
Missions	150			150	500
	4,770			4,770	4,337
Ministry costs:					
Diocesan Parish Ministry Costs*	74,035			74,035	71,883
Diocesan & Deanery Support					
Assistant Clergy					
Vicarage expenses (inc Tel) & V Tel	2,828			2,828	
Clergy expenses	213			213	195
Mission & Evangelism					
Family Support Worker					6,667
Young People Expenses/CYW	6			6	712
Mens Fellowship	45			45	55
Messy Church	299			299	638
Noahs Ark					412
Waffle	50			50	431
Salaries: Organists & Music Leader	1,458			1,458	3,737
Parish Admin & Assistant	9,431			9,431	9,356
Church running expenses					
Electricity	1,146			1,146	1,208
Gas	1,873			1,873	2,285
Water Rates	160			160	184
Insurance, maintenance, laundry etc,	4,350			4,350	5,769
Support	996			996	2,280
Office expenses	954			954	919
Church maintenance/Other Maintenance					
Organ (incl. insurance)	134			134	380
Upkeep of services					
Wine,wafers & candles	355			355	1,073
Music Expenses/Materials	690			690	948
Flowers for Church	105			105	
Upkeep of churchyard	1,490			1,490	1,177
Upkeep of rented property: 23 Henry Avenue	2,671			2,671	716
Cost of Rental - 23 Henry Avenue (Fees)	2,098			2,098	2,005
Major repairs to Vicarage					6,792
Reordering Account Expenditure			13,000	13,000	668
Allotment					44
Coffee Break & Sunday Coffee	668			668	987
Friendship Lunches	968			968	3,243
Bank charges	120			120	120
Church Hall	1,723		27,956	29,679	
	113,636		40,956	154,592	129,221
d Governance costs					
Support	15			15	15
	15			15	15
Total resources expended	113,651		40,956	154,607	129,286

*The Charitable Contribution over Parish Ministry Costs (£ nil) plus the Diocesan Parish Ministry Costs (£74,035) make up the total Diocesan Parish Contribution (£74,035).

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

	2020 £	2019 £
4 Staff Costs		
a Wages and salaries	<u>10889</u>	<u>13,093</u>

During the year the PCC employed a Parish Administrator, an Assistant Parish Administrator, various organists & a music leader, all part-time.

b Payments/Reimbursements to PCC members & Family Members

C McLeod £215.94, A Mathias £100.00, G Jones £692.00,
P Brooks £86.40 and Rev N Loveless £412.63

5a Analysis of transfers between funds

	Transfers In £	Transfers Out £
General Fund	13,617	
Designated Fund		-13590
Phillipa Senst Restricted Endowment		-27
Total	<u>13,617</u>	<u>-13,617</u>

6 Fixed Assets

a Tangible fixed assets	Freehold land and buildings £	TOTAL £
Cost		
At 1 January 2020	69,250	69,250
Additions		
Disposals		
Revaluation		
At 31 December 2020	<u>69,250</u>	<u>69,250</u>
Depreciation		
At 1 January 2020		
Provided in the year		
Disposals		
At 31 December 2020		
Net book amount at 31 December 2020	<u>69,250</u>	<u>69,250</u>

The Freehold land and Buildings comprise 23 Henry Avenue, Rustington. This property is let on a tenancy arrangement until the 30th May 2021 at £12,600 per annum. The value is shown at its historic cost in 1988.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

6 Fixed Assets (continued)

b Investment fixed assets	Bal. b/fwd 01/01/2020 £	New Investmts £	Gains/losses £	Bal. c/fwd 31/12/2020 £
Unrestricted:				
Loan for Cottage Refurbishment	26,641	-8,000		18,641
Reserve Fund (Faulkner)	57,558		3,391	60,949
Endowed:				
Brown (Fabric) Fund	18,684		1,243	19,927
Burial Ground Trust Fund	148,854		9,445	158,299
Chancel Trust (Fabric) Fund	14,492		-14,492	
Everett/Scott Fund	2,032		140	2,172
Endowment (Stipend) Fund	500		17	517
CBF Equity Fund (P Senst)	57,840		-1,552	56,288
CBF Global Eq. Fund (P Senst)	62,039		11,811	73,850
Total	388,640	-8,000	10,003	390,643

7a Analysis of Net Assets by Fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds <u>2020</u> £
Fixed assets for church use	69,250			69,250
Investment fixed assets	79,590		311,053	390,643
Current assets	146,911	4,010	28,780	179,701
Current Liabilities	3,950			3,950
Long term liabilities				
Total	291,801	4,010	339,833	635,644

b Analysis of Current Assets

Debtors	21,721			21,721
Current A/c	3,649			3,649
Multiple funds	14,016	4,010		18,026
Reserve A/c	12,272			12,272
Burial Ground Trust A/c			10,142	10,142
Fabric A/c			18,638	18,638
Chancel Trust (Fabric) A/c				
CBF Deposit Fund (P Senst)	95,253			95,253
Total	146,911	4,010	28,780	179,701

In 2013 the PCC agreed to divide the Philippa Senst bequest, to minimise risk until it was spent, as decided by the PCC. The PCC agreed to invest in two CBF Funds [see 6b **Investment Fixed Assets**] and two deposit accounts [see 7b **Analysis of Current Assets - CBF Deposit Fund**].

8 Debtors

	2020 £	2019 £
HMRC - Income tax recoverable	1,405	723
Income Receivable		1,058
Diocese of Chichester (Chancel Fund)	20,316	
	21,721	1,781

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

9 Creditors: amounts falling due within one year	2020	2019
	£	£
Accruals - HMRC (PAYE)	320	
Electricity	374	205
Family Support Worker		833
Gas	253	692
Charitable Giving	2,370	1,229
Agency	633	
Sundry		20
Total	3,950	2,979

10 Statement of funds

	Bal b/fwd 1 Jan 2020	Overall changes (Income, Expenditure, Transfers and other gains and losses	Bal c/fwd 31 Dec 2020
	£	£	£
Unrestricted Funds			
General fund	70,667	-313	70,354
Designated Fund	5,173	-3,482	1,691
Reserve Fund	79,066	-5,844	73,222
Bequest - P Senst	241,756	14,599	256,355
	396,662	4,960	401,622
Restricted Funds			
Restricted Fund	18,229	-14,219	4,010
	18,229	-14,219	4,010
Endowment Funds			
Burial Ground Fund	182,700	-14,258	168,442
Brown (Fabric) Fund	36,740	1,825	38,565
Chancel Trust Fund	35,305	-14,989	20,316
Everett/Scott Fund	2,031	140	2,171
Stipend Fund/unnamed	500	18	518
	257,276	-27,264	230,012
Total funds	672,167	-36,523	635,644

The above table shows the total value of all the funds held by the PCC and the balance c/fwd total for each fund includes both capital and income.

The Healey and Merchandise funds are included in Restricted fund.

11 Related parties and transactions

A loan was made to the Church Hall Trustees (V&C) for the refurbishment of the Cottage (see note 6b) to be repaid from future rents receivable.

In December 2019 the Diocese of Chichester advised parishes that from 2020 the way in which Chancel trusts will be dealt with would change. Chancel trusts are not PCC trusts. In future income from Chancel trusts will be paid directly to PCCs and can be used towards the cost of insuring their church.

The money PCCs receive from the Chancel trusts is not investment income as the PCC does not own the trust fund nor the investments.

The accumulated trust income from past years is to be treated as a debt to the PCC from the Chichester DBF.

PCCs have been told to remove the value of the Investment as an asset from their accounts and and include the accumulated income not received from the Diocese as a Diocesan debt.

The required actions have been taken.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued) For the year ended 31 December 2020

Funds

The figures shown in **Note 7b Analysis of Current Assets** show the amounts available to the PCC under the headings of **Unrestricted**, **Restricted** and **Endowed**.

The following explains the nature of the various funds, the purposes for which they may be expended and the bank accounts in which they are held.

Funds/Bank Accounts

The **General Fund**, held in a **Current Account**, is **Unrestricted**. The General Fund is used to receive and pay everyday income and expenditure.

The **Reserve Fund** is held in the **Reserve Account** and is **Unrestricted**. This fund was set up in 1988 with an initial investment of £25,000 in the Central Board of Finance Church of England Investment Fund and Fixed Interest Securities (CBF). The fund receives quarterly dividend income from the capital sum invested, to top up the Reserve Account.

The PCC wishes, as far as possible, **to retain the capital investment of the fund** and to spend only its income.

Multiple Funds Account:

This account contains designated and restricted funds for various church activities/groups and projects. Further detail:

Designated Funds

Waffle, Allotment, Men's Fellowship, Friendship Lunches, Office Machinery, Organ Maintenance and P Senst Bequest.

Should these funds not be needed for their original purpose they can be re-designated by the PCC.

Restricted Funds

*Healey Fund (choir), Choir Furniture, Ecclesiastical Vessels, Missions and Humphrey (repairs).

Being amounts donated/raised for a specific purpose, these funds are Restricted and cannot be re-designated to another use.

*(**Healey** – holds donations made in 1983 in memory of Mr T A Healey who had been organist for more than 50 years. The fund may be used at the discretion of the PCC for any purpose connected with the choir.)

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

Funds (continued)

The following funds are **Endowment Funds**. The capital sums are held by the Diocese as Custodian Trustee and may only be used in exceptional circumstances and with their permission. The income from these investments can be used but is restricted according to the terms of each respective fund.

The **Burial Ground Trust Fund** receives income from a capital investment in the Central Board of Finance of £38,138 being one half of the proceeds of the sale of the "New" Burial Ground in Worthing Road, in 1984. The income may be used for expenditure on the buildings of the church, the church hall and the vicarage but not for general expenditure.

The **Fabric Fund** receives dividend income from a capital investment with the Central Board of Finance. The income may only be used for the maintenance and repair of the church fabric.

The following are further investments over which the PCC has limited control. The funds are held by the Diocese on behalf of the PCC and may be used only on application to the Diocese.

The **Everett/Scott Fund** is an investment of 106.00 CBF Investment Fund (Income) Shares whose value is recorded as an endowment fund.

The **Stipend/Unnamed Endowment Fund** is an investment of 305.00 CBF Fixed Interest Security (Income) Shares whose value is recorded as an endowment fund.

The following fund is not a PCC Fund and is managed by the DBF.

The **Chancel Trust Fund** is an investment of 756.00 CBF Investment Fund (Income) Shares. The accumulated income is restricted to expenditure on the fabric (but not the fittings) of the chancel and is held by Chichester DBF. Starting in 2020 the income will be paid to the PCC and can be used towards the cost of insuring the church.

PAROCHIAL CHURCH COUNCIL of ST PETER & ST PAUL, RUSTINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ending 31 December 2020

Charitable Giving

Charitable Giving includes (i) payments made to the Diocese which exceed our Parish Ministry Costs (PMC) and (ii) home and overseas missions and charities.

This was previously referred to as the Tithe but following much discussion within the PCC, input from the Diocese and discussions with other churches, changes were proposed by the Finance Group. The PCC, at their meeting in November 2018, agreed to change the name to Charitable Giving and make changes to the methodology of calculation and the recipients, now to include the Diocese.

The Charitable Giving is now being calculated with reference to the total income from the Parish Giving Scheme (PGS), Standing Orders and the regular giving received in the Yellow Envelopes.

The main recipients will now be, as before, the three charities (which are agreed between the Missions Committee and the PCC) with the addition of the Diocese (i.e. a quarter each). The monies for the three charities will be distributed in accordance with the Missions Committee's request, as will any other monies they raise that is held by the PCC on their behalf in their designated account.

However, in May the Diocese wrote to all parishes explaining that the Pandemic was likely to be reducing the parish's income and therefore affecting its ability to meet its commitment to pay the parish contribution. It provided a questionnaire to be completed regarding ability to pay.

The parish usually pays more than its PMC, as Charitable Giving, but as its income had reduced, the PCC decided that it would have to reduce its expenditure and would therefore only pay the PMC (a reduction of £3,700). The survey was completed in June, indicating we would only pay the PMC.

Calculation of Charitable Giving

In 2020 the total income (including Gift Aid) from

PGS, Standing Orders and Yellow Envelopes was	£61,600
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Charitable Giving (if calculated at 10%)	£6,160
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Each recipient's share for 2020 will be one quarter	£1,540
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Charitable share to Missions Committee (3 x £1540)	£4620
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Less money already paid to Mission Charities	<u>£2250</u>
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Balance to be paid to Mission Charities (3 x £790)	<u>£2370</u>
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During its meetings in 2020, the PCC discussed the suggestion of changing the Charity Missions we support, with the change to take effect from 1st January 2021.

At its meeting on 15th September 2020, the PCC voted to discontinue its financial support for Friends of Mombasa and Alison and Paul Guinness (in Burundi) at the end of 2020, but to continue it for FSW. The PCC will not have a third Mission Charity and instead will have a "pot of money" from which it can support a variety of smaller charities on an ad-hoc basis.

At its meeting on 16th November the PCC voted to support Kevin and Jen Cable (Jaffa CMS project) as its second Mission Charity and provide financial support. The PCC also voted to Pledge to pay the Diocese only our PMC in 2021, as the Pandemic is still reducing our voluntary income.