



The Parish of St Margaret's, Northam

Address for correspondence:

St Margaret's Church, Fore Street, Northam, EX39 1JL

Annual Report and Financial Statements of the Parochial Church Council for the year ended 31st December 2022

**Team Rector:
The Reverend Jules Harris**

**Bankers:
National Westminster Bank Plc
High Street, Bideford**

**Independent Examiner:
Mr J Welton BA(Hons) ACA CTA
Simpkins Edwards LLP
Millennium House
Roundswell Business Park
Barnstaple**

Our Mission Community website: www.tcmc.church

The Parochial Church Council is an Excepted Charity

The Parochial Church Council of St. Margaret's, Northam

Annual Report For the year ended 31st December 2022

Aim and Purpose

St. Margaret's Parochial Church Council (the PCC) has the responsibility of cooperating with the Team Rector, the Reverend Derek Arnold, together with the Team Vicar, the Reverend Roger Elkes, the Team Curate, the Reverend Sue Davies-Fletcher and the Associate Priest, the Reverend Sandra Juniper, in promoting the ecclesiastical parish, working together with our partners in the Torridge Coastal Mission Community, in the pastoral, evangelistic, social and ecumenical mission of the Church. As well as the Church itself, the PCC is also responsible for maintaining the Churchyard adjacent to the Church.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church, and to become part of our parish family. When planning our activities, the PCC has considered the public benefit, and in particular the advancement of religion. Our services and worship put faith into practice through prayer and scripture, music and sacrament. We try to enable ordinary people to live out their faith as part of our parish family, through our Vision and Plan which is kept under review.

- We will nurture and sustain growth in the Christian life by teachings, prayer and proclamation of the Good News.
- We will enable existing churchgoers to be confident in their witness to the ongoing life of Jesus Christ.
- We will engage more with the local community of Northam in loving service, working with others.

To facilitate this work, it is vital that we maintain the fabric of the Church and the Churchyard.

Achievements and Performance

Worship and Prayer

The PCC is keen to offer a range of services not only on Sundays, but also during the week, that our community will find both beneficial and spiritually fulfilling. However, the Wednesday morning services have not restarted since the last lockdown and it is likely that they will only be reintroduced in 2023 along with the new incumbent. Evening Prayers are now led by our lay team and take place weekly at 5pm on Mondays.

At present there are 42 parishioners on the Church Electoral Roll, most of whom live in the Parish, 10 were removed, either because of death or moving away and 1 was added having started to attend church. The average attendance has been around 32 people. The services and other interactions via the use of online video calls to keep in touch with the congregation that had been introduced in 2020 have continued.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. There have been 6 weddings, 13 funerals and 17 interments during the year. Those who are no longer able to come to Church are not forgotten. We have a Pastoral Care Team in conjunction with St. Mary's, Appledore and Holy Trinity, Westward Ho! and in addition, many receive Holy Communion in their homes.

Financial Review

Please see the report incorporated as part of the financial statements towards the back of this report.

Schools

Our Church supports both Northam Church of England schools with governors and in-school lessons. The Schools regularly visit the Church for activities and services. We also take part in the Open the Book scheme.

Mission and Evangelism

Helping those in need is a demonstration of our faith. The Committee raised and distributed £3,008 which was raised by fundraising, donations and collections and £1,000 from St. Margaret's PCC, usually known as the tithe.

Deanery Synod

From August 2022 there has been 1 PCC member (Sally Rice) elected to Hartland Deanery Synod. The PCC welcomes any interest from the congregation in this role as it provides the PCC with a link with the Churches around us, and with the Diocese as a whole. It also receives reports from the General Synod.

Church Fabric

The state of the roof is such that St. Margaret's has been on the list of Heritage Buildings 'At Risk' for several years. Members of the Church have worked hard to raise funds for repairs and generous grant support has been obtained from the Heritage Lottery Fund, Northam Town Council and other charities. The Friends of St. Margaret's continued to run various fundraising drives, to raise the balance of the money required. The repair work was finally completed in late 2021, after the delays due to COVID-19. The final costs were paid in early 2022.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). As of December 2021, the few PCC members who have not yet been on the relevant safeguarding courses are in the process of completing those courses.

Volunteers

The members of the PCC would like to thank all the volunteers who work so tirelessly to make our Church a lively and vibrant community. Our special thanks go to The Friends of St. Margaret's for all their hard work in supporting and promoting St. Margaret's Church and the Parish of Northam.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Team Rector or Team Vicar, the 2 Churchwardens, the 2 representatives elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met nine times during the year, with an average level of attendance of 82.3%. Given its wide responsibilities, the PCC operates through a number of sub-committees, which meet between full meetings of the PCC each dealing with a particular aspect of parish life. These include the Standing Committee which is the only Committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Worship, Mission and Outreach, Buildings and Finance Committees are the other main Committees. Each is accountable to the full PCC. There is also The Friends of St. Margaret's which organises and co-ordinates the social aspects of the Church.

Administrative Information

The Church is situated in The Square, Northam, EX39 1JL and is part of the Deanery of Hartland, in the Diocese of Exeter. The correspondence address is The Vestry, Tower Street, Northam, EX39 1JL.

The PCC is a body corporate (PCC Powers Measure 1956, and the Church Representation Rules 2006) and a Charity registered with the Charity Commission, number 1133811.

PCC members who have served from 26th April 2022, the date of the APCM are as follows:-

The Incumbent	<i>Vacancy</i>	
Churchwardens	Mrs Catherine Ellis	Secretary
	Mrs Judith McNeill	Chair
Deanery Synod Reps	Mrs Sally Rice	
	<i>Vacancy</i>	
Elected Members	Mrs Joanna Berry	Treasurer
	Mr Allister McNeill (until Dec 2022)	
	Mr Rodney Hookway	
	Mrs Anne Irwin	
	Mrs Anthea Easton	
	Mr Michael Skudder	
	Mrs Michele Lawrence (until Aug 2022)	

Mrs Joanna Berry

PCC Treasurer

(on behalf of Mrs Catherine Ellis, PCC Secretary)

Associated Letters and Reports

Letter from our Team Rector

Hello to all at St Margaret's Church

Graham and I would like to extend our sincere thanks for the wonderful welcome we have received from you all. We've settled very well into the Rectory with Barney and Meggie our two Yorkshire Terriers and very much look forward to the wonderful summer months when we can take advantage of the wonderful walks around the coast.

I am thoroughly enjoying meeting you all and will try to be with you as much as I possibly can with the time restraints of leading four churches. I have established you are served by some wonderful Lay Ministers and retired Priests and am thankful for their hard work whilst the Mission Community has been in vacancy.

I thank our God daily that he sent me to serve you and will do everything in His strength to help you to grow in prayer and make new disciples by sharing our stories with those who don't know about our wonderful Lord and Saviour. Most importantly I call you to do this in the same vein that I will, with joy in our heart.

John 15:16

"You did not choose me, but I chose you and appointed you so that you might go and bear fruit – fruit that will last – and so that whatever you ask in my name the Father will give you."

With my prayers and God's Blessing,

Jules <><

The Churchwardens' Report

This last year has been a very mixed year.

We had a very successful May Fair, with Alec McNeill overseeing the events he had planned for 2020, which had to be postponed, hog roast, special beer and gin, bells rung and with additional stalls, we were all kept busy.

On Sunday 1st May the Rt. Rev'd Jackie Searle, Bishop of Crediton and The Rev'd Roger Elks, led the service to mark the 100th anniversary of the casting of the bells. After the service a visiting team of Bell Ringers rang a full peal on the Church Bells.

The usual Christmas and Easter services were held, and the schools came into church for their Christmas and Easter services for the first time since Covid. In March, we celebrated the with the Royal Naval Association Annual service.

The PCC took up the Diocese offer of a tree, for Plant a tree for Jubilee, the Queen's Green Canopy. Unfortunately, due to a delay in receiving the sapling, it has only recently been planted, and a short ceremony to bless it took place on 22nd April 2023.

There has been a new memorial area created, in section K of the churchyard, and this runs alongside the east boundary wall.

St Margaret's has signed up to have the churchyard mapped, in the National Burial Grounds Survey, which is a 7-year project to accurately map all of the Church of England churchyards in England.

Following some concerns, a survey of all the trees in the churchyard has been carried out, and unfortunately it has shown that one cherry tree has to be felled, a large branch removed from the other cherry tree, and some pruning of the two oaks in the Memorial Garden. There are no issues with any of the other trees.

We give a special thanks to Rodney Hookway and his team of volunteers who keep the churchyard looking so good.

The Christmas Tree Festival was as popular again as it has been other years, with people already asking to sponsor a tree next Christmas. Over £1,000 raised.

Angela King organised a Christmas recital which was well received. In 2023, she has organised three amazing recitals and has said she will look to having 4 a year. They are not to be missed. The next one will be on Saturday 15th July 2023 at 7pm.

The PCC has agreed to launch an appeal to raise the money needed to repair the Lady Chapel and Chancel roofs. Yet another huge amount for us to raise. This would complete the roof work. Anne Irwin has organised a raffle which will be drawn on Sunday 7th May, 2023. There are many really lovely prizes, and there is still time to buy tickets.

The committee members of the Friends of St Margaret's have agreed to help fund-raise for the church, alongside fundraising for their own chosen projects. We would like to thank the Friends of St Margaret's for their help and their continued support with fund raising and organising social events for the Church and the local community. Thank you too, for The Friends offering to cover the cost of the tree report and the subsident work needed.

The church is now open Friday mornings, as an outreach, with refreshments and a book stall. This has been well attended. Also, connecting with the community, are the Saturday Quiz Afternoons, and the Churchyard Group.

There was real shock and sadness for the congregation, this year, when Michele Lawrence died suddenly in September, then Alec McNeill at Christmas, and a few days later, Peter Martin. They are so sadly missed. All did so much for the church.

The really good news we started 2023 with, was the appointment of the Rev Jules Harris as Team Rector for St Mary's, St Margaret's and Holy Trinity, and Priest in charge of St Helen's. Jules and her husband Graham are most warmly welcomed and we look forward to working with her.

We would like to thank the PCC for their support and hard work this year, and also, we thank the whole congregation. You have all been amazingly supportive through the time of the vacancy, and especially during the recent hard time. We have felt the comfort and care of a loving church family, and we cannot thank you enough.

Judith McNeill and Catherine Ellis

Friends of St Margaret's Report

I have to start my report on a very sad note. In the space of less than 6 months, we have lost two of our exceptionally hardworking members of the committee, namely Michele Lawrence, as Chair, and Alec McNeill as Treasurer. Our heartfelt thanks must go out to them for all that they did for our Association, and indeed for St Margaret's Church in general. They will be sorely missed.

Our Current Committee are Judith McNeill, Toni Elliott, Janna Mackie, Rodney Hookway, Catherine Ellis (Secretary) and myself. I am amazed at the commitment and hard work generated by the small group of volunteers. Every meeting we have always had 100% attendance, and it is not just the valuable fund-raising work they do; it is the practical work they do as well, which saves St Margaret's Church hundreds of pounds each year. For example, all the work that Rodney does keeping the churchyard in pristine condition.

Thank you also to those who help at events and our fundraising activities, who are not on the Committee. Their support is invaluable. Also, to those who donate, teas, coffees, biscuits, cakes, etc and who do not expect payment. Over the year, all these little kindnesses amount to a substantial saving to Church funds. Also, the work of the Churchyard Group.

Membership fees, members donations and the monthly Draw Club are always a valuable source of income. Currently there are 49 members and 46 draw numbers issued. There is always room for more, and the more draw numbers sold, the higher the value of the prizes.

The larger events of the last year, include participation in the Northam Council May Fair, the Christmas Coffee Morning in November, the Christmas Tree Festival and the Hamper Draw in December.

Also, Angela King and her supporters have given Recitals in the Church, which have been well received and raised valuable funds. She has more events for this year, and we are indeed grateful for her efforts.

The Friday Coffee Mornings and Bookstall provide us with a regular source of income which is all clear profit thanks to all the people who donate the makings. Finance aside, it has become quite popular and gives people chance to sit, talk and mix with others from the local community.

Other sources of income include a grant of £3,000 from the Northam Town Council for the painting of the clock. And the Friends Donation Box in the Church.

Payments from the Association Funds to and on behalf of St Margaret's Church include church organ electric repair, general building repairs, painting the east clock face, tower repointing, flags and flag-staff repairs, new CD player, PCC clock repair contribution, and edging slabs for the new Interment Area.

Finally, I think Alec's words sum up the Friends of St Margaret's:

"The purpose of the Association is not only to raise funds to help meet the cost of repairs and necessary maintenance at St Margaret's, (where the Church's own resources are insufficient) but also to assist the church in its work and serving the local community, and to promote the better use of the Church building for the benefit of all persons."

Thank you to everyone who makes this purpose possible.

Barry Endean
Chair and Treasurer

Safeguarding Officers' Report

The PCC recognise that Creating a Safer Church is important and Safeguarding training is being taken very seriously.

St Margaret's is using the Diocese Dashboard and Hub method of knowing what policies and training are needed, and when they need reviewing.

At one of the first meetings following last year's APCM, Sally Rice offered to assist Cath in her Safeguarding role, and Sally was therefore voted by the PCC to become Assistant Safeguarding Officer. Thank you, Sally.

During the year a number of people have either attended a Safeguarding course or completed some online. Thank you to everyone who has completed their courses. More Safeguarding training is to be offered in 2023.

The policies and further information are displayed on the notice board at the back of church. Contact details of the Safeguarding Team at Exeter are also on the notice board.

All members of the congregation are asked to be aware of any issues of concern, and if you are aware of any, please speak to Rev Jules or either of the Safeguarding Officers.

Catherine Ellis and Sally Rice

Pastoral Care Report

The home communion team of Sue Austin from St. Marys Appledore & myself visit seven residential/nursing homes across the mission community. There is one home, Heron's Lea, we used to visit pre- pandemic but they have no one at the moment who wants our services. There is also a new nursing home opening soon in Westward Ho! On the site of Donness nursing home which closed down. The new home will be called The Harry.

We also visit sixteen individuals, five of whom are in residential care & are visited on the day we visit the home & eleven individuals in their own homes, occasionally when you get there, holy communion is not wanted but a visit is. There are also four, includes one married couple, who may require a visit if their health deteriorates & they cannot get to church. There is one other home communicant that I know of in Appledore & Sue Austin visits her.

If we know that one of our church members is admitted to hospital we let the hospital chaplain know. If the chaplain does not get a specific request he/she is not permitted to visit. We also try to visit them ourselves, though we leave the holy communion side to the chaplain as the hospital is their parish.

Occasionally we are asked to attend someone who is at the end of their life. We ask if they would like a priest & if so we contact one. Sometimes they just want someone to pray with them & we can also offer anointing with the oil of healing. Now that we have a rector we would contact her first on this matter. We can on occasion offer anointing with oil if someone is ill but not necessarily dying.

Five of our home communicants have died in this period, they are not included in the numbers of the first paragraph.

We could do with more eucharistic visitors.

Sally Rice

THE PARISH OF NORTHAM

TREASURER'S ANNUAL FINANCIAL REVIEW

FOR THE YEAR ENDED 31ST DECEMBER 2022

The year of 2022 had highs and lows. It started with us losing our Team Rector and shortly after that our Team Curate too. These events meant that the Parish, and the whole Mission Community went into a period of interregnum. This lasted until the end of February 2023. It was wonderful to welcome the Rev Jules Harris to our Parish in March 2023.

From around August 2022, all Parishes met several times to put together a profile document for the advertisement of the vacancy of Team Rector. To enable the Mission Community to advertise for this position, all Parishes had to commit to completely paying their Common Fund payment for 2022 by the end of the year. We have also had to commit to paying the whole of the 2023 Common Fund request too. The Common Fund due for 2022 was £23,626. The amount due for 2023 is £26,372.

Incoming Funds

This year's income does not include any grants or funds for the Roof project because it was finished in late 2021. Last year, £22,440 was part of Voluntary Income and without this amount, giving in both years has been about the same.

One of the most positive areas of income improvement was the collection plate giving. There doesn't appear to be a clear reason, but it may simply be the return of face-to-face services since the pandemic. Maybe people give more value to coming together in worship as a group.

As expected, the income from Weddings and Funerals (and inscriptions and stones) was a good deal higher than in 2021 because we had 6 weddings this year (2021: 1 wedding) and 30 funerals and interments (2021: 20). We didn't quite yet see £20,000 but we did receive £14,722 up from £10,289 in 2021.

In recent years, the Friends of St Margaret's have really worked very closely with the PCC and the buildings committee to achieve so many important restoration projects and again in 2022 they contributed hugely to the work done to keep the church looking as it does. Thank you again for all the financial support given this year.

Expenditure

In the early part of the year the repairs to the church clock and chancel roof were completed with help from the Friends. There was one final payment to Jamie Brown too for the Roof repair project.

As I mentioned above, as part of the work towards replacing the Rev Derek Arnold, each Parish promised to pay the Common Fund for the year. By November 2022, the PCC decided that it would be best to pay the balance of the amount owing by using £10,000 from savings because we didn't want to leave too little in the main Parish account. We could have used general funds, but it would have left the balance low and with the cost of living affecting even the running costs of the church this was felt to be the right choice at the time.

Without an incumbent throughout most of the year there were some savings to be had even with the brilliant assistance of all the retired clergy who came and led worship and covered weddings and funerals for the Parish. We must remember there is a good chance that 2023 will see this increase again.

As with 2021, we kept on top of the Scottish power costs for electricity and gas. The insurance for the church included in 2021's accounts was a lot lower due to that being the point we changed from paying once a year to monthly direct debits. In the Church Running Expenses of 2022 there is a whole year's worth of monthly direct debits. In years prior to 2021 Church Running Expenses were in the range of £9,000 to £11,000. For 2022 these costs were only £7,124.

With 2022 being a quiet year with no incumbent, several types of costs were lower than usual. We must have it in mind as we start on the new road with the Rev Jules Harris, that the evolution of our Parish and congregation and community will cost a little bit more here and there in 2023 and in future years.

Thank you again to Anne Irwin, Roger Guest and Jon Ellis who are my back-up crew. Couldn't do what I do without you! And on a personal note, I'm so glad to be back on a Sunday in church to see you all. Thank you for the warm welcome to me and my daughter Annabel.

Mrs Joanna Berry BA (Hons) FCA, Parish Treasurer

ST MARGARET'S, NORTHAM

INDEPENDENT EXAMINERS REPORT TO THE PCC

FOR THE YEAR ENDING 31ST DECEMBER 2022

I report to the trustees on my examination of the financial statements of St Margaret's, Northam (the charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the explanations from you as trustees concerning any such matters. The procedures undertaken do not extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.


Mr J Welton BA(Hons) ACA CTA
Simpkins Edwards LLP
Millennium House
Roundswell Business Park
BARNSTAPLE
Devon. EX31 3TD

16 June 2023

ST MARGARET'S, NORTHAM

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDING 31ST DECEMBER 2022

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	2021 £
INCOME					
Voluntary income	3(a)	30,882	5,691	36,573	59,596
Activities for generating funds	3(b)	3,455	-	3,455	4,018
Income from investments	3(c)	1,266	1,293	2,559	3,258
Church activities	3(d)	14,722	-	14,722	10,289
Other income	3(e)	7,006	10,178	17,184	13,027
TOTAL INCOME		57,331	17,162	74,493	90,188
EXPENDITURE					
Costs of generating voluntary income	4(a)	-	-	-	-
Fund-raising trading costs	4(b)	96	-	96	-
Church activities	4(c)	39,921	23,704	63,625	84,372
Governance costs	4(d)	1,304	-	1,304	1,273
TOTAL EXPENDITURE		41,321	23,704	65,025	85,645
NET INCOME / EXPENDITURE		16,010	(6,542)	9,468	4,543
GAINS AND LOSSES ON INVESTMENTS	6(b)	-	(8,188)	(8,188)	11,978
NET MOVEMENT OF FUNDS		16,010	(14,730)	1,280	16,521
BALANCES BROUGHT FORWARD AT 1ST JANUARY 2022		32,859	99,717	132,576	116,055
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2022		48,869	84,987	133,856	132,576

ST MARGARET'S, NORTHAM

BALANCE SHEET

AS AT 31ST DECEMBER 2022

	NOTE	2022 £	2021 £
FIXED ASSETS			
Tangible fixed assets	6(a)		-
Investment assets	6(b)	74,340	92,528
CURRENT ASSETS			
Debtors	8	8,924	11,967
Short term deposits		6,957	5,723
Cash at bank and in hand		46,418	33,650
		<u>62,299</u>	<u>51,340</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR			
	9	<u>(2,783)</u>	<u>(11,292)</u>
NET CURRENT ASSETS		<u>59,516</u>	<u>40,048</u>
NET ASSETS		<u><u>133,856</u></u>	<u><u>132,576</u></u>
FUNDS			
	10		
Unrestricted		48,869	32,859
Restricted		84,987	99,717
		<u><u>133,856</u></u>	<u><u>132,576</u></u>

Approved by the Parochial Church Council on 27th April 2023 and signed on its behalf by:

Mrs J McNeill
Churchwarden

Mrs C Ellis
Churchwarden

C.M. Ellis

THE PARISH OF NORTHAM

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31ST DECEMBER 2022

1 BASIS OF PREPARATION

Basis of Accounting

The financial statements have been prepared in accordance with the Charity's governing document, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)' (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include investment assets at fair value. The principal accounting policies adopted are set out below.

2 ACCOUNTING POLICIES

Charity Information

The Parish of Northam is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is:

St Margaret's Church
Fore Street
Northam
BIDEFORD
Devon
EX39 1JL

Fund Accounting

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which the charity may use for its own purposes at its discretion within the scheme rules.

Income

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31ST DECEMBER 2022

...Continued

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when paid. All other expenditure is generally recognized when a liability is incurred and is accounted for gross, irrecoverable VAT being charged against the category of resources expended for which it was incurred.

Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2007 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2007 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life (initially over 4 years) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings (individual items under £1,000) or on the repair of movable church furnishings acquired before 1 January 2007 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at fair value (as determined by market value) at 31 December.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or on deposit at the bank.

3 INCOME

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £
3(a) <i>Voluntary income</i>						
Planned giving:						
Gift aid donations	11,931	-	11,931	10,620	-	10,620
Tax recoverable	6,069	-	6,069	3,542	-	3,542
Other	1,350	-	1,350	1,509	-	1,509
Collections (open plate)	3,253	-	3,253	1,932	-	1,932
Donations, appeals, etc.	-	3,592	3,592	-	9,788	9,788
Missions	-	2,099	2,099	-	758	758
Sundry donations	3,689	-	3,689	6,518	-	6,518
Grants and legacies	4,590	-	4,590	2,489	22,440	24,929
	30,882	5,691	36,573	26,610	32,986	59,596
3(b) <i>Activities for generating funds</i>						
Church hall lettings	2,080	-	2,080	2,080	-	2,080
Fund-raising (fetes, coffee mornings, etc.)	1,375	-	1,375	1,938	-	1,938
	3,455	-	3,455	4,018	-	4,018
3(c) <i>Income from investments</i>						
Dividends and interest including tax recoverable	1,266	1,293	2,559	2,142	1,116	3,258
	1,266	1,293	2,559	2,142	1,116	3,258
3(d) <i>Income from church activities:</i>						
Fees (weddings, funerals, etc.)	14,722	-	14,722	10,289	-	10,289
	14,722	-	14,722	10,289	-	10,289
3(e) <i>Other ordinary income</i>						
Friends account income	-	10,178	10,178	-	6,435	6,435
Mission Community expenses	6,122	-	6,122	5,539	-	5,539
Sundry Income	884	-	884	1,053	-	1,053
	7,006	10,178	17,184	6,592	6,435	13,027
TOTAL INCOME	57,331	17,162	74,493	49,651	40,537	90,188

ST MARGARET'S, NORTHAM

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31ST DECEMBER 2022

4 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2022 £	2021 £
4(a) <i>Costs of generating voluntary income</i>				
Envelopes and printing, etc.	-	-	-	-
	-	-	-	-
4(b) <i>Fund-raising trading costs</i>				
Cost of fetes and other fund-raising events	96	-	96	-
	96	-	96	-
4(c) <i>Church activities</i>				
Missionary and charitable giving				
Overseas missions	716	584	1,300	1,602
Secular charities	194	1,515	1,709	2,402
Ministry				
Diocesan parish share	13,626	10,000	23,626	11,040
Other ministry costs	3,431	-	3,431	2,842
Working expenses of incumbent	544	-	544	2,012
Assistant clergy	2,590	-	2,590	2,666
Church running expenses	7,124	-	7,124	4,310
Church maintenance	953	-	953	2,337
Upkeep of services	247	-	247	154
Upkeep of churchyard	-	180	180	436
Parish administration costs	828	-	828	795
Parish training and schooling costs	-	-	-	347
Major repairs - church clock & chancel roof	2,364	9,941	12,305	16,452
Wages and salaries	7,304	-	7,304	5,024
Major works - church roof & tower repairs	-	1,484	1,484	31,953
	39,921	23,704	63,625	84,372
4(d) <i>Support costs</i>				
Independent examination fee	840	-	840	680
Sundry expenses	464	-	464	593
	1,304	-	1,304	1,273
TOTAL EXPENDITURE	41,321	23,704	65,025	85,645

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31ST DECEMBER 2022

5 STAFF COSTS	2022	2021
	£	£
Wages and salaries	7,304	5,024
	<u>7,304</u>	<u>5,024</u>

During the year the PCC employed an organist, bellringers, vergers, clerk and administrator (all part-time) but no payments were large enough to attract social security costs. No remuneration was paid to any PCC member and no benefits in kind or pension contributions were paid.

6 FIXED ASSETS FOR USE BY THE PCC		Church equipment £	TOTAL £
6(a) <i>Tangible fixed assets</i>	(all unrestricted)		
COST	At 1 January 2022	2,538	2,538
	Additions	-	-
	At 31 December 2022	<u>2,538</u>	<u>2,538</u>
DEPRECIATION	At 1 January 2022	2,538	2,538
	Charge for the year	-	-
	At 31 December 2022	<u>2,538</u>	<u>2,538</u>
NET BOOK VALUE	At 31 December 2022	<u>-</u>	<u>-</u>
	At 31 December 2021	<u>-</u>	<u>-</u>

6(b) <i>Investment fixed assets</i>	£
Market value at 1 January 2022	92,527.97
Funds transferred to complete Common Fund payment	(10,000.00)
Revaluation increase	(8,188.45)
	<u>74,339.52</u>
Market value at 31 December 2022	<u>74,339.52</u>

Holdings at 31 December 2022:

- 1,294.04 units in the CBF Investment Fund
- 317.00 income units of Charifund
- 1,388.44 shares in CBF Investment Fund
- 457.20 units in COIF Investment Fund
- 258 shares in Royal Dutch Shell plc

ST MARGARET'S, NORTHAM

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31ST DECEMBER 2022

7 NET INCOMING (OUTGOING) RESOURCES

	2022 £	2021 £
This is stated after charging:		
Independent examination	840	680

8 DEBTORS (UNRESTRICTED FUNDS)

	2022 £	2021 £
Income tax recoverable	4,502	3,486
Mission Community expenses - other Parish shares Q4, 2022	2,266	7,396
Prepayments and Other Debtors	2,156	1,085
	8,924	11,967

9 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR (UNRESTRICTED FUNDS)

	2022 £	2021 £
Diocesan Parish Share	-	-
Deferred income	100	300
Accruals	53	-
Other creditors	2,630	3,570
	2,783	3,870

Only amounts paid in respect of the Diocesan Parish Share have been included in the accounts. The Diocese confirmed, in 2022, confirmed that it would not be requiring the Parish to pay the balance of the Common Fund due for the year to 31st December 2021. This was following a review of the impact of COVID-19 to the 2021 year. It was only agreed provided that the Parish kept the commitment to paying the Common Fund in full for the 2022 year. This was met by the end of the year as requested.

10 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	TOTAL £
Tangible fixed assets	-	-	-
Investment Fixed Assets		74,340	74,340
Current Assets	24,098	38,201	62,299
Current Liabilities	(2,783)	-	(2,783)
Fund Balance	21,315	112,541	133,856

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31ST DECEMBER 2022

11 MOVEMENTS ON RESTRICTED FUNDS

	Balance at 1 Jan 22	Incoming Resources	Expended Resources	Fund Transfers	Gains (Losses)	Balance at 31 Dec 22
Fixed Asset Investments	92,528	-	-	(10,000)	(8,188)	74,340
Debtors	-	-	-	-	-	-
Short Term Deposits	5,723	1,234	-	-	-	6,957
Cash at Bank and in Hand	8,888	8,506	(23,704)	10,000	-	3,690
Current Liabilities	(7,422)	7,422	-	-	-	-
	99,717	17,162	(23,704)	-	(8,188)	84,987

	Balance at 1 Jan 21	Incoming Resources	Expended Resources	Fund Transfers	Gains (Losses)	Balance at 31 Dec 21
Fixed Asset Investments	80,550	-	-	-	11,978	92,528
Debtors	335	-	(335)	-	-	-
Short Term Deposits	8,607	1,116	-	(4,000)	-	5,723
Cash at Bank and in Hand	62,609	7,036	(4,757)	(56,000)	-	8,888
Current Liabilities	(60,157)	32,385	(39,650)	60,000	-	(7,422)
	91,944	40,537	(44,742)	-	11,978	99,717

12 MOVEMENTS ON UNRESTRICTED FUNDS

	Balance at 1 Jan 22	Incoming Resources	Expended Resources	Fund Transfers	Gains (Losses)	Balance at 31 Dec 22
Fixed Asset Investments	-	-	-	-	-	-
Debtors	11,967	8,924	(11,967)	-	-	8,924
Short Term Deposits	-	-	-	-	-	-
Cash at Bank and in Hand	24,762	44,637	(26,671)	-	-	42,728
Creditors	(3,870)	3,770	(2,683)	-	-	(2,783)
	32,859	57,331	(41,321)	-	-	48,869

	Balance at 1 Jan 21	Incoming Resources	Expended Resources	Fund Transfers	Gains (Losses)	Balance at 31 Dec 21
Fixed Asset Investments	-	-	-	-	-	-
Debtors	20,233	11,967	(20,233)	-	-	11,967
Short Term Deposits	-	-	-	-	-	-
Cash at Bank and in Hand	6,239	35,373	(16,850)	-	-	24,762
Creditors	(2,361)	2,311	(3,820)	-	-	(3,870)
	24,111	49,651	(40,903)	-	-	32,859

Unrestricted funds are general funds which can be used by the PCC on the charitable objectives and activities of the churches.

ST MARGARET'S, NORTHAM

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31ST DECEMBER 2022

13 OBJECTIVES OF RESTRICTED FUNDS

	Balance at 1 Jan 22	Incoming Resources	Expended Resources	Fund Transfers	Gains (Losses)	Balance at 31 Dec 22
Ecclesiastical Purposes	16,277	-	-	-	(1,907)	14,370
General Church Purposes	51,335	1,293	(10,000)	(8,508)	(3,587)	30,533
Church & Churchyard	227	-	-	-	(26)	201
Churchyard	13,759	-	-	-	(1,613)	12,146
Churchyard Project	-	280	(180)	-	-	100
St Margaret's Roof	(10,320)	3,312	(1,484)	8,508	-	16
St Margaret's Heating System	74	-	-	-	1	75
St Margaret's Fabric Maint'ce	16,458	10,178	(9,941)	-	2	16,697
Building Maintenance	2,518	-	-	-	33	2,551
Missions and Charities	-	2,099	(2,099)	-	-	-
The Sick and Poor of the Parish	9,389	-	-	-	(1,091)	8,298
	99,717	17,162	(23,704)	-	(8,188)	84,987

	Balance at 1 Jan 21	Incoming Resources	Expended Resources	Fund Transfers	Gains (Losses)	Balance at 31 Dec 21
Ecclesiastical Purposes	14,231	-	-	-	2,046	16,277
General Church Purposes	47,199	1,116	-	(4,000)	7,020	51,335
Church & Churchyard	199	-	-	-	28	227
Churchyard	12,029	-	-	-	1,730	13,759
Churchyard Project	50	-	(50)	-	-	-
St Margaret's Roof	(14,596)	32,228	(31,952)	4,000	-	(10,320)
St Margaret's Heating System	74	-	-	-	-	74
St Margaret's Fabric Maint'ce	21,928	6,434	(11,904)	-	-	16,458
Building Maintenance	2,517	1	-	-	-	2,518
Missions and Charities	78	758	(836)	-	-	-
The Sick and Poor of the Parish	8,235	-	-	-	1,154	9,389
	91,944	40,537	(44,742)	-	11,978	99,717

Restricted funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward and spent on the specific purpose for which the funds were given.

Fund transfers have occurred because monies have been moved between accounts considered to be Restricted and others considered to be Unrestricted. It relates to tax recovered being passed to the friends of St Margaret's account and an amount approved to be recategorised as Unrestricted to ease cashflows.

The shortfall in the St Margaret's Roof fund at the year end was covered by a unrestricted funds used to pay the final invoices after the year end.

14 RELATED PARTY TRANSACTIONS

In the year, no transactions have taken place between the Parish of Northam and any of the members, or any of their relations.