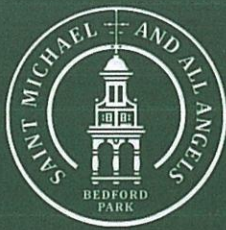


2022



SAINT MICHAEL AND ALL  
ANGELS CHURCH

**Bedford Park**

**Annual Report and Accounts 2022**



Now you are the body of Christ,  
And each one of you is a part of it  
1 Corinthians 12: 27

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This document pertains to the Parochial Church Council of the Ecclesiastical Parish of St Michael and All Angels, Bedford Park, London, registered charity number 1133805. Throughout the document, we refer to the charity by the shortened names, St Michael and All Angels Parochial Church Council, or St Michael and All Angels PCC.



## ST MICHAEL AND ALL ANGELS BEDFORD PARK PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR 2022

St Michael and All Angels Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Father Kevin Morris, in promoting within the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social, and ecumenical. This includes responsibility for the administration and finances of the parish, the acquisition and management of church property, the approval of an annual budget, and the care, maintenance, preservation, and insurance of the fabric of the church and its grounds, together with its goods and ornaments. All this is done within the framework of the church's mission statement:

*St Michael's exists within the Anglo-Catholic tradition  
to offer worship to God, to proclaim the Gospel and to share the experience  
of the love of God with all people.*

Members of the PCC are either *ex-officio* or elected at the Annual Parochial Church Meeting (APCM) to serve a term of three years, in accordance with the Church Representation Rules. In 2022 the PCC included five deanery synod representatives. The PCC is registered as a charity with the Charity Commission (registered number 1133805). Members of the PCC are trustees of the charity.

Since the last APCM on 24 April 2022, the members of the PCC have been:

### **Ex-officio Members**

<b>Incumbent</b>	Father Kevin Morris – chairman
<b>Curate</b>	Father Brandon Fletcher-James (from July 2022)
<b>Churchwardens</b>	Mrs Helen Wareham, (vice-chair and deanery synod representative) Mrs Christina Whiteway

### **Deanery Synod Representatives**

Ms Dinah Garrett  
Mrs Mary Pears

### **Elected Members of the PCC**

Dr Alison Baker – Secretary (also deanery synod representative)  
Mrs Lizzie Harris  
Mrs Jane Moody  
Ms Elinor Clapson  
Mrs Jenny de Montfort  
Mr Jan Vermooten  
Mrs Anne Mower.

### **Co-opted members of the PCC**

Mrs Alyson Mitchell – Treasurer until January 2023; (also deanery synod representative)  
Mrs. Amanda Bradley, FCT, FCA. – Treasurer from January 2023.

## Committees

The PCC is assisted in its work by several committees and groups:

- **Standing Committee** – this is the only committee required by law. It is made up of the Vicar, the Wardens, the Treasurer, and the Secretary. The PCC may delegate to the Standing Committee the power to transact agreed items of business between meetings.
- **Charities Group** – co-ordinates the church's charitable giving.
- **Children's Church Group** – covers matters relating to children's worship.
- **Baptism Visitors Group** – undertakes baptismal visits and preparation in co-operation with the Vicar and Curate.
- **Sidespeople** – welcome people to services and support the smooth running of the services.

The mission of the church is also pursued through a number of other groups of volunteers including servers, readers, gardeners, flower arrangers, brass cleaners, Reflections Group, hospitality teams, photographers, two choirs and teams of stewards for performances and events.

## Public Benefit

The church not only serves the congregation but the entire local community in Chiswick by:

- Being open to the public each day to provide a space for worship, personal prayer or quiet reflection.
- Providing a venue for community groups, concerts, and functions, and by providing additional space for two local schools.
- Organising the Bedford Park Festival and the Chiswick Book Festival, which attract hundreds of local people, provide entertainment and education, and offer local businesses

and charities an opportunity to showcase their work. Part of the proceeds of these festivals is donated to selected charities.

- Supporting a local food bank with regular donations.
- Fundraising for a number of charities each year.
- Publishing a weekly, online newsletter giving notice of church services and meetings, and also publicising other community events.

## Achievements and Performance

### Major Church Events

At the start of 2022 services were still being held under some Covid restrictions, but these were gradually lifted during the year. We returned to holding a single service on Sunday mornings, but we continued to live-stream it for those unable to attend in person.

There were 6 candidates from SMAA and 1 from St Peter's for confirmation in February and the celebrant and preacher was Bishop Graeme Knowles.

Lent 2022 was marked with a series of reflections including a contemplative prayer course and a series of talks exploring the Gospel of Luke. On Easter morning around 70 people gathered outside the church for the Easter dawn vigil.

In June we held a thanksgiving Mass to mark the Platinum Jubilee of HM Queen Elizabeth II. Later in the month, at the Mass on the Green, in a public declaration of our faith the preacher was the Revd. Prebendary Brian Leathard.

Following the death of Queen Elizabeth II, a Requiem Mass was held, attended by a large congregation. A book of condolences was placed in the church for members of the church and the community to sign.



Fr. Kevin and Mthr. Nicola (who was once a curate at SMAAA) led a pilgrimage to see the Passion Play in Oberammergau. They were accompanied by pilgrims from SMAAA, St Anne's in Kew and Bristol Cathedral.

Autumn brought our patronal festival, when children saw off the dragon in an energetic skirmish, and our harvest festival. On Remembrance Sunday, the church was decorated with the poppies knitted by parishioners some years ago and an Act of Remembrance was held at the Bedford Park memorial seat.

In December we received a visit from the Rt Revd Dr Emma Ineson, who had just been announced as the next Bishop of Kensington. She met SMAAA clergy and members of the congregation along with clergy from other local churches.

This year we held all our main Christmas services without restrictions on attendance. There was a real sense of coming together to celebrate the hope and renewal which Christmas brings.

Our main church events and many of our outreach events have been recorded in a fascinating photographic archive put together by David Beresford and Jim Cox. Some of their pictures appear in this report and others are on our website.

### Church Attendance

Average attendance at Sunday Mass during 2022 was around 144 worshippers. These figures are a little lower than those which we were achieving in 2019, the last pre-pandemic year. They do not take into account the numbers joining services online.

### The Electoral Roll

The Electoral Roll is the church's official register of those qualified to attend and vote at the Annual Parochial Church Meeting, where elections are held for the PCC and for representatives on the Deanery Synod. The Electoral Roll is intended to enable the

congregation to be part of the whole church and to participate in decision-making. At a more personal level, being on the Electoral Roll is an act of commitment to St Michael's and to the wider Church.

At the end of December 2022, the Electoral Roll stood at 278, unchanged since the previous year. During the year 2 members died and 1 moved away from the UK and there were 3 new members. In 2022 we had a number of younger members turning 16: we didn't manage to get them signed up to the Electoral Roll in the year, but they have now joined and will be included on the figures next year. It is clear that new members of the congregation are not aware of the Electoral Roll, so we will initiate a campaign to explain this and encourage people to join.

Vicky Brooke is our Electoral Roll Officer, and we should like to thank her for her work this year.

### Deanery Synod

There were three meetings of the Hounslow Deanery Synod in 2022. All were in person meetings. The topics covered were:

- Living in Love and Faith (dealing with matters of identity, sexuality, relationships and marriage.)
- Racial Justice.
- Engaging with church and non-church schools.

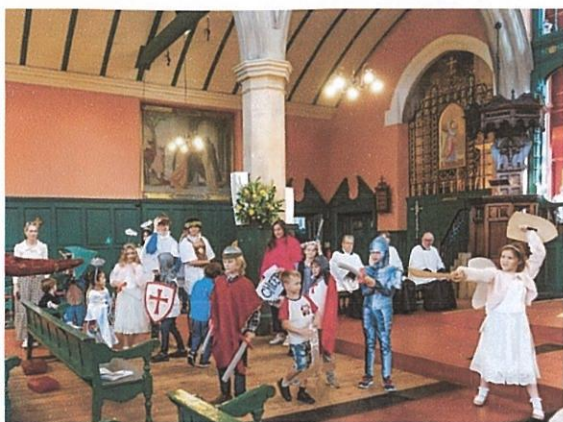
### Children's Ministry (contributed by Miriam Morris)

Three groups meet on Sundays:

Youth Church starts with games and refreshments, followed by a discussion on themes such as coping with stress, or how to be kind to yourself and others. The numbers attending are increasing, with an average of around ten young people each week, and both attendees and their parents find the sessions very helpful.



Children's Church meets during term-time. The sessions are led by a roster of parents and start with lighting candles and prayers similar to those used in church. There is a discussion on the gospel of the day and various activities such as role play, quizzes or crafts. The children return to church for Communion and present what they have learned to the congregation. The numbers have remained quite stable, at about eight children each week.



The Crèche meets during term-time. It is run by Ros Lister. She prepares activities which teach the children about different aspects of God's love as shown in creation and the community through play, songs and crafts. Over the past year there has been an average of ten children and their carers each week.

Between October and February there are also classes for children going forward for confirmation. Other activities include the choristers, who rehearse weekly. The rehearsals are assisted by teenagers working towards their Duke of Edinburgh Awards.

Little Angels, for pre-school children and their carers, involve singing, play and socialising. The group is led by Tassy Russell assisted by several very loyal volunteers. This is the only activity where we ask for a small contribution towards costs. The group is well-attended, and we are looking for more volunteers to help.

There are also various other events for children and young people – for example the summer party and the fireworks party.



We are immensely grateful to the members of the congregation who lead and support these activities, which introduce our young people to the SMAAA family and foster their spiritual growth.

### Outreach

Green Days, SMAAA's summer fete, were very well attended and included all the regular stalls, activities and the craft fair. A succession of local musical acts kept large crowds entertained throughout the two days.

The Bedford Park Arts Festival provided two weeks of concerts, drama, poetry, and art and photography exhibitions, culminating in the Festival Choral Mass followed by lunch. The Open Gardens were particularly popular this year as were the London Welsh Rugby Choir and the Juritz concert.

Our thanks go to Vicky Brooke and Nicola Chater for running Green Days and to Nicola Chater and Tassy Russell for their work in organising the Arts Festival.

The 14th Chiswick Book Festival, directed by Torin Douglas, took place in September. The death of Queen Elizabeth II coincided with the start of the festival: a two minute silence was held and the festival was dedicated to the memory of Her Majesty. Over the course of eight days over 60 events took place at 12 venues including ones in Ealing and Acton.



The festival started with the unveiling of the Conrad Shawcross artwork commemorating W.B. Yeats' time in Bedford Park. That was followed by an extensive programme of author talks and workshops and, for the first time, two walking tours of places of literary interest in Chiswick.

The Children's Book Festival, overseen by Lucy Chambers, included interactive storytelling, presentations by children's authors, craft activities and the annual children's poetry competition.

The festival was supported by a large team of volunteers from St Michael's and from the wider community. Our thanks are due to all of them, and particularly Torin Douglas, for the work put into this popular event.

Other outreach activities included a concert of Bach motets paired with jazz improvisations, organised in collaboration with a local musician, Sandy Burnett, with the revenue going to SMAAA charities. On Remembrance Day members of the church organised a reading of the play *Cosmo's War*, by Bernard Adams. Cosmo Clark was brought up in Chiswick and volunteered for active service in WW1. His letters home formed the basis of the play. His father, James Clark, painted *The Salutation* mural in the north aisle of St Michael & All Angels Church. The takings went to Combat Stress, a charity supporting mental health in veterans.



Our streamed Sunday Mass is available to be watched by people in the community, not only from our congregation, who are unable to attend a service in person.

At the Queen's Platinum Jubilee about 400 people sang their way through seven decades of songs in an outdoor singalong organised by SMAAA in collaboration with the Tabard Pub. The event raised over £1,000 for the DEC Ukrainian Humanitarian Appeal.

#### Music at SMAAA (contributed by Jonathan Dods)

Music plays an important part in life and worship at St Michael's. There are at least three sung services every week: Mass and Evensong with congregational singing, as well as voluntaries and incidental music, and Compline on Tuesday evening, with singing led by members of the choir. Our thanks go to Anne Mower and John Leeds for maintaining this pattern of worship.

The adult choir continues to grow in number, skill and repertoire, providing good quality music for our liturgies. Singing in the choir is fun, but it is also a big commitment, with weekly practices and practices before services as well as time spent learning music at home. We are grateful to members of the choir for the time and care they take to enrich our services with music, and to the extra singers and instrumentalists who join us for services like the Festival Mass.

All children aged 7-15 are welcome to join the choristers, our children's choir. They sing beautifully while learning chorister skills like listening and moving together. We are grateful to the choristers and their parents and especially to Vicky Brooke who leads the choristers.





The organ, 10 years old this year, continues to be a beautiful and reliable instrument for leading our worship. It attracts young people to learn as well as established organists to play for services and concerts. This has given us a pool of organists to call on, particularly while our Director of Music has been away. We are indebted to William Brooke, Oliver West and to the other organists who played during this period.

Monthly lunchtime organ recitals are held throughout the year. They have become an established cultural and social event with a good attendance and we are grateful to all the recitalists who put so much time into preparing interesting programmes.

We also provide music at weddings, funerals and memorial services. We aim to provide exactly the right music to the highest standard for these services, making them very special.

St Michael's is enormously grateful to Jonathan Dods for all the work he does in planning, playing, conducting and generally supporting this important aspect of our ministry.

### The Departed

Sadly, we lost some long-standing members of the congregation during the year, including David Beresford, Dean White and Daphne Lenton. We are very appreciative of the contributions they made to St. Michael's.

### Staff

Anna Benson and Claire Barrell share the work of the Parish Office. The office has become increasingly busy over the year. The rental agreement with Duke's Education has increased usage of our facilities and the church and the parish halls continue to be popular venues for parties and concerts. We are indebted to our office staff for coping with the numerous demands on their time and for continuing to handle a heavy flow of enquiries from the congregation and the public with patience and courtesy.

We have recruited three new part-time caretakers this year and we have benefitted from the range of practical skills which they have demonstrated in keeping our building in working order.

### Statement of Responsibilities of the Parochial Church Council (PCC)

The PCC is responsible for preparing the Annual Report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accountancy Practice).

In preparing these financial statements, the PCC is required to:

- select suitable accounting policies and apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on a going concern basis, unless it is not appropriate.

The PCC is responsible for keeping sufficient accounting records which disclose with reasonable accuracy the financial position of the charity and comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. It is also responsible for safeguarding the assets of the charity and



for taking reasonable steps to prevent and detect fraud and other irregularities.

## Financial Review (contributed by Alyson Mitchell)

### The Church Account

Total income from our regular monthly donors in 2022 totalled £113,545 (2021: £115,459), of which 57% now comes through the Parish Giving Scheme (rather than standing orders or direct debits to the Church bank account). This reduces the administration burden on SMAAA as Gift Aid is claimed by the scheme on our behalf and it also enables donors to request that their regular donation is adjusted annually in line with inflation.

Collections at our services increased by nearly 50% to £11,645 (2021: £8,335) as more of the congregation returned to church. Other donations also increased to £13,344 (2021: £11,018), including some generous one-off donations which were gratefully received. Income from church lettings and concerts, as well as music, all increased as the church saw more activity post-covid. We also received a small legacy.

We succeeded in maintaining our Common Fund contribution to the London Diocese at £96,000, as in 2020 and 2021. This continues to exceed the standard cost of a London parish (£87,775). Standard parish costs have increased due to stipend increases and property maintenance costs across the Diocese. Such costs were frozen from 2020-22 due to the pandemic. The PCC considers that it is important for St Michael's to continue to help support those less well-resourced churches which are unable to meet the standard cost. However, this will be reviewed in 2023 now that we are paying 50% of the salary and associated costs of our Curate on an ongoing basis (St

Michael & All Angels Bedford Park Trust has generously agreed to fund 50%).

Expenditure held broadly steady at 2021 levels, so our overall position was positive. The restoration work on the north side of the church remains an outstanding need, identified at the last Quinquennial inspection, having been postponed due to our lack of funds.

The church continues to support its sister church, St Peter's, Acton Green, including providing part of the cost of its Parish Administrator, Tassy Russell.

### The Parish Hall Account

Income from the parish halls in 2022 increased to £129,840 (2021: £120,242) with more community hires and extended hire hours from our local schools. With the increased usage, total costs associated with the halls increased to £104,872 (2021: £97,413). However, our Parish Managers are now able to use the additional skills of our caretakers (one of whom is self-employed) and schedule other tasks during quiet hours which has enabled us to redecorate the halls and carry out other maintenance tasks at materials cost only.

25% of the hall management and administration costs have been charged to the church account as a reasonable approximation of the Parish Managers' time in supporting the activities of the church. This arrangement goes some way to ensure that more of the direct costs of the church are funded by the congregation.

### The Festival Account

Both our community festivals returned to full activity in 2022. The Bedford Park Festival raised over £35,000 in support of St Michael and All Angels Bedford Park Trust and our three church charities. The Chiswick Book Festival raised over £11,000, making payments of £2,750 to each of the three charities supported by the Festival.



### Investments

As the parish house in Quick Road required redecoration and maintenance work, including repairs to the roof, the PCC decided to take advantage of the different accommodation needs of our new Curate and took out a three-year lease on a small flat. Quick Road has been let out on a short-term lease to allow building contracts to be tendered and awarded. Once the works are completed, it is intended that the profit from renting the refurbished house will be used to contribute towards the Curate costs that we are now required to pay.

The church invests a portion of its cash reserve in an ethical investment fund, managed by CCLA. In 2021, we enjoyed a £10,898 gain on this investment. The economic turbulence of 2022 gave rise to a £6,433 loss, in line with the market. From its inception in 2020 when interest rates were low, until the balance sheet date, our investment with CCLA has resulted in an overall net gain.

### Balance Sheet

Cash in the bank at £279,601 was significantly up on 2021 (£246,146) at the year-end. This is offset, however, by an increase in current liabilities (2022: £58,714; 2021: £29,798). This increase is mainly comprised of £17,805 of payments in transit to our charities on 31 December 2022 and £9,667 of deferred income from school rentals due to phasing of payments through the academic year.

At the balance sheet date, the parish held net current assets of £231,398 (2021: £228,104). The PCC is satisfied that the parish has sufficient resources, along with income received in 2022, to meet its liabilities as they fall due.

### Reserves Policy

It is the PCC's policy to maintain a balance on unrestricted funds wherever possible equal to six months' expenditure, which has been

maintained in 2022. It is our policy to invest a judicious amount of our reserves, currently into the CCLA ethical fund account.

### Charities Group Report 2022 (contributed by Andrew Mitchell).

The Charities Group said farewell to John Clark, who stepped down as chair at the end of 2021 and as a member of the group at the end of 2022. We are profoundly indebted to John for his contribution over many years. We hope to welcome several new members to the group to increase our 'bandwidth' and enhance our fundraising efforts during 2023.

Over the course of 2022 we raised a net total of £16,212.70 for our three selected charities – the Upper Room, West London Welcome and Swinfen Telemedicine – and more than £1,600 for our Lent Charity (DABAL). In addition, £8,250 was raised for the three Book Festival charities – InterAct Stroke Support, Read for Good and Doorstep Library, thanks to the hard work of Torin Douglas and his team.

The St Michael's community raised over £3,000 through concerts and drama during the year and additional sums for Christian Aid and the British Legion Poppy Appeal.

Two SMAAA members made an important personal contribution to our charities. Mark Critchlow and Alyson Mitchell raised significant sums for Swinfen Telemedicine and Water Harvest (previously one of our charities) through a sponsored swim and a debut London Marathon run respectively.

Our funding relationship with West London Welcome has come to an end and we have been delighted to see them develop into a strong and sustainable organisation with an extensive network of patrons and donors. Our new charity for 2023-25 will be Crosslight Chiswick, which provides advice and help for those facing debt problems. The Hogarth Youth Trust, which provides services to young people in Chiswick, will be our Lent Charity.



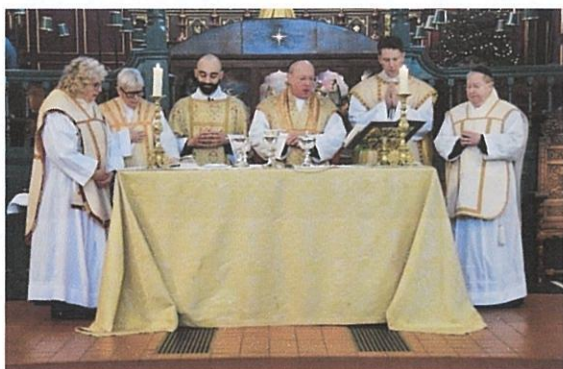
Finally, we are enormously grateful to the St Michael's community for giving so generously of their time and money (not to mention significant donations in kind to the Upper Room, West London Welcome and the Ealing Food Bank) during what was a very difficult year for the UK economy.

## Governance

### Clergy

Father Kevin Morris is our Vicar. Father Fabrizio Pesce is Associate Vicar and Father Graham Morgan, Mother Maggie Davidge-Smith and Mother Sarah Lenton are Honorary Assistant Priests. Our sacristan is Anne Mower who is also a Reader, and Graham Holderness is a Licensed Lay Preacher.

We were sorry to lose Father Thomas Couper as our curate in May, when he left to return to Australia. However, we were delighted to welcome Father Brandon Fletcher-James in his place. We also lost Father Neil Evans, who left us to take up the position of Residentiary Canon and Steward at St Paul's Cathedral. We wish him well in his new role.



### The PCC in 2022

The PCC met seven times in 2022. Average attendance was 71%, down from the previous year. One meeting was held online and one which was poorly attended had been called at short notice.

Meetings start with Mass and always include a financial report and a report on safeguarding. This year financial issues included how to replace diocesan funding for our curate, and how to make best use of the church property in Quick Road. Other significant items on the agenda during 2022 included improving our fire and health and safety procedures, completing the licence agreement with Dukes Education for rental of the parish hall and reviewing the working arrangements for staff in the parish office.

We held an "away morning" in September where we used a Bible reading from Philippians to guide our thinking about how we can increase the number of people coming to church. We also considered how we can enhance our ministry through small groups and volunteers and how we could improve communication both with the congregation and with the community.

In October we received an Archdeacon's Visitation. These occur every three years and include an inspection of our record keeping and policies and procedures to ensure that we are compliant with our legal obligations and the Church Rules. This year the visitor was Revd. Martine Osborne. The preparation for the Visitation involved the Wardens and the Parish Office in a great deal of work, and our thanks go to them for this. We were pleased that the Visitation report noted very few areas where we are not fully compliant.

At the APCM 2023 several PCC members are standing down: Jenny de Montfort, Elinor Clapson, Dinah Garrett, Mary Pears, and Alyson Mitchell, who has also been the SMAAA Treasurer. Helen Wareham will come to the end of her term as a Church Warden but will continue on the PCC to provide some continuity and support for the incoming warden. We are very grateful to all of them for their contribution to SMAAA in their different capacities.

## Health and Safety/Risk Management

During 2022 the PCC:

- Re-appointed Chris Bradley as Health and Safety Officer and approved an updated Health and Safety Policy which includes enhanced procedures for use of electrical equipment and for food preparation. We should like to thank Chris for the invaluable advice he provided during the year, particularly for our two festivals.
- Re-appointed Jane McCabe as Safeguarding Officer and Jim Russell as Disclosure and Barring Service (DBS) checker, and approved the Safeguarding Policy. We receive a report on safeguarding as a standard item on the PCC agenda. This ensures that we are in compliance with our duty to: "have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults." In addition, Jane McCabe attends the PCC once a year to enable the members of the PCC to ask questions and ensure we are aware of any new guidance. Our thanks go to Jane for keeping us updated and providing helpful advice.

## General Data Protection Regulations (GDPR)

These regulations have been in force since 2018. The data controllers for the church are Dinah Garrett and Christina Whiteway, working closely with the Parish Managers. The church's Privacy Notice is available at the back of the church and online. There were no reported breaches of the regulations during 2022.

People's religious beliefs and practices are special categories in GDPR terms. In 2021 the Diocese asked all churches to look closely at the implications of streaming, recording and making available to view our church services. At SMAAA we therefore take care to alert people to the fact that a service is being streamed and will be posted

online: there is normally a statement on the weekly pew sheet.

When the regulations were introduced, members of the congregation were asked to sign an agreement concerning the way their personal data might be used. As good practice, we will ask the congregation to sign up again to their GDPR preferences this year, and the wording of the agreement will be slightly changed to make it clearer that services are filmed, streamed, and recorded, and that still photography is also used.

Church mailing lists keep names unseen in emails except for small working groups, where members have positively opted into disclosure. During 2022 we have strengthened the procedures covering the use of festival mailing lists, particularly lists of volunteers, and we have reviewed how we hold the details which come to us through ticket sales.

In 2023 the PCC will be reviewing our practice and procedures in the use and storage of data to ensure that there are no inadvertent lapses.

## The Church Building

The wardens, working with the caretakers, have ensured that no significant damage or deterioration to the fabric has occurred during the year. There have been some ongoing problems with leaks in the roof which we have traced to the gutters and how they are positioned on our Victorian building. At the end of 2022 one of the boilers failed. We have therefore begun a project, continuing into 2023, to consider the best way of heating the church into the future in the most sustainable way possible. We have postponed work on the north wall of the church until we have sufficient funds.

## Environmental Issues

St Michael's recognises the importance of caring for our environment as part of our Christian stewardship. We are continuing to



look for ways of reducing the use of paper and non-recyclables. Environmental themes are often included in prayers and sermons and the PCC considers environmental impact, wherever relevant, in its decisions. We have taken out a contract for “green” energy. We have considered recently whether we should install solar panels on our roof, but we have been advised that the cost of installation well outweighs the benefits to the church. We have recently appointed Helen Dods to a newly created role as environmental lead to steer St Michael’s progress towards Net Carbon Zero.

### St Peter’s Church, Acton Green (contributed by Sara Gronmark)

St Peter’s Church, Acton Green, is the sister church to St Michael and All Angels. Father Kevin Morris is its Vicar, and the Associate Vicar is Father Fabrizio Pesce.

The congregation of St Peter’s includes an increasing number of young families. 20–25 children attend the Sunday school, supported by a well-trained team of parents. For the first time at St Peter’s 8 children and 2 adults were prepared for Confirmation at a wonderful service presided over by Bishop John Went.

St Peter’s has provided space for a variety of concerts throughout the year. Other activities included a Patronal Festival BBQ, the family barn dance, the annual quiz night, and the return of the popular monthly coffee mornings. Ealing Councillors hold their monthly surgeries in the church and the local Neighbourhood Ward and Police liaison group meet here regularly.

The ‘Little Fishes’ children’s playgroup is thriving with a great team of volunteers, filling the church with play and chatter on Friday mornings. Other children’s activities

include the Italian after school club and the chess club (with players competing in the West London Chess Tournament one of them qualifying for the London Junior Championship.) The children’s choir is developing under our new musical director and the Children’s Church put on a wonderful Christmas concert. The Brownies and Guides have moved to the local Scout hut, but we welcome them back for church parades and other events.

Fr Fabrizio continued his promotion of the church as a Mindfulness Centre, hosting, with Fr Brandon, a mindfulness course during Advent. He is also developing links with Southfield School where he has become a Governor.

The fundraising campaign continues for St Peter’s Community Hub Project including welcome support from the Gerald Micklem Charitable Trust and The Pears Trust. Monthly cake stalls and raffles also bring in revenue. The biggest event of the year was the Christmas Fair, strongly supported by the local community. We are grateful to the National Churches Trust for a grant towards the repair of our flat roofs, completed this year.

St Peter’s is developing a strong sense of church community and we continue to appreciate our strong links and opportunities to collaborate with St Michael and All Angels.

### SMAAA into 2023

We have a number of major projects to take forward in the coming year and beyond. We are planning to improve the appearance of the side chapel and to widen the path leading to the south door of the church, making it safer and more wheelchair friendly, and providing a more attractive space for gathering at weddings and at the Easter vigil.

Comments on the proposals from the congregation have been very positive. We shall also be continuing the work on the Quick Road property described in the Financial Review.

We shall continue to look at how we can increase the numbers in our congregation and engage more volunteers in various aspects of the church's ministry. We also have some work to do on our handling of personal data and our financial procedures.

## Conclusion

St Michael and All Angels Church is a welcoming and inclusive church. We are a church where sacramental ministry is important, and the Eucharist is the focus of our church life.

Under the leadership of the Vicar, St Michael's brings together a diverse congregation in daily worship, offering guidance and inspiration to parishioners and providing support to the community. We commit ourselves to a Christian theology which engages with contemporary issues, and we have a particular ministry celebrating the arts.

It is our hope to grow stronger in our faith through worship, more hospitable through our fellowship, deeper through discipleship, broader through our ministry, mission and evangelism and more generous in our giving.



Alison Baker, PCC Secretary  
March 2023





# ST MICHAEL AND ALL ANGELS PCC, BEDFORD PARK

## INDEPENDENT EXAMINER'S REPORT

### TO THE MEMBERS OF ST MICHAEL AND ALL ANGELS PCC, BEDFORD PARK

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I report to the Members on my examination of the financial statements of St Michael and All Angels PCC, Bedford Park (the charity) for the year ended 31 December 2022.

#### **Responsibilities and basis of report**

As the Members of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Seema Siddiqui BSc FCA  
**Reddy Siddiqui LLP**

183-189 The Vale  
Acton  
London  
W3 7RW

Dated: March 2023

**St Michael and All Angels PCC**  
**Statement of Financial Activities for the year ended 31 December 2022**

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>Incoming Resources</b>						
Incoming resources from donors	2a	138,534	-	-	138,534	134,813
Other voluntary incoming resources	2b	12,979	3,000	11,713	27,691	22,253
Income from charitable & ancillary trading	2c	292,138	-	-	292,138	183,840
Other ordinary incoming resources	2d	3,054	-	-	3,054	11,062
<b>Total Incoming Resources</b>		<b>446,704</b>	<b>3,000</b>	<b>11,713</b>	<b>461,417</b>	<b>351,967</b>
<b>Resources Expended</b>						
Charitable Givings	3a	26,056	-	11,713	37,768	33,939
Activities directly relating to the work of the Church	3b	182,126	4,080	-	186,206	147,912
Fund raising	3c	207,110	-	-	207,110	133,997
Church management & administration	3d	23,772	-	-	23,772	23,217
<b>Total Resources Expended</b>		<b>439,064</b>	<b>4,080</b>	<b>11,713</b>	<b>454,856</b>	<b>339,065</b>
Investment Gain / (Loss)		(6,433)	-	-	(6,433)	10,898
Quick Road Rental Income		5,050	-	-	5,050	-
<b>Excess of Income over Expenditure</b>		<b>6,259</b>	<b>(1,080)</b>	<b>-</b>	<b>5,179</b>	<b>23,801</b>
Hall Redecoration		-	-	-	-	-
<b>Balance as at 1st January 2022</b>		<b>806,701</b>	<b>173,069</b>	<b>5,000</b>	<b>984,770</b>	<b>960,969</b>
<b>Balance as at 31st December 2022</b>		<b>812,960</b>	<b>171,989</b>	<b>5,000</b>	<b>989,949</b>	<b>984,770</b>



**St Michael and All Angels PCC**  
**Balance Sheet as at 31 December 2022**

	Notes	2022 £	2021 £
<b>Tangible Fixed Assets</b>	<b>5</b>	<u>758,551</u>	<u>756,667</u>
<b>Current Assets</b>			
Debtors & Prepayments	<b>7</b>	10,511	11,755
Cash at Bank			
+ unrestricted		<u>279,601</u>	<u>246,146</u>
		<u>290,112</u>	<u>257,901</u>
<b>Current Liabilities</b>			
Creditors: Amounts falling due within one year	<b>8(a)</b>	<u>(58,714)</u>	<u>(29,798)</u>
		<u>(58,714)</u>	<u>(29,798)</u>
<b>Net Current Assets / (Liabilities)</b>		231,398	228,104
<b>Total Assets less Current Liabilities</b>		989,949	984,770
Creditors: Amounts falling due after more than one	<b>8(b)</b>	-	-
<b>Net Assets</b>		<u><u>989,949</u></u>	<u><u>984,770</u></u>
<b>Funds</b>			
Unrestricted Funds	<b>2 &amp; 3</b>	812,960	806,701
Designated Funds	<b>4</b>	171,989	173,069
Restricted Funds	<b>4</b>	<u>5,000</u>	<u>5,000</u>
		<u><u>989,949</u></u>	<u><u>984,770</u></u>

Approved by the Parochial Church Council on 30 March 2023 and signed on its behalf by:

  
The Revd Kevin Morris  
Incumbent

  
Alyson Mitchell  
Trustee & 2022 Treasurer

The notes on pages 18 to 26 form part of these accounts.

**St Michael and All Angels PCC**  
**Notes to the Financial Statements**  
**Year to 31 December 2022**

**Accounting Policies**

**a) Accounting Convention**

The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include financial instruments at fair value, with any movement in fair value being recognised as a gain or loss on the investment. The principal accounting policies adopted are set out below.

The PCC continues to be a public benefit entity under FRS 102. The PCC considers that there are no material uncertainties about the Church's ability to continue as a going concern.

**b) Reconciliation with previous Generally Accepted Practice**

In preparing the accounts, the PCC have considered whether, in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102, a restatement of comparative items was needed. No restatements were required.

**c) Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Designated funds are sums set aside out of general funds for specific designated purposes. The funds can be transferred back to general funds at any time. Restricted funds represent donations or grants received for a specific purpose. The funds may only be expended on the specific purpose for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

**d) Incoming Resources**

**Voluntary income and capital sources**

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income Tax recoverable on Gift Aid donations is recognised on an accruals basis.

**Income from investments**

Interest is accounted for on receipt.



**St Michael and All Angels PCC**  
**Notes to the Financial Statements**  
**Year to 31 December 2022**

**e) Resources Used**

**Donations**

Donations are accounted for when payable.

**Activities directly relating to the work of the Church**

The diocesan quota is accounted for when payable.

**f) Fixed Assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and beneficed property is excluded from the accounts by s.10 of the Charities Act 2011.

Expenditure on Consecrated and beneficed property is written off when incurred.

No value is placed on movable church furnishings.

Church Halls and Other Property is stated at historical cost. No provision is made for depreciation as there is likely to be a long unexpired life and high residual value in each case (based on current values). Routine additions and replacements to Church Hall contents are charged to expenditure.

**Other fixtures, fittings and office equipment**

Depreciation is charged over the useful economic life of the asset on a 10% to 20% straight line basis depending on the asset.

**Note 2: Incoming resources from donors**

	2a		Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>Voluntary income</b>							
Planned giving			113,545	-	-	113,545	115,459
Collections at all services			11,645	-	-	11,645	8,335
Sundry Donations			13,344	-	-	13,344	11,018
			<b>138,534</b>	<b>-</b>	<b>-</b>	<b>138,534</b>	<b>134,813</b>
<b>Other voluntary incoming resources</b>	2b						
Candles			1,044	-	-	1,044	773
Legacies			-	3,000	-	3,000	-
Fees	4		7,477	-	-	7,477	7,212
Music Income			4,056	-	-	4,056	3,660
Little Angels			401	-	-	401	-
Special Appeals			-	-	11,713	11,713	10,607
			<b>12,979</b>	<b>3,000</b>	<b>11,713</b>	<b>27,691</b>	<b>22,253</b>
<b>Income from charitable &amp; ancillary trading</b>	2c						
Bedford Park Festival			105,314	-	-	105,314	34,228
Chiswick Book Festival			43,531	-	-	43,531	25,198
Rentals, concerts & other trading activities			13,453	-	-	13,453	4,173
Parish Hall Lettings			129,840	-	-	129,840	120,242
			<b>292,138</b>	<b>-</b>	<b>-</b>	<b>292,138</b>	<b>183,841</b>
<b>Other ordinary incoming resources</b>	2d						
Miscellaneous			3,054	-	-	3,054	11,062
			<b>3,054</b>	<b>-</b>	<b>-</b>	<b>3,054</b>	<b>11,062</b>
<b>Total Incoming Resources</b>			<b>446,704</b>	<b>3,000</b>	<b>11,713</b>	<b>461,417</b>	<b>351,967</b>



**Note 3: Resources expended**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>Donations</b>					
Charitable Givings	26,056	-	11,713	37,768	33,939
	<b>26,056</b>	<b>-</b>	<b>11,713</b>	<b>37,768</b>	<b>33,939</b>
<b>Activities directly relating to the work of the Church Ministry</b>					
Ministry:					
Curate (50% of salary)	9,004	-	-	9,004	-
Diocesan quota	96,000	-	-	96,000	96,000
Clergy expenses	4,200	-	-	4,200	4,240
Other Ministry expenses	7,065	-	-	7,065	1,659
Education	4,061	-	-	4,061	1,255
Worship	7,096	-	-	7,096	3,963
Music (including organists)	22,620	-	-	22,620	16,982
Publicity	548	-	-	548	508
Church running cost	17,416	-	-	17,416	14,323
Expenditure on St Peter's	3,874	-	-	3,874	3,744
Memorial Space	-	4,080	-	4,080	-
Repairs, maintenance & renewals	10,241	-	-	10,241	5,238
	<b>182,126</b>	<b>4,080</b>	<b>-</b>	<b>186,206</b>	<b>147,912</b>
<b>Fund raising</b>					
Costs of Bedford Park Festival	70,187	-	-	70,187	17,193
Costs of Book Festival	32,051	-	-	32,051	19,390
Costs of Hall Lettings & Parish Office	104,872	-	-	104,872	97,413
	<b>207,110</b>	<b>-</b>	<b>-</b>	<b>207,110</b>	<b>133,998</b>
<b>Church management &amp; administration</b>					
Administrator Salaries & overheads	23,772	-	-	23,772	23,217
	<b>23,772</b>	<b>-</b>	<b>-</b>	<b>23,772</b>	<b>23,217</b>
<b>Total Resources Expended</b>	<b>439,064</b>	<b>4,080</b>	<b>11,713</b>	<b>454,856</b>	<b>339,065</b>
<b>Investment Gain / (Loss)</b>	(6,433)	-	-	(6,433)	10,898
<b>Quick Road</b>	5,050	-	-	5,050	-
<b>Net Resources</b> (comprising total incoming resources (Note 2) less total resources expended, plus investment related income)	<b>6,259</b>	<b>(1,078)</b>	<b>-</b>	<b>5,179</b>	<b>23,801</b>

Administrator salaries & overheads represent 25% of total staff and office costs.

**Note 4: Designated and Restricted Funds Analysis**

	<b>Designated</b>			<b>Restricted</b>		
	<b>Legacies</b>	<b>Hall Decorating</b>	<b>Total</b>	<b>Special Appeals</b>	<b>Chapel Memorial Space</b>	
	£	£	£	£	£	
<b>Balance as at 1st January 2022</b>	<b>150,550</b>	<b>22,519</b>	<b>173,069</b>	-	5,000	
Incoming resources from donors	3,000	-	3,000	11,713	-	
	3,000	-	<b>3,000</b>	11,713	-	
Expenditure	(4,080)	-	(4,080)	(11,713)	-	
	(4,080)	-	(4,080)	(11,713)	-	
Net operational (deficit)/surplus	(1,080)	-	(1,080)	-	-	
Intra-fund transfers	-	-	-	-	-	
<b>Balance 31st December 2022</b>	<b>149,470</b>	<b>22,519</b>	<b>171,989</b>	-	<b>5,000</b>	



**Note 5: Fixed Assets****Gross Book Value**

	Parish Hall £	Parish House £	Office Equipment £	Total £
At 1 January	589,407	158,910	50,062	798,379
Additions	-	-	4,360	4,360
Disposals	-	-	-	-
	<u>589,407</u>	<u>158,910</u>	<u>54,422</u>	<u>802,739</u>

**Depreciation**

	Parish Hall £	Parish House £	Office Equipment £	Total £
At 1 January	-	-	41,714	41,714
Charge for the year	-	-	2,473	2,473
	<u>-</u>	<u>-</u>	<u>44,187</u>	<u>44,187</u>

Net Book Value 2022

Net Book Value 2021	<u>589,407</u>	<u>158,910</u>	<u>10,234</u>	<u>758,551</u>
	<u>589,407</u>	<u>158,910</u>	<u>8,348</u>	<u>756,667</u>

**Adjustment to Opening Balances**

A reallocation adjustment of £10,078 has been made in the year to reduce the opening gross book value for the Parish Hall with a corresponding increase in the opening gross book value for Office Equipment. In 2020, new computer equipment for use in the Parish Hall was misallocated to the Parish Hall buildings account rather than the Office Equipment account. Depreciation on the equipment has been correctly charged as Office Equipment, meaning there is no impact on either the annual depreciation charge in the Income Statement or the total fixed assets figure on the Balance Sheet.

**The Parish House**

The freehold land and buildings represent the Parish House situated at 33 Quick Road, Chiswick.

**The Parish Hall**

The valuation of the Parish Hall represents the cumulative costs to 31 December 2022 of the redevelopment.

**Consecrated and Benefice Property**

This is not included in the accounts in accordance with s.10(2)(a) of the Charities Act 2011.

**Note 6: Analysis of Net Assets by Fund**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Fixed Assets	758,551	-	-	758,551	756,667
Current Assets	113,123	171,989	5,000	290,112	257,901
Current Liabilities	(58,714)	-	-	(58,714)	(29,798)
Non current Liabilities	-	-	-	-	-
	812,960	171,989	5,000	989,949	984,771

**Note 7: Current Assets**

Within Current Assets:

+ Sundry Debtors &amp; Prepayments

10,511	-	-	10,511	11,755
10,511	-	-	10,511	11,755

**Note 8(a): Current Liabilities**

Within Current Liabilities:

+ Creditors &amp; Accruals

(58,714)	-	-	(58,714)	(29,798)
(58,714)	-	-	(58,714)	(29,798)

**Note 9: PCC Employees & Members**

The PCC employed two parish managers on a job share, one part-time festival administrator (Tassy Russell), and two caretakers, none of whom were paid more than £60,000 for these services. We also engage the services of a third, self-employed caretaker.

The Vicar was paid a total of £4,240 (2021: £4,240) in allowances in 2022.

In 2022, expenses were paid to Fr Thomas - Curate (£25). In addition, Fr Thomas received a leaving gift to the value of £2,000 funded by the congregation and church.

Nicola Chater was paid £4,000 for her work as Bedford Park Festival Administrator.



**Note 10: Independent Examiner's fees**

Independent Examination fees are £1,800 inclusive of VAT (2021 £1,200).

**Note 11: Related Party Transactions**

Fr Kevin Morris is a trustee of The St Michael & All Angels Church Bedford Park Trust, a registered charity (number 1099117) founded in 2003. The other trustees are Eileen McGregor (a former member of the PCC and former churchwarden) and Michael Pownall (a former PCC Treasurer, who replaced John Little (also a former PCC Treasurer) in the year. The objects of the Trust are i) to further the religious and pastoral work of the Church of England in the ecclesiastical parish of St Michael & All Angels, Bedford Park, and ii) to support the ecclesiastical parish of St Michael & All Angels, Bedford Park in its responsibility for maintaining and developing the fabric of the buildings used by the parish in its worship and other aspects of its ministry. The PCC has received the declaration of Trust and the audited financial statements of the Trust for the year ending 31st December 2022.

At the year end, a creditor of £8,805.82 was due to the St Michael & All Angels Church Bedford Park Trust. All amounts due at year end were settled by 6 February, 2023.

It is the current policy of the PCC that all legacies received be passed on to the Trust, except where the donor has made a specific designation. In 2022, £3,000 was bequeathed towards the upkeep of the Church. Accordingly, this has been added to the Church's Designated Funds.

In the year, fees relating to the wedding of Edmund Wareham, a former server at the church and son of Helen Wareham (Trustee and Church Warden) were waived at the Vicar's discretion.