



Saint Michael and All Angels Church

Bedford Park

Annual Report and Accounts 2021





St Michael and All Angels Church, Bedford Park
Year to 31st December 2021

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St Michael and All Angels Parochial Church Council (PCC)

ANNUAL REPORT 2021

St Michael and All Angels Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Father Kevin Morris, in promoting within the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical. This includes responsibility for the administration and finances of the parish, the acquisition and management of Church property, the approval of an annual budget for maintenance of the Church's work, and the care, maintenance, preservation and insurance of the fabric of the Church and its grounds, together with its goods and ornaments. All this is done within the framework of the Church's mission statement:

St Michael's exists within the Anglo-Catholic tradition: to offer worship to God, to proclaim the gospel and share the experience of the love of God with all people.

Members of the PCC are either ex-officio or elected at the Annual Parochial Church Meeting (APCM) to serve a term of three years, in accordance with the Church Representation Rules. The PCC is registered as a charity with the Charity Commission (registered number 1133805). Members of the PCC are trustees of the charity.

Since the last APCM on 17 May 2021, the members of the PCC have been:

Ex-officio Members

Incumbent	Father Kevin Morris – Chairman
Curate	Father Thomas Couper
Churchwardens	Mrs Helen Wareham (Vice Chair and Deanery Synod Representative) Mrs Christina Whiteway
Deanery Synod Representatives	Ms Dinah Garrett Mrs Mary Pears

Elected Members of the PCC

Dr Alison Baker – Secretary and Deanery Synod Representative
Mrs Alyson Mitchell – Treasurer and Deanery Synod Representative
Mr Allan Donner
Mr Andrew Maud
Mrs Jane Trigle
Mrs Lizzie Harris
Mrs Jane Moody

Committees

The PCC is assisted in its work by several committees:

Standing Committee – this is the only committee required by law. It is made up of the Vicar, the Wardens, the Treasurer and the Secretary. The PCC may delegate to the Standing Committee the power to transact agreed items of business between meetings.

Charities Group – co-ordinates the Church's charitable giving.

Children's Church Group – covers matters relating to children's worship.

Baptism Visitors Group – undertakes baptismal visits and preparation within the parish in co-operation with the Vicar and Curate.

Sidespeople – who welcome people to services and support the smooth running of the services.

The mission of the Church is also pursued through a wide range of other groups of volunteers including servers, readers, gardeners, flower arrangers, brass cleaners, Reflections Group, hospitality teams, photographers, two choirs and teams of stewards for performances and events.

Public Benefit

The Church not only serves the congregation but the entire local community in Chiswick by:

- ❖ Being open to the public each day to provide a space for worship, personal prayer or quiet reflection.
- ❖ Providing a venue for community groups, concerts and functions, and by providing additional space for two local schools.
- ❖ Fundraising for three selected charities each year.
- ❖ Publishing a weekly, online newsletter giving notice of Church services and meetings, and publicising other community events. This is delivered in hard copy to those who cannot access the internet. During the spring lockdown, the newsletter included suggested walks around points of interest in Chiswick, resulting in many people becoming much more aware of local history and art.
- ❖ Organising the Bedford Park Festival and the Chiswick Book Festival which attract hundreds of local people, provide entertainment and education, and offer local businesses and charities an opportunity to showcase their work.
- ❖ Supporting two local food banks with regular donations.



Achievements and Performance

The Church during the Pandemic

Despite starting the year in lockdown, government regulations recognised the importance of Churches in providing spiritual support to communities and individuals. This meant the Church was able to stay open for public worship and private prayer during the whole year. The numbers attending services fluctuated as covid infection rates rose and fell. A number of covid security measures, such as social distancing, mask wearing and celebrating Mass twice on Sundays, remained in place for much of the year. Singing was not allowed for many months, but was replaced by solo singers from the congregation whose music was much appreciated. These measures were reviewed regularly by Fr Kevin and the Wardens to ensure the Church continued to provide a welcoming and supportive environment for those who wished to worship as part of a community as well as for those who were concerned about the risk of infection.

The system of keeping in contact with the congregation by phone was used again at the beginning of the year and the Church website and newsletter was an important channel of communication. As in the first lockdown, Fr Kevin used the newsletter to provide spiritual guidance and support.

Congregational singing returned in the summer at an emotional and joyful service. A full choral Mass was reinstated in September at the Patronal Festival and evensong returned at about the same time. Shortly afterwards, we returned to a single celebration of Mass on Sundays. Live streaming continues to be watched by a substantial online congregation.

Major Church Events

At the end of January, we celebrated the 20th anniversary of the opening of the new Church Hall. Memories of the many and varied events hosted there over the years and accompanying pictures were posted on the website, demonstrating what an asset the Hall has been to both the Church and the wider community.

Lent in 2021 was marked with online reflections, courses and children's activities. At Easter, 70 people gathered round the brazier for the Easter dawn vigil. The Church was beautifully decorated, the choir sang at Mass and the congregation moved outdoors for the final hymn so we could join in the singing, accompanied by our trumpeter.

There were 14 candidates for confirmation in May and The Right Reverend Michael Marshall, Honorary Assistant Bishop in the Diocese of London, officiated. Also in May, we celebrated Father Kevin's 25th anniversary at St Michael's. We acknowledged his huge contribution to St Michael's with, at his request, a specially-taken framed photograph of the Church and a cash gift.

On Remembrance Sunday, the Church was decorated with the poppies knitted by parishioners some years ago and an Act of Remembrance was held at the Bedford Park memorial seat after Mass.

This year we were able to hold all our main Christmas services. Attendances were a little lower than usual as concern about covid infections was growing at that time. However, the Church was decorated with trees and lights and there was a real sense of coming together to celebrate the hope and renewal which Christmas brings.

Church Attendance

Average attendance at Sunday Mass was around 70 worshippers but there were considerably more at family services. The numbers are similar to those when the Church was open in 2020. These figures do not take into account the numbers joining services online.

The Electoral Roll

The Electoral Roll is the Church's official register of those qualified to attend and vote at the Annual Parochial Church Meeting, where elections are held for the PCC and for representatives on the Deanery Synod. The Electoral Roll is intended to enable the congregation to be part of the whole Church and to participate in decision-making. At a more personal level, being on the Electoral Roll is an act of commitment to St Michael's and to the wider Church.

At the end of December 2021, the Electoral Roll stood at 278, compared with 269 the previous year. Since the last report was made, 2 members have died and there were 11 new members. The increase is made up of a long-standing member of the congregation turning 16, and new regulars who have been approached by the Electoral Roll Officer. In 2022 we have a number of younger members turning 16 and there will be a push to ensure that they, together with worshippers who have recently joined the congregation, are given the opportunity to join the Electoral Roll.

Vicky Brooke is our Electoral Roll Officer and we should like to thank her for her work this year.



Children's Ministry (contributed by Miriam Morris)

Due to the pandemic and various lockdowns, 2021 was quite disrupted, with no children's activities at all in the spring term.

Children's Church recommenced in the summer term, holding nine sessions, with an average attendance of nine children. The choristers, crèche and youth Church also started up again, gradually building up their attendance rates as people's confidence increased. New families have joined the Church during lockdown, and it is lovely to see their children joining in.

The autumn term felt a bit more like normal, with a wonderful St Michael's day celebration where the dragon was beaten into submission by some very aggressive angels, who went on to show their skills against a pinata in the top hall.

Numbers for the Children's Church are slightly down due to us 'losing' seven of our members to confirmation class. We now have a much younger group, and lessons are being redesigned accordingly. Conversely there has been a notable increase in the numbers attending Youth Church, and we hope that the confirmands will move on up to Youth Church and grow these numbers even further.

We are looking for ways to include teenagers in services and activities when there is no Youth Church meeting.

In spite of the toughening restrictions, we did manage to finish the year with our traditional crib service – although our cast was decimated by people having to self-isolate.

Going in to 2022 we really hope that there will be less disruption. We have brought together all the activities for the 0 – 18yr olds under one umbrella 'Young St Michael's'. Leaders of each of these groups will be meeting on a termly basis to put together a joint programme for each term. There are a lot of activities for children and young people at St Michael's and our aim over the coming year is to publicise them better and integrate them with one another, and the life of the Church as a whole.

GROUPS



SUNDAYS DURING TERM-TIME

- 9.30 Youth Church (11+)**
UPSTAIRS IN THE HALL A discussion on the challenges and opportunities for young people.
- 10.00 Children's Church (4 – 11)**
START AT THE FRONT OF CHURCH A discussion on the Gospel reading of the day, followed by activities and a presentation back in Church at the end of the service
- 10.00 Crèche (0 – 4)**
Exploring the themes of the Church's year through nature, play, crafts and songs.
- 10.00 FAMILY SERVICE**
USUALLY THE FIRST SUNDAY EACH MONTH A family-friendly service with a sermon for all ages.

TUESDAYS DURING TERM-TIME

- 6 – 7PM Choristers (7+)**
IN CHURCH An opportunity to learn how to sing choral music and to perform in Church

WEDNESDAYS DURING TERM-TIME

- 10 – 11.30 Little Angels (0 – 4)**
IN SIDE CHAPEL £3.00 CHARGE TO COVER COSTS Singing and an opportunity for parents and carers to meet together. Refreshments provided.

Outreach

This year both the Bedford Park Arts Festival and the Chiswick Book Festival returned as live events.

The 55th Bedford Park Festival, organised by Nicola Chater, was held in June, whilst some covid restrictions were still in place and numbers at each event had to be limited. Nevertheless, audiences were clearly delighted to be back at live cultural events in the Church and most sessions attracted as many people as we were allowed. There was a children's day with sports activities, a fancy dress parade and a bake-off. The flower festival returned after a 50-year gap and ran alongside an extremely well attended open gardens afternoon. As we were not able to run Green Days, they were replaced with a mini-fete with stalls on the grass around the Church. The Festival was very successful in bringing people back together to celebrate the arts and in raising funds for the Church and its charities. We are very grateful to Nicola Chater for the huge amount of work she put into organising the Festival.

The 13th Chiswick Book Festival, directed by Torin Douglas, took place in September. Over seven days, 57 events took place at ten venues including two in Ealing. The festival started with the popular local authors' party, where 20 local authors had an opportunity to showcase their work. Other highlights included appearances by Gyles Brandreth, Alan Johnson, Tim Marshall and Ed Balls. The Children's Book Festival, overseen by Lucy Chambers, included interactive storytelling, presentations by children's authors, craft activities and the annual children's poetry competition. The festival was supported by a large team of volunteers from St Michael's and the wider community. Our thanks are due to all of them, and particularly Torin Douglas, for the work put into this popular festival.

Music

Music continued to be an important part of worship at St Michaels, despite government restrictions in the first half of the year. The 2021 Bedford Park Festival Mass featured Haydn's St Nicholas Mass and the Festival also included a concert by the choristers and a performance of Elgar's organ sonata by our Director of Music, Jonathan Dods. The monthly lunchtime organ concerts restarted in September and attracted sizeable audiences. Other musical highlights included the candlelit Advent service and the Festival of Nine Lessons and Carols.

The choir met almost every week from Easter onwards to rehearse for services in various socially distanced layouts, having also spent time preparing music at home. We should like to acknowledge the commitment of members of our choir in making choral Masses a regular feature at St Michael's. The choristers, under the direction of Vicky Brooke, resumed singing in May, giving great pleasure to the congregation.

We should like to express our gratitude to our Director of Music, Jonathan Dods, and also to Vicky Brooke, for the considerable contribution they make to the work of St Michael's.



The Departed

Sadly, we lost some long-standing members of the congregation during the year, including Peter Norman, Francis Markham and Moira Broom. They are all missed, and we remember with gratitude the contributions they made to St. Michael's over the years.

Staff

Anna Benson and Claire Barrell have shared the work of the Parish Office, working from home for several months. Their work was made much more complex after September when a new arrangement was made with the now-combined local schools, Orchard House and Chiswick & Bedford Park, who rent space in the Church Halls. This involved continuous usage of the Michael Room by the schools during term time weekdays, and the usage of the upper kitchen for the preparation and serving of school lunches. We are greatly indebted to Anna and Claire for maintaining the office as a hub of activity and communication, first during the lockdown and then during the transition to the new rental arrangements.

Our caretakers, Ken Phayre and Lee Griffin, dealt with the challenges of a multi-use building during lockdown and then at re-opening. We said goodbye to Lee in September, and two replacements joined at the beginning of 2022.

Statement of Responsibilities of the Parochial Church Council

The members of the PCC are responsible for preparing the Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accountancy Practice).

In preparing these financial statements, the members of the PCC are required to:

- select suitable accounting policies and apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on a going concern basis, unless it is not appropriate.
- assume that the charity will continue in operation.

The members of the PCC are responsible for keeping sufficient accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and thus for taking reasonable steps to prevent and detect fraud and other irregularities.



Financial Report

The Church Account

Income from our Planned Giving donors in 2021 recovered from the small decrease in 2020 (£112,695) to pre-covid 2019 levels at £151,459. Throughout the past two difficult years we have been indebted to our regular donors, more of whom are now signing up to the Parish Giving Scheme which enables donations to be inflation-linked and reduces administration as Gift Aid is claimed by the scheme on our behalf.

Collections at our services reduced still further to £8,335 as services continuing to be live streamed. However, donations from other platforms increased to £11,018 as members of the wider congregation who could not attend services donated in other ways.

We succeeded in maintaining our Common Fund contribution to the London Diocese at £96,000, as in 2020, which is significantly above the standard cost of a London parish (£85,200). The PCC considers that it is important for St Michael's to continue to help support those less well-resourced churches which are unable to meet the standard cost. However, it was agreed to review this in 2022 when we will be asked to pay the full costs of the salary and associated costs of our Curate on an ongoing basis.

The restoration work on the north side of the Church still needs to be carried out, having been postponed for another year.

The Church continues to support its sister Church, St Peter's, Acton Green, including providing part of the cost of its Parish Administrator, Tassy Russell.

The Parish Hall Account

Income from the Parish Halls in 2021 increased significantly to £120,242. This was partially due to more community hires in the second half of the year and partially due to the new arrangement with the schools, who extended their hire hours with effect from September.

Total costs associated with the Halls, which include management and administration costs, reduced to £97,413 as a result of reduced activity in community usage and furlough payments when staff were unable to perform their jobs.

The Hall rooms were not redecorated in 2021 for practical covid-related reasons but we hope we will not have to defer this beyond 2022. The Hall income also maintains the parish house in Quick Road, which required some maintenance work.

25% of the Hall management and administration costs have been charged to the Church account as a reasonable approximation of the Parish Managers' time in supporting the activities of the Church. This arrangement goes some way to ensure that more of the direct costs of the Church are funded by the congregation.

The Festival Account

As described on page 7 of this report, both our major community festivals were able to hold live events again this year, albeit with limited audiences to comply with covid restrictions. The Bedford Park Festival raised £17,328 in support of the Church, the Bedford Park Trust and our three Church charities. The Chiswick Book Festival was a great success and raised just over £6,100. It was therefore able to make payments of £1,500 to each of the three charities supported by the festival: Interact Stroke Support, The Felix Project and Doorstep Library Network.

Balance Sheet

Cash in the bank at £246,146 at the year-end was up slightly on 2020 (£223,097). At the balance sheet date, the Parish has net current assets of £228,104 (2020: £202,191) and hence is able to meet its liabilities as they fall due. The PCC is satisfied that the parish has sufficient resources, along with income received in 2021, to meet its liabilities as they fall due.

Reserves Policy

It is the PCC's policy to maintain a balance on unrestricted funds wherever possible equal to six months' expenditure, which has been maintained in 2021 income. It is our policy to invest funds in high interest savings accounts, which has produced a much higher annual return than deposit bank options.

Charities Group Report 2021 (contributed by John Clark)

2021 was another challenging year for fundraising, with some of our usual events either cancelled or curtailed. However, the generosity of the St Michael's community meant that we were able to provide a pleasing level of financial support for the three Church charities, as well as the Book Festival charities. £15,658 was raised specifically for the benefit of the Upper Room, WaterHarvest and West London Welcome; this figure includes £4,332 from the profits of the Bedford Park Festival. A further sum of £4,500 was divided equally between the Book Festival Charities (Doorstep Library, InterAct Stroke Support and the Felix Project). Our annual Christian Aid Week appeal in May raised £769. A more detailed account of charitable fundraising in 2021 will be made available by the Charities Group.

Our commitment to WaterHarvest, which was extended to four years on account of the pandemic, came to an end in December 2021. During those four years, WaterHarvest received £30,984 in funds directly raised through St Michael's and an additional £18,230 in matched funding linked to our donations. Our project was to support the building of water collection tanks ('taankas') in Rajasthan and Gujarat. WaterHarvest tell us that money raised through St Michael's has funded the building of 64 water tanks.



Governance

Clergy

Father Kevin Morris is our Vicar and Father Thomas Couper our Curate. Father Fabrizio Pesce is Associate Vicar. Father Graham Morgan, Father Neil Evans and Mother Maggie Davidge-Smith are our Honorary Assistant Priests. Our reader is Anne Mower and Graham Holderness is our Licensed Lay Preacher.

The PCC in 2021

The PCC met eight times in 2021: five of these meetings were held online. Average attendance was 78% (as in 2020).

Meetings start with Mass or with prayers and a scripture reading .

The main item on the agenda was normally a review of the Church's financial position. Although income from congregational giving held up well during the pandemic, the Hall lettings were down, meaning that we were unable to draw on that income for major projects. Towards the end of the year, we learnt that the diocese would no longer be able to pay for a curate at St Michaels. However, the PCC took the decision that a curate is essential to the ministry of the Church and agreed that a fundraising campaign to cover these costs would be launched in 2022.

The other significant topic was the decision to enter into a contract with Dukes Education to give them exclusive use of the Michael Room during weekdays in term time. This provides the church with a secure income from the hall. The provision of lunches, in particular, has meant considerable detailed negotiation of how the usage would impact on the work of the caretakers and office staff.

We are indebted to Helen Wareham for her expertise in steering us through these negotiations.

Other topics of discussion included how SMAAA should respond to the changing situation in terms of the pandemic, and staffing matters. An emergency meeting was held to decide on a response to the proposal to erect a memorial to William Yeats on the green area at the west side of the Church belonging to Hounslow Council. The PCC did not express a view either for or against the proposal, but asked the Council to consider some concerns about the maintenance of the memorial and how it would fit with the character and architecture of the immediate surroundings.

At the APCM 2022 we will be saying goodbye to Allan Donner and Jane Trigle and we are very grateful to them for their contributions.

Health and Safety/Risk Management

During 2021 the PCC:

- Re-appointed Chris Bradley as Health and Safety Officer and approved an updated Health and Safety Policy which takes account of government guidance and regulations on covid security. We should like to thank Chris for the helpful advice he provided during the year, particularly for our two festivals.
- Re-appointed Jane McCabe as Safeguarding Officer and Jim Russell as Disclosure and Barring Service (DBS) checker and approved the Safeguarding policy.

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- Received a report on safeguarding as a standard item on the PCC agenda. This ensures that we are in compliance with our duty to "have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults." There were no significant issues during the year, but we are grateful to Jane McCabe for keeping us updated and providing advice.

General Data Protection Regulations (GDPR)

These regulations have been in force since 2018. The data controllers for the Church are Dinah Garrett and Christina Whiteway, working closely with the Parish Managers. The Church mailing lists keep names unseen in emails except for small working groups, where members have positively opted into disclosure. There were no reported breaches of the regulations during 2021. The Church's Privacy Notice is available at the back of the Church and online.

In GDPR terms, sharing people's religious beliefs and practices are special categories. In 2021 the Diocese asked all churches to look closely at the implications of streaming, recording and making available to view our Church services. When the regulations were introduced, members of the congregation were asked to sign an agreement concerning the way their personal data might be used. The original wording of this agreement may be taken to include the use of photography or film. However, in 2022, as good practice, we will ask the congregation to sign up again to their GDPR preferences and the wording of the agreement will be slightly changed to encompass filming, streaming and recording.

A consent form to be signed by the parents of all those who regularly attend Children's Church, Creche and Youth Church will also be introduced. The wording will be very specific as to where and when children might be filmed and recorded – and that the films and recordings may appear on the SMAAA website.

A brief sentence is now included on the pew sheet alerting visitors to the fact that the service is streamed.

The Church Building

The Wardens, working with the caretaker, have ensured that no significant damage or deterioration has occurred during the year. Some smaller repairs have been carried out on the roof and guttering. In the longer term there will need to be a fund-raising appeal to support the renovation of the north side of the building.

Environmental Issues

St Michael's recognises the importance of caring for our environment as part of our Christian stewardship. We are continuing to look for ways of reducing the use of paper and non-recyclables. Environmental themes are often included in prayers and sermons and the PCC considers environmental impact, where relevant, in its decisions. We have taken out a contract for "green" energy.

St Peter's Church, Acton Green (contributed by Sara Gronmark).

St Peter's Church, Acton Green, is the sister church to St Michael and All Angels. Father Kevin Morris is Vicar of St Peter's and the Associate Vicar is Father Fabrizio Pesce.

During 2021 St Peter's remained open for private prayer and services and the congregation numbers began to get back to normal. We were especially glad to welcome the visiting priests who came to preach and our friends from St Michael's who came to our services.

There was plenty of activity in the Church with a constant stream of visitors dropping in as covid restrictions began to lift and we were able to get back to our usual activities. There were regular concerts throughout the year. The Addison Singers took advantage of the open space for rehearsals and the Petros Singers ran a popular musical workshop. David Juritz presented a special concert at Christmas.

The Church choir is currently somewhat diminished, but musical director, Callum Anderson, has been building a choir with the children from the Children's Church which has some talented young musicians. The Church is also often full of music as we have several musicians using the space for practice.

Children's activities are thriving. The Italian after school club continues to grow, strengthening our links to the Italian community, while the Chess club is a great success - Fr Fabrizio has his eye on some future competition winners. The Brownies and Guides hold regular meetings and we are delighted to welcome them to hold parades, especially on Remembrance Day and Mothering Sunday. The Little Fishes children's playgroup flourishes with the excellent support of Sarah Dempsey and her team, filling the Church with pushchairs on Friday mornings.

The Sunday Children's Church group is going from strength to strength: we now have a big multinational group of children who enjoy the activities at the back of the Church and regularly read for us on Family Sundays.

Fr Fabrizio continued his promotion of the Church as a Mindfulness Centre, hosting, with Fr Thomas, a regular course of mindfulness for clergy. He is also developing links with Southfield School, where he has become a Governor, and we had four classes who came for crib services at Christmas time.

The Parish Hall is now in full use during the day by a very popular nursery group, so Yoga and Pilates join 'Ballet 4 Life' and 'Move into Well Being' as regular evening classes. The space is also regularly used for parties.

The fundraising campaign continues for the Narthex Project, with our monthly cake stall and raffles bringing in some welcome revenue and proving an opportunity for community interaction. The biggest event of the year was, as usual, the Christmas Fair; hard work but worth it. We were grateful for the great input of Shona Scott, who continues to steer our fundraising campaign, organising another 'Big Give' and helping us apply for grants towards the repair of our roof, which sadly took another battering in the recent winds.

We are developing a strong sense of Church community, as parents stay after Church, while the children perform impromptu concerts after choir, and a Patronal Festival barbecue was enjoyed by all who came.

SMAAA into 2022

We shall be very sorry to say goodbye to Fr Thomas Couper who has been our curate for three years. He is returning with his family to Australia. Fr Thomas has made a big contribution to St Michael's and has become a familiar figure at many events despite the limitations imposed by the covid restrictions. We are looking forward to welcoming Brandon Fletcher-James as our new curate.

We are also sorry to lose Ken Phayre, who is retiring as caretaker after many years, but we are pleased that the new caretakers we have recruited are rapidly becoming familiar with the complexities of our building and the varied activities it hosts.

It is still difficult to plan ahead for major projects, including work on the fabric of SMAAA. The financial position will remain challenging during the year, but we have launched an appeal to the congregation to increase their donations, if they are able, through the Parish Giving Scheme. We hope that this, and the more consistent income from Hall lettings arising from the contract with Dukes Education, will give us sufficient financial stability to start thinking about renovations on the north wall of the Church. We are also planning to widen the south entrance to the Church and to make some improvements to the side chapel.



We hope to be able to run more events to support our charities this year, and have already held a fund-raising concert, two Lent lunches and fielded a SMAAA team at the Upper Room quiz. All covid restrictions have now been lifted in Church, coffee after Mass has returned and we are hoping to hold other events to help members of the congregation to get to know each other again and to welcome new people. The streaming of the Sunday 10am Mass will continue as we know it is followed by a significant number of people, including some who live at a considerable distance from St Michael's.

Conclusions

St Michael and All Angels Church is a welcoming and inclusive Church with a focus on worship as a means of loving service to God and our neighbours. The pandemic restricted some of our activities in 2021 and obliged us to adapt some aspects of our ministry. However, under the leadership of the Vicar, it is clear that St Michael's is recovering and restoring its role in bringing together the congregation in regular worship, offering guidance and inspiration to parishioners and providing support to the community.

It is our hope to grow stronger in our faith through worship, more hospitable through our fellowship, deeper through discipleship, broader through our ministry, mission and evangelism and more generous in our giving.

Alison Baker

Alison Baker
PCC Secretary
April 2022

ST MICHAEL AND ALL ANGELS PCC, BEDFORD PARK

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS OF ST MICHAEL AND ALL ANGELS PCC, BEDFORD PARK

I report to the Members on my examination of the financial statements of St Michael and All Angels PCC, Bedford Park (the charity) for the year ended 31 December 2021.

Responsibilities and basis of report

As the Members of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



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Dated: 10 April 2022

St Michael and All Angels PCC
Statement of Financial Activities
For the Year ended 31st December 2021

		Unrestricted	Designated	Restricted	Total Funds	
	Note	Funds £	Funds £	Funds £	2021 £	2020 £
Incoming Resources						
Incoming resources from donors	2a	134,813	-	-	134,813	132,042
Other voluntary incoming resources	2b	11,645	0	10,607	22,253	22,932
Income from charitable & ancillary trading	2c	183,840	-	-	183,840	126,355
Other ordinary incoming resources	2d	11,062	-	-	11,062	2,245
Total Incoming Resources		341,359	0	10,607	351,967	283,575
Resources Expended						
Charitable Givings	3a	23,331	-	10,607	33,939	25,899
Activities directly relating to the work of the Church	3b	147,912	-	-	147,912	159,220
Fund raising	3c	133,997	-	-	133,997	133,067
Church management & administration	3d	23,217	-	-	23,217	11,981
Total Resources Expended		328,458	0	10,607	339,065	330,167
Investment Gain		10,898			10,898	8,486

St Michael and All Angels PCC
Statement of Financial Activities (continued)
For the Year ended 31st December 2021

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
Excess of Income over Expenditure	23,801	0	(0)	23,801	(38,107)
Hall Redecoration		0		0	12,000
Balance as at 1st January 2021	782,900	173,069	5,000	960,969	987,077
Balance as at 31st December 2021	806,701	173,069	5,000	984,770	960,969

St Michael and All Angels PCC
Balance Sheet as at 31st December 2021

	Notes	2021 £	2020 £
Tangible Fixed Assets	5	<u>756,667</u>	<u>758,778</u>
Current Assets			
Debtors & Prepayments	7	11,755	13,110
Cash at Bank			
+ unrestricted		<u>246,146</u>	<u>223,097</u>
		<u>257,901</u>	<u>236,208</u>
Current Liabilities			
Creditors: Amounts falling due within one year	8(a)	<u>(29,798)</u>	<u>(34,016)</u>
		<u>(29,798)</u>	<u>(34,016)</u>
Net Current Assets / (Liabilities)		228,104	202,191
Total Assets less Current Liabilities		984,770	960,969
Creditors: Amounts falling due after more than one year	8(b)	-	-
Net Assets		<u><u>984,770</u></u>	<u><u>960,969</u></u>
Funds			
Unrestricted Funds	2 & 3	806,701	782,900
Designated Funds	4	173,069	173,069
Restricted Funds	4	<u>5,000</u>	<u>5,000</u>
		<u>984,770</u>	<u>960,969</u>
		<u><u>984,770</u></u>	<u><u>960,969</u></u>

Approved by the Parochial Church Council on 10 April 2022 and signed on its behalf by:



The Revd Kevin Morris
Incumbent



Alyson Mitchell
Treasurer

The notes on pages 19 to 31 form part of these accounts

St Michael and All Angels PCC
Notes to the Financial Statements
Year to 31st December 2021

Accounting Policies

a) Accounting Convention

The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to nearest £.

The accounts have been prepared under the historical cost convention, modified to include financial instruments at fair value. The principal accounting policies adopted are set out below.

The PCC continues a public benefit entity under FRS 102. The PCC consider that there are no material uncertainties about the Church's ability to continue as a going concern

b) Reconciliation with previous Generally Accepted Practice

In preparing the accounts, the PCC have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

c) Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Designated funds are sums set aside out of general funds for specific designated purpose. The funds can be transferred back to General funds at any time. Restricted funds represent donations or grants received for a specific purpose. The funds may only be expended on the specific purpose for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

d) Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised on an accruals basis.

Income from investments

Interest is accounted for on receipt.

e) Resources Used

Donations

Donations are accounted for when payable.

Activities directly relating to the work of the Church

The diocesan quota is accounted for when payable.

f) Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.10 of the Charities Act 2011.

Expenditure on Consecrated and beneficed property is written off when incurred.

No value is placed on movable church furnishings.

Church Halls and Other Property is stated at historical cost. No provision is made for depreciation as there is likely to be a long unexpired life and high residual value in each case (based on current values). Routine additions and replacements to Church Hall contents are charged to expenditure.

Other fixtures, fittings and office equipment

Depreciation is charged over the useful economic life of the asset – 10% to 20% straight line.

St Michael and All Angels PCC
Notes to the Financial Statements
For the Year ended 31st December 2021

Note 2

Incoming resources from donors

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
2a					
Voluntary income					
Planned giving	115,459	-	-	115,459	112,695
Collections at all services	8,335	-	-	8,335	10,101
Sundry Donations	11,018		-	11,018	9,247
	134,813	-	-	134,813	132,042
2b					
Other voluntary incoming resources					
Candles	773	-	-	773	815
Legacies		-		0	0
Fees	7,212	-	-	7,212	2,286
Music Income	3,660			3,660	622
Little Angels	0			0	210
Special Appeals		-	10,607	10,607	18,999
4	-	-	10,607	22,253	22,932
	11,645		10,607	22,253	22,932

St Michael and All Angels PCC
Notes to the Financial Statements (continued)
For the Year ended 31st December 2021

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
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Note 2 (continued)

Incoming resources from donors

	Income from charitable & ancillary trading					2c
Bedford Park Festival	34,228	-	-	34,228	16,058	
Chiswick Book Festival	25,198	-	-	25,198	9,463	
Rentals, concerts & other trading activities	4,173	-	-	4,173	2,765	
Parish Hall Lettings	120,242	-	-	120,242	98,069	
	183,840	-	-	183,840	126,356	

	Other ordinary incoming resources					2d
Miscellaneous	11,062	-	-	11,062	2,245	
	11,062	-	-	11,062	2,245	

St Michael and All Angels PCC
Notes to the Financial Statements (continued)
For the Year ended 31st December 2021

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£

Note 2 (continued)

Incoming resources from donors

Total Incoming Resources	341,359	0	10,607	351,967	283,576
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St Michael and All Angels PCC
Notes to the Financial Statements (continued)
For the Year ended 31st December 2021

Note 3	Unrestricted Funds		Designated Funds		Restricted Funds		Total Funds		Total Funds	
	£		£		£		2021		2020	£
<div>Resources Expended</div>										
3a										
Donations										
Charitable Givings	23,331		-		10,607		33,939		25,899	
	23,331		0		10,607		33,939		25,899	

St Michael and All Angels PCC
Notes to the Financial Statements (continued)
For the Year ended 31st December 2021

Note 3 (continued)

Resources Expended

**Activities directly relating to the work
of the Church Ministry:**

3b

Ministry:

Curate (50% of salary)	-	-	0	9,975
Diocesan quota	96,000	-	96,000	96,000
Clergy expenses	4,240	-	4,240	4,200
Other Ministry expenses	1,659	-	1,659	1,358
Education	1,255	-	1,255	2,853
Worship	3,963	-	3,963	2,943
Music(including organists)	16,982	-	16,982	14,908
Publicity	508	-	508	245
Church running cost	14,323	-	14,323	17,993
Expenditure on St Peter's	3,744	-	3,744	3,744
Repairs, maintenance & renewals	5,238	-	5,238	5,001
	147,912	0	147,912	159,220

St Michael and All Angels PCC
Notes to the Financial Statements (continued)
For the Year ended 31st December 2021

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
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Note 3 (continued)

Resources Expended

Fund raising: **3c**

Costs of Bedford Park Festival	17,193	-	-	17,193	11,034
Costs of Book Festival	19,390	-	-	19,390	8,143
Costs of Hall Lettings & Parish Office	97,413		-	97,413	113,889
	133,997	0	0	133,996	133,068

Church management & administration **3d**

Administrator Salaries & overheads	23,217	-	-	23,217	11,981
	23,217	0	0	23,217	11,981

Total Resources Expended

	328,458	0	10,607	339,065	330,168
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Investment Gain

	10,898			10,898	8,486
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**Net Incoming/
(Outgoing) Resources**

	23,801	0	0	23,801	-38,107
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Administrator salaries & overheads represent 25% of total staff and office costs.

St Michael and All Angels PCC
Notes to the Financial Statements (continued)
For the Year ended 31st December 2021

Note 4 Designated Funds

Analysis of Funds

	Designated		Total	Restricted	
	Legacies	Hall Decorating		Special Appeals	Chapel Memorial Space
	£	£	£	£	£
Balance as at 1st January 2021	150,550	22,519	173,069	-	5,000
Incoming resources from donors	-	-	-	10,607	-
Activities for generating funds	-	-	-	10,607	-
Expenditure				10,607	
	0	-	-	10,607	-
Net operational deficit/surplus	-	-	-	-	-
Intra-fund transfers				-	
Balance 31st December 2021	150,550	22,519	173,069	-	5,000

St Michael and All Angels PCC
Notes to the Financial Statements (continued)
For the Year ended 31st December 2021

Note 5 Fixed Assets

	Parish Hall £	Parish House £	Office Equipment £	Total £
Gross Book Value				
At 1 January	599,485	158,910	39,985	798,380
Additions		-		0
	<u>599,485</u>	<u>158,910</u>	<u>39,985</u>	<u>798,380</u>
Depreciation				
At 1 January	-	-	39,602	39,602
Charge for the year	<u>-</u>	<u>-</u>	<u>2,111</u>	<u>2,111</u>
	<u>-</u>	<u>-</u>	<u>41,713</u>	<u>41,713</u>
Net Book Value 2021	<u>599,485</u>	<u>158,910</u>	<u>-1,728</u>	<u>756,667</u>
Net Book Value 2020	<u>599,485</u>	<u>158,910</u>	<u>383</u>	<u>758,778</u>

The Parish House

The freehold land and buildings represent the Parish House situated at 33 Quick Road, Chiswick.

The Parish Hall

The valuation of the Parish Hall represents the cumulative costs to 31 December 2021 of the redevelopment.

Consecrated and Benefice Property

This is not included in the accounts in accordance with s.10(2)(a) of the Charities Act 2011.

St Michael and All Angels PCC
Notes to the Financial Statements (continued)
For the Year ended 31st December 2021

Note 6 Analysis of Net Assets by Fund

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	2021 £
Fixed Assets	756,667	-	-	756,667
Current Assets	79,832	173,069	5,000	257,901
Current Liabilities	(29,798)	-	-	(29,798)
Non current Liabilities	-	-	-	-
	806,701	173,069	5,000	984,770
				960,969

Note 7 Current Assets

Within Current Assets:

+ Sundry Debtors & Prepayments	11,755	-	-	11,755	13,110
	11,755	-	-	11,755	13,110

Note 8(a) Current Liabilities

Within Current Liabilities:

+ Creditors & Accruals	(29,798)	-	-	(29,798)	(34,016)
	(29,798)	-	-	(29,798)	(34,016)

Note 9 PCC Employees & Members

The PCC employed two parish managers on a job share and two caretakers, none of whom were paid more than £60,000 for these services (2019: Nil).
The Vicar and Curate were paid a total of £4,240 (2020: £8,897) in expenses, fees and allowances in 2021.
Nicola Chater was paid £4,000 for her work as Bedford Park Festival Administrator.

St Michael and All Angels PCC
Notes to the Financial Statements (continued)
For the Year ended 31st December 2021

Note 10 Independent Examiner's fees

Independent Examination fees are £1,200 inclusive of VAT (2020 £3,200).

Note 11 Related Party Transactions

Fr Kevin Morris is a trustee of The St Michael & All Angels Church Bedford Park Trust, a registered charity (number 1099117) founded in 2003. The other trustees are Eileen McGregor (a former member of the PCC and former churchwarden) and John Little (a former PCC Treasurer). The objects of the Trust are i) to further the religious and pastoral work of the Church of England in the ecclesiastical parish of St Michael & All Angels, Bedford Park, and ii) to support the ecclesiastical parish of St Michael & All Angels, Bedford Park in its responsibility for maintaining and developing the fabric of the buildings used by the parish in its worship and other aspects of its ministry. The PCC receives the declaration of Trust and the examined financial statements of the Trust annually.

It is the current policy of the PCC that all legacies received be passed on to the Trust; however in 2021, there were no legacy received.

Details of expenses reimbursed to PCC members for purchases made on behalf of the Church.

	2021	2020
	£	£
Helen Wareham (Church Warden)	305	
Alyson Mitchell (Treasurer)	6600	5000
Dinah Garrett	211	

The expenses claimed by Alyson Mitchell were for a payment made on behalf of the Church to the charity Water Harvest and The Upper Room which facilitated matched funding to the Charity. As authorised by the Members of the PCC and discussed with our independent examiners.

St Michael and All Angels PCC
Notes to the Financial Statements (continued)
For the Year ended 31st December 2021

Note 12 Capital Expenditure Commitments

There are no capital commitments outstanding as at 31 December 2021.

Note 13 Other Commitments

At 31 December 2021, the PCC has a lease rental obligation to pay 20 quarterly instalments of £669 plus VAT to BNP Paribas. Financial Services Limited for the photocopier in the Parish Office.

Note 14 Loans

No outstanding loans.

Note 15 Restricted & Other Restricted Funds

Special Appeals - Charitable donations raised and payable to the three charities supported by the Church and certain other charities.
Other Restricted Funds - No restricted funds



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Bath Road, London W4 1TT

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St Michael & All Angels Parish Hall
Priory Avenue, London W4 1TX

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Charity Commission Number: 1133805

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