

The Parochial Church Council of St Barnabas, Hemel Hempstead

Accounts

For the year ended 31 December 2024

The Parochial Church Council of St Barnabas, Hemel Hempstead

**Annual Report and Accounts
For the year ended 31 December 2024**

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The Parochial Church Council of St Barnabas

Hemel Hempstead

Annual Report

For the Year ended 31st December 2024

Aim and purposes

St Barnabas's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Barnabas. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Regular worship and prayer.
- Learning more about Jesus through regular study and one-off courses.
- Provisioning the pastoral care for people living in the parish, through supporting the Rev'd Matthew in his pastoral care.
- Missionary and outreach work through the groups that are supported by the church.

To facilitate this work, it is important that we maintain the fabric of the church building of St Barnabas and its halls which are used by the congregation and community groups.

Achievements and performance

Regular Weekly Services

We are delighted that in the main, all of our regular services have continued and that our congregation and PCC have remained faithful and hopeful during the past year. Both weekly Sunday services and our midweek communion have a core of worshippers. This demonstrates the value to us of continuing with them whilst seeking expansion in the forms of service that we offer. Hospitality following services is vital to our keeping in touch and fostering the community that makes up our church family. All this is made possible by those who volunteer their time and gifts, thank you to all who participate.

Visitors invariably speak of the warm welcome, enthusiasm and participation of our church with a good variety of people offering themselves in support, praying, reading, leading, and giving testimony and insight at our services. Also, we recognise those assisting in welcome and by moving chairs, making tea, and washing up. We are fortunate in having people and resources in

St Barnabas that have allowed this.

Children and Youth Groups

JAM, our Sunday school, is regularly providing for our young people, on the 2nd and 3rd Sundays during term time. But as with many churches in the deanery, we continue to struggle to gather a critical mass as the number of young people attending has fallen. We continue to pray for our young people and for an increase in numbers to help enable the leaders to be confident in their planning. We are most grateful to Heather, for coordinating our JAM team and for all those who give of their time.

In September, during the 10:30 a.m. service on the third Sunday of each month, a Youth meeting was started to give our young people their own space to meet together. This is an opportunity to get to know each other and spend time with their peer group. This has been led by Nikki and Taff and we are grateful for this provision.

We also ensure that the regular Youth Across Hemel events are publicised for our young people and advertised to the wider community online.

Valerie and her team of helpers have continued running our Baby and Toddlers group on a Thursday morning. The group was renamed Little B's to reflect that the group is open for anyone from baby to toddler age. This is a valuable and much appreciated opportunity for the wider community to meet, share experiences and find support and friendship in a safe and relaxed atmosphere.

Our Open the Book group have continued to visit Hobletts Manor Infants School and children visited the church. A new headteacher was appointed at Broadfield Academy in the Summer 2023 and has rebuilt a relationship with St Barnabas. Rev'd Matthew has visited the schools to conduct assemblies and staff and children from the schools have come to St Barnabas for special assemblies and services.

Weekday Community Use

Our buildings are used for many and varied activities during the week.

A new group called Chatty Crafters started meeting on the first Saturday of the Month to work on different crafts together. The group is a mix of church members and people in the wider community.

The church has not had a midweek café since before the pandemic. In the Spring of 2024, a monthly café, Sanctuary Brews, started in April. This was held in the church building after the Wednesday morning communion. Although the café was popular with those attending communion it did not attract people from the wider community, despite being well advertised. At the end of the year, in December, it was decided to combine the café with the monthly Chatty Crafters on a Saturday morning.

The community activities which use the church buildings during the week are listed below:

- | | |
|-----------------------------------|---|
| • Mid-Week Holy Communion | – Wednesday mornings |
| • Little B's Toddler & Baby Group | – Thursday mornings (term time) |
| • Sanctuary Brews Community Café | - Third Wednesday morning of each month |
| • Chatty Crafters Group | - First Saturday morning of each month |
| • Alcoholics Anonymous | – Monday and Sunday evenings |
| • Majorettes | – Monday evenings & other days as required. |

In addition, the church buildings were hired out on an ad hoc basis with NHS Blood, individual events and birthday parties.

In addition, the church halls are hired to a local pre-school, St Barnabas Pre-school, during term times, Monday to Friday during the daytime. Although an independent charity, the Pre-school is intrinsically embedded into our community work within Adeyfield. The staff, parents and children gain familiarity with the church through their attendance, They are also invited on a regular basis to take part in special services throughout the year. Alongside this Revd Matthew provides events for the Pre-School to attend at key landmarks in the Church calendar (i.e Easter, Christmas, etc.).

The Pre-school financial contribution, by their ongoing rental, helps towards our ongoing viability, and they have been generous in helping with improvements and maintenance of the buildings and community spaces we share.

As always there is a hope that the church buildings will be open to use by the wider community of Adeyfield as a way to support our neighbours.

Buildings

The Quinquennial Inspection of the Church and Hall buildings was completed in October. This highlighted a number of issues with the building that need to be fixed, but there were no major surprises. The PCC has started addressing the issues raised and will continue to work through them in 2025.

Following a cold spell when it became very difficult to warm the church up, a problem was discovered with the heat exchanger that was installed at the same time as the new boilers. This was rectified in early 2025 and the church has been a much more comfortable temperature since then.

The plan to install new TV screens was not completed in 2024; it is still the PCCs intention to complete this upgrade.

During the last year, the majority of the building’s lighting has been replaced with LED lighting, where feasible. This help both with the ongoing maintaince and working towards a more energy efficient building.

Electoral Roll

The number of adults on the Electoral Roll was (TBC - this is being revised this year)

Sunday Services

The average Sunday attendance across the 9 am and 10:30am services totalled:

	2024	2023	2022
All Ages	49	56	54

Safeguarding

There were no safeguarding incidents to report during 2024. Linda Capon (Safeguarding Co-ordinator) continued to provide advice and administration, using the Parish Dashboard system. All PCC members completed relevant safeguarding training. All relevant DBS checks were competed as required in caring for the young and vulnerable people who come to St Barnabas. There were no safeguarding incidents in the year.

Occasional Offices

The occasional offices are those services which relate to baptisms, weddings, and funerals. Following on from a funeral, we offer an opportunity for those bereaved to talk to a member of our Bereavement Team.

The numbers of the occasional offices for our parish in 2024 were:

	2024	2023	2022
Baptisms / Christenings	1	1	7
Thanksgivings	0	0	0
Confirmations	1	0	0
Weddings: In St Barnabas church	0	0	1
In St Mary's church (by St Barnabas vicar)	1	0	0
Funerals:	4	12	8

Pastoral care

In respect to caring for the needs of those in church and the community. The church members do a number of caring of activities.

- Taking the regular news sheets round to those who did not have internet capability.
- Telephoning those who live alone.
- Helping out with shopping where needed.

Hemel Hempstead Team

St Barnabas is part of the Hemel Hempstead Team ministry which comprises four parishes and five churches being led by Revd Canon John Williams.

The Diocesan consultation on reducing the number of Team Vicars in the Hemel Hempstead Team continued throughout 2024 and the PCC continued to engage in the process. A final decision is expected in Spring 2025.

Ecumenical relationships

The church is a member of Churches Together in Hemel Hempstead. There are monthly prayer meetings for all the churches in Hemel which St Barnabas participates in and hosted one this year. The church supports a churches wide initiative to operate a Christian café and 'community hub' (Liberty Tea Rooms) in the town. Several people in the church help at the café and the Foodbank and Night Shelter which is also supported by the churches in Hemel Hempstead.

Financial review

The statements of financial activity and position at 31st December 2024 set out a detailed summary of the PCC's finances. These show that financially 2024 was worse than 2023 with the year showing an overall deficit of £4,204 (2023 surplus £27,441). The church started the year with reserves of £53,829; by the end of 2024 reserves had decreased to £49,624.

Income

Total income in 2024 at £91,912 was £35,855, 28%, lower than that in 2023. The decrease was largely due to the reduction in unrestricted one-off donations (and associated gift aid), these totalled £1,738 in 2024 compared to £33,001 in the previous year. Income from regular givers increased by 10% in 2024, however, plate donations continued to decline, down 9% year on year. Income from pre-school increased as energy costs increased, and general lettings also increased compared to 2023.

Giving Away

The PCC aims to give away 10% of its unrestricted income from the pledge, plate and donated income. In addition, collections are made for other causes (e.g., Christingle, DENS, Bishops Appeals). In 2024 we have accrued (put aside), or pledged to give, £4,525 as outside giving. A full list of recipients is detailed in the notes to the Accounts.

Expenditure

Expenditure reduced by £4,871, 5%, with the largest reduction being in energy costs, £4,849 as the full year savings from an alternative provider were realized in 2024. Repair and maintenance costs were slightly (2%) reduced, compared to the previous year, as further lighting improvements were made during the year. The quota in 2024 of £52,845, 10% higher than 2023 reflecting a full year of the priest-in-charge and was paid in full.

Reserves policy

The PCC reserves policy is to maintain / repair the church and buildings and have adequate funds to pay for legal obligations as required. This policy is reflected in the need to keep two months running costs and three months' salary costs to cover unforeseen emergencies, totalling £7,000. This policy will be reviewed every twelve months.

Structure, governance, and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Barnabas the membership of the PCC consists of the Team Vicar, churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. As there

are currently no churchwardens the PCC also collectively holds the churchwarden's responsibilities.

The full PCC met six times during the year. Its wide responsibilities are overseen by the Standing Committee which is made up of the Vicar and members from the PCC.

Administrative Information

The Parochial Church Council of St Barnabas Church, Adeyfield, Hemel Hempstead is a registered with the Charities Commission with the Charity number 1133788. The members of the PCC are the trustees of the charity. It is part of the Diocese St Albans within the Church of England. The correspondence address is St Barnabas Church, The Queen's Square, Adeyfield, Hemel Hempstead, Hertfordshire, HP2 4EW.

During the year membership of the PCC was as follows:

PCC Membership:

Team Rector	Revd John Williams (Chairman)
Team Vicars	Revd Matthew Renyard (Chairman) Appointed 28 th June 2023
	Revd Austin Janes
	Revd Pete Stevenson

Wardens	Currently both Wardens positions are in Vacancy
	Paul Boggis (Up to 21 th April 2024)

Elected Members:

Treasurer	Helen Fellows	(Re-appointed 21 st April 2024)
	Sharon Noble	(Re-appointed 21 st April 2024)
	Ian Smith	(Re-appointed 20 th April 2023)
	Elizabeth Pavlick	(Resigned 21 st April 2024)
	Linda Robson	(Appointed 7 th April 2022)
	John Thomson	(Appointed 7 th April 2022)
	David Capon	(Appointed 7 th April 2022)
	Janice Farnella	(Appointed 7 th April 2022)
	Kenneth Hunt	(Appointed 7 th April 2022)
	Gill Craddock	(Appointed 21 st April 2024)
	Taf Muparadzi	(Appointed 21 st April 2024)
	Paul Boggis	(Appointed 21 st April 2024)

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Approved by the Parochial Church Council of St Barnabas Church on 26th March 2025 and signed on their behalf by: Rev Matthew Renyard (Chairman)

The Parochial Church Council of St Barnabas Hemel Hempstead

**Reference and administration details of the Church, its trustees and advisers
For the year ended 31 December 2024**

Vicar

Reverend Matthew Renyard

Address for Correspondence

St Barnabas Church
Queens Square
Adeyfield
Hemel Hempstead
HP2 4EW

Bankers

Natwest Bank plc

Independent Examiner

Terry Allen

A handwritten signature in dark ink, appearing to be 'Terry Allen', written over a faint circular stamp or watermark.

See separate Word document

The Parochial Church Council of St Barnabas, Hemel Hempstead

Independent Examiner's Report to the The Parish of St Barnabas, Hemel Hempstead for the Year ended 31st December 2024

I report on the accounts of the Parish for the year ended 31 December 2023 which are set out on pages 2 to 8.

Respective responsibilities of members and examiner

As members of the Parish you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the statements to be reached.

Signed T Allen
Name Terry Allen
Address:

Date:

The Parochial Church Council of St Barnabas, Hemel Hempstead

Statement of Financial Activities for the Year ended 31st December 2024

	Notes	Unrestricted Funds	Designated Funds	TOTAL FUNDS	
				2024	2023
INCOMING RESOURCES					
Incoming Resources from donors	2[a]	55,857	-	55,857	94,880
Other voluntary incoming resources	2[b]	-	-	-	-
Incoming resources from operating activities					
– to further the Council's objects	2[c]	33,112	-	33,112	32,021
– to generate funds	2[d]	973	-	973	-
Income from investment	2[e]	664	-	664	-
Other incoming resources	2[f]	1,307	-	1,307	865
TOTAL INCOMING RESOURCES		91,912	-	91,912	127,766
RESOURCES EXPENDED					
Costs of generating funds	3[d]	-	-	-	-
Grants	3[a]	4,525	-	4,525	7,654
Activities directly relating to the work of the church	3[b]	84,020	-	84,020	84,429
Church management and administration	3[c]	7,571	-	7,571	9,241
TOTAL RESOURCES EXPENDED		96,116	-	96,116	101,324
NET INCOMING/(OUTGOING) RESOURCES		(4,204)	-	(4,204)	26,442
transfers			(1)		
NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER GAINS AND LOSSES		(4,204)	(1)	(4,205)	26,918
GAINS AND LOSSES ON INVESTMENTS	5	-	-	-	24
NET MOVEMENT IN FUNDS		(4,204)	(1)	(4,205)	26,942
BALANCES BROUGHT FORWARD AT 1 JANUARY		53,352	477	53,829	26,887
BALANCES CARRIED FORWARD AT 31 DECEMBER		49,148	476	49,624	53,829


The Parochial Church Council of St Barnabas Hemel Hempstead

Statement of Financial Position as at 31 December 2024

	Notes	Unrestricted Funds	Designated Funds	TOTAL FUNDS 2024	2023
FIXED ASSETS					
Tangible fixed assets		-	-	-	-
Investment assets	5	773	-	773	773
		773	-	773	773
CURRENT ASSETS					
Stock		-	-	-	-
Debtors	7	10,604	-	10,604	18,344
Short term deposits		-	-	-	-
Cash at bank and in hand		47,361	476	47,837	43,947
		57,965	476	58,441	62,291
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	8	9,590	-	9,590	9,235
NET CURRENT ASSETS		48,375	476	48,851	53,056
NET ASSETS		49,148	476	49,624	53,829
FUNDS	6				
Unrestricted		49,148		49,148	53,352
Designated			476	476	477
Restricted				-	-
TOTAL FUNDS		49,148	476	49,624	53,829

Approved by the Parochial Church Council of St Barnabas on 26 March 2025 and signed on its behalf by:

Matthew Renyard
Vicar



Helen Fellows
Treasurer

The Parochial Church Council of St Barnabas, Hemel Hempstead

Notes to the Financial Statements for the Year ended 31st December 2024

Note 1

Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions assets and liabilities for which the PCC is responsible in law They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Incoming resources

Voluntary income and capital sources

Collections are recognized when received by or on behalf of the PCC Planned giving receivable under Gift Aid is recognized only when received Income tax recoverable on Gift Aid donations is recognized when the income is recognized Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain

Funds raised by the fete garden party and similar events are accounted for gross Sales of books and magazines from The church bookstall are accounted for gross.

Other income

Rental income From the letting of church premises is recognized when the rental is due.

Income from investments

Dividends are accounted for when due and payable Interest entitlements are accounted for as they accrue Tax recoverable on such income is recognized in the same accounting year

Resources expended

The diocesan parish share is accounted For when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.9.6(2)(a) of the Charities Act 1993.

Moveable church furnishings held by the Vicar and Church wardens on special trust for the PCC which require a faculty for disposal, are accounted as inalienable property unless consecrated.

All minor items are written off when purchased.

Other fixtures fittings and office equipment

Equipment used within the Church premises is depreciated on a straight line basis over 3 years. Individual items with a purchase price of less than £1,000 are written off when the asset is acquired.

The Parochial Church Council of St Barnabas, Hemel Hempstead

Notes to the Financial Statements for the Year ended 31st December 2024

Note	Unrestricted Funds	Designated Funds	TOTAL FUNDS	
			2024	2023
2(a) Incoming resources from donors				
Planned giving:				
Gift Aid donations	37,555		37,555	38,668
Income tax recoverable	10,604		10,604	18,344
Other planned giving	1,521		1,521	-
Collections (open plate) at all services	4,439		4,439	4,867
Gift days			-	-
Sundry donations	1,738		1,738	33,001
	55,857	-	55,857	94,880
2(b) Other voluntary incoming resources				
Grants			-	-
Donations, appeals, etc			-	-
Legacies			-	-
	-	-	-	-
2(c) Income from operating activities: to further the Council's objects				
Bookstall			-	-
Church hall lettings etc	32,469		32,469	30,548
Fees	643		643	1,473
	33,112	-	33,112	32,021
2(d) Income from operating activities: to generate funds				
Magazines (advertisement fees) events	973		973	-
	973	-	973	-
2(e) Income from investment				
Dividends and interest including any reclaimable tax	664		664	-
	664	-	664	-
2(f) Other ordinary incoming resources				
Toddlers	1,245		1,245	626
Other ordinary incoming resources	62		62	239
	1,307	-	1,307	865
TOTAL INCOMING RESOURCES	91,912	-	91,912	127,766

The Parochial Church Council of St Barnabas, Hemel Hempstead

Notes to the Financial Statements for the Year ended 31st December 2024

Note	Unrestricted Funds	Designated Funds	TOTAL FUNDS	
			2024	2023
3 RESOURCES EXPENDED				
3(a) Grants				
Church overseas:				
– missionary societies			-	-
– relief and development agencies			-	-
UK Giving:				
Home missions and other Church Societies			-	-
Charities	4,525		4,525	7,654
	4,525	-	4,525	7,654
3(b) Activities directly relating to the work of the Church				
Ministry: diocesan parish share	52,845		52,845	48,044
clergy expenses	1,128		1,128	720
youth & childrens work	637		637	396
other clergy costs			-	999
Church – running expenses	18,623		18,623	22,679
Church maintenance	9,921		9,921	10,132
Mission	867		867	1,459
	84,020	-	84,020	84,429
3(c) Church management and administration				
Administration:	7,193		7,193	6,717
Printing and stationery	316		316	2,524
Bank charges/audit fee	62		62	-
	7,571	-	7,571	9,241
3(d) Costs of generating funds				
Fetes, bazaars, other fund-raising events			-	-
Costs of stewardship campaign			-	-
	-	-	-	-
TOTAL RESOURCES EXPENDED	96,116	-	96,116	####
4 STAFF COSTS			Total	Total
Wages and salaries	13,420		13,420	12,462
Social security costs			-	-
Pension costs			-	-
	13,420	-	13,420	12,462

During the year the PCC employed an administrator and a church cleaner, none of whom earned £60,000 p.a. or more

PCC members were reimbursed travelling and subsistence expenses of £ nil (2023 nil)

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

The Parochial Church Council of St Barnabas, Hemel Hempstead

Notes to the Financial Statements for the Year ended 31st December 2024

Note	Unrestricted Funds	Designated Funds	TOTAL FUNDS 2024	TOTAL FUNDS 2023
5 Investment fixed assets				
Movements in the year:				
Market value – 1 January	749		749	749
Purchases at cost, less disposals at carrying value			-	-
Net gains on disposals and annual revaluation			-	24
Market value – 31 December	773		773	773
Movements in the year:	-	-	-	-

Holdings at 31 December 2011: shares in the CBF Church of England Investment Fund

6 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Designated Funds	TOTAL FUNDS 2024	TOTAL FUNDS 2023
Fixed Assets for Church use				
Investment Fixed Assets	773		773	773
Net current Assets	48,375	476	48,851	53,056
Fund balance	49,148	476	49,624	53,829

The Parochial Church Council of St Barnabas, Hemel Hempstead

Notes to the Financial Statements for the Year ended 31st December 2024

Note	Unrestricted Funds	Designated Funds	TOTAL FUNDS	
			2024	2023
7 DEBTORS				
Income tax recoverable	10,604		10,604	18,344
Prepayments and accrued interest	-		-	-
PreSchool	-		-	-
Other debtors	-		-	-
	10,604	-	10,604	18,344
Less Interfund debtors			-	-
	10,604	-	10,604	18,344
8 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR				
Deferred income				
Accruals of utility and other costs			-	-
Creditors for goods and services	-		-	-
– diocesan parish share			-	-
Preschool	-		-	-
Building Fund			-	-
Other creditors	9,590		9,590	9,235
	9,590	-	9,590	9,235
Less Interfund creditors			-	-
	9,590	-	9,590	9,235