

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON

England & Wales · Charity number 1133784

Details

Other names	ST MARY THE VIRGIN PCC WILLINGDON
Status	Registered
Legal form	Previously excepted
Registered	2010-01-26
Register	View on the Charity Commission register

Contact

Address	The Parish Office St Marys Church Church Street Willingdon BN20 9HT
Phone	01323 501763
Email	willingdon.church.finance@hotmail.com
Website	stmaryswillingdon.org

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. Pastoral work, including visiting the sick & bereaved. Teaching of Christianity through sermons, courses & small groups. Taking religious assemblies in schools. The provision of a youth club with a Christian ethos. Supporting other charities in the UK & overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£116,124	£243,124	-	-
2024-12-31	£165,893	£202,346	-	-
2023-12-31	£143,898	£224,006	-	-
2022-12-31	£291,117	£182,739	-	-
2021-12-31	£128,190	£159,676	-	-
2020-12-31	£145,570	£156,971	-	-

Trustees

Name	Role	Appointed
Rev Adam John Ransom	Chair	2022-01-22
Anthony William Wilson		2024-04-28
Brian Edward Waters		2023-05-14
CHRISTINA LOUISE ROBINSON		2024-04-28
JEREMY CHRISTOPHER QUILLER ROWETT		2013-05-09
LYNDA ELIZABETH BISHOP		
Lynne Lorraine		2023-05-14
Olaf Hoeg		2017-04-05
PAUL WILLIAM MARTIN		2011-05-24
Rev Susan Ann Wilkinson		2019-04-29
Stephanie Anderson		2021-05-10
Trevor John Amey		2019-04-29

Accounts

Annual Reports
and
Financial Statements
of the
Parochial Church Council of
Willingdon

For the year ended 31st December
2025

Bank:

Barclays Bank
63-67 Terminus Road,
Eastbourne BN21 3NE

Independent Examiner:

MDJ Services, Unit A6, Chaucer Business Park,
Dittons Road, Polegate, BN26 6QH

Aims and Purposes

The PCC has the responsibility of co-operating with the parish priest, Fr Adam Ransom, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It is also specifically responsible for their respective church building and the church hall.

Objectives and Activities

The PCC is committed to enabling the whole community to find faith in Jesus Christ and to worship him at church. The PCC along with the priest-in-charge, maintain an overview of the worshipping life of the parish. All our services aim to put our faith into practice through music, prayer, scripture, and sacrament.

In obedience to God's Mission, we seek to help ordinary people in the parish live out their faith. We encourage worship and prayer, increasing understanding of scripture and deepening relationships with Jesus. We seek to provide pastoral care to those in the church and wider parish community. We hope to reach others through missional and evangelistic activity.

We are committed to encourage generous giving through our stewardship schemes and through raising funds by trading in our hall.

Achievements and Performance

Worship and Prayer

Throughout the year we held regular Sunday and weekday worship at the parish church and this was predominantly eucharistic following the liturgical seasons of the Christian year.

We took 11 baptisms, 3 weddings and 16 funerals during the year.

We also held special services such as our Taizé eucharists and a pet blessing service.

Our work as Church on the Trees continued to serve the community there and thanks must be given to the volunteers who have made the Tuesday café and worship and all other offerings possible. Particularly successful was our Community Easter and Carols services and we hope to continue to connect with the wider Trees community in ways such as this going forward.

The Church and Hall

In order to serve the community and to raise funds to meet our financial obligations we rely on our church and hall buildings to be maintained to a good state of repair. During the year of 2025 our heritage committee has been instrumental in co-ordinating the constant review and repair of the fabric of the building. Thank you to our hard-working heritage committee team.

The hall continued to be rented out during 2025.

Pastoral Care

Deacon Sue Wilkinson continues to be our Pastoral Care Co-Ordinator for the parish partnership and she oversees the provision of pastoral care. We trained and commissioned several new lay ministers of communion and along with the clergy they have taken a part in the pastoral ministry of our church. Visits were made to the sick and dying as well as opportunities given for people to discuss their cares and concerns. A bereavement group was trialled by the parish partnership in the new care home on the top of Decoy Drive.

Children and Youth

During 2025 we continued to run Messy Church activities, a big thank you to all those involved.

A Children's Cross service was held on Good Friday.

We also held our annual crib service which was particularly well attended.

Engagement with Lower Willingdon and Oakwood schools occurred over the advent and Christmas period.

Our Encounter service continued to run and we trialled a Toddler service that we closed due to lack of wider interest.

Mission, Discipleship and Evangelism

Alongside all of the mission, discipleship and evangelistic work detailed in other parts of this report we:

- also supported Family Support Work and the food bank.
- Three adults were confirmed.
- We were involved in the Week of Prayer for Christian Unity 2025 locally, with good attendance from our congregation. The event was partly organised by Fr. Danny.
- Have run our usual courses (seeing good stable attendance) along with spiritual study days, two pilgrimages (Walsingham and Saints in Sussex) and special services. Our

lay-led Bible study group continues and has also started lay-led quiet days. We have had more of our Willingdon Quiet Days in the year. This year, for the first time for Advent, we had a lay-led book-group which was well attended. Thank you to those volunteers who have begun to engage in these discipleship activities.

Community Events and Engagement

- A pantomime was held in January 2025 and a good time was had by all!
- A summer fair was held in June 2025 which helped us to engage with the local community and raise some funds.
- A Christmas tree festival was held in December which helped us to engage with the local community.
- We continue to have reps present (along with Fr. Danny) at the Willingdon, Polegate and Hampden Park Churches Together group, and we have been involved in modest ways with some events they have run. Thanks to Annie, Lynne and Maria for their involvement.

Financial Review

During the year the PCC reviewed, and agreed to rationalise, its banking and investment structure. The National Westminster Bank & Scottish Amicable accounts were closed and the funds transferred to the Barclays Bank accounts as shown on page AFR-2 of the treasurer's Annual Financial Report.

We started the year with combined bank and investment funds of £330,672 and ended the year with £219,903, a reduction of £110,370. Of these funds, £74,330 are held in Endowment funds and are not available to deploy, only the nominal interest it provides. Equally, a further £88,879 are held in investment accounts, and of these, £25,364 are held as restricted funds. The remaining £59,268 is now held in the Barclay's bank accounts. (AFR-2)

Receipts

Receipts for 2025 were £116,124, a decrease of £49,769 on 2024 (£165,893) mainly reflecting the fact that previous year included a £23,000 legacy, and a £31,605 decrease in voluntary giving. (AFR-3)

Payments

Payments for 2025 were £243,124, an increase of £40,778 on 2024 (£202,345), mainly due to the increased spend on necessary repairs - Church House (£41,687) and the Church (£22,836). This year's Parish Share payment to the Diocese represents only 88% of the Parish Ministry Costs and continues to present a huge commitment. (AFR-4)

The implementation and migration to the new finance systems and processes, started in late 2024 with Alpha Payrolls, has continued throughout the year and is already providing much

better clarity, although it should not be underestimated how much there is still to be done during 2026.

Reserves Policy

During the year the PCC regularly reviewed the purpose and value of Restricted, Designated and Unrestricted funds. The usual policy is to ensure that the PCC maintains a year end closing balance of at least 3 months' worth of average Unrestricted Funds expenditure.

The Unrestricted Funds expenditure for 2025 was £187,647, giving a monthly average of £16,024, therefore a reserve of £48,073 is the minimum required for 2026. The closing balance of Unrestricted Funds at £122,618 is more than sufficient to allow this.

Due to the ongoing, and very expensive, heritage repairs to the church building, the PCC will need to withdraw further investments during 2026.

Safeguarding

The parish continues to review and update all safeguarding procedures, following the current diocesan guidelines including implementing 'Simple Quality Protects' (SQP). The Parochial Church Council fully recognises its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Volunteers

The PCC wishes to thank all those who have volunteered in any way over the course 2024 in helping keep things running.

In particular it wishes to thank Trevor Amey for his tireless work in the maintenance of the fabric of the buildings and work as warden up to the APCM in 2025.

The PCC also thank:

- The team of volunteers for their work on the churchyard.
- The flower team for the stunning creations they make.
- Those who clean the church and care for the linen.
- Those who set up for services.
- Our servers and welcomers who help keep things running smoothly.
- Those who help with messy church.
- Our social committee for all their work on providing entertainment and food throughout the year.
- Our bell ringers who enthusiastically announce our worship to all in earshot!
- All those who work so hard on the annual pantomime.
- Our lay ministry team who do such a good job visiting people and distributing the chalice at communion.
- Our honorary assistant clergy and readers for their hard work and care.

- Our musical director and choir for the beauty they bring to our worship.
- Our worship band and singers at Encounter
- The quiet day team for setting up and running 3 quiet days a year.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At both PCCs consists of the Priest in Charge, churchwardens, and elected members. All church attendees are encouraged to register on the Electoral Roll and those who are confirmed are encouraged to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including decisions on how the funds of the PCCs are to be spent. All members are made aware of their obligations as Charity Trustees and their responsibility to uphold safeguarding practices.

The PCCs meet no less than once every three months plus hold an Annual Parochial Church Meeting.

Administrative Information

The parish of Willingdon consists of St Mary, the virgin, which is situated on Church Street, Willingdon. It is part of the Diocese of Chichester within the Church of England. The correspondence address is the Parish Office, St Mary, the virgin, Willingdon, BN20 9HT. The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and a charity excepted from registration with the Charity Commission.

Following the 6 year complete renewal there are 125 people currently on the electoral roll of the parish.

PCC members who have served from the 1st January 2023 until the 31st December 2025

Priest in Charge and Chair:	The Revd Adam Ransom (Ex-Officio)
Associate Vicar:	The Reverend Danny Pegg (Ex-Officio) (Until November 2025)
Associate Vicar:	The Reverend Sue Wilkinson (Ex-Officio)
Treasurer	Mr Tony Kemp
Wardens:	Mr Trevor Amey (Ex-Officio) (until APCM 2025)

Representatives of the Deanery Synod:	Olaf Hoag (Ex-Officio) Paul Martin (Ex-Officio) Brian Waters (Ex officio)
General Synod Member:	Tina Nay (Ex-Officio) (Resigned during 2025)
Elected Members:	Stephanie Anderson (Vice Chair) Sheela Didla (Resigned during 2025) Lynne Lorraine Christina Robinson (Secretary) Martin Gibbs (Resigned during 2025)
Co-opted members:	Anthony Wilson (from APCM) Jeremy Rowett (PTO lay reader) Lyn Bishop (PTO lay reader)

This report was accepted by a majority of the PCC on 3rd May 2026

Fr. Adam Ransom

Signed: Fr. Adam Ransom Willingdon
PCC Chair

Accounts

Annual Reports
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of the
Parochial Church Council of Willingdon

For the year ended 31st December
2024

Banks:

Independent Examiner:

MDJ Services, Unit A6, Chaucer Business Park,
Dittons Road, Polegate, BN26 6QH

Aims and Purposes

The PCC has the responsibility of co-operating with the parish priest, Fr Adam Ransom, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It is also specifically responsible for their respective church building and the church hall.

Objectives and Activities

The PCC is committed to enabling the whole community to find faith in Jesus Christ and to worship him at church. The PCC along with the priest-in-charge, maintain an overview of the worshipping life of the parish. All our services aim to put our faith into practice through music, prayer, scripture, and sacrament.

In obedience to God's Mission, we seek to help ordinary people in the parish live out their faith. We encourage worship and prayer, increasing understanding of scripture and deepening relationships with Jesus. We seek to provide pastoral care to those in the church and wider parish community. We hope to reach others through missional and evangelistic activity.

We are committed to encourage generous giving through our stewardship schemes and through raising funds by trading in our hall.

Achievements and Performance

Worship and Prayer

Throughout the year we held regular Sunday and weekday worship at the parish church and this was predominantly eucharistic following the liturgical seasons of the Christian year.

We took 12 baptisms, 1 wedding and 26 funerals during the year.

We also held special services such as our Taizé eucharists and a pet blessing service.

Our work as Church on the Trees continued to serve the community there and thanks must be given to the volunteers who have made the Tuesday café and worship and all other offerings possible. Particularly successful was our Community Carols service and we hope to continue to connect with the wider Trees community in ways such as this going forward.

The Church and Hall

In order to serve the community and to raise funds to meet our financial obligations we rely on our church and hall buildings to be maintained to a good state of repair. During the year of 2024 our Churchwarden has been instrumental in co-ordinating the constant review and repair of the fabric of the building. Thank you to our hard-working warden.

There have been several repairs to various parts of the building as guided by our Quinquennial report and observation. Our bells and clock were taken from the tower to be repaired under faculty and this work was completed in 2024.

James Ford of Clague LLP continues to be our inspecting architect.

The hall continued to be rented out during 2024 and this helped us to be able to run various mission initiatives and to gain a vital rental income.

Pastoral Care

Deacon Sue Wilkinson continues to be our Pastoral Care Co-Ordinator for the parish partnership and she oversees the provision of pastoral care. We trained and commissioned several new lay ministers of communion and along with the clergy they have taken a part in the pastoral ministry of our church. Visits were made to the sick and dying as well as opportunities given for people to discuss their cares and concerns. A bereavement group was trialled by the parish partnership in the new care home on the top of Decoy Drive.

Children and Youth

During 2024 we continued to run Messy Church activities, a big thank you to all those involved.

A Children's Cross service was held on Good Friday.

We also held our annual crib service which was particularly well attended.

Engagement with Lower Willingdon and Oakwood schools occurred over the advent and Christmas period.

We introduced 'Encounter' on the last Sunday of the month, starting in May, and this proved to be a very successful addition to our worship. We have a worship band in which some of our young people play and we also have attracted a number of families to worship with us.

Mission, Discipleship and Evangelism

Alongside all of the mission, discipleship and evangelistic work detailed in other parts of this report we:

- were pleased to participate in the Eastbourne Inspiring Angel's project in the lead up to Christmas, which allowed us to help share the faith with those across the town alongside other churches from different denominations.
- also supported Family Support Work and the food bank.
- Three adults were confirmed.
- Have run our usual advent and lent courses (seeing good stable attendance) along with spiritual study days, two pilgrimages and special services. In 2024, a lay-led Bible study group also began.

Community Events and Engagement

- A pantomime was held in January 2024 and a good time was had by all!
- A summer fair was held in June 2024 which helped us to engage with the local community and raise some funds.

- ‘Grace’ continued to be edited by Fr. Adam, and this provided a source of news and information along with some humour to members of our worshipping community and the wider parish.

Financial Review

The Parochial Church Council had previously agreed that the accounts should be prepared and presented on a Receipts and Payments basis, rather than on the previous Accruals basis.

During the year the PCC reviewed the allocations made to the Designated Funds and agreed to restructure them, transferring some funds back to the General Fund. This was done in year, and the details are noted on pages AFR/5 & AFR/6 in the Treasurer’s Annual Finance Report.

We started the year with a combined bank and investment balances of £379,177 and ended the year with £333,672, a reduction £45,505, mainly due to the final payment of £33,111 for the Bells replacement work from Restricted Funds.

Receipts

Receipts for 2024 were £165,893, an increase of £21,995 on 2023 (£143,898) helped by a generous £20,000 Legacy.

Payments

Payments for 2024 were £202,346, a reduction of £21,660 on 2023 (£224,006), the main difference being the reduced General Fund maintenance costs of £20,465.

Our Parish Share payment of to the Diocese again represents 114% of our Parish Ministry Costs and continues to present a huge and daunting commitment.

The work on the renovation of the tower bells and repairs to the tower clock completed in 2024 with a payment of £33,111. There is £2,500 left in the Bells Renovation Fund which can be used for future maintenance work as required.

During the year Alpha Payroll Ltd were asked to maintain the accounts in addition to the payroll work they already undertake. This has been a huge undertaking as the marrying up of accounting practices with the complex recording needs of the church have proved difficult. The work to fully migrate and implement appropriate processes will continue into 2025.

Reserves Policy

During the year the PCC regularly reviewed the purpose and value of Restricted, Designated and Unrestricted funds. The usual policy is to ensure that the PCC maintains a year end closing balance of at least 3 months' worth of average Unrestricted Funds expenditure.

The Unrestricted Funds expenditure for 2024 was £164,284, giving a monthly average of £13,690, and therefore a reserve of £41,070 is the minimum required. The closing balance of Unrestricted Funds at £224,205 is more than sufficient.

Based on this the PCC can consider additional expenditure in 2025 to deal with some of the outstanding 2022 Quinquennial Report work details of which can be found in the Churchwarden's report.

Safeguarding

The parish continues to review and update all safeguarding procedures, following the current diocesan guidelines including implementing 'Simple Quality Protects' (SQP). The Parochial Church Council fully recognises its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Volunteers

The PCC wishes to thank all those who have volunteered in any way over the course 2024 in helping keep things running.

In particular it wishes to thank Stephanie Anderson (up until the APCM) and Trevor Amey for their tireless work in the maintenance of the fabric of the buildings and work as wardens in 2024. Thank you also to Alan Benstead for his work as stewardship officer.

The PCC also thank:

- The team of volunteers for their work on the churchyard.
- The flower team for the stunning creations they make.
- Those who clean the church and care for the linen.
- Those who set up for services.
- Our servers and welcomers who help keep things running smoothly.
- Those who help with messy church.
- Our social committee for all their work on providing entertainment and food throughout the year.
- Our bell ringers who enthusiastically announce our worship to all in earshot!
- Annabel and all those who work so hard on the annual pantomime.
- Our lay ministry team who do such a good job visiting people and distributing the chalice at communion.
- Our honorary assistant clergy and readers for their hard work and care.
- Our musical director and choir for the beauty they bring to our worship.
- Our worship band and singers at Encounter

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At both PCCs consists of the Priest in Charge, churchwardens, and elected members. All church attendees are encouraged to register on the Electoral Roll and those who are confirmed are encouraged stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including decisions on how the funds of the PCCs are to be spent. All members are made aware of their obligations as Charity Trustees and their responsibility to uphold safeguarding practices.

The PCCs meet no less than once every three months plus hold an Annual Parochial Church Meeting.

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There are ? people currently on the electoral roll of the parish.

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Priest in Charge and Chair:	The Revd Adam Ransom (Ex-Officio)
Associate Vicar:	The Reverend Danny Pegg (Ex-Officio)
Associate Vicar:	The Reverend Sue Wilkinson (Ex-Officio)
Treasurer	<i>Vacant</i>
Wardens:	Trevor Amey (Ex-Officio) (Vice Chair) Stephanie Anderson (until APCM)

Representatives of the Deanery

Synod:	Olaf Hoag (Ex-Officio) Paul Martin (Ex-Officio) Brian Waters (Ex officio)
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General Synod Member:	Tina Nay (Ex-Officio)
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Elected Members:	Stephanie Anderson Sheela Wilson Lynne Lorraine Chris Robinson Martin Gibb
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Co-opted members:	Anthony Wilson (from APCM) Jeremy Rowett (PTO lay reader) Lyn Bishop (PTO lay reader)
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This report was accepted by a majority of the PCC on

Fr. Adam Ransom

Signed: Fr. Adam Ransom Willingdon
PCC Chair

Accounts

Annual Reports
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Willingdon

For the year ended 31st December
2023

Banks:

Barclays Bank plc, 63 Terminus Road, Eastbourne BN213NE
NatWest Bank, 96 Terminus Road, Eastbourne BN21 3LX

Independent Examiner:

David Jenkins, Accountant, MDJ Services, Unit A6, Chaucer Business Park,
Dittons Road, Polegate, BN26 6QH

Aims and Purposes

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In obedience to God's Mission, we seek to help ordinary people in the parish live out their faith. We encourage worship and prayer, increasing understanding of scripture and deepening relationships with Jesus. We seek to provide pastoral care to those in the church and wider parish community. We hope to reach others through missional and evangelistic activity.

We are committed to encourage generous giving through our stewardship schemes and through raising funds by trading in our hall.

Achievements and Performance

Worship and Prayer

Throughout the year we held regular Sunday and weekday worship at the parish church and this was predominantly eucharistic following the liturgical seasons of the Christian year.

We took 2 baptisms, 1 marriage and 29 funerals during the year.

We marked the King's Coronation along with other events alongside Hampden Park and the Hydneye in parish partnership worship.

We also held special services such as a Coronation Evensong and a pet blessing service. We invited guest preachers to a series of autumn evensongs, which were very well attended.

Our work as Church on the Trees continued to serve the community there and thanks must be given to Mary Wright, the honorary assistant clergy and all the volunteers who have made the Tuesday café and worship, the Wednesday Foodbank café, and all other offerings possible.

The Church and Hall

In order to serve the community and to raise funds to meet our financial obligations we rely on our church and hall buildings to be maintained to a good state of repair. During the year of

2023 our Churchwardens have been instrumental in co-ordinating the constant review and repair of the fabric of the building. Thank you to our hard-working wardens.

There have been several repairs to various parts of the building as guided by our Quinquennial report and observation. Our bells and clock were taken from the tower to be repaired under faculty and this work was to be completed in 2024.

James Ford of Clague LLP continues to be our inspecting architect.

The hall continued to be rented out during 2023 and this helped us to be able to run various mission initiatives and to gain a vital rental income .

Pastoral Care

Deacon Sue Wilkinson continues to be our Pastoral Care Co-Ordinator for the parish partnership and she oversees the provision of pastoral care. We trained and commissioned several new lay ministers of communion and along with the clergy they have taken a part in the pastoral ministry of our church. Visits were made to the sick and dying as well as opportunities given for people to discuss their cares and concerns. It is hoped that in 2024 a bereavement group will be operated by the parish partnership in the new care home on the top of Decoy Drive.

Children and Youth

During 2023 we continued to run Messy Church activities, a big thank you to all those involved.

A Children's Cross service was held on Good Friday.

Our musical director, Anthony Wilson, ran a children's singing event 'I will sing with the Spirit' to engage with younger singers.

We also held our annual crib services which were very well attended.

Engagement with Lower Willingdon and Oakwood schools occurred over the advent and Christmas period.

Our hopes for 2024 are to expand our children's work by reinstating Kid's on Sunday but also to introduce a new form of service for the last Sunday in the month which will be all age and encourage those who might find our regular Sunday worship daunting.

Mission and Evangelism

Alongside all of the mission and evangelistic work detailed in other parts of this report we:

- were pleased to participate in the Eastbourne Inspiring Angel's project in the lead up to Christmas, which allowed us to help share the faith with those across the town alongside other churches from different denominations.

- also supported Family Support Work and the food bank.

Community Events and Engagement

- A pantomime was held in January 2023 and a good time was had by all!
- ‘Grace’ continued to be edited by Fr. Adam and this provided a source of news and information along with some humour to members of our worshipping community and the wider parish.

Financial Review

The Parochial Church Council had previously agreed that the 2023 accounts should be prepared and presented on the Receipts and Payments principle, rather than on the Accruals basis as before.

We started the year with total combined bank and investments balances of £437,094 and ended the year with total bank and investments of £356, 986 a reduction £80,108.

Receipts

Receipts of General Funds (comprising Unrestricted and Designated Funds) for 2023 were £139, 534, whereas Payments under the same heading totalled £193,264 giving a deficit on simple receipts and payments for the year of £53,730.

Most income heads were comparable with previous year’s accruals figures, with the exception of Donations where the 2022 figure includes a generous donation from a local parishioner of £100,000. The same parishioner also donated a further £66,000 which is a Restricted Fund for the renovation of the tower bells and repairs to the tower clock.

The PCC recognises and appreciates the valuable contribution of £12,458 from activities such as the summer fair, Christmas tree festival, panto and other fundraising initiatives.

The Parish Giving Scheme was introduced during the year and this income is included in Planned Giving. It is hoped that more donors will switch from the present standing-order scheme to the PGS during 2024.

The moribund Churches Together Fund run by the parishes of St Wilfred’s Broad Road , St John’s Polegate and St Mary’s Willington was wound-up and the Fund balance of £1,505 was shared equally between the three churches.

We were able to claim back £6,981 VAT paid on the tower bells and clock works and other repairs under the LPOW grant scheme.
No legacies were received in the year.

Payments

There were no direct payments of grants to like-minded charities in the year. Instead, Mission Costs cover the financial support given to the Church On The Trees to fund not only the cost of

the Foodbank and weekly services, but also payments to needy individuals within the Partnership parishes at the discretion of the clergy.

Our Parish Share payment of to the Diocese represents 114% of our Parish Ministry Costs and continues to present a huge and daunting commitment.

Work commenced in the year on the renovation of the tower bells and repairs to the tower clock, both generously funded by a local parishioner. Staged payments were made during the year and both works are expected to be completed in 2024.

Repairs and improvements totalling £8,378 were made to the Church house at No 37 Church Street currently rented to the deacon at St Mary's. It is the responsibility of the PCC as landlord to maintain the property in good order. (There are no comparative costs shown in the 2022 accounts).

Clergy expenses and purchases are received, collated and paid by Mr Tony Kemp the treasurer of the PCC at Hampden Park and the Hydneye. An apportionment is billed to St Mary's Willingdon and paid accordingly. We continue to be most grateful to Mr Kemp for his good work and support in this way.

The Director of Music who had originally been recruited on a self-employed basis was taken on to the payroll during the year. Subsequently, the administration of our payroll comprising the office administrator and the director of music, was outsourced to Alpha Payroll Ltd which is now responsible for payslips and HMRC matters. A workplace pension scheme was introduced for the office administrator.

Reserves Policy

During the year the PCC regularly reviewed the purpose and value of Restricted, Designated and Unrestricted funds. The PCC continues to consider these funds appropriate to current and future needs.

The Quinquennial Report 2022 has pointed to the extensive work required to restore and renovate the outbuildings in the Church Hall yard together with other outstanding items needing attention.

Safeguarding

The parish continues to review and update all safeguarding procedures, following the current diocesan guidelines including implementing 'Simple Quality Protects' (SQP). The Parochial Church Council fully recognises its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Volunteers

The PCC wishes to thank all those who have volunteered in any way over the course 2023 in helping keep things running.

In particular it wishes to thank Ms Stephanie Anderson and Mr Trevor Amey for their tireless work in the maintenance of the fabric of the buildings and work as wardens over 2023.

Thank you to Jim Tomsett for undertaking the role of treasurer and thank you also to Alan Benstead for his work as stewardship officer.

The PCC also thank:

- The team of volunteers for their work on the churchyard.
- The flower team for the stunning creations they make.
- Those who clean the church and care for the linen.
- Those who set up for services.
- Our servers and welcomers who help keep things running smoothly.
- Those who help with messy church.
- Our social committee for all their work on providing entertainment and food throughout the year.
- Our bell ringers who had to suffer months without the bells!
- Annabel and all those who work so hard on the annual pantomime.
- Our lay ministry team who do such a good job visiting people and distributing the chalice at communion.
- Our honorary assistant clergy and readers for their hard work and care.
- Our musical director and choir for the beauty they bring to our worship.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At both PCCs consists of the Priest in Charge, churchwardens, and elected members. All church attendees are encouraged to register on the Electoral Roll and those who are confirmed are encouraged stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including decisions on how the funds of the PCCs are to be spent. All members are made aware of their obligations as Charity Trustees and their responsibility to uphold safeguarding practices.

The PCCs meet no less than once every three months plus hold an Annual Parochial Church Meeting.

Administrative Information

The parish of Willingdon consists of St Mary, the virgin, which is situated on Church Street, Willingdon. It is part of the Diocese of Chichester within the Church of England. The correspondence address is the Parish Office, St Mary, the virgin, Willingdon, BN20 9HT. The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and a charity excepted from registration with the Charity Commission.

There are people currently on the electoral roll of the parish.

PCC members who have served from the 1st January 2023 until the 31st December 2023

Priest in Charge and Chair:	The Revd Adam Ransom (Ex-Officio)
Associate Vicar:	The Reverend Danny Pegg (Ex-Officio)
Associate Vicar:	The Reverend Sue Wilkinson (Ex-Officio)
Treasurer	Mr Jim Tomsett (stood down on 31 st December 2023)
Wardens:	Mr Trevor Amey (Ex-Officio) (Vice Chair) Ms Stephanie Anderson (Ex Officio)

Representatives
of the Deanery
Synod:

Mr Olaf Hoag (Ex-Officio)
Mr Paul Martin (Ex-Officio)
Mrs Joan (Ex-Officio)

General Synod Member: Tina Nay (Ex-Officio)

Elected Members: Melissa Green (Until APCM)
Polly Stone-Lee
Sheela Wilson
Lynne Lorraine

Co-opted members: Val Winslade (stepped down due to ill health in 2023)
Jeremy Rowett (PTO lay reader)
Lyn Bishop (PTO lay reader)

Accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON**

CHURCH OF ST MARY THE VIRGIN, WILLINGDON

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

Plummer Parsons 

CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

Trustees Annual Report and Financial Report

Of

The Parochial Church Council of the Ecclesiastical Parish of

St Mary the Virgin, Willingdon

St Mary the Virgin Willingdon, Church Street, Willingdon BN20 9HT

Registered Charity no. 1133784

For the year ended 31st December 2022

Website: www.stmaryswillingdon.org

Incumbent: The Revd. Adam Ransom, 35a Church Street, Willingdon BN20 9HR

Independent examiner: Alastair Towler BFP ACA DChA, Plummer Parsons, 18 Hyde Gardens, Eastbourne

Bankers: Barclays, East Sussex Branch.

National Westminster, Eastbourne Town Centre Branch

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
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St Mary the Virgin, Willingdon

Trustees Annual Report for 2022

Our aims and purposes as charity

The Reverend Adam Ransom was licensed as Priest in Charge of St Mary's Church, Willingdon, on 13th January 2022.

The PCC has the responsibility of co-operating with the Priest in Charge, The Reverend Adam Ransom, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical;
- To know Jesus better and make Him known;
- To provide practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay; and
- To provide financial support to those in need and to other organisations with similar objectives.

The PCC also has the responsibility for the parish and for the repair and maintenance of the Church Fabric, Church Hall and 37 Church Street.

The PCC supports the Parish Partnership with Hampden Park and the Hydneye which was entered on Fr. Adam's arrival as he is also Priest in Charge of that parish.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on 'charities for the advancement of religion'.

- To enable as many people as possible to worship at our church.
- To enable as many people as possible to become part of our parish community.
- To make available the occasional offices of baptisms, wedding, and funerals to those eligible to receive them in our parish.
- To increase the teaching and nurturing of new and existing believers.
- To put our faith into practise, through prayer and scripture, sacraments and music.
- To offer worship and praise according to the canons of the Church of England.
- To assist people from all walks of life to develop their knowledge of, and trust in Jesus.
- To provide pastoral care for people living in the parish.
- To aid the poor and needy of the parish and beyond.
- To provide weekly worship and the hub café at the Willingdon Trees Community Centre on Tuesdays and the provision of a café at the Foodbank on Wednesdays.
- To live-stream services where appropriate to help reach those who cannot attend church to worship.
- To maintain the fabric of the medieval church building as a historic centre and focus for the village and wider parish.

What we achieved and how we affected beneficiaries' lives

Worship

We reintroduced worship at 8am on Sundays in the early part of 2022. Between 8-12 people attend this service, which, in line with all our regular worship, excluding that on Church on the Trees, is down in number following the upheaval of the Covid-19 pandemic. It was noted that some worshippers did not like the new format of Book of Common Prayer Matins with Holy Communion but overall, the service allowed for us to provide regular BCP worship on a Sunday morning once again and to ensure that we met our obligation under canon law to say morning prayer in

St Mary the Virgin, Willingdon

Trustees Annual Report for 2022

church on a Sunday.

We provided the opportunity to worship together on a Sunday morning at our 9.45 Parish Eucharist. We were pleased to increase the choir's participation in this service.

The 11.30 service ceased in the spring after on numerous occasions the only attendees were Deacon Sue Wilkinson's family. This may have been down to the nature of the 11.30 having changed during the Covid pandemic. The future of an 11.30 service is uncertain as there are a number of differing viewpoint on the need and viability of the service. It is hoped that these questions might be addressed in the vision process that will happen in Summer 2023.

The portable nave altar needed repair and so it was placed temporarily in the north ambulatory. We subsequently engaged with members of the worshipping community about the layout of the chancel given the increase in numbers in the choir and the challenge of seating them in an appropriate place. Once the portable nave altar was repaired it was restored to the nave on carpet sliders to enable it to be moved for services as appropriate and in line with the 2006 Faculty in which it was originally introduced. The choir were seated permanently in the chancel to the great enhancement of our worshipping life together.

As mentioned in the previous point the choir have increased in number and have greatly augmented our worshipping experience. Our organist and choir master Anthony Wilson has shown great skill and care in his nurturing of the choir and delivery of music in our worship. It was decided in the last quarter of the year to employ Anthony as our Musical Director. We would like to thank Anthony and the choir for all they do to help lift our hearts in prayer and praise. Thanks, are also due to Fr. John Cleaver for his assistance in hymn selections throughout the course of the year.

We were delighted to be able to restore Evensong to our worshiping life in the early part of the year. In consultation with Anthony Wilson we decided to offer Evensong on the first and third Sunday of the month to ensure that we could sustainably provide the worship. Though we have had a regular attendance we hope to be able to improve numbers attending in the coming year. On other Sundays in the month BCP Evening prayer was introduced which is attended by a handful of people.

We met regularly on Wednesday mornings for morning prayer and the Eucharist and on Thursdays for BCP Holy Communion. We also restored the Taizé eucharist on the third Wednesday of the month.

Worship at Church on the Trees has continued to grow, and we are pleased to note that there has been an increase in numbers attending weekly. We held an initial vision activity for Church on the Trees and hope to build upon that in the coming year. A big thank you is due to Mary Wright and the team of faithful volunteers and worship leaders as well as to the staff of the community centre.

We were pleased to be able to offer many opportunities for worship over Easter and Christmas, as well as other feast and fast days across the year. Highlights included being able to worship more fully without restrictions in Holy week; holding a special service of Evensong for the Queen Elizabeth II's Platinum Jubilee; holding a special service at the end of the flower festival (with grateful thanks to John and Andrew Cleaver); a pet service; having the privilege to enable our parish to mourn the death of HM the Queen; having a full contingent of uniformed children's organisations at our Remembrance day service; and being able to sing carols in public, hold crib services indoors and celebrate Christmas with joy!

We administered the occasional offices and over the year we carried out 8 baptisms, 1 confirmation, 5 weddings and 26 funerals.

St Mary the Virgin, Willingdon

Trustees Annual Report for 2022

Our bells were rung in celebration and sounded God's praise to the wider community. Thank you to our bell ringers for their care and skills.

Thank you to all those who help with the preparation and delivery of worship in our parish- you are too great in number to name but our thanks are given to you all.

Pastoral Care

Deacon Sue Wilkinson was made the Pastoral Care Co-Ordinator for the parish partnership and she oversees the provision of pastoral care. We trained and commissioned several new lay ministers of communion and along with the clergy they have taken a part in the pastoral ministry of our church. Visits were made to the sick and dying as well as opportunities given for people to discuss their cares and concerns. We very much hope to build on this in 2023.

Teaching and nurturing new and existing believers.

We were pleased that our Associate Vicar for Mission and Discipleship, Fr. Danny Pegg who was licensed with Fr. Adam, made provisions for a lent course, weekly bible studies during ordinary time across the summer and an advent course, all in partnership with Hampden Park and the Hydneye parish in 2022. These were well received and the variety in content and delivery was appreciated by those who attended. Thank you to all those who participated and those who facilitated these groups and courses.

The quiet days continued to be a successful addition to our programme and our thanks to Bishop David for the organisation of these in 2022 is given.

Children and Youth

Messy Church made a comeback in the autumn, and we were pleased greatly to see a return of crafts, worship and a meal together for children on the first Saturday of the month. A big thank you to all those who volunteer to make it happen.

As mentioned in the worship section the 11.30 service ceased to continue in the early part of the year. Kids on Sunday was also not restored in 2022. In part these things are down to having fewer connections with families in the post-covid world and in part down to people willing and able available to commit to putting things on and running them.

It is hoped that as part of the vision process which is to take place in the summer of 2023 that Children and Youth work might undergo a renewal in the hearts and minds of the wider church community allowing for us to increase our provisions to engage with young people in sustainable and viable ways.

That being said we had some good moments of engagement with young people in the parish at things such as our Remembrance Day worship, Church on the Trees activities through the year and our Christingle and crib services.

Fr. Danny has also been engaging with schools locally and we hope this will bear fruit in due course.

St Mary the Virgin, Willingdon

Trustees Annual Report for 2022

Mission and Evangelism

Alongside all of the mission and evangelistic work detailed in other parts of this report we:

- were pleased to create a discretionary fund for the licensed clergy to distribute to those who live, work or worship in our parish who are suffering from financial/ material difficulty towards the end of the year. This will enable our parish to make a real difference to those who are struggling due to rising costs. It had been utilised on several occasions by the end of 2022.
- were pleased to participate in the Eastbourne Inspiring Angel's project in the lead up to Christmas, which allowed us to help share the faith with those across the town alongside other churches from different denominations.
- maintained a link with Willingdon, Jevington and Polegate Churches Together to allow us to engage ecumenically with other Christians. Thank you to Lynne Lorraine for maintaining this link.
- are pleased that Mother's Union met throughout the year and took on the provision of refreshments after the Thursday morning service as well as the collection of stamps for the leprosy mission. Thank you to Hazel Thorn for her unwavering commitment and care.
- also were able to send shoebox gifts through 'Link to Hope' and we thank Rhylva Holder for her commitment and organisation of this work.
- supported Christian Aid in various ways and thank Polly Stone-Lee for her hard work and commitment.
- also supported Family Support Work and thank Barbara Davey for her efforts in helping us to meet the needs of local families.

Community Events and Engagement

We were pleased to be able to put on a Summer Fayre, which was a great opportunity to engage with the parish in a visible and hospitable way as well as show of our extensive parish archives. A big thank you to all those who put so much work into its planning and delivery.

We held a Flower festival in August and it was a delight to see the skills of those who took part in that event. It was very well received and we would like to thank all those who helped organise and plan it. A big thank you too to those who have given of their time, money and skills to provide beautiful floral displays for the enhancement of our worship throughout the year.

We also held a Christmas Tree festival thanks to the organisational skills of Deacon Sue. We would like to thank all those who helped and took part in this event. Though numbers attending were down on previous years- probably due to the bitterly cold temperatures we experienced that week, it still provided some much-needed cheer.

Thank you to the social committee for all their hard work throughout the year supporting our events by providing delicious refreshments and help with organisation.

The pantomime crew planned and rehearsed a pantomime that they were to put on in the January of 2023- thank you to them for their hard work and determination.

We enjoyed carol singing in signature care home and in the Red Lion pub, which seemed to go down very well indeed, as did the beer!

Church on the Trees took part in several community events in the Willingdon Trees Community Centre which helped us to engage with the community on that estate. Thank you to all who volunteered with CotT on those events.

St Mary the Virgin, Willingdon

Trustees Annual Report for 2022

A parish partnership magazine 'Grace' was started by Fr. Adam in 2022 and this provided a source of news and information along with some humour to members of our worshipping community and the wider parish. Thanks, are also due to Jess Ransom for her printing of this magazine along with all of the other work she does to assist the smooth running of the parish in her role as our parish administrator.

The church building was open most days from 9.30am to 4.30pm allowing for members of the public to explore the ancient place of worship at their leisure- thank you to those who clean regularly making their visit a pleasant one. The churchyard was also used by large numbers of the community throughout the year- thank you to Sue Foster and the churchyard team for their efforts in keeping the grounds maintained.

Thank you to Stuart Freeman for the careful flying of flags on various occasions throughout the year to be a visible sign to the wider community.

Fabric and contents

Our sole, hard-working churchwarden, Trevor Amey is thanked for his hard work and dedication over the year in the oversight of maintenance of our buildings and contents.

Routine maintenance and repairs were carried out to our church building, hall and number 37 Church Street and to some of their contents.

The controls to the heating system in church were updated to allow for greater flexibility in heating the main space. We received generous donations from Mrs Sylvia Hawkins who gave an initial unrestricted donation of £100,000 and a further £67,000 to be used on the works on the bells and restoration of the clock. Our grateful thanks to her must be recorded in this report.

A faculty for works on the bells and clocks were submitted to the DAC and it is hoped that works can be carried out in 2023.

We agreed to provide adequate storage in the choir vestry for music and bought a portable electronic organ for use at choir practice.

Safeguarding

The church continues to review and update all safeguarding procedures, following the current diocesan guidelines including implementing 'Simple Quality Protects' (SOP). The Parochial Church Council fully recognises its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. Thank you to our safeguarding officer Melissa Green who ensured that these vital things happened in 2022.

Electoral roll

There are currently 206 number of people on the electoral roll.

Looking ahead

We hope to hold a PCC vision process in the summer of 2023 which will then be rolled out to engage with the wider community. We hope to create a fresh vision for the parish informed by the current needs of those we serve. Everyone who worships in the church will be asked for their input and comments will be gratefully received as part of that process on all aspects of our community life together.

St Mary the Virgin, Willingdon

Trustees Annual Report for 2022

We hope to build upon the provision of pastoral care in the parish and look forward to Trevor Amey being commissioned as an Associate Lay Minister for pastoral care in the parish to help assist Deacon Sue in her co-ordination of the lay ministers of communion.

We hope to refresh and renew our Children and Youth work according to the results of our vision process.

Financial review

Overview

The independently examined accounts for 2022 are attached.

We started the year with total funds of £676,112 and ended the year with total funds £777,222.

We were fortunate to receive two generous donations from one individual of £66,000 restricted for the restoration of the church bells, and £100,000 unrestricted, but designated by the PCC for improving fire and safety works within the church and the restoration of the church hall outbuildings. Discounting these extraordinary gifts reveals an overall reduction in total funds of £64,890.

It is important to note that the bulk of our funds is tied up in Restricted and Endowment funds totalling £162,512, together with Unrestricted funds totalling £614,710, of which £585,142 is designated for specific purposes or projects, leaving £29,568 as General Unrestricted funds.

Income

Unrestricted income was £213,860 considerably up on the £124,049 for the previous year, and an increase of 72%. The PCC wish to record special thanks to those members of the congregation who support the church so generously through planned and regular giving, and the Gift Aid scheme. Indeed, HM Revenue & Customs refunded £11,744 in respect Gift Aid donations representing over 5% of our total unrestricted income.

No legacies were received in the year. Nevertheless, fundraising efforts such as the Flower Festival, Summer Fair and Christmas Tree Festival together with social events made a valuable contribution to overall income and raised awareness of the church and its work.

Income from other sources such as wedding fees, hall hire, and casual and visitor donations began to pick up following the losses and deprivations caused by the pandemic. The 'Goodbox' card facility performed extremely well raising over £3,000 during the year.

Expenditure

Unrestricted expenditure was £161,324, compared to £148,343 the previous year an increase of £12,981 or 9%.

Our single major ongoing expense is the Parish Share – the amount we pay to the Diocese towards our total Parish Ministry Costs – which this year was £66,000 or an increase of £8,000 or 14% on the previous year. This is a huge and daunting commitment which with the disparity between the Parish Share and giving from the pews continues to be a constant underlying challenge.

With the implementation in January 2022 of a partnership arrangement with the churches of Hampden Park and The Hydney with priests serving in both parishes, it was agreed that clergy costs and expenses would be received and paid by Hampden Park and recorded as either 'shared' being the cost or expense applicable to both parishes, or 'specific' being the cost or expense applicable to one parish. *Ministry – Other Clergy Costs* shown in the attached accounts refer solely to St. Mary's Willingdon

St Mary the Virgin, Willingdon

Trustees Annual Report for 2022

Essential maintenance, repair and improvement works were carried out during the year on the fabric of the church, the church hall and the church house at No 37 Church Street. These included major repairs to the organ (£8,000) and extensive improvements to the boilers and heating system to achieve maximum efficiency and economy (£5,300). In common with the country at large, increasing energy costs of some £14,000 were a significant element of our overall running costs. Combined church maintenance, repairs and running costs totalled £46,500 compared to £45,173 the previous year.

Staff costs

The Financial Administrator stood down at the end of July and will not be replaced. The honorary Treasurer now fulfils that role. The Office Administrator and the Director of Music continue as before.

Investment income

Although income from our investments with the Church of England Investment Fund continues to be disappointing, the PCC felt that in the current economic climate it would not be prudent to move funds elsewhere.

Reserves policy

During the year the PCC continued to review the purpose and value of Restricted, Designated and Unrestricted funds, and still feel these are appropriate to current and future needs. There is an ambitious project – already started - to take out the bells from the tower, have them renovated, and hung back in the tower. The PCC consider there will be additional costs for this work over and above that quoted . The Quinquennial Report, carried out towards the end of the year, points to a number of areas needing attention and in particular the outbuildings in the Hall yard.

Structure and governance and management of the charity

The Parochial Church Council (PCC) is a registered with the Charity Commission as required by the Charities Act 2011.

Its governing document is the Parochial Church Council (Powers) Measure 1956. The PCC met 6 times during the year.

The following served as members of the Parochial Church Council:

Ex Officio members

Incumbent	The Revd. Adam Ransom The Revd. Danny Pegg	(Joined 27/01/2022) (Joined 27/01/2022)
Associate Vicars	The Revd. Deacon Sue Wilkinson FD TCM	
Readers	Mrs Lyn Bishop Mr Jeremy Rowett	
Wardens	Mrs Iona Taylor Mr Trevor Amey	(Left 22/05/2022)

St Mary the Virgin, Willingdon

Trustees Annual Report for 2022

Deanery Synod Reps	Mr Paul Martin Mr Olaf Hoeg	
Elected Members	Mrs Stephanie Anderson Mr. David Fleuty Mrs Susan Foster	(Joined 22/05/2022) (Left 22/05/2022)
(Parish Safeguarding Officer)	Mrs Melissa Green Mr John Hemingway Mrs. Lynne Lorraine Mr Jolly Pett Mrs Polly Stone-Lee Mr Brian Waters Mrs. Christine Wragg	(Left 22/05/2022) (Left 22/05/2022) (Left 22/05/2022) (Left 22/05/2022)
Treasurer	Mr. James Tomsett	
PCC Secretary	Ms Val Winslade	

Membership of the PCC is determined under the Church Representative Rules and consists of certain ex-officio members (the incumbent, associate vicars, curate, lay readers licenced to officiate in the church), the church wardens and members of the Deanery, Diocesan or General Synods and up to 15 members of the church who are elected at the Annual Parochial Church Meeting (APCM).

Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The Trustees' Annual Report was approved by the PCC and signed on their behalf by Mr T Amey.

TS
Date..... 30/04/2023

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
STATEMENT OF PCC'S RESPONSIBILITIES
*FOR THE YEAR ENDED 31 DECEMBER 2022***

The PCC are responsible for preparing the PCC's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the PCC to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Church and of the incoming resources and application of resources of the Church for that year.

In preparing these financial statements, the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Church and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
INDEPENDENT EXAMINER'S REPORT**

**TO THE PCC OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON**

I report to the PCC on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of Willingdon (the Church) for the year ended 31 December 2022.

Responsibilities and basis of report

As the PCC of the Church you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Church's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

Since the Church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Church as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Alastair Towler BFP ACA DChA 

18 Hyde Gardens
Eastbourne
East Sussex
BN21 4PT

Dated: 3 May 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total Unrestricted funds 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
<u>Income and endowments from:</u>									
Donations and legacies	2	176,204	73,322	-	249,526	101,126	856	-	101,982
Charitable activities	3	33,788	-	-	33,788	21,950	-	-	21,950
Investments	4	990	3,935	-	4,925	761	3,285	-	4,046
Other income	5	2,878	-	-	2,878	212	-	-	212
Total income		213,860	77,257	-	291,117	124,049	4,141	-	128,190
<u>Expenditure on:</u>									
Raising funds	6	776	166	-	942	1,767	1,213	-	2,980
Charitable activities	7	148,825	-	-	148,825	134,862	-	-	134,862
Other	12	11,723	21,249	-	32,972	11,714	10,120	-	21,834
Total expenditure		161,324	21,415	-	182,739	148,343	11,333	-	159,676
Net gains/(losses) on investments	13	(3,531)	(3,709)	(28)	(7,268)	(1,831)	7,870	(15)	6,024
Net movement in funds		49,005	52,133	(28)	101,110	(26,125)	678	(15)	(25,462)

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total Unrestricted funds 2022 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Notes							
Net movement in funds	49,005	52,133	(28)	101,110	(26,125)	678	(25,462)
Fund balances at 1 January 2022	565,705	110,196	211	676,112	591,830	109,518	701,574
Fund balances at 31 December 2022	<u>614,710</u>	<u>162,329</u>	<u>183</u>	<u>777,222</u>	<u>565,705</u>	<u>110,196</u>	<u>676,112</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
BALANCE SHEET**

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	14		311,449		312,898
Investments	15		85,431		92,699
			<u>396,880</u>		<u>405,597</u>
Current assets					
Stocks	17	399		399	
Debtors	18	14,632		16,081	
Cash at bank and in hand		<u>376,260</u>		<u>282,979</u>	
		391,291		299,459	
Creditors: amounts falling due within one year	19	<u>(10,949)</u>		<u>(28,944)</u>	
Net current assets			<u>380,342</u>		<u>270,515</u>
Total assets less current liabilities			<u><u>777,222</u></u>		<u><u>676,112</u></u>
Capital funds					
<u>Endowment funds</u>					
General endowment funds		<u>183</u>		<u>211</u>	
Endowment funds	21		183		211
Restricted funds	22		162,329		110,196
<u>Unrestricted funds - general</u>					
Designated funds:	23	585,142		502,947	
General unrestricted funds		<u>29,568</u>		<u>62,758</u>	
			<u>614,710</u>		<u>565,705</u>
			<u><u>777,222</u></u>		<u><u>676,112</u></u>

The financial statements were approved by the PCC on 30/04/2023

15
Mr T Amey
Trustee

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1 Accounting policies

Charity information

Church of St Mary the Virgin, Willingdon is an unincorporated charity, governed by the Parochial Church Councils (Powers) Measure 1956 and Church Representation Rules. It is registered with the Charity Commission under charity number 1133784.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Church's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Church is a Public Benefit Entity as defined by FRS 102.

The Church has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have been prepared with early application of the FRS 102 Triennial Review 2017 amendments in full.

The accounts are prepared in sterling, which is the functional currency of the Church. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, except for investment assets which are shown at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

1.2 Going concern

At the time of approving the financial statements, the PCC have a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus the PCC continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the PCC in furtherance of their charitable objectives.

Designated funds are set aside by the PCC for specific future purposes or projects.

Restricted funds are either income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; or donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

1.4 Income

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

1 Accounting policies

(Continued)

Collections are recognised when received. Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate. Gift Aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding is received by the PCC.

Sales of magazines and study notes are recognised when received. Rents from property are recognised in accordance with the rental agreements, when receipt is probable.

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised when received. Investment income - dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. All other income is recognised in accordance with the above overall policy.

Realised gains are recognised when the investments are sold. Unrealised gains and losses are accounted for on revaluation at 31 December.

1.5 Expenditure

Expenditure is accounted for on the accruals basis and accounted for gross.

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

The Diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

1.6 Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011. Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to November 1984 there is insufficient cost information available and therefore the cost of such assets is not stated in the financial statements. All expenditure on consecrated or beneficed buildings and individual items costing under £1,000 are written off in the year they were incurred.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Nil
Audio and visual equipment	14% reducing balance basis
Office equipment	14% reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and the residual value so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

1 Accounting policies (Continued)

1.7 Fixed asset investments

Fixed asset investments are measured at fair value at the balance sheet date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with the CBF Church of England Funds or at the bank and other short-term liquid investments with original maturities of three months or less.

1.10 Employee benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Donations and legacies

	Unrestricted funds general	Restricted funds	Total	Total
	2022	2022	2022	2021
	£	£	£	£
Planned giving	44,844	-	44,844	50,286
Legacies receivable	-	-	-	10,182
Grants	4,817	-	4,817	4,757
Loose cash collections	2,779	-	2,779	2,817
Other special appeals	4,244	2,201	6,445	10,873
Summer fete and Music concerts	3,571	-	3,571	1,480
Gift Aid recoverable	11,744	-	11,744	18,570
Donations	104,205	66,162	170,367	3,017
Other	-	4,959	4,959	-
	<u>176,204</u>	<u>73,322</u>	<u>249,526</u>	<u>101,982</u>
For the year ended 31 December 2021	<u>101,126</u>	<u>856</u>		<u>101,982</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

3 Charitable activities

	2022 £	2021 £
Sales of the parish magazine	376	-
Church centre hiring fees	13,883	10,278
Rent from letting of parish house	12,000	12,000
Traidcraft stall	-	109
Fees for weddings, funerals and baptisms	7,529	(437)
	<u>33,788</u>	<u>21,950</u>

4 Investments

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Income from unlisted investments	-	3,562	3,562	-	3,260	3,260
Interest receivable	990	373	1,363	761	25	786
	<u>990</u>	<u>3,935</u>	<u>4,925</u>	<u>761</u>	<u>3,285</u>	<u>4,046</u>

5 Other income

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Other receipts	1,126	212
Willingdon Trees income	857	-
Social committee income	895	-
	<u>2,878</u>	<u>212</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

6 Raising funds

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
<u>Fundraising and publicity</u>						
Special appeals costs (e.g. adverts, brochures)	56	-	56	1,360	1,213	2,573
Music concert costs	-	166	166	-	-	-
Summer fete	720	-	720	249	-	249
Advertising	-	-	-	158	-	158
	<u>776</u>	<u>166</u>	<u>942</u>	<u>1,767</u>	<u>1,213</u>	<u>2,980</u>
	<u>776</u>	<u>166</u>	<u>942</u>	<u>1,767</u>	<u>1,213</u>	<u>2,980</u>

7 Charitable activities

	Church activities 2022 £	Church activities 2021 £
Staff costs	11,492	13,041
Depreciation and impairment	1,447	1,683
Ministry - diocesan parish contribution	66,000	58,000
Ministry - other clergy costs	8,832	2,096
Upkeep of services	257	508
Church running	35,998	26,235
Youth ministry	675	553
Church maintenance and repair	10,502	18,938
Upkeep of churchyard	4,061	1,720
Music concert costs	1,728	-
Willingdon Trees expenses	1,669	-
Social committee expenses	174	-
	<u>142,835</u>	<u>122,774</u>
Grant funding of activities (see note 8)	2,116	10,000
Share of governance costs (see note 9)	3,874	2,088
	<u>148,825</u>	<u>134,862</u>

Governance costs are fees for the Independent Examination of the accounts and HR fees.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

8 Grants payable

	2022	2021
	£	£
Grants to institutions:		
<u>Christian Relief and Development Agencies:</u>		
Christian Aid	1,420	-
Children's Society	1,146	-
<u>Home:</u>		
Warming Up the Homeless	-	1,000
Eastbourne Association Parents Action	-	1,000
St Wilfrid's Hospice	-	1,000
Friends of Eastbourne Hospitals	-	1,000
Matthew 25 Mission	-	1,000
Chalk Farm Pre-school	-	1,000
Family Support Work	-	1,000
Beachy Head Chaplain	-	1,000
People Matter	-	1,000
Eastbourne Lifeboat	-	1,000
Sundry donations	50	-
Donation cheques not cashed	(500)	-
	<u>2,116</u>	<u>10,000</u>

9 Support costs

	Support costs	Governance costs	2022	2021
	£	£	£	£
Legal and professional	-	1,054	1,054	-
Accounting and Independent Examination fees	-	2,820	2,820	2,088
	<u>-</u>	<u>3,874</u>	<u>3,874</u>	<u>2,088</u>
Analysed between				
Charitable activities	<u>-</u>	<u>3,874</u>	<u>3,874</u>	<u>2,088</u>

Governance costs above include payments to the Independent Examiner of £2,820 (2021: £2,088) for accountancy and Independent Examination services.

10 PCC

No PCC members or persons closely connected to them received any form of remuneration. No persons received remuneration in excess of £60,000.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

11 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	2	2
	<u>2</u>	<u>2</u>
Employment costs	2022 £	2021 £
Wages and salaries	11,492	13,041
	<u>11,492</u>	<u>13,041</u>

There were no employees whose annual remuneration was more than £60,000.

12 Other

	Unrestricted funds general 2022	Restricted funds 2022	Total £ 2022	Unrestricted funds general 2021	Restricted funds 2021	Total £ 2021
Other trading costs	1,338	6,121	7,459	2	10,120	10,122
Other expenditure	10,385	15,128	25,513	11,712	-	11,712
	<u>11,723</u>	<u>21,249</u>	<u>32,972</u>	<u>11,714</u>	<u>10,120</u>	<u>21,834</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

13 Net gains/(losses) on investments

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Revaluation of investments	(3,531)	(3,709)	(28)	(7,268)	(1,831)	7,870	(15)	6,024

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

14 Tangible fixed assets

	Freehold land and buildings	Audio and visual equipment	Office equipment	Total
	£	£	£	£
Cost				
At 1 January 2022	302,562	15,795	18,598	336,955
At 31 December 2022	302,562	15,795	18,598	336,955
Depreciation and impairment				
At 1 January 2022	-	8,503	15,556	24,059
Depreciation charged in the year	-	1,021	426	1,447
At 31 December 2022	-	9,524	15,982	25,506
Carrying amount				
At 31 December 2022	302,562	6,271	2,616	311,449
At 31 December 2021	302,562	7,293	3,043	312,898

Freehold land and buildings is £60,000 Church Hall, and the Church House at £242,562.

15 Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 January 2022	92,699
Valuation changes	(7,268)
At 31 December 2022	85,431
Carrying amount	
At 31 December 2022	85,431
At 31 December 2021	92,699

The carrying amount at 31 December 2022 represents £22,191 Unrestricted Funds, £63,057 in Restricted Funds and £183 in Endowment Funds.

The holding at 31 December 2022 was 16,244 shares in CBF Fixed Interest Securities Fund held by the PCC, 4,291 Charifund Income Units held in the Dingley Dell Fund and 132 CBF Fixed Interest Securities Fund held in the Fraser Trust.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

16	Financial instruments	2022	2021
		£	£
	Carrying amount of financial assets		
	Instruments measured at fair value through profit or loss	85,431	92,699
		<u></u>	<u></u>
17	Stocks	2022	2021
		£	£
	Finished goods and goods for resale	399	399
		<u></u>	<u></u>
18	Debtors	2022	2021
		£	£
	Amounts falling due within one year:		
	Other debtors	7,431	9,854
	Prepayments and accrued income	7,201	6,227
		<u></u>	<u></u>
		14,632	16,081
		<u></u>	<u></u>
	Other debtors represent income tax recoverable.		
19	Creditors: amounts falling due within one year	2022	2021
		£	£
	Accruals and deferred income	10,949	28,944
		<u></u>	<u></u>
20	Retirement benefit schemes		

The Church operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Church in an independently administered fund.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

21 Endowment funds

Endowment funds represent assets which must be held permanently by the Church. Income arising on the endowment funds can be used in accordance with the objects of the Church and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	Movement in funds						Movement in funds					
	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers	Revaluations gains and losses	Balance at 1 January 2022	Incoming resources	Resources expended	Transfers	Revaluations gains and losses	Balance at 31 December 2022	
	£	£	£	£	£	£	£	£	£	£	£	
Expendable endowments												
Fraser Trust	226	-	-	-	(15)	211	-	-	-	(28)	183	
	<u>226</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(15)</u>	<u>211</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(28)</u>	<u>183</u>	
	<u>226</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(15)</u>	<u>211</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(28)</u>	<u>183</u>	

The endowed fund comprises the Fraser Trust. Fraser Trust is a holding of 132 CBF Fixed Interest Security (income) shares. The diocese retains the income. As no income passes through the PCC accounts, the capital sum is shown for record purposes.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

22 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds				
	Balance at 1 January 2021	Incoming resources	Resources expended	Revaluations, gains and losses	Balance at 1 January 2022	Incoming resources	Resources expended	Revaluations, gains and losses	Balance at 31 December 2022
	£	£	£	£	£	£	£	£	£
Flower Fund	3,961	943	(1,213)	-	3,691	216	-	-	3,907
Music Fund	128	-	-	-	128	-	-	-	128
Dingley Dell Fund	103,428	3,198	(10,120)	7,870	104,376	3,718	(6,121)	(3,709)	98,264
Bell Replacement Fund	2,000	-	-	-	2,000	68,363	(15,127)	-	55,236
Panto Fund	-	-	-	-	-	4,959	(166)	-	4,793
	<u>109,518</u>	<u>4,141</u>	<u>(11,333)</u>	<u>7,870</u>	<u>110,195</u>	<u>77,256</u>	<u>(21,414)</u>	<u>(3,709)</u>	<u>162,329</u>

The restricted funds comprise the Flower Fund and Music Fund. The Flower Fund holds monies specifically donated for flowers in the church. The fund is run by the Flower Guild.

The Music Fund holds monies that are raised from music concerts and recitals in church to support the music within St Mary's. This fund also supports the local charity - Children with Cancer.

The Dingley Dell Fund includes the investments and cash which were left to the PCC. These are to be used to maintain the property as Church Street, as well as funding for a new Curate.

The Panto fund represents monies transferred to the church from the Willingdon Church Players Panto group. All income and expenses relating to any future pantomimes held by the church are to be included in the fund.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
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CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022**

23 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2021 £	Transfers £	Balance at 1 January 2022 £	Resources expended £	Transfers £	Revaluations, gains and losses £	Balance at 31 December 2022 £
Church hall	60,000	(20,000)	40,000	(816)	-	-	39,184
Church house 50%	55,062	(25,000)	30,062	-	-	-	30,062
Repairs reserve for church	31,337	25,000	56,337	(10,313)	-	-	46,024
Repairs reserve for hall and house	32,169	(32,169)	-	-	-	-	-
Willingdon Trees support	55,041	(35,041)	20,000	(1,566)	-	-	18,434
Youth clubs	2,392	-	2,392	(132)	-	-	2,260
Church organ fund	5,136	-	5,136	-	-	-	5,136
Social fund	400	-	400	-	-	-	400
Bells restoration fund	223	(223)	-	-	-	-	-
Fixed asset fund	-	312,898	312,898	(1,447)	-	-	311,451
Investment fund	-	-	25,722	-	-	(3,531)	22,191
Organist's fees	-	-	10,000	-	-	-	10,000
Repairs and restoration of outbuildings	-	-	-	-	100,000	-	100,000
	<u>241,760</u>	<u>225,465</u>	<u>502,947</u>	<u>(14,274)</u>	<u>100,000</u>	<u>(3,531)</u>	<u>585,142</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

24 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Fund balances at 31 December 2022 are represented by:								
Tangible assets	311,449	-	-	311,449	312,898	-	-	312,898
Investments	22,191	63,057	183	85,431	25,722	66,766	211	92,699
Current assets/(liabilities)	281,070	99,272	-	380,342	227,085	43,430	-	270,515
	<u>614,710</u>	<u>162,329</u>	<u>183</u>	<u>777,222</u>	<u>565,705</u>	<u>110,196</u>	<u>211</u>	<u>676,112</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
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CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
*FOR THE YEAR ENDED 31 DECEMBER 2022***

25 Related party transactions

Transactions with related parties

During the year, payments of £4,480 were made to 12 trustees and their related parties for the reimbursement of church operating expenses (2021: payments of £8,507 were made to 8 trustees).

Many of the trustees regularly give to the work of the Church and £4,010 was given during the year (2021: £9,347). In addition to this, trustees will give through anonymous cash collections and therefore it is not practical to quantify the full amount of donations received from trustees during the year.

Rev Sue Wilkinson, a trustee, rents a property owned by the PCC for £12,000 (2021: £12,000).

Accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON**

CHURCH OF ST MARY THE VIRGIN, WILLINGDON

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
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Trustees Annual Report and Financial Report

Of

The Parochial Church Council of the Ecclesiastical Parish of

St Mary the Virgin, Willingdon

St Mary the Virgin Willingdon, Church Street, Willingdon BN20 9HT

Registered Charity no. 1133784

For the year ended 31st December 2021

Website: www.stmaryswillingdon.org

Incumbent: The Revd. Kevin Agnew. 35a Church Street, Willingdon BN20 9HR

Independent examiner: Nicholas Brown FCA DChA BFP, Plummer Parsons, 18 Hyde Gardens, Eastbourne

Bankers: Barclays, East Sussex Branch.

National Westminster, Eastbourne Town Centre Branch

St Mary the Virgin, Willingdon

Trustees Annual Report for 2021

Our aims and purposes as charity

The Rev. Kevin Agnew was Incumbent of St Mary's Church, Willingdon. When he took early retirement this placed the church in interregnum. During this period the Church Wardens were responsible for the fabric and running of the church, and Deacon Sue, with the permission of the Bishop of Lewes, took charge of the Ministry.

The PCC has the responsibility of co-operating with incumbent, The Revd. Kevin Agnew, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical;
- To know Jesus better and make Him known;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay; and
- Providing financial support to those in need and, to other organisations with similar objectives.

The PCC also has the responsibility for the parish and for the repair and maintenance of the Church Fabric, Church Hall and 37 Church Street.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on 'charities for the advancement of religion'.

For 2021, we discussed and planned the following objectives and activities to fulfil our aims.

- Enabling as many people as possible to worship at our church.
- Enabling as many people as possible to become part of our parish community.
- Teaching, baptising and nurturing new and existing believers.
- Maintaining an overview of worship throughout the parish.
- Considering how services can involve the many groups that live within the parish.
- Putting faith into practise, through prayer and scripture, sacraments and music.
- Offering worship and prayer, learning about the Gospel, in small group situations.
- Assisting people from all walks of life to develop their knowledge of, and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Providing assistance to the poor and needy of the parish and beyond.
- Giving grants to missionary organisations and other charitable causes.
- Reaching out to the unchurched through provision of the weekly worship and the hub café at the Willingdon Trees Community Centre on Tuesdays and the provision of a café at the Foodbank on Wednesdays, the Christmas Tree Festival and Church Street Nativity. Live streaming of services.
- Maintaining the fabric of the medieval church building as a historic centre and focus for the village and parish.

St Mary the Virgin, Willingdon

Trustees Annual Report for 2021

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The church family welcomes visitors from within, as well as outside, the parish boundary. Visitors attend by personal choice and it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ, is a major demonstration of the public benefit of our activities.

Normally we would encourage the deepening of faith for all ages and, alongside our services, there would be a programme for young people. Due to the pandemic, this did not happen. As the restrictions relaxed, baptisms and monthly children's services took place.

There are currently 207 persons on the church electoral roll.

All Covid -19 safety guidelines were adhered to, carefully following the advice from The Bishop of Chichester, the Church of England and the government.

A weekly church bulletin has enabled St Mary's to communicate with over 250 households each week. This includes the Sunday readings, biblical reflections and prayers. It has proved to be a vital communication for pastoral care and support. Communication also took place via Facebook.

The services of remembrance, as well as, the worship at Butts Brow at the Ruthless Memorial were led by Deacon Sue as an act of remembrance for the local parish council outside the parish office.

Throughout the year the Sunday morning 9.45am Parish Eucharist was live streamed and, when permitted, an 8am service of Holy Communion and 11.30am Eucharist were added. Evensong took place on Sunday evenings and was live streamed. Compline took place every Thursday evening. When permitted the church was open twice a week for private prayer.

Contact with young families continued during the year via social media. Weekly contact with young families (Kids on Sundays) continued and they were provided with activities based on the weekly church theme. Sonbeams continued via Zoom during the first lockdown and contact has been kept throughout the year. Christmas services were all lived streamed. Unfortunately due to restrictions the following events had to be cancelled: our monthly Messy Church, some schools Christmas concerts, our church/village Pantomime and the Summer Fair.

Pastoral Care

Weekly fellowship took place twice a week from both The Church on the Trees and St Mary's, giving people the opportunity to talk, support and see others via social media.

Pastoral care was given to the families of the bereaved and the clergy at St Mary's took 28 funerals during the year. St Mary's outreach continued to the local care home, providing pastoral support to families suffering bereavement.

Teaching, baptising and nurturing new and existing believers

As Covid restrictions were relaxed, 4 weddings took place and pastoral care was given to all the couples. 2 confirmations and 18 baptisms took place.

During the year we were able to 'Zoom' part of our Lent and Advent course. The Saturday Quiet Days restarted.

St Mary the Virgin, Willingdon

Trustees Annual Report for 2021

We are deeply grateful to the Ministry Team who have supported the ongoing teaching and nurturing of the faith at St Mary's. We continue to develop our fellowship together.

Evangelism and outreach

Whilst observing Covid regulations, The Church on the Trees has continued to be a worshipping presence in the heart of Willingdon Trees Estate. Although the 'café' part of Café+Church has been suspended much of the year, the 'Church' part has flourished - masked up, socially distanced, and/or online. Numbers have even increased slightly and lay members have enthusiastically taken on duties which made for varied and vibrant worship.

During the pandemic, St Mary's continued to support various charities. A harvest collection took place for the Family Support work and the annual 'Link to Hope' shoebox appeal was very well supported. St Mary's also held special collections for the Children's Society and Christian Aid.

The church website is a valuable resource, informing the community and beyond of our mission and outreach to all.

Provision of the church building for people to enjoy

Our church continues to be appreciated by our parishioners and the local community. During the year the church was opened twice a week for private prayer when permitted to do so. As restrictions relaxed, this was extended to 5 days a week. The Church Hall continued to be used by the Chalk Hill Pre-school, when permitted. Other groups started up again in September.

Building for the future

We intend to continue with our plans for the bell restorations and hope that this will involve the interest of the local community in many ways.

Safeguarding

The church continues to review and update all safeguarding procedures, following the current diocesan guidelines including implementing 'Simple Quality Protects' (SQP). The Parochial Church Council fully recognises its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Grateful thanks to everyone who has contributed to the life, witness and mission of St Mary's church during the past year.

Financial review

The Finance Committee of the PCC met formally six times during the year to monitor and manage the church's income, expenditure and funds and report upon same to the PCC.

Overview

Because of the continuing impact of Covid 19, 2021 proved to be another difficult and challenging year for St Mary's. We started the year with a total funds of £701,573 and ended the year with a total funds of £676,112. A deficit on the year of £25,462.

St Mary the Virgin, Willingdon

Trustees Annual Report for 2021

It is important to note that the bulk of our funds is tied-up in Restricted and Endowment Funds totalling £110,407, together with Unrestricted Funds totalling £565,705 - of which £502,947 is designated for specific purposes or projects.

During the year, the PCC agreed to drawdown monies from certain Designated Funds to bolster the free unrestricted money the church has to work with. This is represented by the balance of General Unrestricted Funds of £62,758 in the Balance Sheet.

On advice of our accountants, the PCC further agreed to move the Fixed Asset Fund of £312,898 into Designated Funds. This will provide a clearer picture of the church's actual free unrestricted funds.

Income

Successive 'lockdowns', the necessary restrictions on attendance, and the reduction in fundraising activities has meant we have again lost substantial income from sources such as the major Summer Fair, general fundraising, fees from weddings and baptisms, hiring fees for the Hall, cash giving at services, and casual and visitor donations through the wall safe.

Except for Legacies and reclaimed Gift Aid, every income source was down on the previous year. Donations and voluntary giving totalled £90,944 and was £13,669 or 13% down on the previous year. Planned giving was down £10,470 or 17% on the year.

Nevertheless, fundraising efforts during the year such as the Valuation Day, social events, Christmas Fair and the Christmas Tree Festival were greatly appreciated. Such initiatives not only contribute to overall income, but also raise awareness of our need for funds. The annual Gift Day appeal was well supported and, with Gift Aid, achieved close to £10,000.

We were fortunate to receive a legacy of £10,000 in the year, which is being used to fund the new Director of Music's fees.

The Finance Committee and the PCC wish to record special and grateful thanks to those members of the congregation who support the church so generously through planned and regular giving and the Gift Aid scheme.

Expenditure

Through careful controls and economies, the total expenditure for the year was contained at £159,676, but slightly up on the previous year by £2,705 or just under 2%.

Our single major expense is the Parish Share (which we pay to the Diocese towards our total Parish Ministry Costs) which in 2021 was £58,000 or £4,833 per month. This is a huge and daunting commitment each year. This, together with the disparity between our overall costs and the giving from the pews, continues to be a constant and underlying challenge. In the light of the difficulties parishes were experiencing during lockdown, the Diocese wrote-off all deficits on Parish Ministry Costs outstanding at the end of 2020, which meant St. Mary's started 2021 with a clean sheet.

Essential maintenance and repair works were carried out during the year on the floodlights, the Church house at No 37 Church Street, and the flooring in the Hall. These works together with general repairs and maintenance of the fabric and churchyard totalled £20,658.

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Trustees Annual Report for 2021

Church running costs are reported as £26,235 and £13,925 more than last year. In 2020, Church Running Costs were lower than usual because of a refund of some £6,000 in respect of over-estimated energy bills. The 2021 figure includes some £10,000 we had to repay to the Diocese in respect of accumulated wrongly retained fees for weddings and funerals. The 2021 figure is further swelled by the appointment of a self-employed Director of Music.

It has been the policy of the PCC to tithe a sum in the region of 10% of its net income from ordinary activities for charitable donations. As there was no distribution in 2020, the PCC agreed to give a slightly larger sum to good causes in 2021 and 2022 to make up the shortfall. Accordingly, the Missions Committee gave grants during the year, totalling £10,000 to ten local charities.

Staff costs

Both the Parish Administrator and Financial Administrator were retained in 2021. However, the Parish Administrator was furloughed or partly furloughed during the year.

Investments

Income from investments in the current economic climate continues to be poor, especially from the Church of England Investment Fund. The PCC intends to take professional advice on the portfolio in the expectation of achieving better returns.

Reserves policy

During the year the PCC examined the purpose and value of Restricted, Designated and Unrestricted funds and, following some movements in Designated Funds, now feel these are appropriate to the need. The PCC anticipate that the Quinquennial inspection in 2022 will reveal that considerable work will be required on the fabric of the church in the short, medium and long term.

Structure and governance and management of the charity

The Parochial Church Council (PCC) is a registered with the Charity Commission as required by the Charities Act 2011.

Its governing document is the Parochial Church Council (Powers) Measure 1956. The PCC met 8 times during the year with an average attendance of 82.10%.

The following served as members of the Parochial Church Council:

Ex Officio members

Incumbent	The Revd. Kevin Agnew Dip MinTh	(Left 11/04/2021)
Associate Vicars	The Revd. Deacon Sue Wilkinson FD TCM The Revd. Merriel Woodward PG Dip. Ministry & Mission	(Left 03/08/2021)
Readers	Mrs Lyn Bishop Mr Jeremy Rowett	
Wardens	Mrs Iona Taylor Mr Trevor Amey	

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Deanery Synod Reps	Mr Paul Martin Mr Olaf Hoeg	
Elected Members	Mrs Stephanie Anderson Mrs Joyce Benstead Mr. David Fleuty Mrs Susan Foster	(Joined 10/05/2021, left 29/11/2021) (Left 10/05/2021) (Joined 10/05/2021)
(Parish Safeguarding Officer)	Mrs Melissa Green Mr Geoff Grundy Mrs Jan Grundy Mr John Hemingway Mrs. Lynne Lorraine Mr Jolly Pett Mrs Polly Stone-Lee	(Joined 10/05/2021) (Left 10/05/2021) (Left 10/05/2021) (Joined 18/01/2021)
(Parish Safeguarding Officer)	Mrs Sue Walsh Mr Brian Waters Mrs. Christine Wragg The Revd. Peter Wragg	(Left 10/05/2021) (Joined 10/05/2021) (Co-opted 17/05/2021)
Treasurer	Mr. James Tomsett	
PCC Secretary	Mrs Val Winslade	

Membership of the PCC is determined under the Church Representative Rules and consists of certain ex-officio members (the incumbent, associate vicars, curate, lay readers licenced to officiate in the church), the church wardens and members of the Deanery, Diocesan or General Synods and up to 15 members of the church who are elected at the Annual Parochial Church Meeting (APCM).

Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The Trustees' Annual Report was approved by the PCC and signed on their behalf by Mr T Amey.

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Date.....

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
STATEMENT OF PCC'S RESPONSIBILITIES
*FOR THE YEAR ENDED 31 DECEMBER 2021***

The PCC are responsible for preparing the PCC's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the PCC to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Church and of the incoming resources and application of resources of the Church for that year.

In preparing these financial statements, the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Church and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
INDEPENDENT EXAMINER'S REPORT**

**TO THE PCC OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON**

I report to the PCC on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of Willingdon (the Church) for the year ended 31 December 2021.

Responsibilities and basis of report

As the PCC of the Church you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Church's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Church as required by section 130 of the 2011 Act;
or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Nicholas Brown FCA DChA BFP

18 Hyde Gardens
Eastbourne
East Sussex
BN21 4PT

Dated:

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
STATEMENT OF FINANCIAL ACTIVITIES**

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total Unrestricted funds 2021 £	Restricted funds 2020 £	Endowment funds 2020 £	Total 2020 £
<u>Income and endowments from:</u>								
Donations and legacies	2	101,126	856	-	101,982	106,613	2,080	108,693
Charitable activities	3	21,950	-	-	21,950	31,690	-	31,690
Investments	4	761	3,285	-	4,046	1,119	3,393	4,512
Other income	5	212	-	-	212	675	-	675
Total income		124,049	4,141	-	128,190	140,097	5,473	145,570
<u>Expenditure on:</u>								
Raising funds	6	1,767	1,213	-	2,980	3,671	320	3,991
Charitable activities	7	134,862	-	-	134,862	130,556	5,702	136,258
Other	12	11,714	10,120	-	21,834	12,136	4,586	16,722
Total resources expended		148,343	11,333	-	159,676	146,363	10,608	156,971
Net gains/(losses) on investments	13	(1,831)	7,870	(15)	6,024	939	(12,363)	(11,416)
Net movement in funds		(26,125)	678	(15)	(25,462)	(5,327)	(17,498)	(22,817)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)**

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total Unrestricted funds 2021 £	Restricted funds 2020 £	Endowment funds 2020 £	Total 2020 £
Net movement in funds		(26,125)	678	(15)	(25,462)	(17,498)	8	(22,817)
Fund balances at 1 January 2021		591,830	109,518	226	701,574	127,015	218	724,390
Fund balances at 31 December 2021		565,705	110,196	211	676,112	109,517	226	701,573

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
BALANCE SHEET**

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	14		312,898		314,578
Investments	15		92,699		86,675
			<u>405,597</u>		<u>401,253</u>
Current assets					
Stocks	17	399		399	
Debtors	18	16,081		14,862	
Cash at bank and in hand		282,979		302,930	
		<u>299,459</u>		<u>318,191</u>	
Creditors: amounts falling due within one year	19	(28,944)		(17,871)	
Net current assets			<u>270,515</u>		<u>300,320</u>
Total assets less current liabilities			<u><u>676,112</u></u>		<u><u>701,573</u></u>
Capital funds					
<u>Endowment funds</u>					
General endowment funds		211		226	
Endowment funds	21		211		226
Restricted funds	22		110,196		109,517
<u>Unrestricted funds - general</u>					
Designated funds:	23	502,947		241,760	
General unrestricted funds		<u>62,758</u>		<u>350,070</u>	
			<u>565,705</u>		<u>591,830</u>
			<u><u>676,112</u></u>		<u><u>701,573</u></u>

The financial statements were approved by the PCC on

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Mr T Amey
Trustee

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1 Accounting policies

Charity information

Church of St Mary the Virgin, Willingdon is an unincorporated charity, governed by the Parochial Church Councils (Powers) Measure 1956 and Church Representation Rules. It is registered with the Charity Commission under charity number 1133784.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Church's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Church is a Public Benefit Entity as defined by FRS 102.

The Church has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have been prepared with early application of the FRS 102 Triennial Review 2017 amendments in full.

The accounts are prepared in sterling, which is the functional currency of the Church. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, except for investment assets which are shown at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

1.2 Going concern

At the time of approving the financial statements, the PCC have a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus the PCC continue to adopt the going concern basis of accounting in preparing the financial statements.

At the date of this report, there exists considerable uncertainty regarding the potential impact of the Coronavirus and the economic consequences, both within the U.K. and overseas, which may result from government policies to contain the spread. The duration and geographical extent of any possible lockdown or future government policies are unknown. Whilst we are unable to predict what the economic consequences may be and the impact on the charity's future ability to continue trading, we have continued to use the going concern basis as appropriate in the preparation of these accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the PCC in furtherance of their charitable objectives.

Designated funds are set aside by the PCC for specific future purposes or projects.

Restricted funds are either income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; or donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

1 Accounting policies

(Continued)

Endowment funds - the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

1.4 Income

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Collections are recognised when received. Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate. Gift Aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding is received by the PCC.

Sales of magazines and study notes are recognised when received. Rents from property are recognised in accordance with the rental agreements, when receipt is probable.

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised when received. Investment income - dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. All other income is recognised in accordance with the above overall policy.

Realised gains are recognised when the investments are sold. Unrealised gains and losses are accounted for on revaluation at 31 December.

1.5 Expenditure

Expenditure is accounted for on the accruals basis and accounted for gross.

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

The Diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011. Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to November 1984 there is insufficient cost information available and therefore the cost of such assets is not stated in the financial statements. All expenditure on consecrated or beneficed buildings and individual items costing under £1,000 are written off in the year they were incurred.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Nil
Audio and visual equipment	14% reducing balance basis
Office equipment	14% reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and the residual value so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

1.7 Fixed asset investments

Fixed asset investments are measured at fair value at the balance sheet date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with the CBF Church of England Funds or at the bank and other short-term liquid investments with original maturities of three months or less.

1.10 Employee benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

2 Donations and legacies

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
Planned giving	50,286	-	50,286	60,756
Legacies receivable	10,182	-	10,182	2,000
Grants	4,757	-	4,757	7,452
Loose cash collections	2,817	-	2,817	2,987
Other special appeals	10,017	856	10,873	17,089
Summer fete and Music concerts	1,480	-	1,480	70
Gift Aid recoverable	18,570	-	18,570	14,286
Donations	3,017	-	3,017	4,053
	<u>101,126</u>	<u>856</u>	<u>101,982</u>	<u>108,693</u>
For the year ended 31 December 2020	<u>106,613</u>	<u>2,080</u>		<u>108,693</u>

Grants includes monies received under the Coronavirus Job Retention Scheme totalling £1,293.

3 Charitable activities

	2021 £	2020 £
Sales of the parish magazine	-	1,078
Church centre hiring fees	10,278	10,183
Magazine advertisement fees	-	176
Rent from letting of parish house	12,000	11,800
Traidcraft stall	109	1,676
Fees for weddings, funerals and baptisms	(437)	6,777
	<u>21,950</u>	<u>31,690</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

4 Investments

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £
Income from unlisted investments	-	3,260	3,260	-	3,252	3,252
Interest receivable	761	25	786	1,119	141	1,260
	<u>761</u>	<u>3,285</u>	<u>4,046</u>	<u>1,119</u>	<u>3,393</u>	<u>4,512</u>

5 Other income

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Other receipts	212	675
	<u>212</u>	<u>675</u>

6 Raising funds

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £
<u>Fundraising and publicity</u>						
Special appeals costs (e.g. adverts, brochures)	1,360	1,213	2,573	3,581	320	3,901
Summer fete	249	-	249	90	-	90
Advertising	158	-	158	-	-	-
	<u>1,767</u>	<u>1,213</u>	<u>2,980</u>	<u>3,671</u>	<u>320</u>	<u>3,991</u>
Fundraising and publicity	1,767	1,213	2,980	3,671	320	3,991
	<u>1,767</u>	<u>1,213</u>	<u>2,980</u>	<u>3,671</u>	<u>320</u>	<u>3,991</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

7 Charitable activities

	Church activities 2021 £	Church activities 2020 £
Staff costs	13,041	12,878
Depreciation and impairment	1,683	1,956
Ministry - diocesan parish contribution	58,000	55,785
Ministry - other clergy costs	2,096	5,675
Upkeep of services	508	514
Church running	26,235	12,310
Youth ministry	553	99
Church maintenance and repair	18,938	41,053
Upkeep of churchyard	1,720	2,396
	122,774	132,666
Grant funding of activities (see note 8)	10,000	181
Share of governance costs (see note 9)	2,088	3,411
	134,862	136,258
Analysis by fund		
Unrestricted funds - general	134,862	130,556
Restricted funds	-	5,702

Governance costs are fees for the Independent Examination of the accounts and HR fees.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

8 Grants payable

	2021 £	2020 £
Grants to institutions:		
<u>Home:</u>		
Warming Up the Homeless	1,000	-
Eastbourne Association Parents Action	1,000	-
St Wilfrid's Hospice	1,000	-
Friends of Eastbourne Hospitals	1,000	-
Matthew 25 Mission	1,000	-
Chalk Farm Pre-school	1,000	-
Family Support Work	1,000	-
Beachy Head Chaplain	1,000	-
People Matter	1,000	-
Eastbourne Lifeboat	1,000	-
Eco Church	-	125
Sundry donations	-	56
	<u>10,000</u>	<u>181</u>

9 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Legal and professional	-	-	-	-	657	657
Accounting and Independent Examination fees	-	2,088	2,088	-	2,754	2,754
	<u>-</u>	<u>2,088</u>	<u>2,088</u>	<u>-</u>	<u>3,411</u>	<u>3,411</u>
Analysed between Charitable activities	-	2,088	2,088	-	3,411	3,411

Governance costs above include payments to the Independent Examiner of £2,088 (2020: £2,754) for accountancy and Independent Examination services.

10 PCC

No PCC members or persons closely connected to them received any form of remuneration. No persons received remuneration in excess of £60,000.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

11 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	2	2
	<u>2</u>	<u>2</u>
Employment costs	2021 £	2020 £
Wages and salaries	13,041	12,666
Social security costs	-	212
	<u>13,041</u>	<u>12,878</u>
	<u>13,041</u>	<u>12,878</u>

There were no employees whose annual remuneration was more than £60,000.

12 Other

	Unrestricted funds general 2021	Restricted funds 2021	Total £ 2021	Unrestricted funds general 2020	Restricted funds 2020	Total £ 2020
Traidcraft stall	-	-	-	1,939	-	1,939
Other trading costs	2	10,120	10,122	1,999	4,586	6,585
Other expenditure	11,712	-	11,712	8,198	-	8,198
	<u>11,714</u>	<u>10,120</u>	<u>21,834</u>	<u>12,136</u>	<u>4,586</u>	<u>16,722</u>
	<u>11,714</u>	<u>10,120</u>	<u>21,834</u>	<u>12,136</u>	<u>4,586</u>	<u>16,722</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 DECEMBER 2021

13	Net gains/(losses) on investments	Unrestricted	Restricted	Endowment	Total	Unrestricted	Restricted	Endowment	Total
		funds general 2021 £	funds 2021 £	funds 2021 £	2021 £	funds general 2020 £	funds 2020 £	funds 2020 £	2020 £
	Revaluation of investments	(1,831)	7,870	(15)	6,024	939	(12,363)	8	(11,416)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

14 Tangible fixed assets

	Freehold land and buildings	Audio and visual equipment	Office equipment	Total
	£	£	£	£
Cost				
At 1 January 2021	302,562	15,795	18,598	336,955
At 31 December 2021	302,562	15,795	18,598	336,955
Depreciation and impairment				
At 1 January 2021	-	7,315	15,060	22,375
Depreciation charged in the year	-	1,187	495	1,682
At 31 December 2021	-	8,502	15,555	24,057
Carrying amount				
At 31 December 2021	302,562	7,293	3,043	312,898
At 31 December 2020	302,562	8,479	3,537	314,578

Freehold land and buildings is £60,000 Church Hall, and the Church House at £242,562.

15 Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 January 2021	86,675
Valuation changes	6,024
At 31 December 2021	92,699
Carrying amount	
At 31 December 2021	92,699
At 31 December 2020	86,675

The carrying amount at 31 December 2021 represents £27,722 Unrestricted Funds, £66,766 in Restricted Funds and £211 in Endowment Funds.

The holding at 31 December 2021 was 16,244 shares in CBF Fixed Interest Securities Fund held by the PCC, 4,291 Charifund Income Units held in the Dingley Dell Fund and 132 CBF Fixed Interest Securities Fund held in the Fraser Trust.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

16	Financial instruments	2021	2020
		£	£
	Carrying amount of financial assets		
	Instruments measured at fair value through profit or loss	92,699	86,675
		<u> </u>	<u> </u>
17	Stocks	2021	2020
		£	£
	Finished goods and goods for resale	399	399
		<u> </u>	<u> </u>
18	Debtors	2021	2020
		£	£
	Amounts falling due within one year:		
	Other debtors	9,854	8,286
	Prepayments and accrued income	6,227	6,576
		<u> </u>	<u> </u>
		16,081	14,862
		<u> </u>	<u> </u>
	Other debtors represent income tax recoverable.		
19	Creditors: amounts falling due within one year	2021	2020
		£	£
	Accruals and deferred income	28,944	17,871
		<u> </u>	<u> </u>
20	Retirement benefit schemes		

The Church operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Church in an independently administered fund.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 DECEMBER 2021

21 Endowment funds

Endowment funds represent assets which must be held permanently by the Church. Income arising on the endowment funds can be used in accordance with the objects of the Church and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	Balance at 1 January 2020	Movement in funds					Movement in funds					Balance at 31 December 2021
		Incoming resources	Resources expended	Transfers	Revaluations gains and losses	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers	Revaluations gains and losses		
	£	£	£	£	£	£	£	£	£	£	£	
Expendable endowments												
Fraser Trust	218	-	-	-	8	226	-	-	-	(15)	211	
	218	-	-	-	8	226	-	-	-	(15)	211	

The endowed fund comprises the Dingley Dell Trust and Fraser Trust. Dingley Dell Trust purchased 50% of Church House in 2006 and the property is used as a residence for the curate. Available monies are used for capital expenditure and to cover the expenses of assistant clergy. Fraser Trust is a holding of 132 CBF Fixed Interest Security (income) shares. The diocese retains the income. As no income passes through the PCC accounts, the capital sum is shown for record purposes.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 DECEMBER 2021

22 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 January 2020	Movement in funds			Balance at 1 January 2021	Movement in funds			Balance at 31 December 2021
	£	Incoming resources	Resources expended	Revaluations, gains and losses	£	Incoming resources	Resources expended	Revaluations, gains and losses	£
Flower Fund	4,192	90	(321)	-	3,961	943	(1,213)	-	3,691
Music Fund	128	-	-	-	128	-	-	-	128
Lighting Fund	5,701	-	(5,701)	-	-	-	-	-	-
Dingley Dell Fund	116,994	3,383	(4,586)	(12,363)	103,428	3,198	(10,120)	7,870	104,376
Bell Replacement Fund	-	2,000	-	-	2,000	-	-	-	2,000
	127,015	5,473	(10,608)	(12,363)	109,517	4,141	(11,333)	7,870	110,196

The restricted funds comprise the Flower Fund and Music Fund. The Flower Fund holds monies specifically donated for flowers in the church. The fund is run by the Flower Guild.

The Music Fund holds monies that are raised from music concerts and recitals in church to support the music within St Mary's. This fund also supports the local charity - Children with Cancer.

The Lighting fund is to identify monies that have been specifically raised towards the ongoing lighting project. This work was completed during the year.

The Dingley Dell Fund includes the investments and cash which were left to the PCC. These are to be used to maintain the property as Church Street, as well as funding for a new Curate.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021**

23 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				
	Balance at 1 January 2021	Incoming resources	Resources expended	Transfers	Balance at 31 December 2021
	£	£	£	£	£
Church Hall	60,000	-	-	(20,000)	40,000
Church House 50%	55,062	-	-	(25,000)	30,062
Repairs Reserve for Church	31,337	-	-	25,000	56,337
Repairs Reserve Hall and House	32,169	-	-	(32,169)	-
Willingdon Trees Support	55,041	-	-	(35,041)	20,000
Youth Clubs	2,392	-	-	-	2,392
Church Organ Fund	5,136	-	-	-	5,136
Social Fund	400	-	-	-	400
Bells Restoration Fund	223	-	-	(223)	-
Fixed Asset Fund	-	-	-	312,898	312,898
Investment Fund	-	-	-	25,722	25,722
Organist's fees	-	10,000	-	-	10,000
	<u>241,760</u>	<u>10,000</u>	<u>-</u>	<u>251,187</u>	<u>502,947</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

FOR THE YEAR ENDED 31 DECEMBER 2021

24 Analysis of net assets between funds

Fund balances at 31 December 2021 are represented by:

	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total 2020 £
Tangible assets	312,898	-	-	312,898	314,578	-	-	314,578
Investments	25,722	66,766	211	92,699	27,552	58,897	226	86,675
Current assets/(liabilities)	227,085	43,430	-	270,515	249,700	50,620	-	300,320
	<u>565,705</u>	<u>110,196</u>	<u>211</u>	<u>676,112</u>	<u>591,830</u>	<u>109,517</u>	<u>226</u>	<u>701,573</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
*FOR THE YEAR ENDED 31 DECEMBER 2021***

25 Related party transactions

Transactions with related parties

During the year, payments of £8,507 were made to 8 trustees and their related parties for the reimbursement of church operating expenses (2020: payments of £4,355 were made to 6 trustees).

Rev M Woodward, trustee, is also a trustee of the Trees Community Association. During the year, payments of £282 were made to the Association for hire of facilities (2020: £2,628).

Many of the trustees regularly give to the work of the Church and £7,392 was given during the year (2020: £7,791). In addition to this, trustees will give through anonymous cash collections and therefore it is not practical to quantify the full amount of donations received from trustees during the year.

During the year, Rev Sue Wilkinson, trustee, commenced renting a property owned by the PCC. Rent of £12,000 was received from Rev Wilkinson (2020: £9,000)

Accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON**

CHURCH OF ST MARY THE VIRGIN, WILLINGDON

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
STATEMENT OF PCC'S RESPONSIBILITIES
*FOR THE YEAR ENDED 31 DECEMBER 2020***

The PCC are responsible for preparing the PCC's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the PCC to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Church and of the incoming resources and application of resources of the Church for that year.

In preparing these financial statements, the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The PCC are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Church and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees Annual Report and Financial Report

Of

The Parochial Church Council of the Ecclesiastical Parish of

St Mary the Virgin, Willingdon

St Mary the Virgin Willingdon, Church Street, Willingdon BN20 9HT

Registered Charity no. 1133784

For the year ended 31st December 2020

Website: www.stmaryswillingdon.org

Incumbent: The Revd. Kevin Agnew. 35a Church Street, Willingdon BN20 9HR

Independent examiner: Nicholas Brown FCA DChA BFP Plummer Parsons, 18 Hyde Gardens, Eastbourne

Bankers: Barclays, East Sussex Branch.
National Westminster, Eastbourne Town Centre Branch

St Mary the Virgin, Willingdon

Trustees Annual Report for 2020

Our aims and purposes as charity

The PCC has the responsibility of co-operating with incumbent, The Revd Kevin Agnew, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England.
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical
- To know Jesus better and make Him known
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support to those in need and, to other organisations with similar objectives.

The PCC also has the responsibility for the parish and for the repair and maintenance of the church Fabric, Church Hall and 37 Church Street.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on 'charities for the advancement of religion'.

For 2020 we discussed and planned the following objectives and activities to fulfil our aims.

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, sacraments and music
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish and beyond
- Giving grants to missionary organisations and other charitable causes
- Reaching out to the unchurched through provision of the weekly worship and the hub café at the Willingdon Trees Community Centre on Tuesdays and the provision of a café at the Foodbank on Wednesdays, the annual Summer Fair, Messy Church, Christmas Tree Festival and Church Street Nativity. Live streaming of services.
- Maintaining the fabric of the medieval church building as a historic centre and focus for the village and parish.

During 2020 St Mary's was Eco Bronze Award

St Mary the Virgin, Willingdon

Trustees Annual Report for 2020

What we achieved and how we affected beneficiaries' lives

Attendance at worship

The church family welcomes visitors from within, as well as outside, the parish boundary. Visitors attend by personal choice and it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ, is a major demonstration of the public benefit of our activities.

We look to encourage the deepening of faith for all ages and, alongside our services, there is a programme for young people; Sunbeams (our mid-week worship for parents/carers and children), baptism preparation and 'Kids on Sunday' (our junior church). On the second Sunday of each month the children take an active part within the 9.45am Eucharist by serving and reading the prayers. Messy Church is a monthly worship, craft, and hospitality event for all.

There are currently 212 persons on the church electoral roll.

In March 2020 the worldwide Coronavirus Pandemic began. However, the life, witness and ministry of the church continued in a new and very positive way.

All Covid -19 safety guidelines were adhered to, carefully following the advice from The Bishop of Chichester, the Church of England and the government.

As soon as the first lockdown took place communication links to the parish were set up via personal contact letters and the church website. A new pastoral support, via email, was created (St Mary, Pastoral Willingdon).

A weekly church bulletin has enabled St Mary's to communicate with over 250 households each week. This includes the Sunday readings, biblical reflections and prayers. It has proved to be a vital communication for pastoral care and support. Communication also took place via Facebook.

Worship for Palm Sunday, Holy Week and Easter took place in The Vicarage and vicarage grounds and all services were live streamed.

The church live streamed an act of remembrance, led by the vicar, outside the church to commemorate the 75th anniversary of VE Day. Remembrance Sunday was live streamed due to Covid 19. Fr Kevin led the worship at Butts Brow for the annual service at the Ruthless Memorial and Deacon Sue led an act of remembrance for the local parish council outside the parish office.

Throughout the year the Sunday morning 9.45am Parish Eucharist was live streamed and, when permitted, an 8am service of Holy Communion and 11.30am Eucharist were added. Evensong took place on Sunday evenings and was live streamed. Compline took place every Thursday evening. When permitted the church was open twice a week for private prayer.

Contact with young families continued during the year via social media. Weekly contact with young families (kids on Sundays) continued and they were provided with activities based on the weekly church theme. Sunbeams continued via Zoom during the first lockdown and contact has been kept throughout the year. Christmas services such as the Christingle, the Christmas Crib Service, and the Epiphany service were all live streamed. During the autumn the local scout group used The Vicarage garden for their meetings in order to meet safely outside. Unfortunately due to restrictions the following events had to be cancelled: our monthly Messy Church, the annual schools Christmas concerts, visits by the local Rainbows, the outdoor Church Street Nativity, the Christmas Tree Festival, our church/village Pantomime and the Summer Fair.

St Mary the Virgin, Willingdon

Trustees Annual Report for 2020

Pastoral Care

Weekly fellowship took place twice a week from both The Church on the Trees and St Mary's; giving people the opportunity to talk, support and see others via social media.

Pastoral care was given to the families of the bereaved and the clergy at St Mary's took 46 funerals during the year. St Mary's outreach continued to the local care home, providing pastoral support to families suffering bereavement.

Teaching, baptising and nurturing new and existing believers

Due to Covid 19 11 but one wedding were cancelled due to the pandemic however, pastoral care was given to all the couples during the year.

Confirmations had to be postponed and only 2 baptisms took place.

During the year we were able to 'Zoom' part of our Lent and Advent course. The Saturday Quiet Days also had to be cancelled after February.

We are deeply grateful to the Ministry Team who have supported the ongoing teaching and nurturing of the faith at St Mary's. We continue to develop our fellowship together.

Evangelism and outreach

Whilst observing Covid regulations The Church on the Trees has continued to be a worshipping presence in the heart of Willingdon Trees Estate. Although the 'café' part of Café+Church has been suspended much of the year, the 'Church' part has flourished - masked up, socially distanced, and/or online. Numbers have even increased slightly and lay members have enthusiastically taken on duties which made for varied and vibrant worship.

During the pandemic St Mary's continued to support various charities. A harvest collection took place for the Family Support work and the annual 'Link to Hope' shoebox appeal was very well supported. St Mary's also held special collections for the Children's Society and Christian Aid.

The church website is a valuable resource, informing the community and beyond of our mission and outreach to all.

Provision of the church building for people to enjoy

Our church continues to be appreciated by our parishioners and the local community.

During the year the church was opened twice a week for private prayer when permitted to do so.

The Church Hall continued to be used by the Chalk Hill Pre-school, when permitted. Other groups usually using the hall suspended their meetings from March.

Building for the future

We intend to continue with our plans for the bell restorations and hope that this will involve the interest of the local community in many ways.

St Mary the Virgin, Willingdon

Trustees Annual Report for 2020

Safeguarding

The church continues to review and update all safeguarding procedures, following the current diocesan guidelines including implementing 'Simple Quality Protects' (SQP). The Parochial Church Council fully recognises its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Grateful thanks to everyone who has contributed to the life, witness and mission of St Mary's church during the past year.

Financial review

The accounts for the year to 31st December 2020 show a deficit of £22,817 following a reduction of income which is largely due to the Covid 19 pandemic. This deficit includes a reduction in investment values of £11,416.

The balance of our Unrestricted Funds at £591,830 includes £314,578 of fixed assets which need to be retained to enable us to operate. Our net Unrestricted Funds are therefore £277,252. A further £109,517 and £226 are held in Restricted and Endowment Funds respectively.

Incoming and Outgoing resources

The Covid Pandemic and the consequent lockdowns were largely responsible for the reduction of income as the church was not permitted to operate in the usual way.

Church services within the church building were not permitted for a significant part of the year and as a result, cash collections for the year were reduced.

The parish's planned giving via standing order continues to work well and the Goodbox machine has been utilised during the periods when the church was permitted to open for private prayer.

Gift aid recoverable has decreased as donations are not as high as in previous years but we should emphasize the importance of giving in this way as it does increase the church's income.

There were no weddings during 2020 but sadly there have been an increased number of funerals either at the church or at the crematorium.

There was a change in the tenancy at the Curate's House which resulted in a slight reduction in rental income whilst the property was unoccupied. It is expected that the house will continue to be let for the foreseeable future.

Income from the Church Hall was reduced as it could not be used during the lockdown periods. The school restarted when permitted but other usage of the hall has been minimal resulting in a reduction of income of approximately 30%.

Other activities which have brought in much needed funds in previous years such as the Summer Fayre and the Christmas Tree Festival were also cancelled this year due to the pandemic.

We have however been fortunate to receive donations following two appeals during the year to help with the running operations.

St Mary the Virgin, Willingdon

Trustees Annual Report for 2020

During the year the lighting project in the church was completed at a cost of £42,924. Now all of the costs have been identified an application for a grant to cover the VAT element will be made during 2021.

There have been a number of repairs required to the Curate's House during the course of the year.

The PCC also anticipates a resolution to the organ repair during 2021.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £55,785 paid to the diocese for our share of all church's Parish Ministry Costs, including clergy stipends, pensions, housing and training as well as a share of central expenses. The original Parish Share for 2020 was agreed by the PCC at 103% of the Parish Share, a sum of £74,028. Due to restrictions in income the amount paid during the year was reduced in total to £55,785. The remaining balance of £18,243 has been written off by the diocese due to the extraordinary circumstances surrounding the Covid 19 pandemic.

The Parish Share for 2021 will be reviewed in early 2021 by the PCC.

Staff Costs

The Financial Administrator and Parish Administrator were retained for 2020.

The Parish Administrator was however furloughed or partly furloughed for the 9 months of the year.

Reserves Policy

The PCC regularly monitor the financial performance of the charity. We are currently anticipating large costs to carry out repairs to the Church Bells. We have carried out fundraising to help with this work, but realise that the shortfall may need to be covered by the Church and therefore the current level of unrestricted funds are considered appropriate by the PCC.

It is the PCC's policy to maintain a general fund with sufficient monies available to cover six month's expenditure. Other reserves are considered adequate, but there should be no complacency as, with listed buildings repairs when required can be costly.

Investments

The policy of the PCC is to retain funds with M&G Charifund for as long as is deemed appropriate. Further investments can only be made with a resolution of the PCC but existing monies can be held at the discretion of the Finance Committee with the Central Board of Finance for the Church of England, Building Societies, Scottish Widows Bank and the Nat West and Barclays banks on a short term basis.

The PCC will be taking advice on re investing any fixed asset investments which matured in 2020 or are due to mature in 2021.

Charitable Donations

It is the policy of the PCC to tithe a sum in the region of 10 % of its net income from ordinary activities for this purpose.

St Mary the Virgin, Willingdon

Trustees Annual Report for 2020

Historically this has been in the region of £8,000 but due to the decrease in income during the year it was not possible to make donations for 2020.

Structure and governance and management of the charity

The Parochial Church Council (PCC) is a registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Council (Powers) Measure 1956

The PCC met 8 times during the year with an average attendance of 83.75%.

The following served as members of the Parochial Church Council:

Ex Officio members

Incumbent	The Rev'd Kevin Agnew Dip MinTh	
Associate Vicars	The Rev'd Deacon Sue Wilkinson FD TCM The Rev'd Merriel Woodward PG Dip. Ministry & Mission	
Readers	Mrs Lyn Bishop Mrs Vicky Peattie Mr Jeremy Rowett	(left 13/07/2020)
Wardens	Mrs Iona Taylor Mr Trevor Amey	
Deanery Synod Reps	Mr Paul Martin Mr Olaf Hoeg	
General Synod	Mrs Tina Nay	(left 21/09/2020)
Elected Members	Mrs Joyce Benstead Mr Geoff Grundy Mrs Jan Grundy Mr John Hemingway Mr Jolly Pett Mrs Mary Wright Mrs Beryl Edmonson Mr Garth Fisher Mr Christopher Walsh Mrs Sue Walsh (Parish Safeguarding Officer) Mr Brian Waters Mr David Fleuty Mr Jim Tomsett Mrs Sheila Pullen Ms Val Winslade Mrs Lynne Lorraine	(left 13/07/2020) (left 12/10/2020) (left 12/10/2020) (left 12/10/2020) (joined 12/10/2020) (joined 12/10/2020, left 09/11/2020) (joined 12/10/2020) (joined 09/11/2020)
PCC Secretary	Ms Val Winslade	

St Mary the Virgin, Willingdon

Trustees Annual Report for 2020

Membership of the PCC is determined under the Church Representative Rules and consists of certain ex-officio members (the incumbent, associate vicars, curate, lay readers licenced to officiate in the church), the church wardens and members of the Deanery, Diocesan or General Synods and up to 15 members of the church who are elected at the Annual Parochial Church Meeting (APCM).

Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The Trustees' Annual Report was approved by the PCC and signed on their behalf by Mr T Amey.

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Date.....
13.04.2021

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
INDEPENDENT EXAMINER'S REPORT**

**TO THE PCC OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON**

I report to the PCC on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of Willingdon (the Church) for the year ended 31 December 2020.

Responsibilities and basis of report

As the PCC of the Church you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Church's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Church as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Nicholas Brown FCA DChA BFP

18 Hyde Gardens
Eastbourne
East Sussex
BN21 4PT

Dated: 17/04/2021

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
STATEMENT OF FINANCIAL ACTIVITIES**

FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Endowment funds 2019 £	Total 2019 £
<u>Income and endowments from:</u>									
Donations and legacies	2	106,613	2,080	-	108,693	113,168	8,919	-	122,087
Charitable activities	3	31,690	-	-	31,690	38,781	-	-	38,781
Investments	4	1,119	3,393	-	4,512	1,783	3,746	-	5,529
Other income	5	675	-	-	675	773	-	-	773
Total income		140,097	5,473	-	145,570	154,505	12,665	-	167,170
<u>Expenditure on:</u>									
Raising funds	6	3,671	320	-	3,991	1,837	1,661	-	3,498
Charitable activities	7	130,556	5,702	-	136,258	149,017	2,094	-	151,111
Other	12	12,136	4,586	-	16,722	28,232	-	-	28,232
Total resources expended		146,363	10,608	-	156,971	179,086	3,755	-	182,841
Net gains/(losses) on investments	13	939	(12,363)	8	(11,416)	583	10,155	4	10,742
Net movement in funds		(5,327)	(17,498)	8	(22,817)	(21,468)	16,535	4	(4,929)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)**

FOR THE YEAR ENDED 31 DECEMBER 2020

Gross transfers between funds	-	-	-	-	2,530	(2,530)	-	-
Net movement in funds	(5,327)	(17,498)	8	(22,817)	(21,468)	16,535	4	(4,929)
Fund balances at 1 January 2020	597,157	127,015	218	724,390	618,625	110,480	214	729,319
Fund balances at 31 December 2020	<u>591,830</u>	<u>109,517</u>	<u>226</u>	<u>701,573</u>	<u>597,157</u>	<u>127,015</u>	<u>218</u>	<u>724,390</u>

The statement of financial activities includes all gains and losses recognised in the year.

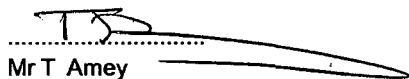
All income and expenditure derive from continuing activities.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
BALANCE SHEET**

AS AT 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	14		314,578		316,535
Investments	15		86,675		98,091
			<u>401,253</u>		<u>414,626</u>
Current assets					
Stocks	17	399		843	
Debtors	18	14,862		22,113	
Cash at bank and in hand		302,930		307,172	
		<u>318,191</u>		<u>330,128</u>	
Creditors: amounts falling due within one year	19	(17,871)		(20,364)	
Net current assets			300,320		309,764
Total assets less current liabilities			<u>701,573</u>		<u>724,390</u>
Capital funds					
<u>Endowment funds</u>					
General endowment funds		226		218	
Endowment funds	21		226		218
Restricted funds	22		109,517		127,015
<u>Unrestricted funds - general</u>					
Designated funds:	23	241,760		241,760	
General unrestricted funds		<u>350,070</u>		<u>355,397</u>	
			<u>591,830</u>		<u>597,157</u>
			<u>701,573</u>		<u>724,390</u>

The financial statements were approved by the PCC on


Mr T Amey
Trustee

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1 Accounting policies

Charity information

Church of St Mary the Virgin, Willingdon is an unincorporated charity, governed by the Parochial Church Councils (Powers) Measure 1956 and Church Representation Rules. It is registered with the Charity Commission under charity number 1133784.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Church's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Church is a Public Benefit Entity as defined by FRS 102.

The Church has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have been prepared with early application of the FRS 102 Triennial Review 2017 amendments in full.

The accounts are prepared in sterling, which is the functional currency of the Church. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, except for investment assets which are shown at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

1.2 Going concern

At the time of approving the financial statements, the PCC have a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus the PCC continue to adopt the going concern basis of accounting in preparing the financial statements.

At the date of this report, there exists considerable uncertainty regarding the potential impact of the Coronavirus and the economic consequences, both within the U.K. and overseas, which may result from government policies to contain the spread. The duration and geographical extent of any possible lockdown or future government policies are unknown. Whilst we are unable to predict what the economic consequences may be and the impact on the charity's future ability to continue trading, we have continued to use the going concern basis as appropriate in the preparation of these accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the PCC in furtherance of their charitable objectives.

Designated funds are set aside by the PCC for specific future purposes or projects.

Restricted funds are either income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; or donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

1 Accounting policies

(Continued)

Endowment funds - the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

1.4 Income

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Collections are recognised when received. Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate. Gift Aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding is received by the PCC.

Sales of magazines and study notes are recognised when received. Rents from property are recognised in accordance with the rental agreements, when receipt is probable.

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised when received. Investment income - dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. All other income is recognised in accordance with the above overall policy.

Realised gains are recognised when the investments are sold. Unrealised gains and losses are accounted for on revaluation at 31 December.

1.5 Expenditure

Expenditure is accounted for on the accruals basis and accounted for gross.

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

The Diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011. Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to November 1984 there is insufficient cost information available and therefore the cost of such assets is not stated in the financial statements. All expenditure on consecrated or beneficed buildings and individual items costing under £1,000 are written off in the year they were incurred.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Nil
Audio and visual equipment	14% reducing balance basis
Office equipment	14% reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and the residual value so high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

1.7 Fixed asset investments

Fixed asset investments are measured at fair value at the balance sheet date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with the CBF Church of England Funds or at the bank and other short-term liquid investments with original maturities of three months or less.

1.10 Employee benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

2 Donations and legacies

	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £	Total 2019 £
Planned giving	60,756	-	60,756	58,015
Legacies receivable	2,000	-	2,000	3,621
Grants	7,452	-	7,452	3,277
Loose cash collections	2,987	-	2,987	13,092
Other special appeals	17,009	80	17,089	12,370
Summer fete and Music concerts	70	-	70	4,659
Gift Aid recoverable	14,286	-	14,286	22,554
Donations	2,053	2,000	4,053	4,499
	<u>106,613</u>	<u>2,080</u>	<u>108,693</u>	<u>122,087</u>
For the year ended 31 December 2019	<u>113,168</u>	<u>8,919</u>		<u>122,087</u>

3 Charitable activities

	2020 £	2019 £
Sales of the parish magazine	1,078	1,693
Church centre hiring fees	10,183	14,099
Magazine advertisement fees	176	1,907
Rent from letting of parish house	11,800	15,305
Traidcraft stall	1,676	1,841
Fees for weddings, funerals and baptisms	6,777	3,936
	<u>31,690</u>	<u>38,781</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

4 Investments

	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Restricted funds 2019 £	Total 2019 £
Income from unlisted investments	-	3,252	3,252	-	3,561	3,561
Interest receivable	1,119	141	1,260	1,783	185	1,968
	<u>1,119</u>	<u>3,393</u>	<u>4,512</u>	<u>1,783</u>	<u>3,746</u>	<u>5,529</u>

5 Other income

	Unrestricted funds general 2020 £	Unrestricted funds general 2019 £
Other receipts	675	773
	<u>675</u>	<u>773</u>

6 Raising funds

	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Restricted funds 2019 £	Total 2019 £
<u>Fundraising and publicity</u>						
Special appeals costs (e.g. adverts, brochures)	3,581	320	3,901	790	1,556	2,346
Music concert costs	-	-	-	-	105	105
Summer fete	90	-	90	893	-	893
Advertising	-	-	-	154	-	154
	<u>3,671</u>	<u>320</u>	<u>3,991</u>	<u>1,837</u>	<u>1,661</u>	<u>3,498</u>
Fundraising and publicity	<u>3,671</u>	<u>320</u>	<u>3,991</u>	<u>1,837</u>	<u>1,661</u>	<u>3,498</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

7 Charitable activities

	Church activities 2020 £	Church activities 2019 £	Community outreach 2019 £	Total 2019 £
Staff costs	12,878	16,114	-	16,114
Depreciation and impairment	1,956	2,845	-	2,845
Ministry - diocesan parish contribution	55,785	73,884	-	73,884
Ministry - other clergy costs	5,675	6,026	-	6,026
Upkeep of services	514	1,192	-	1,192
Church running	12,310	25,184	-	25,184
Youth ministry	99	510	-	510
Church maintenance and repair	41,053	6,335	-	6,335
Upkeep of churchyard	2,396	2,778	-	2,778
	<u>132,666</u>	<u>134,868</u>	<u>-</u>	<u>134,868</u>
Grant funding of activities (see note 8)	181	9,818	500	10,318
Share of governance costs (see note 9)	3,411	5,925	-	5,925
	<u>136,258</u>	<u>150,611</u>	<u>500</u>	<u>151,111</u>
Analysis by fund				
Unrestricted funds - general	130,556	148,517	500	149,017
Restricted funds	5,702	2,094	-	2,094
	<u>136,258</u>	<u>150,611</u>	<u>500</u>	<u>151,111</u>

Governance costs are fees for the Independent Examination of the accounts and HR fees.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

8 Grants payable

	Church activities £	Community outreach £	Total £	2019 £
Grants to institutions:				
<u>Overseas:</u>				
Bible Society	-	-	-	400
Mission to Seafarers	-	-	-	400
Leprosy Mission	-	-	-	400
Church Missionary Society	-	-	-	400
Us	-	-	-	400
Samaria Aid	-	-	-	400
<u>Christian Relief and Development Agencies:</u>				
Christian Aid	-	-	-	500
Sight Savers	-	-	-	400
Mission Aviation Fellowship	-	-	-	250
IDWAL	-	-	-	250
Oasis India	-	-	-	250
Farm Africa	-	-	-	250
Friends of the Holy Land	-	-	-	250
<u>Home:</u>				
Corporation of the Sons of the Clergy	-	-	-	250
Train a Priest Fund	-	-	-	250
Childrens Society	-	-	-	1,495
St Lukes Healthcare for Clergy	-	-	-	250
Matthew 25 Mission	-	-	-	550
Salvation Army	-	-	-	500
Family Support Work	-	-	-	1,123
Beachy Head Chaplain	-	-	-	300
People Matter	-	-	-	300
Eastbourne Food Bank	-	-	-	250
Eco Church	125	-	125	-
Sundry donations	56	-	56	-
	181	-	181	9,818
Grants to individuals	-	-	-	500
	181	-	181	10,318

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF WILLINGDON
CHURCH OF ST MARY THE VIRGIN, WILLINGDON
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

9 Support costs

	Support costs	Governance costs	2020	Support costs	Governance costs	2019
	£	£	£	£	£	£
Legal and professional	-	657	657	-	3,975	3,975
Accounting and						
Independent						
Examination fees	-	2,754	2,754	-	1,950	1,950
	<u>-</u>	<u>3,411</u>	<u>3,411</u>	<u>-</u>	<u>5,925</u>	<u>5,925</u>
Analysed between						
Charitable activities	-	3,411	3,411	-	5,925	5,925
	<u>-</u>	<u>3,411</u>	<u>3,411</u>	<u>-</u>	<u>5,925</u>	<u>5,925</u>

Governance costs above include payments to the Independent Examiner of £2,754 (2019: £1,950) for accountancy and Independent Examination services.

10 PCC

No PCC members or persons closely connected to them received any form of remuneration. No persons received remuneration in excess of £60,000.

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2020	2019
	Number	Number
	2	4
	<u>2</u>	<u>4</u>
Employment costs	2020	2019
	£	£
Wages and salaries	12,666	15,838
Social security costs	212	276
	<u>12,878</u>	<u>16,114</u>

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12 Other

	Unrestricted funds general 2020	Restricted funds 2020	Total £ 2020	Unrestricted funds general 2019
Traidcraft stall	1,939	-	1,939	1,426
Other trading costs	1,999	4,586	6,585	6,982
Other expenditure	8,198	-	8,198	19,824
	12,136	4,586	16,722	28,232

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13 Net gains/(losses) on investments	Unrestricted funds general	Restricted funds		Endowment funds		Total	Unrestricted funds general	Restricted funds	Endowment funds	Total
	2020 £	2020 £	2020 £	2020 £	2019 £	2020 £	2019 £	2019 £	2019 £	2019 £
Revaluation of investments	939	(12,363)	8	(11,416)	583	(11,416)	583	10,155	4	10,742
	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====

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14 Tangible fixed assets

	Freehold land and buildings	Audio and visual equipment	Office equipment	Total
	£	£	£	£
Cost				
At 1 January 2020	302,562	15,795	18,598	336,955
At 31 December 2020	302,562	15,795	18,598	336,955
Depreciation and impairment				
At 1 January 2020	-	5,935	14,485	20,420
Depreciation charged in the year	-	1,381	576	1,957
At 31 December 2020	-	7,316	15,061	22,377
Carrying amount				
At 31 December 2020	302,562	8,479	3,537	314,578
At 31 December 2019	302,562	9,860	4,113	316,535

Freehold land and buildings is £60,000 Church Hall, and the Church House at £242,562.

15 Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 January 2020	98,091
Valuation changes	(11,416)
At 31 December 2020	86,675
Carrying amount	
At 31 December 2020	86,675
At 31 December 2019	98,091

The carrying amount at 31 December 2020 represents £27,553 Unrestricted Funds, £58,897 in Restricted Funds and £225 in Endowment Funds.

The holding at 31 December 2020 was 16,244 shares in CBF Fixed Interest Securities Fund held by the PCC, 4291 Charifund Income Units held by Dingley Dell Fund and 132 CBF Fixed Interest Securities Fund held in the Fraser Trust.

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16	Financial instruments	2020	2019
		£	£
	Carrying amount of financial assets		
	Instruments measured at fair value through profit or loss	86,675	98,091
		<u></u>	<u></u>
17	Stocks	2020	2019
		£	£
	Finished goods and goods for resale	399	843
		<u></u>	<u></u>
18	Debtors	2020	2019
		£	£
	Amounts falling due within one year:		
	Other debtors	8,286	10,971
	Prepayments and accrued income	6,576	11,142
		<u></u>	<u></u>
		14,862	22,113
		<u></u>	<u></u>
	Other debtors represent income tax recoverable.		
19	Creditors: amounts falling due within one year	2020	2019
		£	£
	Accruals and deferred income	17,871	20,364
		<u></u>	<u></u>

20 Retirement benefit schemes

The Church operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Church in an independently administered fund.

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FOR THE YEAR ENDED 31 DECEMBER 2020

21 Endowment funds

Endowment funds represent assets which must be held permanently by the Church. Income arising on the endowment funds can be used in accordance with the objects of the Church and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	Balance at 1 January 2019 £	Movement in funds					Movement in funds					Balance at 31 December 2020 £
		Incoming resources £	Resources expended £	Transfers £	Revaluations gains and losses £	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Transfers £	Revaluations gains and losses £		
Expendable endowments												
Fraser Trust	214	-	-	-	4	218	-	-	-	8	226	
	214	-	-	-	4	218	-	-	-	8	226	

The endowed fund comprises the Dingley Dell Trust and Fraser Trust. Dingley Dell Trust purchased 50% of Church House in 2006 and the property is used as a residence for the curate. Available monies are used for capital expenditure and to cover the expenses of assistant clergy. Fraser Trust is a holding of 132 CBF Fixed Interest Security (income) shares. The diocese retains the income. As no income passes through the PCC accounts, the capital sum is shown for record purposes.

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22 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 January 2019	Movement in funds			Balance at 1 January 2020	Movement in funds			Balance at 31 December 2020
		Incoming resources	Resources expended	Transfers		Revaluations, gains and losses	Incoming resources	Resources expended	
	£	£	£	£	£	£	£	£	£
Flower Fund	4,710	1,038	(1,556)	-	4,192	-	90	(321)	3,961
Music Fund	133	100	(105)	-	128	-	-	-	128
Lighting fund	-	7,795	(2,094)	-	5,701	-	-	(5,701)	-
Dingley Dell fund	105,637	3,732	-	(2,530)	116,994	10,155	3,383	(4,586)	103,428
Bell replacement fund	-	-	-	-	-	-	2,000	-	2,000
	110,480	12,665	(3,755)	(2,530)	127,015	10,155	5,473	(10,608)	109,517

The restricted funds comprise the Flower Fund and Music Fund. The Flower Fund holds monies specifically donated for flowers in the church. The fund is run by the Flower Guild.

The Music Fund holds monies that are raised from music concerts and recitals in church to support the music within St Mary's. This fund also supports the local charity - Children with Cancer.

The Lighting fund is to identify monies that have been specifically raised towards the ongoing lighting project. This work was completed during the year.

The Dingley Dell Fund includes the investments and cash which were left to the PCC. These are to be used to maintain the property as Church Street, as well as funding for a new Curate.

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23 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2020	Movement in funds		Balance at 31 December 2020
	£	Incoming resources £	Resources expended £	£
Church Hall	60,000	-	-	60,000
Church House 50%	55,062	-	-	55,062
Repairs reserve for Church	31,337	-	-	31,337
Repairs reserve Hall and house	32,169	-	-	32,169
Willingdon Trees Support	55,041	-	-	55,041
Youth Clubs	2,392	-	-	2,392
Church Organ Fund	5,136	-	-	5,136
Social Fund	400	-	-	400
Bells Restoration fund	223	-	-	223
	241,760	-	-	241,760

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24 Analysis of net assets between funds

Fund balances at 31 December 2020 are represented by:

	Unrestricted funds 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Endowment funds 2019 £	Total 2019 £
Tangible assets	314,578	-	-	314,578	316,535	-	-	316,535
Investments	27,552	58,897	226	86,675	26,614	71,259	218	98,091
Current assets/(liabilities)	249,700	50,620	-	300,320	254,008	55,756	-	309,764
	591,830	109,517	226	701,573	597,157	127,015	218	724,390

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25 Related party transactions

Transactions with related parties

During the year, payments of £4,355 were made to 6 Trustees and their related parties for the reimbursement of church operating expenses (2019: payments of £6,143 were made to 9 trustees).

Rev M Woodward, trustee, is also a trustee of the Trees Community Association. During the year, payments of £2,628 were made to the Association for hire of facilities (2019: NIL).

Many of the trustees regularly give to the work of the Church and £7,791 was given during the year (2019: £7,028). In addition to this, trustees will give through anonymous cash collections and therefore it is not practical to quantify the full amount of donations received from trustees during the year.

During the year, Rev Sue Wilkinson, trustee, commenced renting a property owned by the PCC. Rent of £9,000 was received from Rev Wilkinson (2019: NIL)