



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **All Saints Queens Park Bedford** Period start
date **1st January 2021 To 31st December 2021** Period
end date

**Charity name: The Parochial Church Council of the Ecclesiastical
Parish of All Saints Bedford**

Charity registration number: 1133771

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Church |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Worship, Weddings, Baptisms and Funerals Letting of Parish Room and Community Centre to the public. Running Faith Tours Hiring of the Church Music through Provision of a Choir |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees have had regard to the guidance. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| | Para 1.38 | |

| | | |
|---------------------------------|--|--|
| Contribution made by volunteers | | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>Opening of the facilities to the public, through the provision of a room available to hire at reasonable cost.</p> <p>During lockdown it was a base of the distribution of food parcels.</p> <p>Running Church tours available to a wide area beyond Bedfordshire.</p> <p>Community Café open to the public during the summer months.</p> <p>The Church is used for various community concerts e.g Music for Memory (Dementia Group)</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | The Charities total receipts from voluntary giving, fund raising, and lettings were 45503.18. Expenditure on running costs, admin and work related to the Church totalled £45211.17 . |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | We have a contingency fund held in case of emergencies. |
| Amount of reserves held | Para 1.22 | £7845 |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | Church of England |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Church of England |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | In accordance with the Church Representation rules |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | The PCC consists of members elected in accordance with the Church representation rules at the Annual Parochial Church Meeting. In addition the Vicar, Church Wardens, Lay Reader, and Deanery Synod Members are Ex-officio |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | The Parochial Church Council of the Ecclesiastical Parish of All Saints Bedford |
| Other name the charity uses | |
| Registered charity | 1133771 |

| | |
|-----------------------------|-------------------------------------|
| number | |
| Charity's principal address | 98 Iddesleigh Road Bedford MK40 4LQ |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|------------------|-----------------------------------|---|
| 1 | Pam Greenaway | Churchwardens | | APCM |
| 2 | Roy Lambert | Churchwardens | | APCM |
| 3 | Merle Jackson | Treasurer | | APCM |
| 4 | Father Paul Davies | Priest In Charge | | |
| 5 | Sarah Ibrahim | Church Reader | | |
| 6 | Jennifer Belafonte | Secretary | | |
| 7 | Stephen Edwards | PCC member | | |
| 8 | Wendy Edwards | PCC member | | |
| 9 | Pauline Hull | PCC member | | |
| 10 | Margaret Mann | PCC member | | |
| 11 | Olive Nelson | PCC member | | |
| 12 | Edmond Paul | PCC member | | |
| 13 | Roger Sewell | PCC member | | |
| 14 | Richard Ward | PCC member | | |
| 15 | Natasha Baugh | PCC member | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees - names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
| | | |
| | | |

| | | |
|--|--|--|
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

R Lambert

P Greenaway

Full name(s)

Roy Lambert

Pamela Greenaway

**Position (eg
Secretary, Chair, etc)**

Churchwardens

Date

18/10/22

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ALL SAINTS CHURCH, BEDFORD**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2021

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS, BEDFORD

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH OF ALL SAINTS, BEDFORD**

I report to the members on my examination of the accounts of the Parochial Church Council of the Ecclesiastical Parish of All Saints ("the Parochial Church Council") for the year ended 31 December 2021, which are set out on pages 2 to 4.

Responsibilities and basis of report

As the members of the Parochial Church Council, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Parochial Church Council's accounts carried out in accordance with the Church Accounting Regulation 2006 ("the Regulations") and under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- 1 accounting records were not kept in accordance with section 130 of the Act or
- 2 the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

11th May 2022

Joanna Jameson BA ACA
Jameson Accounting Services Limited
87 Hillesden Avenue
Elstow, Bedford
MK42 9AJ

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS, BEDFORD

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

| | General Funds £ | Designated Funds £ | Restricted Funds £ | 2021 Total £ | 2020 Total £ |
|---|-----------------------|--------------------------|--------------------------|--------------------|--------------------|
| <u>Receipts</u> | | | | | |
| Voluntary Giving | | | | | |
| Stewardship - Tax Efficient giving | 23784.20 | | | 23784.20 | 28147.28 |
| Stewardship - inc CAF | 6330.19 | | | 6330.19 | 5763.23 |
| Cash Collections | 4359.08 | | | 4359.08 | 3639.84 |
| Income tax recovered | 1538.88 | | | 1538.88 | 2903.37 |
| | 36012.35 | 0.00 | 0.00 | 36012.35 | 40453.72 |
| Other voluntary income | 1146.81 | | | 1146.81 | 1084.60 |
| Events & Activities | | | | | |
| Parish Room / Community Centre lettings | 3067.50 | | | 3067.50 | 3065.03 |
| PCC fees | 45.00 | | | 45.00 | 1439.00 |
| Other fees | 2038.00 | | | 2038.00 | 1699.00 |
| Faith tours / Faith in Queens Park | 0.00 | | | 0.00 | 6238.00 |
| Fundraising | 2819.04 | | | 2819.04 | 1828.18 |
| Grants | | | 27000.00 | 27000.00 | 17000.00 |
| Hire of Church | | | | 0.00 | 0.00 |
| Other income | 367.00 | | | 367.00 | 65.01 |
| Other Interest on Accounts | 8.18 | | | 8.18 | 45.21 |
| Total Receipts | 45503.88 | 0.00 | 27000.00 | 72503.88 | 72917.75 |
| <u>Payments</u> | | | | | |
| Grants Giving to charities | 85.00 | | | 85.00 | 289.00 |
| Relating to Work of the Church | | | | | |
| Diocesan Quota | 26445.96 | | | 26445.96 | 29018.43 |
| Clergy Expenses | 0.00 | | | 0.00 | 0.00 |
| Reader Expenses | 0.00 | | | 0.00 | 0.00 |
| DBF fees / Vacancy Expenses | 0.00 | | | 0.00 | 1500.00 |
| Sacristy Supplies, Books & Liturgy | 94.80 | | | 94.80 | 360.00 |
| Sunday School & Confirmation | 171.75 | | | 171.75 | 146.00 |
| Music & Choir | 4221.58 | | | 4221.58 | 2163.18 |
| Church outings | 0.00 | | | 0.00 | 0.00 |
| Spiritual Formations & Sundries | 260.00 | | | 260.00 | 32.50 |
| | 31194.09 | 0.00 | 0.00 | 31194.09 | 33220.11 |
| Running Costs | | | | | |
| Heat / Light / Water | 4812.98 | | | 4812.98 | 9709.43 |
| Insurance | 3649.78 | | | 3649.78 | 3598.68 |
| Grounds Maintenance / Gardening | 716.04 | | | 716.04 | 681.50 |
| General Repairs & Maintenance | 2615.68 | | | 2615.68 | 809.19 |
| Major repairs | | | 20898.01 | 20898.01 | 20813.75 |
| | 11794.48 | 0.00 | 20898.01 | 32692.49 | 35612.55 |
| Admin | | | | | |
| Office & Computer | 1004.56 | | | 1004.56 | 526.98 |
| Photocopier | 374.17 | | | 374.17 | 1051.64 |
| Subscriptions to Deanery | 50.00 | | | 50.00 | 157.00 |
| Parish Room / Community Centre costs | 0.00 | | | 0.00 | 351.00 |
| Independent Examiner Fee | 250.00 | | | 250.00 | 250.00 |
| Sundries | 458.87 | | | 458.87 | 893.09 |
| Total Payments | 45211.17 | 0.00 | 20898.01 | 66109.18 | 72351.37 |
| Net Receipts for the Year before Transfer | 292.71 | 0.00 | 6101.99 | 6394.70 | 566.38 |
| Transfers | | | | 0.00 | 0.00 |
| Net Receipts for the Year | 292.71 | 0.00 | 6101.99 | 6394.70 | 566.38 |
| Funds Brought Forward as at 1 January 2021 | 6759.96 | 16045.00 | 12910.00 | 35714.96 | 35148.58 |
| Funds Carried Forward as at 31 December 2021 | 7052.67 | 16045.00 | 19011.99 | 42109.66 | 35714.96 |

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS, BEDFORD

BALANCE SHEET AS AT 31 DECEMBER 2021

| | <u>Notes</u> | 2021 | 2020 |
|-------------------------|--------------|------------------------|------------------------|
| | | £ | £ |
| Current Assets | | | |
| Bank Accounts | | | |
| HSBC Current Account | | 26017.86 | 19623.24 |
| HSBC Deposit Account | | 46.80 | 46.72 |
| CBF Deposit Fund | | 8200.00 | 8200.00 |
| NS&I Savings Account | | <u>7845.00</u> | <u>7845.00</u> |
| | | 42109.66 | 35714.96 |
| | | | |
| Total Net Assets | | <u><u>42109.66</u></u> | <u><u>35714.96</u></u> |
| | | | |
| Funds | | | |
| General Fund | | 7052.67 | 6759.96 |
| Designated Funds | 3 | 16045.00 | 16045.00 |
| Restricted Funds | 2 | 19011.99 | 12910.00 |
| Total Funds | | <u><u>42109.66</u></u> | <u><u>35714.96</u></u> |

These accounts were put before the PCC at their meeting on Wednesday 11th May 2022.

The accounts were approved by the meeting:-

.....
Roy Lambert (Churchwarden)

.....
Pam Greenaway (Churchwarden)

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS, BEDFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1 ACCOUNTING POLICIES

1.1 Accounting Convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice.

These accounts have been prepared on a receipts and payments basis.

1.2 Funds

The general fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions at this date are provided in note 2.

1.3 Income and Expenditure

All income and expenditure is accounted for as received or as expended.

All expenditure incurred in the past or during the year on the church and the movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities.

2 Restricted Funds

| | Balance as at 1.1.21 £ | Income £ | Expenditure £ | Transfers £ | Balance as at 31.12.21 £ |
|---------------------------|---------------------------------|-----------------|-------------------|----------------|-----------------------------------|
| Fabric Fund (General) | 0.00 | 27000.00 | (8398.01) | | 18601.99 |
| Fabric Fund (Parish Room) | 12500.00 | | (12500.00) | | 0.00 |
| Christmas | 60.00 | | | | 60.00 |
| Flower Fund (Ramsey) | 350.00 | | | | 350.00 |
| | <u>12910.00</u> | <u>27000.00</u> | <u>(20898.01)</u> | <u>0.00</u> | <u>19011.99</u> |

A significant project to restore and refurbish the Parish Room was started in the year, and is expected to complete in 2022. Funds restricted in the prior year for this project have been fully spent, with further grants received this year, which have been and will be spent on the completion of the Parish Room project, as well as a number of other major maintenance issues.

3 Designated Funds

| | Balance as at 1.1.21 £ | Income £ | Expenditure £ | Transfers £ | Balance as at 31.12.21 £ |
|-------------------|---------------------------------|-------------|------------------|----------------|-----------------------------------|
| Fabric (General) | 16045.00 | | | | 16045.00 |
| Charitable giving | 0.00 | | | | 0.00 |
| | <u>16045.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>16045.00</u> |

The PCC have chosen to maintain £16,045 (2020: £16,045) held in the National Savings & Investments account and in the CBF Deposit Fund, as a designated fund in reserve for any significant fabric costs which may arise, including any additional requirements of the Parish Room, Community Centre or other projects.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ALL SAINTS CHURCH, BEDFORD**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2021

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11th May 2022

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021


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|---|-----------------------|--------------------------|--------------------------|--------------------|--------------------|
| Receipts | | | | | |
| Voluntary Giving | | | | | |
| Stewardship - Tax Efficient giving | 23784.20 | | | 23784.20 | 28147.28 |
| Stewardship - inc CAF | 6330.19 | | | 6330.19 | 5763.23 |
| Cash Collections | 4359.08 | | | 4359.08 | 3639.84 |
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| | 36012.35 | 0.00 | 0.00 | 36012.35 | 40453.72 |
| Other voluntary income | 1146.81 | | | 1146.81 | 1084.60 |
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| PCC fees | 45.00 | | | 45.00 | 1439.00 |
| Other fees | 2038.00 | | | 2038.00 | 1699.00 |
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| Grants | | | 27000.00 | 27000.00 | 17000.00 |
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| Payments | | | | | |
| Grants Giving to charities | 85.00 | | | 85.00 | 289.00 |
| Relating to Work of the Church | | | | | |
| Diocesan Quota | 26445.96 | | | 26445.96 | 29018.43 |
| Clergy Expenses | 0.00 | | | 0.00 | 0.00 |
| Reader Expenses | 0.00 | | | 0.00 | 0.00 |
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| Sacristy Supplies, Books & Liturgy | 94.80 | | | 94.80 | 360.00 |
| Sunday School & Confirmation | 171.75 | | | 171.75 | 146.00 |
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| Church outings | 0.00 | | | 0.00 | 0.00 |
| Spiritual Formations & Sundries | 260.00 | | | 260.00 | 32.50 |
| | 31194.09 | 0.00 | 0.00 | 31194.09 | 33220.11 |
| Running Costs | | | | | |
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| Insurance | 3649.78 | | | 3649.78 | 3598.68 |
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| General Repairs & Maintenance | 2615.68 | | | 2615.68 | 809.19 |
| Major repairs | | | 20898.01 | 20898.01 | 20813.75 |
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| Photocopier | 374.17 | | | 374.17 | 1051.64 |
| Subscriptions to Deanery | 50.00 | | | 50.00 | 157.00 |
| Parish Room / Community Centre costs | 0.00 | | | 0.00 | 351.00 |
| Independent Examiner Fee | 250.00 | | | 250.00 | 250.00 |
| Sundries | 458.87 | | | 458.87 | 893.09 |
| Total Payments | 45211.17 | 0.00 | 20898.01 | 66109.18 | 72351.37 |
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| Transfers | | | | 0.00 | 0.00 |
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| Funds Brought Forward as at 1 January 2021 | 6759.96 | 16045.00 | 12910.00 | 35714.96 | 35148.58 |
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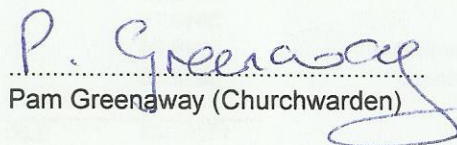
BALANCE SHEET AS AT 31 DECEMBER 2021

| | <u>Notes</u> | 2021 | 2020 |
|-------------------------|--------------|------------------------|------------------------|
| | | £ | £ |
| Current Assets | | | |
| Bank Accounts | | | |
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| HSBC Deposit Account | | 46.80 | 46.72 |
| CBF Deposit Fund | | 8200.00 | 8200.00 |
| NS&I Savings Account | | <u>7845.00</u> | <u>7845.00</u> |
| | | 42109.66 | 35714.96 |
| Total Net Assets | | | |
| | | <u><u>42109.66</u></u> | <u><u>35714.96</u></u> |
| Funds | | | |
| General Fund | | 7052.67 | 6759.96 |
| Designated Funds | 3 | 16045.00 | 16045.00 |
| Restricted Funds | 2 | 19011.99 | 12910.00 |
| Total Funds | | | |
| | | <u><u>42109.66</u></u> | <u><u>35714.96</u></u> |

These accounts were put before the PCC at their meeting on Wednesday 11th May 2022.

The accounts were approved by the meeting:-


.....
Roy Lambert (Churchwarden)


.....
Pam Greenaway (Churchwarden)

1 ACCOUNTING POLICIES

1.1 Accounting Convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice.

These accounts have been prepared on a receipts and payments basis.

1.2 Funds

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Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions at this date are provided in note 2.

1.3 Income and Expenditure

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All expenditure incurred in the past or during the year on the church and the movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities.

2 Restricted Funds

| | Balance as at 1.1.21 £ | Income £ | Expenditure £ | Transfers £ | Balance as at 31.12.21 £ |
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| Fabric Fund (General) | 0.00 | 27000.00 | (8398.01) | | 18601.99 |
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| Christmas | 60.00 | | | | 60.00 |
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| | <u>12910.00</u> | <u>27000.00</u> | <u>(20898.01)</u> | <u>0.00</u> | <u>19011.99</u> |

A significant project to restore and refurbish the Parish Room was started in the year, and is expected to complete in 2022. Funds restricted in the prior year for this project have been fully spent, with further grants received this year, which have been and will be spent on the completion of the Parish Room project, as well as a number of other major maintenance issues.

3 Designated Funds

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|-------------------|---------------------------------|-------------|------------------|----------------|-----------------------------------|
| Fabric (General) | 16045.00 | | | | 16045.00 |
| Charitable giving | 0.00 | | | | 0.00 |
| | <u>16045.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>16045.00</u> |

The PCC have chosen to maintain £16,045 (2020: £16,045) held in the National Savings & Investments account and in the CBF Deposit Fund, as a designated fund in reserve for any significant fabric costs which may arise, including any additional requirements of the Parish Room, Community Centre or other projects.