

St Mary's Parish Church, Hampton.
Annual Report of the Parochial Church Council
For the year ended 31 December 2021

Administrative Information

St Mary's Church stands on Thames Street, Hampton. It is part of the Kensington Episcopal Area of the Diocese of London within the Church of England.

The correspondence address is The Vicarage, 7 Church Street, Hampton, TW12 2EB.

The PCC is a registered Charity Registration Number: 1133768

The members of the PCC in 2021 were:

Role	Name	Dates	Notes
Incumbent:	Revd Ben Lovell		Chair
Churchwardens:	Mrs Kristy Chow	From June 2019	
	Mr Nalindra Fernando	From June 2018	Safeguarding Officer Vice Chair
Representatives on the Deanery Synod:	Miss Mary Collins	From APCM 2020	Children Champion
	Mr Ron Pettit	From APCM 2020	Adults Champion
	Mr David Pimm	From APCM 2020	Resigned April 2021
Elected Members:	Mr Thomas Abraham	Until APCM 2021	
	Mrs Jo Adams	Until APCM 2021	
	Mr Tim Bailey	From APCM 2017	
	Mr John Blackwell	From APCM 2020	
	Mrs Rosemary Cumberland	Until APCM 2021	
	Mr Nigel Francis	From APCM 2017	Treasurer
	Mrs Hilary Hart	From APCM 2021	
	Ms Janet Jackson	From APCM 2021	
	Mrs Helen Neilan	From APCM 2020	
	Mr Kel Razza	From APCM 2017	Facilities Manager
	Miss Fiona Rowett	From APCM 2021	
	Mrs Caroline Watts	From APCM 2020	
	Mr David Western	From APCM 2020	
	Mr Jonathan Williams	From APCM 2018	
	Mrs Pamela Woods	From APCM 2019	
Ex Aficio	Revd Cara Lovell		Assistant Curate
	Revd Catharina Olsson Gisleskog	November 2020	Assistant Curate
PCC Secretary	Mrs Elizabeth Bowen	From APCM 2019	

Bankers:	Lloyds Bank Twickenham Branch 17 Heath Road Twickenham TW1 4AW
	Barclays Bank PLC Kingston upon Thames Business Centre 6 Clarence Street Kingston upon Thames KT1 1NY
Independent Examiner:	Andrea Kibble FCCA A K Accounting Solutions Limited Minster House 126a High Street Whitton Middlesex TW2 7LL

Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The appointment of PCC members is governed by, and set out in, the Church Representation Rules 2020.

All attendees of the Church are encouraged to join the Electoral Roll and consider standing for election to the PCC. The duties of the new PCC members are distributed at the first meeting after the APCM.

The full PCC met five times during the year with an average level of attendance of 83%. The meetings after March were all via Zoom.

The PCC has a number of sub committees dealing with a particular aspect of parish life whether operational or strategic. These teams are responsible to the PCC and do include members from outside the PCC. They report back regularly with minutes of their meetings & proposals being received by the full PCC are discussed as necessary.

The sub committees are listed below:

Standing Committee
Finance Committee
Hall Management Committee
Hampton-Mandimba Partnership Team
Health and Safety Committee
Mission Giving Committee
Safeguarding Team

Operational

Weekly staff meetings consisting of the Vicar, Curates, Parish Manager, Parish Administrator, Ordinand Minister, Youth Pastor, Children's & Families Pastor, Facilities Manager are held. This is expanded once a term to include, Assistant Clergy, LLMs, Organist/Choir Master and Church Wardens to discuss ministerial matters.

The Children & families, Youth Pastors & facilities manager regularly supply written reports to the PCC.

Safeguarding

The PCC continues to take its responsibility towards the safeguarding of children and adults at risk seriously and has complied with the duty to have due regard to the House of Bishops' guidance in relation to safeguarding.

The church safeguarding officer is Nally Fernando. We also have a children's champion, Mary Collins. Our adults at risk champion is Ron Pettit

Aims and Purposes

The object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. To this end the PCC co-operates with the Vicar in promoting in the parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Vision

Our Vision statement:

"A church that reaches every corner of Hampton with the Love of Jesus and the Power of the Holy Spirit."

In order to achieve this vision, we are will be, in accordance with the creeds; a holy, catholic and apostolic church:

A holy church: All for Jesus

- Invest in our building and equipment so St Mary's can be a witness to Jesus in future generations.
- Value the different expressions of worship highly
- Evolve and invest in Home Groups

A catholic church: Part of the wider family of Jesus

- Partner with Sao Paulo's church in Mandimba Mozambique
- Serve local churches with time and support
- Invest and support in a borough wide Schools work program

An apostolic church: Passing on our faith

- Have a programme of regular Alpha Courses
- Tell every child in Hampton about Jesus Christ every year
- Be rooted and involved in the local community

Objectives and Activities

When planning our activities for the year, we have considered the Charity Commission's Guidance on public benefit and, in particular, the supplementary guidance for charities for the advancement of religion. The trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to the guidance published by the Charity Commission. In addition, during 2021 we have followed the Covid guidelines as set out by the Government & Church of England.

Due to the pandemic the church operated very differently to previous years. It did curtail a number of our usual activities, however it also opened up new areas of participation:

The year started with

- Two Sunday services to meet a variety of worship needs.
- Morning Prayer continued online during the week.
- Zoom Young people's groups:
- Zoom Childrens Work
- Zoom Home groups, meeting fortnightly.

Thanks to all the volunteers who work continually behind the scenes at St Mary's giving their time & skills leading Zoom events and other online activities, maintaining the building and churchyard. Without their support 2021 would have been very difficult. We would particularly like to thank the choir & band members as well as those who have edited music & videos for our online services.

In furtherance of its aims the PCC endeavours to make donations to outside bodies totalling 10% of its income. The recipients are selected by the Mission Giving Team and recommended to the full PCC which makes the final decision.

Achievements and Performance

Church Attendance

The number on the Church Electoral Roll as reported to the Annual Meeting in April 2021 was 206 of whom 90 are resident in the parish. This has remained fairly static.

With the continuing pandemic gauging average attendance has been difficult. We have continued to stream online but the number of devices has reduced to around 20 per service. New members have joined both in person & online.

Particular Achievements

- The Church remained open throughout 2021 for services, we continued to livestream services.
- Introduction of a 4pm Prayer & Praise service creating a fourth Sunday service.
- Our link with St Paulo's church in Mandimba, Mozambique continued to grow Good Seeds, (our funding of village children's education), continues to do well with the number of children we support continuing to rise. Former members of Good Seeds are now being helped with further professional training.
- Harvest Hog Roast
- New Organist/Choir Director Appointed
- Carol Service & Contemporary Carol Service

- Started New bi-weekly "Let's Get Together" coffee, cake, chat & games.

Finance Review for the Trustees Annual Report for 2021

1. General Fund *(This fund is for the day to day running of the Church)*

Income was again affected by Covid restrictions but not so severely as in 2020. The main strength of the Church's finances is the fact that 75% of the income of the General Fund is provided by Stewardship (planned giving) which is almost entirely in the form of Standing Orders. This income stream was almost the same as in 2020 but wedding fees increased by £2.5K and importantly £8K was transferred from the Hall account compared with zero in the previous year. All this resulted in an increase of £8.9K in income. Expenditure was kept well under control and fell by £5.3K compared to 2020 mainly because staff costs decreased due to there being one less person working in the office and no organist for 40% of the year.

The deficit for the year was halved from £26.7K to £12.6K but the challenge for the Church in 2022 is to eliminate the deficit and this is planned for in the 2022 budget.

2. PCC Funds

The PCC has a policy of adding any unrestricted legacies to this fund which is then used for specific projects. In 2021 the income from legacies was a most generous £73.3K for the fund plus a further £5K for the Pastoral Fund. The Church spent £22K in completing the refurbishment programme and £3K on a new electronic piano using money from this fund. The PCC was grateful for a grant of £2K from the Listed Places of Worship Scheme which covered the VAT paid in work on the fabric.

3. Mandimba Fund

This fund channels support to our sister parish of Sao Paulo in Mandimba, Mozambique. In 2021 it had an income of £4.3K made up of £2K from money set aside for donations from the General Fund and £2.3K in individual donations. £3.5K was spent as part of the Good Seeds programme covering schooling and a further £2.5K on nurse training fees.

4. Reserves

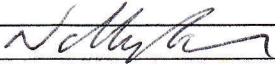
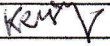
The net current assets of the Church rose by almost £35K to £275.2K. Of this sum £252.7K was unrestricted and able to be counted as free reserves. This exceeds a whole year of operating costs and so more than meets the reserves policy criterion established by the PCC.

Plans for 2022

- To continue to provide further opportunities to develop Mission and Evangelism through small groups and a weekly sermon series on Sundays.
- Continue to foster younger preachers.
- Develop new worship band leaders.
- To expand the choir & create opportunities for young members to join.
- To develop a new Pastoral Care policy.
- To run Alpha, marriage, parenting & prayer courses.
- Continue our evangelism in the western part of the parish, utilising the bungalow at the school.
- Continue to organise a wide variety of events for the St Mary's Church family and beyond.
- To continue support financially and with prayer our brothers and sisters in Mandimba, Mozambique.
- Refurbish Vestries to enable the church to be open more regularly.
- Restore South Porch
- Continue to support MTV youth club, and its various activities.
- Increase our social media activities by regularly updating.

- Confirmation Service
- Relaunch the Bells & Tower Project.

Signed on behalf of the Parochial Church Council

Nally Fernando (Churchwarden)		Date 17/03/2022
Kristy Chow (Churchwarden)		Date 17/03/2022

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Statement of Financial Activities

For the year ending 31 December 2021

Note that the PCC has no Endowment Funds

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	2020 £
INCOME AND ENDOWMENTS					
Voluntary income	1(a)	255,936	7,651	263,586	248,602
Activities for generating income	1(b)	18,547	0	18,547	13,758
Income from investments	1(c)	91	12	104	1,919
Church activities	1(d)	4,186	0	4,186	1,684
Other	1(e)	4,355	0	4,355	5,788
TOTAL INCOME		<u>283,114</u>	<u>7,663</u>	<u>290,777</u>	<u>271,751</u>
EXPENDITURE					
Church activities	2(a)	267,595	4,317	271,912	565,637
Raising Funds	2(b)	69	0	69	88
TOTAL EXPENDITURE		<u>267,664</u>	<u>4,317</u>	<u>271,981</u>	<u>565,724</u>
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS		15,450	3,346	18,796	(293,974)
NET GAINS ON INVESTMENTS		0	0	0	0
NET INCOME/(EXPENDITURE)		15,450	3,346	18,796	(293,974)
TRANSFER BETWEEN FUNDS		0	0	0	0
NET MOVEMENTS IN FUNDS	10	<u>15,450</u>	<u>3,346</u>	<u>18,796</u>	<u>(293,974)</u>
TOTAL FUNDS BROUGHT FORWARD	10	<u>478,734</u>	<u>25,929</u>	<u>504,663</u>	<u>798,637</u>
TOTAL FUNDS CARRIED FORWARD	10	<u>494,184</u>	<u>29,275</u>	<u>523,459</u>	<u>504,663</u>

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Balance Sheet at 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	2020 £
FIXED ASSETS	7				
Tangible					
Audio Visual Equipment & Church Equipment		33,957	0	33,957	47,612
Property: St Mary's Church Community Hall		207,478	0	207,478	210,019
Investments	11	0	5,365	5,365	5,365
		<u>241,435</u>	<u>5,365</u>	<u>246,800</u>	<u>262,996</u>
CURRENT ASSETS					
Investments		0	0	0	0
Debtors and prepayments	8	27,934	406	28,340	71,432
Short term deposits	11	203,662	23,504	227,166	162,062
Cash at banks and in hand	11	28,513	0	28,513	26,741
		<u>260,109</u>	<u>23,910</u>	<u>284,019</u>	<u>260,235</u>
LIABILITIES					
Creditors - amounts falling due within one year	9(a)	<u>(7,360)</u>	<u>0</u>	<u>(7,360)</u>	<u>(18,567)</u>
NET CURRENT ASSETS		252,749	23,910	276,659	241,668
TOTAL ASSETS LESS CURRENT LIABILITIES		494,184	29,275	523,459	504,663
Creditors - amounts falling due after one year	9(b)	0	0	0	0
TOTAL NET ASSETS	10/11	<u><u>494,184</u></u>	<u><u>29,275</u></u>	<u><u>523,459</u></u>	<u><u>504,663</u></u>
REPRESENTED BY					
PARISH FUNDS:					
Unrestricted Funds:	10			494,184	478,734
Restricted Funds:	10			29,275	25,929
				<u><u>523,459</u></u>	<u><u>504,663</u></u>

Approved by the Parochial Church Council on 17 March 2022

Signed on its behalf by

Rev'd Ben Lovell (Vicar)

and

Nalindra Fernando (Churchwarden)



Accounting Policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets and gifts in kind which are shown at fair value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of groups such as St Mary's Drama Group and Hampton Bell Ringers which are not controlled by the PCC.

INCOMING RESOURCES

Recognition of income and endowments

These are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the use of the resources;
2. and inflow of economic benefit is probable;
3. and the monetary value can be measured with sufficient reliability.

Fundraising costs

Funds raised from events and trading activities (e.g. a fete) are reported gross in the SOFA – i.e., before any related costs that may have been deducted from the gross proceeds.

Grants and donations

Grants and donations are included in the SOFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid, Tax claims, etc., on cash donations

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their fair value at the time of gift, if feasible, or else at the amount actually realised from their disposal.

Gifts in kind for sale to fund the PCC are included in the accounts at their estimated fair value at the date of gift, if feasible – or else recognised when sold by the charity.

Gifts in kind for the PCC's own use are included in the SOFA as incoming resources at their fair value when receivable, and expensed as and when consumed in use. Gifts of fixed assets, if material, are included in the balance sheet at their fair value and expensed over the asset's useful economic life.

Donated services and facilities

These are included in income (and at the same time in resources expended) at the estimated fair value to the PCC of the service or facility received.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Rental income

Rental income from the letting of the church and hall is recognised when the rental is due.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants payable without performance conditions

These are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.

ASSETS

Consecrated and benefice property

Insofar as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2) (a) and (c) of the Charities Act 2011, such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,500. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalised cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land Nil

Buildings 100 years

Fixtures & Fittings 20 years

Office and audio-visual Equipment 4 years

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Trading Stocks

These are valued at the lower of cost (or gift value) or year end fair value.

Short term deposits

Include cash held on deposit either with the CBF Church of England Funds or at the bank.

FUNDS

Unrestricted Funds

These represent the income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Notes to the Financial Statements (continued)

For the year ending 31 December 2021

Income and Endowments are analysed in Note 1.

Expenditure is analysed in Note 2.

Fixed Assets

As explained above, all assets used by the church that are classified as consecrated, beneficed or inalienable (including the church land and buildings and fixtures in them) are not listed in these accounts. The Church Hall and Office and Audio-visual equipment are treated as listed above and are analysed in Note 7.

Net assets by fund are analysed in Note 11.

PCC Funds

a) Lloyds & Barclays Bank Current Accounts

These are used for the day-to-day running of the church.

b) CBF Church of England Deposit Fund (PCC Funds) (1D)

This fund contains funds designated by the PCC, free reserves and funds for extraordinary items.

c) CBF Church of England Deposit Fund (Fabric Fund etc) (4D)

The PCC operates the following funds held on deposit in this account:

Fabric Fund for capital works on the Church and Hall.

Churchyard Account for the maintenance of the churchyard.

Bells Appeal for the refurbishment of the bells.

Rosoman Tomb Fund for the maintenance of the Rosoman Tomb.

Herbert Broome Fund for the support of children in church.

Choir Trust for raising the standard of the choir including development of the children.

Annett's Bequest for the support of Hampton Bell ringers.

Pastoral Care Fund for the pastoral care of older folk.

Mandimba Fund for supporting the link with St Paul's in Mandimba, Mozambique.

John Greg Tomb Fund for the upkeep and maintenance of this grade II listed tomb.

Picture Restoration Fund for the restoration of a copy of The Madonna da Foligno.

These are all analysed in Note 12(b).

d) Other Accounts

These accounts contain the gross income and expenditure of the funds administered separately for the Hall, Fête and Parish Link.

Payments to and by Members of the PCC are given in Notes 5(b) and 5(c).

Governance Costs are analysed in Note 4.

Charitable Grants and Donations are listed in Note 13.

Debtors are analysed in Note 8.

Creditors are analysed in Note 9.

Contingent Liabilities: in the opinion of the PCC there were none at 31 December 2021.

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Notes to the Financial Statements (continued)

For the year ending 31 December 2021

1 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted £	TOTAL FUNDS	
			2021 £	2020 £
1(a) Voluntary income				
Planned giving:				
Gift Aid donations	121,074	0	121,074	120,980
Tax recoverable	30,268	0	30,268	30,245
Other planned giving	5,045	0	5,045	5,918
Collections (open plate)	2,756	0	2,756	1,854
GASDS	689	0	689	333
Other Gift Aid donations	15,519	1,624	17,144	14,116
Tax recoverable	3,880	406	4,286	3,529
Donations, appeals etc.	1,274	620	1,894	11,342
Tax recoverable	0	0	0	1,255
Legacies	73,322	5,000	78,322	12,000
Grants	2,109	0	2,109	47,031
	<u>255,936</u>	<u>7,651</u>	<u>263,586</u>	<u>248,602</u>
1(b) Activities for Generating Income				
Church Hall lettings etc.	17,543	0	17,543	12,740
Churchyard Maintenance	1,004	0	1,004	1,018
	<u>18,547</u>	<u>0</u>	<u>18,547</u>	<u>13,758</u>
1(c) Income from investments				
Interest: CBF Deposit Funds	91	12	104	1,919
	<u>91</u>	<u>12</u>	<u>104</u>	<u>1,919</u>
1(d) Income from Church Activities				
Fees for weddings and funerals	4,146	0	4,146	1,638
Other	40	0	40	46
	<u>4,186</u>	<u>0</u>	<u>4,186</u>	<u>1,684</u>
1(e) Other	<u>4,355</u>	<u>0</u>	<u>4,355</u>	<u>5,788</u>
TOTAL INCOME	<u>283,114</u>	<u>7,663</u>	<u>290,777</u>	<u>271,751</u>

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Notes to the Financial Statements (continued)

For the year ending 31 December 2021

2. EXPENDITURE

		Unrestricted	Restricted	TOTAL FUNDS	
	Note	£	£	2021 £	2020 £
2(a) Church activities					
Missionary and charitable giving:					
Overseas		4,476	3,609	8,085	4,113
Home		11,080	0	11,080	1,671
		<u>15,556</u>	<u>3,609</u>	<u>19,165</u>	<u>5,784</u>
Diocesan quota		111,000	0	111,000	111,000
Other ministry costs		2,030	0	2,030	1,936
Church running and maintenance		14,225	30	14,255	14,630
Education, Training & Mission		1,981	140	2,121	2,108
Salaries and wages	5	63,157	0	63,157	69,183
Office Expenses		4,079	0	4,079	2,888
Upkeep of churchyard		62	538	600	969
Parish Magazine Costs		0	0	0	7
Hall running costs		6,102	0	6,102	7,464
Church major works		22,102	0	22,102	313,911
Hall - major works		1,643	0	1,643	12,449
Depreciation on equipment		16,609	0	16,609	16,624
Depreciation on property		2,541	0	2,541	2,541
Equipment (church & office)		4,857	0	4,857	2,293
Governance Costs	4	1,100	0	1,100	1,200
Other		551	0	551	650
		<u>267,595</u>	<u>4,317</u>	<u>271,912</u>	<u>565,637</u>
2(b) Raising Funds					
Stewardship envelopes		69	0	69	68
Fete and Fayre		0	0	0	20
		<u>69</u>	<u>0</u>	<u>69</u>	<u>88</u>
TOTAL EXPENDITURE		<u>267,664</u>	<u>4,317</u>	<u>271,981</u>	<u>565,725</u>

3. ALLOCATION OF SUPPORT COSTS

The support costs have been allocated in their entirety to the unrestricted expenditure (church running).

4. GOVERNANCE COSTS

	2021 £	2020 £
Independent Examiner's fee (accrual)	1,200	1,200
Reduction in 2020 accrued fee	(100)	0
	<u>1,100</u>	<u>1,200</u>

5. STAFF COSTS

	2021 £	2020 £
5(a) Gross Wages and salaries	60,141	68,047
Pension Costs	3,015	1,136
	<u>63,157</u>	<u>69,183</u>
Less Furlough Grants	0	(2,171)
	<u>63,157</u>	<u>67,012</u>

During the year the PCC employed a Youth Pastor, Parish Manager and Organist (all these part-time).

A full time Children and Families Pastor was also employed. She took maternity leave during the year and a part-time worker was employed. A cleaner was also employed.

No Employer's National Insurance was paid.

No employee received total emoluments above £60K.

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Notes to the Financial Statements (continued)

For the year ending 31 December 2021

5(b) PAYMENTS TO PCC MEMBERS AND THEIR FAMILIES

No member of the PCC was employed by the PCC.

Book grants were paid to Rev'd B Lovell £400 (2020: £400) and Mrs R Cumberland £50 (2020: £50).

Mr N Neilan, husband of PCC member Mrs H Neilan, was employed part time as a Youth Pastor. His total pay, including pension contributions, was £12,948 (2020:£12,955).

No other payments or expenses were paid to any other PCC member, persons closely connected to them or related parties.

5(c) DONATIONS BY PCC MEMBERS AND THEIR FAMILIES

These amounted, when Gift Aid is included, to £98,498 (2020: £83,921).

6 ANALYSIS OF TRANSFER BETWEEN FUNDS

There were no transfers between restricted and unrestricted funds during the year.

7. FIXED ASSETS

Tangible	Audio -Visual Equipment	Church Equipment	Land	Hall Building	Total
Cost	£	£	£	£	£
Cost at 1 January 2021	63,482	3,013	670	308,770	375,935
Additions at cost	0	2,954	0	0	2,954
Cost at 31 December 2021	<u>63,482</u>	<u>5,967</u>	<u>670</u>	<u>308,770</u>	<u>378,890</u>
Depreciation					
Accumulated depreciation at					
1 January 2021	15,871	3,013	0	99,421	118,305
Depreciation charge for the year	15,871	739	0	2,541	19,150
Accumulated depreciation at					
31 December 2021	<u>31,741</u>	<u>3,752</u>	<u>0</u>	<u>101,962</u>	<u>137,455</u>
Net Book Value at					
31 December 2021	<u>31,741</u>	<u>2,216</u>	<u>670</u>	<u>206,808</u>	<u>241,435</u>
Net Book Value at					
31 December 2020	<u>47,612</u>	<u>0</u>	<u>670</u>	<u>209,349</u>	<u>257,631</u>

St Mary's Church Community Hall

The Hall is owned by the London Diocesan Fund and the PCC are Management Trustees. The carrying value has been calculated using the Historical Cost convention. The Hall buildings are depreciated over 100 years and the lift over 20 years. In 2021 the Hall was fully insured for: Building £744,027 and Contents £56,688.

(The church and its contents are not part of the PCC's fixed assets but were fully insured in 2021 by the PCC for: Building £14,367,325 and Contents £461,264).

8. CURRENT ASSETS

8(a) Debtors (Unrestricted Funds)

General Fund	£ 2021	£ 2020
HM Revenue & Customs		
Gift Aid	24,044	22,496
Statutory Maternity Pay	1,467	0
Castle Water	0	35
Oasis	0	18
Outstanding Invoices	326	0
Payments in Advance	<u>2,097</u>	<u>597</u>
	<u>27,934</u>	<u>23,146</u>
PCC Funds (1D)		
Listed Places of Worship Grant	<u>0</u>	<u>47,031</u>
	<u>27,934</u>	<u>70,177</u>

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Notes to the Financial Statements (continued)

For the year ending 31 December 2021

	£ 2021	£ 2020
8(b) Debtors (Restricted Funds)		
HM Revenue & Customs		
Gift Aid		
Various funds in CBF 4D Deposit a/c	406	1,225
Special Collections/Appeals	0	30
	<u>406</u>	<u>1,255</u>

9. LIABILITIES		
9(a) Amounts falling due within one year (Unrestricted Funds)	£ 2021	£ 2020
General Fund		
Gas and electricity accruals	1,109	
Independent Examiner's fee accrual	1,200	
Church Minders	85	
Printing Leaflets	<u>148</u>	
	2,542	2,598
Special Items		
Retirement Gift (others in 2020)	100	323
PCC Funds	0	11,021
Hall		
Returnable deposits	800	
Accruals	768	
Income in advance	<u>333</u>	
	1,901	1,809
Magazine		
Income in advance	<u>2,817</u>	<u>2,817</u>
	<u>7,360</u>	<u>18,567</u>

9(b) There are no liabilities falling due after one year.

10. SUMMARY OF FUND MOVEMENTS

Account	Brought forward from 31/12/20		+/- 2021 net movement of funds		Balance at 31/12/21	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
	£	£	£	£	£	£
General Account	38,445	0	(12,575)	0	25,870	0
PCC Funds	137,774	0	42,710	0	180,485	0
CBF Fund 4D:						
Fabric Fund	0	0	0	50	0	50
Churchyard	(72)	582	193	(537)	120	46
Bells Appeal	0	828	0	101	0	928
Rosoman Tomb	0	599	0	0	0	599
H Broome Bequest	0	1,147	0	1	0	1,148
Choir Trust	0	1,031	0	51	0	1,082
Annett's Bequest	0	218	0	0	0	218
Pastoral Care	0	190	0	5,001	0	5,191
Mandimba Fund	6,250	6,521	(472)	(1,325)	5,778	5,196
John Greg Tomb	0	4,751	0	0	0	4,751
Picture Restn Fund	0	10,061	0	5	0	10,066
Hospitality Fund	(20)	0	20	0	0	0
Oasis Fund	491	0	52	0	543	0
Fête	387	0	0	0	387	0
Hall	37,841	0	1,716	0	39,557	0
Magazine	7	0	2	0	9	0
Fixed Assets*	257,631	0	(16,196)	0	241,435	0
	<u>478,734</u>	<u>25,929</u>	<u>15,450</u>	<u>3,346</u>	<u>494,184</u>	<u>29,275</u>

*See note 7.

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Notes to the Financial Statements (continued)

For the year ending 31 December 2021

11. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Fund £	Restricted Fund £	Total £ 2021	Total £ 2020
Long Term Loan				
Missional Housing Loan	<u>0</u>	<u>5,365</u>	<u>5,365</u>	<u>5,365</u>
Short Term Deposits				
Church of England Deposit Funds:				
1D (PCC Funds)	163,844	0	163,844	98,774
3D (Community Hall)	32,021	0	32,021	32,005
4D (Fabric Fund etc)	<u>7,797</u>	<u>23,504</u>	<u>31,300</u>	<u>31,284</u>
	<u>203,662</u>	<u>23,504</u>	<u>227,166</u>	<u>162,062</u>
Cash at banks and in hand				
Lloyds/Barclays Banks	15,863	0	15,863	15,885
Parish magazine	2,826	0	2,826	2,824
Hall	9,437	0	9,437	7,645
Fête	<u>387</u>	<u>0</u>	<u>387</u>	<u>387</u>
	<u>28,513</u>	<u>0</u>	<u>28,513</u>	<u>26,741</u>
Other current assets	27,934	406	28,340	71,432
Fixed Assets	241,435	0	241,435	257,631
Current liabilities	(7,360)	0	(7,360)	(18,567)
Fund Balance	<u>494,184</u>	<u>29,275</u>	<u>523,459</u>	<u>504,663</u>

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Notes to the Financial Statements (continued)

For the year ending 31 December 2021

12(a).

GENERAL FUND (unrestricted/restricted funds)

EXPENDITURE	£	2021 £	2020 £	INCOME	2021 £	2020 £
<u>Diocesan Expenses</u>				Planned Giving	126,118	126,898
Common Fund		111,000	111,000	Gift Aid on above	30,268	30,245
<u>Clergy Expenses</u>						
Vicar's expenses	860		836			
Readers' expenses	150		330	Ad hoc Gift Aided Donations	15,519	14,116
Other Clergy	0		21	Gift Aid on above	3,880	3,529
		1,010	1,187			
<u>Staff Training</u>		0	0			
<u>Cost of Services</u>		1,215	3,388	Collections	2,756	1,332
<u>Church Music</u>				Gift Aid on above	689	333
Organist	3,089		5,105			
Organ maintenance	636		1,185		179,231	176,454
Music/licences etc.	528		535			
Visiting organist	295		80	Donations (non GA)	1,145	1,445
Choir	81		220			
Worship Band	224		50	Gift Aid for 2019 income		23
		4,853	7,175			
<u>Utilities, Insurance etc</u>				Government Furlough Grant	0	2,171
Gas	2,831		2,486	MTV payment for staff costs	3,454	3,026
Electricity	1,824		1,490			
Water	98		62			
Insurance	4,869		4,716	Weddings	2,705	274
Cleaning	563		118	Funerals	1,441	1,364
		10,185	8,873			
<u>Administration</u>				LPoWS Grant	115	
Administrative Staff	14,817		19,031	Church Hire	669	0
Office Supplies	546		329			
Communications	3,404		2,479	Easyfundraising	64	63
Office Equipment	447		35			
Stewardship Envelopes	69		68	Sundry Income	147	32
Other Office	129		80			
Office Cleaning	277		151	Special Events	40	0
		19,689	22,172			
<u>Governance</u>				Transfers from:		
Examiner fees	1,100		1,200	PCC funds (1D) for		
PCC expenses	0		0	Children's Pastor	11,200	14,000
		1,100	1,200			
<u>Youth/Children</u>		1,423	1,755	Hall	8,000	0
<u>Youth/Children (Restricted)</u>		30	171			
<u>Children and Youth Staff</u>		43,997	44,047	Churchyard	750	1,000
<u>Publicity & Evangelism</u>		495	48			
<u>Discipleship</u>		0	0	Broome Bequest	30	35
<u>Maintenance & Equipment</u>		5,910	5,538	(restricted)		
<u>Donations</u>		80	0	Youth Work (restricted)	0	136
<u>Vicarage expenses</u>		1,019	750			
<u>Sundries</u>		48	438			
<u>Hospitality Fund Deficit (transfer)</u>		511	0			
<u>Transfer to Donations Reserve (Note 14)</u>		19,000	19,000			
		221,565	226,740			
(Deficit) for 2021 and 2020		(12,575)	(26,718)		208,990	200,022
		208,990	200,022			
				Surplus b/fwd from 2020	38,445	
				(Deficit) for 2021	(12,575)	
				Total surplus c/fwd to 2022	25,870	

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Notes to the Financial Statements (continued)

For the year ending 31 December 2021

12(b)

CBF Church of England Deposit Fund (4D) (unrestricted/restricted funds)

	Total Funds			
	Unrestricted	Restricted	2021	2020
	£	£	£	£
Fabric Fund	0	50	50	0
Churchyard Fund	120	46	166	510
Mandimba Fund	5,778	5,196	10,974	12,772
Picture Restoration Fund	0	10,066	10,066	10,061
Pastoral Care Fund	0	5,191	5,191	190
Bells Appeal Fund	0	928	928	828
Annett's Bequest (The Bell Ringers' Fund)	0	218	218	218
Broome Bequest Fund	0	1,148	1,148	1,147
Choir Trust Fund	0	1,082	1,082	1,031
John Greg Tomb Fund	0	4,751	4,751	4,751
Rosoman Tomb Fund	0	599	599	599
	<u>5,898</u>	<u>29,275</u>	<u>35,173</u>	<u>32,107</u>

FABRIC FUND

(Unrestricted/Restricted Fund)

Closing funds in CBF Deposit Fund (4D)

	£	£		£	£
			By Balance brought forward		
			Unrestricted	0	
			Restricted	0	0
			Donations (Restricted)		50
To Balance carried forward			Interest		
Unrestricted	0		Unrestricted	0	
Restricted	50		Restricted	0	0
	<u>50</u>				<u>50</u>

PICTURE RESTORATION FUND

(Restricted Fund)

Set up in 2019 with a legacy from Miss Cooper for the restoration of the picture which is a copy of the Madonna da Foligno

Closing funds in CBF Deposit Fund (4D)

	£	£		£	£
			By Balance brought forward		10,061
To Balance carried forward	10,066		Interest		5
	<u>10,066</u>				<u>10,066</u>

CHURCHYARD FUND

(Unrestricted/Restricted Fund)

Closing funds in CBF Deposit Fund (4D)

	£	£		£	£
			By Balance brought forward		
Rent Charge to Hampton School (Restricted)	4		Unrestricted	(72)	
Equipment (Restricted)	367		Restricted	582	510
Small Equipment (Restricted)	167		London Borough of Richmond		
Mower repair (Unrestricted)	62		Grass cutting (Unrestricted)		1,004
Transfer to General Account	750		Interest		
To Balance carried forward			Unrestricted	0	
Unrestricted	120		Restricted	1	2
Restricted	46				
	<u>1,516</u>				<u>1,516</u>

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Notes to the Financial Statements (continued)

For the year ending 31 December 2021

BELLS APPEAL FUND

(Restricted Fund)

Set up in 2020 for the restoration of the bells.

Closing funds in CBF Deposit Fund (4D) £

To Balance carried forward	928
	<u>928</u>

By Balance brought forward	£ 828
Donation	100
Interest	1
	<u>928</u>

ROSOMAN TOMB FUND

(Restricted Fund)

Money originally provided in 1989 for the upkeep of the tomb.

Closing funds are held as part of a Missional Housing Loan

To Balance carried forward	£ 599
	<u>599</u>

By Balance brought forward	£ 599
	<u>599</u>

HERBERT BROOME BEQUEST FUND

(Restricted Fund)

Provides for the support and continuance of Sunday Schools attached to the Church

and for the purchase of prizes and awards.

Funds held in CBF Deposit Fund (4D)

Transfer to General Account	£ 30
To Balance carried forward	1,148
	<u>1,178</u>

By Balance brought forward	£ 1,147
Donation from School of Industry	30
Interest	1
	<u>1,178</u>

CHOIR TRUST FUND

(Restricted Fund)

The fund is devoted to raising the standard of the choir including supporting and developing the talent of the children.

Closing funds held in CBF Deposit Fund (4D)

RSCM Membership Fees	£ 110
Additional choristers' fees	30
To Balance carried forward	1,082
	<u>1,222</u>

By Balance brought forward	£ 1,031
Surplus organist and choristers' fees	190
Interest	1
	<u>1,222</u>

TRUSTEES OF ANNETT'S BEQUEST (THE HAMPTON BELL RINGERS' FUND)

(Restricted Fund)

Funds held at CBF Deposit Fund (4D)

Payment to Bell Ringers*	£ 0
To Balance carried forward	218
	<u>218</u>

By Balance brought forward	£ 218
Interest	0
	<u>218</u>

* The annual payment to the ringers has traditionally been made up to £50 by a supplementary payment from the PCC

PASTORAL CARE FUND

(Restricted Fund)

This fund was created by a legacy of £5,000 left by Mr R Phillips in 2005

to St. Mary's Church for the Pastoral Care of older folk.

Funds held at CBF Deposit Fund (4D)

To Balance carried forward	£ 5,191
	<u>5,191</u>

By Balance brought forward	£ 190
Legacy (E Phillips)	5,000
Interest	1
	<u>5,191</u>

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Notes to the Financial Statements (continued)

For the year ending 31 December 2021

MANDIMBA FUND (Unrestricted/Restricted Fund)

This fund was created to further the aims stated to the PCC:-
a) to deepen our understanding of life in a developing country
b) to establish a partnership with the local church and
c) to offer any practical help we can.

Closing funds in CBF Deposit Fund (4D)

	£	£
Good Seeds (Restricted)		3,547
Nursing Fees (Unrestricted)		2,476
Nursing Fees (Restricted)		63
To Balance carried forward		
Unrestricted	5,778	
Restricted	<u>5,196</u>	10,974
		<u><u>17,059</u></u>

	£	£
By Balance brought forward		
Unrestricted	6,250	
Restricted	<u>6,521</u>	12,772
Various donations (Restricted)	615	
Gift Aid on above	<u>143</u>	758
Transfer from Donations (1D)		2,000
Donations (Good Seeds)	1,259	
Gift Aid on above	<u>264</u>	1,523
Interest		
Unrestricted	4	
Restricted	<u>3</u>	7
		<u><u>17,059</u></u>

JOHN GREG TOMB (Grade II listed) FUND (Restricted Fund)

This fund was created in 2007 with donations sent in memory of a relative of John Greg to assist in the upkeep of the tomb.

Closing funds are held as part of a Missional Housing Loan

	£
To Balance carried forward	4,751
	<u><u>4,751</u></u>

	£
By Balance brought forward	4,751
	<u><u>4,751</u></u>

PCC FUNDS

(Unrestricted Fund)

Closing Funds in CBF Deposit Fund (1D) and Lloyds Bank

	£	£
Restoration Work		
Furniture	18,710	
Retention	<u>3,392</u>	22,102
Organ Inspection		420
Nor Piano etc		2,954
2019 Donations		13,000
2019 Donations :transfer to Mandimba F		2,000
Transfer to General a/c for Children's Pastor		11,200
To Balance carried forward		180,485
		<u><u>232,161</u></u>

	£
By Balance brought forward	137,774
Legacy (Jean Suter)	58,322
Legacy (Esmee Phillips)	15,000
Transfer from General a/c for 2021 Donations	19,000
LPoWS Grants	1,994
Interest	71
	<u><u>232,161</u></u>

THE PAROCHIAL CHURCH COUNCIL OF ST MARY'S HAMPTON

Notes to the Financial Statements (continued)

For the year ending 31 December 2021

Hospitality Fund (Unrestricted Fund)

	£
Beverages etc	503
To Balance carried forward	0
	<u>503</u>

	£
By Balance brought forward	(20)
Donations	12
Transfer of deficit to General Account	511
	<u>503</u>

Oasis Fund

(Unrestricted Fund)

Closing Funds in Lloyds Bank

	£
Expenses	63
To Balance carried forward	543
	<u>606</u>

	£
By Balance brought forward	491
Subscriptions	115
	<u>606</u>

13. DONATIONS PAID

£19,000 was set aside to pay for donations which will be decided in 2022.

The funds set aside in 2020 to pay for donations have yet to be allocated.

In 2021 the following donations were made from funds set aside in 2019.

MTV Youth Hampton	£3,500
Insight	£3,500
Open Doors	£2,000
TearFund	£2,000
Mandimba Fund (transfer)	£2,000
United World Mission	£2,000
	<u>£15,000</u>

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH CHURCH OF ST MARY'S HAMPTON (REGISTERED CHARITY 1133768)**

I report to the Member on my examination of the accounts of the Parochial Church Council of the Parish Church of St Mary's Hampton (PCC) for the year ended 31 December 2021 set out on pages 1 to 15. This report on the accounts of the PCC for the year ended 31 December 2020 is in respect of an examination carried out under the Church Accounting Regulations 2006 ('the Regulations') and the Charities Act 2011 (the 2011 Act).

Responsibilities and basis of report

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Certified Accountants.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrea L Kibble FCCA
A K Accounting Solutions Limited
Chartered Certified Accountants
Minster House
126a High Street, Whitton
Twickenham
Middlesex
TW2 7LL

17 March 2022

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH CHURCH OF ST MARY'S HAMPTON (REGISTERED CHARITY 1133768)

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17 March 2022