

TRUSTEES ANNUAL REPORT

The Parochial Church Council

St. GILES WITH SUTTON

SHREWSBURY

For the year ended 31st December 2020

Registered Charity No 1133755

Aims and Purpose

St Giles' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Rev. Andrew Knight in promoting within the parish the ecumenical, evangelical, pastoral and social mission of the church.

The PCC is also specifically responsible for the maintenance of the church buildings at St Giles Church, Wenlock Road, Shrewsbury and the parish hall on Sutton Way, Shrewsbury.

Objectives and activities

The PCC is committed to enabling as many people as possible to worship at St. Giles and to become part of our church community. Through the work of the Worship Group sub – committee the structure of our regular services is reviewed and revised, as well as alternative styles of worship being explored and special services arranged at regular intervals, such as the regular Healing services and our Messy Church and Café Church. Much of this work has been impacted this year by the COVID19 global pandemic as will be mentioned below.

Achievements and Performance

Worship and Prayer

The COVID19 global pandemic and measures introduced to control the virus have had a significant impact on the worship that we have been able to offer this year. As a result of the national lockdown in March, no services were held in St Giles Church from 22nd March until 2nd August and likewise during the second lockdown in November and the first week of December no services were held in church. Alternative worship arrangements were made however, starting with orders of service being emailed to the congregation for them to use in their own time followed later by services being conducted via the Zoom video calling application.

Ultimately the service being offered by Zoom were a Sunday morning worship, one Morning prayer a week and 2 services of evening prayer a week, as well as a social “Coffee and Catchup” on a Wednesday. One of the bible study groups and the Advent discussion group were also able to make use of Zoom.

The baptism information sessions and ‘Baptism Buddies’ scheme have had to be put on hold this year as a result of the global pandemic.

All are welcome at our regular services. Presently there are 165 names on the Church Electoral Roll, an increase of 3 from the previous year. Average weekly attendance is 54 parishioners, which is a significant reduction in our usual numbers due to the restrictions that we have had to put in place to comply with social distancing and other COVID secure site requirements.

As with our regular services, the opportunities we normally offer the wider community to celebrate and thank God for milestones through life, i.e., baptism, marriage and funerals have had to be curtailed this year. We have celebrated 2 baptisms, no weddings and held 2 funerals in church over the year. Likewise, the annual memorial service at All Souls tide had to be held virtual via Zoom, and anyone who wished to was invited to place a token of remembrance on a tree within the churchyard.

Messy Church & Café Church were only held in January to March, and then the COVID restrictions required their suspension until such time as all such restrictions are lifted. The healing service was another casualty of the COVID19 restrictions, with no services being held this year.

In June we were sorry to say good bye to Rev. Stuart Howes, who after his successful curacy has now moved to Telford as a parish priest in his own right. We wish him every success at Holy Trinity Hadley & Christ Church Wellington.

Deanery Synod

Three members of the PCC sit on deanery synod. This provides an important link between the parish and the wider church. A report of all synod meetings is received at the APCM and discussions held concerning any points raised.

The Church Buildings

We would wish for our Church to be open to all throughout the year, but security concerns and a lack of volunteer stewards prevent us from being able to do so, although we were able to steward the building when it was opened for 2 days a week for private prayer whilst lockdown restrictions allowed this.

The church roof has been of concern for some time following the last quinquennial report. Although routine maintenance has so far prevented any major issues developing, concerns are now being raised that this cannot continue indefinitely and so alongside the PCC putting aside some money from our regular income it has been decided that 2020 will see the church make a focused campaign to raise the required money to repair the roof fully with the hope that the work can commence in 2021, the current estimate for this work being £220,000. Inevitably, this also fell foul of the COVID19 lockdowns, as this prevented most of the envisioned fundraising activities from taking place, although the events that took place

in January & February were able to raise £1,300, which along with some generous donations from members of congregation and a legacy gift contributed a further £18,000, which means the Roof Fund now stands at £42,250, so the target figure now seems much closer than it once did.

Pastoral Care

The team of chalice assistants continue to take sick communion out to any parishioners who request it, but this also had to cease as a result of the global pandemic and has yet to resume.

The Pastoral Visitors group has been unable to carry out its programme of meeting and visits due to the lockdown restrictions.

The ABC club continues to meet every Tuesday until the lockdown restrictions forced the meeting to be put on hold.

Our ordinand Gareth Ingam has been ordained Deacon and has moved to take up his curate's position.

Of the two members of the PCC have applied to enrol in course to explore their calling with regards to ministry, Mr John Fannin has withdrawn from the Living Discipleship course as he felt that the course was not covering the advertised topics in a suitable manner. Mrs Margaret Turner has applied for the Pathways To Ministry course.

Mission and Evangelism

We continue to support Shrewsbury Youth for Christ & Shrewsbury Christian Centre Association (which operates the ARK centre in Shrewsbury) through regular financial support. Members of the congregation also make donations of produce to Shrewsbury Food Bank, and we were very happy to be able to donate money for the Food Bank to give a meat voucher to each user for their Christmas meal. Following a review of our charitable giving it was decided to also make regular contributions to Shrewsbury Street Pastors, Christians Against Poverty and WaterAid, and to review this again in two years' time.

A group from the parish continued to visit Mereside School every month following the Open The Book sessions, until the COVID19 restrictions also forced this to cease, as was the case for the Pray, Bake, Read scheme in which volunteers from the congregation go into each school to listen to the children reading, other congregation members bake a cake for the staff at both schools once every half term and the whole congregation is encouraged to

pray especially for the pupils and staff of both schools during their daily prayers for both Merside and St Giles Primary Schools.

Ecumenical Relations

The church is a member of Churches Together In Shrewsbury and continues to have close ties with the Greek Orthodox church who use the chapel of Sutton within the parish as well as the church hall.

Financial Review

As with all other aspects of the churches' life, the COVID19 pandemic has adversely affected the financial life of the church as well, income from donations at services fell from £82, 187 in 2019 to £70,222 in 2020 and total unrestricted income was £77,730. Donations to restricted and designated funds totalled £17,941, predominately to the Roof Fund. Hire fees for the fellowship room were £62 and hire fees for the church hall brought in a gross amount of £5,909, again compared to £17,575 for the previous year.

Christian Ministry expenses totalled £76,696 the majority of which was the £55,320 of requested Parish Share.

Consequently, the net result was a deficit of receipts over payments of £6,727.

Two legacies from a former member of the congregation were received during the year, one for £500 with instructions that this money be put into the Roof Fund and another for £200 with no specific instructions for its use.

Adding bank and deposit balances together gives an unrestricted funds balance of £38,725 as of 31st December.

Restricted and designated fund balances totalled £61,655, please see detailed notes for explanations of fund uses.

Reserves Policy

It is the policy of the PCC that reserves should be used for any major expenses only and not for meeting the day-to-day expenses of the church. We aim to keep the equivalent of four months expenses available, i.e., £27,833, the balance of these funds at the end of the year did not meet this target.

Safeguarding

Mrs Shirley Wade has continued in post and there have been no incidents to report this year.

Volunteers

We would like to thank all the volunteers who help to make St Giles the church it is today. Thanks must be given to our church wardens Mrs Diane Ralphs who stood down this year, as well as to our continuing church warden Mrs Patricia Davies as well as to Mrs Doreen Walker for taking on the role vacated by Diane Ralphs. Also, we wish to extend a message of thanks to our readers Mrs Roz Abbott and Mrs Gill Carding, our sacristan Mr Roy Taylor, our treasurer Mr Tim Abbott, our secretary Mrs Lynne Hall and our gift aid secretary Mrs Margaret Taylor for all their hard work.

A special vote of thanks must also be extended to Patricia Davies, Doreen Walker, Norman Davies and Roger Walker for their hard work in ensuring the church has been able to comply with all the COVID19 restrictions to ensure that public worship was able to resume when it was permitted to do so.

We also wish to extend a message of thanks to Mr Steve Evans for his work as the church hall booking clerk having taken over the role from the previous holder, Mr John Fannin whom we also thank for his many years of dedication to the post.

Structure, governance and management.

The method for appointing PCC members is set out in the Church Representation Rules. At St Giles the PCC consists of the incumbent, the church wardens, the readers, and those elected by members of the congregation on the Electoral Roll of the parish. All those who attend services are encouraged to register on the Electoral Roll.

The members of the PCC are responsible for making decisions on all matters of general concerns and importance to the parish including deciding how the funds of the PCC are to be spent.

The full PCC has met three times during the year because of the COVID19 restrictions, rather than the usual 6 meetings. Due to the wide range of issues covered by the PCC a number of sub committees with specific roles have been formed. These include the Mission Action Plan, Worship, Pastoral Visiting Group, Church Hall, Fabric and Finance. All are responsible to the PCC and report back to the full PCC, with any issue be further discussed as necessary.

Administrative Information

St Giles Church is located on Wenlock Road, Shrewsbury. It is part of the diocese of Lichfield within The Church of England. The correspondence address is St Giles Church, Wenlock Road, Shrewsbury. SY2 6JP

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission, Charity Number 1133755.

Ex Officio Members

Incumbent: The Reverend Andrew Knight Chairman

The Reverend Stuart Howes Curate (to June 2020)

Wardens: Mrs. Diane Ralphs (to APCM 25th October 2020)

Mrs Patricia Davies

Mrs Doreen Walker (from APCM 25th October 2020)

Readers: Mrs. Roz Abbott

Mrs. Gill Carding Deanery Synod Member

Secretary to the PCC: Mrs Lynne Hall

Hon. Treasurer: Mr. Timothy Abbott

Sacristan: Mr Roy Taylor

Organist & Choirmaster: Dr Derry Bertenshaw

Elected Members:

Mrs. Shirley Wade Safeguarding Officer

Mr. Bernard Stockton Fabric Overseer

Mr. Norman Davies Fabric Overseer

Mrs. Margaret Taylor Gift Aid Secretary

Mr. John Fannin

Miss Jill Bradfield Assistant Churchwarden

Mrs Beryl Jones Deanery Synod Member

Mr Russell Marshall

Mr Roger Walker

Mrs Margaret Turner

Mrs Joan Howard

Mrs Shelia Rowson

Mrs Rose Warden

Mr Steve Evans Deanery Synod Member

Mrs Rosemary Brookes (from APCM 25th October 2020)

Reverend A.R. Knight
21/05/2021.

Rector of St. Giles with Sutton,
Shrewsbury.

Parish of St Giles with Sutton, Shrewsbury

Financial Statements 31 December 2020

Registered Charity No. 1133755



**DIOCESE OF
LICHFIELD**



DISCOVERING
OUR FAITH



GROWING
OUR FAITH



REACHING
OUR FAITH



TRANSFORMING
OUR FAITH



PRACTISING
OUR FAITH

The Church of England around Staffordshire, northern Shropshire and the Black Country

Statement of Financial Activities

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowments Funds	Total Funds 2020	Total Funds 2019
							<i>*see note 9 for full comparatives</i>
Incoming Resources							
Donations and Legacies	2a	70,552	288	18,305		89,145	86,445
Charitable Activities	2b	3,116	-	1,294		4,410	7,588
Other Trading Activities	2c	62	5,909			5,971	18,094
Investments	2d	1,087	10	50		1,147	1,252
Other	2e	3,000	14	1,991		5,005	7,121
Total		77,817	6,221	21,640	-	105,678	120,500
Resources Expended							
Raising Funds	3a			142		142	35
Charitable Activities	3b	76,312	7,160	-	-	83,472	117,393
Other	3c	7,188	2,061			9,249	6,369
Total		83,500	9,221	142	-	92,863	123,797
Net gain/(losses) on investment							
Net Income/(Expenditure)		(5,683)	(3,000)	21,498		12,815	(3,297)
Transfer between Funds			-		-	-	-
Net Movements in Funds		(5,683)	(3,000)	21,498	-	12,815	(3,297)
Total Funds brought forward (1st Jan)		54,435	22,309	12,506	-	89,250	92,547
Total Funds carried forward (31st Dec)		48,752	19,309	34,004	-	102,065	89,250

Parish of St Giles with Sutton Shrewsbury

Financial Statements for the Year Ended 31 December 2020

Statement of Assets and Liabilities

		Total 2020	Total 2019
Fixed Assets			
Investment Assets	5(a)		
Tangible Assets	5(b)		
Current Assets			
Bank current account		71,825	56,862
CBF deposit fund		32,525	32,388
Cash		-	-
Liabilities due in one year	6		
Sundry Creditors		-	
Diocesan Parish Share		-	
Diocesan Loan		-	
Total Net Assets		104,350	89,250

		2020	2019
Parish Funds			
Unrestricted Funds			
General		48,752	54,435
Designated		19,309	22,309
Restricted Funds		34,004	12,506
Endowment Funds		-	-
Total		102,065	89,250

Reverend ANDREW R. KNIGHT
 Reverend A. R. Knight
 6/10/2021

The attached notes form part of these financial statements

Parish of St Giles with Sutton, Shrewsbury
Financial Statements for the Year Ended 31 December 2020

Accounting Policies

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP) and FRS102.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Description of Funds

Restricted funds comprise of two elements :-

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purpose.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Post year end event

The worldwide outbreak of the COVID-19 virus represents a significant event since the end of the financial year. The Charity has reviewed its cash flow forecasts and considered the impact on going concern, concluding that the going concern basis remains an appropriate basis of preparation for these financial statements given the likely cash flow impact of operations for 12 months from the date of signing this report. COVID-19 is considered to be a non-adjusting post year end event and therefore has not been taken into account in preparing these Financial Statements as at 31 December 2019.

Parish of St Giles with Sutton, Shrewsbury

Notes to Financial Statements for Year Ended December 2020

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
Income and Endowments from:							
	2						
Donations and Legacies							
	2a						
<i>Voluntary Income/Receipts</i>							
1	Tax efficient planned giving	44,380	-	-	-	44,380	51,310
2	Other planned giving	6,971	-	-	-	6,971	7,813
3	Collections at services	4,457	-	203	-	4,660	7,261
4	All other giving and voluntary receipts including special appeals	130	288	17,602	-	18,020	4,329
6	Gift Aid Recovered	17,094	-		-	17,094	15,232
7	Legacies received	200	-	500	-	700	500
8	Grants	-	-	-	-	-	-
		73,232	288	18,305	-	91,825	86,445
Charitable Activities							
	2b						
<i>Church Activities</i>							
11	Statutory Fees (retained by PCC)	2,851	-	-	-	2,851	6,476
9	Plant Sale	-	-	-	-	-	-
9	Harvest Supper	-	-	-	-	-	-
9	Fundraising Activities	265	-	1,294	-	1,559	1,112
		3,116	-	1,294	-	4,410	7,588

$\mathcal{H}^1(\mathbb{R}^n) \subset \mathcal{H}^2(\mathbb{R}^n) \subset \mathcal{H}^3(\mathbb{R}^n) \subset \dots \subset \mathcal{H}^k(\mathbb{R}^n) \subset \mathcal{H}^{k+1}(\mathbb{R}^n) \subset \dots \subset \mathcal{H}^{\infty}(\mathbb{R}^n)$

		Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
Other Trading Activities							
2c							
<i>Activities for Generating Fund</i>							
12	Church Hall Hire	62	5,909	-	-	5,971	18,094
12	Bookstall	-	-	-	-	-	-
12	Parish Magazine	-	-	-	-	-	-
		62	5,909	-	-	5,971	18,094
2d							
<i>Investments</i>							
10	Dividends	1,000	-	-	-	1,000	1,000
10	Bank Interest	87	10	50		147	252
		1,087	10	50	-	1,147	1,252
2e							
<i>Other</i>							
		320	14	1,991		2,325	8,161
						-	-
		320	14	1,991	-	2,325	8,161
Total		77,817	6,221	21,640	-	105,678	121,540

Parish of St Giles with Sutton, Shrewsbury
Notes to Financial Statements for Year Ended December 2020

EXPENDITURE ON:		3	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds 2020	Total Funds 2019
Raising Funds		3a						
17	Costs of Generating Income		-	-	-	-	-	0
	Plant Sale		-	-	-	-	-	-
	Epiphany Lunch			-	142	-	142	35
			-	-	142	-	142	35
Charitable Activities		3b						
Church Activities								
18	Mission giving and donations		3,400				3,400	3,312
19	Diocesan Parish Share		55,320				55,320	53,971
20	Salaries/Wages		4,778				4,778	5,123
21	Clergy and Staff Expenses		1,006	1,001			2,007	4,691
Church Expenses								
22	Church running expenses		5,089	4,570			9,659	20,051
23	Church Expenses (Mission and Evangelism)		1,123				1,123	2,801
24	Church utility bills		4,601	1,300			5,901	9,743
25	Cost of trading		995	289			1,284	1,899
Major Capital Expenditure								
27	Major Repairs to the Church		-	-	-	-	-	-
28	Major Repairs to Church Hall		-	-	-	-	-	-
29	New Building Work		-	-	-	-	-	15,802
26	Governance Costs		-	-	-	-	-	-
			76,312	7,160	-	-	83,472	117,393
99	Other	3c						
			7,188	2,061	-	-	9,249	6,369
			7,188	2,061	-	-	9,249	6,369
Total			83,500	9,221	142	-	92,863	123,797

Parish of St Giles with Sutton, Shrewsbury
Notes to Financial Statements for Year Ended December 2020

4(a) Staff Costs

	2020	2019
Salaries	2,378	5,123

The PCC employed Mrs Katherine May as Parish Secretary throughout the year, who was placed on Furlough during the lockdown period.

4(b) Related Parties

2 Trustees were reimbursed £1,006 for travel and subsistence during the year.

£14,881 was received from Trustees during the year, as giving and donations.

5(a) Fixed Assets

None held

5(b) Investments

none held

6 Liabilities

None

7 Analysis of Net Assets

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total
Fixed Assets	-	-	-	-	-
Investment Assets	-	-	-	-	-
Current Assets	38,725	19,801	43,946	-	102,472
Current Liabilities	-	-	-	-	-
	38,725	19,801	43,946	-	102,472

Parish of St Giles with Sutton, Shrewsbury

Notes to Financial Statements for Year Ended December 2020

8 Funds Reconciliation

	Reserves at 1 Jan	Incoming Resources	Resources Expended	Transfers between funds	Reserves at 31 Dec
Unrestricted Funds	44,407	77,818	83,280	(220)	38,725
Designated Funds	-				-
Church Hall Fund	15,785	5,939	6,880	-	14,844
Wall Hanging & Kneelers	93	-	-	-	93
Flower Fund	572	21	50	-	543
Organ Fund	3,169	1	-	-	3,170
Hospitality Fund	2,771	267	116	- 1,771	1,151
	22,390	6,228	7,046	- 1,771	19,801
Restricted Funds	-				-
Votive Candle Stand fund	15	-	-	-	15
Church Roof Fund	20,756	19,650	142	1,991	42,255
Office Equipment Fund	60	-	-	-	60
Olive Young Fund	1,616	-	-	-	1,616
	22,447	19,650	142	1,991	43,946
Total Funds	89,244	103,696	90,468	-	102,473

Church Hall Fund

Monies for operating and maintaining the Church Hall, all hire fees to be retained. Funds may be transferred to Church Accounts by majority vote of Hall Sub-Committee

Wall Hanging & Kneelers For purchase of materials to make and maintain Wall Hanging and Church Kneelers

Flower Fund For purchase of Church flowers and associated equipment

Organ Fund

To enable works to be completed to allow the organ to be registered on historic instrument list and any future maintenance

Hospitality Fund To supply food and drink used by church and associated groups when hosting events

Votive Candle Stand fund To purchase a votive candle stand in church

Office Equipment Fund For purchase of equipment for the Parish Office

Olive Young Fund For use in Children's Ministry and outreach to schools

Sound System Fund Funds to upgrade existing audio/visual systems in church

Parish of St Giles with Sutton, Shrewsbury

Notes to Financial Statements for Year Ended December 2020

9 SOFA Comparatives

(previous year)

Incoming Resources

Donations and Legacies

Charitable Activities

Other Trading Activities

Investments

Other

Total

Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds
70,552	288	18,305	-	89,145
3,116	-	1,294	-	4,410
62	5,909		-	5,971
1,087	10	50	-	1,147
3,000	14	1,991	-	5,005
77,817	6,221	21,640	-	105,678

Resources Expended

Raising Funds

Charitable Activities

Other

Total

		142		142
76,312	7,160	-	-	83,472
7,188	2,061			9,249
83,500	9,221	142	-	92,863

Net gain/(losses) on investment

Net Income/(Expenditure)

Transfer between Funds

Net Movements in Funds

-	-	-	-	-
- 5,683	- 3,000	21,498	-	12,815
(220)	1,771	1,991	-	-
- 5,903	4,771	23,489	-	12,815