

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WHITCHURCH WITH TUFTON AND LITCHFIELD IN THE DIOCESE OF WINCHESTER

England & Wales · Charity number 1133750

## Details

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**Other names** WHITCHURCH PCC (HAMPSHIRE)

**Status** Registered

**Legal form** Previously excepted

**Registered** 2010-01-26

**Register** [View on the Charity Commission register](#)

## Contact

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**Website** [www.whitchurchhampshire.org.uk](http://www.whitchurchhampshire.org.uk)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** PROVIDING REGULAR PUBLIC WORSHIP AND A CHRISTIAN PRESENCE IN OUR COMMUNITIES, PROMOTING GOOD NEIGHBOURLINESS AND OFFERING SPIRITUAL AND PASTORAL CARE.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Hampshire

## Finances

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| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | £194,471 | £149,188    | -      | -         |
| 2023-12-31 | £152,161 | £132,226    | -      | -         |
| 2022-12-31 | £153,228 | £197,161    | -      | -         |
| 2021-12-31 | £139,588 | £146,595    | -      | -         |
| 2020-12-31 | £134,290 | £30,862     | -      | -         |

## Trustees

| Name                         | Role | Appointed  |
|------------------------------|------|------------|
| Ann Simmonds                 |      | 2022-04-24 |
| CAROLYN JAY                  |      | 2016-10-25 |
| Dr Andrew Stephen Hobley     |      | 2019-04-23 |
| Gillian Bilton               |      | 2022-04-24 |
| Louise Martin                |      | 2023-04-23 |
| NIGEL STANLEY GORDON SCARFE  |      |            |
| Peter John Taylor            |      | 2021-04-27 |
| Philip John Geddes           |      | 2021-04-27 |
| Rev Nicola Smallwood         |      | 2021-04-27 |
| Rev Russell Martin Smart     |      | 2023-04-23 |
| Susan Bailey                 |      | 2017-04-04 |
| Valerie Anne Swayne Bradshaw |      | 2023-04-23 |

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# Accounts

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# 2024 ANNUAL REPORT AND FINANCIAL STATEMENT

## BENEFICE OF WHITCHURCH WITH TUFTON AND LITCHFIELD



THE CHURCH  
OF ENGLAND

Registered Charity Number: 1133750

April 2024

**Parish of Whitchurch with Tufton and Litchfield**

**Part of the Brightwaters Benefice**

**Annual Vestry and Parochial Church Meeting Sunday 21 April 2024**

**We invite and encourage all parishioners to attend this meeting.**



**Agenda**

1. Welcome and Opening Prayer
2. Apologies

**Annual Vestry Meeting**

1. Minutes of meeting held on Sunday 27 April 2025
2. Election of Churchwardens for 2025-26

**Annual Parochial Church meeting**

1. Minutes of meeting held on Sunday 27 April 2025
2. Matters arising
3. Annual Report
4. Date of next Annual Meeting
5. Any other business – items to be notified to the Chair before item 3

**3 Annual Report**

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## **1 Objectives**

The PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It has maintenance responsibilities for All Hallows, St Mary's and St James the Less.

## **2 Electoral Roll – Caroline Barber**

The number on the electoral roll for 2024 was 165, three less than the previous year. The number on roll for 2024 will be reported at the APCM.

## **4 Report on Activities**

### **4.1 PCC Report – Andrew Hobley**

The PCC is the body which governs our decisions as a community. Between April 2024 and March 2025 PCC met six times. PCC Standing Committee also met six times. We sadly lost two members when John Wall and John Mariner were called to glory.

All members of PCC are Charity Trustees and as such have legal responsibility for the decisions we make. One major subject of discussion was how much the parish should be contributing the Diocesan Common Mission Fund.

We continued to support CMS and the work of Anna and Chris Hembury in Hull, the Whitchurch Welfare Trust and Medical Aid for Palestine. We considered installing CCTV, but decided to pause this. We have continued to discuss our vision for the parish, and welcome signs of growth.

PCC has also kept abreast of safeguarding developments, kept an eye on health and safety, received regular reports from the Treasurer and Church Wardens, as well as debated a range of issues brought by members of the PCC on their own behalf or that of members of the congregation. We have approved various works of repair and refurbishment.

Throughout this time PCC members expressed not only their views, but the views of those who they were elected to serve - the wider parish. I am grateful for members ability to agree - or to agree to disagree politely, and for the time and effort they have put into meetings.

PCC members in 2024/25 were –

Clergy - Revd David Roche - Priest in Charge; Rus Smart, Assistant Priest, Nicky Smallwood

Licensed Lay Ministers –Carolyn Jay, Philip Geddes

Church Wardens - Nigel Scarfe, Gillian Bilton

Deanery Synod members - Susan Bailey, John Wall (to September 2024), Andrew Hobley (from November 2024)

Ordinary members - Dorrie Bilson, Tim Fisher, Andrew Cope (Treasurer), Andrew Hobley (Secretary) (Ordinary member to November 2024), Ann Simmonds John Mariner (to April 2025), Peter Taylor, Paul Barber, Louise Martin, Valerie Swayne-Bradshaw.

### **4.2 Churchwarden Report – Gill Bilton and Nigel Scarfe**

It is with great sadness that we start this report reporting the passing of John Mariner this week, one of our deputy wardens. John worked tirelessly for our churches, planning upkeep and maintenance tasks on a rolling cycle, liaising with contractors, revising the electoral roll, welcoming everyone by name at the door and serving as a foundation governor at Whitchurch Primary School. He will be sorely missed. The church community also lost John Wall, a PCC member for many years, former Church Warden, Treasurer and Deanery Synod member.

I had written previously that the last year has been, as ever, a busy one for the wardens and deputy wardens. John, Dorrie and Peter devoted much time and energy to the upkeep of All Hallows and St Mary's. This year has seen painting in All Hallows, wall repair at St Mary's, electrical safety testing of all equipment and a total clear-out/reorganisation of the office, to name just a few of the tasks tackled. As a whole team, this enabled us to keep on top of the complex work of looking after our churches – buildings and people alike. As a team, we will be much the poorer for John's passing.

Our finances are on a stable footing, although taking on bigger projects requires fundraising, not least for our organ, which has had the initial phase of a programme of work completed lately, and for the chancel lighting project. This is now moving forward, with (eventual) approval from the Diocesan Advisory Committee; we are now waiting for the approval of the Diocesan Chancellor. As always, the parish magazine, fete and charity shop bolstered our accounts

## Annual Report for 2024

alongside the generosity of our congregations, and we are thankful to those who work so hard, with energy and commitment. It would be impossible to name you all here, but please be assured of our heartfelt thanks. The PCC is pivotal to the life of our churches, and we are thankful to have such a strong team, with a wide range of skills. The Treasurer and Secretary in particular take on a large workload, with talent and grace.

We have begun to consider succession planning for key roles in the church and thoughts turn to the Fisher family's departure for Rome later this year. We rejoice with them in their new challenge, but will miss them from the choir, reading rota, leadership of young people and more. So we also encourage all members of our congregations to consider what roles they may be able to contribute to in the church, whether for a short period or in the longer term.

As we reach the end of a year of stability in the ministry team, we are very aware of David's forthcoming departure. We wish him well in his new role and will miss his energy and commitment. We are thankful for the whole ministry team, ordained and lay, stipendiary and non-stipendiary. The existence of such a strong group will make our Benefice much more attractive to potential candidates.

In thinking back with joy to the large services which brought people into our churches who don't usually attend – from Remembrance Sunday to GOATivity and more - we look forward to ever more engagement with our community, and to being an outward looking and welcoming church. Alongside looking outward, small groups meeting for prayer and bible study strengthen our spiritual life as a congregation.

At the forthcoming APCM, a new church warden will be elected, as Gill steps back (for now), although she intends to stay on as a member of PCC and join the team of sides persons. We are extremely blessed that Catherine has agreed to stand for election, and she will be supported by Nigel, Dorrie and Peter in taking on this role.

This report is dedicated to John Mariner, much loved deputy warden, long-standing member of our congregations at St Mary's and All Hallows and of course husband, father and grandfather. May he rest in peace and rise in glory.

### 4.3 Choir - Stephen Preece

The choir has continued faithfully through last year and remains committed to leading our Sunday worship with joy, enthusiasm and love, and it has been my privilege to serve with them.

Looking back over the year, we have tried a few new things. In April when All Hallows had a Morning Praise, we took the choir on tour to St Mary Bourne for their Sunday morning Holy Communion. I would like to have been able to do more of this, and to build the Benefice choir when times allow.

The Primary School choir joined us on the 13th October for our Harvest Festival, and we sang Rutter's All Things Bright and Beautiful. This was very well received and they were keen to join us again on the 15th December for the Goativity!

Our Christmas carol service was on the 22nd December and the choir were wonderful as always, performing three new things for the first time – the Pearsall In Dulci Jubilo in 8 parts that I have wanted to include for some time, as well as new compositions by Joanna Forbes Le Strange of Love came down at Christmas, and the hauntingly beautiful Walking Carol by Bob Chilcott.

We did then manage to assemble the "Benefice Choir"; at somewhat short notice to mark Bishop David's leaving for Truro and his farewell service in the Deanery on the 9th February. The massed voices of Barton Stacey Chamber Choir and the Singing for Fun group joined us filling the chancel with over 40 singers, and filling the church with 3 anthems, 4 hymns and 2 descants.

Some particular thanks to be noted: first to Andrew for your skill and patience accompanying us for every choir practice, to Robert for working with me to make it all happen, to Sophie for sharing the load, and to David for your prayers and support.

I close with my deep gratitude to you all for letting me know your appreciation of my efforts, and that I know our musical contribution is valued.

#### **4.4 Bell Ringers Report – Jenny James**

This year we celebrated 25 years since we augmented to 10 bells. The new Central Council Mobile Belfry was hired for the Parish Fete, where it proved very popular. Special thanks must go to the Guild members who came and helped with the event.

A series of articles on bells and bellringing appeared each month in the Parish Magazine, ending with a special 4-page supplement containing pictures of the augmentation work being done. We've rung half muffled for two funerals and helped celebrate five weddings. We also rang for the D-Day Anniversary and for a church concert (by request!) We attempted a quarter peal to open the revived Whitchurch Folk Festival, but a District quarter the following week was more successful.

The Cubs came to visit one evening. They climbed the cob-webby stairs to see the bells and tried our handbells, so lots to organise. We also had a visit from our Churchwardens to see what we do in the belfry and ringing chamber, and in between all this we had six different outings come to ring on outings.

#### **4.5 Parish Magazine – Gill Knappett**

The magazine year runs from April to March. Twelve copies a year continue to be produced. The cost to buy a magazine remains at £1, or it is just £10 for the whole year to subscribers, including local delivery which is great value.

In 2024 advertising rates increased slightly in line with the printing cost increase.

The magazine generated approximately £8,000 profit for the church in 2024 (£9,000 in 2023); income is reducing year on year as it becomes more difficult to attract advertisers and subscribers. The use of free social media and people choosing to seek information on line continues to see the numbers of advertisers and subscribers reduce, and also the number of people who think to use the parish magazine to advertise up-coming local events. However, we rely on the income from advertisers to cover the cost of printing the magazine.

Subscribers: Printed copies are now purchased by around 630 subscribers; additional copies are sold in the paper shop and 4 are purchased by on-line subscribers.

The PCC agreed to fund the printing of extra copies for a month with a view to increasing subscribers. This resulted in a free copy being put in school bags of the children at Whitchurch Primary School in October 2024, with a relevant note for their parents. The following month there were two new subscribers, one of which was out of the parish so not linked to the primary school initiative.

Advertising: We are grateful that Mary Cope took on the role of administering the advertising in 2024, and has agreed to do it for two more years. In early 2026 a new person will need to come on board to shadow her and take over the role.

Vicky Jennings in the Admin Office helped with some following up of advertising contacts but Mary would be grateful for additional support with things like cold calling.

Despite best efforts to drum up interest, fewer people were willing to advertise which resulted in fewer adverts being printed in 2024 (equivalent to four sides of A5).

More hands still needed: As reported last year, in April 2023 Andrew Hobley presented a report to the PCC outlining various issues with the magazine, many of which are still ongoing. These included ideas and a request for help in increasing subscriptions (though see above re the Primary School), a request for a third news editor and a third layout editor, and the request for someone to lead a strategic review of the magazine – the current magazine team do not have the capacity to take this on.

#### **4.6 Children's Ministry (Sunday School) – Ann Simmonds and Sarah Smart**

This year we have moved our regular activities back into the Church Rooms and been able to incorporate a wider range of crafts, drama, worship, teaching etc which have given our children the opportunity to reflect on what they think God is saying to them. We are particularly grateful to the PCC who have provided us with some lockable cupboards to store our resources and we have been really encouraged and delighted by the ways our children have explored their own spiritual journeys through words, images, modelling and construction. Our team has grown as several new helpers have joined us and given invaluable assistance.

In addition to the weekly activities there have been special events including the Good Friday event, a Light Party at the end of October and the unforgettable Goativity.

## Annual Report for 2024

We asked the children what they particularly loved about church and their answers included praying, friends, the people and the activities. It has been such a joy to see the children and young people continue to build relationships with each other and to welcome some new families too. Thanks so much for all of your continued support.

### 4.7 Youth of God– Tim Fisher

It has been another busy year for Youth of God (YoG). Highlights of the year included visits to Winchester and Our Youth Group for 11 – 16 year olds, Youth of God (YoG) has been meeting fortnightly throughout term times over the past year. We have 8 -10 regulars attending each week, not all from All Hallows. Each term the young people in YoG lead one of the all age services and we also aim to have a trip out or special event during the term. Each year, and term, has a theme. Last summer term we completed our theme of the year of being a Christian in the community by looking at sharing our faith. This included our annual pilgrimage around Whitchurch and a day out at Hengistbury Head. This academic year we have been looking at the elements (Earth, Air, Fire and Water) and how they are used in the Bible. Most of the young people looked at water during their summer camp. During the Winter term, for earth, we have considered creation, destruction, and a new creation including planting bulbs behind the Church Rooms kitchen. For the Spring term we have been thinking about air, wind and Spirit and enjoyed a day out on the Isle of Wight, travelling by hovercraft and flying kites. We look forward to exploring fire and Pentecost for the summer term.

YoG leaders Tim Fisher and Sophie Lloyd are grateful all those who have supported YoG through the year including parents and those who have spent time helping us with different activities or accompanying us and hosting us on our travels and also for those faithful in prayer for the young people of the church. It continues to be a blessing and an honour to work with our young people as we journey in faith together. Finally, we are looking for a replacement leader for Tim who will be leaving us for a few years in September. Anyone interested is welcome to talk to Tim or Sophie about what it involves.”

### 4.8 Chatter Café –Revd Chris Theobald

This last year has seen ups and downs in the attendance numbers for the Chatter café. The group meets on the First Tuesday of the month in the White Hart , Whitchurch, unless this coincides with a bank holiday or a Church festival. By and large the numbers have slowly risen and at the moment are steady at around eight to twelve on each occasion.

The attendees all participate with varying degrees of engagement but all agree that they enjoy the very real presence of friends old and new.

We have had cake for birthday celebrations, we have had singing at Christmas and most importantly the health and well being of attendees is communicated within the group, so that if needed, visits or phone calls of support can be made. This is vital, as many times I in particular do not know what is happening amongst our group as I do not live in the village.

It would be impertinent of me to comment on the age ranges of our attendees but suffice it to say they are spread far and wide and in all cases the group is vibrant and a joy to lead.

We hope the coming spring and summer will encourage more friends to call in chat.

### 4.9 Women’s Retreat 2024 – Margaret Taylor

Last April 24 ladies from the Benefice spent a weekend at St. Columba’s House, Woking.

The retreat was entitled, “Conversations on the Road,” and we were introduced to “Lectio divina” (sacred reading), an ancient way of reading the Bible, which is used in many Christian circles these days. This was a challenge, but very worthwhile.

Our able team of musicians led us beautifully in worship throughout, and Rev. Chris Theobald (our Chaplain for the weekend) led us in a very memorable communion service on Sunday.

### 4.10 Small Group – Catherine Geddes

Small groups remain an important part of our spiritual life together.

During Lent 2024 groups across the benefice set out to study the whole bible in 10 sessions using The Bible Course resources. This was challenging, engaging and enlightening! We particularly liked the visual aid of the books of the bible being gradually added to a large wooden structure to illustrate the way the bible is organised.

Throughout the last year a variety of small groups have continued to meet, some focusing on prayer for Whitchurch such as the monthly prayer meeting hosted by Dorrie and the weekly morning prayer gathering at All Hallows on

## Annual Report for 2024

Friday mornings. There are three other groups that meet for bible study and mutual encouragement. Several prayer triplets also meet either weekly, monthly or on an ad hoc basis. None of these groups have been set up by the Rector, the PCC or any official organisation. They have simply evolved by individuals organising themselves and setting aside time to meet regularly. Two of the prayer triplets were set up during our last vacancy to support the church wardens at the time. Both have continued to meet ever since.

What does your small group mean to you?

It's meant the world to me since I joined eight years ago; the spiritual nourishment and friendship is so special. I love it! I have learnt so much.  
Being part of a prayer triplet has given me true friends and a safe place where we can encourage and challenge one another, secure in the knowledge that we have God in common. We have laughed together and cried together and I hope we have "spurred one another up to love and good works" (Hebrews 10:24).  
Bible study is the best thing I look forward too every week.  
I have learnt so much about the Bible and we pray for each other.  
It is a privilege to be able to gather amongst friends in a loving, lively group to study the bible and learn about the word of God.

If you are feeling inspired but don't know where to start please contact myself, Rev Russ or any member of the ministry team.

### 4.11 Safeguarding – Revd Rus Smart and Gill Bilton

Over the last year the Safeguarding Team at All Hallows has been working hard to improve our processes and procedures. Revd Russell has been working with Vicky Jennings (Benefice Safeguarding Administrator) and Paul Barber (Parish Safeguarding Officer) to ensure all concerns and questions are followed up, and we are compliant with the guidance from the Diocese and National Safeguarding Team.

It has been encouraging to see how many people have completed their safeguarding training and DBS checks now. We understand this has been a lot of work for some people, but we hope it will help to make our church a safer place. Good awareness of safeguarding is critical in identifying issues that may arise, and knowing how to deal with them is crucial. Please encourage everyone to respond to communications from Vicky and ensure training and DBS checks are completed as soon as possible.

The Safeguarding Team continues to oversee the safer recruitment of volunteers working with children, young people and vulnerable adults both at All Hallows and across our benefice. We appreciate the time taken for volunteers to complete the paperwork and arrange references for these roles.

Our wider safeguarding team also includes our youth and children's champions: Tim Fisher, Ann Simmonds, and Sarah Smart. Our vulnerable adults' champions are Marilyn Berridge, Dorrie Bilson, and Peter Taylor. Anyone in the church can speak to these people if they have any safeguarding questions or concerns. We are very grateful to them for serving us in this way.

We continue to follow all the directives from the online safeguarding dashboard that checks the status of our safeguarding processes and procedures across our benefice. This is a time-consuming job, particularly for Vicky and Revd Russell, but we hope this will improve our safeguarding culture in the church and keep us compliant with all that we are being asked to do.

Each year in November we highlight Safeguarding Sunday in the church and remind people of the importance of safeguarding for everyone. We hope this annual reminder will reinforce all that we are doing and highlight any changes to our congregation.

Our PCC and Standing Committee have safeguarding as a regular agenda item at our meetings and we continue to discuss our progress, holding ourselves accountable to them. If anyone has any questions or concerns, please contact Paul, Russ, or Vicky and we will be happy to help.

Thank you again for the part that you play in keeping our church a safe place for everyone.

#### 4.12 Deanery Synod – Sue Bailey

Whitchurch Deanery comprises the parishes that lie between A303 and the Berkshire border from Longparish/East Woodhay in the west to Ashford Hill/ North Waltham in the east.

The population is around 25,000 and the size of the individual parishes vary considerably. Responsibilities include the co-ordination of the CMF, training of lay-led services, strategic development and growth of congregations and ministry within the Deanery.

1. Three meetings have been held during 2024 in February, June & November – two via Zoom and one in person
2. We bid an affectionate adieu to Rev. Mark Christian, Rev. Rupert Shelley, Rev. Anthony Smith and to Dr. John Wall (deceased)
3. We welcomed the following guest speakers:
  - Dr Amy Roche who spoke about vocational training and mission
  - Rt Rev. Philip Mounstephen, Bishop of Winchester
  - The Reverend Sam Scott, Winchester Diocesan Environment Officer
4. Winchester Diocese undertook its own review of Common Mission Fund which was published in March 2024 – Parish Share Report.

**Members** Dr Andrew Hobley, Mrs Sue Bailey (Secretary)



#### 5 Rector's report on the year – Reverend David Roche

*I am confident of this, that the one who began a good work among you will bring it to completion by the day of Jesus Christ.*  
*Philippians 1:6*

Dear Friends,

As I write my final Vicar's Report, I do so with gratitude, reflection, and hope, knowing that the work we do is God's, and He will sustain and guide us especially through change as we trust in his goodness and plans for the future.

I want to express my deep thanks to our PCC for their dedication to our church life and governance, especially Wardens Nigel and Gill, Deputy Wardens Dorrie, Peter, and John, our long-standing Secretary Andrew Hobley, and our Treasurer Andrew Cope. Your hard work is truly appreciated.

A heartfelt thanks to our ministry team for their commitment and care, Revd. Russ as Associate Priest (his leadership, creativity and the mountains of work he does to support me personally), Revd. Nicky Smallwood, Revd. Canon Dodie, Revd. John, Revd. Richard (especially for his administrative skills and online services), Revd. Gordon, and Revd. Sue Hart, our new House for Duty Priest at St. James the Less Litchfield and St' James the Greater in Woodcott. Congratulations to Revd. Chris on her ordination as Priest last year and to Georgi, who will be priested this year at Winchester Cathedral.

I am also deeply grateful to our Licensed Lay Ministers, volunteers, and all who serve; Carolyn, Philip, Andrew, Alison, Tim, Sophie, Ann, Lettie, Steve, and Sarah, our newly licensed Lay Worker and to many others, thank you for your dedication. This year, at All Hallows, St Mary's, and St James the Less, we recorded 12 baptisms, 7 weddings, and 15 funerals.

My thanks continue to all who enrich our worship and serve in various capacities, sides-persons, bell ringers, choir directors and members, organists, worship band, prayer leaders, parish visitors, eco-champions, social justice champions, A/V technicians, servers, Holy Dusters, hospitality teams, safeguarding leaders, magazine makers, and our administrators, and those leading our children's and youth ministries THANK YOU!

Our parish has a large footprint in the community, from Hymns & Pimms to the dedication of our Fête committee (thank you, Steve Court!), our animal service, an evening with Sir Terry Waite and the Bishop of Winchester, and our thriving men's and women's ministries, along with Forest Church. These events reflect our calling to be the body of Christ in action.

Serving as a governor at Whitchurch Primary School has been a joy, especially accompanying Year 6 to Calshot. My goal has always been to strengthen ties between the church and school. I want to thank former our foundation

## Annual Report for 2024

governors Jo Fisher and David Simmonds, and welcome their successors, John Mariner and Steve Court. Revd. Russ continues to serve as governor at Longparish and Barton Stacey. My wider commitments have included serving as Area Dean, on Diocesan and Deanery Synods, Deanery Standing Committee, Whitchurch Welfare Trust, and as Hampshire County Chaplain to the Royal British Legion.

When we do not change, we do not grow. When we do not grow, we are not really living.

Gail Sheehy

As I prepare to move on my new appointment, I want to encourage you to keep at the fore that the Church is always called to renewal and mission, St. Augustine said "We must always walk the narrow path, for we are always in pilgrimage", and indeed, as a Benefice we remain on that pilgrimage together. The future of our churches depends on the whole body of Christ (ordained and lay) stepping up together in faith. Change is never easy, yet as the old dictum says 'change is the only constant' and is natural of God's plan for us all. My prayer is that we embrace this transition with faith and courage, knowing that God is already preparing the next season of ministry.

While my time as Rector is coming to an end, Amy and I would like to say we have been truly blessed by the friendships we have formed, the warmth and kindness of this wonderful community, and the privilege of serving for the last seven years alongside such dedicated colleagues who work tirelessly to keep our churches thriving, we will miss you all more than words can express. Thank you all for the love, support, and shared faith that have made this time so special.

May the Lord bless you and keep you now and in the days ahead

*Yours in Christ*

*David*

*The Reverend David Roche, Rector*

**6 Financial Statement****6.1 All Hallows Whitchurch and St Mary's Tufton Financial summary for 2024**

| Description                            | Year 2024      | Year 2023      | Note                                           |
|----------------------------------------|----------------|----------------|------------------------------------------------|
| <b>INCOME</b>                          |                |                |                                                |
| Gift Aid Giving                        | 57,956         | 60,424         |                                                |
| Tax Refunds                            | 15,249         | 15,852         |                                                |
| Other Planned Giving                   | 24             | 24             |                                                |
| Other Donations                        | 4,154          | 3,485          |                                                |
| Fete Income                            | 6,048          | 7,355          | Event shared with Primary School               |
| Magazine Income                        | 20,734         | 22,249         |                                                |
| Dividends and Income                   | 694            | 55             |                                                |
| Collections at Services                | 4,235          | 3,201          |                                                |
| Miscellaneous Income                   | 100            | -              |                                                |
| Fees from weddings, funerals, baptisms | 2,827          | 6,439          | 2023 included £2,890 adjustment                |
| Legacy Income                          | 52,000         | -              |                                                |
| 100 Club Income                        | 4,285          | 2,875          |                                                |
| Grants received                        | -              | 600            |                                                |
| Church Room hire                       | 5,898          | 21,092         | Reduced with loss of income from Montessori    |
| Fabric Fund                            | -              | -              |                                                |
| Fund raising                           | 3,168          | 2,438          |                                                |
| Charity shop                           | 2,479          | 2,060          |                                                |
| Retreat income                         | 9,383          | 444            | Both Men's and Women's Retreats in 2024        |
| Parish Office Income                   | 5,199          | 3,569          |                                                |
| <b>Total</b>                           | <b>194,471</b> | <b>152,161</b> |                                                |
| <b>EXPENDITURE</b>                     |                |                |                                                |
| Common Mission Fund                    | 40,697         | 42,762         |                                                |
| Ministry Expenses                      | 4,208          | 2,938          |                                                |
| Utilities - All Hallows                | 10,073         | 13,515         | Much lower than expected                       |
| Insurances                             | 4,546          | 4,366          |                                                |
| Organ Upkeep                           | 5,995          | 1,433          | Unplanned essential repairs, continued in 2025 |
| Repairs & Maintenance - All Hallows    | 14,480         | 10,635         |                                                |
| Cost of Services                       | 2,208          | 2,514          |                                                |
| Fete Costs                             | 1,927          | 2,505          |                                                |
| Magazine Costs                         | 12,113         | 13,236         |                                                |
| Staff Costs                            | 13,181         | 10,953         | Wage increases and cleaner costs               |
| Mission Evangelism                     | 8,453          | 4,599          | Parish retreats                                |
| Rector's Discretionary fund            | 150            | 465            |                                                |
| Charities and Donations                | 6,947          | 6,075          |                                                |
| Miscellaneous expenditure              | 1,153          | -              | Church Rooms furniture                         |
| Tufton repairs and maintenance         | 3,071          | 932            | Final payment for wall repairs                 |
| Utilities - Tufton                     | 772            | 532            |                                                |
| Insurance - Tufton                     | 1,126          | 1,092          |                                                |
| Parish Hospitality                     | 70             | 29             |                                                |
| Expenses for 100 Club                  | 1,584          | 2,184          |                                                |
| CR Maintenance Cleaning                | 4,066          | 1,385          | Previously covered by Montessori               |

## Annual Report for 2024

|                                         |                |                |                                                  |
|-----------------------------------------|----------------|----------------|--------------------------------------------------|
| Expenses from fund raising              | 2,152          | 2,677          | Includes purchase of the donation station £1,290 |
| Bank charges                            | 187            | 182            |                                                  |
| Parish Office Admin Costs               | 1,968          | 1,187          |                                                  |
| Parish Office Staff Costs               | 8,092          | 6,032          | Hours for Richard Sutcliffe increased            |
| <b>Total</b>                            | <b>149,188</b> | <b>132,226</b> |                                                  |
| <b>Total of Income less Expenditure</b> | <b>45,188</b>  | <b>19,935</b>  |                                                  |

## Balance Sheet

| Description | As at<br>31/12/2024 | As at<br>31/12/2023 |  |
|-------------|---------------------|---------------------|--|
|-------------|---------------------|---------------------|--|

### CURRENT ASSETS

|                                   |                |                |                         |
|-----------------------------------|----------------|----------------|-------------------------|
| CCLA CB3036737 General Investment | 2,086          | 1,940          | Used to hold organ fund |
| CCLA CB3036736 Tufton Account     | 12,439         | 11,254         |                         |
| NatWest Business Savings Account  | 100,636        | -              | Opened in 2024          |
| NW1 Operating Account             | 11,328         | 41,324         |                         |
| HSBC1 Main Operating Account      | 2,650          | 12,074         |                         |
| HSBC2 Current Account             | 4,774          | 1,427          |                         |
| HSBC3 100 Club Account            | 6,086          | 7,574          |                         |
| NW2 Church Room Account           | 1,8888         | 11,425         |                         |
| Coop Bank Fabric Account          | 146            | 23,124         |                         |
| Accounts Receivable               | 2,707          | 470            |                         |
| <b>Total Current Assets</b>       | <b>144,743</b> | <b>110,612</b> |                         |

### LIABILITIES

|                                  |              |               |
|----------------------------------|--------------|---------------|
| 100 Club Deferred Income         | 485          | -             |
| Retreat Deferred Income          | -            | 2,165         |
| Church Room Deferred Income      | -            | 697           |
| Wedding deposits Deferred Income | 200          | 645           |
| Agency collections               | 170          | 9,291         |
| Accounts Payable                 | 6,093        | 6,632         |
| <b>Total Liabilities</b>         | <b>6,948</b> | <b>19,430</b> |

|                                    |                |               |
|------------------------------------|----------------|---------------|
| <b>Net Asset Surplus/(Deficit)</b> | <b>137,795</b> | <b>91,182</b> |
|------------------------------------|----------------|---------------|

### RESERVES

|                            |                |               |
|----------------------------|----------------|---------------|
| Excess / (deficit) to date | 45,282         | 19,935        |
| Starting balance           | 91,182         | (27,961)      |
| Other gains/(losses)       | 1,331          | 743           |
| Gains and losses own use   | -              | 98,464        |
| <b>Total Reserves</b>      | <b>137,795</b> | <b>91,182</b> |

Annual Report for 2024

**Represented by Funds**

|              |                |               |
|--------------|----------------|---------------|
| Unrestricted | 13,794         | 12,675        |
| Designated   | 81,985         | 36,783        |
| Restricted   | 42,016         | 41,724        |
| Endowment    | -              | -             |
| <b>Total</b> | <b>137,795</b> | <b>91,182</b> |

**Detail of Funds**

|                              |                |               |
|------------------------------|----------------|---------------|
| <b>Unrestricted</b>          |                |               |
| General fund                 | <b>13,794</b>  | <b>12,675</b> |
| <b>Designated</b>            |                |               |
| Fabric Reserve               | 31,645         | 36,783        |
| October 24 Legacy            | 50,341         | -             |
|                              | <b>81,985</b>  | <b>36,783</b> |
| <b>Restricted</b>            |                |               |
| AH Choir Lighting            | (536)          |               |
| Benefice Office              | (571)          |               |
| All Hallows Heritage Fund    | 28,673         |               |
| Christmas Dinner             | 74             | -             |
| Organ Maintenance            | (1,637)        |               |
| Parish Retreats              | 2,557          | (892)         |
| Tufton Repairs & Maintenance | 13,455         | 17,186        |
|                              | <b>42,016</b>  | <b>41,724</b> |
| <b>Total</b>                 | <b>137,795</b> | <b>91,182</b> |

Includes accumulated interest

Fund raising in progress to cover this

Fund raising in progress to cover this

## 6.2 Independent Examiner's Report

Report to the Trustees of Whitchurch with Tufton PCC

On accounts for the year ending December 31<sup>st</sup> 2024 Charity no 1133750 set out in The Financial Summary for 2023 (pages 1 and 2) which includes Income and Expenditure for the year and the balance sheet at year end.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name:** Sandra J Smith, ACMA

**Address:** 21 Lynch Hill Park, Whitchurch, Hampshire, RG28 7NF



**Date:** 14 March 2025

## **7 Elections**

### **7.1 PCC members**

PCC members are elected to serve for three years. At the Annual Meeting normally three PCC members retire each year. This year Dorrie Bilson and Ann Simmonds must stand down. We also have vacancies for ordinary members due to the death of John Mariner and Andrew Hibley's moved to be a Deaner Synod representative. So we have four ordinary PCC vacancies, three to serve for three years and one to serve for two years. We have a vacancy for a member of Deanery Synod to serve for one years. All those who must stand down may stand again for re-election.

If there are more nominees than vacancies, an election will be held. If you would like to know more, please speak with any PCC member. If you would like a nomination form please contact the PCC Secretary, Andrew Hobley at [hobleymeads@btinternet.com](mailto:hobleymeads@btinternet.com).

### **7.2 Independent Examiner**

Sandra Smith has indicated that she is happy to serve again.

## **Thanks and acknowledgements**

Throughout the year many people normally serve within our churches, including clergy, lay ministers, church wardens, deanery synod representatives, members of the PCC, sidespeople, servers, chalice bearers, intercessors, readers, those who clean the church and tidy the churchyards, coffee makers, those who prepare and organise food, those who assist at weddings, funerals and baptisms, choir, musicians, sound people, bell ringers, those who lead and help at Sunday School and YOG, parish visitors, the verger, our parish administrators, the parish magazine team and the magazine distributors, and those who look after our finances. We thank them all and look forward to finding out how God wishes us to serve His people in Whitchurch in 2025

If you would like to serve the church in any way, or no longer wish to perform your role, please let Andrew Hobley know at –[hobleymeads@btinternet.com](mailto:hobleymeads@btinternet.com)

**Parish of Whitchurch with Tufton and Litchfield**  
**Annual Vestry and Parochial Church Meeting**  
**Held in All Hallows Church Rooms, Whitchurch**  
**Sunday 21 April 2024 at 12:00 noon**

**Minutes of the 2024 Annual Vestry Meeting**

Rev'd David Roche chaired the meeting. 35 Parishioners were present, as well as Revd Russell Smart (Associate Priest) and Revd John Dawson (Assistant Priest)

|                   |                    |                 |
|-------------------|--------------------|-----------------|
| Andrew Hobley     | Nigel Scarfe       | Gill Bilton     |
| Andrew Cope       | Cara Scarfe        | Susan Bailey    |
| John Allen        | Roland             | Carolyn Jay     |
| K Donaldson       | Beverly Vaughan    | Timothy Fisher  |
| Kevin Griffith    | Valerie Swayne     | Joan Clarke     |
|                   | Bradshaw           |                 |
| Mary Cope         | David Simmonds     | Ann Simmonds    |
| Pat Cooper        | Sallye Musselwhite | Louise Martin   |
| Amy Roche         | Cindy Dunlop       | Jane Lewis      |
| Marilyn Berridge  | Peter Taylor       | Margaret Taylor |
| Alison Ricketts   | Andrew Ricketts    | Philip Geddes   |
| Joanne Fisher     | Sarah Smart        | Steve Court     |
| Christine Goodwin | Catherine Geddes   |                 |

**1. Apologies**

Apologies were received from: Andrew Smith, Revd Nicky Smallwood, Robin Smallwood and, Alan Vaughan

**2. Minutes**

- a. The minutes of the meeting of Sunday 23 April 2023 had been distributed in advance of the meeting.
- b. Proposed by Susan Bailey and seconded by Joan Clark the minutes were accepted as a correct record.
- c. There were no matters arising.

**4. Election of Church Wardens**

| <i>Nominee</i>    | <i>Proposer</i> | <i>Seconder</i> |
|-------------------|-----------------|-----------------|
| a. Gillian Bilton | Lynda Frith     | Chris Goodwin   |
| b. Nigel Scarfe   | John Mariner    | Tim Fisher      |

These being the only nominations received the Chair declared them duly elected

David Roche said that John Mariner, Dorrie Bilson and Peter Taylor continued with their informal roles as Deputy Wardens and thanked them for their work.

There being no other business the meeting closed at **12:05pm**.

## Minutes of the 2024 Annual Parochial Church Meeting

There was no change to the meeting attendees or apologies from the Annual Vestry Meeting.

### 1. Minutes

- a. The minutes of the Annual Parochial Church Meeting held on Sunday 23 April 2023 had been distributed in advance of the meeting.
- b. Proposed by Beverly Vaughan and seconded by Timothy Fisher the minutes were accepted as a correct record.

### 2. Matters Arising

- a. There were no matters arising from the minutes.

### 3. Annual Report

- a. The annual report of the Parish had been distributed in advance of the meeting.
- b. John Mariner reported the number of electors on the Electoral roll was 165.
- c. The PCC Secretary read the following report from the Parish Visitors, provided by Revd Chris Theobald -

"It has been a quiet quarter. Chatter Café is going well meeting on the First Tuesday of the month. We tried some Carol singing in December but our numbers were few.

The visiting team is now down in numbers due to retirement requests and a couple of people we do not seem able to contact. I have not been made aware of any new referrals but we are meeting in July for a catch up and training session on Safeguarding so that people are current in their practice. My especially thanks to Andrew and Alison Ricketts who having run this part of our parish live for some years have now handed it over."

- d. Timothy Fisher said Stephen Preece had asked it to be noted the Choir were looking forward to the chance lighting arriving soon. Nigel Scarfe said the delay was not cause by us but by the Faculty process.
- e. Andrew Cope summed up the accounts. It had been a good year ending with an excess of £16,000 income over expenditure. The fete had raised £7,500 for the parish. Letting the Church Rooms to Montessori had raised another £16,000 Montessori, although that had now ended as they had moved into their new premises. Utility prices had increased considerably. There were some building maintenance costs, but nothing major. Cleaning costs increased after Montessori left. The costs of fundraised had raised due to the purchase of the donation station; this was now generating income. The Chair thanked Andrew Cope for his work.

### 4. Elections

#### 4.1 PCC (3 Three year vacancies)

| <i>Nominee</i> | <i>Proposer</i> | <i>Seconder</i> |
|----------------|-----------------|-----------------|
| Andrew Hopley  | Lynda Frith     | Chris Goodwin   |
| Timothy Fisher | Roger Knight    | Stephen Preece  |
| Peter Taylor   | Kevin Griffith  | Simon Woodman   |

These being the only nominations received the Chair declared them duly elected.

#### 4.2 Deanery Synod (1 Two year vacancy)

No nomination was received for this post so it remains vacant.

### 5.0 Appointment of Independent Examiner

## Annual Report for 2024

Sandra Smith, the current examiner, was proposed by Andrew Cope and seconded by John Mariner. There being no other nominations Ms Smith was duly appointed.

### 6 Date of next meeting

6.1 The Annual Vestry Meeting for next year will be set by PCC at their first meeting

6.2 The first meeting of Standing Committee will be 30 April 2024 7:30pm in All Hallows Church Office.

6.3 The first meeting of the PCC will be Tuesday 4 June 2024 at 7:30 pm in All Hallows Church Rooms.

### 7 Any Other Business

Gill Bilton thank all who were involved in the running of the church in any way, especially our Verger. Nigel Scarfe thanked all the clergy team on behalf of the parish.

There being no further business the meeting closed with the Grace at **12:21 pm**.

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# Accounts

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# 2023 ANNUAL REPORT AND FINANCIAL STATEMENT

## BENEFICE OF WHITCHURCH WITH TUFTON AND LITCHFIELD



THE CHURCH  
OF ENGLAND

Registered Charity Number: 1133750

April 2024

**Parish of Whitchurch with Tufton and Litchfield**

**Annual Vestry and Parochial Church Meeting Sunday 21 April 2024**  
**We invite and encourage all parishioners to attend this meeting.**



**Agenda**

1. Welcome and Opening Prayer
2. Apologies

**Annual Vestry Meeting**

1. Minutes of meeting held on Sunday 23 April 2023
2. Election of Churchwardens for 2024-25

**Annual Parochial Church meeting**

1. Minutes of meeting held on Sunday 23 April 2023
2. Matters arising
3. Annual Report
4. Date of next Annual Meeting
5. Any other business – items to be notified to the Chair before item 3

**3 Annual Report**

|                                                                                  |    |
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| 2 Electoral Roll – John Mariner .....                                            | 3  |
| 4 Report on Activities.....                                                      | 3  |
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| 4.2 Churchwarden Report – Gill Bilton and Nigel Scarfe .....                     | 3  |
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| 4.4 Bell Ringers Report – Jenny James .....                                      | 5  |
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| 4.6 Parish Magazine – Gill Knappett.....                                         | 5  |
| 4.7 Children in Church (Sunday School) – Ann Simmonds and Sarah Smart.....       | 6  |
| 4.8 Youth of God– Tim Fisher .....                                               | 6  |
| 4.9 Alpha Course–Revd Rus Smart .....                                            | 6  |
| 4.10 Small Group – Catherine Geddes.....                                         | 7  |
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| 4.12 Deanery Synod – Sue Bailey.....                                             | 7  |
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## **1 Objectives**

The PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It has maintenance responsibilities for All Hallows, St Mary's and St James the Less.

## **2 Electoral Roll – John Mariner**

The number on the electoral roll for 2023 was 168, two less than the previous year. The number on roll for 2024 will be reported at the APCM.

## **4 Report on Activities**

### **4.1 PCC Report – Andrew Hobley**

The PCC is the body which governs our decisions as a community. Between April 2023 and March 2024 PCC met six times. PCC Standing Committee also met six times. We sadly lost one member when Hazel Cormack, was called to glory.

All members of PCC are Charity Trustees and as such have legal responsibility for the decisions we make. One major subject of discussion was how much the parish should be contributing the Diocesan Common Mission Fund.

We continued to support CMS and the work of Anna and Chris Hembury in Hull, and the Whitchurch Welfare Trust. We decided for our International Charity we would support Medical Aid for Palestine for the next three years. We considered installing CCTV, but decided to pause this. We have continued to discuss our vision for the parish, and welcome signs of growth.

PCC has also kept abreast of safeguarding developments, kept an eye on health and safety, received regular reports from the Treasurer and Church Wardens, as well as debated a range of issues brought by members of the PCC on their own behalf or that of members of the congregation. We have approved various works of repair and refurbishment.

Throughout this time PCC members expressed not only their views, but the views of those who they were elected to serve - the wider parish. I am grateful for members ability to agree - or to agree to disagree politely, and for the time and effort they have put into meetings.

PCC members in 2023/24 were –

Clergy - Revd David Roche - Priest in Charge; Rus Smart, Assistant Priest, Nicky Smallwood

Licenced Lay Ministers – Hazel Cormack (to September), Carolyn Jay, Philip Geddes

Church Wardens - Nigel Scarfe, Gillian Bilton

Deanery Synod members - Susan Bailey, John Wall

Ordinary members - Dorrie Bilson, Tim Fisher, Andrew Cope (Treasurer), Christine Goodwin (Safeguarding Lead, to August), Andrew Hobley (Secretary), Ann Simmonds John Mariner, Peter Taylor, Paul Barber, Louise Martin, Valerie Swayne-Bradshaw.

### **4.2 Churchwarden Report – Gill Bilton and Nigel Scarfe**

2024 was a successful year in many respects: attendances rose back to nearer pre-Covid levels, all 5 Wardens and Deputy Wardens contributed to the upkeep & running of the Parish and community activities, and finances of the Parish improved also. The PCC remained a strong and independently minded group with conviction, differing talents and team-working always strongly in evidence.

As Wardens we would like to thank all those who have served in their varied posts this year – working with such an energised and committed team has made many complicated things much easier to achieve.

The life of the Parish and our churches has begun to flourish in many ways with our large clergy team, led by Revd David, playing a wide-ranging and increasingly imaginative role in reaching out to the community as well as providing spiritual support away from the church buildings. A plan to further increase and enhance the work with families and our worshipping Christian community has been agreed by PCC and is being implemented.

The return of the Church Fete under the leadership of Steve Court greatly added to the life of Parish and the community in 2023. It also made a significant contribution to the funds available to maintain our buildings and the development of our Christian work locally and further afield.

## Annual Report for 2023

Our finances remain very tight but adequate, with the generosity of the congregation and the hard work of those working on our Parish Magazine, the Charity Shop and the 100-club remaining pivotal to our financial well-being. Our heartfelt thanks go to all those involved.

The Montessori nursery moved out of the church room to its new premises, but has retained links with our church, particularly evident at the Mothering Sunday service so ably led by our youth group, YoG. With more time in the church rooms free, we were able to organise re-painting, which has really brightened up the space. In due course, the corridor area, WCs and external doors to the church room will also be redecorated.

There has recently been redecoration carried out in the church itself, and we are aiming to establish a rolling programme of work so that the cost of redecoration is spread over a number of years rather than all falling due at once. A large-scale re-ordering of the church buildings to make the space more flexible for the future while preserving its historic beauty is an opportunity that the wardens and PCC will prayerfully consider further; this would cost around £300,000. A need to completely restore our unique and magnificent church organ in the next 5 years will cost around £125,000. In order to complete either project we will have to raise large sums of money, given that the Parish lacks the funds to start the works. The congregation will be kept fully informed and involved in any plans as they develop and the wardens welcome your ideas at any time.

We look back on the last year with quiet gratitude at seeing so many people helping and participating in our parish life and hope that in 2024/5 even more people will volunteer and help continue the work and success of our Parish and Churches. If you would like to help but are unsure about volunteering or where your talents might fit best, please do have a chat with Nigel or Gill.

### 4.3 Choir - Stephen Preece and Sophie Lloyd

When Stephen announced he was to have a sabbatical, with many others, I wanted to ensure the choir continued in his absence so it would still be there on his return! So it was with great pleasure, faith and a little trepidation, I said I would lead and conduct.

It turned out to be wholly fulfilling, challenging and time-consuming! As with many roles, the 'behind-the-scenes' aspect of the job, choosing, learning, listening to, printing, liaising, organising, emailing and reminding go unnoticed. However, the teaching, leading and conducting, knowing we are as a choir, enhancing worship, is undoubtedly rewarding.

I enjoyed discovering new anthems for the choir to learn and encouraging new members to join if only as an extra from time to time. One of the highlights for me was the Deanery Songs of Praise service in September '23. We had a broad repertoire of music which we tackled with aplomb including two soaring descants executed brilliantly by 14 sopranos. Three altos, two tenors and five basses made up the rest of our Deanery Choir.

I continue to lead the occasional service and will always encourage new choir members to join and to expand the choir's repertoire. Sophie Lloyd Associate Choir Director

The choir has continued faithfully through the ups and downs of 2023 and remains committed to leading our Sunday worship with joy, enthusiasm and love, and it has been my privilege to serve with them.

In March of last year we welcomed Reverend Russ and his family in a joyful licensing service, joined by Bishop David. The choir sang Stanford's Jubilate, still fresh in our minds from the concert the year before and we are glad to have added it to the repertoire.

We marked the coronation of King Charles III on Sunday the 7th May with a special morning service, including the RSCM anthem commissioned for the event – "The mountains shall bring peace", by Joanna Forbes L'Estrange.

This being my fifteenth year as Choir Director, I took a sabbatical at the end of May, stepping back for a few months to have a break, and to decide how and in what capacity I might choose to continue. I am indebted to Sophie Lloyd, who agreed to fill my shoes for the time I needed, and who kept rehearsals and the choir going with new anthems, new descants, and even some new singers!

I returned in time to join the bass line for a return of the Worship Orchestra for the Deanery Songs of Praise on Sunday the 24th September. Bishop David joined us again for a joyful and unusual selection of worship songs and traditional hymns.

Taking up the baton again in October, but now with Sophie to support, we have a new rota of services at All Hallows, with traditional music dominating in the 1st, 3rd and 4th Sundays of the month, and the all age Morning Praise in the

## Annual Report for 2023

2nd week of each month giving an opportunity for more modern worship songs and the band. The Primary School choir joined us on the 15th October for our Harvest Festival, and we sang Greene's "Thou visitest the earth" together

Testbourne Community School were able to return to All Hallows for their carol service for the first time in a few years. Arranged this year as a service of nine lessons and carols, some of the choir were able to join and support the school choir in the harmony carols, and an anthem.

Our Christmas carol service was on the 17th December and the choir as always rose to the occasion, with a sublime performance of Rutter's Christmas lullaby, as well as a new arrangement for Gaudete, Child in a manger (also Rutter) and the Sans Day Carol, (Rutter again)

Some particular thanks to be noted: first to Andrew for your skill and patience accompanying us for every choir practice, to Robert for working with me to make it all happen, to Sophie for sharing the load, and to David for your prayers and support.

I close with my deep gratitude to you all for letting me know your appreciation of my efforts, and that I know our musical contribution is valued. Stephen Preece, Choir Director

### 4.4 Bell Ringers Report – Jenny James

As usual, a busy year for the bellringers. We rang for several special services (the Bishop's Licensing of our new Assistant Priest and a Confirmation) and half muffled for the funeral of our Lay Reader, Hazel Cormack. Two quarter peels were rung in memory of tower related people (Colin Vickers and Helen Knight) plus some for the Coronation of Charles III – one by us and one by the District.

We also had two weddings to ring for and hosted five visiting bands on outings. We also hosted the W&P Guild AGM and provided some members to ring at St Mary Bourne to welcome the new Bishop of Winchester.

We entered the Inter-District Ringing Competition and members enjoyed the Autumn Outing to towers in London. Locally we ran a stall at the Church Fete and entered a tree for the Christmas Tree Festival.

Ringing continues regularly for both practice and services. We currently have six adult learners.

### 4.5 Website and Publicity – Geoff Knappett

From the information provided by Wix who host our website in the 12 months to 11 March 2024 there were 6,395 visits to [www.hantswhit.church](http://www.hantswhit.church) an increase of 14% over the previous year. 515% were from phones; 43% desktop computers and 7% from tablets.

The top five ways people found us were from Google 2870 with Direct 1613, Facebook 963, A Church Near You 275 and Bing search engine 253. This is better than 66% of websites classed as religion.

Interpreting the statistics they give us I estimate we probably have around 200 regular users.

The busiest day in the last 12 months was December 17th when 199 people visited the website. 166 of them visited the page for the Christmas tree festival. 187 clicked through from Facebook.

24% then went on to visit other pages on the website – the main one being worship-with-us which saw a 38% increase.

What does this all mean?

If you put things on the website, then include the link to the website when telling friends, posting on social media etc people will look at the page – then explore some more.

There are 343 followers of the All Hallows page on Facebook but 3,500 followers of 'Whitchurch Families'. We therefore regularly post items there, including posting one page of adverts from the Parish Magazine every month to give our advertisers greater exposure, the results of the 100 club, notification when the Parish Magazine is out and a reminder of when Parish Magazine article are due.

Within the 12 months exciting new developments are planned to develop the website..

### 4.6 Parish Magazine – Gill Knappett

The magazine continues to generate around £10,000 profit for the church, the second biggest source of income after gift aid giving. We continue to produce 12 copies a year; printed copies are purchased by around 660 subscribers, 50 in the paper shop and around 15 by on-line subscribers. Unfortunately the advent of social media and people choosing to seek information on line has seen the numbers of subscribers reduce over the years, and indeed the number of people who think to use the parish magazine to advertise up-coming local events. In addition, it becomes increasingly difficult year on year to keep up the number of advertisers. However, we rely on the income from advertisers to cover the cost of printing the magazine. In 2023 Leanne Coomber made known her decision to stand down after many years organising the advertising. We are fortunate that Mary Cope has taken on the role for 2024, which she has agreed to do for three years. In 2023 Catherine Geddes stood down after many years in the role as news editor though continues to assist as a distributor. We are fortunate that Lynda Frith and Rachel Spurgeon have taken on the role of news editor. In April 2023 Andrew Hobley presented a report to the PCC outlining various issues with the magazine, most of which are still ongoing. This included ideas and a request for help in increasing subscriptions, a request for a third news editor and a third layout editor, and the request for someone to lead a strategic review of the magazine.

#### **4.7 Children in Church (Sunday School) – Ann Simmonds and Sarah Smart**

2023 was a really encouraging year in the life of the children who attend All Hallows on a Sunday morning. All of the children and young people are so supportive of each other and it is a joy to see them interact together. We have seen a couple of new families attending regularly and the children have been very welcoming to them. We have been able to establish a new pattern in the children's ministry on Sunday mornings whereby we gather together in the children's area at the side of church on the 1st and 3rd Sundays of each month, sharing Bible stories and craft together. The 2nd Sundays have seen the reinvigorated All Age Services followed by the Bring and Share lunches which have both been a fantastic time of worshipping and enjoying fellowship together as a church family. On the 4th Sunday we have launched Kids Church in the Church Rooms where we have been able to make use of the TV screen for songs of worship and video clips of Bible stories, as well as using the extra space for games and open-ended activities. It is a real privilege to walk alongside the children of All Hallows as they grow in their faith in God and in their relationships with each other. If you'd like to know more, or would be interested in joining our team, please feel free to speak to us.

Thanks so much for all of your continued support.

#### **4.8 Youth of God– Tim Fisher**

It has been another busy year for Youth of God (YoG). Highlights of the year included visits to Winchester and Salisbury on the themes of St Swithun's (Winchester) and homelessness (Salisbury) where we linked up with old friends Kelvin and Helen Inglis. Helen then joined us for a very special weekend where we held a sleepout in the church in aid of the Alabaré charity which helps homeless people. Thank you to all those who sponsored and supported this activity which has inspired and affected us all.

We have now settled into a rhythm of YoG led services once a term and it has been fantastic to watch the young people grow in confidence and faith as they lead our worship and share their learning about God. I am very grateful to everyone who makes this possible especially Phil on sound and Carolyn, Matthew, Andrew, Stephen and Paul in the worship band and to the congregation for their wonderful words of encouragement for the young people. Through the year, we had some firm favourite activities including pancakes, a pilgrimage around Whitchurch visiting our Baptist friends and parishioners – thank you John Mariner and Robert Saviou for hosting us, and a summer BBQ and, the now traditional, advent calendar making. With lots of help from Geoff Knappett, we also now have our YoG banner, currently displayed in church.

Our themes for the year have been pilgrimage, being a Christian in the community, and a deeper faith and I am grateful for Sophie's support each fortnight and on our travels to make our meetings go smoothly and well refreshed. We will be continuing to follow themes for each term, the summer term's theme being sharing our faith. YoG attracts around 8 regular members with a number of other occasional visitors. We look forward to welcoming new Year 6s in the summer term onwards.

#### **4.9 Alpha Course–Revd Rus Smart**

The recent Alpha Course at All Hallows went very well. We ran it for ten weeks before Christmas and then offered two extra sessions in January 2024 for those who wanted to continue. We had about 25 guests attending the course each week which was very encouraging and they came from across the benefice. We enjoyed wonderful refreshments and puddings and then watched the new Alpha Film Series videos, followed by discussion groups. Many interesting conversations were had over the weeks and a particular highlight for many is always the Away Day. Those who attended the Saturday morning session received prayer and had a positive experience.

We finished the course before Christmas with a party and meal which was lovely. We had great food, people sharing testimonies, and a pub style quiz!

A number of people wanted to carry on meeting together so we continued again in January with a couple of extra sessions. This led nicely into Lent and the Bible Course which has attracted around 50 people from the benefice. We are so pleased with how that course is going too. We look forward to exploring more short courses (and Alpha) in the future.

A big thank you to the Alpha team and Bible Course team who worked so hard each week to make everything happen – and to all those lovely people who provided puddings and donated funds. It was greatly appreciated!

#### **4.10 Small Group – Catherine Geddes**

Throughout 2023 one home group met occasionally finishing the year with a wonderful Advent study on the Four songs of the Nativity. Five prayer triplets have continued to meet regularly.

There are plenty of resources, both digital and paper, to support small groups who would like to meet together to study a book of the bible or explore a theme such as prayer. If anyone would like help to start such a group please do speak to either of us.

In Colossians 3:16 we are encouraged to learn together: Let the message about Christ, in all its richness, fill your lives. Teach and counsel each other with all the wisdom he gives.

#### **4.11 Safeguarding – Revd Rus Smart and Gill Bilton**

There have been a few changes over the last year in the Safeguarding Team. Christine Goodwin stepped down as our Parish Safeguarding Officer (PSO) after serving faithfully in this role for the last 15 years. We are incredibly grateful to her for all her hard work and commitment to the church. Gill Bilton took over as our Interim PSO until a permanent replacement can be found. Please do consider if you may be able to take on this role and speak to Gill or Revd Russell to find out more.

We also appointed 'champions' to work alongside the PSO and safeguarding team to assist them in their roles. The youth & children's champions are Tim Fisher, Ann Simmonds, and Sarah Smart. The vulnerable adults champions are Marilyn Berridge, Dorrie Bilson, and Peter Taylor. Anyone in the church can speak to these champions if they have any safeguarding questions or concerns. We are very grateful to them for taking on these roles.

Vicky Jennings continues to work in the church office two days a week as our administrator overseeing the DBS checks, safeguarding training, and updating our policies for all the churches across the benefice. She also helps to update the safeguarding dashboard provided to us by the diocese to help us keep up to date with all of our policies and procedures, including risk assessments. We are currently on the final level of the safeguarding dashboard, with only some safeguarding training (which has been arranged) and remaining DBS checks outstanding.

Revd Russell has been overseeing the safer recruitment of volunteers working with children, youth and vulnerable adults. This includes creating role descriptions, obtaining references, interviewing volunteers, checking ID, and completing paperwork. This is a mandatory part of our responsibilities for keeping people who come into contact with the church safe. Similar checks also apply to PCC members as they are charity trustees involved with a church charity that works with children and youth.

On Sunday 19th November 2023 we highlighted Safeguarding Sunday in the morning service at church. This gave us the opportunity to update the congregation on some of the personnel changes in our team and also raise awareness of the importance of safeguarding too. We plan to keep Safeguarding Sunday on the agenda each year. The PCC and Standing Committee regularly discuss safeguarding as agenda items and review the policies from the Church of England and diocese. We do our best to keep up to date with everything and if anyone has any questions then please speak to Gill, Russ or Vicky in the first instance.

Thank you for all that you do in helping to keep our church a safe place for all people.

#### **4.12 Deanery Synod – Sue Bailey**

## Annual Report for 2023

Whitchurch Deanery comprises the parishes that lie between A303 and the Berkshire border from Longparish/East Woodhay in the west to Ashford Hill/ North Waltham in the east.

The population is around 25,000 and the size of the individual parishes vary considerably. Responsibilities include the co-ordination of the CMF, training of lay-led services, strategic development and growth of congregations and ministry within the Deanery.

1. Three meetings have been held during 2023 in February, June & November - two via Zoom and one in person
2. We bid an affectionate adieu to Rev. Canon Christine Dale who retired as Rector of North West Hampshire having been a long-serving member of the Synod Standing Committee.
3. We welcomed guest speakers as follows:-  
The Very Rev. Catherine Ogle, Dean of Winchester Cathedral who spoke about the life of cathedral  
Rev. Canon Andrew Micklesfield who discussed the Covenant for Clergy Care and Wellbeing  
Rev. Canon Dodie Marsden who spoke about the continuing work in Mityana, Uganda
4. There is a national church review into the Common Mission Fund. Winchester Diocese has undertaken its own review which it hopes to publish by 25 March 2024.

**Members** Dr John Wall, Mrs Sue Bailey (Secretary)



### 5 Rector's report on the year – Reverend David Roche

The last year has been one of trying new things as a church family and exciting deeper engagement with our community, more of that further down. Part of our renewed vision was borne out of the Thy Kingdom Come initiative and an evening given to prayer and worship last May at All Hallows. As we reflect on our last year and look forward to exciting opportunities ahead, we continue to pray to the living God, 'Thy Kingdom Come in Whitchurch as it is in Heaven'!

I would like to thank our PCC for their commitment to our Church life and governance. Especially to our Church Wardens, Nigel and Gill for their support, deputy Wardens Dorrie, Peter and John and to our long-standing Secretary Andrew Hobley, and to Andrew Cope our Treasurer. Thank you all your hard work! Sadly, last summer we said goodbye to our own Hazel Kay who had served the PCC faithfully for many years and ministered in our congregations and community. We miss her dearly; gone but not forgotten.

In May last year our assistant priest, Reverend Mark Christian, moved in to pastures new, we thank him for his outstanding ministry at St James the Less, Litchfield, and St James Woodcott over many years. I would also like to thank Reverend Russ our amazing associate Priest for all his hard work and commitment, Revd. Nicky Smallwood, and the wider ministry team, Revd Dodie, Revd John, and Revd Richard (especially with his admin skills and on-line services), and now a new member Revd. Gordon Randall who has joined the team, welcome Gordon! Last year Revd Chris was ordained Deacon at Winchester Cathedral, and will be ordained priest this year at the end of June, likewise Georgi will be ordained Deacon the same weekend. We wish you both every success in your calling to ordained ministry and will continue to pray for you.

I would also like to thank and show huge appreciation for our Licensed Lay Ministers and volunteer leaders of Children and Youth; all part of the wider ministry team who serve us at personal cost and bless us so much, Carolyn, Philip, Andrew and Alison, Tim, Ann and Lettie. Thank you so much for all you do. In the last year at All Hallows, St Mary's and St James the Less we recorded a total of 16 baptisms, 2 weddings and 20 funerals

Now for some quick-fire invigorating highlights of the year gone, one wonders how we do so much as a church!?! Let's start with the confirmation service last November, Bishop David confirmed 6 people and in baptising young Alex, and confirming Pam, was amazed at the width of generation span we have at All Hallows. We had fun but were rained out at Hymns & Pimms on a Sunday afternoon in June, the Parish Fete had a new makeover thanks to the hard work and imagination of Steve Court (Thank you Steve!), our new animal/pet service was well attended with new faces, our missional community event in 'Whitchurch has Got Talent' took us to a new level in engagement; our Alpha Course and then the Bible Course in lent have been very well attended and impacting people's lives for the Kingdom of God (Thank you Russ and Nicky and team!) our men's and women's ministry's continues, as does the 'fresh expression' in Forest Church. All of these events are part of what it means to be the body of Christ as we serve in our context. If you never managed to get to any of these events last year, you may just have the chance in the year ahead!

Kath and Beverly did another sterling job in organising volunteers for the All Hallows slot at Rotations Charity Shop this year. Over the years they have raised thousands and thousands of pounds for our church. Sadly, they have

## Annual Report for 2023

stepped down this year, we wish them well and laud and praise their commitment and hard work for which we are all deeply appreciative.

My thanks continues to all sides-persons and those who beautify our worship, bell ringers, our choir, organists, worship band, prayer leaders, parish visitors, eco-champions, social justice champions, audio/visual technicians, servers, church cleaners, tea/coffee servers and hospitality team, to those who lead our children, youth and tots, magazine makers, safeguarding leaders and our administrators. THANK YOU!!

This last year I have continued to enjoy my role as Whitchurch Primary School Governor, my aim is always to get the church into the school, and the school into the church, as much as possible! I would like to thank our two long-standing foundation Governors from within the congregation Jo Fisher (chair) and David Simmonds. They are both stepping down, the work and input they have given over the last years has been tremendous and made such a positive influence on the school. Would you like to stand as a school Governor? Come and see me for a chat. Revd Russ continues as Governor at Longparish and Barton Stacey.

The other hats I wear are Area Dean on Diocesan Synod, Deanery Synod and Deanery standing committee, as well as Whitchurch Welfare Trust and Hampshire County Chaplain to the Royal British Legion and in Whitchurch.

Please continue to pray for myself, all our Clergy, Lay Ministers and the PCC in the year ahead as we commit our plans before the Lord for the common good of all in our congregations and town, to the glory of God!

Yours in Christ

David

The Reverend David Roche, Vicar

**6 Financial Statement****6.1 All Hallows Whitchurch and St Mary's Tufton Financial summary for 2023**

| Description                            | Year 2023      | Year 2022      | Note                                            |
|----------------------------------------|----------------|----------------|-------------------------------------------------|
| <b>INCOME</b>                          |                |                |                                                 |
| Gift Aid Giving                        | 60,424         | 63,561         |                                                 |
| Tax Refunds                            | 15,852         | 17,343         |                                                 |
| Other Planned Giving                   | 24             | 24             |                                                 |
| Other Donations                        | 3,485          | 3,143          |                                                 |
| Fete Income                            | 7,355          | -              |                                                 |
| Magazine Income                        | 22,249         | 20,802         |                                                 |
| Dividends and Income                   | 55             | 55             |                                                 |
| Collections at Services                | 3,201          | -              | Reported separately from Gift Aided giving      |
| Miscellaneous Income                   | -              | 13             |                                                 |
| Fees from weddings, funerals, baptisms | 6,439          | 2,310          | Includes £2,890 adjustment                      |
| Legacy Income                          | -              | 4,500          |                                                 |
| 100 Club Income                        | 2,875          | 3,980          |                                                 |
| Grants received                        | 600            | 1,825          | Grant for the Decalogue                         |
| Church Room hire                       | 21,092         | 18,687         | Montessori nursery £16,226                      |
| Fabric Fund                            | -              | 2,100          |                                                 |
| Fund raising                           | 2,438          | 5,745          |                                                 |
| Charity shop                           | 2,060          | 1,652          |                                                 |
| Retreat income                         | 444            | 3,700          |                                                 |
| Parish Office Income                   | 3,569          | 3,787          | Contributions from the benefice                 |
| <b>Total</b>                           | <b>152,161</b> | <b>153,228</b> |                                                 |
| <b>EXPENDITURE</b>                     |                |                |                                                 |
| Common Mission Fund                    | 42,762         | 63,105         |                                                 |
| Ministry Expenses                      | 2,938          | 2,120          |                                                 |
| Utilities - All Hallows                | 13,515         | 4,405          |                                                 |
| Insurances                             | 4,366          | 4,116          |                                                 |
| Organ Upkeep                           | 1,433          | 503            |                                                 |
| Repairs & Maintenance - All Hallows    | 10,635         | 5,194          |                                                 |
| Cost of Services                       | 2,514          | 1,751          |                                                 |
| Fete Costs                             | 2,505          | -              |                                                 |
| Magazine Costs                         | 13,236         | 9,888          |                                                 |
| Staff Costs                            | 10,953         | 9,754          | Excludes Parish Secretary                       |
| Mission Evangelism                     | 4,599          | 8,410          |                                                 |
| Vicars Discretionary fund              | 465            | 225            |                                                 |
| Charities and Donations                | 6,075          | 6,649          |                                                 |
| Sundry costs                           | -              | 1,151          |                                                 |
| Tufton Major Repairs                   | -              | 66,776         |                                                 |
| Utilities - Tufton                     | 532            | 383            |                                                 |
| Insurance - Tufton                     | 1,092          | 1,039          |                                                 |
| Repairs & maintenance - Tufton         | 932            | 653            |                                                 |
| Parish Hospitality                     | 29             | 1,315          |                                                 |
| Expenses for 100 Club                  | 2,184          | 1,748          |                                                 |
| CR Maintenance Cleaning                | 1,385          | 369            | Increased as Montessori had been covering costs |

## Annual Report for 2023

|                                         |                |                 |                                                  |
|-----------------------------------------|----------------|-----------------|--------------------------------------------------|
| Expenses from fund raising              | 2,677          | 1,324           | Includes purchase of the donation station £1,290 |
| Bank charges                            | 182            | 136             |                                                  |
| Parish Office Admin Costs               | 1,187          | 2,038           |                                                  |
| Parish Office Staff Costs               | 6,032          | 4,113           |                                                  |
| <b>Total</b>                            | <b>132,226</b> | <b>197,161</b>  |                                                  |
| <b>Total of Income less Expenditure</b> | <b>19,935</b>  | <b>(43,934)</b> |                                                  |

## Balance Sheet

| Description | As at<br>31/12/2023 | As at<br>31/12/2023 |  |
|-------------|---------------------|---------------------|--|
|-------------|---------------------|---------------------|--|

### CURRENT ASSETS

|                                  |                |               |
|----------------------------------|----------------|---------------|
| CCLA Organ Investment 641019001S | 1,940          | 1,853         |
| CCLA Tuf Res Inc Fd 64109001J    | 11,254         | 10,597        |
| NW1 Operating Account            | 41,324         | 8,758         |
| HSBC1 Main Operating Account     | 12,074         | 41,950        |
| HSBC2 Current Account            | 1,427          | 2,235         |
| HSBC3 100 Club Account           | 7,574          | 5,939         |
| NW2 Church Room Account          | 11,425         | 6,389         |
| Coop Bank Fabric Account         | 23,124         | 16,400        |
| Accounts Receivable              | 470            | 3,982         |
| <b>Total Current Assets</b>      | <b>110,612</b> | <b>98,103</b> |

Dec 23 Revaluation statements not yet available.

### LIABILITIES

|                                  |               |              |
|----------------------------------|---------------|--------------|
| Retreat Deferred Income          | 2,165         | -            |
| Church Room Deferred Income      | 697           | -            |
| Wedding deposits Deferred Income | 645           |              |
| Agency collections               | 9,291         | 3,652        |
| Accounts Payable                 | 6,632         | -            |
| <b>Total Liabilities</b>         | <b>19,430</b> | <b>3,652</b> |

### Net Asset Surplus/(Deficit)

**91,182**

### RESERVES

|                            |               |               |
|----------------------------|---------------|---------------|
| Excess / (deficit) to date | 19,935        | (53,833)      |
| General Reserve            | -             | 74,211        |
| Restricted Funds Reserve   | -             | 24,689        |
| Annual Net Movement        | -             | (5,462)       |
| CR General Reserve         | -             | 28,975        |
| Starting balance           | (27,961)      | 21,097        |
| Other gains/(losses)       | 743           | 4,775         |
| Gains and losses own use   | 98,464        | -             |
| <b>Total Reserves</b>      | <b>91,182</b> | <b>94,452</b> |

Annual Report for 2023

**Represented by Funds**

|              |               |               |
|--------------|---------------|---------------|
| Unrestricted | 12,675        | 21,771        |
| Designated   | 36,783        | 37,607        |
| Restricted   | 41,724        | 35,073        |
| Endowment    | -             | -             |
| <b>Total</b> | <b>91,182</b> | <b>94,452</b> |

**Detail of Funds**

|                              |               |
|------------------------------|---------------|
| <b>Unrestricted</b>          |               |
| General fund                 | <b>12,675</b> |
| <b>Designated</b>            |               |
| Fabric Reserve               | <b>36,783</b> |
| <b>Restricted</b>            |               |
| AH Choir Lighting            | 3,875         |
| Benefice Office              | 532           |
| All Hallows Heritage Fund    | 19,069        |
| Organ Maintenance            | 1,954         |
| Parish Retreats              | (892)         |
| Tufton Repairs & Maintenance | 17,186        |
|                              | <b>41,724</b> |
|                              |               |
| <b>Total</b>                 | <b>91,182</b> |

## 6.2 Independent Examiner's Report

Report to the Trustees of Whitchurch with Tufton PCC

On accounts for the year ending December 31<sup>st</sup> 2023 Charity no 1133750 set out in The Financial Summary for 2023 (pages 1 and 2) which includes Income and Expenditure for the year and the balance sheet at year end.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name:** Sandra J Smith, ACMA

**Address:** 21 Lynch Hill Park, Whitchurch, Hampshire, RG28 7NF



**Date:** 21 March 2024

## **7 Elections**

### **7.1 PCC members**

PCC members are elected to serve for three years. At the Annual Meeting normally three PCC members retire each year. This year Andrew Hobley, Pete Taylor and Tim Fisher must stand down. So we have three PCC vacancies. We have a vacancy for a member of Deanery Synod to serve for two years. All those who must stand down may stand again for re-election.

If there are more nominees than vacancies, an election will be held. If you would like to know more, please speak with any PCC member. If you would like a nomination form please contact the PCC Secretary, Andrew Hobley at [hobleymeads@btinternet.com](mailto:hobleymeads@btinternet.com).

### **7.2 Independent Examiner**

Sandra Smith has indicated that she is happy to serve again.

## **Thanks and acknowledgements**

Throughout the year many people normally serve within our churches, including clergy, lay ministers, church wardens, deanery synod representatives, members of the PCC, sidespeople, servers, chalice bearers, intercessors, readers, those who clean the church and tidy the churchyards, coffee makers, those who prepare and organise food, those who assist at weddings, funerals and baptisms, choir, musicians, sound people, bell ringers, those who lead and help at Sunday School and YOG, parish visitors, the vergers, our parish administrator, the parish magazine team and the magazine distributors, those who manage the website and our social music presence, and those who look after our finances. We thank them all and look forward to finding out how God wishes us to serve His people in Whitchurch in 2024.

If you would like to serve the church in any way, or no longer wish to perform your role, please let Andrew Hobley know at –[hobleymeads@btinternet.com](mailto:hobleymeads@btinternet.com)

**Parish of Whitchurch with Tufton and Litchfield**  
**Annual Vestry and Parochial Church Meeting**  
**Held in All Hallows Church Rooms, Whitchurch**  
**Sunday 23 April 2023 at 12:00 noon**

**Minutes of the 2023 Annual Vestry Meeting**

Rev'd David Roche chaired the meeting. 32 Parishioners were present, as well as Revd Russell Smart (Associate Priest), Revd John Dawson (Assistant Priest) and Revd Nicky Smallwood (Assistant Priest).

|                     |                   |                         |
|---------------------|-------------------|-------------------------|
| Andrew Hobley       | Susan Bailey      | Kevin Griffith          |
| Simon Woodman       | Cara Scarfe       | Dorrie Bilson           |
| Kath Donaldson      | John Allen        | Carolyn Jay             |
| Ann Simmonds        | David Simmonds    | Paul Barber             |
| Peter Taylor        | Christine Goodwin | Valerie Swayne Bradshaw |
| Jane Lewis          | Marilyn Berridge  | Richard Walker          |
| Andrew Ricketts     | Andrew Smith      | Timothy Fisher          |
| Joanna Fisher       | R C Kirby         | Louise Martin           |
| Sallye Musselwhite  | Andrew Cope       | Nigel Scarfe            |
| Caroline Barber     | Gillian Bilton    | Pat Cooper              |
| Christopher Peacock | Alison Ricketts   |                         |

**1. Apologies**

Apologies were received from: Margaret Taylor, Robin Smallwood, John Wall, Jean Treble, John Mariner, Catherine Geddes, Philip Geddes.

**2. Minutes**

- a. The minutes of the meeting of Sunday 24 April 2022 had been distributed in advance of the meeting.
- b. Proposed by Susan Bailey and seconded by Peter Taylor the minutes were accepted as a correct record.
- c. There were no matters arising.

**4. Election of Church Wardens**

| Nominee           | Proposer      | Seconder      |
|-------------------|---------------|---------------|
| a. Nigel Scarfe   | Susan Bailey  | Andrew Hobley |
| b. Gillian Bilton | Dorrie Bilson | Peter Taylor  |

These being the only nominations received the Chair declared them duly elected

David Roche said that John Mariner, Dorrie Bilson and Peter Taylor had volunteered to take on the informal role of Deputy Wardens.

There being no other business the meeting closed at 12:05pm.

## Minutes of the 2023 Annual Parochial Church Meeting

There was no change to the meeting attendees or apologies from the Annual Vestry Meeting.

### 1. Minutes

- a. The minutes of the Annual Parochial Church Meeting held on Sunday 24 April 2022 had been distributed in advance of the meeting.
- b. Proposed by Tim Fisher and seconded by Carolyn Jay the minutes were accepted as a correct record.

### 2. Matters Arising

- a. There were no matters arising from the minutes.

### 3. Annual Report

- a. The annual report of the Parish had been distributed in advance of the meeting.
- b. The PCC Secretary read the following report from the Bell Ringers, provided by Jenny James -  
  
"We had plenty of 'event' ringing last year, with three weddings, two half-muffled funerals for 'church family' and three successful quarter peals (two of which were for the Queen's Jubilee). Early in the year we had a visit from a biographer (James Wilson) who wished to take photos of Great Tom for his new book on Lord Denning. The book is now published and a copy is to be donated to the church."
- c. Via Andrew Hobley John Mariner reported for 2023 the electoral roll number was 168, two down on the previous year.
- d. Nigel Scarfe gave a summary of the last year and what we hoped to achieve in the coming year.
- e. Gareth Humphries was thanked for his service as Church Warden.
- f. Carolyn Jay asked about the differences between the expenditure on the costs of services and mission and evangelism over the last two years. Andrew Cope (Treasurer) said he would check these and report back to her. Carolyn Jay also noted we had spent less on energy, which she found surprising given the increase in costs. Andrew Cope said the Montessori Nursery had paid towards their costs and we also received a grant from the Diocese.
- g. Revd David Roche noted Revd Mark Christian had sadly moved on and cover for Litchfield and Woodcott would have to be provided from the Clergy Team. He welcomed the arrival of Rev Rus Smart and looked forward to what would be happening. Rus said he was pleased to be here and looked forward to what the Lord would bring in the next year.

### 4. Elections

#### 4.1 PCC (3 Three year vacancies)

| Nominee                 | Proposer        | Seconder         |
|-------------------------|-----------------|------------------|
| Paul Barber             | Caroline Barber | Nicola Smallwood |
| Valerie Swayne Bradshaw | Carolyn Jay     | Timothy Fisher   |
| Louise Martin           | Timothy Fisher  | Nicky Smallwood  |

These being the only nominations received the Chair declared them duly elected.

#### 4.2 Deanery Synod (3 Three year vacancies)

| Nominee      | Proposer     | Seconder     |
|--------------|--------------|--------------|
| Susan Bailey | Carolyn Jay  | Sarah Monk   |
| John Wall    | Susan Bailey | Nigel Scarfe |

## Annual Report for 2023

These being the only nominations received the Chair declared them duly elected.

### 5.0 Appointment of Independent Examiner

Sandra Smith, the current examiner, was proposed by Andrew Cope , seconded by Andrew Hobley. There being no other nominations Ms Smith was duly appointed.

### 6 Date of next meeting

6.1 The Annual Vestry Meeting for next year will be set by PCC at their first meeting

6.2 The first meeting of Standing Committee will be 9 May 2023 7:30pm in All Hallows.

6.3 The first meeting of the PCC will be Tuesday 23 May 2023 at 7:30 pm in All Hallows Church Rooms.

### 7 Any Other Business

a. Andrew Smith asked that the collect of the day be used more regularly during services.

b. Nigel Scarfe was thanked for his work as Church Warden during the last year

There being no further business the meeting closed with the Grace at 12:20 pm.

**PCC of Whitchurch with Tufton**  
**Financial Summary for 2023**

| Code               | Description                             | Year 2023      | Year 2022       | Note                                             |
|--------------------|-----------------------------------------|----------------|-----------------|--------------------------------------------------|
| <b>INCOME</b>      |                                         |                |                 |                                                  |
| 1101               | Gift Aid Giving                         | 60,424         | 63,561          |                                                  |
| 1102               | Tax Refunds                             | 15,852         | 17,343          |                                                  |
| 1103               | Other Planned Giving                    | 24             | 24              |                                                  |
| 1104               | Other Donations                         | 3,485          | 3,143           |                                                  |
| 1105               | Fete Income                             | 7,355          | -               |                                                  |
| 1106               | Magazine Income                         | 22,249         | 20,802          |                                                  |
| 1107               | Dividends and Income                    | 55             | 55              |                                                  |
| 1108               | Collections at Services                 | 3,201          | -               | Reported separately from Gift Aided giving       |
| 1111               | Miscellaneous Income                    | -              | 13              |                                                  |
| 1112               | Fees from weddings, funerals, baptisms  | 6,439          | 2,310           | Includes £2,890 adjustment                       |
| 1116               | Legacy Income                           | -              | 4,500           |                                                  |
| 1117               | 100 Club Income                         | 2,875          | 3,980           |                                                  |
| 1118               | Grants received                         | 600            | 1,825           | Grant for the Decalogue                          |
| 1121               | Church Room hire                        | 21,092         | 18,687          | Montessori nursery £16,226                       |
| 1122               | Fabric Fund                             | -              | 2,100           |                                                  |
| 1123               | Fund raising                            | 2,438          | 5,745           |                                                  |
| 1125               | Charity shop                            | 2,060          | 1,652           |                                                  |
| 1126               | Retreat income                          | 444            | 3,700           |                                                  |
| 1127               | Parish Office Income                    | 3,569          | 3,787           | Contributions from the benefice                  |
|                    | <b>Total</b>                            | <b>152,161</b> | <b>153,228</b>  |                                                  |
| <b>EXPENDITURE</b> |                                         |                |                 |                                                  |
| 1301               | Common Mission Fund                     | 42,762         | 63,105          |                                                  |
| 1302               | Ministry Expenses                       | 2,938          | 2,120           |                                                  |
| 1303               | Utilities - All Halls                   | 13,515         | 4,405           |                                                  |
| 1304               | Insurances                              | 4,366          | 4,116           |                                                  |
| 1305               | Organ Upkeep                            | 1,433          | 503             |                                                  |
| 1306               | Repairs & Maintenance - All Halls       | 10,635         | 5,194           |                                                  |
| 1307               | Cost of Services                        | 2,514          | 1,751           |                                                  |
| 1308               | Fete Costs                              | 2,505          | -               |                                                  |
| 1309               | Magazine Costs                          | 13,236         | 9,888           |                                                  |
| 1310               | Staff Costs                             | 10,953         | 9,754           | Excludes Parish Secretary                        |
| 1311               | Mission Evangelism                      | 4,599          | 8,410           |                                                  |
| 1312               | Vicars Discretionary fund               | 465            | 225             |                                                  |
| 1315               | Charities and Donations                 | 6,075          | 6,649           |                                                  |
| 1317               | Sundry costs                            | -              | 1,151           |                                                  |
| 1322               | Tufton Major Repairs                    | -              | 66,776          |                                                  |
| 1324               | Utilities - Tufton                      | 532            | 383             |                                                  |
| 1325               | Insurance - Tufton                      | 1,092          | 1,039           |                                                  |
| 1327               | Repairs & maintenance - Tufton          | 932            | 653             |                                                  |
| 1328               | Parish Hospitality                      | 29             | 1,315           |                                                  |
| 1329               | Expenses for 100 Club                   | 2,184          | 1,748           |                                                  |
| 1331               | CR Maintenance Cleaning                 | 1,385          | 369             | Increased as Montessori had been covering costs  |
| 1332               | Expenses from fund raising              | 2,677          | 1,324           | Includes purchase of the donation station £1,290 |
| 1333               | Bank charges                            | 182            | 136             |                                                  |
| 1335               | Parish Office Admin Costs               | 1,187          | 2,038           |                                                  |
| 1336               | Parish Office Staff Costs               | 6,032          | 4,113           |                                                  |
|                    | <b>Total</b>                            | <b>132,226</b> | <b>197,161</b>  |                                                  |
|                    | <b>Total of Income less Expenditure</b> | <b>19,935</b>  | <b>(43,934)</b> |                                                  |

## Balance Sheet

| Code                        | Description                      | As at<br>31/12/2023 | As at<br>31/12/2022 |
|-----------------------------|----------------------------------|---------------------|---------------------|
| <b>CURRENT ASSETS</b>       |                                  |                     |                     |
| 1401                        | CCLA Organ Investment 641019001S | 1,940               | 1,853               |
| 1402                        | CCLA Tuf Res Inc Fd 64109001J    | 11,254              | 10,597              |
| 1501                        | NW1 Operating Account            | 41,324              | 8,758               |
| 1507                        | HSBC1 Main Operating Account     | 12,074              | 41,950              |
| 1509                        | HSBC2 Current Account            | 1,427               | 2,235               |
| 1511                        | HSBC3 100 Club Account           | 7,574               | 5,939               |
| 1512                        | NW2 Church Room Account          | 11,425              | 6,389               |
| 1513                        | Coop Bank Fabric Account         | 23,124              | 16,400              |
| Z05                         | Accounts Receivable              | 470                 | 3,982               |
| <b>Total Current Assets</b> |                                  | <b>110,612</b>      | <b>98,103</b>       |

Dec 23 Revaluation statements  
not yet available.

|                          |                                  |               |              |
|--------------------------|----------------------------------|---------------|--------------|
| <b>LIABILITIES</b>       |                                  |               |              |
| 1606                     | Retreat Deferred Income          | 2,165         | -            |
| 1607                     | Church Room Deferred Income      | 697           | -            |
| 1610                     | Wedding deposits Deferred Income | 645           | -            |
| 6699                     | Agency collections               | 9,291         | 3,652        |
| Z04                      | Accounts Payable                 | 6,632         | -            |
| <b>Total Liabilities</b> |                                  | <b>19,430</b> | <b>3,652</b> |

|                                    |               |
|------------------------------------|---------------|
| <b>Net Asset Surplus/(Deficit)</b> | <b>91,182</b> |
|------------------------------------|---------------|

|                       |                            |               |               |
|-----------------------|----------------------------|---------------|---------------|
| <b>RESERVES</b>       |                            |               |               |
|                       | Excess / (deficit) to date | 19,935        | (53,833)      |
| 1701                  | General Reserve            | -             | 74,211        |
| 1702                  | Restricted Funds Reserve   | -             | 24,689        |
| 1709                  | Annual Net Movement        | -             | (5,462)       |
| 2701                  | CR General Reserve         | -             | 28,975        |
| Z01                   | Starting balance           | (27,961)      | 21,097        |
| Z02                   | Other gains/(losses)       | 743           | 4,775         |
| Z03                   | Gains and losses own use   | 98,464        | -             |
| <b>Total Reserves</b> |                            | <b>91,182</b> | <b>94,452</b> |

### Represented by Funds

|              |               |               |
|--------------|---------------|---------------|
| Unrestricted | 12,675        | 21,771        |
| Designated   | 36,783        | 37,607        |
| Restricted   | 41,724        | 35,073        |
| Endowment    | -             | -             |
| <b>Total</b> | <b>91,182</b> | <b>94,452</b> |

### Detail of Funds

|                              |               |
|------------------------------|---------------|
| <b>Unrestricted</b>          |               |
| General fund                 | 12,675        |
| <b>Designated</b>            |               |
| Fabric Reserve               | 36,783        |
| <b>Restricted</b>            |               |
| AH Choir Lighting            | 3,875         |
| Benefice Office              | 532           |
| All Hallows Heritage Fund    | 19,069        |
| Organ Maintenance            | 1,954         |
| Parish Retreats              | (892)         |
| Tuften Repairs & Maintenance | 17,186        |
|                              | <b>41,724</b> |
| <b>Total</b>                 | <b>91,182</b> |

## Independent Examiner's Report

Report to the  
trustees/  
members of

### PCC of Whitchurch with Tufton

On accounts  
for the year  
ended

December 31<sup>st</sup> 2023

Charity  
no (if any)

1133750

Set out in

The 'Financial Summary for 2023' (pages 1 and 2), which includes Income and Expenditure for the year and the Balance Sheet as at year end.

Respective  
responsibilities  
of trustees and  
examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of  
independent  
examiner's  
statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's  
statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

21<sup>st</sup> March 2024

Name:

Sandra J Smith, ACMA

Address:

21 Lynch Hill Park, Whitchurch, Hampshire, RG28 7NF

**PCC of Whitchurch with Tufton**  
**Financial Summary for 2023**

| Code               | Description                             | Year 2023      | Year 2022       | Note                                             |
|--------------------|-----------------------------------------|----------------|-----------------|--------------------------------------------------|
| <b>INCOME</b>      |                                         |                |                 |                                                  |
| 1101               | Gift Aid Giving                         | 60,424         | 63,561          |                                                  |
| 1102               | Tax Refunds                             | 15,852         | 17,343          |                                                  |
| 1103               | Other Planned Giving                    | 24             | 24              |                                                  |
| 1104               | Other Donations                         | 3,485          | 3,143           |                                                  |
| 1105               | Fete Income                             | 7,355          | -               |                                                  |
| 1106               | Magazine Income                         | 22,249         | 20,802          |                                                  |
| 1107               | Dividends and Income                    | 55             | 55              |                                                  |
| 1108               | Collections at Services                 | 3,201          | -               | Reported separately from Gift Aided giving       |
| 1111               | Miscellaneous Income                    | -              | 13              |                                                  |
| 1112               | Fees from weddings, funerals, baptisms  | 6,439          | 2,310           | Includes £2,890 adjustment                       |
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Dec 23 Revaluation statements  
not yet available.

|                          |                                  |               |              |
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| <b>Total Liabilities</b> |                                  | <b>19,430</b> | <b>3,652</b> |

|                                    |               |
|------------------------------------|---------------|
| <b>Net Asset Surplus/(Deficit)</b> | <b>91,182</b> |
|------------------------------------|---------------|

|                       |                            |               |               |
|-----------------------|----------------------------|---------------|---------------|
| <b>RESERVES</b>       |                            |               |               |
|                       | Excess / (deficit) to date | 19,935        | (53,833)      |
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|              |               |               |
|--------------|---------------|---------------|
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| Designated   | 36,783        | 37,607        |
| Restricted   | 41,724        | 35,073        |
| Endowment    | -             | -             |
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### Detail of Funds

|                              |               |
|------------------------------|---------------|
| <b>Unrestricted</b>          |               |
| General fund                 | 12,675        |
| <b>Designated</b>            |               |
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| <b>Restricted</b>            |               |
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| Organ Maintenance            | 1,954         |
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| Tuften Repairs & Maintenance | 17,186        |
|                              | <b>41,724</b> |
| <b>Total</b>                 | <b>91,182</b> |

## Independent Examiner's Report

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trustees/  
members of

### PCC of Whitchurch with Tufton

On accounts  
for the year  
ended

December 31<sup>st</sup> 2023

Charity  
no (if any)

1133750

Set out in

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responsibilities  
of trustees and  
examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

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- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of  
independent  
examiner's  
statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's  
statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

21<sup>st</sup> March 2024

Name:

Sandra J Smith, ACMA

Address:

21 Lynch Hill Park, Whitchurch, Hampshire, RG28 7NF

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# Accounts

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# 2022 ANNUAL REPORT AND FINANCIAL STATEMENT

BENEFICE OF  
WHITCHURCH WITH TUFTON AND LITCHFIELD



THE CHURCH  
OF ENGLAND

Registered Charity Number: 1133750

**April 2023**

**Parish of Whitchurch with Tufton and Litchfield**

**Annual Vestry and Parochial Church Meeting Sunday 23 April 2023**



**Agenda**

1. Welcome and Opening Prayer
2. Apologies

**Annual Vestry Meeting**

1. Minutes of meeting held on Tuesday 24 April 2022
2. Election of Churchwardens for 2023-24

**Annual Parochial Church meeting**

1. Minutes of meeting held on Tuesday 24 April 2022.
2. Matters arising
3. Annual Report
4. Date of next Annual Meeting
5. Any other business – items to be notified to the Chair before item 3

**3 Annual Report**

|                                                                                 |    |
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| 1 Objectives.....                                                               | 3  |
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| 4.1 PCC Report – Andrew Hobley .....                                            | 3  |
| 4.2 Churchwarden Report – Nigel Scarfe.....                                     | 3  |
| 4.3 Choir - Stephen Preece, Choir Director.....                                 | 5  |
| 4.4 All Hallows Pastoral Visitors Group – Alison and Andrew Ricketts.....       | 5  |
| 4.5 Website and Publicity – Geoff Knappett.....                                 | 6  |
| 4.6 Parish Magazine – Simon Coomber .....                                       | 6  |
| 4.7 Sunday School – Ann Simmonds .....                                          | 6  |
| 4.8 Youth of God– Tim Fisher.....                                               | 7  |
| 4.9 Small Groups – Catherine Geddes .....                                       | 7  |
| 4.10 Safeguarding – Christine Goodwin.....                                      | 7  |
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| NOMINATION FORM FOR CHURCHWARDEN.....                                           | 22 |

**We invite and encourage all parishioners to attend this meeting.**

## **1 Objectives**

The PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It has maintenance responsibilities for All Hallows, St Mary's and St James the Less.

## **2 Electoral Roll – John Mariner**

The number on the electoral roll for 2022 was number for 2020 was 170, one more than the previous year. The number on roll for 2023 will be reported at the APCM.

## **4 Report on Activities**

### **4.1 PCC Report – Andrew Holey**

The PCC is the body which governs our decisions as a community. Between April 2022 and March 2023 PCC met six times. PCC Standing Committee also met six times. Sadly we lost one member, Mary Milne, when she was called to glory in August 2022.

All members of PCC are Charity Trustees and as such have legal responsibility for the decisions we make. One major subject of discussion was how much the parish should be contributing the Diocesan Common Mission Fund.

We continued to support CMS and the work of Anna and Chris Hembury in Hull, the work in Mityana and the Whitchurch Welfare Trust. We have discussed our parish vision, and plan to do more work on this in 2023/24. We agreed the 100 Club could continue, and thanked John Mariner for his work on this. We arranged for conservation work to be done on the Commandments Board (at no cost to the PCC).

PCC has also kept abreast of safeguarding developments, kept an eye on health and safety, received regular reports from the Treasurer and Church Wardens, as well as debated a range of issues brought by members of the PCC on their own behalf or that of members of the congregation.

Throughout this time PCC members expressed not only their views, but the views of those who they were elected to serve -the wider parish. I am grateful for members ability to agree - or to agree to disagree politely, and for the time and effort they have put into meetings.

PCC members in 2022/23 have been –

Clergy - Revd David Roche - Priest in Charge; Helen O'Sullivan, Assistant Priest (to June 2022), Rus Smart, Assistant Priest (from March 2022), Nicky Smallwood - Curate, Mark Christian - Associate Priest;

Licensed Lay Ministers - Hazel Cormack, Carolyn Jay, Philip Geddes

Church Wardens - Nigel Scarfe, Gareth Humphries

Deanery Synod members - Susan Bailey, Gillian Bilton, John Wall

Ordinary members - Caroline Barber (to September 2022), Dorrie Bilson, Tim Fisher, Lynda Frith (Treasurer), Christine Goodwin (Safeguarding), Andrew Holey (Secretary), Rhiannon Love, John Mariner, Peter Taylor, Mary Milne (to August 2022), Paul Barber (from November 2022).

### **4.2 Churchwarden Report – Nigel Scarfe**

The last year has been one characterized by lots of rebuilding and restarting after the disrupted two years affected by Covid and their legacy on our churches and church life. In common with nearly all churches across the UK – whether rural or urban – our attendances across the parish are, on average, down 25% compared to our pre-covid attendance levels. In the last few months attendances have begun to rise again and this is obviously a very welcome development.

#### *Events and Community Involvement*

The church community throughout the parish and PCC have worked very hard indeed during the year to restart a number of fundraising activities and ensure that the vital income from regular activities such as our Charity Shop and Parish Magazine and many others – including the Folk Club events, summer festival and more besides. The wardens are very grateful for the energy, good humour and passion that so many of our congregation selflessly give to make these things possible.

The groundwork for events in 2023 looks very encouraging with a full scale Fete being organized and the churches involvement in a number of community fund raising activities being already organized.

## 2022 Annual Report

### *Finances*

The PCC has worked on various approaches to significantly improve our net income swiftly and after a team from the PCC carried out a review and recalculation of the sum we pay annually to the Diocese (called CMF payment) they established that we should be able to reduce our payment by a huge £24,000 per annum. This fantastic work was endorsed overwhelmingly by a PCC vote in March and our finances as a parish will be much restored and able to support the work Reverend David wishes to lead in helping our Christian community to flourish.

### *Montessori Nursery*

We have been very grateful during the last 3 years or so to have been able to house the Nursery, lovely staff team and children. Julia has led her team with great thought for our needs from the rooms and disruption has, as a result, been minimal. The income this rental has provided really helped bridge a very difficult time in our finances. We wish Montessori every success in their new premises which, if all goes according to plan, they will occupy from around the 1st September.

### *The Church Buildings*

Many people have worked very hard this year to continue the exceptional years of stewardship and refurbishment our churches have undergone. All churches have had remedial repairs completed and many have had a hand in making this happen. John Mariner, one of our Deputy Wardens, takes responsibility for much of this and his ongoing knowledge and support will be as invaluable next year as this!

### *Improving our Churches*

Having changed our financial situation the larger project of reordering All Hallows will be discussed and hopefully begun – as a fundraising project at this stage – during 2023.

This has not stopped several imaginative improvements having been completed nonetheless. The reception area has been completely re-modelled, the storage modernized and the welcome area completely refurbished.

Our two other Deputy Wardens, Peter Taylor and Dorrie Bilson have a defining role in this great piece of work and we are all delighted to have their assistance in the day-to-day running of the churches and constant attention to the presentation and safekeeping of the buildings and contents. Without their love for the places of worship and the passion to grow the Christian Community in the parish I shudder to think how matters would have developed.

### *Church Heritage*

Many people love our churches but are unaware of the great antiquity contained within them. The buildings themselves are important historic monuments and we are delighted and grateful to have Andrew Hobley as our Heritage guru. He is working on a number of fronts presently ranging from the successful grant raising work on our potentially very ancient Ten Commandments Board through to working with Mike Harris to conserve and reorder the “Brooks” brasses at All Hallows that date from the mid 1500’s. These are all very precious museum-standard pieces and the team are working to give them the proper setting for the next 100 years.

### *Supporting the Clergy*

Our tirelessly energetic and inspirational Vicar, David Roche, has recently been joined by Russell Smart and this family within our benefice. They bring a wealth of experience and inspirational energy into the benefice and our parish. The year ahead will be exciting.

### *Retiring Warden*

Our long-standing Warden, Gareth, has elected to stand down this year although his voice will still be heard regularly in our choir! He has supported the warden and our predecessors unstintingly and his wit and direct thinking has been invaluable. As a team we thank Gareth for his work and will miss his contribution a great deal.

### *The Year Ahead & Growing our Christian Community*

The parish stands at an exciting and positive threshold. Our Town is growing steadily, the community is growing with it and the growing Christian opportunity at all ages is an exciting prospect. Very many members of our church community are brimming with exciting ideas and energy to work together on engaging with the community at all levels to spread the word and love of God in our Parish. 2023 will be a year where we and the PCC support, finance and encourage a wide spectrum of work to develop these aims.

We thank the Lord for the great and enjoyable times in the last year, everyone who has made it possible and the prospect of making 2023 even more so.



### **4.3 Choir - Stephen Preece, Choir Director**

This is my fourteenth annual report as Choir Director and every time I am prompted to reflect not only on what has changed, but also on what remains consistent. There are several choir members who are still singing with us every week since before I started, others who have left and returned, and others who have joined us more recently.

In 2022 we have sadly lost 2 beloved friends from our number; Julie Soos, who sang alto with us for a while some years ago, and Mary Milne, who was still singing with us through the summer last year. They are much missed and thought of regularly, and we have some new hymn books dedicated to them in their choir stalls.

In addition to leading our sung worship every week and usually providing a choir anthem, there are of course some special services each year. We were privileged in June last year to welcome the worship orchestra for a special evensong, and very much enjoyed singing arrangements of some well known hymns and songs, accompanied by the chancel filled with musicians.

The main event for the year was of course the concert that the choir performed in July. This was kindled by Allan Vaughan, who suggested after the carol service in December 2021, that he and others so liked the choral music we sing that he was sure a concert would be well received. It had also been in my mind to present a chronological evening of choral music, tracing the development of the tradition through the last 500 years. So that is what we did; singing 16 pieces starting with Byrd and Tallis, and concluding with a challenging piece by Jeremy Jackman that was actually commissioned and written for the choir and debuted on the night. Robert and Robin accompanied us brilliantly on the organ, and Dan Gleed provided the narration. I was subsequently able to turn the recording of the evening into a CD for sale and, combined with the ticket sales, this raised over £850 for the chancel lighting scheme.

Another highlight of the year was the Harvest Festival service on the 16th October, when we were joined by the junior school choir for the service and performed Rutter's All things bright and beautiful together as an anthem.

The Christmas carol service was on the 17th December and once again the choir responded magnificently to my ambition, learning yet more new music to include in our service. We learned Bob Chilcott's Gifts for the child of winter, and also reprised Rutter's Shepherd's pipe carol and the Nativity Carol from previous years.

I close with my continued thanks for the faithful support of Andrew Smith, my most patient and tolerant accompanist, who routinely has to sight-read music for us every week and does so with great skill and good cheer. To Robert for his marvellous playing every week, and also to all the singers for their time, commitment and friendship, and finally to David for his support, prayers and generous appreciation for our efforts.



### **4.4 All Hallows Pastoral Visitors Group – Alison and Andrew Ricketts**

We relaunched Chatter Cafe in July 2022. We now meet in the function room at The White Hart. Most of the people who came previously returned and were very happy to see one another again. We also had some new people who had just moved in to the area. It is a thriving, lively group.

When we launched Chatter Cafe on Facebook someone suggested we do a Chatter Cafe in the evening for people who work but are new to the area. We immediately responded with Chatter Cafe in the evening which we ran from July until December. Chatter Cafe in the evening did not have the traction of its morning counterpart and we have now stopped.

We met with the other churches in Whitchurch, Whitchurch Welfare Trust and local councillors, both town and BDBC to organise the Whitchurch Warm Spaces which ran from 6th December to 28th January. The warm spaces ran on a Tuesday, Thursday and Saturday from 10am to 4pm. Our visitors covered lots of the daily slots. The project attracted several volunteers from the community and was well supported by The White Hart and Paynes Printers.

We are still contacting our visitees mostly by phone. We remain circumspect about face to face meeting especially given the level of vulnerability of the people we support. Where possible we are suggesting going for a walk together or even coming to Chatter Cafe rather than meeting at home.

We are getting the occasional referral from the doctors' surgery in Whitchurch and from the proactive care team. We have 18 volunteers on the books although several people are not currently active and we have supported 16 visitees by phone over the year.



#### **4.5 Website and Publicity – Geoff Knappett**

Our website is maintained by Geoff Knappett and David Simmonds. It was developed using Wix and currently has 51 pages. The address is [www.hantswhit.church](http://www.hantswhit.church). In the 12 months to 13 March 2023 there were 13,955 page views from 7,709 unique visitors.

The six most popular pages, each with over 500 views were: Homepage 4,038; worship-with-us 1,428; events 1,337; meet-the-team 1,011; all-hallows 870; parish-magazine 806. The busiest days were 14 March 2022 and 24 December 2022 with the quietest days 9 and 15 August 2022.

We have tested the website for technical efficiency using Nibbler. The key areas of Server behaviour, Incoming links, Images, Internal links and URL format all scored 10/10. Speed (rated by Pingdom) was rated at 82% B.

We compared our site to Religion sites in United Kingdom using Wix analytics. Unique visitors were higher than 72% of other Religion sites. Avg. session duration were higher than 71% of other Religion sites. Bounce rates were higher than 42% of other Religion sites. Returning visitors were higher than 54% of other Religion sites. Organic search was higher than 52% of other Religion sites. Click throughs from Social media were higher than 88% of other Religion sites. Wix noted that the fastest growing religion websites get 25% of their traffic from Social media. Our most common source is Google followed by Facebook although most just type in the address.

During the year we have continually updated the website to ensure consistency of design with the Parish Magazine and publicity for events. The website promotes community events in Church along with our worship. Users can subscribe to the Parish Magazine and join the 100 club on line. Our social media offerings always direct people to the website for more information and we can see that once on the website they explore other pages.

Please help - It is a continual challenge to remind people to mention the website to the broader community but we are getting better at that.



#### **4.6 Parish Magazine – Simon Coomber**

The printed copy and the online version of the Parish Magazine continues to be distributed to and read by over 660 subscribers, and shared with we know not how many others. households. We continue to produce 12 copies a year with regular content from a wide range of local groups, the schools and the community. We have now around 100 advertisers, the income from who covers the costs of printing. In 2022 the magazine generated around £10,000 of profit for the church and is the second biggest source of our income after planned giving. We also rely on the 40 distributors we have who deliver the magazine to people's doors for free and collect the subscriptions.

The team that helps generate this essential income is small and in need of new volunteers to help particularly with advertising and editing. If you have some time to offer, please get in touch or speak to a member of the team.



#### **4.7 Sunday School – Ann Simmonds**

This has been a year of change for the younger children. Following covid number attending regularly were small and we took the decision to meet inside church during the Sunday morning services and to “re-brand” as Sunday School, following the example of WAAG’s change to YOG. We have met each week, nominally from the start of the sermon until the children join families for communion, but some have joined sooner and stayed longer! The changes seem to have been approved by children and parents alike, with one child sending a message to say that he liked it better now as he can hear the prayers, and a parent commenting that they much preferred it as the whole family was in one place and those with very young children find they have flexibility to join in activities or just play alongside, but parents can still take some part in the worship. Junior choir members have also been able to join us easily and young people who also attend YOG have sometimes joined in our activities leading to good interaction across the age groups. Numbers vary – we have had as many as 18 and as few as 1, but there is a regular core, some of whom have now felt confident to join the rota of people reading lessons in church, to sing with the choir or to consider baptism.

The team of leaders has included Ann Simmonds, Colette Court, Andrew and Alison Ricketts as well as help from Simon and Pam Woodman, Caroline Barber and Chris Goodwin, Steve Court and other parents. Thanks to all for good humour and great support. Some of us have also attended the BCM course in working with children and young people and this has been a stimulus to some of the changes. Going forward we are hoping to be able to refresh the children’s area to make it more comfortable yet retaining

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flexibility of use and the children have enthusiastically offered suggestions. Whilst it would be wonderful if numbers did increase, our aim is for depth - it really isn't just cutting, sticking and colouring(!) We are all learning a lot from each other.



### 4.8 Youth of God– Tim Fisher

It has been a busy year and a year of change for our Youth Group, with some exciting adventures ahead. Highlights of the year included visits to Bristol and Oxford on the themes of Colston and C S Lewis respectively. Many thanks to Beth Fisher, Anna Jay and Anthony Buckley for hosting us. We also had an energetic long weekend away in the October half term at Liddington PGL Activity Centre described by one attendee as “involving lots of dangling”. I am grateful to John Hadley for volunteering to help out on the trip. We had some firm favourite activities including pancakes, a pilgrimage around Whitchurch visiting various parishioners – thank you John Mariner, Gill Bilton and Sophie Lloyd for hosting us, and a summer BBQ. Over the summer we said goodbye to a number of our older members and also to Jill Walker who had been kindly helping every week with refreshments and also supporting the Baptist church members of our youth group. I am hugely grateful to Sophie Lloyd for stepping in to co-lead the group with me and to Esther Jay for stepping up as youth leader for the group. We also started the new academic year with a new name. Our young people decided on Youth of God for the group name. We are currently designing a new logo and branding to go with the new name.

We have been developing the content of our fortnightly meetings and, with the new leadership team, have been designing a programme with themes for each term. For the Autumn term of 2022 our theme was faith journeys. We were delighted to be able to share our exploration of this theme in a service led by Youth of God with preaching led by Esther Jay and Miriam Fisher. This was a very special service, entirely led by the members of YoG. I am grateful to the music band Matthew and Carolyn Jay, Stephen Preece, Nicky Smallwood and Paul Barber, and the sound team Andrew Monk and Phil Davies for their support in making this such a good service. Such a success, in fact, that we have established a youth led service as a regular feature once a term. In 2023 we will be exploring the themes of Calling and Pilgrimage and expect to welcome new Yr 6 members from the summer term onwards. We have also started hearing the faith stories of members of the congregation and I am grateful to all those who have agreed to speak to our young people to share their experience. It has been a great encouragement and we have all benefitted from the intergenerational interaction.



### 4.9 Small Groups – Catherine Geddes

I fear this report will be very short. As with many church activities 2022 seems to have been a year of post-covid recovery. Lent groups were organised by Helen around the benefice and on-line. One bible study group continued in the parish throughout the year, beginning a challenging and encouraging delve into Revelation. Several prayer groups have also met at different times, some weekly, others less regularly.

All of these groups have one core aim – to ‘encourage each other and build each other up’ in our faith. (1 Thess 5:11) This is not restricted to the formal seasonal groups, such as lent and advent groups, nor is it the sole prerogative of prayer and bible study groups. Every group that meets regularly, for example the Holy Dusters, bell ringers, choir – the list goes on – is also involved in this work of encouragement. It is by showing love to one another that we declare Christ’s love for us. So if you feel inspired to join or start a small group please do come and talk to me. We all need encouragement!.



### 4.10 Safeguarding – Christine Goodwin

The safeguarding group continue to meet and endeavour to keep abreast of the advice and information received from the House of Bishops.

The policies concerning Safeguarding, Safer Recruitment, Vulnerable Adults, Children, Lone workers and Domestic Violence have been reviewed and approved by PCC. The need for all volunteers and paid staff to be recruited in accordance with the policy guidelines and to undertake the prescribed training has had to be emphasised.

Towards the end of November we participated in Safeguarding Sunday with prayers, activities for the children and a reminder to the congregation of being vigilant, caring for each other and how to proceed should a Safeguarding issue arise.

We are pleased to say that the new Benefice Safeguarding Administrator has been of tremendous help and has taken over the arduous tasks of DBS checking and overseeing appropriate training for volunteers.

We have begun to use the Safeguarding Dashboard as requested by the Diocese. Once information is entered we receive an action plan outlining our weaknesses and pointing the way forward. There are 3 levels and we have almost completed level 2 impeded only by a few people who have yet to complete their training.

During the year we have liaised with the various church groups and have been able to give advice when asked. As a group we will continue with our safeguarding work in the parish but look forward to adapting our practice to fit in with a Safeguarding strategy for the whole Benefice.

### 4.11 Deanery Synod – Sue Bailey

Whitchurch Deanery comprises the parishes that lie between A303 and the Berkshire border from Longparish/East Woodhay in the west to Ashford Hill/ North Waltham in the east.

The population is around 25,000 and the size of the individual parishes vary considerably. Responsibilities include the co-ordination of the CMF, training of lay-led services, strategic development and growth of congregations and ministry within the Deanery.

1. Three meetings have been held during 2022 in February, June & November – all via Zoom.
2. Many clergy have either retired or moved to Winchester Diocese – a corresponding number of vacancies have therefore needed to be filled across the Deanery
3. We have welcomed Zoom guest speakers speaking on diverse topics - namely Alison Coulter Lay Chair of the Winchester Diocesan Synod and Vice-Chair of the General Synod on how the voice of the laity is heard, the Bishop of Basingstoke on multi-ethnic inclusion and the Very Rev. Catherine Ogle, Dean of Winchester on the workings of the Cathedral.
4. We welcomed Dr Gill Bilton as a new Synod member in June following the APCM.
5. The Deanery had provided generous support and sponsorship to Mityana in Uganda and this had enabled many more lay readers to be trained, funds supplied for their tuition, travel and bedding. We heard first-hand moving accounts of visits to Mityana by our youth.

**Members** Dr John Wall, Dr Gill Bilton CBE, Mrs Sue Bailey (Secretary)



### 5 Rector's report on the year – Reverend David Roche

The last year has seen a paradigm shift for us in going from one Benefice of three Churches to a benefice nine. There are exciting opportunities ahead for our new church family and we seek to work with God in praying that his Kingdom will come here amongst us as it is in heaven.

In every Vicar's report, I do like to state for the record that, as much as the APCM is rightly a formal and legal matter we give due diligence to as trustees; it is also an excellent opportunity for us to focus again on our vision and values and keeping the main thing the main thing as servants in the Kingdom of Jesus Christ. We look ahead in faith and give thanks for everything undertaken in the previous twelve months to glorify our Lord Jesus, the head of the Church.

I would like to thank our PCC for their commitment to Church governance. Especially to our Wardens Nigel and Gareth for their support, to our long-standing Secretary Andrew Hobley, and to Lynda Frith who handed over the reins as treasurer to Andrew Cope. Thank you, Lynda, for all your hard work!

This last year saw the departure of associate priest, The Reverend Helen O'Sullivan, we were sorry to see her leave having been with us for only nine months, Helen left in June 2022. However, it was with great joy that we welcomed our new associate priest The Reverend Russell Smart and his wife Sarah and two boys Judah and Elijah in March 2023. We look forward to a fruitful working partnership in the coming years.

I would like to thank once again, The Reverend Mark Christian, for his outstanding ministry at St James the Less, Litchfield, and St James Woodcott. Mark is leaving us in May 2023, he and Yvette will be sorely missed, and we wish them well. I also thank The Reverend Nicky Smallwood for all her hard work and commitment to our clergy ministry and coming through her curacy. The Ministry Team is, of course, much wider now, and I cannot thank enough Revd Dodie, Revd John, and Revd Richard (especially on-line services that came out of Covid) for all their support and care, notwithstanding our Licensed Lay Ministers. This July Chris Theobald will be ordained at Winchester Cathedral, well done Chris! My heartfelt appreciation also goes to our Lay Ministers from within All Hallows who serve us at personal cost and bless us so much, Carolyn, Philip and Hazel, Andrew and Alison thank you so much. In the last year we recorded 16 baptisms, 10 weddings and 28 funerals.

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My thanks continue to all sides-persons and those who beautify our worship, bell ringers, our choir, organists, worship band, prayer leaders, parish visitors, eco-champions, social justice champions, audio/visual technicians, servers, church cleaners, tea/coffee servers and hospitality team, to those who lead our children, youth and tots, magazine makers, safeguarding leaders and our administrators. THANK YOU!!

Thank you to Tim Fisher who has led so well our YOG (youth group) having taken over leadership last year, this is no small task, thank you! And also, to Andrew, Alison and Anne for leading Sunday School.

This last year I have continued to enjoy my role as school Governor at two primary schools with Jo Fisher (chair) and David Simmonds (big thanks to them for the mountains of work and input they do), it is such a good school to work in, with many opportunities for us to share the gospel with our community. Revd Russ will take over as Governor at Longparish and Barton Stacey.

I also continue to serve as Area Dean on Diocesan Synod, Deanery Synod and Deanery standing committee, as well as Whitchurch Welfare Trust and Chaplain to the Royal British Legion in Whitchurch.

Please continue to pray for myself, all our Clergy, Lay Ministers and the PCC in the year ahead as we commit our plans before the Lord for the common good of all in our congregation and town and our new Benefice.

Yours in Christ  
David

The Reverend David Roche  
Area Dean and Rector of the Bright Waters Benefice

## 6 Financial Statement

### 6.1 All Hallows Whitchurch and St Mary's Tufton Financial summary for 2022

| Description                            | Year 2022      | Year 2021      | Note                                                           |
|----------------------------------------|----------------|----------------|----------------------------------------------------------------|
| <b>INCOME</b>                          |                |                |                                                                |
| Gift Aid Giving                        | 63,561         | 58,136         |                                                                |
| Tax Refunds                            | 17,343         | 16,605         |                                                                |
| Other Planned Giving                   | 24             | 82             |                                                                |
| Other Donations                        | 3,143          | 1,475          |                                                                |
| Fete Income                            | -              | 5,041          |                                                                |
| Magazine Income                        | 20,802         | 22,915         |                                                                |
| Dividends and Income                   | 55             | 107            |                                                                |
| Special Collections                    | -              | 409            | British Legion and Christingle collections.                    |
| Miscellaneous Income                   | 13             | 887            |                                                                |
| Fees from weddings, funerals, baptisms | 2,310          | 1,581          |                                                                |
| Interest Organ fund                    | -              | 14             | Included in 'Dividends and Income' for 2022.                   |
| Legacy Income                          | 4,500          | 1,000          | Two legacies received 2022.                                    |
| 100 Club Income                        | 3,980          | 3,270          | The 100 Club has been popular and income increasing.           |
| Grants received                        | 1,825          | 6,911          | Energy grant from the Archbishop's Council.                    |
| Church Room hire                       | 18,687         | 18,187         | Montessori nursery is a significant factor at £1320 per month. |
| Fabric Fund                            | 2,100          | 8,100          | Only £2,100 in 2021. £6,000 is internal transfer.              |
| Fund raising                           | 5,745          | 3,824          |                                                                |
| Charity shop                           | 1,652          | -              |                                                                |
| Retreat income                         | 3,700          | -              |                                                                |
| Parish Office Income                   | 3,787          | -              | Contributions from the benefice churches to the office.        |
| <b>Total</b>                           | <b>153,228</b> | <b>148,543</b> |                                                                |
| <b>EXPENDITURE</b>                     |                |                |                                                                |
| Common Mission Fund                    | 63,105         | 77,324         | Payment in 2022 reduced to 92% of the requested £68,592.       |
| Ministry Expenses                      | 2,120          | 1,585          |                                                                |
| Utilities - All Hallows                | 4,405          | 5,836          |                                                                |
| Insurances                             | 4,116          | 3,965          |                                                                |
| Organ Upkeep                           | 503            | 1,211          |                                                                |
| Repairs & Maintenance - All Hallows    | 5,194          | 9,364          |                                                                |
| Cost of Services                       | 1,751          | 10,636         |                                                                |
| Fete Costs                             | -              | 3,017          |                                                                |
| Magazine Costs                         | 9,888          | 10,861         |                                                                |
| Staff Costs                            | 9,754          | 8,350          | Excludes Parish Secretaries.                                   |
| Mission Evangelism                     | 8,410          | 575            |                                                                |
| Vicars Discretionary fund              | 225            | -              |                                                                |

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|                                         |                 |                |                                                        |
|-----------------------------------------|-----------------|----------------|--------------------------------------------------------|
| Charities and Donations                 | 6,649           | 230            |                                                        |
| Library Costs                           | -               | 110            |                                                        |
| Sundry costs                            | 1,151           | 1,398          |                                                        |
| To Fabric A/C for Major Repairs         | -               | 6,000          | Internal transfer in 2021.                             |
| Tufton Repairs and Maintenance          | 66,776          | 5,076          | Repairs to church ceiling.                             |
| Utilities - Tufton                      | 383             | 237            |                                                        |
| Insurance - Tufton                      | 1,039           | 1,000          |                                                        |
| Repairs & maintenance - Tufton          | 653             | 3,225          |                                                        |
| Parish Hospitality                      | 1,315           | -              |                                                        |
| Expenses for 100 Club                   | 1,748           | 1,664          |                                                        |
| Church Room capital costs               | -               | 2,989          |                                                        |
| CR Maintenance Cleaning                 | 369             | 893            | Reduced in 2022 as Montessori had been covering costs. |
| Expenses from fund raising              | 1,324           | 1,632          |                                                        |
| Bank charges                            | 136             | 15             |                                                        |
| Parish Office Admin Costs               | 2,038           | -              |                                                        |
| Parish Office Staff Costs               | 4,113           | -              |                                                        |
| <b>Total</b>                            | <b>197,161</b>  | <b>157,192</b> |                                                        |
| <b>Total of Income less Expenditure</b> | <b>(43,934)</b> | <b>(8,648)</b> |                                                        |
|                                         |                 |                |                                                        |
| <b>OTHER ITEMS</b>                      |                 |                |                                                        |
| <b>Benefice of the Future</b>           |                 |                |                                                        |
| <b>Income</b>                           |                 |                |                                                        |
| Benefice of the Future income           | -               | 34,400         |                                                        |
|                                         |                 |                |                                                        |
| <b>Expenditure</b>                      |                 |                |                                                        |
| Benefice of the future expenditure      | 9,900           | 552            |                                                        |
| <b>Fund balance at close of year</b>    | <b>23,948</b>   | <b>33,848</b>  |                                                        |
|                                         |                 |                |                                                        |
| <b>Litchfield - St James the Less</b>   |                 |                |                                                        |
| Litchfield Gift Income                  | -               | 3,140          |                                                        |
| Litchfield Tax refund                   | -               | 1,159          |                                                        |
|                                         |                 | <b>4,299</b>   |                                                        |
|                                         |                 |                |                                                        |
| Litchfield Gift Return                  | -               | 289            |                                                        |
| Litchfield Tax Return                   | -               | 2,368          |                                                        |
| Litchfield C/Yard Dividends Return      | -               | 65             |                                                        |
| <b>Total</b>                            |                 | <b>2,722</b>   |                                                        |
|                                         |                 |                |                                                        |
| <b>Balance Sheet</b>                    |                 |                |                                                        |
|                                         |                 |                |                                                        |

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| Description                         | As at<br>31/12/2022 | As at<br>31/12/2021 |  |
|-------------------------------------|---------------------|---------------------|--|
| <b>CURRENT ASSETS</b>               |                     |                     |  |
| CCLA Organ Investment<br>641019001S | 1,853               | 1,998               |  |
| CCLA Tuf Res Inc Fd 64109001J       | 10,597              | 64,070              |  |
| Tufton Rest Bal in HSBC 1           | 0                   | (6,592)             |  |
| Main Bank ac NAT WEST1              | 8,758               | 4,745               |  |
| HSBC 1 Internet Enabled A/C         | 41,950              | 57,391              |  |
| No. 2 HSBC Internet Enabled A/C     | 2,235               | 1,132               |  |
| No.3 HSBC Inter A/C 100 Club        | 5,939               | 3,292               |  |
| CR Bank Ac NAT WEST2                | 6,389               | 7,527               |  |
| Fabric A/C (Coop Account)           | 16,400              | 8,276               |  |
| Accounts Receivable                 | 3,982               | 3,000               |  |
| <b>Total Current Assets</b>         | <b>98,103</b>       | <b>144,839</b>      |  |
|                                     |                     |                     |  |
| <b>LIABILITIES</b>                  |                     |                     |  |
| PB Organist                         | 0                   | 0                   |  |
| PB Sundry                           | 0                   | 0                   |  |
| Charitable giving                   | 0                   | 0                   |  |
| Agency collections                  | 3,652               | 1,329               |  |
| Accounts Payable                    | 0                   | 0                   |  |
| <b>Total Liabilities</b>            | <b>3,652</b>        | <b>1,329</b>        |  |
|                                     |                     |                     |  |
| <b>RESERVES</b>                     |                     |                     |  |
| Excess / (deficit) to date          | (53,833)            | 26,777              |  |
| General Reserve                     | 74,211              | 74,211              |  |
| Restricted Funds Reserve            | 24,689              | 24,689              |  |
| Annual Net Movement                 | (5,462)             | (5,462)             |  |
| CR General Reserve                  | 28,975              | 28,975              |  |
| Starting balances                   | 21,097              | (27,574)            |  |
| Other gains/(losses)                | 4,775               | 11,576              |  |
| Gains and losses own use            | 0                   | 10,319              |  |
| <b>Total Reserves</b>               | <b>94,452</b>       | <b>143,510</b>      |  |
|                                     |                     |                     |  |
| <b>Represented by Funds</b>         |                     |                     |  |
| Unrestricted                        | 21,771              | 37,152              |  |
| Designated                          | 37,607              | 28,837              |  |
| Restricted                          | 35,073              | 77,520              |  |
| Endowment                           | 0                   |                     |  |
| <b>Total</b>                        | <b>94,452</b>       | <b>143,510</b>      |  |

## 6.2 Independent Examiner's Report

Report to the Trustees of Whitchurch with Tufton PCC

On accounts for the year ending December 31' 2022 Charity no 1133750 set out in The Financial Summary for 2022 (pages 1 and 2) which includes Income and Expenditure for the year and the balance sheet at year end.

### *Respective responsibilities of trustees and examiner.*

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### *Basis of independent examiner's statement*

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### *Independent examiner's statement*

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Date:** 1 April 2023

**Name:** Sandra J Smith, ACMA

**Address:** 21 Lynch Hill Park, Whitchurch, Hampshire, RG28 7NF



## 7 Elections

### 7.1 PCC members

PCC members are elected to serve for three years. At the Annual Meeting normally three PCC members retire each year. This year Lynda Frith is standing down; Paul Barber was co-opted for a year to fill a vacancy and has to stand down, and we have one other vacancy. So we have three PCC vacancies. In addition all members of Deanery Synod must stand down – John Wall, Susan Bailey and Gillian Bilton. All those who have to stand down may stand again for re-election.

If there are more nominees than vacancies, an election will be held. A Nomination Form is at the end of this report. If you would like to know more, please speak with any PCC member.

### 7.2 Independent Examiner

Sandra Smith has indicated that she is happy to serve again.



## Thanks and acknowledgements

Throughout the year many people normally serve within our churches, including clergy, lay ministers, church wardens, deanery synod representatives, members of the PCC, sidespeople, servers, chalice bearers, intercessors, readers, those who clean the church and tidy the churchyards, coffee makers, those who prepare and organise food, those who assist at weddings, funerals and baptisms, choir, musicians, sound people, bell ringers, those who lead and help at Sunday School and YOG, parish visitors, the vergers, our parish administrator, the parish magazine team and the magazine distributors, those who manage the website and our social music presence, and those who look after our finances. We thank them all and look forward to finding out how God wishes us to serve His people in Whitchurch in 2023

If you would like to serve the church in any way, or no longer wish to perform your role, please let Andrew Hobley know at – [hobleymeads@btinternet.com](mailto:hobleymeads@btinternet.com)

2022 Annual Report  
**Parish of Whitchurch with Tufton and Litchfield**  
**Annual Vestry and Parochial Church Meeting**  
**Held in All Hallows Church, Whitchurch**  
**Sunday 24 April 2022 April 2021 at 12 noon**

**Minutes of the Annual Vestry Meeting**

Rev'd David Roche chaired the meeting which opened with a prayer. Thirty six Parishioners were present, as well as Revd Nicky Smallwood (Curate).

|                  |                  |                         |
|------------------|------------------|-------------------------|
| Andrew Hobley    | Caroline Barber  | Nigel Scarfe            |
| Allan Vaughan    | John Mariner     | Mary Milne              |
| Pete Taylor      | Margaret Taylor  | Kevin Griffith          |
| Kath Donaldson   | Beverly Vaughan  | Judy Bright             |
| Dan Gleed        | Vicky Gleed      | Valerie Swayne Bradshaw |
| Pam Doe          | Ruth Vale        | Christine Goodwin       |
| Marilyn Berridge | Linda Stepney    | Cindy Dunlop            |
| Dorrie Bilson    | Lynda Frith      | Joan Clarke             |
| Susan Bailey     | Timothy Fisher   | Gareth Humphreys        |
| Carolyn Jay      | Catherine Geddes | Philip Geddes           |
| Pat Cooper       | Andrew Rickets   | Alison Rickets          |
| John Allen       | Jo Fisher        | Jane Sims               |

**1. Apologies**

Apologies were received from: Anne and David Symonds, Geoff and Gill Knappett, Alison Andrews, Andrew Smith, Fran Harris, Sallye Musslewhite, Lou Martin, Robin Smallwood, Revd Helen O'Sullivan.

**2. Minutes of the meeting of Sunday 24 April 2021.**

- a. had been distributed in advance of the meeting.
- b. Proposed by Allan Vaughan and seconded by Gareth Humphreys, the minutes were accepted as a correct record.
- c. There were no matters arising.

**3. Election of Church Wardens**

| <i>Nominee</i>      | <i>Proposer</i> | <i>Seconder</i> |
|---------------------|-----------------|-----------------|
| a. Nigel Scarfe     | John Mariner    | Andrew Hobley   |
| b. Gareth Humphreys | Nigel Scarfe    | Andrew Hobley   |

These being the only nominations received the Chair declared them duly elected

David Roche said that John Mariner, Dorrie Bilson and Peter Taylor had volunteered to take on the informal role of Deputy Wardens.

There being no other business the meeting closed at **12:05 pm**.

## Minutes of the Annual Parochial Church Meeting

There was no change to the meeting attendees from the Annual Vestry Meeting.

### 1. Minutes

- a. The minutes of the Annual Parochial Church Meeting held on of Sunday 24 April 2021. had been distributed in advance of the meeting.
- b. Proposed by Susan Bailey and seconded by Allan Vaughan, the minutes were accepted as a correct record.

### 2. Matters Arising

- a. There were no matters arising from the minutes.

### 3. Annual Report

- a. The annual reports of the Parish had been distributed in advance of the meeting.
- b. The Chair read the following report on the website, provided by Geoff Knappett.

“David Simmonds and I have created 75 pages on the website giving a real flavour of an active church. Since January this year there has been over 7,500 viewings from 1158 unique visitors. Google is still the most used way of finding our website but Facebook is catching up. This is because we regularly post teasers on the All Hallows facebook page and the Whitchurch Families page directing people to the website to find out more.

The Parish Magazine and 100 Club pages now allow people to join online and this has generated new Parish Magazine subscribers and 100 club members.

Three things everyone can do to help us:

- If you are organising anything please tell us so we can put it online;
- When promoting anything direct people to the Church website page for more information or to buy tickets.
- Look at the website regularly and tell us what needs updating.”

- c. The Chair invited questions from the floor.

3.1 John Mariner reported the 2022 the electoral roll number was 170, three down on last year.

3.2 Mary Milne asked if the website was for the parish or the Brightwaters Benefice. The Chair explained it was the parish website at present, but we had funding from the Diocese to morph it into a wider Benefice website. Discussions exactly how this would happen (there were some technical issues) were continuing.

3.3 David Roche asked if more people could come forward as sidespeople.

3.4 Nicky Smallwood thanked David Roche for all his hard work over the last year. David said the whole clergy team had done an excellent job over the last 12 months

3.5 David Roche thanked Andrew Hobley for all his hard work as PCC Secretary. The meeting also expressed their thanks.

3.6 Andrew Hobley thanked Lynda Frith for her work as Treasurer over the past year. The meeting also expressed their thanks.

3.7 Allan Vaughan was asked to say a few words, as retiring Church Warden. He echoed Nicky Smallwood's thanks to David Roche. He thanked PCC members for their support. Being church warden had been a lonely job at times, especially during the height of the pandemic. He particularly remembered fogging the church to prevent infection before services, but it had meant once we could legally reopen we had been able to do so. It had been a great effort by everyone to keep the churches open. He intended to carry on looking after the renovation project, which will need the support of the church and the local community.

## 2022 Annual Report

He particularly wanted to thank Claire Fryer for her work as Parish Administrator, she had now been joined by Vicky Jennings. Allan also thanked John Allen, our Verger for all his support.

3.8 David Roche thanked Caroline Barber for her work with YCB over the years. Caroline thanked Ann Simmons and Andrew and Alison Ricketts who had supported her and others who helped over the years. More helpers were needed to grow our young congregation and she asked us to pray for young people and their families and for God to guide us.

### 4. Elections

#### 4.1 PCC (3 Three year vacancies)

| <i>Nominee</i> | <i>Proposer</i>  | <i>Seconder</i>     |
|----------------|------------------|---------------------|
| Ann Simmonds   | Catherine Geddes | Andrew Hobley       |
| Dorrie Bilson  | Lynda Frith      | Gillian Fitzwilliam |
| John Mariner   | Nigel Scarfe     | Tim Fisher          |

These being the only nominations received the Chair declared them duly elected.

#### 4.2 Deanery Synod (1 one year vacancy)

| <i>Nominee</i> | <i>Proposer</i> | <i>Seconder</i> |
|----------------|-----------------|-----------------|
| Gillian Bilson | Carolyn Jay     | Sarah Monk      |

These being the only nomination received the Chair declared her duly elected.

### 5.0 Independent Examiner

Sandra Smith, the current examiner, was proposed by Lynda Frith, seconded by Andrew Hobley. There being no other nominations Sandra was duly appointed.

### 6 Date of next meeting

6.1 The Annual Vestry Meeting for next year will be set by PCC at their first meeting

6.2 First meeting of Standing Committee will be 11 May 2021 10:30 am in All Hallows.

6.3 First meeting of PCC will be Tuesday 24 May 2021 at 7:30 pm in All Hallows Church Rooms.

### 7 Any Other Business

None.

There being no further business the meeting closed with the Grace at **12:20 pm**.

Benefice of All Hallows, Whitchurch, with St Mary's, Tufton and St James the Less, Litchfield

## NOMINATION FORM FOR ELECTION TO THE PAROCHIAL CHURCH COUNCIL

|                                                                                                                    | <i>Proposer</i> | <i>Seconder</i> |
|--------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|
| We ( <i>insert names</i> )                                                                                         |                 |                 |
| of ( <i>insert addresses</i> )                                                                                     |                 |                 |
| being members of the electoral roll of this parish,                                                                |                 |                 |
| hereby nominate                                                                                                    |                 |                 |
| of ( <i>insert address</i> )                                                                                       |                 |                 |
| as a candidate for election to the parochial church council at the annual meeting on Tuesday 27 April 2021         |                 |                 |
|                                                                                                                    | <i>Proposer</i> | <i>Seconder</i> |
| Signed                                                                                                             |                 |                 |
| I declare that I am communicant of 16 years or over and not disqualified, and that if elected, I consent to serve. |                 |                 |
| Signed: <i>Nominee</i>                                                                                             |                 |                 |

Nominees must be:

- at least sixteen years of age;
- actual communicants;
- on the Electoral Roll of this Parish for at least six months

Proposers and seconders must be on the Electoral Roll of this Parish

No person shall be nominated unless they have signified their consent to serve, or there is in the opinion of the meeting sufficient evidence thereof. No person shall be nominated if they are disqualified from serving by the Church Representation Rules. (See right for details)

### **DISQUALIFICATION** (Church Representation Rule 68 in Part 7)

A person shall be disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council or any synod under these rules if the person:

3 (1) A person is disqualified from being nominated, chosen or elected or from serving as a churchwarden or a member of a parochial church council, a district church council or a joint council if the person is disqualified from being a trustee of a charity (and the disqualification is not subject to a waiver which permits membership of a parochial church council, district church council or joint council).

(2) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person is included in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006).

(3) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person has been convicted of an offence mentioned in Schedule 1 to the Children and Young Persons Act 1933 (with that expression being construed in accordance with Rule 71(2) of the Church Representation Rules).

(4) A person's disqualification under sub-paragraph (3) may be waived by the bishop of the diocese by giving the person notice in writing.

(5) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council if the person has been disqualified from holding office under section 10(6) of the Incumbent (Vacation of Benefices) Measure 1977.

### **Note**

- In order to confirm that you are eligible to act as a charity trustee, all newly elected PCC members will be required to sign a declaration confirming their eligibility to hold office as a charity trustee eligibility (i.e. non-disqualification under charity law) and will be asked to sign a Fit and Proper Person declaration. A copy of these declarations can be found at [www.parishresources.org.uk/pccs/apcms/](http://www.parishresources.org.uk/pccs/apcms/). By confirming that you are eligible for election, you are confirming that you are able to sign these declarations.
- Please also note that PCC members are collectively responsible as licensees for the selling of alcohol on church premises, and as such have to be able to agree to this.

PARISH OF

ALL HALLOWS, WHITCHURCH, WITH SY MARY'S TUFTON AND ST JAMES THE LESS, LITCHFIELD

## NOMINATION FOR ELECTION TO THE DEANERY SYNOD

|                                                                                                                       | <i>Proposer</i> | <i>Seconder</i> |
|-----------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|
| We <i>(insert names)</i>                                                                                              |                 |                 |
| of <i>(insert addresses)</i>                                                                                          |                 |                 |
| being members of the electoral roll of this parish,                                                                   |                 |                 |
| hereby nominate                                                                                                       |                 |                 |
| of <i>(insert address)</i>                                                                                            |                 |                 |
| as a candidate for election to the Deanery Synod at the annual meeting<br>on _____                                    |                 |                 |
|                                                                                                                       | <i>Proposer</i> | <i>Seconder</i> |
| Signed                                                                                                                |                 |                 |
| I declare that I am communicant of 16 years or over and not disqualified, and that if<br>elected, I consent to serve. |                 |                 |
| Signed: <i>Nominee</i>                                                                                                |                 |                 |
| Date:                                                                                                                 |                 |                 |

Nominees must be:

- at least sixteen years of age;
- actual communicants;
- on the Electoral Roll of this Parish for at least six months

Proposers and seconders must be on the Electoral Roll of this Parish

No person shall be nominated unless they have signified their consent to serve, or there is in the opinion of the meeting sufficient evidence thereof. No person shall be nominated if they are disqualified from serving by the Church Representation Rules. (See right for details)

## **DISQUALIFICATION** (Church Representation Rules 7, Rules 63 and 68)

A person shall be disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council or any synod under these rules if the person:

3 (1) A person is disqualified from being nominated, chosen or elected or from serving as a churchwarden or a member of a parochial church council, a district church council or a joint council if the person is disqualified from being a trustee of a charity (and the disqualification is not subject to a waiver which permits membership of a parochial church council, district church council or joint council).

(2) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person is included in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006).

(3) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person has been convicted of an offence mentioned in Schedule 1 to the Children and Young Persons Act 1933 (with that expression being construed in accordance with Rule 71(2) of the Church Representation Rules).

(4) A person's disqualification under sub-paragraph (3) may be waived by the bishop of the diocese by giving the person notice in writing.

(5) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council if the person has been disqualified from holding office under section 10(6) of the Incumbent (Vacation of Benefices) Measure 1977.

## **Note**

- In order to confirm that you are eligible to act as a charity trustee, all newly elected PCC members will be required to sign a declaration confirming their eligibility to hold office as a charity trustee eligibility (i.e. non-disqualification under charity law). Most newly elected PCC members will also be asked to sign a Fit and Proper Person declaration. A copy of these declarations can be found at [www.parishresources.org.uk/pccs/apcms/](http://www.parishresources.org.uk/pccs/apcms/) By confirming that you are eligible for election, you are confirming that you are able to sign these declarations.



PARISH OF ALL HALLOWS, WHITCHURCH WITH ST MARY'S TUFTON AND ST JAMES THE LESS, LITCHFIELD

## NOMINATION FORM FOR CHURCHWARDEN

We the undersigned, being either

- members of the church electoral roll of this parish or
  - members of the local government register of electors by virtue of residence in this parish
- hereby nominate

---

for election to the office of churchwarden in this parish.

Signed

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Proposer

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Seconder

I, *(insert name)* \_\_\_\_\_,

the above-named nominee, hereby certify that

- I am eligible for election to the office of churchwarden in this parish
- I am not disqualified from holding that office, and
- I am willing to hold that office.

Signed

---

Nominee

This form must be handed to the minister who is to conduct the meeting for the election of churchwardens at any time before the start of that meeting. When there is no minister, this form must be handed to the churchwarden who signed the notice convening the meeting.

No person chosen for the office of churchwarden shall become churchwarden until they shall have been admitted to the office by the bishop or his substitute duly appointed; however all persons elected shall become ex-officio members of the parochial church council from the time of their election.

**FROM THE CHURCHWARDENS MEASURE 2001:**

The churchwardens of every parish shall be chosen from persons who have been baptised and —

- a) whose names are on the church electoral roll of the parish;
- b) who are actual communicants;
- c) who are twenty-one years of age or upwards; and
- d) who are not disqualified as laid out below.

No person shall be chosen as churchwarden of a parish for any period of office unless they —

- a) have signified consent to serve as such; and
- b) have not signified consent to serve as such for the same period of office in any other parish (not being a related parish) or, if such consent has been signified and the meeting of the parishioners to elect churchwardens of that other parish has been held, was not chosen as churchwarden of that other parish.

**Disqualifications**

A person shall be disqualified from being chosen for the office of churchwarden if:

- 3 (1) A person is disqualified from being nominated, chosen or elected or from serving as a churchwarden or a member of a parochial church council, a district church council or a joint council if the person is disqualified from being a trustee of a charity (and the disqualification is not subject to a waiver which permits membership of a parochial church council, district church council or joint council).
- (2) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person is included in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006).
- (3) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person has been convicted of an offence mentioned in Schedule 1 to the Children and Young Persons Act 1933 (with that expression being construed in accordance with Rule 71(2) of the Church Representation Rules).
- (4) A person's disqualification under sub-paragraph (3) may be waived by the bishop of the diocese by giving the person notice in writing.
- (5) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council if the person has been disqualified from holding office under section 10(6) of the Incumbent (Vacation of Benefices) Measure 1977. Without prejudice to the above, a person shall be disqualified from being chosen for the office of churchwarden when that person has served as a churchwarden of the same parish for six successive periods of office until the annual meeting of the parishioners to elect churchwardens in the next year but one following the date on which that person vacated office at the end of the last such period: Provided that a meeting of the parishioners may by resolution decide that this section shall not apply in relation to the parish concerned.

**Note**

- In order to confirm that you are eligible to act as a charity trustee, all newly elected Church Wardens will be required to sign two declarations, being: (i) confirmation of trustee eligibility (i.e. non-disqualification under charity law); and (ii) a Fit and Proper Person declaration, copies of which can be found at [www.parishresources.org.uk/pccs/apcms/](http://www.parishresources.org.uk/pccs/apcms/). By confirming that you are eligible for election, you are confirming that you will be able to sign these declarations.
- Please also note that PCC members are collectively responsible as licensees for the selling of alcohol on church premises, and as such have to be able to agree to this.

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# Accounts

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**2021**

# ANNUAL REPORT AND FINANCIAL STATEMENT

BENEFICE OF  
WHITCHURCH WITH TUFTON AND LITCHFIELD

THE CHURCH  
OF ENGLAND

Registered Charity Number: 1133750

**April 2022**



## Annual Vestry and Parochial Church Meeting Sunday 24 April 2022

### Agenda

1. Welcome and Opening Prayer
2. Apologies

### Annual Vestry Meeting

1. Minutes of meeting held on Tuesday 27 April 2021 and Sunday 6 June 2021
2. Election of Churchwardens for 2022-23

### Annual Parochial Church meeting

1. Minutes of meeting held on Tuesday 27 April 2021.
2. Matters arising
3. Annual Report
4. Date of next Annual Meeting
5. Any other business – items to be notified to the Chair before item 3

### 3 Annual Report

|                                                                                 |    |
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| 2 Electoral Roll – John Mariner .....                                           | 3  |
| 4 Report on Activities.....                                                     | 3  |
| 4.1 PCC Report – Andrew Hobley .....                                            | 3  |
| 4.2 Churchwarden's Report – Allan Vaughan and Gareth Humphries .....            | 3  |
| 4.3 Note on our services in 2022 .....                                          | 4  |
| 4.3 Choir - Stephen Preece, Choir Director .....                                | 4  |
| 4.4 Bell Ringers – Jenny James.....                                             | 5  |
| 4.5 All Hallows Pastoral Visitors Group – Alison and Andrew Ricketts.....       | 5  |
| 4.7 Parish Magazine – Simon Coomber .....                                       | 5  |
| 4.8 Young Church Builders - Caroline Barber.....                                | 6  |
| 4.9 WAAG – Tim Fisher .....                                                     | 6  |
| 4.10 Small Groups – Catherine Geddes .....                                      | 7  |
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## **We invite and encourage all parishioners to attend this meeting.**

### **1 Objectives**

The PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It has maintenance responsibilities for All Hallows, St Mary's and St James the Less.

### **2 Electoral Roll – John Mariner**

The number on the electoral roll for 2021 was number for 2020 was 173, one more than the previous year. The number on roll for 2022 will be reported at the APCM.

### **4 Report on Activities**

#### **4.1 PCC Report – Andrew Hobley**

The PCC is the body which governs our decisions as a community. Between April 2021 and March 2022 PCC met six times. PCC Standing Committee also met six times. We tried, where possible to hold emanating in person, but sometimes this was not possible, either legally or because of the local level of COVID-19 infections. In the end half of the PCC meetings were in person and half by Zoom.

All members of PCC are Charity Trustees and as such have legal responsibility for the decisions we make. In April we had an interesting presentation from Anna and Chris Pembry who are the CMS workers we support in Hull. In June we decided to support them, the Mityana Project and Whitchurch Youth Project as our charities, for the next three years. In November our pastoral visitors gave us a presentation about their work. We have approved various revisions of various local church policies. We also received reports on, and made decisions about, the works at St James the Less in the north aisle and the plaster fall at St Mary's Tufton. PCC has also kept abreast of safeguarding developments, kept an eye on health and safety, received regular reports from the Treasurer and Church Wardens, as well as debated a range of issues brought by members of the PCC on their own behalf or that of members of the congregation.

Throughout this time PCC members expressed not only their views, but the views of those who they were elected to serve -the wider parish. I am grateful for members ability to agree - or to agree to disagree politely, and for the time and effort they have put into meetings.

PCC members in 2021 have been –

Revd David Roche - Priest in Charge; Helen O'Sullivan, Assistant Priest, Nicky Smallwood - Curate, Mark Christian - Associate Priest;

Hazel Cormack, Carolyn Jay, Philip Geddes - Licenced Lay Ministers

Allan Vaughan, Gareth Humphries – Church Wardens

Sue Bailey, Nigel Scarfe (to June 2021), John Wall– Deanery Synod members

Caroline Barber, Dorrie Bilson, Tim Fisher, Lynda Frith (Treasurer), Christine Goodwin (Safeguarding), Andrew Hobley (Secretary),

Rhiannon Love, John Mariner, Mary Milne, Peter Taylor – Ordinary members

#### **4.2 Churchwarden's Report – Allan Vaughan and Gareth Humphries**

Though like most of the country we, in our three churches, have been suffering from the impact of the pandemic there has been significant infrastructure issues in St Mary's at Tufton and St James the Less at Litchfield which have managed to close the Churches for varying amounts of time; whereas at All Hallows we have managed to keep the Church open for Services and Prayer. In All Hallows we have managed to get some work agreed in the Renovation Plan completed -see later in this report - but have had significant challenges with the heating system. Taking the three Churches in turn:

*St James the Less, Litchfield* The major issue with St James the Less this year has been the sinking of the flooring to the north aisle caused by the weight of the pew benches. This problem was compounded by water ingress. Tenders have been sought and a recommendation from the PCC that Ian Bradley Construction be engaged to carry out the work. It is hoped this can start in May 2022. Other challenges are the state of the guttering, particularly on the North Wall and the cracking of the pathway to the Church Door.

*St Mary's Tufton* During 2020 the Church Surveyor, Ryan Bunce, conducted the Quinquennial Review of St Mary's. This is a report required by the Church of England as to the state of its Churches and what needs to be done to maintain the buildings in good shape. The review identified two Health and Safety issues, which were quickly rectified, and a considerable number of maintenance issues which, if left, could become considerably more expensive to rectify. The PCC agreed to proceed with the remedial maintenance work. Whilst the process of obtaining a Faculty for this work was being managed there was a plaster fall from the ceiling, which necessitated the Church being closed for safety reasons. Further investigations determined that approximately 50% of the ceiling plaster was deemed unsafe. We managed to open the Church for Christmas by virtue of having a net strung over the Nave to safeguard worshippers. We have now combined the work to repair the ceiling in the Church with the remedial maintenance. Work should start this coming May and take about five weeks.

*All Hallows* We await the Quinquennial Inspection report for All Hallows which was postponed to April 2022 because of Covid and other factors. There is a likelihood this will highlight some remedial work that will need doing in the next year or two but hopefully, unlike the other two Churches in the Benefice, nothing major. The main issue with the infrastructure has been the heating system which has failed for various amounts of time during the winter months. The view of the Heating Engineer, contracted to maintain the heating system, is that a complete overhaul is required to get the system in good order for this coming winter and following PCC agreement this will be commissioned shortly. That said, the system is old, not very efficient and is expensive to run. The recommendation of the Renovation Plan is to seek a solution which provides under floor heating which is in line with efficiency and environmental advice.

During the year the cracks in the plasterwork in various walls were completed and await drying out before consideration can be given to re-painting the Nave. The audio monitor was installed and improvements made to the audio systems in the Church, for which thanks need to go to Andrew Monk and Phil Davies. There is however, still a need to replace some of the older machinery which is reaching its last legs. Proposals to revamp the lighting system in the Church were put on hold primarily because of cost and sequencing of the Renovation Project plans. Gratefully we have not had any water ingress in the Organ Pipe Room which had threatened the survivability of the organ. Regular clearing of the gutters seems to have resolved this problem.

*Renovation Plan.* Tentative steps have been taken to resurrect the Renovation Plan for All Hallows which was agreed as far back as 2018. As previously reported the audio-visual system has been installed, the Church is more accessible for the disabled, the interior cracks in the walls have been repaired and ground work for project plans for the remainder of the recommendations has been undertaken. We have agreed progress with the Diocese to restore the Brooke Brasses and Commandments Board. We will be presenting to the PCC later in the year an updated Renovation Plan with further recommendations on timescales and costs.

*Church Room.* There have been minor issues with the infrastructure of the Church Rooms and Office which is to be expected given the intense usage of the facilities by Nurseries and activity groups. It is recognised that considerable repair work will be needed to the play area outside the Church as and when the nursery activity declines later in the year.

The Church Wardens would like to thank all those who have helped and supported us over the last year, with advice, practical assistance or your prayers.



#### **4.3 Note on our services in 2022**

After the national lockdown public worship in person resumed on Easter Sunday, 4 April 2021. Since then, all services in All Hallows have been held in person, if on occasion led by a short notice substitution due to the celebrant or one of their family having COVID. Some services have been live streamed, while at other times there has been a separate Zoom service available. Please God for 2022/23 we can continue with our live patterns of worship.



#### **4.3 Choir - Stephen Preece, Choir Director**

We were able to come together and sing for the first time in 2021 on Easter Sunday, which fell on the 4th April last year. With the slightly later Easter this year, we have completed almost exactly the full church year, and have been able to meet up and sing together in choir practice and worship, though many of the regular singers have not felt able to do so at all times.

With usually smaller numbers we have kept things simpler for the most part for the last 12 months, with only a few new pieces introduced and drawing from the library and repertoire of music that will work with limited numbers.

The congregation were allowed to sing on the 25th July for the first time, and this was marked by "Let the people sing!" Sunday including 6 of the greatest and most well known hymns in a single service. We also finally returned to the Joanna Forbe's Le-Strange setting for the communion after nearly two years on simpler arrangements, bringing it back with the Gloria at the end of August for a joint Benefice service.

By Advent, things were starting to feel more normal and we marked Christ the King Sunday with the 'Crown of Roses' by Tchaikovsky, followed on the first Sunday of advent by 'Dona Nobis Pacem' (Mozart) – two pieces that I have included in the repertoire almost every year that I can.

Christmas and especially the Carol Service on the 19th December were magnificent. We did not quite have the record numbers of singers from three years ago, but the choir stalls were filled and the choir had learned a new Christmas Gloria which we were then able to use through until Candlemas. We also sang Bethlehem Down by Peter Warlock and David Willcocks' wonderful arrangement of 'Of the Father's Heart Begotten'.

In 2022, our numbers are slowly returning to where they were, despite some continued absences in the last few weeks. We are planning a concert for the summer which will be a celebration of sacred choral music through the last 500 years and I am so excited to have started learning new pieces with the choir every week, including some that I have never had the opportunity to teach this group.

I close with my continued thanks for the faithful support of Andrew Smith, my most patient and tolerant accompanist, who routinely has to sight-read music for us every week and does so with great skill and good cheer. And also to all the singers for their time, commitment and friendship, and finally to those of the congregation who frequently take a moment to seek me out and thank me for the music when it touched them and helped in some way to make the connection or enhance their worship. It is always much appreciated and we are delighted to serve.



#### **4.4 Bell Ringers – Jenny James**

The year began still in Lockdown. We rang handbells outdoors to welcome the congregation to the Easter service, tolled the tenor bell for Prince Phillip's funeral, enjoyed an on-line Striking Competition in May and regularly used the on-line Ringing Room on practice nights.

We had our first belfry practice on July 19th ready for our return to service ringing on 25th July. It was lovely to start to return to 'normal'.

Since then we have rung for two weddings (July and December), hosted a District Practice each month (because our tower has good ventilation), had two sets of visitors and rang half-muffled for the Remembrance Service.

We also enjoyed a District outing in August - a walk at Highclere followed by an outdoor pub meal. We'll done to Peter Niblett for organising it.



#### **4.5 All Hallows Pastoral Visitors Group – Alison and Andrew Ricketts**

In the report to the APCM 2021 I said we were planning our way out of lockdown.

This started in May with the launch of our "social walking" initiative. The uptake for this was not huge but I think it was important to offer the help and at least start the conversation that some people may well be finding it hard to get out again. We are considering relaunching this when the current numbers decline.

Unfortunately the continuing high numbers of Covid cases have meant that plans to bring back Chatter Cafe and potentially to launch a Chatter lunch club are also on hold.

We are still contacting our visitees by phone. In line with many other organisations we still deem face to face meeting unwise especially given the level of vulnerability of the people we support.

At Christmas we sent each of our visitees a card and gave presents to our more isolated visitees thanks to the generosity of our congregation. We produced a one-off Christmas edition of Chatterbox (the newsletter we produced during the winter lockdown of 2020 to offer more support to our visitees) so that we could share some pictures of the Christmas trees at the All Hallows Christmas Tree Festival.

One of our recruits from the community stood down as she is planning on moving out of the area. We have 18 volunteers although some people are not currently active and we are supporting 14 visitees.



#### **4.7 Parish Magazine – Simon Coomber**

The printed copy and the online version of the Parish Magazine continues to be distributed to and read by over 700 households. We continue to produce 12 copies a year with regular content from a wide range of local groups, the schools and the community.

Advertising numbers have dropped over the last two years, which may be a result of the pandemic, and the team have been working hard to encourage new advertisers where possible. Whilst this will have an impact on the funds that the magazine generates, the magazine continues to be a valuable fund raiser for the church.

The team is always looking for new volunteers to help with editing, advertising, distribution and door to door delivery, so if you have some time to offer, please get in touch.



#### **4.8 Young Church Builders - Caroline Barber**

This is a poignant report to be writing, as it is my last as YCB co-ordinator. It's been great watching our children grow up and flourish (and, indeed, bringing their own children back to see us, as happened just this weekend). When Carolyn Jay first asked (yes, she had to ask more than once – nothing if not tenacious, that one) if I would be interested in helping out at YCB, I was slightly terrified at the thought. Little did I know what delights that hour spent with the children on a Sunday morning would bring: insight, wisdom and humour – and not a little spirited recalcitrance at times! I'm sure I speak for all YCB leaders when I say that teaching the children has helped to develop our own understanding of Jesus' love for us, and I hope that we have all have gone some way to returning the favour.

This year, Ann Simmonds, Alison and Andrew Ricketts, Pam and Simon Woodman and Colette Court (assisted by Jo and Tim

Fisher at Forest Church) have continued to provide Sunday morning fun and teaching, navigating the uncertainties that Covid is still throwing at us. We continue to pray that the coming year will see an increase in young families joining the All Hallows congregation, particularly as two of our regular attendees will be moving on up to WAAG in September. We would welcome your prayers in this, as well as in finding a new YCB co-ordinator.



Before I go, I thought I'd finish by reminding you of this glorious logo designed by Joe Harris a few years back – I hope it will live on for many years.

*Leaders: Caroline Barber, Ann Simmonds, Alison & Andrew Ricketts, Pam & Simon Woodman; Collette Court. Helpers: Tim and Jo Fisher*



#### **4.9 WAAG – Tim Fisher**

All Hallows Youth Group, WAAG, continued to meet fortnightly during term times throughout 2021. Covid restrictions meant that this had to be online for the Spring term. Once restrictions eased and with appropriate risk assessments, WAAG met in person over the summer, starting with a pilgrimage around Whitchurch on 23 May 2021. Despite dreadful weather, there was an excellent turn out, a testament to the importance of WAAG to our young people.

The All Hallows WAAG leadership team stood down at the end of the summer term after, for some of them, over 20 years of serving the church in this capacity. We are hugely grateful to Gill Bilton, Andrew Monk, Gill Knappett and Kate Edwards for all they have given to generations of young people at All Hallows. Tim Fisher picked up the mantle of leading WAAG with Jill Walker for the 2021 Autumn term. Around 6-12 young people attend each fortnight with discussions on social justice, a film night, an advent discussion on favourite carols and tree decoration for the Christmas Tree Festival. Our traditional ice skating trip was not possible due to Covid restrictions in place at the time.

With the help of Revd Helen, WAAG has also reached out into the community, putting together a 'from darkness into light' trail and display for the Whitchurch Halloween trail which attracted over 50 young people and a similar number of accompanying adults. All the young visitors were given a goodie bag with a gospel message included. We will be looking for other opportunities to contribute to town events as young Christians in Whitchurch.

Plans for 2022 include trips to other cities, a session on favourite music, another pilgrimage and other activities to fit with the church calendar. Jill Walker will be leaving over the summer. New leaders, and, more importantly, new young people, are always welcome to join WAAG.

*Leaders Tim Fisher, Jill Walker*



#### 4.10 Small Groups – Catherine Geddes

It has been another quiet year for small groups, but there has also been much encouragement. One group has continued to meet faithfully throughout the year online and in person when restrictions have allowed. Several prayer groups have also continued to meet, either online, by meeting safely in the open air or in each other's homes when it has been safe to do so.

During Advent the inspiring book 'Finding Hope under Bethlehem Skies' provided a focus for discussion and revelation as we discovered through the story of Ruth that the bible is one book with one story. Several of our community also joined the Zoom Advent course which was well received.

The prophet Malachi encourages us 'to talk with each other' (3:16). Small groups are just one way that we can encourage and support one another. Please do come and talk to Helen or myself if you would like to join one.



#### 4.11 Safeguarding – Christine Goodwin

The Group of 5 members, has met by Zoom twice since the last APCM.

We are pleased to report that there have been no Safeguarding issues this year.

The policies concerning Safeguarding, Safer Recruitment, Vulnerable Adults, Children, Lone workers and Domestic Violence have been reviewed and approved by PCC. The need for all volunteers and paid staff to be recruited in accordance with the policy guidelines has had to be re-emphasised.

The policy and related forms for the hiring of the Church Rooms has been amended to comply with the Safeguarding requirements of the Church of England.

When our Churches were reopened, a letter was added to the weekly news sheet reminding everyone about the need for vigilance and what to do if concerned.

DBS checks are now electronically processed by Marilyn Berridge and Leanne Coomber continues to organise Safeguarding training on line.

During the year we have liaised with the various church groups and have been able to give advice when asked.

The group aims to continue to keep abreast of the information and advice sent down from the House of Bishops whilst at the same time continuing with the all-important work of safeguarding our whole Church community. We will continue until a Safeguarding strategy is developed across the new benefice.

#### 4.12 Deanery Synod – Sue Bailey

Whitchurch Deanery brings together the parishes that lie between A303 and the Berkshire border from Longparish/East Woodhay in the west to Ashford Hill/ North Waltham in the east. The population is around 25,000 and the size of the individual parishes vary considerably. Responsibilities include the co-ordination of the CMF, training of lay-led services, strategic development and growth of congregations and ministry within the Deanery.

1. Three meetings have been held during 2021 by Zoom due to pandemic.
2. We had an inspiring talk from Rev. Rosie Ward of St. Thomas's Church, Lymington regarding eco-Church and the work of protecting and enhancing God's creation.
3. Out of the 13 deaneries within the Winchester Diocese, Whitchurch Deanery was second in the "league" table of Common Mission Fund donations at 100.1%. Alresford topped the table with 100.8%. By this generosity, we were able to compensate for those smaller parishes with few resources.
4. Voting took place for the General Synod in October 2021 with a gratifying number of candidates submitting their election addresses.
5. Youth work, community initiatives such as chatter cafes, provision for rural, isolated communities and training for both clergy and lay preachers continues across the Diocese.

**Members** John Wall, Sue Bailey (Secretary)



## 5 Priest-in Charge's report on the year – *Reverend David Roche*

As things stand currently, this will be my last Vicar's report for our Parish alone, with the imminent merger of the new Bright Waters Benefice. I shall have to write five next year! There are exciting opportunities ahead as our church family grows, to make new friends and encourage each other as brothers and sisters in Christ in our network of nine churches. There will also be challenges, please be patient as we are a work in progress to get things on an even keel in the year ahead.

Though Covid restrictions have now been legally released, the Church of England, nationally and locally is acutely aware that people of all ages have been quite slow to return to our churches. This is a concern for all of us as we seek to re-establish our Christian communities and begin functioning in a healthy way again, the challenge is there for all to pray into, and each do our little bit to support each other.

In every Vicar's report, I do like to state for the record that, as much as the APCM is rightly a formal and legal matter we give due diligence to, it is also an excellent opportunity for us to focus again on our vision and values and keeping the main thing the main thing as servants in the Kingdom of Jesus Christ. We look ahead in faith and give thanks for everything undertaken in the previous twelve months to glorify our Lord Jesus, the head of the Church.

I would like to thank our PCC for their commitment to Church governance. Especially to our Wardens Allan and Gareth. Allan steps down this year, we are very, very grateful for all of the relentless hours of work he has done to get us through Covid and in keeping our buildings functioning well. Allan thank you, you deserve a rest and we give thanks for your legacy in the 'fogging machine'...

Following in the footsteps of our previous verger Hilary Gould, over this year we welcomed John Allen as our Verger at All Hallows. John is keen, enthusiastic, no job too small and always has a smile, he such a joy to work with, thank you John!

I would like to thank once again, The Reverend Mark Christian, for his outstanding ministry at St James the Less, Litchfield, and also The Reverend Nicky Smallwood, due to finish curacy in coming months, Nicky thank you for all of your hard work and commitment to our clergy ministry and all of your inspirational creativity to the team.

This year our ministry team has been enhanced both Clergy and Lay, last Summer we were joined by our new Associate Vicar, The Reverend Helen O'Sullivan, Helen has fitted in so well to the team and been key in leadership in the transition to our new Benefice and with wardens recruiting our new parish administrator Vicky, who works with Claire. As the new Benefice has taken shape, we have also welcomed The Reverend Canon Dodie Marsden and The Reverend Richard Sutcliffe. A late comer in this last week is The Reverend John Dawson, John is retired and will be joining the team from May, a wider announcement will be made in due course. I would also like to show my heartfelt appreciation to our Lay Ministers, all of whom serve us at personal cost and bless us so much, Carolyn, Philip and Hazel, Andrew and Alison thank you so much, and we welcome more LLM's in from the new Bright Waters Chris Theobald, Georgi Leask and John and Jane Young... the team keeps growing!

My thanks continue to all sides-persons and those who beautify our worship, bell ringers, our choir, organists, worship band, prayer leaders, parish visitors, eco-champions, social justice champions, sound technicians, servers, church cleaners, tea/coffee servers and hospitality team, to those who lead our children, youth and tots, and our administrators. THANK YOU!!

This last year WAAG Leaders Andrew Monk, Gill Knappett and Gill Bilton stood down after decades of dedicated service to our youth and teens. We were able to give them a big thank you and welcome Tim Fisher in as new WAAG leader, Tim has been doing a great job, if you would to join the team please do get in touch with myself or Tim for more information. We also say thank you to Caroline Barber who steps down as Deputy Church Warden and Coordinator of Young Church Builder. Caroline has led the team for years for which we are so grateful in encouraging our children to explore faith and give them confidence, Carline Thank you so much! We are subsequently looking for a new YCB Coordinator, if you are interested, please get in touch with me.

I continue to enjoy my role as school Governor at two primary schools with Jo Fisher (chair) and David Simmonds (big thanks to them for the mountains of work and input they do), it is such a good school to work in, with many opportunities for us to share the gospel with our community. We are currently recruiting a new head teacher and look forward to building on the excellent relationship the school has with our church. Churches Together in Whitchurch is going well, we meet regularly to encourage each other. I also serve as Area Dean on Diocesan Synod, Deanery Synod and Deanery standing committee, as well as Whitchurch Welfare Trust and Chaplain to the Royal British Legion in Whitchurch.

In the last year or so our occasional offices were down because of the pandemic, we had 5 weddings, 12 Baptisms and 14 funerals. Numbers are beginning to pick up as lock down eases.

Please continue to pray for myself, all our Clergy, Lay Ministers and the PCC in the year ahead as we commit our plans before the Lord for the common good of all in our congregation and town and our new Benefice.

In Christ

David

The Reverend David Roche

Area Dean and Priest in charge, All Hallows, Whitchurch with Tufton and Litchfield

## 6 Financial Statement

### 6.1 All Hallows Whitchurch and St Mary's Tufton Financial summary for 2021

|                                             | Year 2021 |                                              | Year 2020 |
|---------------------------------------------|-----------|----------------------------------------------|-----------|
| <b>INCOME</b>                               |           | <b>NOTES</b>                                 |           |
| Gift aided giving including gift aid        | 76923     |                                              | 84906     |
| Other donations and mist income             | 2415      |                                              | 4428      |
| Fete income                                 | 3981      | Net profit £2024                             | 0         |
| Magazine income                             | 22915     | Net profit £12054                            | 24411     |
| Fees from weddings and funerals             | 1581      |                                              | 1668      |
| Income from 100 Club designated heritage    | 3270      | Net profit f1606                             | 2760      |
| Grant for work on audio All Hallows (AH)    | 6911      |                                              | 0         |
| Church Room income                          | 18187     | Montessori hiring 3 days a week              | 6359      |
| Fundraising for AH designated heritage      | 3405      | Net profit £1773                             | 0         |
|                                             | 139588    |                                              | 124532    |
| <b>EXPENDITURE</b>                          |           |                                              |           |
| Common Mission Fund                         | -77324    | Reduction this year                          | -81137    |
| Ministry expenses                           | -1585     |                                              | -2090     |
| Utilities                                   | -5836     | includes allowance for £3000 overcharge      | -4521     |
| Insurance                                   | -3965     |                                              | -3853     |
| Organ upkeep                                | -1211     |                                              | -842      |
| Repairs and Maintenance All Hallows         | -9364     | Boiler, gutters, fences, hedging, electric   | -30862    |
| Service costs                               | -8414     | Including audio visual items (grant)         | -2500     |
| Admin costs and cleaning                    | -2222     |                                              | -1314     |
| Fete costs                                  | -1957     |                                              | -77       |
| Magazine costs                              | -10861    |                                              | -9877     |
| Staffing costs                              | -8350     |                                              | -7044     |
| Mission evangelism                          | -575      |                                              | -232      |
| Charitable giving                           | -6230     | BUT £6000 cheques not yet paid in by payees  | -6000     |
| Sundry expenses                             | -1523     |                                              | -6693     |
| 100 club expenses                           | -1664     |                                              | -1036     |
| Church room expenses and maintenance        | -3882     | Includes cost of cupboards and chairs        | -8237     |
| Expenses from additional fundraising        | -1632     |                                              | 0         |
|                                             | -146595   |                                              | -166315   |
| <b>OTHER</b>                                |           |                                              |           |
| Benefice of the Future-Grant - restricted   | 34400     | For Brightwaters Benefice                    |           |
| Benefice of the Future expenses             | -552      | Remaining grant end 2021 £33848 restricted   |           |
| St Mary's restricted funds held in accounts | 24465     |                                              | 23317     |
| Legacy to St Mary's (SMT) restricted        | 1000      |                                              | 5000      |
| Total SMT restricted in account             | 25465     | Before expenses taken off                    | 28317     |
| SMT expenses                                |           |                                              |           |
| SMT repairs                                 | -5076     | From restricted funds                        | -979      |
| SMT utilities                               | -237      | From restricted funds                        | -517      |
| SMT insurance                               | -1000     | From restricted funds                        | -991      |
| SMT upkeep churchyard and CV repairs        | -3225     | From restricted funds                        | -1365     |
|                                             | -9538     |                                              | -3852     |
| Amount carried forward 5MT restricted       | 15927     | Held in general accounts                     | 24465     |
|                                             |           |                                              |           |
| Collections British Legion Children's Soc:  | 327       |                                              | 110       |
| Sent to British Legions, Children Soc       | -827      | Cheques not paid in at end of 2021           | -110      |
| <b>INVESTMENTS</b>                          |           |                                              |           |
| CCLA organ investment                       | 1998      |                                              | 1721      |
| CCLA St Mary's reserved investment          | 64070     |                                              | 52772     |
|                                             |           |                                              |           |
| <b>AGENCY COLLECTIONS</b>                   | 1329      | Money waiting to be paid out – weddings etc. | 1763      |
|                                             |           |                                              |           |
| <b>MONEY IN BANKS AT END OF YEAR</b>        |           |                                              |           |
| Nat West 1 and 2                            | 12272     |                                              | 19657     |
| HSBC 1 and 2                                | 58523     | Includes BOF restricted in 2021 of £33848    | 36834     |
| H58C 100 club designated heritage           | 3292      |                                              | 1779      |
| COOP designated heritage fund               | 8275      | includes £500 per month from general fund    | 4811      |

|                        |       |                                                                                                                                                                                                                                                                        |       |
|------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| TOTAL - BUT READ NOTES | 82362 | includes £6827 chqs pending from 2021 + SMT restricted £15927 + BoF restricted reserves of £33848 + agency collections of £1329 less £3000 due from utilities leaving a usable amount of £27431 of which £13340 is designated to AHheritage.<br><br>This leaves £14091 | 63081 |
|------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|

## 6.2 Independent Examiner's Report

Report to the Trustees of Whitchurch with Tufton PCC

On accounts for the year ending December 31' 2021 Charity no 1133750

Set out in The 'Analysis of income and expenditure' (pages 1 and 2), 'Balance Sheet detailed' (pages 1 and 2), and 'Financial Summary' dated 9th April 2022.

### *Respective responsibilities of trustees and examiner.*

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### *Basis of independent examiner's statement*

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### *Independent examiner's statement*

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 9/4/22

**Name:** Sandra J Smith, ACMA

**Address:** 21 Lynch Hill Park, Whitchurch, Hampshire, RG28 7NF

## 6.2 Financial Commentary on the accounts – Linda Frith

To quote a much-loved PCC secretary: 'We ain't gone bust yet!'

Our financial situation isn't great. We appear to have plenty in the coffers, but if you look at the report you will see that actually we don't have very much – just over £14K. Our gift-aided donations are down substantially from last year (£8K), but thanks to the regular income from Montessori hiring the church rooms and the fete held in the church grounds, as well as a Diocesan grant of nearly £7K, our overall income was slightly up from last year. Montessori will, hopefully, continue to use the church rooms during 2022, but that income will stop as soon as they move to their new building.

Overall expenditure has also gone down from 2020, mainly due to the reduction in Common Mission Fund and the reduced repairs and maintenance for All Hallows this year (which were exceptionally high in 2020). However, the costs of general maintenance year-on-year are now significantly higher than previously and our staffing costs have also risen with the employment of new staff in August. Of course our utility bills will rise substantially in 2022; all these will impact on 2022 finances.

The other main thing to note is that we have a substantial grant from the Diocese in our accounts to support the Benefice of the Future. This money belongs to the whole Benefice so, although it is in our accounts, it is not ours! We have already received the grant mentioned earlier for our audio-visual improvements; the more recent £33400 grant is to do similar things throughout the extended Benefice.

Just to refresh your memories:

Restricted funds can only be used for the things they are allocated for. We have very few restricted funds – the St Mary's legacy, some organ funding and the Benefice of the Future grant.

Designated funds are set aside for their designated purpose but they can be used, if needed, to support the running costs of the church.

Treasurers' reports are often negative, but we need to remember that compared to many we are in a great position with many generous, regular donations coming in. More importantly, we are a church that cares deeply for one another. As a church we need to be seen as being generous and remember: *'Give and it will be given to you. A good measure, pressed down, shaken together and running over will be poured into your lap. For with the measure you use it will be measured to you.'* Luke 6:38



## 7 Elections

### 7.1 PCC members

PCC members are elected to serve for three years. At the Annual Meeting three PCC members retire each year. This year John Mariner, Rhiannon Love and Dorrie Bilson come to the end of their three year term of office. John Mariner and Dorrie Bilson have indicated their willingness to stand as ordinary PCC members. If there are more than three nominees, an election will be held. A Nomination Form is at the end of this report. If you would like to know more, please speak with any PCC member.

In addition we have a one year vacancy for a Deanery Synod member, who is automatically a member of the PCC.

### 7.2 Independent Examiner

Sandra Smith has indicated that she is happy to serve again.



## Thanks and acknowledgements

Throughout the year many people normally serve within our churches, including clergy, lay ministers, church wardens, deanery synod representatives, members of the PCC, sidespeople, servers, chalice bearers, intercessors, readers, those who clean the church and tidy the churchyards, coffee makers, those who prepare and organise food, those who assist at weddings, funerals and baptisms, choir, musicians, sound people, bell ringers, those who lead and help at Young Church Builders and WAAG, parish visitors, the verger, our parish administrator, and those who look after our finances. The pandemic has meant some of these have been unable to offer their liturgy as normal. But they have done what they can. We thank them all and look forward to finding out how God wishes us to serve His people in Whitchurch in 2022

If you would like to serve the church in any way, or no longer wish to perform your role, please let Andrew Hobley know – [hobleymeads@btinternet.com](mailto:hobleymeads@btinternet.com)

**Parish of Whitchurch with Tufton and Litchfield**

**Annual Vestry and Parochial Church Meeting**

**By Zoom – Tuesday 27 April 2021 at 7:05 pm**

**8 Minutes of the Annual Vestry Meeting**

Rev'd David Roche chaired the meeting which opened with a prayer. Thirty Parishioners were present, as well as Revd Mark Christian Revd Nicky Smallwood (Curate).

|                  |                 |                   |
|------------------|-----------------|-------------------|
| Leanne Coomber   | Jane Lewis      | Geraldine Mouat   |
| John Wall        | Andrew Hobley   | Dan Gleed         |
| Vicky Gleed      | Beverly Vaughan | Andrew Ricketts   |
| Alison Ricketts  | Pamela Doe      | Nick Doe          |
| Marilyn Berridge | Allan Vaughan   | Linda Stepney     |
| Caroline Barber  | Nigel Scarfe    | Christine Goodwin |
| Lynda Frith      | Judy Bright     | Sue Bailey        |
| Mary Milne       | Hazel Cormack   | Peter Taylor      |
| Margaret Taylor  | Andrew Smith    | Gill Bilton       |
| Phillip Geddes   | Lynda Stepney   | Dorrie Bilson     |
| Joan Clarke      |                 |                   |

**1. Apologies**

Apologies were received from: Valarie Swayne-Bradshaw, Carolyn Jay, Joan Clark, Anne and David Symonds, Geoff and Gill Knappett, Tim and Jo Fisher.

**2. Minutes of the meeting of Sunday 18 October 2020.**

- a. had been distributed in advance of the meeting.
- b. Proposed by Beverly Vaughan and seconded by Sue Bailey, the minutes were accepted as a correct record.
- c. There were no matters arising.

**3. Election of Church Wardens**

| <i>Nominee</i>   | <i>Proposer</i> | <i>Seconder</i> |
|------------------|-----------------|-----------------|
| a. Allan Vaughan | Andrew Hobley   | Kath Donaldson  |

These being the only nomination received the Chair declared Allan Vaughan duly elected  
Members thanked him for the work he had done during the year.

The meeting closed at **7:12 pm**.

## 9 Minutes of the Annual Parochial Church Meeting

There was no change to the meeting attendees from the Annual Vestry Meeting.

### 1. Minutes

- a. The minutes of the Annual Parochial Church Meeting held on of Sunday 18 October 2020 had been distributed in advance of the meeting.
- b. Proposed by Nigel Scarfe and seconded by Gill Bilton, the minutes were accepted as a correct record.

### 2. Matters Arising

- a. There were no matters arising from the minutes.

### 3. Annual Report

- a. The annual reports of the Parish had been distributed in advance of the meeting.
- b. The chair invited questions from the floor against each of the reports.

3.1 Caroline Barber noted the electoral roll number was 173.

3.2 Church Warden's report - Allan Vaughan thanked those who had helped deal with the impact of the COVID-19 pandemic, especially Nigel Scarfe and Philip Geddes and his team opening the church. He said it was unclear what will happen for the rest of this year. year. He had recently met with our architect who was pleased with the works we had done in the church. met architect who was pleased with the works. The Quinquennial review was underway and he hoped we could put aside money to deal with works that will need doing. Finding another Church warden and a Verger were priorities. He said that organising fund raising and applying for grants took up time..

3.3 Choir – Lynda Frith asked the meeting to note and thank Stephen Preece for all his hard work with the choir and singing solos at services when that was all the music we were allowed.

3.4 All Hallows Pastoral Visitors Group – Alison Rickets said she was comfortable with position the church had taken in the Town's activities supporting people during the pandemic. We had been very visible, showing Christ's love. The volunteers and other church members did a stellar job. We were increasingly supporting people who were not members of our congregation. She was immensely proud of what we had achieved. Andrew Ricketts said they had been supported by the prayers of the congregation and noted the works of other community groups, especially Neighbour Care and the Whitchurch Welfare Trust. Alan Vaughan proposed a vote of thanks to Andrew and Alison for their leadership and this was carried by acclamation.

3.5 Parish Magazine – It was noted we were able to issue a magazine every month, even when we could not physically ring and distribute them. Sue Bailey thanked all the magazine distributors for carrying on their work. The meeting thanked the Parish Magazine Team.

3.6 YCB – Caroline Barber was thanked for her work with Young Church Builders.

3.7 WAAG - Gill Bilton said it was a rewarding privilege working with our young people. She, Andrew Monk and Gill Knappett were thanked for their hard work over the last decade or so, as they stood down from their roles.

3.8 Small study groups – Philip Geddes encouraged people to form new groups as restrictions on meeting were slowly lifted.

3.9 Safeguarding - David Roche thanked the Safeguarding Team for their hard, quiet and essential work behind the scenes.

3.10 Parish Priest's report – David Roche reiterated the individual thanks in his report. He spoke about the Dioceses' plans for benefice reorganisation and thanked the congregation for being so open about the future.

### 4. Approval of Financial Statement

4.1 Lynda Frith thanked John Wall and Philp Geddes for their help in the year. It was noted that the Litchfield Church Council accounts had unfortunately been delayed and had not been circulated in advance. A copy of them was shared with the meeting (given at appendix 1). Mark Christian said the shortfall was mainly due to the lack of fees due to the pandemic. Andrew Smith asked which funds we had control over so we were divested from fossil fuels. He also questioned the ethical credentials of the banks we used. Lynda said our investments were with CCLA, which supports the Church of England's Ethical Investment Advisory Group. She agreed with Andrew's concerns about the banks, but noted how hard it was practically for Charity Trustees to change banks.

Mary Milne said the accounts did not seem to be too unhealthy and we had done well. Sue Bailey noted for the Deanery we had a high number of Direct Debits and Standing Orders; from discussions in Deanary Synod those with higher numbers of these had better incomes.

Lynda Frith proposed approval of the accounts, Alan Vaughan seconded. The meeting approved the accounts.

## 5. Elections

### 5.1 PCC (3 Three year vacancies)

| <i>Nominee</i> | <i>Proposer</i> | <i>Seconder</i> |
|----------------|-----------------|-----------------|
| Tim Fisher     | Sophie Lloyd    | Robin Smallwood |
| Peter Taylor   | Lynda Frith     | Allan Vaughan   |
| Andrew Hobley  | Gill Knappett   | Andrew Cope     |

These being the only nominations received the Chair declared them duly elected.

### 5.2 Independent Examiner

- i. Sandra Smith, the current examiner, was proposed by Lynda Frith, seconded by John Wall.
- ii. There being no other nominations Sandra was duly appointed.

## 7 Date of next meeting

7.1 The Annual Vestry Meeting for next year will be set by PCC at their first meeting

7.2 First meeting of PCC will be Tuesday 18 May 2021 at 7:00 pm by Zoom.

7.3 First meeting of Standing Committee will be 5 May 2021 10:30 am by Zoom.

## 8 Any Other Business

8.1 John Wall moved a vote of thanks to Andrew Hobley as PCC Secretary. This was passed.

8.2 Andrew Hobley Jay moved a vote of thanks for David Roche for his tireless work in the parish and for his ability and inspiration. This was agreed unanimously.

There being no further business the meeting closed at **8:07 pm**.

## Appendix 1

| <b><u>ST JAMES THE LESS, LITCHFIELD</u></b> | <b><u>ACCOUNTS 2020</u></b> |  |  |
|---------------------------------------------|-----------------------------|--|--|
|                                             |                             |  |  |
| <b><u>RECEIPTS AND PAYMENTS ACCOUNT</u></b> | <b>2020</b>                 |  |  |
|                                             | <b>£</b>                    |  |  |
| <b>RECEIPTS</b>                             |                             |  |  |
| OFFERTORY                                   | <b>2,474.95</b>             |  |  |
| OFFERTORY (Gift Aided)                      | <b>2,144.27</b>             |  |  |
| OFFERTORY (Gift Aid Tax Refunds)            | <b>527.4</b>                |  |  |
| DONATIONS                                   | <b>607.5</b>                |  |  |
| FEES                                        | <b>307</b>                  |  |  |

|                                                   |          |           |                  |
|---------------------------------------------------|----------|-----------|------------------|
| DIVIDENDS                                         | 186.08   |           |                  |
| MISCELLANEOUS                                     | 1,665.51 |           |                  |
| FLOWER FUND                                       | 0        |           |                  |
|                                                   |          | 7,912.71  |                  |
| <b>PAYMENTS</b>                                   |          |           |                  |
| INSURANCE                                         | 1,374.59 |           |                  |
| ELECTRICITY                                       | 660.76   |           |                  |
| ORGANIST                                          | 1,440.00 |           |                  |
| CHARITY                                           | 342.2    |           |                  |
| CHURCHYARD MAINTENANCE                            | 1,000.00 |           |                  |
| BUILDING MAINTENANCE                              | 1,523.94 |           |                  |
| FEES                                              | 3,102.00 |           |                  |
| MISCELLANEOUS                                     | 3,107.17 |           |                  |
|                                                   |          | 12,550.66 |                  |
| RECEIPTS OVER PAYMENTS                            | £        | -4,637.95 |                  |
|                                                   |          |           |                  |
| Opening Balance                                   |          |           | 19,084.20        |
| RECEIPTS OVER PAYMENTS                            |          |           | -4,637.95        |
| <b>TOTAL</b>                                      |          |           | <b>14,446.25</b> |
|                                                   |          |           |                  |
| <b><u>CURRENT BANK ACCOUNT RECONCILIATION</u></b> |          |           |                  |
| ST JAMES THE LESS CURRENT ACCOUNT 31/12/2020      |          | 15,163.25 |                  |
| add UNPRESENTED RECEIPTS                          |          | 0         |                  |
| less UNPRESENTED PAYMENTS                         |          | 717       |                  |
| RECONCILED BANK CASH BALANCE                      |          |           | 14,446.25        |

**Parish of Whitchurch with Tufton and Litchfield**

**Supplementary Vestry meeting**

**All Hallows Churchyard – Sunday 6 June 2021 at 11:30 am**

**10 Minutes of the Supplementary Vestry meeting**

In the absence of the Chair and Deputy Chair of the PCC Andrew Hobley, PCC Secretary, chaired the meeting which followed Morning Prayer.

11 Parishioners were present -

|                 |                  |                   |
|-----------------|------------------|-------------------|
| Andrew Hobley   | Peter Taylor     | Margaret Taylor   |
| Sue Bailey      | Carolyn Jay      | Tim Fisher        |
| Jo Fisher       | Gareth Humphreys | Christine Goodwin |
| Caroline Barber | Mary Milne       |                   |

**1. Apologies**

Apologies were received from: Revd David Roche, Allan Vaughan, Mark Christian

**3. Election of Church Wardens**

| <i>Nominee</i>   | <i>Proposer</i> | <i>Seconder</i> |
|------------------|-----------------|-----------------|
| Gareth Humphreys | Tim Fisher      | Jo Fisher       |

This being the only nomination received for the vacant Church Warden post the Chair declared Gareth Humphreys duly elected, to hold office alongside Allan Vaughan, who was elected at the April APM.

The meeting closed at **11:32 am**.

Benefice of All Hallows, Whitchurch, with St Mary's, Tufton and St James the Less, Litchfield

## NOMINATION FORM FOR ELECTION TO THE PAROCHIAL CHURCH COUNCIL

|                                                                                                                    | <i>Proposer</i> | <i>Seconder</i> |
|--------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|
| We ( <i>insert names</i> )                                                                                         |                 |                 |
| of ( <i>insert addresses</i> )                                                                                     |                 |                 |
| being members of the electoral roll of this parish,                                                                |                 |                 |
| hereby nominate                                                                                                    |                 |                 |
| of ( <i>insert address</i> )                                                                                       |                 |                 |
| as a candidate for election to the parochial church council at the annual meeting on Tuesday 27 April 2021         |                 |                 |
|                                                                                                                    | <i>Proposer</i> | <i>Seconder</i> |
| Signed                                                                                                             |                 |                 |
| I declare that I am communicant of 16 years or over and not disqualified, and that if elected, I consent to serve. |                 |                 |
| Signed: <i>Nominee</i>                                                                                             |                 |                 |

Nominees must be:

- at least sixteen years of age;
- actual communicants;
- on the Electoral Roll of this Parish for at least six months

Proposers and seconders must be on the Electoral Roll of this Parish

No person shall be nominated unless they have signified their consent to serve, or there is in the opinion of the meeting sufficient evidence thereof. No person shall be nominated if they are disqualified from serving by the Church Representation Rules. (See right for details)

## **DISQUALIFICATION** (Church Representation Rule 68 in Part 7)

A person shall be disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council or any synod under these rules if the person:

3 (1) A person is disqualified from being nominated, chosen or elected or from serving as a churchwarden or a member of a parochial church council, a district church council or a joint council if the person is disqualified from being a trustee of a charity (and the disqualification is not subject to a waiver which permits membership of a parochial church council, district church council or joint council).

(2) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person is included in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006).

(3) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person has been convicted of an offence mentioned in Schedule 1 to the Children and Young Persons Act 1933 (with that expression being construed in accordance with Rule 71(2) of the Church Representation Rules).

(4) A person's disqualification under sub-paragraph (3) may be waived by the bishop of the diocese by giving the person notice in writing.

(5) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council if the person has been disqualified from holding office under section 10(6) of the Incumbent (Vacation of Benefices) Measure 1977.

### **Note**

- In order to confirm that you are eligible to act as a charity trustee, all newly elected PCC members will be required to sign a declaration confirming their eligibility to hold office as a charity trustee eligibility (i.e. non-disqualification under charity law) and will be asked to sign a Fit and Proper Person declaration. A copy of these declarations can be found at [www.parishresources.org.uk/pccs/apcms/](http://www.parishresources.org.uk/pccs/apcms/). By confirming that you are eligible for election, you are confirming that you are able to sign these declarations.
- Please also note that PCC members are collectively responsible as licensees for the selling of alcohol on church premises, and as such have to be able to agree to this.

## NOMINATION FORM FOR CHURCHWARDEN

We the undersigned, being either

- members of the church electoral roll of this parish or
  - members of the local government register of electors by virtue of residence in this parish
- hereby nominate

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for election to the office of churchwarden in this parish.

Signed

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Proposer

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Seconder

I, *(insert name)* \_\_\_\_\_,

the above-named nominee, hereby certify that

- I am eligible for election to the office of churchwarden in this parish
- I am not disqualified from holding that office, and
- I am willing to hold that office.

Signed

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Nominee

This form must be handed to the minister who is to conduct the meeting for the election of churchwardens at any time before the start of that meeting. When there is no minister, this form must be handed to the churchwarden who signed the notice convening the meeting.

No person chosen for the office of churchwarden shall become churchwarden until they shall have been admitted to the office by the bishop or his substitute duly appointed; however all persons elected shall become ex-officio members of the parochial church council from the time of their election.

### FROM THE CHURCHWARDENS MEASURE 2001:

The churchwardens of every parish shall be chosen from persons who have been baptised and —

- a) whose names are on the church electoral roll of the parish;
- b) who are actual communicants;

- c) who are twenty-one years of age or upwards; and
- d) who are not disqualified as laid out below.

No person shall be chosen as churchwarden of a parish for any period of office unless they —

- a) have signified consent to serve as such; and
- b) have not signified consent to serve as such for the same period of office in any other parish (not being a related parish) or, if such consent has been signified and the meeting of the parishioners to elect churchwardens of that other parish has been held, was not chosen as churchwarden of that other parish.

### **Disqualifications**

A person shall be disqualified from being chosen for the office of churchwarden if:

- 3 (1) A person is disqualified from being nominated, chosen or elected or from serving as a churchwarden or a member of a parochial church council, a district church council or a joint council if the person is disqualified from being a trustee of a charity (and the disqualification is not subject to a waiver which permits membership of a parochial church council, district church council or joint council).
- (2) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person is included in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006).
- (3) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council, a district church council, a joint council or a deanery synod if the person has been convicted of an offence mentioned in Schedule 1 to the Children and Young Persons Act 1933 (with that expression being construed in accordance with Rule 71(2) of the Church Representation Rules).
- (4) A person's disqualification under sub-paragraph (3) may be waived by the bishop of the diocese by giving the person notice in writing.
- (5) A person is disqualified from being nominated, chosen or elected or from serving as a member of a parochial church council if the person has been disqualified from holding office under section 10(6) of the Incumbent (Vacation of Benefices) Measure 1977. Without prejudice to the above, a person shall be disqualified from being chosen for the office of churchwarden when that person has served as a churchwarden of the same parish for six successive periods of office until the annual meeting of the parishioners to elect churchwardens in the next year but one following the date on which that person vacated office at the end of the last such period: Provided that a meeting of the parishioners may by resolution decide that this section shall not apply in relation to the parish concerned.

### **Note**

- In order to confirm that you are eligible to act as a charity trustee, all newly elected Church Wardens will be required to sign two declarations, being: (i) confirmation of trustee eligibility (i.e. non-disqualification under charity law); and (ii) a Fit and Proper Person declaration, copies of which can be found at [www.parishresources.org.uk/pccs/apcms/](http://www.parishresources.org.uk/pccs/apcms/). By confirming that you are eligible for election, you are confirming that you will be able to sign these declarations.
- Please also note that PCC members are collectively responsible as licensees for the selling of alcohol on church premises, and as such have to be able to agree to this.

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# Accounts

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**PCC of Whitchurch with Tufton**

**Analysis of income and expenditure**

**Selected period: 01 January 2020 to 31 December 2020**

|                                                                    | Unrestricted   | Designated | Restricted   | Endowment | This year      | Total<br>Last year |
|--------------------------------------------------------------------|----------------|------------|--------------|-----------|----------------|--------------------|
| <b>Incoming resources</b>                                          |                |            |              |           |                |                    |
| <b><i>Incoming resources from generated funds</i></b>              |                |            |              |           |                |                    |
| 1101 - Gift Aid Giving                                             | 68,552         | —          | —            | —         | 68,552         | 68,981             |
| 1102 - Tax Refunds                                                 | 16,354         | —          | —            | —         | 16,354         | 18,341             |
| 1103 - Other Planned Giving                                        | —              | —          | —            | —         | —              | 6                  |
| 1104 - Other Donations                                             | 460            | —          | —            | —         | 460            | —                  |
| 1109 - Special Collections                                         | 110            | —          | —            | —         | 110            | 1,169              |
| 1114 - Litchfield Gift Income                                      | 452            | —          | —            | —         | 452            | —                  |
| 1116 - Legacy Income                                               | —              | —          | 5,000        | —         | 5,000          | —                  |
| 1105 - Fete Income                                                 | —              | —          | —            | —         | —              | 8,058              |
| 1117 - 100 Club Income                                             | 2,760          | —          | —            | —         | 2,760          | —                  |
| 1107 - Dividends and Income                                        | 104            | —          | —            | —         | 104            | 171                |
| 1113 - Interest Organ fund                                         | 12             | —          | —            | —         | 12             | —                  |
| <b><i>Incoming resources from generated funds Totals</i></b>       | <b>88,806</b>  | <b>—</b>   | <b>5,000</b> | <b>—</b>  | <b>93,806</b>  | <b>96,728</b>      |
| <b><i>Incoming resources from charitable activities</i></b>        |                |            |              |           |                |                    |
| 1106 - Magazine Income                                             | 24,411         | —          | —            | —         | 24,411         | 25,667             |
| 1112 - Fees from weddings etc                                      | 1,668          | —          | —            | —         | 1,668          | 6,574              |
| 1120 - Tea & Tots Income                                           | —              | 122        | —            | —         | 122            | 14                 |
| 2102 - CR Use of Church Room                                       | 6,359          | —          | —            | —         | 6,359          | 5,217              |
| <b><i>Incoming resources from charitable activities Totals</i></b> | <b>32,439</b>  | <b>122</b> | <b>—</b>     | <b>—</b>  | <b>32,561</b>  | <b>37,474</b>      |
| <b><i>Other incoming resources</i></b>                             |                |            |              |           |                |                    |
| 1111 - Miscellaneous Income                                        | 3,659          | —          | —            | —         | 3,659          | 97                 |
| 1118 - Grants received                                             | —              | —          | —            | —         | —              | 5,500              |
| 2104 - Fabric Fund                                                 | 8              | —          | 4,078        | —         | 4,086          | 22,107             |
| 2106 - Tax Return to CR Project Fund                               | —              | 175        | —            | —         | 175            | 4,652              |
| <b><i>Other incoming resources Totals</i></b>                      | <b>3,667</b>   | <b>175</b> | <b>4,078</b> | <b>—</b>  | <b>7,921</b>   | <b>32,357</b>      |
| <b>Incoming resources Grand totals</b>                             | <b>124,913</b> | <b>297</b> | <b>9,078</b> | <b>—</b>  | <b>134,290</b> | <b>166,559</b>     |
| <b>Resources used</b>                                              |                |            |              |           |                |                    |
| <b><i>Cost of generating funds</i></b>                             |                |            |              |           |                |                    |
| 1308 - Fete Costs                                                  | 77             | —          | —            | —         | 77             | 1,989              |
| 1329 - Expense of 100 Club prizes                                  | 1,036          | —          | —            | —         | 1,036          | —                  |
| <b><i>Cost of generating funds Totals</i></b>                      | <b>1,114</b>   | <b>—</b>   | <b>—</b>     | <b>—</b>  | <b>1,114</b>   | <b>1,989</b>       |
| <b><i>Charitable activities</i></b>                                |                |            |              |           |                |                    |
| 1301 - Common Mission Fund                                         | 81,137         | —          | —            | —         | 81,137         | 74,380             |
| 1302 - Ministry Expenses                                           | 2,090          | —          | —            | —         | 2,090          | 2,750              |
| 1303 - Utilities                                                   | 4,521          | —          | —            | —         | 4,521          | 5,433              |
| 1304 - Insurances                                                  | 3,853          | —          | —            | —         | 3,853          | 3,520              |
| 1305 - Organ Upkeep                                                | 842            | —          | —            | —         | 842            | 4,384              |
| 1306 - Repairs Maintenance                                         | 30,862         | —          | —            | —         | 30,862         | 1,926              |

*There may be minor discrepancies in the totals if the pence are not being shown*