

CASTLEHOLD BAPTIST CHURCH

Registered Address

High Street.

Newport,

Isle of Wight.

PO30 IBH

Registered Charity No 1133748

Trustees

Revd Adrian Redfearn – Minister

Gordon Ainger - Secretary

Michael Charlton - Deacon

David Thornton

Revd Nigel Cox - Treasurer

Gail Duke

Katie Charlton

Staff

Young Peoples and Children's Worker:-

Mr. Isaac Sullivan

Administrator:- Mr John Bastin

Property Trustees

The Baptist Union Corporation Limited Baptist House

129 Broadway

Didcot

Oxfordshire OX11 8RT

Bankers

NatWest plc St. James Square, Newport, I. W. PO30 1 UT CAF Bank Ltd.

Independent Examiner

Mrs Jean Porter

Annual Report for 2021/22

The trustees present their Annual Report and financial statements for the year ended March 31 2022

Charitable Object

The Charity is governed by an Approved Governing Document which states that the principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

The Church occupies premises which are held by the Baptist Union Corporation Ltd as holding trustees. on Trusts which are entirely compatible with the above object.

Organisational Structure and Decision-Making Processes

Membership. Baptism by immersion upon personal profession of faith is the normal mode of entry into the membership of the church. Persons seeking membership who have not been baptised in the manner described may at the discretion of the Church Members' Meeting be accepted for full membership based on their own public profession of faith.

Decision Making Process. The members Meeting normally takes place six times per year and has responsibility for the overall all policy of the church. In accordance with the Constitution, the

members appoint nine deacons, who together with the Minister, Church Secretary and Treasurer (who are also appointed by the Members), and collectively known as the Diaconate, are responsible for the day to day running of the church's work and witness, and the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective. Relevant matters may be submitted to the Church meeting by the Trustees for guidance, or may be raised by members in Church meeting for further consideration by the Trustees. Though the Constitution permits decisions to be made at Church meetings by appropriate majorities, the Church seeks to work by consensus wherever possible.

Affiliations

The church is in membership with

- The Baptist Union of Great Britain
- The Southern Counties Baptist Association – The Island Baptist Fellowship
- The Evangelical Alliance.

Objectives and Activities

In order to achieve the principal objective which is set out above, the Church provides a variety of activities both to its membership and to the community generally. The church's focus is set out as: "Reaching out to people, enabling them to become followers of Jesus Christ"

The Church holds public services of Christian worship on Sunday mornings supported by a varied music group. There is an active and busy Sunday school, Girls Brigade, parent and toddler group, young people's activities, men's group, weekly house groups and regular Alpha courses. Details of all church activities are available through the church website at www.castlehold.com. Castlehold Baptist Church continues to support the work of Revive Newport.

The Church has adopted a safeguarding policy based on the Baptist Union "Safe to Grow guidance to churches" that all people working with children are appropriately vetted with regard to the Criminal Records Bureau.

The church has read the Charity Commission guidance on public benefit, and is satisfied that the activities outlined above clearly demonstrates that the charity is providing a benefit to the public.

Achievements and Performance

The advent of the covid virus at the very beginning of the year had a major impact on the life of the church, meaning a cessation of many of the "face to face" activities. A major learning curve ensued in which technology took a key place, with online live and recorded streaming of services which were available to the general public. Small group meetings, trustee's meetings and many young peoples' activities took place via zoom or google meet as well.

During this time Isaac Sullivan, our children's & Young People's worker, adapted his work considerably. He kept in touch with the them by e mail and phone- and likewise kept in touch with their parents. As well as providing mid-week meetings via Zoom, he also provided learning resources to be completed at home in preparation for Sunday morning Zoom meetings. All of this was a challenge as the children & young people. were also being schooled via Zoom and did not wish to engage with other on-screen meetings so often.

With the arrival of Covid and the subsequent lockdown, the pastoral needs of the church changed rapidly. Under the format of a new "Family Matters" team we ensured that the vulnerable and elderly received any financial and food provisions that were needed. This often involved some in the church delivering such provisions to the door of those in need. "Your quicker than Sainsbury's" was one compliment received. Although we do not envisage the Family Matters team continuing indefinitely, we do envisage the Pastoral Care team developing this area of ministry in addition to their spiritual and emotional wellbeing.

The weekly Tuesday in depth Bible study continued using Zoom which provided a further opportunity for fellowship and friendship.

A new house group was formed via Zoom, serving a similar purpose to the Bible studies and it is anticipated that this will continue as we emerge from lockdown.

To help everyone feel connected, a weekly new bulletin about church matters was sent to everyone. As well as this, a weekly "fun sheet" of puzzles and wordsearches for adults was sent out and it is anticipated that some of this will continue post "lockdown"

A large amount of work went into creating, developing and maintaining a new church web site. This will continue to be developed in the future providing another very detailed source of information not only to the church, but also to the general public.

During this time discussions have begun as to how we can help the wider community who may well be in debt or other forms of need. The aim is to develop, through links with Christian Against Poverty (CAP) a money management course. Discussion also began on an ecumenical basis about broadening this to include a debt centre and life skills courses.

Reserves Policy

The reserves policy continues to be that a reserve of £10,000 should be maintained if possible.

Financial Review

Since formally taking on the role of treasurer in September the last 9 months have been a very busy time with final accounts for 2019/20 & 2020/21 to complete, as well as overseeing a change to systems whereby Barbara Creighton stepped down from doing the book keeping and John Bastin took over that responsibility using QuickBooks. Thanks are due to Barbara for her work and also to Guy for keeping giving oversight to the day-to-day finance during the period without a formally elected treasurer. Ruth Bayham continues to hold responsibility for Gift Aid returns and Becci Bell continues to administer the payroll.

The final accounts as presented are still to be independently examined, something that will be completed once the independent examination of the final accounts from 2019/20 & 2020/21 has been completed.

We started the year with a cash balance of £33,763. This reduced at the end of the year to £32,272 – a deficit of £1491. Once the giving for the church refurbishment is taken into account, the income for this year shows a slight increase on last year which reflects the fact that we were once again meeting in person for the second half of the year.

Overall costs have increased, but again this is largely because, once we started meeting again, church costs increased. We have also begun to feel the effect of increasing costs because of inflation.

The largest part of our costs is the stipend and salary for Adrian & Isaac at 60% of our total expenditure. These reduced with Isaac's departure in August, but if the church is committed to employing a new youth & families worker, serious consideration will have to be given to increasing the income as the present level of income will result in a deficit budget which cannot be addressed by tightening the expenditure. The next largest is 15% on church upkeep (Utilities, cleaning and building maintenance. This represent an increase on last year driven by 3 factors a) repair & renovation to Kitchen equipment to enable compliance with Gas safety, b) Fire alarm systems in need of improvement to comply with current legislation, c) an increase in insurance costs partly resulting from the extra insurance needed while 18 Prior's Walk is empty and inflation related

Administration costs represent 12% and the slight increase on 2020/21 is again the consequence of a return to face-to-face meeting.

The drop in direct mission giving is largely accounted for by there being no gifts for Uzima this year.

The finances of the church remained healthy and the slight deficit is essentially the result of fees and surveys related to the decision to sell 18 Prior's Walk and Avondale Road. When that process together with the purchase of a new Manse is completed (report on progress to follow) there will be a surplus which will enable us to recoup those costs. As reported earlier, the budget for this year will show a deficit which the bank balances enable to be serviced. However, this is not a situation which can continue if the church is to finance all its activities.

The two key issues facing the church in the next year is identifying a suitable treasurer to take over from me and addressing the budget deficit issues.

The Trustee's report was approved by the Board of Trustees on the 7th November 2022

Chairman

Trustee & Treasurer

A handwritten signature in blue ink, appearing to read 'Adrian G. Redfearn'.A handwritten signature in blue ink, appearing to read 'Nigel Cox'.

Revd Adrian Redfearn

Rev Nigel Cox

CASTLEHOLD BAPTIST CHURCH

FINANCIAL STATEMENT FOR THE YEAR ENDED 31 March 2022

GENERAL RECEIPTS & PAYMENT ACCOUNT

	Note	2021/22	2020/21
Receipts			
Weekly offerings		11,775	2,410
Regular Giving and other income	2	52,066	66,415
Income tax recovered on gifts		16,573	8,125
Confidential Fund		208	
Rents and contributions for use of premises		10,971	14,808
Donations & Legacies	3	878	3,050
Building Fund			12,090
Sundry Income		2,856	
Total Receipts		95,327	106,898
Payments			
Ministry	4	63,780	65,045
Mission & Outreach	5	2,534	5,206
Upkeep of church premises	6	14,612	12,781
Youth Work		1,110	
Administration	7	11,622	10,025
Refurbishments			21,257
Loan Repayment	8		10,000
Other Professional Services		1,988	
Sundries		639	
Training		383	
Volunteer Expenses		70	
Fellowship Fund		100	
Total Payments		96,838	124,314
Net receipts / (payments) for the year		(1,511)	(17,416)
Cash balance at previous year end		33,763	51,179
Cash balance at current year end		32,252	33,763

BUILDING REFURBISHMENT FUND RECEIPTS AND PAYMENTS ACCOUNT

	Note	2021/22	2020/21
Receipts			
Donations and other income			12,090
Income tax recovered on gifts			
Bank Interest			
Total Receipts			12,090
Payments			
Repairs			21,257
Improvements			
Total Payments			21,257
Net payments for the year			(9,167)
Transfers (to) / from fabric fund			6,321
Cash balance at previous year end			2,846
Cash balance at current year end			0

LEGACY FUND

	Note	2021/22	
Balance B/fwd		13932	
Transfer to General Fund		13932	0
Balance C/fwd		0	13,932

MARRIAGE COURSE FUND

	Note	2021/22	
Balance B/fwd		256	256
Expenditure		0	0
Balance C/fwd		256	256

GENERAL FUND

	Note	2021/22	
Balance B/fwd		19,575	24,967
Net Receipts (Payments)		(1,511)	(17,416)
Total			7,551
From Funds		13,932	12,024
Balance C/fwd		31,996	19,575

STATEMENT OF ASSETS AND LIABILITIES AT 31st MARCH 2022

	Note	2021/22	
Assets			
Bank and other cash balances			
Petty Cash		46	29
Nat West Bank Account		32,206	33,734
Total		32,252	33,763
Representing Balances on following funds			
General Fund		31,996	19,575
Marriage Course Fund		256	256
Legacy Fund			13,932
Building Refurbishment Fund			
Total		32,252	33,763
Liabilities			
Pension Scheme Liability	10	20,775	
Inland Revenue		2,597	
Total Liabilities		23,372	20,072

The accounts and statement of assets and liabilities set out on pages 1 & 2 relating to the year ending 31 March 2022 are as approved by the deacons.

Signed: (Treasurer or other Deacon authorised to sign on behalf of all the deacons)

[Date] 6/6/2022



NOTES TO THE ACCOUNTS

1. Basis of accounts

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

2. Regular giving and other income

	2021/22	2020/21
Gift Aided giving	35752	
General Giving	16314	
Other income [<i>detail if material</i>]		
Total Donations and Other Income	52,066	66,415

3. Donations & Legacies

	2021/22	2020/21
Tear Fund	421	
Bags for Cambodia	10	
Christmas Gifts	162	
Legacy	250	
Sundry	35	
Total	878	3,050

4. Ministry

	2021/22	2020/21
Salaries & N.I.	46,750	49,407
Pension contribution	9,162	7,972
Minister's Expenses	1,765	1,706
Pulpit supplies	176	214
Manse costs	5,927	5,746
Other ministry [<i>detail if material</i>]		
Total Ministry	63,780	65,045

The Minister acts as one of the church's trustees and receives remuneration and other benefits in respect of his services as Minister, including the provision of manse accommodation owned by the church. The church also employs a full time Youth Worker who provides his own accommodation

5. Mission & Outreach

	2021/22	2020/21
BMS		660
YFC	660	587
Tearfund	421	600
Operation Mobilisation	600	700
Go Cardless	300	300
Uzima		2000
Gideon		60
Cap Money	60	
Hope	31	
Outreach expenses	396	299
Sundry	66	
Total Mission	2,534	5,206

6. Upkeep of church premises

	2021/22	2020/21
Lighting and heating	3942	4,299
Cleaning	2275	2,107
Insurance	2782	2,612
Repairs and maintenance	2879	1,650
Covid Costs		749
Other premises insurance	2084	1,264
Equipment	650	100
Sundry		
Total Upkeep of church premises	14,612	12,781

7. Administration

	2021/22	2020/21
Bank Charges	390	
Book Keeping	398	275
Catering	273	173
Web Site	300	600
Miscellaneous	1004	
Stationery & Postage	348	487
Telephone & Broad Band	1300	847
Printing	542	
Licenses	1173	1164
Photocopier	257	
Sundries	59	293
Wages	5578	5460
Subscriptions		399

Total Admin & Office Costs	11,622	10,025
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8. Assets Held for the Church's own use

The church is the beneficial owner (subject to the relevant trusts) of the following assets, the legal title to which is held by the church's custodian trustee [the Baptist Union Corporation Ltd]:

- Church premises at High Street, Newport valued in the accounts at £3,694,493 based on insured value
- Church manse at 7 Avondale Road valued in the accounts at £270,965 based on insured value
- Shop Premises at 83-4 High Street, Newport valued in the accounts at £425,243 based on insured value

- The church also owns fixtures, furniture and equipment with an insured value of £166,849

9. Pension Scheme Liabilities

The Church is a participating employer the Baptist Pension Scheme ("the Scheme"), which is a separate legal entity administered by the Pension Trustee (Baptist Pension Trust Limited). The assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit (DB) Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. Since 1 January 2012, benefits have been provided through a Defined Contribution (DC) Plan.

A formal valuation of the DB Plan as at 31 December 2019 by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets was £298 million, whilst the level of assets needed to pay benefits was £316m, giving a deficit of £18m (equivalent to a past service funding level of 94%). The Church and the other participating employers in the DB Plan are collectively responsible for funding this deficit. The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than as at 31 December 2022.

Under the Schedule of Contributions, the church makes a monthly payment in respect of the DB scheme deficit, currently £407.35, which will increase in line with increases in Minimum Pensionable Income. The Schedule of Contributions foresees these contributions continuing until June 2026. The pension scheme liability shown in the Statement of Assets and liabilities is calculated as the current rate per month multiplied by the number of months remaining in the current Schedule of Contributions, which amounted to £20,774.85 as at 31st March 2022

The Church has been advised that the estimated cost for the church to buyout their Pension Scheme liabilities at 31st March 2021 is £13,700

On the accounts for the year ended 31st MARCH 2022

Respective responsibilities of Trustees and Examiner

The Church's Trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

~~Since the Church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [insert named or applicable listed body], which is one of the listed bodies. (Delete if income is less than £250,000).~~

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination. (if accounts prepared on accruals basis*)

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Delete the words in the brackets if they do not apply*

Signed by or on behalf of the Examiner  Date 16-12-2022

Name JEAN H. PORTER

Relevant Professional Qualification(s) or body (if any) _____

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ISLE OF WIGHT, PO38 3LL