

**REPORT AND ACCOUNTS**  
**FOR THE YEAR 31 DECEMBER 2022**



Registered Charity number 1133738

[www.crowthorneparishchurch.org.uk](http://www.crowthorneparishchurch.org.uk)

**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31st DECEMBER 2022**

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**Report approved by the PCC on 28<sup>th</sup> March 2023**

## PCC REPORT FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022

### 1. Introduction

The Parochial Church Council of St. John the Baptist Church, Crowthorne has the responsibility of co-operating with the Incumbent, Licensed Lay Ministers the Church Wardens, and Appointed Officers in promoting the whole mission of the Church of England in the Ecclesiastical Parish of Crowthorne in the Diocese of Oxford. It also has responsibility for maintaining the Church and Grounds in Waterloo Road, Crowthorne and also has the responsibility of acting as Managing Trustees of the Crowthorne Parish Church Trust.

### 2. Principal Office, Legal and Administrative Information

**Principal Address: -** The Parish Office.  
St. John the Baptist Church,  
Waterloo Road,  
Crowthorne,  
Berkshire. RG45 7NT

**Bankers: -**  
  
CAF Bank  
25 Kings Hill Avenue  
Kings Hill, West Malling  
Kent ME19 4JQ

Barclays Bank PLC.  
1 High Street,  
Bracknell,  
Berkshire, RG45 1DR.

CCLA Investment Management Ltd.  
Senator House  
85 Queen Victoria Street  
London EC4V 4ET

**Incumbent: -** Rev Laura Wheatley Downs from October 2022

**Church Wardens: -** Mrs Leigh Welham

Mr James Laverick

**Appointed Officers: -**

**Secretary: -** Mrs M Harwood

**Treasurer: -** Mrs R Al Jadir

**Independent Examiner: -** Mrs L Myers ACMA

### 3. Trustees and Membership of the PCC

The members (Trustees) of the PCC are Ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. Persons Co-opted during the year as members or appointed officers do not have voting rights until elected at the following year's Annual Meeting. The PCC operates on a sub-committee basis. The full PCC met 6 times during the year plus one meeting after the APCM and one special PCC meeting online with an average attendance of 14. Committees met between meetings and reports of their deliberation were received by the full PCC and discussed where necessary.

The sub-committees during the year were: -

**Standing Committee** - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committee normally meets with the officers of the PCC to form a Steering Committee in preparation for PCC meetings.

**Fabric Committee** - Attends to matters relating to the stewardship of the churchyard, the church buildings and the equipment and fittings thereof and health and safety matters.

**Stewardship** - Concerned with the stewardship of time and talents as well as money, also with Deanery and ecumenical matters.

**Missions** - Liaises with and promotes the work of selected Christian missions and the missionary work of the Church in the local area.

**Social** - Aims to develop outreach and fellowship through a programme of social events.

**Events** - Organising committee which raises funds for the church.

**Safeguarding** – the administration of the Parish Safeguarding Policy.

**Communications** – Aims to co-ordinate and support church publicity both externally and within the church community. Publication of Weekly News and supporting production of online worship.

The following served as non- elected members (Trustees) during the year: -

<i>Incumbent</i>	The Revd Laura Wheatley Downs	Chair – in post from October 2022
<i>Licensed Lay Ministers</i>	Mrs Hazel Berry	
	Mrs Gillian Gyenes	
	Mrs Julia Norton	
	Mrs Carol Frost	

The following served as elected members (Trustees) during the year:-

<i>Churchwardens</i>	Mrs Leigh Welham	Elected 2019 for 4 years	Joint chair between April and October when the new incumbent arrived
	Mr James Laverick	Elected 2022 for 4 years	
<i>Deputy Churchwarden</i>	Mr David Rance	Re-elected 2022 for 1 year	
<i>Deanery Synod</i>	Mrs Leigh Welham	Elected 2020 for 3 years	
	Mrs Anna Pearce	Elected 2020 for 3 years	
	Mrs Lia Davis	Elected 2020 for 3 years	
	Mrs Carol Frost	Elected 2020 for 3 years	

# PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

## *Elected members*

Mrs Lia Davies	Re-Elected 2020 for 3 years
Mrs Diana Gray	Re-Elected 2021 for 3 years
Mrs J McKeever	Re-Elected 2020 for 3 years
Mr James Laverick	Re-Elected 2020 for 3 years
Mrs Anna Pearce	Elected 2020 for 3 years
Mr Ken Perrett	Elected 2020 for 3 years
Mr Stephen Pope	Elected 2020 for 3 years
Mrs Julie Roberts	Elected 2020 for 3 years
Mr Jim Wearing	Elected 2021 for 3 years
Miss Anne Pelham	Elected 2022 for 3 years
Mrs Veronica Burgess	Elected 2022 for 3 years

## *Appointments*

Mrs Beccy Al Jadir	Appointed Treasurer Oct 2007
Mrs M Harwood	Appointed Hon Secretary April 2013

## **4. Objectives of the PCC**

St John's is an active church catering to a wide range of parishioners providing a broad range of activities to the Church. Amongst these are:

- The Eucharist at the centre of much of our worship
- The robed choir, The Sunday Club (St John's Children's Church) and Pathfinders
- One service on a Sunday morning and other occasional evening services varying in style.
- The annual Confirmation Services for Crowthorne children and adults
- The strong tradition of teaching, together with Emmaus and study groups
- The Mothers' Union and work amongst women of all ages
- The weekly Minus Fives worship and activities
- The social activities and strong parish involvement in practical activities on roles and rotas.
- The outreach – Baptismal Support Group; Praying for Streets
- The active links with Churches Together in Crowthorne
- The regular giving to our Mission Organisations
- The strong links with local schools

**Mission statement:** "The transformation of all human life under God in Christ." (Oxford Diocese - adapted)

### **Parish Vision statement and strategy**

We are grounded in the faith and traditions of the past but also open to God's glorious future:

Centred on **Christ**: worship of God as Father, Son and Holy Spirit, energises and sustains all that we are and do.

**Strategic Planning – Targets**

(What we are going to do)

- Offer a wide range of relevant worship
- Immerse the life of the church in prayer
- Encourage and support the development of music and singing as a means of glorifying God
- Maximise the use of our sacred space as a means of engaging with God

As the **Church**, the body of Christ: we aim to be a community caring for all, bearing one another's burdens in love, building fellowship through friendliness and fun. We encourage and nurture Christian discipleship and maturity. All are called to share the work of God's mission and ministry and collaborate together to foster growth.

**Strategic Planning – Targets**

(What we are going to do)

- Foster a loving and caring church community
- Offer opportunities for teaching and nurture in the Christian faith for different stages of discipleship
- Encourage responsible stewardship to resource the vision and strategy
- Develop existing and grow new church leaders
- Expand and maintain work with children and young people

At the heart of our local **Community**: offering the warmth and hospitality of God. We seek to be accessible and inclusive, sharing the Christian hope and being generous with our resources. We partner with other organisations in order to meet the needs of our community through loving service.

**Strategic Planning – Targets**

(What we are going to do)

- Re-establish school based prayer groups
- Develop the church hall to offer a warm, hospitable environment for church and community groups
- Work in partnership with Churches Together in Crowthorne to identify and serve the needs of our community
- Maximize opportunities afforded by church contact through occasional offices
- Find appropriate ways to share the love of God and good news of the gospel with those on the fringe or outside of the church

Concerned for the whole of **Creation**: passionate about global justice, peace and the sustainability of our planet.

**Strategic Planning – Targets**

(What we are going to do)

- Promote an eco-friendly Church
- Raise awareness about issues of global peace and justice and take appropriate action

## PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

Our Parish Vision has been in place since 2009. At the start of each year, the PCC reviews the progress made on each target then sets new priorities, listing the actions necessary and the people/committees responsible for achieving those targets in the coming year. The Vision priorities are then presented to the Parish at the APCM. In 2023, the PCC will look to reassess the church's vision, values and targets.

### 5. Worship attendance

	Service Type	Average Attendance
<b>Sunday</b>		
8:00 am	Occasional Services	19
10.00 am	Common Worship Parish Communion. Followed by coffee.  Sunday Club, St John's Children's church (3–11 year olds, membership 30) Pathfinders (11–18 year olds, membership 10)	74 Communicants 5  4
6.00 pm	Evening worship – varied	51
<b>Weekday</b>		
	Sick Communion for individuals and in Nursing and Residential Homes	Monthly 11: communicants
10:00 am Wednesday	Holy Communion BCP	12 communicants
9.30-11.30 am	Minus Fives	11 children plus 11 adults
<b>Additional Services</b>		
Advent and Christmas	9 Lessons & Carols, Crib Service, Midnight Mass and Christmas day	575
Lent, Holy Week and Easter	Ash Wednesday, Palm Sunday, Maundy Thursday, Vigil, Good Friday and Easter Day	178
Baptisms	5 in 2022	Varies
Confirmation	7 in 2022	Varies
Weddings	1 Wedding and 1 Blessing in 2022	Varies
Funeral Services	3 in church and 6 in crematorium in 2022	Varies
Remembrance Day	British Legion and Uniform groups (2021: 340)	296

### 6. Financial Review

Unrestricted income was down again for the third year running. Planned giving is of particular concern dropping another £4,469 from £75,131 in 2021 to £70,662 in 2022. The increase in open plate collections by £2,131 in 2022 is a good sign. There was a substantial increase in the open plate collections following the arrival of the new Vicar in October: over half the money taken in open plate collections during 2022 was taken in the last three months of the year.

Restricted income saw a large increase from 2021 (£18,392 in 2022; £8,167 in 2021). Most of the donations received were in respect of the appeal launched in March 2022 for Ukraine (£15,900).

Unrestricted expenditure increased from £115,850 in 2021 to £126,194 in 2022.

The Parish Share (which each parish is asked to contribute to in order to pay for mission and ministry across the Oxford Diocese, specifically for clergy stipends and their housing) went up by just £554 to £78,350. Clergy expenses which this year include expenditure on the Vicarage in preparation for our new Vicar, and other clergy costs which include expenses for visiting clergy during the vacancy, were both higher than 2021 (combined figure in 2021 was £965; in 2022 it was £3,714).

Church running costs were higher than in 2022 (£11,011 in 2022; £8,598 in 2021). These included fuel costs of £4,471, waste collection of £858, insurance premium of £3,940 and the AVS annual maintenance of £896. However, the higher running costs were offset by lower Church maintenance costs in 2022 of £3,931 compared to £9,197 in 2021.

The major works costs of £6,253 were for the curtains and the church laptop. Donations were received from individuals for both these major works.

The net result was that we ended the year with a deficit of £7,040 compared to a surplus of £234 in 2021 on general funds. For further details please refer to the notes to the accounts.

General funds carried forward at the end of the year were £57,659 (2021: £64,699).

With regard Restricted and Designated funds, income from the Crowthorne Parish Trust Fund boosted the Other Designated Fund by £2,845 to £13,997. The Other Designated Fund may be used to fund a part time youth worker or repair and renovation projects. The Repair and Renovation fund stands at £7,952 at the year end.

However, the value of the Crowthorne Parish Trust investments fell by £44,140 to £132,214. This is the lowest value that this fund has been since the end of 2016. Further details of this fund are provided in para 8 below (Crowthorne Parish Church Trust).

Altogether the Restricted and Designated funds fell by £41,576 to £156,536 by the year end.

## **7. Reserves policy**

The reserves policy of the PCC is that at a minimum the Unrestricted Designated or Other Charitable Funds covers 3 months average expenditure. The actual unrestricted reserves balance of £57,659 covers over 5 months' worth of expenditure.

The reserve policy on restricted funds is wholly dependent on the source and application, of how the funds were obtained and their purposes. Detailed records are maintained of these funds.

It is our policy to invest our cash deposits with the CBF Church of England Deposit Fund, which is with CCLA Investment Management Ltd.



## **8. Crowthorne Parish Church Trust**

The PCC members are the Managing Trustees of the Crowthorne Parish Church Trust with the Oxford Diocesan Board of Finance being the Custodian Trustee.

The Crowthorne Parish Trust goes back to 1945 when Property was left to the Parish by Mary Constance Lavie, this property being "St John's Cottage" and "Hobart". These were sold and property at 49 Greenwood Road purchased. The property at Greenwood Road was later sold and 49 Church Road was purchased jointly with the Oxford Diocesan Board of Finance. In 1992 this property was sold and the trusts split of the net proceeds being £59,440. When the property was sold the proceeds were invested and in July 1994 they were reported to be £70,000. Income from the investments has been used for the renovation projects, being the roof, central heating, church hall roof, AVS, and organ.

The Funds of this Trust are reported within the Accounts of the PCC. The Trust fund now stands at £132,214 (2022: £176,354) following the revaluation at the year end. The capital can only be spent on property. Further details are provided in note 12 of the Accounts.

## **INDEPENDENT EXAMINERS REPORT TO THE PCC OF ST JOHN THE BAPTIST, CROWTHORNE.**

I report on the Financial Statements of the PCC for the year ended 31<sup>st</sup> December 2022, which are set out on the following pages.

### **Respective responsibilities of the PCC and the examiner.**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of Regulation 3(3) and section 144 (2) of the 2011 Act do not apply. It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act
2. To follow procedures laid down in the general Directions given by the Charity Commission under section 145(5(b) of the 2011 Act and
3. To state whether particular matters have come to my attention

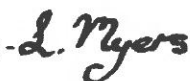
### **Basis of independent examiner's report.**

My examination was carried out in accordance with the General Directions given by the Charity Commission under the 2011 Act and to be found in PCC Accountability guidance, 5<sup>th</sup> edition, 2017, issued by the Finance Division of the Archbishops' Council. The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also considers any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement.**

In connection with my examination, no matter has come to my attention: -

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with S 130 of the 2011 Act; and
  - To prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 21<sup>st</sup> March 2023

Laura Myers  
5 Hatch Ride, Crowthorne, Berkshire, RG45 6LF

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022**

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Designated and Restricted Funds</u>	<u>Total 2022</u>	<u>Total 2021</u>
		£	£	£	£
<b><u>Incoming resources</u></b>					
Voluntary income	2	104,287	18,392	122,679	114,771
Activities for generating funds	3	3,990	-	3,990	1,603
Income from investments	4	553	3,014	3,567	2,614
Incoming resources from charitable activities	5	11,484	-	11,484	8,378
Other incoming resources	6	-	-	-	-
<b>Total incoming resources</b>		<b>120,315</b>	<b>21,406</b>	<b>141,720</b>	<b>127,366</b>
<b><u>Resources expended</u></b>					
Cost of generating voluntary income	7	380		380	165
Fund-raising trading costs	3	781		781	376
Charitable (church) activities	8	126,194	18,841	145,035	123,295
Governance costs	9	-		-	-
<b>Total resources expended</b>		<b>127,355</b>	<b>18,841</b>	<b>146,196</b>	<b>123,836</b>
<b>Net incoming resources</b>		<b>(7,040)</b>	<b>2,564</b>	<b>(4,476)</b>	<b>3,530</b>
Gain or (Losses) on Investment Assets on revaluation	12		(44,140)	(44,140)	17,850
<b>Net movement in funds</b>		<b>(7,040)</b>	<b>(41,576)</b>	<b>(48,616)</b>	<b>21,380</b>
Funds balances as at 1 January		64,699	198,112	262,811	241,431
<b>Fund Balances as at 31 December</b>		<b>57,659</b>	<b>156,536</b>	<b>214,195</b>	<b>262,811</b>


**BALANCE SHEET**  
**AS AT 31<sup>st</sup> DECEMBER 2021**

	<u>Notes</u>	<u>2022</u>	<u>2021</u>
		£	£
<b><u>Fixed Assets</u></b>			
Tangible investments	12	132,214	176,354
<b><u>Current Assets</u></b>			
Debtors	13	10,720	10,555
Cash at bank and in hand		<u>90,758</u>	<u>93,824</u>
		101,478	104,379
<b>Creditors: amounts falling due within one year.</b>	14	<u>(19,497)</u>	<u>(17,922)</u>
<b>Net current assets</b>		81,981	86,457
<b>Total Net Assets</b>		<u>214,195</u>	<u>262,811</u>
<b><u>Parish Funds</u></b>			
Restricted and Designated Funds	15	156,536	198,112
Other Charitable Funds	16	57,659	64,699
<b>Total Parish Funds</b>		<u>214,195</u>	<u>262,811</u>

The accounts were approved by the members of the PCC on 28<sup>th</sup> March 2023 and signed on its behalf by:

  
Revd L Wheatley Downs  
Vicar

  
Mrs L Welham  
Church Warden

  
Mrs T Perrett  
Treasurer (appt 1<sup>st</sup> January 2023)

## **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022**

### **1. Accounting Policies**

#### **1.1. Basis of preparation.**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (SORP (FRS102)) and the Charities Act 2011. The PCC is a public benefit entity within the meaning of FRS 102.

The financial statements have been prepared under the "Historic Cost Convention" with the exception of the valuation of Invested Assets, which are shown at market value on the accounts date. The Financial Statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church Groups that owe their main affiliation to another body, nor those that are informal gatherings of Church Members.

#### **1.2. Incoming resources.**

Income has been recognised when received or legally entitled to under SAP revenue recognition guidelines.

All revenues wherever possible are accounted as gross and any expenses incurred to generate that income is included under resources expended.

#### **1.3. Resources expended.**

Expenditure is recognised when expended and accrued where necessary in the year end accounts for any committed or known expenditure.

Mission giving is accrued for the year to 31<sup>st</sup> December.

#### **1.4. Tangible fixed assets.**

##### **1.4.1. Consecrated land and buildings and movable church furnishings.**

Consecrated and beneficed property of any kind is excluded from the accounts by S 10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's Inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to new requirements in 2000 such assets are not valued in the accounts. There have been no assets acquired since that date, but any future items acquired over £1,000, apart from pew cushions, will be capitalised and depreciated in the accounts over the anticipated useful life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings on individual items under £1,000 is written off.

##### **1.4.2. Other fixtures, fittings and office equipment.**

Equipment used within the Church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. No assets have been capitalised in the last 21 years.

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022 (Cont'd)**

**1.5. Investments.**

Investments are valued at market value at 31st December.

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31<sup>st</sup> December. Both are included in the Statement of Financial Activities.

**1.6. Stock.**

No account has been taken of any stocks of books, goods or other materials held at 31<sup>st</sup> December.

**1.7. Other Current Assets.**

**1.7.1. Debtors** - Amounts owing to the PCC as at 31<sup>st</sup> December include fees, Gift Aid recoverable plus any pre-payments for goods or services, and VAT recoverable under the Listed Places of Worship Scheme.

**1.7.2. Cash at Bank and in Hand** - Short term deposits either with CBF Church of England Funds or at the Bank.

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022 (Cont'd)

### 2. Voluntary Income

	<u>Unrestricted</u> <u>funds</u> <u>£</u>	<u>Restricted</u> <u>funds</u> <u>£</u>	<u>Total</u> <u>2022</u> <u>£</u>	<u>Total</u> <u>2021</u> <u>£</u>
<b>Voluntary income</b>	<b>104,287</b>	<b>18,392</b>	<b>122,679</b>	<b>114,773</b>
<b>Incoming resources from donors</b>				
Unrestricted funds:				
Planned giving	70,662		70,662	75,131
One-off gift aid donations through envelopes	1,787		1,787	277
Income tax recoverable	15,125		15,125	15,432
Open plate collections	3,771		3,771	1,640
Donations and grants	12,942		12,942	14,126
	<u>104,287</u>	<u>-</u>	<u>104,287</u>	<u>106,606</u>
Restricted funds:				
Repair and Renovation appeal		47	47	
Special collections (see note 8)		17,654	17,654	7,567
Grants and donations for churchyard		690	690	600
Donations			-	
	<u>-</u>	<u>18,392</u>	<u>18,392</u>	<u>8,167</u>

Planned giving is once again down this year. Income from open plate collections and gift aid envelopes was up by £3,641 to £5,558.

This year donations and grants under unrestricted funds include £769 from organisations and £452 from the Listed Places of Worship scheme. The remainder are gifts from individuals.

Under Restricted Funds, grants and donations for churchyard mainly relate to a grant received from the Crowthorne Parish Council for £500 for the upkeep of the churchyard. Donations under Special Collections includes £15,900 in respect of the Ukraine appeal.

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022 (Cont'd)

### 3. Activities for generating funds

	<u>Unrestricted</u> <u>funds</u> £	<u>Restricted</u> <u>funds</u> £	<u>Total 2022</u> £	<u>Total 2021</u> £
<b>Gross income of Events:</b>				
Sale of plants	-	-	-	283
Crowthorne Carnival plant and bookstall	867	-	867	-
Late night shopping Christmas	131	-	131	467
Advent Fair	621	-	621	-
Pancake evening	270	-	270	-
Flower festival	1,369	-	1,369	-
Welcome Supper for Laura	630	-	630	-
Other Events & Activities	102	-	102	853
<b>Total Gross Income</b>	<b>3,990</b>	<b>-</b>	<b>3,990</b>	<b>1,603</b>
<b>Cost of Events</b>				
Sale of plants	-	-	-	-
Crowthorne Carnival plant and bookstall	250	-	250	-
Late night shopping Christmas	-	-	-	10
Advent Fair	-	-	-	-
Pancake evening	67	-	67	-
Flower festival	217	-	217	-
Welcome Supper for Laura	150	-	150	-
Other Events & Activities	97	-	97	366
<b>Total Cost</b>	<b>781</b>	<b>-</b>	<b>781</b>	<b>376</b>
<b>Net income</b>	<b>3,209</b>	<b>-</b>	<b>3,209</b>	<b>1,227</b>

### 4 Investment income

	<u>Unrestricted funds</u> £	<u>Designated Funds</u> £	<u>Total 2022</u> £	<u>Total 2021</u> £
Interest receivable	553	169	722	38
Income from CPT investments		2,845	2,845	2,576
	<b>553</b>	<b>3,014</b>	<b>3,567</b>	<b>2,614</b>



## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022 (Cont'd)

### 5. Incoming resources from charitable activities

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total 2022</u>	<u>Total 2021</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Other income	1,068		1,068	598
Church Hall Lettings	6,318		6,318	4,198
Fees (weddings and funerals)	4,098		4,098	2,952
Virtual pilgrimage			-	630
	<b>11,484</b>	<b>-</b>	<b>11,484</b>	<b>8,378</b>

Fees for weddings and funerals are net of fees remitted to the Diocese as per PCC Accountability guidance, 5<sup>th</sup> edition, 2017.

### 6. Other Incoming Resources

There are no Other Incoming Resources; all income is shown under the previous headings.

### 7. Cost of generating voluntary income

In prior years all costs pertaining to generating voluntary income have been judged to be part of normal church activities and have been included under that heading, apart from costs charged by Kindlink, Just Giving and Give a Little used to raise funds online for special causes and so costs relating to this are shown here.

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022 (Cont'd)

## 8. Charitable Activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>Church Activities</b>	<b>126,194</b>	<b>18,841</b>	<b>145,035</b>	<b>123,295</b>
<b>Mission Giving</b>	<b>11,411</b>		<b>11,411</b>	<b>12,211</b>
<b>Christmas Collections:</b>				
- The Children's Society		750	750	111
- The Giving Tree Pilgrims Heart Trust		932	932	
- Reading Refugee Centre				1,979
<b>Other Collections:</b>				
Alexander Devine				608
Collections for Vicar and LLM Leaving				3,024
Hardship Fund Payments		515	515	1,180
Leprosy Mission		55	55	
Ukraine		15,900	15,900	
<b>Grants to institutions and individuals</b>	<b>11,411</b>	<b>18,151</b>	<b>29,563</b>	<b>19,113</b>
<b>Ministry -</b>				
- Parish Share	78,350		78,350	77,796
- Clergy expenses	1,492		1,492	366
- other clergy costs	2,222		2,222	599
- other levies	140		140	140
<b>Church Running Costs:</b>				
- Church running costs	11,011		11,011	8,598
- Church maintenance	3,931		3,931	9,197
- Churchyard maintenance		690	690	543
- Expenditure on booklets/cards/candles			-	100
- Worship & music, Sunday club, flowers	8,728		8,728	5,364
- Major works - curtains and church computer	6,253		6,253	
- Telephone and postage	483		483	344
- Printing, photocopier and paper	706		706	224
- AVS and IT	588		588	
- Sundry	635		635	730
- Bank charges	244		244	181
	<b>114,782</b>	<b>690</b>	<b>115,472</b>	<b>104,182</b>

Mission Giving, £11,411 (2021: £12,211), is calculated and represents 12.5% of unrestricted Planned Giving and Collections excluding special collections. The Mission Giving is distributed equally to the following charities - Bible Society, Leprosy Mission, Corrymeela, Church Army, Church Missionary Society, Hope Zone and Embrace the Middle East.

In addition to the Christmas and Other Collections detailed in the table above, collections were made on behalf of the following charities:

- Royal British Legion £646
- Bishops Fund £406
- Embrace the Middle East £247

Clergy expenses were higher this year reflecting preparations at the Vicarage for the new Vicar. Other clergy expenses were also higher as they included the costs of fees for visiting clergy during the vacancy. The cost of major works – the curtains and the office computer - were offset by individual donations for the specific items.

Church running costs include fuel costs of £4,471, waste collection of £858, insurance premium of £3,940 and the AVS annual maintenance of £896.

Worship and music include costs of £5,128 in respect of the organists and choir director, as well as £612 for our music licences.

## **9. Governance Costs.**

No governance costs have been incurred. Governance costs relate to audit and other professional fees.

## **10. Members of the PCC.**

No members of the PCC (or any persons knowingly connected with them) received any remuneration during the year with exception of repayments of amounts spent on behalf of the PCC and the incumbent receives mileage and other expenses as set out in note 8.

## **11. Employees**

There were no employees during the year.

# **NOTES TO THE ACCOUNTS** **FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022 (Cont'd)**

## **12. Fixed Assets – Investments**

	<u><b>2022</b></u>	<u><b>2021</b></u>
	<u><b>£</b></u>	<u><b>£</b></u>
<b>Market Value as at 1 January</b>		
- CBF Investment Fund	76,808	67,153
- GAM	99,545	91,351
	<u>176,354</u>	<u>158,504</u>
<b>Change in value of unsold units</b>		
- CBF Investment Fund	(8,951)	9,656
- GAM	(35,189)	8,194
	<u>(44,140)</u>	<u>17,850</u>
<b>Market Value as at 31 December</b>		
- CBF Investment Fund	67,858	76,809
- GAM	64,356	99,545
	<u>132,214</u>	<u>176,354</u>

## **13. Debtors**

	<u><b>2022</b></u>	<u><b>2021</b></u>
	<u><b>£</b></u>	<u><b>£</b></u>
Income tax recoverable – Gift Aid	9,547	7,947
Other debtors	837	2,306
Prepayments	336	302
	<u>10,720</u>	<u>10,555</u>

Other debtors includes money owed in respect of hall hirers and funeral fees.

#### 14. Creditors: Amounts falling due within one year.

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Mission giving & special collections	13,446	14,692
Accruals & deposits	6,051	3,230
	<u>19,497</u>	<u>17,922</u>

Accruals includes costs for heat and light, fees payable to ODBF, choir director and organists' fees and provision for the quinquennial report.

#### 15. Restricted and Designated Funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for special purposes: -

	<u>Movement in funds</u>		
	<u>Balance at 1</u>	<u>Incoming</u>	<u>Resources</u>
	<u>January 2022</u>	<u>Resources</u>	<u>Expended</u>
	<u>£</u>	<u>£</u>	<u>£</u>
Trust Fund	176,354	-	44,140
Repair & Renovation Fund	7,736	216	-
For Churchyard	57	690	690
Other Designated	11,152	2,845	-
Hardship Fund	2,508	18	515
Other restricted			
Income/expenditure	305	-	-
	<u>198,112</u>	<u>3,769</u>	<u>45,345</u>
			<u>156,536</u>

The Other Designated fund income is the investment income from the Crowthorne Parish Trust investments, which may be used to fund a part time youth worker or repair and renovation projects.

## 16. Other Charitable Funds

	Movement in funds			
	Balance at 1st January 2022	Incoming Resources	Resources Expended	Balance at 31st December 2022
	£	£	£	£
Non restricted or designated funds	<u>64,699</u>	<u>120,315</u>	<u>127,355</u>	<u>57,659</u>

## 17. Analysis of Net Assets between funds

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> £
<b>Fund Balances at 31 December 2022 are represented by: -</b>			
Investments	0	132,214	132,214
Debtors	10,720		10,720
Cash at Bank and in Hand	66,436	24,322	90,758
Creditors amounts falling due within one year	-19,497		-19,497
	<u>57,659</u>	<u>156,536</u>	<u>214,195</u>



