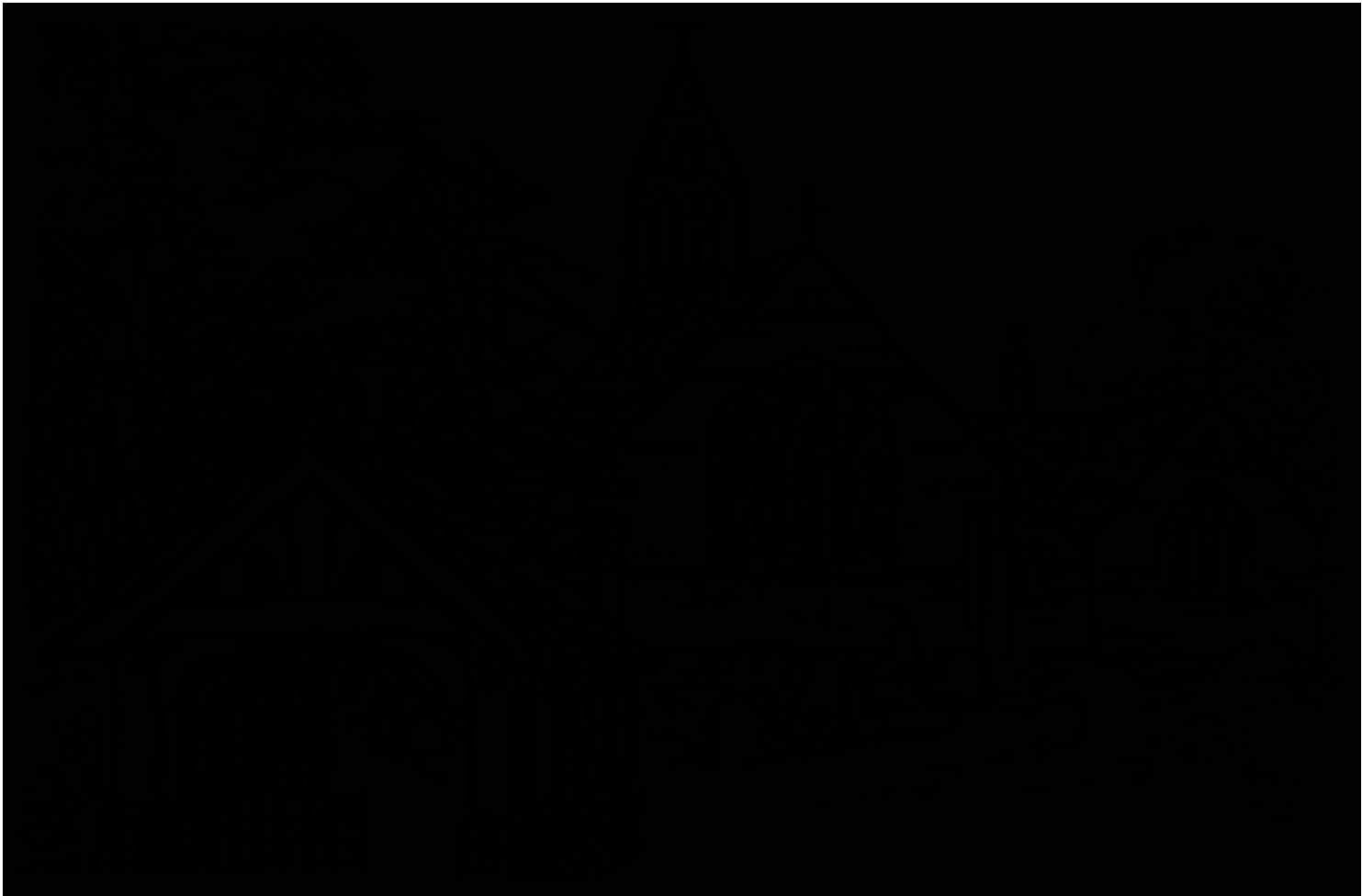


**REPORT AND ACCOUNTS**  
**FOR THE YEAR 31 DECEMBER 2021**



Registered Charity number 1133738

[www.crowthorneparishchurch.org.uk](http://www.crowthorneparishchurch.org.uk)

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED  
31<sup>st</sup> DECEMBER 2021.

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Report approved by the PCC on 23rd March 2022.

## **PCC REPORT FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021.**

### **1. Introduction.**

The Parochial Church Council of St. John the Baptist Church, Crowthorne has the responsibility of co-operating with the Incumbent, Licensed Lay Ministers the Church Wardens, and Appointed Officers in promoting the whole mission of the Church of England in the Ecclesiastical Parish of Crowthorne in the Diocese of Oxford. It also has responsibility for maintaining the Church and Grounds in Waterloo Road, Crowthorne and also has the responsibility of acting as Managing Trustees of the Crowthorne Parish Church Trust.

### **2. Principal Office, Legal and Administrative Information.**

**Principal Address: -** The Parish Office.  
St. John the Baptist Church,  
Waterloo Road,  
Crowthorne,  
Berkshire. RG45 7NT

**Bankers: -**

CAF Bank  
25 Kings Hill Avenue  
Kings Hill, West Malling  
Kent ME19 4JQ

Barclays Bank PLC.  
1 High Street,  
Bracknell,  
Berkshire, RG45 1DR.

CCLA Investment Management Ltd.  
Senator House  
85 Queen Victoria Street  
London EC4V 4ET

**Incumbent: -** Rev Dr Lisa Cornwell until September 2021

**Church Wardens: -** Mrs Leigh Welham  
Mr Les Richardson

**Appointed Officers: -**

Secretary: - Mrs M Harwood

# PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

Treasurer: - Mrs R Al Jadir

Independent Examiner: - Mrs L Myers ACMA

## 3. Trustees and Membership of the PCC

The members (Trustees) of the PCC are Ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. Persons Co-opted during the year as members or appointed officers do not have voting rights until elected at the following year's Annual Meeting.

The PCC operates on a sub-committee basis, the full PCC met 6 times during the year online with an average attendance of 14. Committees met online between meetings and reports of their deliberation were received by the full PCC and discussed where necessary.

The sub-committees during the year were: -

**Standing Committee** - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committee normally meets with the officers of the PCC to form a Steering Committee in preparation for PCC meetings.

**Fabric Committee** - Attends to matters relating to the stewardship of the churchyard, the church buildings and the equipment and fittings thereof and health and safety matters.

**Stewardship** - Concerned with the stewardship of time and talents as well as money, also with Deanery and ecumenical matters.

**Missions** - Liaises with and promotes the work of selected Christian missions and the missionary work of the Church in the local area.

**Social** - Aims to develop outreach and fellowship through a programme of social events.

**May Fair** - Organising committee for St. John's May Fair which raises funds for the Church.

**Safeguarding** - the administration of the Parish Safeguarding Policy.

**Communications** - Aims to co-ordinate and support church publicity both externally and within the church community. Publication of Weekly News and supporting production of online worship.

**Covid Steering Group** - Established during the pandemic to risk assess the ever changing present situation and implement Covid safe operating measures.

The following Ex officio members served as members (Trustees) during the year: -

<i>Incumbent</i>	The Revd Dr Lisa Cornwell	Ex officio (Chair) - retired September 2021
<i>Licensed Lay Ministers</i>	Mrs Hazel Berry	Ex officio
	Mrs Gillian Gyenes	Ex officio
	Mrs Julia Norton	Ex officio
	Mrs Carol Frost	Ex officio

**PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE**  
**The following elected members served as members (Trustees) during the year.**

<i>Churchwardens</i>	Mrs Leigh Welham	Elected 2019 for 4 years
	Mr Les Richardson	Elected 2017 for 4 years
<i>Deputy Churchwarden</i>	Mr David Rance	Re-elected 2020 for 1 year

<i>Deanery Synod</i>	Mrs Leigh Welham	Elected 2020 for 3 years
	Mrs Anna Pearce	Elected 2020 for 3 years
	Mrs Lia Davis	Elected 2020 for 3 years
	Mrs Carol Frost	Elected 2020 for 3 years

*Elected members*

Mrs Lia Davies	Re-Elected 2020 for 3 years
Mrs Diana Gray	Re-Elected 2021 for 3 years
Mrs J McKeever	Re-Elected 2020 for 3 years
Mr James Laverick	Re-Elected 2020 for 3 years
Mrs Anna Pearce	Elected 2020 for 3 years
Mr Ken Perrett	Elected 2020 for 3 years
Mr Stephen Pope	Elected 2020 for 3 years
Mrs Julie Roberts	Elected 2020 for 3 years
Mr Jim Wearing	Elected 2021 for 3 years

<i>Appointments</i>	Mrs Beccy Al Jadir	Appointed Treasurer Oct 2007
	Mrs M Harwood	Appointed Hon Secretary April 2013

#### **4. Objectives of the PCC.**

St John's is an active church catering to a wide range of parishioners providing a broad range of activities to the Church. Amongst these are:

- The Eucharist at the centre of much of our worship
- The robed choir, The Sunday Club (St John's Children's Church) and Pathfinders

## PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

- One service on a Sunday morning and other occasional evening services varying in style.
- The annual Confirmation Services for Crowthorne children and adults
- The strong tradition of teaching, together with Emmaus and study groups
- The Mother's Union and work amongst women of all ages
- The weekly Minus Fives worship and activities
- The social activities and strong parish involvement in practical activities on roles and rotas.
- The outreach – Baptismal Support Group; Praying for Streets
- The active links with Churches Together in Crowthorne
- The regular giving to our Mission Organisations
- The strong links with local schools, and Messy Church 3 times a year

***Due to Covid 19, these activities were compromised during lockdowns. However, worship, prayer, meetings and pastoral support have continued remotely when we were not able to meet in person.***

**Mission statement:** "The transformation of all human life under God in Christ." (Oxford Diocese - adapted)

### **Parish Vision statement and strategy**

We are grounded in the faith and traditions of the past but also open to God's glorious future:

Centred on **Christ**: worship of God as Father, Son and Holy Spirit, energises and sustains all that we are and do.

### **Strategic Planning - Targets**

(What we are going to do)

- Offer a wide range of relevant worship
- Immerse the life of the church in prayer
- Encourage and support the development of music and singing as a means of glorifying God
- Maximise the use of our sacred space as a means of engaging with God

As the **Church**, the body of Christ: we aim to be a community caring for all, bearing one another's burdens in love, building fellowship through friendliness and fun. We encourage and nurture Christian discipleship and maturity. All are called to share the work of God's mission and ministry and collaborate together to foster growth.

### **Strategic Planning - Targets**

(What we are going to do)

- Foster a loving and caring church community
- Offer opportunities for teaching and nurture in the Christian faith for different stages of discipleship
- Encourage responsible stewardship to resource the vision and strategy
- Develop existing and grow new church leaders
- Expand and maintain work with children and young people

At the heart of our local **Community**: offering the warmth and hospitality of God. We seek to be accessible and inclusive, sharing the Christian hope and being generous with our

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE resources. We partner with other organisations in order to meet the needs of our community through loving service.

## Strategic Planning - Targets

(What we are going to do)

- Re-establish school based prayer groups
- Develop the church hall to offer a warm, hospitable environment for church and community groups
- Work in partnership with Churches Together in Crowthorne to identify and serve the needs of our community
- Maximize opportunities afforded by church contact through occasional offices
- Find appropriate ways to share the love of God and good news of the gospel with those on the fringe or outside of the church

Concerned for the whole of **Creation**: passionate about global justice, peace and the sustainability of our planet.

## Strategic Planning - Targets

(What we are going to do)

- Promote an eco-friendly Church
- Raise awareness about issues of global peace and justice and take appropriate action

Our Parish Vision has been in place since 2009. At the start of each year, the PCC reviews the progress made on each target then sets new priorities, listing the actions necessary and the people/ committees responsible for achieving those targets in the coming year. The Vision priorities are then presented to the Parish at the APCM.

## 5. Worship attendance.

	Service Type	Average Attendance
<b>Sunday</b>		
8:00 am	Currently suspended	
10.00 am	Common Worship Parish Communion. Followed by coffee. Sunday Club, St John's Children's church (3-11 year olds, membership 30) Pathfinders (11-18 year olds, membership 10)	64 Communicants 9 2
6.00 pm	Evening worship - varied	37
<b>Weekday</b>		
	Sick Communion for individuals and in Nursing and Residential Homes	Monthly: 16 communicants

## PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

10:00 am Wednesday	Holy Communion BCP	12 communican ts
9.30-11.30 am	Minus Fives	11 children plus 11 adults
<b>Additional Services</b>		
Advent and Christmas	9 Lessons & Carols, Midnight Mass etc (2020: 0)	324
Lent, Holy Week and Easter	Easter Day only - first service after lockdown	69
Baptisms	0 in 2021	Varies
Confirmation	0 in 2021	Varies
Weddings	0 in 2021 (One blessing - 61)	Varies
Funeral Services	3 in church and 12 in crematorium in 2021	Varies
Remembrance Day	British Legion and Uniform groups (2020: 410)	340

### 6. Financial Review.

2021 was again an unusual year dominated by lockdowns, church closures and social distancing caused by the arrival of the coronavirus pandemic in March 2020.

Total general income increased by £1,558 which follows last year's fall of £19,085.

A large proportion of giving is via the Parish Giving scheme and standing orders. This has helped to keep voluntary income steadier than it would have been otherwise. Overall planned income which includes numbered envelopes, open plate collections and gift aid envelopes fell by £6,917 (2020: fall £6,709) between the two years. Some of this has been caused by the increase in Covid at Christmas and Parishioners leaving the Parish.

Last year two large donations were received to help offset the fact that the May Fair was cancelled. These totalled £5,800, which was just £1,000 lower than the proceeds of the Fair in 2020. This year £7,000 has been given.

The May Fair has now been cancelled for good. Instead from 2022 the church will have stalls at the bi-annual Crowthorne Carnival. Hall hire income was up this year from £2,727 to £4,198, but is still down on pre-pandemic levels of around £7,200. There were no weddings, (apart from one blessing), and some social activities were cancelled.

Total general expenditure decreased by £4,940 (2020: decrease £5,182). The Parish share was lower this year by £888 at £77,796, overall clergy costs were lower by £647, maintenance costs were £1,469 less as the AVS maintenance bills were lower, and churchyard running costs in excess of restricted churchyard income were down by over £2,000.

The net result was that we ended the year with a surplus of £234, (2020: deficit



PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE  
£6,264) on general funds. For further details please refer to the notes to the accounts.

General funds carried forward at the end of the year were £64,699 (2020: £64,465).

2021 was relatively a quiet year in respect of Restricted and Designated funds, however the Hardship fund which was started last year raised another £1,843 and £1,180 was paid out and it stands at £2,508 at the year end. Special collections were organised online again this year via Kindlink and for the first time via Just Giving. Income from investments boosted Other Designated by £2,576. The value of the Crowthorne Parish Trust investments rose by £17,850 between the two years. Altogether the Restricted and Designated funds rose by £21,146, increasing to £198,112 by the year end. For more details see Note 15 on page 19.

## **7. Reserves policy.**

The reserves policy of the PCC is that at a minimum the Unrestricted Designated or Other Charitable Funds covers 3 months average expenditure. The actual unrestricted reserves balance of £64,699 covers over 6 months' worth of expenditure.

The reserve policy on restricted funds is wholly dependent on the source and application, of how the funds were obtained and their purposes. Detailed records are maintained of these funds.

The Trust fund now stands at £176,354 (2020: £158,504) following the revaluation at the year end. Income from this goes towards the Other Designated fund. The capital can only be spent on property. The Repair and Renovation fund stands at £7,736 at the year end. It is our policy to invest our cash deposits with the CBF Church of England Deposit Fund, which is with CCLA Investment Management Ltd.

## **8. Crowthorne Parish Church Trust.**

The PCC members are the Managing Trustees of the Crowthorne Parish Church Trust with the Oxford Diocesan Board of Finance being the Custodian Trustee.

The Crowthorne Parish Trust goes back to 1945 when Property was left to the Parish by Mary Constance Lavie, this property being "St John's Cottage" and "Hobart". These were sold and property at 49 Greenwood Road purchased. The property at Greenwood Road was later sold and 49 Church Road was purchased jointly with the Oxford Diocesan Board of Finance. In 1992 this property was sold and the trusts split of the net proceeds being £59,439.57. When the property was sold the proceeds were invested and in July 1994 they were reported to be £70,000. Income from the investments has been used for the renovation projects, being the roof, central heating, church hall roof, AVS, and organ.

The Funds of this Trust are fully reported within the Accounts of the PCC and as at the 31<sup>st</sup> December 2021, as mentioned above, stood at £176,354 (2020: £158,504) and are detailed in notes 12, 15 and 17 of the Accounts.

## **INDEPENDENT EXAMINERS REPORT TO THE PCC OF ST JOHN THE BAPTIST, CROWTHORNE.**

I report on the financial Statements of the PCC for the year ended 31<sup>st</sup> December 2021, which are set out on the following pages (section 3 pages 2 to 13),

### **Respective responsibilities of the PCC and the examiner.**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of Regulation 3(3) and section 144 (2) of the 2011 Act do not apply. It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act
2. To follow procedures laid down in the general Directions given by the Charity Commission under section 145(5(b) of the 2011 Act and
3. To state whether particular matters have come to my attention

### **Basis of independent examiner's report.**

My examination was carried out in accordance with the General Directions given by the Charity Commission under the 2011 Act and to be found in PCC Accountability guidance, 5<sup>th</sup> edition, 2017, issued by the Finance Division of the Archbishops' Council. The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also considers any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement.**

In connection with my examination, no matter has come to my attention: -

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - ☐ To keep accounting records in accordance with S 130 of the 2011 Act; and
  - ☐ To prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: -

Dated: 18<sup>th</sup> April 2022

Laura Myers  
5 Hatch Ride, Crowthorne, Berkshire, RG45 6LF

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021.

	<b>Note</b>	<b>Unrestrict ed Funds</b>	<b>Designate d and Restrict ed Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>s</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Incoming resources</b>					
Voluntary income	2	106,606	8,165	114,771	113,705
Activities for generating funds	3	1,603	-	1,603	1,101
Income from Investments	4	38	2,576	2,614	3,465
Incoming resources from charitable activities	5	8,378	-	8,378	4,705
Other incoming resources	6	-	-	-	-
<b>Total incoming resources</b>		<b>116,625</b>	<b>10,741</b>	<b>127,366</b>	<b>122,976</b>
<b>Resources expended</b>					
Cost of generating voluntary income	7	165	-	165	46
Fund-raising trading costs	3	376	-	376	580
Charitable (church) activities	8	115,850	7,445	123,295	123,985
Governance costs	9	-	-	-	-
<b>Total resources expended</b>		<b>116,391</b>	<b>7,445</b>	<b>123,836</b>	<b>124,611</b>
<b>Net incoming resources</b>					<b>(1,635)</b>
Gain or (Losses) on Investment Assets on revaluation	12	-	17,850	-	11,500
<b>Net movement in funds</b>		<b>234</b>	<b>21,146</b>	<b>21,380</b>	<b>9,865</b>
Funds balances as at January 1 <sup>st</sup>		64,465	176,966	241,431	231,566
<b>Fund Balances as at December 31st</b>		<b>64,699</b>	<b>198,112</b>	<b>262,811</b>	<b>241,431</b>



# **BALANCE SHEET AS AT 31<sup>st</sup> DECEMBER 2021**

	<b><u>Note</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
	<b><u>s</u></b>	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>Fixed Assets</u></b>			
Tangible investments	12	176,354	158,504
<b><u>Current Assets</u></b>			
Debtors	13	10,555	10,862
Cash at bank and in hand		93,824	87,768
		<u>104,379</u>	<u>98,630</u>
<b>Creditors: amounts falling due within one year.</b>	14	(17,922)	(15,703)
		<u>86,457</u>	<u>82,927</u>
<b>Net current assets</b>			
		<u>262,811</u>	<u>241,431</u>
<b>Total Net Assets</b>			
		<u>262,811</u>	<u>241,431</u>
<b><u>Parish Funds</u></b>			
Restricted and Designated Funds	15	198,112	176,966
Other Charitable Funds	16	64,699	64,465
<b>Total Parish Funds</b>		<u>262,811</u>	<u>241,431</u>

The accounts were approved by the members of the PCC on 23rd March 2022 and signed on its behalf by:

**Mr L Richardson**  
**Church Warden.**

**Mrs L Welham.**  
**Church Warden.**

**Mrs R Al Jadir**  
**Treasurer.**

## **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021**

### **1. Accounting Policies.**

#### **1.1. Basis of preparation.**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (SORP (FRS102)) and the Charities Act 2011. The PCC is a public benefit entity within the meaning of FRS 102.

The financial statements have been prepared under the "Historic Cost Convention" with the exception of the valuation of Invested Assets, which are shown at market value on the accounts date. The Financial Statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church Groups that owe their main affiliation to another body, nor those that are informal gatherings of Church Members.

#### **1.2. Incoming resources.**

Income has been recognised when received or legally entitled to under SAP revenue recognition guidelines.

All revenues wherever possible are accounted as gross and any expenses incurred to generate that income is included under resources expended.

#### **1.3. Resources expended.**

Expenditure is recognised when expended and accrued where necessary in the year end accounts for any committed or known expenditure.

Mission giving is accrued for the year to 31<sup>st</sup> December.

#### **1.4. Tangible fixed assets.**

##### **1.4.1. Consecrated land and buildings and movable church furnishings.**

Consecrated and beneficed property of any kind is excluded from the accounts by S 10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's Inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to new requirements in 2000 such assets are not valued in the accounts. There have been no assets acquired since that date, but any future items acquired over £1,000, apart from pew cushions, will be capitalised and depreciated in the accounts over the anticipated useful life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings on individual items under £1,000 is written off.

**1.4.2. Other fixtures, fittings and office equipment.**

Equipment used within the Church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. No assets have been capitalised in the last 19 years.

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup>  
DECEMBER 2021 (Cont'd)**

**1.5. Investments.**

Investments are valued at market value at 31st December.

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31<sup>st</sup> December. Both are included in the Statement of Financial Activities.

**1.6. Stock.**

No account has been taken of any stocks of Books, Fair Trade goods or other materials held at 31<sup>st</sup> December.

**1.7. Other Current Assets.**

**1.7.1. Debtors** - Amounts owing to the PCC as at 31<sup>st</sup> December include Fees, Rents, Gift Aid recoverable plus any pre-payments for goods or services, and VAT recoverable under the Listed Places of Worship Scheme.

**1.7.2. Cash at Bank and in Hand** - Short term deposits either with CBF Church of England Funds or at the Bank.

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021 (Cont'd)

### 2. Voluntary Income.

	<u>Unrestrict ed Funds</u> <u>£</u>	<u>Restrict ed Funds</u> <u>£</u>	<u>Total 2021</u> <u>£</u>	<u>Total 2020</u> <u>£</u>
<b>Voluntary Income</b>	106,606	8,167	114,773	113,705
<b>Incoming resources from donors</b>				
Unrestrictive funds:				
Planned Giving	75,131	-	75,131	81,358
One-off gift aid donations through envelopes	277	-	277	996
Income Tax recoverable	15,432	-	15,432	16,294
Open plate collections	1,640	-	1,640	1,611
Donations and grants	14,126	-	14,126	7,923
	<u>106,606</u>	<u>-</u>	<u>106,606</u>	<u>108,182</u>
Restricted funds:				
Repair & Renovation Fund appeal	-	-	-	146
Organ fund	-	-	-	-
Special collections (see note 8)	-	7,567	7,567	3,902
Grants & donations for churchyard	-	600	600	1,475
Donations	-	-	-	-
	<u>0</u>	<u>8,167</u>	<u>8,167</u>	<u>5,523</u>

Planned giving is down this year by £6,227, due to some church members moving away from the area etc.

Income from open plate collections and gift aid envelopes was down by £690 (2020: down by £5,820) due mainly to the pandemic.

This year donations and grants under unrestricted funds includes £12,205 received following a successful online Stewardship campaign, and £110 from the coffee fund, £713 from the Listed Places of Worship scheme and £365 from Thames Voyces and Crowthorne Symphony Orchestra.

Under Restricted Funds,

Grants and donations for churchyard mainly relate to a grant received from the Crowthorne Parish Council for the upkeep of the churchyard £500 (2020: £500).



## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021 (Cont'd)

### 3. Activities for generating funds.

	<u>Unrestric</u> <u>ted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2021</u> <u>£</u>	<u>Total</u> <u>2020</u> <u>£</u>
<b>Gross Income of Events;</b>				
Sale of plants	283	-	283	200
Late night shopping Christmas	467	-	467	4
Fair Trade	-	-	-	350
Other Events & Activities	853	-	853	547
<b>Total Gross Income</b>	<u>1,603</u>	<u>-</u>	<u>1,603</u>	<u>1,101</u>
<b>Cost of Events;</b>				
Sale of plants	-	-	-	-
Late night shopping	10	-	10	-
Fair Trade	-	-	-	116
Other Events & Activities	366	-	366	464
<b>Total Cost</b>	<u>376</u>	<u>-</u>	<u>376</u>	<u>580</u>
<b>Net Income</b>	<u>1,227</u>	<u>-</u>	<u>1,227</u>	<u>521</u>

Some activities were cancelled again this year due to Covid. Other events and activities include Film income of £433 (net of refreshments), and under Costs re film income is the £174 licence fee. Other activities included the farewell supper for Rev Lisa Cornwell.

### 4. Investment income.

	<u>Unrestricte</u> <u>d</u> <u>Funds</u> <u>£</u>	<u>Designat</u> <u>ed</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2021</u> <u>£</u>	<u>Total</u> <u>2020</u> <u>£</u>
Interest receivable	38	-	38	137
Income from CPT investments	-	2,576	2,576	3,328
	<u>38</u>	<u>2,576</u>	<u>2,614</u>	<u>3,465</u>

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021 (Cont'd)

### 5. Incoming resources from charitable activities.

	<u>Unrestrict</u> <u>ed</u> <u>Funds</u> <u>£</u>	<u>Restrict</u> <u>ed</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2021</u> <u>£</u>	<u>Total</u> <u>2020</u> <u>£</u>
Other Income – flowers, quinquennial refund	598	-	598	108
Bookstall/books/cards/candles	-	-	-	133
Church Hall lettings	4,198	-	4,198	2,727
Fees (weddings and funerals)	2,952	-	2,952	1,737
	6			
Virtual pilgrimage	30	-	630	
	<u>8,378</u>	<u>-</u>	<u>8,378</u>	<u>4,705</u>

Fees for weddings and funerals are net of fees remitted to the Diocese as per PCC Accountability guidance, 5<sup>th</sup> edition, 2017. Income from charitable activities was affected by the pandemic.

### 6. Other Incoming Resources.

There are no Other Incoming Resources; all income is shown under the previous headings.

### 7. Cost of generating voluntary income.

In prior years all costs pertaining to generating voluntary income have been judged to be part of normal church activities and have been included under that heading, apart from costs charged by Kindlink and Just Giving used to raise funds online for special causes and so costs relating to this are shown here.

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021 (Cont'd)

### 8. Charitable Activities

	Unrestrict ed Funds £	Restrict ed Funds £	Total 2021	Total 2020 £
<b>Church Activities</b>	115,850	7,445	123,295	123,985
<b>Mission Giving</b>	12,211	-	12,211	12,518
<b>Christmas Collections:</b>				
- Children's Society – Christingle January 2021	-	111	111	240
- Children's Society Giving Tree (2020: Pilgrims Heart Trust)	-	-	-	1,050
- Reading Refugee Support Centre	-	1,979	1,979	
<b>Other Collections:</b>				
- Alexander Devine	-	608	608	
- Embrace Middle East	-	-	-	768
- Collections for Vicar and LLM leaving	-	3,024	3,024	-
- Hardship fund payments	-	1,180	1,180	
<b>Grants to Institutions and individuals</b>	12,211	6,902	19,113	14,576
<b>Ministry -</b>				
- Parish share	77,796	-	77,796	78,684
- Clergy expenses	366	-	366	1,188
- Other clergy costs	599	-	599	424
- Other levies	140	-	140	392
<b>Church Running Costs:</b>				
- Church running costs	8,598	-	8,598	8,428
- Church maintenance	9,197	-	9,197	10,666
- Churchyard maintenance	-	543	543	2,930
- Expenditure on booklets/cards/candles	100	-	100	132
- Worship & music, Sunday club, flowers, training	5,364	-	5,364	5,323
				18

## PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

- Major works – Organ and pew cushions, nave floor investigation	-		-	
- Outreach – CAP course, Summer activities etc	-		-	
- Telephone & postage	344	-	344	353
- Printing & stationery	224	-	224	431
- Sundry	730	-	730	322
Bank charges	181	-	181	136
	<u>103,640</u>	<u>543</u>	<u>104,183</u>	<u>109,409</u>

Mission Giving, £12,211 (2020: £12,518), is calculated and represents 12.5% of unrestricted Planned Giving and Collections excluding special collections. Clergy costs came down following our vicar's leaving. Most other costs were fairly similar to last years, except the Churchyard costs were down to more normal levels. Church maintenance this year includes £3,868 re boiler maintenance costs and £3,795 for the AVS repairs and maintenance.

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021 (Cont'd)

The Mission Giving is distributed equally to the following charities - Bible Society, Leprosy Mission, Corrymeela, Church Army, Church Missionary Society, Hope Zone and Embrace the Middle East.

### 9. Governance Costs.

No governance costs have been incurred. Governance costs relate to audit and other professional fees.

### 10. Members of the PCC.

No members of the PCC (or any persons knowingly connected with them) received any remuneration during the year with exception of repayments of amounts spent on behalf of the PCC and the incumbent receives mileage and other expenses as set out in note 8.

### 11. Employees. - There were no employees during the year.

Honaria paid to organists and the choir director amounted to £3,299 (2020: £2,698), costs were higher this year partly due to the church being open more this year than last and also because we put up the rates payable.

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021 (Cont'd)

### 12. Fixed Assets - Investments.

	2021 £	2021 £	2020 £	2020 £
<b>Historical Cost as at December 31st -</b>				
		-		
- CBF Investment Fund - was Chariguard		45,329		45,329
- GAM - was THS IGVF "Y" Shares		40,649		40,649
		<u>85,978</u>		<u>85,978</u>
<b>Market Value as at 1st January -</b>				
- CBF Investment Fund		67,153		62,956
- GAM		91,351		84,047
		<u>158,504</u>		<u>147,003</u>
<b>Change in value of unsold units</b>				
-CBF Investment Fund	9,656		4,196	

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE				
-GAM	8,194		7,305	
	<hr/>	17,850	<hr/>	11,501
		<hr/>		<hr/>
		176,354		158,504
		<hr/>		<hr/>
<b>Market Value as at 31st December -</b>				
- CBF Investment Fund		76,809		67,153
-GAM		99,545		91,351
		<hr/>		<hr/>
		176,354		158,504
		<hr/>		<hr/>

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021 (Cont'd)

### 13. Debtors.

	2021	2020
	<u>£</u>	<u>£</u>
Income tax recoverable - Gift Aid	7,947	9,642
Other debtors	2,306	1,162
Prepayments	302	58
	<hr/>	<hr/>
	10,555	10,862
	<hr/>	<hr/>

Other debtors, this year includes £69 (2020: £298) in respect of a grant receivable from the Listed Places of Worships scheme for VAT on repairs and £1,146 (2020: £408) in respect of hall hirers, and £410 receivable from the Oxford Diocese for fees in vacancy.

### 14. Creditors: Amounts falling due within one year.

	2021	2020
	<u>£</u>	<u>£</u>
Mission giving & special collections	14,692	14,167
Accruals & deposits	3,230	1,536
	<hr/>	<hr/>
	17,922	15,703
	<hr/>	<hr/>

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE  
Accruals includes costs for heat and light, fees payable to ODBF, choir director and organists' fees and church maintenance and provision for the quinquennial report.

## 15. Restricted and Designated Funds.

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for special purposes: -

	<u>Balance</u> <u>at</u> <u>1st</u> <u>January</u> <u>2021</u> <u>£</u>	<u>Movemen</u> <u>t</u> <u>in funds</u> <u>Incoming</u> <u>Resource</u> <u>s</u> <u>£</u>	<u>Resource</u> <u>s</u> <u>Expende</u> <u>d</u> <u>£</u>	<u>Balance</u> <u>at</u> <u>31st</u> <u>December</u> <u>2021</u> <u>£</u>
Trust fund	158,504	17,850	-	176,354
Repair & Renovation fund	7,736	-	-	7,736
For Churchyard	-	600	543	57
Other Designated	8,576	2,576	-	11,152
Hardship fund	1,845	1,843	1,180	2,508
Other restricted				
Income / Expenditure	305	5,722	5,722	305
	<u>176,966</u>	<u>28,591</u>	<u>7,445</u>	<u>198,112</u>

The Other Designated fund income is the investment income from the Crowthorne Parish Trust investments, which may be used to fund a part time youth worker or repair and renovation projects.

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2021 (Cont'd)

### 16. Other Charitable Funds.

	<u>1st</u> <u>January</u> <u>2021</u> <u>£</u>	<u>Incoming</u> <u>Resource</u> <u>s</u> <u>£</u>	<u>Resource</u> <u>es</u> <u>expende</u> <u>d</u> <u>£</u>	<u>31st</u> <u>December</u> <u>2021</u> <u>£</u>
Non restricted or designated funds	64,465	116,625	116,391	64,699
	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>

### 17. Analysis of Net Assets between funds.

# PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

	<b><u>Unrestrict ed Funds</u></b>	<b><u>Restricted Funds</u></b>	<b><u>Total</u></b>
	£	£	£
<b>Fund Balances at 31st December 2021 are represented by: -</b>			
Investments	-	176,354	176,354
Debtors	10,467	88	10,555
Cash at Bank and in Hand	69,672	24,152	93,824
Creditors amounts falling due within one year	(15,440)	(2,482)	(17,922)
	<u>64,699</u>	<u>198,112</u>	<u>262,811</u>

## **Unrealised gains included above: -**

On Investments (see below) - Restricted  
Funds

## **Reconciliation of Movement in unrealised gains on: -**

	£
Unrealised gains at 31 <sup>st</sup> December 2021	72,525
Realisation of revaluations of previous years	-
Net Gain/(loss) on revaluations in year (see note 12)	17,850
Unrealised gains at 31st December 2021	<u>90,375</u>