

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN THE BAPTIST, CROWTHORNE

England & Wales · Charity number 1133738

Details

Other names	ST JOHN THE BAPTIST PCC, CROWTHORNE
Status	Registered
Legal form	Previously excepted
Registered	2010-01-25
Register	View on the Charity Commission register

Contact

Address	St. Johns Parish Church Waterloo Road Crowthorne RG45 7NT
Phone	01344761521
Email	churchoffice@crowthorneparishchurch.org.uk
Website	crowthorneparishchurch.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The church provides Christening, Wedding and Funeral Services, as well as services on Sundays and during the week. It reaches out to the local community in various ways including supporting the local food bank and the provision of a hardship fund.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Bracknell Forest

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£158,140	£156,571	-	-
2024-12-31	£166,350	£128,292	-	-
2023-12-31	£150,447	£135,695	-	-
2022-12-31	£141,720	£146,196	-	-
2021-12-31	£127,366	£123,836	-	-
2020-12-31	£122,976	£124,611	-	-

Trustees

Name	Role	Appointed
Anne Pelham		2022-05-08
CAROL ANNE FROST		2014-04-27
DAVID GEORGE RANCE		
FRANCES JANE VERSCHUEREN		2025-05-11
HELEN ANNE PEARCE		2020-10-18
JULIA MAY NORTON		2019-09-01
James Henry Wearing		2021-04-25
Kenneth Edward Perrett		2020-10-18
LIA DAVIES		2017-04-30
Leigh Susan Welham		2016-04-24
Pamela Gwendoline Carter		2025-05-11
Paul Verschueren		2025-05-11
Rev LAURA EMILY WHEATLEY DOWNS		2022-10-13
Sylvia Dungate		2025-05-11
Terence Dungate		2025-05-11
Tracy Lynn Perrett		2023-01-01
Veronica Burgess		2022-05-08

Accounts

ST JOHN THE BAPTIST PARISH CHURCH CROWTHORNE



REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2025

Registered Charity number 1133738

www.crowthorneparishchurch.org.uk

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2025

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Report approved by the PCC on 21st April 2026

PCC ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2025

1. Aims and Purposes

The Parochial Church Council of St. John the Baptist Church, Crowthorne has the responsibility of co-operating with the Incumbent, Revd Laura Wheatley Downs in promoting the Gospel of our Lord Jesus Christ, and the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical in the Ecclesiastical Parish of Crowthorne in the Diocese of Oxford. It also has responsibility for maintaining the Church and Grounds in Waterloo Road, Crowthorne and also has the responsibility of acting as Managing Trustees of the Crowthorne Parish Church Trust.

1.1. St. John's Vision, Values and Mission



"What shall we say the kingdom of God is like, or what parable shall we use to describe it? It is like a mustard seed, which is the smallest of all seeds on earth. Yet when planted, it grows and becomes the largest of all garden plants, with such big branches that the birds can dwell in its shade." Mark 4:30-32

VISION

Inspired by our faith in Jesus, we strive to be a joyful, nurturing, inclusive, and creative community where all can flourish in their relationships with God, themselves, others and creation.

MISSION

St. John's is an Anglican Church rooted & present in the community of Crowthorne. We will fulfil our vision through:

Worship
We are a Church who draws upon rich traditions and symbols in our worship of God whilst seeking new ways of being Church together.

Caring for others and our planet
We are a Church whose commitment to safeguarding helps us to care holistically for people and the planet in a way which goes beyond our Church.

Practising generous hospitality
We are a Church who is generous with what we have, and welcoming to those we encounter.

Engaging in partnerships
We are a Church who look to partner with others who enable us to demonstrate care and hospitality to all.

1.2. St. John's Priorities

Our Parish Vision was discerned in 2023. We are now well under way in living it out. Out of a process of community listening and discernment, the PCC established 5 key priority areas to invest in over the coming years in line with our vision, values and mission.



**"What shall we say the kingdom of God is like, or what parable shall we use to describe it?
It is like a mustard seed, which is the smallest of all seeds on earth.
Yet when planted, it grows and becomes the largest of all garden plants,
with such big branches that the birds can dwell in its shade." Mark 4:30-32**

PRIORITIES

These are the 5 key priorities that St. John's will be investing in over the next few years:

- Expanding and developing our work with Children and Young people
- Using weddings, baptisms, and funerals opportunities to love, care for and engage with those who are asking questions about life and faith.
- Encouraging a deepening of discipleship so that we and others might learn about God, and follow him more closely.
- Finding ways of acknowledging and nurturing our gifts, talents and calling.
- Developing our engagement with creation

The PCC has made good progress in these areas which can be read about in Section 3: Achievements and performance: Celebrating our life together (Vicar's Report).

2. Objectives and activities

St John the Baptist Church is an active church, connecting with a wide range of parishioners providing a broad range of activities to the Church, the local community of Crowthorne and further afield. As a registered charity, the PCC has paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake.

Although the beliefs, tenets and practices of Christianity meet the charity law definition of religion and are capable of being advanced for the public benefit, there is no longer a presumption of public benefit for charities whose aims include advancing religion.

However, the PCC of St John the Baptist actively advances religion for the benefit of the public in general, and of those of the wider Parish in particular, in a variety of ways: This year, these activities have included:

- Sunday morning services including *Sung Eucharists, All Together Eucharists, Contemplative Communion, Come and Shares*
- Fresh Expressions of Church: *Come and See* and *Come and Sing*
- Sunday evening services including *Joseph, festivals and prayer evenings*

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- An RSCM affiliated robed choir
- Sunday Club- Our Sunday morning faith provision for school aged children
- Come and Play- A baby and toddler group with a service for them and their carers
- Come and Be- A Half termly Youth Group for secondary school aged children
- Come and Rest- A weekly contemplative space on Mondays at 12pm
- Strong links with local schools, particularly Crowthorne C of E and Oaklands, including weekly involvement in assemblies, presence on governing bodies, major festival services in church.
- Regular Occasional Offices: baptisms, weddings and funerals.
- Pastoral Care Visits, including, taking communion, hospital and home visits.
- Welcome evenings
- Discipleship groups during Lent, Advent and throughout the year e.g. Pilgrim's Course, Come and Explore... the book of John, Baptism preparation groups
- A Monday Bible Study Group
- A Monday Night Home Group
- The Mothers' Union
- Regular social activities, including a Book Club and Board Game Afternoons
- Strong parish involvement in practical activities on roles and rotas
- Active links with Churches Together in Crowthorne and the deanery
- Regular giving to our Mission Organisations
- Involvement in partnership work across Crowthorne by individuals who attend St. John's e.g. Good Neighbours, Community Minibus, COATS
- Regular Safeguarding training, and Safer Recruitment processing.

3. Achievements and performance: Celebrating our life together (Vicar's Report)

The last year (January 2025- March 2026) has been one of new beginnings, and of strengthening our roots as we have looked to embed our vision and our values and priorities as a church.

During our Vision Day in March 2026, Rhodri Bowen, our Diocesan Parish Advisor, said that what struck him was that:

"During our time together, and once again when writing up, is the almost universal outward focus reflected in ... our hopes and prayers for the future. This sets a clear vision for the church: one that is seeking to further embrace its community and extend the reach of its tent (Isaiah 54). This suggests that you share amongst you clear priorities and an understanding that whatever building project is planned should address those priorities and serve that vision. [He was] delighted that [he] was part of a gathering where the vision for the future expressed in the room was so consistent, and consistent with the previously discerned vision summarised by Laura in the morning service... given the consistency of vision your community has the potential to be united in purpose so that the implications or outworking of your vision might be decided in a culture of humility and respect, committed

to continue to listen to God and to each-other.”

What an amazing thing to hear, and what a wonderful foundation for the next year ahead. But before we get there, I want to look back at what has been achieved over the last year: Where we have seen growth, and what has been good and of God In relation to our Vision Priorities.

3.1. Priority 1: Expanding and developing our work with Children and Young People

This year we have continued to see encouraging growth in our ministry with children and families.

Sunday Club continues to flourish and provide an opportunity for primary school age children to meet in the church hall and gives them a chance to celebrate their shared faith together. The shape of Sunday Club has shifted so that it follows the same liturgical flow of the services that take place in the church. This means the children and young people can become comfortable with Anglican worship, and it also enables the leaders and children to partake in communion, receive a blessing and give an offering which comes in the form of what they have created that day.

Come and Play, our weekly group for parents, carers and children under five, regularly welcomes around **18–20 children each week**. It has become a joyful space where families build friendships, children play together, and all can share in a short act of worship.

Come and See, our monthly gathering for children and families, has successfully moved to an after-school format on a Thursday offering crafts, discussion, songs and prayer in a relaxed and welcoming environment. We’ve seen numerical growth, but also a deepening of relationship, and families that attend here begin to attend other acts of worship and events at St. John’s.

All Together Services and Come and Share are our intergenerational services which have now been consistently implemented on the first Sunday of every month. They give us the opportunity to worship together in creative and joyful ways with our children and young people.

We also trialled **Come and Be**, a new secondary-age group exploring faith with young people. Although it has not continued, it has helped shape our thinking about future youth ministry and how we can best support young people in their faith journeys.

Working in partnership with the other Churches in Crowthorne, **Hope Zone** has grown over the last year, expanding its provision from those in year 6, to those in years 6,7,8 and 9.

3.2. Priority 2: Developing our engagement with Creation

Once again, this has been a key priority for the PCC at St. John’s.

As part of our commitment to caring for God’s creation, work has continued on the **Mustard Seed Project**, which explores sustainable heating and improvements to the church building as part of the Church of England’s commitment to Net Zero.

In September 2025 and March 2026 we have held Consultation and Vision Days helping the congregation reflect on how our building and resources can best serve the mission of the church and our community for years to come.

Our **churchyard** continues to be lovingly cared for, balancing respectful maintenance with space for wildlife and biodiversity to flourish.

Creationtide has now become an established feature in our liturgical calendar. Alongside this, we took part in Crowthorne's Big Green Week, through the putting on of a church trail and held an outdoor pet service to celebrate God's good creation.

3.3. Priority 3: Encouraging a deepening of discipleship so that we and others might learn about God, and follow him more closely

This year has seen a rich variety of opportunities to grow in faith. Courses have included the **Pilgrim Course on Baptism**, a **Creative Prayer course**, the **Difference Course during Lent**, and a study course on the **Gospel of John**.

Following the Pilgrim Course, a **monthly home group** has been established for those exploring faith or returning to church, creating space for prayer, Bible study and conversation.

Alongside these structured courses, many quieter but important conversations and mentoring relationships continue to support people as they deepen their faith and explore their relationship with God.

3.4. Priority 4: Finding ways of acknowledging and nurturing our gifts, talents and calling.

One of the ways that we have sought to encourage members of our congregation to recognise and use their gifts and talents has been within our intergenerational services which now fall on the 1st Sunday of every month.

Our **All Together Eucharists** often fall in line with festivals and feast days, whilst **Come and Share** falls on the other months. Over a few services, we crafted Come and Share with input from the congregation and PCC. As a result, this is now a said service (unlike the previously named Café Eucharist) followed by a eucharist within the church

These services give opportunities for us to share with one another, and for our young people to serve their church community in different ways; through being an acolyte, crucifer, reader, or engaging musically, or liturgically within the service.

Come and Sing has also been a wonderful opportunity for us to grow in our singing abilities, and learn, or re-learn some of the sung pieces within our eucharistic liturgy. The PCC also made a commitment to financially honour the gifts, talents and calling of Katherine Bond Smith so that she can continue to bring life to St. John's musical tradition alongside Come and Sing, within Christmas and Easter Services, Come and Share and other ad hoc projects.

The life of St John's depends on the generosity and dedication of many people who offer their time, gifts and talents in service to God and to the church community. From those who welcome people on Sundays, arrange flowers, care for the building and churchyard, lead groups, organise events and provide pastoral support, and are part of the choir, administration team, PCC and our numerous committees to those who serve in many quieter ways behind the scenes - I am deeply grateful for all that is shared. Huge thanks go to Hazel, Brian and Julie who all moved away from our church community this year and offered much of themselves to us.

3.5. Priority 5: Using weddings, baptisms, and funerals as opportunities to love, care for and engage with those who are asking questions about life and faith.

Baptisms continue to be a significant part of our ministry and a wonderful opportunity to welcome families into the life of the church, which has now become formalised within the liturgy of our intergenerational services. Over the past year (May'25-May'26) we have seen

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an increase in baptisms, including both adults and children which has been a real joy.

Preparation sessions and personal meetings with clergy and our baptismal befriender June help families explore the meaning of baptism and faith together. Our pastoral care also continues after the service through anniversary cards and ongoing encouragement to remain connected with the church community.

It's always a delight to be involved in **weddings**, and we continue to offer generous hospitality and creativity when preparing, welcoming, and marrying those who come to us.

It is worth acknowledging the loss of many of our friends and family over the last year which have been felt deeply by those within our church and village communities. Our ministry amongst the bereaved through **funerals and interments** continues to be an immense privilege. In particular, the pastoral support offered by the LLMs really is quite special, and I am so thankful for all that they offer to families who find themselves in a difficult time and space.

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3.6. Worship attendance

	Service Type	Average Attendance	
		2024	2025
Sunday			
8:30 am	Occasional Services (2 Services in 2024)	13	15
10.00 am	Common Worship Parish Communion. Followed by coffee. (Over 16's)	80 communicants	79 communicants
	Under 16's in attendance (including Sunday Club, All together services and sung Eucharists)	8	7
4.30pm	Come and See Service (monthly)	13	19
4.30pm	Come and Sing (monthly)	32	28
6.00 pm	Evening worship – varied Ascension Day, Gaza, All Souls, Songs of Praise	48	48
Weekday			
	Sick Communion for individuals and in Nursing and Residential Homes	Monthly-35 communicants	Monthly-32 communicants
10:00 am Wednesday	Holy Communion BCP	13 communicants	10 communicants
9.30-11.30 am	Come and Play (was Minus 5's)	3 children plus 4 adults	18 children plus 13 adults
Additional Services			
Advent and Christmas	Christingle, 9 Lessons & Carols, Crib Service, Midnight Mass and Christmas day	762-total	971-total
Schools Christmas Services	3 schools	972-total	908-total
Lent, Holy Week and Easter	Ash Wednesday, Palm Sunday, Maundy Thursday, Vigil, Good Friday and Easter Day	373-total	412-total
Baptisms		7	2
Confirmation		0	0
Weddings		3	0
Funeral Services- Church		2	4
Funeral Services- Crematorium		10	9
Interment Services		6	13
Remembrance Day	British Legion and Uniformed groups And Peace Eucharist	269-total 40-total	215-total 34-total

4. Financial Review

Whilst we continued to be blessed with ongoing financial support from our congregation and others during 2025, donations and legacies overall were down from £143,893 in 2024 to £135,022 in 2025. Unrestricted and designated donations and legacies decreased by £10,732 to £115,091 (2024: £125,823). Planned giving dropped from £75,946 to £71,012. with the remaining £44,079 coming in through the open plate, gift aid envelopes, one-off donations, grants and gift aid recovered. There were no legacies received in 2025.

Restricted donations and legacies rose by £1,861 to £19,931 (2024: £18,070). This included a £12,000 grant from the Oxford Diocese to continue investigations into a net zero feasibility plan for the church.

Fundraising events during the year raised a total of £3,667 (£3,057 after expenses) whilst income from weddings and funerals was slightly higher than 2024 at £4,895.

Church Hall lettings saw a small drop in income of £179 whilst income from investments increased by £1,316.

Overall, income for 2025 decreased by £8,210 to £158,140 (2024: £166,350), mainly as a result of the drop in unrestricted and designated donations and legacies. Details of income during the year can be found at Note 2 of the accounts.

Unrestricted and designated expenditure increased by £8,741 to £131,752 compared to the previous year (2024: £123,011). This increase was due to a number of factors including the reinstatement of our full Parish Share following Laura's return from maternity leave (in 2024 we had received a 10% discount). Details of the expenditure in the various categories are shown in Note 3 of the accounts.

Total missions giving in 2025 was £13,439. This figure includes donations made under the Lent Lunch, Missions Sunday and Giving Tree Restricted Funds as well as the Missions Designated Fund which is 12.5% of planned giving. In addition, collections on behalf of other charities totalled £1,623. Details of these Agency Collections can be found in Note 3.2 of the accounts.

The net surplus in unrestricted and designated funds at the year-end was £2,649 (2024: £21,353). Unrestricted and designated funds carried forward at the end of the year were £94,309 (2024: £91,660). Details of the distribution of the unrestricted and designated reserves at the end of 2025 are detailed in paragraph 8.2 below.

Restricted funds carried forward at the end of the year were £42,051 (2023: £43,131). An analysis of the various funds can be found at Note 5 of the accounts.

Details of the Crowthorne Parish Church Trust Endowment Fund are in paragraph 6 below.

5. Reserves policy

5.1. General Policy

The financial reserves policy of the PCC is that, at a minimum, the Unrestricted General Fund covers 4 months average expenditure. At current levels this minimum amount is £40,000.

In addition, a Repair and Renewal Designated Fund will be established and maintained at £10,000. Other Designated Funds will be established as deemed necessary to ensure that future spending commitments are fulfilled.

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In the event that the church has excess reserves, the PCC will consider how these funds might be effectively used in the future.

The reserves policy on restricted funds is wholly dependent on the source and application of how the funds were obtained and their purposes. Detailed records are maintained of these funds.

It is our policy to invest our cash deposits with the CBF Church of England Deposit Fund, which is with CCLA Investment Management Ltd.

5.2. 2025 Policy

At its meeting on 2 February 2026, the PCC decided that the unrestricted reserves at the end of 2025 should be allocated as follows:

- £40,000 to General Fund Reserves to cover four months average expenditure, in accordance with the Reserves Policy;
- £20,000 to a Repair and Renewal Designated Fund - £10,000 in accordance with the Reserves Policy and an additional £10,000 to cover the exceptional expenditure expected in 2026;
- £30,000 to a new Designated Fund for the Provision of Future Building Costs.

6. Crowthorne Parish Church Trust

On 22nd March 1984 the Charity Commission approved and established the "Crowthorne Parish Church Trust" Scheme which was established to regulate two charities established in the 1940s. At the time that it was established, the value of the investments was £61,161.25.

The Trust Deed states that regarding the application of income: **The Managing Trustees shall apply the clear income of the Charity for the purpose of furthering the religious and other charitable work of the Church of England in the Ecclesiastical Parish of Crowthorne.**

The PCC currently receives dividend income annually of approximately £2,800. This is allocated to a Restricted Fund called the CPT Income Restricted Fund.

Regarding the application of property: **The Managing Trustees at any time may apply the whole or part of the property of the Charity in or towards providing land and buildings to be settled upon trust for the purpose of furthering the religious and other charitable work of the Church of England in the Ecclesiastical Parish of Crowthorne.**

The Custodian Trustee is the Oxford Diocesan Board of Finance.

The Parochial Church Council of the Ecclesiastical Parish of Crowthorne (PCC) are the Managing Trustees.

The Trust Fund now stands at £188,218 (2024: £182,783) following the revaluation at the year end. See further information at Note 4.1 of the accounts.

7. Plans for future periods

Over the next year, the PCC hope to enact the following as we respond to our 5 key priority areas. These are further broken down in our Mission Action Plan. Please do request to see this document if you would like to.

7.1. Priority 1: Expanding and developing our work with Children and Young People

- a) Establish a youth group, perhaps in partnership with others
- b) Pray/ discern if it would be possible to have an employed youth worker
- c) Create a safe and exciting physical space for young people to come to
- d) Continue to engage children and young people in what we currently offer, broadening how we engage in discipleship within those spaces.

7.2. Priority 2: Developing our engagement with Creation

- a) Increase participation and awareness in congregation
- b) Work toward Net Zero
- c) Host an Earth Fayre
- d) Work towards and apply for the Eco Church Award
- e) Utilising the churchyard and encouraging wildlife

7.3. Priority 3: Encouraging a deepening of discipleship so that we and others might learn about God, and follow him more closely

- a) Explore other ways of encouraging discipleship on a Sunday morning
- b) Increased engagement in CTC
- c) Run specific course at lent, advent, and throughout the year when possible
- d) Have a quiet/ retreat day
- e) Develop discipleship groups (of any age) who regularly meet to look at: Bible study, Prayer, Spiritual practices

7.4. Priority 4: Finding ways of acknowledging and nurturing our gifts, talents and calling.

- a) Engage in using our parish dashboard and Safeguarding Hub resources to support us in our safeguarding practices, safer recruitment and DBS checks.
- b) Create opportunities for people to hear and explore what people are gifted in
- c) Invite others to come and speak to us about their vocation and calling
- d) Give opportunities for people to engage in their gifts and talents

7.5. Priority 5: Using weddings, baptisms, and funerals opportunities to love, care for and engage with those who are asking questions about life and faith.

- a) Engage in follow up contact and discipleship
- b) Establish a Gravetalk/ Grief Café/ Bereavement group
- c) Explore how we might partner with counselling and wellbeing services
- d) Establish hospitality and refreshment packages

8. Structure, governance and management

The members (Trustees) of the PCC are Ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

The PCC operates on a sub-committee basis. The full PCC met 6 times during the year with an additional 3 meetings on teams. The average attendance was 14. Committees met between meetings and reports of their deliberation were received by the full PCC and discussed where necessary.

The sub-committees during the year were: -

Standing Committee - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committee normally meets with the officers of the PCC to form a Steering Committee in preparation for PCC meetings.

Fabric Committee - Attends to matters relating to the stewardship of the churchyard, the church buildings and the equipment and fittings thereof and health and safety matters.

Stewardship - to encourage the congregation to exercise financial stewardship as part of their Christian discipleship.

Missions - Liaises with and promotes the work of selected Christian missions and the missionary work of the Church in the local area.

Social - Aims to develop outreach and fellowship through a programme of social events.

Safeguarding – Administers the Parish Safeguarding Policy.

Communications – Aims to co-ordinate and support church publicity both externally and within the church community. Publication of Weekly News and supporting production of online worship.

Green Team- Dedicated to promoting sustainable practices by identifying and implementing environmentally friendly changes within the Church, focusing on reducing waste, conserving energy, and educating our community to be eco-conscious both at Church and in their personal lives.

Director of Music – A short-term committee whose aim was to explore the vision and recruitment of a potential Director of Music.

Nurture - Focuses on discipleship, gifts and calling.

Children and Young People - Co-ordinates the work with young people both in church and in Local schools.

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The following served as non- elected members (Trustees) during the year: -

<i>Incumbent</i>	Rev. Laura Wheatley Downs	Chair
<i>Assistant Curate</i>	Rev. Jen Green	
<i>Licensed Lay Ministers</i>	Mrs Hazel Berry Mrs Julia Norton Mrs Gillian Gyenes Mrs Carol Frost	To May 2025

The following served as elected members (Trustees) during the year: -

<i>Churchwardens</i>	Mr James Laverick Miss Anne Pelham Mr Ken Perrett	To May 2025 Elected 2024 for 4 years Elected 2025 for 4 years
<i>Deanery Synod</i>	Mrs Leigh Welham Mrs Anna Pearce Mrs Lia Davis Mrs Carol Frost	Re-elected 2023 for 3 years Re-elected 2023 for 3 years Re-elected 2023 for 3 years Re-elected 2023 for 3 years
<i>Elected members</i>	Mrs Anna Pearce Mr Ken Perrett Mrs Julie Roberts Mr Jim Wearing Miss Anne Pelham Mrs Veronica Burgess Mr Brian Berry Mrs Jane Verschueren Mr Paul Verschueren Mrs Leigh Welham Mrs Catherine Pandya Mrs Sylvia Dungate Mr Terry Dungate Mrs Pam Carter	Re-elected 2023 for 3 years Re-elected 2023 for 3 years Re-elected 2023 for 3 years (resigned 2/25) Re-elected 2024 for 3 years Elected 2022 for 3 years Re-elected 2025 for 3 years Elected 2023 for 3 years (resigned 5/25) Elected 2024 for 3 years Elected 2024 for 3 years Elected 2024 for 3 years Elected 2025 for 3 years (resigned 6/25) Elected 2025 for 3 years Elected 2025 for 3 years Elected 2025 for 1 year

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	Mrs Tracy Perrett	Elected 2025 for 1 year
	Mr David Rance	Elected 2025 for 1 year
<i>Appointments</i>	Mrs T Perrett	Appointed Treasurer January 2023
	Mrs P Carter	Appointed Secretary March 2024

9. Administrative Information

Principal Address:	The Parish Office. St. John the Baptist Church, Waterloo Road, Crowthorne, Berkshire. RG45 7NT
Bankers: -	CAF Bank 25 Kings Hill Avenue Kings Hill, West Malling Kent ME19 4JQ Barclays Bank PLC. 1 High Street, Bracknell, Berkshire, RG45 1DR CCLA Investment Management Ltd. One Angel Lane London EC4R 3AB
Incumbent:	Revd. Laura Wheatley Downs
Assistant Curate:	Revd. Jen Green
Church Wardens:	Miss Anne Pelham Mr Ken Perrett
Appointed Officers:	
Secretary:	Mrs Pam Carter
Treasurer:	Mrs Tracy Perrett
Independent Examiner:	Mrs Laura Myers ACMA

INDEPENDENT EXAMINERS REPORT TO THE PCC OF ST JOHN THE BAPTIST, CROWTHORNE

I report on the Financial Statements of the PCC for the year ended 31st December 2025, which are set out on the following pages.

Respective responsibilities of the PCC and the examiner.

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of Regulation 3(3) and section 144 (2) of the 2011 Act do not apply. It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act
2. To follow procedures laid down in the general Directions given by the Charity Commission under section 145(5(b) of the 2011 Act and
3. To state whether particular matters have come to my attention

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commission under the 2011 Act and to be found in PCC Accountability guidance, 5th edition, 2017, issued by the Finance Division of the Archbishops' Council. The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also considers any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention: -

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with S 130 of the 2011 Act; and
 - To prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: - *L Myers*

Dated: *9th March* 2026

Laura Myers

5 Hatch Ride, Crowthorne, Berkshire, RG45 6LF

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2025

	Notes	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	2025 total funds	2024 total funds
Income and endowments from:	2						
Donations and legacies		114,941	150	19,931	0	135,022	143,893
Income from charitable activities		8,562	0	0	0	8,562	9,037
Other trading activities		7,709	0	0	0	7,709	7,888
Investments		3,050	0	3,798	0	6,848	5,532
Other income		0	0	0	0	0	0
Total income		134,262	150	23,728	0	158,140	166,350
Expenditure on:	3						
Raising funds		939	0	189	0	1,128	590
Expenditure on charitable activities		119,044	11,769	24,629	0	155,443	127,702
Total expenditure		119,983	11,769	24,818	0	156,571	128,292
Net incoming resources		14,278	(11,619)	(1,090)	0	1,569	38,058
Transfers:							
Net transfers between funds	5	(61,398)	61,388	10	0	0	0
Gains/losses on investment assets	4.1	0	0	0	5,435	5,435	20,237
Net movement in funds		(47,120)	49,769	(1,080)	5,435	7,004	58,296
Reconciliation of funds							
Total funds as at 1 January		90,578	1,082	43,131	182,783	317,574	259,278
Total funds as at 31 December		43,458	50,851	42,051	188,218	324,578	317,574

The accounting policies and notes on pages 18-29 form part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

**BALANCE SHEET
AS AT 31ST DECEMBER 2025**

	Note	As at 31/12/2025	As at 31/12/2024
Fixed assets	4		
Investments		188,218	182,783
Current assets	4		
Debtors		5,832	10,153
Cash At Bank And In Hand		149,735	140,902
		155,567	151,055
Liabilities	4		
Creditors: Amounts Falling Due Within One Year		18,407	15,865
Net current assets less current liabilities		137,160	135,191
Total assets less current liabilities		325,378	317,974
Liabilities	4		
Provision For Liabilities After One Year		800	400
Total net assets less liabilities		324,578	317,574
Represented by	5		
Unrestricted (General)		43,458	90,578
Designated		50,851	1,082
Restricted		42,051	43,131
Endowment		188,218	182,783
Fund Totals		324,578	317,574

The accounts were approved by the members of the PCC on 21st April 2026 and signed on its behalf by:


Revd L Wheatley Downs
Vicar


Miss A Pelham
Church Warden


Mr K Perrett
Church Warden


Mrs T Perrett
Treasurer

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2025

1. Accounting Policies

1.1. Basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice (SORP FRS 102).

The financial statements have been prepared under the "Historic Cost Convention" with the exception of the valuation of Invested Assets, which are shown at market value on the accounts date. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

1.2. Incoming resources

Income has been recognised when received or legally entitled to under SAP revenue recognition guidelines.

All revenues wherever possible are accounted as gross and any expenses incurred to generate that income is included under resources expended.

1.3. Resources expended

Expenditure is recognised when expended and accrued where necessary in the year end accounts for any committed or known expenditure.

Mission giving is accrued for the year to 31st December.

1.4. Tangible fixed assets

1.4.1. Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by S 10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's Inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to new requirements in 2000 such assets are not valued in the accounts. There have been no assets acquired since that date, but any future items acquired over £1,000 will be capitalised and depreciated in the accounts over the anticipated useful life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings on individual items under £1,000 is written off.

1.4.2. Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

1.5. Investments

Investments are valued at market value on 31 December.

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments on 31 December. Both are included in the Statement of Financial Activities.

1.6. Stock.

No account has been taken of any stocks of books, goods or other materials held on 31 December.

1.7. Other Current Assets.

1.7.1. Debtors

Amounts owing to the PCC as of 31 December include fees, Gift Aid recoverable plus any pre-payments for goods or services.

1.7.2. Cash at Bank and in Hand

Short term deposits either with CBF Church of England Funds or at the Bank.

2. Income for the year ended 31st December 2025

Income and endowments	Unrestricted	Designated	Restricted	Total 2025	Total 2024
<u>Donations and legacies</u>					
Planned giving	71,012	0	0	71,012	75,946
Open Plate Collections	4,837	0	0	4,837	4,751
Gift Aid Envelopes	3,148	0	455	3,603	3,666
Other donations	15,092	150	5,814	21,056	20,948
Gift Aid recovered	19,490	0	1,137	20,627	20,347
Legacies	0	0	0	0	13,000
Grants	1,362	0	12,525	13,887	5,235
Donations and legacies Totals	114,941	150	19,931	135,022	143,893
<u>Income from charitable activities</u>					
Fundraising events	3,667	0	0	3,667	4,505
Weddings and funerals	4,895	0	0	4,895	4,532
Charitable activities Totals	8,562	0	0	8,562	9,037
<u>Other trading activities</u>					
Church Hall Lettings	7,709	0	0	7,709	7,888
Other trading activities Totals	7,709	0	0	7,709	7,888
<u>Investments</u>					
Income from investments	3,050	0	3,798	6,848	5,532
Investments Totals	3,050	0	3,798	6,848	5,532
<u>Other income</u>					
Other income	0	0	0	0	0
Other income Totals	0	0	0	0	0
Total income	134,262	150	23,728	158,140	166,350

2.1. Donations and legacies

Overall Donations and legacies fell by £8,871 between 2024 and 2025. Donations and legacies to the General and Designated Funds fell by £10,732, whilst donations and legacies to the Restricted Funds rose by £1,861.

2.1.1. Unrestricted (General) and Designated Funds

Planned giving fell by £4,934 between 2024 and 2025. Donations made under the Parish Giving Scheme fell by £2,652 whilst Standing Orders, Weekly envelopes and Other Planned Giving fell by £2,281. Income from open plate collections was up by just £85.

Other donations include a number of very generous one-off donations made by individuals during the year totalling £10,174. The remaining donations came from church groups including Sunday coffee, Come and Play, Come and Sing and games afternoon, as well as from donations for refreshments at the Crowthorne Choral Society and Crowthorne Symphony Orchestra concerts and donations at the Cecilia Singers concert.

Grants of £1,362 were from the Listed Places of Worship scheme (£362) and the Sonning Deanery Green Fund toward the hall back door (£1,000).

2.1.2. Restricted Funds

Donations under Restricted Funds were for the following appeals:

- | | |
|---|--------|
| • Lent Lunch (Churches in Reading Drop-in Centre) | £ 754 |
| • Missions Sunday (Alexander Devine Children's Hospice) | £ 533 |
| • Giving Tree (Crowthorne Foodbank) | £1,268 |

These figures include gift aid recovered.

In addition, there was a total of £1,089 donated to the Churchyard Fund including £1,000 from one individual towards the new gate. There was also a donation to the Children and Young People's Fund from a member of the congregation for £3,750 (including Gift Aid).

Grants for the churchyard include a grant received from the Crowthorne Parish Council for £500 for the upkeep of the churchyard and £25 from the Commonwealth War Graves Commission.

The church also received a £12,000 grant from the Oxford Diocese to further our investigations into net zero and carbon preparation.

2.2. Income from Charitable Activities

2.2.1. Fundraising Events

Details of the income and expenditure for Fundraising events can be found in section 3.1. The largest fundraising event of the year was the concert by the Hart Male Voice Choir which took place in October.

2.2.2. Income from Weddings and Funerals

Fees for weddings and funerals are net of fees remitted to the Diocese as per PCC Accountability guidance, 5th edition, 2017.

2.3. Other Trading Activities

Church hall lettings were slightly down on 2024.

3. Expenditure for the year ended 31st December 2025

Expenditure on:	Unrestricted	Designated	Restricted	Total 2025	Total 2024
<u>Raising funds</u>					
Cost of fund raising	939	0	189	1,128	590
Raising funds Totals	939	0	189	1,128	590
<u>Expenditure on charitable activities</u>					
Giving to other organisations	175	10,708	2,555	13,439	15,099
Giving to individuals	176	0	0	176	557
Parish Share	83,667	0	0	83,667	74,535
Wedding and Funeral costs	84	0	0	84	241
Clergy expenses	1,990	0	0	1,990	927
Visiting clergy and speakers	510	0	0	510	1,614
LLM expenses	1,514	0	0	1,514	1,210
Verge expenses	300	0	0	300	360
Other ministry expenses	143	0	0	143	90
Music and choir	6,052	0	553	6,604	4,576
Worship costs	180	0	0	180	93
Altar and service costs	448	0	0	448	784
Children and young people	463	0	0	463	230
Safeguarding and recruitment	116	0	0	116	34
Flower costs	0	1,061	0	1,061	933
Upkeep of the Churchyard	0	0	1,875	1,875	993
Miscellaneous expenses	173	0	0	173	258
Sundries	333	0	0	333	442
AVS and IT	686	0	0	686	2,565
Church Office costs	1,223	0	0	1,223	1,420
Publicity	249	0	0	249	129
Church telephone and postage	687	0	0	687	454
Church maintenance	8,803	0	0	8,803	5,899
Utilities - Gas	3,215	0	0	3,215	3,645
Utilities - Electric	1,787	0	0	1,787	1,649
Utilities - Water	393	0	0	393	334
Utilities - other	0	0	0	0	2,202
Insurance	4,766	0	0	4,766	4,643
Hospitality	704	0	0	704	509
Bank Charges	209	0	0	209	278
Major works	0	0	19,646	19,646	1,000
Totals	119,044	11,769	24,629	155,443	127,702
Total expenditure	119,983	11,769	24,818	156,571	128,292

3.1. Income and expenditure on Fundraising events

	Income from Fund Raising	Donations	Total income	Cost of Fund Raising	Funds raised
Pancake evening	470	0	470	87	383
Parish BBQ	295	0	295	207	88
Harvest Supper	459	0	459	41	417
Hart Male Voice Choir	1,904	0	1,904	469	1,434
Advent Fayre	427	20	447	0	447
Crowthorne Symphone Orchestra Raffle	112	109	221	0	221
Cecilia Singers	0	389	389	134	255
Subscription to CBB	0	0	0	189	(189)
Totals	3,667	518	4,184	1,128	3,057

Any donations received were recorded under "Other Donations".

The subscription to CBB - Connecting Communities in Berkshire - was to help us prepare for fundraising for the Church Hall.

3.2. Giving to other organisations and individuals

The Designated Fund under Giving to other organisations is in respect of St John's Mission Giving, which represents 12.5% of unrestricted Planned Giving.

Under the Restricted Funds, the following payments were made:

- Lent Lunch (Churches in Reading Drop-in Centre) £ 754
- Missions Sunday (Alexander Devine Children's Hospice) £ 533
- Giving Tree (Crowthorne Foodbank) £1,268

Giving to individuals under the Unrestricted fund is in respect of thank you gifts for services to the church. Annual donations to the Church Trust and Crowthorne Community Bus appear under Giving to organisations in the Unrestricted fund.

In addition to the above, agency collections were made on behalf of the following charities:

- The Children's Society £87
- Crowthorne Summer Activities £861
(including £796 raised at the performance of Joseph)
- Royal British Legion £675

3.3. Parish Share

The Parish Share is the contribution which each parish is asked to make in order to pay for mission and ministry across the Oxford Diocese, specifically for clergy stipends and their housing. During 2024 our Parish Share was reduced by 10% during Laura's maternity leave therefore the increase in 2025 was not as large as it appears in the accounts. Nevertheless, the difference between the basic 2024 figure (before the reduction) and the 2025 figure was just over 4.5%.

3.4. Wedding and funeral costs

The majority of the costs for weddings and funerals are allocated to other categories including LLM and Verger expenses. Fees paid to the Oxford Diocese are transferred to the income category for weddings and funeral as per PCC Accountability guidance, 5th edition, 2017.

3.5. Visiting clergy and speakers

The expenditure on this category was significantly higher in 2024 due to the need for visiting clergy during Laura's maternity leave.

3.6. Music and choir

Under the Unrestricted fund, music and choir expenditure was almost £1,500 higher than in 2024. This was in part due to the repair and servicing carried out to the organ during 2025 at a total cost of £958. In addition, £3,881 was in respect of organists and choir director; £1,008 for our music licences and membership of RSCM; £205 for the pianos to be tuned during the year.

Following the decision by PCC to not employ a Director of Music, the funds in the Director of Music Restricted Fund were used on general musical expenses, in accordance with the terms of the fund.

3.7. Upkeep of the Churchyard

The costs incurred during the year include £1,500 which was part of the cost of making the new gate to be installed in early 2026.

3.8. AVS and IT

At the start of 2025, it was decided not to renew the maintenance contract for the AVS as the service received in the previous year had been very disappointing. No maintenance costs on the AVS were incurred in 2025. Accordingly, this saved the church £1,132.

3.9. Church Office costs

Costs under this category are in respect of the rental of the photocopier, printing, paper and small stationery items.

3.10. Church maintenance

Church maintenance costs during the year included replacement of the back door near the kitchen (£2,628) and servicing and repairs to the boilers (£2,205). The back door installation was partly funded by a grant from the Sonning Deanery for £1,000 (see 2.1.1 above).

Other significant costs included the repair to the outdoor church notice board (£1,657) funded by a donation from a member of the congregation, and the repair to the church roof (£996).

3.11. Utilities - Gas and electric

Gas and electric costs have remained fairly stable, and the church renewed its contract with Octopus at the end of the year.

3.12. Utilities – other

This category covered the cost of our refuse disposal with Biffa which was cancelled in 2024. Our refuse is now removed by Bracknell Forest Borough Council for which the only cost is for the brown bins. This is paid for under the category "Upkeep of the Churchyard".

3.13. Major works

Costs incurred under this category are in respect of St John's Mustard Seed Project. Grants

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

received from the Oxford Diocese's Net Zero Carbon Preparation Fund of £3,000 in 2024 and £12,000 in 2025 have financed much of the work so far. Additional costs have been covered from the Repair and Renewal Fund.

3.14. Members of the PCC.

No member of the PCC (or any persons knowingly connected with them) received any remuneration during the year with exception of repayments of amounts spent on behalf of the PCC. The incumbent receives mileage and other expenses.

3.15. Employees

There were no employees during the year.

4. Analysis of Net Assets by fund type

Fund balances at 31 December 2025 are represented by:						
	General	Designated	Restricted	Endowment	2025 Total	2024 Total
Investments	0	0	0	188,218	188,218	182,783
Debtors	5,599	0	233	0	5,832	10,153
Cash At Bank And In Hand	42,413	61,559	45,763	0	149,735	140,902
Creditors: Amounts Falling Due In One Year	(3,754)	(10,708)	(3,945)	0	(18,407)	(15,865)
Provision for Liabilities after One Year	(800)	0	0	0	(800)	(400)
Totals	43,458	50,851	42,051	188,218	324,578	317,574

Further details of net assets are shown below.

4.1. Investments

	CBF Investment Fund	GAM Investment Fund	Total
Value at 1 January 2025	75,941	106,841	182,783
Sale of Investments	0	(115,288)	(115,288)
Gain on Sale of Investments	0	8,446	8,446
Acquisition of Investments	115,288	0	115,288
Change in value of unsold units	(3,012)	0	(3,012)
Value at 31 December 2025	188,218	0	188,218

In November, the PCC, in its capacity as Trustees of the Crowthorne Parish Church Trust, decided to implement the closure of the GAM investment account and the transfer of the capital in that account to the CBF Church of England Investment Fund. Details of the closure and status of the investments at the end of 2025 are shown above.

4.2. Debtors

	General	Designated	Restricted	2025 Total	2024 Total
Income Tax recoverable - Gift Aid	3,491	0	223	3,714	5,961
Other debtors	1,480	0	10	1,490	2,013
Prepayments (inc prepaid insurance)	628	0	0	628	2,179
Total	5,599	0	233	5,832	10,153

Other debtors include money owed in respect of hall hirers (£783) and funeral fees (£697).

Prepayments include RSCM Membership for 2026, photocopier lease rental for the first quarter of 2026 and insurance for January.

4.3. Cash at bank and in hand

	General	Designated	Restricted	2025 total	2024 total
Cash	9	0	0	9	0
Barclays STO acct	7,061	0	25	7,086	857
CCLA General	20	55,076	37,325	92,420	88,654
Barclays Flower acct	0	651	0	651	882
Barclays High Interest acct	308	0	0	308	304
CCLA Repair and Renovation acct	14,783	0	0	14,783	14,143
CAF Gold Deposit acct	13,651	0	0	13,651	13,392
CAF Current	6,582	5,832	8,414	20,827	22,671
Total	42,413	61,559	45,763	149,735	140,902

4.4. Creditors: Amounts falling due within one year.

	General	Designated	Restricted	2025 total	2024 total
Missions giving	0	10,708	0	10,708	11,360
Accruals, deferred income and deposits	3,754	0	3,858	7,612	4,280
Agency collections	0	0	87	87	224
Total	3,754	10,708	3,945	18,407	15,865

Accruals and deposits under the General fund include fuel and water costs (£428), organist and choir director fees (£761), funeral costs (£1,195) and the repair to the church roof (£996).

12.5% of planned giving plus the matching gift aid totalling £10,708 was transferred to the Designated Missions Fund in accordance with St John's policy on missions giving. This will be paid to the following charities in the coming months:

- The Church Army
- Church Mission Society
- The Leprosy Mission
- Embrace the Middle East
- Corrymeela
- The Bible Society
- HopeZone

Accruals under Restricted funds include the Giving Tree collection in aid of Crowthorne Foodbank (£1,268), work on the new church gate (£1,500) and choir director fees (£553).

The figure held under Agency Collections relates to money collected on behalf of The Children's Society.

4.5. Creditors: Provisions for Liabilities After One Year.

	General	Designated	Restricted	2025 total	2024 total
Provision for Liabilities after One Year	800	0	0	800	400
Total	800	0	0	800	400

The provision for liabilities after one year is in respect of the Quinquennial inspection in 2028.

5. Analysis of Funds

Fund	Fund balances at 1 January 2025	Incoming resources	Outgoing resources	Transfers	Journal entry	Fund balances at 31 December 2025
Unrestricted						
General Fund	90,578	134,262	119,983	(61,398)	0	43,458
Sub-totals	90,578	134,262	119,983	(61,398)	0	43,458
Designated						
Flower Fund	882	150	1,061	680	0	651
Missions Fund	0	0	10,708	10,708	0	0
Provision Of Future Building Costs	0	0	0	30,000	0	30,000
Repair And Renewal Fund	0	0	0	20,000	0	20,000
Welfare Fund	200	0	0	0	0	200
Sub-totals	1,082	150	11,769	61,388	0	50,851
Restricted						
Children & Young People Fund	10,054	4,175	0	0	0	14,229
Churchyard Fund	240	1,636	1,875	0	0	0
CPT Income Fund	18,769	2,889	0	0	0	21,658
Director Of Music Fund	553	0	553	0	0	0
Giving Tree Fund	0	1,268	1,268	0	0	0
Hardship Fund	2,102	86	0	0	0	2,188
Lent Lunch Fund	0	744	754	10	0	0
Missions Sunday Fund	0	533	533	0	0	0
Net Zero Feasibility Study And Carbon Preparation Fund	2,600	12,000	14,600	0	0	0
Repair And Renovation Fund	8,813	398	5,235	0	0	3,977
Sub-totals	43,131	23,728	24,818	10	0	42,051
Endowment						
Crowthorne Parish Church Trust Fund	182,783	0	0	0	5,435	188,218
Sub-totals	182,783	0	0	0	5,435	188,218
Totals	317,574	158,140	156,571	0	5,435	324,578

5.1. Designated Funds

5.1.1. Flower Fund

Established to manage the income and expenditure for church flowers.

5.1.2. Missions Fund

Receives 12.5% of planned giving together with accompanying Gift Aid. This money is shared amongst St John's seven missions (see para 4.4 above).

5.1.3. Provision for Future Building Projects

Established in 2025 in preparation for fundraising for the Mustard Seed project.

5.1.4. Repair and Renewal Fund

Established in 2025 to ensure that sufficient funds are available for managing general repairs and renewals.

5.1.5. Welfare Fund

Established to be used when the Vicar and the Church Wardens encounter real need outside of the congregation. This is a separate fund to the Hardship Fund which is detailed below under Restricted Funds.

5.2. Restricted Funds

5.2.1. Children and Young People Fund

Established following the legacy given by a much-loved member of St John's, this fund is to be used for the work at St John's associated with children and young people.

5.2.2. Churchyard Fund

Established to manage income and expenditure for the upkeep of the churchyard.

5.2.3. Crowthorne Parish Trust (CPT) Income Fund

Income from the Crowthorne Parish Church Trust Fund. According to the trust documents the income may be “applied for the purpose of furthering the religious and other charitable work of the CofE in the ecclesiastical parish of Crowthorne”. Income has been used in the past to help pay for the renovation projects.

5.2.4. Director of Music Fund

Established in early 2024 for the purpose of raising funds and financing the role of Director of Music at St John’s.

If for any reason we are unable to employ a Director of Music or if there is a surplus of funds, funds raised will be used for all other musical aspects at St John’s including musical licences, the choir, and maintenance of the organ.

Following the decision of the PCC in September 2025 to not employ a Director of Music, the funds in the Director of Music Restricted Fund were used on general musical expenses, in accordance with the terms of the fund.

5.2.5. Giving Tree, Lent Lunch and Missions Sunday Funds

Each year the Missions Committee recommends a charity to be the recipient of donations made in respect of the Lent lunch, the Giving Tree and Missions Sunday. The PCC formally approved the establishment of these three funds at its meeting on the 28th March 2023. All donations and accompanying gift aid are placed in the relevant restricted fund which is then paid in full to the recipient.

5.2.6. Hardship Fund

Originally set up November 2020 to “provide immediate assistance to individuals and families who have a ‘meaningful connection’ with St. John’s to prevent them from falling into new debt directly associated with the impact of Coronavirus. The purpose of this fund was amended at the PCC meeting on the 20th November 2022 to “provide immediate assistance to individuals and families who have a ‘meaningful connection’ with St. John’s to prevent them from falling into new debt directly associated with a change of circumstances which has an impact on their finances. This change of circumstances might be a lost job, bereavement, illness, relationship breakdown, cost of living crisis, covid, benefits delay etc.”

5.2.7. Net Zero Feasibility Study and Carbon Preparation Fund

Established to manage the income and expenditure on this project following a £3,000 grant from the Oxford Diocese in 2024. In 2025 the Diocese made a grant of £12,000 for further investigations.

5.2.8. Repair and Renovation Fund

Long established fund to manage donations made specifically for renovation projects in the church. This fund has been earmarked by the PCC in 2025 to cover the cost of investigative work under the Mustard Seed Project.

5.3. Crowthorne Parish Church Trust Endowment Fund

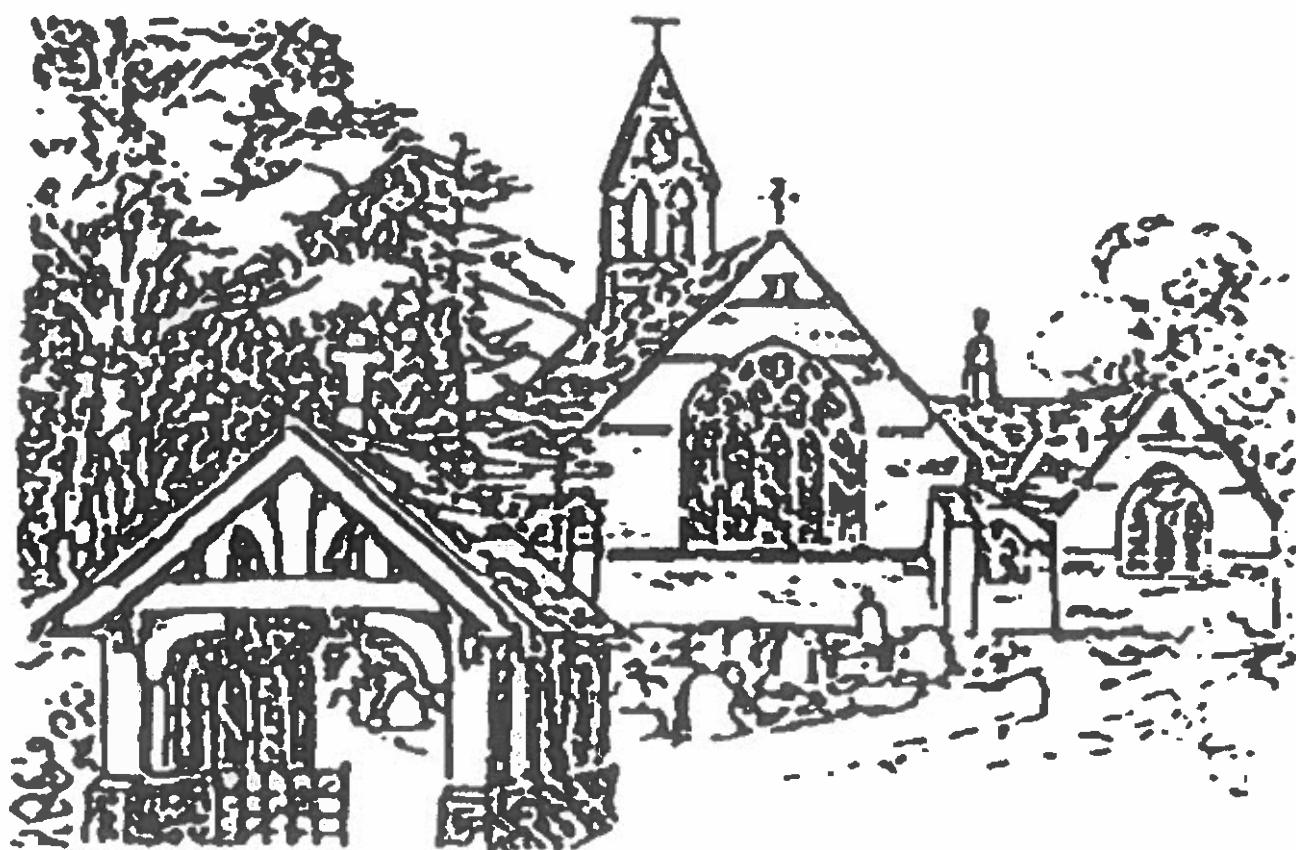
The Managing Trustees at any time may apply the whole or part of the capital of the

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

Charity in or towards providing land and buildings to be settled upon trust for the purpose of furthering the religious and other charitable work of the Church of England in the Ecclesiastical Parish of Crowthorne.

Accounts

REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2024



Registered Charity number 1133738
www.crowthorneparishchurch.org.uk

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

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Report approved by the PCC on 2nd April 2025

PCC ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2024

1. Introduction

The Parochial Church Council of St. John the Baptist Church, Crowthorne has the responsibility of co-operating with the Incumbent, Licensed Lay Ministers, the Church Wardens, and Appointed Officers in promoting the whole mission of the Church of England in the Ecclesiastical Parish of Crowthorne in the Diocese of Oxford. It also has responsibility for maintaining the Church and Grounds in Waterloo Road, Crowthorne and also has the responsibility of acting as Managing Trustees of the Crowthorne Parish Church Trust.

2. Principal Office, Legal and Administrative Information

Principal Address: The Parish Office.
St. John the Baptist Church,
Waterloo Road,
Crowthorne,
Berkshire. RG45 7NT

Bankers: - CAF Bank
25 Kings Hill Avenue
Kings Hill, West Malling
Kent ME19 4JQ

Barclays Bank PLC.
1 High Street,
Bracknell,
Berkshire, RG45 1DR

CCLA Investment Management Ltd.
One Angel Lane
London EC4R 3AB

Incumbent: Revd. Laura Wheatley Downs

Church Wardens: Mr James Laverick
Miss Anne Pelham

Appointed Officers:

Secretary: Mrs Pam Carter

Treasurer: Mrs Tracy Perrett

Independent Examiner: Mrs Laura Myers ACMA

3. Trustees and Membership of the PCC

The members (Trustees) of the PCC are Ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. Persons Co-opted during the year as members or appointed officers do not have voting rights until elected at the following year's Annual Meeting.

The PCC operates on a sub-committee basis. The full PCC met 6 times during the year plus one meeting after the APCM with an average attendance of 14. Committees met between meetings and reports of their deliberation were received by the full PCC and discussed where necessary.

The sub-committees during the year were: -

Standing Committee - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committee normally meets with the officers of the PCC to form a Steering Committee in preparation for PCC meetings.

Fabric Committee - Attends to matters relating to the stewardship of the churchyard, the church buildings and the equipment and fittings thereof and health and safety matters.

Stewardship - to encourage the congregation to exercise financial stewardship as part of their Christian discipleship.

Missions - Liaises with and promotes the work of selected Christian missions and the missionary work of the Church in the local area.

Social - Aims to develop outreach and fellowship through a programme of social events.

Safeguarding - Administers the Parish Safeguarding Policy.

Communications - Aims to co-ordinate and support church publicity both externally and within the church community. Publication of Weekly News and supporting production of online worship.

Green Team - Dedicated to promoting sustainable practices by identifying and implementing environmentally friendly changes within the Church, focusing on reducing waste, conserving energy, and educating our community to be eco-conscious both at Church and in their personal lives.

Director of Music - A short-term committee whose aim is to explore the vision and recruitment of a potential Director of Music.

The following served as non- elected members (Trustees) during the year: -

<i>Incumbent</i>	The Revd. Laura Wheatley Downs	Chair
<i>Licensed Lay Ministers</i>	Mrs Hazel Berry	
	Mrs Julia Norton	
	Mrs Gillian Gyenes	
	Mrs Carol Frost	

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

The following served as elected members (Trustees) during the year: -

<i>Churchwardens</i>	Mr James Laverick Miss Anne Pelham Mrs Leigh Welham	Elected 2022 for 4 years Elected 2024 for 4 years To March 2024
<i>Deputy Churchwarden</i>	Mr David Rance	Re-elected 2024 for 1 year
<i>Deanery Synod</i>	Mrs Leigh Welham Mrs Anna Pearce Mrs Lia Davis Mrs Carol Frost	Re-elected 2023 for 3 years Re-elected 2023 for 3 years Re-elected 2023 for 3 years Re-elected 2023 for 3 years
<i>Elected members</i>	Mrs Diana Gray Mrs Anna Pearce Mr Ken Perrett Mrs Julie Roberts Mr Jim Wearing Miss Anne Pelham Mrs Veronica Burgess Mr Brian Berry Mrs Jane Verschueren Mr Paul Verschueren	Re-elected 2021 for 3 years Re-elected 2023 for 3 years Re-elected 2023 for 3 years Re-elected 2023 for 3 years Re-elected 2024 for 3 years Elected 2022 for 3 years Elected 2022 for 3 years Elected 2023 for 3 years Elected 2024 for 3 years Elected 2024 for 3 years
<i>Appointments</i>	Mrs T Perrett Mrs P Carter Mrs M Harwood	Appointed Treasurer January 2023 Appointed Hon Secretary March 2024 Hon Secretary to March 2024

4. Objectives of the PCC

St John's is an active church catering to a wide range of parishioners providing a broad range of activities to the Church. Amongst these include:

- Sunday morning services including *Sung Eucharists, All Together Eucharists, Contemplative Communion, Café Eucharists*
- Sunday afternoon services including *Come and See* and *Come and Sing*
- Sunday evening services including *festivals and prayer evenings*
- An RSCM affiliated robed choir
- Sunday Club
- Come and Play
- Strong links with local schools, particularly Crowthorne C of E and Oaklands, including weekly involvement in assemblies, presence on governing bodies, major festival services in church.
- Regular Occasional Offices: baptisms, weddings and funerals.
- Pastoral Care Visits, including, taking communion, hospital and home visits.
- Annual Confirmation Services, including confirmation and communion preparation.
- Welcome evenings
- Discipleship groups during Lent and Advent
- A Monday Bible Study Group
- The Mothers' Union
- Regular social activities, including a Book Club and Board Game Afternoons
- Strong parish involvement in practical activities on roles and rotas
- Active links with Churches Together in Crowthorne and the deanery
- Regular giving to our Mission Organisations
- Involvement in partnership work across Crowthorne by individuals who attend St. John's e.g. Good Neighbours, Community Minibus, COATS
- Regular Safeguarding training, and Safer Recruitment processing.

5. St. John's Vision, Values, Mission and Priorities



"What shall we say the kingdom of God is like, or what parable shall we use to describe it? It is like a mustard seed, which is the smallest of all seeds on earth. Yet when planted, it grows and becomes the largest of all garden plants, with such big branches that the birds can dwell in its shade." Mark 4:30-32

VISION

Inspired by our faith in Jesus, we strive to be a joyful, nurturing, inclusive, and creative community where all can flourish in their relationships with God, themselves, others and creation.

MISSION

St. John's is an Anglican Church rooted & present in the community of Crowthorne. We will fulfil our vision through:

Worship

We are a Church who draws upon rich traditions and symbols in our worship of God whilst seeking new ways of being Church together.

Caring for others and our planet

We are a Church whose commitment to safeguarding helps us to care holistically for people and the planet in a way which goes beyond our Church.

Practising generous hospitality

We are a Church who is generous with what we have, and welcoming to those we encounter.

Engaging in partnerships

We are a Church who look to partner with others who enable us to demonstrate care and hospitality to all.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

Our Parish Vision has been evolving since May 2023. Out of a process of community listening and discernment, the PCC has established 5 key priority areas to invest in over the coming years in line with our vision, values and mission.



"What shall we say the kingdom of God is like, or what parable shall we use to describe it?

It is like a mustard seed, which is the smallest of all seeds on earth.

Yet when planted, it grows and becomes the largest of all garden plants, with such big branches that the birds can dwell in its shade." Mark 4:30-32

PRIORITIES

These are the 5 key priorities that St. John's will be investing in over the next few years:

- Expanding and developing our work with Children and Young people
- Using weddings, baptisms, and funerals opportunities to love, care for and engage with those who are asking questions about life and faith.
- Encouraging a deepening of discipleship so that we and others might learn about God, and follow him more closely.
- Finding ways of acknowledging and nurturing our gifts, talents and calling.
- Developing our engagement with creation

Over the last year, the PCC began exploring each priority, listing the actions necessary, projects and activities which would contribute towards these, and the people/ committees responsible for achieving those targets over the next coming years.

6. Worship attendance

Service Type		Average Attendance	
		2023	2024
Sunday			
8:30 am	Occasional Services (2 Services in 2024)	18	13
10.00 am	Common Worship Parish Communion. Followed by coffee. (Over 16's) Under 16's in attendance (including Sunday Club, All together services and sung Eucharists)	85 Communicants	80 Communicants 8
4.30 pm	Come and See Service (monthly)	30	13
4.30 pm	Come and Sing (monthly)	--	32
6.00 pm	Evening worship – varied Ascension Day, Gaza, All Souls, Songs of Praise	37	48
Weekday			
	Sick Communion for individuals and in Nursing and Residential Homes	Monthly -26 communicants	Monthly-35 communicants
10:00 am Wednesday	Holy Communion BCP	13 communicants	13 communicants
9.30-11.00 am Wednesday	Come and Play (was Minus 5's)	5 children plus 6 adults	3 children plus 4 adults
Additional Services			
Advent and Christmas	Christingle, 9 Lessons & Carols, Crib Service, Midnight Mass and Christmas day	844 total	762-total
Schools Christmas Services (New category for 2024)	3 schools- - Oaklands Junior, Oaklands Infant and Crowthorne C of E	-	972-total
Schools Easter Services (New category for 2024)	1 School - Crowthorne C of E	-	210-total
Lent, Holy Week and Easter	Ash Wednesday, Palm Sunday, Maundy Thursday, Vigil, Good Friday and Easter Day	623 -total	373-total
Baptisms		5	7
Confirmation		0	0
Weddings		1	3

Service Type		Average Attendance	
		2023	2024
Funeral Services- Church		5	2
Funeral Services- Crematorium		12	10
Remembrance Day	British Legion and Uniform groups And Peace Eucharist	350	269-total 40-total

7. Financial Review

During 2024 we continued to be blessed with ongoing financial support from our congregation and others. Unrestricted and designated donations and legacies increased by £4,223 to £125,823 (2023: £121,600). Planned giving rose to £75,946 with the remaining £49,877 coming in through the open plate, gift aid envelopes, one-off donations, legacies, grants and gift aid recovered.

Restricted donations and legacies rose by £14,835 to £18,070 (2023: £3,235). This included a legacy of £10,000 allocated for work with children and young people and a £3,000 grant from the Oxford Diocese to investigate a net zero feasibility plan for the church.

Fundraising events during the year included the plant stall at Crowthorne Carnival and the refreshments at the Flower Festival. These two events alone raised £2,736.

Income from weddings and funerals was lower than in 2023 by £1,806.

Church Hall lettings saw a drop in income of £1,920 whilst income from investments increased by £1,404.

Overall income for 2024 increased by £15,903 to £166,350 (2023: £150,447), the majority of which was in the restricted funds (£15,687). Details of income during the year can be found at Note 2 of the accounts.

Unrestricted and designated expenditure dropped £9,089 to £123,011 compared to the previous year (2023: £132,100). Significantly, we received a 10% reduction in our Parish Share during Laura's Maternity leave (£5,382). In addition, our fuel costs dropped by £4,516. Details of the expenditure in the various categories are shown in Note 3.

Total missions giving in 2024 was £15,100. This figure includes donations made under the Lent Lunch, Missions Sunday and Giving Tree Restricted Funds as well as the Missions Designated Fund which is 12.5% of planned giving. In addition, collections on behalf of other charities totalled £2,477. Details of these Agency Collections can be found in Note 3.2.

The net surplus in unrestricted and designated funds at the year-end was £21,353 (2023: £12,648). Unrestricted and designated funds carried forward at the end of the year were £91,660 (2023: £70,307). The amount in the general fund is now more than that which is required for the day-to-day work of the church (see Reserves Policy below), and will enable the PCC to consider future initiatives should it be considered appropriate.

Restricted funds carried forward at the end of the year were £43,131 (2023: £26,425). An analysis of the various funds can be found at Note 5 of the accounts.

Details of the Crowthorne Parish Trust Endowment Fund are in paragraph 9 below.

My sincere thanks to everyone who has supported me in my role as Church Treasurer during the past year. Particular thanks to Leigh Welham for all that she does in assisting me.

8. Reserves policy

The reserves policy of the PCC is that, at a minimum, the Unrestricted and Designated Funds cover 3 months average expenditure. The unrestricted reserves balance at 31 December 2024 covers over 8 months' worth of expenditure.

The reserves policy on restricted funds is wholly dependent on the source and application of how the funds were obtained and their purposes. Detailed records are maintained of these funds.

It is our policy to invest our cash deposits with the CBF Church of England Deposit Fund, which is with CCLA Investment Management Ltd.

9. Crowthorne Parish Church Trust

The PCC members are the Managing Trustees of the Crowthorne Parish Church Trust with the Oxford Diocesan Board of Finance being the Custodian Trustee.

The Crowthorne Parish Church Trust goes back to 1945 when Property was left to the Parish by Mary Constance Lavie, this property being "St John's Cottage" and "Hobart". These were sold and property at 49 Greenwood Road purchased. The property at Greenwood Road was later sold and 49 Church Road was purchased jointly with the Oxford Diocesan Board of Finance. In 1992 this property was sold and the trusts split of the net proceeds being £59,440. When the property was sold the proceeds were invested and in July 1994 they were reported to be £70,000. Income from the investments has been used for renovation projects including the roof, central heating, church hall roof, AVS, and organ.

The Trust Fund now stands at £182,783 (2023: £162,545) following the revaluation at the year end.

INDEPENDENT EXAMINERS REPORT TO THE PCC OF ST JOHN THE BAPTIST, CROWTHORNE

I report on the Financial Statements of the PCC for the year ended 31st December 2024, which are set out on the following pages.

Respective responsibilities of the PCC and the examiner.

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of Regulation 3(3) and section 144 (2) of the 2011 Act do not apply. It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act
2. To follow procedures laid down in the general Directions given by the Charity Commission under section 145(5(b) of the 2011 Act and
3. To state whether particular matters have come to my attention

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commission under the 2011 Act and to be found in PCC Accountability guidance, 5th edition, 2017, issued by the Finance Division of the Archbishops' Council. The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also considers any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention: -

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with S 130 of the 2011 Act; and
 - To prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 26th March 2025

Laura Myers

5 Hatch Ride, Crowthorne, Berkshire, RG45 6LF

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2024**

	Notes	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	2024 total funds	2023 total funds
Income and endowments from:	2						
Donations and legacies		125,647	176	18,070	0	143,893	124,835
Income from charitable activities		8,987	50	0	0	9,037	11,532
Other trading activities		7,888	0	0	0	7,888	9,808
Investments		2,217	0	3,316	0	5,532	4,128
Other income		0	0	0	0	0	143
Total income		144,738	226	21,386	0	166,350	150,447
Expenditure on:	3						
Raising funds		590	0	0	0	590	2,849
Expenditure on charitable activities		109,784	12,638	5,280	0	127,702	132,846
Total expenditure		110,373	12,638	5,280	0	128,292	135,695
Net incoming resources		34,365	-12,412	16,106	0	38,058	14,752
Transfers:							
Net transfers between funds	5	-12,930	12,330	600	0	0	0
Gains/losses on investment assets	4.1	0	0	0	20,237	20,237	30,332
Net movement in funds		21,435	-82	16,706	20,237	58,296	45,083
Reconciliation of funds							
Total funds as at 1 January		69,143	1,164	26,425	162,545	259,278	214,195
Total funds as at 31 December		90,578	1,082	43,131	182,783	317,574	259,278

The accounting policies and notes on pages 14-24 form part of these financial statements.

BALANCE SHEET
AS AT 31ST DECEMBER 2024

	Note	As at 31/12/2024	As at 31/12/2023
Fixed assets	4		
Investments		182,783	162,545
Current assets	4		
Debtors		10,153	17,177
Cash At Bank And In Hand		140,902	98,883
		151,055	116,060
Liabilities	4		
Creditors: Amounts Falling Due Within One Year		15,865	19,327
Net current assets less current liabilities		135,191	96,733
Total assets less current liabilities		317,974	259,278
Liabilities	4		
Provision For Liabilities After One Year		400	0
Total net assets less liabilities		317,574	259,278
Represented by	5		
Unrestricted (General)		90,578	69,143
Designated		1,082	1,164
Restricted		43,131	26,425
Endowment		182,783	162,545
Fund Totals		317,574	259,278

The accounts were approved by the members of the PCC on 2nd April 2025 and signed on its behalf by:



Revd L Wheatley Downs
Vicar



Mr J Laverick
Church Warden



Miss A Pelham
Church Warden



Mrs T Perrett
Treasurer

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024

1. Accounting Policies

1.1. Basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice (SORP).

The financial statements have been prepared under the "Historic Cost Convention" with the exception of the valuation of Invested Assets, which are shown at market value on the accounts date. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

1.2. Incoming resources

Income has been recognised when received or legally entitled to under SAP revenue recognition guidelines.

All revenues wherever possible are accounted as gross and any expenses incurred to generate that income is included under resources expended.

1.3. Resources expended

Expenditure is recognised when expended and accrued where necessary in the year end accounts for any committed or known expenditure.

Mission giving is accrued for the year to 31st December.

1.4. Tangible fixed assets

1.4.1. Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by S 10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's Inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to new requirements in 2000 such assets are not valued in the accounts. There have been no assets acquired since that date, but any future items acquired over £1,000, apart from pew cushions, will be capitalised and depreciated in the accounts over the anticipated useful life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings on individual items under £1,000 is written off.

1.4.2. Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. No assets have been capitalised in the last

25 years.

1.5. Investments

Investments are valued at market value on 31 December.

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments on 31 December. Both are included in the Statement of Financial Activities.

1.6. Stock.

No account has been taken of any stocks of books, goods or other materials held on 31 December.

1.7. Other Current Assets.

1.7.1. Debtors

Amounts owing to the PCC as of 31 December include fees, Gift Aid recoverable plus any pre-payments for goods or services.

1.7.2. Cash at Bank and in Hand

Short term deposits either with CBF Church of England Funds or at the Bank.

2. Income for the year ended 31st December 2024

Income and endowments	Unrestricted	Designated	Restricted	Total 2024	Total 2023
<u>Donations and legacies</u>					
Planned giving	75,946	0	0	75,946	73,383
Open Plate Collections	4,751	0	0	4,751	6,386
Gift Aid Envelopes	2,971	0	695	3,666	3,479
Other donations	17,663	160	3,125	20,948	20,923
Gift Aid recovered	19,606	16	725	20,347	19,938
Legacies	3,000	0	10,000	13,000	0
Grants	1,710	0	3,525	5,235	727
Donations and legacies Totals	125,647	176	18,070	143,893	124,835
<u>Income from charitable activities</u>					
Fundraising events	4,505	0	0	4,505	5,194
Weddings and funerals	4,482	50	0	4,532	6,338
Charitable activities Totals	8,987	50	0	9,037	11,532
<u>Other trading activities</u>					
Church Hall Lettings	7,888	0	0	7,888	9,808
Other trading activities Totals	7,888	0	0	7,888	9,808
<u>Investments</u>					
Income from investments	2,217	0	3,316	5,532	4,128
Investments Totals	2,217	0	3,316	5,532	4,128
<u>Other income</u>					
Other income	0	0	0	0	143
Other income Totals	0	0	0	0	143
Total income	144,738	226	21,386	166,350	150,447

2.1. Donations and legacies

Overall Donations and legacies rose by £19,058 between 2023 and 2024. Donations and legacies to the General and Designated Funds rose by £4,223, whilst donations and legacies to the Restricted Funds rose by £14,835.

2.1.1. Unrestricted (General) and Designated Funds

Planned giving rose by £2,563 between 2023 and 2024. Donations made under the Parish Giving Scheme rose by £7,228 whilst Standing Orders, Weekly envelopes and Other Planned Giving all fell. Income from open plate collections was down by £1,635.

Other donations include a number of very generous one-off donations made by individuals during the year totalling £11,800. The remaining donations came from church groups including Sunday and Wednesday morning coffee, Come and Sing and games afternoon, as well as from the Mother's Union.

This year we received legacies from three much-loved members of our congregation, including one legacy which has been placed in a restricted fund detailed below.

Grants of £1,710 were from the Listed Places of Worship scheme (£710) and the Sonning Deanery toward the LED lights in the hall (£1,000).

2.1.2. Restricted Funds

Donations under Restricted Funds were for the following appeals:

• Lent Lunch (Embrace ME for their Gaza appeal)	£1,160
• Missions Sunday (Embrace the Middle East)	£ 673
• Giving Tree (Crowthorne Foodbank)	£1,454
• Director of Music – concert by Cecilia Singers	£ 554

These figures include gift aid recovered.

In addition, there was a total of £705 donated to the Churchyard Fund including £650 from one individual to cover the cost of returfing the Garden of Remembrance.

A legacy for £10,000 was received and has been ear-marked for work with children and young people.

Grants for the churchyard include a grant received from the Crowthorne Parish Council for £500 for the upkeep of the churchyard and £25 from the Commonwealth Graves Commission.

The church also received a £3,000 grant to conduct a net zero feasibility study from the Oxford Diocese.

2.2. Income from Charitable Activities

2.2.1. Fundraising Events

Fundraising events during the year included the Church Barbeque, the Harvest Supper and the Advent Fair. The plant stall at the Crowthorne Carnival and the refreshments at the Flower Festival both raised much needed funds.

Full details of the income and expenditure for these events are shown in section 3.1

2.2.2. Income from Weddings and Funerals

Fees for weddings and funerals are net of fees remitted to the Diocese as per PCC Accountability guidance, 5th edition, 2017.

2.3. Other Trading Activities

Church hall lettings were down by £1,920 on 2023. This was almost entirely due to one hall hirer who had to cancel their bookings at the end of 2023 due to low class numbers.

3. Expenditure for the year ended 31st December 2024

Expenditure on:	Unrestricted	Designated	Restricted	Total 2024	Total 2023
<u>Raising funds</u>					
Cost of fund raising	590	0	0	590	2,849
Raising funds Totals	590	0	0	590	2,849
<u>Expenditure on charitable activities</u>					
Giving to other organisations	452	11,360	3,288	15,099	14,005
Giving to individuals	257	300	0	557	210
Parish Share	74,535	0	0	74,535	79,917
Wedding and Funeral costs	126	115	0	241	387
Clergy expenses	927	0	0	927	1,706
Visiting clergy and speakers	1,614	0	0	1,614	254
LLM expenses	1,210	0	0	1,210	1,016
Vergers expenses	360	0	0	360	574
Other ministry expenses	90	0	0	90	140
Music and choir	4,576	0	0	4,576	6,169
Worship costs	93	0	0	93	398
Altar and service costs	784	0	0	784	1,184
Children and young people	230	0	0	230	201
Safeguarding and recruitment	34	0	0	34	101
Flower costs	70	863	0	933	847
Upkeep of the Churchyard	0	0	993	993	370
Miscellaneous expenses	258	0	0	258	292
Sundries	442	0	0	442	405
AVS and IT	2,565	0	0	2,565	1,855
Church Office costs	1,420	0	0	1,420	1,345
Publicity	129	0	0	129	0
Church telephone and postage	454	0	0	454	414
Church maintenance	5,899	0	0	5,899	3,096
Utilities - Gas	3,645	0	0	3,645	6,993
Utilities - Electric	1,649	0	0	1,649	2,817
Utilities - Water	334	0	0	334	429
Utilities - other	2,202	0	0	2,202	1,761
Insurance	4,643	0	0	4,643	4,372
Hospitality	509	0	0	509	716
Bank Charges	278	0	0	278	302
Major works	0	0	1,000	1,000	570
Totals	109,784	12,638	5,280	127,702	132,846
Total expenditure	110,373	12,638	5,280	128,292	135,695

3.1. Income and expenditure on Fundraising events

	Income from Fund Raising	Cost of Fund Raising	Funds raised
Church Guides	35	0	35
Beetle Drive	86	9	77
BBQ	330	163	167
Plant stall at carnival	601	0	601
Flower Festival refreshments	2,367	232	2,135
Harvest supper	575	186	389
Advent Fair	354	0	354
Crowthorne Symphony Orchestra raffle	156	0	156
Totals	4,505	590	3,915

Details of income and expenditure on fundraising events is show in the table above.

3.2. Giving to other organisations and individuals

The Designated Fund under Giving to other organisations is in respect of St John's Mission Giving, which represents 12.5% of unrestricted Planned Giving.

Under the Restricted Funds, the following payments were made:

- Lent Lunch (Embrace ME for their Gaza appeal) £1,160
- Missions Sunday (Embrace the Middle East) £ 673
- Giving Tree (Crowthorne Foodbank) £1,454

Under Giving to individuals, payments from the Welfare Designated Fund are made when the Vicar and Church Wardens encounter real need outside of the congregation. Payments under the Unrestricted fund are in respect of thank you gifts for services to the church.

In addition to the above, agency collections were made on behalf of the following charities:

- The Children's Society £643
- Christian Aid £186
- Crowthorne Summer Activities £978
(including £553 raised at the performance of Captain Noah)
- Royal British Legion £522
- Tearfund £148

3.3. Parish Share

The Parish Share is the contribution which each parish is asked to make in order to pay for mission and ministry across the Oxford Diocese, specifically for clergy stipends and their housing. During Laura's maternity leave, a 10% reduction was made to our Parish Share thereby reducing the 2024 payment by £5,382.

3.4. Visiting clergy and speakers

The expenditure on this category was significantly higher than 2023 due to the need for visiting clergy during Laura's maternity leave.

3.5. Music and choir

The Music and Choir category includes the following costs: £3,450 in respect of organists

and choir director; £876 for our music licences and membership of RSCM: £250 for maintenance of the organ and pianos.

3.6. Upkeep of the Churchyard

The costs incurred during the year included £650 for the returfing of the Garden of Remembrance. The cost of this work was covered by a generous donation which is referred to in paragraph 2.1.2 above.

3.7. AVS and IT

The increase of £710 on the 2023 costs was due to the work which had to be undertaken for repair of the screen in the church.

3.8. Church Office costs

Costs under this category are in respect of the rental of the photocopier, printing, paper and small stationery items.

3.9. Church maintenance

Church maintenance costs during the year included replacement of light fittings and bulbs to LEDs in the hall (£2,640) and repairs to the boilers (£1,499). The LED installations in the hall were covered by a grant from the Deanery of £1,000 and a donation of £1,640 from a member of the congregation (see 2.1.1 above).

3.10. Utilities - Gas and electric

At the start of the year, the church transferred to Octopus for its gas and electric. The total annual cost for fuel dropped by £4,516 as a result of falling gas prices, good tariffs and careful monitoring by the Fabric Committee.

3.11. Utilities – other

This category covers the cost of our refuse disposal. Since 2015 the church has had a contract with Biffa; prior to that, the contract had been with Veolia. Following an investigation, the PCC ascertained that it is no longer necessary for places of religious worship to pay for the collection of waste. Our contract with Biffa has now been cancelled and our refuse is now removed by Bracknell Forest Borough Council thus ensuring that in future this large category of expenditure will be minimal.

3.12. Major works

Costs incurred under this category are in respect of the Net Zero Feasibility Study Restricted Fund for which the church received a £3,000 donation from the Oxford Diocese.

3.13. Members of the PCC.

No member of the PCC (or any persons knowingly connected with them) received any remuneration during the year with exception of repayments of amounts spent on behalf of the PCC. The incumbent receives mileage and other expenses.

3.14. Employees

There were no employees during the year.

4. Analysis of Net Assets by fund type

Fund balances at 31 December 2024 are represented by:						
	General	Designated	Restricted	Endowment	2024 Total	2023 Total
Investments	0	0	0	182,783	182,783	162,545
Debtors	9,336	0	817	0	10,153	17,177
Cash At Bank And In Hand	83,468	12,442	44,993	0	140,902	98,883
Creditors: Amounts Falling Due In One Year	-1,826	-11,360	-2,679	0	-15,865	-19,327
Provision for Liabilities after One Year	-400	0	0	0	-400	0
Totals	90,578	1,082	43,131	182,783	317,574	259,278

Further details of net assets are shown below.

4.1. Investments

	Value at 1 January 2024	Change in value of unsold units	Value at 31 December 2024
CBF Investment Fund	74,242	1,699	75,941
GAM Investment Fund	88,303	18,538	106,841
Total	162,545	20,237	182,783

The Crowthorne Parish Church Trust monies are held in the above investment funds.

4.2. Debtors

	General	Designated	Restricted	2024 Total	2023 Total
Income Tax recoverable - Gift Aid	5,566	0	394	5,961	11,571
Other debtors	1,591	0	423	2,013	4,496
Prepayments	2,179	0	0	2,179	1,110
Total	9,336	0	817	10,153	17,177

Other debtors include money owed in respect of hall hirers (£600) and funeral fees (£228), as well as £1,185 in respect of December cash and cheques banked in early January 2025.

Prepayments include an advance payment to Octopus, RSCM Membership for 2025, photocopier lease rental for the first quarter of 2025 and insurance for January.

4.3. Cash at bank and in hand

	General	Designated	Restricted	2024 total	2023 total
Barclays STO acct	857	0	0	857	5,485
CCLA General	58,250	0	30,403	88,654	36,706
Barclays Flower acct	0	882	0	882	844
Barclays High Interest acct	304	0	0	304	299
CCLA Repair and Renovation acc	5,330	0	8,813	14,143	13,431
CAF Gold Deposit acct	13,392	0	0	13,392	25,661
CAF Current	5,335	11,560	5,776	22,671	16,458
Total	83,468	12,442	44,993	140,902	98,883

4.4. Creditors: Amounts falling due within one year.

	General	Designated	Restricted	2024 total	2023 total
Missions giving	0	11,360	0	11,360	10,821
Accruals, deferred income and deposits	1,826	0	2,454	4,280	8,170
Agency collections	0	0	224	224	336
Total	1,826	11,360	2,679	15,865	19,327

Accruals and deposits under the General fund include fuel and water costs, organist and choir director's fees.

12.5% of planned giving plus the matching gift aid totalling £11,360 was transferred to the Designated Missions Fund in accordance with the St John's policy on missions giving. This will be paid to the following charities in the coming months:

- The Church Army
- Church Mission Society
- The Leprosy Mission
- Embrace the Middle East
- Corrymeela
- The Bible Society
- HopeZone

The accrual under Restricted funds relates to the Net Zero Feasibility Study Restricted Fund (£1,000) and the Giving Tree collection in aid of Crowthorne Foodbank (£1,454).

The figure held under Agency Collections relates to money collected on behalf of The Children's Society.

4.5. Creditors: Provisions for Liabilities After One Year.

	General	Designated	Restricted	2024 total	2023 total
Provision for Liabilities after One Year	400	0	0	400	0
Total	400	0	0	400	0

The provision for liabilities after one year is in respect of the Quinquennial inspection in 2028.

5. Analysis of Funds

Fund	Fund balances at 1 January 2024	Incoming resources	Outgoing resources	Transfers	Journal entry	Fund balances at 31 December 2024
Unrestricted						
General Fund	69,143	144,738	110,373	-12,930	0	90,578
Sub-totals	69,143	144,738	110,373	-12,930	0	90,578
Designated						
Flower Fund	874	226	978	760	0	882
Missions Fund	0	0	11,360	11,360	0	0
Welfare Fund	290	0	300	210	0	200
Sub-totals	1,164	226	12,638	12,330	0	1,082
Restricted						
Children and Young People	0	10,054	0	0	0	10,054
Churchyard Fund	2	1,230	993	0	0	240
CPT Income Fund	16,044	2,725	0	0	0	18,769
Director of Music	0	553	0	0	0	553
Giving Tree Fund	0	1,454	1,454	0	0	0
Hardship Fund	2,010	92	0	0	0	2,102
Lent Lunch Fund	0	1,160	1,160	0	0	0
Missions Sunday Fund	0	673	673	0	0	0
Net Zero Feasibility Study	0	3,000	1,000	600	0	2,600
Repair And Renovation Fund	8,369	444	0	0	0	8,813
Sub-totals	26,425	21,386	5,280	600	0	43,131
Endowment						
Crowthorne Parish Trust Fund	162,545	0	0	0	20,237	182,783
Sub-totals	162,545	0	0	0	20,237	182,783
Totals	259,278	166,350	128,292	0	20,237	317,574

5.1. Designated Funds

5.1.1. Flower Fund

Established to manage the income and expenditure for church flowers.

5.1.2. Missions Fund

Receives 12.5% of planned giving together with accompanying Gift Aid. This money is shared amongst St John's seven missions (see para 4.4 above).

5.1.3. Welfare Fund

Established to be used when the Vicar and the Church Wardens encounter real need outside of the congregation. This is a separate fund to the Hardship Fund which is detailed below under Restricted Funds.

5.2. Restricted Funds

5.2.1. Children and Young People Fund

Established following the legacy given by a much-loved member of St John's, this fund is to be used for the work at St John's associated with children and young people.

5.2.2. Churchyard Fund

Established to manage income and expenditure for the upkeep of the churchyard.

5.2.3. Crowthorne Parish Trust (CPT) Income Fund

Income from the Crowthorne Parish Trust Fund. According to the trust documents

the income may be “applied for the purpose of furthering the religious and other charitable work of the CofE in the ecclesiastical parish of Crowthorne”. Income has been used in the past to help pay for the renovation projects.

5.2.4. Director of Music

Established for the purpose of raising funds and financing the role of Director of Music at St John's.

If for any reason we are unable to employ a Director of Music or if there is a surplus of funds, funds raised will be used for all other musical aspects at St John's including musical licences, the choir, and maintenance of the organ.

5.2.5. Giving Tree, Lent Lunch and Missions Sunday Funds

Each year the Missions Committee recommends a charity to be the recipient of donations made in respect of the Lent lunch, the Giving Tree and Missions Sunday. The PCC formally approved the establishment of these three funds at its meeting on the 28th March 2023. All donations and accompanying gift aid are placed in the relevant restricted fund which is then paid in full to the recipient.

5.2.6. Hardship Fund

Originally set up November 2020 to “provide immediate assistance to individuals and families who have a ‘meaningful connection’ with St. John's to prevent them from falling into new debt directly associated with the impact of Coronavirus. The purpose of this fund was amended at the PCC meeting on the 20th November 2022 to “provide immediate assistance to individuals and families who have a ‘meaningful connection’ with St. John's to prevent them from falling into new debt directly associated with a change of circumstances which has an impact on their finances. This change of circumstances might be a lost job, bereavement, illness, relationship breakdown, cost of living crisis, covid, benefits delay etc.”

5.2.7. Net Zero Feasibility Study

Established to manage the income and expenditure on this project following a £3,000 grant from the Oxford Diocese.

5.2.8. Repair and Renovation Fund

Long established fund to manage donations made specifically for renovation projects in the church.

5.3. Endowment Fund

The Crowthorne Parish Trust is a permanent endowment restricted fund which originates from the sale of church property. The money can only be spent on purchasing land or property which itself must then be held in trust.

Accounts

REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2023



Registered Charity number 1133738
www.crowthorneparishchurch.org.uk

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

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Report approved by the PCC on 27th February 2024

PCC ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2023

1. Introduction

The Parochial Church Council of St. John the Baptist Church, Crowthorne has the responsibility of co-operating with the Incumbent, Licensed Lay Ministers, the Church Wardens, and Appointed Officers in promoting the whole mission of the Church of England in the Ecclesiastical Parish of Crowthorne in the Diocese of Oxford. It also has responsibility for maintaining the Church and Grounds in Waterloo Road, Crowthorne and also has the responsibility of acting as Managing Trustees of the Crowthorne Parish Church Trust.

2. Principal Office, Legal and Administrative Information

Principal Address: The Parish Office.
St. John the Baptist Church,
Waterloo Road,
Crowthorne,
Berkshire. RG45 7NT

Bankers: - CAF Bank
25 Kings Hill Avenue
Kings Hill, West Malling
Kent ME19 4JQ

Barclays Bank PLC.
1 High Street,
Bracknell,
Berkshire, RG45 1DR

CCLA Investment Management Ltd.
One Angel Lane
London EC4R 3AB

Incumbent: Rev Laura Wheatley Downs

Church Wardens: Mrs Leigh Welham
Mr James Laverick

Appointed Officers:

Secretary: Mrs Mary Harwood

Treasurer: Mrs Tracy Perrett

Independent Examiner: Mrs Laura Myers ACMA

3. Trustees and Membership of the PCC

The members (Trustees) of the PCC are Ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. Persons Co-opted during the year as members or appointed officers do not have voting rights until elected at the following year's Annual Meeting.

The PCC operates on a sub-committee basis. The full PCC met 6 times during the year plus one meeting after the APCM with an average attendance of 15. Committees met between meetings and reports of their deliberation were received by the full PCC and discussed where necessary.

The sub-committees during the year were: -

Standing Committee - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committee normally meets with the officers of the PCC to form a Steering Committee in preparation for PCC meetings.

Fabric Committee - Attends to matters relating to the stewardship of the churchyard, the church buildings and the equipment and fittings thereof and health and safety matters.

Stewardship - Concerned with the stewardship of time and talents as well as money, also with Deanery and ecumenical matters.

Missions - Liaises with and promotes the work of selected Christian missions and the missionary work of the Church in the local area.

Social - Aims to develop outreach and fellowship through a programme of social events.

Events - Organising committee which raises funds for the church.

Safeguarding - the administration of the Parish Safeguarding Policy.

Communications - Aims to co-ordinate and support church publicity both externally and within the church community. Publication of Weekly News and supporting production of online worship.

The following served as non- elected members (Trustees) during the year: -

<i>Incumbent</i>	The Revd Laura Wheatley Downs	Chair
<i>Licensed Lay Ministers</i>	Mrs Hazel Berry	
	Mrs Gillian Gyenes	
	Mrs Julia Norton	
	Mrs Carol Frost	

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

The following served as elected members (Trustees) during the year: -

<i>Churchwardens</i>	Mrs Leigh Welham	Elected 2019 for 4 years and re-elected for one year 2023
	Mr James Laverick	Elected 2022 for 4 years
<i>Deputy Churchwarden</i>	Mr David Rance	Re-elected 2023 for 1 year
<i>Deanery Synod</i>	Mrs Leigh Welham	Re-elected 2023 for 3 years
	Mrs Anna Pearce	Re-elected 2023 for 3 years
	Mrs Lia Davis	Re-elected 2023 for 3 years
	Mrs Carol Frost	Re-elected 2023 for 3 years
<i>Elected members</i>	Mrs Diana Gray	Re-elected 2021 for 3 years
	Mrs Anna Pearce	Re-elected 2023 for 3 years
	Mr Ken Perrett	Re-elected 2023 for 3 years
	Mrs Julie Roberts	Re-elected 2023 for 3 years
	Mr Jim Wearing	Elected 2021 for 3 years
	Miss Anne Pelham	Elected 2022 for 3 years
	Mrs Veronica Burgess	Elected 2022 for 3 years
	Mr Brian Berry	Elected 2023 for 3 years
<i>Appointments</i>	Mrs T Perrett	Appointed Treasurer January 2023
	Mrs M Harwood	Appointed Hon Secretary April 2013

4. Objectives of the PCC

St John's is an active church catering to a wide range of parishioners providing a broad range of activities to the Church. Amongst these include:

- Sunday morning services including *Sung Eucharists, All Together Eucharists, Contemplative Communion, Café Eucharists*
- Sunday afternoon services including *Come and See*
- Sunday evening services including *festivals and prayer evenings*
- An RSCM affiliated robed choir
- Sunday Club
- Minus Fives worship and activities
- Strong links with local schools, particularly Crowthorne C of E and Oaklands, including weekly involvement in assemblies, presence on governing bodies, major festival services in church.
- Regular Occasional Offices: baptisms, weddings and funerals.
- Pastoral Care Visits, including, taking communion, hospital and home visits.
- Annual Confirmation Services, including confirmation and communion preparation.
- Welcome evenings
- Discipleship groups during Lent and Advent
- The Mothers' Union
- Regular social activities
- Strong parish involvement in practical activities on roles and rotas
- Active links with Churches Together in Crowthorne and the deanery
- Regular giving to our Mission Organisations
- Involvement in partnership work across Crowthorne by individuals who attend St. John's e.g. Good Neighbours, Community Minibus, COATS
- Regular Safeguarding training, and Safer Recruitment processing.

5. St. John's Vision, Values, Mission and Priorities



"What shall we say the kingdom of God is like, or what parable shall we use to describe it? It is like a mustard seed, which is the smallest of all seeds on earth. Yet when planted, it grows and becomes the largest of all garden plants, with such big branches that the birds can dwell in its shade." Mark 4:30-32

VISION

Inspired by our faith in Jesus, we strive to be a joyful, nurturing, inclusive, and creative community where all can flourish in their relationships with God, themselves, others and creation.

MISSION

St. John's is an Anglican Church rooted & present in the community of Crowthorne. We will fulfil our vision through:

Worship

We are a Church who draws upon rich traditions and symbols in our worship of God whilst seeking new ways of being Church together.

Caring for others and our planet

We are a Church whose commitment to safeguarding helps us to care holistically for people and the planet in a way which goes beyond our Church.

Practising generous hospitality

We are a Church who is generous with what we have, and welcoming to those we encounter.

Engaging in partnerships

We are a Church who look to partner with others who enable us to demonstrate care and hospitality to all.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

Our Parish Vision has been evolving since May 2023. Out of a process of community listening and discernment the PCC has established 5 key priority areas to invest in over the coming years in line with our vision, values and mission.



“What shall we say the kingdom of God is like, or what parable shall we use to describe it?

It is like a mustard seed, which is the smallest of all seeds on earth.

Yet when planted, it grows and becomes the largest of all garden plants, with such big branches that the birds can dwell in its shade.” Mark 4:30–32

PRIORITIES

These are the 5 key priorities that St. John’s will be investing in over the next few years:

- Expanding and developing our work with Children and Young people
- Using weddings, baptisms, and funerals opportunities to love, care for and engage with those who are asking questions about life and faith.
- Encouraging a deepening of discipleship so that we and others might learn about God, and follow him more closely.
- Finding ways of acknowledging and nurturing our gifts, talents and calling.
- Developing our engagement with creation

This year the PCC will be exploring each priority, listing the actions necessary, projects and activities which would contribute towards these, and the people/ committees responsible for achieving those targets in the coming year.

6. Worship attendance

	Service Type	Average Attendance
Sunday		
8:30 am	Occasional Services	18
10.00 am	Common Worship Parish Communion. Followed by coffee. (Over 16's)	85 Communicants
	Under 16's in attendance (including Sunday Club, All together services and sung Eucharists)	19
4.30pm	Come and See Service (monthly)	30
6.00 pm	Evening worship – varied	37
Weekday		
	Sick Communion for individuals and in Nursing and Residential Homes	Monthly 26 communicants
10:00 am Wednesday	Holy Communion BCP	13 communicants
9.30-11.30 am	Minus Fives	5 children plus 6 adults
Additional Services		
Advent and Christmas	Christingle, 9 Lessons & Carols, Crib Service, Midnight Mass and Christmas day (2022: 575)	844 total
Lent, Holy Week and Easter	Ash Wednesday, Palm Sunday, Maundy Thursday, Vigil, Good Friday and Easter Day (2022: 178)	623 total
Baptisms	5 in 2023	Varies
Confirmation	0 in 2023	Varies
Weddings	1 Wedding and 0 Blessing in 2023	Varies
Funeral Services	5 in church and 12 in crematorium in 2023	Varies
Remembrance Day	British Legion and Uniform groups (2022: 296)	350

7. Financial Review

Unrestricted and designated income increased for the first time in four years from £120,315 in 2022 to £144,748 in 2023. Following the Stewardship campaign in June/July, planned giving rose from £70,662 in 2022 to £73,383 in 2023. In addition, a number of very generous one-off donations were made by individuals totalling £13,700, the majority of which were gift aided and therefore benefited from the tax reclaimed.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

The increase in open plate collections has continued (£1,640 in 2021; £3,771 in 2022; £6,386 in 2023).

Restricted donations fell from £18,392 in 2022 to £3,235 (including Gift Aid) in 2023. This is because in 2022 there was such a big response to the Ukraine appeal which raised £15,900. Details of donations made under Restricted Funds in 2023 can be found in Note 2.1.2 in the Notes to the Accounts (hereinafter referred to as Notes).

Income from fundraising events, weddings and funerals, and church hall lettings were also up in 2023 compared to the previous year. Details of all these can be found in the Notes.

Unrestricted and designated expenditure increased from £127,355 in 2022 to £132,100 in 2023. Significant increases in the year were the Parish Share (£78,350 in 2022; £79,917 in 2023) and fuel costs (£4,471 in 2022; £9,810 in 2023). Details of the expenditure in the various categories are shown in Note 3.

Total missions giving in 2023 was £14,215. This figure includes donations made under the Lent Lunch, Missions Sunday and Giving Tree Restricted Funds as well as the Missions Designated Fund which is 12.5% of planned giving. In addition, collections on behalf of other charities totalled £3,144. Details of these Agency Collections can be found in Note 3.2.

The net surplus in unrestricted and designated funds at the year-end was £12,648 compared to a deficit of £7,040 in 2022. Unrestricted and designated funds carried forward at the end of the year were £70,307 (2022: £57,659). Restricted funds carried forward at the end of the year were £26,425 (2022: £24,322). Details of the Crowthorne Parish Trust Endowment Fund are in paragraph 8 below.

Since the start of 2023 the church accounts have been managed on a software package called MyFundAccounting.online which is designed to manage the accounts for churches and charities and enable reports to be produced in compliance with the Charity Commission. The decision to transfer from SAGE to MyFundAccounting was taken after discussions with other Church Treasurers in the Deanery together with the Vicar and Church Wardens.

Finally, on a personal note, I wish to express my sincere thanks to everyone who has supported me during my first year as Church Treasurer. I could not have managed such a challenging and rewarding role without the support and help which I have received.

8. Reserves policy

The reserves policy of the PCC is that at a minimum the Unrestricted Designated or Other Charitable Funds covers 3 months average expenditure. The unrestricted reserves balance at the 31st December 2023 covers over 6 months' worth of expenditure.

The reserve policy on restricted funds is wholly dependent on the source and application, of how the funds were obtained and their purposes. Detailed records are maintained of these funds.

It is our policy to invest our cash deposits with the CBF Church of England Deposit Fund, which is with CCLA Investment Management Ltd.

9. Crowthorne Parish Church Trust

The PCC members are the Managing Trustees of the Crowthorne Parish Church Trust with the Oxford Diocesan Board of Finance being the Custodian Trustee.

The Crowthorne Parish Church Trust goes back to 1945 when Property was left to the Parish

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

by Mary Constance Lavie, this property being “St John’s Cottage” and “Hobart”. These were sold and property at 49 Greenwood Road purchased. The property at Greenwood Road was later sold and 49 Church Road was purchased jointly with the Oxford Diocesan Board of Finance. In 1992 this property was sold and the trusts split of the net proceeds being £59,440. When the property was sold the proceeds were invested and in July 1994 they were reported to be £70,000. Income from the investments has been used for the renovation projects, being the roof, central heating, church hall roof, AVS, and organ.

In 2022, the value of the Crowthorne Parish Trust Fund fell by £44,140 to £132,214. This year the investments have recovered some of their value and at the 31st December 2023 stood at £162,545.

INDEPENDENT EXAMINERS REPORT TO THE PCC OF ST JOHN THE BAPTIST, CROWTHORNE

I report on the Financial Statements of the PCC for the year ended 31st December 2023, which are set out on the following pages.

Respective responsibilities of the PCC and the examiner.

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of Regulation 3(3) and section 144 (2) of the 2011 Act do not apply. It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act
2. To follow procedures laid down in the general Directions given by the Charity Commission under section 145(5(b) of the 2011 Act and
3. To state whether particular matters have come to my attention

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commission under the 2011 Act and to be found in PCC Accountability guidance, 5th edition, 2017, issued by the Finance Division of the Archbishops' Council. The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also considers any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention: -

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with S 130 of the 2011 Act; and
 - To prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: - 

Dated: 27th February 2024

Laura Myers

5 Hatch Ride, Crowthorne, Berkshire, RG45 6LF

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2023

	Notes	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	2023 total funds	2022 total funds
Income and endowments from:	2						
Donations and legacies		108,437	13,163	3,235	0	124,835	122,679
Income from charitable activities		8,259	3,273	0	0	11,532	8,088
Other trading activities		9,808	0	0	0	9,808	6,318
Investments		1,664	0	2,464	0	4,128	3,567
Other income		143	0	0	0	143	1,068
Total income		128,312	16,436	5,699	0	150,447	141,720
Expenditure on:	3						
Raising funds		689	2,160	0	0	2,849	1,161
Expenditure on charitable activities		116,862	12,388	3,596	0	132,846	145,035
Total expenditure		117,552	14,548	3,596	0	135,695	146,196
Net incoming resources		10,760	1,888	2,103	0	14,752	-4,476
Transfers:							
Gross transfers between funds - in	5	2,911	2,187	0	0	5,097	0
Gross transfers between funds - out	5	-2,187	-2,911	0	0	-5,097	0
Gains/losses on investment assets	4.1	0	0	0	30,332	30,332	-44,140
Net movement in funds		11,484	1,164	2,103	30,332	45,083	-48,616
Reconciliation of funds							
Total funds as at 1 January		57,659	0	24,322	132,214	214,195	262,811
Total funds as at 31 December		69,143	1,164	26,425	162,545	259,278	214,195

The accounting policies and notes on pages 14-24 form part of these financial statements.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

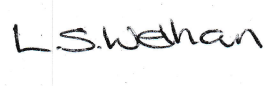
BALANCE SHEET
AS AT 31ST DECEMBER 2023

	Note	As at 31/12/2023	As at 31/12/2022
Fixed assets	4		
Investments		162,545	132,214
Current assets	4		
Debtors		17,177	10,720
Cash At Bank And In Hand		98,883	90,758
		116,060	101,478
Liabilities	4		
Creditors: Amounts Falling Due Within One Year		19,327	19,497
Net current assets		96,733	81,981
Total net assets		259,278	214,195
Represented by	5		
Unrestricted (General)		69,143	57,659
Designated		1,164	0
Restricted		26,425	24,322
Endowment		162,545	132,214
Fund Totals		259,278	214,195

The accounts were approved by the members of the PCC on 27th February 2024 and signed on its behalf by:


Revd L Wheatley Downs
Vicar


Mr J Laverick
Church Warden


Mrs L Welham
Church Warden


Mrs T Perrett
Treasurer

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

1. Accounting Policies

1.1. Basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice (SORP).

The financial statements have been prepared under the "Historic Cost Convention" with the exception of the valuation of Invested Assets, which are shown at market value on the accounts date. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

1.2. Incoming resources

Income has been recognised when received or legally entitled to under SAP revenue recognition guidelines.

All revenues wherever possible are accounted as gross and any expenses incurred to generate that income is included under resources expended.

1.3. Resources expended

Expenditure is recognised when expended and accrued where necessary in the year end accounts for any committed or known expenditure.

Mission giving is accrued for the year to 31st December.

1.4. Tangible fixed assets

1.4.1. Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by S 10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's Inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to new requirements in 2000 such assets are not valued in the accounts. There have been no assets acquired since that date, but any future items acquired over £1,000, apart from pew cushions, will be capitalised and depreciated in the accounts over the anticipated useful life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings on individual items under £1,000 is written off.

1.4.2. Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. No assets have been capitalised in the last

24 years.

1.5. Investments

Investments are valued at market value at 31st December.

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December. Both are included in the Statement of Financial Activities.

1.6. Stock.

No account has been taken of any stocks of books, goods or other materials held at 31st December.

1.7. Other Current Assets.

1.7.1. Debtors

Amounts owing to the PCC as at 31st December include fees, Gift Aid recoverable plus any pre-payments for goods or services.

1.7.2. Cash at Bank and in Hand

Short term deposits either with CBF Church of England Funds or at the Bank.

2. Income for the year ended 31st December 2023

Income and endowments	Unrestricted	Designated	Restricted	Total 2023	Total 2022
<u>Donations and legacies</u>					
Planned giving	64,210	9,173	0	73,383	70,662
Open Plate Collections	6,386	0	0	6,386	3,771
Gift Aid Envelopes	2,815	30	634	3,479	1,787
Other donations	17,391	1,907	1,624	20,923	30,192
Gift Aid recovered	17,423	2,053	462	19,938	15,125
Grants	212	0	515	727	1,142
Donations and legacies Totals	108,437	13,163	3,235	124,835	122,679
<u>Income from charitable activities</u>					
Fundraising events	2,146	3,048	0	5,194	3,990
Weddings and funerals	6,113	225	0	6,338	4,098
Charitable activities Totals	8,259	3,273	0	11,532	8,088
<u>Other trading activities</u>					
Church Hall Lettings	9,808	0	0	9,808	6,318
Other trading activities Totals	9,808	0	0	9,808	6,318
<u>Investments</u>					
Income from investments	1,664	0	2,464	4,128	3,567
Investments Totals	1,664	0	2,464	4,128	3,567
<u>Other income</u>					
Other income	143	0	0	143	1,068
Other income Totals	143	0	0	143	1,068
Total income	128,312	16,436	5,699	150,447	141,720

2.1. Donations and legacies**2.1.1. Unrestricted (General) Fund**

Planned giving rose for the first time since 2019. It was up from £70,662 in 2022 to £73,383 in 2023. Income from open plate collections and one off gift aid envelopes was up from £5,558 in 2022 to £9,231. Tax claimed on gift-aided donations overall was up by almost £5,000 on the previous year.

Other donations include a number of very generous one-off donations made by individuals following the Stewardship campaign in June/July. These totalled £11,688, the majority of which were gift aided and therefore benefited from the tax reclaimed. There were further individual donations during the year totalling £2,013. There were also donations from church groups including Minus 5's, Sunday morning coffee and games afternoon as well as from outside organisations including Mother's Union, Ride and Stride and Crowthorne, Sandhurst and Bracknell Rotary Club.

Grants of £212 were from the Listed Places of Worship scheme.

2.1.2. Designated and Restricted Funds

12.5% of planned giving plus the matching gift aid totalling £10,821 was transferred to the Designated Missions Fund in accordance with the St John's policy on missions giving.

The majority of other donations under Designated Funds were in aid of St John's

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

150th Anniversary celebrations.

Donations under Restricted Funds were for the following 2023 appeals:

- | | |
|--|--------|
| • Lent Lunch (Ukrainian Red Cross) | £1,000 |
| • Missions Sunday (Alexander Devine Hospice) | £ 674 |
| • Giving Tree (Red Cross Yemen Appeal) | £1,046 |

These figures include gift aid recovered.

Under Restricted Funds, other grants for the churchyard include a grant received from the Crowthorne Parish Council for £500 for the upkeep of the churchyard and £15 from the Commonwealth Graves Commission.

Overall Donations and legacies rose by £2,156 between 2022 and 2023. Whilst donations to the General and Designated Funds rose by £17,313, donations to the Restricted Funds fell by £15,157. This was because in 2022, donations under Restricted Funds included a significant sum of £15,900 in respect of the Ukraine appeal.

2.2. Income from Charitable Activities

2.2.1. Fundraising Events

The main fundraising event in 2023 was a concert by the Hart Male Voice Choir as part of St John's 150th Anniversary celebrations. Income received was £2,855 as well as donations totalling £930.

Other fundraising events were the Church Barbeque, the Pancake Evening, the Harvest Supper and the Advent Fair.

Full details of the income and expenditure for these events are shown in section 3.1

2.2.2. Income from Weddings and Funerals

Fees for weddings and funerals are net of fees remitted to the Diocese as per PCC Accountability guidance, 5th edition, 2017.

2.3. Other Trading Activities

Church hall lettings were up by £3,490 on 2022.

3. Expenditure for the year ended 31st December 2023

Expenditure on:	Unrestricted	Designated	Restricted	Total 2023	Total 2022
<u>Raising funds</u>					
Cost of fund raising	689	2,160	0	2,849	1,161
Raising funds Totals	689	2,160	0	2,849	1,161
<u>Expenditure on charitable activities</u>					
Giving to other organisations	157	10,821	3,026	14,005	29,048
Giving to individuals	0	210	0	210	515
Parish Share	79,917	0	0	79,917	78,350
Wedding and Funeral costs	210	177	0	387	0
Clergy expenses	1,706	0	0	1,706	1,492
Visiting clergy and speakers	254	0	0	254	0
LLM expenses	1,016	0	0	1,016	2,222
Verger expenses	574	0	0	574	0
Other ministry expenses	140	0	0	140	140
Music and choir	6,169	0	0	6,169	6,227
Worship costs	99	299	0	398	0
Altar and service costs	1,184	0	0	1,184	1,583
Children and young people	201	0	0	201	181
Safeguarding and recruitment	101	0	0	101	0
Flower costs	0	847	0	847	738
Church running costs	0	0	0	0	11,011
Upkeep of the Churchyard	0	0	370	370	690
Miscellaneous expenses	292	0	0	292	635
Sundries	405	0	0	405	0
AVS and IT	1,855	0	0	1,855	588
Church Office costs	1,345	0	0	1,345	706
Church telephone and postage	414	0	0	414	483
Church maintenance	3,096	0	0	3,096	3,931
Utilities - Gas	6,993	0	0	6,993	0
Utilities - Electric	2,817	0	0	2,817	0
Utilities - Water	429	0	0	429	0
Utilities - other	1,561	0	200	1,761	0
Insurance	4,372	0	0	4,372	0
Hospitality	683	34	0	716	0
Bank Charges	302	0	0	302	244
Major works	570	0	0	570	6,253
Totals	116,862	12,388	3,596	132,846	145,035
Total expenditure	117,552	14,548	3,596	135,695	146,196

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

3.1. Income and expenditure on Fundraising events

	Income from Fund Raising	Cost of Fund Raising	Funds raised	Donations made	Donations + funds raised
150th anniversary Church Guides	192	679	-487	0	-487
150th anniversary Church Bookmarks	0	271	-271	0	-271
150th anniversary Docudrama	0	622	-622	1,093	470
150th anniversary Hart Male Voice Choir	2,855	587	2,268	930	3,198
Total for 150th anniversary	3,048	2,160	888	2,023	2,911
Pancake evening	530	143	387	0	387
BBQ	540	443	97	0	97
Harvest supper	553	103	450	0	450
Advent Fair	523	0	523	0	523
Totals	5,194	2,849	2,345	2,023	4,368

Whilst the Church Guides and bookmarks were allocated to the cost of fundraising, neither were specifically intended to raise funds as individual items, rather to raise awareness of the 150th anniversary of St John's.

The Church Guides will continue to bring in income over the coming years.

3.2. Giving to other organisations and individuals

The Designated Fund under Giving to other organisations is in respect of St John's Mission Giving, which represents 12.5% of unrestricted Planned Giving.

Under the Restricted Funds, the following payments were made:

- Lent Lunch (Ukrainian Red Cross) £1,000
- Missions Sunday (Alexander Devine Hospice) £ 674
- Giving Tree (Red Cross Yemen Appeal) £1,046
- Other Restricted (Crowthorne Brownies) £ 306

As mentioned in Note 2 – Donations and legacies – the reduction in Giving to other organisations is due to the exceptional fund raising in 2022 in aid of the Ukraine appeal.

Under Giving to individuals, payments made are from the Welfare Fund.

In addition to the above, agency collections were made on behalf of the following charities:

- Antislavery International £286
- The Children's Society £510
- Crowthorne Summer Activities £558
- Ride and Stride £575
- Christians Against Poverty £293
- Royal British Legion £615
- MIND £307

3.3. Parish Share

The Parish Share (which each parish is asked to contribute to in order to pay for mission and ministry across the Oxford Diocese, specifically for clergy stipends and their housing) went up by £1,567 to £79,917.

3.4. Church Running Costs

In previous years, church running costs included a variety of categories which this year have been allocated their own cost account. These include gas, electricity, water and other

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

utilities and insurance.

In line with the rising cost of living, fuel costs have seen a large increase in the past 12 months, rising from £4,471 in 2022 to £9,810 in 2023.

3.5. Church Office costs

In March 2023, the PCC approved the replacement of the parish photocopier. The old photocopier had been given to the church in 2013 and service and rental were free of charge. However, due to the age of the device, parts were becoming difficult to find and engineers with experience of maintaining the device were scarce. The new photocopier is leased from the XCS Group. The annual rental cost is £720 plus printing charges which this year totalled £175.

3.6. Other costs

Whilst AVS and IT appear to have increased by over £1,200, the 2022 cost of the AVS contract (£896) was allocated to Church running costs. Therefore, AVS and IT costs have in fact only risen by £371.

The Music and Choir category includes the following costs: £4,415 in respect of organists and choir director; £956 for our music licences; £798 for maintenance of the organ and pianos.

3.7. Members of the PCC.

No members of the PCC (or any persons knowingly connected with them) received any remuneration during the year with exception of repayments of amounts spent on behalf of the PCC and the incumbent receives mileage and other expenses.

3.8. Employees

There were no employees during the year.

4. Analysis of Net Assets by fund type

Fund balances at 31 December 2023 are represented by:						
	General	Designated	Restricted	Endowment	2023 Total	2022 Total
Investments	0	0	0	162,545	162,545	132,214
Debtors	15,992	434	750	0	17,177	10,720
Cash At Bank And In Hand	60,275	11,551	27,057	0	98,883	90,758
Creditors: Amounts Falling Due In One Year	-7,124	-10,821	-1,382	0	-19,327	-19,497
Totals	69,143	1,164	26,425	162,545	259,278	214,195

4.1. Investments

	Value at 1 January 2023	Change in value of unsold units	Value at 31 December 2023
CBF Investment Fund	67,858	6,384	74,242
GAM Investment Fund	64,356	23,947	88,303
Total	132,214	30,332	162,545

4.2. Debtors

	General	Designated	Restricted	2023 Total	2022 Total
Income Tax recoverable - Gift Aid	10,705	404	462	11,571	9,547
Other debtors	4,177	30	288	4,495	837
Prepayments	1,110	0	0	1,110	336
Total	15,992	434	750	17,176	10,720

Other debtors include money owed in respect of hall hirers (£743) and funeral fees (£403), as well as £3,345 in respect of December cash and cheques banked in early January 2024.

4.3. Cash at bank and in hand

	2023 total	2022 total
Barclays STO acct	5,485	2,805
CCLA General	36,706	35,566
Barclays Flower acct	844	898
Barclays High Interest acct	299	296
Barclays May Fair acct	0	362
CCLA Repair and Renovation acc	13,431	13,013
CAF Gold Deposit acct	25,661	25,188
CAF Current	16,458	12,630
Total	98,883	90,758

The May Fair bank account was closed during 2023 and the outstanding balance transferred to the Barclays Standing Order account.

4.4. Creditors: Amounts falling due within one year.

	General	Designated	Restricted	2023 total	2022 total
Missions giving	0	10,821	0	10,821	13,446
Accruals, deferred income and deposits	7,124	0	1,046	8,170	6,051
Agency collections	0	0	336	336	0
Total	7,124	10,821	1,382	19,327	19,497

Accruals and deposits under the General fund include fuel and water costs, fees payable to ODBF, and organist's fees. Deferred income relates to payment received in advance of a wedding in February 2024.

The accrual under Restricted funds relates to the Giving Tree collection in December which was paid to the British Red Cross in January 2024.

5. Analysis of Funds

Fund	Fund balances at 1 January 2023	Incoming resources	Outgoing resources	Transfers	Journal entry	Fund balances at 31 December 2023
Unrestricted						
General Fund	57,659	128,312	117,552	724	0	69,143
Sub-totals	57,659	128,312	117,552	724	0	69,143
Designated						
150th Anniversary Fund	0	5,071	2,160	-2,911	0	0
Children And Young People	0	224	333	109	0	0
Flower Fund	0	320	1,023	1,578	0	874
Welfare Fund	0	0	210	500	0	290
Missions Fund	0	10,821	10,821	0	0	0
Sub-totals	0	16,436	14,548	-724	0	1,164
Restricted						
Lent Lunch Fund	0	1,000	1,000	0	0	0
Missions Sunday Fund	0	674	674	0	0	0
Giving Tree Fund	0	1,046	1,046	0	0	0
Hardship Fund	2,010	0	0	0	0	2,010
Churchyard Fund	57	515	570	0	0	2
Repair And Renovation Fund	7,952	417	0	0	0	8,369
CPT Income Fund	13,997	2,047	0	0	0	16,044
Other Restricted	306	0	306	0	0	0
Sub-totals	24,322	5,699	3,596	0	0	26,425
Endowment						
Crowthorne Parish Trust Fund	132,214	0	0	0	30,332	162,545
Sub-totals	132,214	0	0	0	30,332	162,545
Totals	214,195	150,447	135,695	0	30,332	259,278

5.1. Designated Funds

5.1.1. 150th Anniversary Fund

Set up to monitor the income and expenditure for the celebrations around St John's 150th anniversary. Once all the events were completed, the surplus on the fund was transferred to the General Fund.

5.1.2. Children and Young People Fund

Set up at the start of the year to monitor income and expenditure in this area of work. As the sums involved were relatively small it was decided to transfer the negative balance back to the General Fund and in future to monitor the expenditure using the expenses account code for Children and Young People.

5.1.3. Flower Fund

A Flower Fund did not exist in prior years' accounts even though a separate bank account had been set up some years ago. This has now been established in order to have a better understanding of income and expenses for church flowers. The transfer from the General Fund was made up of £898 opening balance in the Flower Fund bank account plus 4 transfers of £170 made during the year towards the flowers.

5.1.4. Welfare Fund

Established to be used when the Vicar and the Church Wardens encounter real need outside of the congregation. This is a separate fund to the Hardship Fund which is detailed below under Restricted Funds.

5.1.5. Missions Fund

Receives 12.5% of planned giving together with accompanying Gift Aid. This money is shared amongst St John's seven missions which currently are the Bible Society, Leprosy Mission, Corrymeela, Church Army, Church Missionary Society, Hope Zone and Embrace the Middle East.

5.2. Restricted Funds

5.2.1. Lent Lunch, Missions Sunday and Giving Tree Funds.

Each year the Missions Committee recommends a charity to be the recipient of donations made in respect of the Lent lunch, the Giving Tree and Missions Sunday. The PCC formally approved the establishment of these three funds at its meeting on the 28th March 2023. All donations and accompanying gift aid are placed in the relevant restricted fund which is then paid in full to the recipient.

5.2.2. Hardship Fund

Originally set up November 2020 to "provide immediate assistance to individuals and families who have a 'meaningful connection' with St. John's to prevent them from falling into new debt directly associated with the impact of Coronavirus. The purpose of this fund was amended at the PCC meeting on the 20th November 2022 to "provide immediate assistance to individuals and families who have a 'meaningful connection' with St. John's to prevent them from falling into new debt directly associated with a change of circumstances which has an impact on their finances. This change of circumstances might be a lost job, bereavement, illness, relationship breakdown, cost of living crisis, covid, benefits delay etc."

5.2.3. Churchyard Fund

Manages donations made specifically for the upkeep of the churchyard. For a number of years Crowthorne Parish Council has made an annual donation for this specific purpose; this year the donation was for £500. In addition, the Church received £15 from the Commonwealth War Graves commission.

5.2.4. Repair and Renovation Fund

Long established fund to manage donations made specifically for renovation projects in the church.

5.2.5. Crowthorne Parish Trust (CPT) Income Fund

Income from the Crowthorne Parish Trust Fund. According to the trust documents the income may be "applied for the purpose of furthering the religious and other charitable work of the CofE in the ecclesiastical parish of Crowthorne". Income has been used in the past to help pay for the renovation projects.

5.2.6. Other Restricted Fund

At its meeting on 19th September 2023, the PCC was advised that this fund related to an historic collection for the Girl Guides. It was agreed that the money should be used for the purpose it was originally intended. Therefore, it was agreed that this money be paid to the local Girl Guides Association.

5.3. Endowment Fund

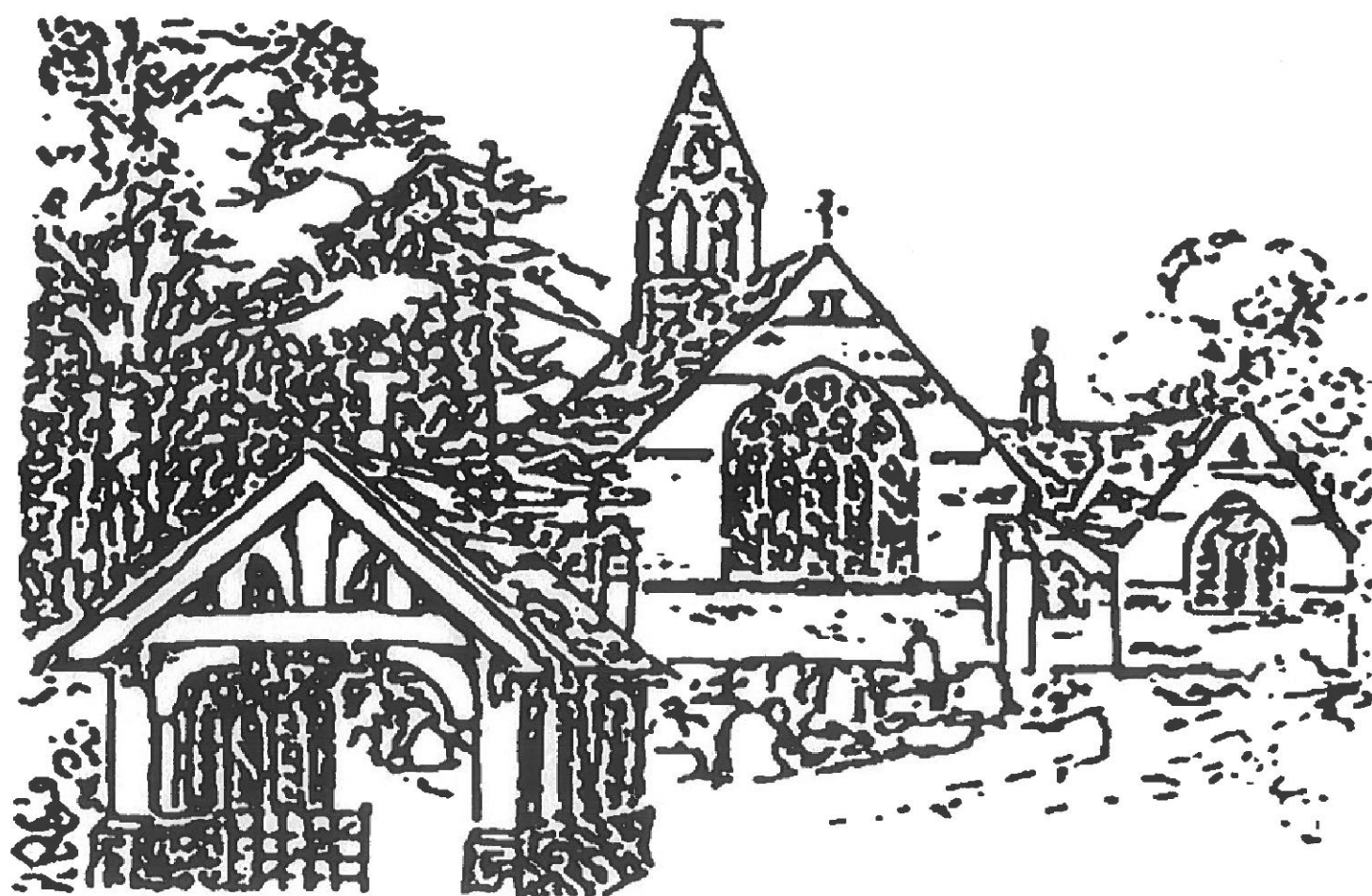
The Crowthorne Parish Trust is a permanent endowment restricted fund which originates

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

from the sale of church property. The money can only be spent on purchasing land or property which itself must then be held in trust.

Accounts

REPORT AND ACCOUNTS
FOR THE YEAR 31 DECEMBER 2022



Registered Charity number 1133738

www.crowthorneparishchurch.org.uk

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31st DECEMBER 2022**

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Report approved by the PCC on 28th March 2023

PCC REPORT FOR THE YEAR ENDED 31st DECEMBER 2022

1. Introduction

The Parochial Church Council of St. John the Baptist Church, Crowthorne has the responsibility of co-operating with the Incumbent, Licensed Lay Ministers the Church Wardens, and Appointed Officers in promoting the whole mission of the Church of England in the Ecclesiastical Parish of Crowthorne in the Diocese of Oxford. It also has responsibility for maintaining the Church and Grounds in Waterloo Road, Crowthorne and also has the responsibility of acting as Managing Trustees of the Crowthorne Parish Church Trust.

2. Principal Office, Legal and Administrative Information

Principal Address: - The Parish Office.
St. John the Baptist Church,
Waterloo Road,
Crowthorne,
Berkshire. RG45 7NT

Bankers: -

CAF Bank
25 Kings Hill Avenue
Kings Hill, West Malling
Kent ME19 4JQ

Barclays Bank PLC.
1 High Street,
Bracknell,
Berkshire, RG45 1DR.

CCLA Investment Management Ltd.
Senator House
85 Queen Victoria Street
London EC4V 4ET

Incumbent: - Rev Laura Wheatley Downs from October 2022

Church Wardens: - Mrs Leigh Welham

Mr James Laverick

Appointed Officers: -

Secretary: - Mrs M Harwood

Treasurer: - Mrs R Al Jadir

Independent Examiner: - Mrs L Myers ACMA

3. Trustees and Membership of the PCC

The members (Trustees) of the PCC are Ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. Persons Co-opted during the year as members or appointed officers do not have voting rights until elected at the following year's Annual Meeting. The PCC operates on a sub-committee basis. The full PCC met 6 times during the year plus one meeting after the APCM and one special PCC meeting online with an average attendance of 14. Committees met between meetings and reports of their deliberation were received by the full PCC and discussed where necessary.

The sub-committees during the year were: -

Standing Committee - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committee normally meets with the officers of the PCC to form a Steering Committee in preparation for PCC meetings.

Fabric Committee - Attends to matters relating to the stewardship of the churchyard, the church buildings and the equipment and fittings thereof and health and safety matters.

Stewardship - Concerned with the stewardship of time and talents as well as money, also with Deanery and ecumenical matters.

Missions - Liaises with and promotes the work of selected Christian missions and the missionary work of the Church in the local area.

Social - Aims to develop outreach and fellowship through a programme of social events.

Events - Organising committee which raises funds for the church.

Safeguarding – the administration of the Parish Safeguarding Policy.

Communications – Aims to co-ordinate and support church publicity both externally and within the church community. Publication of Weekly News and supporting production of online worship.

The following served as non- elected members (Trustees) during the year: -

<i>Incumbent</i>	The Revd Laura Wheatley Downs	Chair – in post from October 2022
<i>Licensed Lay Ministers</i>	Mrs Hazel Berry	
	Mrs Gillian Gyenes	
	Mrs Julia Norton	
	Mrs Carol Frost	

The following served as elected members (Trustees) during the year:-

<i>Churchwardens</i>	Mrs Leigh Welham	Elected 2019 for 4 years	Joint chair between April and October when the new incumbent arrived
	Mr James Laverick	Elected 2022 for 4 years	
<i>Deputy Churchwarden</i>	Mr David Rance	Re-elected 2022 for 1 year	
<i>Deanery Synod</i>	Mrs Leigh Welham	Elected 2020 for 3 years	
	Mrs Anna Pearce	Elected 2020 for 3 years	
	Mrs Lia Davis	Elected 2020 for 3 years	
	Mrs Carol Frost	Elected 2020 for 3 years	

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

Elected members

Mrs Lia Davies	Re-Elected 2020 for 3 years
Mrs Diana Gray	Re-Elected 2021 for 3 years
Mrs J McKeever	Re-Elected 2020 for 3 years
Mr James Laverick	Re-Elected 2020 for 3 years
Mrs Anna Pearce	Elected 2020 for 3 years
Mr Ken Perrett	Elected 2020 for 3 years
Mr Stephen Pope	Elected 2020 for 3 years
Mrs Julie Roberts	Elected 2020 for 3 years
Mr Jim Wearing	Elected 2021 for 3 years
Miss Anne Pelham	Elected 2022 for 3 years
Mrs Veronica Burgess	Elected 2022 for 3 years

Appointments

Mrs Beccy Al Jadir	Appointed Treasurer Oct 2007
Mrs M Harwood	Appointed Hon Secretary April 2013

4. Objectives of the PCC

St John's is an active church catering to a wide range of parishioners providing a broad range of activities to the Church. Amongst these are:

- The Eucharist at the centre of much of our worship
- The robed choir, The Sunday Club (St John's Children's Church) and Pathfinders
- One service on a Sunday morning and other occasional evening services varying in style.
- The annual Confirmation Services for Crowthorne children and adults
- The strong tradition of teaching, together with Emmaus and study groups
- The Mothers' Union and work amongst women of all ages
- The weekly Minus Fives worship and activities
- The social activities and strong parish involvement in practical activities on roles and rotas.
- The outreach – Baptismal Support Group; Praying for Streets
- The active links with Churches Together in Crowthorne
- The regular giving to our Mission Organisations
- The strong links with local schools

Mission statement: "The transformation of all human life under God in Christ." (Oxford Diocese - adapted)

Parish Vision statement and strategy

We are grounded in the faith and traditions of the past but also open to God's glorious future:

Centred on **Christ**: worship of God as Father, Son and Holy Spirit, energises and sustains all that we are and do.

Strategic Planning – Targets

(What we are going to do)

- Offer a wide range of relevant worship
- Immerse the life of the church in prayer
- Encourage and support the development of music and singing as a means of glorifying God
- Maximise the use of our sacred space as a means of engaging with God

As the **Church**, the body of Christ: we aim to be a community caring for all, bearing one another's burdens in love, building fellowship through friendliness and fun. We encourage and nurture Christian discipleship and maturity. All are called to share the work of God's mission and ministry and collaborate together to foster growth.

Strategic Planning – Targets

(What we are going to do)

- Foster a loving and caring church community
- Offer opportunities for teaching and nurture in the Christian faith for different stages of discipleship
- Encourage responsible stewardship to resource the vision and strategy
- Develop existing and grow new church leaders
- Expand and maintain work with children and young people

At the heart of our local **Community**: offering the warmth and hospitality of God. We seek to be accessible and inclusive, sharing the Christian hope and being generous with our resources. We partner with other organisations in order to meet the needs of our community through loving service.

Strategic Planning – Targets

(What we are going to do)

- Re-establish school based prayer groups
- Develop the church hall to offer a warm, hospitable environment for church and community groups
- Work in partnership with Churches Together in Crowthorne to identify and serve the needs of our community
- Maximize opportunities afforded by church contact through occasional offices
- Find appropriate ways to share the love of God and good news of the gospel with those on the fringe or outside of the church

Concerned for the whole of **Creation**: passionate about global justice, peace and the sustainability of our planet.

Strategic Planning – Targets

(What we are going to do)

- Promote an eco-friendly Church
- Raise awareness about issues of global peace and justice and take appropriate action

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

Our Parish Vision has been in place since 2009. At the start of each year, the PCC reviews the progress made on each target then sets new priorities, listing the actions necessary and the people/committees responsible for achieving those targets in the coming year. The Vision priorities are then presented to the Parish at the APCM. In 2023, the PCC will look to reassess the church's vision, values and targets.

5. Worship attendance

	Service Type	Average Attendance
Sunday		
8:00 am	Occasional Services	19
10.00 am	Common Worship Parish Communion. Followed by coffee. Sunday Club, St John's Children's church (3–11 year olds, membership 30) Pathfinders (11–18 year olds, membership 10)	74 Communicants 5 4
6.00 pm	Evening worship – varied	51
Weekday		
	Sick Communion for individuals and in Nursing and Residential Homes	Monthly 11: communicants
10:00 am Wednesday	Holy Communion BCP	12 communicants
9.30-11.30 am	Minus Fives	11 children plus 11 adults
Additional Services		
Advent and Christmas	9 Lessons & Carols, Crib Service, Midnight Mass and Christmas day	575
Lent, Holy Week and Easter	Ash Wednesday, Palm Sunday, Maundy Thursday, Vigil, Good Friday and Easter Day	178
Baptisms	5 in 2022	Varies
Confirmation	7 in 2022	Varies
Weddings	1 Wedding and 1 Blessing in 2022	Varies
Funeral Services	3 in church and 6 in crematorium in 2022	Varies
Remembrance Day	British Legion and Uniform groups (2021: 340)	296

6. Financial Review

Unrestricted income was down again for the third year running. Planned giving is of particular concern dropping another £4,469 from £75,131 in 2021 to £70,662 in 2022. The increase in open plate collections by £2,131 in 2022 is a good sign. There was a substantial increase in the open plate collections following the arrival of the new Vicar in October: over half the money taken in open plate collections during 2022 was taken in the last three months of the year.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

Restricted income saw a large increase from 2021 (£18,392 in 2022; £8,167 in 2021). Most of the donations received were in respect of the appeal launched in March 2022 for Ukraine (£15,900).

Unrestricted expenditure increased from £115,850 in 2021 to £126,194 in 2022.

The Parish Share (which each parish is asked to contribute to in order to pay for mission and ministry across the Oxford Diocese, specifically for clergy stipends and their housing) went up by just £554 to £78,350. Clergy expenses which this year include expenditure on the Vicarage in preparation for our new Vicar, and other clergy costs which include expenses for visiting clergy during the vacancy, were both higher than 2021 (combined figure in 2021 was £965; in 2022 it was £3,714).

Church running costs were higher than in 2022 (£11,011 in 2022; £8,598 in 2021). These included fuel costs of £4,471, waste collection of £858, insurance premium of £3,940 and the AVS annual maintenance of £896. However, the higher running costs were offset by lower Church maintenance costs in 2022 of £3,931 compared to £9,197 in 2021.

The major works costs of £6,253 were for the curtains and the church laptop. Donations were received from individuals for both these major works.

The net result was that we ended the year with a deficit of £7,040 compared to a surplus of £234 in 2021 on general funds. For further details please refer to the notes to the accounts.

General funds carried forward at the end of the year were £57,659 (2021: £64,699).

With regard Restricted and Designated funds, income from the Crowthorne Parish Trust Fund boosted the Other Designated Fund by £2,845 to £13,997. The Other Designated Fund may be used to fund a part time youth worker or repair and renovation projects. The Repair and Renovation fund stands at £7,952 at the year end.

However, the value of the Crowthorne Parish Trust investments fell by £44,140 to £132,214. This is the lowest value that this fund has been since the end of 2016. Further details of this fund are provided in para 8 below (Crowthorne Parish Church Trust).

Altogether the Restricted and Designated funds fell by £41,576 to £156,536 by the year end.

7. Reserves policy

The reserves policy of the PCC is that at a minimum the Unrestricted Designated or Other Charitable Funds covers 3 months average expenditure. The actual unrestricted reserves balance of £57,659 covers over 5 months' worth of expenditure.

The reserve policy on restricted funds is wholly dependent on the source and application, of how the funds were obtained and their purposes. Detailed records are maintained of these funds.

It is our policy to invest our cash deposits with the CBF Church of England Deposit Fund, which is with CCLA Investment Management Ltd.

8. Crowthorne Parish Church Trust

The PCC members are the Managing Trustees of the Crowthorne Parish Church Trust with the Oxford Diocesan Board of Finance being the Custodian Trustee.

The Crowthorne Parish Trust goes back to 1945 when Property was left to the Parish by Mary Constance Lavie, this property being "St John's Cottage" and "Hobart". These were sold and property at 49 Greenwood Road purchased. The property at Greenwood Road was later sold and 49 Church Road was purchased jointly with the Oxford Diocesan Board of Finance. In 1992 this property was sold and the trusts split of the net proceeds being £59,440. When the property was sold the proceeds were invested and in July 1994 they were reported to be £70,000. Income from the investments has been used for the renovation projects, being the roof, central heating, church hall roof, AVS, and organ.

The Funds of this Trust are reported within the Accounts of the PCC. The Trust fund now stands at £132,214 (2022: £176,354) following the revaluation at the year end. The capital can only be spent on property. Further details are provided in note 12 of the Accounts.

INDEPENDENT EXAMINERS REPORT TO THE PCC OF ST JOHN THE BAPTIST, CROWTHORNE.

I report on the Financial Statements of the PCC for the year ended 31st December 2022, which are set out on the following pages.

Respective responsibilities of the PCC and the examiner.

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of Regulation 3(3) and section 144 (2) of the 2011 Act do not apply. It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act
2. To follow procedures laid down in the general Directions given by the Charity Commission under section 145(5(b) of the 2011 Act and
3. To state whether particular matters have come to my attention

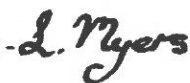
Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commission under the 2011 Act and to be found in PCC Accountability guidance, 5th edition, 2017, issued by the Finance Division of the Archbishops' Council. The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also considers any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention: -

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with S 130 of the 2011 Act; and
 - To prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 21st March 2023

Laura Myers
5 Hatch Ride, Crowthorne, Berkshire, RG45 6LF

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2022**

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Designated and Restricted Funds</u>	<u>Total 2022</u>	<u>Total 2021</u>
		£	£	£	£
<u>Incoming resources</u>					
Voluntary income	2	104,287	18,392	122,679	114,771
Activities for generating funds	3	3,990	-	3,990	1,603
Income from investments	4	553	3,014	3,567	2,614
Incoming resources from charitable activities	5	11,484	-	11,484	8,378
Other incoming resources	6	-	-	-	-
Total incoming resources		120,315	21,406	141,720	127,366
<u>Resources expended</u>					
Cost of generating voluntary income	7	380		380	165
Fund-raising trading costs	3	781		781	376
Charitable (church) activities	8	126,194	18,841	145,035	123,295
Governance costs	9	-		-	-
Total resources expended		127,355	18,841	146,196	123,836
Net incoming resources		(7,040)	2,564	(4,476)	3,530
Gain or (Losses) on Investment Assets on revaluation	12		(44,140)	(44,140)	17,850
Net movement in funds		(7,040)	(41,576)	(48,616)	21,380
Funds balances as at 1 January		64,699	198,112	262,811	241,431
Fund Balances as at 31 December		57,659	156,536	214,195	262,811

BALANCE SHEET **AS AT 31st DECEMBER 2021**

	<u>Notes</u>	<u>2022</u>	<u>2021</u>
		£	£
<u>Fixed Assets</u>			
Tangible investments	12	132,214	176,354
<u>Current Assets</u>			
Debtors	13	10,720	10,555
Cash at bank and in hand		<u>90,758</u>	<u>93,824</u>
		101,478	104,379
Creditors: amounts falling due within one year.	14	<u>(19,497)</u>	<u>(17,922)</u>
Net current assets		81,981	86,457
Total Net Assets		<u>214,195</u>	<u>262,811</u>
<u>Parish Funds</u>			
Restricted and Designated Funds	15	156,536	198,112
Other Charitable Funds	16	57,659	64,699
Total Parish Funds		<u>214,195</u>	<u>262,811</u>

The accounts were approved by the members of the PCC on 28th March 2023 and signed on its behalf by:


Revd L Wheatley Downs
Vicar


Mrs L Welham
Church Warden


Mrs T Perrett
Treasurer (appt 1st January 2023)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2022

1. Accounting Policies

1.1. Basis of preparation.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (SORP (FRS102)) and the Charities Act 2011. The PCC is a public benefit entity within the meaning of FRS 102.

The financial statements have been prepared under the "Historic Cost Convention" with the exception of the valuation of Invested Assets, which are shown at market value on the accounts date. The Financial Statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church Groups that owe their main affiliation to another body, nor those that are informal gatherings of Church Members.

1.2. Incoming resources.

Income has been recognised when received or legally entitled to under SAP revenue recognition guidelines.

All revenues wherever possible are accounted as gross and any expenses incurred to generate that income is included under resources expended.

1.3. Resources expended.

Expenditure is recognised when expended and accrued where necessary in the year end accounts for any committed or known expenditure.

Mission giving is accrued for the year to 31st December.

1.4. Tangible fixed assets.

1.4.1. Consecrated land and buildings and movable church furnishings.

Consecrated and beneficed property of any kind is excluded from the accounts by S 10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's Inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to new requirements in 2000 such assets are not valued in the accounts. There have been no assets acquired since that date, but any future items acquired over £1,000, apart from pew cushions, will be capitalised and depreciated in the accounts over the anticipated useful life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings on individual items under £1,000 is written off.

1.4.2. Other fixtures, fittings and office equipment.

Equipment used within the Church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. No assets have been capitalised in the last 21 years.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2022 (Cont'd)

1.5. Investments.

Investments are valued at market value at 31st December.

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December. Both are included in the Statement of Financial Activities.

1.6. Stock.

No account has been taken of any stocks of books, goods or other materials held at 31st December.

1.7. Other Current Assets.

1.7.1. Debtors - Amounts owing to the PCC as at 31st December include fees, Gift Aid recoverable plus any pre-payments for goods or services, and VAT recoverable under the Listed Places of Worship Scheme.

1.7.2. Cash at Bank and in Hand - Short term deposits either with CBF Church of England Funds or at the Bank.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2022 (Cont'd)

2. Voluntary Income

	<u>Unrestricted</u> <u>funds</u> <u>£</u>	<u>Restricted</u> <u>funds</u> <u>£</u>	<u>Total</u> <u>2022</u> <u>£</u>	<u>Total</u> <u>2021</u> <u>£</u>
Voluntary income	104,287	18,392	122,679	114,773
Incoming resources from donors				
Unrestricted funds:				
Planned giving	70,662		70,662	75,131
One-off gift aid donations through envelopes	1,787		1,787	277
Income tax recoverable	15,125		15,125	15,432
Open plate collections	3,771		3,771	1,640
Donations and grants	12,942		12,942	14,126
	<u>104,287</u>	<u>-</u>	<u>104,287</u>	<u>106,606</u>
Restricted funds:				
Repair and Renovation appeal		47	47	
Special collections (see note 8)		17,654	17,654	7,567
Grants and donations for churchyard		690	690	600
Donations			-	
	<u>-</u>	<u>18,392</u>	<u>18,392</u>	<u>8,167</u>

Planned giving is once again down this year. Income from open plate collections and gift aid envelopes was up by £3,641 to £5,558.

This year donations and grants under unrestricted funds include £769 from organisations and £452 from the Listed Places of Worship scheme. The remainder are gifts from individuals.

Under Restricted Funds, grants and donations for churchyard mainly relate to a grant received from the Crowthorne Parish Council for £500 for the upkeep of the churchyard. Donations under Special Collections includes £15,900 in respect of the Ukraine appeal.

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2022 (Cont'd)

3. Activities for generating funds

	<u>Unrestricted</u> <u>funds</u> £	<u>Restricted</u> <u>funds</u> £	<u>Total 2022</u> £	<u>Total 2021</u> £
Gross income of Events:				
Sale of plants	-	-	-	283
Crowthorne Carnival plant and bookstall	867	-	867	-
Late night shopping Christmas	131	-	131	467
Advent Fair	621	-	621	-
Pancake evening	270	-	270	-
Flower festival	1,369	-	1,369	-
Welcome Supper for Laura	630	-	630	-
Other Events & Activities	102	-	102	853
Total Gross Income	3,990	-	3,990	1,603
Cost of Events				
Sale of plants	-	-	-	-
Crowthorne Carnival plant and bookstall	250	-	250	-
Late night shopping Christmas	-	-	-	10
Advent Fair	-	-	-	-
Pancake evening	67	-	67	-
Flower festival	217	-	217	-
Welcome Supper for Laura	150	-	150	-
Other Events & Activities	97	-	97	366
Total Cost	781	-	781	376
Net income	3,209	-	3,209	1,227

4 Investment income

	<u>Unrestricted funds</u> £	<u>Designated Funds</u> £	<u>Total 2022</u> £	<u>Total 2021</u> £
Interest receivable	553	169	722	38
Income from CPT investments		2,845	2,845	2,576
	553	3,014	3,567	2,614

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2022 (Cont'd)

5. Incoming resources from charitable activities

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total 2022</u>	<u>Total 2021</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Other income	1,068		1,068	598
Church Hall Lettings	6,318		6,318	4,198
Fees (weddings and funerals)	4,098		4,098	2,952
Virtual pilgrimage			-	630
	11,484	-	11,484	8,378

Fees for weddings and funerals are net of fees remitted to the Diocese as per PCC Accountability guidance, 5th edition, 2017.

6. Other Incoming Resources

There are no Other Incoming Resources; all income is shown under the previous headings.

7. Cost of generating voluntary income

In prior years all costs pertaining to generating voluntary income have been judged to be part of normal church activities and have been included under that heading, apart from costs charged by Kindlink, Just Giving and Give a Little used to raise funds online for special causes and so costs relating to this are shown here.

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st DECEMBER 2022 (Cont'd)**

8. Charitable Activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Church Activities	126,194	18,841	145,035	123,295
Mission Giving	11,411		11,411	12,211
Christmas Collections:				
- The Children's Society		750	750	111
- The Giving Tree Pilgrims Heart Trust		932	932	
- Reading Refugee Centre				1,979
Other Collections:				
Alexander Devine				608
Collections for Vicar and LLM Leaving				3,024
Hardship Fund Payments		515	515	1,180
Leprosy Mission		55	55	
Ukraine		15,900	15,900	
Grants to institutions and individuals	11,411	18,151	29,563	19,113
Ministry -				
- Parish Share	78,350		78,350	77,796
- Clergy expenses	1,492		1,492	366
- other clergy costs	2,222		2,222	599
- other levies	140		140	140
Church Running Costs:				
- Church running costs	11,011		11,011	8,598
- Church maintenance	3,931		3,931	9,197
- Churchyard maintenance		690	690	543
- Expenditure on booklets/cards/candles			-	100
- Worship & music, Sunday club, flowers	8,728		8,728	5,364
- Major works - curtains and church computer	6,253		6,253	
- Telephone and postage	483		483	344
- Printing, photocopier and paper	706		706	224
- AVS and IT	588		588	
- Sundry	635		635	730
- Bank charges	244		244	181
	114,782	690	115,472	104,182

Mission Giving, £11,411 (2021: £12,211), is calculated and represents 12.5% of unrestricted Planned Giving and Collections excluding special collections. The Mission Giving is distributed equally to the following charities - Bible Society, Leprosy Mission, Corrymeela, Church Army, Church Missionary Society, Hope Zone and Embrace the Middle East.

In addition to the Christmas and Other Collections detailed in the table above, collections were made on behalf of the following charities:

- Royal British Legion £646
- Bishops Fund £406
- Embrace the Middle East £247

Clergy expenses were higher this year reflecting preparations at the Vicarage for the new Vicar. Other clergy expenses were also higher as they included the costs of fees for visiting clergy during the vacancy. The cost of major works – the curtains and the office computer - were offset by individual donations for the specific items.

Church running costs include fuel costs of £4,471, waste collection of £858, insurance premium of £3,940 and the AVS annual maintenance of £896.

Worship and music include costs of £5,128 in respect of the organists and choir director, as well as £612 for our music licences.

9. Governance Costs.

No governance costs have been incurred. Governance costs relate to audit and other professional fees.

10. Members of the PCC.

No members of the PCC (or any persons knowingly connected with them) received any remuneration during the year with exception of repayments of amounts spent on behalf of the PCC and the incumbent receives mileage and other expenses as set out in note 8.

11. Employees

There were no employees during the year.

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st DECEMBER 2022 (Cont'd)**

12. Fixed Assets – Investments

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Market Value as at 1 January		
- CBF Investment Fund	76,808	67,153
- GAM	99,545	91,351
	<u>176,354</u>	<u>158,504</u>
Change in value of unsold units		
- CBF Investment Fund	(8,951)	9,656
- GAM	(35,189)	8,194
	<u>(44,140)</u>	<u>17,850</u>
Market Value as at 31 December		
- CBF Investment Fund	67,858	76,809
- GAM	64,356	99,545
	<u>132,214</u>	<u>176,354</u>

13. Debtors

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Income tax recoverable – Gift Aid	9,547	7,947
Other debtors	837	2,306
Prepayments	336	302
	<u>10,720</u>	<u>10,555</u>

Other debtors includes money owed in respect of hall hirers and funeral fees.

14. Creditors: Amounts falling due within one year.

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Mission giving & special collections	13,446	14,692
Accruals & deposits	6,051	3,230
	<u>19,497</u>	<u>17,922</u>

Accruals includes costs for heat and light, fees payable to ODBF, choir director and organists' fees and provision for the quinquennial report.

15. Restricted and Designated Funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for special purposes: -

	<u>Movement in funds</u>		
	<u>Balance at 1</u>	<u>Incoming</u>	<u>Resources</u>
	<u>January 2022</u>	<u>Resources</u>	<u>Expended</u>
	<u>£</u>	<u>£</u>	<u>£</u>
Trust Fund	176,354	-	44,140
Repair & Renovation Fund	7,736	216	-
For Churchyard	57	690	690
Other Designated	11,152	2,845	-
Hardship Fund	2,508	18	515
Other restricted			
Income/expenditure	305	-	-
	<u>198,112</u>	<u>3,769</u>	<u>45,345</u>
	<u>156,536</u>		

The Other Designated fund income is the investment income from the Crowthorne Parish Trust investments, which may be used to fund a part time youth worker or repair and renovation projects.

16. Other Charitable Funds

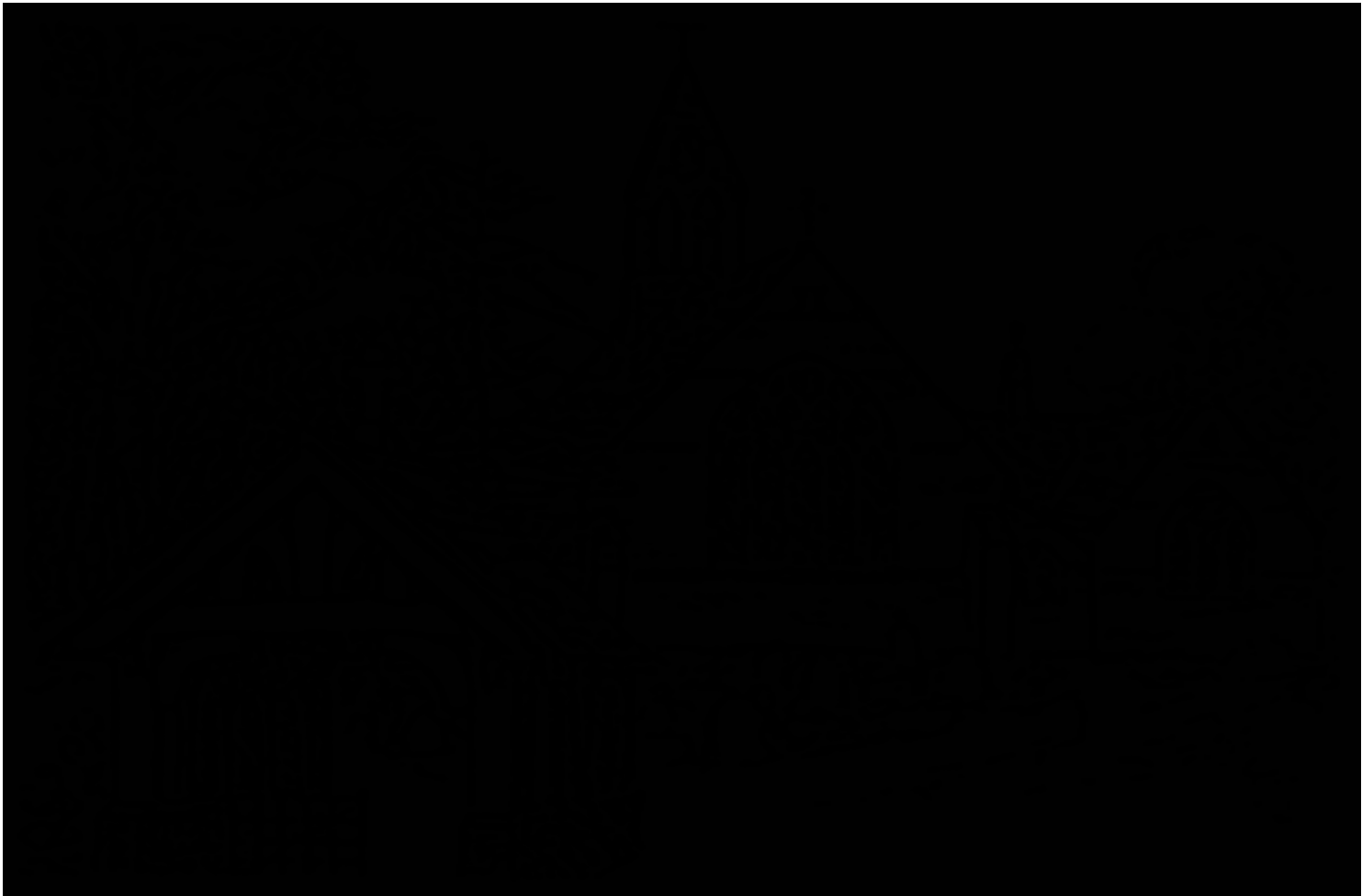
	Movement in funds			
	Balance at 1st January 2022	Incoming Resources	Resources Expended	Balance at 31st December 2022
	£	£	£	£
Non restricted or designated funds	<u>64,699</u>	<u>120,315</u>	<u>127,355</u>	<u>57,659</u>

17. Analysis of Net Assets between funds

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u>
	£	£	£
Fund Balances at 31 December 2022 are represented by: -			
Investments	0	132,214	132,214
Debtors	10,720		10,720
Cash at Bank and in Hand	66,436	24,322	90,758
Creditors amounts falling due within one year	-19,497		-19,497
	<u>57,659</u>	<u>156,536</u>	<u>214,195</u>

Accounts

REPORT AND ACCOUNTS
FOR THE YEAR 31 DECEMBER 2021



ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED
31st DECEMBER 2021.

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1	PCC Annual Report	2-8
2	Independent Examiner's Report and Annual Accounts	9-21

Report approved by the PCC on 23rd March 2022.

PCC REPORT FOR THE YEAR ENDED 31st DECEMBER 2021.

1. Introduction.

The Parochial Church Council of St. John the Baptist Church, Crowthorne has the responsibility of co-operating with the Incumbent, Licensed Lay Ministers the Church Wardens, and Appointed Officers in promoting the whole mission of the Church of England in the Ecclesiastical Parish of Crowthorne in the Diocese of Oxford. It also has responsibility for maintaining the Church and Grounds in Waterloo Road, Crowthorne and also has the responsibility of acting as Managing Trustees of the Crowthorne Parish Church Trust.

2. Principal Office, Legal and Administrative Information.

Principal Address: - The Parish Office.
St. John the Baptist Church,
Waterloo Road,
Crowthorne,
Berkshire. RG45 7NT

Bankers: -

CAF Bank
25 Kings Hill Avenue
Kings Hill, West Malling
Kent ME19 4JQ

Barclays Bank PLC.
1 High Street,
Bracknell,
Berkshire, RG45 1DR.

CCLA Investment Management Ltd.
Senator House
85 Queen Victoria Street
London EC4V 4ET

Incumbent: - Rev Dr Lisa Cornwell until September 2021

Church Wardens: - Mrs Leigh Welham
Mr Les Richardson

Appointed Officers: -

Secretary: - Mrs M Harwood

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

Treasurer: - Mrs R Al Jadir

Independent Examiner: - Mrs L Myers ACMA

3. Trustees and Membership of the PCC

The members (Trustees) of the PCC are Ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. Persons Co-opted during the year as members or appointed officers do not have voting rights until elected at the following year's Annual Meeting.

The PCC operates on a sub-committee basis, the full PCC met 6 times during the year online with an average attendance of 14. Committees met online between meetings and reports of their deliberation were received by the full PCC and discussed where necessary.

The sub-committees during the year were: -

Standing Committee - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committee normally meets with the officers of the PCC to form a Steering Committee in preparation for PCC meetings.

Fabric Committee - Attends to matters relating to the stewardship of the churchyard, the church buildings and the equipment and fittings thereof and health and safety matters.

Stewardship - Concerned with the stewardship of time and talents as well as money, also with Deanery and ecumenical matters.

Missions - Liaises with and promotes the work of selected Christian missions and the missionary work of the Church in the local area.

Social - Aims to develop outreach and fellowship through a programme of social events.

May Fair - Organising committee for St. John's May Fair which raises funds for the Church.

Safeguarding - the administration of the Parish Safeguarding Policy.

Communications - Aims to co-ordinate and support church publicity both externally and within the church community. Publication of Weekly News and supporting production of online worship.

Covid Steering Group - Established during the pandemic to risk assess the ever changing present situation and implement Covid safe operating measures.

The following Ex officio members served as members (Trustees) during the year: -

<i>Incumbent</i>	The Revd Dr Lisa Cornwell	Ex officio (Chair) - retired September 2021
<i>Licensed Lay Ministers</i>	Mrs Hazel Berry	Ex officio
	Mrs Gillian Gyenes	Ex officio
	Mrs Julia Norton	Ex officio
	Mrs Carol Frost	Ex officio

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE
The following elected members served as members (Trustees) during the year.

<i>Churchwardens</i>	Mrs Leigh Welham	Elected 2019 for 4 years
	Mr Les Richardson	Elected 2017 for 4 years
<i>Deputy Churchwarden</i>	Mr David Rance	Re-elected 2020 for 1 year

<i>Deanery Synod</i>	Mrs Leigh Welham	Elected 2020 for 3 years
	Mrs Anna Pearce	Elected 2020 for 3 years
	Mrs Lia Davis	Elected 2020 for 3 years
	Mrs Carol Frost	Elected 2020 for 3 years

Elected members

Mrs Lia Davies	Re-Elected 2020 for 3 years
Mrs Diana Gray	Re-Elected 2021 for 3 years
Mrs J McKeever	Re-Elected 2020 for 3 years
Mr James Laverick	Re-Elected 2020 for 3 years
Mrs Anna Pearce	Elected 2020 for 3 years
Mr Ken Perrett	Elected 2020 for 3 years
Mr Stephen Pope	Elected 2020 for 3 years
Mrs Julie Roberts	Elected 2020 for 3 years
Mr Jim Wearing	Elected 2021 for 3 years

<i>Appointments</i>	Mrs Beccy Al Jadir	Appointed Treasurer Oct 2007
	Mrs M Harwood	Appointed Hon Secretary April 2013

4. Objectives of the PCC.

St John's is an active church catering to a wide range of parishioners providing a broad range of activities to the Church. Amongst these are:

- The Eucharist at the centre of much of our worship
- The robed choir, The Sunday Club (St John's Children's Church) and Pathfinders

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

- One service on a Sunday morning and other occasional evening services varying in style.
- The annual Confirmation Services for Crowthorne children and adults
- The strong tradition of teaching, together with Emmaus and study groups
- The Mother's Union and work amongst women of all ages
- The weekly Minus Fives worship and activities
- The social activities and strong parish involvement in practical activities on roles and rotas.
- The outreach – Baptismal Support Group; Praying for Streets
- The active links with Churches Together in Crowthorne
- The regular giving to our Mission Organisations
- The strong links with local schools, and Messy Church 3 times a year

Due to Covid 19, these activities were compromised during lockdowns. However, worship, prayer, meetings and pastoral support have continued remotely when we were not able to meet in person.

Mission statement: "The transformation of all human life under God in Christ." (Oxford Diocese - adapted)

Parish Vision statement and strategy

We are grounded in the faith and traditions of the past but also open to God's glorious future:

Centred on **Christ**: worship of God as Father, Son and Holy Spirit, energises and sustains all that we are and do.

Strategic Planning - Targets

(What we are going to do)

- Offer a wide range of relevant worship
- Immerse the life of the church in prayer
- Encourage and support the development of music and singing as a means of glorifying God
- Maximise the use of our sacred space as a means of engaging with God

As the **Church**, the body of Christ: we aim to be a community caring for all, bearing one another's burdens in love, building fellowship through friendliness and fun. We encourage and nurture Christian discipleship and maturity. All are called to share the work of God's mission and ministry and collaborate together to foster growth.

Strategic Planning - Targets

(What we are going to do)

- Foster a loving and caring church community
- Offer opportunities for teaching and nurture in the Christian faith for different stages of discipleship
- Encourage responsible stewardship to resource the vision and strategy
- Develop existing and grow new church leaders
- Expand and maintain work with children and young people

At the heart of our local **Community**: offering the warmth and hospitality of God. We seek to be accessible and inclusive, sharing the Christian hope and being generous with our

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE resources. We partner with other organisations in order to meet the needs of our community through loving service.

Strategic Planning - Targets

(What we are going to do)

- Re-establish school based prayer groups
- Develop the church hall to offer a warm, hospitable environment for church and community groups
- Work in partnership with Churches Together in Crowthorne to identify and serve the needs of our community
- Maximize opportunities afforded by church contact through occasional offices
- Find appropriate ways to share the love of God and good news of the gospel with those on the fringe or outside of the church

Concerned for the whole of **Creation**: passionate about global justice, peace and the sustainability of our planet.

Strategic Planning - Targets

(What we are going to do)

- Promote an eco-friendly Church
- Raise awareness about issues of global peace and justice and take appropriate action

Our Parish Vision has been in place since 2009. At the start of each year, the PCC reviews the progress made on each target then sets new priorities, listing the actions necessary and the people/ committees responsible for achieving those targets in the coming year. The Vision priorities are then presented to the Parish at the APCM.

5. Worship attendance.

	Service Type	Average Attendance
Sunday		
8:00 am	Currently suspended	
10.00 am	Common Worship Parish Communion. Followed by coffee. Sunday Club, St John's Children's church (3-11 year olds, membership 30) Pathfinders (11-18 year olds, membership 10)	64 Communicants 9 2
6.00 pm	Evening worship - varied	37
Weekday		
	Sick Communion for individuals and in Nursing and Residential Homes	Monthly: 16 communicants

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

10:00 am Wednesday	Holy Communion BCP	12 communican ts
9.30-11.30 am	Minus Fives	11 children plus 11 adults
Additional Services		
Advent and Christmas	9 Lessons & Carols, Midnight Mass etc (2020: 0)	324
Lent, Holy Week and Easter	Easter Day only - first service after lockdown	69
Baptisms	0 in 2021	Varies
Confirmation	0 in 2021	Varies
Weddings	0 in 2021 (One blessing - 61)	Varies
Funeral Services	3 in church and 12 in crematorium in 2021	Varies
Remembrance Day	British Legion and Uniform groups (2020: 410)	340

6. Financial Review.

2021 was again an unusual year dominated by lockdowns, church closures and social distancing caused by the arrival of the coronavirus pandemic in March 2020.

Total general income increased by £1,558 which follows last year's fall of £19,085.

A large proportion of giving is via the Parish Giving scheme and standing orders. This has helped to keep voluntary income steadier than it would have been otherwise. Overall planned income which includes numbered envelopes, open plate collections and gift aid envelopes fell by £6,917 (2020: fall £6,709) between the two years. Some of this has been caused by the increase in Covid at Christmas and Parishioners leaving the Parish.

Last year two large donations were received to help offset the fact that the May Fair was cancelled. These totalled £5,800, which was just £1,000 lower than the proceeds of the Fair in 2020. This year £7,000 has been given.

The May Fair has now been cancelled for good. Instead from 2022 the church will have stalls at the bi-annual Crowthorne Carnival. Hall hire income was up this year from £2,727 to £4,198, but is still down on pre-pandemic levels of around £7,200. There were no weddings, (apart from one blessing), and some social activities were cancelled.

Total general expenditure decreased by £4,940 (2020: decrease £5,182). The Parish share was lower this year by £888 at £77,796, overall clergy costs were lower by £647, maintenance costs were £1,469 less as the AVS maintenance bills were lower, and churchyard running costs in excess of restricted churchyard income were down by over £2,000.

The net result was that we ended the year with a surplus of £234, (2020: deficit

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE
£6,264) on general funds. For further details please refer to the notes to the accounts.

General funds carried forward at the end of the year were £64,699 (2020: £64,465).

2021 was relatively a quiet year in respect of Restricted and Designated funds, however the Hardship fund which was started last year raised another £1,843 and £1,180 was paid out and it stands at £2,508 at the year end. Special collections were organised online again this year via Kindlink and for the first time via Just Giving. Income from investments boosted Other Designated by £2,576. The value of the Crowthorne Parish Trust investments rose by £17,850 between the two years. Altogether the Restricted and Designated funds rose by £21,146, increasing to £198,112 by the year end. For more details see Note 15 on page 19.

7. Reserves policy.

The reserves policy of the PCC is that at a minimum the Unrestricted Designated or Other Charitable Funds covers 3 months average expenditure. The actual unrestricted reserves balance of £64,699 covers over 6 months' worth of expenditure.

The reserve policy on restricted funds is wholly dependent on the source and application, of how the funds were obtained and their purposes. Detailed records are maintained of these funds.

The Trust fund now stands at £176,354 (2020: £158,504) following the revaluation at the year end. Income from this goes towards the Other Designated fund. The capital can only be spent on property. The Repair and Renovation fund stands at £7,736 at the year end. It is our policy to invest our cash deposits with the CBF Church of England Deposit Fund, which is with CCLA Investment Management Ltd.

8. Crowthorne Parish Church Trust.

The PCC members are the Managing Trustees of the Crowthorne Parish Church Trust with the Oxford Diocesan Board of Finance being the Custodian Trustee.

The Crowthorne Parish Trust goes back to 1945 when Property was left to the Parish by Mary Constance Lavie, this property being "St John's Cottage" and "Hobart". These were sold and property at 49 Greenwood Road purchased. The property at Greenwood Road was later sold and 49 Church Road was purchased jointly with the Oxford Diocesan Board of Finance. In 1992 this property was sold and the trusts split of the net proceeds being £59,439.57. When the property was sold the proceeds were invested and in July 1994 they were reported to be £70,000. Income from the investments has been used for the renovation projects, being the roof, central heating, church hall roof, AVS, and organ.

The Funds of this Trust are fully reported within the Accounts of the PCC and as at the 31st December 2021, as mentioned above, stood at £176,354 (2020: £158,504) and are detailed in notes 12, 15 and 17 of the Accounts.

INDEPENDENT EXAMINERS REPORT TO THE PCC OF ST JOHN THE BAPTIST, CROWTHORNE.

I report on the financial Statements of the PCC for the year ended 31st December 2021, which are set out on the following pages (section 3 pages 2 to 13),

Respective responsibilities of the PCC and the examiner.

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of Regulation 3(3) and section 144 (2) of the 2011 Act do not apply. It is my responsibility to:

1. Examine the accounts under section 145 of the 2011 Act
2. To follow procedures laid down in the general Directions given by the Charity Commission under section 145(5(b) of the 2011 Act and
3. To state whether particular matters have come to my attention

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commission under the 2011 Act and to be found in PCC Accountability guidance, 5th edition, 2017, issued by the Finance Division of the Archbishops' Council. The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also considers any unusual items or disclosures in the accounts and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention: -

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - ☐ To keep accounting records in accordance with S 130 of the 2011 Act; and
 - ☐ To prepare financial statements which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: -

Dated: 18th April 2022

Laura Myers
5 Hatch Ride, Crowthorne, Berkshire, RG45 6LF

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2021.

	Note	Unrestrict ed Funds	Designate d and Restrict ed Funds	Total 2021	Total 2020
	s	£	£	£	£
Incoming resources					
Voluntary income	2	106,606	8,165	114,771	113,705
Activities for generating funds	3	1,603	-	1,603	1,101
Income from Investments	4	38	2,576	2,614	3,465
Incoming resources from charitable activities	5	8,378	-	8,378	4,705
Other incoming resources	6	-	-	-	-
Total incoming resources		116,625	10,741	127,366	122,976
Resources expended					
Cost of generating voluntary income	7	165	-	165	46
Fund-raising trading costs	3	376	-	376	580
Charitable (church) activities	8	115,850	7,445	123,295	123,985
Governance costs	9	-	-	-	-
Total resources expended		116,391	7,445	123,836	124,611
Net incoming resources					(1,635)
Gain or (Losses) on Investment Assets on revaluation	12	-	17,850	-	11,500
Net movement in funds		234	21,146	21,380	9,865
Funds balances as at January 1 st		64,465	176,966	241,431	231,566
Fund Balances as at December 31st		64,699	198,112	262,811	241,431

BALANCE SHEET AS AT 31st DECEMBER 2021

	<u>Note</u>	<u>2021</u>	<u>2020</u>
	<u>s</u>	<u>£</u>	<u>£</u>
<u>Fixed Assets</u>			
Tangible investments	12	176,354	158,504
<u>Current Assets</u>			
Debtors	13	10,555	10,862
Cash at bank and in hand		93,824	87,768
		<u>104,379</u>	<u>98,630</u>
Creditors: amounts falling due within one year.	14	(17,922)	(15,703)
		<u> </u>	<u> </u>
Net current assets		86,457	82,927
		<u> </u>	<u> </u>
Total Net Assets		262,811	241,431
		<u> </u>	<u> </u>
<u>Parish Funds</u>			
Restricted and Designated Funds	15	198,112	176,966
Other Charitable Funds	16	64,699	64,465
		<u> </u>	<u> </u>
Total Parish Funds		262,811	241,431
		<u> </u>	<u> </u>

The accounts were approved by the members of the PCC on 23rd March 2022 and signed on its behalf by:

Mr L Richardson
Church Warden.

Mrs L Welham.
Church Warden.

Mrs R Al Jadir
Treasurer.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2021

1. Accounting Policies.

1.1. Basis of preparation.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (SORP (FRS102)) and the Charities Act 2011. The PCC is a public benefit entity within the meaning of FRS 102.

The financial statements have been prepared under the "Historic Cost Convention" with the exception of the valuation of Invested Assets, which are shown at market value on the accounts date. The Financial Statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church Groups that owe their main affiliation to another body, nor those that are informal gatherings of Church Members.

1.2. Incoming resources.

Income has been recognised when received or legally entitled to under SAP revenue recognition guidelines.

All revenues wherever possible are accounted as gross and any expenses incurred to generate that income is included under resources expended.

1.3. Resources expended.

Expenditure is recognised when expended and accrued where necessary in the year end accounts for any committed or known expenditure.

Mission giving is accrued for the year to 31st December.

1.4. Tangible fixed assets.

1.4.1. Consecrated land and buildings and movable church furnishings.

Consecrated and beneficed property of any kind is excluded from the accounts by S 10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's Inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to new requirements in 2000 such assets are not valued in the accounts. There have been no assets acquired since that date, but any future items acquired over £1,000, apart from pew cushions, will be capitalised and depreciated in the accounts over the anticipated useful life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings on individual items under £1,000 is written off.

1.4.2. Other fixtures, fittings and office equipment.

Equipment used within the Church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. No assets have been capitalised in the last 19 years.

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st
DECEMBER 2021 (Cont'd)**

1.5. Investments.

Investments are valued at market value at 31st December.

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December. Both are included in the Statement of Financial Activities.

1.6. Stock.

No account has been taken of any stocks of Books, Fair Trade goods or other materials held at 31st December.

1.7. Other Current Assets.

1.7.1. Debtors - Amounts owing to the PCC as at 31st December include Fees, Rents, Gift Aid recoverable plus any pre-payments for goods or services, and VAT recoverable under the Listed Places of Worship Scheme.

1.7.2. Cash at Bank and in Hand - Short term deposits either with CBF Church of England Funds or at the Bank.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2021 (Cont'd)

2. Voluntary Income.

	<u>Unrestrict ed Funds</u> <u>£</u>	<u>Restrict ed Funds</u> <u>£</u>	<u>Total 2021</u> <u>£</u>	<u>Total 2020</u> <u>£</u>
Voluntary Income	106,606	8,167	114,773	113,705
Incoming resources from donors				
Unrestrictive funds:				
Planned Giving	75,131	-	75,131	81,358
One-off gift aid donations through envelopes	277	-	277	996
Income Tax recoverable	15,432	-	15,432	16,294
Open plate collections	1,640	-	1,640	1,611
Donations and grants	14,126	-	14,126	7,923
	<u>106,606</u>	<u>-</u>	<u>106,606</u>	<u>108,182</u>
Restricted funds:				
Repair & Renovation Fund appeal	-	-	-	146
Organ fund	-	-	-	-
Special collections (see note 8)	-	7,567	7,567	3,902
Grants & donations for churchyard	-	600	600	1,475
Donations	-	-	-	-
	<u>0</u>	<u>8,167</u>	<u>8,167</u>	<u>5,523</u>

Planned giving is down this year by £6,227, due to some church members moving away from the area etc.

Income from open plate collections and gift aid envelopes was down by £690 (2020: down by £5,820) due mainly to the pandemic.

This year donations and grants under unrestricted funds includes £12,205 received following a successful online Stewardship campaign, and £110 from the coffee fund, £713 from the Listed Places of Worship scheme and £365 from Thames Voyces and Crowthorne Symphony Orchestra.

Under Restricted Funds,

Grants and donations for churchyard mainly relate to a grant received from the Crowthorne Parish Council for the upkeep of the churchyard £500 (2020: £500).

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2021 (Cont'd)

3. Activities for generating funds.

	<u>Unrestric</u> <u>ted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2021</u> <u>£</u>	<u>Total</u> <u>2020</u> <u>£</u>
Gross Income of Events;				
Sale of plants	283	-	283	200
Late night shopping Christmas	467	-	467	4
Fair Trade	-	-	-	350
Other Events & Activities	853	-	853	547
Total Gross Income	<u>1,603</u>	<u>-</u>	<u>1,603</u>	<u>1,101</u>
Cost of Events;				
Sale of plants	-	-	-	-
Late night shopping	10	-	10	-
Fair Trade	-	-	-	116
Other Events & Activities	366	-	366	464
Total Cost	<u>376</u>	<u>-</u>	<u>376</u>	<u>580</u>
Net Income	<u>1,227</u>	<u>-</u>	<u>1,227</u>	<u>521</u>

Some activities were cancelled again this year due to Covid. Other events and activities include Film income of £433 (net of refreshments), and under Costs re film income is the £174 licence fee. Other activities included the farewell supper for Rev Lisa Cornwell.

4. Investment income.

	<u>Unrestricte</u> <u>d</u> <u>Funds</u> <u>£</u>	<u>Designat</u> <u>ed</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2021</u> <u>£</u>	<u>Total</u> <u>2020</u> <u>£</u>
Interest receivable	38	-	38	137
Income from CPT investments	-	2,576	2,576	3,328
	<u>38</u>	<u>2,576</u>	<u>2,614</u>	<u>3,465</u>

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2021 (Cont'd)

5. Incoming resources from charitable activities.

	<u>Unrestrict</u> <u>ed</u> <u>Funds</u> <u>£</u>	<u>Restrict</u> <u>d</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2021</u> <u>£</u>	<u>Total</u> <u>2020</u> <u>£</u>
Other Income – flowers, quinquennial refund	598	-	598	108
Bookstall/books/cards/candles	-	-	-	133
Church Hall lettings	4,198	-	4,198	2,727
Fees (weddings and funerals)	2,952	-	2,952	1,737
	6			
Virtual pilgrimage	30	-	630	
	<u>8,378</u>	<u>-</u>	<u>8,378</u>	<u>4,705</u>

Fees for weddings and funerals are net of fees remitted to the Diocese as per PCC Accountability guidance, 5th edition, 2017. Income from charitable activities was affected by the pandemic.

6. Other Incoming Resources.

There are no Other Incoming Resources; all income is shown under the previous headings.

7. Cost of generating voluntary income.

In prior years all costs pertaining to generating voluntary income have been judged to be part of normal church activities and have been included under that heading, apart from costs charged by Kindlink and Just Giving used to raise funds online for special causes and so costs relating to this are shown here.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2021 (Cont'd)

8. Charitable Activities

	Unrestrict ed Funds £	Restrict ed Funds £	Total 2021	Total 2020 £
Church Activities	115,850	7,445	123,295	123,985
Mission Giving	12,211	-	12,211	12,518
Christmas Collections:				
- Children's Society – Christingle January 2021	-	111	111	240
- Children's Society Giving Tree (2020: Pilgrims Heart Trust)	-	-	-	1,050
- Reading Refugee Support Centre	-	1,979	1,979	
Other Collections:				
- Alexander Devine	-	608	608	
- Embrace Middle East	-	-	-	768
- Collections for Vicar and LLM leaving	-	3,024	3,024	-
- Hardship fund payments	-	1,180	1,180	
Grants to Institutions and individuals	12,211	6,902	19,113	14,576
Ministry -				
- Parish share	77,796	-	77,796	78,684
- Clergy expenses	366	-	366	1,188
- Other clergy costs	599	-	599	424
- Other levies	140	-	140	392
Church Running Costs:				
- Church running costs	8,598	-	8,598	8,428
- Church maintenance	9,197	-	9,197	10,666
- Churchyard maintenance	-	543	543	2,930
- Expenditure on booklets/cards/candles	100	-	100	132
- Worship & music, Sunday club, flowers, training	5,364	-	5,364	5,323
				18

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

- Major works – Organ and pew cushions, nave floor investigation	-		-	
- Outreach – CAP course, Summer activities etc	-		-	
- Telephone & postage	344	-	344	353
- Printing & stationery	224	-	224	431
- Sundry	730	-	730	322
Bank charges	181	-	181	136
	<u>103,640</u>	<u>543</u>	<u>104,183</u>	<u>109,409</u>

Mission Giving, £12,211 (2020: £12,518), is calculated and represents 12.5% of unrestricted Planned Giving and Collections excluding special collections. Clergy costs came down following our vicar's leaving. Most other costs were fairly similar to last years, except the Churchyard costs were down to more normal levels. Church maintenance this year includes £3,868 re boiler maintenance costs and £3,795 for the AVS repairs and maintenance.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2021 (Cont'd)

The Mission Giving is distributed equally to the following charities - Bible Society, Leprosy Mission, Corrymeela, Church Army, Church Missionary Society, Hope Zone and Embrace the Middle East.

9. Governance Costs.

No governance costs have been incurred. Governance costs relate to audit and other professional fees.

10. Members of the PCC.

No members of the PCC (or any persons knowingly connected with them) received any remuneration during the year with exception of repayments of amounts spent on behalf of the PCC and the incumbent receives mileage and other expenses as set out in note 8.

11. Employees. - There were no employees during the year.

Honaria paid to organists and the choir director amounted to £3,299 (2020: £2,698), costs were higher this year partly due to the church being open more this year than last and also because we put up the rates payable.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2021 (Cont'd)

12. Fixed Assets - Investments.

	2021 £	2021 £	2020 £	2020 £
Historical Cost as at December 31st -				
		-		
- CBF Investment Fund - was Chariguard		45,329		45,329
- GAM - was THS IGVF "Y" Shares		40,649		40,649
		<u>85,978</u>		<u>85,978</u>
Market Value as at 1st January -				
- CBF Investment Fund		67,153		62,956
- GAM		91,351		84,047
		<u>158,504</u>		<u>147,003</u>
Change in value of unsold units				
-CBF Investment Fund	9,656		4,196	

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE				
-GAM	8,194		7,305	
		17,850		11,501
		176,354		158,504
Market Value as at 31st December -				
- CBF Investment Fund		76,809		67,153
-GAM		99,545		91,351
		176,354		158,504

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2021 (Cont'd)

13. Debtors.

	2021	2020
	<u>£</u>	<u>£</u>
Income tax recoverable - Gift Aid	7,947	9,642
Other debtors	2,306	1,162
Prepayments	302	58
	10,555	10,862

Other debtors, this year includes £69 (2020: £298) in respect of a grant receivable from the Listed Places of Worships scheme for VAT on repairs and £1,146 (2020: £408) in respect of hall hirers, and £410 receivable from the Oxford Diocese for fees in vacancy.

14. Creditors: Amounts falling due within one year.

	2021	2020
	<u>£</u>	<u>£</u>
Mission giving & special collections	14,692	14,167
Accruals & deposits	3,230	1,536
	17,922	15,703

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE
Accruals includes costs for heat and light, fees payable to ODBF, choir director and organists' fees and church maintenance and provision for the quinquennial report.

15. Restricted and Designated Funds.

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for special purposes: -

	<u>Balance</u> <u>at</u> <u>1st</u> <u>January</u> <u>2021</u> <u>£</u>	<u>Movemen</u> <u>t</u> <u>in funds</u> <u>Incoming</u> <u>Resource</u> <u>s</u> <u>£</u>	<u>Resource</u> <u>s</u> <u>Expende</u> <u>d</u> <u>£</u>	<u>Balance</u> <u>at</u> <u>31st</u> <u>December</u> <u>2021</u> <u>£</u>
Trust fund	158,504	17,850	-	176,354
Repair & Renovation fund	7,736	-	-	7,736
For Churchyard	-	600	543	57
Other Designated	8,576	2,576	-	11,152
Hardship fund	1,845	1,843	1,180	2,508
Other restricted				
Income / Expenditure	305	5,722	5,722	305
	<u>176,966</u>	<u>28,591</u>	<u>7,445</u>	<u>198,112</u>

The Other Designated fund income is the investment income from the Crowthorne Parish Trust investments, which may be used to fund a part time youth worker or repair and renovation projects.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2021 (Cont'd)

16. Other Charitable Funds.

	<u>1st</u> <u>January</u> <u>2021</u> <u>£</u>	<u>Incoming</u> <u>Resource</u> <u>s</u> <u>£</u>	<u>Resource</u> <u>es</u> <u>expende</u> <u>d</u> <u>£</u>	<u>31st</u> <u>December</u> <u>2021</u> <u>£</u>
Non restricted or designated funds	64,465	116,625	116,391	64,699
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

17. Analysis of Net Assets between funds.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE

	<u>Unrestrict ed Funds</u>	<u>Restricted Funds</u>	<u>Total</u>
	£	£	£
Fund Balances at 31st December 2021 are represented by: -			
Investments	-	176,354	176,354
Debtors	10,467	88	10,555
Cash at Bank and in Hand	69,672	24,152	93,824
Creditors amounts falling due within one year	(15,440)	(2,482)	(17,922)
	<u>64,699</u>	<u>198,112</u>	<u>262,811</u>

Unrealised gains included above: -

On Investments (see below) - Restricted
Funds

Reconciliation of Movement in unrealised gains on: -

	£
Unrealised gains at 31 st December 2021	72,525
Realisation of revaluations of previous years	-
Net Gain/(loss) on revaluations in year (see note 12)	17,850
Unrealised gains at 31st December 2021	<u>90,375</u>