

**The Parochial Church Council of the
Ecclesiastical Parish of Christ Church South
Ossett**

Charity number 1133733

**Annual Report and Financial Statements
for the year ended 31 December 2022**



West Yorkshire Community Accounting Service

The Parochial Church Council of the Ecclesiastical Parish of Christ Church South Ossett

Annual Report and Financial Statements for the year ended 31 December 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

The Parochial Church Council of the Ecclesiastical Parish of Christ Church South Ossett

Trustees' report for the year ended 31 December 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Rev. Steven Harvey	Priest in Charge and Chair	
Malcolm Burns	Treasurer	
Helen Berry	Secretary	
Paul Cadman	Warden	Deceased January 2022
David Nash	Warden	Resigned May 2022
Christopher Petrie		
Beverly Cadman		
Diane Hampshire		
Valerie Squires		
Jacqueline Searle	Warden	
Russell Tebay		Resigned March 2022
Sarah Portman		
Janet Nash		
Rev. Andrew Griffin	Associate Priest	
Thomas Smith		
Carol Thewlis		
Jennifer Phelan		

Charity number 1133733 Registered in England and Wales

Registered and principal address	Bankers
Vicar Lane	National Westminster Bank plc
Ossett	27 Effingham Street
Wakefield	Rotherham
WF5 0BE	South Yorkshire
	S65 1AU

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is controlled by the Church of England Measures, the Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules.

Method of recruitment and appointment of trustees

The trustees of the charity are the PCC members who are appointed in accordance with the Church Representation Rules.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church South Ossett

Trustees' report (continued) for the year ended 31 December 2022

Objectives and activities

The charity's objects

As part of the Diocese of Leeds, within the Church of England, Christ Church South Ossett Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, in promoting, in the Ecclesiastical Parish, the whole mission of the Church - pastoral, evangelistic, social and ecumenical.

The charity's main activities

The PCC is committed to enabling as many people as possible to worship at our Church and to become part of our parish community at Christ Church. The PCC and its incumbent maintain an overview of worship throughout the parish and our services and worship put faith into practice through prayer and scripture, music and sacrament.

The incumbent and PCC seek to enable people to live out their faith within the parish community through worship and prayer, learning about the Gospel, developing their knowledge and trust in Jesus, providing pastoral care for those in the parish and undertaking and supporting missionary and outreach work. To facilitate this work it is important we maintain the fabric of the Church building and its Parish Centre complex.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of the Christian faith.

Achievements and performance

Mission, Vision and Values

After some instability of previous years because of the Covid-19 pandemic, the vacancy following Rev. David Robertson's retirement, and the appointment of Rev. Steven Harvey and Rev. Andrew Griffin as Priest in Charge and Associate Priest respectively, 2022 was a year of rebuilding and re-envisioning for Christ Church. At its meeting in July 2022, the PCC adopted a new statement of Mission, Vision and Values for Christ Church, which was the foundation of teaching during the Sunday services through the autumn term. This is supported by twelve strategic objectives, seeking to enable the vision to become reality over the next five to ten years.

Our Mission

We exist to be and to make disciples who love Jesus as their greatest treasure, learn Jesus as their way of life, and live Jesus for the renewal of the world.

Our Vision

With the help of God, our aim is to be a Christ-centred worshipping family of radical disciples, committed to showing and telling the good news of God's Kingdom in Ossett and beyond.

Our Values (the means by which we seek to live out our day-to-day mission and ministry)

We are committed to being a church that...

1. Worships joyfully
2. Prays dependently
3. Lives radically
4. Loves extravagantly
5. Thinks biblically
6. Gives sacrificially
7. Witnesses organically

The Parochial Church Council of the Ecclesiastical Parish of Christ Church South Ossett

Trustees' report (continued) for the year ended 31 December 2022

Parochial Church Council (PCC)

The PCC met seven times over the year (including one extraordinary meeting to consider its response to a proposal from the Wakefield Area Mission and Pastoral Committee to form a United Benefice with Trinity Church Ossett and Gawthorpe). Given its wide-ranging responsibilities, the PCC is supported by a number of Ministry Teams, each dealing with a particular aspect of parish's mission and ministry, which meet together at Team Forum (six times per year). These Teams are responsible to and report back to the PCC at every meeting.

Worship

Each week, Christ Church meets for worship at 10am on Sundays. The first Sunday of the month is normally All-In Worship for people of all ages. On the other Sundays of the month, volunteers lead two groups for children during the service: Little Gems for children aged 2-5 and Fireflies for children aged 5-11. Services of Holy Communion take place on alternate weeks (normally, 1st, 3rd and 5th Sundays of the month). Sunday services are usually attended by approximately 65-70 adults and 15-20 children. In addition, a smaller midweek service takes place on Thursdays at 10.15 in the Parish Centre, in which Holy Communion is celebrated twice a month (on the 2nd and 4th Thursdays of the month) to ensure that it is offered every week. This is attended by approximately 25-30 adults each week (about 10-15 of whom do not normally attend Sunday services). In September 2022, a new weekly prayer meeting called Cornerstone was launched at 9.30am on Monday mornings, at which there are regularly between 8-12 people attending. Game Changers, which was launched in the autumn of 2021, as a group for 8-14s to have fun and learn more about the Christian faith on Sunday evenings has also continued and consolidated, regularly drawing about 12-15 young people from both current church-going families and non-church-going families.

As well as services on Sundays and Thursdays, we continue to provide weddings, funerals, baptisms and/or thanksgiving services as requested. In 2022, Christ Church provided two weddings, eleven funerals in church (as well as another five in crematoria), and four thanksgivings for children.

Discipleship

Christ Church continued to operate in a "Cell Church" structure which means that church members meet regularly in small groups during the week and join together in the Sunday services for corporate worship. This is part of a wider recognition that church is not the building, but the people. In the coming months and years, the church aims to revise the structure of its cell groups to facilitate deeper discipleship and greater participation among the church as a whole.

In January and February 2022, Christ Church ran The Start Course, which was regularly attended by 10-12 people, with a view to helping them explore and experience the Christian faith. The success of this course also led to plans to run The Alpha Course from January 2023.

Schools and Young People

A team led by Rev. Steven Harvey has also continued to lead collective worship in four schools in the parish: Dimple Wells Infant School, South Ossett Infant School, Southdale Junior School and South Parade Primary School. In 2022, the church also hosted a Harvest celebration for South Ossett Infant School and a carol service for Ossett Academy. Rev. Steven Harvey is also a foundation governor for Southdale Junior School and has built up good links to support them deliver their RE curriculum including hosting a day to introduce the RE curriculum's Big Story of the Bible, as well as themed reflections at Easter and Christmas.

Christ Church also enjoys links with uniformed groups, with which it seeks to maintain good links. In 2022, the uniformed groups were invited to attend an interactive event called The Easter Journey, a light party at Halloween and a Christingle service in early December.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church South Ossett

Trustees' report (continued) for the year ended 31 December 2022

Community

It is recognised that the Church exists for the benefit of its non-members, and Christ Church has sought to actively serve its community in a number of ways—not only by promoting the Christian faith, but also through social activities such as the Shared Craft group, CentrePoint (a group for adults with learning disabilities), Little Rascals (a parent-and-toddler group), and a Table Tennis club. In May, it was decided that the Luncheon Club would stop after about 25 years of service due to declining numbers and fewer volunteers. However, we continue to explore ways of serving our community, and as the cost of living crisis has hit people hard, the work of The Resource Food Bank has grown significantly, with around 60 different agencies referring people to receive its support. Christ Church is exploring ways of expanding this ministry to better serve the needs of the community now and in the years to come.

Financial review

The net income for the year was £41,820, including net income of £28,570 on unrestricted funds and net income of £13,250 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £112,538.

The PCC feels it needs to ensure it has sufficient unrestricted moneys to meet its ongoing regular needs plus some for unforeseen emergency needs. In the light of the most recent financial activity, it considers an end of month bank balance equivalent to three months expenditure, approximately £30,000, would meet these needs.

At the start of the year the PCC held more than this amount but has plans for ministry initiatives that will require funding and also is aware of a number of building maintenance issues and were conscious too that the original part of our Parish Centre is an old building in need of constant maintenance. A major undertaking over the next few years will be the replacement of the wooden windows which are considerably rotten. Their replacement is expected to run into many thousands of pounds. Also, the heating boiler in the newer part of the Parish Centre is thought to be close to life expiry. The PCC has therefore set aside approximately £40,000 in a Business Reserve account to cover the cost of Ministry projects and building maintenance, but recognises that in a worst case scenario it may have to raise further funds from elsewhere.

We have been affected by the Covid-19 virus in past years but we feel that our circumstances, e.g. utility bills. and activities have now “normalised.” Any carry-over from the Covid-19 virus is taken into account in planning the activities on which the 2023 budget is based. A bigger concern is the cost of living crisis which we anticipate will affect our members ability to give and the cost of our operations.

Approved by the board of trustees on 7/5/2023

Rev Steven Harvey (Trustee)

The Parochial Church Council of the Ecclesiastical Parish of Christ Church South Ossett

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of Christ Church South Ossett

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022, which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

9/5/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Parochial Church Council of the Ecclesiastical Parish of Christ Church South Ossett

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
<u>Voluntary income</u>	(2)	134,968	32,007	166,975	134,058
<u>Church activities</u>					
Statutory fees (Leeds DBF)		4,450	-	4,450	4,619
Parish weekend		-	-	-	(3,790)
Gross income from trading		6,316	-	6,316	2,977
Bank interest received		71	-	71	-
Total income		<u>145,805</u>	<u>32,007</u>	<u>177,812</u>	<u>137,864</u>
Expenditure on:					
<u>Church activities</u>					
Mission, giving and donations		11,979	-	11,979	10,498
Lunch club, coffee, rascals group		1,537	-	1,537	1,402
The Resource		-	18,247	18,247	20,884
Diocesan parish share contribution		68,687	-	68,687	61,840
Salaries, wages and honoraria		5,085	-	5,085	4,912
Clergy and staff expenses		615	-	615	591
<u>Church expenses</u>					
Mission and evangelism costs		2,758	510	3,268	3,025
Church running expenses		7,374	-	7,374	7,937
Independent examination		1,170	-	1,170	1,170
Church utility bills		4,716	-	4,716	5,311
Cost of trading (Parish Centre)		10,424	-	10,424	9,611
<u>Other expenditure</u>					
Depreciation		2,890	-	2,890	2,890
Total expenditure		<u>117,235</u>	<u>18,757</u>	<u>135,992</u>	<u>130,071</u>
Net income / (expenditure)		<u>28,570</u>	<u>13,250</u>	<u>41,820</u>	<u>7,793</u>
Fund balances brought forward		<u>272,787</u>	<u>31,641</u>	<u>304,428</u>	<u>296,635</u>
Fund balances carried forward	(5)	<u>301,357</u>	<u>44,891</u>	<u>346,248</u>	<u>304,428</u>

All incoming resources and resources expended derive from continuing activities.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church South Ossett

Balance sheet

as at 31 December 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(6) 188,819	-	188,819	191,709
Total fixed assets	<u>188,819</u>	<u>-</u>	<u>188,819</u>	<u>191,709</u>
Current assets				
Debtors and prepayments	(7) 8,057	262	8,319	6,359
Cash at bank and in hand	(8) 107,017	44,629	151,646	118,735
Total current assets	<u>115,074</u>	<u>44,891</u>	<u>159,965</u>	<u>125,094</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(9) 2,536	-	2,536	12,375
Total current liabilities	<u>2,536</u>	<u>-</u>	<u>2,536</u>	<u>12,375</u>
Net current assets / (liabilities)	<u>112,538</u>	<u>44,891</u>	<u>157,429</u>	<u>112,719</u>
Net assets	<u>301,357</u>	<u>44,891</u>	<u>346,248</u>	<u>304,428</u>
Funds				
Unrestricted funds	301,357	-	301,357	272,787
Restricted funds	-	44,891	44,891	31,641
Total funds	<u>301,357</u>	<u>44,891</u>	<u>346,248</u>	<u>304,428</u>

The financial statements were approved by the board of trustees on 7/5/2023

Rev Steven Harvey (Trustee)

The Parochial Church Council of the Ecclesiastical Parish of Christ Church South Ossett

Notes to the accounts

for the year ended 31 December 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Parish Centre: nil

Organ and capital improvements: over 7 years

Project and office equipment: over 5 years

The Parochial Church Council of the Ecclesiastical Parish of Christ Church South Ossett

Notes to the accounts

for the year ended 31 December 2022

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

The Parochial Church Council of the Ecclesiastical Parish of Christ Church South Ossett

Notes to the accounts continued for the year ended 31 December 2022

2 Voluntary Income	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Tax Efficient Planned giving	76,444	-	76,444	74,475
Collection at Services	11,588	-	11,588	10,331
All other giving and voluntary income	1,847	-	1,847	959
Lunch club, coffee, rascals group	1,651	-	1,651	1,070
The Resource	-	25,751	25,751	21,567
Gift Aid/ Tax Recovered	23,076	1,174	24,250	18,848
Legacies received (capital value)	20,362	-	20,362	2,500
Grants	-	5,082	5,082	4,308
	<u>134,968</u>	<u>32,007</u>	<u>166,975</u>	<u>134,058</u>

3 Grants	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bishop's Development Fund	-	1,582	1,582	-
Leeds Diocesan Board of Finance	-	2,000	2,000	-
Wakefield Metropolitan District Council	-	1,500	1,500	2,500
HMRC CJRS	-	-	-	1,808
	<u>-</u>	<u>5,082</u>	<u>5,082</u>	<u>4,308</u>

4 Staff costs and numbers	2022	2021
	£	£
Gross salaries	5,085	4,912
	<u>5,085</u>	<u>4,912</u>

The average number of employees during the year was 1, being an average of 0.3 full time equivalent (2021: 1, 0.3 FTE). There were no employees with emoluments above £60,000.

5 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Parish Weekend	2,376	-	-	-	2,376
The Resource	29,265	26,925	16,747	-	39,443
Bishop's Development Fund	-	1,582	510	-	1,072
Leeds DBF Winter Bills grant	-	2,000	-	-	2,000
Wakefield MDC	-	1,500	1,500	-	-
	<u>31,641</u>	<u>32,007</u>	<u>18,757</u>	<u>-</u>	<u>44,891</u>

Fund name	Purpose of restriction
Parish Weekend	Fund towards the annual parish weekend. The balance held is either refunded after the year or carried forward for future events depending on the payees' wishes,
The Resource	The Resource is the food bank run by the charity.
Bishop's Development Fund	To provide an evening and weekend youth group, to attract young people into the Church.
Leeds DBF Winter Bills grant	Assistance towards increased energy costs.
Wakefield MDC	Grants to The Resource food bank.

**The Parochial Church Council of the Ecclesiastical Parish of
Christ Church South Ossett**
Notes to the accounts continued
for the year ended 31 December 2022

6 Tangible assets	Organ and capital improvements	Parish Centre	Total
<u>Cost</u>	£	£	£
At 1 January 2022	20,231	183,038	203,269
Additions	-	-	-
At 31 December 2022	<u>20,231</u>	<u>183,038</u>	<u>203,269</u>
<u>Depreciation</u>			
At 1 January 2022	11,560	-	11,560
Charge for year	2,890	-	2,890
At 31 December 2022	<u>14,450</u>	<u>-</u>	<u>14,450</u>
<u>Net book value</u>			
At 31 December 2022	<u>5,781</u>	<u>183,038</u>	<u>188,819</u>
At 31 December 2021	<u>8,671</u>	<u>183,038</u>	<u>191,709</u>
7 Debtors and prepayments	2022	2021	
	£	£	
Debtors	6,590	4,759	
Prepayments	1,729	1,600	
	<u>8,319</u>	<u>6,359</u>	
8 Cash at bank and in hand	2022	2021	
	£	£	
Cash at bank	151,500	118,646	
Cash in hand	146	89	
	<u>151,646</u>	<u>118,735</u>	
9 Creditors and accruals	2022	2021	
	£	£	
Creditors	184	336	
Accruals	2,352	12,039	
	<u>2,536</u>	<u>12,375</u>	

**The Parochial Church Council of the Ecclesiastical Parish of
Christ Church South Ossett**
Notes to the accounts continued
for the year ended 31 December 2022

10 Related party transactions

Trustee expenses

During the year 1 trustee was paid a total of £576 in respect of travel and telephone expenses (previous year: 1 trustee and £120).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Donations and legacies received from trustees and related parties

Donations without conditions amounting to £26,156 and unrestricted legacies of £20,000 were received from trustees and related parties.

11 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	2022	2021
	£	£
Within one year	680	500
In the second to fifth years inclusive	2,493	-
Over five years from the balance sheet date	-	-
	<u>3,173</u>	<u>500</u>

**The Parochial Church Council of the Ecclesiastical Parish
of Christ Church South Ossett**
**Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 December 2022**

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
<u>Voluntary income</u>	134,968	106,280	32,007	27,778	166,975	134,058
	-	-	-	-	-	-
<u>Church activities</u>	-	-	-	-	-	-
Statutory fees (Leeds DBF)	4,450	4,619	-	-	4,450	4,619
Parish weekend	-	-	-	(3,790)	-	(3,790)
Gross income from trading	6,316	2,977	-	-	6,316	2,977
Bank interest received	71	-	-	-	71	-
Total income	<u>145,805</u>	<u>113,876</u>	<u>32,007</u>	<u>23,988</u>	<u>177,812</u>	<u>137,864</u>
Expenditure						
<u>Church activities</u>						
Mission, giving and donations	11,979	10,498	-	-	11,979	10,498
Lunch club, coffee, rascals group	1,537	1,402	-	-	1,537	1,402
The Resource	-	-	18,247	20,884	18,247	20,884
Diocesan parish share contribution	68,687	61,840	-	-	68,687	61,840
Salaries, wages and honoraria	5,085	3,104	-	1,808	5,085	4,912
Clergy and staff expenses	615	591	-	-	615	591
<u>Church expenses</u>						
Mission and evangelism costs	2,758	3,025	510	-	3,268	3,025
Church running expenses	7,374	7,937	-	-	7,374	7,937
Independent examination	1,170	1,170	-	-	1,170	1,170
Church utility bills	4,716	5,311	-	-	4,716	5,311
Cost of trading (Parish Centre)	10,424	9,611	-	-	10,424	9,611
<u>Other expenditure</u>						
Depreciation	2,890	2,890	-	-	2,890	2,890
Total expenditure	<u>117,235</u>	<u>107,379</u>	<u>18,757</u>	<u>22,692</u>	<u>135,992</u>	<u>130,071</u>
Net income / (expenditure)	<u>28,570</u>	<u>6,497</u>	<u>13,250</u>	<u>1,296</u>	<u>41,820</u>	<u>7,793</u>
Fund balances brought forward	<u>272,787</u>	<u>266,290</u>	<u>31,641</u>	<u>30,345</u>	<u>304,428</u>	<u>296,635</u>
Fund balances carried forward	<u>301,357</u>	<u>272,787</u>	<u>44,891</u>	<u>31,641</u>	<u>346,248</u>	<u>304,428</u>