

# **The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham**

**Charity number: 1133732**

**Trustees' report and financial statements**

**For the year ended 31 December 2024**

**The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham**

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The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Reference and administrative details of the Charity, its Trustees and advisers  
For the year ended 31 December 2024**

**Trustees**

Revd John William Challis  
Maureen Williams (until 2025)  
Geoffrey Walker, (Until 2025)  
Jeanette Fido (until 2026)  
Glenn Potter (until 2025)  
Wendy Margaret Barrett, (Until 2026)  
Steve Christie, (Until 2025)  
Yvonne Elizabeth Hammill, (Until 2026)  
Joan Margaret Bull, (Until 2025)  
Janette Penn, (Until 2026) Deceased  
James George Rushman, (Until 2025) stood down due other commitments  
Margaret Treacy, (Until 2026)  
Matthew Copeland, (Until 2025)  
Elizabeth Wand, (Until 2025)  
Nicholas Wand, (Until 2025)  
Peter French, (Until 2026)  
Anne French, (Until 2026)  
Susan Holmes, (Until 2026)  
David Lowen, (Until 2026)  
Andy and Jo Caswell-Russell (until 2027) stood down for personal reasons

**Charity number**

1133732

**Principal office**

The Church Office  
St Mary's Centre  
Grassmere Close  
Felpham  
West Sussex  
PO22 7NU

**Independent Examiner**

John Fenton-Jones (until APCM, 2025)  
St Mary's Centre  
Grassmere Close

Felpham  
PO22 7NU

**Incumbent**

Revd John William Challis

**Wardens**

Maureen Williams (Lay Vice Chair) (Until 2025)  
Geoffrey Walker (Until 2025)

**Deputy Wardens**

Russell McCarthy (Until 2025)  
Matthew Copeland (Until 2025)

**Treasurer**

Glenn Potter (until APCM 2025)

**PCC Secretary**

Jeanette Fido (Until 2025)

**Deanery Synod**

Wendy Margaret Barrett (Until 2026)  
Janette Penn (Until 2026) deceased  
Margaret Treacy (Until 2026)  
Lois Christine Thompson (resigned)  
Yvonne Hammill (until 2026)  
Joan Margaret Bull (until 2026)

**Safeguarding Officer**

Joan Margaret Bull (Until 2025)

## The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

### **Trustees' report For the year ended 31 December 2024**

The Trustees present their annual report together with the financial statements of the Charity for the 1 January 2024 to 31 December 2024.

St Mary's Church is situated in Felpham Road, Felpham. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Rector, The Church Office, St Mary's Centre, Grassmere Close, Felpham, West Sussex. PO22 7NU

### **Objectives and activities**

#### **a. Policies and objectives**

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The main objectives of the PCC are:

- The consideration and discussion of matters concerning the Church of England, or any other matters of religious or public interest;
- Making known, and putting into effect, any provision made by the Diocesan Synod, or the Deanery Synod, but without prejudice to the powers of the council on any particular matter;
- Giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the council;
- Raising such matters, as the council consider appropriate, with the Diocesan Synod or Deanery Synod.
- Maintenance of St Mary's Church and St Mary's Centre in Felpham.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

#### **b. Activities undertaken to achieve objectives**

In working to achieve these objectives the PCC has supported or initiated the following activities during the year.

- To support the PCC's plan of spreading the mission and outreach of St Mary's Church in making Jesus Christ known in this parish.
- A total of £5588 (2022: £4,841) was donated to the local schools and other charities
- The PCC is grateful for the efforts of volunteers who are involved at every level in the activities of the church. Hundreds of hours are given in pursuit of the church's objectives.



**Trustees' report (continued)  
For the year ended 31 December 2024**

**Objectives and activities (continued)**

**c. Main activities undertaken to further the Charity's purposes for the public benefit**

In accordance with our duties as stated in section 17(5) of the Charities Act we have considered the guidance provided by the Charity Commission in regard to public benefit. This public benefit is demonstrated through our activities and achievements, and as detailed throughout the reports below.

St Mary's continues to support Bishop Tufnell Primary School and has a strong presence on the Governing body with foundation members and the Rector. BTPS and Downview School and Felpham Community College and Felpham Community College joined us for Easter and Christmas services.

St Mary's Family Hub, located on the same site as BTPS, is home to a thriving Pre – school accommodating up to 25 children aged 2 – 5 years. Our Youth Clubs and other Church Groups now make regular use of the facility as we reach out to the furthestmost point in the village. We also host the NHS and their mother and baby outreach service.

St Mary's continue to make full use of the St Mary's Centre and offer the facility to the wider community for a broad range of other activities.

**d. Future plans**

We have initiated a number of new projects during the year as we work to raise the profile of St Mary's and place our church at the very heart of our community.

We will continue to encourage people to take part in our wider church programme as we seek to fulfill our key mission of spreading the gospel across the parish.

Tracey Flitcroft was priested in June and continues to play an active part in the life of our church as she gains experience of Parish life.

**Trustees' report (continued)  
For the year ended 31 December 2024**

(continued)

**a. Main achievements of the Charity**

**Church Attendance**

At the first of January 2025 there were 222 parishioners on the church electoral roll, 144 residents within the parish (65%) and 78 non-resident in the parish (35%).

**Review of the Year**

The full PCC met 5 times during the year. The average level of attendance was 77%. Committees met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary. Notes of the proceedings of the PCC's meetings are included in the parish magazine when possible and appropriate. The following paragraphs summarise the work of the PCC in 2024:

- A major turnaround in our finances resulted in a surplus of £42,684
- The Platinum Window appeal reached 50% of it's target.
- Partial repairs to the roof have been completed and agreement reached with the Church Commissioners to fund 98.35% of the replacement cost of the north facing chancel roof.

**Trustees' report (continued)**  
**For the year ended 31 December 2024**

(continued)

**Financial review**

**a. Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

**b. Reserves policy**

It is the PCC policy to maintain a balance on unrestricted funds (if possible), which is at least twelve months' unrestricted payments, to cover emergency situations that may arise from time to time and to support irregular cashflow. The balance of £170,783 (2023: £134,039) on unrestricted funds at the year end is in line with this policy.

**Trustees' report (continued)**  
**For the year ended 31 December 2024**

**c. Treasurer's financial report**

The total income for the year was £233,081, compared to £122,281 in 2023, being an increase of £94,369.

The total expenditure for the year was £215,493 compared to £181,705 in 2023, being an increase of £33,708.

The total gain on investments for the year was £6,912, compared to £18,024 in 2023.

The resultant surplus for the year was £24,500, compared to a deficit of £41,401 in 2023.

Further details on specific items of income and expenditure are noted below.

**Income**

Total income increased in the year compared to 2023. A detailed breakdown can be seen within Notes 2 to 6.

Total income from standing orders was £26,225, compared to £28,420 in 2023, being a decrease of £2,195.

Donations received via the Parish Giving Scheme (PGS) was £15,134, compared to £12,236 in 2023, being an increase of £2,898. Giving by the PGS is a simple and secure method for donors and reduces the administration work required by the PCC.

During the year we received legacies of £51,540, compared to £0 in 2023.

Overall, total donations during the year amounted to £80,136, compared to £74,245 in 2023, an increase of £5,891. The previous years decline in freewill giving has largely been arrested with significant increases in donations on which gift aid is recoverable

- Plate collections in church at Sunday services increased to £7,417 (2023 £5,965)
- Paypal giving fund donations of £9, compared to £3,893 in 2023, being a decrease of £3,884.
- Contactless giving in the church of £3,351, compared to £3,281 in 2023, being an increase of £70.

The Centre's financial performance significantly improved. The income from the Centre was £46,467, compared to £25,129 in 2023, being an increase of £21,338.

**Expenditure**

The major expenditure in 2024 was as follows:

- Parish share was £81,445 compared to £78,795 in 2023, being an increase of £2650. The PCC has pledged to meet 100% of the parish ministry costs allocated to it in 2025.
- Giving to charities was £5,588 to external charities compared to £4,841 in 2023
- Church building repairs were £4,315 compared to £563 in 2023, being an increase of £3,752.
- Churchyard expenses were £3,570 compared to £897 in 2023, an increase of £2,673.
- Centre/Hub costs were £62,421 compared to £37,616 in 2023, being an increase of £24,805.
- Fixed asset additions in the year were £5,338 (see note 13).

The Hub was registered as a separate charity in December 2024 and will function as such from January 1<sup>st</sup> 2025. For expediency we have included the income (£23,474) and expenditure (£17,334) for the Hub in these accounts



## The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

### **Trustees' report (continued) For the year ended 31 December 2024**

#### **Structure, governance and management**

##### **a. Constitution**

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham is a registered charity, number 1133732, and is constituted under a Trust deed.

##### **b. Methods of appointment or election of Trustees**

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

##### **c. Membership and responsibilities**

Membership of the PCC is determined under the Church Representation Rules and consists of the ex-officio members, the Rector, the Treasurer, and the PCC Secretary. The churchwardens are elected annually at the meeting for that purpose, 4 members of the Deanery Synod, and a set proportion of those on the Electoral Roll of the church are elected at the APCM. Members may also be co-opted. Members of the church are encouraged to stand for election to the PCC to try to ensure a balance of skills and experience where possible.

The PCC is responsible for a wide range of matters affecting the parish including compliance with health and safety, disability legislation and child protection. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances.

The PCC works to ensure that each member of the committee is equipped to fulfil their role. New members of the PCC are invited to discuss their role and responsibilities at the first meeting held after the APCM in each year. The PCC secretary, treasurer and deputy churchwardens are also elected at this meeting.

The wardens, secretary and treasurer, where needed, attend courses run by the diocese on their particular work. Regular mailings from the diocese and elsewhere keep the officers up-to-date with changes, in church regulations and financial procedures and these are reported to the whole PCC where appropriate.

Joan Bull as Safeguarding Officer, is responsible for ensuring that a Disclosure and Barring Service check is conducted on all those who work with children and vulnerable adults in the church. All our first aiders have attended a course run by St John's Ambulance. Training is regularly reviewed.

There are also a number of sub-committees which report to the PCC from time to time and are responsible for specific areas of the church's activities.

**Trustees' report (continued)  
For the year ended 31 December 2024**

**Structure, governance and management (continued)**

**d. Committees**

**Standing Committee**

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

**Fabric Committee**

Attends to matters relating to the stewardship of plant, such as the church buildings and fabric, the churchyard, the rectory and St Mary's Centre.

**Mission & Youth Committee**

Attends to matters relating to Ministry of the local church to the community and the world, such as ecumenical links, evangelism and the support of mission and relief agencies and further considers the overall strategy of children's and youth ministry and supports those working with children and young people.

**Social and Fundraising Committee**

Aims to raise funds for the church and to promote fellowship and a sense of community within the parish.

**St Mary's Centre Management Committee**

Works in conjunction with Arun District Council to oversee the use and management of St Mary's Centre according to its constitution.

**Risk Assessment**

The PCC confirms that the major risks, to which the council has been exposed, have been identified by a risk analysis exercise carried out by the PCC. Risks are being reviewed so that systems and procedures may be established to manage them.

**Platinum Window**

The Platinum Window committee has been formed to oversee the design, installation and fundraising for the new window to commemorate the jubilee and life of our late Queen.

The activities of the committees and other organisations within the Parish may be found elsewhere in the Annual Report.

**Trustees' report (continued)**  
**For the year ended 31 December 2024**

**Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Revd John William Challis



Maureen Williams



Geoffrey Walker

April 2025

## The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

### Rectors Report

You will read this post Easter as I write pre-Easter, perhaps both these times hold the joyful expectation of the hope that the gospel of Jesus Christ offers us as we seek to serve the mission and ministry of St Mary the Virgin, Felpham. Springtime gifts us the promise of new beginnings, as we observe the beauty of God's creation bursting into colourful song and bloom. The month of May is a favourite of mine and in my mind, this is echoed in the life of our worshipping congregations both in church and online. There is much to be thankful to God for over the last APCM year.

There are so many people who support the activities this parish and I am sincerely grateful to everyone who gives their time, effort and energy to the work for God's mission here. On behalf of the church, I offer my thanks to Revd Tracey, Revd Paul and ALM Joan. It was Joan who preached a while ago about Jesus' mandate and our vision. I have been pondering on whether we might review our vision statement that goes with our logo. Currently it is "To share God's love with everyone". As good as that is, I wonder if it is time for a slight shift in direction. In a way the statement seems to take something for granted. One area of our parish life that has grown strongly in recent years is our House Groups. We have acknowledged our need to learn as we share. To grow in our understanding of scripture and Christianity. I also feel that the word 'everyone' is a given. Afterall why wouldn't we want to share God's love with everyone! So, I wonder if a new vision statement might be a good idea to launch us further in our mission and evangelism. To that end I would like the new PCC formed after the APCM to consider...

**"Develop in faith: Serve in love"** It is based upon 1 Corinthians 13:13 which states that "faith, hope, and love remain, but the greatest of these is love.

It states very simply that we are not God's people yet, in that there is always room to grow, no one is the finished person. And also, just as Jesus served, we serve and like Jesus who served in love, we serve in His love. A simple phrase that I think is more of what St Mary's is today. I think we are a thinking, questioning, developing community who serve in love. We can also reflect upon the statement in this way: -

### Develop in faith

- **Prayer:** Regular prayer is a vital way to connect with God and deepen our faith.
- **Scripture Study:** Engage with the Bible to learn about God's character, His will, and His ways.
- **Reflection:** Take time to reflect on our faith journey and how God is working in our own lives and our parish life.
- **Seek Guidance:** Asking for wisdom and direction from God in our daily decisions and challenges.
- **Community:** Connecting with others and share our faith journey.

## The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

### Serve in Love:

- **Identify Needs:** Look for opportunities to serve others in our community and beyond.
- **Acts of Kindness:** Practice acts of kindness, generosity, and compassion towards others.
- **Volunteer:** Consider volunteering our time and skills to the church.
- **Listen and Empathize:** Actively listening to others and trying to understand their perspectives.
- **Forgiveness:** Practice forgiveness, both towards ourselves and others, as a reflection of God's grace.
- **Be a Good Example:** Live a life that reflects the love and values of Jesus Christ.

the votive candles. At first my heart sank as I felt that if I allowed it to remain it would encourage others to add their own statues and other paraphernalia, just like some of the rather over cared for graves that we have! After Christmas I went to remove it and stopped as a thought came into my mind. For years now and for as long as anyone can remember the side altar as always been known as the side Over Christmas someone unknown placed a small statue of Saint Joseph on the church windowsill by altar. Perhaps where the font is today there may have been a lady chapel but the as just that, whilst the church as a whole is dedicated to Saint main altar as in all churches is dedicated to the Holy Trinity and the side altar is just knowns Mary...I wonder if we might consider dedicating that chapel to Saint Joseph?

Jospeh, a bit like our chapel, stood beside Mary. He was quiet, stable, a reassuring presence of love. Dedicated, honest and despite any scandal he remained next to Mary and cared with much love for Jesus. Of course, there are many Josephs in the bible and we would need to qualify this change in saying Joseph Husband of Mary. It would mean that the chapel would be dedicated to him. It would have a focus and more of a meaning. A quiet place to pray and to be used on his feast days etc. Again, I shall ask the new PCC for their thoughts. In the mean time you can influence a decision by letting the current PCC know what you think?

Each year I am amazed at the resilience of the two churchwardens and the amount of work they have to do. It is not retirement but a full-time job! I am grateful to Maureen and Geoffrey who work tirelessly to ensure that our buildings are safe and maintained. That things run as smoothly as possible and for the many hours they put in. We could not do half as much if it wasn't for their hours of dedication, skill and wisdom. I am thankful to James, Jo and Chris for all they offer through music and worship. St Mary's Choir has been a tremendous asset this year.

Our Treasurer, Glenn is so incredibly appreciated, ensuring that our finances are in good order. The best set of accounts yet! Also, to John Fenton Jones who works as our independent examiner is just brilliantly thorough. Nikki and Jane work amazingly in the parish office and in other areas. Again, where would we be without them.

## **The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham**

My thanks goes out to our Safeguarding Officer, Joan and with a replacement coming along very soon (I hope), we thank Joan for all her work.

I am immensely grateful to the contributions of all our PCC members for their wisdom, insights and contributions as we have sought God's will and direction in our church's activities this year. To Jeanette as secretary and electoral role officer. Wendy Barrett who has helped out when needed. To the chairs and committees of our sub committees. Again, huge thanks to you. By diverging decision making and power to these subcommittees it has allowed the PCC to take a stronger lead knowing that much of the work is in such capable hands. I also want to say thank you to those who open and lock our church and other buildings. This allows me freedom to be at prayer, or meetings or visiting knowing that our buildings are being looked after by you.

I also take this opportunity to thank every single person who has supported all our worship events and church activities: those who assist with refreshments, flower arrangers, those who offer lifts, tidy the churches - inside and out, our Bell Ringers, our Pastoral team, home communion teams (who incidentally give home communion over 50 times every month...how about that!) Sunday club, Youth club, Table top, Tea and Chat, the Senior Summer club, Sidemen, Live streamers, Readers, intercessors and so many many others who help in any way.

I would like to also welcome some new people. Karen Senior was the Warden of Readers in the Diocese of Rochester. Before retirement Karen's role was as a lay person licensed by the bishop to lead worship, teach, and preach, playing a vital role in the public ministry of the church. Not least to actually lead all the other Readers and lay ministry in that Diocese and help discern whether God was calling them to ministry. I am excited to say that she is fully retired but also now a member of St Mary's. Occasionally we might be able to draw on her depth of experience and knowledge, her wisdom and ideas. I hope and pray her retirement will be blessed by God and wherever she feels called to serve Him with us she finds fulfilment in a new time of her life and ministry. She is most welcome here and I am grateful that many of you have made Karen and her husband so welcome. Canon Brian Senior is her husband as the name implies, he is an ordinand priest. He now has permission to officiate in the Diocese of Chichester and is also offering to help out here when his busy schedule of retirement allows him. May God continue to bless them both abundantly in their well-earned retirement and future ministries.

We are here to serve this community of Felpham, gently showing them the gospel message and living out our faith. As Galatians 5:6 emphasizes "the only thing that counts is faith expressing itself through love. Let's carry on then my sisters and brothers in what is difficult times globally and nationally for the church to recommit ourselves to serve God and develop our faith and service in love.

With love and blessings

Reverend John



## **Churchwardens' Report**

We hesitate to lead on a function which is not our primary mission but cannot ignore the spectacular turnaround in our finances during the year under review. In 2023 our deficit on income over expenditure was £41,401 and in 2024 we turned this into a surplus of £42,684. A favourable difference of £84,085. We did this while continuing to pay our full Parish Share of £81,445, one of the few parishes able to do so.

A major contributor to our change in fortunes has been St Mary's Centre. A new nursery has taken the small hall for daytime hire, regular hirers continue to be very supportive and we have had numerous bookings for "one off" events. , Nikki works so hard at managing the bookings, retaining and welcoming new hirers, and we are very grateful for everything she does.

This has been the year when the Platinum Window Appeal has really started to take off under the capable direction of Jane Summerville and has now reached over £20,000. We are making good progress with the design and have established a budget of £40,000. We have numerous events planned for 2025 and are on course to achieve our target of installing the window in December

Our progress, as we move to become an ECO church, has been acknowledged with a Bronze Award. Well done to Pete French who leads this project and we are now working towards reaching silver level

We continue to address the issues raised in the 2022 Quinquennial report and during the year have repaired the damaged plasterwork around the South door. We have replaced damaged and missing roof tiles across the roof of the Church with the exception of the North face of the Chancel. We have also repaired and painted all of the guttering and downpipes. It appears that our Chancel is of special interest and that all structural work qualifies for a 98.35% refund from the Church Commissioners. In discussions with the Commissioners, they have agreed to replace the entire north facing roof on the terms mentioned above.

After a difficult start, this year has been the first full year with Glenn in charge of our accounts and he has done a splendid job. Running an organisation without the benefit of up to date financial information is a nightmare. Glenn now has an impressive grasp of our finance operation, everything is fully up to date, assessable and suppliers are paid on time. We would also like to express our appreciation to our Independent Examiner, John Fenton-Jones, who continues to support Glenn in addition to his audit role.

## The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

### **Churchwardens' Report (continued)**

The Choir has had an active year with a number of concerts played to raise funds for the Platinum Window appeal. Our thanks to James and members of his choirs for the joy their music brings to the life of our church.

With the support of the Payback Team we have continued to maintain the churchyard in good order although the weather has been challenging at times.

We extend our thanks to Kirsten and Frank who give their time, all year round, to maintaining and improving the churchyard, supporting the work of the Payback Team. Glen Keen continues to repair and maintain our equipment and we replaced two items during the season.

Although the churchyard extends to more than three acres we do not have the capacity for full burials but Fr John continues with the interment of ashes.

St Mary's has held a full programme of regular and special services during the year and the church has also been host to a number of outside events. No doubt our popularity has been helped by the added comfort the new pew cushions provide!

The first two Felpham lectures were held during the autumn and are proving very popular. These are intended to be a community event and it is encouraging to see many people attending who would not normally come into the church.

If you were to believe the media you would think that the Church of England was on a descent into oblivion with falling congregations, safeguarding issues and funding constraints. Well not at St Mary's. We continue to thrive with buoyant congregations, even more visits to our church by schools, a full events programme and a focus on being at the heart of our community.

We could not achieve this without the support of our willing volunteers. Too many to mention by name, they work tirelessly across all aspects of church life to provide a memorable experience for church goers and the wider community. Thank you. It would be remiss not to mention Fr John. Every successful organisation needs strong leadership and Fr John provides that in abundance. Spiritual guidance of course, but also direction and innovation to keep moving forwards. Think Platinum Window, pew cushions and Felpham lectures as examples. So, thank you Fr John.

Maureen Wynne-Williams and Geoffrey Walker  
Churchwardens

## **The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham**

### **Arundel and Bognor Deanery Synod Report 2024**

At the deanery synod meetings which are held in various parishes in the deanery we have a time of worship, reports on other meetings are usually given from elected representatives of Diocesan Synod and General Synod. As well as presentations or addresses by a variety of people we discuss finance issues, approve a deanery budget, elect representatives to diocesan synod and have notices of events in various parishes.

The meetings are open and members of parishes are always invited to come along. Only elected synod members however can vote on issues.

#### **In February**

In July the notices included news of appointments to Diocesan Synod, Joan Bull was appointed. We were given details of parish contributions to the diocese, at present showing a £38,000 shortfall. We had a presentation by the diocesan environment officer -Rev'd Elizabeth Forbes Stone (known as Buff). Rev'd Buff stressed the need to safeguard the integrity of creation to sustain our world – *John 3 God so loved the world ... not just the people* but the cosmos she used slides showing where the world is regarding climate change. There were a number of graphs and charts highlighting our carbon footprint we were asked to imagine our world in 2050. Rev'd Buff referred to CofE website for more information and mentioned the Eco Church Award Scheme. Several members spoke about changes made in their parishes.

In October Geoffrey Walker gave a verbal report of the meeting with Worthing Deanery on Tuesday 1st October 2024. Fr. John added that John Preston from the diocese explained about maintained expenses and income. The diocese is to take a tougher line with parishes who do not pay their share. There will be about £100 000 extra costs because of new government rules.

At the meeting in November the Rural Dean gave several notices, congratulating those recently confirmed and giving the date of 4<sup>th</sup> June 2025 for the next confirmation for A&BD. The Diocesan Disability Officer given Jo King who is also our assistant rural dean gave a presentation regarding the many aspects of disability for people, we were asked what do we notice? What makes our church a place of welcome to all? Rev'd Jo King mentioned – leaflets/printing, seating. steps. ramps, lighting, acoustics, heating, parking. Mention was made of Bartimus and Jesus, Jesus asking “what do you want me to do for you?” after discussion in our seats we were given details of several websites where we could get information on our respective places of worship regarding facilitating the needs of all people.

Deanery Synod Reps.

Wendy Barrett, Joan Bull, Yvonne Hammill, Margaret Treacy.

## **The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham**

### **SAFEGUARDING REPORT 2024 – APCM**

The Safeguarding team has continued to carry out termly inspections of the Lighthouse Juniors and Teens Youth Clubs. All have been satisfactory. The Sunday Club has also been inspected and note was taken of the very interesting and informative work being done.

With the support of the Diocesan Safeguarding Team and the Rural Dean, I tried to organise a meeting of Safeguarding Officers from the 19 parishes in the Deanery so that we could share good practice, support one another where necessary and generally hear about what works well in the different parish situations. Although this move was welcomed by the Rural Dean, any safeguarding officers contacted through their incumbents have not responded as yet.

Safer Recruitment was carried out in respect of a caretaker appointment for St Mary's Centre.

The Safeguarding Deputies Pat Ashman and Tom Drennan have now been registered to be able to carry out DBS checks if required. I thank them for their support.

Further to my report for last year's APCM, the search for my replacement as Safeguarding Lead continues.

Joan Bull  
Parish Safeguarding Lead

## **The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin Felpham**

### **Independent examiners report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of. Mary St The Virgin Felpham**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2024 which are set out on pages 18 to 38

#### **Responsibilities and Basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Basis of independent examiner's statement**

I have completed my examination which was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiners Statement**

I have completed my examination. I confirm that material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect :

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a "true and fair view" which is not a matter considered as part of the independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Chartered Accountant

Dated April 2025

The Parochial Church Council of the Ecclesiastical Parish of st Mary the Virgin, Felpham

Statement of financial activities  
For the year ended 31 December 2024

	Note	Unrestricted and designated funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total Funds 2023 £
<b>Income from:</b>					
Donations and legacies	2	125,280	6,396	131,676	74,245
Charitable activities	3	19,148	9,915	29,063	14,761
Other trading activities	4	72,095	-	72,095	31,981
Investments	5	159	-	159	118
Other Income	6	88	-	88	1,176
<b>Total Income</b>		<b>216,770</b>	<b>16,311</b>	<b>233,081</b>	<b>122,281</b>
<b>Expenditure on:</b>					
Raising funds	7	62,421	-	62,421	38,362
Charitable activities	8	138,265	14,807	153,072	143,343
<b>Total expenditure</b>		<b>200,686</b>	<b>14,807</b>	<b>215,493</b>	<b>181,705</b>
<b>Net Income/(expenditure) before net (losses)/gains on investments</b>		<b>16,084</b>	<b>1,504</b>	<b>17,588</b>	<b>(59,425)</b>
Net gains on investments		<b>6,912</b>		<b>6,912</b>	<b>18,024</b>
<b>Net Income/(expenditure)</b>		<b>22,995</b>	<b>1,504</b>	<b>24,500</b>	<b>(41,401)</b>
Transfers between funds	19	<b>(4,316)</b>	<b>4,316</b>	<b>-</b>	
Adjustment to Parish Share for the year ended 31 December 2023 as agreed no longer payable		<b>18,184</b>		<b>18,184</b>	
<b>Net movement in funds</b>		<b>36,864</b>	<b>5,820</b>	<b>42,684</b>	<b>(41,401)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		<b>134,039</b>	<b>726,132</b>	<b>860,171</b>	<b>901,572</b>
<b>Net movement in funds</b>		<b>36,864</b>	<b>5,820</b>	<b>42,684</b>	<b>(41,401)</b>
<b>Total funds carried forward</b>		<b>170,903</b>	<b>731,952</b>	<b>902,855</b>	<b>860,171</b>

The Statement of financial activities includes all gains and losses recognised in the year.  
The notes on pages 18 to 38 form part of these financial statements.



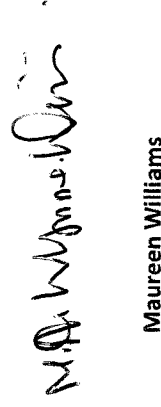
The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham


Balance sheet  
As at 31 December 2024

	Note	2024 £	2023 £
<b>Fixed Assets</b>			
Tangible Assets	13	736,430	737,042
Investments	14	<u>136,707</u>	<u>129,795</u>
		<u>873,137</u>	<u>866,837</u>
<b>Current Assets</b>			
Debtors	15	16,351	19,277
Cash at bank and in hand		<u>28,863</u>	<u>10,908</u>
Total		<u>45,214</u>	<u>30,185</u>
<b>Creditors: amounts falling due within one year</b>	16	<u>(15,495)</u>	<u>(36,850)</u>
<b>Net current liabilities/assets</b>			
		<u>29,718</u>	<u>(6,665)</u>
<b>Total net assets</b>		<u><u>902,855</u></u>	<u><u>860,171</u></u>
<b>Charity funds</b>			
Restricted funds		731,952	732,708
Unrestricted and designated funds		<u>170,903</u>	<u>134,039</u>
<b>Total funds</b>		<u><u>902,855</u></u>	<u><u>860,171</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

  
Revd John William Challis

  
Maureen Williams

  
Geoffrey Walker

  
Glenn Potter

**Notes to the financial statements  
For the year ended 31 December 2024**

**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011. The financial statements have been prepared under the historical cost convention and as a going concern. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Income**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income including rental income due from the letting of St Mary's Centre is recognised in the period in which it is receivable.

**Notes to the financial statements  
For the year ended 31 December 2024**

**1. Accounting policies (continued)**

**1.3 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of VAT.

**1.4 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**1.5 Tangible fixed assets and depreciation**

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

**Notes to the financial statements  
For the year ended 31 December 2024**

**1. Accounting policies (continued)**

**1.5 Tangible fixed assets and depreciation (continued)**

Land is not depreciated. Depreciation on other assets is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

		Not depreciated
Freehold property	-	20 years straight line
Freehold property improvements-	-	50 years straight line
Organ	-	10-15 years straight line
Church - fixtures, fittings & equipment	-	
Centre - fixtures, fittings & equipment	-	4-10 years straight line

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

The freehold property at St Mary's Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, is used as the Parish Office. The value represents the purchase price. In the opinion of the members of the PCC, the estimated residual value of the building is in excess of the carrying value in the financial statements as it is continually maintained to a high standard. There are no indications that the asset should be written down, the remaining useful life exceeds 50 years and as such any depreciation charge would be nil or immaterial. No statement of financial activities charge therefore results.

In so far as consecrated and benefice properties are excluded from the statutory definition of 'charity' by section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements. Movable church furnishings are not included in these financial statements were there is insufficient cost information available.

**1.6 Investments**

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as "Gains/(Losses) on investments" in the Statement of financial activities.

**1.7 Debtors**

Trade and other debtors are recognised at the settlement amount.

Prepayments are valued at the amount prepaid.

**1.8 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Notes to the financial statements  
For the year ended 31 December 2024**

**1. Accounting policies (continued)**

**1.9 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**1.10 Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.11 Operating leases**

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

**1.12 Pensions**

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

**1.13 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.





Notes to the financial statements  
For the year ended 31 December 2024

3. Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Funeral fees	6,028	-	6,028
Wedding fees	3,036	-	3,036
Fundraising	8,276	9,915	18,191
Teas and coffees	1,051	-	1,051
Other income	757	-	757
<b>Total 2024</b>	<b>19,148</b>	<b>9,915</b>	<b>29,063</b>

	Unrestricted Funds 2023 £	Total Funds 2023 £
Funeral fees	5,003	5,003
Wedding fees	2,557	2,557
Fundraising	5,605	5,605
Teas and coffees	1,095	1,095
Other income	501	501
<b>Total 2023</b>	<b>14,761</b>	<b>14,761</b>

Notes to the financial statements  
For the year ended 31 December 2024

4. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2024 £	Total funds 2024 £
St Mary's Centre rental	46,467	46,467
St Marys Family Hub rental	23,474	23,474
Advertising	2,154	2,154
	<b>72,095</b>	<b>72,095</b>

	Unrestricted funds 2023 £	Total funds 2023 £
St Mary's Centre rental	25,129	25,129
St Marys Family Hub rental	5,746	5,746
Advertising	1,106	1,106
	<b>31,981</b>	<b>31,981</b>

5. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £
Interest and dividends receivable	159	159
	<b>159</b>	<b>159</b>

	Unrestricted funds 2023 £	Total funds 2023 £
Interest and dividends receivable	118	118
	<b>118</b>	<b>118</b>

Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements  
For the year ended 31 December  
2024

6 Other Income

	Unrestricted funds 2024 £	Total funds 2024 £
Other Income	88	88

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Other Income	1,176	-	1,176

**Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham**  
**Notes to the financial statements**  
**For the year ended 31 December 2024**

**7. Expenditure on raising funds**

**Costs of raising voluntary income**  
**Trading expenses**

	Unrestricted funds 2024 £	Total funds 2024 £
Centre maintenance	12,145	12,145
Centre utilities	11,399	11,399
Centre insurance	2,462	2,462
Centre cleaner	3,779	3,779
Centre cleaning and waste	6,364	6,364
Centre caretaker	8,938	8,938
Hub Cleaning & Waste	1,363	1,363
Hub Grounds Maintenance	85	85
Hub Insurance	948	948
Hub Repairs & Maintenance	3,062	3,062
Hub Professional Fees	5,184	5,184
Hub Utilities	6,692	6,692
<b>Totals</b>	<b>62,421</b>	<b>62,421</b>

	Unrestricted funds 2023 £	Total funds 2023 £
Centre maintenance	2,114	2,114
Centre utilities	13,662	13,662
Centre insurance	2,234	2,234
Centre cleaner	5,013	5,013
Centre cleaning and waste	4,904	4,904
Centre caretaker	6,811	6,811
Hub Cleaning and Waste	8	8
Hub Grounds Maintenance	33	33
Hub Insurance	621	621
Hub Repairs and Maintenance	358	358
Hub Utilities	1,856	1,856
	<b>37,616</b>	<b>37,616</b>
	<b>Unrestricted</b>	<b>Total</b>
	funds	funds
	2023	2023
	£	£
<b>Miscellaneous expenses</b>	<b>746</b>	<b>746</b>
	<b>38,362</b>	<b>38,362</b>

**Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham**

**Notes to the financial statements**  
**For the year ended 31 December 2024**

## 8. Analysis of expenditure on charitable activities

### Summary by fund type

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
	138,265	14,807	153,072
Direct costs			
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
	138,838	4,505	143,343
Direct costs			

## Analysis of expenditure by activities

	Activities undertaken directly	Total funds
	2024	2023
	£	£
Direct costs	153,072	143,343
	153,072	143,343





**Notes to the financial statements  
For the year ended 31 December 2024**

**11. Staff costs**

The average number of persons employed by the Charity during the year was as follows:

	2024 No.	2023 No.
Average number of employees	3	3

No employee received remuneration amounting to more than £60,000 in either year.

**12. Trustees' remuneration and expenses**

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the Charity.

James George Edwin Rishman was appointed a trustee on 24 April 2019. He has received remuneration in relation to his role as Organist (£6713) and Cleaner (£3553)

The value of Trustees' remuneration and other benefits from this date was £102666 (2023 £7,090).

During the year ended 31 December 2024, no Trustee expenses have been incurred (2023 - £NIL).

The total amount received in donations from Trustees during the year 2024 was £7102

The Parochial Church Council of the Ecclesiastical Parish of ST Mary the Virgin, Felpham

Notes to the financial statements  
For the year ended 31 December 2024

13. Tangible fixed assets

	Centre Freehold property £	Freehold property improvements £	Organ £	Centre fixtures, fittings & equipment £	Church fixtures, fittings & equipment £	Total £
<b>Cost or valuation</b>						
At 1 January 2024	650,000	4,140	61,629	13,784	41,293	770,846
Additions	-	-	-	-	5,338	5,338
At 31 December 2024	<u>650,000</u>	<u>4,140</u>	<u>61,629</u>	<u>13,784</u>	<u>46,631</u>	<u>776,184</u>
<b>Depreciation</b>						
At 1 January 2023	-	949	12,231	8,648	11,976	33,804
Charge for year	-	207	1,235	756	3,752	5,950
At 31 December 2024	<u>-</u>	<u>1,156</u>	<u>13,466</u>	<u>9,404</u>	<u>15,728</u>	<u>39,754</u>
<b>Net book value</b>						
At 31 December 2024	650,000	2,984	48,163	4,379	30,904	736,430
At 31 December 2023	<u>650,000</u>	<u>3,191</u>	<u>49,398</u>	<u>5,136</u>	<u>29,317</u>	<u>737,041</u>

**The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham**

**Notes to the financial statements**  
**For the year ended 31 December 2024**

**14. Fixed assets investments**

	Listed investments £	CBF Investment fund £	Total £
<b>Cost or valuation</b>			
At 1 January 2024	4,176	125,619	129,795
Disposals	-	-	-
Revaluation	-	6,912	6,912
At 31 December 2024	<u>4,176</u>	<u>132,531</u>	<u>136,707</u>
<b>Net Book Value</b>			
At 31 December 2023	<u>4,176</u>	<u>132,531</u>	<u>136,707</u>
	<u>4,176</u>	<u>125,619</u>	<u>129,795</u>

**15. Debtors**

	2024 £	2023 £
<b>Due within one year</b>		
Trade debtors	1,275	1,435
Other debtors	4,409	14,443
Prepayments and accrued income	10,667	3,398
	<u>16,351</u>	<u>19,277</u>

**16. Creditors:**

**Amounts falling due within one year**

	2024 £	2023 £
Trade creditors	5,282	21,535
Other creditors	7,541	5,442
Accruals and deferred income	2,672	9,873
	<u>15,495</u>	<u>36,850</u>

**The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham**  
**Notes to the financial statements**  
**For the year ended 31 December 2024**  
**17. Summary of funds**  
**Summary of funds - current year**

	Balance at January 1st 2024 £	Income £	Expenditure £	Transfers in/out £	Gains/ (losses) £	Balance at December 31 2024 £
Designated funds	24,906	120	-	(4,316)	-	20,710
General funds	109,133	216,770	(200,686)	-	25,096	150,193
Restricted funds	726,132	16,191	(14,807)	4,316	-	731,952
	<u>860,171</u>	<u>233,081</u>	<u>(215,493)</u>	<u>-</u>	<u>25,096</u>	<u>902,855</u>

**Summary of funds- prior year**

	Balance at January 1st 2023 £	Income £	Expenditure £	Transfers in/out £	Gains/ (losses) £	Balance at December 31 2023 £
Designated funds	24,906	-	-	-	-	24,906
General funds	155,136	113,174	(177,201)	-	18,024	109,133
Restricted funds	721,531	9,107	(4,505)	-	-	726,133
	<u>901,572</u>	<u>122,281</u>	<u>(181,705)</u>	<u>-</u>	<u>18,024</u>	<u>860,171</u>

**Notes to the financial statements  
For the year ended 31 December 2022**

**18. Funds**

The Parish holds unrestricted, designated and restricted funds. The material funds being as follows;

**Unrestricted funds**

General fund represents free funds of the charity which are not designated for particular purposes.

**Designated funds**

Fabric fund relates to funds for costs of work to church buildings.

**Restricted funds**

Centre - Fixed Assets relates to the The freehold property held at St Mary's Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, that is used as the Parish Office.

Church - Fixed Assets relates to the organ held within the church

Jubilee Platinum Window is a holding fund for the appeal to raise money for payment for the window to be installed towards the end of 2025

Community Food Table relates to specific grants and donations received in relation to the food table operated by the church.

**The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham**  
**Notes to the financial statements**  
**For the year ended 31 December 2024**

**19. Statement of funds**

**Statement of funds - current year**

	Balance at January 1 2024 £	Income £	Expenditure £	Transfers in/out £	Gains/ losses £	Balance at December 31 2024 £
<b>Unrestricted funds</b>						
<b>Designated funds</b>						
Fabric fund	24,906	120		(4,316)	-	20,710
<b>General funds</b>						
General funds	109,133	216,770	(200,686)		25,096	150,312
<b>Total</b>						
<b>Unrestricted funds</b>	134,039	216,770	(200,686)	(4,316)	25,096	170,782
<b>Restricted funds</b>						
Altar linen/Fabric	3,187		(986)	-	-	2,201
Fabric Fund	-	-	(4,316)	4,316		-
Music fund	3,648	400	(988)	-	-	3,060
Youth fund	537	-	(74)	-	-	463
Centre - Fixed						
Assets	650,000	-	-	-	-	650,000
Church - Fixed						
Assets	49,397	-	(1,235)	-	-	48,162
Churchyard	2,603	-	(1,240)	-	-	1,363
Flower Fund	1,927	405	(595)	-	-	1,737
Open stable	3,163	300	(405)	-	-	3,058
Community						
Food table	6,100	-	(60)	-	-	6,040
Jubilee Platinum						
Window	5,571	15,326	(4,908)	-	-	15,989
	726,133	16,431	(14,807)	4,316	-	732,073
<b>Total of funds</b>	860,172	233,081	(215,493)	-	25,096	902,855

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham  
Notes to the financial statements  
For the year ended 31 December 2024

19. Statement of funds (continued)

Statement of funds - Previous Year

	Balance at January 1 2023 £	Income £	Expenditure £	Transfers in/out £	Gains/ losses £	Balance at December 31 2023 £
<b>Unrestricted funds</b>						
<b>Designated funds</b>						
Fabric fund	24,906	-	-	-	-	24,906
<b>General funds</b>						
General funds	155,136	113,174	(177,201)	-	18,024	109,133
<b>Total</b>						
<b>Unrestricted funds</b>	180,042	113,174	(177,201)	-	18,024	134,039
<b>Restricted funds</b>						
Altar linen	4,198		(1,011)	-	-	3,187
Music fund	5,146	800	(2,298)	-	-	3,648
Youth fund	693	-	(156)	-	-	537
Centre - Fixed Assets	650,000	-	-	-	-	650,000
Church - Fixed Assets	50,632	-	(1,235)	-	-	49,397
Churchyard	2,930	110	(437)	-	-	2,603
Flower Fund	628	1,785	(487)			1,927
Open stable Community	2,913	250	-	-	-	3,163
Food table	1,230	5,000	(130)	-		6,100
Jubilee Platinum Window	3,160	2,411	-	-	-	5,571
	721,531	10,356	(5,755)	-	-	726,132
<b>Total of funds</b>	901,572	123,530	(182,955)	-	18,024	860,171

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements  
For the year ended 31 December 2024

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	37,032	699,398	736,430
Fixed asset investments	136,707		136,707
Current assets	45,214	-	45,214
Creditors due within one year	(15,495)	-	(15,495)
<b>Total</b>	<b>203,457</b>	<b>699,398</b>	<b>902,855</b>

Analysis of net assets between funds - prior year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	37,643	699,398	737,041
Fixed asset investments	129,795	-	129,795
Current assets	29,745	440	30,185
Creditors due within one year	(36,850)	-	(36,850)
<b>Total</b>	<b>160,334</b>	<b>699,838</b>	<b>860,171</b>



St Mary's Church, Felpham

## LIGHTHOUSE JUNIOR YOUTH CLUB

Board Games:  
Exploding Kittens  
Coup  
Codenames  
Sounds Fishy

Chill out and relax

Only £1 including hot food

Suitable for children in primary school (from Y1)

In St Mary's Centre (church hall) every **Sunday 4.30pm-6.00pm** (Term-time only)  
Hot food served around 5.30pm  
**Starting Sunday 8th September**

Contact the Parish Office for details: 01243 826886

St Mary's Church, Felpham

## LIGHTHOUSE TEENS YOUTH CLUB

Board Games:  
Exploding Kittens  
Coup  
Codenames  
Sounds Fishy

Chill out and relax

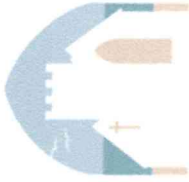
Only £1 including hot food

Suitable for secondary school students

In St Mary's Centre (church hall) every **Sunday 6.00pm-7.30pm** (Term-time only)  
Hot food served around 6.00pm  
**Starting Sunday 8th September**

Contact the Parish Office for details: 01243 826886

# Star of the Sea



St Mary's Felpham  
THE CHURCH - THE CENTRE - THE HUB

THE PARISH MAGAZINE OF  
ST. MARY THE VIRGIN  
FELPHAM

Funded by sponsors and donations

## St Mary's Tea and Chat Christmas Special!

Registered Charity No. 1116132

**Thursday 12th December**  
(2nd Thursday in the month)

**St Mary's Centre Felpham 2 - 4pm**




Come along and enjoy  
**FREE** festive food, chat,  
activities and St Mary's  
choir singing favourite  
Christmas Carols

Coming next! Tea and Chat 9th January 2025  
Afternoon tea and BINGO



# FELPHAM VILLAGE CLEAN

**SATURDAY 19TH OCTOBER  
10AM**

MEET AT ST MARY'S CENTRE TO  
COLLECT YOUR PICKER AND SACK  
REFRESHMENTS WILL BE SERVED AT  
ST MARY'S CENTRE FROM 11.30AM



St Mary's Church  
Choir & Guests  
present

## MAGICAL MUSICALS PROM CONCERT

**SATURDAY 28TH  
SEPTEMBER 6.00pm**  
St. Mary The Virgin Church,  
Felpham

Retiring Collection in aid of the  
Platinum Window which has been  
commissioned by St Mary's Church

**St Mary's  
Tuesday and  
Wednesday House  
Groups  
commencing  
1<sup>st</sup> and 2<sup>nd</sup> October  
7pm**

*Elijah*



Spend 5 weeks in  
fellowship studying the  
life of the Old Testament  
prophet Elijah  
Sign-up sheet at West  
Door – on a first come  
basis.

Any queries, contact the  
Parish Office or phone Joan  
Bull 01243 854670

## St Mary's Church - Felpham Concert

Commemorating the 80<sup>th</sup> Anniversary of D-Day  
and the Battle of Normandy



## Strangers

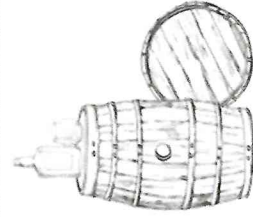
A Musical portraying life during World War II as children  
were evacuated to distant towns across the country.

St Mary's Church Choir & Guests

**Saturday June 15th 2024 - 6.00pm**

Retiring collection for the Platinum Stained Glass Window at St Mary's Church

"Strangers" by Elton John, Richard Launfal



## WHISKEY HOUSE GROUP

**24<sup>TH</sup> JUNE @ 7.30PM**

If you would like to join

Fr John for a 'tee dram' please let the

Parish Office know.

☎ 01243 826886

✉ [stmaryscentre@googlemail.com](mailto:stmaryscentre@googlemail.com)

## HARVEST SUPPER & BARN DANCE

**ST MARY'S CENTRE, FELPHAM**

**SATURDAY 5<sup>TH</sup> OCTOBER  
6.30pm for 7pm start**

*Fish/Sausage & Chip Supper or  
Vegetarian option + Dessert*

Cash Bar and Raffle  
£12 ticket

## The Grove Singers

Directed by Beverley Howard  
Present

# SONGS BY THE SEASIDE

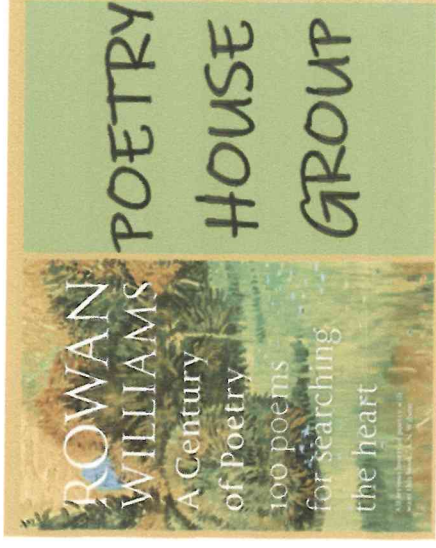
A programme of unaccompanied songs from  
Elizabethan times to the present day,  
celebrating this London choir's visit to Felpham

Retiring collection in aid of the  
Platinum Window appeal  
Refreshments served in the interval

**St. Mary the Virgin Church,  
Felpham Rd, Felpham, PO22 7NU  
Saturday 19th October 2024  
7.00pm**

[www.thegrovesingers.org.uk](http://www.thegrovesingers.org.uk)

# ROWAN WILLIAMS A Century of Poetry 100 poems for searching the heart





**ST MARY'S, FELPHAM  
CHRISTMAS FAIR**

**SATURDAY 30<sup>TH</sup>  
NOVEMBER**

**2 - 4PM**

**ST MARY'S CENTRE  
GRASSMERE  
FELPHAM**

**STALLS  
TOMBOLA  
RAFFLE  
GAMES  
REFRESHMENTS**



Registered Charity Number 113572

**SOCIAL AND FUNDRAISING  
EVENTS 2024**

**Please pop the following dates in your diary.  
There will be more to come, so keep an eye out!**

TABLE TOP SALES	SUMMER FAIR
First Saturday monthly 10am to 12pm	22 <sup>nd</sup> June
TEA AND CHAT	SENIOR HOLIDAY CLUB
Second Thursday monthly 2 pm to 4 pm (not Aug)	Each Wednesday in August
FELPHAM FILM SHOW EVENING 13 <sup>th</sup> April In aid of Platinum Window Fund	HARVEST SUPPER 5 <sup>th</sup> October
	CHRISTMAS FAIR 30 <sup>th</sup> November

**Felpham Public Lectures**

**7.00pm for 7.30pm-9pm**  
**St Mary's Church, Felpham**

**12th September 2024**  
**Dr Claire Gilbert**  
**'Julian of Norwich and Ecological Consciousness'**  
Claire is a full time author, public speaker, retreat leader, consultant and mentor.

**21st November 2024**  
**Rupert Toovey**  
**'Glimpses of Glory, God and Art in Sussex'**  
Rupert is an antiques expert and BBC presenter.

**Refreshments available on the night**  
St Mary's church is playing host to a series of six lectures, consisting of one every two months. They are open to everyone, but we invite you to book a seat via Eventbrite. If you cannot access Eventbrite our parish office can do that for you, contact them on 01243 826886.

**IT'S ALL FREE, BUT PLEASE BOOK**  
(A donation is gratefully received on the night.)  
St Mary's Church, Felpham, Bognor Regis PO22 7NU  
[www.stmarysfelpham.org](http://www.stmarysfelpham.org)






**St Mary's Senior  
Holiday Club**

**Wednesdays  
August**

**7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup> & 28<sup>th</sup>  
2.30pm - 4.30pm**

**\*FREE\*  
St Mary's  
Centre**

**Come along and enjoy an  
afternoon tea, a social chat,  
games and many more**



**Table Top  
Sale**

**ST MARY'S CENTRE**

**FIRST SATURDAY OF THE MONTH**

**10.00am to 12 noon**

**Come along and grab a bargain or  
just come along for refreshments**

**FOR TABLE BOOKINGS  
☎ 01243 864437**

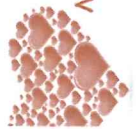
**WILL YOU  
MARRY ME?**

**If you don't ask you'll never know!**

**To find out if you can marry at  
St Mary's, Felpham just ask us!**

**Nikki (Parish Admin)  
01243 826886**

**Fr John (Parish Priest)  
01243 842522**




**Baptism**

**Do you want to know more?**  
Visit [www.stmarysfelpham.org/baptismenquiry](http://www.stmarysfelpham.org/baptismenquiry)  
OR Call 01243 826886  
OR Email [stmarys-centre@googlemail.com](mailto:stmarys-centre@googlemail.com)



**Ready Teddy Jump**

**Is your Teddy  
brave enough?**





## CHRISTMAS DAY LUNCH

Once again St Mary's, Felpham will be offering a  
**Christmas meal to the community this year, feeding the  
hungry and the soul.**

- We will be serving from 11.30 - 3pm.
- Turkey and trimmings or alternative
  - Seasonal vegetables, Gravy
  - Christmas pudding/Mince pies
  - Coffees and teas
  - Bring your own drinks

If you or you know of anyone who might like to join us,  
please invite them to book a place at the table by phoning

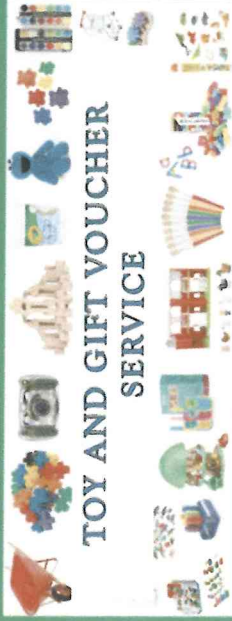
**07938 854670**

Or email

[joanbul95@gmail.com](mailto:joanbul95@gmail.com)

By Wednesday 18th December

**FREE**



## TOY AND GIFT VOUCHER SERVICE

**1st December  
11am**

**Can you support a  
local family this  
year?**

## The Advent Work Shop

Advent Workshop for  
Primary School Aged Children

**8th December  
2.30pm**

Come and explore the meaning of Advent  
and Christmas through crafts and fun.

The fun starts at 2.30pm in  
St Mary's Centre and then we attend the  
Christingle service together at 4pm  
ending 4.45pm.

To join our workshop please call

01243 826886

or email

[stmaryscentre@googlemail.com](mailto:stmaryscentre@googlemail.com) to book.

## PLATINUM WINDOW APPEAL

Please help raise funds for a new, stained-glass window  
for St Mary's Church, Felpham, to commemorate the  
late Queen Elizabeth II



ROSS FISHER, President of Felpham Sailing Club, will be  
making a one-off SPECIAL sponsored race, this summer  
to the ISLE of WIGHT and back

To sponsor Ross, please go to:

[hobbs-justices.com/stmarysfelpham](http://hobbs-justices.com/stmarysfelpham)



The Stained Glass Council of the Ecclesiastical Parish of Felpham the Virgin, Felpham  
Registered Charity Number: 281772



## ST MARY'S CHURCH MICE

THURSDAYS  
10AM (TERM TIME)

All parents, grandparents  
and carers with babies and  
under school age children  
welcome for an hour of free  
fun. Including rhyme time,  
crafts and play with  
refreshments and a chat for  
the adults too!

**FREE**



## St Mary's, Felpham The Platinum Window

The Platinum Window will be a new  
stained-glass window for St Mary's  
Church, Felpham and the local  
community.

It will commemorate the late Queen  
Elizabeth II's life of service.

Please help to raise funds for the  
Platinum Window by sponsoring a piece  
of glass.

The  
Window

Sponsorship  
Process

Book of  
Dedication

## REMEMBRANCE TEA

You are invited to join us for our annual  
service of remembering loved ones now  
dead. Please contact the ward and invite  
others to this quiet and gentle service. In  
the service we will read about the names  
of those who have died. Please let us  
know if you will be attending.

4pm

Sunday

2nd November

## ST MARY THE VIRGIN CHURCH CHOIR & GUESTS

WILL BE PERFORMING IN A

## CONCERT FOR

ST CECILIA

*'Eternal Light'*

*A Requiem*

*'Every Purpose under  
the Heaven'*

*Both by Howard Goodell*

MUSIC TO BRING JOY TO THE HEART AND SOUL

**SATURDAY 23<sup>RD</sup>**

**NOVEMBER 6.00PM**

**RETIRING COLLECTION  
FOR THE CHURCH PLATINUM WINDOW**