

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MARY THE VIRGIN, FELPHAM

England & Wales · Charity number 1133732

Details

Other names	PCC ST. MARY THE VIRGIN, FELPHAM
Status	Registered
Legal form	Previously excepted
Registered	2010-01-25
Register	View on the Charity Commission register

Contact

Address	St Mary's Centre Grassmere Close Felpham West Sussex PO22 7NU
Phone	01243 826886
Email	stmaryscentre@googlemail.com
Website	www.stmarys-felpham.co.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: We are a church providing religious services and social activities to the people of the parish of Felpham, Bognor Regis

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£476,427	£233,794	-	-
2024-12-31	£233,081	£215,496	-	-
2023-12-31	£122,281	£181,705	-	-
2022-12-31	£120,073	£168,343	-	-
2021-12-31	£147,246	£162,692	-	-
2020-12-31	£133,856	£112,928	-	-

Trustees

Name	Role	Appointed
Rev John William Challis	Chair	2018-04-25
Anne French		2020-09-24
David Lowen		2020-09-24
Geoffrey Walker		2022-05-09
Jane Summerville		2025-05-20
Jeanette Fido		2017-03-28
Joan Margaret Bull		2016-04-12
Lesley Karen Senior		2026-03-02
Margaret Treacy		2019-04-24
Matthew Copeland		2022-05-09
Maureen Williams		2017-03-28
Peter French		2020-09-24
Rev Tracey Nanette Flitcroft		2026-03-02
STEVE CHRISTIE		2011-05-14
Susan Holmes		2020-09-24
YVONNE ELIZABETH HAMMILL		2014-04-08

Accounts

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham



**The Parochial Church Council of the
Ecclesiastical Parish of St Mary the Virgin,
Felpham**

Charity number: 1133732

Trustees' Report and Financial Statements

For the year ended December 2025

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Contents

	Page
Reference and administrative details of the Charity, it's Trustees and advisors.	1 - 2
Trustees' report, Rector's report, Churchwardens' report, Arundel and Bognor Regis Deanery report, Safeguarding report.	3 - 13
Independent Examiner's report.	14
Statement of Financial activities.	15
Balance sheet.	16
Notes to the financial statements.	17 - 29

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham.

Reference and Administrative Details of the Charity, its Trustees and advisers For the Year Ended 31 December 2025

Trustees and PCC members

Rev John William Challis
Rev Tracey Flitcroft
Maureen Williams (until 2026)
Geoffrey Walker (until 2026)
Jeanette Fido (until 2026)
Glenn Potter (co-opted)
Simmie Fellowes (until 2026)
Wendy Barrett (until 2026)
Joan Bull (until 2026)
Yvonne Hammill (until 2026)
Tina Saunders (until 2026)
Margaret Treacy (until 2026)
Anne French (until 2026)
Peter French (until 2026)
Sue Holmes (until 2026)
David Lowen (until 2026)
Steve Christie (until 2028)
Matthew Copeland (until 2028)
Jane Summerville (until 2028)
Karen Senior (until 2026)

Charity number: 1133732

Principal Office: St Mary's Centre
Grassmere Close
Felpham
West Sussex, PO22 7NU

Incumbent: Revd John William Challis

Churchwardens: Maureen Williams Geoffrey Walker

Deputy Wardens: Russell McCarthy Matthew Copeland

Treasurer: Glenn Potter

PCC Secretary: Jeanette Fido

Safeguarding Officer: Simmie Fellows

Independent Examiner: John Fenton-Jones

Deanery Synod: Margaret Treacy Joan Bull Wendy Barrett
Tina Saunders Yvonne Hammill

The Parochial Church Council of the Parish of St Mary the Virgin, Felpham

Trustees' report

For the Year Ended 31 December 2025

The Trustees present their annual report together with the financial statements of the Charity for the period 1 January 2025 to 31 December 2025.

St Mary's Church is situated in Felpham Road, Felpham. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Rector, The Church Office, St Mary's Centre, Grasmere Close, Felpham, West Sussex. PO22 7NU.

Objectives and Activities

a. Policies and Objectives

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent in promoting, within the ecclesiastical parish, the whole mission of the Church—pastoral, evangelistic, social, and ecumenical.

The main objectives of the PCC are:

- To consider and discuss matters concerning the Church of England, or any other matters of religious or public interest.
- To make known and put into effect any provision made by the Diocesan Synod or the Deanery Synod, without prejudice to the powers of the council on any particular matter.
- To give advice to the Diocesan Synod and the Deanery Synod on any matter referred to the council.
- To raise such matters as the council considers appropriate with the Diocesan Synod or Deanery Synod.
- To maintain St Mary's Church and St Mary's Centre in Felpham.

In setting objectives and planning activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance *Public benefit: running a charity (PB2)*.

b. Activities Undertaken to Achieve Objectives

To achieve these objectives, the PCC supported or initiated the following activities during the year:

- Continued the PCC's mission and outreach plan to make Jesus Christ known in this parish.
- Donated a total of £2,995 (2024: £5,588) to local schools and other charities.
- Encouraged the work of our volunteers who contribute at every level of church activity.
- The PCC is grateful for the efforts of volunteers who are involved across all activities of the church. Hundreds of hours are given in pursuit of the church's objectives.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham Trustees' Report (continued)

For the year ended 31 December 2025

Objectives and Activities (continued)

c. Main activities undertaken to further the Charity's purposes for the public benefit

In accordance with our duties under section 17(5) of the Charities Act, we have considered the guidance provided by the Charity Commission in regard to public benefit. This public benefit is demonstrated through our activities and achievements, as detailed throughout the reports below.

St Mary's continues to support Bishop Tufnell Primary School and maintains a strong presence on the Governing Body through foundation members and the Rector. BTPS, Downview School, and Felpham Community College joined us for Easter and Christmas services.

St Mary's Family Hub, located on the same site as BTPS, is home to a thriving pre-school accommodating up to 25 children aged 2–5 years. Our Youth Clubs and other Church Groups now make regular use of the facility, enabling outreach to the furthest point in the village. We also host the NHS mother and baby outreach service.

St Mary's continues to make full use of the St Mary's Centre, offering the facility to the wider community for a broad range of activities.

d. Future Plans

We have initiated a number of new projects during the year to raise the profile of St Mary's and place our church at the heart of the community.

We will continue to encourage participation in our wider church programme as we seek to fulfil our key mission of spreading the gospel across the parish.

Electoral Roll

As at 1 January 2026, there were 210 parishioners on the church electoral roll:

- 142 resident within the parish (68%)
- 68 non-resident in the parish (32%)

Review of the Year

The PCC met 6 times during the year. The average level of attendance was 79.4%. Committees met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary. The following paragraphs summarise the work of the PCC in 2025.

- A second year of improvement in our finances resulted in a surplus of £247,240 reflecting a donation under gift aid of £200,000
- The Platinum Window appeal reached its target and the window was installed at the end of the year.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin,

Trustees' Report (continued)

For the year ended 31 December 2025

Financial Review

a. Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves Policy

It is the PCC policy to maintain a balance on unrestricted funds (if possible), which is at least twelve months' unrestricted payments, to cover emergency situations that may arise from time to time and to support irregular cashflow. The balance of £151,257 (2024: £150,193) on unrestricted funds at the year end is in line with this policy.

c. Treasurer's Financial Report

The total income for the year was £476,427, compared to £233,081 in 2024, being an increase of £243,346

The total expenditure for the year was £233,794, compared to £215,493 in 2024, being an increase of £18,301.

The total gain on investments for the year was £4,607, compared to £6,912 in 2024.

The resultant surplus for the year was £247,240, compared to a surplus of £24,500 in 2024.

Further details on specific items of income and expenditure are noted below.

Income

Total income increased in the year compared to 2024. A detailed breakdown can be seen within Notes 2 to 6.

- Total income from standing orders was £23,607, compared to £26,225 in 2024, being a decrease of £2,618.

- Donations received via the Parish Giving Scheme (PGS) were £15,558, compared to £15,134 in 2024, being an increase of £424. Giving by the PGS is a simple and secure method for donors and reduces the administration work required by the PCC.

- Because of the individual donation of £200,000 received in the year under gift aid, total donations were £359,585, compared to £80,136 in 2024, an increase of £279,449.

- Plate collections in church at Sunday services increased to £8,968 (2024: £7,417)

During the year we received legacies of £8,627, compared to £51,540 in 2024.

Gift aid recoveries of £66,567 compared to £12,711 (2024)

Total of donations and legacies £368,212 compared to £131,676 in 2024 an increase of £236,536.

The St Mary's Centre's financial performance remained steady. The income from the Centre was £43,211, compared to £46,467 in 2024, being a decrease of £3,256.

St Mary's Family Hub achieved a rental income of £37,288 (2024 £23,474). The PCC negotiated a rental agreement with Bishop Tufnell CofE Primary School Foundation Trust for exclusive use of the Hub. This agreement is subject to annual rent reviews and the PCC is responsible for costs attributable to occupancy.

Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Trustees' Report (continued)

For the year ended 31 December 2025

Expenditure

The major expenditure in 2025 was as follows:

- Parish share was £81,445, compared to £81,445 in 2024. The PCC has pledged to meet 100% of the parish ministry costs allocated to it in 2026.
 - Giving to charities was £2,995 to external charities, compared to £5,588 in 2024. The Foundation Trust now gives the annual donation to BTPS (previously funded by the PCC)
 - Church repairs & insurance was £7952, compared to £7189 in 2024, an increase of £763
 - Churchyard expenses were £5,652, compared to £3,570 in 2024, an increase of £2082.
 - Centre costs were £28,775, compared to £45,087 in 2023, being a decrease of £17,032.
 - Hub costs were £20,180, compared to £17,334 in 2024, being an increase of 2,846.
 - There were no fixed asset additions in the year (see Note 13).
- Platinum Window costs of £33,901.

Structure, Governance and Management

a. Constitution

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham is a registered charity, number 1133732, and is constituted under a Trust Deed

b. Methods of Appointment or Election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust Deed.

c. Membership and Responsibilities

Membership of the PCC is determined under the Church Representation Rules and consists of the Rector, the Treasurer, and the PCC Secretary. The churchwardens are elected annually at the meeting for that purpose; five members of the Deanery Synod, and a set proportion of those on the Electoral Roll of the church are elected at the APCM. Members may also be co-opted. Members of the church are encouraged to stand for election to the PCC to try to ensure a balance of skills and experience where possible.

The PCC is responsible for a wide range of matters affecting the parish including compliance with health and safety, disability legislation, and safeguarding. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances.

The PCC works to ensure that each member of the committee is equipped to fulfil their role. New members of the PCC are invited to discuss their role and responsibilities at the first meeting held after the APCM in each year. The PCC Secretary, Treasurer and Deputy Churchwardens are also elected at this meeting.

The Wardens, Secretary and Treasurer, where needed, attend courses run by the Diocese on their particular work. Regular mailings from the Diocese and elsewhere keep the officers up-to-date with changes in church regulations and financial procedures, and these are reported to the whole PCC where appropriate.

Simmie Fellows, as Safeguarding Officer, is responsible for ensuring that a Disclosure and Barring Service check is conducted on all those who work with children and vulnerable adults in the church. All our first aiders have attended a course run by the British Red Cross. Training is regularly reviewed. There are also a number of sub-committees which report to the PCC from time to time and are responsible for specific areas of the church's activities.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' Report (continued)

For the year ended 31 December 2025

d. Committees

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

Fabric Committee

Attends to matters relating to the stewardship of plant, such as the church buildings and fabric, the churchyard, the rectory and St Mary's Centre.

Mission & Youth Committee

Attends to matters relating to ministry of the local church to the community and the world, such as ecumenical links, evangelism and the support of mission and relief agencies, and further considers the overall strategy of children's and youth ministry and supports those working with children and young people.

Social and Fundraising Committee

Aims to raise funds for the church and to promote fellowship and a sense of community within the parish

St Mary's Centre Management Committee

Works in conjunction with Arun District Council to oversee the use and management of St Mary's Centre according to its constitution.

Risk Assessment

The PCC confirms that the major risks to which the council has been exposed have been identified by a risk analysis exercise carried out by the PCC. Risks are being reviewed so that systems and procedures may be established to manage them.

Platinum Window

The Platinum Window Committee was formed to oversee the design, installation and fundraising for the new window to commemorate the jubilee and life of our late Queen.

The activities of the committees and other organisations within the parish may be found elsewhere in the Annual Report.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' Report (continued)

For the year ended 31 December 2025

Statement of Trustees' Responsibilities

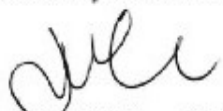
The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

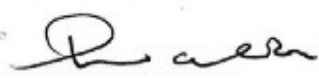
- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles of the Charities SORP (FRS 102);
- Make judgments and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:


Revd John William Challis

Maureen Williams


Geoffrey Walker



April 2026

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Rector's Report

Across our parish this year, many wonderful things have been happening. There is much to celebrate, many people who deserve thanks, and above all, to thank God for His goodness to us. I would like to offer a special thank you to both of our Church Wardens for everything they do, often working quietly behind the scenes. I shudder to think of the many hours they put in. A busy parish means busy churchwardens. Many great things are happening and I thank God for all our volunteers who share their time and talents with us. Our Treasurer, Glenn, who has faced the task of bringing our parish finances together in a manner that will enable the parish to grow, has been amazing. He deserves our heartfelt thanks. Also, John, our independent examiner, is marvellously scrupulous and really digs deep into our finances and holds us accountable. We are blessed to have them both working for us. They are both positive and constructive. To Jeanette, our PCC secretary, who has worked tirelessly behind the scenes preparing agendas and producing minutes, and helps to keep me up to date. She will often hold me accountable and prod me in the right direction. I also thank our lovely ministry team: Rev'd Tracey Flitcroft, Rev'd Brian Senior, Fr Paul Welch, Reader Karen Senior, ALM Joan Bull with support also from Fr Brian Cunningham. My thanks also goes to the pastoral team and home communion team, all who do so much to ensure support for me to be able to minister to our community. I am sorry that I am not able to thank every person individually, but that would make this report unreadably long. I do thank the choirs and James, and Andrew and his bell ringing team. Please be assured that all efforts are held in prayer, greatly appreciated, and I am grateful for all you do, and of course, to my wife Jenny for whom I thank God each day. She is a blessing behind the scenes who supports me and this parish one hundred percent.

I also say a HUGE thank you for your kind and generous giving. We have broken even again this year. Without the St Mary's Centre and the St Mary's Family Hub, we would not have achieved this. It is vital to pay one hundred percent of the ministry costs for Felpham. When a parish slips into debt, i.e., does not pay its parish share, the diocese keeps a record. One day, the time will come when I must move on. When the day comes, the parish should be able to say that they would like a full-time priest. If we have not paid our parish share and are in debt, the Diocese has the right to say no. So, I thank you for all that you give financially. Perhaps not just from my point of view, but for my successor and future congregations. We work hard here, and I think I would shed a tear to know that all our work for the Kingdom of God could not be carried on. So, I reiterate that the cost of living has gone up, our bills in managing the church do not reduce, and every penny that you can afford to give to St Mary's is an amazing blessing. I would like to add one further thought. If all our parishioners today were to write in their Will that they would like just 1% of their estate to be given to the parish of St Mary's general fund, this church would survive for many, many years to come, and any new Rectors would have a solid foundation for ministry.

Part of parish ministry is to walk alongside the dying. One gentleman, Andrew Chamberlain, sadly lost his life to cancer. I had the privilege to accompany him in this part of his journey. Sharing the faith as well as discussing life, sport, the bible and life after death...not always in that order. Andrew blessed me by becoming interested in my views on social justice and poverty. How the church, following Jesus' example, should always be outward-looking and less introspective. Andrew blessed us both while alive and after he died. Joanne, his wife, not only chose to follow Andrew's thoughts but doubled them! By that I mean Joanne gave St Mary's £200,000, gift-aided. (Andrew had

previously given £12k gift-aided). NOW, before we become too excited, this is not for us to spend on ourselves as such! This is to be used by us to aid projects that support the wider community. Two examples are to purchase an electric or hybrid minibus that Felpham organisations can use. Andrew loved buses, and this would suit him very well. Linked to that project, perhaps an electric car that could be used to take the elderly to the hospital and other medical appointments, or just shopping! Another idea is to open a café in our family Hub adjacent to the Bishop Tufnell School. The aim of this would be to create work for those struggling to find employment. Whatever we decide to do, the projects will be gifts to the community of Felpham from St Mary's.

To close my Rector's report, I feel I cannot trump that last point. What an amazing blessing we have been given to be custodians of this money and to bring about some good for this community. So, let me bring us back down to earth. My primary role in this community is to pray. That may not sound as exciting as zooming around in electric cars and helping people find employment, but clergy should pray and be supported by the prayers of their congregation. I value all our worship and am grateful to everyone who attends online, but especially in person. Morning and Evening Prayer is a huge energy giver to me. This is primarily because I am human and I am tasked with spiritual responsibilities; we clergy often face numerous pressures. Our prayer life is considered crucial for maintaining our personal connection with God, staying faithful, and effectively leading our community. Your prayers save me from having those feet of clay that expose my faults and cause disillusionment. The congregation is encouraged to also pray for their clergy; this strengthens our hands. A minister who is not upheld by the prayers of their church will struggle. So, let me say thank you for your prayers; I feel them. The work of ministry in leading prayer and spiritual life will always be my priority.

Reverend John

Churchwardens' Report

St Mary's has always striven to project itself as a friendly, welcoming church and we believe we achieve this judging from the many complements we receive. This extends not just to welcoming worshipers to our services, but to our outreach programmes and community events. We consider this our mission, and it is undertaken without any expectation of reward. We are however, from time to time, recipients of some quite generous donations and legacies, for which we are always very grateful. 2025 has been one such year and this is expressed in our financial accounts. Fr John has already written about how we can use this to raise our profile and extend our support into the community.

St Mary's Centre continues to be a hive of activity with many regular and "one off" hirers. It has also hosted many church sponsored events and retains its place as the heart of the community. Towards the end of 2024 we lost our Caretaker and it was decided not to replace him. We also lost our cleaner and after a number of attempts to fill this roll we have contracted the work to an outside company. This is working well with limited adverse cost implications. The result of these changes is to significantly reduce our expenses and this is expressed in the financial accounts. At the end of the year we received notice that Nikki, our Parish Administrator, would be leaving us. Nikki has been with us for many years and was well known and loved by church members and hirers. For the moment we will not be replacing her and Jane Summerville has volunteered to take on this responsibility. Thank you Jane.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Churchwardens' Report (continued)

St Mary's Family Hub is rented by the PCC from the Bishop Tufnell Cof E Primary School Foundation Trust. Operated along similar lines to the Centre, its main hirer is a pre-school and the NHS use it one day a week for their mother and baby outreach service. We hope that in future it will be used for more church sponsored activities.

The reduction of two paid roles in our organisation has resulted in significant cost savings. The amount of work though has not decreased. It is being undertaken by volunteers to whom we are very grateful. We must however be aware that there may come a time when we no longer have a volunteer or the work becomes too much for the available resource. At this point we will have to employ someone, which of course will come at a cost and be reflected in our overhead expenses.

The end of the year finished on a high with the installation of the Platinum window in the last days of December. We also reached our monetary target after a year of energetic fund raising led by Jane Summerville. The design of the window has surpassed all expectations and is truly an expression of great beauty. A triumph for the designer, Jan Simpson and our thanks to the committee, who spent so many hours helping to develop the design, and for the many people involved in raising funds.

There have been no repairs or building work undertaken on the church during the year. The replacement of the north facing roof of the Chancel is progressing, slowly, under the direction of the Church Commissioners and our architect. It is not urgent, we have no leaks, but we hope to have it completed in 2026.

We take every opportunity to thank Glenn, our treasurer, and will continue to do so, for without him we would not have this set of financial accounts prepared and available in such a timely manner. All through the year he prepares up to date financial statements, and by paying invoices promptly, helps us develop productive relationships with our suppliers. We would also like to express our appreciation to our Independent Examiner, John Fenton-Jones, who continues to support Glenn in addition to his audit role.

The Choir under the direction of James Rushman had another busy year, singing at all our main scheduled and special services and putting on a number of concerts to raise funds for the Platinum window. A highlight was the Organathon undertaken by James earlier in the year, when he played continuously for twelve hours and raised over £3000 for the window fund.

The unpredictable weather this year has not made it easy for us to maintain the Churchyard but the Payback team have worked hard to keep the grass looking presentable. We once again extend our thanks to Kirsten and Frank who work tirelessly all year round tidying, pruning and improving the Churchyard and supporting the work of the Payback team. During the year and funded by a donation, we cleared, levelled and grassed an area on the western boundary of the Churchyard to create extra space for the interment of ashes.

Since the early 1100's St Mary's has been at the heart of the community of Felpham and this still holds true today. Whether it's the warm welcome we extend to people who worship with us, the many church and third party events held at St Mary's Centre, the two village litter picks we organise each year with the support of FVCS, the thriving pre-school which we host at St Mary's Family Hub or the recent introduction of bi-monthly public lectures held in the church, St Mary's plays a central role in the life of our village. This was never more apparent than when we were asked at short notice to host the annual switching on of the Christmas tree lights event after bad

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Churchwardens' Report (continued)

weather made it impossible to hold it in its normal location. We did not expect to have over five hundred people in the church but the school choirs sang beautifully and everyone enjoyed themselves. An added bonus was the Blakes Angel, projected on the inside of the church roof and arranged by the Blakes Cottage Trust. At the Crib service held on Christmas Eve the same angel was projected onto the outside of the chancel roof, this time accompanied by a snow making machine.

We could not function without the great many volunteers who work across all aspects of church life to provide a memorable experience for church goers and the wider community. Thank you. We must not forget that Jesus is at the centre of all we do. We thank Rev'd John for providing direction and support and displaying extraordinary amounts of energy. We thrive as a community because of him and give grateful thanks.

Maureen Whynn-Williams and Geoffrey Walker
Churchwardens

Arundel and Bognor Regis Deanery Synod Report

The first meeting of the year was held here at St Mary's where Bishop Ruth explained that 2025 was the Year of the Faith celebrating 1700 years of the Nicene Creed and 950 years of our Cathedral moving from Selsey to Chichester. A video was shown of many areas and buildings in our deanery, some of which are many centuries old.

I July the synod met at Holy Cross church, North Bersted where a financial report was given by John Stirland, and an interesting talk was given by Rev. Andy Kerr, Managing Chaplain at Ford Open Prison. He spoke of the different categories of prisons and how offenders are processed in and out of the prison service.

The Deanery Finance meeting was held in November at St Andrew's church in Ferring attended by our new Archdeacon, Venerable Tom Carpenter. John Preston, Diocesan Secretary, gave an overview of the Growth Strategy and presented the Draft Budget for 2026. This reflected a steep reduction in the budget deficit compared to 2025 as a result of measures taken to control costs. He also indicated that parishes would no longer be able to underpay their parish share if it was considered they had funds available to do so. St Mary's always pays their parish share in full.

Deanery Synod Reps. Wendy Barrett, Joan Bull, Yvonne Hammill, Margaret Treacy, Tina Saunders

Safeguarding Report

I was appointed to be Safeguarding Officer for St Mary's in July 2025 and would like to thank Joan Bull and Maureen Williams for their help in introducing this role to me. I am supported by Pat Ashman and Tom Drennan and together we are building a strong and caring team offering support to those in our congregation who may have concerns within the church. I followed the necessary training courses and found the support from the Diocesan Safeguarding Group most helpful.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Safeguarding Report (continued)

St Mary's Safeguarding Team have met regularly and I have attended two PCC meetings. We are planning to hold a morning gathering for the congregations from all Services to explain what "Safeguarding" means to us all within the Christian family. We are here to listen and follow concerns you may have within St Mary's Church.

A Few Formalities

1. I can confirm that the PCC has complied with its duty under Section 5 of the "Safeguarding and Clergy Discipline Measure 2016 Duty" to have regard to the "House of Bishops" guidance on safeguarding children and vulnerable adults.
2. I am currently reviewing, with the team, the number of people who have been safely recruited and those who are due for renewal of their DBS checks.
3. New promotional material concerning Safeguarding is in progress and will be completed within the coming months.
4. We will be making a review of how the confidential records are to be kept in the parish office, to ensure that they comply with G.D.P.R.
5. My team and I inherited an excellent practice of reviewing how we keep children and young people safe in our buildings by making regular visits to all activities. We shall be expanding this to include vulnerable adults at all church events including Sunday morning worship and refreshments, together with Tea and Chat.
6. The team and I will be reviewing our hiring and letting procedures, and which safeguarding practices are in place for all users of our buildings when it is not a church event.

Please feel free to talk to us in Confidence; my telephone number is on the Pew sheet and at the bottom of this report. Moving forward, we would like to feel that together we will discuss and share responsibility in making our church a place of safety. Our ambition is to be recognised as a beacon of best practice which we may be able to introduce and share with other churches in the Diocese.

Pat, Tom and myself look forward to ensuring that St Mary's continues to be a place of safety and care.

Simmie 07880 625 454

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Independent Examiner's Report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin Felpham

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2025, which are set out on pages 15 - 29

Responsibilities and Basis of Report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and, in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of Independent Examiner's Statement

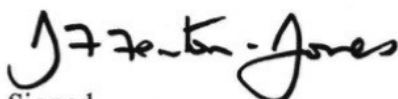
I have completed my examination which was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view'. The report is limited to those matters set out in the statement below.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008, other than the requirement that the accounts give a "true and fair view", which is not a matter considered as part of the independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed
Chartered Accountant
Dated: April 2026

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Statement of Financial Activities

For the year ended 31 December 2025

	Note	Unrestricted Fund 2025 £	Designated Fund 2025 £	Restricted Fund 2025 £	Total Funds 2025 £	Total Funds 2024 £
Income from						
Donations & Legacies	2	80,616	-	287,596	368,212	131,676
Charitable activities	3	19,861	-	4,549	24,410	29,063
Other operating activities	4	83,163	-	-	83,163	72,095
Investments	5	642	-	-	642	159
Other Income	6	-	-	-	-	88
Total Income	⊠	184,282	-	292,145	476,427	233,081
Expenditure on:						
Charitable Activities	7	48,955	-	-	48,955	62,421
Other Charitable Activities	8	138,870	5,003	40,966	184,839	153,072
Total Expenditure		187,825	5,003	40,966	233,794	215,493
Net Expenditure (2024 Income) before net gains/losses on investments		(3,543)	(5003)	251,179	242,633	17,588
Net gains on investments		4,607	-	-	4,607	6,912
Net Income(Expenditure)		1,064	(5,003)	251,179	247,240	24,500
Adjustment to parish share Prior year		-	-	-	-	18,184
Net movement in funds		1,064	(5,003)	251,179	247,240	42,684
Reconciliation of funds						
Total funds brought forward		150,193	20,710	731,952	902,855	860,171
Net movement in funds		1,064	(5,003)	251,179	247,240	42,684
Total funds carried forward		151,257	15,707	983,131	1,150,095	902,855

The statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 17 to 29 form part of these financial statements

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Balance Sheet

As At 31 December 2025

Fixed assets	No te	2025	2024
		£	£
Tangible Assets	11	730,766	736,430
Investments	12	<u>141,314</u>	<u>136,707</u>
		872,080	873,137
Current Assets			
Debtors	13	64,089	16,351
Cash at Bank and in Hand		<u>230,630</u>	<u>28,863</u>
		294,719	45,214
Creditors: Amounts falling due within one year	14	<u>(16,704)</u>	<u>(15,496)</u>
Net Current Assets		278,015	29,718
Total Net Assets		<u>1,150,095</u>	<u>902,855</u>
Charity Funds			
Restricted Funds		983,131	731,952
Designated Funds		15,707	20,710
Unrestricted Funds		<u>151,257</u>	<u>150,193</u>
		<u>1,150,095</u>	<u>902,855</u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Revd John William Challis



Maureen Williams



Geoffrey Walker



Glenn Potter

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements for the year ended 31 December 2025

Note 1 – Accounting Policies

1.1 Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) — Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention and as a going concern.

The financial statements have been prepared to give a ‘true and fair’ view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a ‘true and fair’ view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005, which has since been withdrawn.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received, and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt, and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to it (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable — generally the expected cash amount to be distributed to the charity — can be reliably measured.

The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income, including rental income due from the letting of St Mary’s Centre and St Mary’s Family Hub, is recognised in the period in which it is receivable.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements for the year ended 31 December 2025

1. Accounting policies (continued)

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Governance costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Charitable Expenditure includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of St Mary's Centre, the Family Hub, Church Direct Activities and all fundraising activities,

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of VAT.

1.4 Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.5 Tangible Fixed Assets and Depreciation

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition are included in the measurement of cost.

At each reporting date, the charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements for the year ended 31 December 2025

1. Accounting policies (continued)

1.5 Tangible Fixed Assets and Depreciation (continued)

The Church Building:

Insofar as consecrated and benefice properties are excluded from the statutory definition of “charity” by section 10(2)(a) and (c) of the Charities Act 2011, such assets are not capitalised in the financial statements. Movable church furnishings are not included in these financial statements where there is insufficient cost information available.

Land is not depreciated. Depreciation on other assets is charged so as to allocate the cost of tangible fixed assets, less their residual value, over their estimated useful lives.

Depreciation is provided on the following bases:

- Freehold property – Not depreciated
- Freehold property improvements – 20 years straight line
- Organ – 50 years straight line
- Church fixtures, fittings & equipment – 10–15 years straight line
- Centre fixtures, fittings & equipment – 4–10 years straight line

The freehold property at St Mary’s Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, is used as the Parish Office. The value represents the purchase price. In the opinion of the PCC members, the estimated residual value of the building exceeds its carrying value in the financial statements, as it is continually maintained to a high standard. There are no indications that the asset should be written down. The remaining useful life exceeds 50 years, and as such, any depreciation charge would be nil or immaterial. No Statement of Financial Activities charge therefore results.

1.6 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost. They are subsequently measured at fair value at the balance sheet date, unless the value cannot be measured reliably, in which case they are measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as “Gains/(Losses) on investments” in the Statement of Financial Activities.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount.
Prepayments are valued at the amount prepaid.

1.8 Cash at Bank and in Hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements for the year ended 31 December 2025

1. Accounting policies (continued)

1.9 Creditors and Provisions

These are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably

Creditors and Provisions are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation.

1.10 Operating Leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the lease term.

1.11 Pensions

The charity operates a defined contribution pension scheme, and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

1.12 Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains, and losses are allocated to the appropriate fund.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements for the year ended 31 December 2025

2 Income from Donations and legacies

	Unrestricted Funds 2025 £	Designated Funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Donations					
Standing Orders	23,607	-		23,607	26,225
Envelopes (Gift Aided)	678	-	10,612	11,290	7,508
Other (Gift Aided)	4,001	-	213,195	217,196	-
Plate collections: -Sunday	8,968	-		8,968	7,417
Plate collections-Baptism	326	-		326	514
Plate collections –Funerals	138	-		138	158
Plate collections –Weddings	153	-		153	222
Donations (Non Gift Aided)	1,779	-	7,837	9,616	5,852
Parish Giving Scheme	15,558	-		15,558	15,134
PayPal Giving Fund donations	1,104	-		1,104	9
PayPal donations	240	-		240	340
Contactless giving donations	3,168	-		3,168	3,351
Wall safe-Church	1,654	-		1,654	695
Gift Aid Tax recoverable	10,615	-	55,952	66,567	12,711
Total donations	71,989	-	287,596	359,585	80,136
Legacies	8,627	-		8,627	51,540
Total	80,616	-	287,596	368,212	131,676

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements

For the year ended 31 December 2025

3. Income from charitable activities

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total funds 2024 £
Funeral fees	5,470	-	5,470	6,028
Wedding fees	2,051	-	2,051	3,036
From Fundraising	10,257	4,549	14,786	18,191
Teas and coffees	1,103	-	1,103	1,031
Other income	1,000	-	1,000	757
Total	19,861	4,549	24,410	29,063

4. Income from other operating activities

	Unrestricted funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total funds 2024 £
St Mary's Centre rental	43,211	-	43,211	46,467
St Mary's Family Hub rental	37,288	-	37,288	23,474
Advertising	2,664	-	2,664	2,154
Total	83,163	-	83,163	72,095

5. Investment income

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total funds 2024 £
Interest & Dividends receivable	642	-	642	159

6. Other Income

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total funds 2024 £
Other Income	-	-	-	88

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements

For the year ended 31 December 2025

7. Expenditure on Charitable Activities

Costs of running St Mary's Centre and Family Hub -All Direct operating costs

	Unrestricted funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total funds 2024 £
St Mary's Centre				
Maintenance of Building	5,614	-	5,614	12,145
Utilities	7,486	-	7,486	11,399
Insurance	2,655	-	2,655	2,462
Cleaner	3,568	-	3,568	3,779
Cleaning and waste	9,452	-	9,452	6,364
Caretaker	-	-	-	8,938
Total	28,775	-	28,775	45,087
St Mary's Family Hub				
Cleaning and Waste	1,979	-	1,979	1,363
Ground Maintenance	-	-	-	85
Rent Expense	13,500	-	13,500	-
Insurance	-	-	-	948
Repairs and Maintenance	443	-	443	3,062
Professional Fees	-	-	-	5,184
Utilities	4,245	-	4,245	6,692
Miscellaneous expenses	13	-	13	-
Total	20,180	-	20,180	17,334
Total- Centre & Family Hub	48,955	-	48,955	62,421

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements

For the year ended 31 December 2025

8. Analysis of expenditure on charitable activities

Analysis of costs relating to Church Direct Activities

	Unrestricted funds	Designated Funds	Restricted Funds	Total Funds	Total Funds
	2025	2025	2025	2025	2024
	£	£	£	£	£
Depreciation	4,430	-	1,235	5,665	5,950
Giving to charities	2,995	-	-	2,995	5,588
Parish share	81,445	-	-	81,445	81,445
Parish office administrator	11,042	-	-	11,042	12,770
Rectory utility expenses	4,877	-	-	4,877	4,010
Youth group & junior church	-	-	50	50	54
Telephone	794	-	-	794	560
Stationery	824	-	-	824	626
Computer software	700	-	-	700	501
Photocopier costs	2,385	-	-	2,385	2,157
Organist	4,976	-	-	4,976	4,542
Flowers & equipment	-	-	230	230	596
Church repairs & insurance	2,949	5,003	-	7,952	7,189
Church expenses	11,599	-	465	12,064	12,601
Churchyard expenses	567	-	5,085	5,652	3,570
Church utilities	5,250	-	-	5,250	5,725
Magazine printing	980	-	-	980	454
Paypal & contactless giving costs	292	-	-	292	294
Bank charges	377	-	-	377	462
Music	70	-	-	70	996
Church professional fees	-	-	-	-	1,224
Platinum Window	-	-	33,901	33,901	-
Subscriptions	137	-	-	137	133
Website Costs	912	-	-	912	1,132
Fund Raising	562	-	-	562	493
Parish Training & Mission	707	-	-	707	-
Total Direct Cost	138,870	5,003	40,966	184,839	153,072

9. Staff costs

The average number of persons employed by the charity during the year was as follows:

	2025	2024
Average number of employees	2	3

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements

For the year ended 31 December 2025

10. Trustees remuneration and expenses

During the year, no Trustee received any remuneration or received other benefits from an employment with the Charity (2024 £10,266)

The total amount received in donations from trustees during 2025 was £7,321 (2024 £7,102)

Note 11 – Tangible Fixed Assets

	Centre Freehold Property	Freehold Property Improve ments	Organ	Centre Fixtures, Fittings & Equipment	Church Fixtures, Fittings & Equipment	Total
Cost	£	£	£	£	£	£
At 1 January 2025	650,000	4,140	61,629	13,784	46,631	776,184
Additions	–	–	–	–	–	–
At 31 December 2025	650,000	4,140	61,629	13,784	46,631	776,184
Depreciation						
At 1 January 2025	–	1,156	13,466	9,404	15,728	39,754
Charge for Year	–	207	1,235	648	3,574	5,664
At 31 December 2025	–	1,363	14,701	10,052	19,302	45,418
Net Book Value						
At 31 December 2025	650,000	2,777	46,928	3,732	27,329	730,766
At 31 December 2024	650,000	2,984	48,163	4,379	30,904	736,430

12. Fixed Asset Investments

	Listed Investments (£)	CBF Investment Fund (£)	Total (£)
At 1 January 2025	4,176	132,531	136,707
Disposals	–	–	–
Revaluation	6,647	(2,040)	4,607
At 31 December 2025	10,283	130,491	141,314

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements

For the year ended 31 December 2025

13. Debtors

Due within one year

	2025	2024
	£	£
Trade debtors	322	1,275
Gift Aid Receivable	55,204	3,821
Other debtors	-	4,409
Prepayments & Accrued Income	8,563	6,846
	64,089	16,351

14. Creditors

Amounts falling due within one year

	2025	2024
	£	£
Trade creditors	7,914	5,282
Other creditors	4,857	7,542
Accruals & deferred Income	3,933	2,672
	16,704	15,496

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements

For the year ended 31 December 2025

15. Summary of funds

Summary of funds - current year (2025)

Fund Category	Balance at 1 January	Income	Expenditure	Transfers	Gains/Losses	Balance at 31 December
	£	£	£	£	£	£
Unrestricted	150,193	184,282	(187,825)	-	4,607	151,257
Designated	20,710		(5,003)			15,707
Restricted	731,952	292,145	(40,966)			983,131
Total	902,855	476,427	(233,794)	-	4,607	1,150,095

Summary of funds - prior year (2024)

Fund Category	Balance at 1 January	Income	Expenditure	Transfers	Gains/Losses	Balance at 31 December
	£	£	£	£	£	£
Unrestricted	109,133	216,650	(200,686)	-	25,096	150,193
Designated	24,906	120	(4,316)			20,710
Restricted	726,132	16,311	(10,491)			731,952
Total	860,171	233,081	(215,493)	-	25,096	902,855

16. Funds

The Parish holds unrestricted, designated and restricted funds. The material funds being as follows;

Unrestricted funds

General fund represents free funds of the charity which are not designated for particular purposes.

Designated funds

Fabric fund relates to funds for costs of work to church buildings.

Restricted funds

Centre - Fixed Assets relates to the freehold property held at St Mary's Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, that is used as the Parish Office.

Church - Fixed Assets relates to the organ held within the church.

Chamberlain Fund: This money has been donated by Joanne Chamberlain in memory of Andrew Chamberlain to be used by the Parish for the good of Felpham in projects that might support the wider good. Should the Church find that it is unable to pay bills like a new boiler or roof, it may be possible to use part of this fund for the church, but, that decision should not be taken lightly. More details are included in the Rectors Report.

Jubilee Platinum Window is a holding fund for future costs expected in 2026.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements

For the year ended 31 December 2025

17. Statement of Funds

	Balance at 1 January 2025	Income	Expenditure	Transfers In/Out	Gains/Los- ses	Balance at 31 December 2025
	£	£	£	£	£	£
Unrestricted Funds	150,193	184,282	(187,825)	-	4,607	151,257
Designated:	20,710		(5,003)	-	-	15,707
Fabric Fund						
Total Unrestricted & Designated funds	170,903	184,282	(192,828)	-	4,607	166,964
Restricted Funds:						
Altar Linen	2,201	75	-	-	-	2,276
Music Fund	3,060		(44)	-	-	3,016
Youth Fund	463	-	(139)	-	-	324
Chamberlain Fund	-	265,000	-	-	-	265,000
Centre – Fixed Assets	650,000	-	-	-	-	650,000
Church – Fixed Assets	48,162	-	(1,235)	-	-	46,927
Churchyard	1,363	4,769	(5,085)	-	-	1,047
Flower Fund	1,736	470	(562)	-	-	1,644
Open Stable	3,058	797	-	-	-	3,855
Community Food Table	6,040	-	-	-	-	6,040
Jubilee Platinum Window	15,869	21,034	(33,901)	-	-	3,002
Total Restricted Funds	731,952	292,145	(40,966)		-	983,131
Total Unrestricted & Designated funds	170,903	184,282	(192,828)		4,607	166,964
Total Funds	902,855	476,427	(233,794)	-	4,607	1,150,095

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the Financial Statements

For the Year Ended 31 December 2025

18. Analysis of Net Assets Between Funds – Current Year

Description	Unrestricted Funds 2025	Designated Funds 2025	Restricted Funds 2025	Total Funds 2025
	£	£	£	£
Tangible Fixed Assets	33,838	-	696,928	730,766
Fixed Asset Investments	105,111	-	36,203	141,314
Current Assets	29,012	15,707	250,000	294,719
Creditors Due Within One Year	(16,704)	-	-	(16,704)
Total	151,257	15,707	983,131	1,150,095

Analysis of Net Assets Between Funds – Prior Year

Description	Unrestricted Funds 2024	Designated Funds 2024	Restricted Funds 2024	Total Funds 2024
	£	£	£	£
Tangible Fixed Assets	38,267	-	698,163	736,430
Fixed Asset Investments	103,706	-	33,000	136,706
Current Assets	23,715	20,710	789	45,214
Creditors Due Within One Year	(15,495)	-	-	(15,495)
Total	150,193	20,710	731,952	902,855

**ST MARY'S CHURCH
FELPHAM
OPEN GARDENS
AND
FLOWER FESTIVAL**
SAT 28th & SUN 29th JUNE
10am to 4pm

Flower Festival in Church
Visit local gardens and allotments
Exhibition & sale by Felpham Art
Group in
St Mary's Centre

FREE ADMISSION
Programme Available from
St Mary's Church, St Mary's Centre
and Felpham Post Office

PLATINUM WINDOW APPEAL
Please help raise funds for a new, stained-glass window for
St Mary's Church, Felpham, to commemorate the late
Queen Elizabeth II

JAMES RUSHMAN - ORGANATHON
THE DAY AFTER VALENTINE'S



JAMES RUSHMAN, Organist at St Mary's, will play the
organ for 12 hours, from 9 AM to 9 PM
on Saturday 15th February

COME ALONG, DONATE & REQUEST A SPECIAL PRICE OF MUSIC
from your WEDDING, BLESSING or OTHER SPECIAL OCCASION

To sponsor James, please go to:
<https://patronage.com/charity/james-rushman-platinum-window-appeal>



**St Mary's Senior
Holiday Club**

**Thursday's
August**
7th, 14th, 21st & 28th
2.00pm - 4.00pm



FREE
St Mary's
Centre

**Come along and enjoy an
afternoon tea, a social
chat, games, quizzes and
many more activities.**

St Mary's Tea and Chat
Registered Charity 1133732

Thursday 11th September
(2nd Thursday of the Month)
St Mary's Centre, Felpham
2pm - 4pm



Enjoy a **FREE** afternoon tea
Chat with friends
Take part in our quiz!

**Table Top
Sale**

**ST MARY'S CENTRE
SATURDAY
5th July**

10.00am to 12 noon

ST MARYS CHURCH, FELPHAM

**CHILDREN'S
ADVENT
WORKSHOP**

SUNDAY 14 DECEMBER 2.30PM
St Mary's Centre, Grassmere Close
PO22 7NU
Followed by Christingle service in church
at 4pm
Please contact the church office to book.
parishoffice@stmarysfelpham.org
or call 01243 826886



**FELPHAM VILLAGE
CLEAN**

**SATURDAY 25TH OCTOBER
10AM**

MEET AT ST MARY'S CENTRE TO
COLLECT YOUR PICKER AND SACK

REFRESHMENTS WILL BE SERVED AT
ST MARY'S CENTRE FROM 11.30AM



ALL
WELCOME

House Poetry Group

This year's Poetry House Group dates are
3rd, 10th, 17th and 24th July.
In the Rectory garden, over a glass of wine and nibbles.
7pm.

You don't need to know anything about poetry. We read
Christian poets and reflect on what they are saying to us.
There are no wrong answers!

This year the poems can be chosen from either Hearing
God in Poetry by Richard Harries or A Century of Poetry
100 poems for searching the heart compiled by Rowan
Williams.

Offers of poems to be considered welcome now! Choose
one or max two poems from these books and send them to
the Parish Office for consideration.



St Mary's Church, Felpham
**LIGHTHOUSE JUNIOR
YOUTH CLUB**

Back Bombs
Parachute Games
Jewellery Design
Badminton
Wide Games
Chocolate Olympics

**NOW ON
THURSDAYS**

**FREE to
attend
Hot food
served**

Suitable for
children in
primary school
(from Y1)

In St Mary's Centre (church hall)
every Thursday 4.30pm-6.00pm
(Term-time only)
Hot food served around 5.15pm
Starting Thursday 4th September
Contact the Parish Office for details: 01243 826886

ST MARY THE VIRGIN CHURCH
FELPHAM

SUMMER CONCERT

JOSEPH AND THE AMAZING TECHNICOLOR DREAMCOAT

CONCERT VERSION
MUSIC BY ANDREW LLOYD WEBBER - LYRICS BY TIM RICE

ST MARY'S CHOIR & GUESTS

23RD AUGUST
SATURDAY 7.00PM

RETIRING COLLECTION FOR THE PLATINUM WINDOW

HARVEST SUPPER &
BARN DANCE
ST MARY'S CENTRE, FELPHAM

SATURDAY 4TH OCTOBER
DOORS OPEN AT 6PM

Cash Bar and Raffle

Tickets available from Felpham
Post Office and
St Mary's Church Office in
St Mary's Centre.

Tickets
£12

PANCAKE PARTY

Shrove Tuesday,
4th March
from 12.15pm to 1.30pm

St Mary's Centre
Grassmere
Felpham
PO22 7NU

ALL WELCOME
SWEET AND SAVOURY
PANCAKES WILL BE
SERVED
FREE
Donations if you can

St Mary's Church, Felpham
**LIGHTHOUSE TEENS
YOUTH CLUB**

Board Games:
Exploding Kittens
Clue
Codenames
Sounds Fishy

Chill out and relax

FREE to
attend
hot food
served

Suitable for
secondary
school
students

In St Mary's Centre (church hall)
every **Sunday 6.00pm-7.30pm**
(Term-time only)
Hot food served around 6.15pm
Starting Sunday 7th September

Contact the Parish Office for details: 01243 826886

**WINTER WARMING
SOUP & BREAD LUNCHES**

COME AND ENJOY A **FREE**
HOT BOWL OF SOUP
ALL WELCOME

ST MARY'S CENTRE, FELPHAM
NOON TO 2PM
SATURDAYS
18TH OCT, 15TH NOV, 20TH DEC, 17TH JAN

Donations would be most welcome to the specified
charity named on the day

St Mary the Virgin, Felpham registered charity 1133732

80

VE DAY[®]
80TH ANNIVERSARY
A SHARED MOMENT OF CELEBRATION
8 MAY 2025

Felpham Public
Lectures

Thursday 15th May 2025
7.00pm for 7.30pm - 9.00pm
St Mary's Church, Felpham

**Professor Neil Vickers
of King's College London**

HUMANITIES & HEALTH

Neil explores how a
major illness can
transform our social
identity in the
Western World

Refreshments available on the night

St Mary's Church is playing host to a series of six lectures,
consisting of one every two months. They are open to
everyone, but we invite you to book a seat via Eventbrite.
If you cannot access Eventbrite tickets are available at
Felpham Post Office or call the parish office
on 01243 826886

IT'S ALL FREE, BUT PLEASE BOOK
(A donation is gratefully received on the night)

St Mary's Church, Felpham, Bognor Regis, PO22 7N
www.stmarysfelpham.org

**CHRISTMAS DAY
LUNCH**

Once again St Mary's, Felpham will be offering a
Christmas meal to the community this year, feeding the
body and the soul.

We will be serving from 11.30- 2pm.

- * Turkey and trimmings or alternative
- * Seasonal vegetables, Gravy
- * Christmas pudding/Hince pies
- * Coffees and teas
- * Bring your own drinks

If you or you know of anyone who might like to join us, please
invite them to book a place at the table by phoning

07789 281553
Or email
maddiedean3@gmail.com
By Wednesday 17th December

FREE

OLD FELPHAM
through
PHOTOS & POSTCARDS + QUIZ NIGHT

SATURDAY 14TH JUNE 2025 at 7.00 pm
Doors open at 6.30pm

St Mary's Centre, Grassmere Close, Felpham

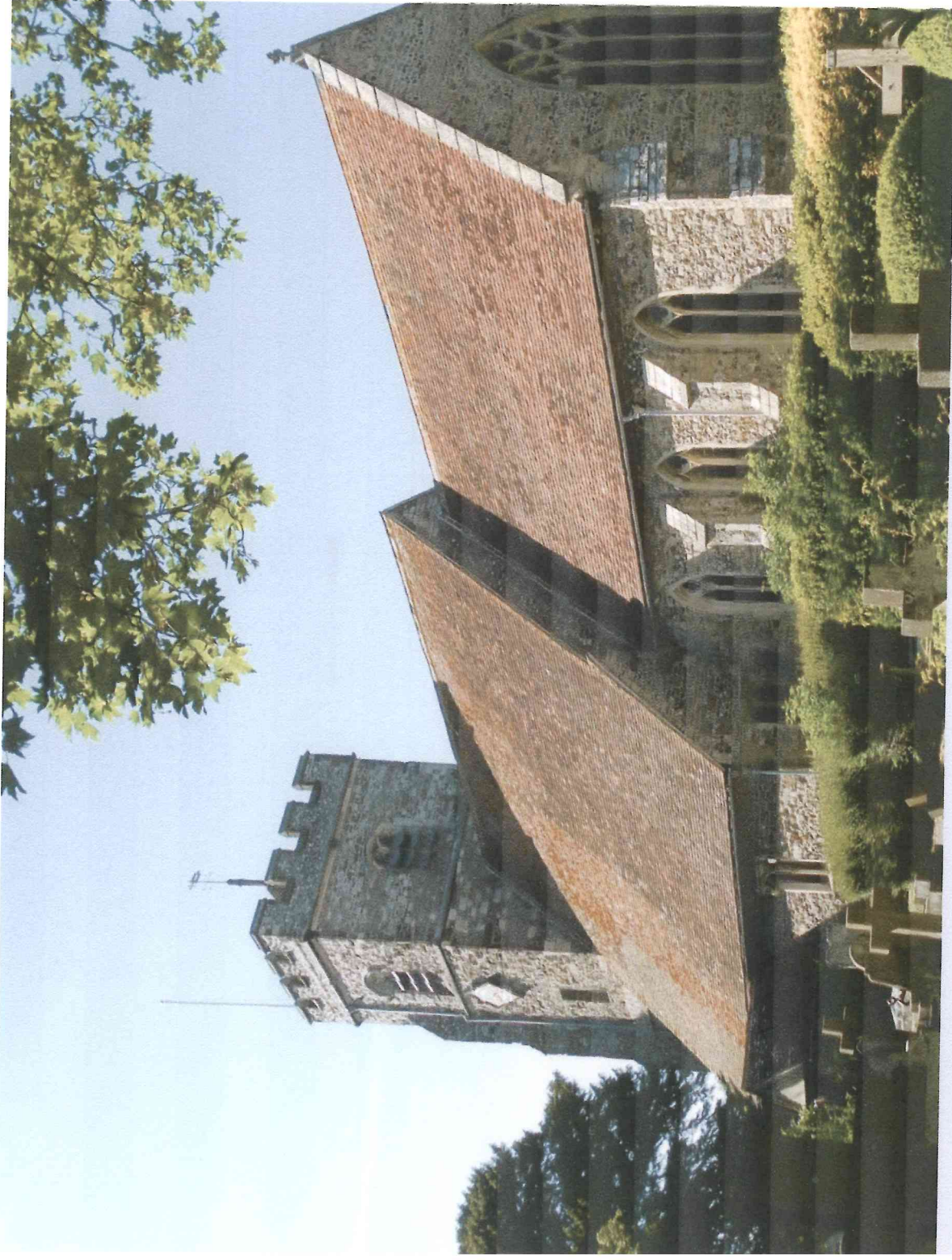
We're nearly at 75% of the target for the Platinum Window, the new
stained glass window for St Mary's, Felpham, dedicated to the late Queen.

Please join with family & friends for a screening of Old Felpham seen
through Photos & Postcards, followed by a Buffet Supper & Quiz.

Tickets at £12.00 to include 2 course buffet supper.
Available at Felpham Village Post Office.
Licensed cash bar + Raffle

The Platinum Window is a project of the Felpham Village Post Office. Registered Charity No. 41014

Accounts



The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Charity number: 1133732

Trustees' report and financial statements

For the year ended 31 December 2024

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Contents

	Page
Reference and administrative details of the Charity, its Trustees and advisers	1
Trustees' report, Rector's Report, Churchwardens' Report, Arundel and Bognor Deanery Synod Report, Safeguarding Report	2 - 16
Independent examiner's report	17
Statement of financial activities	18
Balance sheet	19
Notes to the financial statements	20 -38

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Reference and administrative details of the Charity, its Trustees and advisers
For the year ended 31 December 2024

Trustees

Revd John William Challis
Maureen Williams (until 2025)
Geoffrey Walker, (Until 2025)
Jeanette Fido (until 2026)
Glenn Potter (until 2025)
Wendy Margaret Barrett, (Until 2026)
Steve Christie, (Until 2025)
Yvonne Elizabeth Hammill, (Until 2026)
Joan Margaret Bull, (Until 2025)
Janette Penn, (Until 2026) Deceased
James George Rushman, (Until 2025) stood down due other commitments
Margaret Treacy, (Until 2026)
Matthew Copeland, (Until 2025)
Elizabeth Wand, (Until 2025)
Nicholas Wand, (Until 2025)
Peter French, (Until 2026)
Anne French, (Until 2026)
Susan Holmes, (Until 2026)
David Lowen, (Until 2026)
Andy and Jo Caswell-Russell (until 2027) stood down for personal reasons

Charity number

1133732

Principal office

The Church Office
St Mary's Centre
Grassmere Close
Felpham
West Sussex
PO22 7NU

Independent Examiner

John Fenton-Jones (until APCM, 2025)
St Mary's Centre
Grassmere Close

Felpham
PO22 7NU

Incumbent

Revd John William Challis

Wardens

Maureen Williams (Lay Vice Chair) (Until 2025)
Geoffrey Walker (Until 2025)

Deputy Wardens

Russell McCarthy (Until 2025)
Matthew Copeland (Until 2025)

Treasurer

Glenn Potter (until APCM 2025)

PCC Secretary

Jeanette Fido (Until 2025)

Deanery Synod

Wendy Margaret Barrett (Until 2026)
Janette Penn (Until 2026) deceased
Margaret Treacy (Until 2026)
Lois Christine Thompson (resigned)
Yvonne Hammill (until 2026)
Joan Margaret Bull (until 2026)

Safeguarding Officer

Joan Margaret Bull (Until 2025)

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report For the year ended 31 December 2024

The Trustees present their annual report together with the financial statements of the Charity for the 1 January 2024 to 31 December 2024.

St Mary's Church is situated in Felpham Road, Felpham. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Rector, The Church Office, St Mary's Centre, Grassmere Close, Felpham, West Sussex. PO22 7NU

Objectives and activities

a. Policies and objectives

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The main objectives of the PCC are:

- The consideration and discussion of matters concerning the Church of England, or any other matters of religious or public interest;
- Making known, and putting into effect, any provision made by the Diocesan Synod, or the Deanery Synod, but without prejudice to the powers of the council on any particular matter;
- Giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the council;
- Raising such matters, as the council consider appropriate, with the Diocesan Synod or Deanery Synod.
- Maintenance of St Mary's Church and St Mary's Centre in Felpham.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Activities undertaken to achieve objectives

In working to achieve these objectives the PCC has supported or initiated the following activities during the year.

- To support the PCC's plan of spreading the mission and outreach of St Mary's Church in making Jesus Christ known in this parish.
- A total of £5588 (2022: £4,841) was donated to the local schools and other charities
- The PCC is grateful for the efforts of volunteers who are involved at every level in the activities of the church. Hundreds of hours are given in pursuit of the church's objectives.

**Trustees' report (continued)
For the year ended 31 December 2024**

Objectives and activities (continued)

c. Main activities undertaken to further the Charity's purposes for the public benefit

In accordance with our duties as stated in section 17(5) of the Charities Act we have considered the guidance provided by the Charity Commission in regard to public benefit. This public benefit is demonstrated through our activities and achievements, and as detailed throughout the reports below.

St Mary's continues to support Bishop Tufnell Primary School and has a strong presence on the Governing body with foundation members and the Rector. BTPS and Downview School and Felpham Community College and Felpham Community College joined us for Easter and Christmas services.

St Mary's Family Hub, located on the same site as BTPS, is home to a thriving Pre – school accommodating up to 25 children aged 2 – 5 years. Our Youth Clubs and other Church Groups now make regular use of the facility as we reach out to the furthestmost point in the village. We also host the NHS and their mother and baby outreach service.

St Mary's continue to make full use of the St Mary's Centre and offer the facility to the wider community for a broad range of other activities.

d. Future plans

We have initiated a number of new projects during the year as we work to raise the profile of St Mary's and place our church at the very heart of our community.

We will continue to encourage people to take part in our wider church programme as we seek to fulfill our key mission of spreading the gospel across the parish.

Tracey Flitcroft was priested in June and continues to play an active part in the life of our church as she gains experience of Parish life.

**Trustees' report (continued)
For the year ended 31 December 2024**

(continued)

a. Main achievements of the Charity

Church Attendance

At the first of January 2025 there were 222 parishioners on the church electoral roll, 144 residents within the parish (65%) and 78 non-resident in the parish (35%).

Review of the Year

The full PCC met 5 times during the year. The average level of attendance was 77%. Committees met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary. Notes of the proceedings of the PCC's meetings are included in the parish magazine when possible and appropriate. The following paragraphs summarise the work of the PCC in 2024:

- A major turnaround in our finances resulted in a surplus of £42,684
- The Platinum Window appeal reached 50% of it's target.
- Partial repairs to the roof have been completed and agreement reached with the Church Commissioners to fund 98.35% of the replacement cost of the north facing chancel roof.

Trustees' report (continued)
For the year ended 31 December 2024

(continued)

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

It is the PCC policy to maintain a balance on unrestricted funds (if possible), which is at least twelve months' unrestricted payments, to cover emergency situations that may arise from time to time and to support irregular cashflow. The balance of £170,783 (2023: £134,039) on unrestricted funds at the year end is in line with this policy.

Trustees' report (continued)
For the year ended 31 December 2024

c. Treasurer's financial report

The total income for the year was £233,081, compared to £122,281 in 2023, being an increase of £94,369.

The total expenditure for the year was £215,493 compared to £181,705 in 2023, being an increase of £33,708.

The total gain on investments for the year was £6,912, compared to £18,024 in 2023.

The resultant surplus for the year was £24,500, compared to a deficit of £41,401 in 2023.

Further details on specific items of income and expenditure are noted below.

Income

Total income increased in the year compared to 2023. A detailed breakdown can be seen within Notes 2 to 6.

Total income from standing orders was £26,225, compared to £28,420 in 2023, being a decrease of £2,195.

Donations received via the Parish Giving Scheme (PGS) was £15,134, compared to £12,236 in 2023, being an increase of £2,898. Giving by the PGS is a simple and secure method for donors and reduces the administration work required by the PCC.

During the year we received legacies of £51,540, compared to £0 in 2023.

Overall, total donations during the year amounted to £80,136, compared to £74,245 in 2023, an increase of £5,891. The previous years decline in freewill giving has largely been arrested with significant increases in donations on which gift aid is recoverable

- Plate collections in church at Sunday services increased to £7,417 (2023 £5,965)
- Paypal giving fund donations of £9, compared to £3,893 in 2023, being a decrease of £3,884.
- Contactless giving in the church of £3,351, compared to £3,281 in 2023, being an increase of £70.

The Centre's financial performance significantly improved. The income from the Centre was £46,467, compared to £25,129 in 2023, being an increase of £21,338.

Expenditure

The major expenditure in 2024 was as follows:

- Parish share was £81,445 compared to £78,795 in 2023, being an increase of £2650. The PCC has pledged to meet 100% of the parish ministry costs allocated to it in 2025.
- Giving to charities was £5,588 to external charities compared to £4,841 in 2023
- Church building repairs were £4,315 compared to £563 in 2023, being an increase of £3,752.
- Churchyard expenses were £3,570 compared to £897 in 2023, an increase of £2,673.
- Centre/Hub costs were £62,421 compared to £37,616 in 2023, being an increase of £24,805.
- Fixed asset additions in the year were £5,338 (see note 13).

The Hub was registered as a separate charity in December 2024 and will function as such from January 1st 2025. For expediency we have included the income (£23,474) and expenditure (£17,334) for the Hub in these accounts

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report (continued) For the year ended 31 December 2024

Structure, governance and management

a. Constitution

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham is a registered charity, number 1133732, and is constituted under a Trust deed.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

c. Membership and responsibilities

Membership of the PCC is determined under the Church Representation Rules and consists of the ex-officio members, the Rector, the Treasurer, and the PCC Secretary. The churchwardens are elected annually at the meeting for that purpose, 4 members of the Deanery Synod, and a set proportion of those on the Electoral Roll of the church are elected at the APCM. Members may also be co-opted. Members of the church are encouraged to stand for election to the PCC to try to ensure a balance of skills and experience where possible.

The PCC is responsible for a wide range of matters affecting the parish including compliance with health and safety, disability legislation and child protection. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances.

The PCC works to ensure that each member of the committee is equipped to fulfil their role. New members of the PCC are invited to discuss their role and responsibilities at the first meeting held after the APCM in each year. The PCC secretary, treasurer and deputy churchwardens are also elected at this meeting.

The wardens, secretary and treasurer, where needed, attend courses run by the diocese on their particular work. Regular mailings from the diocese and elsewhere keep the officers up-to-date with changes, in church regulations and financial procedures and these are reported to the whole PCC where appropriate.

Joan Bull as Safeguarding Officer, is responsible for ensuring that a Disclosure and Barring Service check is conducted on all those who work with children and vulnerable adults in the church. All our first aiders have attended a course run by St John's Ambulance. Training is regularly reviewed.

There are also a number of sub-committees which report to the PCC from time to time and are responsible for specific areas of the church's activities.

**Trustees' report (continued)
For the year ended 31 December 2024**

Structure, governance and management (continued)

d. Committees

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

Fabric Committee

Attends to matters relating to the stewardship of plant, such as the church buildings and fabric, the churchyard, the rectory and St Mary's Centre.

Mission & Youth Committee

Attends to matters relating to Ministry of the local church to the community and the world, such as ecumenical links, evangelism and the support of mission and relief agencies and further considers the overall strategy of children's and youth ministry and supports those working with children and young people.

Social and Fundraising Committee

Aims to raise funds for the church and to promote fellowship and a sense of community within the parish.

St Mary's Centre Management Committee

Works in conjunction with Arun District Council to oversee the use and management of St Mary's Centre according to its constitution.

Risk Assessment

The PCC confirms that the major risks, to which the council has been exposed, have been identified by a risk analysis exercise carried out by the PCC. Risks are being reviewed so that systems and procedures may be established to manage them.

Platinum Window

The Platinum Window committee has been formed to oversee the design, installation and fundraising for the new window to commemorate the jubilee and life of our late Queen.

The activities of the committees and other organisations within the Parish may be found elsewhere in the Annual Report.

Trustees' report (continued)
For the year ended 31 December 2024

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Revd John William Challis



Maureen Williams



Geoffrey Walker

April 2025

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Rectors Report

You will read this post Easter as I write pre-Easter, perhaps both these times hold the joyful expectation of the hope that the gospel of Jesus Christ offers us as we seek to serve the mission and ministry of St Mary the Virgin, Felpham. Springtime gifts us the promise of new beginnings, as we observe the beauty of God's creation bursting into colourful song and bloom. The month of May is a favourite of mine and in my mind, this is echoed in the life of our worshipping congregations both in church and online. There is much to be thankful to God for over the last APCM year.

There are so many people who support the activities this parish and I am sincerely grateful to everyone who gives their time, effort and energy to the work for God's mission here. On behalf of the church, I offer my thanks to Revd Tracey, Revd Paul and ALM Joan. It was Joan who preached a while ago about Jesus' mandate and our vision. I have been pondering on whether we might review our vision statement that goes with our logo. Currently it is "To share God's love with everyone". As good as that is, I wonder if it is time for a slight shift in direction. In a way the statement seems to take something for granted. One area of our parish life that has grown strongly in recent years is our House Groups. We have acknowledged our need to learn as we share. To grow in our understanding of scripture and Christianity. I also feel that the word 'everyone' is a given. Afterall why wouldn't we want to share God's love with everyone! So, I wonder if a new vision statement might be a good idea to launch us further in our mission and evangelism. To that end I would like the new PCC formed after the APCM to consider...

"Develop in faith: Serve in love" It is based upon 1 Corinthians 13:13 which states that "faith, hope, and love remain, but the greatest of these is love.

It states very simply that we are not God's people yet, in that there is always room to grow, no one is the finished person. And also, just as Jesus served, we serve and like Jesus who served in love, we serve in His love. A simple phrase that I think is more of what St Mary's is today. I think we are a thinking, questioning, developing community who serve in love. We can also reflect upon the statement in this way: -

Develop in faith

- **Prayer:** Regular prayer is a vital way to connect with God and deepen our faith.
- **Scripture Study:** Engage with the Bible to learn about God's character, His will, and His ways.
- **Reflection:** Take time to reflect on our faith journey and how God is working in our own lives and our parish life.
- **Seek Guidance:** Asking for wisdom and direction from God in our daily decisions and challenges.
- **Community:** Connecting with others and share our faith journey.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Serve in Love:

- **Identify Needs:** Look for opportunities to serve others in our community and beyond.
- **Acts of Kindness:** Practice acts of kindness, generosity, and compassion towards others.
- **Volunteer:** Consider volunteering our time and skills to the church.
- **Listen and Empathize:** Actively listening to others and trying to understand their perspectives.
- **Forgiveness:** Practice forgiveness, both towards ourself and others, as a reflection of God's grace.
- **Be a Good Example:** Live a life that reflects the love and values of Jesus Christ.

the votive candles. At first my heart sank as I felt that if I allowed it to remain it would encourage others to add their own statues and other paraphernalia, just like some of the rather over cared for graves that we have! After Christmas I went to remove it and stopped as a thought came into my mind. For years now and for as long as anyone can remember the side altar as always been known as the side Over Christmas someone unknown placed a small statue of Saint Joseph on the church windowsill by altar. Perhaps where the font is today there may have been a lady chapel but the as just that, whilst the church as a whole is dedicated to Saint main altar as in all churches is dedicated to the Holy Trinity and the side altar is just knowns Mary...I wonder if we might consider dedicating that chapel to Saint Joseph?

Jospeh, a bit like our chapel, stood beside Mary. He was quiet, stable, a reassuring presence of love. Dedicated, honest and despite any scandal he remained next to Mary and cared with much love for Jesus. Of course, there are many Josephs in the bible and we would need to qualify this change in saying Joseph Husband of Mary. It would mean that the chapel would be dedicated to him. It would have a focus and more of a meaning. A quiet place to pray and to be used on his feast days etc. Again, I shall ask the new PCC for their thoughts. In the mean time you can influence a decision by letting the current PCC know what you think?

Each year I am amazed at the resilience of the two churchwardens and the amount of work they have to do. It is not retirement but a full-time job! I am grateful to Maureen and Geoffrey who work tirelessly to ensure that our buildings are safe and maintained. That things run as smoothly as possible and for the many hours they put in. We could not do half as much if it wasn't for their hours of dedication, skill and wisdom. I am thankful to James, Jo and Chris for all they offer through music and worship. St Mary's Choir has been a tremendous asset this year.

Our Treasurer, Glenn is so incredibly appreciated, ensuring that our finances are in good order. The best set of accounts yet! Also, to John Fenton Jones who works as our independent examiner is just brilliantly thorough. Nikki and Jane work amazingly in the parish office and in other areas. Again, where would we be without them.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

My thanks goes out to our Safeguarding Officer, Joan and with a replacement coming along very soon (I hope), we thank Joan for all her work.

I am immensely grateful to the contributions of all our PCC members for their wisdom, insights and contributions as we have sought God's will and direction in our church's activities this year. To Jeanette as secretary and electoral role officer. Wendy Barrett who has helped out when needed. To the chairs and committees of our sub committees. Again, huge thanks to you. By diverging decision making and power to these subcommittees it has allowed the PCC to take a stronger lead knowing that much of the work is in such capable hands. I also want to say thank you to those who open and lock our church and other buildings. This allows me freedom to be at prayer, or meetings or visiting knowing that our buildings are being looked after by you.

I also take this opportunity to thank every single person who has supported all our worship events and church activities: those who assist with refreshments, flower arrangers, those who offer lifts, tidy the churches - inside and out, our Bell Ringers, our Pastoral team, home communion teams (who incidentally give home communion over 50 times every month...how about that!) Sunday club, Youth club, Table top, Tea and Chat, the Senior Summer club, Sidemen, Live streamers, Readers, intercessors and so many many others who help in any way.

I would like to also welcome some new people. Karen Senior was the Warden of Readers in the Diocese of Rochester. Before retirement Karen's role was as a lay person licensed by the bishop to lead worship, teach, and preach, playing a vital role in the public ministry of the church. Not least to actually lead all the other Readers and lay ministry in that Diocese and help discern whether God was calling them to ministry. I am excited to say that she is fully retired but also now a member of St Mary's. Occasionally we might be able to draw on her depth of experience and knowledge, her wisdom and ideas. I hope and pray her retirement will be blessed by God and wherever she feels called to serve Him with us she finds fulfilment in a new time of her life and ministry. She is most welcome here and I am grateful that many of you have made Karen and her husband so welcome. Canon Brian Senior is her husband as the name implies, he is an ordinand priest. He now has permission to officiate in the Diocese of Chichester and is also offering to help out here when his busy schedule of retirement allows him. May God continue to bless them both abundantly in their well-earned retirement and future ministries.

We are here to serve this community of Felpham, gently showing them the gospel message and living out our faith. As Galatians 5:6 emphasizes "the only thing that counts is faith expressing itself through love. Let's carry on then my sisters and brothers in what is difficult times globally and nationally for the church to recommit ourselves to serve God and develop our faith and service in love.

With love and blessings

Reverend John

Churchwardens' Report

We hesitate to lead on a function which is not our primary mission but cannot ignore the spectacular turnaround in our finances during the year under review. In 2023 our deficit on income over expenditure was £41,401 and in 2024 we turned this into a surplus of £42,684. A favourable difference of £84,085. We did this while continuing to pay our full Parish Share of £81,445, one of the few parishes able to do so.

A major contributor to our change in fortunes has been St Mary's Centre. A new nursery has taken the small hall for daytime hire, regular hirers continue to be very supportive and we have had numerous bookings for "one off" events. , Nikki works so hard at managing the bookings, retaining and welcoming new hirers, and we are very grateful for everything she does.

This has been the year when the Platinum Window Appeal has really started to take off under the capable direction of Jane Summerville and has now reached over £20,000. We are making good progress with the design and have established a budget of £40,000. We have numerous events planned for 2025 and are on course to achieve our target of installing the window in December

Our progress, as we move to become an ECO church, has been acknowledged with a Bronze Award. Well done to Pete French who leads this project and we are now working towards reaching silver level

We continue to address the issues raised in the 2022 Quinquennial report and during the year have repaired the damaged plasterwork around the South door. We have replaced damaged and missing roof tiles across the roof of the Church with the exception of the North face of the Chancel. We have also repaired and painted all of the guttering and downpipes. It appears that our Chancel is of special interest and that all structural work qualifies for a 98.35% refund from the Church Commissioners. In discussions with the Commissioners, they have agreed to replace the entire north facing roof on the terms mentioned above.

After a difficult start, this year has been the first full year with Glenn in charge of our accounts and he has done a splendid job. Running an organisation without the benefit of up to date financial information is a nightmare. Glenn now has an impressive grasp of our finance operation, everything is fully up to date, assessable and suppliers are paid on time.

We would also like to express our appreciation to our Independent Examiner, John Fenton-Jones, who continues to support Glenn in addition to his audit role.

Churchwardens' Report (continued)

The Choir has had an active year with a number of concerts played to raise funds for the Platinum Window appeal. Our thanks to James and members of his choirs for the joy their music brings to the life of our church.

With the support of the Payback Team we have continued to maintain the churchyard in good order although the weather has been challenging at times.

We extend our thanks to Kirsten and Frank who give their time, all year round, to maintaining and improving the churchyard, supporting the work of the Payback Team. Glen Keen continues to repair and maintain our equipment and we replaced two items during the season.

Although the churchyard extends to more than three acres we do not have the capacity for full burials but Fr John continues with the interment of ashes.

St Mary's has held a full programme of regular and special services during the year and the church has also been host to a number of outside events. No doubt our popularity has been helped by the added comfort the new pew cushions provide!

The first two Felpham lectures were held during the autumn and are proving very popular. These are intended to be a community event and it is encouraging to see many people attending who would not normally come into the church.

If you were to believe the media you would think that the Church of England was on a descent into oblivion with falling congregations, safeguarding issues and funding constraints. Well not at St Mary's. We continue to thrive with buoyant congregations, even more visits to our church by schools, a full events programme and a focus on being at the heart of our community.

We could not achieve this without the support of our willing volunteers. Too many to mention by name, they work tirelessly across all aspects of church life to provide a memorable experience for church goers and the wider community. Thank you.

It would be remiss not to mention Fr John. Every successful organisation needs strong leadership and Fr John provides that in abundance. Spiritual guidance of course, but also direction and innovation to keep moving forwards. Think Platinum Window, pew cushions and Felpham lectures as examples. So, thank you Fr John.

Maureen Wynne-Williams and Geoffrey Walker
Churchwardens

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Arundel and Bognor Deanery Synod Report 2024

At the deanery synod meetings which are held in various parishes in the deanery we have a time of worship, reports on other meetings are usually given from elected representatives of Diocesan Synod and General Synod. As well as presentations or addresses by a variety of people we discuss finance issues, approve a deanery budget, elect representatives to diocesan synod and have notices of events in various parishes.

The meetings are open and members of parishes are always invited to come along. Only elected synod members however can vote on issues.

In February

In July the notices included news of appointments to Diocesan Synod, Joan Bull was appointed. We were given details of parish contributions to the diocese, at present showing a £38,000 shortfall. We had a presentation by the diocesan environment officer -Rev'd Elizabeth Forbes Stone (known as Buff). Rev'd Buff stressed the need to safeguard the integrity of creation to sustain our world – *John 3 God so loved the world ... not just the people* but the cosmos she used slides showing where the world is regarding climate change. There were a number of graphs and charts highlighting our carbon footprint we were asked to imagine our world in 2050. Rev'd Buff referred to CofE website for more information and mentioned the Eco Church Award Scheme. Several members spoke about changes made in their parishes.

In October Geoffrey Walker gave a verbal report of the meeting with Worthing Deanery on Tuesday 1st October 2024. Fr. John added that John Preston from the diocese explained about maintained expenses and income. The diocese is to take a tougher line with parishes who do not pay their share. There will be about £100 000 extra costs because of new government rules.

At the meeting in November the Rural Dean gave several notices, congratulating those recently confirmed and giving the date of 4th June 2025 for the next confirmation for A&BD. The Diocesan Disability Officer given Jo King who is also our assistant rural dean gave a presentation regarding the many aspects of disability for people, we were asked what do we notice? What makes our church a place of welcome to all? Rev'd Jo King mentioned – leaflets/printing, seating. steps. ramps, lighting, acoustics, heating, parking. Mention was made of Bartimus and Jesus, Jesus asking “what do you want me to do for you?” after discussion in our seats we were given details of several websites where we could get information on our respective places of worship regarding facilitating the needs of all people.

Deanery Synod Reps.

Wendy Barrett, Joan Bull, Yvonne Hammill, Margaret Treacy.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

SAFEGUARDING REPORT 2024 – APCM

The Safeguarding team has continued to carry out termly inspections of the Lighthouse Juniors and Teens Youth Clubs. All have been satisfactory. The Sunday Club has also been inspected and note was taken of the very interesting and informative work being done.

With the support of the Diocesan Safeguarding Team and the Rural Dean, I tried to organise a meeting of Safeguarding Officers from the 19 parishes in the Deanery so that we could share good practice, support one another where necessary and generally hear about what works well in the different parish situations. Although this move was welcomed by the Rural Dean, any safeguarding officers contacted through their incumbents have not responded as yet.

Safer Recruitment was carried out in respect of a caretaker appointment for St Mary's Centre.

The Safeguarding Deputies Pat Ashman and Tom Drennan have now been registered to be able to carry out DBS checks if required. I thank them for their support.

Further to my report for last year's APCM, the search for my replacement as Safeguarding Lead continues.

Joan Bull
Parish Safeguarding Lead

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin Felpham

Independent examiners report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of. Mary St The Virgin Felpham

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2024 which are set out on pages 18 to 38

Responsibilities and Basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

I have completed my examination which was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners Statement

I have completed my examination. I confirm that material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect :

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a "true and fair view" which is not a matter considered as part of the independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Chartered Accountant

Dated April 2025

The Parochial Church Council of the Ecclesiastical Parish of st Mary the Virgin, Felpham

Statement of financial activities
For the year ended 31 December 2024

	Note	Unrestricted and designated funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total Funds 2023 £
Income from:					
Donations and legacies	2	125,280	6,396	131,676	74,245
Charitable activities	3	19,148	9,915	29,063	14,761
Other trading activities	4	72,095	-	72,095	31,981
Investments	5	159	-	159	118
Other Income	6	88	-	88	1,176
Total Income		216,770	16,311	233,081	122,281
Expenditure on:					
Raising funds	7	62,421	-	62,421	38,362
Charitable activities	8	138,265	14,807	153,072	143,343
Total expenditure		200,686	14,807	215,493	181,705
Net Income/(expenditure) before net (losses)/gains on investments		16,084	1,504	17,588	(59,425)
Net gains on investments		6,912		6,912	18,024
Net Income/(expenditure)		22,995	1,504	24,500	(41,401)
Transfers between funds	19	(4,316)	4,316	-	
Adjustment to Parish Share for the year ended 31 December 2023 as agreed no longer payable		18,184		18,184	
Net movement in funds		36,864	5,820	42,684	(41,401)
Reconciliation of funds					
Total funds brought forward		134,039	726,132	860,171	901,572
Net movement in funds		36,864	5,820	42,684	(41,401)
Total funds carried forward		170,903	731,952	902,855	860,171

The Statement of financial activities includes all gains and losses recognised in the year.
The notes on pages 18 to 38 form part of these financial statements.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Balance sheet
As at 31 December 2024

	Note	2024 £	2023 £
Fixed Assets			
Tangible Assets	13	736,430	737,042
Investments	14	<u>136,707</u>	<u>129,795</u>
		<u>873,137</u>	<u>866,837</u>
Current Assets			
Debtors	15	16,351	19,277
Cash at bank and in hand		<u>28,863</u>	<u>10,908</u>
Total		<u>45,214</u>	<u>30,185</u>
Creditors: amounts falling due within one year	16	<u>(15,495)</u>	<u>(36,850)</u>
Net current liabilities/assets			
		<u>29,718</u>	<u>(6,665)</u>
Total net assets		<u><u>902,855</u></u>	<u><u>860,171</u></u>
Charity funds			
Restricted funds		731,952	732,708
Unrestricted and designated funds		<u>170,903</u>	<u>134,039</u>
Total funds		<u><u>902,855</u></u>	<u><u>860,171</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:


Revd John William Challis


Maureen Williams


Geoffrey Walker


Glenn Potter

**Notes to the financial statements
For the year ended 31 December 2024**

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011. The financial statements have been prepared under the historical cost convention and as a going concern. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income including rental income due from the letting of St Mary's Centre is recognised in the period in which it is receivable.

**Notes to the financial statements
For the year ended 31 December 2024**

1. Accounting policies (continued)

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of VAT.

1.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

**Notes to the financial statements
For the year ended 31 December 2024**

1. Accounting policies (continued)

1.5 Tangible fixed assets and depreciation (continued)

Land is not depreciated. Depreciation on other assets is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives. .

Depreciation is provided on the following bases:

	Freehold property	Not depreciated
Freehold property improvements-	-	20 years straight line
Organ	-	50 years straight line
Church - fixtures, fittings & equipment	-	10-15 years straight line
Centre - fixtures, fittings & equipment	-	4-10 years straight line

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

The freehold property at St Mary's Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, is used as the Parish Office. The value represents the purchase price. In the opinion of the members of the PCC, the estimated residual value of the building is in excess of the carrying value in the financial statements as it is continually maintained to a high standard. There are no indications that the asset should be written down, the remaining useful life exceeds 50 years and as such any depreciation charge would be nil or immaterial. No statement of financial activities charge therefore results.

In so far as consecrated and benefice properties are excluded from the statutory definition of 'charity' by section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements. Movable church furnishings are not included in these financial statements were there is insufficient cost information available.

1.6 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as "Gains/(Losses) on investments" in the Statement of financial activities.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount.

Prepayments are valued at the amount prepaid.

1.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Notes to the financial statements
For the year ended 31 December 2024**

1. Accounting policies (continued)

1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.11 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

1.12 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Notes to the financial statements
For the year ended 31 December 2024

3. Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Funeral fees	6,028	-	6,028
Wedding fees	3,036	-	3,036
Fundraising	8,276	9,915	18,191
Teas and coffees	1,051	-	1,051
Other income	757	-	757
Total 2024	19,148	9,915	29,063

	Unrestricted Funds 2023 £	Total Funds 2023 £
Funeral fees	5,003	5,003
Wedding fees	2,557	2,557
Fundraising	5,605	5,605
Teas and coffees	1,095	1,095
Other income	501	501
Total 2023	14,761	14,761

Notes to the financial statements
For the year ended 31 December 2024

4. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2024 £	Total funds 2024 £
St Mary's Centre rental	46,467	46,467
St Marys Family Hub rental	23,474	23,474
Advertising	2,154	2,154
	72,095	72,095

	Unrestricted funds 2023 £	Total funds 2023 £
St Mary's Centre rental	25,129	25,129
St Marys Family Hub rental	5,746	5,746
Advertising	1,106	1,106
	31,981	31,981

5. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £
Interest and dividends receivable	159	159
	159	159

	Unrestricted funds 2023 £	Total funds 2023 £
Interest and dividends receivable	118	118
	118	118

Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements
For the year ended 31 December
2024

6 Other Income

	Unrestricted funds 2024 £	Total funds 2024 £
Other Income	88	88

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Other Income	1,176	-	1,176

Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham
Notes to the financial statements
For the year ended 31 December 2024

7. Expenditure on raising funds

Costs of raising voluntary income
Trading expenses

	Unrestricted funds 2024 £	Total funds 2024 £
Centre maintenance	12,145	12,145
Centre utilities	11,399	11,399
Centre insurance	2,462	2,462
Centre cleaner	3,779	3,779
Centre cleaning and waste	6,364	6,364
Centre caretaker	8,938	8,938
Hub Cleaning & Waste	1,363	1,363
Hub Grounds Maintenance	85	85
Hub Insurance	948	948
Hub Repairs & Maintenance	3,062	3,062
Hub Professional Fees	5,184	5,184
Hub Utilities	6,692	6,692
Totals	62,421	62,421

	Unrestricted funds 2023 £	Total funds 2023 £
Centre maintenance	2,114	2,114
Centre utilities	13,662	13,662
Centre insurance	2,234	2,234
Centre cleaner	5,013	5,013
Centre cleaning and waste	4,904	4,904
Centre caretaker	6,811	6,811
Hub Cleaning and Waste	8	8
Hub Grounds Maintenance	33	33
Hub Insurance	621	621
Hub Repairs and Maintenance	358	358
Hub Utilities	1,856	1,856
	37,616	37,616
	Unrestricted	Total
	funds	funds
	2023	2023
	£	£
Miscellaneous expenses	746	746
	38,362	38,362

Notes to the financial statements
For the year ended 31 December 2024

Summary by fund type

Analysis of expenditure by activities

Page 29

Notes to the financial statements
For the year ended 31 December 2024

Analysis of direct costs

Page 30

**Notes to the financial statements
For the year ended 31 December 2024**

11. Staff costs

The average number of persons employed by the Charity during the year was as follows:

	2024 No.	2023 No.
Average number of employees	3	3

No employee received remuneration amounting to more than £60,000 in either year.

12. Trustees' remuneration and expenses

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the Charity.

James George Edwin Rishman was appointed a trustee on 24 April 2019. He has received remuneration in relation to his role as Organist (£6713) and Cleaner (£3553)

The value of Trustees' remuneration and other benefits from this date was £102666 (2023 £7,090).

During the year ended 31 December 2024, no Trustee expenses have been incurred (2023 - £NIL).

The total amount received in donations from Trustees during the year 2024 was £7102

The Parochial Church Council of the Ecclesiastical Parish of ST Mary the Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2024

13. Tangible fixed assets

	Centre Freehold property £	Freehold property improvements £	Organ £	Centre fixtures, fittings & equipment £	Church fixtures, fittings & equipment £	Total £
Cost or valuation						
At 1 January 2024	650,000	4,140	61,629	13,784	41,293	770,846
Additions	-	-	-	-	5,338	5,338
At 31 December 2024	<u>650,000</u>	<u>4,140</u>	<u>61,629</u>	<u>13,784</u>	<u>46,631</u>	<u>776,184</u>
Depreciation						
At 1 January 2023	-	949	12,231	8,648	11,976	33,804
Charge for year	-	207	1,235	756	3,752	5,950
At 31 December 2024	<u>-</u>	<u>1,156</u>	<u>13,466</u>	<u>9,404</u>	<u>15,728</u>	<u>39,754</u>
Net book value						
At 31 December 2024	650,000	2,984	48,163	4,379	30,904	736,430
At 31 December 2023	<u>650,000</u>	<u>3,191</u>	<u>49,398</u>	<u>5,136</u>	<u>29,317</u>	<u>737,041</u>

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2024

14. Fixed assets investments

	Listed investments £	CBF Investment fund £	Total £
Cost or valuation			
At 1 January 2024	4,176	125,619	129,795
Disposals	-	-	-
Revaluation	-	6,912	6,912
At 31 December 2024	<u>4,176</u>	<u>132,531</u>	<u>136,707</u>
Net Book Value			
At 31 December 2023	<u>4,176</u>	<u>132,531</u>	<u>136,707</u>
	<u>4,176</u>	<u>125,619</u>	<u>129,795</u>

15. Debtors

	2024 £	2023 £
Due within one year		
Trade debtors	1,275	1,435
Other debtors	4,409	14,443
Prepayments and accrued income	10,667	3,398
	<u>16,351</u>	<u>19,277</u>

16. Creditors:

Amounts falling due within one year

	2024 £	2023 £
Trade creditors	5,282	21,535
Other creditors	7,541	5,442
Accruals and deferred income	2,672	9,873
	<u>15,495</u>	<u>36,850</u>

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham
Notes to the financial statements
For the year ended 31 December 2024
17. Summary of funds
Summary of funds - current year

	Balance at January 1st 2024 £	Income £	Expenditure £	Transfers in/out £	Gains/ (losses) £	Balance at December 31 2024 £
Designated funds	24,906	120	-	(4,316)	-	20,710
General funds	109,133	216,770	(200,686)	-	25,096	150,193
Restricted funds	726,132	16,191	(14,807)	4,316	-	731,952
	<u>860,171</u>	<u>233,081</u>	<u>(215,493)</u>	<u>-</u>	<u>25,096</u>	<u>902,855</u>

Summary of funds- prior year

	Balance at January 1st 2023 £	Income £	Expenditure £	Transfers in/out £	Gains/ (losses) £	Balance at December 31 2023 £
Designated funds	24,906	-	-	-	-	24,906
General funds	155,136	113,174	(177,201)	-	18,024	109,133
Restricted funds	721,531	9,107	(4,505)	-	-	726,133
	<u>901,572</u>	<u>122,281</u>	<u>(181,705)</u>	<u>-</u>	<u>18,024</u>	<u>860,171</u>

**Notes to the financial statements
For the year ended 31 December 2022**

18. Funds

The Parish holds unrestricted, designated and restricted funds. The material funds being as follows;

Unrestricted funds

General fund represents free funds of the charity which are not designated for particular purposes.

Designated funds

Fabric fund relates to funds for costs of work to church buildings.

Restricted funds

Centre - Fixed Assets relates to the freehold property held at St Mary's Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, that is used as the Parish Office.

Church - Fixed Assets relates to the organ held within the church

Jubilee Platinum Window is a holding fund for the appeal to raise money for payment for the window to be installed towards the end of 2025

Community Food Table relates to specific grants and donations received in relation to the food table operated by the church.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham
Notes to the financial statements
For the year ended 31 December 2024

19. Statement of funds

Statement of funds - current year

	Balance at January 1 2024 £	Income £	Expenditure £	Transfers in/out £	Gains/ losses £	Balance at December 31 2024 £
Unrestricted funds						
Designated funds						
Fabric fund	24,906	120		(4,316)	-	20,710
General funds						
General funds	109,133	216,770	(200,686)		25,096	150,312
Total						
Unrestricted funds	134,039	216,770	(200,686)	(4,316)	25,096	170,782
Restricted funds						
Altar linen/Fabric	3,187		(986)	-	-	2,201
Fabric Fund	-	-	(4,316)	4,316		-
Music fund	3,648	400	(988)	-	-	3,060
Youth fund	537	-	(74)	-	-	463
Centre - Fixed						
Assets	650,000	-	-	-	-	650,000
Church - Fixed						
Assets	49,397	-	(1,235)	-	-	48,162
Churchyard	2,603	-	(1,240)	-	-	1,363
Flower Fund	1,927	405	(595)	-	-	1,737
Open stable	3,163	300	(405)	-	-	3,058
Community						
Food table	6,100	-	(60)	-	-	6,040
Jubilee Platinum						
Window	5,571	15,326	(4,908)	-	-	15,989
	726,133	16,431	(14,807)	4,316	-	732,073
Total of funds	860,172	233,081	(215,493)	-	25,096	902,855

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham
Notes to the financial statements
For the year ended 31 December 2024

19. Statement of funds (continued)

Statement of funds - Previous Year

	Balance at January 1 2023 £	Income £	Expenditure £	Transfers in/out £	Gains/ losses £	Balance at December 31 2023 £
Unrestricted funds						
Designated funds						
Fabric fund	24,906	-	-	-	-	24,906
General funds						
General funds	155,136	113,174	(177,201)	-	18,024	109,133
Total						
Unrestricted funds	180,042	113,174	(177,201)	-	18,024	134,039
Restricted funds						
Altar linen	4,198		(1,011)	-	-	3,187
Music fund	5,146	800	(2,298)	-	-	3,648
Youth fund	693	-	(156)	-	-	537
Centre - Fixed Assets	650,000	-	-	-	-	650,000
Church - Fixed Assets	50,632	-	(1,235)	-	-	49,397
Churchyard	2,930	110	(437)	-	-	2,603
Flower Fund	628	1,785	(487)			1,927
Open stable Community	2,913	250	-	-	-	3,163
Food table	1,230	5,000	(130)	-		6,100
Jubilee Platinum Window	3,160	2,411	-	-	-	5,571
	721,531	10,356	(5,755)	-	-	726,132
Total of funds	901,572	123,530	(182,955)	-	18,024	860,171

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2024

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	37,032	699,398	736,430
Fixed asset investments	136,707		136,707
Current assets	45,214	-	45,214
Creditors due within one year	(15,495)	-	(15,495)
Total	203,457	699,398	902,855

Analysis of net assets between funds - prior year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	37,643	699,398	737,041
Fixed asset investments	129,795	-	129,795
Current assets	29,745	440	30,185
Creditors due within one year	(36,850)	-	(36,850)
Total	160,334	699,838	860,171

St Mary's Church, Felpham

LIGHTHOUSE JUNIOR YOUTH CLUB

Board Games:
Exploding Kittens
Coup
Codenames
Sounds Fishy

Chill out and relax

Only £1 including hot food

Suitable for children in primary school (from Y1)

In St Mary's Centre (church hall) every **Sunday 4.30pm-6.00pm** (Term-time only)
Hot food served around 5.30pm
Starting Sunday 8th September

Contact the Parish Office for details: 01243 826886

St Mary's Church, Felpham

LIGHTHOUSE TEENS YOUTH CLUB

Board Games:
Exploding Kittens
Coup
Codenames
Sounds Fishy

Chill out and relax

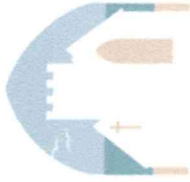
Only £1 including hot food

Suitable for secondary school students

In St Mary's Centre (church hall) every **Sunday 6.00pm-7.30pm** (Term-time only)
Hot food served around 6.00pm
Starting Sunday 8th September

Contact the Parish Office for details: 01243 826886

Star of the Sea



St Mary's Felpham
THE CHURCH - THE CENTRE - THE HUB

THE PARISH MAGAZINE OF
ST. MARY THE VIRGIN
FELPHAM

Funded by sponsors and donations

St Mary's Tea and Chat Christmas Special!

Registered Charity No. 1116132

Thursday 12th December
(2nd Thursday in the month)

St Mary's Centre Felpham 2 - 4pm

Come along and enjoy
FREE festive food, chat, activities and St Mary's choir singing favourite Christmas Carols

RAFFLE QUIZ CAROLS

Coming next! Tea and Chat 9th January 2025
Afternoon tea and BINGO

FELPHAM VILLAGE CLEAN

**SATURDAY 19TH OCTOBER
10AM**

MEET AT ST MARY'S CENTRE TO
COLLECT YOUR PICKER AND SACK
REFRESHMENTS WILL BE SERVED AT
ST MARY'S CENTRE FROM 11.30AM



St Mary's Church
Choir & Guests
present

MAGICAL MUSICALS PROM CONCERT

**SATURDAY 28TH
SEPTEMBER 6.00pm**
St. Mary The Virgin Church,
Felpham

Retiring Collection in aid of the
Platinum Window which has been
commissioned by St Mary's Church

**St Mary's
Tuesday and
Wednesday House
Groups
commencing
1st and 2nd October
7pm**

Elijah

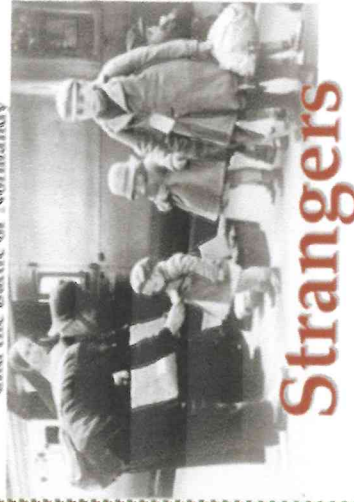


Spend 5 weeks in
fellowship studying the
life of the Old Testament
prophet Elijah
Sign-up sheet at West
Door - on a first come
basis.

Any queries, contact the
Parish Office or phone Joan
Bull 01243 854670

St Mary's Church - Felpham Concert

Commemorating the 80th Anniversary of D-Day
and the Battle of Normandy



Strangers

A Musical portraying life during World War II as children
were evacuated to distant towns across the country.

St Mary's Church Choir & Guests

Saturday June 15th 2024 - 6.00pm

Retiring collection for the Platinum Stained Glass Window at St Mary's Church

"Strangers" by Emma Walker Richard Lambdall

The Grove Singers
Directed by Beverley Howard
Present

SONGS BY THE SEASIDE

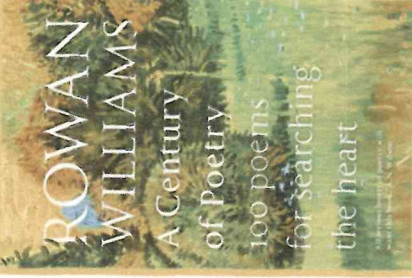
A programme of unaccompanied songs from
Elizabethan times to the present day,
celebrating this London choir's visit to Felpham

Retiring collection in aid of the
Platinum Window appeal
Refreshments served in the interval

**St. Mary the Virgin Church,
Felpham Rd, Felpham, PO22 7NU
Saturday 19th October 2024
7.00pm**

www.thegrovesingers.org.uk

ROWAN WILLIAMS A Century of Poetry 100 poems for searching the heart



WHISKEY HOUSE GROUP

24TH JUNE @ 7.30PM

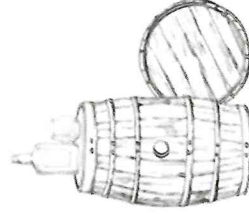
If you would like to join

Fr John for a 'tee dram' please let the

Parish Office know.

☎ 01243 826886

✉ stmaryscentre@googlemail.com



HARVEST SUPPER & BARN DANCE

ST MARY'S CENTRE, FELPHAM

**SATURDAY 5TH OCTOBER
6.30pm for 7pm start**

*Fish/Sausage & Chip Supper or
Vegetarian option + Dessert*

Cash Bar and Raffle
£12 ticket

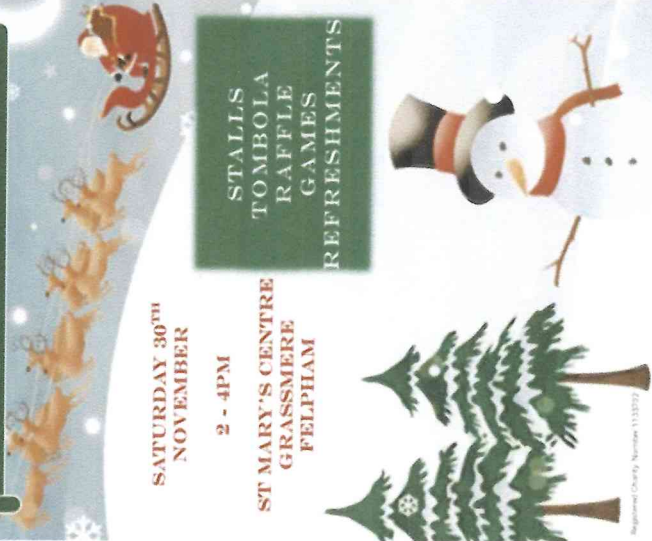
**ST MARY'S, FELPHAM
CHRISTMAS FAIR**

**SATURDAY 30TH
NOVEMBER**

2 - 4PM

**ST MARY'S CENTRE
GRASSMERE
FELPHAM**

**STALLS
TOMBOLA
RAFFLE
GAMES
REFRESHMENTS**



Registered Charity Number 113372

**SOCIAL AND FUNDRAISING
EVENTS 2024**

**Please pop the following dates in your diary.
There will be more to come, so keep an eye out!**

TABLE TOP SALES	SUMMER FAIR
First Saturday monthly 10am to 12pm	22 nd June
TEA AND CHAT	SENIOR HOLIDAY CLUB
Second Thursday monthly 2 pm to 4 pm (not Aug)	Each Wednesday in August
FELPHAM FILM SHOW EVENING 13 th April In aid of Platinum Window Fund	HARVEST SUPPER 5 th October
	CHRISTMAS FAIR 30 th November

Felpham Public Lectures

7.00pm for 7.30pm-9pm
St Mary's Church, Felpham

12th September 2024
Dr Claire Gilbert
'Julian of Norwich and Ecological Consciousness'
Claire is a full time author, public speaker, retreat leader, consultant and mentor.

21st November 2024
Rupert Toovey
'Glimpses of Glory, God and Art in Sussex'
Rupert is an antiques expert and BBC presenter.

Refreshments available on the night
St Mary's church is playing host to a series of six lectures, consisting of one every two months. They are open to everyone, but we invite you to book a seat via Eventbrite. If you cannot access Eventbrite our parish office can do that for you, contact them on 01243 826886.

IT'S ALL FREE, BUT PLEASE BOOK
(A donation is gratefully received on the night.)
St Mary's Church, Felpham, Bognor Regis PO22 7NU
www.stmarysfelpham.org






**St Mary's Senior
Holiday Club**

**Wednesdays
August**

**7th, 14th, 21st & 28th
2.30pm - 4.30pm**

***FREE*
St Mary's
Centre**

**Come along and enjoy an
afternoon tea, a social chat,
games and many more**



**Table Top
Sale**

ST MARY'S CENTRE

**FIRST SATURDAY OF THE
MONTH**

10.00am to 12 noon

**Come along and grab a bargain or
just come along for refreshments**

**FOR TABLE BOOKINGS
☎ 01243 864437**

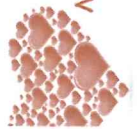
**WILL YOU
MARRY ME?**

If you don't ask you'll never know!

**To find out if you can marry at
St Mary's, Felpham just ask us!**

**Nikki (Parish Admin)
01243 826886**

**Fr John (Parish Priest)
01243 842522**



Baptism

Do you want to know more?
Visit www.stmarysfelpham.org/baptismenquiry
OR Call 01243 826886
OR Email stmarys-centre@googlemail.com



Ready Teddy Jump

**Is your Teddy
brave enough?**



CHRISTMAS DAY LUNCH

Once again St Mary's, Felpham will be offering a Christmas meal to the community this year, feeding the hungry and the soul.

- We will be serving from 11.30 - 3pm.
- Turkey and trimmings or alternative
 - Seasonal vegetables, Gravy
 - Christmas pudding/Mince pies
 - Coffees and teas
 - Bring your own drinks

If you or you know of anyone who might like to join us, please invite them to book a place at the table by phoning

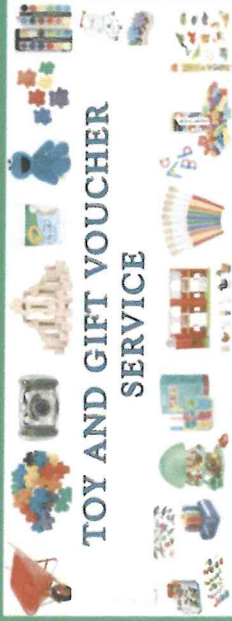
07938 854670

Or email

joanbul95@gmail.com

By Wednesday 18th December

FREE



TOY AND GIFT VOUCHER SERVICE

**1st December
11am**

**Can you support a
local family this
year?**

The Advent Work Shop

Advent Workshop for
Primary School Aged Children

**8th December
2.30pm**

Come and explore the meaning of Advent
and Christmas through crafts and fun.

The fun starts at 2.30pm in
St Mary's Centre and then we attend the
Christingle service together at 4pm
ending 4.45pm.

To join our workshop please call

01243 826886

or email

stmaryscentre@googlemail.com to book.

PLATINUM WINDOW APPEAL

Please help raise funds for a new, stained-glass window
for St Mary's Church, Felpham, to commemorate the
late Queen Elizabeth II



ROSS FISHER, President of Felpham Sailing Club, will be
making a one-off SPECIAL sponsored race, this summer
to the ISLE of WIGHT and back

To sponsor Ross, please go to:

hobbs-justracing.com/stmarysfelpham



The stained glass window of the Sarcophagus of the Virgin Mary, Felpham
Parish Church, Sussex. 1877



ST MARY'S CHURCH MICE

THURSDAYS
10AM (TERM TIME)

All parents, grandparents
and carers with babies and
under school age children
welcome for an hour of free
fun. Including rhyme time,
crafts and play with
refreshments and a chat for
the adults too!

FREE



St Mary's, Felpham The Platinum Window

The Platinum Window will be a new
stained-glass window for St Mary's
Church, Felpham and the local
community.

It will commemorate the late Queen
Elizabeth II's life of service.

Please help to raise funds for the
Platinum Window by sponsoring a piece
of glass.

The
Window

Sponsorship
Process

Book of
Dedication

REMEMBRANCE TEA

You are invited to join us for our annual
service of remembering loved ones now
dead. Please contact the ward and invite
others to this quiet and gentle service. In
the service we will read about the names
of those who have died. Please let us
know if you will be attending.

4pm

Sunday

2nd November

ST MARY THE VIRGIN CHURCH CHOIR & GUESTS

WILL BE PERFORMING IN A

CONCERT FOR

ST CECILIA

'Eternal Light'

A Requiem

*'Every Purpose under
the Heaven'*

Both by Howard Goodell

MUSIC TO BRING JOY TO THE HEART AND SOUL

SATURDAY 23RD

NOVEMBER 6.00PM

**RETIRING COLLECTION
FOR THE CHURCH PLATINUM WINDOW**

Accounts



The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Charity number: 1133732

Unaudited

Trustees' report and financial statements

For the year ended 31 December 2023

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Contents

	Page
Reference and administrative details of the Charity, its Trustees and advisers	1
Trustees' report, Rector's Report, Churchwardens' Report, Arundel and Bognor Deanery Synod Report, Safeguarding Report	2 - 16
Independent examiner's report	17
Statement of financial activities	18
Balance sheet	19
Notes to the financial statements	20 -39

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Reference and administrative details of the Charity, its Trustees and advisers
For the year ended 31 December 2023**

Trustees

Revd John William Challis
Maureen Williams (until 2024)
Geoffrey Walker, (Until 2024)
Jeanette Fido (until 2026)
Robert Anthony Beasley, (Until APCM, 2023)
Wendy Margaret Barrett, (Until 2026)
Steve Christie, (Until 2025)
Yvonne Elizabeth Hammill, (Until 2024)
Joan Margaret Bull, (Until 2025)
Janette Penn, (Until 2026)
James George Edwin Rushman, (Until 2025)
Margaret Treacy, (Until 2026)
Matthew Copeland, (Until 2025)
Elizabeth Wand, (Until 2025)
Nicholas Wand, (Until 2025)
Peter French, (Until 2026)
Anne French, (Until 2026)
Susan Holmes, (Until 2026)
David Lowen, (Until 2026)
Lois Christine Thompson, (Until APCM, 2023 then resigned)

Charity number

1133732

Principal office

The Church Office
St Mary's Centre
Grassmere Close
Felpham
West Sussex
PO22 7NU

Independent Examiner

Victor Cox (until APCM, 2023 then resigned)
John Fenton-Jones (until APCM, 2024)
St Mary's Centre
Grassmere Close
Felpham
PO22 7NU

Incumbent

Revd John William Challis

Wardens

Maureen Williams (Lay Vice Chair) (Until 2024)
Geoffrey Walker (Until 2024)

Deputy Wardens

Russell McCarthy (Until 2024)
Matthew Copeland (Until 2024)

Treasurer

Robert Beasley (until APCM, 2023 then resigned) Glenn Potter (until APCM 2024)

PCC Secretary

Jeanette Fido (Until 2024)

Deanery Synod

Wendy Margaret Barrett (Until 2026)
Janette Penn (Until 2026)
Margaret Treacy (Until 2026)
Lois Christine Thompson (resigned) Joan Margaret Bull (until 2026)

Safeguarding Officer

Joan Margaret Bull (Until 2024)

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report For the year ended 31 December 2023

The Trustees present their annual report together with the financial statements of the Charity for the 1 January 2023 to 31 December 2023.

St Mary's Church is situated in Felpham Road, Felpham. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Rector, The Church Office, St Mary's Centre, Grassmere Close, Felpham, West Sussex. PO22 7NU

Objectives and activities

a. Policies and objectives

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The main objectives of the PCC are:

- The consideration and discussion of matters concerning the Church of England, or any other matters of religious or public interest;
- Making known, and putting into effect, any provision made by the Diocesan Synod, or the Deanery Synod, but without prejudice to the powers of the council on any particular matter;
- Giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the council;
- Raising such matters, as the council consider appropriate, with the Diocesan Synod or Deanery Synod.
- Maintenance of St Mary's Church and St Mary's Centre in Felpham.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Activities undertaken to achieve objectives

In working to achieve these objectives the PCC has supported or initiated the following activities during the year:

- To support the PCC's plan of spreading the mission and outreach of St Mary's Church in making Jesus Christ known in this parish.
- A total of £4841 (2022: £4,500) was donated to the local schools and other charities
- The PCC is grateful for the efforts of volunteers who are involved at every level in the activities of the church. Hundreds of hours are given in pursuit of the church's objectives.

Trustees' report (continued)
For the year ended 31 December 2023

Objectives and activities (continued)

c. Main activities undertaken to further the Charity's purposes for the public benefit

In accordance with our duties as stated in section 17(5) of the Charities Act we have considered the guidance provided by the Charity Commission in regard to public benefit. This public benefit is demonstrated through our activities and achievements, and as detailed throughout the reports below.

St Mary's continues to support BTPS and has a strong presence on the Governing body with foundation members and the Rector. BTPS and Downview School held their Easter and Christmas services at St Mary's and Felpham Community College joined us for a Christmas service.

St Mary's Family Hub, located on the same site as BTPS, opened in September and it is now home to a thriving Pre – school accommodating up to 25 children aged 2 – 5 years. Our Youth Clubs have also re-located there to take advantage of the light evenings and numbers have increased as a result.

St Mary's continue to make full use of the St Mary's Centre and offer the facility to the wider community for a broad range of other activities.

d. Future plans

Sometimes it is better to work on existing projects than look for new ones all the time. We will continue to develop our House Groups, our outreach at the Care Homes, the Schools and youth work.

The Hub fulfils part of our mission action plan, and in future will play an increasing role as we develop new projects to help our mission of bringing the gospel to that part of the parish.

Tracey Flitcroft joined us as our new Curate in June and has played an active part in the life of our church as she continues her training towards full priesthood..

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report (continued) For the year ended 31 December 2023

(continued)

a. Main achievements of the Charity

Church Attendance

At the first of January 2024 there were 220 parishioners on the church electoral roll, 148 residents within the parish (67.3%) and 72 non-resident in the parish (32.7%).

Review of the Year

The full PCC met 5 times during the year. The average level of attendance was 81%. Committees met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary. Notes of the proceedings of the PCC's meetings are included in the parish magazine when possible and appropriate. The following paragraphs summarise the work of the PCC in 2023:

- The PCC warmly welcomed the appointment and arrival of our new Curate, Tracey Flitcroft
- The PCC approved the appointment of a new Treasurer and to changes in our bank mandates to allow the deletion/addition of new signatories.
- The Quinquennial report was received by members and approval given for some minor repairs to the internal walls.

**Trustees' report (continued)
For the year ended 31 December 2023**

(continued)

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

It is the PCC policy to maintain a balance on unrestricted funds (if possible), which is at least twelve months' unrestricted payments, to cover emergency situations that may arise from time to time and to support irregular cashflow. The balance of £134039 (2022: £180,042) on unrestricted funds at the year end is in line with this policy.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report (continued) For the year ended 31 December 2023

c. Treasurer's financial report

The total income for the year was £122,281, compared to £120,073 in 2022, being an increase of £2,208.

The total expenditure for the year was £181,705, compared to £168,343 in 2022, being an increase of £13,362.

The total gain on investments for the year was £18,024, compared to a loss £18,072 in 2022.

The resultant deficit for the year was £41,401, compared to a deficit of £66,342 in 2022.

Further details on specific items of income and expenditure are noted below.

Income

Total income increased in the year compared to 2022. A detailed breakdown can be seen within Notes 2 to 6.

Total income from standing orders was £28,420, compared to £30,715 in 2022, being a decrease of £2,295.

Donations received via the Parish Giving Scheme (PGS) was £12,236, compared to £8,685 in 2022, being an increase of £3551. Giving by the PGS is a simple and secure method for donors and reduces the administration work required by the PCC.

During the year we did not receive any legacies, compared to £153 in 2022.

Overall, total donations during the year amounted to £74,245, compared to £70,801 in 2022, an increase of £5937. The previous years decline in freewill giving has largely been arrested with significant increases in donations on which gift aid is recoverable

- Plate collections in church at Sunday services increased to £5,965 (2022 £4,999)
- Paypal giving fund donations of £3,893, compared to £52 in 2022, being a increase of £3,841.
- Contactless giving in the church of £3,281, compared to £3,341 in 2022, being a decrease of £60.

The centre was adversely affected by the loss of the playgroup at the end of 2022. The income from the centre was £25,129, compared to £30,563 in 2022, being an decrease of £5,434.

Expenditure

The major expenditure in 2023 was as follows:

- Parish share was £78,795 compared to £80,815 in 2022, being an decrease of £2,020. The PCC has pledged to meet 100% of the parish ministry costs allocated to it in 2024.
- Giving to charities was £4,841 to external charities compared to £4500 in 2022
- Church building repairs were £563 compared to £1,021 in 2022, being a decrease of £458.
- Churchyard expenses were £897 compared to £2,576 in 2022, an decrease of £1,679.
- Centre costs were £37,616 compared to £28,173 in 2022, being an increase of £9,443.
- Fixed asset additions in the year were £4,117 (see note 13).

Discussions with the Diocese are ongoing regarding the current and future status of the Hub. For expediency we have included the income (£5,746) and expenditure (£2,876) for the Hub in these accounts

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report (continued) For the year ended 31 December 2023

Structure, governance and management

a. Constitution

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham is a registered charity, number 1133732, and is constituted under a Trust deed.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

c. Membership and responsibilities

Membership of the PCC is determined under the Church Representation Rules and consists of the ex-officio members, the Rector, the Treasurer, and the PCC Secretary. The churchwardens are elected annually at the meeting for that purpose; 4 members of the Deanery Synod, and a set proportion of those on the Electoral Roll of the church are elected at the APCM. Members may also be co-opted. Members of the church are encouraged to stand for election to the PCC to try to ensure a balance of skills and experience where possible.

The PCC is responsible for a wide range of matters affecting the parish including compliance with health and safety, disability legislation and child protection. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances.

The PCC works to ensure that each member of the committee is equipped to fulfil their role. New members of the PCC are invited to discuss their role and responsibilities at the first meeting held after the APCM in each year. The PCC secretary, treasurer and deputy churchwardens are also elected at this meeting.

The wardens, secretary and treasurer, where needed, attend courses run by the diocese on their particular work. Regular mailings from the diocese and elsewhere keep the officers up-to-date with changes, in church regulations and financial procedures and these are reported to the whole PCC where appropriate.

Joan Margaret Bull as Safeguarding Officer, is responsible for ensuring that a Disclosure and Barring Service check is conducted on all those who work with children and vulnerable adults in the church. All our first aiders have attended a course run by St John's Ambulance. Training is regularly reviewed.

There are also a number of sub-committees which report to the PCC from time to time and are responsible for specific areas of the church's activities.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report (continued) For the year ended 31 December 2022

Structure, governance and management (continued)

d. Committees

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

Fabric Committee

Attends to matters relating to the stewardship of plant, such as the church buildings and fabric, the churchyard, the rectory and St Mary's Centre.

Mission & Youth Committee

Attends to matters relating to Ministry of the local church to the community and the world, such as ecumenical links, evangelism and the support of mission and relief agencies and further considers the overall strategy of children's and youth ministry and supports those working with children and young people.

Social and Fundraising Committee

Aims to raise funds for the church and to promote fellowship and a sense of community within the parish.

St Mary's Centre Management Committee

Works in conjunction with Arun District Council to oversee the use and management of St Mary's Centre according to its constitution.

Risk Assessment

The PCC confirms that the major risks, to which the council has been exposed, have been identified by a risk analysis exercise carried out by the PCC. Risks are being reviewed so that systems and procedures may be established to manage them.

The activities of the committees and other organisations within the Parish may be found elsewhere in the Annual Report.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Trustees' report (continued)
For the year ended 31 December 2023**

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

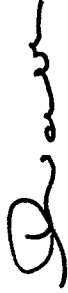
Rev'd John Williams Chalris



Maureen Williams



Geoffrey Walker



Date: May 2024

Rector's report

Glenn our treasurer has been utterly amazing. You cannot see the number of hours, sweat and toil he has put in on our behalf. He inherited the accounts in a very poor state because they had not been kept up to date for quite a few months. Glenn is not a member of the church; he didn't understand much of how we work and function. His learning curve was steep to say the least. Yet his sheer brilliance, tenacity and dedication has been utterly amazing. Words of thank you are simply not enough. Currently there is not a saint Glenn but perhaps there should be. His work is nothing short of a miracle. This leads me to the Churchwardens. Both Geoffrey and Maureen have worked closely alongside Glenn and supported him. They have been so good that words again fail me in saying thank you to them. Everything that you will read in this report will tell a story of what we have been getting up to in the parish, but it won't show you the many, many hours of love, dedication and sheer hard work, the sacrifice given by these three in the sacrifice of a home life, their families suffering as they pour hours and hours into running of this church. Their own free time freely given as they have worked so hard to keep the accounts and infrastructure of This church functioning. If you think I am going over the top with my praise..... then please think again. I am not. Everything in turn tells a story of how God has been working in and amongst them and us and it is my hope and prayer that as you read on, you will be encouraged and excited but above all deeply humbled and deeply thankful to Glenn, Maureen and Geoffrey.

I also want to take a moment to thank the PCC and its various committees. They have been working hard over the year – you can read a lot of these things in the reports which follow, but I would like to highlight a few significant items and events. Social and fundraising where would we be without people who volunteer for this committee. Who get stuck in up to their necks in tabletop bric and brak or washing up. In raising funds for us as a church to function. God bless you. To the Centre management committee, again their work could be done by the PCC but because of their dedication meeting all year round they allow the PCC time to work and reflect on bigger projects. To Nikki, who again puts in many more hours than we pay her and the centre hire bookings as well as being PA for the parish. I pay tribute to James and the Choir for their dedication week in, week out. Their enthusiasm to host concerts and support the church as they do. To the servers (we need a few more please), who again mostly go unseen but are vital to the ministry and the liturgical functions during services. To the deputy wardens for their support and help. And to our bellringers, Andrew and his team who ring our bells every Sunday and on other occasions to convey to the parish that the church is open and all are welcome. This church functions on volunteers and it is to you I pay tribute to as well. The cleaners, holy dusters,,flower arrangers. Those who turn out for the biannual cleaning days.

I am grateful to our Sunday club leaders, to those who have served us and the children dutifully and wonderfully over many years, and to the new ones who have come on board this year. The Youth Clubs are again well supported by leaders from the congregations. We need to do more in outreach to young people and encourage more young people to attend these clubs, but I thank the leaders for their time and dedication.

Live streaming is still a wonderful gift. The average watching figures do change and have dropped slightly. An average at both services is now around thirty-five to forty but this rises with people who watch after the stream much later in the day or even the week. Then the number rises to around fifty to sixty views. I am most thankful to all the camera operators and would encourage others to learn this skill and support the church with this most valuable part of parish life. Many of those who watch online also give money online during and after the services, and so we thank them also for their support. Increasingly we are being asked to live stream funerals and weddings. I would like to offer something to consider here. I am not a fan of big screens and TV's in church. In fact, I was appointed incumbent to a church and the first thing I did was to remove the TV that was sitting on the altar! Unsurprisingly no one argued! I now receive many requests at funerals to play visual tributes during a service. So, I am playing around in my mind what we might be able to do. I know some churches have a TV on a stand and wheel it out for services. Others would have a large screen hidden when not in use behind the chancel arch. It occurs to me that the hidden screen could be used effectively at the 11 am service to show hymn words instead of printing out sheets. As a PCC we have not discussed this, but requests are rising and am I interested to canvas your views. At a funeral this month we are employing the services of a videographer to play a visual tribute. It occurs to me that these are becoming the norm and coupled with our live streaming it might help future proof us as a place for funerals. One where Can offer both the traditional ways but also the modern ways too.

I would also like to say a huge thank you to those who have always given money to St Mary's regularly and those who have just started. Thank you. Using the Parish Giving scheme you can be anonymous, but your

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Gift makes all the difference. You know as well as I do you cannot run a household on Ebay sales or vinted sale. You cannot run a household on garage sales and the like. You can only run a household on a budget from a regular income. For a church that means we cannot run the church on the money from Christmas fayres and summer fares. We run the church from your regular giving. It costs something like £10 per person per week to run a church like St Mary's and we are blessed through people's generosity. I never know and should never know how much each person gives. This means as a priest I treat everyone the same. Whether you can only afford a few pounds a week or you give more than we could ever ask; Thank you. Thank you. Thank you.

I also thank you for your generosity making Rev Tracey so welcome. Tracey stays with us for three and a half years and as you know will be priested in June. A year has flown past, and it has been a good training year for Tracey. The next stage is I need to step away a little. This maybe as hard for me as it is for Tracey. I love being at all our services and when Tracey leaves us, I will have to resume what I do now. However, what this means is that shortly after her priesting we will stop being together in services. Tracey needs to find her own feet as a priest and that means that when we are both happy, I will not attend some services and she will preside on her own. After all she doesn't need the boss looking over her all the time... (I'll just be watching the live stream ha-ha!). Overtime Tracey will preside at all three services. For example, she will preside at the 8am and the 11am and I will only be at the 9.30am. Or she will preside at the 9.30am and the 11am and I will only be at the 8am and to be fair any combination of our three morning services. A huge plus for me will be for the first time I will be able to go to coffee with the 9.30am congregation and not have to rush off to the 11am. I might even cook the Sunday dinner (please don't tell my wife). At the 11am I can go off to Sunday Club and support the leaders and engage with the children. Tracey will also be able to do this. It means our Sunday mornings will change a little. We can grow a little in the support and engagement that we offer. We will not be publishing who is presiding at which service because these may change at short notice but at all major services over Christmas and Easter we will work together. At many of the major services we will celebrate. This means that at the altar, the Eucharistic prayer will be said by both of us.

Thank you again for your kind support and help as we minister together in this beautiful parish of Felpham.

Rev'd John Challis
The Rectory, 24 Limmer Lane,
Felpham, Bognor Regis
PO22 7ET

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revchallis@icloud.com

Churchwardens' Report

We had hoped that 2023 would be the year when we finally shook off the negative impact of Covid and indeed we have reduced the deficit by just over one third. However, we are still showing a deficit of £41,401 which is not sustainable in the long term. We have continued to pay our Parish Share of nearly £80,000, one of the highest in the rural deanery, but we cannot continue to draw down on our reserves. Two elements have a negative bearing on this year's results:

The loss of the playgroup in the Centre meant that the small hall was under used for much of the year. Subsequent to year end we have replaced them with a nursery which will generate significant income in 2024.

The cost of energy rose significantly during the year even though we took steps to mitigate the increase by changing supplier. Indications suggest that costs will fall in 2024. We have installed a system called the Hive in the church which enables the rector to control heating temperatures remotely and this has had a beneficial impact.

We have established St Mary's as an Eco church and we are an active participant in the Eco church movement.

To mark the coronation of King Charles we accepted his challenge to actively promote a community event by organising a Village Clean with the Felpham Conservation Society. The forecast of rain (we are in England!) did not materialise and a good number of people turned out to collect litter from our streets. If success can be measured by the number of sacks filled, we did well, and everyone ended the morning in the Centre enjoying refreshments and generally socialising. Encouraged by our success we organised a similar event in the Autumn and have something planned for Spring 2024.

A number of Choir led fundraising events in support of the Platinum Jubilee window took place during the year and the fund now sits at £5,571.

During the year a number of members of our congregation came forward to be trained as Lay Ministers of Holy Communion and were subsequently licenced to perform this function.

In addition to our regular services a number of special services are held during the year and the most notable, for some of us, was the outdoor pets service organised and taken by our curate, Tracey. Dogs and cats were expected although Fr Johns chicken was maybe a little extreme.

Behind the scenes this year has been a difficult one for your Churchwardens as we grappled with the task of replacing our retiring Treasurer. Fr John in his Rector's report has rightly praised the work of Glenn, our new Treasurer, and we concur with everything he has said. No amount of words can ever do justice to the sheer commitment that Glenn has brought to the role given that it is a totally alien environment for him.

We would like to express our thanks to our new Independent Examiner, John Fenton-Jones who in addition to his audit role has spent many hours working with Glenn to present these accounts in the detail and format required to pass inspection.

Every year we are humbled by the number and variety of volunteers who give their time freely to enable St Mary's to function. Some are visible during services but others work behind the scenes, fundraising, cleaning the church, serving tea and coffee etc. To all of those we owe a big vote of thanks and without them the St Mary's experience would be greatly diminished.

Maureen Williams and Geoffrey Walker, Churchwardens

Churchyard

Maintaining our Churchyard is never going to be easy given the acreage involved and this was made even more difficult this year due to the inclement weather – why does it always rain at weekends! Nonetheless our Community Payback team rose to the occasion and have kept the grass and edges neat and tidy. We are grateful to Louise and her team for the work they do.

Glen Keen continues to service and repair our equipment which consists of 4 mowers and 3 strimmers.

We have experienced some difficulties during the year with the collection of green waste which is the responsibility of ADC. This resulted in a change in contractor and has now been resolved. We will continue to monitor it to ensure it does not impinge on the access to the manholes covering the waste water pumps.

We greatly appreciate the time given by Frank and Kirsten who, all year round, work tirelessly on maintaining and improving the Churchyard. This supplements the work done by the Payback team and provides the extra enhancements which contribute to our beautiful Churchyard.

We engaged a tree surgeon to pollard the trees on the southern border and to cut back branches of trees encroaching on the Centre's roof.

Due to lack of space we have not been able to conduct burials for a number of years But Fr John continues with the interment of ashes.

Geoffrey Walker

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Arun del and Bognor Deanery Synod Report 2023

At the deanery synod meetings we have a time of worship, reports on other meetings are usually given from elected representatives of Diocesan Synod and General Synod. As well as presentations or addresses by a variety of people we discuss finance issues, approve a deanery budget, elect representatives to diocesan synod and have notices of events in various parishes.

The meetings are open and members of parishes and PCC's are always invited to come along. Only elected synod members however can vote on issues.

In February there was a presentation by Coleen Jackson of the Anna Chaplaincy in the Diocese of Portsmouth. The Anna Chaplaincy was founded in 2014 in part by the Bible Reading Fellowship. It is ecumenical, there are 273 trained Anna Chaplains supported by many people who have specific training, areas covered are Living Faith, Messy Church, Parenting for Faith. Support is given to the lonely and housebound and spiritual care for older people. Ms Jackson emphasised the difference between Chaplaincy and Pastoral Care – Pastoral for Church Members. The appointment of a Rural Dean was awaited.

In July Revd Paul Armstead the newly appointed Rural Dean introduced himself. Election of officers took place. Financially the deanery is showing a £40,000 deficit in payments to the Diocese. Our speaker was Bishop Ruth Bushyager who spoke about initiatives in the diocese and other deaneries. There are 184 churches in the Horsham episcopal area. Bishop Ruth spoke about the impact the pandemic had had, special mention of mental health issues. There is a national lack of clergy many parishes getting no response to adverts. Bishop Ruth said we are all called to be disciples, she confirmed 300 people in the last year and talked about many aspects of parishes working to encourage new Christians – church open as house of prayer, Alpha courses, community outreach, warm spaces, eco church a vegetable box scheme, toddler group, café, after school events, many churches sharing resources, a youth worker. Jesus encouraged the disciples in the boat to take courage – a gift from God. We broke into small groups to discuss and give feedback. Bishop Ruth was thanked for her presentation.

The meeting in November was led by Revd Jo King, she had brought the written comments from the discussions following Bishop Ruth's presentation, new housing developments had many mentions, Revd Tim Ward mentioned a welcome pack. Ideas and current practices in some parishes mentioned in the notes were discussed.

Revd Steve Gurr part time chaplain at Ford prison was the speaker, he spoke about also being self employed running workshops, retreats, pastoral care and training. He said how important pastoral care is, people must know they are loved. Revd Steve said good to mirror Mother Theresa 'Christ has no body here on earth but yours'. He spoke about the importance of how people are responded to – never say I know how you feel. We broke into groups in a sort of role play and talked about how important listening with empathy is. The Rural Dean spoke about the next synod meeting in February being a 'sort of roadshow'. He thanked Revd Steve and others for their input this evening.

Deanery Synod Reps.

Wendy Barrett, Joan Bull, Jan Penn, Margaret Treacy.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Safeguarding Report

Your Safeguarding Officers continue to monitor and inspect the Youth Clubs and Sunday Club and all has been found in order.

I have successfully completed the Safeguarding Leadership training and in my submission, I highlighted the urgent need to find a new Safeguarding Lead Officer to replace me.

Safeguarding Sunday will take place again this year, date to be decided, but we hope to have A speaker from the Diocesan Safeguarding Team to come and talk to us.

My thanks to Pat Ashman and Tom Drennan for supporting me as Deputies.

Joan Bull

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin Felpham

Independent examiners report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of. Mary St The Virgin Felpham

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2023 which are set out on pages 18 to 39

Responsibilities and Basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission and the Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a "true and fair view" which is not a matter considered as part of the independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed


Chartered Accountant

Dated May 2024

The Parochial Church Council of the Ecclesiastical Parish of st Mary the Virgin, Felpham

Statement of financial activities
For the year ended 31 December 2023

		Unrestricted and designated funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total Funds 2022 £
	Note				
Income from:					
Donations and legacies	2	65,188	9,057	74,245	70,954
Charitable activities	3	14,711	50	14,761	15,986
Other trading activities	4	31,981	-	31,981	32,963
Investments	5	118	-	118	20
Other Income	6	1,176	-	1,176	150
Total Income		113,174	9,107	122,281	120,073
Expenditure on:					
Raising funds	7	38,362	-	38,362	28,440
Charitable activities	8	138,838	4,505	143,343	139,903
Total expenditure		177,201	4,505	181,705	168,343
Net (expenditure)/income before net (losses)/gains on investments		(64,027)	4,602	(59,425)	(48,270)
Net (losses)/gains on investments		18,024	-	18,024	(18,072)
Net (expenditure)/income		(46,003)	4,602	(41,401)	(66,342)
Transfers between funds	19				
Net movement in funds		(46,003)	4,602	(41,401)	(66,342)
Reconciliation of funds					
Total funds brought forward		180,042	721,531	901,572	967,914
Net movement in funds		(46,003)	4,602	(41,401)	(66,342)
Total funds brought forward		134,039	726,133	860,171	901,572

The Statement of financial activities includes all gains and losses recognised in the year.
The notes on pages 1 to 24 form part of these financial statements.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

**Balance sheet
As at 31 December 2023**

	Note	2023 £	2022 £
Fixed Assets			
Tangible Assets	13	737,041	738,905
Investments	14	129,795	171,772
		866,836	910,677
Current Assets			
Debtors	15	19,277	17,888
Cash at bank and in hand		10,908	2,914
Total		30,185	20,802
Creditors: amounts falling due within one year	16	(36,850)	(29,906)
Net current liabilities/assets			
Total net assets		(6,665)	(9,104)
		860,171	901,572
Charity funds			
Restricted funds	19	726,133	721,531
Unrestricted and designated funds	19	134,039	180,042
Total funds		860,171	901,572

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Revd John William Challis

Maureen Williams

Geoffrey Walker

Glenn Potter

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements For the year ended 31 December 2023

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015), the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared to give a “true and fair” view and have Departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a “true and fair” view. This departure has involved following the Charities SORP (FRS102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost of transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when a Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements

For the year ended 31 December 2023

1. Accounting policies (continued)

1.2 Income (continued)

Where entitlement occurs before income is received, the income is accrued. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income including rental income due to the letting of St Mary's Centre is recognised in the period in which it is receivable.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of VAT.

1.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements

For the year ended 31 December 2023

1. Accounting policies (continued)

1.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Land is not depreciated. Depreciation on other assets is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following basis:

Freehold property	Not depreciated
Freehold property improvements	20 years straight line
Organ	50 years straight line
Church – fixtures, fittings & equipment	10 – 15 years straight line
Centre – fixtures, fitting & equipment	4 – 10 years straight line

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

1.6 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as "Gains/(Losses) on investments" in the Statement of financial activities.

Notes to the financial statements
For the period ended 31 December 2023

1. Accounting policies (continued)

1.7 Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

1.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of 3 months or less from the date of acquisition or opening of the deposit or similar account.

1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement,, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of the money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basis financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.11 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2023**

1. Accounting policies (continued)

1.12 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2023

2. Income from Donations and legacies

	Unrestricted funds	2023	Restricted funds	2023	Total funds	2022	Restricted funds	2022	Total funds
		£	£	£	£	£	£	£	£
Donations									
Standing orders	27,270		1,150	28,420	29,755	960	30,715		
Envelopes	432		4,275	4,708	1,200	978	2,178		
Other gift aid donations	-		-	-	520	-	520		
Plate collections - Sunday service	5,965		-	5,965	4,999	-	4,999		
Plate collections - Baptisms	101		-	101	393	-	393		
Plate collections - Funerals	42		91	133	209	-	209		
Plate collections - Weddings	-		-	-	127	-	127		
Donations - Non Gift Aid	1,739		3,541	5,280	4,405	3,005	7,410		
Parish Giving Scheme	12,236		-	12,236	8,685	-	8,685		
Paypal Giving Fund donations	3,893		-	3,893	52	-	52		
Paypal donations	340		-	340	260	-	260		
Contactless giving donations	3,281		-	3,281	3,341	-	3,341		
Wall safe - Church expenses	743		-	743	276	-	276		
Tax recoverable on Gift Aid	9,134		-	9,134	11,149	477	11,626		
Amazon Smile donations	12		-	12	10	-	10		
Total donations	65,188		9,057	74,245	65,381	5,420	70,801		
Legacies	-		-	-	153	-	153		
Legacies	-		-	-	153	-	153		
	65,188		9,057	74,245	65,534	5,420	70,954		

**Notes to the financial statements
For the year ended 31 December 2023**

3. Income from charitable activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Funeral fees	5,003	-	5,003
Wedding fees	2,557	-	2,557
Fundraising	5,555	50	5,605
Teas and coffees	1,095	-	1,095
Other income	501	-	501
Total 2023	14,711	50	14,761

	Unrestricted Funds 2022 £	Total Funds 2022 £
Funeral fees	7,127	7,127
Wedding fees	2,149	2,149
Fundraising	5,130	5,130
Teas and coffees	1,060	1,060
Other income	520	520
Total 2022	15,986	15,986

Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2023

4. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2023 £	Total funds 2023 £
St Mary's Centre rental	25,129	25,129
St Marys Family Hub rental	5,746	5,746
Advertising	1,106	1,106
	<u>31,981</u>	<u>31,981</u>

	Unrestricted funds 2022 £	Total funds 2022 £
St Mary's Centre rental	30,563	30,563
St Marys Family Hub rental	-	-
Advertising	2,400	2,400
	<u>32,963</u>	<u>32,963</u>

5. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £
Interest and dividends receivable	118	118

	Unrestricted funds 2022 £	Total funds 2022 £
Interest and dividends receivable	20	20

Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements
For the year ended 31 December
2023

6 Other Income

	Unrestricted funds 2023 £	Total funds 2023 £
Other Income	1,176	1,176

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Other Income	150	-	150

Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements

For the year ended 31 December 2023

7. Expenditure on raising funds

Costs of raising voluntary income

Trading expenses

	Unrestricted funds 2023 £	Total funds 2023 £
Centre maintenance	2,114	2,114
Centre utilities	13,662	13,662
Centre insurance	2,234	2,234
Centre cleaner	5,013	5,013
Centre cleaning and waste	4,904	4,904
Centre caretaker	6,811	6,811
Hub Cleaning & Waste	8	8
Hub Grounds Maintenance	33	33
Hub Insurance	621	621
Hub Repairs & Maintenance	358	358
Hub Utilities	1,856	1,856
	<u>37,616</u>	<u>37,616</u>
	Unrestricted funds 2023 £	Total funds 2023 £
	<u>746</u>	<u>746</u>
	<u>28,440</u>	<u>38,362</u>

Miscellaneous expenses

Totals

	Unrestricted funds 2022 £	Total funds 2022 £
Centre maintenance	3,336	3,336
Centre utilities	7,029	7,029
Centre insurance	2,094	2,094
Centre cleaner	5,227	5,227
Centre cleaning and waste	4,048	4,048
Centre caretaker	6,439	6,439
	<u>28,173</u>	<u>28,173</u>
	Unrestricted funds 2022 £	Total funds 2022 £
	<u>267</u>	<u>267</u>

Miscellaneous expenses

Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2023**

8. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Direct costs	<u>138,838</u>	<u>4,505</u>	<u>143,343</u>
	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Direct costs	<u>139,903</u>	<u>-</u>	<u>139,903</u>

Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Total funds 2023 £
Direct costs	<u>143,343</u>	<u>143,343</u>
	Activities undertaken directly 2022 £	Total funds 2022 £
Direct costs	<u>139,903</u>	<u>139,903</u>

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2023

9. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Activities/ Total funds 2023 £		Activities/ Total funds 2022 £	
	Restricted	Unrestricted	Restricted	Unrestricted
Depreciation	-	5,981	-	5,845
Giving to charities	-	4,841	-	4,500
Parish share	-	78,795	-	80,815
Parish office administrator	-	11,543	-	11,214
Clergy expenses - rector	-	386	-	371
Clergy expenses - other	-	286	-	37
Rectory utility expenses	-	5,076	-	4,197
Youth group and junior church	156	9	-	45
Telephone	-	1,274	-	1,031
Stationery	-	1,299	-	659
Computer software	-	562	-	521
Photocopier costs	-	2,681	-	2,480
Organist	-	4,179	-	4,173
Flowers and equipment	487	131	538	-
Church repairs and insurance	-	563	-	1,021
Church expenses	1,301	7,022	-	7,361
Churchyard expenses	437	460	-	2,576
Church utilities	-	10,403	-	9,948
Magazine printing	-	230	-	48
Paypal and contactless giving charges	-	344	-	316
Bank charges	-	492	-	426
Music	1,120	10	80	447
(Profit)loss on disposal of fixed assets	-	-	-	(696)
Professional fees	-	1,697	-	1,951
Organ Repairs	1,003	-	-	-
Subscriptions	-	127	-	-
Website Costs	-	449	-	-
	4,505	138,838	618	139,285
	4,505	143,343	139,285	139,903

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

**Notes to the financial Statements
For the year ended 31 December 2023**

11. Staff Costs

The average number of persons employed by the Charity during the year was as follows:

	2023	2022
	No.	No.
Average number of employees	3	3

No employee received remuneration amounting to more than £60,000 in either year.

12. Trustees' remuneration and expenses

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the Charity.

James George Edwin Rushman was appointed a trustee on 24 April 2019. He has received remuneration in relation to his role as organist and cleaning duties.

The value of Trustees' remuneration and other benefits during the year was £7,090 (2022 £3,973) The split in 2023 was – organist £5513 – cleaning £1577.

During the year ended 31 December 2023, no trustee expenses have been incurred (2022 – £nil)

The total amount received in donations from trustees or a related party during the year was £7236.

The highest donation received from a trustee or a related party during the year was £1381.

The highest single donation received from an individual during the year was £3000.

The Parochial Church Council of the Ecclesiastical Parish of ST Mary the Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2023

13. Tangible fixed assets

	Freehold property £	Freehold property improvements £	Organ £	Centre fixtures, fittings & equipment £	Church fixtures, fittings & equipment £	Total £
Cost or valuation						
At 1 January 2023	650,000	4,140	61,629	9,666	41,293	766,728
Additions	-	-	-	4,117	-	4,117
At 31 December 2023	<u>650,000</u>	<u>4,140</u>	<u>61,629</u>	<u>13,783</u>	<u>41,293</u>	<u>770,845</u>
Depreciation						
At 1 January 2023	-	742	10,996	7,861	8,225	27,823
Charge for year	-	207	1,235	787	3,752	5,981
At 31 December 2023	<u>-</u>	<u>949</u>	<u>12,231</u>	<u>8,647</u>	<u>11,977</u>	<u>33,804</u>
Net book value						
At 31 December 2023	650,000	3,191	49,398	5,136	29,316	737,041
At 31 December 2022	<u>650,000</u>	<u>3,398</u>	<u>50,633</u>	<u>1,805</u>	<u>33,068</u>	<u>738,905</u>

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2023

14. Fixed assets investments

	Listed investments £	CBF Investment fund £	Total £
Cost or valuation			
At 1 January 2023	3,608	168,164	171,772
Disposals	-	(60,000)	(60,000)
Revaluation	568	17,455	18,024
At 31 December 2023	<u>4,176</u>	<u>125,619</u>	<u>129,795</u>
Net Book Value			
At 31 December 2022	<u>4,176</u>	<u>125,619</u>	<u>129,795</u>
	<u>3,608</u>	<u>168,164</u>	<u>171,772</u>

15. Debtors

	2023 £	2022 £
Due within one year		
Trade debtors	1,435	7,373
Other debtors	14,443	3,778
Prepayments and accrued income	3,398	6,737
	<u>19,277</u>	<u>17,888</u>

16. Creditors:

Amounts falling due within or

	2023 £	2022 £
Trade creditors	21,535	17,751
Choir creditors	-	1,130
Other creditors	5,442	6,150
Accruals and deferred income	9,873	4,875
	<u>36,850</u>	<u>29,906</u>

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham
Notes to the financial statements
For the year ended 31 December 2023
17. Summary of funds

Summary of funds - current year

	Balance at January 1st 2023 £	Income £	Expenditure £	Transfers in/out £	Gains/ (losses) £	Balance at December 31 2023 £
Designated funds	24,906	-	-	-	-	24,906
General funds	155,136	113,174	(177,201)	-	18,024	109,133
Restricted funds	721,531	9,107	(4,505)	-	-	726,133
	<u>901,572</u>	<u>122,281</u>	<u>(181,705)</u>	<u>-</u>	<u>18,024</u>	<u>860,171</u>

Summary of funds- prior year

	Balance at January 1st 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (losses) £	Balance at December 31 2022 £
Designated funds	24,906	-	-	-	-	24,906
General funds	224,786	114,307	(165,385)	(500)	(18,072)	155,136
Restricted funds	718,222	5,766	(2,958)	500	-	721,531
	<u>967,914</u>	<u>120,073</u>	<u>(168,343)</u>	<u>-</u>	<u>(18,072)</u>	<u>901,572</u>

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2023**

18. Funds

The Parish holds unrestricted, designated and restricted funds. The material funds being as follows:

Unrestricted funds

General fund represents free funds of the Charity which are not designated for particular purposes.

Designated funds

Fabric fund relates to funds for costs of work to church buildings

Restricted funds

Centre – Fixed assets relates to the property held at St Mary's Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, that is also used as the Parish Office. This property, erected by the PCC, occupies land held on a 125 year lease from Arun District Council.

Church – Fixed assets relates to the organ held within the church.

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham
Notes to the financial statements
For the year ended 31 December 2023

19. Statement of funds

Statement of funds - current year

	Balance at January 1 2023 £	Income £	Expenditure £	Transfers in/out £	Gains/ losses £	Balance at December 31 2023 £
Unrestricted funds						-
Designated funds						
Fabric fund	24,906	-	-	-	-	24,906
General funds						
General funds	155,136	113,174	(177,201)		18,024	109,133
Total						
Unrestricted funds	180,042	113,174	(177,201)	-	18,024	134,039
Restricted funds						
Altar linen	4,198	-	(1,011)	-	-	3,187
Music fund	5,146	800	(2,298)	-	-	3,648
Youth fund	693	-	(156)	-	-	537
Centre - Fixed Assets	650,000	-	-	-	-	650,000
Church - Fixed Assets	50,632	-	(1,235)	-	-	49,397
Churchyard	2,930	110	(437)	-	-	2,603
Flower Fund	628	1,785	(487)	-	-	1,927
Open stable Community	2,913	250	-	-	-	3,163
Food table	1,230	5,000	(130)	-	-	6,100
Jubilee Platinum Window	3,160	2,411	-	-	-	5,571
	721,531	10,356	(5,755)	-	-	726,132
Total of funds	901,572	123,530	(182,955)	-	18,024	860,171

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham
Notes to the financial statements
For the year ended 31 December 2023

19. Statement of funds (continued)

Statement of funds - Previous Year

	Balance at January 1 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ losses £	Balance at December 31 2022 £
Unrestricted funds						
Designated funds						
Fabric fund	24,906	-	-	-	-	24,906
General funds						
General funds	224,786	114,307	(165,385)	(500)	(18,072)	155,136
Total						
Unrestricted funds	249,692	114,307	(165,385)	(500)	(18,072)	180,042
Restricted funds						
Altar linen	4,429		(231)	-	-	4,198
Music fund	4,473	1,200	(527)	-	-	5,146
Youth fund	685	8	-	-	-	693
Centre - Fixed Assets	650,000	-	-	-	-	650,000
Church - Fixed Assets	51,867	-	(1,235)	-	-	50,632
Fabric fund	2,930	-	-	-	-	2,930
Flower Fund	1,091	75	(538)			628
Open stable Community	2,363	550	-	-	-	2,913
Food table	384	773	(427)	500		1,230
Jubilee Platinum Window	-	3,160	-	-	-	3,160
	718,222	5,766	(2,958)	500	-	721,531
Total of funds	967,914	120,073	(168,343)	-	(18,072)	901,572

The Parochial Church Council of the Ecclesiastical Parish of St Mary the Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2023**

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	37,643	699,398	737,041
Fixed asset investments	129,795	-	129,795
Current assets	29,745	440	30,185
Creditors due within one year	(36,850)	-	(36,850)
Total	160,334	699,838	860,171

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	38,272	700,633	738,905
Fixed assets investments	151,772	20,000	171,772
Current assets	20,104	897	21,001
Creditors due within one year	(30,106)	-	(30,106)
Total	180,042	721,530	901,572

Accounts



The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Charity number: 1133732

Unaudited

Trustees' report and financial statements

For the year ended 31 December 2022

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Contents

	Page
Reference and administrative details of the Charity, its Trustees and advisers	1
Trustees' report, Rector's Report, Churchwardens' Report, Arundel and Bognor Deanery Synod Report, Safeguarding Report	2 - 16
Independent examiner's report	17
Statement of financial activities	18
Balance sheet	19
Notes to the financial statements	20 - 41
The following pages do not form part of the statutory financial statements:	
Appendix I - Detailed Statement of Financial Activities	42-44
Appendix II - St Marys Centre	45

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Reference and administrative details of the Charity, its Trustees and advisers For the year ended 31 December 2022

Trustees	Revd John William Challis Maureen Williams Geoffrey Walker, (Until 2023) Jeanette Fido Robert Anthony Beasley, (Until 2023) Wendy Margaret Barrett, (Until 2023) Steve Christie, (Until 2025) Yvonne Elizabeth Hammill, (Until 2024) Joan Margaret Bull, (Until 2025) Janette Penn, (Until 2023) James George Edwin Rushman, (Until 2025) Margaret Treacy, (Until 2023) Matthew Copeland, (Until 2025) Elizabeth Wand, (Until 2025) Nicholas Wand, (Until 2025) Peter French, (Until 2023) Anne French, (Until 2023) Susan Holmes, (Until 2023) David Lowen, (Until 2023) Lois Christine Thompson, (Until 2023)
Charity number	1133732
Principal office	The Church Office St Mary's Centre Grassmere Close Felpham West Sussex PO22 7NU
Independent Examiner	Victor Cox c/o St Mary's Centre Grassmere Close Felpham West Sussex PO22 7NU
Incumbent	Revd John William Challis
Wardens	Maureen Williams (Lay Vice Chair) (Until 2023) Geoffrey Walker (Until 2023)
Deputy Wardens	Russell McCarthy (Until 2023) Matthew Copeland (Until 2023)
Treasurer	Robert Anthony Beasley
PCC Secretary	Jeanette Fido (Until 2023)
Deanery Synod	Wendy Margaret Barrett (Until 2023) Janette Penn (Until 2023) Margaret Treacy (Until 2023) Lois Christine Thompson (Until 2023)
Safeguarding Officer	Joan Margaret Bull (Until 2023)

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report

For the year ended 31 December 2022

The Trustees present their annual report together with the financial statements of the Charity for the 1 January 2022 to 31 December 2022.

St Mary's Church is situated in Felpham Road, Felpham. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Rector, The Church Office, St Mary's Centre, Grassmere Close, Felpham, West Sussex. PO22 7NU

Objectives and activities

a. Policies and objectives

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The main objectives of the PCC are:

- The consideration and discussion of matters concerning the Church of England, or any other matters of religious or public interest;
- Making known, and putting into effect, any provision made by the Diocesan Synod, or the Deanery Synod, but without prejudice to the powers of the council on any particular matter;
- Giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the council;
- Raising such matters, as the council consider appropriate, with the Diocesan Synod or Deanery Synod.
- Maintenance of St Mary's Church and St Mary's Centre in Felpham.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Activities undertaken to achieve objectives

In working to achieve these objectives the PCC has supported or initiated the following activities during the year:

- To support the PCC's plan of spreading the mission and outreach of St Mary's Church in making Jesus Christ known in this parish.
- A total of £4,500 plus £500 allocated for the community food table, being a total of £5,000 (2021: £4,996) was donated to the local schools and other local charities.
- The PCC is grateful for the efforts of volunteers who are involved at every level in the activities of the church. Hundreds of hours are given in pursuit of the church's objectives.

**Trustees' report (continued)
For the year ended 31 December 2022**

Objectives and activities (continued)

c. Main activities undertaken to further the Charity's purposes for the public benefit

In accordance with our duties as stated in section 17(5) of the Charities Act we have considered the guidance provided by the Charity Commission in regard to public benefit. This public benefit is demonstrated through our activities and achievements, and as detailed throughout the reports below.

Baptisms numbers have risen very sharply as have weddings. Funerals have also increased in the number that St Mary's clergy are asked to officiate at.

St Mary's continues to support BTPS and has a strong presence on the Governing body with foundation members and the Rector as Chair of the GB. The Rector has been to visit the Downview school and will be working closer with that school in the coming year. Both Primary schools held their Easter services at St Mary's

The Hub, a new venture based up at BTPS has started to take shape. This is where St Mary's will use the building that we own on the site of the school for the wider community. It has been a very long journey, marshalled very carefully by Geoffrey Walker. We are close to finalising this new project and are looking forward to a playgroup being the first users of St Mary's Hub.

St Mary's have been strongly using the St Mary's centre for the wider community. Many organisations that are not church based use these facilities.

d. Future plans

Sometimes it is better to work on existing projects than look for new ones all the time. We hope that in the coming months we will be able to build up our House Groups, our outreach at the Care Homes, the Schools and the youth work.

The Hub fulfils part of our mission action plan, and when up and running we will have lots of spin off projects to help our mission of bringing the gospel to that part of the parish.

The Curate will be starting with us this June and we look forward to welcoming her.

**Trustees' report (continued)
For the year ended 31 December 2022**

(continued)

a. Main achievements of the Charity

Church Attendance

At the first of January 2023 there were 207 parishioners on the church electoral roll, 140 residents within the parish (67.6%) and 67 non-resident in the parish (32.4%).

Review of the Year

The full PCC met 5 times during the year. The average level of attendance was 81%. Committees met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary. Notes of the proceedings of the PCC's meetings are included in the parish magazine when possible and appropriate. The following paragraphs summarise the work of the PCC in 2022:

- The PCC consider the development of Mission and produce a new MAP (Mission Action Plan)
- The PCC has undertaken a lot of parish business, faculties, reordering of the baptistry etc
- Finances going out of the Pandemic has been carefully monitored by the PCC
- The PCC has been proud to support many events run by the social and fund raising committee, the Rector and others
- A new architect was appointed and the quinquennial was undertaken.
- The church and St Mary's Centre were significantly impacted by the Covid 19 pandemic. The PCC notes that attendance at worship has suffered. The hiring of the Centre is returning and mission but be a priority for the PCC and the whole church community

Trustees' report (continued)
For the year ended 31 December 2022

(continued)

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

It is the PCC policy to maintain a balance on unrestricted funds (if possible), which is at least twelve months' unrestricted payments, to cover emergency situations that may arise from time to time and to support irregular cashflow. The balance of £180,042 (2021: £249,692) on unrestricted funds at the year end is in line with this policy.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report (continued) For the year ended 31 December 2022

c. Treasurer's financial report

The total income for the year was £120,073, compared to £147,246 in 2021, being a decrease of £27,173.

The total expenditure for the year was £168,343, compared to £162,692 in 2021, being an increase of £5,651.

The total losses on investments for the year was (£18,072), compared to a gain £29,797 in 2021, being a decrease of £47,869.

The resultant deficit for the year was £66,342, compared to a surplus of £14,351 in 2021.

Further details on specific items of income and expenditure are noted below.

Income

Total income decreased in the year compared to 2021. A detailed breakdown can be seen within Notes 2 to 6, on pages 24 to 28.

Total income from standing orders was £30,715, compared to £34,411 in 2021, being a decrease of £3,696.

Donations received via the Parish Giving Scheme (PGS) was £8,685, compared to £6,240 in 2021, being an increase of £2,445. Giving by the PGS is a simple and secure method for donors and reduces the administration work required by the PCC.

During the year legacies of £153 were received, compared to £17,000 in 2021, being a decrease of £16,847

As noted last year the PCC is addressing two issues, firstly the general year on year decline in freewill giving, and the amount of individual contributions which can be subject to gift aid. During 2020 new donation methods were introduced. Uptake of these has decreased in the year as follows:

- Paypal donations of £260, compared to £766 in 2021, being a decrease of £506.
- Paypal giving fund donations of £52, compared to £958 in 2021, being a decrease of £906.
- Contactless giving in the church of £3,341, compared to £4,858 in 2021, being a decrease of £1,517.

The centre was closed for periods during the prior of 2021. The income from the rental of the centre was £30,563, compared to £20,090 in 2021, being an increase of £10,473. For comparison the rental in 2019 pre Covid 19 was £33,742.

No grants were received in the year, compared to grants totalling £4,000 received in 2021 from Arun District Council to contribute towards the running costs of the centre during periods of closure during the pandemic. Also in 2021 grants totalling £3,500 were also received from the Sussex Community Foundation towards the running costs of the community food table.

Expenditure

The major expenditure in 2022 was as follows:

- Parish share was £80,815 compared to £78,015 in 2021, being an increase of £2,800. The PCC has pledged to meet 100% of the parish ministry costs allocated to it in 2023 and an aspirational pledge for 2025 of 110%.
- Giving to charities was £4,500 to external charities and £500 allocated for the community foodtable, being a total of £5,000, compared to £4,996 in 2021.
- Church building repairs were £1,021 compared to £9,120 in 2021, being a decrease of £8,099.
- Churchyard expenses were £2,576 compared to £1,932 in 2021, an increase of £644.
- Centre costs were £28,173 compared to £26,640 in 2021, being an increase of £1,533.
- Fixed asset additions in the year were £683 (see note 13).

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report (continued) For the year ended 31 December 2022

Structure, governance and management

a. Constitution

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham is a registered charity, number 1133732, and is constituted under a Trust deed.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

c. Membership and responsibilities

Membership of the PCC is determined under the Church Representation Rules and consists of the ex-officio members (the Rector, the Treasurer, PCC Secretary and the Diocesan Synod representative); the churchwardens are elected annually at the meeting for that purpose; 4 members of the Deanery Synod, and a set proportion of those on the Electoral Roll of the church are elected at the APCM. Members may also be co-opted. Members of the church are encouraged to stand for election to the PCC to try to ensure a balance of skills and experience where possible.

The PCC is responsible for a wide range of matters affecting the parish including compliance with health and safety, disability legislation and child protection. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances.

The PCC works to ensure that each member of the committee is equipped to fulfil their role. New members of the PCC are invited to discuss their role and responsibilities at the first meeting held after the APCM in each year. The PCC secretary, treasurer and deputy churchwardens are also elected at this meeting.

The wardens, secretary and treasurer, where needed, attend courses run by the diocese on their particular work. Regular mailings from the diocese and elsewhere keep the officers up-to-date with changes in church regulations and financial procedures and these are reported to the whole PCC where appropriate.

The PCC appointed Joan Margaret Bull as Safeguarding Officer, and she is responsible for ensuring that a Disclosure and Barring Service check is conducted on all those who work with children and vulnerable adults in the church. All our first aiders have attended a course run by St John's Ambulance. Training is regularly reviewed.

There are also a number of sub-committees which report to the PCC from time to time and are responsible for specific areas of the church's activities.

Trustees' report (continued)
For the year ended 31 December 2022

Structure, governance and management (continued)

d. Committees

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

Fabric Committee

Attends to matters relating to the stewardship of plant, such as the church buildings and fabric, the churchyard, the rectory and St Mary's Centre.

Mission & Youth Committee

Attends to matters relating to Ministry of the local church to the community and the world, such as ecumenical links, evangelism and the support of mission and relief agencies and further considers the overall strategy of children's and youth ministry and supports those working with children and young people.

Social and Fundraising Committee

Aims to raise funds for the church and to promote fellowship and a sense of community within the parish.

St Mary's Centre Management Committee

Works in conjunction with Arun District Council to oversee the use and management of St Mary's Centre according to its constitution.

Risk Assessment

The PCC confirms that the major risks, to which the council has been exposed, have been identified by a risk analysis exercise carried out by the PCC. Risks are being reviewed so that systems and procedures may be established to manage them.

Worship Committee

As such we have not met during this year. This is not to say we haven't been working. We are very busy people but James the director of music and myself as incumbent have been working on new Sunday liturgy. We have produced new week day liturgy and it is going to be trialled during the coming year and has been shared with a few people who attend some of the weekday services but it will be put together with the Sunday liturgy when that is ready and brought to the worship committee and the PCC in due course.

The activities of the committees and other organisations within the Parish may be found elsewhere in the Annual Report.

Trustees' report (continued)
For the year ended 31 December 2022

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Revd John William Challis

Maureen Williams

Geoffrey Walker

Date: 2 May 2023

Rector's report

To say I am running late in writing this is an understatement. I have never left it this late before. As I sit down to write this report our son Adam is just back from his latest hospital trip. It is a sheer delight to have him home and hear the excitement in his little sister's voice. His older teenage sibling is far too cool to show emotions. They are able, it seems, to watch what is on telly, chat with each other, play with the cat and dogs. Life just returns to normality so quickly. If only these reports could write themselves equally as quickly! Parenting is a complex business from nurturing, growing and with it comes great responsibility.

In many ways it is the same with the church family. Nurture and growth, and responsibility comes together at times when we are excited to be together. For example, our Christmas and Easter celebrations and all the extra things we did have been a joy to me. It is a very humbling experience to be able to minister in a place such as this. Having spent Lent discerning what being humble means, I see it as being grounded and altruistic. St Mary's is a place of being grounded. From our worship, to walking with you at some of the most profound moments of your lives, makes me so glad to be here. Be those joyful times but also the very painful times. I still feel very privileged to be here and remain excited and expectant about all that God still has to do both with our church and in our community. Jenny and I cannot thank you enough in the knowledge that the community of believers have been praying for us, as a family, during our painful times. It has been the rock that has seen us through.

Thank you to the churchwardens, PCC and to you as church members for all that you contributed to God's kingdom here in Felpham. You are amazing and lovely people. In ministry we are growing a great little team. I feel supported by Fr Paul, Reader Roland, Joan Bull and soon our Curate Tracey. Nikki, Paul and James work very hard as our employees and I am grateful for all that they do.

The APCM is the time when I am meant to cast a vision for the coming year and indeed the future. We have seen such growth in so many areas of ministry, it truly is wonderful. God is good. This year we hope to open St Mary's Hub. This is our building within the grounds of Bishop Tufnell school. The Reverend John Grounds had a vision that the church needed to be on that site because the growth of housing would be in that area of the parish. He wasn't wrong. He wanted to build a church on the site of the school and use the same building for the school to use as a hall. He was a visionary and perhaps a little before his own time. Although, we cannot do what he wanted, many will recall how Fr Alan Heslop also had a vision to create a church on that site and he set up worship within the schools building. That was amazing and he did marvellous ministry there. Fr Robert continued this and, well, now it is our turn. The journey to being able to use this building before the eleven-year lease expires and the building legally becomes ours has been a long difficult journey. All credit goes to churchwarden Geoffrey who has negotiated with incredible calmness and gentleness a truly wild and difficult mine field of difficulties. He has brought us to the promised land. Soon we will be able to use the site. We have a Playgroup ready to start operating from the building and then I hope our youth clubs will transfer up there for the summer at least and make use of the playing fields. I hope that we will have a parish open day in the summer where I can invite you all to visit and see for yourselves. Perhaps stay for tea and maybe the youth clubs will challenge the PCC to a game of cricket or even Sussex's own game, Stall ball. In time I pray that the Hub will host a prayer group, a house group, a Food table and maybe God willing a mid-week Eucharist.

Seeking God's vision for us the church and how we together can further God's kingdom here is not my work but all of ours and I hope to hold a PCC quiet morning this year for the new PCC and explore God's call for us as a parish. I believe that as a church one of the things we are being called to do is grow people in their faith and for them to have a confidence in their own beliefs and principles. We as a church need to build each other up to release each other into our everyday ministries at our places of work and with those who we come into contact with on a daily basis.

Here's a little mission statement I have borrowed...

We believe in God who created us for Him and for each other.

We believe in Jesus who welcomes young and old without exception.

We believe in the Holy Spirit who transforms the life of all believers, young and old.

We believe in meeting God most intimately in the lives of those who are different from ourselves.

We believe in a church which reflects God, the three in one.

We believe we grow closer to Jesus as his disciples when we:

- worship God in a variety of ways, both familiar and different.
- worship in community as well as individually.
- worship in a way that encourages everyone to participate.
- worship in a way that both enriches and is enriched by our everyday life.
- worship God with all that we are.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Reproduced from 'All-Age Worship' by Lucy Moore, (The Bible Reading Fellowship)

Together we move with the love of God to share His love with this community of Felpham.

Churchwardens' Report

1 January to 24 May 2022

St Mary's Church was still affected by not only the Covid rules but the various ways folk reacted to the situation. The congregation was beginning to return with caution.

It became apparent that, at the time, Father John and Churchwardens Maureen and Steve owned a building adjacent to Bishop Tufnell School that WSCC had been using – WSCC no longer wanted the cost implications and had not been using it for some while. There is the intention to take over the building for the benefit of the Community and St. Mary's and negotiations are ongoing to allow this to happen.

The Mission Action Plan now has a team of people who are pulling together the detail needed to produce the plan.

It was found that the new sound system would benefit from an additional microphone in the choir stalls so this was installed. The total cost for the whole of the sound system and live streaming was in total in the order of £27,000 covered by a particularly generous donation to St. Mary's. It is particularly pleasing the numbers of people watching – use of You Tube rather than Facebook to view the services has helped with reliability of the viewing.

After a very protracted time the final permission was extracted allowing us to remove the railings and install two benches near the lychgate.

The three pews were to be disposed of using sealed bids.

The Ukraine flag was flown from the tower and a banner welcoming all Ukrainians to St. Mary's put up in the entrance by the lychgate.

I will take the opportunity to repeat a paragraph from last year's summary! I am very pleased and honoured that I had the opportunity to have been elected Churchwarden. I have enjoyed completing things during a difficult time with the COVID pandemic – some of which had been first thought about many years ago. My special thanks to Maureen for attending to so many of the spiritual demands of St. Mary's. Best wishes to Geoffrey Walker who was proposed to be the Churchwarden at the APCM on May 24th 2022.

Steve Christie

From 25 May 2022 to 31 December 2022

2022 has been the year when we have tried to return to some semblance of normality following the pandemic. St Mary's has been open to all, without restriction, and a full programme of services held, including weddings.

On the subject of weddings, we were delighted that Fr Paul and his bride Rosemary chose St Mary's for their own nuptials during the year and we wish them a happy life together.

In September we learnt of the sad death of our monarch, Queen Elizabeth II. The church has certain protocols to follow on these occasions and we implemented these immediately, including the raising and lowering of the flag. We were required to keep the church open from dawn to dusk to allow people to pay their respects, sign a book of remembrance and enjoy a moment of quiet contemplation. We thank our volunteers who maintained a presence in the church during this time and offered regular prayers.

St Mary's is over 1000 years old and inevitably there are ongoing maintenance and improvements required. This is why the 5 year quinquennial (survey) is both mandatory and important.

A key task this year has been to identify a new architect for St Mary's and we invited a number of qualified candidates to meet with us and discuss our requirements. We are delighted that Douglas Briggs Partnership has accepted the appointment and we look forward to working with them for many years to come. At last our long overdue quinquennial was conducted in November by Alexander Hall and we expect his report in the New Year.

Next to Bishop Tufnell School is a building on church land that was erected by WSCC, with government

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

funding, as a Sure Start Centre. WSCC closed the Centre in 2021 and have no further use for the building but propose to continue with the lease for the remainder of its 11 year duration. Since the beginning of this year we have been negotiating with WSCC to take the building over with a view to facilitating the opening a pre-school to act as a feeder school for Bishop Tufnell. In addition we would seek to use it for other St Mary's sponsored community activities for adults and children. Unfortunately, and due to various constraints imposed on the use of the building until the lease expires, we have not been able to move forward.

Since year end we have found a solution and anticipate taking over the building in early summer.

The PCC has sought an appropriate way to honour the late Queen's Platinum Jubilee and has decided to raise funds to install a stained glass memorial window in the Chancel. We are in the early stages of this project which we anticipate will cost in the region of £30,000. An artist has been commissioned to prepare preliminary designs which will provide the basis for comment and suggestions from our congregation and others.

The PCC agreed that we should make charitable donations of £5,000 this year and that they should be allocated between the following organisations: £2,000 to Bishop Tufnell School; £500 each to Felpham Community College, Downview School, St Mary's Food Table, Sanctuary, Arun Angels and Felpham Uniformed Organisations.

It was also agreed that a share of our church Christmas collections would be donated to Stonepillow and the Snowdrop Trust.

We would like to thank our Treasurer, Robert Beasley, for once again doing an amazing job maintaining our accounts and producing the financial reports in such a timely and professional manner.

A great many people volunteer their time to enable St Mary's to function. Some are visible during services but others work quietly behind the scenes, fundraising, cleaning the church, serving tea and coffee etc. To all of those we owe a big vote of thanks and without them the St Mary's experience would be greatly diminished.

Maureen Williams and Geoffrey Walker, Churchwardens

Churchyard

St Mary's has one of the largest Churchyards in Sussex – around 3 acres – and I think you will agree, is one of the best maintained. This is not achieved without a great deal of hard work.

We are fortunate in having Nigel and his Community Payback team who are with us every Saturday, year round, and undertake the cutting of the grass and path edging etc. we acquired two strimmers during the year and we extend our thanks to Glen Keen for servicing all of our equipment.

We are indebted once again to Kirsten and Frank who work tirelessly on maintaining and improving the Churchyard. The "Daffodil Bank" to the west of the Church, and the two raised banks to the North were originally reclaimed in the summer of 2020, but much work has been needed to keep them clear of brambles, nettles etc. and allow flowers to re-establish themselves. Sunken graves and animal holes have been filled in for safety, and grass seeded on various emergent "bald patches".

Keeping the Churchyard clean encourages tidiness and we are pleased to report that the volume of litter (paper, plastic, glass food waste and dog mess) is much reduced. Dogs off the lead is an ongoing problem, as is cycling on the footpaths.

We have not been able to conduct burials in the Churchyard for many years due to the lack of space but Fr. John continues with the interment of ashes.

Geoffrey Walker

St Mary's Centre

Everyone is aware of the sharp rise in energy costs which took place during the last quarter of 2022 and this prompted us to review the rates we apply to hirers in the Centre, which had not changed for a number of years. In an effort to at least partly mitigate for the cost increases in gas and electricity, we increased all our rates effective 1st September. The reasons for this were generally understood by all our regular hirers and have not affected our casual hirers.

At the end of the year we lost Blackbirds who have operated a pre-school at the Centre for many years. This was not due to increases in the rent but a factor of dwindling numbers of children and problems with staff recruitment. We are now seeking another early year's operator for the small hall as this is the best option to secure a regular income.

One of the offices in the Centre has remained empty for most of the year despite our best efforts to find a tenant. The Camera Club approached us for more storage space, in addition to what they occupy in the loft area, which we were not able to provide, but we came to an arrangement for them to rent the empty office. This has produced an income and we took back the storage they previously occupied.

Activity in the Centre, as represented by income, increased by over 50% compared to 2021 as we enjoyed a full year without restrictions. Most of our regular pre-pandemic organisations have now returned, and we are encouraged by the increase in casual bookings.

We continue to maintain the Centre to a high standard and fortunately there were no items of significant expenditure this year.

We take this opportunity to thank our staff, Paul and Nikki, who work all year round to satisfy the needs of our clients. We also extend thanks to the management committee who have met regularly during the year. We thank all of our volunteers, who do everything from serving tea and coffee, manning the food table and running events, and in doing so bring the Church into the lives of our community. And lastly, our green fingered gardeners who maintain our garden.

Geoffrey Walker

Arundel and Bognor Deanery Synod Report

At the deanery meetings we have a time of worship, Reports on meetings are usually given from elected representatives of Diocesan Synod and General Synod. As well as presentations or addresses we discuss finance issues, approve a deanery budget, elect representatives to diocesan synod and have notices of events in various parishes. The meetings are open and members of parishes and PCC's are always invited to come along. Only elected synod members however can vote on issues.

At our meeting on 23rd June there were elections, Deanery lay Chair, Standing Committee and Finance Committee.

We had a presentation 'Coming out of Covid' from Revd Steve Gurr, Chaplain at Ford Prison. He spoke at length about the many aspects and effects of shutdown. We were encouraged to pick a postcard from the many on display and think about what the picture meant to us during the pandemic. We discussed in small groups what the hardest thing was for us – feeling isolated, what we missed most, groups gave feedback after 15 minutes. We then thought about what Our Lord is encouraging us to think about, what maybe emerging for our church family.

The meeting in October was a joint one finance meeting with Worthing Deanery. The presentation was given by Lesley Lynn, Chair of the Diocesan Finance Committee, Chichester. We had been given copies of the draft budget for 2023. Thanks were given to parishes that meet their Parish Ministry Costs. It was fully acknowledged that inflation is putting parishes under intense pressure, we were asked to encourage people to give to the parish using the Parish Giving Scheme.

Worthing Deanery members left and we continued with a presentation from Fr Luke, he spoke about looking at 2025 as Year of Faith, 2023 and 2024 as preparation years. 2025 is significant for Chichester Diocese as it marks 2 anniversaries The Council of Nicaea (where we got the Nicene Creed) and 950 years of the Cathedral being at Chichester not at Selsey. 2023 will be the Year of the Old Testament, Lent courses, online seminars will be available, 2024 will be the Year of the New Testament building up to 2025 anniversary year.

The Rural Dean Natalie Loveless resigned, Celia Woodruff continued as Acting Rural Dean an appointment for Rural Dean will be made in 2023.

In 2023 elections take place for deanery synod members. We shall elect at our APCM in 2023.

Wendy Barrett, Janette Penn, Lois Thompson, Margaret Treacy - Deanery Synod Representatives.

Safeguarding Report

This year, Henry Kasparian, resigned his role as Safeguarding Deputy due to pressure of work and we were delighted that Tom Drennan has taken on this position. He joins Pat Ashman as a Safeguarding Recruiter with authority to process DBS applications.

I express my thanks to Henry for his support during the past 2 years.

There has been a change in the rules regarding DBS certificates which now have to be renewed every three years rather than five. As we have nearly everyone on the update system, this should not affect us too much.

Zoom meetings have been arranged by the Safeguarding Team at Church House which I attended to keep up to date with the latest thinking. There are also frequent updates to rules and DBS application forms.

We have two Lighthouse youth groups which we aim to inspect once a term. The Sunday School is now up and running after the long disruption from COVID and will also be inspected. Church Mice is attended by your Safeguarding Officer on a weekly basis and therefore has on going inspection. All the church activities with young people have complied with Safeguarding rules.

Together with Open Stable organiser, Ruth McBrien, we have carried out interviews with volunteers under the Safer Recruitment Procedure for the Christmas Open Stable project and taken references where necessary.

Encouraging all members of the church, but especially those who carry out a regulated activity with children or vulnerable adults, to maintain up to date appropriate level training remains an important objective.

Joan Margaret Bull - Safeguarding officer

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Independent examiner's report For the year ended 31 December 2022

Independent examiner's report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2022.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:

Dated: 2 May 2023

Victor Cox

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Statement of financial activities
For the year ended 31 December 2022

	Note	Unrestricted and designated funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Donations and legacies	2	65,534	5,420	70,954	91,941
Charitable activities	3	15,640	346	15,986	15,251
Other trading activities	4	32,963	-	32,963	22,310
Investments	5	20	-	20	5
Other income	6	150	-	150	17,739
Total income		114,307	5,766	120,073	147,246
Expenditure on:					
Raising funds	7	28,440	-	28,440	27,017
Charitable activities	8	136,945	2,958	139,903	135,675
Total expenditure		165,385	2,958	168,343	162,692
Net (expenditure)/income before net (losses)/gains on investments		(51,078)	2,808	(48,270)	(15,446)
Net (losses)/gains on investments		(18,072)	-	(18,072)	29,797
Net (expenditure)/income		(69,150)	2,808	(66,342)	14,351
Transfers between funds	19	(500)	500	-	-
Net movement in funds		(69,650)	3,308	(66,342)	14,351
Reconciliation of funds:					
Total funds brought forward		249,692	718,222	967,914	953,563
Net movement in funds		(69,650)	3,308	(66,342)	14,351
Total funds carried forward		180,042	721,530	901,572	967,914

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 20 to 41 form part of these financial statements.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Balance sheet
As at 31 December 2022**

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	13	738,904	744,066
Investments	14	171,772	199,844
		910,676	943,910
Current assets			
Debtors	15	17,888	19,965
Cash at bank and in hand		2,914	24,362
		20,802	44,327
Creditors: amounts falling due within one year	16	(29,906)	(20,323)
Net current liabilities / assets		(9,104)	24,004
Total net assets		901,572	967,914
Charity funds			
Restricted funds	19	721,530	718,222
Unrestricted and designated funds	19	180,042	249,692
Total funds		901,572	967,914

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Revd John William Challis

Maureen Williams

Geoffrey Walker

Date: 2 May 2023

The notes on pages 20 to 41 form part of these financial statements.

**Notes to the financial statements
For the year ended 31 December 2022**

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income including rental income due from the letting of St Mary's Centre is recognised in the period in which it is receivable.

**Notes to the financial statements
For the year ended 31 December 2022**

1. Accounting policies (continued)

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of VAT.

1.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

**Notes to the financial statements
For the year ended 31 December 2022**

1. Accounting policies (continued)

1.5 Tangible fixed assets and depreciation (continued)

Land is not depreciated. Depreciation on other assets is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Freehold property	-	Not depreciated
Freehold property improvements-		20 years straight line
Organ	-	50 years straight line
Church - fixtures, fittings & equipment	-	10-15 years straight line
Centre - fixtures, fittings & equipment	-	4-10 years straight line

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

The freehold property at St Mary's Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, is used as the Parish Office. The value represents the purchase price. In the opinion of the members of the PCC, the estimated residual value of the building is in excess of the carrying value in the financial statements as it is continually maintained to a high standard. There are no indications that the asset should be written down, the remaining useful life exceeds 50 years and as such any depreciation charge would be nil or immaterial. No statement of financial activities charge therefore results.

In so far as consecrated and benefice properties are excluded from the statutory definition of 'charity' by section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements. Movable church furnishings are not included in these financial statements where there is insufficient cost information available.

1.6 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount.

Prepayments are valued at the amount prepaid.

1.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Notes to the financial statements
For the year ended 31 December 2022**

1. Accounting policies (continued)

1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.11 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

1.12 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2022

2. Income from donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Donations			
Standing orders	29,755	960	30,715
Envelopes	1,200	978	2,178
Other gift aid donations	520	-	520
Plate collections - Sunday service	4,999	-	4,999
Plate collections - Baptisms	393	-	393
Plate collections - Funerals	209	-	209
Plate collections - Weddings	127	-	127
Donations - Non Gift Aid	4,405	3,005	7,410
Parish Giving Scheme	8,685	-	8,685
Paypal Giving Fund donations	52	-	52
Paypal donations	260	-	260
Contactless giving donations	3,341	-	3,341
Wall safe - Church expenses	276	-	276
Tax recoverable on Gift Aid	11,149	477	11,626
Amazon Smile donations	10	-	10
Total donations	65,381	5,420	70,801
Legacies	153	-	153
Legacies and grants	153	-	153
	65,534	5,420	70,954

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2022**

2. Income from donations and legacies (continued)

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Donations			
Standing orders	33,451	960	34,411
Envelopes	451	-	451
Other gift aid donations	1,485	50	1,535
Plate collections - Sunday service	2,653	-	2,653
Plate collections - Baptisms	78	-	78
Plate collections - Funerals	-	-	-
Plate collections - Weddings	312	-	312
Donations - Non Gift Aid	3,926	1,578	5,504
Parish Giving Scheme	6,240	-	6,240
Paypal Giving Fund donations	958	-	958
Paypal donations	766	-	766
Contactless giving donations	4,858	-	4,858
Wall safe - Church expenses	1,256	-	1,256
Tax recoverable on Gift Aid	11,631	252	11,883
Amazon Smile donations	36	-	36
Total donations	68,101	2,840	70,941
Legacies	17,000	-	17,000
Grants	500	3,500	4,000
Legacies and grants	17,500	3,500	21,000
Total 2021	85,601	6,340	91,941

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2022

3. Income from charitable activities

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Funeral fees	7,127	-	7,127
Wedding fees	2,149	-	2,149
Fundraising	4,784	346	5,130
Parish magazine	-	-	-
Teas and coffees	1,060	-	1,060
Other income	520	-	520
Total 2022	15,640	346	15,986

	Unrestricted funds 2021 £	Total funds 2021 £
Funeral fees	8,584	8,584
Wedding fees	3,407	3,407
Fundraising	2,707	2,707
Parish magazine	5	5
Teas and coffees	168	168
Other income	380	380
Total 2021	15,251	15,251

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2022**

4. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2022 £	Total funds 2022 £
St Mary's Centre rental	30,563	30,563
Advertising	2,400	2,400
	<u>32,963</u>	<u>32,963</u>

	Unrestricted funds 2021 £	Total funds 2021 £
St Mary's Centre rental	20,090	20,090
Advertising	2,220	2,220
	<u>22,310</u>	<u>22,310</u>

5. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £
Interest and dividends receivable	20	20

	Unrestricted funds 2021 £	Total funds 2021 £
Interest and dividends receivable	5	5

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2022**

6. Other incoming resources

	Unrestricted funds 2022 £	Total funds 2022 £
Other incoming resources	150	150

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Insurance claims	6,241	-	6,241
Coronavirus Job Retention Scheme claims	4,280	-	4,280
Centre grants received	-	4,000	4,000
Other incoming resources	3,218	-	3,218
	<u>13,739</u>	<u>4,000</u>	<u>17,739</u>

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2022**

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2022 £	Total funds 2022 £
Miscellaneous expenses	267	267
	Unrestricted funds 2021 £	Total funds 2021 £
Miscellaneous expenses	397	397
Fundraising expenses	(20)	(20)
	377	377

Notes to the financial statements
For the year ended 31 December 2022

7. Expenditure on raising funds (continued)

Trading expenses

	Unrestricted funds 2022 £	Total funds 2022 £
Centre maintenance	3,336	3,336
Centre utilities	7,029	7,029
Centre insurance	2,094	2,094
Centre cleaner	5,227	5,227
Centre cleaning and waste	4,048	4,048
Centre caretaker	6,439	6,439
	28,173	28,173

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Centre maintenance	3,003	-	3,003
Centre utilities	5,021	1,039	6,060
Centre insurance	1,849	167	2,016
Centre cleaner	4,698	-	4,698
Centre cleaning and waste	2,324	2,327	4,651
Centre caretaker	5,745	467	6,212
	22,640	4,000	26,640

Notes to the financial statements
For the year ended 31 December 2022

8. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Direct costs	136,945	2,958	139,903

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Direct costs	127,897	7,778	135,675

9. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Total funds 2022 £
Direct costs	139,903	139,903

	Activities undertaken directly 2021 £	Total funds 2021 £
Direct costs	135,675	135,675

Notes to the financial statements
For the year ended 31 December 2022

9. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Activities 2022 £	Total funds 2022 £
Depreciation	5,845	5,845
Giving to charities	4,500	4,500
Parish share	80,815	80,815
Parish office administrator	11,214	11,214
Clergy expenses - rector	371	371
Clergy expenses - other	37	37
Rectory utility expenses	4,197	4,197
Youth Group and Junior Church	45	45
Telephone	1,031	1,031
Stationery	659	659
Computer software	521	521
Photocopier costs	2,480	2,480
Organist	4,173	4,173
Flowers and equipment	538	538
Church repairs and insurance	1,021	1,021
Church expenses	7,360	7,360
Churchyard expenses	2,576	2,576
Church utilities	9,948	9,948
Magazine printing	48	48
Paypal and contactless giving charges	316	316
Bank charges	426	426
Music	527	527
(Profit)/loss on disposal of fixed assets	(696)	(696)
Professional fees	1,951	1,951
	<u>139,903</u>	<u>139,903</u>

Notes to the financial statements
For the year ended 31 December 2022

9. Analysis of expenditure by activities (continued)

Analysis of direct costs (continued)

	Activities 2021 £	Total funds 2021 £
Depreciation	4,730	4,730
Giving to charities	4,000	4,000
Parish share	78,015	78,015
Parish office administrator	9,753	9,753
Clergy expenses - rector	165	165
Clergy expenses - other	79	79
Rectory utility expenses	4,101	4,101
Youth Group and Junior Church	305	305
Telephone	1,032	1,032
Stationery	1,226	1,226
Computer software	1,141	1,141
Photocopier costs	2,230	2,230
Organist	4,268	4,268
Flowers and equipment	686	686
Church repairs and insurance	9,120	9,120
Church expenses	9,262	9,262
Churchyard expenses	1,932	1,932
Church utilities	1,550	1,550
Magazine printing	85	85
Paypal and contactless giving charges	414	414
Bank charges	332	332
Organ repairs and tuning	355	355
Music	821	821
(Profit)/loss on disposal of fixed assets	73	73
	<u>135,675</u>	<u>135,675</u>

10. Independent examiner's remuneration

No remuneration was due to the Independent Examiner for the year.

**Notes to the financial statements
For the year ended 31 December 2022**

11. Staff costs

The average number of persons employed by the Charity during the year was as follows:

	2022 No.	2021 No.
Average number of employees	3	3

No employee received remuneration amounting to more than £60,000 in either year.

12. Trustees' remuneration and expenses

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the Charity.

James George Edwin Rishman was appointed a trustee on 24 April 2019. He has received remuneration solely in relation to his role as Organist

The value of Trustees' remuneration and other benefits from this date was £3,973 (2021 £4,093).

During the year ended 31 December 2022, no Trustee expenses have been incurred (2021 - £NIL).

**The Parochial Church Council of the Ecclesiastical Parish of St. Mary
The Virgin, Felpham**

**Notes to the financial statements
For the year ended 31 December 2022**

13. Tangible fixed assets

	Freehold property £	Freehold property improvements £	Organ £	Centre - fixtures, fittings & equipment £	Church - fixtures, fittings & equipment £	Total £
Cost or valuation						
At 1 January 2022	650,000	4,140	61,629	8,983	41,293	766,045
Additions	-	-	-	683	-	683
At 31 December 2022	650,000	4,140	61,629	9,666	41,293	766,728
Depreciation						
At 1 January 2022	-	535	9,761	7,198	4,485	21,979
Charge for the year	-	207	1,235	663	3,740	5,845
At 31 December 2022	-	742	10,996	7,861	8,225	27,824
Net book value						
At 31 December 2022	650,000	3,398	50,633	1,805	33,068	738,904
At 31 December 2021	650,000	3,605	51,868	1,785	36,808	744,066

**Notes to the financial statements
For the year ended 31 December 2022**

14. Fixed asset investments

	Listed investments £	CBF Investment fund £	Total £
Cost or valuation			
At 1 January 2022	3,755	196,089	199,844
Disposals	-	(10,000)	(10,000)
Revaluations	(147)	(17,925)	(18,072)
At 31 December 2022	<u>3,608</u>	<u>168,164</u>	<u>171,772</u>
Net book value			
At 31 December 2022	<u>3,608</u>	<u>168,164</u>	<u>171,772</u>
At 31 December 2021	<u>3,755</u>	<u>196,089</u>	<u>199,844</u>

15. Debtors

	2022 £	2021 £
Due within one year		
Trade debtors	7,373	3,860
Other debtors	3,778	10,072
Prepayments and accrued income	6,737	6,033
	<u>17,888</u>	<u>19,965</u>

16. Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	17,751	16,228
Choir account	1,130	1,261
Other creditors	6,150	2,089
Accruals and deferred income	4,875	745
	<u>29,906</u>	<u>20,323</u>

Notes to the financial statements
For the year ended 31 December 2022

17. Summary of funds

Summary of funds - current year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2022 £
Designated funds	24,906	-	-	-	-	24,906
General funds	224,786	114,307	(165,385)	(500)	(18,072)	155,136
Restricted funds	718,222	5,766	(2,958)	500	-	721,530
	<u>967,914</u>	<u>120,073</u>	<u>(168,343)</u>	<u>-</u>	<u>(18,072)</u>	<u>901,572</u>

Summary of funds - prior year

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2021 £
Designated funds	51,156	2,519	-	(28,769)	-	24,906
General funds	183,746	134,387	(150,917)	27,773	29,797	224,786
Restricted funds	718,661	10,340	(11,775)	996	-	718,222
	<u>953,563</u>	<u>147,246</u>	<u>(162,692)</u>	<u>-</u>	<u>29,797</u>	<u>967,914</u>

**Notes to the financial statements
For the year ended 31 December 2022**

18. Funds

The Parish holds unrestricted, designated and restricted funds. The material funds being as follows;

Unrestricted funds

General fund represents free funds of the charity which are not designated for particular purposes.

Designated funds

Fabric fund relates to funds for costs of work to church buildings.

Sound system fund relates to funds for a new sound system for the church. During 2021 the PCC acquired the sound system and the balance on the fund was transferred to the unrestricted general fund.

Restricted funds

Centre - Fixed Assets relates to the The freehold property held at St Mary's Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, that is used as the Parish Office.

Church - Fixed Assets relates to the organ held within the church.

St Mary's Centre relates to Covid 19 grants received restricted for use against the centre running costs during the pandemic.

Judith West Bequest - Centre relates to funds for the running and maintenance of the St Mary's Centre.

Community Food Table relates to specific grants and donations received in relation to the food table operated by the church. During the year the PCC transferred £500 from general unrestricted reserves to the community food table reserve as part of the annual charitable giving.

Notes to the financial statements
For the year ended 31 December 2022

19. Statement of funds

Statement of funds - current year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2022 £
Unrestricted funds						
Designated funds						
Fabric Fund	24,906	-	-	-	-	24,906
General funds						
General Funds	224,786	114,307	(165,385)	(500)	(18,072)	155,136
Total Unrestricted funds	249,692	114,307	(165,385)	(500)	(18,072)	180,042
Restricted funds						
Altar Linen	4,429	-	(231)	-	-	4,198
Music Fund	4,473	1,200	(527)	-	-	5,146
Youth Fund	685	8	-	-	-	693
Centre - Fixed Assets	650,000	-	-	-	-	650,000
Church - Fixed Assets	51,867	-	(1,235)	-	-	50,632
Fabric Fund	2,930	-	-	-	-	2,930
Flower fund	1,091	75	(538)	-	-	628
Open stable	2,363	550	-	-	-	2,913
Community Food Table	384	773	(427)	500	-	1,230
Jubilee Platinum Window	-	3,160	-	-	-	3,160
	718,222	5,766	(2,958)	500	-	721,530
Total of funds	967,914	120,073	(168,343)	-	(18,072)	901,572

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2022

19. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2021 £
Unrestricted funds						
Designated funds						
Fabric Fund	24,906	-	-	-	-	24,906
Sound system	26,250	2,519	-	(28,769)	-	-
	<u>51,156</u>	<u>2,519</u>	<u>-</u>	<u>(28,769)</u>	<u>-</u>	<u>24,906</u>
General funds						
General Funds	<u>183,746</u>	<u>134,387</u>	<u>(150,917)</u>	<u>27,773</u>	<u>29,797</u>	<u>224,786</u>
Total Unrestricted funds	<u>234,902</u>	<u>136,906</u>	<u>(150,917)</u>	<u>(996)</u>	<u>29,797</u>	<u>249,692</u>
Restricted funds						
Altar Linen	4,429	-	-	-	-	4,429
Music Fund	4,448	1,200	(1,175)	-	-	4,473
Youth Fund	990	-	(305)	-	-	685
Centre - Fixed Assets	650,000	-	-	-	-	650,000
Church - Fixed Assets	53,102	-	(1,235)	-	-	51,867
Fabric Fund	2,930	-	-	-	-	2,930
Flower fund	899	878	(686)	-	-	1,091
Open stable	1,863	500	-	-	-	2,363
St Mary's Centre	-	4,000	(4,000)	-	-	-
Community Food Table	-	3,762	(4,374)	996	-	384
	<u>718,661</u>	<u>10,340</u>	<u>(11,775)</u>	<u>996</u>	<u>-</u>	<u>718,222</u>
Total of funds	<u>953,563</u>	<u>147,246</u>	<u>(162,692)</u>	<u>-</u>	<u>29,797</u>	<u>967,914</u>

Notes to the financial statements
For the year ended 31 December 2022

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	38,271	700,633	738,904
Fixed asset investments	151,772	20,000	171,772
Current assets	20,105	897	21,002
Creditors due within one year	(30,106)	-	(30,106)
Total	180,042	721,530	901,572

Analysis of net assets between funds - prior year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	42,199	701,867	744,066
Fixed asset investments	199,844	-	199,844
Current assets	26,742	17,585	44,327
Creditors due within one year	(19,093)	(1,230)	(20,323)
Total	249,692	718,222	967,914

21. Related party transactions

There were no related party transactions in the year other than those disclosed in the Trustees' remuneration and expenses note.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Appendix I - Detailed Statement of Financial Activities For the year ended 31 December 2022

Please note there will be rounding and small allocation differences to the statutory pages of the financial statements.

	2022	2021
INCOMING RESOURCES		
Incoming resources from generated funds		
Voluntary income		
Total donations		
Donations		
Gift Aid - Standing Orders	30,715	34,411
Gift Aid - Envelopes	2,178	451
Gift Aid - Other	520	1,535
Donations - Non Gift Aid	7,410	5,504
Gift Aid - Parish Giving Scheme	8,685	6,240
Paypal Giving Fund Donations	53	958
Paypal Donations	260	766
Contactless Giving Donations	3,341	4,858
Amazon Smile donation	11	36
Wall Safe - Church Expenses	276	1,256
Total Donations	53,448	56,016
Plate collections		
Plate Collections - Sunday Services	4,999	2,653
Plate Collections - Weddings	127	312
Plate Collections - Baptisms	393	78
Plate Collections - Funerals	209	-
Total Plate collections	5,728	3,044
Tax Recoverable On Gift Aid	11,626	11,883
Total Total donations	70,802	70,942
Legacies and grants		
Legacies	153	17,000
Grants received	-	4,000
Total Legacies and grants	153	21,000
Total Voluntary income	70,955	91,942
Total Incoming resources from generated funds	70,955	91,942
Incoming resources from charitable activities		
Fund Raising	5,130	2,707
Parish Magazine - Wallsafes and subs	-	5
Teas & coffees	1,060	168
Wedding Fees	2,149	3,407
Funeral Fees & Memorials	7,128	8,584
Employment Allowance	520	380
Total Incoming resources from charitable activities	15,985	15,250

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

	2022	2021
Other trading activities		
St. Mary's Centre - Rent Received	30,563	20,090
Magazine income - Advertising	2,400	2,220
Total Other trading activities	32,963	22,310
Investment income		
Interest receivable	20	5
Total Investment income	20	5
Other incoming resources		
Insurance Claims	-	6,241
Coronavirus Job Retention Scheme claims	-	4,280
Miscellaneous Income	150	3,218
Centre - Grants	-	4,000
Total Other incoming resources	150	17,740
TOTAL INCOMING RESOURCES	120,073	147,247
RESOURCES USED		
Raising funds		
Cost of generating funds		
Miscellaneous Expenses	(267)	(398)
Fund Raising Expenses	-	20
Total Cost of generating funds	(267)	(378)
Trading expenses		
Centre - Caretaker	(6,301)	(6,083)
Centre - Caretaker - Pension	(138)	(129)
Centre - Cleaner	(5,227)	(4,698)
Centre - Cleaning & Waste	(4,048)	(4,651)
Centre - Insurance	(2,094)	(2,016)
Centre - Maintenance & Repairs	(3,336)	(3,003)
Centre - Utilities	(7,029)	(6,060)
Total Trading expenses	(28,174)	(26,642)
Total Raising funds	(28,442)	(27,020)
Charitable activities		
Bank Charges	(426)	(332)
Contactless Giving Charges	(311)	(400)
Paypal charges	(5)	(14)
Church - Building Repairs	(1,021)	(9,120)
Church - Expenses	(7,361)	(9,262)
Church - Utilities	(9,948)	(1,550)
Churchyard Expenses	(2,576)	(1,932)
Clergy Expenses - Other	(37)	(79)
Clergy Expenses - Rector	(371)	(165)
Computer costs	(521)	(1,141)

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

	2022	2021
Depreciation	(5,845)	(4,730)
Flowers & Equipment	(538)	(686)
Giving to Charities	(4,500)	(4,000)
Magazine - Printing	(48)	(85)
Music	(80)	(15)
Music Licences	(447)	(696)
Organ / Piano - Repairs & Tuning	-	(355)
Organist	(4,173)	(4,268)
Parish Share	(80,815)	(78,015)
Photocopier/RISO - Maintenance	(2,480)	(2,230)
Professional fees	(1,951)	-
Parish office administrator	(11,076)	(9,683)
Parish office administrator pension	(138)	(70)
(Profit)/Loss on disposal of fixed assets	696	(73)
Rectory - Utility Expenses	(4,197)	(4,101)
RSCM Subscriptions	-	(110)
Rounding	-	-
Stationery	(659)	(1,226)
Telephone	(1,031)	(1,032)
Youth Group and Junior Church	(45)	(305)
Total Charitable activities	(139,902)	(135,675)
TOTAL RESOURCES USED	(168,343)	(162,695)
NET INCOME/(EXPENDITURE) RESOURCES BEFORE INVESTMENT (GAINS)/LOSSES	(48,271)	(15,448)
Net gains on investments		
Gains/(losses) on investments	(18,072)	29,797
Total Net gains on investments	(18,072)	29,797
NET INCOME/(EXPENDITURE) RESOURCES BEFORE TRANSFERS	(66,343)	14,349

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Appendix II - St Marys Centre For the year ended 31 December 2022

Please note there will be rounding and small allocation differences to the statutory pages of the financial statements.

	2022	2021
St Mary's Centre		
INCOME		
St. Mary's Centre - Rent Received	30,563	20,090
St. Mary's Centre - Church Bookings (INTERNAL)	7,623	2,408
Coronavirus Job Retention Scheme claims	-	1,860
Centre - Grants	-	4,000
Total INCOME	38,185	28,358
EXPENSES		
Centre - Utilities	(7,029)	(6,060)
Centre - Insurance	(2,094)	(2,016)
Centre - Maintenance & Repairs	(3,336)	(3,003)
Centre - Cleaner	(5,227)	(4,698)
Centre - Cleaning & Waste	(4,048)	(4,651)
Centre - Caretaker	(6,301)	(6,083)
Centre - Caretaker - Pension	(138)	(129)
Total EXPENSES	(28,174)	(26,642)
Surplus/(Deficit)	10,011	1,716

Accounts



The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Charity number: 1133732

Unaudited

Trustees' report and financial statements

For the year ended 31 December 2021

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Contents

	Page
Reference and administrative details of the Charity, its Trustees and advisers	1
Trustees' report, Rector's Report, Churchwardens' Report, Arundel and Bognor Deanery Synod Report, Safeguarding Report	2 - 16
Independent examiner's report	17
Statement of financial activities	18
Balance sheet	19
Notes to the financial statements	20 - 41
The following pages do not form part of the statutory financial statements:	
Appendix I - Detailed Statement of Financial Activities	42-44
Appendix II - St Marys Centre	45

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Reference and administrative details of the Charity, its Trustees and advisers For the year ended 31 December 2021

Trustees	Revd John William Challis Maureen Williams Steve Christie Jeanette Fido Robert Anthony Beasley, (Until 2023) Wendy Margaret Barrett, (Until 2023) Geraldine Simmans, (Until 2022) (Resigned 4 October 2021) Yvonne Elizabeth Hammill, (Until 2024) Joan Margaret Bull, (Until 2022) Janette Penn, (Until 2023) James George Edwin Rushman, (Until 2022) Margaret Treacy, (Until 2023) Elizabeth Wand, (Until 2022) Nicholas Wand, (Until 2022) Peter French, (Until 2023) Anne French, (Until 2023) Susan Holmes, (Until 2023) David Lowen, (Until 2023) Lois Christine Thompson, (Until 2023)
Charity number	1133732
Principal office	The Church Office St Mary's Centre Grassmere Close Felpham West Sussex PO22 7NU
Independent Examiner	Victor Cox c/o St Mary's Centre Grassmere Close Felpham West Sussex PO22 7NU
Incumbent	Revd John William Challis
Wardens	Maureen Williams (Lay Vice Chair) (Until 2022) Steve Christie (Until 2022)
Deputy Wardens	Russell McCarthy (Until 2022) Matthew Copeland (Until 2022)
Treasurer	Robert Anthony Beasley
PCC Secretary	Jeanette Fido (Until 2022)
Deanery Synod	Wendy Margaret Barrett (Until 2023) Janette Penn (Until 2023) Margaret Treacy (Until 2023) Lois Christine Thompson (Until 2023)
Diocesan Synod	Wendy Margaret Barrett (Ex-Officio to July 2021)
Safeguarding Officer	Joan Margaret Bull (Until 2022)

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report

For the year ended 31 December 2021

The Trustees present their annual report together with the financial statements of the Charity for the 1 January 2021 to 31 December 2021.

St Mary's Church is situated in Felpham Road, Felpham. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Rector, The Church Office, St Mary's Centre, Grassmere Close, Felpham, West Sussex. PO22 7NU

Objectives and activities

a. Policies and objectives

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The main objectives of the PCC are:

- The consideration and discussion of matters concerning the Church of England, or any other matters of religious or public interest;
- Making known, and putting into effect, any provision made by the Diocesan Synod, or the Deanery Synod, but without prejudice to the powers of the council on any particular matter;
- Giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the council;
- Raising such matters, as the council consider appropriate, with the Diocesan Synod or Deanery Synod.
- Maintenance of St Mary's Church and St Mary's Centre in Felpham.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Activities undertaken to achieve objectives

In working to achieve these objectives the PCC has supported or initiated the following activities during the year:

- To support the PCC's plan of spreading the mission and outreach of St Mary's Church in making Jesus Christ known in this parish.
- The PCC agreed to follow the guidelines from the Archdeacon and spend at least twenty minutes of each meeting discussing our mission plans.
- A total of £4,000 plus £996 allocated for the community food table, being a total of £4,996 (2020: £5,000) was donated to charities.
- The PCC is grateful for the efforts of volunteers who are involved at every level in the activities of the church. Hundreds of hours are given in pursuit of the church's objectives.

**Trustees' report (continued)
For the year ended 31 December 2021**

Objectives and activities (continued)

c. Main activities undertaken to further the Charity's purposes for the public benefit

In accordance with our duties as stated in section 17(5) of the Charities Act we have considered the guidance provided by the Charity Commission in regard to public benefit. This public benefit is demonstrated through our activities and achievements, and as detailed throughout the reports below.

As we pull out of Covid there have been many community based events and it is with thanks to the Social and Fund raising team for many these.

Baptisms have been few and far between during the past Covid year but they are now being booked in at almost one every other Sunday

St Mary's continues to support BTPS and has a strong presence on the Governing body with foundation members and the Rector as Chair of the GB. New Foundations governors are required and volunteers from the church community are most welcome

The Hub, a new venture based up at BTPS has started to take shape. This is where St Mary's will use the building that we own on the site of the School for the wider community. From cafe to a place of study and learning, to worship and youth work.

St Mary's have been strongly using the St Mary's centre for the wider community. Many organisations that are not church based use these facilities.

d. Future plans

As we draw out of Covid and the pandemic our plans will focus on the Mission Action Plan and the team to lead this will be formed.

The Hub needs a team to lead and support it and it will be a major part of our outreach and mission.

We need to appoint a new architect and have our quinquennial undertaken.

The two Youth clubs have been slow to restart from Covid. Children have had two years of doing others things. The Teenage Youth club is established now and the younger club is feeding it with members. These need to grow and consolidate.

We have lost the bereavement group and it is always on our minds on how we can support better those who mourn.

Looking at our liturgy and developing our Sunday services is also on our agenda.

**Trustees' report (continued)
For the year ended 31 December 2021**

(continued)

a. Main achievements of the Charity

Church Attendance

At the first of January 2022 there were 201 parishioners on the church electoral roll, 138 residents within the parish (68.7%) and 63 non-resident in the parish (31.3%). The average weekly attendance in 2021 during the Covid19 pandemic was 58 in person, plus a significant number joining services online.

Review of the Year

The full PCC met 6 times during the year. The average level of attendance was 96%. Committees met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary. Notes of the proceedings of the PCC's meetings are included in the parish magazine when possible and appropriate. The following paragraphs summarise the work of the PCC in 2021:

- The PCC consider the development of Mission and produce a new MAP (Mission Action Plan)
- The PCC has undertaken a lot of parish business, faculties, reordering of the baptistry etc
- Finances going out of the Pandemic has been carefully monitored by the PCC
- The PCC has been proud to support many events run by the social and fund raising committee, the Rector and others
- The PCC have been aware that a Quinquennial is due and did instruct the Architect to undertake it this year. Unfortunately the Architect was cutting down her work load and starting the process to retire. This has meant the PCC deciding not to appoint a new Architect until the new Churchwarden and PCC are appointed.
- The church and St Mary's Centre were significantly impacted by the Covid 19 pandemic. The PCC notes that attendance at worship has suffered. The hiring of the Centre is returning and mission but be a priority for the PCC and the whole church community

Trustees' report (continued)
For the year ended 31 December 2021

(continued)

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

It is the PCC policy to maintain a balance on unrestricted funds (if possible), which is at least twelve months' unrestricted payments, to cover emergency situations that may arise from time to time and to support irregular cashflow. The balance of £249,692 (2020: £234,902) on unrestricted funds at the year end is in line with this policy.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report (continued) For the year ended 31 December 2021

c. Treasurer's financial report

The total income for the year was £147,246, compared to £133,856 in 2020, being an increase of £13,390.

The total expenditure for the year was £162,692, compared to £112,928 in 2020, being an increase of £49,764.

The total gains on investments for the year was £29,797, compared to £14,558 in 2020, being an increase of £15,239.

The resultant surplus for the year was £14,351, compared to a surplus of £35,486 in 2020. £17,000 of this surplus relates to legacies received in the year, of which £15,000 was received shortly before the year end.

Further details on specific items of income and expenditure are noted below.

Income

Total income from freewill giving and from the hiring of the centre has increased in the year compared to 2020 due to the impact of the Covid 19 pandemic lessening in the year. A detailed breakdown can be seen within Notes 2 to 6, on pages 24 to 28.

Total income from standing orders was £34,411, compared to £36,888 in 2020, being a decrease of £2,477.

Donations received via the Parish Giving Scheme (PGS) was £6,240, compared to £1,678 in 2020, being an increase of £4,562. Giving by the PGS is a simple and secure method for donors and reduces the administration work required by the PCC.

During the year legacies of £17,000 were received, compared to £25,000 in 2020, being a decrease of £8,000.

As noted last year the PCC is addressing two issues, firstly the general year on year decline in freewill giving, and the amount of individual contributions which can be subject to gift aid. During 2020 new donation methods were introduced. Uptake of these has continued to increase resulting in income in the year as follows:

- Paypal donations of £766, compared to £566 in 2020, being an increase of £200.
- Paypal giving fund donations of £958, compared to £1,934 in 2020, being a decrease of £976.
- Contactless giving in the church of £4,858, compared to £706 in 2020, being an increase of £4,152.

The centre was closed for periods during 2021, as in 2020. The income from the rental of the centre was £20,090, compared to £13,258 in 2020, being an increase of £6,832. For comparison the rental in 2019 pre Covid 19 was £33,742.

Restricted grants totalling £4,000 were received in the year from Arun District Council to contribute towards the running costs of the centre during periods of closure during the pandemic. Grants totalling £3,500 were also received from the Sussex Community Foundation towards the running costs of the community food table.

Expenditure

The major expenditure in 2021 were as follows:

- Parish share was £78,015 compared to £37,018 in 2020, being an increase of £40,997. The PCC has pledged to meet 105% of the parish ministry costs allocated to it in 2022 and an aspirational pledge for 2025 of 110%.
- Giving to charities was £4,000 to external charities and £996 allocated for the community foodtable, being a total of £4,996, compared to £5,000 in 2020.
- Church building repairs were £9,120 compared to £7,713 in 2020, being an increase of £1,407. This year a substantial amount was incurred in relation to roof repairs and the dialwork and clock hands. These costs were offset against insurance claims totalling £6,241 as seen in note 6.
- Churchyard expenses were £1,932 compared to £413 in 2020, an increase of £1,519.
- Centre costs were £26,640 compared to £22,260 in 2020, being an increase of £4,380.
- Fixed asset additions in the year were £27,384 (see note 13) in relation to the purchase of the new sound system.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report (continued) For the year ended 31 December 2021

Structure, governance and management

a. Constitution

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham is a registered charity, number 1133732, and is constituted under a Trust deed.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

c. Membership and responsibilities

Membership of the PCC is determined under the Church Representation Rules and consists of the ex-officio members (the Rector, the Treasurer, PCC Secretary and the Diocesan Synod representative); the churchwardens are elected annually at the meeting for that purpose; 4 members of the Deanery Synod, and a set proportion of those on the Electoral Roll of the church are elected at the APCM. Members may also be co-opted. Members of the church are encouraged to stand for election to the PCC to try to ensure a balance of skills and experience where possible.

The PCC is responsible for a wide range of matters affecting the parish including compliance with health and safety, disability legislation and child protection. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances.

The PCC works to ensure that each member of the committee is equipped to fulfil their role. New members of the PCC are invited to discuss their role and responsibilities at the first meeting held after the APCM in each year. The PCC secretary, treasurer and deputy churchwardens are also elected at this meeting.

The wardens, secretary and treasurer, where needed, attend courses run by the diocese on their particular work. Regular mailings from the diocese and elsewhere keep the officers up-to-date with changes in church regulations and financial procedure and these are reported to the whole PCC where appropriate.

The PCC appointed Joan Margaret Bull as Safeguarding Officer, and she is responsible for ensuring that a Disclosure and Barring Service check is conducted on all those who work with children and vulnerable adults in the church. All our first aiders have attended a course run by St John's Ambulance. Training is regularly reviewed.

There are also a number of sub-committees which report to the PCC from time to time and are responsible for specific areas of the church's activities.

Trustees' report (continued)
For the year ended 31 December 2021

Structure, governance and management (continued)

d. Committees

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

Fabric Committee

Attends to matters relating to the stewardship of plant, such as the church buildings and fabric, the churchyard, the rectory and St Mary's Centre.

Mission & Youth Committee

Attends to matters relating to Ministry of the local church to the community and the world, such as ecumenical links, evangelism and the support of mission and relief agencies and further considers the overall strategy of children's and youth ministry and supports those working with children and young people.

Social and Fundraising Committee

Aims to raise funds for the church and to promote fellowship and a sense of community within the parish.

St Mary's Centre Management Committee

Works in conjunction with Arun District Council to oversee the use and management of St Mary's Centre according to its constitution.

Risk Assessment

The PCC confirms that the major risks, to which the council has been exposed, have been identified by a risk analysis exercise carried out by the PCC. Risks are being reviewed so that systems and procedures may be established to manage them.

Worship Committee

As such we have not met during this year. This is not to say we haven't been working. We are very busy people but James the director of music and myself as incumbent have been working on new Sunday liturgy. We have produced new week day liturgy and it is going to be trialled during the coming year and has been shared with a few people who attend some of the weekday services but it will be put together with the Sunday liturgy when that is ready and brought to the worship committee and the PCC in due course.

The activities of the committees and other organisations within the Parish may be found elsewhere in the Annual Report.

Trustees' report (continued)
For the year ended 31 December 2021

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Revd John William Challis

Maureen Williams

Steve Christie

Date: 9 May 2022

Rector's report

The world has changed very fast over the last two years and now with the Ukraine situation it is changing rapidly again. The past year has been an interesting year as we have slowly returned to worship and parish life. I hope and pray that all our restrictions at St Mary's can be lifted very soon. We have to learn to live with Covid as if it were any other flu virus and although we know the devastating effects it can have, the time has come for us to move back to our ways of worshipping God and living with Covid.

I take this moment to sincerely thank Steve as he steps down from being a Churchwarden and I am deeply grateful that he still wishes to stand on the PCC and may even return to the role in the future when his work load decreases. He has been a wonderful colleague and a huge support. I also thank Maureen who equally has been there when needed as a calm and stable support during some very rocky times. Rob, Nikki, Jeanette, James, Denis, the serving team, the Choir, the youth leaders, the pastoral team, the bell ringers, Sunday school leaders, readers, sidemen, Safe guarding officers, Table top, Social and Fund raising, Food table, Open Stable, House Groups, Flower arrangers, the Churchyard team, Governors the PCC and you...St Mary's is an amazing place to be part of and I know I am just one cog in the running of this church. We have so much talent and so much good will within our walls it is really a wonderful blessing to be part of this parish.

Sadly we have lost many loved ones, some to death and God's gain, others who feel they cannot return to worship, but we have new people joining us. St Mary's does need to stop and look ahead. We are about the mission of spreading the gospel in everything that we do. We need to deepen our biblical knowledge and understanding and grow in Christ. He is the vine and we are the branches.

Finally a personal note. I was delighted that Fr Paul Welch has joined us. It is a privilege to extend to him by our Bishop a licence and to pray that his ministry amongst us will grow. As in previous years we also have a number of other retired clergy thinking of being part of St Mary's and I hope and pray we can welcome them.

During Covid I suffered a little from mental health issues. It was a tough time for many people. I was supported by the Diocese and clergy wellbeing group but I am aware that I had not been well for a while. Hopefully that is all behind me now. The Diocese offered me a sabbatical this year but I felt it was not the right time. I have plans to write a House Group course and in fact it is pretty much written but it needs a few months more work. Whilst contemplating this as a sabbatical project I was contacted by the organisers of the Rugby World Cup which is to be held in France 2023. They invited me to register as a volunteer and said that although they have huge numbers of people wanting to help, I was through the first round on a given by. You might imagine my shock and joy at this news. Two more rounds of selection later and I am still in contention. I am awaiting my formal interview and I know that it can go either way but I am hoping that if I am successful I will be appointed to the team that will deliver the world cup. I hope that I will be allowed to consider this as my sabbatical and I can take six weeks in the South of France next September supporting the French RFU and the organisational body in whatever capacity they deem fit for me!

Churchwardens' Report

Although this year has been another strange year - COVID affected - I am extremely pleased to report that, again, St Mary's has been open at least 9-00am until 4-00pm every day. There are still many churches that haven't been open and it is with thanks to Father John, Maureen, Wendy, Margaret ,and myself for opening and closing.

The sound system had been on the 'to do' list for many years and it is marvellous to say that not only has the sound system been dramatically improved, but we also have the facility to live stream with 2 high quality cameras. This was really allowed to happen as a consequence of a bequest by Les Mortimer. Throughout the year we have been live streaming both the 9-30 and 11-00 services on You Tube and these have been well received by many throughout the Parish and also people spread further afield. Our thanks to Kirsten and Tracey who form the backbone of the team who live stream ably assisted by the two Jenny's.

We had a visiting choir from the Gravesend area again, The Grove Singers. Together with the enthusiastic reception from people who had just been released from another lockdown, the result was a stunning Concert with the theme "Bird song".

Our Choir Master James also took the opportunity to have our choir perform and our thanks to them for all their efforts - see his report for detail.

The chip and pin machine has become an accepted piece of the furniture and is bringing in badly needed funds (someone from Church House visiting for a Deanery Meeting had a "go" just to see how easy it was!!).

Because there were so many confirmation candidates we were very pleased to have Bishop Ruth visit us and take a Confirmation service in St Marys. With a lot of family members in the church who wouldn't normally visit it was wonderful to have Bishop Ruth take such a spiritual and uplifting service, all sitting and complying with the regulations at the time ! (my thanks to Ann who helped juggle the very full church that allowed everyone to still feel "safe") Throughout the pandemic our rules have meant that even with quite well attended funerals and weddings when allowed we are not aware of anyone who has contracted COVID in St Mary's.

I do hope that someone steps forward to set up "Friends of the Church of St Mary Felpham" - this could have happened a few years ago but wasn't seen as a way forward then, but the PCC have approved Terms of Reference and we need an enthusiastic person to contact local businesses and indeed all those individuals who love and hold St Mary's close to their heart.

It is with great pleasure that I report that we are blessed to have Father Paul taking services and becoming a feature in St Mary's. We are all treasuring the wooden crosses he so liberally hands out! We wish both Father Paul and Rosemary many happy years together.

It is lovely to report that Joan Bull is studying to become Authorised Lay Minister and we wish her well. After some prayer and reflection Paul Morrison has decided not to pursue the role of an Authorised Lay Minister at this time.

Among the charities that St Mary's have supported this year were Children on the Edge, who benefitted from our donation being doubled by a philanthropist, and our own Food table (see later report) . The PCC distributed just under £5,000.00.

A Remembrance Day service was held outside and was well attended considering the rules at the time ! There was a procession from the Church to our wonderfully maintained memorial - our thanks as always to Jim and David B for all their efforts.

When people read this, it is very likely that work to place the two donated benches will have started - the faculty has been given. While it has taken more than 7 years for permissions to be given it makes me smile that permissions have at last been given.

The decoration of the lychgate was completed by Khalid Ali who is the father of a local Syrian refugee family. They were flown over from Lebanon by UNHCR 2+ years ago. The lychgate decoration has been on the list of jobs to be done for more than 12 years and was completed with "better than original materials".

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Because of an untimely lockdown the planned Open Stable couldn't happen. What did lift peoples spirits were the Christmas trees in the Church and more particularly the star at the top of the tower which was appreciated by many Felpham residents.

Our thanks to Peter French for taking up the role to improve St Mary's and make us an Eco Church. This has been enhanced for the last couple of years as we actually started recycling at the Centre and the cost to do so was actually halved. In the future no doubt Peter will be directing us into carrying out everything in a more Eco-friendly way.

Because of damage that was eventually discovered to have been caused by a storm, the clock couldn't work for many months. Many Felpham residents noticed that not only did the clock not tell the time but people missed the chimes!! The damaged clock hands have been refurbished. All the work carried out has been allocated to insurance and the total claim came to £6241.40 including the downpipe, some tiles and the rebalancing of the hands. It would be nice if someone thought that they would like to donate the gilding to the clock face and hands. This has been on my list for at least 10 years but hasn't crept up the list with so many other more pressing items...was at one stage only £5000 but it is gold and very specialised and will last for a very long time!!

We are still due a Quinquennial but now have to find a new St Mary's Architect as Jane Jones-Warner, who has been St Mary's Architect for many years, is cutting back on her hours. Our grateful thanks to her for caring for St Mary's for at least 3 Quinquennials!

If ever you are at a loose end have a look in the Visitors Book. The comments always make me smile - people returning many years after a marriage or baptism + locals enjoying the atmosphere of St Mary's. I will also pass on part of an e-mail ...

'Dave and I wanted to pass on our thanks and appreciation in helping us organise the kids Baptism and to Father John for performing such a lovely service. He was brilliant with the kids and they felt really special. It was exactly what we wanted and the kids understood everything that went on and have not stopped talking about it.

Our guests also said what a lovely and meaningful service it was and that they were grateful to be able to attend church and be present for the ceremony.

We also wanted to express our thanks for the beautiful shawls that were knitted and which the kids have cuddled up with.

If you could pass this on to everyone involved and to Father John, we would be most grateful. Wishing you a good New Year and hopefully resuming a normal service soon. Looking forward to coming back for Sunday service.

Take care Natalie, Dave, Louis, Erin & Jesse.

The Foodtable that was in the Church and lately in the Centre is still well used. We again received another grant from Sussex Community Foundation that allowed Ann to top up with items that we were short of as the week went on. There are both families and older people who are finding it impossible to balance the books and are so grateful for the Foodtable. We have had numerous 'thank you' cards and now it is held in the centre we do get to meet the lovely families. Our thanks to the people who give their time to attend the Foodtable (see the report for more detail but particular thanks to Rookery Farm for donating eggs, The Hygiene Bank and of course Congregation support).

While writing I must add a very big thank you to our Treasurer Rob Beasley who throughout the year worked out the monthly furlough claim, balancing the accounts ensuring our money is earning us some interest and also keeping the accounts up to date done in such a way that the PCC can understand. We are also now on the Xero accounting system.

The lightning conductors passed their annual test as did everything else including the electric PAT items, fire extinguishers, clock mechanism, bells and boiler.

The youth of St Mary's have returned as "Lighthouse" and we wish them well.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Can I thank all those behind the scenes that do jobs some don't even think about like cleaning the Church, brass polishers, I bumped into Jo McCarthy weaving a choir stall seat cover and there are many more valued helpers. Our thanks to all those mentioned and also not mentioned in the reports. Please read the reports - if you want to become more involved just speak to a Churchwarden - it really helps to have people asking if they can help rather than our relying on our regular band of volunteers inspiring renewed enthusiasm as we hopefully come out of Covid.

One thing I have found out is that there are 363 parishes, 500 churches and 150 schools in the Diocese of Chichester so Church House staff have a lot of demands on their time.

I am very pleased and honoured that I have had the opportunity to have been elected Churchwarden. I have enjoyed completing things during a difficult time with the COVID pandemic some that had been first thought about many years ago My special thanks to Maureen for attending to so many of the spiritual demands of St Mary's.

Churchyard

We have again been fortunate to have Nigel and the Community Payback team in the Churchyard. Similarly a big thank you to Kirsten and Frank for all their efforts in rediscovering some 200 graves that were covered for decades by neglect including 1½" diameter brambles. Carefully utilising the Sussex Family History CD for the Churchyard we have, in a most meticulous and fastidious way, servicemen were found who were buried during the 2nd WW in family plots, The Area Coordinator for Commonwealth War Graves has visited St Mary's and a link established. We discovered she is available to do a talk either to schools or adults which we will take advantage of in the future. A thank you to Glenn Keen for servicing the mowers ... we now have 5 mowers and 2 strimmers.

We hope that Brinsbury College will be able to bring their expertise and students to carry out wild flower gardens together with there being bee/insect friendly areas in our 3 acres as was intended prior to COVID. This was postponed as they were unable to socially distance in their people carrier. There is a meeting planned with their Horticultural Department.

The pile of hardcore that accumulated by the Centre was in the main hardcore and stonemasons rubbish which was sorted, as originally intended, and cleared away in 2 skips amounting to some 9 tonnes. Thanks to all those who helped to load up and clear away.

Can I finally say again a big thank you to Dianne Embleton who discovered about Community Payback, in a somewhat covert way, just as she was finishing her second term as Churchwarden. Through nurturing the team we save more than £11,000 per year - money which was paid for contractors to cut our grass not especially well and also we have rediscovered our perimeter wall. The positive remarks that we get from people who have had a grave exposed by clearing away decades of overgrown brambles is very rewarding.

St Mary's Centre

Thanks to the Centre Management Committee for attending meetings and their input that has allowed everything to run smoothly at the Centre and incident free.

Organisations are beginning to come back to the Centre - including Camera Club, Horticultural Society, U3A etc. so along with the grants and furlough money, income is returning.

Staff were furloughed and we are especially fortunate to have Rob Beasley, our treasurer, who spent hours filling in Government forms to claim all that we were allowed. We were also fortunate to get a further £5,000 from the Government through Arun District Council having applied and were granted further assistance in these difficult COVID times.

The Centre was used as a collection point for Ukraine - Cuff Miller + Rolls Royce to mention a couple used us for their collections to be distributed and together with many others responding to Facebook and Congregation some 5 very well packed vans left for Poland and Moldova.

The "free" air purifiers installed last year in the Centre have created a COVID free atmosphere as the pandemic rolled on for another year.

Table top returned and also coffee during and a big thank you to David B, Jim, David L and Paul for all the efforts setting up and dismantling and Wendy, Margaret, Jeanette and everyone who helped serve

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

coffees.

We have cleared some of the detritus that has built up in the loft but we need another serious sort out another day.

We had a new tenant for the small office for 6 months but they have now left. We were able to utilise this space during the Ukraine collections.

Thanks to Jeanette and her band of volunteers, including Sandra and Taff Coulton, who have made considerable effort to improve the Centre garden making it a place to sit and relax in.

Maureen Williams and Steve Christie - Church Wardens

Arundel and Bognor Deanery Synod Report

There was sadly only one meeting of Deanery Synod during 2021, there was a deanery finance meeting in November.

At the deanery meetings we have a time of worship, Reports on meetings are usually given from elected representatives of Diocesan Synod and General Synod. As well as presentations or addresses we discuss finance issues, approve a deanery budget, elect representatives to diocesan synod and have notices of events in various parishes. The meetings are open and members of parishes and PCC's are always invited to come along. Only elected synod members however can vote on issues.

In October the Bishop of Horsham Rt Revd Ruth Bushyager gave an address entitled A call to generosity in an age of challenge. The Rural Dean opened the meeting. we had a reading, prayers an address and a hymn.

Bp Ruth began by thanking members for all that they were doing to keep things going in this difficult time, she spoke about the financial deficit we were all facing in our churches and in the diocese. Some dioceses are contemplating making clergy redundant, our diocese, Chichester sees this as a spiral of decline. Bp Ruth quoted John 3. 1-6. God gave his only Son... God gave gracefully, sacrificially, joyfully. Chichester has 365 parishes and a deficit of 1.7 million pounds. We were shown a video (which is available on the diocesan website). Bp Ruth spoke about the amount of cuts that had been made at church house including selling glebe land and vicarages. Bp Ruth said parishes need to get beyond paying ministry costs. The average weekly giving in Chichester is £14.00 in Sheffield it is £18.00 she spoke about tithing and the need to encourage joyful giving.

We were invited to ask questions, Gabrielle Higgins diocesan secretary joined the bishop. Questions were taken from members.

Bp Ruth said in November parishes give their pledge on how much they can contribute the following year. There is to be a deanery finance meeting on 4 November 2021, she asked members to please encourage Treasurers, Churchwardens and PCC members to attend.

At the Finance meeting - we were shown a video, our Archdeacon and the Diocesan Secretary joined by zoom as both had tested Covid positive. much of the content reiterated Bp Ruth's presentation.

We were given a paper regarding our Parish Share for 2022, our figure for St Mary's is £74,035.

Wendy Barrett, Janette Penn, Lois Thompson, Margaret Treacy - Deanery Synod Representatives.

Safeguarding Report

The Safeguarding activity during this difficult time was naturally scaled back by the imposition of COVID rules and therefore a lack of youth clubs and Sunday School. However, inspections resumed for the Lighthouse Youth Club in November.

We have moved forward in appointing Deputies as part of the Safeguarding Team. Pat Ashman, a member of the 9.30 service and Henry Kasparian from 11.00 have completed the Leadership Training. As the church activities increase they will be assisting in the inspections and parts of the Safer Recruiting procedures.

Any renewal DBS certificates were processed but this is becoming more infrequent as we take advantage of the update system, which for volunteers, is a free service.

In October 2021, I was asked to speak to all three congregations for Safeguarding Sunday, a somewhat daunting task but useful, I feel, to bring about a greater awareness of Safeguarding at St Mary's.

All our voluntary workers are encouraged to undertake training and for those who have DBS certificates, it is a requirement. Reminders were sent in July to those who needed to take the training or renew it. Training must take place every 3 years. In October, Fr John and I presented a Basic training session in church and we shall be carrying out more in the future.

As activity in the church increases, a busier time for Safeguarding is envisaged for the coming year.

Joan Margaret Bull - Safeguarding officer

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Independent examiner's report For the year ended 31 December 2021

Independent examiner's report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2021.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:

Dated: 9 May 2022

Victor Cox

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Statement of financial activities
For the year ended 31 December 2021

	Note	Unrestricted and designated funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	2	85,601	6,340	91,941	87,342
Charitable activities	3	15,251	-	15,251	9,762
Other trading activities	4	22,310	-	22,310	15,248
Investments	5	5	-	5	73
Other income	6	13,739	4,000	17,739	21,431
Total income		136,906	10,340	147,246	133,856
Expenditure on:					
Raising funds	7	23,017	4,000	27,017	22,571
Charitable activities	8	127,897	7,778	135,675	90,357
Total expenditure		150,914	11,778	162,692	112,928
Net (expenditure)/income before net gains on investments		(14,008)	(1,438)	(15,446)	20,928
Net gains on investments		29,797	-	29,797	14,558
Net income/(expenditure)		15,789	(1,438)	14,351	35,486
Transfers between funds	19	(996)	996	-	-
Net movement in funds		14,793	(442)	14,351	35,486
Reconciliation of funds:					
Total funds brought forward		234,902	718,661	953,563	918,077
Net movement in funds		14,793	(442)	14,351	35,486
Total funds carried forward		249,695	718,219	967,914	953,563

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 20 to 41 form part of these financial statements.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Balance sheet
As at 31 December 2021**

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	13	744,066	722,020
Investments	14	199,844	170,047
		943,910	892,067
Current assets			
Debtors	15	19,965	8,796
Cash at bank and in hand		24,362	72,301
		44,327	81,097
Creditors: amounts falling due within one year	16	(20,323)	(19,601)
Net current assets		24,004	61,496
Total net assets		967,914	953,563
Charity funds			
Restricted funds	19	718,222	718,661
Unrestricted and designated funds	19	249,692	234,902
Total funds		967,914	953,563

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Revd John William Challis

Maureen Williams

Steve Christie

Date: 9 May 2022

The notes on pages 20 to 41 form part of these financial statements.

**Notes to the financial statements
For the year ended 31 December 2021**

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income including rental income due from the letting of St Mary's Centre is recognised in the period in which it is receivable.

**Notes to the financial statements
For the year ended 31 December 2021**

1. Accounting policies (continued)

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of VAT.

1.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

**Notes to the financial statements
For the year ended 31 December 2021**

1. Accounting policies (continued)

1.5 Tangible fixed assets and depreciation (continued)

Land is not depreciated. Depreciation on other assets is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Freehold property	-	Not depreciated
Freehold property improvements-		20 years straight line
Organ	-	50 years straight line
Church - fixtures, fittings & equipment	-	10-15 years straight line
Centre - fixtures, fittings & equipment	-	4-10 years straight line

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

The freehold property at St Mary's Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, is used as the Parish Office. The value represents the purchase price. In the opinion of the members of the PCC, the estimated residual value of the building is in excess of the carrying value in the financial statements as it is continually maintained to a high standard. There are no indications that the asset should be written down, the remaining useful life exceeds 50 years and as such any depreciation charge would be nil or immaterial. No statement of financial activities charge therefore results.

In so far as consecrated and benefice properties are excluded from the statutory definition of 'charity' by section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements. Movable church furnishings are not included in these financial statements where there is insufficient cost information available.

1.6 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount.

Prepayments are valued at the amount prepaid.

1.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Notes to the financial statements
For the year ended 31 December 2021**

1. Accounting policies (continued)

1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.11 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

1.12 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2021

2. Income from donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Donations			
Standing orders	33,451	960	34,411
Envelopes	451	-	451
Other gift aid donations	1,485	50	1,535
Plate collections - Sunday service	2,653	-	2,653
Plate collections - Baptisms	78	-	78
Plate collections - Funerals	-	-	-
Plate collections - Weddings	312	-	312
Donations - Non Gift Aid	3,926	1,578	5,504
Parish Giving Scheme	6,240	-	6,240
Paypal Giving Fund donations	958	-	958
Paypal donations	766	-	766
Contactless giving donations	4,858	-	4,858
Wall safe - Church expenses	1,256	-	1,256
Tax recoverable on Gift Aid	11,631	252	11,883
Amazon Smile donations	36	-	36
Total donations	68,101	2,840	70,941
Legacies	17,000	-	17,000
Grants	500	3,500	4,000
Legacies and grants	17,500	3,500	21,000
	85,601	6,340	91,941

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2021**

2. Income from donations and legacies (continued)

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Donations			
Standing orders	35,928	960	36,888
Envelopes	3,300	-	3,300
Other gift aid donations	1,108	-	1,108
Plate collections - Sunday service	2,327	-	2,327
Plate collections - Baptisms	164	-	164
Plate collections - Funerals	59	-	59
Plate collections - Weddings	-	-	-
Donations - Non Gift Aid	3,263	480	3,743
Parish Giving Scheme	1,678	-	1,678
Paypal Giving Fund donations	1,934	-	1,934
Paypal donations	566	-	566
Contactless giving donations	706	-	706
Wall safe - Church expenses	470	-	470
Tax recoverable on Gift Aid	9,159	240	9,399
Amazon Smile donations	-	-	-
Total donations	60,662	1,680	62,342
Legacies	25,000	-	25,000
Legacies and grants	25,000	-	25,000
Total 2020	85,662	1,680	87,342

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2021

3. Income from charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £
Funeral fees	8,584	8,584
Wedding fees	3,407	3,407
Fundraising	2,707	2,707
Parish magazine	5	5
Teas and coffees	168	168
Other income	380	380
Total 2021	15,251	15,251
	Unrestricted funds 2020 £	Total funds 2020 £
Funeral fees	7,688	7,688
Wedding fees	45	45
Fundraising	1,090	1,090
Parish magazine	315	315
Teas and coffees	404	404
Other income	220	220
Total 2020	9,762	9,762

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2021**

4. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2021 £	Total funds 2021 £
St Mary's Centre rental	20,090	20,090
Advertising	2,220	2,220
	<u>22,310</u>	<u>22,310</u>

	Unrestricted funds 2020 £	Total funds 2020 £
St Mary's Centre rental	13,258	13,258
Advertising	1,990	1,990
	<u>15,248</u>	<u>15,248</u>

5. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £
Interest and dividends receivable	5	5
	<u>5</u>	<u>5</u>

	Unrestricted funds 2020 £	Total funds 2020 £
Interest and dividends receivable	73	73
	<u>73</u>	<u>73</u>

Notes to the financial statements
For the year ended 31 December 2021

6. Other incoming resources

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Insurance claims	6,241	-	6,241
Coronavirus Job Retention Scheme claims	4,280	-	4,280
Centre grants received	-	4,000	4,000
Other incoming resources	3,218	-	3,218
	13,739	4,000	17,739
	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Insurance claims	2,241	-	2,241
Coronavirus Job Retention Scheme claims	10,950	-	10,950
JAM funds received	-	740	740
Centre grants received	-	7,500	7,500
	13,191	8,240	21,431

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2021**

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2021 £	Total funds 2021 £
Miscellaneous expenses	397	397
Fundraising expenses	(20)	(20)
	<u>377</u>	<u>377</u>

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Miscellaneous expenses	371	(80)	291
Fundraising expenses	20	-	20
	<u>391</u>	<u>(80)</u>	<u>311</u>

Notes to the financial statements
For the year ended 31 December 2021

7. Expenditure on raising funds (continued)

Trading expenses

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Centre maintenance	3,003	-	3,003
Centre utilities	5,021	1,039	6,060
Centre insurance	1,849	167	2,016
Centre cleaner	4,698	-	4,698
Centre cleaning and waste	2,324	2,327	4,651
Centre caretaker	5,745	467	6,212
	22,640	4,000	26,640
	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Centre maintenance	1,557	754	2,311
Centre utilities	3,150	2,205	5,355
Centre insurance	-	2,003	2,003
Centre cleaner	4,444	-	4,444
Centre cleaning and waste	215	2,073	2,288
Centre caretaker	3,007	2,852	5,859
	12,373	9,887	22,260

Notes to the financial statements
For the year ended 31 December 2021

8. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Direct costs	127,897	7,778	135,675

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Direct costs	86,478	3,879	90,357

9. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Total funds 2021 £
Direct costs	135,675	135,675

	Activities undertaken directly 2020 £	Total funds 2020 £
Direct costs	90,357	90,357

Notes to the financial statements
For the year ended 31 December 2021

9. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Activities 2021 £	Total funds 2021 £
Depreciation	4,730	4,730
Giving to charities	4,000	4,000
Parish share	78,015	78,015
Parish office administrator	9,753	9,753
Clergy expenses - rector	165	165
Clergy expenses - other	79	79
Rectory utility expenses	4,101	4,101
Youth Group and Junior Church	305	305
Telephone	1,032	1,032
Stationery	1,226	1,226
Computer software	1,141	1,141
Photocopier costs	2,230	2,230
Organist	4,268	4,268
Flowers and equipment	686	686
Church repairs and insurance	9,120	9,120
Church expenses	9,262	9,262
Churchyard expenses	1,932	1,932
Church utilities	1,550	1,550
Magazine printing	85	85
Paypal and contactless giving charges	414	414
Bank charges	332	332
Organ repairs and tuning	355	355
Music	821	821
(Profit)/loss on disposal of fixed assets	73	73
	135,675	135,675

Notes to the financial statements
For the year ended 31 December 2021

9. Analysis of expenditure by activities (continued)

Analysis of direct costs (continued)

	Activities 2020 £	Total funds 2020 £
Depreciation	2,775	2,775
Giving to charities	5,000	5,000
Parish share	37,018	37,018
Parish office administrator	8,541	8,541
Clergy expenses - rector	297	297
Clergy expenses - other	77	77
Rectory utility expenses	4,297	4,297
Telephone	834	834
Stationery	1,151	1,151
Computer software	798	798
Photocopier costs	1,966	1,966
Organist	4,734	4,734
Flowers and equipment	578	578
Church repairs and insurance	7,713	7,713
Church expenses	6,640	6,640
Churchyard expenses	413	413
Church utilities	4,568	4,568
Magazine printing	494	494
Website charges	816	816
Paypal and contactless giving charges	26	26
Bank charges	315	315
Organ repairs and tuning	499	499
Music	807	807
	<u>90,357</u>	<u>90,357</u>

10. Independent examiner's remuneration

No remuneration was due to the Independent Examiner for the year.

**Notes to the financial statements
For the year ended 31 December 2021**

11. Staff costs

The average number of persons employed by the Charity during the year was as follows:

	2021 No.	2020 No.
Average number of employees	3	3

No employee received remuneration amounting to more than £60,000 in either year.

12. Trustees' remuneration and expenses

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the Charity.

James George Edwin Rishman was appointed a trustee on 24 April 2019. He has received remuneration solely in relation to his role as Organist

The value of Trustees' remuneration and other benefits from this date was £4,093 (2020 - £4,659).

During the year ended 31 December 2021, no Trustee expenses have been incurred (2020 - £NIL).

**The Parochial Church Council of the Ecclesiastical Parish of St. Mary
The Virgin, Felpham**

**Notes to the financial statements
For the year ended 31 December 2021**

13. Tangible fixed assets

	Freehold property £	Freehold property improvements £	Organ £	Centre - fixtures, fittings & equipment £	Church - fixtures, fittings & equipment £	Total £
Cost or valuation						
At 1 January 2021	650,000	4,140	61,629	9,666	13,955	739,390
Additions	-	-	-	-	27,384	27,384
Disposals	-	-	-	-	(730)	(730)
At 31 December 2021	650,000	4,140	61,629	9,666	40,609	766,044
Depreciation						
At 1 January 2021	-	328	8,526	6,501	2,015	17,370
Charge for the year	-	207	1,235	697	2,591	4,730
On disposals	-	-	-	-	(122)	(122)
At 31 December 2021	-	535	9,761	7,198	4,484	21,978
Net book value						
At 31 December 2021	650,000	3,605	51,868	2,468	36,125	744,066
At 31 December 2020	650,000	3,812	53,103	3,165	11,940	722,020

**Notes to the financial statements
For the year ended 31 December 2021**

14. Fixed asset investments

	Listed investments £	CBF Investment fund £	Total £
Cost or valuation			
At 1 January 2021	3,220	166,827	170,047
Revaluations	535	29,262	29,797
At 31 December 2021	<u>3,755</u>	<u>196,089</u>	<u>199,844</u>
Net book value			
At 31 December 2021	<u>3,755</u>	<u>196,089</u>	<u>199,844</u>
At 31 December 2020	<u>3,220</u>	<u>166,827</u>	<u>170,047</u>

15. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	3,860	357
Other debtors	10,072	3,979
Prepayments and accrued income	6,033	4,460
	<u>19,965</u>	<u>8,796</u>

16. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	16,228	4,461
Choir account	1,261	1,478
Other creditors	2,089	5,467
Accruals and deferred income	745	8,195
	<u>20,323</u>	<u>19,601</u>

Notes to the financial statements
For the year ended 31 December 2021

17. Summary of funds

Summary of funds - current year

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2021 £
Designated funds	51,156	2,519	-	(28,769)	-	24,906
General funds	183,746	134,387	(150,917)	27,773	29,797	224,786
Restricted funds	718,661	10,340	(11,775)	996	-	718,222
	<u>953,563</u>	<u>147,246</u>	<u>(162,692)</u>	<u>-</u>	<u>29,797</u>	<u>967,914</u>

Summary of funds - prior year

	Balance at 1 January 2020 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 December 2020 £
Designated funds	24,906	26,250	-	-	51,156
General funds	170,744	97,686	(99,242)	14,558	183,746
Restricted funds	722,427	9,920	(13,686)	-	718,661
	<u>918,077</u>	<u>133,856</u>	<u>(112,928)</u>	<u>14,558</u>	<u>953,563</u>

**Notes to the financial statements
For the year ended 31 December 2021**

18. Funds

The Parish holds unrestricted, designated and restricted funds. The material funds being as follows;

Unrestricted funds

General fund represents free funds of the charity which are not designated for particular purposes.

Designated funds

Fabric fund relates to funds for costs of work to church buildings.

Sound system fund relates to funds for a new sound system for the church. During the year the PCC acquired the sound system and the balance on the fund was transferred to the unrestricted general fund.

Restricted funds

Centre - Fixed Assets relates to the The freehold property held at St Mary's Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, that is used as the Parish Office.

Church - Fixed Assets relates to the organ held within the church.

St Mary's Centre relates to Covid 19 grants received during the year restricted for use against the centre running costs during the pandemic.

Judith West Bequest - Centre relates to funds for the running and maintenance of the St Mary's Centre.

Community Food Table relates to specific grants and donations received in relation to the food table operated by the church. During the year the PCC transferred £996 from general unrestricted reserves to the community food table reserve as part of the annual charitable giving.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2021

19. Statement of funds

Statement of funds - current year

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2021 £
Unrestricted funds						
Designated funds						
Fabric Fund	24,906	-	-	-	-	24,906
Sound system	26,250	2,519	-	(28,769)	-	-
	<u>51,156</u>	<u>2,519</u>	<u>-</u>	<u>(28,769)</u>	<u>-</u>	<u>24,906</u>
General funds						
General Funds	<u>183,746</u>	<u>134,387</u>	<u>(150,917)</u>	<u>27,773</u>	<u>29,797</u>	<u>224,786</u>
Total Unrestricted funds	<u>234,902</u>	<u>136,906</u>	<u>(150,917)</u>	<u>(996)</u>	<u>29,797</u>	<u>249,692</u>
Restricted funds						
Altar Linen	4,429	-	-	-	-	4,429
Music Fund	4,448	1,200	(1,175)	-	-	4,473
Youth Fund	990	-	(305)	-	-	685
Centre - Fixed Assets	650,000	-	-	-	-	650,000
Church - Fixed Assets	53,102	-	(1,235)	-	-	51,867
Fabric Fund	2,930	-	-	-	-	2,930
Flower fund	899	878	(686)	-	-	1,091
Open stable	1,863	500	-	-	-	2,363
St Mary's Centre	-	4,000	(4,000)	-	-	-
Community Food Table	-	3,762	(4,374)	996	-	384
	<u>718,661</u>	<u>10,340</u>	<u>(11,775)</u>	<u>996</u>	<u>-</u>	<u>718,222</u>
Total of funds	<u>953,563</u>	<u>147,246</u>	<u>(162,692)</u>	<u>-</u>	<u>29,797</u>	<u>967,914</u>

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2021

19. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2020 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 December 2020 £
Unrestricted funds					
Designated funds					
Fabric Fund	24,906	-	-	-	24,906
Sound system	-	26,250	-	-	26,250
	<u>24,906</u>	<u>26,250</u>	<u>-</u>	<u>-</u>	<u>51,156</u>
General funds					
General Funds	170,744	97,686	(99,242)	14,558	183,746
Total Unrestricted funds	<u>195,650</u>	<u>123,936</u>	<u>(99,242)</u>	<u>14,558</u>	<u>234,902</u>
Restricted funds					
Altar Linen	5,062	-	(633)	-	4,429
Music Fund	4,013	1,200	(765)	-	4,448
Youth Fund	250	740	-	-	990
Centre - Fixed Assets	650,000	-	-	-	650,000
Church - Fixed Assets	54,337	-	(1,235)	-	53,102
St Mary's Centre	-	7,500	(7,500)	-	-
Fabric Fund	2,930	-	-	-	2,930
Flower fund	1,447	30	(578)	-	899
Judith West	2,385	-	(2,385)	-	-
Open stable	2,003	450	(590)	-	1,863
	<u>722,427</u>	<u>9,920</u>	<u>(13,686)</u>	<u>-</u>	<u>718,661</u>
Total of funds	<u>918,077</u>	<u>133,856</u>	<u>(112,928)</u>	<u>14,558</u>	<u>953,563</u>

Notes to the financial statements
For the year ended 31 December 2021

20. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	42,199	701,867	744,066
Fixed asset investments	199,844	-	199,844
Current assets	26,742	17,585	44,327
Creditors due within one year	(19,093)	(1,230)	(20,323)
Total	249,692	718,222	967,914

Analysis of net assets between funds - prior year

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	18,918	703,102	722,020
Fixed asset investments	170,047	-	170,047
Current assets	65,204	15,893	81,097
Creditors due within one year	(19,267)	(334)	(19,601)
Total	234,902	718,661	953,563

21. Related party transactions

There were no related party transactions in the year other than those disclosed in the Trustees' remuneration and expenses note.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Appendix I - Detailed Statement of Financial Activities For the year ended 31 December 2021

Please note there will be rounding and small allocation differences to the statutory pages of the financial statements.

	2021	2020
INCOMING RESOURCES		
Incoming resources from generated funds		
Voluntary income		
Total donations		
Donations		
Gift Aid - Standing Orders	34,411	36,888
Gift Aid - Envelopes	451	3,300
Gift Aid - Other	1,535	1,108
Donations - Non Gift Aid	5,504	3,743
Gift Aid - Parish Giving Scheme	6,240	1,678
Paypal Giving Fund Donations	958	1,934
Paypal Donations	766	566
Contactless Giving Donations	4,858	706
Amazon Smile donation	36	-
Wall Safe - Church Expenses	1,256	470
Total Donations	56,016	50,393
Plate collections		
Plate Collections - Sunday Services	2,653	2,327
Plate Collections - Weddings	312	-
Plate Collections - Baptisms	78	164
Plate Collections - Funerals	-	59
Total Plate collections	3,044	2,550
Tax Recoverable On Gift Aid	11,883	9,399
Total Total donations	70,942	62,342
Legacies and grants		
Legacies	17,000	25,000
Grants received	4,000	-
Total Legacies and grants	21,000	25,000
Total Voluntary income	91,942	87,342
Total Incoming resources from generated funds	91,942	87,342
Incoming resources from charitable activities		
Fund Raising	2,707	1,090
Parish Magazine - Wallsafes and subs	5	315
Teas & coffees	168	404
Wedding Fees	3,407	45
Funeral Fees & Memorials	8,584	7,688
Employment Allowance	380	220
Total Incoming resources from charitable activities	15,250	9,761

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Other trading activities

St. Mary's Centre - Rent Received	20,090	13,258
Magazine income - Advertising	2,220	1,990
Total Other trading activities	22,310	15,248

Investment income

Interest receivable	5	73
Total Investment income	5	73

Other incoming resources

Insurance Claims	6,241	2,241
Coronavirus Job Retention Scheme claims	4,280	10,950
Miscellaneous Income	3,218	740
Centre - Grants	4,000	7,500
Total Other incoming resources	17,740	21,431

TOTAL INCOMING RESOURCES	147,247	133,854
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RESOURCES USED

Raising funds

Cost of generating funds

Miscellaneous Expenses	(398)	(294)
Fund Raising Expenses	20	(20)
Total Cost of generating funds	(378)	(314)

Trading expenses

Centre - Caretaker	(6,083)	(5,747)
Centre - Caretaker - Pension	(129)	(112)
Centre - Cleaner	(4,698)	(4,444)
Centre - Cleaning & Waste	(4,651)	(2,288)
Centre - Insurance	(2,016)	(2,003)
Centre - Maintenance & Repairs	(3,003)	(2,311)
Centre - Utilities	(6,060)	(5,355)
Total Trading expenses	(26,642)	(22,259)

Total Raising funds	(27,020)	(22,573)
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Charitable activities

Bank Charges	(332)	(316)
Contactless Giving Charges	(400)	(17)
Paypal charges	(14)	(9)
Church - Building Repairs	(9,120)	(7,713)
Church - Expenses	(9,262)	(6,640)
Church - Utilities	(1,550)	(4,568)
Churchyard Expenses	(1,932)	(413)
Clergy Expenses - Other	(79)	(77)
Clergy Expenses - Rector	(165)	(297)
Computer costs	(1,141)	(798)

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Depreciation	(4,730)	(2,775)
Flowers & Equipment	(686)	(578)
Giving to Charities	(4,000)	(5,000)
Magazine - Printing	(85)	(494)
Music	(15)	-
Music Licences	(696)	(697)
Organ / Piano - Repairs & Tuning	(355)	(499)
Organist	(4,268)	(4,734)
Parish Share	(78,015)	(37,018)
Photocopier/RISO - Maintenance	(2,230)	(1,966)
Parish office administrator	(9,683)	(8,541)
Parish office administrator pension	(70)	-
(Profit)/Loss on disposal of fixed assets	(73)	-
Rectory - Utility Expenses	(4,101)	(4,297)
RSCM Subscriptions	(110)	(110)
Rounding	-	-
Stationery	(1,226)	(1,151)
Telephone	(1,032)	(834)
Youth Group and Junior Church	(305)	-
Website Costs	-	(816)
Total Charitable activities	(135,675)	(90,355)
TOTAL RESOURCES USED	(162,695)	(112,928)
NET INCOME/(EXPENDITURE) RESOURCES BEFORE INVESTMENT (GAINS)/LOSSES	(15,448)	20,926
Net gains on investments		
Gains/(losses) on investments	29,797	14,558
Total Net gains on investments	29,797	14,558
NET INCOME/(EXPENDITURE) RESOURCES BEFORE TRANSFERS	14,349	35,484

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Appendix II - St Marys Centre For the year ended 31 December 2021

Please note there will be rounding and small allocation differences to the statutory pages of the financial statements.

	2021	2020
St Mary's Centre		
INCOME		
St. Mary's Centre - Rent Received	20,090	13,258
St. Mary's Centre - Church Bookings (INTERNAL)	2,408	1,920
Coronavirus Job Retention Scheme claims	1,860	4,625
Centre - Grants	4,000	7,500
Total INCOME	28,358	27,302
EXPENSES		
Centre - Utilities	(6,060)	(5,355)
Centre - Insurance	(2,016)	(2,003)
Centre - Maintenance & Repairs	(3,003)	(2,311)
Centre - Cleaner	(4,698)	(4,444)
Centre - Cleaning & Waste	(4,651)	(2,288)
Centre - Caretaker	(6,083)	(5,747)
Centre - Caretaker - Pension	(129)	(112)
Total EXPENSES	(26,642)	(22,259)
Surplus/(Deficit)	1,716	5,044

Accounts



The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Charity number: 1133732

Unaudited

Trustees' report and financial statements

For the year ended 31 December 2020

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Contents

	Page
Reference and administrative details of the Charity, its Trustees and advisers	1
Trustees' report, Rector's Report, Churchwardens' Report, Arundel and Bognor Deanery Synod Report, Safeguarding Report	2 - 16
Independent examiner's report	17
Statement of financial activities	18
Balance sheet	19
Notes to the financial statements	20 - 39
The following pages do not form part of the statutory financial statements:	
Appendix I - Detailed Statement of Financial Activities	40-42
Appendix II - St Marys Centre	43

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Reference and administrative details of the Charity, its Trustees and advisers For the year ended 31 December 2020

Trustees	Revd John William Challis Maureen Williams Steve Christie Jeanette Fido Robert Anthony Beasley, (Until 2023) Wendy Margaret Barrett, (Until 2023) Geraldine Simmans, (Until 2022) Yvonne Elizabeth Hammill, (Until 2021) Joan Margaret Bull, (Until 2022) Janette Penn, (Until 2023) James George Edwin Rushman, (Until 2022) Margaret Treacy, (Until 2023) Elizabeth Wand, (Until 2022) Nicholas Wand, (Until 2022) Peter French, (Until 2023) (appointed 24 September 2020) Anne French, (Until 2023) (appointed 24 September 2020) Susan Holmes, (Until 2023) (appointed 24 September 2020) David Lowen, (Until 2023) (appointed 24 September 2020) Lois Christine Thompson, (Until 2023) (appointed 10 November 2020)
Charity registered number	1133732
Principal office	The Church Office St Mary's Centre Grassmere Close Felpham West Sussex PO22 7NU
Independent Examiner	Victor Cox c/o St Mary's Centre Grassmere Close Felpham West Sussex PO22 7NU
Incumbent	Revd John William Challis
Wardens	Maureen Williams (Lay Vice Chair) (Until 2021) Steve Christie (Until 2021)
Deputy Wardens	David Lowen (Until 2021)
Treasurer	Robert Anthony Beasley
PCC Secretary	Jeanette Fido (Until 2021)
Deanery Synod	Wendy Margaret Barrett (Until 2023) Janette Penn (Until 2023) Maureen Williams (Until 2023) Lois Christine Thompson (Until 2023)
Diocesan Synod	Wendy Margaret Barrett (Ex-Officio to July 2021)
Safeguarding Officer	Joan Margaret Bull (Until 2021)

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report

For the year ended 31 December 2020

The Trustees present their annual report together with the financial statements of the Charity for the 1 January 2020 to 31 December 2020.

St Mary's Church is situated in Felpham Road, Felpham. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Rector, The Church Office, St Mary's Centre, Grassmere Close, Felpham, West Sussex. PO22 7NU

Objectives and activities

a. Policies and objectives

The primary objective of St Mary's PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The main objectives of the PCC are:

- The consideration and discussion of matters concerning the Church of England, or any other matters of religious or public interest;
- Making known, and putting into effect, any provision made by the Diocesan Synod, or the Deanery Synod, but without prejudice to the powers of the council on any particular matter;
- Giving advice to the Diocesan Synod and the Deanery Synod on any matter referred to the council;
- Raising such matters, as the council consider appropriate, with the Diocesan Synod or Deanery Synod.
- Maintenance of St Mary's Church and St Mary's Centre in Felpham.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Activities undertaken to achieve objectives

In working to achieve these objectives the PCC has supported or initiated the following activities during the year:

- To support the PCC's plan of spreading the mission and outreach of St Mary's Church in making Jesus Christ known in this parish.
- The PCC agreed to follow the guidelines from the Archdeacon and spend at least twenty minutes of each meeting discussing our mission plans.
- A total of £5,000 (2019: £8,634) was donated to charities.
- The PCC is grateful for the efforts of volunteers who are involved at every level in the activities of the church. Hundreds of hours are given in pursuit of the church's objectives.

**Trustees' report (continued)
For the year ended 31 December 2020**

Objectives and activities (continued)

c. Main activities undertaken to further the Charity's purposes for the public benefit

In accordance with our duties as stated in section 17(5) of the Charities Act we have considered the guidance provided by the Charity Commission in regard to public benefit. This public benefit is demonstrated through our activities and achievements, and as detailed throughout the reports below.

In working to achieve our objectives the PCC has supported or initiated the following activities during the year:

- Community based events where Covid permitted.
- Baptism families were welcomed to the Christingle and Crib Services and will be welcomed to future family events like Ready Teddy Jump. The parish has a strong presence in Bishop Tufnell School as well as good links with the other two schools.

d. Future plans

It is not possible to give a missional statement now based on how things were earlier in the year as Covid has altered what might have taken place. Our objective now will be to rebuild and regrow.

As we emerge from lockdown the Church of England is under huge pressure. The reduction in general giving and the loss of many from the practices of worship means that we must set a new course with regards to mission.

We are all being asked in this Diocese to create new Mission Actions Plans or MAPS as they are known. Our PCC has formed a Steering group, who will at first undertake all the fact finding and planning. This will be shared with the PCC and then with a small group from the congregations. The feedback will be shared again with the PCC and a Mission Action Plan agreed. This MAP will be sent to the Deanery and shared at their level and then to the Diocese and the Bishops. We must plan for our future and that is exactly what we will be doing.

Trustees' report (continued)
For the year ended 31 December 2020

(continued)

a. Main achievements of the Charity

Church Attendance

At the first of January 2021 there were 200 parishioners on the church electoral roll, 143 residents within the parish (71.5%) and 57 non-resident in the parish (28.5%). The average weekly attendance in 2020 during the Covid19 pandemic was 58 in person, plus a significant number joining services online.

Review of the Year

The full PCC met 4 times during the year. The average level of attendance was 81.8%. Committees met between PCC meetings and minutes of their deliberations were received by the full PCC and discussed where necessary. Notes of the proceedings of the PCC's meetings are included in the parish magazine when possible and appropriate. The following paragraphs summarise the work of the PCC in 2020:

- The PCC consider the development of Mission and Youth to be fundamental in their meetings.
- The PCC continues to work with our Youth Leaders in the development of our young people.
- The PCC has a strong sense of leadership where the older generations are concerned. The Pastoral Group, the Bereavement Group, mission the Flansham neighbourhood and the Home Communion Team highlight some of the current directions.
- Good stewardship is considered to be good mission as we constantly strive to keep our finances in order.
- The development of a wide range of people organising different social and fund raising events.
- The fabric needs of the Church and St Mary's Centre and their associated costs were considered for the long term and necessary repairs were carried out.
- The church and St Mary's Centre were significantly impacted by the Covid 19 pandemic. Further details can be found in the Treasurers' report on page 6.

Trustees' report (continued)
For the year ended 31 December 2020

(continued)

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

It is the PCC policy to maintain a balance on unrestricted funds (if possible), which is at least twelve months' unrestricted payments, to cover emergency situations that may arise from time to time and to support irregular cashflow. The balance of £234,902 (2019: £195,650) on unrestricted funds at the year end is in line with this policy.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report (continued) For the year ended 31 December 2020

c. Treasurer's financial report

The total income for the year was £133,856, compared to £142,536 in 2019, being a decrease of £8,680.

The total expenditure for the year was £112,928, compared to £170,031 in 2019, being a decrease of £57,103.

The total gains on investments for the year was £14,558, compared to £27,186 in 2019, being a decrease of £12,628.

The resultant surplus for the year was £35,486, compared to a deficit of (£309) in 2019. £26,250 of this surplus relates to funds designated by the PCC for a new video and sound system for the church from legacies and specific donations received in the year.

Further details on specific items of income and expenditure are noted below.

Income

Total income from freewill giving and from the hiring of the centre has fallen considerably in the year compared to 2019 due to the impact of the Covid 19 pandemic. A detailed breakdown can be seen within Notes 2 to 6, on pages 24 to 27.

Total income from standing orders was £36,888, compared to £40,413 in 2019, being a decrease of £3,525.

Donations received via the Parish Giving Scheme (PGS) was £1,678, compared to £465 in 2019, being an increase of £1,213. Giving by the PGS is a simple and secure method for donors and reduces the administration work required by the PCC.

During the year legacies of £25,000 and specific donations of £1,250 were received and designated towards a new video and sound system for the church.

As noted last year the PCC is addressing two issues, firstly the year on year decline in freewill giving, and the amount of individual contributions which can be subject to gift aid. During the year new donation methods were introduced. Uptake of these has been fantastic in these challenging times and has resulted in new income in the year as follows:

- Paypal donations of £566
- Paypal giving fund donations of £1,934
- Contactless giving in the church of £706

The centre was closed for a substantial period during 2020. The income from the rental of the centre was £13,258, compared to £33,742 in 2019, being a decrease of £20,484.

Restricted grants totalling £7,500 were received in the year from Arun District Council and the Sussex Community Foundation to contribute towards the running costs of the centre during periods of closure during the pandemic.

Expenditure

The major expenditure in 2020 were as follows:

- Parish share was £37,018 compared to £71,883 in 2019, being a decrease of £34,865. The PCC has pledged to meet 105% of the parish ministry costs allocated to it in 2021.
- Giving to charities was £5,000 compared to £8,634 in 2018, being a decrease of £3,634.
- Church building repairs were £7,713 compared to £5,108 in 2019, being an increase of £2,605. This year £3,117 was incurred in repairing the lightning conductors
- Churchyard expenses were £413 compared to £4,794 in 2019, a decrease of £4,381.
- Centre costs were £22,260 compared to £37,999 in 2019, being a decrease of £15,739.
- Fixed asset additions in the year were £7,597 (see note 13).

Whilst our finances are strong, the long term trend is that our costs continue to increase whilst our income continues to go down.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Trustees' report (continued) For the year ended 31 December 2020

Structure, governance and management

a. Constitution

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham is a registered charity, number 1133732, and is constituted under a Trust deed.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

c. Membership and responsibilities

Membership of the PCC is determined under the Church Representation Rules and consists of the ex-officio members (the Rector, the Treasurer, PCC Secretary and the Diocesan Synod representative); the churchwardens are elected annually at the meeting for that purpose; 4 members of the Deanery Synod, and 12 elected members of the church are elected at the APCM. Members may also be co-opted. Members of the church are encouraged to stand for election to the PCC to try to ensure a balance of skills and experience where possible.

The PCC is responsible for a wide range of matters affecting the parish including compliance with health and safety, disability legislation and child protection. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances.

The PCC works to ensure that each member of the committee is equipped to fulfil their role. New members of the PCC are invited to discuss their role and responsibilities at the first meeting held after the APCM in each year. The PCC secretary, treasurer and deputy churchwardens are also elected at this meeting.

The wardens, secretary and treasurer, where needed, attend courses run by the diocese on their particular work. Regular mailings from the diocese and elsewhere keep the officers up-to-date with changes in church regulations and financial procedure and these are reported to the whole PCC where appropriate.

The PCC appointed Joan Margaret Bull as Safeguarding Officer, and she is responsible for ensuring that a Disclosure and Barring Service check is conducted on all those who work with children and vulnerable adults in the church. Most of our first aiders attended a course run by St John's Ambulance and certificates for others were verified as in date. Training is regularly reviewed.

There are also a number of sub-committees which report to the PCC from time to time and are responsible for specific areas of the church's activities.

**Trustees' report (continued)
For the year ended 31 December 2020**

Structure, governance and management (continued)

d. Committees

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

Fabric Committee

Attends to matters relating to the stewardship of plant, such as the church buildings and fabric, the churchyard, the rectory and St Mary's Centre.

Mission & Youth Committee

Attends to matters relating to Ministry of the local church to the community and the world, such as ecumenical links, evangelism and the support of mission and relief agencies and further considers the overall strategy of children's and youth ministry and supports those working with children and young people.

Social and Fundraising Committee

Aims to raise funds for the church and to promote fellowship and a sense of community within the parish.

St Mary's Centre Management Committee

Works in conjunction with Arun District Council to oversee the use and management of St Mary's Centre according to its constitution.

Risk Assessment

The PCC confirms that the major risks, to which the council has been exposed, have been identified by a risk analysis exercise carried out by the PCC. Risks are being reviewed so that systems and procedures may be established to manage them.

Worship Committee

As such we have not met during this year. This is not to say we haven't been working. We are very busy people but James the director of music and myself as incumbent have been working on new Sunday liturgy. We have produced new week day liturgy and it is going to be trialled during the coming year and has been shared with a few people who attend some of the weekday services but it will be put together with the Sunday liturgy when that is ready and brought to the worship committee and the PCC in due course.

The activities of the committees and other organisations within the Parish may be found elsewhere in the Annual Report.

Trustees' report (continued)
For the year ended 31 December 2020

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Revd John William Challis

Maureen Williams

Steve Christie

Date: 13 April 2021

Rector's report

The last 18 months have been dominated by two factors. First, the coronavirus pandemic and the associated restrictions have changed our church life significantly since March 2020. Secondly, and most fundamentally, the faithfulness of our God has been shown time and time again.

The initial response to the lockdown restrictions from March onwards involved a significant amount of online ministry, and it still does. As well as a reshaping of our pastoral and practical church support. I am grateful to the pastoral team even though we are unable to deploy them meaningfully during covid it is always good for me to know they are there. Their help during the time following the death of the Duke of Edinburgh was most gratefully received. The sudden introduction of St Mary's Angels, who were able to buy food and run errands for people was again a huge bonus in the deep dark days of Covid. As well as phoning around and keep people in touch. By and large, this was well received and enabled the church's ministry to adapt quickly and meet the needs both of the church congregation and of those in the wider community we were enabled to serve. The recovery phase is now well underway, although it is clear that this will take much longer than initially expected. We expect to be living with the restrictions well into June and I hear colleagues who say restrictions maybe in place right through the summer. Some of the longer-term implications may stay with us for a generation.

As I write I am able to say that a retired clergyman has arrived in our parish and is seeking to support the ministry here at St Mary's. I am utterly delighted with that possible help. I have also had three other conversations with clergy who will be retiring soon as to whether I would welcome them and find them a role/an altar at St Mary's. Having worked through this pandemic for too many hours that would be healthy for me I am actually rather excited to be able to welcome one colleague very soon and maybe a few more in time. This desert time has been tough but as I said recently in a sermon desert times are never wasted, who knows what will happen next.

Although the immediate future is looking good, the wider picture of the Church of England is becoming more concerning — and this in turn may well affect our church over the coming months/years. The financial situation for the Deanery of Arundel and Bognor and the Diocese of Chichester is worrying even before the impact of the coronavirus was felt. The Diocese are being very good to us and other Diocese seem to have a rougher time, noticeably Chelmsford and Winchester. The pastoral implications of the Living in Love and Faith report will start to be felt from next month onwards and we as a parish will need to engage in it soon. There are local churches who have other sources of income, who are able to spend thousands on new clergy and on mission. We must also plan for our future.

As Chair of Governors at Bishop Tuffnell School it has been a tough year for all involved in schooling. Our Church of England school as made great strides to improve and although we are still a double RI school, by the time you read this the latest Ofsted report will be out. It fills me with pride and I am humbled to read that "Leaders and those responsible for governance are taking effective action to provide education in the current circumstances." And "Governors have an accurate understanding of the school's priorities and what leaders are doing to address them. This is a sure sign that the work we are all doing is leading our church school in the right direction.

The Governing body is led by me but we are very much a team that shares all the responsibilities. I am so grateful to each and every Governor for their work this year and especially to those Governors from our church of St Mary's who as Foundation Governors support the life of the school at both academic and at a Christian level of responsibility. Many hours are dedicated to supporting the staff, encouraging and help to improve the education and the future lives of the children. It is rather exciting to see the last two years of work now paying off and even despite of Covid! We are not there yet but we will keep working hard to make sure we do climb out of RI.

Closer to home though, I would like to take this opportunity to thank a number of people. It was good to be able to say something of the Standing committee and Nikki. Maureen, Steve, Rob, Nikki, Jeanette and Joan have been wonderful help to my ministry this year. I commended them to you. James, the Choir, the Servers and Di and Paul for their many years of youth work. The Diocese run an awards scheme, the Saint Richard's medal. I have proposed three people to be awarded this medal this year. The Diocese are at liberty not to pick my nominations or to pick just one or two but I hope they pick all three because there are other people, not listed here, that also do amazing work for St Mary's and what they do should be recognised at a higher level.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Meanwhile, this year's PCC has served during a very odd period of time, and totally on Zoom! I am grateful for their wisdom and support through a very tricky period of ministry. One that I will, like you, never forget.

It is even harder than usual to look ahead and make predictions about the church life. In many senses, our priorities are unchanged: we look to preach the good news, to serve those in need, and to find ways to be faithful and fruitful in an increasingly hostile culture. Perhaps the pandemic will soften how people see the church. As much as ever, we need the Lord to be at work, and so I hope you will take time and use this prayer occasionally:

Lord, teach us to be generous; teach us to serve you as you deserve; to give and not to count the cost; to fight and not to heed the wounds; to toil, and not to seek for rest; to labour, and not to ask for reward — save that of knowing what we do, we do your will. Amen.

Churchwardens' Report

We at St Mary's Felpham are especially fortunate that the church has been open - the majority of churches, some 12,500, have been closed in the UK, a consequence of COVID. We must thank Father John for all the opening, closing and cleaning he has done to allow this to be the case (and the Churchwardens when needed) All the effort that has been made to ensure St Mary's is safe, with initially risk assessments and then putting these into practise, has paid dividends as there have been no COVID consequences. We must also thank Nikki for adapting her job and becoming the booking clerk for services.

In the main church services have been live streamed through Facebook and You Tube using the skills of Father John, Jenny, Nikki and Kirsten. These services have been very popular and viewed each week by many hundreds of people, both locally, nationally and from other parts of the world! Our deep thanks goes to Father John for all his hard work in making these services such a success.

St Mary's are especially grateful to all the volunteers who have greeted people at the entrance of the West door when the Church was open for prayer and services to ensure the Covid rules were adhered to and then cleaned after a visit.

New WiFi has been installed in the church which proved an interesting challenge with our thick walls. This enhanced the opportunities for the live streaming of services. It also allowed the "chip and pin machine" to be installed and a big thank you to folk for using it (fitted on the newly purchased welcoming furniture) - without the usual ways of giving St Marys have found other ways of giving such as with Paypal, Amazon Smile.

St Mary's now has a new web site (www.stmarysfelpham.org) which is a big improvement.

Christmas was very different but in fact what was allowed well received - the Advent Walk, the Nativity "lorry", the socially distancing Carol Service which about 150 attended and we also handed out about 500 Cadburys chocolate selection boxes donated by Butlins to the Foodtable, FSW, and Felpham villagers. The special Perspex screens allowed services and choir to sing.

Similarly Lent and Easter had to adapt to the Covid rules. The Easter Cross with the new purple shrouds became a valued addition and were repeated this year.

A big thank you to Paul Morrison for all he has taken on this year in particular the Sunday Evening service + the Stations of the Cross. When the "new normal" is established, I know the evening service will become even more popular.

Because of Covid we could not have the APCM at the usual time so our last APCM was held on 24th September 2020 attended in Church and on the telephone.

PCC, Standing Committee and Churchwardens meetings have been held socially distancing when allowed - Zoom when the only alternative to comply with the rules.

Some 100 people gathered, socially distancing and respecting the rules, for the Remembrance Day Service. Our thanks to Jim and David for their continued maintenance and improvement of the area around the Memorial.

We have maintained our link with Ethiopia Hospice (www.hospiceethiopiauk.wordpress.com) as our chosen International charity.

I would like to thank Rob Beasley for not only keeping our accounts in such good order but for all his additional work in filling in the furlough claims every month - a mountain of Government forms each month which have to be meticulously worked on which has allowed us to make our claims.

Churchyard

Churchyard Community Payback have again performed magnificently when the rules allowed - on some of the Saturdays we had 11 clients and 2 Supervisors - not only saving a considerable amount of money but enhancing the appearance of the Churchyard.

In the lockdowns we have had many volunteers cutting grass, generally clearing the vast areas and

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

planting some 1000+ donated bulbs providing a wonderful display of colour. Thank you to Matthew, Tom, Pete, James, Kirsten, Frank, Glenn, Rosemary (and me!).

Two Memorial benches are due to be installed in the Churchyard.

We have recently liaised with Sussex Family History Group and informed them of the many additional memorials that are now on show and not buried beneath the brambles. Their last research was 2008 and since then there have been over 100 memorials exposed that they couldn't reach together with all the alterations and burials since.

They have allowed us to copy the now unavailable CD (equally sharing profit from any sales) - so if you need to know where a grave is it is very likely we can find it. There is a possibility they could update the CD but, in the meantime, if someone would like to "have a project" contact a Churchwarden.

Foodtable

The Foodtable in the Church has provided food with tins and fresh fruit and vegetables, toiletries for some 180 adults and children with approximately 70 bags handed out each week. With the adopted tag "the Community helping the Community" it started in late October and has helped many families and people who have suffered financially, a consequence of Covid. Ann Christie has run and coordinated the project with a daily visit collecting surplus food from a local school, and also our thanks must go to Middleton Association and Felpham Conservation Association members for their food donations. We must also thank Rupert Langmead of Rookery Farm for his cases of organic eggs. In addition to the many verbal comments from people collecting food and their enjoying being trusted to take what they needed we had two "Thank you" cards from families and their children and a big "thank you" from FSW.

Coffee Stop

Rules have meant that this valuable gathering on a Saturday morning hasn't happened all year. I mention it in the hope that somebody will take up the coordination which was so important to Bill, Roy, Michael, Les, and John gentlemen who will all be sadly missed and also Wendy. The church has bought a lovely coffee making machine which although not yet used will help inspire a new coordinator to resurrect, when allowed, the opportunity for fellow Parishioners and villagers to meet. Please see a churchwarden if you would like to be involved in serving tea and coffee + cake sometimes!

Church fabric and Inventory

There were two incidents that required repairs to the roof and both were covered by our insurer Ecclesiastical - some £5,000 in total.

The lightning conductor system had its regular check and work was carried out to bring the system up to standard costing some £2,500.

The porch roof was repaired and Khaled completed the painting of the porch and gates for us. The lych gate timbers have also been repaired and decorated by Khaled.

The welcome furniture was designed and installed and the CCTV system has been upgraded and additional cameras installed.

The Quinquennial inspection and report has been requested and will be produced when Covid allows.

With the success of the removal of the pews that were adjacent the font and South door this now means that the 3rd pews will be sold. If you are interested please mention to a Churchwarden.

My thanks as always for Duncan Desborough's help with items in the Church such as the installation of the notice boards at the West door.

I missed off last year that the choir vestry was decorated - during the quiet painting a hissing noise was heard eventually located to a leak in the plumbing that is now mended which has explained the damp on the wall which had been there for many years and we knew wasn't coming from outside but could never work out why it was damp !

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

St Mary's Centre

The Management Committee has met during the year both socially distanced and Zoom to ensure what could go ahead was able to following the Covid rules. Thanks to everyone for their input at a time when even more effort is required to make anything happen.

Whenever the rules were changed the Centre adapted the Risk Assessments for the hirers and installed signs and sanitiser as needed. Regular maintenance checks have been carried out.

Blackbirds nursery group have used the Centre - dancing and fitness when allowed - Clubs and Societies have plans to return when allowed and ensuring that it works for our Risk Assessment as well as the particular activity.

At the Centre we have improved the emergency lighting and a new gas boiler has been installed (condemned at it's last safety inspection).

We were fortunate in obtaining Discretionary Business Grants from the Government after approval by Arun District Council for £5,000 and later a further £4,000 to help with the running costs for the Centre whilst there was very little income.

The Centre gardens have been improved with weed control matting and wood chippings supplied free by Round Top Trees to the front and clearance by Community Payback to the rear.

Paul, the Centre Manager, is in the process of forming an additional storage room in the roof space.

Future Projects

Encourage people to be involved with St Mary's again when the rules allow.

In the church the sound system will be installed this year and hopefully the cameras for live streaming services, weddings, funerals and concerts.

Brinsbury College are still interested in creating wildflower areas in the Churchyard when they are allowed to transport their students in the minibus.

Re-establish Saturday Coffee Stop and re-establish Jelly and JAM as Lighthouse when allowed.

And finally...

We have enjoyed being Churchwardens albeit in difficult times, and both intend to stand for another year. We have helped both St Mary's and the Community throughout the year and have undertaken many projects, some that have been discussed for many years in St Mary's.

We are also pleased that we have secured grants of £5,000, £4,000 and £2,500 for St Mary's Centre that have cushioned the lack of hardly any income.

We would also like to thank all the volunteers who have helped throughout the past year particularly Kirsten and Frank who have had a considerable input in the Churchyard, along with Nigel who has supervised the visits made by Community Payback teams - all resulting in the transformation of the somewhat neglected Churchyard.

Our final thanks are to Ann for coordinating the Foodtable, her daily visits sorting, topping up, and buying food, collecting local food collections and eggs from Rookery Farm, surplus food from local schools etc. With the grants of £1,000 and just recently a further £2,500 - this backup money has enabled her to top up the items (always scouring the special offers) on the Foodtable and endeavouring to always have a well-stocked table for local families in need.

We look forward to the time when the 'new normal' allows for our volunteers to return to the tasks that they previously undertook at St Mary's. We also hope there will be new volunteers wanting to help with the many and various opportunities to assist in the smooth running of the Church.

Maureen Williams and Steve Christie - Church Wardens

Arundel and Bognor Deanery Synod Report

There was one meeting of synod in 2020, the meeting was held by Zoom.

In November the speaker was the Bishop of Horsham Ruth Bushyager she spoke about her background leading up to her appointment as Bishop of Horsham including working at 10 Downing Street when Tony Blair was PM. Bishop Ruth followed her calling, was ordained and was missionary and chaplain to the Bishop of London in 2012.

Bishop Ruth talked about 1 Corinthians and the simple message Our Lord gave, Faith Hope and Love. There was a question and answer session and members were free to ask anything they wanted, one member said how difficult she found it to read her bible sometimes, Bishop Ruth encouraged members to read Christian books. In answer to how Bishops had responded to the pandemic Bishop Ruth said with hindsight maybe a different approach but given what was known then they acted accordingly. Bishop Ruth spoke about the importance of synod and of Fellowship.

Finance was discussed - The Deaning is expecting a possible shortfall of £905,000.

Elections to committees to be decided at the next meeting February or March 2021.

Wendy Margaret Barrett on behalf of Deanery Synod Representatives. Janette Penn, Lois Thompson, Margaret Treacy

Safeguarding Report

During the year 2020, the effects of the Covid-19 pandemic have forced the closure of the numerous St Mary's youth and social activities.

There were just a few renewal DBS checks to be made and early in the year, two new volunteers, Pat Ashman and Henry Kasparian joined as additional Safeguarding Officers. This was an important step forward as, together with Father John, we now have a Safeguarding Team. This keeps Safeguarding at the forefront of our duty of care and gives us a more visible presence in all church activities where we need to protect our young people and vulnerable adults.

The Chichester Diocese has made significant progress in training methods so that, apart from undertaking the usual C2 training session in February, I was then invited in the Autumn to take part in a new Safeguarding Lead training initiative. This was a very challenging course and I understand has been modified for future use. However, the main message that I received from it was the immense responsibility we all have to ensure that those we are here to protect never suffer from a lack of care which could forever jeopardise their journey of faith.

Finally, in March 2020 the parish was inspected by Diocesan Safeguarding and we were awarded the SQP Quality Assurance Certificate.

Joan Margaret Bull Safeguarding officer

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Independent examiner's report For the year ended 31 December 2020

Independent examiner's report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2020.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:

Dated:

Victor Cox

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Statement of financial activities
For the year ended 31 December 2020

	Note	Unrestricted and designated funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:					
Donations and legacies	2	85,662	1,680	87,342	83,084
Charitable activities	3	9,762	-	9,762	20,624
Other trading activities	4	15,248	-	15,248	35,371
Investments	5	73	-	73	317
Other income	6	13,191	8,240	21,431	3,140
Total income		123,936	9,920	133,856	142,536
Expenditure on:					
Raising funds	7	12,764	9,807	22,571	39,400
Charitable activities	8	86,478	3,879	90,357	130,631
Total expenditure		99,242	13,686	112,928	170,031
Net gains on investments		14,558	-	14,558	27,186
Net movement in funds		39,252	(3,766)	35,486	(309)
Reconciliation of funds:					
Total funds brought forward		195,650	722,427	918,077	918,386
Net movement in funds		39,252	(3,766)	35,486	(309)
Total funds carried forward		234,902	718,661	953,563	918,077

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 20 to 39 form part of these financial statements.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Balance sheet
As at 31 December 2020**

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	13	722,020	717,197
Investments	14	170,047	155,489
		892,067	872,686
Current assets			
Debtors	15	8,796	24,458
Cash at bank and in hand		72,301	48,261
		81,097	72,719
Creditors: amounts falling due within one year	16	(19,601)	(27,328)
Net current assets		61,496	45,391
Total net assets		953,563	918,077
Charity funds			
Restricted funds	19	718,661	722,427
Unrestricted and designated funds	19	234,902	195,650
Total funds		953,563	918,077

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Revd John William Challis

Maureen Williams

Steve Christie

Date: 13 April 2021

The notes on pages 20 to 39 form part of these financial statements.

**Notes to the financial statements
For the year ended 31 December 2020**

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income including rental income due from the letting of St Mary's Centre is recognised in the period in which it is receivable.

**Notes to the financial statements
For the year ended 31 December 2020**

1. Accounting policies (continued)

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of VAT.

1.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

**Notes to the financial statements
For the year ended 31 December 2020**

1. Accounting policies (continued)

1.5 Tangible fixed assets and depreciation (continued)

Land is not depreciated. Depreciation on other assets is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Freehold property	-	Not depreciated
Freehold property improvements-		20 years straight line
Organ	-	50 years straight line
Church - fixtures, fittings & equipment	-	10-15 years straight line
Centre - fixtures, fittings & equipment	-	4-10 years straight line

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

The freehold property at St Mary's Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, is used as the Parish Office. The value represents the purchase price. In the opinion of the members of the PCC, the estimated residual value of the building is in excess of the carrying value in the financial statements as it is continually maintained to a high standard. There are no indications that the asset should be written down, the remaining useful life exceeds 50 years and as such any depreciation charge would be nil or immaterial. No statement of financial activities charge therefore results.

In so far as consecrated and benefice properties are excluded from the statutory definition of 'charity' by section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements. Movable church furnishings are not included in these financial statements where there is insufficient cost information available.

1.6 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount.

Prepayments are valued at the amount prepaid.

1.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Notes to the financial statements
For the year ended 31 December 2020**

1. Accounting policies (continued)

1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.11 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

1.12 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2020

2. Income from donations and legacies

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Donations			
Standing orders	35,928	960	36,888
Envelopes	3,300	-	3,300
Other gift aid donations	1,108	-	1,108
Plate collections - Sunday service	2,327	-	2,327
Plate collections - Baptisms	164	-	164
Plate collections - Funerals	59	-	59
Donations - Non Gift Aid	3,263	480	3,743
Parish Giving Scheme	1,678	-	1,678
Paypal Giving Fund donations	1,934	-	1,934
Paypal donations	566	-	566
Contactless giving donations	706	-	706
Wall safe - Church expenses	470	-	470
Tax recoverable on Gift Aid	9,159	240	9,399
	-	-	-
Legacies	25,000	-	25,000
Total 2020	85,662	1,680	87,342

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Donations			
Standing orders	39,453	960	40,413
Envelopes	11,318	90	11,408
Plate collections - Sunday service	7,395	-	7,395
Plate collections - Weddings	438	-	438
Plate collections - Baptisms	606	-	606
Plate collections - Funerals	652	-	652
Donations - Non Gift Aid	4,733	2,718	7,451
Parish Giving Scheme	465	-	465
Wall safe - Church expenses	868	-	868
Tax recoverable on Gift Aid	13,388	-	13,388
	-	-	-
Total 2019	79,316	3,768	83,084

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2020

3. Income from charitable activities

	Unrestricted funds 2020 £	Total funds 2020 £
Funeral fees	7,688	7,688
Wedding fees	45	45
Fundraising	1,090	1,090
Parish magazine	315	315
Teas and coffees	404	404
Other income	220	220
Total 2020	9,762	9,762

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Funeral fees	8,858	-	8,858
Wedding fees	1,868	-	1,868
Fundraising	6,417	1,690	8,107
Parish magazine	569	-	569
Teas and coffees	913	-	913
Other income	309	-	309
Total 2019	18,934	1,690	20,624

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2020**

4. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2020 £	Total funds 2020 £
St Mary's Centre rental	13,258	13,258
Advertising	1,990	1,990
	<u>15,248</u>	<u>15,248</u>

	Unrestricted funds 2019 £	Total funds 2019 £
St Mary's Centre rental	33,742	33,742
Advertising	1,629	1,629
	<u>35,371</u>	<u>35,371</u>

5. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £
Interest and dividends receivable	73	73
	<u>73</u>	<u>73</u>

	Unrestricted funds 2019 £	Total funds 2019 £
Interest and dividends receivable	317	317
	<u>317</u>	<u>317</u>

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2020**

6. Other incoming resources

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Insurance claims	2,241	-	2,241
Coronavirus Job Retention Scheme claims	10,950	-	10,950
JAM funds received	-	740	740
Centre grants received	-	7,500	7,500
	13,191	8,240	21,431
		Unrestricted funds 2019 £	Total funds 2019 £
Insurance claims		3,140	3,140

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

**Notes to the financial statements
For the year ended 31 December 2020**

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Miscellaneous expenses	371	(80)	291
Fundraising expenses	20	-	20
	<u>391</u>	<u>(80)</u>	<u>311</u>
	<u><u>391</u></u>	<u><u>(80)</u></u>	<u><u>311</u></u>
	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Miscellaneous expenses	218	360	578
Fundraising expenses	823	-	823
	<u>1,041</u>	<u>360</u>	<u>1,401</u>
	<u><u>1,041</u></u>	<u><u>360</u></u>	<u><u>1,401</u></u>

Notes to the financial statements
For the year ended 31 December 2020

7. Expenditure on raising funds (continued)

Trading expenses

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Centre maintenance	1,557	754	2,311
Centre utilities	3,150	2,205	5,355
Centre insurance	-	2,003	2,003
Centre cleaner	4,444	-	4,444
Centre cleaning and waste	215	2,073	2,288
Centre caretaker	3,007	2,852	5,859
	12,373	9,887	22,260
	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Centre maintenance	3,648	9,099	12,747
Centre utilities	-	6,901	6,901
Centre insurance	-	1,932	1,932
Centre cleaner	-	5,087	5,087
Centre cleaning and waste	-	4,785	4,785
Centre caretaker	-	6,547	6,547
	3,648	34,351	37,999

Notes to the financial statements
For the year ended 31 December 2020

8. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Direct costs	86,478	3,879	90,357

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Direct costs	123,068	7,563	130,631

9. Analysis of expenditure by activities

	Activities undertaken directly 2020 £	Total funds 2020 £
Direct costs	90,357	90,357

	Activities undertaken directly 2019 £	Total funds 2019 £
Direct costs	130,631	130,631

Notes to the financial statements
For the year ended 31 December 2020

9. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Activities 2020 £	Total funds 2020 £
Depreciation	2,775	2,775
Giving to charities	5,000	5,000
Parish share	37,018	37,018
Parish office administrator	8,541	8,541
Clergy expenses - rector	297	297
Clergy expenses - other	77	77
Rectory utility expenses	4,297	4,297
Telephone	834	834
Stationery	1,151	1,151
Computer software	798	798
Photocopier costs	1,966	1,966
Organist	4,734	4,734
Flowers and equipment	578	578
Church repairs and insurance	7,713	7,713
Church expenses	6,640	6,640
Churchyard expenses	413	413
Church utilities	4,568	4,568
Magazine printing	494	494
Website charges	816	816
Paypal and contactless giving charges	26	26
Bank charges	315	315
Organ repairs and tuning	499	499
Music	807	807
	90,357	90,357
	90,357	90,357

Notes to the financial statements
For the year ended 31 December 2020

9. Analysis of expenditure by activities (continued)

Analysis of direct costs (continued)

	Activities 2019 £	Total funds 2019 £
Depreciation	2,208	2,208
Giving to charities	8,634	8,634
Parish share	71,883	71,883
Parish office administrator	9,562	9,562
Clergy expenses - rector	556	556
Clergy expenses - other	625	625
Rectory utility expenses	4,107	4,107
Parish training and mission	330	330
Youth group and junior church	397	397
Telephone	667	667
Stationery	895	895
Computer software	152	152
Photocopier costs	2,309	2,309
Organist	4,468	4,468
Flowers and equipment	1,477	1,477
Church repairs and insurance	5,108	5,108
Church expenses	7,138	7,138
Churchyard expenses	4,794	4,794
Church utilities	3,000	3,000
Magazine printing	644	644
Bank charges	507	507
Organ repairs and tuning	355	355
Music	815	815
	<u>130,631</u>	<u>130,631</u>

10. Independent examiner's remuneration

No remuneration was due to the Independent Examiner for the year.

**Notes to the financial statements
For the year ended 31 December 2020**

11. Staff costs

The average number of persons employed by the Charity during the year was as follows:

	2020 No.	2019 No.
Average number of employees	3	3

No employee received remuneration amounting to more than £60,000 in either year.

12. Trustees' remuneration and expenses

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the Charity.

James George Edwin Rishman was appointed a trustee on 24 April 2019. He has received remuneration solely in relation to his role as Organist

The value of Trustees' remuneration and other benefits from this date was as follows:

	2020 £	2019 £
James George Edwin Rushman Remuneration	4,659	2,649

During the year ended 31 December 2020, no Trustee expenses have been incurred (2019 - £NIL).

**The Parochial Church Council of the Ecclesiastical Parish of St. Mary
The Virgin, Felpham**

**Notes to the financial statements
For the year ended 31 December 2020**

13. Tangible fixed assets

	Freehold property £	Freehold property improvements £	Organ £	Centre - fixtures, fittings & equipment £	Church - fixtures, fittings & equipment £	Total £
Cost or valuation						
At 1 January 2020	650,000	4,140	61,629	8,928	7,096	731,793
Additions	-	-	-	738	6,859	7,597
At 31 December 2020	<u>650,000</u>	<u>4,140</u>	<u>61,629</u>	<u>9,666</u>	<u>13,955</u>	<u>739,390</u>
Depreciation						
At 1 January 2020	-	121	7,292	5,902	1,281	14,596
Charge for the year	-	207	1,234	599	734	2,774
At 31 December 2020	<u>-</u>	<u>328</u>	<u>8,526</u>	<u>6,501</u>	<u>2,015</u>	<u>17,370</u>
Net book value						
At 31 December 2020	<u>650,000</u>	<u>3,812</u>	<u>53,103</u>	<u>3,165</u>	<u>11,940</u>	<u>722,020</u>
At 31 December 2019	<u>650,000</u>	<u>4,019</u>	<u>54,337</u>	<u>3,026</u>	<u>5,815</u>	<u>717,197</u>

**Notes to the financial statements
For the year ended 31 December 2020**

14. Fixed asset investments

	Listed investments £	CBF Investment fund £	Total £
Cost or valuation			
At 1 January 2020	4,146	151,343	155,489
Revaluations	(926)	15,484	14,558
At 31 December 2020	3,220	166,827	170,047
Net book value			
At 31 December 2020	3,220	166,827	170,047
At 31 December 2019	4,146	151,343	155,489

15. Debtors

	2020 £	2019 £
Due within one year		
Trade debtors	357	5,369
Other debtors	3,979	13,290
Prepayments and accrued income	4,460	5,799
	8,796	24,458

16. Creditors: Amounts falling due within one year

	2020 £	2019 £
Trade creditors	4,461	8,688
Choir account	1,478	1,549
Other creditors	5,467	14,791
Accruals and deferred income	8,195	2,300
	19,601	27,328

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Notes to the financial statements For the year ended 31 December 2020

17. Summary of funds

Summary of funds - current year

	Balance at 1 January 2020 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 December 2020 £
Designated funds	24,906	26,250	-	-	51,156
General funds	170,744	97,686	(99,242)	14,558	183,746
Restricted funds	722,427	9,920	(13,686)	-	718,661
	918,077	133,856	(112,928)	14,558	953,563

Summary of funds - prior year

	Balance at 1 January 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2019 £
Designated funds	27,957	-	(3,051)	-	-	24,906
General funds	122,921	137,078	(124,706)	8,265	27,186	170,744
Restricted funds	767,508	5,458	(42,274)	(8,265)	-	722,427
	918,386	142,536	(170,031)	-	27,186	918,077

18. Funds

The Parish holds unrestricted, designated and restricted funds. The material funds being as follows;

Unrestricted funds

General fund represents free funds of the charity which are not designated for particular purposes.

Designated funds

Fabric fund relates to funds for costs of work to church buildings.

Sound system fund relates to funds for a new sound system for the church.

Restricted funds

Centre - Fixed Assets relates to the The freehold property held at St Mary's Centre, Grassmere Close, Felpham, Bognor Regis, West Sussex PO22 7NU, that is used as the Parish Office.

Church - Fixed Assets relates to the organ held within the church.

St Mary's Centre relates to Covid 19 grants received during the year restricted for use against the centre running costs during the pandemic.

Judith West Bequest - Centre relates to funds for the running and maintenance of the St Mary's Centre.

Notes to the financial statements
For the year ended 31 December 2020

19. Statement of funds

Statement of funds - current year

	Balance at 1 January 2020 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 December 2020 £
Unrestricted funds					
Designated funds					
Fabric Fund	24,906	-	-	-	24,906
Sound system	-	26,250	-	-	26,250
	<u>24,906</u>	<u>26,250</u>	<u>-</u>	<u>-</u>	<u>51,156</u>
General funds					
General Funds	170,744	97,686	(99,242)	14,558	183,746
Total Unrestricted funds	<u>195,650</u>	<u>123,936</u>	<u>(99,242)</u>	<u>14,558</u>	<u>234,902</u>
Restricted funds					
Altar Linen	5,062	-	(633)	-	4,429
Music Fund	4,013	1,200	(765)	-	4,448
Youth Fund	250	740	-	-	990
Centre - Fixed Assets	650,000	-	-	-	650,000
Church - Fixed Assets	54,337	-	(1,235)	-	53,102
St Mary's Centre	-	7,500	(7,500)	-	-
Fabric Fund	2,930	-	-	-	2,930
Flower fund	1,447	30	(578)	-	899
Parish Share Fund	2,385	-	(2,385)	-	-
Open stable	2,003	450	(590)	-	1,863
	<u>722,427</u>	<u>9,920</u>	<u>(13,686)</u>	<u>-</u>	<u>718,661</u>
Total of funds	<u>918,077</u>	<u>133,856</u>	<u>(112,928)</u>	<u>14,558</u>	<u>953,563</u>

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Notes to the financial statements
For the year ended 31 December 2020

19. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2019 £
Unrestricted funds						
Designated funds						
Centre	2,871	-	(2,871)	-	-	-
Fabric Fund	24,906	-	-	-	-	24,906
Churchyard	180	-	(180)	-	-	-
	<u>27,957</u>	<u>-</u>	<u>(3,051)</u>	<u>-</u>	<u>-</u>	<u>24,906</u>
General funds						
General Funds	<u>122,921</u>	<u>137,078</u>	<u>(124,706)</u>	<u>8,265</u>	<u>27,186</u>	<u>170,744</u>
Total Unrestricted funds	<u>150,878</u>	<u>137,078</u>	<u>(127,757)</u>	<u>8,265</u>	<u>27,186</u>	<u>195,650</u>
Restricted funds						
Altar Linen	5,062	-	-	-	-	5,062
Music Fund	4,223	960	(1,170)	-	-	4,013
Youth Fund	325	-	(75)	-	-	250
Agency col	(2,176)	-	-	2,176	-	-
Centre Assets	651,226	-	-	(1,226)	-	650,000
Church Assets	64,787	-	(1,235)	(9,215)	-	54,337
Centre	87	-	(87)	-	-	-
Fabric Fund	2,930	-	-	-	-	2,930
Churchyard	2,736	-	(2,736)	-	-	-
Church utilities	870	-	(870)	-	-	-
Flower Fund	790	2,135	(1,478)	-	-	1,447
Judith West	36,648	-	(34,263)	-	-	2,385
Open Stable	-	2,363	(360)	-	-	2,003
	<u>767,508</u>	<u>5,458</u>	<u>(42,274)</u>	<u>(8,265)</u>	<u>-</u>	<u>722,427</u>
Total of funds	<u>918,386</u>	<u>142,536</u>	<u>(170,031)</u>	<u>-</u>	<u>27,186</u>	<u>918,077</u>

Notes to the financial statements
For the year ended 31 December 2020

20. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	18,918	703,102	722,020
Fixed asset investments	170,047	-	170,047
Current assets	65,204	15,893	81,097
Creditors due within one year	(19,267)	(334)	(19,601)
Total	234,902	718,661	953,563

Analysis of net assets between funds - prior period

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	12,860	704,337	717,197
Fixed asset investments	155,489	-	155,489
Current assets	53,358	19,361	72,719
Creditors due within one year	(26,057)	(1,271)	(27,328)
Total	195,650	722,427	918,077

21. Related party transactions

There were no related party transactions in the year other than those disclosed in the Trustees' remuneration and expenses note.

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Appendix I - Detailed Statement of Financial Activities For the year ended 31 December 2020

Please note there will be rounding and small allocation differences to the statutory pages of the financial statements.

	2020	2019
INCOMING RESOURCES		
Incoming resources from generated funds		
Voluntary income		
Donations		
Gift Aid - Standing Orders	36,888	40,413
Gift Aid - Envelopes	3,300	11,408
Gift Aid - Other	1,108	-
Donations - Non Gift Aid	3,743	7,451
Gift Aid - Parish Giving Scheme	1,678	465
Paypal Giving Fund Donations	1,934	-
Paypal Donations	566	-
Contactless Giving Donations	706	-
Total Donations	49,923	59,738
Plate collections		
Plate Collections - Sunday Services	2,327	7,395
Plate Collections - Weddings	-	438
Plate Collections - Baptisms	164	606
Plate Collections - Funerals	59	652
Total Plate collections	2,550	9,091
Wall Safe - Church Expenses	470	868
Tax Recoverable On Gift Aid	9,399	13,388
Total Voluntary income	62,342	83,085
Legacies and grants		
Legacies	25,000	-
Total Legacies and grants	25,000	-
Total Incoming resources from generated funds	87,342	83,085
Incoming resources from charitable activities		
Fund Raising	1,090	8,107
Parish Magazine - Wallsafes and subs	315	569
Teas & coffees	404	913
Wedding Fees	45	1,868
Funeral Fees & Memorials	7,688	8,858
Employment Allowance	220	309
Total Incoming resources from charitable activities	9,761	20,624
Other trading activities		
St. Mary's Centre - Rent Received	13,258	33,742
Magazine income - Advertising	1,990	1,629
Total Other trading activities	15,248	35,371

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

	2020	2019
Investment income		
Interest receivable	73	318
Total Investment income	73	318
Other incoming resources		
Insurance Claims	2,241	3,140
Coronavirus Job Retention Scheme claims	10,950	-
Miscellaneous Income	740	-
Centre - Grants	7,500	-
Total Other incoming resources	21,431	3,140
TOTAL INCOMING RESOURCES	133,854	142,537
RESOURCES USED		
Raising funds		
Cost of generating funds		
Miscellaneous Expenses	(294)	(578)
Fund Raising Expenses	(20)	(823)
Total Cost of generating funds	(314)	(1,402)
Trading expenses		
Centre - Caretaker	(5,747)	(6,458)
Centre - Caretaker - Pension	(112)	(89)
Centre - Cleaner	(4,444)	(5,087)
Centre - Cleaning & Waste	(2,288)	(4,785)
Centre - Insurance	(2,003)	(1,932)
Centre - Maintenance & Repairs	(2,311)	(12,747)
Centre - Utilities	(5,355)	(6,901)
Total Trading expenses	(22,259)	(37,998)
Total Raising funds	(22,573)	(39,399)
Charitable activities		
Bank Charges	(316)	(507)
Contactless Giving Charges	(17)	-
Paypal charges	(9)	-
Church - Building Repairs	(7,713)	(5,108)
Church - Expenses	(6,640)	(7,138)
Church - Utilities	(4,568)	(3,000)
Churchyard Expenses	(413)	(4,794)
Clergy Expenses - Other	(77)	(625)
Clergy Expenses - Rector	(297)	(556)
Computer costs	(798)	(152)
Depreciation	(2,775)	(2,208)
Flowers & Equipment	(578)	(1,477)
Giving to Charities	(5,000)	(8,634)
Magazine - Printing	(494)	(644)
Music	-	(141)

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

	2020	2019
Music Licences	(697)	(567)
Organ / Piano - Repairs & Tuning	(499)	(355)
Organist	(4,734)	(4,468)
Parish Share	(37,018)	(71,883)
Parish training and mission	-	(330)
Photocopier/RISO - Maintenance	(1,966)	(2,309)
Parish office administrator	(8,541)	(9,562)
Rectory - Utility Expenses	(4,297)	(4,107)
RSCM Subscriptions	(110)	(107)
Rounding	-	-
Stationery	(1,151)	(895)
Telephone	(834)	(667)
Youth Group and Junior Church	-	(397)
Website Costs	(816)	-
Total Charitable activities	(90,355)	(130,629)
TOTAL RESOURCES USED	(112,928)	(170,028)
NET INCOME/(EXPENDITURE) RESOURCES BEFORE INVESTMENT (GAINS)/LOSSES	20,926	(27,491)
Net gains on investments		
Gains/(losses) on investments	14,558	27,185
Total Net gains on investments	14,558	27,185
NET INCOME/(EXPENDITURE) RESOURCES BEFORE TRANSFERS	35,484	(306)

The Parochial Church Council of the Ecclesiastical Parish of St. Mary The Virgin, Felpham

Appendix II - St Marys Centre For the year ended 31 December 2020

Please note there will be rounding and small allocation differences to the statutory pages of the financial statements.

	2020	2019
St Mary's Centre		
INCOME		
St. Mary's Centre - Church Bookings (INTERNAL)	1,920	8,893
St. Mary's Centre - Rent Received	13,258	33,742
Coronavirus Job Retention Scheme claims	4,625	-
Centre - Grants	7,500	-
Total INCOME	27,302	42,635
EXPENSES		
Centre - Utilities	(5,355)	(6,901)
Centre - Insurance	(2,003)	(1,932)
Centre - Maintenance & Repairs	(2,311)	(12,747)
Centre - Cleaner	(4,444)	(5,087)
Centre - Cleaning & Waste	(2,288)	(4,785)
Centre - Caretaker	(5,747)	(6,458)
Centre - Caretaker - Pension	(112)	(89)
Total EXPENSES	(22,259)	(37,998)
Surplus/(Deficit)	5,044	4,637