

# **STAFFORDSHIRE MUSLIM CENTRE**

**ANNUAL RETURN FOR THE YEAR ENDED 31 MAY 2024**

## Staffordshire Muslim Centre

### Report of the Trustees for the year ended 31 May 2024

The trustees present their annual report and financial statements for the year ended 31 May 2023 and confirm that the report complies with the Charities Act 1993 as amended by the Charities Act 2006 as the Trust Deed and the Charities SORP 2005.

#### Reference and Administrative information:

Charity Name	Staffordshire Muslim Centre
Charity Registration Number	1133717
Principal Office Address	100 Waterloo Road, Burslem, Stoke on Trent, ST6 3HB

#### Board of Trustees:

Mr. Syed Jamirul Islam



Mr. Ataur Rahman

Mr. Kowsar Qurashi

Mr. Kazi Foyzul Islam

Mr. MD Sajjad Miah



# **Staffordshire Muslim Centre**

## **Report of the Trustees for the year ended 31 May 2024**

### **Structure, governance and management**

#### **Governing document**

Staffordshire Muslim Centre is constituted as a charitable company registered with Charity Commission in January 2010 under charity registration number 1133717.

#### **Organisational structure**

The charity trustees are responsible for the general control and management of the charity. The trustees give their time free and receive no remuneration or any other financial /economic benefits.

The trustees meet together as a body on a monthly basis and are responsible for all decisions taken in relation to running the mosque and the community facilities as well as the activities provided by the charity. To assist in the smooth running of the charity, the trustees have set up number of sub-committees that help them oversee certain aspect of the charity's work. Sub-committees are currently set-up for finance and day-to-day management of the building and report back with their recommendations to the full meeting of the trustees. The sub-committees each meet six time a yea, on alternate months with each other.

#### **Recruitment and appointment of trustees**

The existing trustees are responsible for the recruitment of new trustees but in so doing the trustees seek the views and recommendations of both elders and community leaders. The trustees believe this approach ensures that new trustees are respected members of the faith and local communities and ensures that good relations are fostered between the Mosque and the people of the local community that they serve.

In selecting new trustees, we seek to identify people who regularly attend events and functions that are organised by the charity and are willing to volunteer to help in our broader community work. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aims and activities, if all agree, they are then proposed as new trustees at the subsequent trustees' meeting. This process allows due consideration of the person eligibility, competence, knowledge and skills.

#### **Risk management**

The trustees have assessed the risks the charity faces and have drawn up a risk matrix that identifies the major risks by area of activity, the nature of those risks, and the likelihood of the risks



happening and the measures taken to manage them. The trustees review this risk matrix regularly at their meetings as observers and are given more details of the charity aims and activities and, if all agree, they are then proposed as new trustees at the subsequent trustees meeting. This process allows due consideration of the persons eligibility, personal competence, specialist knowledge and skills.

## **Objectives and activities**

### **Our aims**

The objects of the charity are set out in the charity's trust deed and are summarised as follows:

To advance the Islamic faith in Stoke on Trent for the benefit of the public in particular through the holding of prayer meetings, lectures, the public celebration of religious festivals and the distribution of literature on the Islamic faith to enlighten others.

### **Our objectives**

Our objectives are set to reflect our faith and community aims. Each year our trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the trustees have considered the Charity Commissions general guidance on public benefit and in particular its supplementary public guidance on the advancement of religion for the public benefit.

Our dual aims remain to provide a facility where Muslims can worship and to provide a community facility for all the inhabitants of Stoke on Trent. Our long-term ambition is to build the self-confidence of Stoke on Trent Muslims in their faith, and through our community facilities and activities help make our area a peaceful, vibrant and harmonious community.

### **Strategies**

We want to make our Mosque an accessible and welcoming venue where all Muslims, or those who wish to know more about our faith, can gather together to learn about their religion and worship. We are also fortunate to have facilities for women who want to come at the Mosque. The Mosque is open at all times with daily prayers, the Friday prayers being a focus of our activities.

At our 'know Islam better' events we share the teachings of Islam and the nature of our faith with non-Muslims. In addition to an open day, we also hold an open week each year when congregations from all the local Christian churches to visit us and learn more about Islam.

And important part of our faith is charitable giving, according to one's wealth, in accordance with Islam and we are pleased to receive Zakat for the sole purpose of the relief of need and financial hardship of Muslims in Bangladesh and the local homeless shelters who have insufficient money to cover their basic needs for shelter, food, clothing's, or who are destitute with no means of support.



Helping people who have moved to Stoke on Trent settle into the community successfully is important to us. We run two projects that help ensure that family's, whose first language is not English receive appropriate English language teaching and that their children are helped in their attendance at local schools,

#### **Use of volunteers**

Volunteers are an important resource in both our faith and community work. Volunteers are involved in most of our faith and community activities and we are over 30 people regularly giving their time. All our trustees also give of their time freely. We encourage all members of our Mosque to be involved in voluntary activities and to share their skills with others. All those volunteers working with projects involving children or other vulnerable groups are DBS checked.

#### **Activities and achievements**

##### **How our activities deliver public benefit**

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarised below, provide benefit both to those who worship at our Mosque and the wider community of Stoke-on-Trent,

##### **Religious activities**

Our Mosque Provides a centre for our prayers and worship and for the activities associated with our faith. During the year under review, we offered a range of religious services and activities including:

**Prayer:** The Mosque is open all day for daily and Friday prayers. During the week we have our 80 people who regularly attend daily prayers and over 300 who regularly attend Friday prayers.

**Festivals:** The Mosque prepare food During Ramadan for those attending our Mosque who wish to break their fast together. Eid was also celebrated at the Mosque with a family day and communal meal.

**Quran classes:** Learning and understanding of the Quran is considered an important element of religious education and training. We continue to provide this facility for the young people in the Mosque. We are pleased this programme which continues to run successfully with over 20 young people regular attending these classes.

**Islamic awareness:** This year we have launched a series of lectures, open to all, to promote Islamic knowledge and awareness. In February and April 2022, we held an open day for one of local primary school people we invited to visit the Mosque. Non-Muslims, teachers and students attending the events spoke about how much they had learnt and how welcome they had been made.

**Inter-faith** Our Mosque is an active member of the faith community's forum for the Stoke on Trent area. We use this platform to promote inter-faith dialogue and social cohesion.

**Community activities** Our community hall and rooms provide a valuable educational recreational resource to all in our local community. A wide variety of activities are organised and take place from our community centre.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

STAFFORDSHIRE MUSLIM CENTRE

1133717

## Receipts and payments accounts

CC16a

For the period  
from

01/06/2023

To

31/05/2024


### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
DONATIONS	-	47,040	-	47,040	52,748
GOVT. GRANTS	-	-	-	-	450
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	47,040	-	47,040	53,198
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	47,040	-	47,040	53,198
<b>A3 Payments</b>					
WAGES	-	18,735	-	18,735	17,688
RENT	-	7,680	-	7,680	7,680
UTILITIES & MISCELLANEOUS	-	13,107	-	13,107	20,317
BUILDING IMPROVEMENTS & MAINTENANCE	-	7,810	-	7,810	5,430
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	47,332	-	47,332	51,115
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	47,332	-	47,332	51,115
<b>Net of receipts/(payments)</b>	-	292	-	292	2,083
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	3,267	-	3,267	1,184
<b>Cash funds this year end</b>	-	2,975	-	2,975	3,267

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	2,975	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	2,975	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		ATAUR RAHMAN	15/04/2025