

North Devon Voluntary Services Ltd



North Devon
Voluntary Services

Annual Report and Accounts 2021-22

Charity Number: 1133707
Company Limited by Guarantee
Registered in England Number: 06934618

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North Devon Voluntary Services Limited

Introduction from the Chair of Trustees

During the 2021/22 financial year North Devon Voluntary Services (NDVS) continued to build on our relationships with other Devon-based organisations through partnership working. We have maintained our hosting arrangements developed in the last two years, demonstrating the strength of our organisation to both to act as an employer for local organisations/projects and to create additional bridges to the voluntary and community sector. NDVS continues to provide employment support services for Voluntary Community and Social Enterprise (VCSE) organisations which are delivering key projects and services within the community.

NDVS established new partnerships with the 361 Energy Community Interest Company (CIC) and with the Barnstaple Alliance Primary Care team.

As a DeVA partner, we worked with Devon County Council to provide support to the VCSE sector to mitigate the impact of the pandemic, develop new working practices that minimised transmission and helped communities to safely reintroduce services and activities.

The relaxation of COVID-19 restrictions allowed us to restart the locally popular annual Volunteer Award events. This year we held seven events at different locations with smaller audiences to minimise infection risks. More than 500 personalised certificates were issued in total to celebrate volunteering and to recognise the contribution that volunteers made and continue to make in North Devon during the pandemic and subsequently. The trustees would like to thank the administration staff and the Chief Officer for all their hard work in delivering a most successful programme.

We were also able to restart our extensive training programme for local organisations, focussing this time on mental health awareness – a topic much needed after the recent extensive periods of lockdown and home working.

During the year we lost two long-serving trustees due to personal commitments. However, we were at last able to recruit a new trustee with an extensive professional accountancy and financial controller background, who has agreed to act as our Honorary Treasurer. I am pleased to welcome him on board. While he becomes more familiar with NDVS's financial structure, we will continue to maintain our Finance Subcommittee to provide tailored financial strategic advice to the other trustees.

We have again improved our financial position relative to this time last year, as our Trustee Finance Subcommittee has confirmed. The Subcommittee reviews our financial position regularly. Our reserves for contingencies are now able to cover 12 months of operation, as recommended by the Charity Commission. Much of this positive progress has been brought about by the hard work carried out by our experienced and skilled Chief Officer; the NDVS Trustees are unanimous in their appreciation of her work, as well as the excellent support given by our core and project workers.

We are confident that we can continue to provide Council for Voluntary Service (CVS) support to VCSE organisations within North Devon for some time yet. We look forward with optimism to working ever more closely with local authorities, our partner organisations and the health services, where we feel we are ideally placed to provide valuable and essential support in our area.

In summary, I believe that NDVS remains strong, resilient, and viable for 2022/23.

Introduction from the Chief Officer

The Covid-19 pandemic continued throughout most of the year, with varying levels of restrictions. However, NDVS maintained its support to voluntary and community organisations within North Devon through our online networks, forums and virtual one-to-one meetings. We worked closely with local groups providing guidance and support to ensure that services and activities, when restarting, were safe and appropriate infectious control measures were in place.

The pandemic created a new 'normal' for us as we developed and delivered our online services. We now facilitate our forums and networking meetings virtually and have successfully run a number of training programmes via Teams and Zoom. Given our rural location the ability to hold virtual meetings has had a positive impact as we are not traveling long distances between meetings.

The NDVS monthly newsletter is emailed to 189 subscribers and forwarded to many more. We provide relevant and timely information to support the work of the sector. In addition to the newsletter, we are using other social media platforms to increase engagement.

Through the Devon Voluntary Action Partnership (DeVA) NDVS secured grant funding to deliver a broad range of initiatives that helped the Voluntary Community and Social Enterprise (VCSE) sector limit and contain Covid-19 outbreaks as well as develop new ways of working. The funding focused on 4 key areas:

- Promoting Volunteering to encourage new and returning volunteers to support community action post pandemic
- Developing a new on-line platform, Devon Connect, which enables local community groups to publicise their work and advertise volunteer opportunities
- Small grant scheme to help local community groups restart and start new activities/services
- Partnership funding to help key local VCSE organisations develop and adapt services to meet the needs of their communities

NDVS has continued to expand its hosted services to support and enhance the work of VCSE organisations in our area. New partnerships have been formed with 361 Energy CIC, a local energy advice company, and Barnstaple Alliance Primary Care Network so that the VCSE sector can work collaboratively to address local health issues.

The highlight of the year was our local community 'THANK YOU' events. We held 7 local events across the North Devon district personally thanking individuals for the contribution they had made to their communities throughout the pandemic.

2021/22 has been another challenging year and NDVS would not have been able to provide the support and guidance to the VCSE sector without the tireless dedication of our staff team.

Karen Evans

North Devon Voluntary Services Limited

Aims and Objectives

North Devon Voluntary Services' mission is to strengthen and champion the work of local organisations that represent, develop and support voluntary and community action

Our purpose as a Local VCS infrastructure organisation is to create thriving communities, where people belong and can take action on the things that matter to them

Leadership and Advocacy

Across diverse communities – Bringing people together to have a stronger voice and influence, mobilising and encouraging community ambition and aspiration as a connector and 'door opener'

Partnerships and Collaborations

Bringing networks together – Connecting local voluntary and community organisations with each other and with strategic and systems partners, to create, pursue and implement opportunities for joint working.

Community Development

Practical Support- strengthening spaces and opportunities for people to come together to develop their goals and drive aspirations for the communities

Volunteering

Encouraging and nurturing opportunities – leading and generating an expectation and culture in which volunteering can thrive

Over the last year we have been working with the Voluntary and Community sector as follows:

General Support

- DBS checks completed- 45
- Organisations supported – 30
- Partnerships supported – 8
- Newsletters - 10
- One to one support for individuals – 40 telephone enquiries

Group Support and Development

- One to one advice and assistance – 30 groups supported
- Individual one to one support – 15 individuals supported
- Organisational support - 11

Training and workshops

Our training and workshop programme resumed after a brief pause due to the pandemic. Our program focused on mental health awareness and emergency first aid as these were the key priorities for local groups. We delivered 8 training courses and 89 people attended.

- Mental Health First Aid Level 1
- Mental Health First Aid Level 2
- Emergency First Aid at Work

Forums

NDVS restarted our local forums, all of which were held online, to support local VCSE organisations develop and strengthen their organisation and services. In addition, we created a new forum to support the work of local memory café's to share information and provide peer support.

Strategic Development and Voluntary Sector Representation

This is a key part of our work, particularly as statutory service providers look to form partnerships with the sector. Our work has included attending strategic meetings such as:

- North Devon Futures
- One Northern Devon
- Northern Devon Health and Wellbeing Delivery Board
- Community Safety Partnership
- Live Well in Braunton

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- One Barnstaple
- Public Stakeholder Network

Events

Our annual Volunteer Awards event was cancelled during 2020 due to the pandemic.

Although Covid -19 was still present and of concern, we felt it was important to recognise the amazing work and contribution of the many volunteers, who have supported their local communities through unprecedented times. We decided to hold small local events across the North Devon district so that we could adhere to the Covid -19 restrictions. We worked in partnership with Parish and Town Councils and held small 'afternoon tea' gatherings in community venues. We held 7 events and 183 people attended and 500 personalised certificates issued.

Devon Connect and Communication

An opportunity arose during the year for Devon Voluntary Action (DeVA) to move its Volunteer Connect and Volunteer Opportunity online brokerage system to a new platform developed by Made Open and call it 'Devon Connect'. This new system was adopted by DeVA in September 2021 and is due to go live in April 2022.

NDVS continues to produce a monthly newsletter circulated to over a 180 subscribers.

Contain Outbreak Management Fund

Working with our DeVA partners and other key VCSE organisations across Devon County Council District we secured funding to support the recovery of the VCSE sector. The aim of the funding was to enable local groups and organisations re-establish their services but to adhere to Covid- 19 infection control guidance. Small grants were provided to 10 local organisations and 7 innovative projects were support across North Devon.

Hosted Projects and Services

NDVS acts as a host for individual strategic projects delivering in the North Devon and northern Devon areas. It is vital that NDVS provides this service as it enables projects/initiatives to be delivered locally and benefit from our networks and sector intelligence. These hosted projects are listed below:

Devon Access to Services (DAS)

DAS, now in its 14th year, is a project hosted by NDVS and funded by Devon County Council. Our focus was to support the 60 members of Devon Community Car Forum in their ongoing response to the Covid Pandemic and their recovery as local Voluntary Sector organisations.

DAS distributed the annual DCC grant £34,224 to the 49 Full Members of the Devon County Car Forum via the regional fund holders. This grant ensures that local groups provide vital data relating to volunteer car journeys across the Devon County Council district.

Demand for journeys picked up over the year and though drivers responded magnificently, car scheme coordinators reported concerns about the reduced number of drivers returning to volunteer. It was noted that passengers were frailer than before and needed more help getting to and from appointments. To help drivers returning to volunteering DAS refreshed its Safe Assistance Training and was delighted to restart face to face training early in 2022. DAS also delivered Minibus and Passenger Assistance Training to Community Transport drivers.

DAS continued its regular activities including hosting Car Forum meetings (back to face to face during the summer of 2021) and providing professional advice, training, and support. DAS also collected statistics, case studies and shared best practice and arranged for the distribution of 2000 Volunteer Driver Hospital Parking Permits. DAS also helped RD&E hospital develop its electronic parking system to include Forum drivers.

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DAS would like to thank Devon County Council and NDVS for their continued support of the project

Community Car Scheme Activity in Devon	2019-20	2020-21	2021-22 (provisional)
Journeys to and from primary care	40,850	17,205	31,685
Journeys to and from secondary care	49,928	21,029	38,726
Journeys to social and welfare activities	42,220	3,916	18,118
Total number of journeys	132,998	42,150	93,520
Journeys for passengers travelling in wheelchairs	5,435	1,633	1,873
Miles travelled	1,446,161	570,000	972,703
Volunteer hours	133,076	77,261	103,813
Notional value of those hours at min wage	£1,092,554	£673,716	£924,973
Drivers' expenses	£582,471	£206,172	£377,813
Received from passengers	£772,103	£262,728	517,861
Operational costs of schemes	£703,703	£390,628	509,920
Total cost of providing services	£1,286,174	£596,800	1,027,781
Funding deficit	£245,413	£195,928	145,413

In 2020/21 schemes spent £53,404.68 or 10.47% of their operating costs managing cancellations. This money cannot be recovered from passengers.

To find out more about car schemes in your area, please call us on 07840 452147 or search www.devonservices.org.uk

Connected Communities Programme

Connected Communities is a project which has been developed within the framework of Devon County Council's Prevention Strategy. The aim is to support vulnerable adults in their community and promote independence through enabling access to voluntary and community activities.

For those adults who are isolated or vulnerable the programme offers support that is individual to their needs from either the voluntary sector or the community. We focus on the individual and work with them to identify opportunities, including signposting that will reduce isolation and meet social needs.

This role remains a vital link between vulnerable clients and the VCSE sector and statutory services and proved its worth during the challenges of Covid-19 and the associated restrictions. Clients were able to receive the support they needed to remain independent in their own homes but at the same time safe and connected.

The Community Connector takes referrals from the Social Care Assessors, the Sensory Team, Occupational Therapists, the Community Enabling Team, Pathfinder and Rapid Response Team. The worker will provide support either face to face, by telephone or via email. The holistic and solutions-based nature of this role has resulted in several significant outcomes. For example, increased access to grants and funding, improved relationships and confidence in services, home improvements, and improved access to services.

Health and Social Care Teams

The Devon County Council Health and Social Care Team contract, managed by Westbank and sub-contracted to DEVA, requires NDVS to provide development support to address the issues and gaps identified by the Voluntary Sector Representatives. The Voluntary Sector Reps attend the meetings of the community health and social care teams and identify ways in which voluntary sector organisations can assist clients. Our development work aims to enhance the wellbeing of people who are often dealing with multiple health problems and other difficulties.

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Live Well in Braunton

NDVS employs and hosts the Community Connector and Social Prescriber for Live Well in Braunton (LWiB). NDVS is an active member of the Braunton Forum and provides advice information and guidance to the community. Social Prescriber works with the local GP surgery to support individuals overcome barriers and issues affecting their wellbeing. During the last year the Community Connector has played a central role in coordinating voluntary action to support those isolated within the community.

One Northern Devon (OND)

NDVS works closely with OND and employs and manages the Community Developer for Barnstaple. The aim is to form a strong partnership between service providers and the voluntary and community sector focussing on key health and wellbeing issues affecting the local community. Funding for this role is provided on an annual basis.

Early Nourishment CIC

NDVS is working in partnership with Early Nourishment CIC. Our role is to host three members of staff to enable this emerging CIC deliver a much-needed project supporting new parents. Early Nourishment CIC provides one to one support and group activities for parents and caregivers to help their children flourish. In addition, their work helps to overcome loneliness and isolation experienced by new parents.

Warmer Homes North Devon

NDVS secured 2 years funding from the Energy Redress Fund to deliver a project addressing fuel poverty issues across North Devon and Torridge. Our delivery partner is 361 Energy CIC who provide the expertise and project management. NDVS have recruited a Warmer Homes Advisor to deliver the project.

Barnstaple Alliance Primary Care Network

NDVS is working in partnership with the Barnstaple Alliance Primary Care network to support the NHS wellbeing agenda. NDVS employs 2 Community Connectors on behalf of the network with the aim of linking the local voluntary and community activities to the needs of patients. In addition, these workers identify gaps in service provision and with NDVS's support develop new voluntary and community services.

Structure, Governance and Management

Governing Document

NDVS Ltd is a company limited by guarantee (number 06934618) and a registered charity (number 1133707) with an area of benefit which covers North Devon. The company was established under a Memorandum of Association which sets out the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are liable for any debts, the total not to exceed £10.

Appointment of Trustees

Trustees are appointed by approval of the members at the Annual General Meeting, by approval of the members during the year or by co-option of the Board of Trustees. New trustees are provided with an induction pack and additional training offered as need indicates. The Board of Trustees meets on average every other month and a Chief Officer is appointed to manage the day-to-day operations.

Risk Management

The Trustees have identified the risks facing the Charity. They review them regularly and put systems in place to mitigate these risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Public Benefit

North Devon Voluntary Services Limited

The Trustees are aware of the Charity Commission's guidance on public benefit and have taken it into account when making decisions to which the guidance is relevant. How we have done this is demonstrated in the Chief Officer's report.

Related Parties

We are a member of DeVA working in partnership with TTVS, Involve, South Hams CVS, Teignbridge CVS and West Devon CVS, all locally based organisations providing comprehensive support to Devon's voluntary and community sector. DeVA is an associate member of NAVCA and NCVO.

Legal and Administrative Information

Registered Charity Number	1133707	
Company Registration Number	06934618	
Registered Office	Suite 206, Queens House, Queens Street, Barnstaple	
	EX32 8HJ	
Trustees:	Jonathan Wilkes	Chair
	Wendy Butler	Vice-Chair – resigned October 2021
	Patrick May	
	Diane Pedley	
	Brian Rastrick	Resigned February 2022
	Gary Smith	Resigned October 2021
	Ian Gibson	
	Sarah Vingoe	
	Bill Allen	
Company Secretary	Lynsey Self	From June 2020- Dec 2021
	Laura Challacombe	From January 2022
Chief Officer	Karen Evans	
Bankers	Unity Trust Bank, Customer Services Centre	
	Nine Brindley Place	
	Birmingham	
	B1 2HB	
Accountants	Westcotts	
	47 Boutport Street	
	Barnstaple	
	Devon	
	EX31 1SQ	
Solicitors	Wollen Michelmore	
	Avery House, Liberty Road	
	Roundswell Business Park	
	BARNSTAPLE	
	Devon, EX31 3TL	
Constitution	Adopted July 1997	
	Revised 20th April 2006	
	Memorandum and articles of association 15 June 2009	

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Financial Review

Year 21/22 saw an increase in funding from £226,014 (20/21) to £305,711 (21/22) reflecting not only the increasing development work undertaken but funding specifically relating to COVID 19 measures over the period. Our reserves decreased from £155, 121 to £146, 926 but projects that are WIP at the beginning of the year and WIP at the end of the year should be noted.

In particular projects that had b/fwd funds on 1st April 2021 were

- ASC Infection Control £13,000
- Barnstaple Community Builder £19,283

And projects that had carried forward funds as at 31st March 2022 are

- Barnstaple Community Builder £5,360
- Barnstaple PCN £5,837

The expenditure on these will be in the 22/23 year

361 Energy Redress fund carries forward £(10,108) owing to a time lag between expenditure and the receipt of the quarterly funds.

Analysis of Incoming Funds is as follows:

	£ 21/22	£ 20/21
Grants & Donations	281,902	218,435
Training Workshops	8,435	370
Costs Recovered	15,305	7,060
Interest Received	69	104
Other Income	-	45
Total Incoming Funds	305,711	226,014

Resources Expended

Total Expenditure for the YE 21/22 is £313,906; an increase of £149,693 on the previous year. However, included in this figure is £45,367 which represents grants that were sent out to CVS and NFP groups as part of the Covid Outbreak Management fund agreement.

Key Costs 21/22 compared to 21/22

Resources Expended;

	£ 21/22	£ 20/21
Staffing Costs	213,572	132,361
Grants Transferred	45,367	
Premises Costs	11,444	10,383
Office Costs	4,964	4,094

The increase in staffing costs reflects the increased project activity.

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Reserves Policy

As at 31st March 2022 the total NDVS reserves stood at £146,926 of which £2,474 is designated funds set aside for potential redundancy costs. The total reserves are a reduction of £8,195 on the previous year. Analysis of reserves show that £38,565 is Restricted Funding and £108,361 is Unrestricted Funding.

The NDVS Reserves Policy has several objectives:

- To ensure that we have sufficient funds to cover potential redundancies – currently held in a Designated Fund,
- To enable us to ensure the organisation can survive for at least 12 months should other funding cease,
- To provide sufficient resilience and flexibility to cope with changing times and the fact that some of our projects arrive with grants whereas with others the costs have to be reclaimed afterwards,
- From time to time there are opportunities that require “matched funding” – without some flexibility we would be unable to respond to those opportunities.

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission and we should be able to continue our operations for a minimum of 12 months.

Small company provisions

This report has been prepared in accordance with the provision applicable to companies entitled to the small companies' exemption.

On Behalf of The Board: 

Jonathan Wilkes (Chair)

Date: 19 October 2022

Independent Examiner's Report to the Trustees of the North Devon Voluntary Services Limited.

I report on the accounts of the charity for the year ended 31 March 2022 as set out in this report.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiners Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe;

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed ..*C. Williams*.....

Date ..*31st October 2022*.....

Catherine Williams ACA DChA
Westcotts
Independent Examiner
47 Boutport Street
Barnstaple, EX31 1SQ

North Devon Voluntary Services Limited

Statement of Financial Position as of 31st March 2022

	Total Funds 21/22 £	Prior Year Funds £
Tangible assets	662	868
Current Assets:		
Debtors	45,765	7,360
cash at Bank and in hand	126,624	156,872
	172,389	164,232
Current Liabilities		
Creditors: amounts falling due within one year	26,125	9,979
Net Current Assets	146,264	154,253
Total Assets less Current Liabilities	146,926	155,121
Creditors: amounts falling due after one year		
Provision for Liabilities		
Total Net Assets	146,926	155,121
Funds of the Charity:		
Restricted Funds	38,565	60,169
Unrestricted Funds	108,361	94,952
	146,926	155,121

For the financial year ended 31 March 2022 the company was entitled to exemption to audit under ss. 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board and signed on its behalf on 19/10/22 Date

..... Jonathan Wilkes (Chair)

..... Bill Allen (Vice Chair)

..... Laura Challacombe (Company Secretary)

Charity Number: 1133707

Company Limited by Guarantee

Registered in England Number: 06934618

Statement of Financial Activities YE March 2022 (Including Income and Expenditure Account)

	31st March 2022			31st March 2021		
	Unrestricted Income £	Restricted Income £	Total Funds £	Total funds £	Unrestrict ed Income £	Restricted Income £
Income:						
Grants & Donations	22,200	259,702	281,902	218,435	43,301	175,134
Earned from Other Activities	7,346	16,463	23,809	7,579	7,329	250
Total Income	29,546	276,165	305,711	226,014	50,630	175,384
Expenditure:						
Expenditure on charitable activities	16,138	297,768	313,906	164,213	22,931	141,282
Net Incoming Resource	13,409	(21,604)	(8,195)	61,801	27,699	34,102
Transfer between funds				-	(1,119)	1,119
Net Movement of Funds	13,409	(21,604)	(8,195)	61,801	26,580	35,221
Reconciliation of Funds:						
Total Funds Brought Forward	94,952	60,169	155,121	93,320	68,372	24,948
Total Funds Carried Forward	108,361	38,565	146,926	155,121	94,952	60,169

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

Notes to the Accounts

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Suite 206, Queens House, Queen Street, Barnstaple, Devon, EX32 8HJ

1. Basis of Accounting

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with FRS102, the Charities SORP (FRS102) and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Charities SORP (FRS102). The financial reports are prepared in sterling which is the functional currency of the charity.

1.2 Change in basis of accounting

There have been no changes in the Accounting Policies for 2021 or 2022.

1.3 Fund Accounting

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor through the terms of an appeal.

1.4 Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Grants and donations are received by way of grants, donations and gifts and are included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in the accounts.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

1.5 Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes, including the running of community transport.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

1.6 Fixed Assets

These are capitalised if they can be used for more than one year and cost at least £500. They are valued at Cost or, if Gifted, at the value to the Charity on receipt. Depreciation is provided at rates calculated to write off costs of fixed assets, less their estimated residual value, over their expected useful lives on the basis of 25%, reducing balance.

1.7 Going Concern

There are no material uncertainties about the charity's ability to continue.

North Devon Voluntary Services Limited

2. Grants & Donations

2. Grants & Donations

		Unrestricted	Restricted	Total 21/22	Unrestricted	Restricted	Total 20/21
		£	£	£	£	£	£
<u>Funder</u>	<u>Project</u>						
Devon County Council	DASP		49,527	49,527		50,947	50,947
Devon Voluntary Action	ASC Infection Control		10,038	10,038		15,000	15,000
Teignbridge CVS (DeVA partner)	Care Direct		17,600	17,600		17,187	17,187
One Northern Devon	Community Builder		1,700	1,700		33,603	33,603
Barnstaple Town Council	Community Builder		8,000	8,000		10,000	10,000
Devon Voluntary Action	CH&SCT		6,688	6,688		9,216	9,216
Early Nourishment CIC	Early Nourishment		34,228	34,228		5,184	5,184
Live West	Grow, Share, Cook			-		500	500
Live Well in Braunton	LWTB		14,005	14,005		14,841	14,841
One Northern Devon	One Northern			-		7,157	7,157
Barnstaple PCN Alliance	Barnstaple PCN		16,486	16,486		-	-
National Lottery	Supporting Rural Communities			-		10,224	10,224
Devon County Council	Active Devon		2,800	2,800		-	-
Barnstaple Almshouses	Care Direct		300	300		-	-
Lions	Care Direct			-		175	175
Holsworthy Freemasons	Care Direct			-		100	100
Northcott Foundation	Care Direct		450	450		350	350
The Bridge Trust	Care Direct		400	400		650	650
Landkey United Charities	Care Direct		250	250			
Barnstaple Rotary	Care Direct		200	200			
Grosvenor Church	Care Direct		650	650			
Barnstaple &ND Dispensary	Care Direct		500	500			
361 Energy		1200		1,200	1,200	-	1,200
North Devon Council		17,000		17,000	17,000	-	17,000
North Devon Council	Discretionary Grant for Covid			-	2,500	-	2,500
Barnstaple Town Council		1,000		1,000	1,000	-	1,000
Devon County Council	Covid 19 Wave			-	1,396	-	1,396
Devon Voluntary Action	Covid 19 Wave	1,000		1,000	11,000	-	11,000
Devon Voluntary Action	COMF		55,910	55,910	-	-	-
West Devon CVS (DeVA Partner)				-	9,200	-	9,200
Energy Redress	Energy Redress		20,583	20,583	-	-	-
Paypal Giving Fund				-	5	-	5
HM Govt	Kickstart		19,388	19,388	-	-	-
Norman Family Charitable Trust		2,000		2,000	-	-	-
Total from Funders		22,200	259,702	281,902	43,301	175,134	218,435

North Devon Voluntary Services Limited

3. Net Incoming Resources for Year Ending 2022

	2022	2021
	£	£
This is stated after charging depreciation	206	290

4. Examination & Accounting Fees

Independent Examiners Fees	1,460	1,430
Examination & Accounting Fees	1,460	1,430

5. Employees ' Costs (including pension and employers national insurance)

Gross Salaries	202,184	127,398
Employers National Insurance	10,830	6,175
Pension Costs	4,559	2,788
Employers Allowance	(4,000)	(4,000)
Total Employee Cost	213,573	132,361

No Employees received emoluments over £60,000

Average number of full time equivalent employees in the year:

8.3 5.1

6. Trustee Remuneration & Related Party Transactions

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

No loans were made to Trustees by the charity or by Trustees to the Charity (YE 2021 nil).

7. Taxation

The charity's activities fall within the exemptions afforded by the provisions of Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

		£ YE 2022	£ YE 2021
8	Tangible Assets		
	8.1 Cost or Valuation		
	As at 1st April 2021	20,653	20,653
	Disposals		
	Additions		
	As at 31st March 2022	<u>20,653</u>	<u>20,653</u>
	8.2 Accumulated Depreciaton		
	As at 1st April 2021	19,784	19,494
	Depreciation on Disposals		
	Charge for the Year	206	290
	As at 31st March 2022	<u>19,990</u>	<u>19,784</u>
	8.3 Net Book Value		
	As at 1st April 2021	868	1,159
	As at 31st March 2022	<u>663</u>	<u>868</u>
9	Debtors & Prepayments		
	Grant Funding	41,319	726
	Other Debtors	2,027	4,036
	Prepayments	<u>2,419</u>	<u>2,598</u>
		<u>45,765</u>	<u>7,360</u>
	All of which are due within one year		
10	Current Liabilities - Due within one year		
	Other Creditors	18,155	7,433
	Taxation, PAYE & INS	<u>7,970</u>	<u>2,546</u>
		<u>26,125</u>	<u>9,979</u>

11. Movement in Funds 21/22

	Balance Bfwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance Cfwd £
DASP	23,832	57,858	(47,788)		33,902
Care Direct	863	20,350	(20,576)		637
NCH & SCT	-	6,688	(6,688)		-
Live Well in Braunton	1,170	14,005	(14,719)		456
Community Builder	19,283	8,400	(22,323)		5,360
Rural Communities	1,521	-	(1,521)		-
ASC Infection Control	13,000	10,038	(23,038)		-
Grow, Share, Cook	500	-	-		500
361 Energy Redress		20,583	(30,691)		(10,108)
Barnstaple PCN		20,581	(14,744)		5,837
Kickstart		19,388	(19,064)		324
COMF		58,965	(58,965)		-
Active Devon		2,800	(809)		1,991
Early Nourishment		36,509	(36,843)		(334)
Total Restricted Funds	60,169	276,165	(297,768)	-	38,565
Designated Fund	1,261	1,213			2,474
General Funds	93,692	28,333	(16,138)		105,887
Total Unrestricted Fund	94,952	29,546	(16,138)	-	108,361
Total Funds	155,121	305,711	(313,905)	-	146,926

Prior Year Comparison

	Balance Bfwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance Cfwd £
DASP	22,643	50,947	(49,758)		23,832
Care Direct	549	18,462	(18,148)		863
NCH & SCT	-	9,216	(9,216)		-
One Northern (3m)	1	7,157	(7,158)		-
Live Well in Braunton	2000	14,841	(15,671)		1,170
Community Builder	381	43,603	(24,701)		19,283
Deva Social Prescribing	(1,119)			1,119	-
Rural Communities		10,474	(8,953)		1,521
Early Nourishment		5,184	(5,184)		-
ASC Infection Control		15,000	(2,000)		13,000
Nature's Tonic	493		(493)		-
Grow, Share, Cook		500			500
	24,948	175,384	(141,282)	1,119	60,169
Designated Fund	1,074	187			1,261
General Funds	67,298	50,443	(22,931)	(1,119)	93,692
Total Unrestricted Fund	68,372	50,630	(22,931)	(1,119)	94,952
Total Funds	93,320	226,014	(164,213)	-	155,121

6. Trustee Remuneration & Related Party Transactions

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

No loans were made to Trustees by the charity or by Trustees to the Charity (YE 2021 nil).

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As at 31st March 2022	<u>663</u>	<u>868</u>
9 Debtors & Prepayments		
Grant Funding	41,319	726
Other Debtors	2,027	4,036
Prepayments	2,419	2,598
	<u>45,765</u>	<u>7,360</u>
All of which are due within one year		
10 Current Liabilities - Due within one year		
Other Creditors	18,155	8,533
Taxation, PAYE & INS	7,970	1,556
	<u>26,125</u>	<u>10,089</u>

North Devon Voluntary Services Limited

11. Movement in Funds 21/22

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Total Funds	155,121	305,711	(313,905)	-	146,926

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Community Builder	381	43,603	(24,701)		19,283
Deva Social Prescribing	(1,119)			1,119	-
Rural Communities		10,474	(8,953)		1,521
Early Nourishment		5,184	(5,184)		-
ASC Infection Control		15,000	(2,000)		13,000
Nature's Tonic	493		(493)		-
Grow, Share, Cook		500			500
	24,948	175,384	(141,282)	1,119	60,169
Designated Fund	1,074	187			1,261
General Funds	67,298	50,443	(22,931)	(1,119)	93,692
Total Unrestricted Fund	68,372	50,630	(22,931)	(1,119)	94,952
Total Funds	93,320	226,014	(164,213)	-	155,121

Funders 2020/21:

Project	Funded by:
DASP Purpose: Dedicated to improving access to information, services and representation focussing on volunteer lead community transport schemes.	Devon County Council & various donations
Community Health & Social Care Teams Purpose: To provide a framework in each Health Service in Devon to enable the Community Health & Social Care Teams to develop community response to the needs of patients.	DeVA
Care Direct Plus Purpose: To support vulnerable adults in their community and promote independence through enabling access to voluntary and community activities.	Devon County Council via Teignbridge CVS
One Northern Devon Purpose: To explore new ways of working to improve wellbeing outcomes for defined groups. To build capacity and support the formation of One Barnstaple	One Northern Devon
Live Well in Braunton Purpose: Provide Community Connector services and support community building across the Live Well Braunton area.	Live Well in Braunton
Nourish Project: Provision of employment services to support the delivery of the Nourishment Project for Early Nourishment CIC	Early Nourishment CIC
ASC Infection Control: To support VCSE good practice in infection control and support existing and emerging sector services providing practical support in the home.	ASC DCC
Contain Outbreak Management Fund: To support the VCSE sector recovery and restart community services post Covid- 19 and promote good practice in infection control.	DCC
Warmer Homes: To provide advice, guidance and practical support to improve energy efficiency and affordability.	Energy Redress Fund
Barnstaple Alliance Primary Care: To support provide advice and information and connect people to their local community to improve wellbeing	Barnstaple Alliance Primary Care

12. Analysis of Assets

	General Funds £	Designated Funds £	Restricted Funds £	2022 Total £	2021 Total £	General Funds £	Designated Funds £	Restricted Funds £
Tangible Fixed Assets	662			662	868	868		
Current Assets	116,365	2,474	53,550	172,389	164,232	96,670	1,261	66,302
Current Liabilities	(11,140)		(14,985)	(26,125)	(9,979)	(3,846)		(6,133)
	105,887	2,474	38,565	146,926	155,121	93,692	1,261	60,169

Purpose of Designated Funds

NDVS has felt that it is prudent to provide for redundancy costs. The total estimated as at 31st March 2022 is £11,603 from which £9,129 is calculated as being the cost for those staff working for DASP (Restricted Funding) and is built into their ongoing budget. The remaining £2,474 represents those staff who are currently being funded from Unrestricted Funds.

Non-regular Costs

None have been recorded during 2021/22

13. Company Status

NDVS is a private company limited by guarantee and consequently does not have share capital.

Each director of the company is liable to contribute an amount not exceeding £10 towards the assets of the charitable company in the event of liquidation.

14. Grants Redistributed

NDVS were awarded, via DeVA, a Covid Outbreak Management Fund (COMF) during FY 21/22 which required funds to be distributed to smaller charitable entities for the purpose of managing COVID. These fund payments amounted to £45,367 and are shown as an expenditure item in Restricted Funding.

END OF REPORT