

# NORTH DEVON VOLUNTARY SERVICES LIMITED

England & Wales · Charity number 1133707

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [06934618](#)

**Registered** 2010-01-25

**Register** [View on the Charity Commission register](#)

## Contact

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**Website** [www.ndvs.org.uk](http://www.ndvs.org.uk)

## Activities

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**Objects:** TO UNDERTAKE WORK IN EDUCATION, SOCIAL SERVICES AND SIMILAR CHARITABLE ACTIVITIES AMONGST THOSE IN NEED THEREOF.

**Activities:** North Devon Voluntary Services is the Council for Voluntary Service (CVS) and Volunteer Centre (VC) for North Devon. We are an infrastructure organisation providing services to support development and capacity building within voluntary and community groups and assist with the recruitment and placement of volunteers.

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Devon

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£505,758	£526,465	£183,961	11
2024-03-31	£451,125	£409,658	-	-
2023-03-31	£444,744	£428,469	-	-
2022-03-31	£305,711	£313,906	-	-
2021-03-31	£226,014	£164,213	-	-

## Trustees

Name	Role	Appointed
John William Allen	Chair	2021-04-28
Clare Humphreys		2023-04-25
DIANE MAY PEDLEY		
David Johnstone Mason		2022-05-30
Donald James Pratt		2024-07-26
MR JON WILKES		2008-09-18
Mark James Johnson		2024-05-07

**NORTH DEVON VOLUNTARY SERVICES LIMITED**

England & Wales - Charity number 1133707

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# Accounts

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North Devon Voluntary Services Ltd



North Devon  
Voluntary Services Limited

Annual Report and Accounts  
2024 – 2025

**Charity Number: 1133707**  
**Company Limited by Guarantee**  
**Registered in England Number: 06934618**

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## Introduction from the Chair of Trustees

North Devon Voluntary Services Ltd is a registered charity and a company limited by guarantee, providing a Council of Voluntary Service (CVS) for the district of North Devon.

During the 2024/25 financial year, NDVS continued to build on our relationships with other Devon-based organisations with an aim of bolstering the resilience and sustainability of the Voluntary Community and Social Enterprise (VCSE) community through various campaigns and projects. These are mentioned more fully in the Chief Officer's report below. We were however particularly grateful to receive funding from the National Lottery Community Fund, and in partnership with our colleagues at Torridge CVS (TTVS), and One North Devon, launch our Reaching Communities project.

We continue to maintain our hosting arrangements for developing local charitable organisations, demonstrating the strength of our organisation to both act as an employer for these organisations and projects, and to create additional bridges to the voluntary and community sector.

The trustee group has been bolstered with new additions in the year, who bring an energy and additional experience and supportive challenge, whilst retaining considerable expertise and experience with longer serving trustees. We look forward to making use of their varied skillsets.

Our Honorary Treasurer continues to work closely with our Finance Officer and our Bookkeeper to ensure that we remain fiscally responsible and transparent. Our Reserves Policy for contingencies was revised to be able to cover 12 months of operation, as recommended by the Charity Commission, and to provide a savings buffer against unexpected costs such as IT equipment repair and replacement.

During the year we had some staff changes giving our Chief Officer the opportunity to continually review roles within the organisation, and flex resource to meet demand in what continues to be a fast moving (and often challenging) environment. The Board are very happy to support the Chief Officer in achieving greater levels of service and productivity. The current team work harmoniously together, supporting each other as necessary. The trustees would like to thank our Chief Officer for the professional and expert way she has provided an environment for the staff to be a coordinated team.

Externally the UK environment continues to provide challenges. NDVS continues to support local organisations to remain resilient, but we acknowledge that times are difficult for many of them.

NDVS is confident that we can continue to provide CVS support to VCSE organisations within North Devon. We look forward with optimism to working ever more closely with local authorities, our partner organisations and the health services, where we are ideally placed to provide valuable and essential support in our area.

In summary, I believe that NDVS remains strong, resilient, and viable for 2025/26, and I am proud to present our annual report detailing our work over the last twelve months.



Bill Allen

## Introduction from the Chief Officer

I'm delighted and proud to present this year's Chief Officer report — a reflection on another extraordinary year for NDVS and the wider VCSE sector in North Devon. It's been a year of change, growth, and deepened connection, and I remain humbled by the resilience, creativity, and compassion that surrounds us, despite being very challenging external landscape especially with a new Government with its own ideas bringing about more change and uncertainty.

This year, we've experienced significant transitions — both within our organisation and across the sector. We said a fond farewell to Jon Wilkes as Chair and IT volunteer, and we welcomed Bill Allen as our new Chair, alongside Mark Johnson as Vice Chair. Their leadership brings fresh energy and continuity to our mission.

Internally, we've expanded our team to meet growing demand and opportunity. Thanks to National Lottery funding and other strategic support, we welcomed new roles including Place-based Community Developers, Youth Connector, Rural and Coastal Inclusion Connector, and a much-needed HR and Admin Support Officer. The office is buzzing with ideas, energy, and collaboration, and we have had a move around to accommodate everyone and make them feel at home!

We've continued to build on our strategic partnerships and project delivery. Our **Reaching Communities Project**, in collaboration with TTVS and One Northern Devon, reached its six-month milestone with a glowing review. This initiative is not only supporting community developers and connectors but also helping us reflect, adapt, and improve our systems and models.

**In addition to our core services, NDVS continues to play a vital role as a host for a growing number of community-led and statutory projects across North Devon.** Our hosted project model offers flexible, tailored support — from grant management and HR services to financial oversight and leadership mentoring. This approach enables both grassroots initiatives and statutory services to deliver local impact more effectively, while benefiting from our infrastructure, networks, and sector expertise. It's a powerful way we help turn ideas into sustainable action and strengthen cross-sector collaboration

We continue to facilitate our Third Sector **Leadership Hub** and have had some useful email conversations as meet ups, as well as information sharing workshop. Our **Partnership** offer is also expanding and hopefully supporting those that we are here to serve.

We also launched the **North Devon Inclusive Community Framework** — a new initiative designed to help guide and support our beneficiaries in becoming more inclusive, particularly in meeting the complex and evolving needs of our community members. This framework is already fostering important conversations and practical steps toward more equitable and accessible services.

The **North Devon Community Development Alliance** is in its embryonic stages, beginning with a Corporate Breakfast to explore how we can work more closely with the business community to support wellbeing and resilience.

## North Devon Voluntary Services Limited

This year saw the launch of our refreshed website and the unveiling of our “7 C's of CVS” values infographic — a visual celebration of who we are and what we stand for. Huge thanks to Jack and Leah Cunningham at ITK Media for their creativity and support, alongside our own Events and Communication's Officer, Jill Bond and wider team for their input and hard work.

We've also begun exploring the use of AI and CRM systems to streamline our operations and improve how we connect with and support our community. A new Contact Management System is on the horizon, and we're excited about the potential it holds. We are very grateful to Cosmic for also securing us several places on their workplace digital skill's course.

Our **Annual Community Awards** was once again a highlight — over 200 people gathered at Barnstaple Hotel to celebrate the unsung heroes of our community. The room was filled with emotion, laughter, and pride. The hashtag #InspiredByCommunitySpirit captured the essence of the evening perfectly.

We also continued our **Revitalising Volunteering Campaigns**, with events focused on engaging younger volunteers and showcasing the benefits of giving time. These events have sparked new collaborations and inspired fresh thinking about how we support and promote volunteering.

We've remained active in national conversations, working closely with NAVCA and NCVO, and engaging with the Civil Society Covenant. We responded to the Autumn Spending Review with concern, writing to Ian Roome MP and launching a budget implications survey to ensure our sector's voice is heard.

We know the volume of surveys and communications can feel overwhelming, but your input is vital. It helps us advocate effectively and shape our work to meet real needs.

As we move into the new financial year, our internal focus will be on:

- Strengthening our financial resilience and fundraising strategy.
- Finalising our training offer and evaluating our impact.
- Implementing our new CRM system.
- Planning our next Annual Awards — and exploring the possibility of a fundraising ball!

We're also developing our **Story of Change** and aligning our work plan to ensure we continue to deliver meaningful, measurable impact.

This year has reminded me — again and again — that change can be beautiful. I'm endlessly grateful to our team, our Board, our funders, and our partners. Your belief in our mission fuels everything we do. To all of you working in and with VCSE organisations: thank you. Your strength, resilience, and dedication are the heartbeat of our communities. You inspire us every day. Together, we will continue to support those who do good — and help them flourish!

With heartfelt thanks,

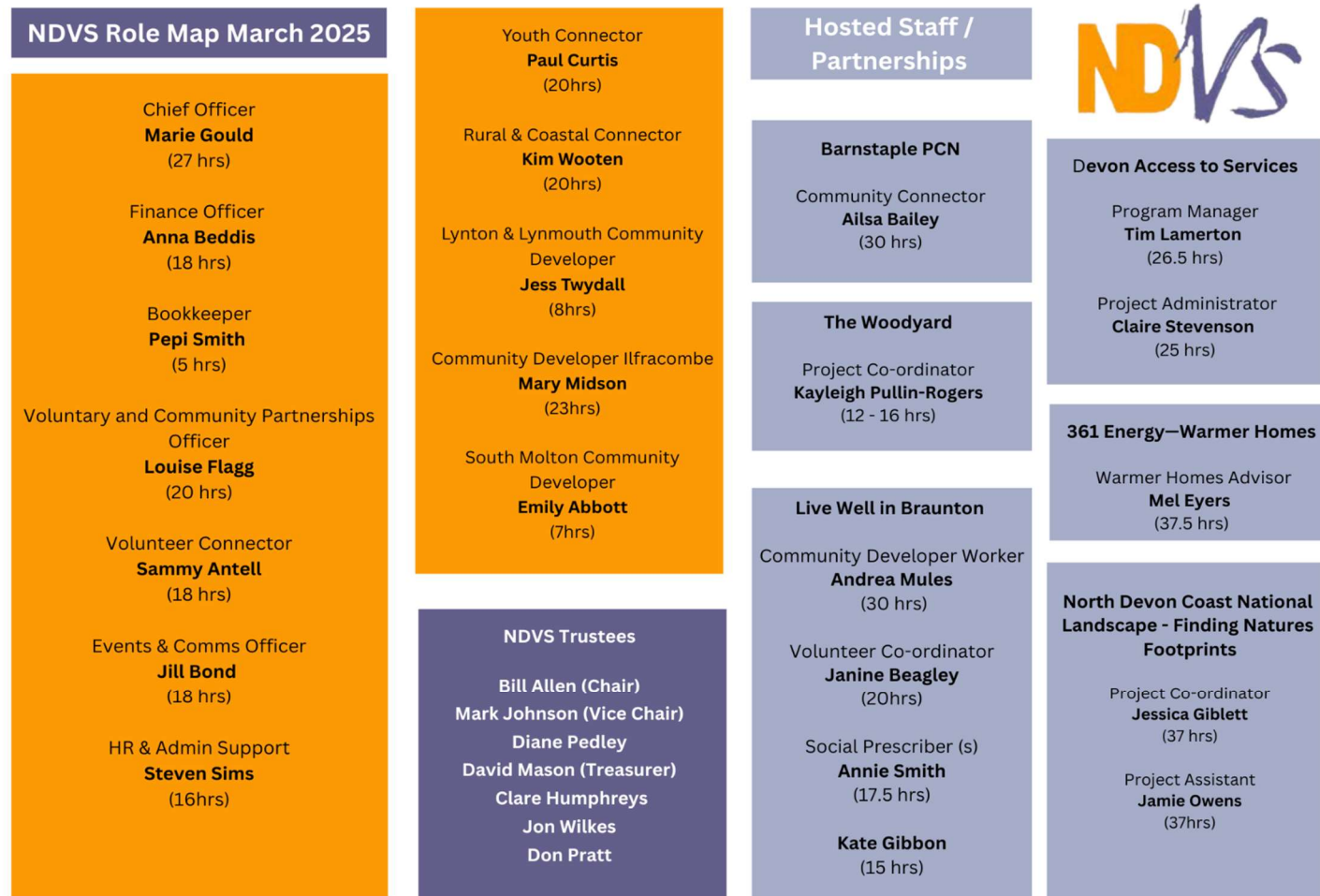
**Marie Gould**

Chief Officer, NDVS



## Our Structure

Diagram NDVS Team (Core and hosted projects) end of March 2025



In terms of our leadership structure, we have a board of Trustees that are embedded in the local community. There is a broad range of skills that the trustees bring to the charity, ranging from third sector, health/social care and HR. They will have overall legal responsibility for project delivery and financial management.

Our CEO reports into the Board and Marie Gould has come to the charity with background of 30 years in education (further education – business and management) and is Senior Leader’s MBA Exeter University educated.

The core team is headed up by Marie and comprises:

- Partnerships Officer – working across the community and support group and partnership working.
- Events and Comms Officer – working on organising a range of community events as well as our communications strategy.
- Admin and HR Support Officer – supporting the HR function and wider team with admin tasks.
- Finance Officer – Maintains budgets and forecasts for NDVS and produces financial reports for Funders and Board of Trustees as well as preparing the end of year accounts and ensuring financial and HR policies and procedures are fit for purpose.
- Book-keeper – Maintains the days books for sales, purchases and banking, prepares and issues invoices in relation to contractual agreements and processes BACS payments, which include staff expenses and salaries.

## North Devon Voluntary Services Limited

We also have recruited new posts through the National Lottery Reaching Communities fund in partnership with TTVS.

- Community Developers for South Molton, Ilfracombe and Lynton and Lynmouth – National Lottery Reaching Communities funded project, in partnership with relevant Town Councils
- Youth Connector – connecting the community development work through a youth focussed lens and ascertaining the gaps
- Rural and Inclusion Connector – connecting the place-based community development work and looking at how we can reach more – by need, socially or geographically.

As a strong and prominent CVS, we host projects to support with HR, finance and line management. This also allows us to gain vital community feedback from the people working directly with the community.

- Volunteer Connector – funded by the UK Government through the UK Shared Prosperity Fund and in partnership with North Devon Council
- Project Manager and Administrator – Devon Access to Services – DCC funded project
- Home Energy Adviser – 361 energy and funded through Energy Redress Scheme
- Project Co-ordinator and Assistant – North Devon Coast National Landscape – funded though National Lottery Heritage funded project.
- Community Developer for Live Well in Braunton – funded project through National Lottery Reaching Communities fund
- Marketing and Volunteer Co-ordinator – as above
- 3 x Social Prescribers – Local PCN funded
- Project co-ordinator – funded through The Woodyard Project

NDVS



## North Devon Voluntary Services Limited Aims and Objectives

North Devon Voluntary Services (NDVS) is an independent charity based in Barnstaple, providing support and specialist advice to voluntary organisations and social enterprises in our local area. Our mission is to strengthen and champion the work of local organisations by representing, developing supporting and celebrating voluntary and community action. Ultimately, we help those who do good, to flourish!

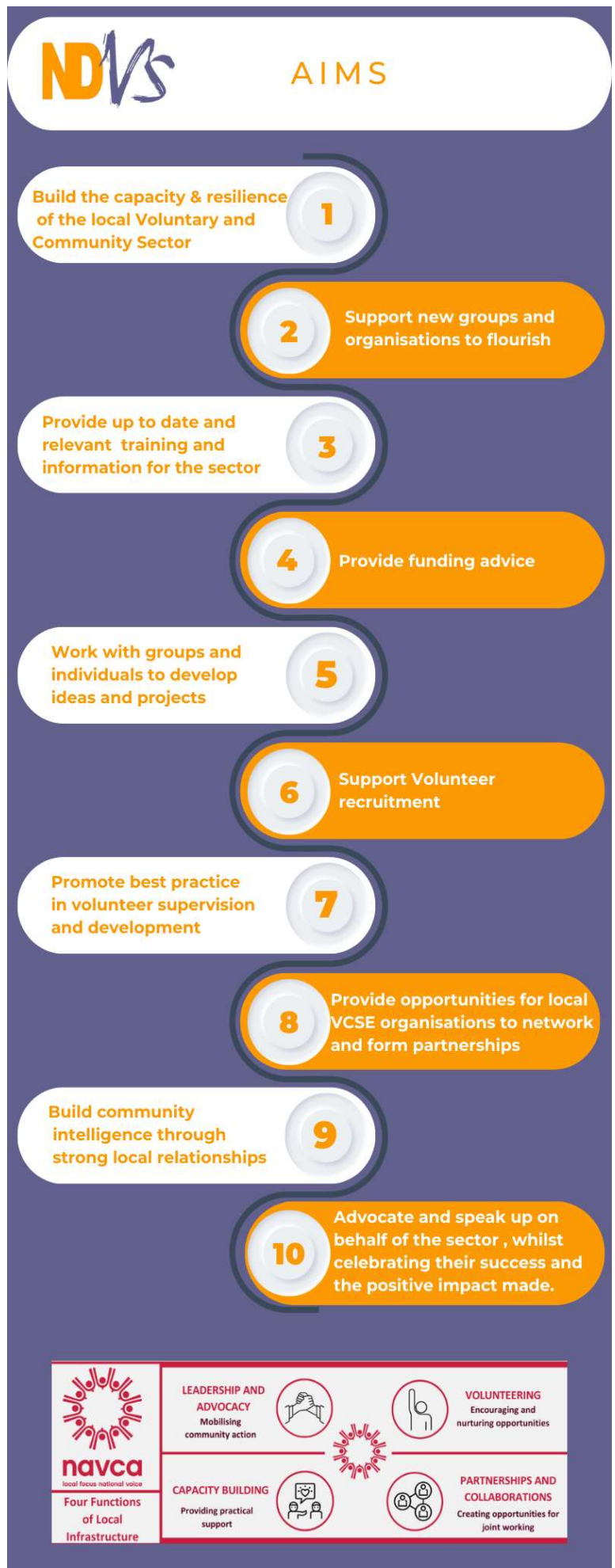
As the Council for Voluntary Service (CVS) we are a small local charity that operates within North Devon. CVS' are "the place at which local voluntary and community organisations speak to each other". We are the local voice of the Third Sector; we are also the ears so that we can make sure that the strategic players know what gaps there are in the community and who is best placed to fulfil this need.

We offer a wide variety of services and support for local organisations; for example, training; funding advice; group development; support and so much more. Our vision is to be the beacon of light for the voluntary and community sector in North Devon; advising; listening; signposting, celebrating, and connecting.

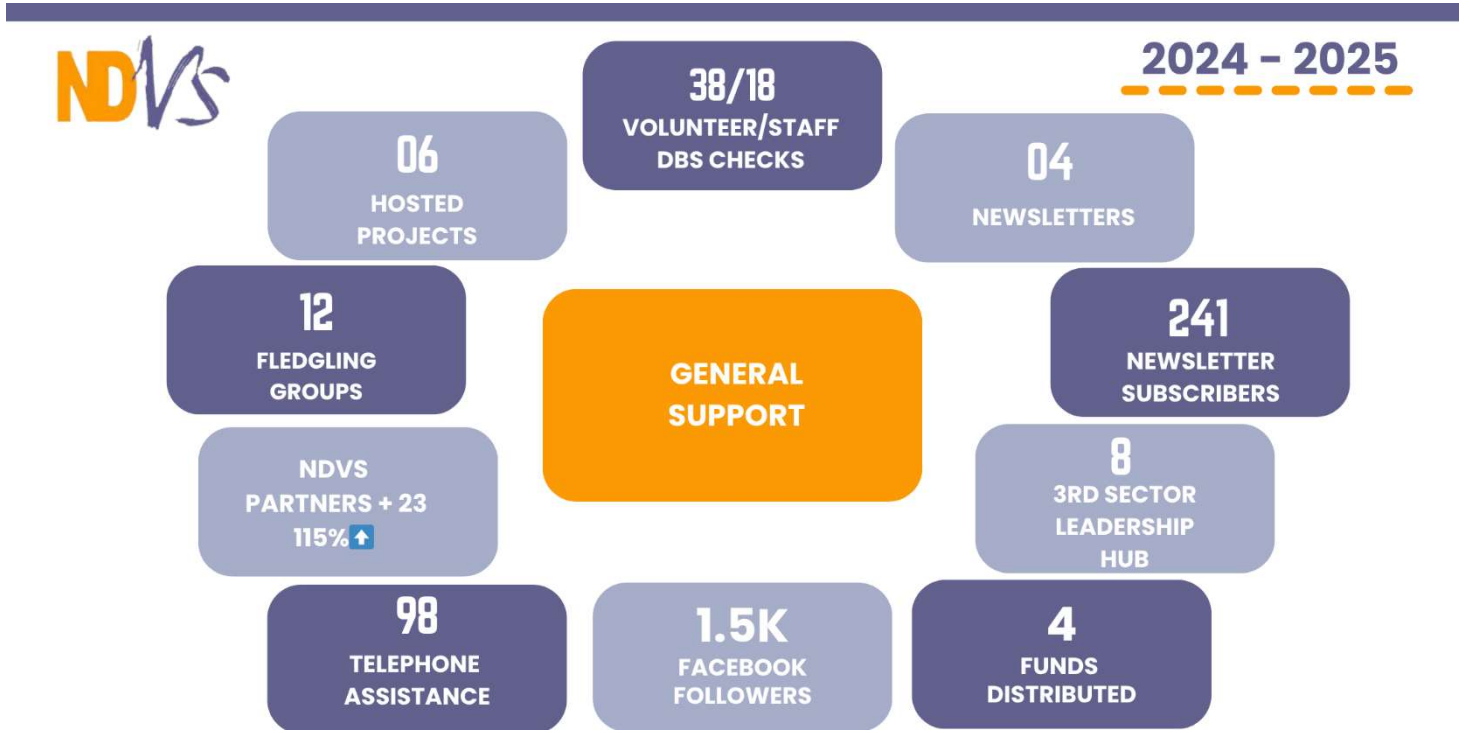
We also host several projects, supporting fledgling organisations with a variety of functions such as HR and Finance. Part of this strategic aim is to build closer links with the Primary Care Network (PCN) Wellbeing teams so we can understand the themes of referrals being handled by their social prescribers. In turn we can support filling any gaps in services and needs, through VCSE organisations or other suitable partners.

We work very closely with One Northern Devon (OND) - a partnership of organisations that recognise that unfair and avoidable differences in social, economic and environmental conditions affect the opportunities people have, to lead healthy and happy lives. In recent years, we have employed or hosted Community Developers supporting Community Development across North Devon.

Holding these four functions, as guiding principles, as members of National Association of Voluntary and Community Action.



Here's a snapshot of how we've supported and collaborated with the Voluntary and Community Sector over the past year:



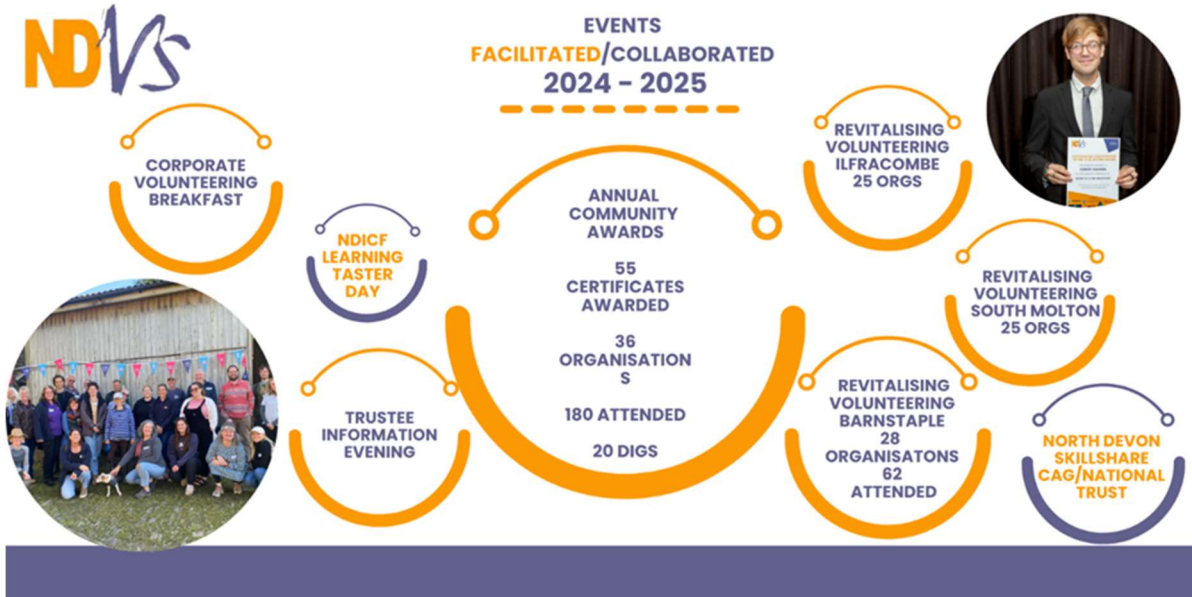
**Our subsidised TRAINING PROGRAMME continues to go from strength to strength**, and we remain committed to listening to the needs of the sector and responding with relevant, accessible training opportunities. Through regular engagement with our Volunteer **Management Forum**, **Partners** and **Leadership Hub**, we gather valuable insights and feedback, which directly inform the development of our training offer. This collaborative approach ensures that our sessions are timely, practical, and aligned with the real challenges and aspirations of our VCSE partners.



**Our EVENTS programme continues to grow in reach and relevance**, and thanks to **successful funding bids**, we've been able to organise and facilitate a wide range of events **throughout the year** — each one designed to **inform, inspire, and connect**.

In addition to our own events, we've also been proud to **support several strategic partners** with their activities — offering planning support, promotion, and on-the-ground presence.

**Through ongoing evaluation and feedback**, we know these events are more than just dates in the diary — they're **opportunities to learn, network, and celebrate the incredible work happening across our communities**, while also acknowledging the very real challenges we face together



**Our PARTNERSHIP offer continues to grow and evolve**, and we are proud to be working alongside a dynamic and expanding network of organisations who share our commitment to community wellbeing and collaboration. Our partnership model is designed to be flexible, inclusive, and mutually beneficial — offering tailored support, visibility, and opportunities to connect

**Our LEADERSHIP HUB continues to thrive as a space for** honest conversations, shared learning, and collaborative planning. **With 26 active members**, the hub offers a **supportive environment where leaders across our local VCSE sector can connect, reflect, and grow together**. We maintain a **dedicated interactive community group email**, alongside **regular meet-ups and social events**, helping to build trust, spark ideas, and strengthen leadership across the region



**Devon Connect continues to grow in visibility and value**, gaining traction with both VCSE organisations and the wider public. Our revitalising events have played a key role in raising awareness of the platform and encouraging more groups to make the most of its features.

Organisations are increasingly using Devon Connect to:

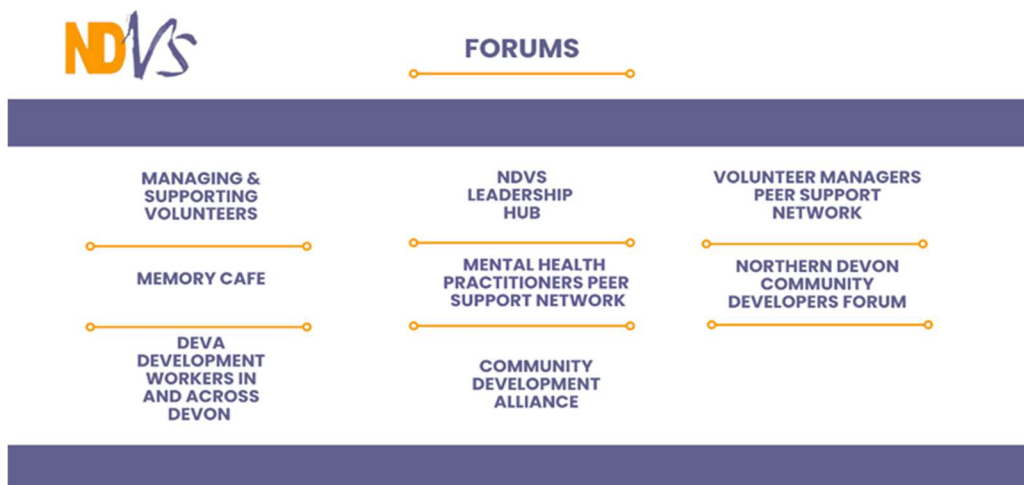
- Post opportunities and events
- Host team meetings
- Share documents
- Engage in conversations
- Link content to specific geographic areas
- Participate in themed campaigns such as *Youth Matters* and *Trustees Week*

The appointment of a **Volunteer Connector**, alongside our expanded community development and connector team, has significantly enhanced this work, building on the strong foundations laid by our Community and Partnerships Officer. Together, they've helped expand the platform's reach and impact — making it a more dynamic and inclusive space for collaboration and community action.



## Forums

NDVS continues to support established local **forums** while also facilitating and nurturing the development of new ones and these forums provide vital spaces for collaboration, peer support and shared learning — helping to strengthen the voice and impact of the VCSE sector across North Devon.



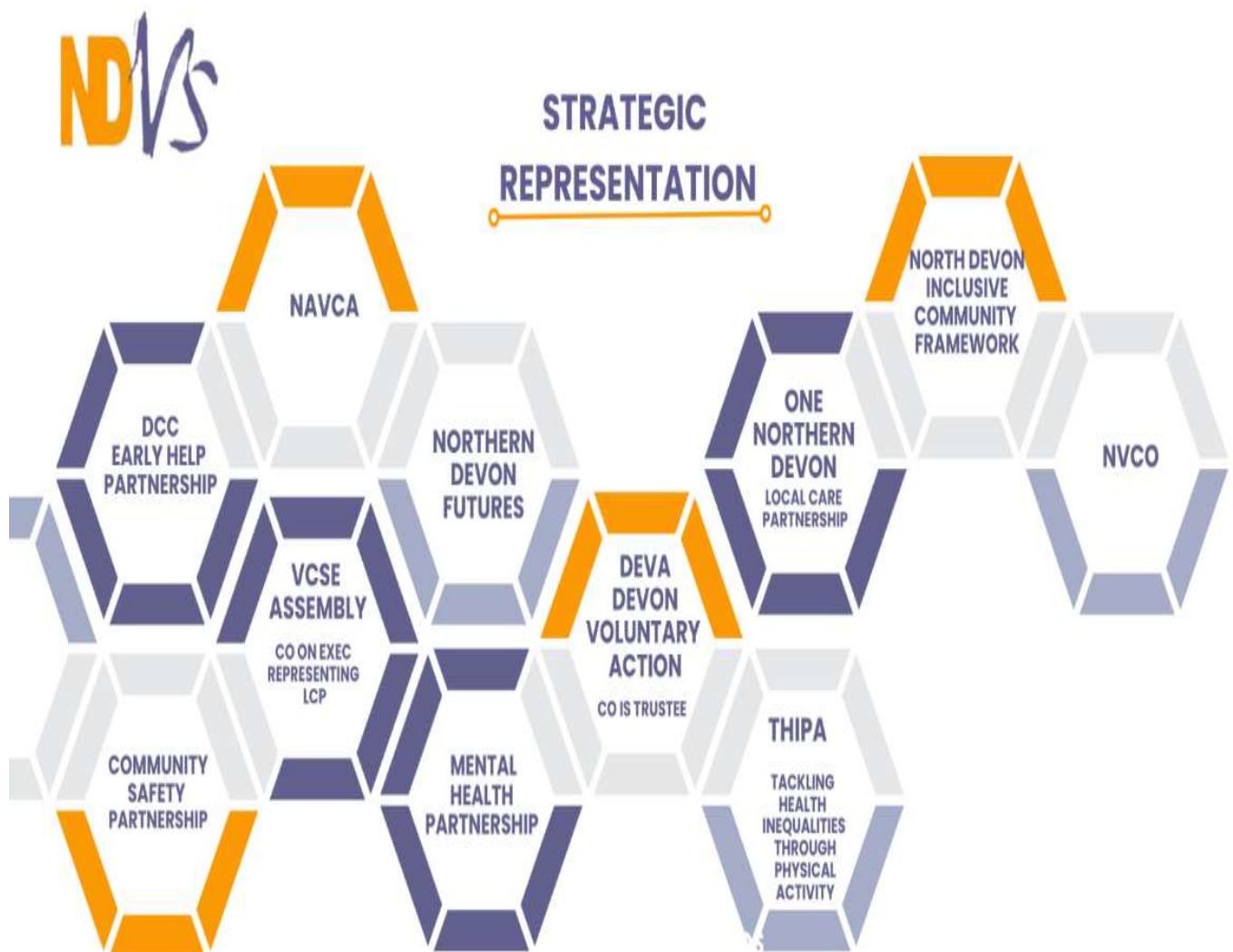
## VCSE Representation

### Strategic Development and Voluntary Sector Representation

Representing the Voluntary, Community and Social Enterprise (VCSE) sector is a **core part of our mission** — especially as statutory service providers increasingly seek to collaborate with community organisations.

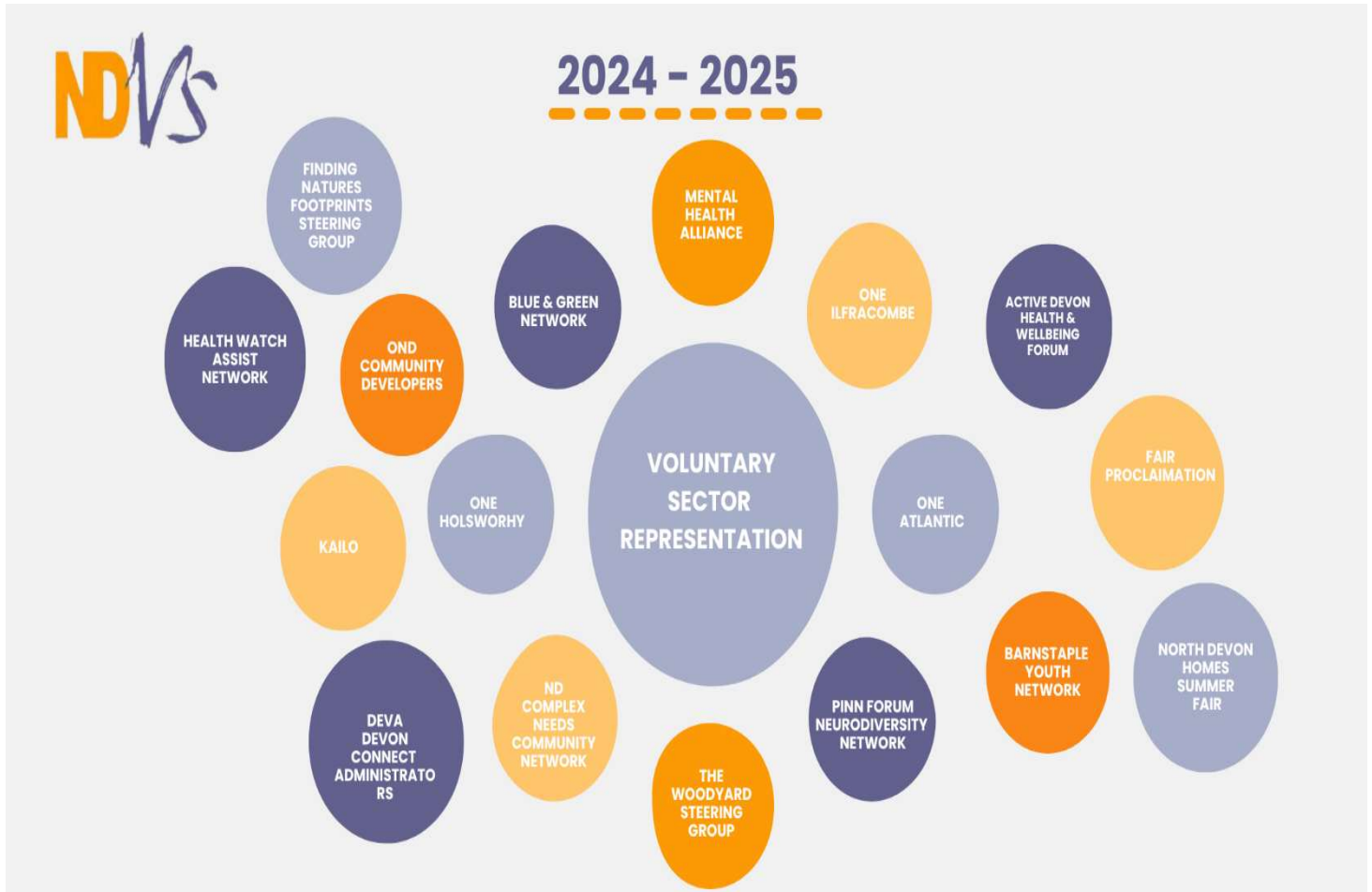
Over the past year, we've actively facilitated and participated in **strategic meetings, networks, and partnership forums**, ensuring the sector's voice is not only present but heard loud and clear.

Whether advocating for funding, inclusion, or recognition, our role is to **champion the sector's strengths, highlight its challenges**, and help shape policies and practices that reflect the realities of our communities.



## VCSE Community Stakeholders

We are committed to ensuring **strong and visible representation of the voluntary sector across our communities**. Whether through local forums, collaborative projects, or place-based initiatives, we work to ensure that VCSE voices are included in conversations that shape services, policies, and community priorities.



By building trusted relationships and maintaining a presence in key spaces, we help ensure that the sector's knowledge, experience, and values are recognised and respected at every level.

## North Devon Voluntary Services Limited

### Hosted Projects and Services

NDVS is proud to act as a host for a range of strategic projects delivering across North Devon and the wider northern Devon area. This hosting role is a vital part of our work — enabling important initiatives to be delivered locally while benefiting from our established networks, infrastructure, and sector insight.

By providing governance, administrative support, and strategic alignment, we help ensure these projects can focus on what matters most: **making a difference in our communities.**

Below is a list of the projects we currently host:

#### Devon Access to Services (DAS)

DAS is an 18-year-old project hosted by NDVS and funded by Devon County Council (DCC). We support the 59 members of Devon Community Car Forum (DCCF). We also provide information to help people access the services they need via our Devon Services website, which had 280,000 hits last year.

<https://www.devonservices.org.uk/>

DAS distributed the annual DCC grant £41,388 to the 51 Full Members of the Devon Community Car Forum via the new single fund holder (slimmed down from three). This payment is made in return for data relating to volunteer car journeys across the Devon County Council area (please see the table below).

Working in partnership with DCC, Devon wide NHS Trusts, and the Car Forums we also distributed 1976 Volunteer Driver Hospital Parking Permits to the 56 participating car schemes.

We detailed the challenges, opportunities facing Community Car Schemes and their amazing achievements in our annual Social Kindness report “More Than a Journey” which can be found on our revamped DAS page on the NDVS website <https://ndvs.org.uk/devon-access-to-services/>. Please follow the link and scroll down to see our reports and please also look at our maps of car schemes and Memory Cafes. This work is part of our new transport project started this year with the Devon Memory Café Consortium.

DAS continued its regular activities hosting Car Forum meetings and providing professional advice and support. We collected statistics, case studies and shared best practice to all the member car schemes. DAS would like to thank Devon County Council and NDVS for their continued support of the project.

Community Car Scheme Activity	2021-22	2022-23	2023-24	2024-25 (provisional)
<b>Number of Volunteer drivers</b> (estimated 1900 pre covid)	<b>1100</b>	<b>1206</b>	<b>1228</b>	<b>1240</b>
Journeys to and from health care	70,410	88,319	88,506	80,256
Journeys to social and welfare activities	18,119	27,202	33,878	23,325
<b>Total number of journeys</b>	<b>88,529</b>	<b>115,521</b>	<b>122,384</b>	<b>103,581</b>
Journeys for passengers in wheelchairs	1,873	2,766	2,372	1,521
Miles travelled	972,703	1,382,925	1,319,986	1,125,341
Volunteer hours	103,813	133,935	129,103	133,982
Notional value of vol hours min wage	£924,974	£1,395,603	£1,476,938	£1,635,920
Drivers' expenses paid	£377,813	£480,971	£500,121	£468,461
Operational costs of schemes	£509,920	£704,806	£930,000	£1,093,735
Received from passengers	£517,861	£693,403	£775,497	£647,566
All other fundraising (inc grants)	£552,195	£361,529	£379,381	£245,381
Overheads cost of providing services	£887,733	£1,185,777	£1,430,121	£1,562,196
Funding -deficit/+surplus	+£182,323*	<b>-£130,845</b>	<b>-£275,243</b>	<b>-£669,249</b>

## North Devon Voluntary Services Limited

\*2021-22 Two schemes received large bequests which has inflated the deficit/surplus figure. Many schemes are still struggling to meet their costs.

To find out more about car schemes in your area, please call us on 07840 452147 or search [www.devonservices.org.uk](http://www.devonservices.org.uk)

### **Live Well in Braunton**

Following a successful National Lottery funding bid, NDVS continues to host and employ key roles for the *Live Well in Braunton* initiative, including:

- **Community Connector**
- **Marketing, Admin and Volunteer Co-ordinator**
- **Two Social Prescribers**

NDVS also remains an active member of the **Braunton Forum**, providing advice, information, and guidance to the local community.

The Social Prescribers work in close collaboration with the Community Connector and Volunteer Co-ordinator to **identify gaps in support and refer individuals to appropriate services**. This partnership has been further strengthened by the creation of a **Volunteer Hub**, which helps mobilise local volunteers to meet emerging needs — particularly for those experiencing isolation or complex challenges.

Over the past year, the Community Connector has played a central role in coordinating voluntary action, ensuring the project continues to meet its National Lottery outcomes. This work is supported by the Marketing, Admin and Volunteer Co-ordinator and the dedicated LWiB committee, whose commitment remains vital to the project's success.

### **Barnstaple Alliance Primary Care Network**

NDVS continues to work in partnership with the Barnstaple Alliance Primary Care network to support the NHS wellbeing agenda. NDVS employs a Community Connectors on behalf of the network with the aim of linking the local voluntary and community activities to the needs of patients. In addition, these workers identify gaps in service provision and with NDVS's support develop new voluntary and community services.

### **North Devon Coast – Natural Landscape (NDCNL)**

The NDCNL (formerly AONB) covers 171 square kilometres (66 square miles) of mainly coastal landscape including special places such as Combe Martin, Lee Bay, Woolacombe, Croyde, Saunton, Northam Burrows Country Park, Westward Ho!'s Pebble Ridge, the Hartland Peninsula and Braunton Burrows, a UNESCO World Biosphere Reserve.

Finding Nature's Footprints is a three-year National Lottery Heritage Funded project which aims to learn more about the nature in our villages, gardens, fields and shores through surveys, monitoring and mapping of wildlife including plants, mammals, insects and birds. This was its first year.

This information will be used to support action by communities, volunteers, landowners and local agencies to develop community-led nature recovery plans and take action for nature improvement.

NDCNL have teamed up with partners across North Devon to provide opportunities for new audiences in the area to connect with nature and benefit from the nationally designated Areas of Outstanding Natural Beauty As part of this project NDVS host the Project Co-ordinator and assistant.

### **361 Energy Redress**

Funded through the Phase 2 round of Energy Redress funding, we work with 361 Energy, a local CIC, and host one of their Home Energy Advisors. 361 Energy Redress provide advice, guidance and practical support to improve energy efficiency and affordability.

They offer free energy advice, in-home visits, and support with installing energy-saving measures and accessing grants for insulation, boilers, and solar panels. 361 Energy also coordinates home retrofit projects and works with local businesses, schools, and communities to promote energy efficiency and sustainability across the region.

### **Volunteer Connector**

This role is funded through a grant agreement secured to support the delivery of key project objectives over a specified period. The funding has been provided by North Devon Council to enable our organisation to recruit and employ a staff member dedicated to the role's aims.

The funding is currently time-limited and is subject to the terms and conditions set out in the funding agreement, including reporting requirements and the achievement of agreed outcomes. The financial support ensures that the role is fully resourced to contribute to the successful delivery of the project within the agreed timeframe.

In her role as Volunteer Connector, Sammy works with voluntary organisations in North Devon and engages with the local community to increase the number of volunteers in placements. Her dedication to fostering community involvement and supporting volunteer initiatives is essential to our mission of empowering local organisations and creating lasting, positive change.

### **The Woodyard Project**

Funded through the Woodyard Project, supported and inspired by Ann Cleeves, author of The Long Call and Graham Devine, we have now taken on hosting the Project Co-ordinator role, in partnership with the Woodyard Management Committee, and Barnstaple Town Council.

This role is designed to support a central community hub, known as 'The Woodyard', which brings together the local community and charity workers with the aim of improving communication and understanding, and to provide new opportunities for creative and different ways of working. This inclusive space provides a welcoming hub that supports mental wellbeing, reduces loneliness, and strengthens community ties in the local area.

Its enduring purpose is clear: to build a real-life space where "people come together and don't feel lonely," enhancing individual lives and community resilience.



### **Governing Document**

NDVS Ltd is a company limited by guarantee (number 06934618) and a registered charity (number 1133707) with an area of benefit which covers North Devon. The company was established under a Memorandum of Association which sets out the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are liable for any debts, the total not to exceed £10.

### **Appointment of Trustees**

Trustees are appointed by approval of the members at the Annual General Meeting, by approval of the members during the year or by co-option of the Board of Trustees. New trustees are provided with an induction pack and additional training offered as needs indicates. The Board of Trustees meets on average every other month and a Chief Officer is appointed to manage the day-to-day operations.

### **Risk Management**

The Trustees have identified the risks facing the Charity. They review them regularly and put systems in place to mitigate these risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

The trustees review risks to the organisation every quarter using a risk register to identify, score, and (plan to) mitigate risks under the headings of Governance, External risks, Regulatory and Compliance, Financial and Operational. At the year end, the Board was confident that all risks were being appropriately managed. Going forward, we believe the most significant risks to our organisation remain external funding and Local Government reform. We continue to work as a Board and leadership team to mitigate these risks to ensure continued service delivery from a sustainable organisation.

### **Public Benefit**

The Trustees are aware of the Charity Commission's guidance on public benefit and have taken it into account when making decisions to which the guidance is relevant. How we have done this is demonstrated in the Chief Officer's report.

### **Related Parties**

We are a member of DeVA working in partnership with TTVS, Involve, South Hams CVS, Teignbridge CVS and West Devon CVS, all locally based organisations providing comprehensive support to Devon's voluntary and community sector. DeVA is an associate member of NAVCA and NCVO.



## Financial Review

Year 24/25 saw an increase in funding from £451,125 (23/24) to £505,758 (24/25) reflecting not only the increasing development work undertaken but funding specifically relating to projects to aid community development, including the volunteer shortage and funding challenges. Our reserves have decreased from £204,668 (23/24) to £183,961 (24/25) but are still in line with our reserves policy. However, projects that are WIP at the beginning of the year and WIP at the end of the year should be noted.

In particular projects that had brought forward funds on 1<sup>st</sup> April 2024 were

- DASP £40,218
- Barnstaple PCN £1,100
- AONB £468
- LWIB Lottery £60
- DCC Teacher's Hub £1,194
- Revitalising Volunteer £1,239
- Visual Impairment (Siggery Fund) £7,610
- NDDC Volunteer Connector £8,437
- 361 Warmer Homes Phase 2 £(5,531)
- The Woodyard £19,387

and projects that had carried forward funds as at 31<sup>st</sup> March 2025 are

- DASP £33,645
- Barnstaple PCN £97
- AONB £196
- LWIB Lottery £191
- DCC Teacher's Hub £1,194
- Revitalising Volunteers £19,864
- Visual Impairment (Siggery Fund) £5,685
- The Woodyard £11,832
- NLCF – Reaching Communities / Partnerships £23,874

The expenditure on these will be in the 25/26 year.

361 Warmer Homes Phase 2 fund carries forward £(30,941) owing to a time lag between expenditure and the receipt of the quarterly funds.

### Analysis of Incoming Funds is as follows:

	£ 24/25	£ 23/24
Grants & Donations	490,785	432,188
Training Workshops	6,962	12,457
Costs Recovered	2,520	2,285
Interest Received	5,104	4,195
Other Income	387	-
Total Incoming Funds	<u>505,758</u>	<u>451,125</u>

**Resources Expended**

Total Expenditure for the YE 24/25 is £526,465; an increase of £116,807 on the previous year. However, included in this figure is £74,212 which represents £54,212 that was redistributed to TTVS that applied for funding as part of the NLCF Reaching Communities/Partnerships project as well as grants that were sent out to groups that applied for funding as part of the Siggery Fund.

Key Costs 24/25 compared to 23/24

**Resources Expended:**

	£ 24/25	£ 23/24
Staffing Costs	340,917	315,865
Grants Transferred	74,212	6,612
Premises Costs	12,695	9,990
Office Costs	8,446	4,220

The increase in staffing costs reflects the increased project activity and COL rises.

**Reserves Policy**

As at 31<sup>st</sup> March 2025 the total NDVS reserves stood at £183,961 of which £3,237 is designated funds set aside for potential redundancy costs. The total reserves are a decrease of £20,707 on the previous year. Analysis of reserves show that £65,641 is Restricted Funding and £118,320 is Unrestricted Funding.

The NDVS Reserves Policy has several objectives:

- To ensure that we have sufficient funds to cover potential redundancies – currently held in a Designated Fund,
- To enable us to ensure the organisation can survive for at least 12 months should other funding cease,
- To provide sufficient resilience and flexibility to cope with changing times and the fact that some of our projects arrive with grants whereas with others the costs have to be reclaimed afterwards,
- From time to time there are opportunities that require “matched funding” – without some flexibility we would be unable to respond to those opportunities.

The Trustees have reviewed the charity’s needs for reserves in line with the guidance issued by the Charity Commission and we should be able to continue our operations for a minimum of 12 months.

**Small company provisions**

This report has been prepared in accordance with the provision applicable to companies entitled to the small companies' exemption.

On Behalf of The Board:  .....

Bill Allen (Chair)

Date: 23<sup>rd</sup> October 2025 .....

## Independent Examiner's Report to the Trustees of the North Devon Voluntary Services Limited.

I report on the accounts of the charity for the year ended 31 March 2025 as set out in this report.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent Examiners Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe; -

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW) which is one of the listed bodies.

Signed 

Date 23<sup>rd</sup> October 2025

Catherine Williams FCA DChA

Westcotts (SW) LLP  
Independent Examiner  
47 Boutport Street  
Barnstaple, EX31 1SQ

**Statement of Financial Position as of 31<sup>st</sup> March 2025**

	<b>Total Funds 24/25 £</b>	<b>Prior Year Funds £</b>
Tangible assets	<u>291</u>	<u>388</u>
Current Assets:		
Debtors	3,625	5,190
cash at Bank and in hand	<u>198,593</u>	<u>212,469</u>
	<u>202,218</u>	<u>217,659</u>
Current Liabilities		
Creditors: amounts falling due within one year		
	<u>18,548</u>	<u>13,379</u>
Net Current Assets	<u>183,670</u>	<u>204,280</u>
Total Assets less Current Liabilities	<u>183,961</u>	<u>204,668</u>
Creditors: amounts falling due after one year		
Provision for Liabilities		
Total Net Assets	<u><u>183,961</u></u>	<u><u>204,668</u></u>
Funds of the Charity:		
Restricted Funds	65,641	74,186
Unrestricted Funds	<u>118,320</u>	<u>130,482</u>
	<u>183,961</u>	<u>204,668</u>

For the financial year ended 31 March 2025 the company was entitled to exemption to audit under ss. 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

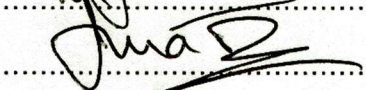
The financial statements were approved by the board and signed on its behalf on 21/03/25 Date



..... Bill Allen (Chair)



..... Mark Johnson (Vice Chair)



..... David Mason (Company Secretary)

Charity Number: 1133707  
Company Limited by Guarantee  
Registered in England Number: 06934618

**Statement of Financial Activities YE March 2025 (Including Income and Expenditure Account)**

	31st March 2025			31st March 2024		
	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Totals Funds £</b>	<b>Totals Funds £</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>
<b>Income:</b>						
Grants & Donations	26,327	464,458	490,785	432,188	25,064	407,124
Earned from Other Activities	11,632	3,341	14,973	18,937	9,695	9,242
<b>Total Income</b>	<b>37,959</b>	<b>467,799</b>	<b>505,758</b>	<b>451,125</b>	<b>34,759</b>	<b>416,366</b>
<b>Expenditure:</b>						
Expenditure on charitable activities	50,121	476,344	526,465	409,658	11,053	398,605
<b>Net Incoming Resource</b>	<b>(12,162)</b>	<b>(8,545)</b>	<b>(20,707)</b>	<b>41,467</b>	<b>23,706</b>	<b>17,761</b>
Transfer between funds					-6	6
Net Movement of Funds	(12,162)	(8,545)	(20,707)	41,467	23,700	17,767
<b>Reconciliation of Funds:</b>						
Total Funds Brought Forward	130,482	74,186	204,668	163,201	106,782	56,419
Total Funds Carried Forward	118,320	65,641	183,961	204,668	130,482	74,186

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

**North Devon Voluntary Services  
Statement of Cash Flows  
For the year ended 31 March 2025**

	<b>2025</b>	<b>2024</b>
<b><i>Cash generated from operations</i></b>	(20,707)	41,467
Profit		
<b>Net adjustments to cash flows from non-cash items</b>		
Depreciation charge	97	129
	(20,610)	41,596
<b>Working capital adjustments</b>		
Decrease/(increase) in debtors	1,565	16,292
Increase/(decrease) in creditors	5,169	(4,873)
Net cash flows from operating activities	(13,876)	53,015
<b><i>Cash generated from investing</i></b>		
Purchase of tangible fixed assets		
Net cash flows from investing activities	0	0
Net increase/(decrease) in cash and cash equivalents	(13,876)	53,015
Cash and cash equivalents at 1 April	212,469	159,454
Cash and cash equivalents at 31 March	<u>198,593</u>	<u>212,469</u>

## Notes to the Accounts

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Suite 206, Queens House, Queen Street, Barnstaple, Devon, EX32 8HJ

### 1. Basis of Accounting

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with FRS102, the Charities SORP (FRS102) and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Charities SORP (FRS102). The financial reports are prepared in sterling which is the functional currency of the charity.

#### 1.2 Change in basis of accounting

There have been no changes in the Accounting Policies for 2024 or 2025.

#### 1.3 Fund Accounting

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor through the terms of an appeal.

#### 1.4 Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Grants and donations are received by way of grants, donations and gifts and are included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in the accounts.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

### **1.5 Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes, including the running of community transport.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

### **1.6 Fixed Assets**

These are capitalised if they can be used for more than one year and cost at least £500. They are valued at Cost or, if Gifted, at the value to the Charity on receipt. Depreciation is provided at rates calculated to write off costs of fixed assets, less their estimated residual value, over their expected useful lives on the basis of 25%, reducing balance.

### **1.7 Going Concern**

There are no material uncertainties about the charity's ability to continue.

# North Devon Voluntary Services Limited

## 2. Grants & Donations

<b>Funder</b>	<b>Project</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
		<b>£</b>	<b>£</b>	<b>24/25</b> <b>£</b>	<b>£</b>	<b>£</b>	<b>23/24</b> <b>£</b>
North Devon Council	Core	17,000	-	17,000	17,000	-	17,000
Devon Voluntary Action (DEVA)	Core	2,008	-	2,008	-	-	-
Norman Family Charitable Trust	CVS	-	-	-	2,000	-	2,000
Norman Family Charitable Trust	CVS	(2,500)	-	2,500	2,500	-	2,500
Devon Voluntary Action	CVS	-	-	-	200	-	200
DMCC	CVS	95	-	95	25	-	25
Devon County Council	CVS	2,250	-	2,250	-	-	-
Taw & Torridge Voluntary Services	CVS	288	-	288	-	-	-
Barnstaple Town Council	CVS Training	2,000	-	2,000	1,000	-	1,000
The Norman Family Trustq	CVS Training	2,000	-	2,000	-	-	-
Devon Voluntary Action (REM)	Core	-	-	-	400	-	400
Devon Voluntary Action (COMF)	Core	-	-	-	595	-	595
Easy Fund Raising	Core	306	-	306	-	-	-
North Devon Community Lottery	Core	186	-	186	-	-	-
University of Exeter (J Hayes)	Core	20	-	20	-	-	-
Families in Grief	Core	100	-	100	-	-	-
Centurion Management	Core	175	-	175	141	-	141
Barnstaple Town Council	Events	1,000	-	1,000	1,000	-	1,000
Active Devon Partnerships	Events	-	-	-	203	-	203
ITK Media	Events	300	-	300	-	-	-
Westcotts	Events	300	-	300	-	-	-
Devon & Cornwall Police	Events	200	-	200	-	-	-
Vitaliqj	Events	300	-	300	-	-	-
North Devon Biosphere Foundation	Events	300	-	300	-	-	-
Devon County Council	DASP (5)	-	51,685	51,685	-	48,759	48,759
Siggyer Fund	DASP (5)	-	-	-	-	760	760
DMCC	DASP (5)	-	1,017	1,017	-	-	-
Devon Voluntary Action	CH&SCT (22)	-	-	-	-	5,632	5,632
Devon County Council	Care Direct (24)	-	-	-	-	8,957	8,957
Royal Devon University Healthcare Trust	Comm Dev (46)	-	-	-	-	15,434	15,434
The Energy Savings Trust	361 Energy (48)	-	-	-	-	42,431	42,431
Barnstaple PCN Alliance	Barnstaple PCN (50)	-	25,987	25,987	-	35,579	35,579
Devon Voluntary Action	COMF (52)	-	-	-	-	1,990	1,990
Devon County Council	AONB (53)	-	47,041	47,041	-	30,161	30,161
Live Well in Braunton	LWIB (54)	-	67,971	67,971	-	68,405	68,405
Devon County Council	DCC Teachers Hub (56)	-	-	-	-	300	300
Barnstaple Town Council	Volunteer Awards (59)	-	-	-	-	1,000	1,000
The National Lottery Community Fund	Revitalising Volunteers (60)	-	20,000	20,000	-	1,000	1,000
The Norman Family Trust	Revitalising Volunteers (60)	-	500	500	-	-	-
Living Options (Siggyer Fund)	Visual Impairment (61)	-	-	-	-	10,416	10,416
Devon County Council	DCC Growing Communities (62)	-	-	-	-	1,000	1,000
Devon Voluntary Action	Homes for Ukraine (63)	-	-	-	-	2,577	2,577
TTVS	Homes for Ukraine (63)	-	-	-	-	2,000	2,000
University College London	Kailo Co-Pilot (64)	-	-	-	-	20,000	20,000
North Devon Council	NDDC Volunteer Connector (65)	-	20,000	20,000	-	40,000	40,000
Devon County Council	DCC Grow Comms - Yoga (66)	-	-	-	-	2,927	2,927
Devon County Council	DCC Grow Comms - Mini Gardeners (67)	-	-	-	-	3,000	3,000
The Energy Savings Trust	361 Warmer Homes P2 (68)	-	55,606	55,606	-	43,786	43,786
Ann Cleeves	The Woodyard (69)	-	20,000	20,000	-	20,000	20,000
Graham Devine	The Woodyard (69)	-	-	-	-	2,000	2,000
Torrington Health	The Woodyard (69)	-	240	240	-	-	-
Devon County Council	End of Year Events - GCF (71)	-	-	-	-	2,989	2,989
Devon County Council	DCC Grow Comms - Training (72)	-	3,000	3,000	-	-	-
Devon County Council	DCC Grow Comms - Events (73)	-	2,000	2,000	-	-	-
The National Lottery Community Fund	NLCF - Reach Comms / Partnerships (74)	-	143,192	143,192	-	-	-
The Asda Foundation	Empower Local Communities (75)	-	720	720	-	-	-
North Devon Biosphere Foundation	NDBF Biosphere Communities (76)	-	4,500	4,500	-	-	-
The Davie Trust	The Davie Tust - Youth (78)	-	1,000	1,000	-	-	-
<b>TOTAL</b>		<b>26,327</b>	<b>464,458</b>	<b>490,785</b>	<b>25,064</b>	<b>407,124</b>	<b>432,188</b>

**3. Net Incoming Resources for Year Ending 2023**

	2025	2024
	£	£
This is stated after charging depreciation	97	129

**4. Examination & Accounting Fees**

Independent Examiners Fees	2,190	2,180
<b>Examination &amp; Accounting Fees</b>	<b>2,190</b>	<b>2,180</b>

**5. Employees ' Costs (including pension and employers national insurance)**

Gross Salaries	315,264	293,358
Employers National Insurance	22,209	19,080
Pension Costs	8,444	8,427
Employers Allowance	(5,000)	(5,000)
<b>Total Employee Cost</b>	<b>340,917</b>	<b>315,865</b>

No Employees received emoluments over £60,000

Average number of full time equivalent employees in the year:

10.9	10.4
------	------

**6. Trustee Remuneration & Related Party Transactions**

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

No loans were made to Trustees by the charity or by Trustees to the Charity (YE 2024 nil).

**7. Taxation**

The charity's activities fall within the exemptions afforded by the provisions of Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

		£ YE 2025	£ YE 2024
<b>8</b>	<b>Tangible Assets</b>		
	<b>8.1 Cost or Valuation</b>		
	As at 1st April 2024	20,653	20,653
	Disposals		
	Additions		
	As at 31st March 2024	<u>20,653</u>	<u>20,653</u>
	<b>8.2 Accumulated Depreciaton</b>		
	As at 1st April 2024	20,265	20,136
	Depreciation on Disposals		
	Charge for the Year	97	129
	As at 31st March 2024	<u>20,362</u>	<u>20,265</u>
	<b>8.3 Net Book Value</b>		
	As at 1st April 2024	388	517
	As at 31st March 2025	<u>291</u>	<u>388</u>
<b>9</b>	<b>Debtors &amp; Prepayments</b>		
	Grant Funding	723	2,058
	Other Debtors	-	-
	Prepayments	<u>2,902</u>	<u>3,132</u>
		<u>3,625</u>	<u>5,190</u>
	All of which are due within one year		
<b>10</b>	<b>Current Liabilities - Due within one year</b>		
	Other Creditors	11,675	8,312
	Taxation, PAYE & INS	6,873	5,067
		<u>18,548</u>	<u>13,379</u>

## 11. Movement in Funds 24/25

Statutory Requirement in Accounts/ to show each funding stream

	Balance Bfwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance Cfwd £
DASP	40,218	55,792	(62,366)		33,644
Care Direct	0	-	-		0
NCH &SCT	0	-	-		0
Live Well in Braunton	0	-	-		0
Community Builder (Comm Dev)	0	-	-		0
Grow, Share, Cook	0	-	-		0
361 Energy Redress	0	-	-		0
Barnstaple PCN	1,100	25,987	(26,989)		98
Kickstart	(0)	-	-		(0)
COMF	0	-	-		0
Active Devon	0	-	-		0
Early Nourishment	(0)	-	-		(0)
Velocity	0	-	-		0
Live Well in Braunton (Lottery)	60	67,971	(67,840)		191
DCC Teachers Hub	1,194	-	-		1,194
Revitalising Volunteers	1,239	20,500	(1,875)		19,864
AONB Finding Nature's Footsteps	468	47,041	(47,313)		196
COL Community	0	-	-		0
Warmer Spaces	(0)	-	-		(0)
Volunteer Awards	0	-	-		0
Visual Impairment	7,610	-	(1,925)		5,685
DCC Growing Communities	4	-	-		4
Homes for Ukraine	0	-	-		0
Kailo Co-Pilot	0	-	-		0
NDDC Volunteer Connector	8,437	20,000	(28,437)		0
DCC Growing Communities - Yoga	0	-	-		0
DCC Growing Communities - Mini Gardeners	0	-	-		0
361 Warmer Homes Phase 2	(5,531)	55,606	(81,016)		(30,941)
The Woodyard	19,387	20,240	(27,795)		11,832
End of Year Events - GCF	0	-	-		0
DCC Growing Communities - Training	0	3,000	(3,000)		0
DCC Growing Communities - Events	0	2,000	(2,000)		0
NLCF - Reaching Communities/Partnerships	0	143,192	(119,318)		23,874
Empowering Local Communities - Asda Foundat	0	970	(970)		0
NDBF Biosphere Communities	0	4,500	(4,500)		0
The Davie Trust	0	1,000	(1,000)		0
<b>Total Restricted Funds</b>	<b>74,186</b>	<b>467,799</b>	<b>(476,344)</b>	<b>-</b>	<b>65,641</b>
Designated Fund	1,283			1,954	3,237
General Funds	129,199	37,959	(50,121)	(1,954)	115,083
<b>Total Unrestricted Fund</b>	<b>130,482</b>	<b>37,959</b>	<b>(50,121)</b>	<b>-</b>	<b>118,320</b>
<b>Total Funds</b>	<b>204,668</b>	<b>505,758</b>	<b>(526,465)</b>	<b>-</b>	<b>183,961</b>

**Prior Year Comparison 23/24**

	Balance Bfwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance Cfwd £
DASP	39,581	58,768	(58,131)	0	40,218
Care Direct	323	8,957	(9,280)	0	0
NCH & SCT	0	5,632	(5,632)	0	0
Live Well in Braunton	1	-	0	-1	0
Community Builder (Comm Dev)	8,469	15,434	(23,903)	0	0
Grow, Share, Cook	500	-	(500)	0	0
361 Energy Redress	(11,512)	42,431	(30,919)	0	0
Barnstaple PCN	5,664	35,579	(40,143)	0	1,100
Kickstart	0	-	0	0	0
COMF	0	1,990	1,990	0	0
Active Devon	1,344	-	(1,344)	0	0
Early Nourishment	(1)	-	0	1	0
Velocity	0	-	0	0	0
Live Well in Braunton (Lottery)	0	68,405	(68,346)	1	60
DCC Teachers Hub	1,809	300	(916)	0	1,193
Revitalising Volunteers	10,000	1,000	(9,761)	0	1,239
AONB Finding Nature's Footsteps	126	30,154	(29,812)	0	468
COL Community	0	-	0	0	0
Warmer Spaces	115	-	(115)	0	0
Volunteer Awards	0	1,000	(1,000)	0	0
Visual Impairment	0	10,416	(2,806)	0	7,610
DCC Growing Communities	0	1,000	(996)	0	4
Homes for Ukraine	0	4,577	(4,577)	0	0
Kailo Co-Pilot	0	20,000	(20,000)	0	0
NDDC Volunteer Connector	0	40,000	(31,563)	0	8,437
DCC Growing Communities - Yoga	0	2,927	(2,927)	0	0
DCC Growing Communities - Mini Gardeners	0	3,000	(3,005)	5	0
361 Warmer Homes Phase 2	0	43,787	(49,317)	0	(5,530)
The Woodyard	0	22,000	(2,613)	0	19,387
End of Year Events - GCF	0	2,989	(2,989)	0	0
<b>Total Restricted Funds</b>	<b>56,419</b>	<b>416,366</b>	<b>(398,605)</b>	<b>6</b>	<b>74,186</b>
Designated Fund	3,475			- 2,192	1,283
General Funds	103,307	34,759	(11,053)	2186	129,199
<b>Total Unrestricted Fund</b>	<b>106,782</b>	<b>34,759</b>	<b>(11,053)</b>	<b>- 6</b>	<b>130,482</b>
<b>Total Funds</b>	<b>163,201</b>	<b>451,125</b>	<b>(409,658)</b>	<b>0</b>	<b>204,668</b>

## Funders 2024/2025:

Project	Funded by:
<p><b>DASP</b> Purpose: Dedicated to improving access to information, services and representation focussing on volunteer lead community transport schemes.</p>	<p>Devon County Council</p>
<p><b>Live Well in Braunton</b> Purpose: Provide Community Connector services and support community building, including volunteer hub, across the Live Well Braunton area.</p>	<p>Live Well in Braunton National Lottery Bid</p>
<p><b>Revitalising Volunteers</b> Purpose: To organise and facilitate a series of events and celebrations to expand volunteer numbers, as they have rapidly declined since the COVID-19 pandemic.</p>	<p>The National Lottery Awards 4 All Fund</p>
<p><b>Warmer Homes (361 Energy)</b> Purpose: To provide advice, guidance and practical support to improve energy efficiency and affordability.</p>	<p>Energy Redress Fund</p>
<p><b>Barnstaple Alliance Primary Care</b> Purpose: To support provide advice and information and connect people to their local community to improve wellbeing.</p>	<p>Barnstaple Alliance Primary Care</p>
<p><b>NDCNL - Finding Nature's Footprint</b> Purpose: To learn more about the nature in our villages, gardens, fields and shores through surveys, monitoring and mapping of wildlife including plants, mammals, insects and birds.</p>	<p>Devon County Council through National Lottery Heritage Fund</p>
<p><b>Visual Impairment</b> Purpose: To strengthen peer support opportunities for people living with visual impairments in Barnstaple and locality. To support Barnstaple Visual Impairment Consortium to operate and provide activities, equipment or services enabling social connection for people with visual impairment</p>	<p>Living Options (Siggery Fund)</p>
<p><b>DCC Growing Communities - Training</b> Purpose: To support our subsidised training offer to our local VCSE Sector in order to help them in their day-to-day work, ensure compliant and supportive as well as becoming more innovative, productive and successful.</p>	<p>Devon County Council</p>

<p><b>DCC Growing Communities</b>                  Purpose:                  To contribute to the facilitation of a range of revitalising volunteering events to help promote and attract volunteers to the sector.</p>	<p>Devon County Council</p>
<p><b>NDDC Volunteer Connector</b>                  Purpose:                  Funding for impactful volunteering and/or social action projects to develop social and human capital in local places. Specifically, to employ a volunteer connector, enabling the expansion of the number of organisations registering for volunteering placements, alongside an increase in actual volunteers. Maintaining Devon Connect platform, and support VCSE Groups to use this as well as any other relevant training and support. As well as to work with other organisations to host events highlighting/celebrating volunteering.</p>	<p>This project is funded by the UK Government through the UK Shared Prosperity Fund and in partnership with North Devon Council</p>
<p><b>The Woodyard</b>                  Purpose:                  To hold, administer and allocate funds to Third Parties as instructed to support the development of a central community hub, known as “The Woodyard” which would bring charity workers and members of the community together, improve communication and understanding, cut costs and provide opportunities for different and creative ways of working, and to make sure loneliness is reduced. This now includes employing a Project Co-ordinator.</p>	<p>Ann Cleaves                  Graham Devine</p>
<p><b>NLCF Reaching Communities / Partnerships</b>                  Purpose:                  To build a strong, vibrant and connected VCSE sector using a community development alliance model, to help bring about social change and improve the quality of life across North Devon and Torridge. Looking at Community Development best practice, how to engage with hard-to-reach community members, as well as form a Northern Devon Community Development alliance, including sustainable funding model.</p>	<p>National Lottery Community Fund</p>
<p><b>Empowering Local Communities</b>                  Purpose:                  To support the facilitation of a range of revitalising volunteer events as well as supporting our annual subsidised training offer to increase knowledge and confidence of volunteers who work with the isolate, lonely and vulnerable members of our community.</p>	<p>Asda Foundation</p>
<p><b>NDBF Biosphere Communities</b>                  North Devon Voluntary Services (NDVS) and the North Devon Biosphere Foundation (NDBF) are partnering on the Biosphere Communities project to empower local communities in taking action for nature, climate, and sustainable land management. NDVS supports eight community hubs by building their capacity, delivering engagement and training workshops, and collaborating with partners like Westcountry Rivers Trust and Biosphere</p>	<p>North Devon Biosphere Foundation</p>

<p>Community Animators. Their work focuses on co-creating activities that reflect community aspirations and environmental priorities, while contributing to broader initiatives such as exhibitions, forums, and youth events.</p> <p>NDVS also helps communities design and run practical environmental projects—like river cleans, tree planting, and citizen science—and supports impact monitoring to inform project learning and reporting. Through this collaboration, NDVS strengthens green skills, raises awareness of sustainable practices, and fosters long-term, community-led environmental stewardship across the North Devon Biosphere.</p>	
<p><b>The Davie Trust (Youth)</b>  <b>Purpose:</b>                  To help us to start implementing our Youth Volunteering Agenda by allowing us to work with youth led organisations and understand how to best engage with our youth and break down barriers around volunteering.</p>	<p>The Davie Trust</p>

## 12. Analysis of Assets

	General Funds £	Designated Funds £	Restricted Funds £	2025 Total £	2024 Total £	General Funds £	Designated Funds £	Restricted Funds £
Tangible Fixed Assets	291	-	-	291	388	388	-	-
Current Assets	132,978	3,237	66,003	202,218	217,659	137,117	1,283	79,259
Current Liabilities	(18,186)		(362)	(18,548)	(13,378)	(8,306)	-	(5,073)
	115,083	3,237	65,641	183,961	204,668	129,199	1,283	74,186

### Purpose of Designated Funds

NDVS has felt that it is prudent to provide for redundancy costs. The total estimated as at 31<sup>st</sup> March 2025 is £16,156 from which £12,919 is calculated as being the cost for those staff working for DASP (Restricted Funding) and is built into their ongoing budget. The remaining £3,237 represents those staff who are currently being funded from Unrestricted Funds.

### Non-regular Costs

None have been recorded during 2024/2025.

## 13. Company Status

NDVS is a private company limited by guarantee and consequently does not have share capital.

Each director of the company is liable to contribute an amount not exceeding £10 towards the assets of the charitable company in the event of liquidation.

### 14. Grants Redistributed

NDVS were awarded, via the Siggery Fund (£10,416) and DeVA/TTVS (£4,577), during FY24/24 which required funds to be distributed to smaller charitable entities. The purpose of these funds was to provide activities, equipment or services to enable social connection for people living with visual impairment and to provide help and support with the refugee crisis via the Homes for Ukraine project. These fund payments amounted to £14,993 and are shown as an expenditure item in Restricted Funding.

## END OF REPORT

**NORTH DEVON VOLUNTARY SERVICES LIMITED**

England & Wales - Charity number 1133707

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# Accounts

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North Devon Voluntary Services Ltd



North Devon  
Voluntary Services Limited

Annual Report and Accounts  
2023 – 2024

**Charity Number: 1133707**  
**Company Limited by Guarantee**  
**Registered in England Number: 06934618**

North Devon Voluntary Services Limited  
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North Devon Voluntary Services Limited

## Introduction from the Chair of Trustees

North Devon Voluntary Services Ltd is a registered charity and a company limited by guarantee, providing a Council of Voluntary Service (CVS) for the district of North Devon.

During the 2023/24 financial year, NDVS continued to build on our relationships with other Devon-based organisations. As one of the partners that make up Devon Voluntary Action (DeVA), we managed workstreams with an aim of bolstering the resilience and sustainability of the Voluntary Community and Social Enterprise (VCSE) community through various campaigns and projects, as mentioned in the Chief Officer's report below. In particular, we took advantage of several opportunities to work more closely with our neighbour organisation Torridge CVS (TTVS) to attract funding to jointly support multiple projects in Northern Devon.

We have maintained our hosting arrangements developed in the last three years, demonstrating the strength of our organisation to both act as an employer for local organisations and projects, and to create additional bridges to the voluntary and community sector. NDVS continues to provide employment support services for VCSE organisations which are delivering key projects and services within the community.

We lost a couple of trustees during the year due to personal commitments and retirement. Our Chief Officer held events encouraging new trustees, which has boosted our numbers again with some new talent, all of whom are experienced in Third Sector activities. We look forward to making use of their varied skillsets.

Our Honorary Treasurer has worked closely during the year with our Finance Officer and our Bookkeeper to ensure that we remain fiscally responsible and transparent. Our Reserves Policy for contingencies was revised to be able to cover 12 months of operation, as recommended by the Charity Commission, and to provide a savings buffer against unexpected costs such as IT equipment repair and replacement.

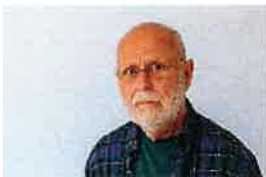
The 2023/24 financial year was the first complete year that our new multi-talented and energetic Chief Officer was able to lead our core and project staff to even greater levels of achievement and productivity. We suddenly lost our office administrator during the year, but the Chief Officer managed to cover the tasks by extra employment and increased responsibilities for our core staff, which has worked well. The current team works harmoniously together, supporting each other as necessary. The trustees would like to thank our Chief Officer for the professional and expert way she has provided an environment for the staff to be a coordinated team.

The UK financial crisis during the year has made successfully resourcing funding streams more difficult, which requires more time and professional effort. NDVS continues to support local organisations to remain resilient, but times are difficult for many of them.

NDVS is confident that we can continue to provide CVS support to VCSE organisations within North Devon for some time yet. We look forward with optimism to working ever more closely with local authorities, our partner organisations and the health services, where we think we are ideally placed to provide valuable and essential support in our area.

In summary, I believe that NDVS remains strong, resilient, and viable for 2024/25.

Jon Wilkes



North Devon Voluntary Services Limited

## Introduction from the Chief Officer

I am very pleased and honoured to be writing, this report in relation to my first full year as Chief Officer. And it's been quite a year!

We have seen several changes internally and externally, and we said goodbye to some cherished and dedicated staff and trustees.

Funding landscape remains tough, but we are in financial good health and would like to thank our Finance Team, Anna and Pepi, for their continued hard work and meticulous attention to detail.

Part of our strategy and all-important income stream is to host projects. You will note that we are continuing to support an array of fledging VCSE organisations as well as statutory bodies, through this complex yet rewarding work.

Being selected by Dartington Design Lab, as a partner, for their Kailo Project, allowed us to employ Jill Bond who acted as a conduit for this work. This initiative is focussed on youth mental health, and their deeper discovery and co-design stage. Despite this funding coming to an end, we are delighted to report that through Jill's dedicated work on our Annual Community Awards we have secured additional funding and now Jill is our Events and Communications Officer.

Thanks to National Lottery Awards 4 All funding, we have been able to continue with a series of revitalising volunteering campaigns. Nationally there has been a shortage of individuals coming forward to volunteer, compounded by the cost-of-living crisis and people wanting to give their times in different formats. We have used these events to connect our VCSE organisations with others, as well as educated them on how to market their requirements. We have invited members of the public to meet such groups as well as to inform them on the benefits of volunteering.

To support these events and this work, in general, we have been able to employ Sammy Antell as our Volunteer Connector. This project is funded by the UK Government through the UK Shared Prosperity Fund and in partnership with North Devon Council.

As well as hosting several relevant events, we have also ensured that the team are represented at the events of others. You may have seen many of us showcasing our new NDVS fleeces. Some notable events include Barnstaple's Fair Proclamation, North Devon Homes Summer Fayre as well as various networking events.

From an advocacy and strategic partnership perspective, we have continued to be the voice and ears of the sector and bang the drum for the amazing work that is implemented by the Third sector, as well as expose the challenges.

Our Third Sector Leadership hub continues to go from strength to strength. The Woodyard Community Hub Project, emerging from Naomi Jefferies utilising it as a soundboard, as well as bring about a series of Supervision Skills training.

Louise Flagg, our Partnership's Officer continues to fly the flag with group development, volunteer management, and co-ordinating our subsidised training offer. Louise may have shortened her titled but has widened her reach and impact. She is also such a strong ambassador for our online platform Devon Connect. Our partnership offer is expanding every week, and we are looking forward to working on our membership offer, during the next financial year.

## North Devon Voluntary Services Limited

We also held a successful Strategy Day back in February, ensuring we are aligned to our Core vision and our aims and objectives are still fit for purpose. Always good to make time to get together and reflect. We will be producing a Theory of Change and streamlined workplan, thanks to this work. The year started with Simone Thompson then CEO of our sister CVS, Tav, and Torridge Voluntary services, and I submitting a stage one proposal to the National Lottery for a partnership's reaching community fund.

We did this as funding was running out for the One Communities Community Development, and we truly believe in the importance of this work.

### **Building a strong and vibrant VCSE sector in North Devon and Torridge**

"The overall aim of this bid is to build a strong, vibrant, and connected VCSE sector, using a community development alliance model, to bring about social change and improve the quality of life across North Devon and Torridge.

A model that is sustainable through greater integration with all sectors. Enabling social mobilisation amongst all parts of our communities (including those hidden/quiet voices), resulting in proud, thriving, healthy, self-reliant, solution focused, cohesive and collaborative resourceful northern Devon communities for generations to come.

Building and enhancing the work of the One Northern Devon 'One Communities' community partnership model. Providing a national framework of community development best practice."

We want to prove how important community development is and the difference it can make and that there is long term future investment, so it is business as usual. We are both very grateful to our range of strategic partners, and Board, for their support. Blood, sweat, tears (and lots of chocolate) but I am happy to say that the end of the financial year saw a successful outcome.

My highlight of the year has to be our annual community awards back in November. It's still gives me such a buzz remembering it. We witnessed Barnstaple Hotel packed with nearly 200 people who give so much, are selfless and make such a difference. The room was engulfed with a tangible feel good factor that has left a long-lasting afterglow #WeGetBackMoreThanWeGive.

And that is why our mission and passion is stronger than ever, to continue to support those that do good to flourish through 2024. Shouting from the rooftops about the work and impact our VCSE organisations provide. Enhancing our revitalising volunteering campaigns, offering much needed training, development and support alongside celebrating all things community and the much-needed positive impact that is being made day by day.

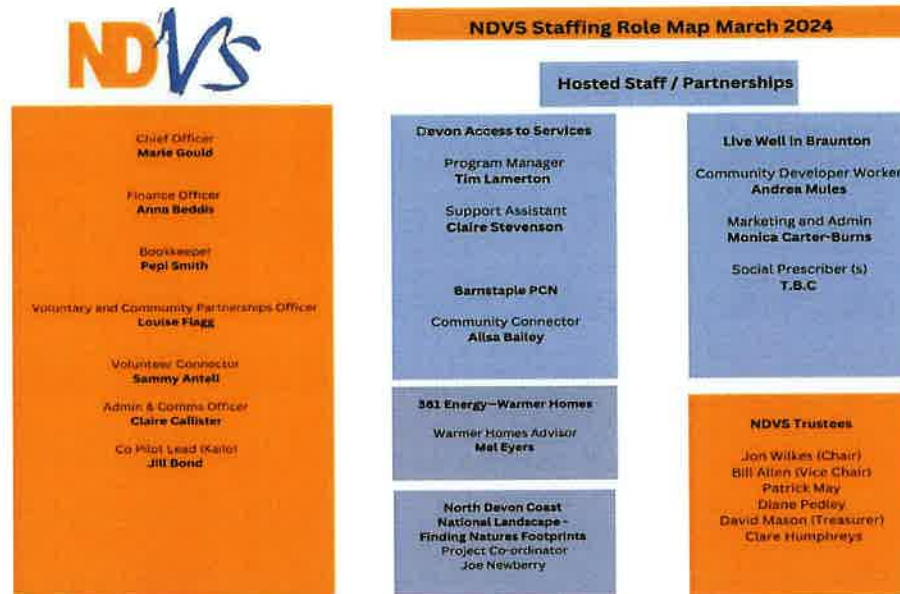
And that is why I love my job so much and despite having its challenges, it is so rewarding. In a World so often swallowed up by so much doom and gloom I get to witness all the good in our communities, people passionate about making a difference, and listening attentively to what the community wants and needs, and then mobilising social action to make it happen, and become a reality. I would like to finish my report by thanking my Board for their continued support and belief. NDVS would be nothing without my hardworking, passionate, and dedicated team. I would like to extend my gratitude to all our funders for understanding the importance of investing in our infrastructure organisations, alongside an array of support from our strategic, partnerships, all allowing us to continue to help enable those that do good to flourish! Resulting in positive social impact spreading throughout our communities.

But finally, my sincere appreciation to all of you that form part of a VCSE organisation, for all your strength, resilience and dedication to happy, healthy, resilient and thriving communities.



**Marie Gould**

## Our Structure



**Diagram NDVS Team (Core and hosted projects) end of March 2023**

In terms of our leadership structure, we have a board of Trustees that are embedded in the local community. There is a broad range of skills that the trustees bring to the charity, ranging from third sector, health/social care and HR. They will have overall legal responsibility for project delivery and financial management.

Our CEO reports into the Board and Marie Gould has come to the charity with background of 30 years in education (further education – business and management) and is Senior Leader’s MBA Exeter University educated.

The core team is headed up by Marie and comprises:

- Partnerships Officer – working across the community and support group and partnership working.
- Events and Comms Officer – working on organising a range of community events as well as our communications strategy.
- Admin and HR Officer – this will be a new post that we are currently recruiting support the HR function and wider team with admin tasks. (funding dependent)
- Finance Officer – coming with a background in projects and education and qualified in both finance and business admin/management.
- Book-keeper – finance qualifications to level 4

As a strong and prominent CVS, we host projects to support with HR, finance and line management. This also allows us to gain vital community feedback from the people working directly with the community.

- Volunteer Connector
- Project Events and PR Officer
- Project Co-ordinator – National Lottery Heritage funded project.
- Community Developer – National Lottery Reaching Communities funded project.
- Marketing and Volunteer Co-ordinator – as above
- 3 x Social Prescribers – Local PCN funded

## North Devon Voluntary Services Limited Aims and Objectives

North Devon Voluntary Services (NDVS) is an independent charity based in Barnstaple, providing support and specialist advice to voluntary organisations and social enterprises in our local area. Our mission is to strengthen and champion the work of local organisations by representing, developing supporting and celebrating voluntary and community action. Ultimately, we help those who do good, to flourish!

As the Council for Voluntary Service (CVS) we are a small local charity that operates within North Devon. CVS' are "the place at which local voluntary and community organisations speak to each other". We are the local voice of the Third Sector; we are also the ears so that we can make sure that the strategic players know what gaps there are in the community and who is best placed to fulfil this need.

We offer a wide variety of services and support for local organisations; for example, training; funding advice; group development; support and so much more. Our vision is to be the beacon of light for the voluntary and community sector in North Devon; advising; listening; signposting, celebrating, and connecting.

We also host several projects, supporting fledgling organisations with a variety of functions such as HR and Finance. Part of this strategic aim is to build closer links with the Primary Care Network (PCN) Wellbeing teams so we can understand the themes of referrals being handled by their social prescribers. In turn we can support filling any gaps in services and needs, through VCSE organisations or other suitable partners.

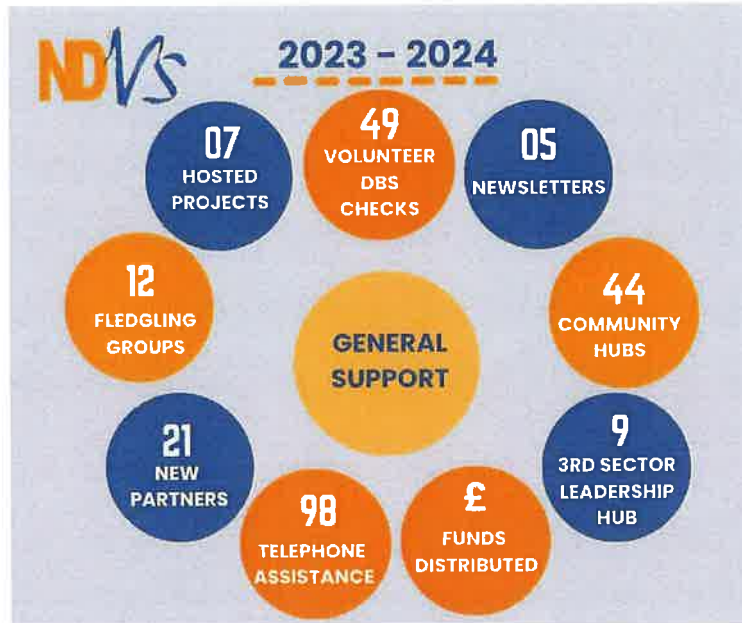
We work very closely with One Northern Devon (OND) - a partnership of organisations that recognise that unfair and avoidable differences in social, economic and environmental conditions affect the opportunities people have, to lead healthy and happy lives. In recent years, we have employed or hosted Community Developers supporting Community Development across North Devon.

Holding these four functions, as guiding principles, as members of National Association of Voluntary and Community Action



North Devon Voluntary Services Limited  
**Our Impact**

Over the last year we have been working with the Voluntary and Community sector as follows:



**Training and workshops**

Our subsidised training programme has gone from strength to strength. Through a variety of channels, including Volunteer Management Forum and our Leadership Hub, we listen to the sector and then try and respond with as many relevant training packages as we can.



North Devon Voluntary Services Limited  
Events

Throughout the year, further, to securing funding, we have been able to facilitate and organise several events.

We also support a range of strategic partners with their events, in a few ways.

Through evaluation we know that this work helps us to learn, network, connect and really showcase the awesome work that is happening within our communities, as well as the many challenges.

**NDVS** **EVENTS FACILITATED/SUPPORTED**  
**2023 - 2024**

- BARNSTAPLE REVITALISING VOLUNTEERING EVENT**  
70 MEMBERS OF THE PUBLIC ATTENDED
- ANNUAL COMMUNITY AWARDS**  
48 CERTIFICATES AWARDED REPRESENTING  
24 ORGANISATIONS  
180 ATTENDED
- YOUTH REVITALISING EVENT**  
PETROC
- THE WOODYARD LAUNCH EVENT**
- HOSTED KAILO COMMUNITY PARTNER MEETINGS**
- NORTH DEVON COMMUNITY LOTTERY LAUNCH**

The infographic features several circular photographs: a group of people at the top right, two men holding certificates at the bottom left, a group of women in formal attire in the center, and a woman holding a certificate at the bottom right.

North Devon Voluntary Services Limited  
**VCSE representation**

**Strategic Development and Voluntary Sector Representation**

**NDVS**  
**STRATEGIC DEVELOPMENT AND VOLUNTARY SECTOR REPRESENTATION**

- NORTH DEVON FUTURES**  
CO is Chair of Communities and Place action group
- ONE NORTHERN DEVON**  
CO is a Board Member and our Partnerships Officer has regular showcasing spot at Board Meetings.
- NORTHERN DEVON HEALTH AND WELLBEING DELIVERY BOARD**  
Regular representation from team members
- COMMUNITY SAFETY PARTNERSHIP**  
Regular representation from team members
- VCSE ASSEMBLY**  
Regular representation from team members and support
- ONE COMMUNITIES**  
Regular representation through Partnerships Officer and team member representation One Barnstaple
- EARLY HELP LOCALITY PARTNERSHIPS**  
Regular representation from team members
- FORUMS**  
Regular representation from team members at a variety of relevant networks, including Hoast Volunteer Management Forum with 55 members

This is a key part of our work; particularly as statutory service providers look to form partnerships with the sector.

Our work has included attending strategic meetings, networks and forming relevant partnerships.

Always advocating for the sector and making its voice heard, loud and clear.



North Devon Voluntary Services Limited  
Devon Connect and Communication

Devon Connect continues to go from strength to strength and is gaining traction with organisations as well as the general public. The revitalising events are raising the profile and encouraging more organisations to place their listings and make use of the additional features the platform offers such as teams meeting, document sharing, conversations and linking postings to specific areas as well as campaigns promoting areas such as Youth Matters and Trustees

The employment of a Volunteer Connector has really helped expand this work in a positive manner, building on the foundations of our Community and Partnerships Officer.



2023 - 2024



## North Devon Voluntary Services Limited

### Hosted Projects and Services

NDVS acts as a host for individual strategic projects delivering in the North Devon and northern Devon areas. It is vital that NDVS provides this service as it enables projects/initiatives to be delivered locally and benefit from our networks and sector intelligence. These hosted projects are listed below:

#### Devon Access to Services (DAS)

DAS, now in its 17<sup>th</sup> year, is a project hosted by NDVS and funded by Devon County Council (DCC). Our focus is supporting the 61 members of Devon Community Car Forum (DCCF) and providing information and support to people who need help accessing the services they need.

DAS distributed the annual DCC grant £41,286 to the 51 Full Members of the Devon Community Car Forum via the new fund holder. This grant is made in return for data relating to volunteer car journeys across the Devon County Council area.

Working in partnership with DCC, Devon wide NHS Trusts, and the Car Forums we distributed 1954 Volunteer Driver Hospital Parking Permits to the 57 participating car schemes. The NHS Trusts in Devon now all use Automatic Number Plate Recognition systems.

There is a growing realisation that as large organisations turn to digital solutions to improve productivity, workload is transferred to organisations helping people who do not or cannot use digital technology. This is a relatively small number of people but represents many of the users of car schemes and other voluntary organisations. We have noticed for example the increased workload managing the parking permit system.

DAS continued its regular activities hosting Car Forum meetings and providing professional advice and support. We collected statistics, case studies and shared best practice to all the car schemes. We are grateful to Harley the T level student from Petroc for checking and updating entries in our [devonservices.org.uk](http://devonservices.org.uk). DAS would like to thank Devon County Council and NDVS for their continued support of the project.

Community Car Scheme Activity	2020-21 Covid	2021-22	2022-23	2023-24 (provisional)
<b>Number of Volunteer drivers</b> (estimated 1900 pre covid)	<b>580</b>	<b>1100</b>	<b>1206</b>	<b>1228</b>
Journeys to and from primary care	17,205	31,685	39,744	39,684
Journeys to and from secondary care	21,029	38,726	48,575	48,503
Journeys to social and welfare activities	3,916	18,118	27,202	33,444
<b>Total number of journeys</b>	<b>42,150</b>	<b>88,529</b>	<b>115,521</b>	<b>121,631</b>
Journeys for passengers in wheelchairs	1,633	1,873	2,766	2,353
Miles travelled	570,000	972,703	1,382,925	1,234,971
Volunteer hours	77,261	103,813	133,935	129,238
Notional value of vol hours min wage	£673,716	£924,974	£1,395,603	£1,478,482
Drivers' expenses paid	£206,172	£377,813	£480,971	£497,822
Operational costs of schemes	£390,628	£509,920	£704,806	£913,565
Received from passengers	£262,728	£517,861	£693,403	£775,952
All other fundraising (inc grants)	£138,144	£552,195	361,529	£353,453
<b>Total cost of providing services</b>	<b>£596,800</b>	<b>£887,733</b>	<b>£1,185,777</b>	<b>£1,411,387</b>
Funding -deficit/+surplus	-£195,928	+£182,323*	-£130,845	-£281,982

\*2021-22 Two schemes received large bequests which has inflated the deficit/surplus figure. Many schemes are still struggling to meet their costs.

To find out more about car schemes in your area, please call us on 07840 452147 or search [www.devonservices.org.uk](http://www.devonservices.org.uk)

## North Devon Voluntary Services Limited

### Connected Communities Programme

Connected Communities is a project which has been developed within the framework of Devon County Council's Prevention Strategy. The aim is to support vulnerable adults in their community and promote independence through enabling access to voluntary and community activities.

For those adults who are isolated or vulnerable the programme offers support that is individual to their needs from either the voluntary sector or the community. We focus on the individual and work with them to identify opportunities, including signposting that will reduce isolation and meet social needs.

This role remains a vital link between vulnerable clients and the VCSE sector and statutory services and proved its worth during the challenges of Covid-19 and the associated restrictions. Clients were able to receive the support they needed to remain independent in their own homes but at the same time safe and connected.

The Community Connector takes referrals from the Social Care Assessors, the Sensory Team, Occupational Therapists, the Community Enabling Team, Pathfinder and Rapid Response Team. The worker will provide support either face to face, by telephone or via email. The holistic and solutions-based nature of this role has resulted in several significant outcomes. For example, increased access to grants and funding, improved relationships and confidence in services, home improvements, and improved access to services.

This project ceased in August 2023

### Health and Social Care Teams

The Devon County Council Health and Social Care Team contract, managed by Westbank and sub-contracted to DEVA, requires NDVS to provide development support to address the issues and gaps identified by the Voluntary Sector Representatives. The Voluntary Sector Reps attend the meetings of the community health and social care teams and identify ways in which voluntary sector organisations can assist clients. Our development work aims to enhance the wellbeing of people who are often dealing with multiple health problems and other difficulties.

### Live Well in Braunton

Further to successful National Lottery Funding bid, NDVS now employs and hosts the Community Connector, Marketing, Admin and Volunteer Co-ordinator role as well as 2 Social Prescribers for Live Well in Braunton (LWIB). NDVS is an active member of the Braunton Forum and provides advice information and guidance to the community. Social Prescribers works with the local GP surgery to support individuals overcome barriers and issues affecting their wellbeing. During the last year the Community Connector has played a central role in coordinating voluntary action to support those isolated within the community and ensuring that the project is meeting the outcomes set out for the National Lottery, supported by the Marketing, Admin and Volunteer Co-ordinator and with full support of the LWIB committee.

### One Northern Devon (OND)

NDVS works closely with OND and employs and manages the Community Developer for Barnstaple. OND also supports one of Barnstaple Alliance PCN's Community Connectors with small but impactful number of community development hours. The aim is to form a strong partnership between service providers and the voluntary and community sector focussing on key health and wellbeing issues affecting the local community. Funding for this role is provided on an annual basis.

This ceased in August 2023

### Barnstaple Alliance Primary Care Network

NDVS continues to work in partnership with the Barnstaple Alliance Primary Care network to support the NHS wellbeing agenda. NDVS employs 2 Community Connectors on behalf of the network with the aim of linking the local voluntary and community activities to the needs of patients. In addition, these workers identify gaps in service provision and with NDVS's support develop new voluntary and community services.

**North Devon Voluntary Services Limited**

**North Devon Coast Areas of Outstanding Natural Beauty (AONB)**

The North Devon Coast Areas of Outstanding Natural Beauty (AONB) covers 171 square kilometres (66 square miles) of mainly coastal landscape including special places such as Combe Martin, Lee Bay, Woolacombe, Croyde, Saunton, Northam Burrows Country Park, Westward Ho!'s Pebble Ridge, the Hartland Peninsula and Braunton Burrows, a UNESCO World Biosphere Reserve.

Finding Nature's Footprints is a three-year National Lottery Heritage Funded project which aims to learn more about the nature in our villages, gardens, fields and shores through surveys, monitoring and mapping of wildlife including plants, mammals, insects and birds. This was its first year.

This information will be used to support action by communities, volunteers, landowners and local agencies to develop community-led nature recovery plans and take action for nature improvement.

North Devon Coast AONB have teamed up with partners across North Devon to provide opportunities for new audiences in the area to connect with nature and benefit from the nationally designated Areas of Outstanding Natural Beauty As part of this project NDVS host the Project Co-ordinator.



**HOSTED PROJECTS**



**2023 - 2024**



## North Devon Voluntary Services Limited

### **Governing Document**

NDVS Ltd is a company limited by guarantee (number 06934618) and a registered charity (number 1133707) with an area of benefit which covers North Devon. The company was established under a Memorandum of Association which sets out the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are liable for any debts, the total not to exceed £10.

### **Appointment of Trustees**

Trustees are appointed by approval of the members at the Annual General Meeting, by approval of the members during the year or by co-option of the Board of Trustees. New trustees are provided with an induction pack and additional training offered as need indicates. The Board of Trustees meets on average every other month and a Chief Officer is appointed to manage the day-to-day operations.

### **Risk Management**

The Trustees have identified the risks facing the Charity. They review them regularly and put systems in place to mitigate these risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

### **Public Benefit**

The Trustees are aware of the Charity Commission's guidance on public benefit and have taken it into account when making decisions to which the guidance is relevant. How we have done this is demonstrated in the Chief Officer's report.

### **Related Parties**

We are a member of DeVA working in partnership with TTVS, Involve, South Hams CVS, Teignbridge CVS and West Devon CVS, all locally based organisations providing comprehensive support to Devon's voluntary and community sector. DeVA is an associate member of NAVCA and NCVO.

North Devon Voluntary Services Limited

**Legal and Administrative Information**

Registered Charity Number 1133707  
Company Registration Number 06934618  
Registered Office Suite 206, Queens House, Queens Street, Barnstaple, EX32 8HJ

Trustees:

Jonathan Wilkes	Chair – Resigned 26 July 2024 (remaining as Trustee)
Bill Allen	Chair – From 26 July 2024
Marc Johnson	Vice Chair – From 26 July 2024
David Mason	Treasurer
Patrick May	Resigned April 2024
Diane Pedley	
Ian Gibson	Resigned Aug 2023
Clare Humphreys	Appointed April 2023
Marc Johnson	Appointed May 2024
Don Pratt	Appointed July 2024
Rebecca Sharples	Appointed July 2023 Resigned Mar 2024

Company Secretary Claire Callister From Apr 2023 – Mar 2024  
David Mason From Mar 2024

Chief Officer Marie Gould

Bankers Unity Trust Bank, Customer Services Centre  
Nine Brindley Place  
Birmingham  
B1 2HB

Accountants Westcotts (SW) LLP  
47 Boutport Street  
Barnstaple  
Devon  
EX31 1SQ

Solicitors Wollen Michelmore  
Avery House, Liberty Road  
Roundswell Business Park  
BARNSTAPLE  
Devon, EX31 3TL

Constitution Adopted July 1997  
Revised 20th April 2006  
Memorandum and articles of association 15 June 2009

## Financial Review

Year 23/24 saw a slight increase in funding from £444,744 (22/23) to £451,125 (23/24) reflecting not only the increasing development work undertaken but funding specifically relating to projects to aid in the recovery period post the COVID-19 pandemic, including the volunteer shortage and funding challenges. Our reserves have increased from £163,201 to £204,668, however projects that are WIP at the beginning of the year and WIP at the end of the year should be noted.

In particular projects that had brought forward funds on 1<sup>st</sup> April 2023 were

- DASP £39,581
- Care Direct £323
- Live Well in Braunton £1
- Community Development £8,469
- Grow, Share, Cook £500
- 361 Energy £ (11,512)
- Barnstaple PCN £5,664
- Active Devon £1,344
- AONB £126
- DCC Teacher's Hub £1,809
- Warmer Spaces £115
- Revitalising Volunteers £10,000

and projects that had carried forward funds as at 31<sup>st</sup> March 2024 are

- DASP £40,218
- Barnstaple PCN £1,100
- AONB £468
- LWIB Lottery £60
- DCC Teacher's Hub £1,194
- Revitalising Volunteers £1,239
- Visual Impairment (Siggery Fund) £7,610
- NDDC Volunteer Connector £8,437
- The Woodyard £19,387

The expenditure on these will be in the 24/25 year.

361 Warmer Homes Phase 2 fund carries forward £(5,531) owing to a time lag between expenditure and the receipt of the quarterly funds.

### Analysis of Incoming Funds is as follows:

	£ 23/24	£ 22/23
Grants & Donations	432,188	424,531
Training Workshops	12,457	9,913
Costs Recovered	2,285	9,273
Interest Received	4,195	1,027
Other Income	-	-
Total Incoming Funds	<u>451,125</u>	<u>444,744</u>

## North Devon Voluntary Services Limited

### Resources Expended

Total Expenditure for the YE 23/24 is £409,658; a decrease of £18,810 on the previous year. However, included in this figure is £6,612 which represents grants that were sent out to groups that applied for funding as part of the Siggery Fund and Homes for Ukraine projects.

Key Costs 23/24 compared to 22/23

#### Resources Expended:

	£ 23/24	£ 22/23
Staffing Costs	315,865	282,959
Grants Transferred	6,612	19,207
Premises Costs	9,990	12,290
Office Costs	4,220	3,363

The increase in staffing costs reflects the increased project activity and COL rises.

North Devon Voluntary Services Limited

**Reserves Policy**

As at 31<sup>st</sup> March 2024 the total NDVS reserves stood at £204,668 of which £1,283 is designated funds set aside for potential redundancy costs. The total reserves are an increase of £41,467 on the previous year. Analysis of reserves show that £74,186 is Restricted Funding and £130,482 is Unrestricted Funding.

The NDVS Reserves Policy has several objectives:

- To ensure that we have sufficient funds to cover potential redundancies – currently held in a Designated Fund,
- To enable us to ensure the organisation can survive for at least 12 months should other funding cease,
- To provide sufficient resilience and flexibility to cope with changing times and the fact that some of our projects arrive with grants whereas with others the costs have to be reclaimed afterwards,
- From time to time there are opportunities that require “matched funding” – without some flexibility we would be unable to respond to those opportunities.


The Trustees have reviewed the charity’s needs for reserves in line with the guidance issued by the Charity Commission and we should be able to continue our operations for a minimum of 12 months.

**Small company provisions**

This report has been prepared in accordance with the provision applicable to companies entitled to the small companies' exemption.

On Behalf of The Board: .....  .....

Jonathan Wilkes (Chair)

Date: .....  .....

North Devon Voluntary Services Limited

## Independent Examiner's Report to the Trustees of the North Devon Voluntary Services Limited.

I report on the accounts of the charity for the year ended 31 March 2024 as set out in this report.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent Examiners Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe; -

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW) which is one of the listed bodies.

Signed 

Date 31<sup>st</sup> October 2024

Catherine Williams FCA DChA

Westcotts (SW) LLP  
Independent Examiner  
47 Boutport Street  
Barnstaple, EX31 1SQ

North Devon Voluntary Services Limited

**Statement of Financial Position as of 31<sup>st</sup> March 2024**

	<b>Total Funds 23/24</b>	<b>Prior Year Funds</b>
	£	£
Tangible assets	<u>388</u>	<u>517</u>
Current Assets:		
Debtors	5,190	21,482
cash at Bank and in hand	<u>212,469</u>	<u>159,454</u>
	<u>217,659</u>	<u>180,936</u>
Current Liabilities		
Creditors: amounts falling due within one year		
	<u>13,379</u>	<u>18,252</u>
Net Current Assets	<u>204,280</u>	<u>162,684</u>
Total Assets less Current Liabilities	<u>204,668</u>	<u>163,201</u>
Creditors: amounts falling due after one year		
Provision for Liabilities		
Total Net Assets	<u>204,668</u>	<u>163,201</u>
Funds of the Charity:		
Restricted Funds	74,186	56,419
Unrestricted Funds	<u>130,482</u>	<u>106,782</u>
	<u>204,668</u>	<u>163,201</u>

North Devon Voluntary Services Limited

For the financial year ended 31 March 2024 the company was entitled to exemption to audit under ss. 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

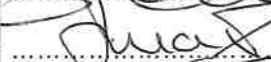
The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board and signed on its behalf on.....Date 31 October 2024

..... Jonathan Wilkes (Chair)

..... Bill Allen (Vice Chair)

..... David Mason (Company Secretary)

Charity Number: 1133707  
Company Limited by Guarantee  
Registered in England Number: 06934618

North Devon Voluntary Services Limited

**Statement of Financial Activities YE March 2024 (Including Income and Expenditure Account)**

	31st March 2024			31st March 2023		
	Unrestricted Funds £	Restricted Funds £	Totals Funds £	Totals Funds £	Unrestricted Funds £	Restricted Funds £
<b>Income:</b>						
Grants & Donations	25,064	407,124	432,188	424,531	20,515	404,016
Earned from Other Activities	9,695	9,242	18,937	20,213	6,637	13,576
<b>Total Income</b>	<b>34,759</b>	<b>416,366</b>	<b>451,125</b>	<b>444,744</b>	<b>27,152</b>	<b>417,592</b>
<b>Expenditure:</b>						
Expenditure on charitable activities	11,053	398,605	409,658	428,469	28,731	399,738
<b>Net Incoming Resource</b>	<b>23,706</b>	<b>17,761</b>	<b>41,467</b>	<b>16,275</b>	<b>(1,579)</b>	<b>17,854</b>
Transfer between funds	(6)	6				
Net Movement of Funds	23,700	17,767	41,467	16,275	(1,579)	17,854
<b>Reconciliation of Funds:</b>						
Total Funds Brought Forward	106,782	56,419	163,201	146,926	108,361	38,565
Total Funds Carried Forward	130,482	74,186	204,668	163,201	106,782	56,419

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

## Notes to the Accounts

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Suite 206, Queens House, Queen Street, Barnstaple, Devon, EX32 8HJ

### 1. Basis of Accounting

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year. <sup>(00)</sup>

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with FRS102, the Charities SORP (FRS102) and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Charities SORP (FRS102). The financial reports are prepared in sterling which is the functional currency of the charity.

#### 1.2 Change in basis of accounting

There have been no changes in the Accounting Policies for 2023 or 2024.

#### 1.3 Fund Accounting

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor through the terms of an appeal.

#### 1.4 Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Grants and donations are received by way of grants, donations and gifts and are included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in the accounts.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

#### **1.5 Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes, including the running of community transport.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

#### **1.6 Fixed Assets**

These are capitalised if they can be used for more than one year and cost at least £500. They are valued at Cost or, if Gifted, at the value to the Charity on receipt. Depreciation is provided at rates calculated to write off costs of fixed assets, less their estimated residual value, over their expected useful lives on the basis of 25%, reducing balance.

#### **1.7 Going Concern**

There are no material uncertainties about the charity's ability to continue.

# North Devon Voluntary Services Limited

## 2. Grants & Donations

Funder	Project	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		£	£	£	£	£	£
Give As You Live	Core	-	-	-	15	0	15
361 Energy CIC	Core	-	-	-	1,500	0	1,500
North Devon Council	Core	17,000	-	17,000	17,000	0	17,000
Norman Family Charitable Trust	CVS	2,000	-	2,000	2,000	0	2,000
Norman Family Charitable Trust	CVS	2,500	-	2,500	-	0	-
Devon Voluntary Action	CVS	200	-	200	-	0	-
DMCC	CVS	25	-	25	-	0	-
Barnstaple Town Council	Core	1,000	-	1,000	-	0	-
Devon Voluntary Action (REM)	Core	400	-	400	-	0	-
Devon Voluntary Action (COMF)	Core	595	-	595	-	0	-
Centurion Management	Core	141	-	141	-	0	-
Barnstaple Town Council	Events	1,000	-	1,000	-	0	-
Active Devon Partnerships	Events	203	-	203	-	0	-
Devon County Council	DASP (5)	-	48,759	48,759	-	47,803	47,803
Siggyery Fund	DASP (5)	-	760	760	-	0	-
Devon Voluntary Action	CH&SCT (22)	-	5,632	5,632	-	5,632	5,632
Devon County Council	Care Direct (24)	-	8,957	8,957	-	18,120	18,120
Live Well in Braunton	LWIB (42)	-	-	-	-	3,476	3,476
Early Nourishment CIC	Early Nourishment (44)	-	-	-	-	33,619	33,619
Northern Devon Healthcare NHS Trust	Comm Dev (46)	-	-	-	-	24,413	24,413
Barnstaple Town Council	Comm Dev (46)	-	-	-	-	8,000	8,000
Royal Devon University Healthcare Trust	Comm Dev (46)	-	15,434	15,434	-	1,000	1,000
The Energy Savings Trust	361 Energy (48)	-	42,432	42,432	-	73,179	73,179
North Devon Council	Kickstart (49)	-	-	-	-	3,215	3,215
Barnstaple PCN Alliance	Barnstaple PCN (50)	-	35,579	35,579	-	46,153	46,153
Barnstaple Town Council (Goop)	Active Devon (51)	-	-	-	-	240	240
Devon Voluntary Action	COMF (52)	-	1,990	1,990	-	55,000	55,000
Devon County Council	ACNB (53)	-	30,161	30,161	-	22,369	22,369
Live Well in Braunton	LWIB (54)	-	68,405	68,405	-	20,129	20,129
Velocity Devon	Velocity (55)	-	-	-	-	1,800	1,800
Cosmic	Velocity (55)	-	-	-	-	6,670	6,670
Devon County Council	DCC Teachers Hub (56)	-	300	300	-	2,868	2,868
North Devon District Council	Warmer Spaces (57)	-	-	-	-	330	330
Devon Voluntary Action	COL Community (58)	-	-	-	-	20,000	20,000
Barnstaple Town Council	Volunteer Awards (59)	-	1,000	1,000	-	0	-
The National Lottery Community Fund	Revitalising Volunteers (60)	-	1,000	1,000	-	10,000	10,000
Living Options (Siggyery Fund)	Visual Impairment (61)	-	10,416	10,416	-	0	-
Devon County Council	DCC Growing Communities (62)	-	1,000	1,000	-	0	-
Devon Voluntary Action	Homes for Ukraine (63)	-	2,577	2,577	-	0	-
TTVS	Homes for Ukraine (63)	-	2,000	2,000	-	0	-
University College London	Kailo Co-Pilot (64)	-	20,000	20,000	-	0	-
North Devon Council	NDDC Volunteer Connector (65)	-	40,000	40,000	-	0	-
Devon County Council	DCC Grow Comms - Yoga (66)	-	2,927	2,927	-	0	-
Devon County Council	DCC Grow Comms - Mini Gardeners (67)	-	3,000	3,000	-	0	-
The Energy Savings Trust	361 Warmer Homes P2 (68)	-	43,786	43,786	-	0	-
Ann Cleaves	The Woodyard (69)	-	20,000	20,000	-	0	-
Graham Devine	The Woodyard (69)	-	2,000	2,000	-	0	-
Devon County Council	End of Year Events - GCF (71)	-	2,989	2,989	-	0	-
<b>TOTAL</b>		<b>25,064</b>	<b>407,124</b>	<b>432,188</b>	<b>20,515</b>	<b>404,016</b>	<b>424,531</b>

## North Devon Voluntary Services Limited

<b>3. Net Incoming Resources for Year Ending 2023</b>	<b>2024</b>	<b>2023</b>
	£	£
This is stated after charging depreciation	129	145

<b>4. Examination &amp; Accounting Fees</b>		
Independent Examiners Fees	2,180	1,600
<b>Examination &amp; Accounting Fees</b>	<b>2,180</b>	<b>1,600</b>

<b>5. Employees ' Costs (including pension and employers national insurance)</b>		
Gross Salaries	293,358	264,568
Employers National Insurance	19,080	16,779
Pension Costs	8,427	6,612
Employers Allowance	(5,000)	(5,000)
<b>Total Employee Cost</b>	<b>315,865</b>	<b>282,959</b>

No Employees received emoluments over £60,000

Average number of full time equivalent employees in the year: 10.4 10.2

## 6. Trustee Remuneration & Related Party Transactions

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

No loans were made to Trustees by the charity or by Trustees to the Charity (YE 2024 nil).

## 7. Taxation

The charity's activities fall within the exemptions afforded by the provisions of Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

North Devon Voluntary Services Limited

		£ YE 2024	£ YE 2023
<b>8</b>	<b>Tangible Assets</b>		
	<b>8.1 Cost or Valuation</b>		
	As at 1st April 2023	20,653	20,653
	Disposals		
	Additions		
	As at 31st March 2024	<u>20,653</u>	<u>20,653</u>
	<b>8.2 Accumulated Depreciaton</b>		
	As at 1st April 2023	20,136	19,991
	Depreciation on Disposals		
	Charge for the Year	129	145
	As at 31st March 2024	<u>20,265</u>	<u>20,136</u>
	<b>8.3 Net Book Value</b>		
	As at 1st April 2023	<u>517</u>	<u>662</u>
	As at 31st March 2024	<u>388</u>	<u>517</u>
<b>9</b>	<b>Debtors &amp; Prepayments</b>		
	Grant Funding	2,058	19,891
	Other Debtors	-	336
	Prepayments	<u>3,132</u>	<u>1,927</u>
		<u>5,190</u>	<u>21,482</u>
	All of which are due within one year		
<b>10</b>	<b>Current Liabilities - Due within one year</b>		
	Other Creditors	8,312	14,180
	Taxation, PAYE & INS	<u>5,067</u>	<u>4,072</u>
		<u>13,379</u>	<u>18,252</u>

North Devon Voluntary Services Limited

**11. Movement in Funds 23/24**

	Balance Bfwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance Cfwd £
DASP	39,581	58,768	(58,131)	0	40,218
Care Direct	323	8,957	(9,280)	0	0
NCH &SCT	0	5,632	(5,632)	0	0
Live Well in Braunton	1	-	0	-1	0
Community Builder (Comm Dev)	8,469	15,434	(23,903)	0	0
Grow, Share, Cook	500	-	(500)	0	0
361 Energy Redress	(11,512)	42,431	(30,919)	0	0
Barnstaple PCN	5,664	35,579	(40,143)	0	1,100
Kickstart	0	-	0	0	0
COMF	0	1,990	1,990	0	0
Active Devon	1,344	-	(1,344)	0	0
Early Nourishment	(1)	-	0	1	0
Velocity	0	-	0	0	0
Live Well in Braunton (Lottery)	0	68,405	(68,346)	1	60
DCC Teachers Hub	1,809	300	(916)	0	1,193
Revitalising Volunteers	10,000	1,000	(9,761)	0	1,239
AONB Finding Nature's Footsteps	126	30,154	(29,812)	0	468
COL Community	0	-	0	0	0
Warmer Spaces	115	-	(115)	0	0
Volunteer Awards	0	1,000	(1,000)	0	0
Visual Impairment	0	10,416	(2,806)	0	7,610
DCC Growing Communities	0	1,000	(996)	0	4
Homes for Ukraine	0	4,577	(4,577)	0	0
Kailo Co-Pilot	0	20,000	(20,000)	0	0
NDDC Volunteer Connector	0	40,000	(31,563)	0	8,437
DCC Growing Communities - Yoga	0	2,927	(2,927)	0	0
DCC Growing Communities - Mini Gardeners	0	3,000	(3,005)	5	0
361 Warmer Homes Phase 2	0	43,787	(49,317)	0	(5,530)
The Woodyard	0	22,000	(2,613)	0	19,387
End of Year Events - GCF	0	2,989	(2,989)	0	0
<b>Total Restricted Funds</b>	<b>56,419</b>	<b>416,366</b>	<b>(398,605)</b>	<b>6</b>	<b>74,186</b>
Designated Fund	3,475			- 2,192	1,283
General Funds	103,307	34,759	(11,053)	2186	129,199
<b>Total Unrestricted Fund</b>	<b>106,782</b>	<b>34,759</b>	<b>(11,053)</b>	<b>- 6</b>	<b>130,482</b>
<b>Total Funds</b>	<b>163,201</b>	<b>451,125</b>	<b>(409,658)</b>	<b>0</b>	<b>204,668</b>

## North Devon Voluntary Services Limited

### Prior Year Comparison

	Balance Bfwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance Cfwd £
DASP	33,902	59,458	(53,779)		39,581
Care Direct	637	18,120	(18,434)		323
NCH & SCT	-	5,632	(5,632)		0
Live Well in Braunton	456	3,476	(3,931)		1
Community Builder	5,360	33,413	(30,304)		8,469
Grow, Share, Cook	500	-	0		500
361 Energy Redress	- 10,108	73,179	(74,583)		(11,512)
Barnstaple PCN	5,837	46,154	(46,327)		5,664
Kickstart	324	3,215	(3,538)		0
COMF	-	55,000	(55,000)		0
Active Devon	1,991	240	(887)		1,344
Early Nourishment	- 334	35,540	(35,207)		(1)
	-	8,470	(8,470)		0
Live Well in Braunton (Lottery)	-	20,128	(20,128)		0
DCC Teachers Hub	-	2,868	(1,059)		1,809
Revitalising Volunteers	-	10,000	0		10,000
AONB Finding Nature's Footsteps	-	22,369	(22,243)		126
COL Community	-	20,000	(20,000)		0
Warmer Spaces	-	330	(215)		115
<b>Total Restricted Funds</b>	<b>38,565</b>	<b>417,592</b>	<b>(399,737)</b>	<b>-</b>	<b>56,419</b>
Designated Fund	2,474	1,001	-	-	3,475
General Funds	105,887	26,151	(28,731)		103,307
<b>Total Unrestricted Fund</b>	<b>108,361</b>	<b>27,152</b>	<b>(28,731)</b>	<b>-</b>	<b>106,782</b>
	-				
<b>Total Funds</b>	<b>146,926</b>	<b>444,744</b>	<b>(428,468)</b>	<b>-</b>	<b>163,201</b>

**Funders 2023/24:**

<b>Project</b>	<b>Funded by:</b>
<p><b>DASP</b>                      Purpose:                      Dedicated to improving access to information, services and representation focussing on volunteer lead community transport schemes.</p>	Devon County Council
<p><b>Community Health &amp; Social Care Teams</b>                      Purpose:                      To provide a framework in each Health Service in Devon to enable the Community Health &amp; Social Care Teams to develop community response to the needs of patients.</p>	DeVA
<p><b>Care Direct Plus</b>                      Purpose:                      To support vulnerable adults in their community and promote independence through enabling access to voluntary and community activities.</p>	Devon County Council
<p><b>One Northern Devon – Community Development</b>                      Purpose:                      To explore new ways of working to improve wellbeing outcomes for defined groups. To build capacity and support the formation of One Barnstaple</p>	Royal Devon University Healthcare Trust (One Northern Devon)
<p><b>Grow, Share, Cook</b>                      Purpose:                      Grant redistributed to Barnstaple Town Council to allow them to develop an exciting community project in the centre of town where food will be grown and shared, with the hope that people will send in pictures of what they cook with the produce to help inspire others.</p>	Live West
<p><b>Live Well in Braunton</b>                      Purpose:                      Provide Community Connector services and support community building, including volunteer hub, across the Live Well Braunton area.</p>	Live Well in Braunton National Lottery Bid
<p><b>DCC Teachers Hub</b>                      Purpose:                      Provision of admin and financial services to support the delivery of ESOL projects within the community.</p>	Devon County Council
<p><b>Revitalising Volunteers</b>                      Purpose:                      To organise and facilitate a series of events and celebrations to expand volunteer numbers, as they have rapidly declined since the COVID-19 pandemic.</p>	The National Lottery Awards 4 All Fund

North Devon Voluntary Services Limited

<p><b>Warmer Homes (361 Energy)</b>  <b>Purpose:</b>                  To provide advice, guidance and practical support to improve energy efficiency and affordability.</p>	<p>Energy Redress Fund</p>
<p><b>Barnstaple Alliance Primary Care</b>  <b>Purpose:</b>                  To support provide advice and information and connect people to their local community to improve wellbeing.</p>	<p>Barnstaple Alliance Primary Care</p>
<p><b>Active Devon</b>  <b>Purpose:</b>                  To offer an activity programme to members of the community that will help to bring people together and maintain their physical and mental wellbeing.</p>	<p>Barnstaple Town Council (Goop) &amp; Devon County Council</p>
<p><b>AONB Finding Nature's Footprint</b>  <b>Purpose:</b>                  To learn more about the nature in our villages, gardens, fields and shores through surveys, monitoring and mapping of wildlife including plants, mammals, insects and birds.</p>	<p>Devon County Council through National Lottery Heritage Fund</p>
<p><b>Volunteer Awards</b>  <b>Purpose:</b>                  To support the celebration of VCSE sector alongside exposing the positive impact they make, within the community, gaining support and purposeful connections.</p>	<p>Barnstaple Town Council</p>
<p><b>Visual Impairment</b>  <b>Purpose:</b>                  To strengthen peer support opportunities for people living with visual impairments in Barnstaple and locality. To support Barnstaple Visual Impairment Consortium to operate and provide activities, equipment or services enabling social connection for people with visual impairment</p>	<p>Living Options (Siggery Fund)</p>
<p><b>DCC Growing Communities</b>  <b>Purpose:</b>                  To offer continued support for a Welcome Café run out of Barnstaple Library to support social connection, cohesion and to support the cost-of-living crisis. It will enable us to offer a safe, warm space where the public can meet, have tea/coffee and get access to free advice and signposting to other services.</p>	<p>Devon County Council</p>
<p><b>Homes for Ukraine</b>  <b>Purpose:</b>                  To produce a paper that details the experience of hosts, guests and communities written and circulated – to influence future programmes for refugee support in Devon.</p>	<p>DeVA</p>

North Devon Voluntary Services Limited

<p><b>Kailo Co-Pilot</b>  <b>Purpose:</b>          Support the Kailo project team with the coordination and delivery of their deeper discovery and co-design stage. Kailo being an initiative committed to helping local communities, young people and public service partnerships better understand and address the root causes (and wider determinants) of young people's mental health.</p>	<p>University College London          (UCL)</p>
<p><b>NDDC Volunteer Connector</b>  <b>Purpose:</b>          Funding for impactful volunteering and/or social action projects to develop social and human capital in local places. Specifically, to employ a volunteer connector, enabling the expansion of the number of organisations registering for volunteering placements, alongside an increase in actual volunteers. Maintaining Devon Connect platform, and support VCSE Groups to use this as well as any other relevant training and support. As well as to work with other organisations to host events highlighting/celebrating volunteering.</p>	<p>This project is funded by the UK Government through the UK Shared Prosperity Fund and in partnership with North Devon Council</p>
<p><b>DCC Growing Communities – Yoga</b>  <b>Purpose:</b>          To offer a Chair Yoga activity programme to members of the community that will help to bring people together and maintain their physical and mental wellbeing.</p>	<p>Devon County Council</p>
<p><b>DCC Growing Communities – Mini Gardeners</b>  <b>Purpose:</b>          To collaborate with reputable local businesses to bring together communities within the Barnstaple area to instil and encourage local pride in the spaces around us. To introduce locals to environmental growing methods and inspire confidence with DIY/Gardening skills as well as creating accessible opportunities for social connection for people of all ages. Create an aesthetically pleasing, functional and sustainable outdoor space.</p>	<p>Devon County Council</p>
<p><b>The Woodyard</b>  <b>Purpose:</b>          To hold, administer and allocate funds to Third Parties as instructed to support the development of a central community hub, known as "The Woodyard" which would bring charity workers and members of the community together, improve communication and understanding, cut costs and provide opportunities for different and creative ways of working.</p>	<p>Ann Cleeves          Graham Devine</p>
<p><b>DCC Growing communities – End of Year Events</b>  <b>Purpose:</b>          Funding remaining quarter of the wellbeing cafe, for One Barnstaple. As well as final Revitalising Volunteering event.</p>	<p>Devon County Council</p>

## 12. Analysis of Assets

	General Funds £	Designated Funds £	Restricted Funds £	2024 Total £	2023 Total £	General Funds £	Designated Funds £	Restricted Funds £
Tangible Fixed Assets	388	-	-	388	517	517	-	-
Current Assets	137,117	1,283	79,259	217,659	180,936	114,785	3,475	62,676
Current Liabilities	(8,306)	-	(5,073)	(13,379)	(18,252)	(11,995)	-	(6,257)
	129,199	1,283	74,186	204,668	163,201	103,307	3,475	56,419

### Purpose of Designated Funds

NDVS has felt that it is prudent to provide for redundancy costs. The total estimated as at 31<sup>st</sup> March 2024 is £12,108 from which £10,825 is calculated as being the cost for those staff working for DASP (Restricted Funding) and is built into their ongoing budget. The remaining £1,283 represents those staff who are currently being funded from Unrestricted Funds.

### Non-regular Costs

None have been recorded during 2023/24.

## 13. Company Status

NDVS is a private company limited by guarantee and consequently does not have share capital.

Each director of the company is liable to contribute an amount not exceeding £10 towards the assets of the charitable company in the event of liquidation.

## 14. Grants Redistributed

NDVS were awarded, via the Siggery Fund (£10,416) and DeVA/TTVS (£4,577), during FY24/24 which required funds to be distributed to smaller charitable entities. The purpose of these funds were to provide activities, equipment or services to enable social connection for people living with visual impairment and to provide help and support with the refugee crisis via the Homes for Ukraine project. These fund payments amounted to £14,993 and are shown as an expenditure item in Restricted Funding.

**END OF REPORT**

**NORTH DEVON VOLUNTARY SERVICES LIMITED**

England & Wales - Charity number 1133707

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# Accounts

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North Devon Voluntary Services Ltd



North Devon  
Voluntary Services

# Annual Report and Accounts 2022-23

**Charity Number: 1133707**  
**Company Limited by Guarantee**  
**Registered in England Number: 06934618**

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## Introduction from the Chair of Trustees

During the 2022/23 financial year North Devon Voluntary Services (NDVS) continued to build on our relationships with other Devon-based organisations through partnership working. We have maintained our hosting arrangements developed in the last two years, demonstrating the strength of our organisation to both act as an employer for local organisations/projects and to create additional bridges to the voluntary and community sector. NDVS continues to provide employment support services for Voluntary Community and Social Enterprise (VCSE) organisations which are delivering key projects and services within the community. NDVS established new partnerships with the Live Well in Braunton (LWiB) Community Project. Some of the fledgling organisations supported by NDVS have grown sufficiently in confidence and skills to take on their own employment of staff, including Early Nourishment and 361 Energy.

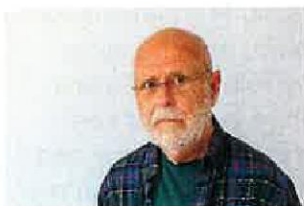
As a Devon Voluntary Action (DeVA) partner, and further to additional Government funding, we managed workstreams with an aim of bolstering the resilience and sustainability of the VCSE community through campaigns to recruit volunteers, as well as a financial literacy project to provide understanding of costs of providing their services and funding options.

During the year we lost two long-serving trustees due to personal commitments. However, we were at last able to recruit a new trustee with an extensive professional accountancy and financial controller background, who has agreed to act as our Honorary Treasurer. I am pleased to welcome David Mason on board. We also changed Chief Officer, the first one deciding to retire but providing a generous overlap with her replacement. We have again improved our financial position relative to this time last year, as our Trustee Finance Subcommittee has confirmed. The Subcommittee reviewed our financial position regularly. Our reserves for contingencies are now able to cover 12 months of operation, as recommended by the Charity Commission. Much of this positive progress has been brought about by the hard work carried out by our experienced and skilled Chief Officers; the NDVS Trustees are unanimous in their appreciation of their work, as well as the excellent support given by our core and project workers.

The challenges facing the Third Sector have increased considerably during this year, especially the effect that increased cost of living and energy costs have had on volunteering across the sector. In addition, successfully resourcing funding streams has become more difficult and requires more time and professional effort. NDVS continues to support local organisations to remain resilient, but times are difficult for many of them, and some are at risk of closing.

We are confident that we can continue to provide Council for Voluntary Service (CVS) support to VCSE organisations within North Devon for some time yet. We look forward with optimism to working ever more closely with local authorities, our partner organisations, and the health services, where we feel, we are ideally placed to provide valuable and essential support in our area.

In summary, I believe that NDVS remains strong, resilient, and viable for 2023/24.



**Jon Wilkes**

## Introduction from the Chief Officer

It most definitely has been a year of change both through the internal and external lens of NDVS. Karen Evans, my predecessor, decided to retire and I was afforded the opportunity to step into very big shoes in October, flying solo from January. It was obvious from the start just how much hard work had taken place during the previous months (and years), with Karen and the team, supported by the Board of Trustees, continuing to support our many VCSE groups through a still changing and uncertain world.

Before she left, Karen was busy completing the final report relating to the 2nd round of funding through the Contain Outbreak Management Fund (COMF), and through partnership with DeVA. This funding allowed the team to support the strengthening of the sector through training and support, including some vital financial resilience work as well as impactful volunteer campaigns. The sector is most definitely still recovering from the impact of COVID. A sector who has played such a vital part during the pandemic. This work, and now with the cost-of-living crisis impacting significantly on our local communities, has inspired several new groups to form and take much needed social action within the community. During the last quarter of the year, again through DeVA and working cohesively with TTVS (our sister CVS), we administered £41k worth of Community Grants to help support the Cost-of-Living (COL) Crisis.

Vulnerable people have still been reluctant to mix and are concerned about COVID and many members of our community have got out of the habit of socialising. As we know this can have such a negative impact on our health, both mental and physically. Also, due to the COL crisis many cannot afford too either. Working alongside our Community Developers, Wellbeing Connectors, VCSE organisations and partners, we have worked hard to mobilise projects, whereby warmer spaces are an accessible option to the public.

Unfortunately, volunteer numbers have continued to contract nationally, which is challenging when there are so many fledgling projects and organisations with some innovative community focussed intentions, as well as long standing organisations who are seeing a greater demand for their services. Individuals are not willing to volunteer their services in traditional ways or perhaps cannot afford to. NDVS are very aware of these challenges and the vital role we play in revitalising volunteering and supporting and guiding the sector through these difficult times. Research has shown the positive impact volunteering can make to the individual which then has the multiplier effect cascading through the community.

We were also able to continue with our extensive training programme for local organisations. We offered a variety of subjects, 22 in total! Listening to our VCSE organisations as to what was required, as well as horizon scanning sourcing for available opportunities, that we felt were very relevant.

The NDVS monthly newsletter continues to be emailed to its subscribers and forwarded to many more. We provide relevant and timely information to support the work of the sector. In addition to the newsletter, we are using other social media platforms to increase engagement and showcase our work, and the work of the organisations we support. As well as listening to the needs of the community and acting on this! NDVS has not only secured continuation funding for most of its projects, but also managed to expand its hosted services, supporting, and enhancing the work of VCSE organisations in our area.

I would personally like to thank Karen and team for all their hard work and laying some solid foundations for the new team at NDVS. I am very grateful for the continued support of my team, the Board, and the wider VCSE community, who have welcomed me. There are challenges to overcome, and the role of CVSs are most definitely changing, with a need to be adaptable, flight of foot and creative to continue infrastructure support in the future. I very much relish the opportunity to continue to strategically voice the importance and impact of the sector. Sometimes the world seems to be full of doom and gloom at every turn, but through my rewarding role I have witnessed so much evidence of people wanting to do good and make a difference.

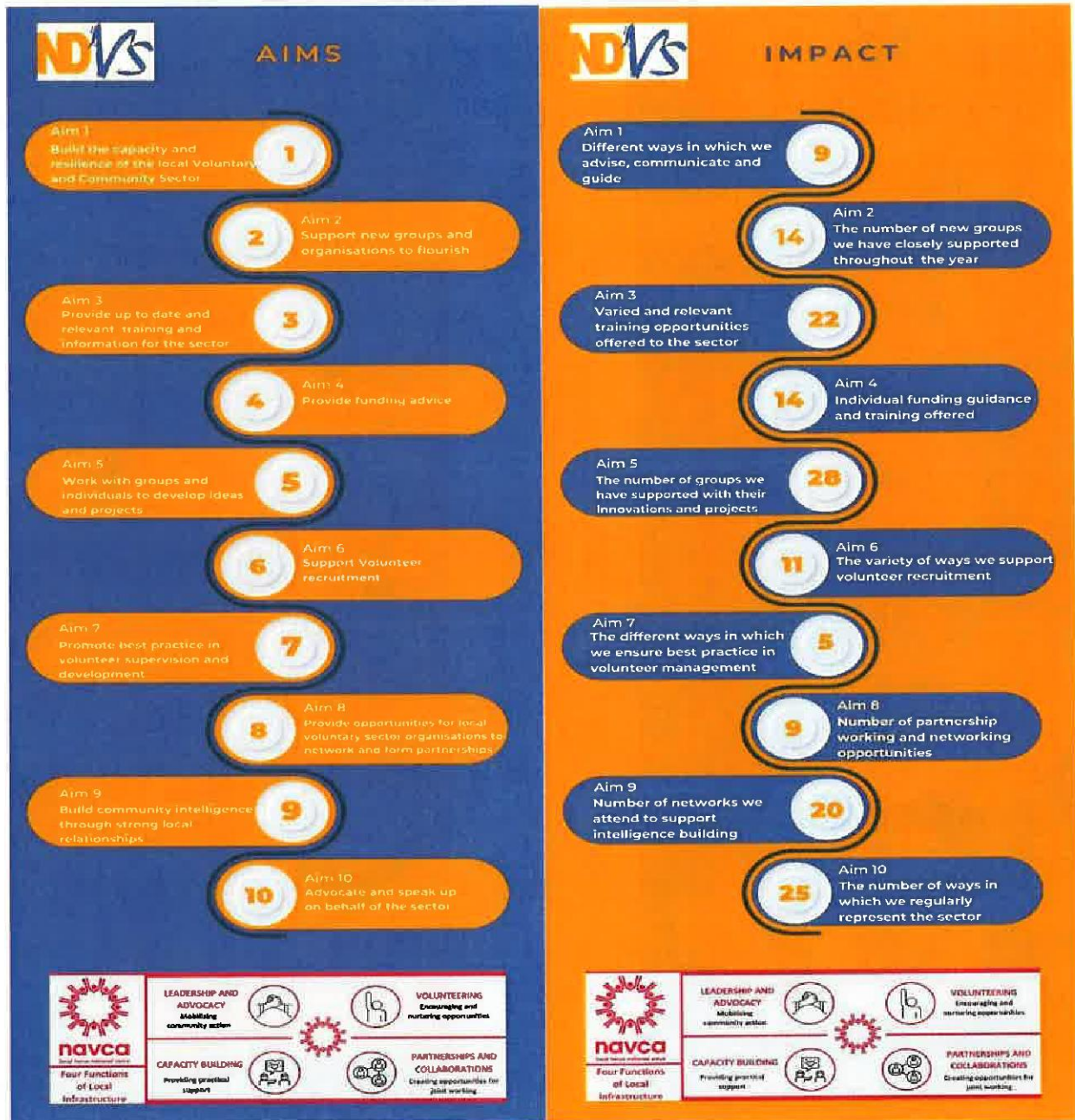
**Marie Gould**



## Aims and Objectives

North Devon Voluntary Services' mission is to strengthen and champion the work of local organisations that represent, develop and support voluntary and community action. Ultimately, we enable those that do good to flourish!

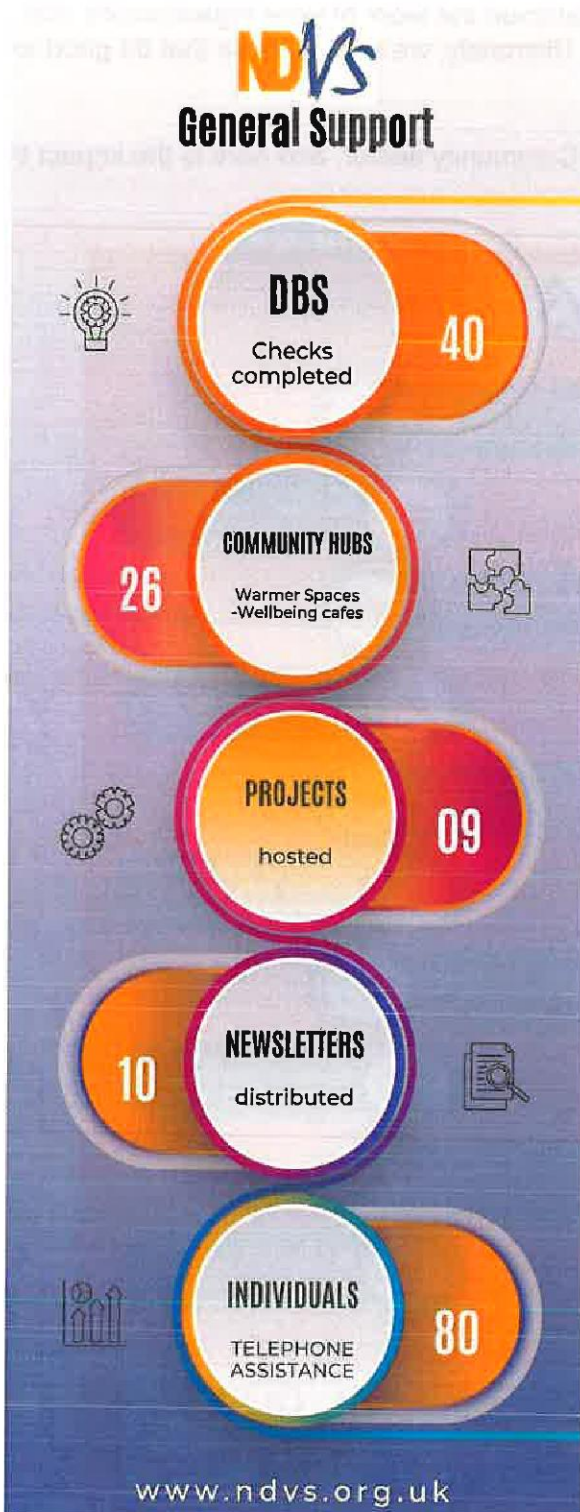
Over the last year we have been working with the Voluntary and Community sector, and here is the impact that we have made, in line with our Aims:



As members of National Association of Voluntary and Community Action (NAVCA), holding these four functions as guiding principles.

Our purpose as a Local VCS infrastructure organisation is to create thriving communities, where people belong and can act on the things that matter to them.

We have also provided a range of individual and generic support using a range of communication methods:



**Strategic Development and Voluntary Sector Representation –** this is a key part of our work, particularly as statutory service providers look to form partnerships with the Sector.

This graphic provides an overview of strategic meetings that the team attend on a regular basis.

### Devon Connect and Communication

Devon Connect went live in April 2022. It has three main functions.

1. To raise awareness of organisational functions and services
2. To promote activities and events offered by VCSE organisations.
3. Encouraging and assisting VCSE organisations to list their volunteer opportunities and to link to the members of our local community.



Our Volunteer Connector started in November and part of their role was to promote this platform. She had regular slots at local Libraries as part of this work. Our Partnerships Officer also negotiated that members of the public could access Devon Connect through the Library mainframe.

### Contain Outbreak Management Fund 2

Working with our DeVA partners and other key VCSE organisations across Devon County Council District we secured funding to support the recovery of the VCSE sector. The aim of the funding was to support local organisations in expanding their volunteer numbers as well as training around important financial resilience.

#### Volunteer Campaigns summary data

Campaign	Total Reach	Total Impressions	Total Registrations Completed	Total Clicks	Total Views	Total Post Engagements
Carers	77,649	340,345	38	716	468	15,238
Digital/ Micro Volunteering	84,607	493,959	147	2,351	1,789	5,080
Trustees	89,266	463,810	182	3,004	2,164	5,496
Acts of Kindness	90,432	526,715	177	2,421	1,779	7,421
<b>Total</b>	<b>341,954</b>	<b>1,324,829</b>	<b>544</b>	<b>8,492</b>	<b>6,200</b>	<b>33,235</b>

### Community Grants – COL

Again, working with our DeVA partners, in partnership with OneDevon, and working cohesively with TTVS, we facilitated a grant award process (£41k) for voluntary organisations that support people who have been disproportionately affected by the cost-of-living crisis. Across, North Devon and Torridge, we received 17 applications and awarded 13 different groups with a sum of money to support their work within the community.

### Warmer Spaces

Thanks to North Devon Council Warmer Spaces Grant funding, we were able to continue with the work of Barnstaple Alliance PCN Wellbeing Connector, in the form of a weekly wellbeing café being held at Barnstaple library. One Barnstaple's Community Developer continued to facilitate this work. Both Community Development roles were funded by One Northern Devon.



## Hosted Projects and Services

NDVS acts as a host for individual strategic projects delivering in the North Devon and northern Devon areas. It is vital that NDVS provides this service as it enables projects/initiatives to be delivered locally and benefit from our networks and sector intelligence. These hosted projects are listed below:

### Devon Access to Services (DAS)

DAS, now in its 15<sup>th</sup> year, is a project hosted by NDVS and funded by Devon County Council. Our focus was to support the 60 members of Devon Community Car Forum in their ongoing recovery from the Covid Pandemic.

DAS distributed the annual DCC grant £35,593 to the 51 Full Members of the Devon Community Car Forum via the regional fund holders. This grant is made in return for data relating to volunteer car journeys across the Devon County Council area.

In response to the increased frailty of passengers, our main effort was providing training to as many new drivers and those returning to volunteering as possible. Thanks to Mid Devon Mobility's successful application to the governments Stronger Together Fund we delivered 4 different training programs to 15 organisations who hosted 39 training sessions given to 238 participants! We were also delighted to participate in the Devon County Councils Bus Drivers Disability Awareness Training.

DAS continued its regular activities including hosting Car Forum meetings and providing professional advice and support. We collected statistics, case studies and shared best practice to all the car schemes. Working with DCC we arranged for the distribution of 1929 Volunteer Driver Hospital Parking Permits and continued to support community car schemes solving parking issues at NHS hospitals in Devon.

DAS also carried on updating entries in its directory [devonservices.org.uk](http://devonservices.org.uk). DAS would like to thank Devon County Council and NDVS for their continued support of the project.

<b>Community Car Scheme Activity</b>	<b>2019-20</b>	<b>2020-21 Covid</b>	<b>2021-22</b>	<b>2022-23 (provisional)</b>
Journeys to and from primary care	40,850	17,205	31,685	41,986
Journeys to and from secondary care	49,928	21,029	38,726	51,316
Journeys to social and welfare activities	42,220	3,916	18,118	30,757
<b>Total number of journeys</b>	<b>132,998</b>	<b>42,150</b>	<b>88,529</b>	<b>93,302</b>
Journeys for passengers travelling in wheelchairs	5,435	1,633	1,873	1,188
Miles travelled	1,446,161	570,000	972,703	925,441
Volunteer hours	133,076	77,261	103,813	109,775
Notional value of vol hours min wage	£1,092,554	£673,716	£924,974	£1,042,862
Drivers' expenses paid	£582,471	£206,172	£377,813	£383,404
Operational costs of schemes	£703,703	£390,628	£509,920	£554,581
Received from passengers	£772,103	£262,728	£517,861	£488,212
All other fundraising (inc grants)	£268,658	£138,144	£552,195	£224,767
<b>Total cost of providing services</b>	<b>£1,286,174</b>	<b>£596,800</b>	<b>£887,733</b>	<b>£937,985</b>
Funding -deficit/+surplus	-£245,413	-£195,928	+£182,323*	-£225,006

\*2021-22 Two schemes received large bequests which has inflated the deficit/surplus figure. Many schemes are still struggling to meet their costs.

To find out more about car schemes in your area, please call us on 07840 452147 or search [www.devonservices.org.uk](http://www.devonservices.org.uk)

### Connected Communities Programme

Connected Communities is a project which has been developed within the framework of Devon County Council's Prevention Strategy. The aim is to support vulnerable adults in their community and promote independence through enabling access to voluntary and community activities.

For those adults who are isolated or vulnerable the programme offers support that is individual to their needs from either the voluntary sector or the community. We focus on the individual and work with them to identify opportunities, including signposting that will reduce isolation and meet social needs.

This role remains a vital link between vulnerable clients and the VCSE sector and statutory services and proved its worth during the challenges of Covid-19 and the associated restrictions. Clients were able to receive the support they needed to remain independent in their own homes but at the same time safe and connected.

The Community Connector takes referrals from the Social Care Assessors, the Sensory Team, Occupational Therapists, the Community Enabling Team, Pathfinder and Rapid Response Team. The worker will provide support either face to face, by telephone or via email. The holistic and solutions-based nature of this role has resulted in several significant outcomes. For example, increased access to grants and funding, improved relationships and confidence in services, home improvements, and improved access to services.

### Health and Social Care Teams

The Devon County Council Health and Social Care Team contract, managed by Westbank and sub-contracted to DEVA, requires NDVS to provide development support to address the issues and gaps identified by the Voluntary Sector Representatives. The Voluntary Sector Reps attend the meetings of the community health and social care teams and identify ways in which voluntary sector organisations can assist clients. Our development work aims to enhance the wellbeing of people who are often dealing with multiple health problems and other difficulties.

### Live Well in Braunton

Further to successful National Lottery Funding bid, NDVS now employs and hosts the Community Connector, Marketing, Admin and Volunteer Co-ordinator role as well as 2 Social Prescribers for Live Well in Braunton (LWiB). NDVS is an active member of the Braunton Forum and provides advice information and guidance to the community. Social Prescribers works with the local GP surgery to support individuals overcome barriers and issues affecting their wellbeing. During the last year the Community Connector has played a central role in coordinating voluntary action to support those isolated within the community and ensuring that the project is meeting the outcomes set out for the National Lottery, supported by the Marketing, Admin and Volunteer Co-ordinator and with full support of the LWiB committee.

### One Northern Devon (OND)

NDVS works closely with OND and employs and manages the Community Developer for Barnstaple. OND also supports one of Barnstaple Alliance PCN's Community Connectors with small but impactful number of community development hours. The aim is to form a strong partnership between service providers and the voluntary and community sector focussing on key health and wellbeing issues affecting the local community. Funding for this role is provided on an annual basis.

### Early Nourishment CIC

NDVS is working in partnership with Early Nourishment CIC. Our role is to host three members of staff to enable this emerging CIC to deliver a much-needed project supporting new parents. Early Nourishment CIC provides one to one support and group activities for parents and caregivers to help their children flourish. In addition, their work helps to overcome loneliness and isolation experienced by new parents. In December, after NDVS providing this hand holding role, this new fledgling organisation, has now taken full control of HR function. This was managed through TUPE. They are now in the process of becoming a Charity.

### Warmer Homes North Devon

Now in second year of funding, from the Energy Redress Fund delivering a project addressing fuel poverty issues across North Devon and Torridge. Our delivery partner is 361 Energy CIC who provide the expertise and project management. NDVS host the Warmer Homes Advisor to deliver the project. This has been a vital project and source of support through the winter of 22/23 and the energy crisis. We are now in the process of trying to secure a second round of funding.

### Barnstaple Alliance Primary Care Network

NDVS is working in partnership with the Barnstaple Alliance Primary Care network to support the NHS wellbeing agenda. NDVS employs 2 Community Connectors on behalf of the network with the aim of linking the local voluntary and community activities to the needs of patients. In addition, these workers identify gaps in service provision and with NDVS's support develop new voluntary and community services.

### North Devon Coast Areas of Outstanding Natural Beauty (AONB)

The North Devon Coast Areas of Outstanding Natural Beauty (AONB) covers 171 square kilometres (66 square miles) of mainly coastal landscape including special places such as Combe Martin, Lee Bay, Woolacombe, Croyde, Saunton, Northam Burrows Country Park, Westward Ho!'s Pebble Ridge, the Hartland Peninsula and Braunton Burrows, a UNESCO World Biosphere Reserve.

Finding Nature's Footprints is a three-year National Lottery Heritage Funded project which aims to learn more about the nature in our villages, gardens, fields and shores through surveys, monitoring and mapping of wildlife including plants, mammals, insects and birds.

This information will be used to support action by communities, volunteers, landowners and local agencies to develop community-led nature recovery plans and take action for nature improvement.

North Devon Coast AONB have teamed up with partners across North Devon to provide opportunities for new audiences in the area to connect with nature and benefit from the nationally designated Areas of Outstanding Natural Beauty.

As part of this project NDVS host the Project Co-ordinator.

## Structure, Governance and Management

### **Governing Document**

NDVS Ltd is a company limited by guarantee (number 06934618) and a registered charity (number 1133707) with an area of benefit which covers North Devon. The company was established under a Memorandum of Association which sets out the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are liable for any debts, the total not to exceed £10.

### **Appointment of Trustees**

Trustees are appointed by approval of the members at the Annual General Meeting, by approval of the members during the year or by co-option of the Board of Trustees. New trustees are provided with an induction pack and additional training offered as need indicates. The Board of Trustees meets on average four times per year and a Chief Officer is appointed to manage the day-to-day operations.

### **Risk Management**

The Trustees have identified the risks facing the Charity. They review them regularly and put systems in place to mitigate these risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

### **Public Benefit**

The Trustees are aware of the Charity Commission's guidance on public benefit and have taken it into account when making decisions to which the guidance is relevant. How we have done this is demonstrated in the Chief Officer's report.

### **Related Parties**

We are a member of DeVA working in partnership with TTVS, Involve, South Hams CVS, Teignbridge CVS and West Devon CVS, all locally based organisations providing comprehensive support to Devon's voluntary and community sector. DeVA is an associate member of NAVCA and NCVO.

## Legal and Administrative Information

Registered Charity Number	1133707	
Company Registration Number	06934618	
Registered Office	Suite 206, Queens House, Queens Street, Barnstaple EX32 8HJ	
Trustees:	Jonathan Wilkes	Chair
	Bill Allen	Vice Chair
	David Mason	Treasurer – 6 <sup>th</sup> June 2022
	Patrick May	
	Diane Pedley	
	Ian Gibson	Resigned August 2023
	Sarah Vingoe	Resigned January 2023
	Clare Humphreys	24 <sup>th</sup> April 2023
	Rebecca Sharples	31 <sup>st</sup> July 2023
Company Secretary	Laura Challacombe	From Jan 2022 – Dec 2022
	Monica Carter-Burns	From Jan 2023 – Mar 2023
	Claire Callister	From April 2023
Chief Officer	Karen Evans	From Apr 2018 – Oct 2022
	Marie Gould	From Oct 2022
Bankers	Unity Trust Bank, Customer Services Centre 4 Brindley Place Birmingham B1 2JB	
Accountants	Westcotts (SW) LLP 47 Boutport Street Barnstaple Devon EX31 1SQ	
Solicitors	Wollen Michelmore Avery House, Liberty Road Roundswell Business Park BARNSTAPLE Devon, EX31 3TL	
Constitution	Adopted July 1997 Revised 20th April 2006 Memorandum and articles of association 15 June 2009	

## Financial Review

Year 22/23 saw an increase in funding from £305,711 (21/22) to £444,744 (22/23) reflecting not only the increasing development work undertaken but funding specifically relating to projects to aid in the recovery period post the COVID-19 pandemic. Our reserves have increased from £146,926 to £163,201, however projects that are WIP at the beginning of the year and WIP at the end of the year should be noted.

In particular projects that had brought forward funds on 1<sup>st</sup> April 2022 were

- DASP £33,902
- Community Development £5,360
- Barnstaple PCN £5,837
- Active Devon £1,991

and projects that had carried forward funds as at 31<sup>st</sup> March 2023 are

- DASP £39,581
- Community Development £8,469
- DCC Teacher's Hub £1,809
- Revitalising Volunteers £10,000
- Barnstaple PCN £5,664
- Active Devon £1,344

The expenditure on these will be in the 23/24 year.

361 Energy Redress fund carries forward £(11,512) owing to a time lag between expenditure and the receipt of the quarterly funds.

### Analysis of Incoming Funds is as follows:

Analysis of Incoming Funds is as follows:

	£ 22/23	£ 21/22
Grants & Donations	424,531	281,902
Training Workshops	9,913	8,435
Costs Recovered	9,273	15,305
Interest Received	1,027	69
Other Income	-	-
Total Incoming Funds	<u>444,744</u>	<u>305,711</u>

### Resources Expended

Total Expenditure for the YE 22/23 is £428,469; an increase of £114,563 on the previous year. However, included in this figure is £19,207 which represents grants that were sent out to CVS and NFP groups as part of the Cost-of-Living Community Grants scheme.

### Key Costs 22/23 compared to 21/22

Resources Expended:

	£ 22/23	£ 21/22
Staffing Costs	282,832	213,572
Grants Transferred	19,207	45,367
Premises Costs	12,290	11,444
Office Costs	3,363	4,964

The increase in staffing costs reflects the increased project activity.

## Reserves Policy

As at 31<sup>st</sup> March 2023 the total NDVS reserves stood at £163,201 of which £3,475 is designated funds set aside for potential redundancy costs. The total reserves are an increase of £16,275 on the previous year. Analysis of reserves show that £56,419 is Restricted Funding and £106,782 is Unrestricted Funding.

The NDVS Reserves Policy has several objectives:

- To ensure that we have sufficient funds to cover potential redundancies – currently held in a Designated Fund,
- To enable us to ensure the organisation can survive for at least 12 months should other funding cease,
- To provide sufficient resilience and flexibility to cope with changing times and the fact that some of our projects arrive with grants whereas with others the costs have to be reclaimed afterwards,
- From time to time there are opportunities that require “matched funding” – without some flexibility we would be unable to respond to those opportunities.

The Trustees have reviewed the charity’s needs for reserves in line with the guidance issued by the Charity Commission and we should be able to continue our operations for a minimum of 12 months.

### Small company provisions

This report has been prepared in accordance with the provision applicable to companies entitled to the small companies' exemption.

On Behalf of The Board: JF Wilkes

Jonathan Wilkes (Chair)

Date: 4 December 2023

## Independent Examiner's Report to the Trustees of the North Devon Voluntary Services Limited.

I report on the accounts of the charity for the year ended 31 March 2023 as set out in this report.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent Examiners Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe;

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is on of the listed bodies.

Signed ... 

Date ... 4<sup>th</sup> December 2023

Catherine Williams FCA DChA

Westcotts (SW) LLP  
Independent Examiner  
47 Boutport Street  
Barnstaple, EX31 1SQ

Statement of Financial Position as of 31<sup>st</sup> March 2023

	<b>Total Funds 22/23</b>	<b>Prior Year Funds</b>
	£	£
Tangible assets	<u>517</u>	<u>662</u>
Current Assets:		
Debtors	21,482	45,765
cash at Bank and in hand	<u>159,453</u>	<u>126,624</u>
	<u>180,936</u>	<u>172,389</u>
Current Liabilities		
Creditors: amounts falling due within one year		
	<u>18,252</u>	<u>26,125</u>
Net Current Assets	<u>162,684</u>	<u>146,264</u>
Total Assets less Current Liabilities	<u>163,201</u>	<u>146,926</u>
Creditors: amounts falling due after one year		
Provision for Liabilities		
Total Net Assets	<u>163,201</u>	<u>146,926</u>
Funds of the Charity:		
Restricted Funds	56,419	38,565
Unrestricted Funds	<u>106,782</u>	<u>108,361</u>
	<u>163,201</u>	<u>146,926</u>

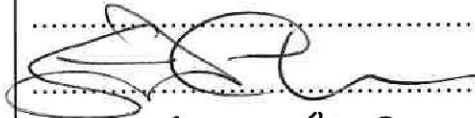
For the financial year ended 31 March 2023 the company was entitled to exemption to audit under ss. 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.


The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board and signed on its behalf on 4/12/23. Date

..... Jonathan Wilkes (Chair)

..... Bill Allen (Vice Chair)

..... Claire Callister (Company Secretary)

Charity Number: 1133707

Company Limited by Guarantee

Registered in England Number: 06934618

## Statement of Financial Activities YE March 2023 (Including Income and Expenditure Account)

	31st March 2023			31st March 2022		
	Unrestricted Funds £	Restricted Funds £	Totals Funds £	Totals Funds £	Unrestricted Funds £	Restricted Funds £
<b>Income:</b>						
Grants & Donations	20,515	404,016	424,531	281,902	22,200	259,702
Earned from Other Activities	6,637	13,576	20,213	23,809	7,346	16,463
<b>Total Income</b>	<b>27,152</b>	<b>417,592</b>	<b>444,744</b>	<b>305,711</b>	<b>29,546</b>	<b>276,165</b>
<b>Expenditure:</b>						
Expenditure on charitable activities	28,732	399,737	428,469	313,906	16,138	297,768
<b>Net Incoming Resource</b>	<b>(1,580)</b>	<b>17,854</b>	<b>16,275</b>	<b>(8,195)</b>	<b>13,409</b>	<b>(21,604)</b>
Transfer between funds						
Net Movement of Funds	(1,580)	17,854	16,275	(8,195)	13,409	(21,604)
<b>Reconciliation of Funds:</b>						
Total Funds Brought Forward	108,361	38,565	146,926	155,121	94,952	60,169
Total Funds Carried Forward	106,781	56,419	163,201	146,926	108,361	38,565

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

## Notes to the Accounts

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Suite 206, Queens House, Queen Street, Barnstaple, Devon, EX32 8HJ

### 1. Basis of Accounting

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with FRS102, the Charities SORP (FRS102) and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Charities SORP (FRS102). The financial reports are prepared in sterling which is the functional currency of the charity.

#### 1.2 Change in basis of accounting

There have been no changes in the Accounting Policies for 2022 or 2023.

#### 1.3 Fund Accounting

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor through the terms of an appeal.

#### 1.4 Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Grants and donations are received by way of grants, donations and gifts and are included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in the accounts.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

### **1.5 Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes, including the running of community transport.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

### **1.6 Fixed Assets**

These are capitalised if they can be used for more than one year and cost at least £500. They are valued at Cost or, if Gifted, at the value to the Charity on receipt. Depreciation is provided at rates calculated to write off costs of fixed assets, less their estimated residual value, over their expected useful lives on the basis of 25%, reducing balance.

### **1.7 Going Concern**

There are no material uncertainties about the charity's ability to continue.

2. Grants & Donations

Funder	Project	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
		£	£	£	£	£	£
Give As You Live	Core	15		15			-
361 Energy CIC	Core	1,500		1,500	1,200		1,200
North Devon Council	Core	17,000		17,000	17,000		17,000
Norman Family Charitable Trust	Core	2,000		2,000	2,000		2,000
Barnstaple Town Council	Core				1,000		1,000
Devon Voluntary Action	Covid 19 Wave				1,000		1,000
Devon County Council	DASP (5)		47,803	47,803		49,527	49,527
One Northern Devon	Community Builder (34)					1,700	1,700
Barnstaple Town Council	Community Builder (34)					8,000	8,000
Devon Voluntary Action	CH&SCT (22)		5,632	5,632		6,688	6,688
Devon County Council	Care Direct (24)		18,120	18,120			-
Barnstaple Almshouses	Care Direct (24)					300	300
Northcott Foundation	Care Direct (24)					450	450
The Bridge Trust	Care Direct (24)					400	400
Landkey United Charities	Care Direct (24)					250	250
Barnstaple Rotary	Care Direct (24)					200	200
Grosvenor Church	Care Direct (24)					650	650
Barnstaple &ND Dispensary	Care Direct (24)					500	500
Lions	Care Direct (24)						
Holsworthy Freemasons	Care Direct (24)						
Teignbridge CVS (DeVA partner)	Care Direct (24)					17,600	17,600
Live Well in Braunton	LWIB (42)		3,476	3,476		14,005	14,005
Early Nourishment CIC	Early Nourishment (44)		33,619	33,619		34,228	34,228
Devon Voluntary Action	ASC Infection Control (45)					10,038	10,038
Northern Devon Healthcare NHS Trust	Comm Dev (46)		24,413	24,413			-
Barnstaple Town Council	Comm Dev (46)		8,000	8,000			-
Royal Devon Healthcare Trust	Comm Dev (46)		1,000	1,000			-
Live West	Grow, Share Cook (47)						-
The Energy Savings Trust	361 Energy (48)		73,179	73,179		20,583	20,583
North Devon Council	Kickstart (49)		3,215	3,215			-
HM Govt	Kickstart (49)					19,388	19,388
Barnstaple PCN Alliance	Barnstaple PCN (50)		46,153	46,153		16,486	16,486
Barnstaple Town Council (Goop)	Active Devon (51)		240	240			-
Devon County Council	Active Devon (51)					2,800	2,800
Devon Voluntary Action	COMF (52)		55,000	55,000		55,910	55,910
Devon County Council	AONB (53)		22,369	22,369			-
Live Well in Braunton	LWIB (54)		20,128	20,128			-
Velocity Devon	Velocity (55)		1,800	1,800			-
Cosmic	Velocity (55)		6,670	6,670			-
Devon County Council	DCC Teachers Hub (56)		2,868	2,868			-
North Devon District Council	Warmer Spaces (57)		330	330			-
Devon Voluntary Action	COL Community (58)		20,000	20,000			-
The National Lottery Community Fund	Revitalising Volunteers (60)		10,000	10,000			-
	<b>TOTAL</b>	<b>20,515</b>	<b>404,016</b>	<b>424,531</b>	<b>22,200</b>	<b>259,702</b>	<b>281,902</b>

**3. Net Incoming Resources for Year  
Ending 2023**

	2023	2022
	£	£
This is stated after charging depreciation	145	206

**4. Examination & Accounting Fees**

Independent Examiners Fees	1,600	1,460
<b>Examination &amp; Accounting Fees</b>	<b>1,600</b>	<b>1,460</b>

**5. Employees ' Costs (including pension and employers  
national insurance)**

Gross Salaries	264,568	202,184
Employers National Insurance	16,779	10,830
Pension Costs	6,612	4,559
Employers Allowance	(5,000)	(4,000)
<b>Total Employee Cost</b>	<b>282,959</b>	<b>213,573</b>

No Employees received emoluments over £60,000

Average number of full time equivalent  
employees in the year:

10.2	8.3
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## 6. Trustee Remuneration & Related Party Transactions

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

No loans were made to Trustees by the charity or by Trustees to the Charity (YE 2023 nil).

## 7. Taxation

The charity's activities fall within the exemptions afforded by the provisions of Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

	£ YE 2023	£ YE 2022
<b>8</b>	<b>Tangible Assets</b>	
	<b>8.1 Cost or Valuation</b>	
	As at 1st April 2022	20,653
	Disposals	
	Additions	
	As at 31st March 2023	<u>20,653</u>
	<b>8.2 Accumulated Depreciaton</b>	
	As at 1st April 2022	19,990
	Depreciation on Disposals	
	Charge for the Year	145
	As at 31st March 2023	<u>20,135</u>
	<b>8.3 Net Book Value</b>	
	As at 1st April 2022	663
	As at 31st March 2023	<u>518</u>
<b>9</b>	<b>Debtors &amp; Prepayments</b>	
	Grant Funding	19,891
	Other Debtors	-
	Prepayments	1,927
		<u>21,482</u>
		<u>45,765</u>
	All of which are due within one year	
<b>10</b>	<b>Current Liabilities - Due within one year</b>	
	Other Creditors	14,180
	Taxation, PAYE & INS	4,072
		<u>18,252</u>
		<u>26,125</u>

**11. Movement in Funds 22/23**

	Balance Bfwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance Cfwd £
DASP	33,902	59,457	(53,779)		39,581
Care Direct	637	18,120	(18,434)		323
NCH &SCT	-	5,632	(5,632)		0
Live Well in Braunton	456	3,476	(3,931)		1
Community Builder	5,360	33,413	(30,304)		8,469
Grow, Share, Cook	500	-	-		500
361 Energy Redress	(10,108)	73,179	(74,583)		(11,512)
Barnstaple PCN	5,837	46,153	(46,326)		5,664
Kickstart	324	3,215	(3,538)		(0)
COMF	-	55,000	(55,000)		0
Active Devon	1,991	240	(887)		1,344
Early Nourishment	(334)	35,540	(35,207)		(1)
Velocity	-	8,470	(8,470)		0
Live Well in Braunton (Lottery)	-	20,128	(20,128)		0
DCC Teachers Hub	-	2,868	(1,059)		1,809
Revitalising Volunteers	-	10,000	0		10,000
AONB Finding Nature's Footsteps	-	22,369	(22,243)		126
COL Community	-	20,000	(20,000)		0
Warmer Spaces	-	330	(214)		116
Total Restricted Funds	38,565	417,591	(399,737)	-	56,419
Designated Fund	2,474	1,001	-	-	3,475
General Funds	105,887	26,151	(28,731)	-	103,307
Total Unrestricted Fund	108,361	27,152	(28,731)	-	106,782
	-				
Total Funds	146,926	444,744	(428,468)	-	163,201

**Prior Year Comparison**

	Balance Bfwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance Cfwd £
DASP	23,832	57,858	(47,788)		33,902
Care Direct	863	20,350	(20,576)		637
NCH &SCT	-	6,688	(6,688)		-
Live Well in Braunton	1,170	14,005	(14,719)		456
Community Builder	19,283	8,400	(22,323)		5,360
Rural Communities	1,521	-	(1,521)		-
ASC Infection Control	13,000	10,038	(23,038)		-
Grow, Share, Cook	500	-	-		500
361 Energy Redress		20,583	(30,691)		(10,108)
Barnstaple PCN		20,581	(14,744)		5,837
Kickstart		19,388	(19,064)		324
COMF		58,965	(58,965)		-
Active Devon		2,800	(809)		1,991
Early Nourishment		36,509	(36,843)		(334)
Total Restricted Funds	60,169	276,165	(297,768)	-	38,565
Designated Fund	1,261	1,213			2,474
General Funds	93,692	28,333	(16,138)		105,887
Total Unrestricted Fund	94,952	29,546	(16,138)	-	108,361
Total Funds	155,121	305,711	(313,905)	-	146,926

**Funders 2022/23:**

<b>Project</b>	<b>Funded by:</b>
<b>DASP</b> Purpose: Dedicated to improving access to information, services and representation focussing on volunteer lead community transport schemes.	Devon County Council & various donations
<b>Community Health &amp; Social Care Teams</b> Purpose: To provide a framework in each Health Service in Devon to enable the Community Health & Social Care Teams to develop community response to the needs of patients.	DeVA
<b>Care Direct Plus</b> Purpose: To support vulnerable adults in their community and promote independence through enabling access to voluntary and community activities.	Devon County Council via Teignbridge CVS
<b>One Northern Devon</b> Purpose: To explore new ways of working to improve wellbeing outcomes for defined groups. To build capacity and support the formation of One Barnstaple	One Northern Devon
<b>Live Well in Braunton</b> Purpose: Provide Community Connector services and support community building across the Live Well Braunton area.	Live Well in Braunton
<b>Nourish Project</b> Purpose: Provision of employment services to support the delivery of the Nourishment Project for Early Nourishment CIC	Early Nourishment CIC
<b>Velocity</b> Purpose: To provide digital support and developing Digital Leadership capabilities to small groups, organisations and charities across Devon. Provide IT training sessions, organisational reviews and grants to enhance and grow digital capability across the not for profit sector.	Velocity Devon & Cosmic
<b>DCC Teachers Hub</b> Purpose: Provision of admin and financial services to support the delivery of ESOL projects within the community.	Devon County Council
<b>Warmer Homes (361 Energy)</b>	Energy Redress Fund

<p><b>Purpose:</b> To provide advice, guidance and practical support to improve energy efficiency and affordability.</p>	
<p><b>Kickstart</b> <b>Purpose:</b> To create six-month, meaningful jobs for young people, aged between 16-24, who are claiming Universal Credit and are at risk of long-term unemployment, to enable them to develop their skills and experience to find long term employment after completing the Kickstart scheme.</p>	<p>North Devon Council &amp; HM Government</p>
<p><b>Barnstaple Alliance Primary Care</b> <b>Purpose:</b> To support provide advice and information and connect people to their local community to improve wellbeing</p>	<p>Barnstaple Alliance Primary Care</p>
<p><b>COMF2 (Contained Outbreak Management Fund)</b> <b>Purpose:</b> The aim of the funding was to support local organisations in expanding their volunteer numbers as well as training around important financial resilience.</p>	<p>DeVA &amp; Devon County Council</p>
<p><b>Active Devon</b> <b>Purpose:</b> To offer an activity programme to members of the community that will help to bring people together and maintain their physical and mental wellbeing.</p>	<p>Barnstaple Town Council (Groop) &amp; Devon County Council</p>
<p><b>AONB Finding Nature's Footprints</b> <b>Purpose:</b> To learn more about the nature in our villages, gardens, fields and shores through surveys, monitoring and mapping of wildlife including plants, mammals, insects and birds.</p>	<p>Devon County Council</p>
<p><b>COL Community</b> <b>Purpose:</b> To administer and manage the allocation and distribution of a funding pot to local VCSE who are supporting communities in relation to the Cost-of-Living crisis.</p>	<p>DeVA &amp; One Devon</p>
<p><b>Warmer Spaces</b> <b>Purpose:</b> To support small projects that are helping with the Cost-of-Living crisis by having places that community members can go to for warmth and refreshments – in particular our wellbeing café.</p>	<p>North Devon District Council</p>

## 12. Analysis of Assets

	General Funds £	Designated Funds £	Restricted Funds £	2023 Total £	2022 Total £	General Funds £	Designated Funds £	Restricted Funds £
Tangible Fixed Assets	517	-	-	517	662	662	-	-
Current Assets	114,784	3,475	62,676	180,935	172,389	116,365	2,474	53,550
Current Liabilities	(11,994)		(6,257)	18,252	(26,125)	(11,140)	-	(14,985)
	<u>103,307</u>	<u>3,475</u>	<u>56,419</u>	<u>163,201</u>	<u>146,926</u>	<u>105,887</u>	<u>2,474</u>	<u>38,565</u>

### Purpose of Designated Funds

NDVS has felt that it is prudent to provide for redundancy costs. The total estimated as at 31<sup>st</sup> March 2023 is £13,401 from which £9,926 is calculated as being the cost for those staff working for DASP (Restricted Funding) and is built into their ongoing budget. The remaining £3,475 represents those staff who are currently being funded from Unrestricted Funds.

### Non-regular Costs

None have been recorded during 2022/23

## 13. Company Status

NDVS is a private company limited by guarantee and consequently does not have share capital.

Each director of the company is liable to contribute an amount not exceeding £10 towards the assets of the charitable company in the event of liquidation.

### 14. Grants Redistributed

NDVS were awarded, via DeVA, a Cost-of-Living Community Fund (COL Comm) during FY 22/23 which required funds to be distributed to smaller charitable entities for the purpose of helping them with the cost-of-living increase. These fund payments amounted to £19,207 and are shown as an expenditure item in Restricted Funding.

**END OF REPORT**



**NORTH DEVON VOLUNTARY SERVICES LIMITED**

England & Wales - Charity number 1133707

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# Accounts

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North Devon Voluntary Services Ltd



North Devon  
Voluntary Services

# Annual Report and Accounts 2021-22

**Charity Number: 1133707**  
**Company Limited by Guarantee**  
**Registered in England Number: 06934618**

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## North Devon Voluntary Services Limited

### Introduction from the Chair of Trustees

During the 2021/22 financial year North Devon Voluntary Services (NDVS) continued to build on our relationships with other Devon-based organisations through partnership working. We have maintained our hosting arrangements developed in the last two years, demonstrating the strength of our organisation to both to act as an employer for local organisations/projects and to create additional bridges to the voluntary and community sector. NDVS continues to provide employment support services for Voluntary Community and Social Enterprise (VCSE) organisations which are delivering key projects and services within the community.

NDVS established new partnerships with the 361 Energy Community Interest Company (CIC) and with the Barnstaple Alliance Primary Care team.

As a DeVA partner, we worked with Devon County Council to provide support to the VCSE sector to mitigate the impact of the pandemic, develop new working practices that minimised transmission and helped communities to safely reintroduce services and activities.

The relaxation of COVID-19 restrictions allowed us to restart the locally popular annual Volunteer Award events. This year we held seven events at different locations with smaller audiences to minimise infection risks. More than 500 personalised certificates were issued in total to celebrate volunteering and to recognise the contribution that volunteers made and continue to make in North Devon during the pandemic and subsequently. The trustees would like to thank the administration staff and the Chief Officer for all their hard work in delivering a most successful programme.

We were also able to restart our extensive training programme for local organisations, focussing this time on mental health awareness – a topic much needed after the recent extensive periods of lockdown and home working.

During the year we lost two long-serving trustees due to personal commitments. However, we were at last able to recruit a new trustee with an extensive professional accountancy and financial controller background, who has agreed to act as our Honorary Treasurer. I am pleased to welcome him on board. While he becomes more familiar with NDVS's financial structure, we will continue to maintain our Finance Subcommittee to provide tailored financial strategic advice to the other trustees.

We have again improved our financial position relative to this time last year, as our Trustee Finance Subcommittee has confirmed. The Subcommittee reviews our financial position regularly. Our reserves for contingencies are now able to cover 12 months of operation, as recommended by the Charity Commission. Much of this positive progress has been brought about by the hard work carried out by our experienced and skilled Chief Officer; the NDVS Trustees are unanimous in their appreciation of her work, as well as the excellent support given by our core and project workers.

We are confident that we can continue to provide Council for Voluntary Service (CVS) support to VCSE organisations within North Devon for some time yet. We look forward with optimism to working ever more closely with local authorities, our partner organisations and the health services, where we feel we are ideally placed to provide valuable and essential support in our area.

In summary, I believe that NDVS remains strong, resilient, and viable for 2022/23.

## Introduction from the Chief Officer

The Covid-19 pandemic continued throughout most of the year, with varying levels of restrictions. However, NDVS maintained its support to voluntary and community organisations within North Devon through our online networks, forums and virtual one-to-one meetings. We worked closely with local groups providing guidance and support to ensure that services and activities, when restarting, were safe and appropriate infectious control measures were in place.

The pandemic created a new 'normal' for us as we developed and delivered our online services. We now facilitate our forums and networking meetings virtually and have successfully run a number of training programmes via Teams and Zoom. Given our rural location the ability to hold virtual meetings has had a positive impact as we are not traveling long distances between meetings.

The NDVS monthly newsletter is emailed to 189 subscribers and forwarded to many more. We provide relevant and timely information to support the work of the sector. In addition to the newsletter, we are using other social media platforms to increase engagement.

Through the Devon Voluntary Action Partnership (DeVA) NDVS secured grant funding to deliver a broad range of initiatives that helped the Voluntary Community and Social Enterprise (VCSE) sector limit and contain Covid-19 outbreaks as well as develop new ways of working. The funding focused on 4 key areas:

- Promoting Volunteering to encourage new and returning volunteers to support community action post pandemic
- Developing a new on-line platform, Devon Connect, which enables local community groups to publicise their work and advertise volunteer opportunities
- Small grant scheme to help local community groups restart and start new activities/services
- Partnership funding to help key local VCSE organisations develop and adapt services to meet the needs of their communities

NDVS has continued to expand its hosted services to support and enhance the work of VCSE organisations in our area. New partnerships have been formed with 361 Energy CIC, a local energy advice company, and Barnstaple Alliance Primary Care Network so that the VCSE sector can work collaboratively to address local health issues.

The highlight of the year was our local community 'THANK YOU' events. We held 7 local events across the North Devon district personally thanking individuals for the contribution they had made to their communities throughout the pandemic.

2021/22 has been another challenging year and NDVS would not have been able to provide the support and guidance to the VCSE sector without the tireless dedication of our staff team.

Karen Evans

## North Devon Voluntary Services Limited

### Aims and Objectives

North Devon Voluntary Services' mission is to strengthen and champion the work of local organisations that represent, develop and support voluntary and community action

Our purpose as a Local VCS infrastructure organisation is to create thriving communities, where people belong and can take action on the things that matter to them

#### **Leadership and Advocacy**

Across diverse communities – Bringing people together to have a stronger voice and influence, mobilising and encouraging community ambition and aspiration as a connector and 'door opener'

#### **Partnerships and Collaborations**

Bringing networks together – Connecting local voluntary and community organisations with each other and with strategic and systems partners, to create, pursue and implement opportunities for joint working.

#### **Community Development**

Practical Support- strengthening spaces and opportunities for people to come together to develop their goals and drive aspirations for the communities

#### **Volunteering**

Encouraging and nurturing opportunities – leading and generating an expectation and culture in which volunteering can thrive

Over the last year we have been working with the Voluntary and Community sector as follows:

#### **General Support**

- DBS checks completed- 45
- Organisations supported – 30
- Partnerships supported – 8
- Newsletters - 10
- One to one support for individuals – 40 telephone enquiries

#### **Group Support and Development**

- One to one advice and assistance – 30 groups supported
- Individual one to one support – 15 individuals supported
- Organisational support - 11

#### **Training and workshops**

Our training and workshop programme resumed after a brief pause due to the pandemic. Our program focused on mental health awareness and emergency first aid as these were the key priorities for local groups. We delivered 8 training courses and 89 people attended.

- Mental Health First Aid Level 1
- Mental Health First Aid Level 2
- Emergency First Aid at Work

#### **Forums**

NDVS restarted our local forums, all of which were held online, to support local VCSE organisations develop and strengthen their organisation and services. In addition, we created a new forum to support the work of local memory café's to share information and provide peer support.

#### **Strategic Development and Voluntary Sector Representation**

This is a key part of our work, particularly as statutory service providers look to form partnerships with the sector. Our work has included attending strategic meetings such as:

- North Devon Futures
- One Northern Devon
- Northern Devon Health and Wellbeing Delivery Board
- Community Safety Partnership
- Live Well in Braunton

## North Devon Voluntary Services Limited

- One Barnstaple
- Public Stakeholder Network

### Events

Our annual Volunteer Awards event was cancelled during 2020 due to the pandemic.

Although Covid -19 was still present and of concern, we felt it was important to recognise the amazing work and contribution of the many volunteers, who have supported their local communities through unprecedented times. We decided to hold small local events across the North Devon district so that we could adhere to the Covid -19 restrictions. We worked in partnership with Parish and Town Councils and held small 'afternoon tea' gatherings in community venues. We held 7 events and 183 people attended and 500 personalised certificates issued.

### Devon Connect and Communication

An opportunity arose during the year for Devon Voluntary Action (DeVA) to move its Volunteer Connect and Volunteer Opportunity online brokerage system to a new platform developed by Made Open and call it 'Devon Connect'. This new system was adopted by DeVA in September 2021 and is due to go live in April 2022.

NDVS continues to produce a monthly newsletter circulated to over a 180 subscribers.

### Contain Outbreak Management Fund

Working with our DeVA partners and other key VCSE organisations across Devon County Council District we secured funding to support the recovery of the VCSE sector. The aim of the funding was to enable local groups and organisations re-establish their services but to adhere to Covid- 19 infection control guidance. Small grants were provided to 10 local organisations and 7 innovative projects were support across North Devon.

### Hosted Projects and Services

NDVS acts as a host for individual strategic projects delivering in the North Devon and northern Devon areas. It is vital that NDVS provides this service as it enables projects/initiatives to be delivered locally and benefit from our networks and sector intelligence. These hosted projects are listed below:

#### Devon Access to Services (DAS)

DAS, now in its 14<sup>th</sup> year, is a project hosted by NDVS and funded by Devon County Council. Our focus was to support the 60 members of Devon Community Car Forum in their ongoing response to the Covid Pandemic and their recovery as local Voluntary Sector organisations.

DAS distributed the annual DCC grant £34,224 to the 49 Full Members of the Devon County Car Forum via the regional fund holders. This grant ensures that local groups provide vital data relating to volunteer car journeys across the Devon County Council district.

Demand for journeys picked up over the year and though drivers responded magnificently, car scheme coordinators reported concerns about the reduced number of drivers returning to volunteer. It was noted that passengers were frailer than before and needed more help getting to and from appointments. To help drivers returning to volunteering DAS refreshed its Safe Assistance Training and was delighted to restart face to face training early in 2022. DAS also delivered Minibus and Passenger Assistance Training to Community Transport drivers.

DAS continued its regular activities including hosting Car Forum meetings ( back to face to face during the summer of 2021) and providing professional advice, training, and support. DAS also collected statistics, case studies and shared best practice and arranged for the distribution of 2000 Volunteer Driver Hospital Parking Permits. DAS also helped RD&E hospital develop its electronic parking system to include Forum drivers.

## North Devon Voluntary Services Limited

DAS would like to thank Devon County Council and NDVS for their continued support of the project

<b>Community Car Scheme Activity in Devon</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22 (provisional)</b>
Journeys to and from primary care	40,850	17,205	31,685
Journeys to and from secondary care	49,928	21,029	38,726
Journeys to social and welfare activities	42,220	3,916	18,118
<b>Total number of journeys</b>	132,998	42,150	93,520
Journeys for passengers travelling in wheelchairs	5,435	1,633	1,873
Miles travelled	1,446,161	570,000	972,703
Volunteer hours	133,076	77,261	103,813
Notional value of those hours at min wage	£1,092,554	£673,716	£924,973
Drivers' expenses	£582,471	£206,172	£377,813
Received from passengers	£772,103	£262,728	517,861
Operational costs of schemes	£703,703	£390,628	509,920
<b>Total cost of providing services</b>	£1,286,174	£596,800	1,027,781
Funding deficit	£245,413	£195,928	145,413

In 2020/21 schemes spent £53,404.68 or 10.47% of their operating costs managing cancellations. This money cannot be recovered from passengers.

To find out more about car schemes in your area, please call us on 07840 452147 or search [www.devonservices.org.uk](http://www.devonservices.org.uk)

### Connected Communities Programme

Connected Communities is a project which has been developed within the framework of Devon County Council's Prevention Strategy. The aim is to support vulnerable adults in their community and promote independence through enabling access to voluntary and community activities.

For those adults who are isolated or vulnerable the programme offers support that is individual to their needs from either the voluntary sector or the community. We focus on the individual and work with them to identify opportunities, including signposting that will reduce isolation and meet social needs.

This role remains a vital link between vulnerable clients and the VCSE sector and statutory services and proved its worth during the challenges of Covid-19 and the associated restrictions. Clients were able to receive the support they needed to remain independent in their own homes but at the same time safe and connected.

The Community Connector takes referrals from the Social Care Assessors, the Sensory Team, Occupational Therapists, the Community Enabling Team, Pathfinder and Rapid Response Team. The worker will provide support either face to face, by telephone or via email. The holistic and solutions-based nature of this role has resulted in several significant outcomes. For example, increased access to grants and funding, improved relationships and confidence in services, home improvements, and improved access to services.

### Health and Social Care Teams

The Devon County Council Health and Social Care Team contract, managed by Westbank and sub-contracted to DEVA, requires NDVS to provide development support to address the issues and gaps identified by the Voluntary Sector Representatives. The Voluntary Sector Reps attend the meetings of the community health and social care teams and identify ways in which voluntary sector organisations can assist clients. Our development work aims to enhance the wellbeing of people who are often dealing with multiple health problems and other difficulties.

## North Devon Voluntary Services Limited

### Live Well in Braunton

NDVS employs and hosts the Community Connector and Social Prescriber for Live Well in Braunton (LWiB). NDVS is an active member of the Braunton Forum and provides advice information and guidance to the community. Social Prescriber works with the local GP surgery to support individuals overcome barriers and issues affecting their wellbeing. During the last year the Community Connector has played a central role in coordinating voluntary action to support those isolated within the community.

### One Northern Devon (OND)

NDVS works closely with OND and employs and manages the Community Developer for Barnstaple. The aim is to form a strong partnership between service providers and the voluntary and community sector focussing on key health and wellbeing issues affecting the local community. Funding for this role is provided on an annual basis.

### Early Nourishment CIC

NDVS is working in partnership with Early Nourishment CIC. Our role is to host three members of staff to enable this emerging CIC deliver a much-needed project supporting new parents. Early Nourishment CIC provides one to one support and group activities for parents and caregivers to help their children flourish. In addition, their work helps to overcome loneliness and isolation experienced by new parents.

### Warmer Homes North Devon

NDVS secured 2 years funding from the Energy Redress Fund to deliver a project addressing fuel poverty issues across North Devon and Torridge. Our delivery partner is 361 Energy CIC who provide the expertise and project management. NDVS have recruited a Warmer Homes Advisor to deliver the project.

### Barnstaple Alliance Primary Care Network

NDVS is working in partnership with the Barnstaple Alliance Primary Care network to support the NHS wellbeing agenda. NDVS employs 2 Community Connectors on behalf of the network with the aim of linking the local voluntary and community activities to the needs of patients. In addition, these workers identify gaps in service provision and with NDVS's support develop new voluntary and community services.

## Structure, Governance and Management

### **Governing Document**

NDVS Ltd is a company limited by guarantee (number 06934618) and a registered charity (number 1133707) with an area of benefit which covers North Devon. The company was established under a Memorandum of Association which sets out the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are liable for any debts, the total not to exceed £10.

### **Appointment of Trustees**

Trustees are appointed by approval of the members at the Annual General Meeting, by approval of the members during the year or by co-option of the Board of Trustees. New trustees are provided with an induction pack and additional training offered as need indicates. The Board of Trustees meets on average every other month and a Chief Officer is appointed to manage the day-to-day operations.

### **Risk Management**

The Trustees have identified the risks facing the Charity. They review them regularly and put systems in place to mitigate these risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

### **Public Benefit**

## North Devon Voluntary Services Limited

The Trustees are aware of the Charity Commission's guidance on public benefit and have taken it into account when making decisions to which the guidance is relevant. How we have done this is demonstrated in the Chief Officer's report.

### **Related Parties**

We are a member of DeVA working in partnership with TTVS, Involve, South Hams CVS, Teignbridge CVS and West Devon CVS, all locally based organisations providing comprehensive support to Devon's voluntary and community sector. DeVA is an associate member of NAVCA and NCVO.

## Legal and Administrative Information

Registered Charity Number	1133707	
Company Registration Number	06934618	
Registered Office	Suite 206, Queens House, Queens Street, Barnstaple EX32 8HJ	
Trustees:	Jonathan Wilkes	Chair
	Wendy Butler	Vice-Chair – resigned October 2021
	Patrick May	
	Diane Pedley	
	Brian Rastrick	Resigned February 2022
	Gary Smith	Resigned October 2021
	Ian Gibson	
	Sarah Vingoe	
	Bill Allen	
Company Secretary	Lynsey Self	From June 2020- Dec 2021
	Laura Challacombe	From January 2022
Chief Officer	Karen Evans	
Bankers	Unity Trust Bank, Customer Services Centre Nine Brindley Place Birmingham B1 2HB	
Accountants	Westcotts 47 Boutport Street Barnstaple Devon EX31 1SQ	
Solicitors	Wollen Michelmore Avery House, Liberty Road Roundswell Business Park BARNSTAPLE Devon, EX31 3TL	
Constitution	Adopted July 1997 Revised 20th April 2006 Memorandum and articles of association 15 June 2009	

## North Devon Voluntary Services Limited

### Financial Review

Year 21/22 saw an increase in funding from £226,014 (20/21) to £305,711 (21/22) reflecting not only the increasing development work undertaken but funding specifically relating to COVID 19 measures over the period. Our reserves decreased from £155, 121 to £146, 926 but projects that are WIP at the beginning of the year and WIP at the end of the year should be noted.

In particular projects that had b/fwd funds on 1<sup>st</sup> April 2021 were

- ASC Infection Control £13,000
- Barnstaple Community Builder £19,283

And projects that had carried forward funds as at 31<sup>st</sup> March 2022 are

- Barnstaple Community Builder £5,360
- Barnstaple PCN £5,837

The expenditure on these will be in the 22/23 year

361 Energy Redress fund carries forward £(10,108) owing to a time lag between expenditure and the receipt of the quarterly funds.

#### Analysis of Incoming Funds is as follows:

	£ 21/22	£ 20/21
Grants & Donations	281,902	218,435
Training Workshops	8,435	370
Costs Recovered	15,305	7,060
Interest Received	69	104
Other Income	-	45
Total Incoming Funds	<u>305,711</u>	<u>226,014</u>

#### Resources Expended

Total Expenditure for the YE 21/22 is £313,906; an increase of £149,693 on the previous year. However, included in this figure is £45,367 which represents grants that were sent out to CVS and NFP groups as part of the Covid Outbreak Management fund agreement.

Key Costs 21/22 compared to 21/22

Resources Expended;

	£ 21/22	£ 20/21
Staffing Costs	213,572	132,361
Grants Transferred	45,367	
Premises Costs	11,444	10,383
Office Costs	4,964	4,094

The increase in staffing costs reflects the increased project activity.

## North Devon Voluntary Services Limited

### Reserves Policy

As at 31<sup>st</sup> March 2022 the total NDVS reserves stood at £146,926 of which £2,474 is designated funds set aside for potential redundancy costs. The total reserves are a reduction of £8,195 on the previous year. Analysis of reserves show that £38,565 is Restricted Funding and £108,361 is Unrestricted Funding.

The NDVS Reserves Policy has several objectives:

- To ensure that we have sufficient funds to cover potential redundancies – currently held in a Designated Fund,
- To enable us to ensure the organisation can survive for at least 12 months should other funding cease,
- To provide sufficient resilience and flexibility to cope with changing times and the fact that some of our projects arrive with grants whereas with others the costs have to be reclaimed afterwards,
- From time to time there are opportunities that require “matched funding” – without some flexibility we would be unable to respond to those opportunities.

The Trustees have reviewed the charity’s needs for reserves in line with the guidance issued by the Charity Commission and we should be able to continue our operations for a minimum of 12 months.

### Small company provisions

This report has been prepared in accordance with the provision applicable to companies entitled to the small companies' exemption.

On Behalf of The Board: .....  .....

Jonathan Wilkes (Chair)

Date: ..... 19 October 2022 .....

## Independent Examiner's Report to the Trustees of the North Devon Voluntary Services Limited.

I report on the accounts of the charity for the year ended 31 March 2022 as set out in this report.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent Examiners Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe;

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed .. *C. Williams* ..

Date ... *31<sup>st</sup> October 2022* ..

Catherine Williams ACA DChA  
Westcotts  
Independent Examiner  
47 Boutport Street  
Barnstaple, EX31 1SQ

North Devon Voluntary Services Limited

**Statement of Financial Position as of 31<sup>st</sup> March 2022**

	Total Funds 21/22 £	Prior Year Funds £
Tangible assets	<u>662</u>	<u>868</u>
Current Assets:		
Debtors	45,765	7,360
cash at Bank and in hand	<u>126,624</u>	<u>156,872</u>
	<u>172,389</u>	<u>164,232</u>
Current Liabilities		
Creditors: amounts falling due within one year	26,125	9,979
Net Current Assets	146,264	154,253
Total Assets less Current Liabilities	<u>146,926</u>	<u>155,121</u>
Creditors: amounts falling due after one year		
Provision for Liabilities		
Total Net Assets	<u>146,926</u>	<u>155,121</u>
Funds of the Charity:		
Restricted Funds	38,565	60,169
Unrestricted Funds	<u>108,361</u>	<u>94,952</u>
	<u>146,926</u>	<u>155,121</u>

North Devon Voluntary Services Limited

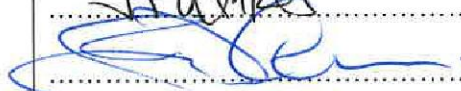
For the financial year ended 31 March 2022 the company was entitled to exemption to audit under ss. 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board and signed on its behalf on ~~19/10/22~~ 19/10/22 Date

..... Jonathan Wilkes (Chair)

..... Bill Allen (Vice Chair)

..... Laura Challacombe (Company Secretary)

Charity Number: 1133707

Company Limited by Guarantee

Registered in England Number: 06934618

**Statement of Financial Activities YE March 2022 (Including Income and Expenditure Account)**

	31st March 2022			31st March 2021		
	Unrestricted Income £	Restricted Income £	Total Funds £	Total funds £	Unrestrict ed Income £	Restricted Income £
<b>Income:</b>						
Grants & Donations	22,200	259,702	281,902	218,435	43,301	175,134
Earned from Other Activities	7,346	16,463	23,809	7,579	7,329	250
<b>Total Income</b>	<b>29,546</b>	<b>276,165</b>	<b>305,711</b>	<b>226,014</b>	<b>50,630</b>	<b>175,384</b>
<b>Expenditure:</b>						
Expenditure on charitable activities	16,138	297,768	313,906	164,213	22,931	141,282
<b>Net Incoming Resource</b>	<b>13,409</b>	<b>(21,604)</b>	<b>(8,195)</b>	<b>61,801</b>	<b>27,699</b>	<b>34,102</b>
Transfer between funds				-	(1,119)	1,119
<b>Net Movement of Funds</b>	<b>13,409</b>	<b>(21,604)</b>	<b>(8,195)</b>	<b>61,801</b>	<b>26,580</b>	<b>35,221</b>
<b>Reconciliation of Funds:</b>						
Total Funds Brought Forward	94,952	60,169	155,121	93,320	68,372	24,948
<b>Total Funds Carried Forward</b>	<b>108,361</b>	<b>38,565</b>	<b>146,926</b>	<b>155,121</b>	<b>94,952</b>	<b>60,169</b>

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

## Notes to the Accounts

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Suite 206, Queens House, Queen Street, Barnstaple, Devon, EX32 8HJ

### 1. Basis of Accounting

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with FRS102, the Charities SORP (FRS102) and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Charities SORP (FRS102). The financial reports are prepared in sterling which is the functional currency of the charity.

#### 1.2 Change in basis of accounting

There have been no changes in the Accounting Policies for 2021 or 2022.

#### 1.3 Fund Accounting

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor through the terms of an appeal.

#### 1.4 Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Grants and donations are received by way of grants, donations and gifts and are included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in the accounts.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

### **1.5 Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes, including the running of community transport.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

### **1.6 Fixed Assets**

These are capitalised if they can be used for more than one year and cost at least £500. They are valued at Cost or, if Gifted, at the value to the Charity on receipt. Depreciation is provided at rates calculated to write off costs of fixed assets, less their estimated residual value, over their expected useful lives on the basis of 25%, reducing balance.

### **1.7 Going Concern**

There are no material uncertainties about the charity's ability to continue.

# North Devon Voluntary Services Limited

## 2. Grants & Donations

### 2. Grants & Donations

		Unrestricted	Restricted	Total 21/22	Unrestricted	Restricted	Total 20/21
		£	£	£	£	£	£
Funder	Project						
Devon County Council	DASP		49,527	49,527		50,947	50,947
Devon Voluntary Action	ASC Infection Control		10,038	10,038		15,000	15,000
Teignbridge CVS (DeVA partner)	Care Direct		17,600	17,600		17,187	17,187
One Northern Devon	Community Builder		1,700	1,700		33,603	33,603
Barnstaple Town Council	Community Builder		8,000	8,000		10,000	10,000
Devon Voluntary Action	CH&SCT		6,688	6,688		9,216	9,216
Early Nourishment CIC	Early Nourishment		34,228	34,228		5,184	5,184
Live West	Grow, Share, Cook					500	500
Live Well in Braunton	LWTB		14,005	14,005		14,841	14,841
One Northern Devon	One Northern					7,157	7,157
Barnstaple PCN Alliance	Barnstaple PCN		16,486	16,486			
National Lottery	Supporting Rural Communities					10,224	10,224
Devon County Council	Active Devon		2,800	2,800			
Barnstaple Almshouses	Care Direct		300	300			
Lions	Care Direct					175	175
Holsworthy Freemasons	Care Direct					100	100
Northcott Foundation	Care Direct		450	450		350	350
The Bridge Trust	Care Direct		400	400		650	650
Landkey United Charities	Care Direct		250	250			
Barnstaple Rotary	Care Direct		200	200			
Grosvenor Church	Care Direct		650	650			
Barnstaple &ND Dispensary	Care Direct		500	500			
361 Energy		1,200		1,200	1,200		1,200
North Devon Council		17,000		17,000	17,000		17,000
North Devon Council	Discretionary Grant for Covid				2,500		2,500
Barnstaple Town Council		1,000		1,000	1,000		1,000
Devon County Council	Covid 19 Wave				1,396		1,396
Devon Voluntary Action	Covid 19 Wave	1,000		1,000	11,000		11,000
Devon Voluntary Action	COMF		55,910	55,910			
West Devon CVS (DeVA Partner)					9,200		9,200
Energy Redress	Energy Redress		20,583	20,583			
Paypal Giving Fund					5		5
HM Govt	Kickstart		19,388	19,388			
Norman Family Charitable Trust		2,000		2,000			
<b>Total from Funders</b>		<b>22,200</b>	<b>259,702</b>	<b>281,902</b>	<b>43,301</b>	<b>175,134</b>	<b>218,435</b>

## North Devon Voluntary Services Limited

### 3. Net Incoming Resources for Year Ending 2022

	2022	2021
	£	£
This is stated after charging depreciation	206	290

### 4. Examination & Accounting Fees

Independent Examiners Fees	1,460	1,430
<b>Examination &amp; Accounting Fees</b>	<b>1,460</b>	<b>1,430</b>

### 5. Employees ' Costs (including pension and employers national insurance)

Gross Salaries	202,184	127,398
Employers National Insurance	10,830	6,175
Pension Costs	4,559	2,788
Employers Allowance	(4,000)	(4,000)
<b>Total Employee Cost</b>	<b>213,573</b>	<b>132,361</b>

No Employees received emoluments over £60,000

Average number of full time equivalent employees in the year:

8.3	5.1
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## 6. Trustee Remuneration & Related Party Transactions

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

No loans were made to Trustees by the charity or by Trustees to the Charity (YE 2021 nil).

## 7. Taxation

The charity's activities fall within the exemptions afforded by the provisions of Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

		£ YE 2022	£ YE 2021
<b>8</b>	<b>Tangible Assets</b>		
	<b>8.1 Cost or Valuation</b>		
	As at 1st April 2021	20,653	20,653
	Disposals		
	Additions		
	As at 31st March 2022	20,653	20,653
	<b>8.2 Accumulated Depreciaton</b>		
	As at 1st April 2021	19,784	19,494
	Depreciation on Disposals		
	Charge for the Year	206	290
	As at 31st March 2022	19,990	19,784
	<b>8.3 Net Book Value</b>		
	As at 1st April 2021	868	1,159
	As at 31st March 2022	663	868
<b>9</b>	<b>Debtors &amp; Prepayments</b>		
	Grant Funding	41,319	726
	Other Debtors	2,027	4,036
	Prepayments	2,419	2,598
		45,765	7,360
	All of which are due within one year		
<b>10</b>	<b>Current Liabilities - Due within one year</b>		
	Other Creditors	18,155	7,433
	Taxation, PAYE & INS	7,970	2,546
		26,125	9,979

## 11. Movement in Funds 21/22

	Balance Bfwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance Cfwd £
DASP	23,832	57,858	(47,788)		33,902
Care Direct	863	20,350	(20,576)		637
NCH &SCT	-	6,688	(6,688)		-
Live Well in Braunton	1,170	14,005	(14,719)		456
Community Builder	19,283	8,400	(22,323)		5,360
Rural Communities	1,521	-	(1,521)		-
ASC Infection Control	13,000	10,038	(23,038)		-
Grow, Share, Cook	500	-	-		500
361 Energy Redress		20,583	(30,691)		(10,108)
Barnstaple PCN		20,581	(14,744)		5,837
Kickstart		19,388	(19,064)		324
COMF		58,965	(58,965)		-
Active Devon		2,800	(809)		1,991
Early Nourishment		36,509	(36,843)		(334)
Total Restricted Funds	60,169	276,165	(297,768)	-	38,565
Designated Fund	1,261	1,213			2,474
General Funds	93,692	28,333	(16,138)		105,887
Total Unrestricted Fund	94,952	29,546	(16,138)	-	108,361
Total Funds	155,121	305,711	(313,905)	-	146,926

## Prior Year Comparison

	Balance Bfwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance Cfwd £
DASP	22,643	50,947	(49,758)		23,832
Care Direct	549	18,462	(18,148)		863
NCH &SCT	-	9,216	(9,216)		-
One Northern (3m)	1	7,157	(7,158)		-
Live Well in Braunton	2000	14,841	(15,671)		1,170
Community Builder	381	43,603	(24,701)		19,283
Deva Social Prescribing	(1,119)			1,119	-
Rural Communities		10,474	(8,953)		1,521
Early Nourishment		5,184	(5,184)		-
ASC Infection Control		15,000	(2,000)		13,000
Nature's Tonic	493		(493)		-
Grow, Share, Cook		500			500
	24,948	175,384	(141,282)	1,119	60,169
Designated Fund	1,074	187			1,261
General Funds	67,298	50,443	(22,931)	(1,119)	93,692
Total Unrestricted Fund	68,372	50,630	(22,931)	(1,119)	94,952
Total Funds	93,320	226,014	(164,213)	-	155,121

## 6. Trustee Remuneration & Related Party Transactions

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

No loans were made to Trustees by the charity or by Trustees to the Charity (YE 2021 nil).

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	Grant Funding	41,319	726
	Other Debtors	2,027	4,036
	Prepayments	2,419	2,598
		45,765	7,360
	All of which are due within one year		
<b>10</b>	<b>Current Liabilities - Due within one year</b>		
	Other Creditors	18,155	8,533
	Taxation, PAYE & INS	7,970	1,556
		26,125	10,089

## North Devon Voluntary Services Limited

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Total Funds	155,121	305,711	(313,905)	-	146,926

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Deva Social Prescribing	(1,119)			1,119	-
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ASC Infection Control		15,000	(2,000)		13,000
Nature's Tonic	493		(493)		-
Grow, Share, Cook		500			500
	24,948	175,384	(141,282)	1,119	60,169
Designated Fund	1,074	187			1,261
General Funds	67,298	50,443	(22,931)	(1,119)	93,692
Total Unrestricted Fund	68,372	50,630	(22,931)	(1,119)	94,952
Total Funds	93,320	226,014	(164,213)	-	155,121

**Funders 2020/21:**

Project	Funded by:
<p><b>DASP</b> Purpose: Dedicated to improving access to information, services and representation focussing on volunteer lead community transport schemes.</p>	<p>Devon County Council &amp; various donations</p>
<p><b>Community Health &amp; Social Care Teams</b> Purpose: To provide a framework in each Health Service in Devon to enable the Community Health &amp; Social Care Teams to develop community response to the needs of patients.</p>	<p>DeVA</p>
<p><b>Care Direct Plus</b> Purpose: To support vulnerable adults in their community and promote independence through enabling access to voluntary and community activities.</p>	<p>Devon County Council via Teignbridge CVS</p>
<p><b>One Northern Devon</b> Purpose: To explore new ways of working to improve wellbeing outcomes for defined groups. To build capacity and support the formation of One Barnstaple</p>	<p>One Northern Devon</p>
<p><b>Live Well in Braunton</b> Purpose: Provide Community Connector services and support community building across the Live Well Braunton area.</p>	<p>Live Well in Braunton</p>
<p><b>Nourish Project:</b> Provision of employment services to support the delivery of the Nourishment Project for Early Nourishment CIC</p>	<p>Early Nourishment CIC</p>
<p><b>ASC Infection Control:</b> To support VCSE good practice in infection control and support existing and emerging sector services providing practical support in the home.</p>	<p>ASC DCC</p>
<p><b>Contain Outbreak Management Fund:</b> To support the VCSE sector recovery and restart community services post Covid- 19 and promote good practice in infection control.</p>	<p>DCC</p>
<p><b>Warmer Homes:</b> To provide advice, guidance and practical support to improve energy efficiency and affordability.</p>	<p>Energy Redress Fund</p>
<p><b>Barnstaple Alliance Primary Care:</b> To support provide advice and information and connect people to their local community to improve wellbeing</p>	<p>Barnstaple Alliance Primary Care</p>

## 12. Analysis of Assets

	General Funds £	Designated Funds £	Restricted Funds £	2022 Total £	2021 Total £	General Funds £	Designated Funds £	Restricted Funds £
Tangible Fixed Assets	662			662	868	868		
Current Assets	116,365	2,474	53,550	172,389	164,232	96,670	1,261	66,302
Current Liabilities	(11,140)		(14,985)	(26,125)	(9,979)	(3,846)		(6,133)
	105,887	2,474	38,565	146,926	155,121	93,692	1,261	60,169

### Purpose of Designated Funds

NDVS has felt that it is prudent to provide for redundancy costs. The total estimated as at 31<sup>st</sup> March 2022 is £11,603 from which £9,129 is calculated as being the cost for those staff working for DASP (Restricted Funding) and is built into their ongoing budget. The remaining £2,474 represents those staff who are currently being funded from Unrestricted Funds.

### Non-regular Costs

None have been recorded during 2021/22

## 13. Company Status

NDVS is a private company limited by guarantee and consequently does not have share capital.

Each director of the company is liable to contribute an amount not exceeding £10 towards the assets of the charitable company in the event of liquidation.

## 14. Grants Redistributed

NDVS were awarded, via DeVA, a Covid Outbreak Management Fund (COMF) during FY 21/22 which required funds to be distributed to smaller charitable entities for the purpose of managing COVID. These fund payments amounted to £45,367 and are shown as an expenditure item in Restricted Funding.

END OF REPORT

**NORTH DEVON VOLUNTARY SERVICES LIMITED**

England & Wales - Charity number 1133707

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# Accounts

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NORTH DEVON VOLUNTARY SERVICES LIMITED

# Annual Report & Accounts 2020-2021



**Charity Number: 1133707**

**Company Limited by Guarantee**

**Registered in England Number: 06934618**

## **Contents**

- Introduction from the Chair of Trustees - 3
- Introduction from the Chief Officer - 4
- Aims and Objectives - 5
- Structure, Governance and Management - 10
- Legal and Administrative Information - 11
- Financial Review - 12
- Independent Examiner's Report - 14
- Notes to the Accounts - 18

# NORTH DEVON VOLUNTARY SERVICES LIMITED

## ANNUAL REPORT & ACCOUNTS 2020-2021

### Introduction from the Chair of Trustees

During the 2020/21 financial year North Devon Voluntary Services (NDVS) continued to build on our relationships with other Devon-based organisations through partnership working. We have further increased our hosting arrangements developed last year, again demonstrating the strength of our organisation to both to act as an employer for local organisations/projects and to create additional bridges to the voluntary and community sector. NDVS continues to provide employment support services for Voluntary Community and Social Enterprise (VCSE) organisations who are delivering key projects and services within the community.

The COVID-19 pandemic gave us an opportunity to work closely with North Devon Council and local Parish and Town Councils to sustain voluntary action, providing support to those who were shielding. We supplied advice and guidance for existing organisations and newly formed groups to ensure that volunteer services were safe and appropriate. NDVS was integral to the delivery of many community services throughout 2020/21.

NDVS received grant funding to provide training and skills development for the VCSE sector. Our focus for 2020/21 was mental health awareness to address the issues faced by many North Devon residents as a result of a repeating cycle of lockdowns. NDVS also helped local VCSE groups to secure COVID-19 grant funding to ensure their services were able to continue in a safe manner.

During the year we lost one trustee due to personal commitments. However, we were able to recruit three new trustees, each of whom has extensive and current experience of guiding similar organisations. I am pleased to welcome each of them on board.

We have improved our financial position relative to this time last year, as our Trustee Finance Subgroup has confirmed. The members of that group, with the help of our Finance Officer, have kindly operated in lieu of a Trustee Treasurer, the post being still vacant despite suitable advertising. Much of this positive progress has been brought about by the hard work carried out by our experienced and skilled Chief Officer; the NDVS Trustees are unanimous in their appreciation of her work.

Our finances have enough reserves for contingencies, as required by the Charity Commission. We review our financial position regularly.

We are confident that we can continue to provide Council for Voluntary Service (CVS) support to VCSE organisations within North Devon for some time yet. We look forward with optimism to working ever more closely with local authorities, our partner organisations and the health services, where we feel we are ideally placed to provide valuable and essential support in our area.

In summary, NDVS remains strong, resilient and viable for 2021/22.

**Jon Wilkes**

### Introduction from the Chief Officer

The Covid-19 pandemic presented a number of challenges for NDVS, not least the huge demand for our services. With the offices closed, all staff were able to establish bases from home providing remote services to the sector and working in partnership with the local council and statutory agencies. NDVS provided a vital 'communication bridge' between the VCSE sector and those service providers administering shielding and lockdown services. Our monthly newsletter became fortnightly to keep up with the pace of news and information.

Devon County Council provided a small amount of funding to support the recruitment and placement of Covid-19 volunteers, as part of this service NDVS undertook DBS checks free of charge.

NDVS worked with local partners to assist with volunteer recruitment and ensure that services were safe and that volunteers were well supported. Local communities established mutual aid groups to provide support services within our mainly rural area, new food banks were established and existing foodbanks continued to operate although overwhelmed with requests. We assisted with the recruitment of vaccination support volunteers and worked closely with the local PCNs and NDDH to ensure the successful delivery of the vaccination programme.

NDVS provided support to local VCSE groups to access emergency funding so that their services could continue or adapt to the needs of their communities. In addition, we secured funding to deliver a remote training program for mainly rural volunteers, focusing on mental health awareness as this was identified as a key issue.

The annual Volunteer Awards was postponed until 2021 due to restrictions, however we issued a 'Thank You' e-certificate to all VCSE organisations to recognise their vital work.

NDVS continues to host the employment of a number of members of staff for local VCSE sector organisations delivering health and wellbeing services/ projects across North Devon.

As the local CVS we will continue to support the sector in any way we can, although we are concerned that many VCSE groups may struggle to survive in the coming months as the Covid-19 restrictions are likely to exist for some time to come.

2020/21 has been an exceptional year and NDVS would not have been able to provide the support and guidance to the VCSE sector without the tireless dedication of our small staff team.

**Karen Evans**

### Aims and Objectives

North Devon Voluntary Services' mission is to strengthen and champion the work of local organisations that represent, develop and support voluntary and community action.

Our strategic aims are:

To support voluntary and community group development and capacity building so that:

- charities and social enterprises are enabled to secure income, improve joint working, and develop new services
- voluntary and community organisations have the practical information they need to operate effectively
- communities are supported to set up and develop structures and projects that enable them to run community services successfully

To support volunteering so that:

- voluntary and community organisations are enabled to recruit and retain sufficient volunteers for existing and new services and to manage these volunteers to a high standard
- communities are supported to provide self-help
- volunteers and potential volunteers are enabled to improve their skills and life chances

To support improved communication and networks so that:

- voluntary and community organisations have appropriate information about policy and strategy that affects them
- voluntary and community organisations are enabled to work effectively together
- the voluntary, public and private sectors are well-networked and supported to engage with one another and work effectively together
- the contribution of the voluntary sector to North Devon is recognised by the general public, media and local politicians, and is taken into account in planning and decision making

Over the last year we have been working with the Voluntary and Community sector as follows:

### Covid-19 support

- ◆ Volunteers recruited -72 and placed
- ◆ DBS checks completed - 40
- ◆ Organisations supported - 58 Parish Councils and Mutual Aid groups
- ◆ Partnerships supported - One Northern Devon
- ◆ Funding Secured - Covid 19 rapid response fund £20,000
- ◆ Vaccination programme volunteers – 63 recruited
- ◆ One to one support for individuals – 40 telephone enquiries

### Group Support and Development

- ◆ One to one advice and assistance – 10 groups supported
- ◆ Individual one to one support – 15 individuals supported
- ◆ DBS checks – 25 processed

### Training and workshops

Our training programme was cancelled for the year due to the pandemic. Where possible we moved training on-line. Our focus of support was for local mutual aid groups providing one to one support throughout the pandemic. Sessions included:

- ◆ Mental Health First Aid Level 1 and 2
- ◆ Finding funding
- ◆ Governance

### Forums

Due to the pandemic all forums were cancelled

### Strategic Development and Voluntary Sector Representation

This is a key part of our work, particularly as statutory service providers look to form partnerships with the sector. Our work has included attending strategic meetings such as:

- ◆ Home from Hospital
- ◆ Infection Control
- ◆ One Northern Devon
- ◆ Northern Devon Health and Wellbeing Delivery Board
- ◆ Community Safety Partnership
- ◆ Live Well in Braunton
- ◆ One Barnstaple
- ◆ Public Stakeholder Network

### Events

All events were cancelled for the year

# NORTH DEVON VOLUNTARY SERVICES LIMITED ANNUAL REPORT & ACCOUNTS 2020-2021

## Communication and Newsletter

During the early stages of the initial lockdown we published our newsletter on a fortnightly basis to ensure that local groups were abreast of guidance and information. As the pandemic progressed we reverted to a monthly newsletter focusing on key topics and information.

## Hosted Projects and Services

NDVS acts as a host for individual strategic projects delivering in the North Devon and northern Devon areas. It is vital that NDVS provides this service as it enables projects/initiatives to be delivered locally and benefit from our networks and sector intelligence. These hosted projects are listed below:

### Connected Communities Programme

County Council's Prevention Strategy. The aim is to support vulnerable adults in their community and promote independence through enabling access to voluntary and community activities.

For those adults who are isolated or vulnerable the programme offers support that is individual to their needs from either the voluntary sector or the community. We focus on the individual and work with them to identify opportunities, including signposting that will reduce isolation and meet social needs.

This role remains a vital link between vulnerable clients and the VCSE sector and statutory services and proved its worth during the challenges of Covid-19 and the associated restrictions. Clients were able to receive the support they needed to remain safe within their own homes.

The Community Connector takes referrals from the Social Care Assessors, the Sensory Team, Occupational Therapists, the Community Enabling Team, Pathfinder and Rapid Response Team. The worker will provide support either face to face, by telephone or via email. The holistic and solutions-based nature of this role has resulted in several significant outcomes. For example, increased access to grants and funding, improved relationships and confidence in services, home improvements, and improved access to services.

### Health and Social Care Teams

The Devon County Council Health and Social Care Team contract, managed by Westbank and sub-contracted to DEVA, requires NDVS to provide development support to address the issues and gaps identified by the Voluntary Sector Representatives. The Voluntary Sector Reps attend the meetings of the community health and social care teams and identify ways in which voluntary sector organisations can assist clients. Our development work aims to enhance the wellbeing of people who are often dealing with multiple health problems and other difficulties.

### Live Well in Braunton

NDVS employs and hosts the Community Connector for Live Well in Braunton (LWiB). In addition, we provide support and guidance to this new organisation established to promote and enable wellbeing. The Community Connector works with the local GP surgery to support individuals overcome barriers and issues affecting their wellbeing. During the last year the Community Connector has played a central role in co-ordinating voluntary action to support those shielding and isolated within the community.

### Devon Access to Services (DAS)

DAS, now in its 13<sup>th</sup> year, is a project hosted by NDVS and funded by Devon County Council. Our focus during 2020-21 was supporting the 60 members of Devon Community Car Forum across Devon in their response to the Covid Pandemic.

Using working relationships established over many years, we were able to provide funding, PPE and practical advice to help keep drivers and passengers safe. We regularly updated our research into infection control and risk assessment for car schemes and were able to refer people requiring medical transport to the appropriate organisation and support.

About a third of car schemes kept going all through. However, as a majority of volunteer drivers were over 70 or shielding for themselves and others in their households, many did not re-start until the end of the year. Our work helped to enable 300 drivers to receive vaccinations via the CCG/STP/DCC key worker initiative in December 2020.

Though demand for medical journeys declined sharply, many schemes repurposed and over 20,000 prescriptions and 40,000 food deliveries were made during the year.

We continued with many of our regular activities including hosting Car Forum virtual meetings and providing professional advice, training, and support. We also collected statistics, case studies and shared best practice and arranged for the distribution of 2,000 Volunteer Driver Hospital Parking Permits. Much of what we did was to respond to phone calls and emails from coordinators to provide supportive human contact.

We would like to thank NDVS for their decision to move to Office 365 and Jon Wilkes for his support, without which home working, and our support to the schemes would have been impossible.

<u>Community Car Scheme Activity in Devon</u>	<u>2019-20</u>	<u>2020-21</u>	<u>Difference</u>
Journeys to and from primary care	40,850	17,205	-57.9%
Journeys to and from secondary care	49,928	21,029	-57.9%
Journeys to social and welfare activities	42,220	3,916	-90.7%
<b>Total number of journeys</b>	<b>132,998</b>	<b>42,150</b>	<b>-68.3%</b>
Journeys for passengers travelling in wheelchairs	5,435	1,633	-70.0%
Miles travelled	1,446,161	569,763	-60.6%
Volunteer hours	133,076	77,261	-41.9%
Notional value of those hours at min wage of £8.21 per hour (2019) - £8.72 per hour (2020)	£1,092,554	£673,716	-38.3%
Drivers' expenses	£582,471	£206,172	-64.6%
Received from passengers	£772,103	£262,728	-66.0%
Operational costs of schemes	£703,703	£390,628	-44.5%
<b>Total cost of providing services</b>	<b>£1,286,174</b>	<b>£596,800</b>	<b>-53.6%</b>
Funding deficit	£245,413	£195,928	-20.16%

# NORTH DEVON VOLUNTARY SERVICES LIMITED

## ANNUAL REPORT & ACCOUNTS 2020-2021

### One Northern Devon (OND)

NDVS works closely with OND and employs and jointly manages the Community Developer in Barnstaple. The aim is to form a strong partnership of service providers and the voluntary and community sector focussing on key health and wellbeing issues affecting the local community.

This role was integral to the lockdown response within the community, recruiting volunteers, identifying those in need and co-ordinating the response.

### Early Nourishment CIC

NDVS is working in partnership with Early Nourishment CIC. Our role is to host two members of staff to enable this emerging CIC deliver a much needed project. Early Nourishment CIC provides one-to-one and group support for new parents assisting with breastfeeding, bottle feeding and transition to solids. In addition, their work helps to overcome loneliness and isolation experienced by new parents.

## **Structure, Governance and Management**

### **Governing Document**

NDVS Ltd is a company limited by guarantee (number 06934618) and a registered charity (number 1133707) with an area of benefit which covers North Devon. The company was established under a Memorandum of Association which sets out the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are liable for any debts, the total not to exceed £10.

### **Appointment of Trustees**

Trustees are appointed by approval of the members at the Annual General Meeting, by approval of the members during the year or by co-option of the Board of Trustees. New trustees are provided with an induction pack and additional trainings offered as need indicates. The Board of Trustees meets on average every other month and a Chief Officer is appointed to manage the day-to-day operations.

### **Risk Management**

The Trustees have identified the risks facing the Charity. They review them regularly and put systems in place to mitigate these risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

### **Public Benefit**

The Trustees are aware of the Charity Commission's guidance on public benefit and have taken it into account when making decisions to which the guidance is relevant. How we have done this is demonstrated in the Chief Officer's report.

### **Related Parties**

We are a member of DeVA working in partnership with Action East Devon, Involve, South Hams CVS, Teignbridge CVS and West Devon CVS, all locally based organisations providing comprehensive support to Devon's voluntary and community sector. DeVA is an associate member of NAVCA and NCVO. We also work closely with TTVS, based in Bideford.

# NORTH DEVON VOLUNTARY SERVICES LIMITED

## ANNUAL REPORT & ACCOUNTS 2020-2021

### Legal and Administrative Information

Registered Charity Number	1133707	
Company Registration Number	06934618	
Registered Office	Suite 206, Queens House, Queens Street, Barnstaple EX32 8HJ	
Trustees:	Jonathan Wilkes	Chair
	Wendy Butler	Vice-Chair
	Brian Holme	Until Jan 2021
	Patrick May	
	Diane Pedley	
	Brian Rastrick	
	Gary Smith	
	Estcourt Miller	From Jan 2020 - June 2020
	John William Allen	From April 2021
	Ian Gibson	From April 2021
	Sarah Vingoe	From April 2021
Company Secretary	Loubna Tacey	Until June 2020
	Lynsey Self	From June 2020
Chief Officer	Karen Evans	
Bankers	Unity Trust Bank, Customer Services Centre Nine Brindley Place Birmingham B1 2HB	
Accountants	Thomas Westcott 47 Boutport Street Barnstaple Devon EX31 1SQ	
Solicitors	Wollen Michelmore Avery House, Liberty Road Roundswell Business Park BARNSTAPLE Devon, EX31 3TL	
Constitution	Adopted July 1997 Revised 20th April 2006 Memorandum and articles of association 15 June 2009	

## Financial Review

### Financial Review

Year 2020/21 saw an increase in Funding of £41,118 from £184,896 (19/20) to £226,014 (20/21) reflecting the increased development and project work that NDVS has undertaken. Our reserves on March 31st, 2021 increased by £61,801 on the previous year. However, it must be noted that some of the reserves represent development and project works which were operating across two financial years. In particular, we received funding in March 2021 for the following restricted projects:

ASC Infection Control £13,000 and

Barnstaple Community Development Builder £19,283

The resources used to deliver these projects will be expended in FY 2021/22.

### Analysis of Incoming Funds is as follows:

	£ 20/21	£19/20
Grants & Donations	218,435	182,921
Training Workshops	370	915
Costs Recovered	7,060	701
Interest Received	104	323
Other Income	45	36
<b>Total Incoming Funds</b>	<b>226,014</b>	<b>184,896</b>

### Resources Expended

Total Expenditure for Year End 20/21 is £164,213, a decrease of £4,922. This reflects the anticipation that resources will be expended in 21/22 for funds received in 20/21.

Key Costs 20/21 compared to 19/20:

Resources Expended	£ 20/21	£ 19/20
Staffing	132,361	110,752
Premises	10,383	8,300
Office Costs	4,084	5,976

The increase in staffing costs reflects the increased project activity.

# NORTH DEVON VOLUNTARY SERVICES LIMITED ANNUAL REPORT & ACCOUNTS 2020-2021

## Reserves Policy

As at 31<sup>st</sup> March 2021 the total NDVS reserves stood at £155,121 of which £1,261 is designated funds set aside for potential redundancy costs. The total reserves are an increase of £61,801 on the previous year. Analysis of reserves show that £60,168 is Restricted Funding and £94,953 is Unrestricted Funding.

The NDVS Reserves Policy has several objectives:

- To ensure that we have sufficient funds to cover potential redundancies – currently held in a Designated Fund,
- To enable us to ensure the organisation can survive for at least 6 months should other funding cease,
- To provide sufficient resilience and flexibility to cope with changing times and the fact that some of our projects arrive with grants whereas with others the costs have to be reclaimed afterwards,

From time to time there are opportunities that require “matched funding” – without some flexibility we would be unable to respond to those opportunities.

The Trustees have reviewed the charity’s needs for reserves in line with the guidance issued by the Charity Commission and we should be able to continue our operations for a minimum of 6 months, but believe we should aim at a maximum level of reserves of one year.

## Small company provisions

This report has been prepared in accordance with the provision applicable to companies entitled to the small companies’ exemption.

On Behalf of The Board: .....

*JFWilkes*

Jonathan Wilkes (Chair)

Date: .....

*27 October 2021*

**Independent Examiner's Report to the Trustees of the North Devon  
Voluntary Services Limited.**

I report on the accounts of the charity for the year ended 31 March 2020 as set out in this report.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent Examiners Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe;

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed C. Williams

Date 20<sup>th</sup> November 2021

Catherine Williams ACA DChA  
Thomas Westcott  
Independent Examiner  
47 Boutport Street

## Statement of Financial Position as of 31<sup>st</sup> March 2021

	Total Funds 20/21 £	Prior Year Funds £
Tangible assets	<u>868</u>	<u>1,159</u>
Current Assets:		
Debtors	7,360	9,775
cash at Bank and in hand	<u>156,872</u>	<u>92,870</u>
	<u>164,232</u>	<u>102,645</u>
Current Liabilities		
Creditors: amounts falling due within one year	9,979	10,484
Net Current Assets	<u>154,253</u>	<u>92,161</u>
Total Assets less Current Liabilities	<u>155,121</u>	<u>93,320</u>
Creditors: amounts falling due after one year		
Provision for Liabilities	-	-
Total Net Assets	<u>155,121</u>	<u>93,320</u>
Funds of the Charity:		
Restricted Funds	60,169	24,948
Unrestricted Funds	<u>94,952</u>	<u>68,372</u>
	<u>155,121</u>	<u>93,320</u>

# NORTH DEVON VOLUNTARY SERVICES LIMITED

## ANNUAL REPORT & ACCOUNTS 2020-2021

For the financial year ended 31 March 2021 the company was entitled to exemption to audit under ss. 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board and signed on its behalf on ~~27 Oct~~ <sup>27 Oct</sup> 2021 Date

*J Wilkes*

Jonathan Wilkes (Chair)

*W Butler*

Wendy Butler (Vice Chair)

*Ln self*

Lynsey Self (Company Secretary)

Charity Number: 1133707

Company Limited by Guarantee

Registered in England Number: 06934618

# NORTH DEVON VOLUNTARY SERVICES LIMITED

## ANNUAL REPORT & ACCOUNTS 2020-2021

### Statement of Financial Activities YE March 2021 (Including Income and Expenditure Account)

	31st March 2021			31st March 2020		
	Unrestricted Income £	Restricted Income £	Total Funds £	Total funds £	Unrestricted Income £	Restricted Income £
<b>Income:</b>						
Grants & Donations	43,301	175,134	218,435	182,921	19,976	162,945
Earned from Other Activities	7,329	250	7,579	1,975	523	1,452
<b>Total Income</b>	<b>50,630</b>	<b>175,384</b>	<b>226,014</b>	<b>184,896</b>	<b>20,499</b>	<b>164,397</b>
<b>Expenditure:</b>						
Expenditure on charitable activities	22,931	141,282	164,213	169,135	8,024	161,111
<b>Net Incoming Resource</b>	<b>27,699</b>	<b>34,102</b>	<b>61,801</b>	<b>15,761</b>	<b>12,475</b>	<b>3,286</b>
<b>Transfer between funds</b>	<b>(1,119)</b>	<b>1,119</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Movement of Funds</b>	<b>26,580</b>	<b>35,221</b>	<b>61,801</b>	<b>15,761</b>	<b>12,475</b>	<b>3,286</b>
<b>Reconciliation of Funds:</b>						
Total Funds Brought Forward	68,372	24,948	93,320	77,559	55,897	21,662
Total Funds Carried Forward	94,952	60,169	155,121	93,320	68,372	24,948

## **Notes to the Accounts**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Suite 206, Queens House, Queen Street, Barnstaple, Devon, EX32 8HJ

### **1. Basis of Accounting**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

#### **1.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with FRS102, the Charities SORP (FRS102) and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Charities SORP (FRS102). The financial reports are prepared in sterling which is the functional currency of the charity.

#### **1.2 Change in basis of accounting**

There have been no changes in the Accounting Policies for 2020 or 2021.

#### **1.3 Fund Accounting**

Unrestricted funds are available for the use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor through the terms of an appeal.

#### **1.4 Incoming Resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Grants and donations are received by way of grants, donations and gifts and are included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in the accounts.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

### **1.5 Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes, including the running of community transport.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

### **1.6 Fixed Assets**

These are capitalised if they can be used for more than one year and cost at least £500. They are valued at Cost or, if Gifted, at the value to the Charity on receipt. Depreciation is provided at rates calculated to write off costs of fixed assets, less their estimated residual value, over their expected useful lives on the basis of 25%, reducing balance.

### **1.7 Going Concern**

There are no material uncertainties about the charity's ability to continue.

# NORTH DEVON VOLUNTARY SERVICES LIMITED

## ANNUAL REPORT & ACCOUNTS 2020-2021

### 2. Grants & Donations

Funder	Project	20/21			19/20		
		Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £
Devon County Council	DASP		50,947	50,947		45,046	45,046
Devon Voluntary Action	ASC Infection Control		15,000	15,000			-
Teignbridge CVS (DeVA partner)	Care Direct		17,187	17,187		17,187	17,187
One Northern Devon	Community Builder		33,603	33,603			-
Barnstaple Town Council	Community Builder		10,000	10,000			-
Devon Voluntary Action	CH&SCT		9,216	9,216			-
Early Nourishment CIC	Early Nourishment		5,184	5,184			-
Live West	Grow, Share, Cook		500	500			-
Live Well in Braunton	LWB		14,841	14,841		18,000	18,000
One Northern Devon	One Northern		7,157	7,157		59,217	59,217
One Northern Devon	Community Builder					6,875	6,875
National Lottery	Supporting Rural Communities		10,224	10,224			-
Devon County Council	AONB					6,483	6,483
Devon Community Foundation						549	549
Lions	Care Direct		175	175			-
Holsworthy Freemasons	Care Direct		100	100			-
Northcott Foundation	Care Direct		350	350			-
The Bridge Trust	Care Direct		650	650			-
361 Energy		1,200		1,200			-
North Devon Council		17,000		17,000	17,000		17,000
North Devon Council	Discretionary Grant for Covid	2,500		2,500			-
Barnstaple Town Council		1,000		1,000	900		900
Devon County Council	Covid 19 Wave	1,396		1,396			-
Devon Voluntary Action	Covid 19 Wave	11,000		11,000			-
Devon Voluntary Action					1,256		1,256
West Devon CVS (DeVA Partner)		9,200		9,200			-
Teignbridge CVS (DeVA partner)						9,588	9,588
Paypal Giving Fund		5		5			-
Donations					20		20
Devon & Cornwall Police					800		800
<b>Total from Funders</b>		<b>43,301</b>	<b>175,134</b>	<b>218,435</b>	<b>19,976</b>	<b>162,945</b>	<b>182,921</b>

# NORTH DEVON VOLUNTARY SERVICES LIMITED

## ANNUAL REPORT & ACCOUNTS 2020-2021

### 3. Net Incoming Resources for Year Ending 2021

	2021	2020
	£	£
This is stated after charging depreciation	290	386

### 4. Examination & Accounting Fees

Independent Examiners Fees	1,430	1,350
Payroll Services		288
<b>Examination &amp; Accounting Fees</b>	<b>1,430</b>	<b>1,350</b>
<i>(Payroll services brought in-house in 2021)</i>		

### 5. Employees (including pension and employers national insurance)

Gross Salaries	127,398	105,740
Employers National Insurance	6,175	4,395
Pension Costs	2,788	1,984
Training		1,633
Employers Allowance	(4,000)	(3,000)
<b>Total Employees</b>	<b>132,361</b>	<b>110,752</b>

No Employees received emoluments over £60,000

Average number of full time equivalent employees in the year:

5.1	4.3
-----	-----

**6. Trustee Remuneration & Related Party Transactions**

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

No loans were made to Trustees by the charity or by Trustees to the Charity (YE 2020 nil).

**7. Taxation**

The charity's activities fall within the exemptions afforded by the provisions of Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

	YE 2021 £	YE 2020 £
<b>8. Tangible Fixed Assets</b>		
<b>8.1 Cost of Valuation</b>		
As at 1st April 2020	20,653	20,653
Disposals	-	-
Additions	-	-
As at 31st March 2021	<u>20,653</u>	<u>20,653</u>
<b>8.2 Accumulated Depreciation</b>		
As at 1st April 2020	19,494	19,108
Depreciation on Disposals	-	-
Charge for the Year	290	386
As at 31st March, 2021	<u>19,784</u>	<u>19,494</u>
<b>8.3 Net Book Value</b>		
As at 1st April, 2020	<u>1,159</u>	<u>1,545</u>
As at 31st March, 2021	<u>868</u>	<u>1,159</u>
<b>9. Debtors &amp; Prepayments</b>		
Debtors Control Account	4,762	7,318
Prepayments	2,598	2,457
Debtors & Prepayments	<u>7,360</u>	<u>9,775</u>
All of which are due within one year		
<b>10. Current Liabilities - Due within one year</b>		
Other Creditors	7,433	8,796
Taxation, PAYE & National Ins	2,546	1,688
Current Liabilities - Due within one year	<u>9,979</u>	<u>10,484</u>

# NORTH DEVON VOLUNTARY SERVICES LIMITED

## ANNUAL REPORT & ACCOUNTS 2020-2021

### 11. Movement in Funds 20/21

	Balance Bfwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance Cfwd £
DASP	22,643	50,947	(49,758)		23,832
Care Direct	549	18,462	(18,148)		863
NCH &SCT	-	9,216	(9,216)		-
One Northern (3m)	1	7,157	(7,158)		-
Live Well in Braunton	2000	14,841	(15,671)		1,170
Community Builder	381	43,603	(24,701)		19,283
Deva Social Prescribing	(1,119)			1,119	-
Rural Communities		10,474	(8,953)		1,521
Early Nourishment		5,184	(5,184)		-
ASC Infection Control		15,000	(2,000)		13,000
Nature's Tonic	493		(493)		-
Grow, Share, Cook		500			500
	24,948	175,384	(141,282)	1,119	60,169
Designated Fund	1,074	187			1,261
General Funds	67,298	50,443	(22,931)	(1,119)	93,692
<b>Total Unrestricted Fund</b>	<b>68,372</b>	<b>50,630</b>	<b>(22,931)</b>	<b>(1,119)</b>	<b>94,952</b>
<b>Total Funds</b>	<b>93,320</b>	<b>226,014</b>	<b>(164,213)</b>	<b>-</b>	<b>155,121</b>

#### Prior Year Comparison:

	Balance Bfwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance Cfwd £
DASP	20,195	45,944	(43,497)		22,643
Care Direct	-	17,187	(17,187)		-
NCH &SCT	0	9,588	(9,588)		-
One Northern	(3,788)	59,663	(55,874)		1
Live Well in Braunton		14,325	(12,325)		2,000
LWIB (14)		3,675	(3,675)		-
Community Builder		6,875	(6,494)		381
Natures Tonic		6,483	(5,990)		493
Deva Social Prescribing		-	(1,119)		(1,119)
Surviving Winter		549	0.0		549
Awards for All	5,114	108	(5,222)		-
Can Walking	140		(140)		-
<b>Total Restricted Funds</b>	<b>21,662</b>	<b>164,397</b>	<b>(161,111)</b>	<b>-</b>	<b>24,948</b>
Designated Fund	923		151		1,074
General Funds	54,974	20,499	(8,175)		67,298
<b>Total Unrestricted Fund</b>	<b>55,897</b>	<b>20,499</b>	<b>(8,024)</b>	<b>-</b>	<b>68,372</b>
<b>Total Funds</b>	<b>77,559</b>	<b>184,896</b>	<b>(169,135)</b>	<b>-</b>	<b>93,320</b>

**Funders 2020/21:**

<b>Project</b>	<b>Funded by:</b>
<p><b>DASP</b></p> <p>Purpose:                      Dedicated to improving access to information, services and representation focussing on volunteer led community transport schemes.</p>	<p>Devon County Council &amp; various donations</p>
<p><b>Community Health &amp; Social Care Teams</b></p> <p>Purpose:                      To provide a framework in each Health Service in Devon to enable the Community Health &amp; Social Care Teams to develop community response to the needs of patients.</p>	<p>DeVA</p>
<p><b>Care Direct Plus</b></p> <p>Purpose:                      To support vulnerable adults in their community and promote independence through enabling access to voluntary and community activities.</p>	<p>Devon County Council via Teignbridge CVS</p>
<p><b>One Northern Devon</b></p> <p>Purpose:                      To explore new ways of working to improve wellbeing outcomes for defined groups. To build capacity and support the formation of One Barnstaple</p>	<p>One Northern Devon</p>
<p><b>Awards for All- Rural Communities:</b></p> <p>To support voluntary and community action in rural communities focussing on skills and awareness.</p>	<p>National Lottery Community Fund</p>
<p><b>Live Well in Braunton</b></p> <p>Purpose:                      Provide Community Connector services and support community building across the Live Well in Braunton area.</p>	<p>Live Well in Braunton</p>
<p><b>Nature's Tonic</b></p> <p>Purpose                      The 'Nature's Tonic' project is piloting an approach to providing a green prescribing 'connection with nature' option, to complement social prescribing activity across three GP areas in North Devon during 2019 and 2020. Project cancelled due to Covid-19</p>	<p>North Devon and Coastal AONB</p>
<p><b>Social Prescribing Lite</b></p> <p>These funds have now been transferred to Unrestricted to support Covid 19 initiatives as per DCC request. Initial work undertaken prior to March 31<sup>st</sup>, 2020 and funds received in April 2020</p>	<p>Devon County Council IBCF</p>

# NORTH DEVON VOLUNTARY SERVICES LIMITED

## ANNUAL REPORT & ACCOUNTS 2020-2021

<p><b>Surviving Winter:</b></p> <p><b>Purpose:</b> Purchase radiators for those facing fuel poverty under the Thriving Community Theme</p>	Devon Community Foundation
<p><b>Nourish Project:</b></p> <p>Provision of employment services to support the delivery of the Nourishment Project for Early Nourishment CIC</p>	Early Nourishment CIC
<p><b>ASC Infection Control:</b></p> <p>To support VCSE good practice in infection control and support existing and emerging sector services providing practical support in the home.</p>	ASC DCC
<p><b>Natures Tonic</b></p> <p>Working with North Devon and Coastal AONB on a joint project to support and enable VCSE originations to explore the potential of using the natural environment to deliver their activities and services. NDVS hosted the member of staff. Project ended due to Covid-19</p>	DCC
<p><b>Grow Share Cook</b></p> <p>Applicant for a 'food' project to support the work of the Barnstaple Community Developer</p>	Live West

## 12. Analysis of Assets

	General Funds £	Designated Funds £	Restricted Funds £	2021 Total £	2020 Total £	General Funds £	Designated Funds £	Restricted Funds £
Tangible Fixed Assets	868			868	1,159	1,159		
Current Assets	96,670	1,261	66,302	164,232	102,644	74,439	1,074	27,131
Current Liabilities	(3,846)		(6,133)	(9,979)	(10,483)	(8,300)		(2,183)
	<u>93,690</u>	<u>1,261</u>	<u>60,169</u>	<u>155,121</u>	<u>93,320</u>	<u>67,298</u>	<u>1,074</u>	<u>24,948</u>

### Purpose of Designated Funds

NDVS has felt that it is prudent to provide for redundancy costs. The total estimated as at 31 March 2021 is £8,227 from which £7,153 is calculated as being the cost for those staff working for DASP (Restricted Funding) and is built into their ongoing budget. The remaining £1,261 represents those staff who are currently being funded from Unrestricted Funds.

### Non-regular Costs

None have been recorded during 2020/21

## 13. Company Status

NDVS is a private company limited by guarantee and consequently does not have share capital.

Each director of the company is liable to contribute an amount not exceeding £10 towards the assets of the charitable company in the event of liquidation.

## 14. Post Balance Sheet Event

*It should be noted that, at the date of preparation of the financial statements, the instability factor relating to the health emergency due to the spread of Coronavirus, should not be underestimated. There have been no adjusting events identified whilst preparing the accounts*

*The charity has reviewed the scenario and evaluated the management actions to mitigate the impact to their operations. The charity has adopted initiatives to safeguard the health of its people and actions aimed at maintaining operational activity. The repercussions on any adjustments to the financial statements are currently not determinable in light of the volatility of the scenario and the continuous evolution of the market, these will be reflected in the 2022 results.*