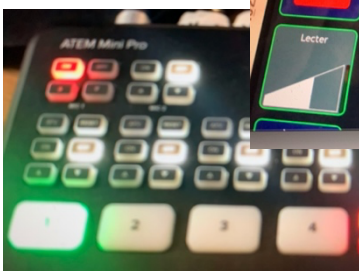
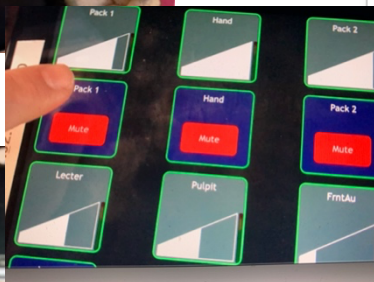
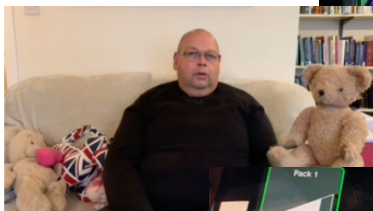
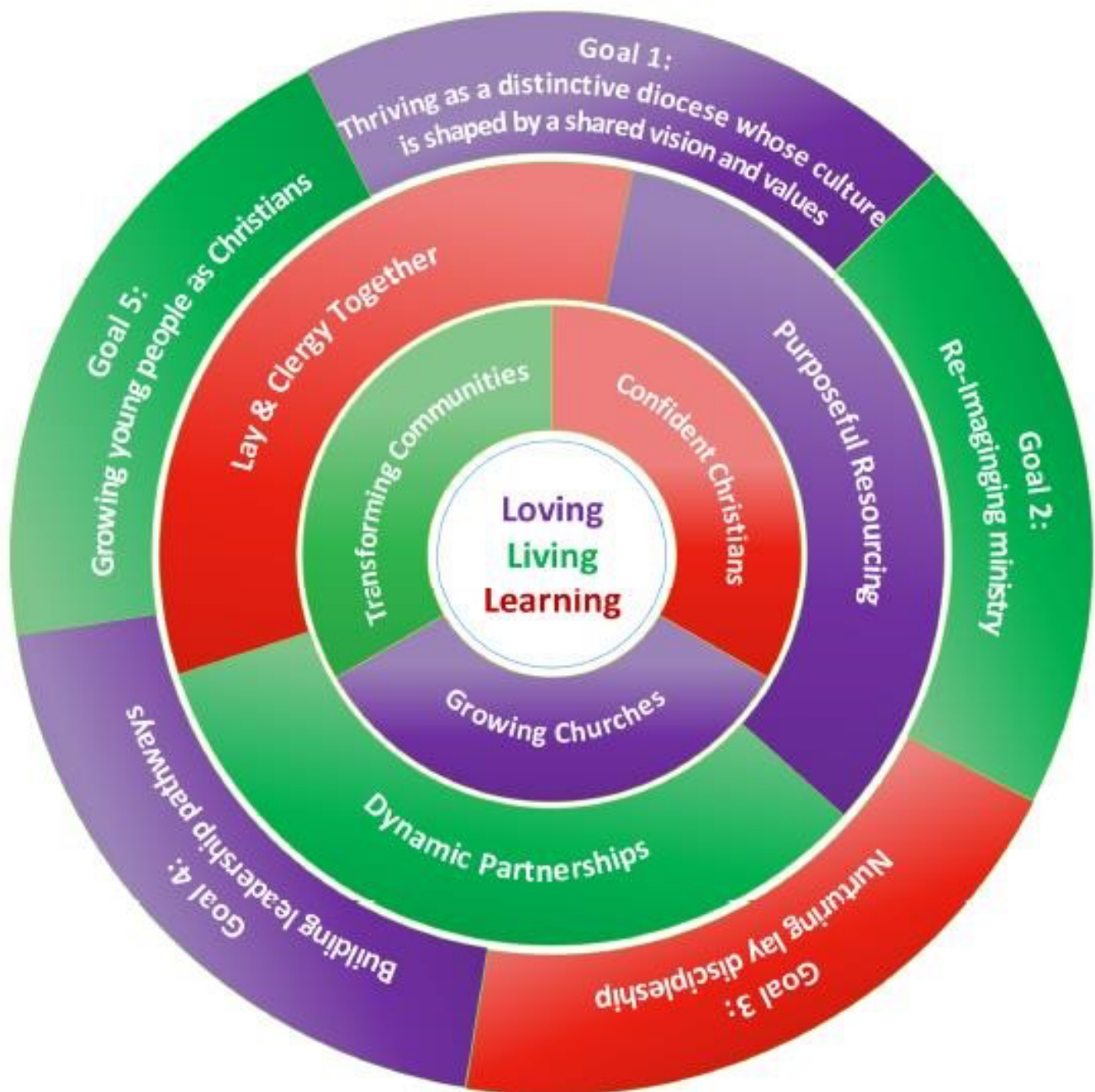


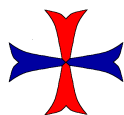
The Parish Church of St Robert of Knaresborough Pannal

Annual Report 2020



A strategy for the Diocese of Leeds
2019 – 2024





**St Robert of Knaresborough Pannal
Parish Meeting & APCM for 2020
25th May 2020
Agenda**

1. Annual Parish Meeting:
To elect two Churchwardens
Proposed: Joan Adams
Ted Collings
2. Annual Parochial Church Meeting Reports:
The following reports have been presented to the meeting
 - 2.1 Electoral Roll Report
 - 2.2 Annual Report
 - 2.3 Financial Statements * (full copies available)
 - 2.4 Wardens' Report
 - 2.5 Deanery Synod Report
3. APCM Elections:
 - 3.1 Deanery Synod representatives
Proposed: Stuart Newsome
 - 3.2 5 PCC representatives.
Proposed: Dave Parratt
Kevin Paynes
Carl Hopkins
Tim Wilson
Judith Colbert
 - 3.3 APCM Appointments:
 - 3.3.1 Appointment of Independent Examiner
- 4 Questions: Anyone wishing to raise a subject for discussion, resolution or recommendation at the Annual Meeting must inform the Chairman (the Vicar) before the start of the meeting via the comments box.

Vicar's Comments

2020 what a year! Little did we realise last year as to how the world and Church life would have changed so dramatically in such a short space of time. In hearing of the “Wuhan Flu” in January we were astonished by the speed in which the country came to a Lockdown from March to the end of June, and all the challenges that have happened since. Within a week of the first lockdown starting we had learnt how to stream services on YouTube and not only had the Sunday Worship up and running again, we also started streaming our Daily Prayer service. This has grown considerably over the time and still connects with a number of people.

Coronavirus was and continues to be a major challenge for all of us. These are some of the challenges over the past year. All Churches were closed to public worship over the two lockdowns and limited by social distancing when open. All in-person Children's and Youth work ceased. Baptisms and weddings were postponed. All concerts, meetings and any gatherings in person were cancelled. There was no singing in church and choirs have been limited in what they can do. Funerals were still taking place but with only immediate family attending. The leadership team and the PCC members continued to have regular meetings and agreed to do business via correspondence (email in essence), as practical things had to be decided upon, and things needed to keep running as smoothly as possible. Several risk assessments have been carried out as things changed. What a year!

I would like to say that I am immensely grateful for all of you. So many people have worked hard over the last year to keep us all connected: from those who take part in the online worship; to those who are behind the scenes, who have worked especially hard this year in pastoral care with an amazing team of volunteers to ensure that all those on our electoral roll were contacted during the initial lockdown and indeed in the weeks that followed; to our wonderful wardens who have helped me do risk assessments, making the church Covid safe - there is a lot involved. We had a number of quizzes and different ways in which we could try and keep connected with each other. I never thought we would have to start to run a food bank from the Vicarage garage either! But we have done all these things.

I am especially grateful that so many people wanted to get involved and help and I give thanks for you all.

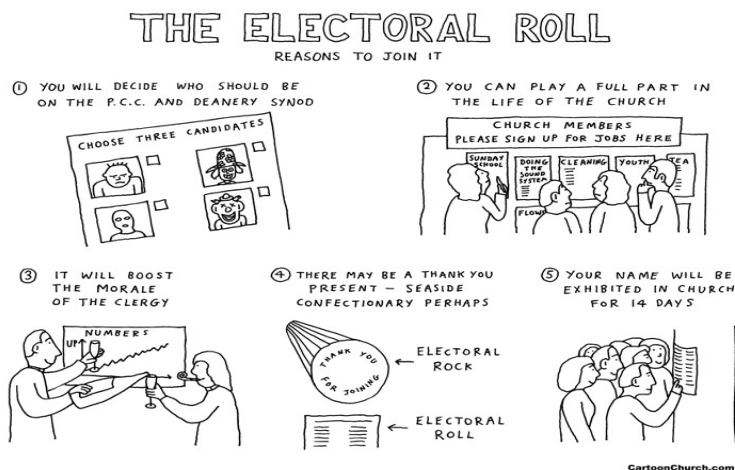
Give thanks

Rejoice always, pray continually, give thanks in all circumstances; for this is Gods will for you in Christ Jesus. 1 Thessalonians 5:16 -18

Give thanks with a grateful heart,
Give thanks to the holy one....

Electoral Roll Report

Since last year there has been 1 addition to the Electoral Roll. 5 names have been removed – 2 people have died, and the other 3 have moved away. The total has therefore decreased from 180 to 176.



Annual Report

Ministry

One of the most asked questions by our young people is when Crumpet Church is coming back! Of course we know that was a huge success... and then Covid hit! But we will be back, hopefully in the autumn. We had built up our youth work with a core group of around 20 young people, and were looking at a strategy to take that work to the next level, again we are looking to the autumn to restart our work. Not all our Children's and Youth work has stopped, we have regular on-line and home activities to try and keep a connection, but the lack of space and restrictions has meant all our face to face work had to cease. Most of the occasional offices have ceased, apart from funerals which during the lockdown were very challenging for some, and very intimate for others. Of course, the majority of the face to face pastoral care had to cease, but we have kept in contact with people through telephone calls.



Abbie continued with us as Curate and moved post at Easter 2021 having completed her training. She has offered much in her ministry among us. We have also been blessed with Steve Palmer's ministry, and he has planned and led our All Age services as well as developing and encouraging a large group of young lay leaders. Both Steve and Abbie have been an integral part of ensuring that we are able to stream our services, and have been an invaluable support and resource in recording and editing services during the lockdown. I am grateful for all the support, and for what I have been able to learn through them.

Mission & Outreach

One huge part of our outreach had to stop. Our annual events were all cancelled, but we did manage to hold our Burn's Night supper which was a huge success.



We had to sadly cancel our annual visit by Centre Point and we suspended lunch club as well as a plethora of other events during the year. Despite its being a difficult year financially, we continue to offer financial support to a number of organisations as part of our outreach, as well as continuing our links and support of Meeting Point in Armley. One thing I never expected was the need for a food bank for Pannal & Beckwithshaw. Virtually from the start of lockdown we have had a food bank operating, firstly at school and then from the Vicarage garage. We have supported a number of families sending out a total of nearly 400 food parcels on a weekly basis.



Worship & Discipleship

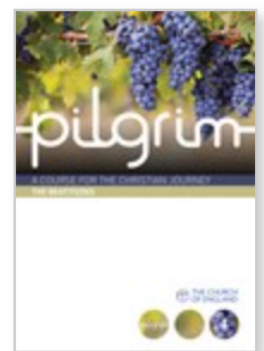
One thing we pride ourselves on is the quality of our worship and of course we had to do this in a new way. We had to learn very quickly how to stream services, initially from the Vicarage and from Abbie's home, and then streaming services from church when we weren't locked down. We have become fairly proficient in this and we consider that this could probably be a continuing aspect of worship in the years to come. Music is a huge part of our tradition and worship, we are very blessed in this area. Since lockdown hit us, Kevin Payne has been very creative in how he and the choir could support worship with music. Small groups recorded music and we managed throughout the lockdown periods to have recorded music we could use at all our streamed services.



We celebrated all the major festivals with a very different feel; at Palm Sunday & Easter which were recorded and at Christmas which was during a second lockdown. We have had a variety of services, from a celebration to the countryside, a crib service, Carol service, Palm Sunday and many more. We recorded a Crib service and Carol Service as at that point numbers in church were very restricted and we wanted to be able to reach as many people as possible.



In terms of Lay leadership, we welcomed Adrian Cook as he was accepted to start his training as a Licensed Lay Minister (Reader) and he has been planning and leading services throughout the year. These have been well received and have brought a new dimension to an array of services. We ran a number of nurture courses and discipleship courses as well as continuing the bible study group during the year. We continue to look at how we can be church together.



Continuing the journey together

None of what we do is possible without the many resources required.

In the latter part of 2019, we started looking at utilising the Parish Giving Scheme (PGS) as well as looking strategically at our income.

The PGS uptake has been slow as we have been unable to launch it in

the way in which we hoped. Looking at our finances, we managed to end up with over a £14k deficit, which could have been much worse. A big thank you to the finance team who have guided us through this difficult time. During the lockdown we have upgraded our sound system, installed cameras and installed streaming equipment as a commitment to sustaining an online presence. We continue to take seriously our commitment to our environment policy and the targets we have set. We look forward to moving forward together, even if the future is difficult to predict. We are hoping that most things will open up in the autumn.



Financial Statements - 2019 Summary of Accounts

	To 31 st Dec 2020	To 31 st Dec 2019	Difference
Income			
Planned giving (inc Gift Aid)	99896	108122	-8226
Other donations	13296	14919	-1623
Fees (weddings and funerals)	3017	5477	-2460
Fundraising events (gross)	10663	12492	-1829
Other income	2779	7774	-4995
Grants	9977	361	9616
Total income	139628	149145	-9517
Expenditure			
Charitable giving	7736	5623	2113
Diocesan parish share	104466	109645	-5179
Ministry	1807	2200	-393
Church running expenses	8940	14875	-5935
Church maintenance	1839	3637	-1798
Major repairs & replacement	17732	1236	16496
Office & admin costs	10873	11219	-346
Fundraising costs	450	2011	-1561
Total expenditure	153843	150446	3397
Year end Deficit	-14215	-1301	-12914

Summary

- With church services and activities being substantially restricted due to the coronavirus pandemic, we ended the year with a deficit of £14215
- Income was £9500 down on the previous year, and expenditure £3400 higher, as explained below
- Our Parish Share of £104466 was paid in full
- Due to the coronavirus pandemic, the church has a 'Bounce Back Loan' of £10000 outstanding with NatWest Bank. This is over a period of 6 years at a fixed interest rate of 2.5%. No capital payment or interest is due until August 2021.

Income

- Voluntary income (excluding grants) was down by £9849
- Voluntary income (grants) – A total of £9977 was received by way of grants. Harrogate Borough Council commuted funds scheme gave £607 for the floodlighting and £3370 for repairs to the churchyard wall. The new audiovisual system, to allow for online streaming of services, benefited from grants from the Bramall Foundation of £5000 and from the Diocesan Covid Fund of £1000
- Fundraising - despite lockdown etc, we still managed to raise an amazing £10700. The bike ride raised £5600, plus gift aid of £625. The online Christmas Hampers raised a record £935, the Burns Night meal £670, and the Quiz Night £440. The 100 Club raised £243. In addition, £2020 was raised from the Scarecrow Festival for the Harrogate Foodbank
- Our investments increased by 10% in 2020, giving us an unrealised income of £7400. No investments were sold in 2020

Expenditure

- Major Repairs and Replacements £17700, which were Repairs to the Churchyard Wall and Roof £6300, and the new audio visual system £11400. Grants totalling £9977 were received towards these projects (see above)

Current Situation for 2021

The Coronavirus crisis is still having an impact on our finances in 2021. This makes it even more important to ask our supporters to please sign up with a direct debit to our Planned Giving Scheme (PGS), in order to maximise our level of reliable income so that we can plan ahead. This can be done easily through the PGS website www.parishgiving.org.uk, and we would also encourage people currently giving by standing order to transfer to the PGS scheme.

Church Wardens Report

This report provides an opportunity not simply for reflection but to express our thanks for what was achieved during a year which was different in many ways.

We should like to state our gratitude to all those, clergy and congregation, who have kept the church running by their willingness to change established practices, adopt new technologies and take on extra work and challenges. We have worshipped on line, had post-service coffee on line, enjoyed quizzes, undertaken study courses, admired the beautiful flower arrangements and heard our wonderful musicians. When we have been able to worship in church, appropriate risk assessment had been undertaken and our group of 'Service Managers' has contributed much to ensuring safe practices in church. Above all, we thank our clergy and worship leaders for their ministry in challenging times.

Hopefully, we can now look forward to continuing in-person worship and to addressing the challenges and opportunities which that presents, not least seeing more of the young people who are such an important part of our community.

Consolidated Fabric Report

January 2020

- 1, LED hut - following further representations the new owners agreed to replace in full and at their own cost the bulbs purchased last year with a slightly different bulb.
- 2, All Nave bulbs have been replaced
- 3, Around 6 of the replacement Nave chandelier bulbs remain in stock.
- 4, The new heating element in the kitchen water boiler is working efficiently.
- 5, Three quotes were eventually obtained to enable a grant application to be made to HBC in relation to three areas of boundary wall in need of urgent repair:
 - a] £ 5,700
 - b] £12,129
 - c] £35,830.50
- 6, The application was successful, and grant obtained based on quotation from Whites Roofing
- 7, A List B permission has been signed off by the Archdeacon for Contractor a]. The delay in implementation of the work had been caused by the HBC's requirement for three quotes for the grant submission.

May 2020

- 8, The large floodlight in the center of the Chancel was disconnected to enable a less dazzled view of the Chancel and Nave from the Altar. At the same time a number of spotlight bulbs in the Chancel were replaced.
- 9, The tower floodlights have been replaced with LED lamps, these have given a softer light which compliments the appearance of the Tower in addition to reducing our carbon footprint and running costs.
- 10, The DNA Water purchased on change of insurers last year has been applied to all

interior metal valuables. A warning sign to potential thieves has been put up in the Lobby.

11, a, the Quinquennial roof repairs were completed

The rebuilding work to the southwest Church yard wall was also completed.

b, some of the pointing around the old West entrance has been repaired,

c, first section of Clarke Beck boundary wall was completed,

d, second section of Clarke Beck wall disassembled and made ready for rebuilding

June 2020

12, All of the required external repairs under the Quinquennial report have been completed along with the carpark wall and extra work to the beck side of the South West boundary wall where there had been further movement of the lower wall levels caused by ground settlement around the roots of previously felled trees.

There are further works required along the beck-side that we might have to consider next year plus some new vehicle damage to the car park wall immediately adjacent to the left of the churchyard gate.

13, The external DNA water purchased on change of insurer was applied by the contractor to the lead flashing on all roof areas. Notice to be fixed as a deterrent to would be thieves.

14, Regrettably the clock developed a fault and, to prevent further damage occurring, was stopped for couple of weeks .

15, An email was received from Cumbria Clocks which included the following information: "The winding units do not have a clutch incorporated in them and the running back of the winding drum we are sure is caused by a problem in the motor/gearbox assembly (this was the motor slipping problem I identified whist carrying out a time correction a couple of weeks ago).

The winding unit is between 40 - 50 years old and spares for the gearboxes are no longer available. We could bring it in and see if it can be repaired but you would be looking at a cost of around £600.00 and with only a 12 month guarantee.

A new automatic winding unit would be £2,120.00 with a 10 year guarantee."

July 2020

16, Following the above issue with the clock and the submission of a cheaper equivalent maintenance contract we changed our Clockmaker to Time Assured Ltd of Nottingham, first service carried out a couple of weeks later.

17, A licensed treatment firm was engaged to spray the weed growth on the beck-side boundary wall, this took place once any secondary nesting birds had fledged.

18, During the previous few months continuing problems were being experienced with our sound system. A full survey of our system and our needs with regard to maintaining and improving our service provision was carried out. Given the effects of the pandemic on worship and our congregation, a decision was taken to invite proposals from two A/V

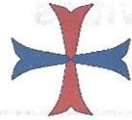
specialists. The result of these discussions and proposals received was to purchase and install a complete A/V system with broadcasting ability. The application, and associated document completion, was more than onerous, however a Faculty was granted and the purchase and installation work took place. This resulted in the high quality of broadcast Services and Worship that we are now able to provide and take part in, to the benefit of our congregation and, more generally, to the wider worshipping community.

19, Following recommendations and costings from the two firms the contract to supply and install was placed with Cathedral Sounds of Ripon

Deanery Synod Meetings - 2020

During the year the Deanery Synod met on 2 occasions with the following topics and presentations.

- February Meeting - Main speakers: Anne Carter – Children and Youth Work and Jane Edmond – Parish Giving Scheme
- December Meeting – Main speaker Jonathan Wood Leeds Diocese CEO



St Robert of Knaresborough, Pannal
Accounts of the PCC
for the year ended 31st December 2020

Incumbent

The Reverend John Smith
St Robert's Vicarage
21 Crimble Meadows
Pannal
Harrogate HG3 1EL

Banks

National Westminster Bank plc
3 Cambridge Crescent
Harrogate HG1 1PJ

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

CCLA Investment Management Ltd
The Central Board of Finance Church of England Funds
80 Cheapside
London EC2V 6DZ

Independent Examiner

Mrs Jo Thompson

Treasurer

Mrs Anita Hawker

Statement of Financial Activities

For the year ended 31 December 2020

	Notes	Unrestricted Funds	Restricted Funds	Total Funds	
				2020	2019
Incoming resources					
Voluntary income	2a	108484	14685	123169	123402
Activities for generating funds	2b	2408	8255	10663	12492
Income from investment	2c	3	0	3	5
Income from church activities	2d	5793	0	5793	13246
Total incoming resources		116688	22940	139628	149145
Resources expended					
Church activities	3a	132767	20626	153393	148435
Raising funds	3b	450	0	450	2011
Total resources expended		133217	20626	153843	150446
Net incoming/(outgoing) resources					
		-16529	2314	-14215	-1301
Unrealised gain on investments	6	7399	0	7399	13280
Realised gain on investments	6	0	0	0	1650
Net movement in funds		-9130	2314	-6816	13629
Balances brought forward at 1 January		85696	3784	89480	75851
Balances carried forward at 31 December	11	76566	6098	82664	89480

Notes to the financial statements for the year ended 31 December 2020

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standard and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are those funds that are collected for a stated purpose, the use of which is restricted to that purpose.

Designated funds are general funds set aside by the PCC for use in the future. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when paid.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred. They are listed in the church's inventory which can be inspected at any reasonable time.

Equipment used within the church premises is depreciated on a straight line basis over 5 –10 years, as recommended by the Finance Sub-Committee. Individual items of equipment with a purchase price of less than £5000 are written off when the asset is acquired.

Investment assets

Investments are stated at market value at 31 December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit with the Church of England Central Board of Finance Funds.


Balance Sheet **At 31 December 2020**

	Note	2020	2019
Fixed assets			
Investment assets	6	79928	72529
Total fixed assets		79928	72529
Current assets			
Debtors	7	1484	5341
Short term deposits	8	53	53
Cash at bank	8	11601	11557
Total current assets		13138	16951
Liabilities			
Creditors	9	10402	0
Net current assets		2736	16951
Net assets		82664	89480
Funds			
Unrestricted	11	76566	85696
Restricted	11	6098	3784
Total funds		82664	89480

The notes on the following pages form part of these accounts.

Approved by the Parochial Church Council on 10th March 2021 and signed on its behalf by

Rev John Smith
Chairman


Mrs Anita Hawker
Treasurer

Notes to the financial statements for the year ended 31 December 2020 cont.

2 Incoming resources

	Unrestricted funds	Restricted funds	Total funds	
			2020	2019
2a Voluntary income				
Planned giving				
Gift Aid donations	78527	0	78527	85302
Income tax recoverable	20011	1358	21369	22820
Collections (open plate) at services	2209	0	2209	7321
Grants	0	9977	9977	361
Donations	7737	3350	11087	6598
Legacy	0	0	0	1000
Total	108484	14685	123169	123402
2b Activities for generating funds				
Fundraising events (gross)	2408	8255	10663	12492
Total	2408	8255	10663	12492
2c Income from investment				
CBF and bank interest	3	0	3	5
Total	3	0	3	5
2d Income from church activities				
Fees (weddings and funerals)	3017	0	3017	5477
Parish magazine	968	0	968	1442
Chapter House lettings	1808	0	1808	6327
Total	5793	0	5793	13246
Total incoming resources	116688	22940	139628	149145

Notes to the financial statements for the year ended 31 December 2020 cont.

3 Resources expended

	Unrestricted funds	Restricted funds	Total funds 2020	2019
3a Church activities				
PCC Charitable giving (see note 5)	5716		5716	5623
Charitable giving from fundraising (note 5)		2020	2020	
Ministry				
Diocesan parish share	104466	0	104466	109645
Clergy expenses & costs	1807	0	1807	2200
Church running expenses				
Cleaner's wages and equipment	1817	0	1817	2050
Heating and lighting	3042	0	3042	3911
Insurance	1777	0	1777	2130
Church maintenance				
(incl minor repairs and replacements)	1232	607	1839	3637
Major repairs & replacements	0	17732	17732	1236
Church services				
(incl books, wine, wafers, candles etc)	634	75	709	3279
Equipment - additions	453	0	453	0
Organists' payment for services (excl. fees)	1595	0	1595	3505
Office and administration costs	10228	192	10420	11219
Total	132767	20626	153393	148435
3b Raising Funds				
Fundraising costs	450	0	450	2011
Total resources expended	133217	20626	153843	150446

4 Staff costs

During the year the PCC employed organists, an office administrator and a cleaner, whose combined payments amounted to £7380. Other roles within the church which might ordinarily attract payment are being undertaken on a voluntary basis.

5 Grants – charitable giving

PCC CHARITIES FOR 2020	
Otley Christian Resource Centre	1000
Armley Mission Partners (CCACP Ltd)	1000
Wellspring Therapy & Training	1000
USPG	500
Compassion UK	500
Dementia Forward	500
Mission to Seafarers	500
The Salvation Army	400
Martin House	300
British Heart Foundation	16
Total PCC charitable giving (unrestricted)	5716
Charitable giving from fundraising	
Harrogate Foodbank - Scarecrow Festival	2020
Agency collections	
The Children's Society	468

6 Fixed assets

Investment assets

At 31st December 2019 the PCC held 1607.62 accumulation shares in the CBF Church of England Investment Fund at 4511.60 pence per share. No shares were sold during the year. As at 31 December 2020 the PCC held 1607.62 shares at 4971.83 pence per share, an increase of 10%.

	2020	2019
Market value at 1 January	72529	67599
Book value at disposal	0	-8350
Market value at 31 December	79928	72529
Unrealised gain	7399	13280
Realised gain on disposal	0	1650

7 Debtors

	2020	2019
Tax reclaimable	1484	3945
Chapter House Lettings	0	1396
Total	1484	5341

8 Short term deposits & cash at bank

The PCC holds short term deposits with the CBF Church of England Deposit Fund which amounted to £53 at 31 December 2020.

The PCC has two bank accounts with the National Westminster Bank (General Account and Planned Giving Account) and one with CAF Bank (General Account). The balances in these accounts at 31 December 2020 were £223, £3520 and £7858 respectively, a total of £11601.

9 Creditors

There were two creditors outstanding at the year end totalling £402, both of which have since been paid.

Due to the coronavirus pandemic, the church has a 'Bounce Back Loan' of £10000 outstanding with NatWest Bank. This is over 6 years at a fixed interest rate of 2.5%. No capital payment or interest is due until July 2021.

The Parish Share for 2018 was not paid in full, giving the PCC an 'historic share' of £9677. This is not reflected in the Balance Sheet as we do not anticipate paying it in the next year. No other historic share is outstanding.

10 Gifts in kind & intangible income

The PCC receives, and gratefully acknowledges, substantial voluntary help. In accordance with s.8.48 of the CBF Church of England Guidance and Regulations this intangible benefit is not accounted for in the SOFA.

11 Analysis of net assets by fund

	Unrestricted Funds	Restricted Funds	2020	2019
Investment assets	79928	0	79928	72529
Current assets	7040	6098	13138	16951
Current liabilities	-10402	0	-10402	0
Fund balance	76566	6098	82664	89480

12 Restricted fund details

	2020	2019
Fabric Fund	3890	1509
Flower Fund	597	672
Music Fund	800	800
Children's & Youth Work	430	430
Mission Partners Fund	181	373
Foodbank	200	0
Total	6098	3784

In addition, the Diocesan Board of Finance holds a deposit fund on behalf of St Robert's for the following gift:

Churchyard maintenance £500

The capital from this cannot be used but the interest is paid quarterly into St Robert's General Account.

The Diocese also holds an endowment fund of £7697.44 in trust for St Robert's. This capital sum cannot be used and the interest from it is paid into the Diocese Stipend Fund.

Independent Examiner's report to the PCC of St Robert's, Pannal

I report on the accounts for the year ended 31st December 2020, which are set out on the preceding pages

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by a charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

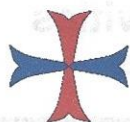
1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
Mrs Jo Thompson

15/03/2021
.....
Date



St Robert of Knaresborough, Pannal
Accounts of the PCC
for the year ended 31st December 2020

Incumbent

The Reverend John Smith
St Robert's Vicarage
21 Crimble Meadows
Pannal
Harrogate HG3 1EL

Banks

National Westminster Bank plc
3 Cambridge Crescent
Harrogate HG1 1PJ

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

CCLA Investment Management Ltd
The Central Board of Finance Church of England Funds
80 Cheapside
London EC2V 6DZ

Independent Examiner

Mrs Jo Thompson

Treasurer

Mrs Anita Hawker

Statement of Financial Activities

For the year ended 31 December 2020

	Notes	Unrestricted Funds	Restricted Funds	Total Funds	
				2020	2019
Incoming resources					
Voluntary income	2a	108484	14685	123169	123402
Activities for generating funds	2b	2408	8255	10663	12492
Income from investment	2c	3	0	3	5
Income from church activities	2d	5793	0	5793	13246
Total incoming resources		116688	22940	139628	149145
Resources expended					
Church activities	3a	132767	20626	153393	148435
Raising funds	3b	450	0	450	2011
Total resources expended		133217	20626	153843	150446
Net incoming/(outgoing) resources					
		-16529	2314	-14215	-1301
Unrealised gain on investments	6	7399	0	7399	13280
Realised gain on investments	6	0	0	0	1650
Net movement in funds		-9130	2314	-6816	13629
Balances brought forward at 1 January		85696	3784	89480	75851
Balances carried forward at 31 December	11	76566	6098	82664	89480

Notes to the financial statements for the year ended 31 December 2020

1 Accounting policies

Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standard and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are those funds that are collected for a stated purpose, the use of which is restricted to that purpose.

Designated funds are general funds set aside by the PCC for use in the future. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when paid.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred. They are listed in the church's inventory which can be inspected at any reasonable time.

Equipment used within the church premises is depreciated on a straight line basis over 5 –10 years, as recommended by the Finance Sub-Committee. Individual items of equipment with a purchase price of less than £5000 are written off when the asset is acquired.

Investment assets

Investments are stated at market value at 31 December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit with the Church of England Central Board of Finance Funds.


Balance Sheet **At 31 December 2020**

	Note	2020	2019
Fixed assets			
Investment assets	6	79928	72529
Total fixed assets		79928	72529
Current assets			
Debtors	7	1484	5341
Short term deposits	8	53	53
Cash at bank	8	11601	11557
Total current assets		13138	16951
Liabilities			
Creditors	9	10402	0
Net current assets		2736	16951
Net assets		82664	89480
Funds			
Unrestricted	11	76566	85696
Restricted	11	6098	3784
Total funds		82664	89480

The notes on the following pages form part of these accounts.

Approved by the Parochial Church Council on 10th March 2021 and signed on its behalf by

Rev John Smith
Chairman


Mrs Anita Hawker
Treasurer

Notes to the financial statements for the year ended 31 December 2020 cont.

2 Incoming resources

	Unrestricted funds	Restricted funds	Total funds	
			2020	2019
2a Voluntary income				
Planned giving				
Gift Aid donations	78527	0	78527	85302
Income tax recoverable	20011	1358	21369	22820
Collections (open plate) at services	2209	0	2209	7321
Grants	0	9977	9977	361
Donations	7737	3350	11087	6598
Legacy	0	0	0	1000
Total	108484	14685	123169	123402
2b Activities for generating funds				
Fundraising events (gross)	2408	8255	10663	12492
Total	2408	8255	10663	12492
2c Income from investment				
CBF and bank interest	3	0	3	5
Total	3	0	3	5
2d Income from church activities				
Fees (weddings and funerals)	3017	0	3017	5477
Parish magazine	968	0	968	1442
Chapter House lettings	1808	0	1808	6327
Total	5793	0	5793	13246
Total incoming resources	116688	22940	139628	149145

Notes to the financial statements for the year ended 31 December 2020 cont.

3 Resources expended

	Unrestricted funds	Restricted funds	Total funds 2020	2019
3a Church activities				
PCC Charitable giving (see note 5)	5716		5716	5623
Charitable giving from fundraising (note 5)		2020	2020	
Ministry				
Diocesan parish share	104466	0	104466	109645
Clergy expenses & costs	1807	0	1807	2200
Church running expenses				
Cleaner's wages and equipment	1817	0	1817	2050
Heating and lighting	3042	0	3042	3911
Insurance	1777	0	1777	2130
Church maintenance				
(incl minor repairs and replacements)	1232	607	1839	3637
Major repairs & replacements	0	17732	17732	1236
Church services				
(incl books, wine, wafers, candles etc)	634	75	709	3279
Equipment - additions	453	0	453	0
Organists' payment for services (excl. fees)	1595	0	1595	3505
Office and administration costs	10228	192	10420	11219
Total	132767	20626	153393	148435
3b Raising Funds				
Fundraising costs	450	0	450	2011
Total resources expended	133217	20626	153843	150446

4 Staff costs

During the year the PCC employed organists, an office administrator and a cleaner, whose combined payments amounted to £7380. Other roles within the church which might ordinarily attract payment are being undertaken on a voluntary basis.

5 Grants – charitable giving

PCC CHARITIES FOR 2020	
Otley Christian Resource Centre	1000
Armley Mission Partners (CCACP Ltd)	1000
Wellspring Therapy & Training	1000
USPG	500
Compassion UK	500
Dementia Forward	500
Mission to Seafarers	500
The Salvation Army	400
Martin House	300
British Heart Foundation	16
Total PCC charitable giving (unrestricted)	5716
Charitable giving from fundraising	
Harrogate Foodbank - Scarecrow Festival	2020
Agency collections	
The Children's Society	468

6 Fixed assets

Investment assets

At 31st December 2019 the PCC held 1607.62 accumulation shares in the CBF Church of England Investment Fund at 4511.60 pence per share. No shares were sold during the year. As at 31 December 2020 the PCC held 1607.62 shares at 4971.83 pence per share, an increase of 10%.

	2020	2019
Market value at 1 January	72529	67599
Book value at disposal	0	-8350
Market value at 31 December	79928	72529
Unrealised gain	7399	13280
Realised gain on disposal	0	1650

7 Debtors

	2020	2019
Tax reclaimable	1484	3945
Chapter House Lettings	0	1396
Total	1484	5341

8 Short term deposits & cash at bank

The PCC holds short term deposits with the CBF Church of England Deposit Fund which amounted to £53 at 31 December 2020.

The PCC has two bank accounts with the National Westminster Bank (General Account and Planned Giving Account) and one with CAF Bank (General Account). The balances in these accounts at 31 December 2020 were £223, £3520 and £7858 respectively, a total of £11601.

9 Creditors

There were two creditors outstanding at the year end totalling £402, both of which have since been paid.

Due to the coronavirus pandemic, the church has a 'Bounce Back Loan' of £10000 outstanding with NatWest Bank. This is over 6 years at a fixed interest rate of 2.5%. No capital payment or interest is due until July 2021.

The Parish Share for 2018 was not paid in full, giving the PCC an 'historic share' of £9677. This is not reflected in the Balance Sheet as we do not anticipate paying it in the next year. No other historic share is outstanding.

10 Gifts in kind & intangible income

The PCC receives, and gratefully acknowledges, substantial voluntary help. In accordance with s.8.48 of the CBF Church of England Guidance and Regulations this intangible benefit is not accounted for in the SOFA.

11 Analysis of net assets by fund

	Unrestricted Funds	Restricted Funds	2020	2019
Investment assets	79928	0	79928	72529
Current assets	7040	6098	13138	16951
Current liabilities	-10402	0	-10402	0
Fund balance	76566	6098	82664	89480

12 Restricted fund details

	2020	2019
Fabric Fund	3890	1509
Flower Fund	597	672
Music Fund	800	800
Children's & Youth Work	430	430
Mission Partners Fund	181	373
Foodbank	200	0
Total	6098	3784

In addition, the Diocesan Board of Finance holds a deposit fund on behalf of St Robert's for the following gift:

Churchyard maintenance £500

The capital from this cannot be used but the interest is paid quarterly into St Robert's General Account.

The Diocese also holds an endowment fund of £7697.44 in trust for St Robert's. This capital sum cannot be used and the interest from it is paid into the Diocese Stipend Fund.

Independent Examiner's report to the PCC of St Robert's, Pannal

I report on the accounts for the year ended 31st December 2020, which are set out on the preceding pages

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by a charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

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In connection with my examination, no matters have come to my attention

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