



Birtley Community Partnership

(a company limited by guarantee)

Company Registration no 07031458

Charity Registration no 1133663

Financial Statements

For the period ended

30 June 2023

Birtley Community Partnership
16 Harraton Terrace
Durham Road
Birtley
Chester-le-Street
Co Durham
DH3 2QG

Legal and Administrative Information

Name: Birtley Community Partnership

Company No: 07031458

Charity No: 1133663

Directors/Trustees: Hazel Weatherley (Chair)
Susan Thornton
Wayne Maynard (Treasurer until 11 May 2023)
Dr Melissa Girling (resigned 19 October 2022)
Paul Kelly (resigned 28 March 2023)
Judith Turner

Company Secretary: Gail Mullen (until 15 June 2023)
Kate Tully (from 16 June 2023)

Registered Address: 16 Harraton Terrace
Durham Road
Birtley, Chester-le-Street
Co Durham, DH3 2QG

Bankers: Unity Trust
Nine Brindleyplace
Birmingham
B1 2HB

Structure: Birtley Community Partnership is a Company limited by guarantee and a registered Charity, registered on 27 September 2009

Independent Examiner: Mark Thompson MAAT

Contents

1.	Directors'/Trustees' Report	Pages 4-6
2.	Independent Examiner's Report	Page 6
3.	Statement of Financial Activities	Page 7
4.	Balance Sheet	Page 8
5.	Notes to the Accounts	Pages 9-12

Directors'/Trustees' Report

Objectives and Activities

To promote the benefits of the inhabitants of Birtley, without distinction of sex, sexual orientation, race or of political, religion or other options, by bringing together statutory and voluntary organisations in a common effort to improve the physical and economic conditions of life in the Birtley area, and to promote the provision of facilities in the interests of social welfare with the objects of improving the conditions of life of the said inhabitants.

To promote all or any charitable purpose for the benefit of the community within the area of benefit. The organisation shall be non-party in politics and non-sectarian.

Achievements and Performance

During the escalating cost of living crisis the Partnership has had another successful year being able to adapt and move to serve need in the community. Our buildings remain open and thanks to our staff, volunteers and trustees we continue to be active in the community with our day to day provision via our local high street. In addition we have also kept up our programme of low cost events of entertainment, family trips and community Christmas!

We have continued to work with and expand the number of businesses and organisations, some of which are included in the list below:

- Funded Northumbria Police with uniforms to provide a "mini police" in two local primary schools to address anti social behaviour, and continued work with PCSOs on Anti Social behaviour in the town.
- Host Citizens Advice Gateshead.
- Introduced NHS peer support workers to the Hub for drop in advice and for individual appointments.
- Local NISA store funded a week of coronation events.
- Held volunteers, staff and trustees nights out along with training and team building.
- Continued working with connected voice keeping risk register and development plan up to date.
- Delivered food and gifts at Christmas to families and individuals struggling financially or who are isolated.
- Once again, organised the switch on of the town Christmas Tree switch on and a free family event afterwards.
- Low cost family trips to Whitby and York.
- Continued providing "Second Stage Hubs" alongside Gateshead Council to embed localised services on the high street. This has included an employment coach and energy roadshows.
- Increased our team of volunteers.
- Continued our emergency food offer and signposting in line with increasing need.
- Became a first point of call for anyone in crisis.
- Worked with Livefit14 to provide fitness and wellbeing for young adults.
- Sourced a defibrillator, registered on the national circuit and trained staff and volunteers how to use the defibrillator.
- Organised school uniform collection and distribution.
- Became a "Warm Space" providing free hot drinks, phone charging and space to chat.
- NE First Credit Union returned post covid.

The trustees/directors have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities as described above.

Financial Review

The financial position for the year ending 30 June 2023 shows net incoming funds of £88,376 and total outgoing resources of £106,732, with a balance brought forward from the previous period of £90,541 the total funds carried forward are £72,186, of which £42,402 is restricted, £28,214 (£26,858 to cover contingencies and redundancy liabilities) is designated and £1,570 is unrestricted.

Risk Management

The Directors are examining the major risks, which the company faces in relation to external factors, governance and management, internal operations and business. They are considering the likelihood and the impact of risks and are reviewing what systems should be in place to control and reduce those risks. The systems are being designed to provide reasonable, but not absolute, assurance against material loss or misstatement of loss.

Reserves Policy

It is the policy of the company to try to build up unrestricted funds, which are free reserves of the company, to a level that equates to approximately 3 to 6 months unrestricted expenditure. This will provide sufficient funds to cover redundancy liabilities management and administration support costs and any emergencies that may arise from time to time.

Plans for the Future

- Continue work placements for young adults from a growing number of schools and colleges.
- Look to improve the building to maintain a welcoming environment.
- Finish replacement of lighting to LED by 2025.
- Work with our partner agencies to provide advice and support to a range of customers.
- Remain proactive in adapting to the needs of the community.
- Be user led and respond to the differing needs in our community.
- Respond to staff training needs to support those who don't have English as a first language, accessing ESOL and support within a diversifying community.
- Put together a development plan and funding strategy in order to secure future funding
- Recruit new Trustees with necessary skills and train current ones in governance and trustee responsibilities

Directors' responsibilities:

The Directors/Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the company and which enable them to comply with applicable law. The Directors/Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

For the year ending 30 June 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

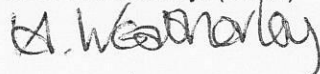
The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the members and signed on their behalf:

Name: Hazel Weatherley. (Chair)

Signature: 

Date: 28th March 2024

Balance Sheet

as at 30 June 2023

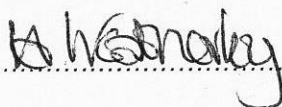
	Note	Total Funds 2022-23 £	Total Funds 2021-22 £
Fixed Assets			
		0	0
		0	0
Current Assets			
Debtors and Prepayments			
Cash at Bank and In Hand		73,079	91,356
Total Current Assets		73,079	91,356
Liabilities			
Creditors: Amounts falling due within one year		(893)	(814)
Total Current Assets less Current Liabilities		(893)	(814)
Creditors: Amounts falling due after one year			0
TOTAL ASSETS LESS TOTAL LIABILITIES		72,186	90,541
The Funds of the Charity:			
Restricted Funds		42,402	47,349
Designated Funds		28,214	43,193
Unrestricted Funds		1,570	0
TOTAL CHARITY FUNDS		72,186	90,541

Directors'/Trustees' responsibilities:

For the year ending 30 June 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the members and signed on their behalf:

Name: HAZEL WEATHERLEY Signature: 

Name: Signature:

Date: 28th MARCH 2024

Independent Examiners Report

Report to the trustees/directors of Birtley Community Partnership Limited on Accounts for the period ended 30 June 2023 set out on pages 8-13

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under s.145 of the Charities Act 2011 ('the Act'), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination; it is my responsibility to:

- Examine the financial statements under s.145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which agree with the accounting records and comply with the accounting requirements of the 2011 Act ; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Thompson MAAT

Date 28th March 2024

Signed 

Statement of Financial Activities

(incorporating the income and expenditure account)

for the year ended 30 June 2023

		Unrestricted	Designated	Restricted	Total Funds	Total Funds
	Note	Funds	Funds	Funds	2022-23	2021-22
		£	£	£	£	£
Income and Endowments from:						
Donations and Legacies	2	1,214	3,573	62,187	66,973	97,417
Charitable Activities	2	3,152	17,149	0	20,301	20,635
Other Trading Income	2	117	287	0	404	1,250
Investments	2	698	0	0	698	70
Other					0	0
Total		5,181	21,008	62,187	88,376	119,372
Expenditure on:						
Raising Funds	2	0	38	0	38	5
Charitable Activities	2	4,808	35,950	65,936	106,694	93,996
Other	2				0	
Total		4,808	35,987	65,936	106,732	94,002
Net incoming/outgoing resources before transfers		373	(14,979)	(3,750)	(18,356)	25,370
Transfers		1,197		(1,197)	0	
Net movement in funds		1,570	(14,979)	(4,947)	(18,356)	25,370
Reconciliation of Funds						
<i>Total Funds brought forward</i>		0	43,193	47,349	90,542	65,171
Total funds carried forward		1,570	28,214	42,402	72,186	90,541

The notes on pages 10-13 form an integral part of these financial statements.

Notes to the Financial Statements

for the period ending 30 June 2023

1 1 Accounting Policies

Basis of Preparation

These Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015) – Charities SORP (FRS 102).

Birtley Community Partnership meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Capital Grants are released over the economic useful life of the asset to which they relate

Resources Expended and Liabilities

Resources expended have been analysed using a natural classification.

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Assets

Assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis for and a reducing balance method for.

Investments

The Charity only has income from a bank deposit account.

2 Funds

The Charity has 2 funds, an unrestricted general fund and a restricted fund used for purchasing items of a specific nature funded by one funder: hence all movements on each fund are disclosed.

Analysis of Funds

The Designated Contingency Fund is to cover redundancy liabilities and 3 to 6 month's running costs in line with the organisation's reserves policy.

Restricted Funds

Fund	Bal b/f	Income	Expenditure	Transfers	Bal c/f
BIG	25,098	19,322	(32,518)		11,901
Digital Transformation Fund	7,232	0	(5,745)		1,487
LCF - LiveFit	0	1,345	(1,963)		(618)
LWIG	0	0	(1,020)		(1,020)
Jubilee Fund	361	0	0	(361)	0
PCC	836	0	0	(836)	0
Second Stage Hub	8,405	41,000	(24,358)		25,047
Staff Training	590	0	0		590
Volunteer Fund	595	20	(107)		508
Warm Space	0	500	(226)		274
Total Restricted Funds	43,117	62,187	(65,936)	(1,197)	38,170

Designated Funds

Fund	Bal b/f	Income	Expenditure	Transfers	Bal c/f
Mary Sanders Hall (MSH)	0	16,800	(17,188)		(388)
Emergence Food	4,232	166	(57)		4,341
Festival and Event Fund	851	4,042	(3,259)	361	1,996
Contingency Fund	42,342		(15,484)		26,858
Total Designated Funds	47,425	21,008	(35,988)	361	32,806

Unrestricted Funds

Fund	Bal b/f	Income	Expenditure	Transfers	Bal c/f
Birtley Community Partnership - General Fund	0	5,181	(4,808)	836	1,209
Total Unrestricted Funds	0	5,181	(4,808)	836	1,209
Tota Funds	90,542	88,376	(106,732)	0	72,186

Analysis of Income and Expenditure 2022-23

Income and Endowments from: Donations and Legacies

	Unrestricted	Designated	Restricted	Total 2022-23	Total 2021-22
BIG			19,322	19,322	38,139
LCF - Live Fit			1,345	1,345	847
IT Fund				0	7,232
Jubilee Fund				0	1,000
LCF				0	690
PCC				0	1,000
Second Stage Hub			41,000	41,000	47,000
Warm Space			500	500	
Volunteer Fund			20	20	
General Donations and Grants	1,214	3,573		4,786	1,509
	1,214	3,573	62,187	66,973	97,417

Charitable Activities

Coffee Shop Income	1,051	15		1,066	0
Room Hire	2,022	16,968		18,990	18,105
Festivals and Events				0	1,919
Emergency Food Fund		166		166	
Printing and Laminating Income	79			79	13
Other	0			0	598

Birtley Community Partnership (a company limited by guarantee)

				0	
	3,152	17,149	0	20,301	20,635
Other Trading Activities					
				0	
Fundraising Income	117	287		404	1,250
	117	287	0	404	1,250
Investments					
Bank Interest Earned	698	0	0	698	70
	698	0	0	698	70
Total	5,181	21,008	62,187	88,376	119,372
Expenditure on: Raising Funds	Unrestricted	Designated	Restricted	Total 2022-23	Total 2021-22
Fundraising Costs		38		38	5
	-	38	-	38	5
Charitable Activities					
Gross Salaries NI and Pension		9,379	31,383.02	40,762	44,689
Staff/Trustee Training			665.34	665	499
Staff Travel	119			119	83
Insurance	860	860		1,719	778
Volunteer Expenses/Fund	154		303	457	158
Volunteer Training	55		63	118	0
Utilities		4,008	2,685	6,693	3,873
Printing/Stationery/Postage	38	93	1,668.72	1,799	1,194
Office/General Admin			63	63	
Promotion/Publicity	38			38	
IT Maintenance/Software/Web Development			4,940	4,940	27
Telephone/Internet	56	135	1,666	1,857	1,333
Repairs/Maintenance/Renewals	1,291	1,268	6,125	8,684	21,441
Legal/Professional	18	18	800	835	
Book-keeping/Accountancy/Payroll Fees		1,074	1,074	2,147	2,467
Cleaning/Sanitary/Waste Disposal	936	353	2,394	3,682	1,735
Coffee Bar Expenses	708			708	
Small Equipment	35		110	145	
Emergency Food Fund		729		729	
Crisis Fund			4,327	4,327	
Community Fund			684	684	
Subscriptions/Affiliations/Licences	159		576	735	648
Room Rent				0	256
Festivals/Trips/Events	1	18,033	513	18,547	361
Project Costs			3,780	3,780	
Lease of Printer			1,969	1,969	
Independent Examination Fee			150	150	150
Bank Charges	129	0		130	
Sundries	123		-	123	
Other	88			88	
	4,808	35,950	65,936	106,694	79,692
Total Resources Expended	4,808	35,987	65,936	106,732	79,698

Support Costs

Support Cost Type	Fundraising Activity £	Charitable Activity £	Governance Activity £	Total Cost £
Insurance		1,719		1,719
Volunteer Expenses		457		457
Volunteer Training			118	118
Utilities		6,693		6,693
Printing/Stationery/Postage		1,799		1,799
IT Maintenance/Software/Web Development		4,940		4,940
Telephone/Internet		1,857		1,857
Repairs/Maintenance/Renewals		8,684		8,684
Legal/Professional			835	835
Book-keeping/Accountancy/Payroll Fees		2,147		2,147
Cleaning/Sanitary		3,682		3,682
Subscriptions/Affiliations/Licences		735		735
Lease of Printer		1,969		1,969
Independent Examination Fee			150	150
				-
Total	-	34,684	1,102	35,786

3 Employees

	Unrestricted £	Designated £	Restricted £	Total 2022-23 £	Total 2021-22 £
Salaries and NI	-	9,379	31,383	40,762	44,573
Payroll Costs		180	180	360	360
Total	-	9,559	31,563	41,122	44,933
Number of Employees	Total 2022-23	Total 2021-22			
1 full time and 2 part time	3	3			

No member of staff was paid remuneration of more than £60,000.

4 Debtors

There were no debtors at this time

5 Creditors: due within 1 year

	Total 2022-23 £	Total 2021-22 £
Independent Examination Fee	150	150
People's Pension	200	158
HMRC	543	506
Total	893	814