



Birtley Community Partnership
(a company limited by guarantee)

Company Registration no 07031458

Charity Registration no 1133663

Financial Statements
For the period ended
30 June 2022

Birtley Community Partnership
16 Harraton Terrace
Durham Road
Birtley
Chester-le-Street
Co Durham
DH3 2QG

Legal and Administrative Information

Name:	Birtley Community Partnership
Company No:	07031458
Charity No:	1133663
Directors/Trustees:	Hazel Weatherley (Chair) Susan Thornton Mike Cool (Treasurer) until Feb 2022 Wayne Maynard (Treasurer) from Feb 2022 Dr Melissa Girling Paul Kelly Judith Turner Mike Hood (resigned July 2021)
Company Secretary:	Gail Mullen
Registered Address:	16 Harraton Terrace Durham Road Birtley, Chester-le-Street Co Durham, DH3 2QG
Bankers:	Unity Trust Nine Brindleyplace Birmingham B1 2HB
Structure:	Birtley Community Partnership is a Company limited by guarantee and a registered Charity, registered on 27 September 2009
Independent Examiner:	Mark Thompson MAAT

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Directors'/Trustees' Report

Objectives and Activities

To promote the benefits of the inhabitants of Birtley, without distinction of sex, sexual orientation, race or of political, religion or other options, by bringing together statutory and voluntary organisations in a common effort to improve the physical and economic conditions of life in the Birtley area, and to promote the provision of facilities in the interests of social welfare with the objects of improving the conditions of life of the said inhabitants.

To promote all or any charitable purpose for the benefit of the community within the area of benefit. The organisation shall be non-party in politics and non-sectarian.

The Partnership hold public meetings three times a year to enable groups, e.g. police, fire service and NHS primary care trust to give presentations. The Committee meet monthly to promote the betterment of the buildings and environment of Birtley through the best value review, etc. We have renovated a building which we obtained through the transfer of assets scheme to become our resource centre.

Achievements and Performance

In our latest post covid and now cost of living crisis world, The Partnership has had another successful year being able to adapt and move to serve need in the community. Our buildings remain open and thanks to our staff, volunteers and trustees we continue to be active in the community with our day to day provision via our local high street. In addition we have also kept up our programme of low cost events of entertainment, family trips and community Christmas!

We have continued to work with and expand the number of businesses and organisations, some of which are included in the list below:

- Connected Voice (Development Plan and Risk Register) working with our trustees
- Gateshead Council
- Morrisons and other local businesses and primary and secondary school for our food offer
- Holiday Activities and Food provision for families with school age children
- Northumbria police, in particular our PCSOs to reduce ASB
- Citizens Advice Gateshead
- Birtley Youth Partnership
- Skills for Work
- Delivered food and gifts at Christmas to families referred by local authority
- Organised the town Christmas Tree Switch on, by three local children to be VIPs, and a free family Christmas event afterwards. This attracted a huge crowd and support.
- Low cost family trips to Northumberland coast (so popular that we filled an extra coach)
- Involved in planning and providing "second stage hubs" with Gateshead Council to provide localised council services on the high street, rather than all services being based in central Gateshead
- Appointed an extra admin assistant to support our Development Worker.
- Appointed an office manager in response to increased footfall and need
- Increased our team of volunteers
- Improved our emergency food offer and signposting in line with increasing need

The trustees/directors have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by the range of activities as described above.

Birtley Community Partnership (a company limited by guarantee)

Financial Review

The financial position for the year ending 30 June 2022 shows net incoming funds of £119,372 and total outgoing resources of £94,002, with a balance brought forward from the previous period of £65,171 the total funds carried forward are £90,541, of which £47,349 is restricted, £43,193 (to cover contingencies and redundancy liabilities) is designated and £0 is unrestricted.

Risk Management

The Directors are examining the major risks, which the company faces in relation to external factors, governance and management, internal operations and business. They are considering the likelihood and the impact of risks and are reviewing what systems should be in place to control and reduce those risks. The systems are being designed to provide reasonable, but not absolute, assurance against material loss or misstatement of loss.

Reserves Policy

It is the policy of the company to try to build up unrestricted funds, which are free reserves of the company, to a level that equates to approximately 3 to 6 months unrestricted expenditure. This will provide sufficient funds to cover redundancy liabilities management and administration support costs and any emergencies that may arise from time to time.

Plans for the Future

- Secure funding to continue work on ASB prevention and working to secure provision in the town for young people
- Continue work placements for young adults
- Actively seek a secure building to provide for a social supermarket
- Improve our building's environment to make the "Hub" more welcoming and efficient with refurbishment and redecoration
- Staggered process to replace all light fittings with LED
- Structure targeted support for anyone struggling or presenting in need
- Continue to be proactive in adapting to the needs of our local community

Directors' responsibilities:

The Directors/Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the company and which enable them to comply with applicable law. The Directors/Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

For the year ending 30 June 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the members and signed on their behalf:

Name: Hazel Weatherley. (Chair)

Signature: 

Date: 28th March 2023

Birtley Community Partnership (a company limited by guarantee)
Independent Examiners Report

Report to the trustees/directors of Birtley Community Partnership Limited on Accounts for the period ended 30 June 2022 set out on pages 8-13

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under s.145 of the Charities Act 2011 ('the Act'), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination; it is my responsibility to:

- Examine the financial statements under s.145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention

Basis of examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which agree with the accounting records and comply with the accounting requirements of the 2011 Act ; or
 -
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Thompson MAAT

Date 29th March 2023

Signed *M Thompson*

Statement of Financial Activities

(incorporating the income and expenditure account)

for the year ended 30 June 2022

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	Total Funds 2021-22 £
Income and Endowments from:					
Donations and Legacies	1,509	0	95,908	97,417	86,302
Charitable Activities	2,367	18,268	0	20,635	18,341
Other Trading Income	1,250	0	0	1,250	0
Investment Income	70	0	0	70	0
Other				0	0
Total	5,196	18,268	95,908	119,372	104,643
Expenditure on:					
Raising Funds	0	1	4	5	0
Charitable activities	15,416	10,551	68,029	93,996	86,449
Other resources expended					0
Total	15,416	10,552	68,033	94,002	86,449
Net incoming/outgoing resources before transfers	(10,220)	7,716	27,875	25,370	
Transfers	59	14,469	(14,528)	0	
Net movement in funds	(10,161)	22,185	13,347	25,370	18,194
Reconciliation of Funds					
<i>Total Funds brought forward</i>	10,161	21,008	34,002	65,171	44,890
Total funds carried forward	0	43,193	47,349	90,541	63,084

The notes on pages 10-13 form an integral part of these financial statements.

Balance Sheet

as at 30 June 2022

	Note	Total Funds 2021-22 £	Total Funds 2020-21 £
Current Assets			
Debtors and Prepayments		0	0
Cash at Bank and In Hand		91,356	65,153
Total Current Assets		91,356	65,652
Liabilities			
Creditors: Amounts falling due within one year		(814)	(499)
Total Current Assets less Current Liabilities		(814)	(499)
Creditors: Amounts falling due after one year		0	0
TOTAL ASSETS LESS TOTAL LIABILITIES		90,541	65,153
The Funds of the Charity:			
Restricted Funds		47,349	33,984
Designated Funds		43,193	21,008
Unrestricted Funds		0	10,161
TOTAL CHARITY FUNDS		90,541	65,153

Directors'/Trustees' responsibilities:

For the year ending 30 June 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.


The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the members and signed on their behalf:

Name: Hazel Weatherley

Signature: 

Name: Susan Thornton

Signature: Date: 28th March 2023

Notes to the Financial Statements

for the period ending 30 June 2022

1 1 Accounting Policies

Basis of Preparation

These Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015) – Charities SORP (FRS 102).

Birtley Community Partnership meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Capital Grants are released over the economic useful life of the asset to which they relate

Resources Expended and Liabilities

Resources expended have been analysed using a natural classification.

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Assets

Assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

Depreciation is calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis for and a reducing balance method for.

Investments

The Charity only has income from a bank deposit account.

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2 Funds

The Charity has 2 funds, an unrestricted general fund and a restricted fund used for purchasing items of a specific nature funded by one funder: hence all movements on each fund are disclosed.

Analysis of Funds

Restricted Funds

Fund	Balance b/f	Income	Expenditure	Transfers	Balance
BIG	28,899	38,139	(41,940)		25,098
Emergency Food	3,760	847	(375)		4,232
IT Fund	0	7,232	0		7,232
Jubilee Fund	0	1,000	(639)		361
LCF	0	690	(1,162)	472	0
PCC	0	1,000	(164)		836
Second Stage Hub	0	47,000	(23,595)	(15,000)	8,405
Staff Training	590				590
Volunteer Fund	753	0	(158)		595
Total Restricted	34,002	95,908	(68,033)	(14,528)	47,349

Designated Funds

Fund	Balance b/f	Income	Expenditure	Transfers	Balance
Mary Sanders Hall (MSH)	8,293	16,349	(8,807)	(15,835)	0
Festival and Event Fund	677	1,919	(1,745)		851
Contingency Fund	12,038	0	0	30,304	42,342
Total Designated	21,008	18,268	(10,552)	14,469	43,193

Unrestricted Funds

Fund	Balance b/f	Income	Expenditure	Transfers	Balance
Birtley Community Partnership - General Fund	10,161	5,196	(15,416)	59	0
Total Designated	10,161	5,196	(15,416)	59	0
Total Funds	65,171	119,372	(94,001)	0	90,542

The Designated Contingency Fund is to cover redundancy liabilities and 3 to 6 month's running costs in line with the organisation's reserves policy.

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Analysis of Income and Expenditure 2021-22

Incoming Resources	Unrestricted	Designated	Restricted	Total
Donations and Legacies				
Donations and Grants	1,509			1,509
BIG			38,139	38,139
Emergency Food			847	847
IT Fund			7,232	7,232
Jubilee Fund			1,000	1,000
LCF			690	690
PCC			1,000	1,000
Second Stage Hub			47,000	47,000
Other Grants and Donations				0
	1,509	0	95,908	97,417
Charitable Activities				
Coffee Shop Income				0
Room Hire	2,285	15,820		18,105
Festivals and Events/Speakers		1,919		1,919
Memory Stick Sales				0
Mono Printing	13			13
Colour Printing	0			0
Trips and Events				0
Other	69	529		598
	2,367	18,268	0	20,635
Other Trading Income				
Fundraising Income	1,250			1,250
	1,250	0	0	1,250
Investment Income				
Bank Interest Earned	70			70
	70	0	0	70
Total	5,196	18,268	95,908	119,372

Expenditure on:

Raising Funds

Fundraising Expenses

Unrestricted	Designated	Restricted	Total
	1	4	5
0	1	4	5

Charitable Activities

Gross Salaries, NI and Pension		5,138	39,551	44,689
Project Delivery Staff				0
Staff/Trustee Training			499	499
Staff Travel	3		80	83
Insurance	389	389		778
Volunteer Expenses			158	158
Volunteer Training				0
Utilities		597	3,276	3,873
Stationery/Postage	163	37	994	1,194
Magazine Printing/Marketing/Publicity	27			27
IT Maintenance/Software/Web Development			3,620	3,620
Telephone/Internet	1,008	325		1,333
Repairs/Maintenance	11,339	448	9,654	21,441
Legal/Professional	674		66	740
Book-keeping/Accountancy/Payroll Fees		1,036	1,431	2,467
Building Capacity			4,396	4,396
Sanitary/Cleaning	130	791	814	1,735
Coffee Bar Costs	346			346
Project Costs	679		2,603	3,282
Subscriptions/Affiliations/Licences	159		489	648
Room Rent				0

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Festivals, Trips and Events		1,743	8	1,751
Lease of Printer	(71)		240	169
Bank Charges	209	47		256
Independent Examination Fee			150	150
Other	361			361
	15,416	10,551	68,029	93,996

Support Costs

Support Cost Type	Fundraisin g Activity £	Charitabl e Activity £	Governanc e Activity £	Total Cost £
Gross Salaries, NI and Pension		44,689		44,689
Staff Training		499		499
Staff Travel		83		83
Insurance		778		778
Volunteer Expenses		158		158
Volunteer Training		0		0
Utilities		3,873		3,873
Stationery/Postage		1,194		1,194
Magazine Printing/Marketing/Publicity		27		27
Telephone/Internet		1,333		1,333
Repairs/Maintenance		21,441		21,441
Book-keeping/Accountancy/Payroll Fees		2,467		2,467
Sanitary/Cleaning		1,735		1,735
Subscriptions/Affiliations/Licences		648		648
Bank Charges		256		256
Other		361		361
Fundraising Costs	5			5
Independent Examination of Accounts			150	150
Total	5	79,542	150	79,698

3 Employees

Employees	Unrestricted £	Designated £	Restricted £	2021-22 £	2020-21 £
Salaries and NI/Pension/Payroll	0	5,155	39,778	44,933	31,857
Total	0	5,155	39,778	44,933	31,857

Number of Employees

	2021-22	2020-21
1 full time 2 part time	3	3

No member of staff was paid remuneration of more than £60,000.

4 Debtors

There were no debtors at this time

5 Creditors: due within 1 year

	2021-22 £	2020-21 £
Independent Examination Fee	150	150
Peoples Pension	158	0
HMRC - PAYE	506	349
Total	814	499