

COMPANY REGISTRATION NUMBER: 07098916
CHARITY REGISTRATION NUMBER: 1133633

The Whitehaven Foyer
Company Limited by Guarantee
Unaudited Financial Statements
31 December 2020

SAINT & CO
Chartered Accountants
12/13 Church Street
Whitehaven
Cumbria
CA28 7AY

The Whitehaven Foyer
Company Limited by Guarantee
Financial Statements
Year ended 31 December 2020

	PAGE
Members of the board and professional advisers	1
Trustees' annual report (incorporating the director's report)	2
Independent examiner's report to the trustees	8
Statement of financial activities (including income and expenditure account)	9
Statement of financial position	10
Notes to the financial statements	12
The following pages do not form part of the financial statements	
Detailed statement of financial activities	25
Notes to the detailed statement of financial activities	27

The Whitehaven Foyer

Company Limited by Guarantee

Members of the Board and Professional Advisers

Year ended 31 December 2020

Registered charity name	The Whitehaven Foyer
Charity registration number	1133633
Company registration number	07098916
Principal office and registered office	44 Irish Street Whitehaven Cumbria CA28 7BY
Trustees	Mr W Slavin Mrs C Eve Mr R Norman Mrs J Smith Ms A Thorn
Independent Examiner	Ian Scott BA(Hons), FCA, DChA Saint & Co 12/13 Church Street Whitehaven Cumbria CA28 7AY
Bankers	National Westminster Bank Plc 71 Lowther Street Whitehaven Cumbria CA28 7AG
Solicitors	Brockbank Solicitors 44 Duke Street Whitehaven Cumbria CA28 7NR

The Whitehaven Foyer
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report)
Year ended 31 December 2020

The Trustees, who are also directors for the purposes of company law, present their report and the financial statements of the company for the year ended 31 December 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The Trustees who served the company during the period were as follows:

W Slavin	
S Boyle	(resigned 30 June 2020)
C Eve	
R Norman	
A Oates	(appointed 3 September 2019; resigned 27 April 2021)
J Smith	
A Thorn	(appointed 30 June 2020)

CHAIR'S REPORT

Like most charities, and indeed businesses, The Whitehaven Foyer has had to cope with both the reality and the continuing uncertainty of the COVID-19 pandemic. Unlike most charities, we have weathered the storm without serious damage to our wellbeing which is a tribute to a robust business model, good management, and diligent governance. We are indebted to the Tudor Trust for their continued financial support throughout the years since we opened.

Our major tenants, Arup, have operated with staff working from home and providing a weekly oversight of their premises in co-operation with our own Manager. The expectation is that they will resume office-based work in a phased and regulated manner.

Our young flat-based tenants continue to carry on safely with a moderated level of support and supervision provided by Impact/Riverside staff.

One area in which we have experienced a significant reduction in activity is in room hire and, with the frequent use of virtual platforms for meetings, it remains to be seen whether this will return to its previous healthy state. Similarly, affected is in the operation of the Foyer Shop, now under our own management and, when able to open, is providing a service that has attracted customers to a plentiful supply of gifted children's clothes, equipment, and toys. Indications are that this could become a reliable source of income and is an important resource for our community. Volunteers to staff the shop are being sought and will be trained. The Foyer manager Shelly Gambles will gradually step back from day-to-day involvement while continuing to oversee the operation.

Over the course of the year the Board welcomed Andrea Thorn as a Director, replacing Sarah Boyle as one of the Impact/Riverside nominated Trustees. Our thanks go to Sarah for her service to the Board over the past four years. As a Board, we continue to be indebted to our fellow Board member Judy Smith for her oversight of our accounting processes, her detailed update for Board meetings and her preparation of the annual accounts. It is so reassuring to know that decision making is invariably based upon the best possible financial information. My sincerest thanks to her.

Our regular Board meetings have, of necessity, been held virtually with great success, due in the main to the expertise and flexibility of our individual Board members.

The Whitehaven Foyer

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2020

Our Foyer Manager, Shelly Gambles, has managed to work safely from home while ensuring a regular onsite presence as and when necessary. Her ability to adapt to the constantly changing situation, even in the face of the disappointment of seeing development plans shelved, has ensured the best possible outcome for the business and a secure platform from which to rebuild as lockdown is eased.

While we have been operating in unprecedented times, our business has shown a resilience that will stand us in good stead in the coming year. There is much to be grateful for and it is again my pleasure to commend this Annual Report to the members of our organisation.

AIMS AND OBJECTIVES

Our charity's purpose as set out in the objects contained in the company's Memorandum of Association is:

the relief of poverty, sickness and distress and the advancement of education and training for the benefit of the public, amongst young people in the West Cumbria area by the provision of accommodation, training and support services.

Formed by Howgill Family Centre (a company limited by guarantee and registered charity) and Impact Housing Association to purchase, develop and refurbish the former Young Men's Christian Association building in Irish Street, Whitehaven Cumbria, our principal aim is the provision of an integrated facility for young people in West Cumbria by providing safe and secure housing together with support and training. To achieve this, we plan to support young people to re-connect with learning, increase employability skills and improve their health & wellbeing, ensuring young people have the tools they need to take responsibility for their future ensuring lasting personal and social change.

The building of the residential accommodation was completed in 2016 and the newly refurbished Resource Centre was finally completed and handed over to us on 1 March 2017. These two unique buildings provide us with a wonderful facility to meet our primary aim.

We intend to review our aims and objectives regularly, at least on an annual basis, to ensure that we remain focused on our key purpose and that we plan our activities in order to meet our expectations. Our review will cover what we have achieved and the related outcomes, and the success of each key activity and the benefits they have brought to those groups of people we are set up to help.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

DELIVERING PUBLIC BENEFIT

All our charitable activities focus on the provision of facilities and services for the benefit of young people based within our locality and are undertaken to further our charitable purposes for the public benefit. We are committed to providing equal opportunities for those who use our services, regardless of ethnicity, religion, gender, disability and sexual orientation.

Our facilities limit the number of young people we can help. Our main aim is to ensure that our accommodation, services and support are suitable for those who are referred to the facility, and that procedures are in place to ensure the commitment of potential beneficiaries to training or education to enhance the skills required for independence once they leave us. The Riverside Group, currently using the trading name Impact Housing, continues to operate the residential accommodation under a lease, and is committed to fulfilling this objective.

The Whitehaven Foyer

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2020

ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE

During 2020 the charity's main strategies were:

- Managing the use of our available space to maximise and secure our future income.
- Development of partnerships with other local organisations for establishing a coherent and relevant training programme in support of our young residents and, where possible, for other young people in our locality.
- Continuing the development of the role of our Foyer Manager to one which not only operates our Resource Centre but also creates opportunities for the expansion of the services that we provide to young people.

The pandemic served to somewhat curtail and delay our strategic plans, with daily operations restricted to essential activity only for the majority of the year. It is only in mid-April 2021 that we foresee a gradual and carefully managed opening of our Business Centre.

The accommodation block, comprising 19 self-contained flats continues in the main to be fully occupied. Impact Housing, under a lease granted in 2016, is responsible for administering and running the accommodation block as a facility for the young people of West Cumbria in accordance with the objectives of The Whitehaven Foyer. During 2020, they were successful in obtaining funding to continue this support for at least the next three years. All residents benefit from planned training and support although, throughout period of the pandemic restrictions, this has been provided at a reduced level on a needs basis only. We remain committed to establishing a hub for employability and training activities, including offering young people a range of opportunities to overcome barriers and to support them in achieving their goals and aspirations.

We continue to let three sections of our business centre to organisations who fully support our aims and objectives and are key to our continued success. Our principal and original investors, Impact Housing and Howgill Family Centre have operated in our Resource Centre during 2020, the former with offices for their support team and the latter in the 'Foyer Shop' until the end of March 2020 when the facility was taken back in-house. Ove Arup & Partners International (locally referred to as Arup) who occupy part of our Resource Centre continue to support us with funding and resources.

The board would like to recognise and thank the various organisations who have provided funding for our project as detailed in note 5 to the accounts on page 16.

FINANCIAL REVIEW, RESERVES AND INVESTMENTS

The charity recorded an unrestricted funds surplus for the year of £44,366. Total restricted funds income of £35,547, includes funding that allows for the continued improvement of our operation and facilities. At 31st December 2020, the charity had total reserves of £2,532,377, of which £2,427,593 was in restricted funds.

The Board of Trustees has developed a reserves policy which aims is to ensure that sufficient reserves are held to meet the operational needs of the charity and appropriate funds are set aside in designated funds to meet the anticipated future costs of maintaining the premises to heritage standards and replacing major plant and equipment. The Board of Trustees has decided to set aside part of the unrestricted reserve to cover the future replacement of major plant and equipment and have therefore transferred £25,000 (2019: £25,000) into a designated fund for this purpose. This leaves the balance of general unrestricted reserves as £54,784.

The delays in completion of the resource building renovation caused a considerable increase in the cost of the project which could not be financed from the existing grant funding or through additional grant funding sources exacerbated by the delay in the ability to generate income from the Resource Centre facility.

The Whitehaven Foyer

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2020

The charity had to take out a bank loan, secured on the premises, to meet the additional costs and provide adequate cash reserves during the extended phase before the business activities could commence. Repayment of the capital and interest on this loan started in early 2016.

Most of the charity's funds are to be spent in the short term so there are few funds for investment. The limited funds not immediately required are held on a deposit account to allow for instant access. It is not anticipated that funds will be available for longer term investment, but the Trustees will assess any investment options available should significant funds become available.

PLANS FOR FUTURE PERIODS

Our future plans are based on the continued need to establish financial stability to ensure the aims and objectives of the charity continue to be achieved. We have seen the consolidation of our services and facilities as a valuable resource for the centre of Whitehaven, not only for the residents but also for the businesses and community groups who hire our meeting rooms and shop.

We aim to implement the strategies we had established for 2020. The COVID-19 pandemic has highlighted the need to expand our contact base to ensure we maximise the potential income from room hire, always bearing in mind our commitment to service community groups and organisations. Where this can be combined with offering training or new experiences to our residents and other young people from our vicinity so much the better. The restrictions resulting from COVID-19 have had an impact on both room bookings and the training offer to our residents and we acknowledge the importance of re-establishing confidence in our health and safety measures once we have reopened.

We plan to continue to run The Foyer Shop as a community facility once the COVID-19 restrictions have been eased. This will require the development of a team of volunteers, and potential provision of practical retail experience for those of our residents who wish to add to their work skills. It is anticipated that we will provide the opportunity for a six-month apprenticeship under the Kickstart scheme operated by PHX Training.

We are aware of the commitment we have to the grant funders of this major project to provide a facility for the young people in West Cumbria and our efforts to maximise our income are geared to providing the funds for ensuring our accommodation is appropriately maintained to achieve this objective.

We will continue to review and assess the governance of the organisation, including monitoring the skills and experience of our Trustees.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Whitehaven Foyer is a company limited by guarantee and the roles and responsibilities are laid down in the Memorandum and Articles of Association dated 8th December 2009. The company was registered as a charity on 21st January 2010.

The organisation was established following a joint venture partnership between Impact Housing Association (then an independent charitable industrial and provident society and registered housing association, which first became a subsidiary of The Riverside Group and then, on 31 March 2020, formally transferred its activities into The Riverside Group but trading as Impact Housing) and Howgill Family Centre. Together they acquired the original premises in Irish Street, Whitehaven for development as a Foyer. The Riverside Group and Howgill Family Centre are the two Members of the company.

The Whitehaven Foyer

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2020

Appointment of Trustees

The Board of Trustees is responsible for the organisation in all respects and is elected by the Members at the Annual General Meeting. Under the Articles of Association there is no maximum number of Trustees and the minimum number is three. During the year, The Riverside Group and Howgill Family Centre have each been represented on the Board of The Whitehaven Foyer by two Trustees nominated by them.

The Trustees carry out their duties on a voluntary basis and receive no financial reward for their time or efforts.

Trustee recruitment, induction and training

Trustees are recruited for their service to The Whitehaven Foyer as volunteers for their skills in the areas identified by the Board as key to the success of the organisation. Trustees are sought in a variety of ways involving exploration of the field of potential candidates, including by recommendation from Members, service users, officers, and from existing Trustees. Potential Trustees are assessed by the current Board.

We aim to ensure that all new Trustees understand their responsibilities to the charity and carry out their duties to the organisation based upon the principals of "Good Governance", A Code for the Voluntary and Community Sector, First Edition June 2005 and the guidance issued by the Charity Commission for England and Wales.

Organisational structure

The Board of Trustees administers the charity. The Board meets at least six times a year, more often if required. Other task groups of Trustees, co-opted members and officers, may be convened when appropriate and report to the Board. The Foyer Manager carries out the day-to-day operational duties and develops the activities of the charity, and reports to the Board.

Partnership

It is anticipated the charity will operate in partnership with other local organisations to achieve its objectives.

Risk Assessment

The Trustees have a risk management strategy which includes:

- an annual review of the risks facing the charity
- more regular reviews of major risks
- the establishment of systems and procedures to mitigate those risks that have been identified, using National Best Practice Guidance
- the implementation of procedures designed to minimise any potential impact on the charity if any of the risks materialise.

As with any new organisation, financial sustainability has been identified as the most significant financial risk and attention will be focused on monitoring and mitigating any impact at the earliest opportunity, through budgetary control and regular review. The establishment of an appropriate reserves policy that identifies the level of sustainable operational reserves is key to minimising the financial risks and setting aside appropriate funds for future expenditure on our heritage building will assist in ensuring our future.

Key management personnel remuneration

The Trustees consider the Board of Trustees and the Foyer Manager as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day-to-day basis. All Trustees give their time freely and no Trustee remuneration was paid in the year. Details of Trustee expenses and related party transactions are disclosed in note 25 to the accounts.

The Whitehaven Foyer

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2020

The pay of all employees of the charity, including the manager, will be reviewed annually and assessed in accordance with average earnings. The remuneration will also be benchmarked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also the directors of The Whitehaven Foyer for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the income and expenditure of the company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the exemption for small companies.

The trustees' annual report was approved on 29 June 2021 and signed on behalf of the board of trustees by:



Mr W. Slavin
Trustee

The Whitehaven Foyer

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of The Whitehaven Foyer

Year ended 31 December 2020

I report to the trustees on my examination of the financial statements of The Whitehaven Foyer ('the charity') for the year ended 31 December 2020.

RESPONSIBILITIES AND BASIS OF REPORT

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').


Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Ian Scott BA(Hons), FCA, DChA
Independent Examiner

12/13 Church Street
Whitehaven
Cumbria
CA28 7AY

29/6/2021

The Whitehaven Foyer
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Year ended 31 December 2020

			2020		2019
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	1,532	34,878	36,410	48,552
Charitable activities	6	61,794	—	61,794	73,414
Other trading activities	7	3,105	—	3,105	—
Investment income	8	37,975	—	37,975	45,942
Other income	9	4,618	669	5,287	13,565
Total income		<u>109,024</u>	<u>35,547</u>	<u>144,571</u>	<u>181,473</u>
Expenditure					
Expenditure on raising funds:					
Investment costs	10	20,830	—	20,830	28,694
Expenditure on charitable activities	11,12	43,828	84,902	128,730	149,856
Total expenditure		<u>64,658</u>	<u>84,902</u>	<u>149,560</u>	<u>178,550</u>
Net (expenditure)/income and net movement in funds		<u>44,366</u>	<u>(49,355)</u>	<u>(4,989)</u>	<u>2,923</u>
Reconciliation of funds					
Total funds brought forward		60,418	2,476,948	2,537,366	2,534,443
Total funds carried forward		<u>104,784</u>	<u>2,427,593</u>	<u>2,532,377</u>	<u>2,537,366</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 12 to 23 form part of these financial statements.

The Whitehaven Foyer
Company Limited by Guarantee
Statement of Financial Position
31 December 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible fixed assets	18	2,403,488	2,452,909
CURRENT ASSETS			
Debtors	19	7,514	10,515
Cash at bank and in hand		246,674	199,450
		<u>254,188</u>	<u>209,965</u>
CREDITORS: amounts falling due within one year	20	<u>(39,569)</u>	<u>(36,675)</u>
NET CURRENT ASSETS		<u>214,619</u>	<u>173,290</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>2,618,107</u>	<u>2,626,199</u>
CREDITORS: amounts falling due after more than one year	21	<u>(85,730)</u>	<u>(88,833)</u>
NET ASSETS		<u>2,532,377</u>	<u>2,537,366</u>
FUNDS OF THE CHARITY			
Restricted funds		2,427,593	2,476,948
Unrestricted funds		104,784	60,418
Total charity funds	24	<u>2,532,377</u>	<u>2,537,366</u>

For the year ending 31 December 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position
continues on the following page.

The notes on pages 12 to 23 form part of these financial statements.

The Whitehaven Foyer
Company Limited by Guarantee
Statement of Financial Position *(continued)*
31 December 2020

These financial statements were approved by the board of trustees and authorised for issue on 29 June 2021, and are signed on behalf of the board by:



Mr W. Slavin
Trustee

Company Registration Number: 07098916
Charity Registration Number: 1133633

The notes on pages 12 to 23 form part of these financial statements.

The Whitehaven Foyer
Company Limited by Guarantee
Notes to the Financial Statements
Year ended 31 December 2020

1. GENERAL INFORMATION

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 44 Irish Street, Whitehaven, Cumbria, CA28 7BY.

2. STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and the Companies Act 2006.

3. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

The charity meets the definition of a public benefit entity under FRS102.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The charity has taken advantage of the disclosure exemptions permitted by the Charities SORP 2015 (FRS102) regarding inclusion of a Statement of Cash Flows as the Charity is a small charity as defined in Update Bulletin 1 of the Charities SORP (FRS102).

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The Whitehaven Foyer
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

3. ACCOUNTING POLICIES *(continued)*

Fund accounting

General funds are unrestricted which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds, which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably. Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

The Whitehaven Foyer
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

3. ACCOUNTING POLICIES *(continued)*

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

Costs of generating funds relate to fundraising costs. Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charity's activities.

Costs in respect of charitable activities relate to those costs incurred to promote the charity's direct objectives.

Support costs include central functions and are allocated to activity cost categories on a basis consistent with the use of resources, e.g. by time spent or other costs by their usage.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

- Freehold land and buildings - Straight line over 50 years
- Fixtures and fittings - Straight line over 10 years
- Office equipment - Straight line over 5 years
- IT equipment - Straight line over 4 years

All items less than £500 will be expensed in the year of purchase.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

The Whitehaven Foyer
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

3. ACCOUNTING POLICIES *(continued)*

Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. LIMITED BY GUARANTEE

Every member undertakes, if the company is dissolved while he or she is a member or within 12 months after he or she ceases to be a member, to contribute such sum (not exceeding £10) as may be deemed of him or her towards the payment of the debts and liabilities of the company incurred before he or she ceases to be a member, and of the costs, charges and expenses of winding up, and the adjustment of the rights and of the contributories among themselves.

The Whitehaven Foyer
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

5. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
DONATIONS			
Donations	150	870	1,020
Gift Aid	—	3,008	3,008
GRANTS			
Whitehaven Town Council	—	1,000	1,000
Cumbria PCC	—	—	—
Tudor Trust	—	30,000	30,000
Snowball Fund	—	—	—
Other grants	—	—	—
Government grant income	1,382	—	1,382
	<u>1,532</u>	<u>34,878</u>	<u>36,410</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
DONATIONS			
Donations	468	12,484	12,952
Gift Aid	—	—	—
GRANTS			
Whitehaven Town Council	—	—	—
Cumbria PCC	—	2,000	2,000
Tudor Trust	—	30,000	30,000
Snowball Fund	—	3,000	3,000
Other grants	—	600	600
Government grant income	—	—	—
	<u>468</u>	<u>48,084</u>	<u>48,552</u>

6. CHARITABLE ACTIVITIES

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Rental income	46,139	46,139	45,336	45,336
Costs recovered from tenants	12,338	12,338	12,418	12,418
Room hire	3,317	3,317	15,660	15,660
	<u>61,794</u>	<u>61,794</u>	<u>73,414</u>	<u>73,414</u>

The Whitehaven Foyer
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

7. OTHER TRADING ACTIVITIES

	Unrestricted Funds	Total Funds 2020	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Shop income	3,105	<u>3,105</u>	—	—

8. INVESTMENT INCOME

	Unrestricted Funds	Total Funds 2020	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Bank interest receivable	145	<u>145</u>	247	247
Rental income	17,000	<u>17,000</u>	17,000	17,000
Costs recovered from tenants	20,830	<u>20,830</u>	28,695	28,695
	<u>37,975</u>	<u>37,975</u>	<u>45,942</u>	<u>45,942</u>

9. OTHER INCOME

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
Other income	<u>4,618</u>	<u>669</u>	<u>5,287</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2019
	£	£	£
Other income	<u>10,874</u>	<u>2,691</u>	<u>13,565</u>

10. INVESTMENT COSTS

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
Investments - premises costs recharged to tenants	<u>20,830</u>	—	<u>20,830</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2019
	£	£	£
Investments - premises costs recharged to tenants	<u>12,369</u>	<u>16,325</u>	<u>28,694</u>

The Whitehaven Foyer
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

11. EXPENDITURE ON CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Support costs	43,828	84,902	<u>128,730</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Support costs	57,313	92,543	<u>149,856</u>

12. EXPENDITURE ON CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Support costs £	Total funds 2020 £	Total fund 2019 £
Young persons accommodation & associated facilities	128,730	<u>128,730</u>	<u>149,856</u>

13. ANALYSIS OF SUPPORT COSTS

	Integrated Service Provision £	Total 2020 £	Total 2019 £
Staff costs	36,294	36,294	33,666
Premises	80,502	80,502	96,614
Communications and IT	1,854	1,854	1,917
General office	6,051	6,051	13,079
Finance costs	4,029	4,029	4,580
	<u>128,730</u>	<u>128,730</u>	<u>149,856</u>

14. NET (EXPENDITURE)/INCOME

Net (expenditure)/income is stated after charging/(crediting):

	2020 £	2019 £
Depreciation of tangible fixed assets	<u>50,571</u>	<u>50,467</u>

15. INDEPENDENT EXAMINATION FEES

	2020 £	2019 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>2,700</u>	<u>2,050</u>

The Whitehaven Foyer
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

16. STAFF COSTS

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2020	2019
	£	£
Wages and salaries	31,750	29,500
Social security costs	2,956	2,691
Employer contributions to pension plans	1,588	1,475
	<u>36,294</u>	<u>33,666</u>

The average head count of employees during the year was 1 (2019: 1).

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £36,294 (2019: £33,666).

17. TRUSTEE REMUNERATION AND EXPENSES

No remuneration was received by trustees in the year.

18. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Equipment £	Total £
Cost or valuation				
At 1 January 2020	2,500,000	3,452	608	2,504,060
Additions	—	1,150	—	1,150
At 31 December 2020	<u>2,500,000</u>	<u>4,602</u>	<u>608</u>	<u>2,505,210</u>
Depreciation				
At 1 January 2020	50,000	938	213	51,151
Charge for the year	50,000	450	121	50,571
At 31 December 2020	<u>100,000</u>	<u>1,388</u>	<u>334</u>	<u>101,722</u>
Carrying amount				
At 31 December 2020	<u>2,400,000</u>	<u>3,214</u>	<u>274</u>	<u>2,403,488</u>
At 31 December 2019	<u>2,450,000</u>	<u>2,514</u>	<u>395</u>	<u>2,452,909</u>

Both Howgill Family Centre and Impact Housing Association Ltd (now part of The Riverside Group) have a second charge on the premises 44-45 Irish Street, Whitehaven, ranking equally, which is to be held for a minimum period of 30 years from 15th May 2012 to secure their investment. Cumberland Building Society also have a charge over this property dated 24 March 2016 to secure all monies due to them.

The Whitehaven Foyer
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 December 2020

18. TANGIBLE FIXED ASSETS (continued)

Tangible fixed assets held at valuation

The trustees revalued the freehold property at 31 December 2018. The value was estimated based on projected annual income from the property including service charges. No independent valuer was involved and the trustees consider that they possess the relevant expertise to value the property.

In respect of tangible fixed assets held at valuation, the aggregate cost, depreciation and comparable carrying amount that would have been recognised if the assets had been carried under the historical cost model are as follows:

	Freehold property £
At 31 December 2020	
Aggregate cost	3,372,195
Aggregate depreciation	(258,615)
Carrying value	3,113,580
At 31 December 2019	
Aggregate cost	3,372,195
Aggregate depreciation	(191,171)
Carrying value	3,181,024

19. DEBTORS

	2020	2019
	£	£
Trade debtors	2,659	6,014
Prepayments and accrued income	4,779	3,749
Other debtors	76	752
	7,514	10,515

20. CREDITORS: amounts falling due within one year

	2020	2019
	£	£
Bank loans and overdrafts	2,850	2,425
Trade creditors	3,797	4,491
Accruals and deferred income	28,101	25,029
Social security and other taxes	520	453
Pension creditor	271	246
Other creditors	4,030	4,031
	39,569	36,675

The Whitehaven Foyer
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

21. CREDITORS: amounts falling due after more than one year

	2020	2019
	£	£
Bank loans and overdrafts	<u>85,730</u>	<u>88,833</u>

Included within creditors: amounts falling due after more than one year is an amount of £72,879 (2019: £77,062) in respect of liabilities payable or repayable by instalments which fall due for payment after more than five years from the reporting date.

The mortgage is conducted on a monthly repayment basis with interest being charged at a variable rate of 4.58%, discounted by 0.74% for years 1 to 3 of the new repayment basis agreed from 1 March 2021. The mortgage is secured by way of a charge dated 24 March 2016 over 44-45 Irish Street, Whitehaven, and a floating debenture over the Whitehaven Foyer.

22. PENSIONS AND OTHER POST RETIREMENT BENEFITS

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £1,588 (2019: £1,475).

23. GOVERNMENT GRANTS

The amounts recognised in the financial statements for government grants are as follows:

	2020	2019
	£	£
Recognised in income from donations and legacies:		
Government grants income – Covid-19 funding	<u>1,382</u>	<u>—</u>

The Whitehaven Foyer
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

24. ANALYSIS OF CHARITABLE FUNDS

Unrestricted funds

	At 1 January 2020	Income	Expenditure	Transfers	At 31 December 2020
	£	£	£	£	£
General funds	35,418	109,024	(64,658)	(25,000)	54,784
Capital Equipment Replacement Fund	25,000	—	—	25,000	50,000
	<u>60,418</u>	<u>109,024</u>	<u>(64,658)</u>	<u>—</u>	<u>104,784</u>

	At 1 January 2019	Income	Expenditure	Transfers	At 31 December 2019
	£	£	£	£	£
General funds	3,322	130,698	(69,682)	(28,920)	35,418
Capital Equipment Replacement Fund	—	—	—	25,000	25,000
	<u>3,322</u>	<u>130,698</u>	<u>(69,682)</u>	<u>(3,920)</u>	<u>60,418</u>

The capital equipment replacement fund is funds earmarked by the trustees for the future replacement of major plant and equipment.

Restricted funds

	At 1 January 2020	Income	Expenditure	Transfers	At 31 December 2020
	£	£	£	£	£
Property Development Fund	2,450,000	—	(50,000)	—	2,400,000
Service Provision	26,948	35,547	(34,902)	—	27,593
	<u>2,476,948</u>	<u>35,547</u>	<u>(84,902)</u>	<u>—</u>	<u>2,427,593</u>

	At 1 January 2019	Income	Expenditure	Transfers	At 31 December 2019
	£	£	£	£	£
Property Development Fund	2,496,080	—	(50,000)	3,920	2,450,000
Service Provision	35,041	50,775	(58,868)	—	26,948
	<u>2,531,121</u>	<u>50,775</u>	<u>(108,868)</u>	<u>3,920</u>	<u>2,476,948</u>

The property development fund is for the construction of the Foyer Building, and includes capital grants received from Howgill Family Centre and Impact Housing Association Limited (now part of The Riverside Group). The service provision fund is for general activities.

The Whitehaven Foyer
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 December 2020

25. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Tangible fixed assets	840	2,402,648	2,403,488
Current assets	225,343	28,845	254,188
Creditors less than 1 year	(35,669)	(3,900)	(39,569)
Creditors greater than 1 year	(85,730)	–	(85,730)
Net assets	104,784	2,427,593	2,532,377

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Tangible fixed assets	1,007	2,451,902	2,452,909
Current assets	180,403	29,562	209,965
Creditors less than 1 year	(32,159)	(4,516)	(36,675)
Creditors greater than 1 year	(88,833)	–	(88,833)
Net assets	60,418	2,476,948	2,537,366

26. RELATED PARTIES

Trustees Mr W Slavin and Mrs J Smith (until 3 July 2020) were also trustees of Howgill Family Centre who rented the shop from The Whitehaven Foyer up until 31 March 2020. Total income relating to this, including rent, service charges and electricity recharges, amounted to £2,319 in the year (2019: £7,875). Howgill owed the charity £nil at 31 December 2020 in relation to this income (2019: £824).

Trustees Mrs S Boyle (resigned 30 June 2020) and Ms A Thorn were employed by Impact Housing Association (now part of The Riverside Group). Impact (now Riverside) entered into a lease with the charity to operate the residential accommodation building as a facility for young people in accordance with the charity's objectives, for which they pay a market rent. Total income for the year, including rent, service charges and cost recharges amounted to £56,574 (2019: 51,543). Riverside owed the charity £1,854 at 31 December 2020 in relation to this income (2019: £1,736).