

Registered Number 06619279

The Richmond EAL Friendship Group Centre

Report and financial statements
for the year ended 30 June 2022

RICHMOND EAL FRIENDSHIP GROUP CENTRE
Report and financial statements for the year ended 30 June 2022

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Company information

Trustees	Ms A Cheung Ms O Gubara Ms A Hangisi Mr K Harding Ms E Jadav Ms Z Ramprakash
Secretary	Ms G Thorpe
Principal office	12 Vivienne Close Cambridge Park East Twickenham Middx. TW1 2JX
Registered office	12 Vivienne Close Cambridge Park East Twickenham Middx. TW1 2JX
Registered number	06619279
Charity number	1133538
Reporting accountant	Lesley Pasricha FCA 23 Front Street Portesham Weymouth Dorset DT3 4ET

RICHMOND EAL FRIENDSHIP GROUP CENTRE

Trustees report for the year ended 30 June 2022

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the company for the year ended 30 June 2022.

THE TRUSTEES

The trustees who served the company during the period were as follows:

Miss A Cheung	
Mrs C Costeanu	- resigned 28 February 2022
Ms O Gubara	- appointed 26 July 2022
Ms A Hangisi	- appointed 26 July 2022
Mr K Harding	- appointed 25 November 2022
Miss E Jadav	
Miss F Kane	- resigned 30 June 2022
Mrs A Peters	- resigned 26 July 2022
Ms Z Ramprakash	- appointed 25 November 2022
Ms E Statham	- resigned 26 July 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a charitable company limited by guarantee, incorporated on 13 June 2008 and registered as a charity on 15 November 2009. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee.

The trustees are familiar with the practical work of the charity and are able to discuss any aspects of the work with the other members of the charity as and when any problems arise.

The trustees are all acquainted with the aims and methods of the charity and, in addition to the quarterly meetings, are in communication with each other to address all aspects of the work.

RISK MANAGEMENT

Procedures are in place via our nine written policies to protect all trustees, volunteers and learners from possible risks.

RICHMOND EAL FRIENDSHIP GROUP CENTRE

Trustees report for the year ended 30 June 2022 - continued

OBJECTIVES AND ACTIVITIES

The company's objects and principal activities are to:

- benefit the EAL learners by delivering informal English lessons
- ensure that all learners have access to appropriate service providers

The year 2021/2022 saw the return of face-to-face classes in conjunction with a weekly Zoom class. The charity's sole employee was furloughed, or part-furloughed as appropriate, under the government's Job Retention Scheme.

The main objectives and activities for the year continued to focus upon the recruitment of 'hard to reach' speakers of English as an additional language many of whom have children in Richmond schools.

Activities included:

- free informal English lessons in five EAL Friendship Groups
- partnerships with NHS, HealthWatch Richmond, Richmond Borough Mind, Citizens' Advice Richmond, Family Information Service, Learn English at Home, Richmond and Hillcroft Adult Community College, Kew Access Scheme, Dose of Nature, English Heritage etc.
- art and craft sessions
- provision of free online and in person yoga classes
- an online and in person healthy cooking club
- provision of women-only swimming classes

ACHIEVEMENTS AND PERFORMANCE

As the restrictions of the pandemic eased, we restored our former face to face classes as well as a full programme of activities and events. Classes have been introduced in two new areas of the borough and have attracted good attendance. We are now teaching approximately 80 learners including new arrivals from the Ukraine and Hong Kong.

A large number of our current learners are also committed to regular voluntary positions such as working in local charity shops, helping out at their children's schools and 8 learners are regular volunteers with our WFSC (Women's Friendship Swimming Club).

Many learners attend accredited classes at local colleges in addition to attendance at our more informal classes. Those who are in paid employment include those who run their own businesses and others who have found work in schools and other organisations.

Funding was received from two major local charities, Richmond Parish Lands Charity and The Hampton Fund as well as a grant from The National Lottery and various private donations.

As a result of an internal review, we reviewed our strategy for the next three years for the charity and secured trustees with HR and ESOL backgrounds.

And finally, we were Highly Commended by Community Heroes Scheme.

RICHMOND EAL FRIENDSHIP GROUP CENTRE

Trustees report for the year ended 30 June 2022 - continued

FINANCIAL REVIEW

As the coronavirus restrictions were lifted, face-to-face classes resumed which meant an increase in external costs compared to the previous year. However, the charity secured an increased grant from one of its major donors which enabled the charity to offer additional classes. A positive financial outcome of £956 for the period was generated with funds carried forward of just over £22,000.

Principal Income Sources in 2021/2022

- Richmond Parish Lands Charity
- The Hampton Fund
- The National Lottery
- Furlough payments under the Government's Job Retention Scheme
-

PLANS FOR FUTURE PERIODS

As a result of the internal review, we planned to secure the services of an office manager to support the CEO as we continue to broaden our work across the borough.

We are also planning to introduce new classes in the borough using the services of sessional teachers. Furthermore, we hope to be part of a study undertaken by University of Roehampton which is reviewing the influence of a second language in the home. In order to achieve our aims, we are looking at other sources of fundraising to support our activities which is proving challenging during this cost-of-living crisis.

TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees, who are also directors for the purposes of company law, are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the profit or loss of the charity for that period. In preparing those financial statements the Trustees are required to:

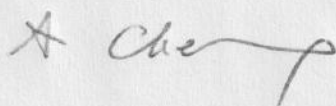
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the disclosure regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

SMALL COMPANY RULES

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the Trustees



Ms A Cheung
Chair

RICHMOND EAL FRIENDSHIP GROUP CENTRE

Report of the accountant

Independent examiner's report to the trustees of "RICHMOND EAL FRIENDSHIP GROUP CENTRE"

I report on the financial statements of the company for the year ended 30 June 2022, which are set out on pages 7 to 12.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility:

to examine the financial statements under section 145 of the Act;

to follow the procedures laid down in the Unrestricted directions given by the Charity Commission under section 145(5) (b) of the Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the unrestricted directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Lesley Pasricha FCA.
Lesley Pasricha FCA
Chartered Accountant
23 Front Street
Portesham
Weymouth
Dorset
DT3 4ET

10 January 2023

RICHMOND EAL FRIENDSHIP GROUP CENTRE
Statement of financial activities for the year ended 30 June 2022

	2022			2021
	Unrestricted Fund	Restricted Funds	Total Funds	Total Funds
Notes	£	£	£	£
INCOMING RESOURCES				
From generated funds:				
Voluntary income:				
Grant from Richmond Parish Lands Charity	26,000	0	26,000	10,000
Grant from Hampton Fund	0	7,500	7,500	7,500
Other Trust	250	0	250	0
Donations and legacies	508	0	508	0
Swimming income	715	0	715	0
CJRS Payments	2,208	0	2,208	15,427
National Lottery Awards	10,000	0	10,000	10,000
Activities for generating funds				
Fundraising	490	0	490	0
	40,171	7,500	47,671	42,927
RESOURCES EXPENDED				
Charitable activities	2 38,886	7,500	46,386	33,398
Governance costs	3 329	0	329	450
	39,215	7,500	46,715	33,848
NET INCOMING RESOURCES	956	0	956	9,079
	=====	=====	=====	=====
FUNDS AT 1 JULY 2021	21,162	0	21,162	12,083
INCOMING RESOURCES FOR THE YEAR	956	0	956	9,079
FUNDS CARRIED FORWARD AT 30 JUNE 2022	22,118	0	22,118	21,162
	=====	=====	=====	=====

The notes on pages 9 to 12 form part of these financial statements.

RICHMOND EAL FRIENDSHIP GROUP CENTRE
Balance Sheet as at 30 June 2022

		2022		2021	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible Fixed Assets	5		374		749
CURRENT ASSETS					
Debtors and prepayments		563		314	
Cash at bank and in hand		28,554		25,725	
		<u>29,117</u>		<u>26,039</u>	
CREDITORS: amounts falling due within one year	6	7,373		5,626	
		<u></u>		<u></u>	
NET CURRENT ASSETS			21,744		20,413
			<u></u>		<u></u>
TOTAL ASSETS LESS CURRENT LIABILITIES			22,118		21,162
			<u></u>		<u></u>
NET ASSETS			22,118		21,162
			=====		=====
RESERVES					
Unrestricted income fund	8		22,118		21,162
Restricted funds	8		0		0
			<u></u>		<u></u>
			22,118		21,162
			=====		=====

The financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

Approved by the board of trustees on 10/1/2023 and signed on its behalf by

A Cheung

Ms A Cheung
Chair

The notes on pages 9 to 12 form part of these financial statements

1. Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)- (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All incoming resources are recognised once the company becomes entitled to the resources, it is certain that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability. Investment income is recognised in the financial statements when receivable.

Liabilities

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the company to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure includes any VAT which cannot be fully recovered. Governance costs include the cost of the preparation and examination of the statutory financial statements, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Restricted funds are donations which the donor has specified are to be solely used for a particular purpose.

Tangible fixed assets

All tangible fixed assets which cost individually more than £1,000 are capitalised and included at cost, including any incidental expenses of acquisition and irrecoverable VAT.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

IT equipment- 33 1/3% on cost

Taxation

The charity is exempt from tax on its charitable activities.

RICHMOND EAL FRIENDSHIP GROUP CENTRE
Notes to the financial statements for the year ended 30 June 2022

2. Charitable activities

	Unrestricted Fund	2022 Restricted Funds	Total Funds	2021 Total Funds
	£	£	£	£
Tutor fees	31,772	4,318	36,090	28,221
Swimming costs	1,164	0	1,164	0
Admin expenses	1,173	0	1,173	1,036
Resources	244		244	11
Professional fees	707	0	707	1,672
Rent	2,782	1,762	4,544	896
Insurance	384	0	384	357
Yoga fees	0	1,320	1,320	690
Travel expenses	0	100	100	40
Miscellaneous Expenses	0	0	0	100
IT expense	285	0	285	0
Depreciation	375	0	375	375
	<u>38,886</u>	<u>7,500</u>	<u>46,386</u>	<u>33,398</u>
	=====	=====	=====	=====

3. Governance costs

	Unrestricted Fund	2022 Restricted Fund	Total Funds	2021 Total Funds
	£	£	£	£
Reporting accountant's fee	300	0	300	450
Other costs	29	0	29	0
	<u>329</u>	<u>0</u>	<u>329</u>	<u>450</u>
	=====	=====	=====	=====

4. Staff costs and emoluments

	2022	2021
	£	£
Wages and salaries	30,305	28,221
Social security costs	0	0
	<u>30,305</u>	<u>28,221</u>
	=====	=====

The average number of employees during the year was 1 (2021: 1). No employee received remuneration of more than £60,000.

RICHMOND EAL FRIENDSHIP GROUP CENTRE
Notes to the financial statements for the year ended 30 June 2022

5. Tangible Fixed Assets

	IT Equipment
Cost	£
At 1 July 2021	1,124
Additions	0
At 30 June 2022	<u>1,124</u> =====
Accumulated Depreciation	
At 1 July 2021	375
Charge for the year	375
At 30 June 2022	<u>750</u> =====
NBV at 30 June 2022	374 =====
NBV at 30 June 2021	375 =====

6. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade Creditors	912	-
Social security and other taxes	0	531
Accrued expenses	6,361	4,845
Deferred income	<u>100</u> 7,373 =====	<u>250</u> 5,626 =====

7. Share capital

The company is limited by guarantee and does not have a share capital.

8. Analysis of funds

	Balance 1 July 2021 £	Incoming resources £	Resources expended £	Balance 30 June 2022 £
Unrestricted Fund	21,162	40,171	39,215	22,118
Restricted Fund	0	7,500	7,500	0
	<u>21,162</u> =====	<u>47,671</u> =====	<u>46,715</u> =====	<u>22,118</u> =====

RICHMOND EAL FRIENDSHIP GROUP CENTRE
Notes to the financial statements for the year ended 30 June 2022

9. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
Fixed Assets	374	0	374	749
Current Assets	29,117	0	29,117	26,039
Current Liabilities	(7,373)	0	(7,373)	(5,626)
Net Assets	22,118	0	22,118	21,162
	=====	=====	=====	=====

10. Related party disclosures

The company have accrued a payment of £4,000 in relation to a Trustee who provided teaching and administrative support services to the charity.