

Registered Number 06619279

The Richmond EAL Friendship Group Centre Ltd

Report and financial statements
for the year ended 30 June 2021

RICHMOND EAL FRIENDSHIP GROUP CENTRE LTD
Report and financial statements for the year ended 30 June 2021

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Company information

Trustees	Mrs C Costeanu Ms E Jadav Mrs A Peters Ms E Statham Ms F Kane Ms A Cheung
Secretary	Ms G Thorpe
Principal office	12 Vivienne Close Cambridge Park East Twickenham Middx. TW1 2JX
Registered office	12 Vivienne Close Cambridge Park East Twickenham Middx. TW1 2JX
Registered number	06619279
Charity number	1133538
Reporting accountant	Lesley Pasricha FCA 23 Front Street Portesham Weymouth Dorset DT3 4ET

RICHMOND EAL FRIENDSHIP GROUP CENTRE LTD

Trustees report for the year ended 30 June 2021

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the company for the year ended 30 June 2021.

THE TRUSTEES

The trustees who served the company during the period were as follows:

Mrs A Peters	- Chair
Mrs C Costeanu	
Mr D S Fraser	- resigned 13 July 2020
Mrs C Oktay	- resigned 31 July 2020
Miss E Jadav	- appointed 31 July 2020
Ms E Statham	- appointed 31 July 2020
Ms K M Ings	- resigned 1 September 2020
Miss F Kane	- appointed 3 February 2021
Miss A Cheung	- appointed 30 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a charitable company limited by guarantee, incorporated on 13 June 2008 and registered as a charity on 15 November 2009. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.00.

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee.

The trustees are familiar with the practical work of the charity and are able to discuss any aspects of the work with the other members of the charity as and when any problems arise.

The trustees are all acquainted with the aims and methods of the charity and, in addition to the quarterly meetings, are in communication with each other to address all aspects of the work.

RISK MANAGEMENT

Procedures are in place via our nine written policies to protect all trustees, volunteers and learners from possible risks.

RICHMOND EAL FRIENDSHIP GROUP CENTRE LTD

Trustees report for the year ended 30 June 2021 - continued

OBJECTIVES AND ACTIVITIES

The company's objects and principal activities are to:

- benefit the EAL learners by delivering informal English lessons
- ensure that all learners have access to appropriate service providers

The year 2020/2021 was affected by the continuing impact of the Covid-19 pandemic. Face to face classes were completely closed down and did not resume during that financial year. Online Zoom classes were offered from September 2020, three per week, plus a weekly outdoor "walk and talk". The charity's sole employee was furloughed, or part-furloughed as appropriate, under the government's Job Retention Scheme.

The main objectives and activities for the year continued to focus upon the recruitment of 'hard to reach' speakers of English as an additional language many of whom have children in Richmond schools.

Activities included:

- free informal English lessons in five EAL Friendship Groups
- partnerships with NHS, HealthWatch Richmond, Richmond Borough Mind, Citizens' Advice Richmond, Home Start, Family Information Service, Learn English at Home, Richmond and Hillcroft Adult Community College, Kew Community Membership Scheme, Dose of Nature, English Heritage etc.
- provision of free online yoga classes
- an online healthy cooking club
- online art and craft sessions

ACHIEVEMENTS AND PERFORMANCE

Despite the pandemic, we continued to recruit new learners by regular networking with schools, health services, clinics, local service providers etc. Around 50 learners joined during the year.

A significant number of learners moved on to paid employment, accredited courses or volunteering positions in local schools, galleries and shops, and with other charities.

We organised online outreach presentations from local organisations including HealthWatch Richmond, Richmond Borough Mind and Citizens Advice Richmond.

Funding was received from two major local charities, Richmond Parish Lands Charity and The Hampton Fund. A grant was also obtained from The National Lottery.

Four new trustees were appointed to strengthen the board, including those with financial expertise.

RICHMOND EAL FRIENDSHIP GROUP CENTRE LTD

Trustees report for the year ended 30 June 2021 - continued

FINANCIAL REVIEW

Against the backdrop of the ongoing coronavirus pandemic, most of the activities were redirected to remote learning. As such there was minimal external expenditure other than the employee's salary. Securing funding was extremely challenging, however, excluding the support of the Government's coronavirus job retention scheme, the charity still managed to achieve 82% of pre pandemic income levels. With prudent management of resources, the charity generated a positive financial outcome of £9,079 for the period with funds carried forward of just over £21,000.

Principal Income Sources in 2020/2021

- Richmond Parish Lands Charity
- The Hampton Fund
- The National Lottery
- Furlough payments under the Government's Job Retention Scheme

PLANS FOR FUTURE PERIODS

The Covid-19 pandemic has still made planning very challenging. The charity will endeavour to offer as much of its normal programme as possible in the next financial year.

From September 2021 the following activities were introduced:

- Three weekly face-to-face classes with limited numbers and virus protection in place
- One weekly online language class via zoom
- One weekly face-to-face yoga session
- One weekly outdoors "walk and talk" session

From November 2021:

- One monthly session of the informal healthy cooking club

From 2022 it is planned to introduce:

Monthly outdoor workshops at Marble Hill Park

Monthly visits to Kew Gardens, through their community membership scheme

These and all activities will have to be modified if government restrictions are once again imposed.

RICHMOND EAL FRIENDSHIP GROUP CENTRE LTD
Trustees report for the year ended 30 June 2021 - continued

TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees, who are also directors for the purposes of company law, are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the profit or loss of the charity for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently:
- make judgements and estimates that are reasonable and prudent:
- follow applicable accounting standards, subject to any material departures disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the disclosure regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

SMALL COMPANY RULES

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the Trustees



Mrs A Peters
Chair

RICHMOND EAL FRIENDSHIP GROUP CENTRE LTD
Report of the accountant

Independent examiner's report to the trustees of "RICHMOND EAL FRIENDSHIP GROUP CENTRE"

I report on the financial statements of the company for the year ended 30 June 2021, which are set out on pages 7 to 12.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility:

to examine the financial statements under section 145 of the Act;

to follow the procedures laid down in the Unrestricted directions given by the Charity Commission under section 145(5) (b) of the Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the Unrestricted directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.


Lesley Pasricha FCA
Chartered Accountant
23 Front Street
Portesham
Weymouth
Dorset
DT3 4ET

22 December 2021

RICHMOND EAL FRIENDSHIP GROUP CENTRE LTD
Statement of financial activities for the year ended 30 June 2021

	2021			2020
	Unrestricted Fund	Restricted Funds	Total Funds	Total Funds
<u>Notes</u>	£	£	£	£
INCOMING RESOURCES				
From generated funds:				
Voluntary income:				
Grant from Richmond Parish Lands Charity	10,000	0	10,000	13,285
Grant from Hampton Fund	0	7,500	7,500	7,500
Community Learning	0	0	0	4,425
Donations and legacies	0	0	0	1,264
Culture Seeds	0	0	0	5,000
Swimming income	0	0	0	1,699
CJRS Payments	15,427	0	15,427	6,593
National Lottery Awards	10,000	0	10,000	0
Activities for generating funds				
Fundraising	0	0	0	276
	<u>35,427</u>	<u>7,500</u>	<u>42,927</u>	<u>40,042</u>
RESOURCES EXPENDED				
Charitable activities	2 25,898	7,500	33,398	40,080
Governance costs	3 450	0	450	713
	<u>26,348</u>	<u>7,500</u>	<u>33,848</u>	<u>40,793</u>
NET INCOMING/(OUTGOING)/RESOURCES	<u>9,079</u>	<u>0</u>	<u>9,079</u>	<u>(751)</u>
	=====	=====	=====	=====
FUNDS AT 1 JULY 1 2020	12,083	0	12,083	12,834
INCOMING/(OUTGOING) RESOURCES FOR THE YEAR	<u>9,079</u>	<u>0</u>	<u>9,079</u>	<u>(751)</u>
	=====	=====	=====	=====
FUNDS CARRIED FORWARD AT 30 JUNE 2021	<u>21,162</u>	<u>0</u>	<u>21,162</u>	<u>12,083</u>
	=====	=====	=====	=====

The notes on pages 9 to 12 form part of these financial statements.

RICHMOND EAL FRIENDSHIP GROUP CENTRE LTD
Balance Sheet as at 30 June 2021

		2021		2020	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible Fixed Assets	5		749		0
CURRENT ASSETS					
Debtors and prepayments		314		304	
Cash at bank and in hand		25,725		12,179	
		<u>26,039</u>		<u>12,483</u>	
CREDITORS: amounts falling due within one year	6	5,626		400	
		<u></u>		<u></u>	
NET CURRENT ASSETS			20,413		12,083
			<u></u>		<u></u>
TOTAL ASSETS LESS CURRENT LIABILITIES			21,162		12,083
			<u></u>		<u></u>
NET ASSETS			21,162		12,083
			=====		=====
RESERVES					
Unrestricted income fund	8		21,162		12,083
Restricted funds	8		0		0
			<u></u>		<u></u>
			21,162		12,083
			=====		=====

The financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

Approved by the board of trustees on 28th January 2022 and signed on its behalf by



Mrs A Peters
Chair

The notes on pages 9 to 12 form part of these financial statements

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)- (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All incoming resources are recognised once the company becomes entitled to the resources, it is certain that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability. Investment income is recognised in the financial statements when receivable.

Liabilities

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the company to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure includes any VAT which cannot be fully recovered. Governance costs include the cost of the preparation and examination of the statutory financial statements, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Restricted funds are donations which the donor has specified are to be solely used for a particular purpose.

Tangible fixed assets

All tangible fixed assets which cost individually more than £1,000 are capitalised and included at cost, including any incidental expenses of acquisition and irrecoverable VAT.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

IT equipment- 33% on cost

Taxation

The charity is exempt from tax on its charitable activities.

2. Charitable activities

	Unrestricted Fund	Restricted Fund	2021 Total Funds	2020 Total Funds
	£	£	£	£
Tutor fees and PAYE	22,358	5,863	28,221	27,628
Swimming costs	0	0	0	1,403
Admin expenses	1,036	0	1,036	2,361
Resources	0	11	11	2,169
Professional fees	1,672	0	1,672	422
Rent	0	896	896	4,220
Insurance	357	0	357	354
Yoga fees	0	690	690	950
Travel expenses	0	40	40	0
Miscellaneous Expenses	100	0	100	573
Depreciation	375	0	375	0
	<u>25,898</u>	<u>7,500</u>	<u>33,398</u>	<u>40,080</u>
	=====	=====	=====	=====

3. Governance costs

	Unrestricted Fund	Restricted Fund	2021 Total Funds	2020 Total Funds
	£	£	£	£
Reporting accountant's fee	450	0	450	400
Other costs	0	0	0	313
	<u>450</u>	<u>0</u>	<u>450</u>	<u>713</u>
	=====	=====	=====	=====

4. Staff costs and emoluments

	2021	2020
	£	£
Wages and salaries	28,221	27,628
Social security costs	0	0
	<u>28,221</u>	<u>27,628</u>
	=====	=====

The average number of employees during the year was 1 (2020: 1). No employee received remuneration of more than £60,000.

5. Tangible Fixed Assets

	IT Equipment
Cost	£
At 1 July 2020	0
Additions	<u>1,124</u>
At 30 June 2021	<u>1,124</u>
Accumulated Depreciation	
At 1 July 2020	0
Charge for the year	<u>375</u>
At 30 June 2021	<u>375</u>
NBV at 30 June 2020	0
	===
NBV at 30 June 2021	749
	===

6. Creditors: amounts falling due within one year

	2021	2020
	£	£
Social security and other taxes	531	0
Accrued expenses	4,845	400
Deferred income	<u>250</u>	<u>0</u>
	5,626	400
	=====	=====

7. Share capital

The company is limited by guarantee and does not have a share capital.

8. Analysis of funds

	Balance 1 July 2020 £	Incoming resources £	Resources expended £	Balance 30 June 2021 £
Unrestricted Fund	12,083	35,427	26,348	21,162
Restricted Fund	0	7,500	7,500	0
	<u>12,083</u>	<u>42,927</u>	<u>33,848</u>	<u>21,162</u>
	=====	=====	=====	=====

9. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Fixed Assets	749	0	749	0
Current Assets	26,039	0	26,039	12,483
Current Liabilities	<u>(5,626)</u>	<u>0</u>	<u>(5,626)</u>	<u>(400)</u>
Net Assets	21,162	0	21,162	12,083
	=====	===	=====	=====

10. Related party disclosures

There were no related party disclosures for the year ended 30th June 2021