



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 09 2022	To	31 08 2023

Section A Reference and administration details

Charity name Friends of Birchfield School (Albrighton)

Other names charity is known by

Registered charity number (if any) 1133511

Charity's principal address Birchfield School

Harriott Hayes Lane

Albrighton

Postcode WV7 3AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Penelope Simkin	Chair		
2	Cynthia Chbage	Vice Chair		
3	Raj Kullar	Treasurer		
4	Steph Fullwood	Secretary		
5	Sarah Morris	General Trustee		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution document adopted 2009
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Vote at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of pupils in the School in particular by: Developing effective relationships between the staff parents and others associated with the school; Engaging in activities or providing funds for events which enhances the pupil's journey through the school.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

The charity organised various fund raising activities during the year in support of its objectives and activities.

Section E Financial review

Brief statement of the charity's policy on reserves

The Trustees consider that the reserves of the Charity are sufficient to meet the future needs of the charity.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds continues to be via fund raising events and donations.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Penny Simkin

Position (eg Secretary, Chair, etc)

Chair

Date

15.11.2.23

Charity annual return questions

This document is to help charities prepare for their annual return by gathering the required information.

Submit your annual return online, once you have the information you need.

There is more guidance on the questions in the online service.

During the pandemic, any money provided by the government's furlough programme must be declared 'grants'.

If your income is under £10,000 you only need to report your income and spending.

Section: Financial period

You will be asked to confirm the charity's financial period.

If the financial period end dates displayed are incorrect, you can change them in the Change the ch

Section: Income and spending

You will be asked to enter the charity's income and spending in the financial period for this annual r
all figures to the nearest pound (do not enter decimal points or commas).

If your charity is part of a group and has prepared group accounts, then please use the group figure
accounts are only required where group income is more than £1million).

Section: Confirm income and spending

In the financial details section you will be asked to enter key financial information from your account

For charities with an income greater than £500,000. The total income from your Statement of Finan
income you have entered here, unless your charity has received endowments during the year, or m
income funds. If this is the case you should exclude these amounts from the total income you enter

Please check the gross income figure you have entered here is correct.

Section: Serious incidents

If gross income is more than £25,000 you will be asked if there were any serious incidents in your charity's financial period. If you have any serious incidents, you must report them to the Charity Commission, for the period of this return.

Section: Fundraising

Did your charity raise funds from the public?

If you answer 'Yes', you will be asked:

Did the charity work with any professional fundraisers?

Did your charity have a written agreement with each of its professional fundraisers?

Did your charity work with any commercial participators?

Did your charity have a written agreement with each of its commercial participators?

Section: Grant making

Was grant making the main way your charity carried out its purposes?

Section: Income from government contracts

During the financial period for this annual return, did the charity receive income from contracts (other than grants) from central government or local authorities?

If you answer 'Yes', you will be asked:

How many contracts did your charity have with central government or local authorities?

Enter total value of contracts. Please round all figures to the nearest pound (do not enter decimal p

What was the total value of these contracts?

Section: Income from government grants

During the financial period for this annual return, did the charity receive income from grants from ce

During the pandemic, any money provided by the government's furlough programme must be declared as 'government grants'.

If you answer 'Yes', you will be asked:

How many grants did your charity receive from central government or local authorities?

If you received any furlough payments, each payment received needs to be recorded individually as

Enter total value of grants. Please round all figures to the nearest pound (do not enter decimal points)

What was the total value of these grants?

Section: Income from outside the UK

Did your charity receive income from outside the UK?

If you answer 'Yes', you will be presented with a table of countries. Select countries or territories covered in the annual return. Then answer the following questions.

What is the value of income from each country?

Please round all figures to the nearest pound (do not enter decimal points or commas).

If your charity did not have any income from the source, please enter 0 (zero).

Specify the source and amount of income from the options below:

- Overseas government or quasi government bodies
- Overseas charities, NGOs or NPOs
- Other overseas institutions
- Individuals resident overseas (for example school fees and memberships)
- Unknown/Do not know

Notes on income from other overseas institutions and individuals resident overseas

1. If your gross income is less than £25,000, only include payments that make up more than 80% of total income. If your gross income is more than £25,000, only include payments of more than £25,000.

2. If you are completing a 2018 annual return, these categories are optional.

Section: Operating and spending outside England and Wales

Did your charity operate outside England and Wales?

If you answer 'Yes', you will see a table of countries. Select countries or territories the charity has operated in or spent money on covered in the annual return. Then answer the following questions.

Section: Trustee payments

Did any of the trustees receive any remuneration, payments or benefits from the charity other than for:

If you answer 'Yes', you will be asked:

Did any of the trustees receive payments or benefits for:

- being a charity trustee?
- providing services to your charity (such as specialist services or advice provided by trustees who are designers, lawyers, for example)?
- any other benefit from the charity (for example, accommodation, car, holiday)? Also include any payments made to or for any trustees who are paid members of staff

Did any of the trustees resign and then take up employment with the charity?

Section: Employees

Did any of your charity's staff receive total employee benefits of £60,000 or more?

If you answer 'Yes', you will be asked:

Enter the **number of staff** whose total employee benefits were in each of the following bands:

£60,000 to £70,000
£70,001 to £80,000
£80,001 to £90,000
£90,001 to £100,000
£100,001 to £110,000
£110,001 to £120,000
£120,001 to £130,000
£130,001 to £140,000
£140,001 to £150,000
£150,001 to £200,000
£200,001 to £250,000
£250,001 to £300,000
£300,001 to £350,000
£350,001 to £400,000
£400,001 to £450,000
£450,001 to £500,000
Over £500,000

For your highest paid member of staff only, what was the total value of their employee benefits?

Section: Volunteers

How many UK volunteers, excluding trustees, did the charity have during the financial period?

Section: Financial controls

Did your charity review its internal financial controls?

Section: Safeguarding

Note: only charities with particular classifications and not regulated by certain organisations will be

Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustee roles that are eligible for these checks?

Only charities with annual income over £500,000 need to answer the following financial

[At this point, other charities will be asked to provide copies of their trustee annual report](#)

Section: Account type

IMPORTANT - You will need a final version of the published accounts to fill in the financial details section is completed by a competent person who is familiar with the charity's accounts.

The information you need to complete this section will generally be found in the statement of financial

When completing this section you may wish to look at Charities SORP.

Please indicate whether the information that you are giving is based on group accounts or charity-only account type. If you have prepared group accounts, please use these to complete the following section

Does your charity prepare:

Group accounts

Charity only accounts

Section: Income and Endowments

All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.

Fields that are indented provide additional information and are included in the figures for the field above.

The indented fields may not represent the whole amount.

The information you need to complete this section will generally be found in the Statement of Financial Activities.

Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been in euros. Do not enter decimal points or commas.

Donations and legacies

Of the total donations and legacies what amount is Legacies

Of the total donations and legacies what amount is Endowments received

Other trading activity

Investment income

Income from charitable activities

Other income

Total income and endowments

Note: The amount entered for 'Total income and endowments' minus 'Endowments Received' should equal the amount entered for 'Income' on the charity Information page. If the charity controls subsidiary undertakings, consolidated accounts where these have been prepared.

Section: Expenditure

The information you need to complete this section will generally be found in the Statement of Financial Activities.

All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.

Fields that are indented provide additional information and are included in the figures for the field above.

The indented fields may not represent the whole amount.

Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been in euros. Do not enter decimal points or commas.

Expenditure on raising funds

Of total expenditure on raising funds what amount is Investment management costs
Other expenditure
Expenditure on charitable activities
Of the total expenditure on charitable activities what value is Grants to institutions
Of the total expenditure on charitable activities what value is Governance costs
Total expenditure
Section: Other recognised gains/(losses)
<p>The information you need to complete this section will generally be found in the Statement of Financial Activities.</p> <p>All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.</p> <p>Fields that are indented provide additional information and are included in the figures for the field above.</p> <p>The indented fields may not represent the whole amount.</p> <p>Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been in euros, but do not enter decimal points or commas.</p>
<p>This figure should be prefixed with the minus symbol if it is a negative value.</p> <p>Gains/(losses) on revaluation of fixed assets</p>
<p>This figure should be prefixed with the minus symbol if it is a negative value.</p> <p>Actuarial gains/(losses) on defined benefit pension schemes</p>
<p>This figure should be prefixed with the minus symbol if it is a negative value.</p> <p>Net gains/(losses) on investments</p>
<p>This figure should be prefixed with the minus symbol if it is a negative value.</p> <p>Other gains/(losses)</p>
Section: Assets

All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.

Fields that are indented provide additional information and are included in the figures for the field above.

The indented fields may not represent the whole amount.

The information you need to complete this section will generally be found in the Balance Sheet.

Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, £1,000,000. Do not enter decimal points or commas.

Total fixed assets

Of the total fixed assets what value is Fixed asset investments

Total current assets

Of the total current assets what value is Current asset investments

Of the total current assets what value is Cash at bank and in hand

Section: Liabilities

All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.

Fields that are indented provide additional information and are included in the figures for the field above.

The indented fields may not represent the whole amount.

The information you need to complete this section will generally be found in the Balance Sheet.

Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, £1,000,000. Do not enter decimal points or commas.

Creditors due within one year

Creditors falling due after one year and provisions

Defined benefit pension scheme asset/(liability)

Total net assets/(liabilities)

Section: Funds

The information you need to complete this section will generally be found on the Balance Sheet or Income Statement.

All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.

Fields that are indented provide additional information and are included in the figures for the field above.

The indented fields may not represent the whole amount.

Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been in pence, but do not enter decimal points or commas.

Endowment funds

Restricted funds

Unrestricted funds

Total funds

Section: Additional information

The information you need to complete this section will generally be found in the notes to the accounts.

All fields are mandatory - Enter 0 (zero) if the field does not apply to your charity.

Enter figures to the nearest pound and restate them in pounds if the accounts have, for example, been in pence, but do not enter decimal points or commas.

Support costs

Depreciation charge for the year

Level of reserves

Average number of employees

Section: Send Trustees' Annual Report and Accounts

You are required to submit your Trustees' Annual Report and accounts for this financial period. You must do this by the time of completing the annual return.

Section: Submit Trustees' Annual Report, external scrutiny and accounts

You are required to submit your Trustees' Annual Report and accounts for this financial period.

You can attach files in any of the following formats: .docx and family, .xlsx and family, .ODF, .CSV,

You must attach a complete set of accounts which is comprised of the Trustees' Annual Report, accounts, and examiners' / auditor's report.

Privacy Notice

[This privacy notice](#) explains how the Charity Commission processes personal data when a charity or trust uploads its accounts and trustees' annual report.

The charity's accounts and trustees' annual report are published in full on the Commission's website. When you use the AR21 service, your charity will be processing personal data and in some instances personal data about children, young people or your charity's trustees have a dispensation from including their name in the accounts.

Some personal data is required to be included by SORP but other personal data may be included by the charity to show financial performance or governance such as the names and other personal data about trustees, employees, and beneficiaries.

The charity as the data controller is responsible for ensuring that its response in the AR21 service and the accounts and trustees' annual report meet its obligations under the General Data Protection Regulations 2016 and the Data Protection Act 1998. You will need to take particular care if you are including personal data about children, young people or your charity's trustees have a dispensation from including their name in the accounts.

By continuing to upload the accounts you certify that you have read this privacy notice and are authorising the Commission to process your information.

Select this option if you want to attach one file for all reports - file must not exceed 25MB
Do not use special characters when naming the file. For example do not use these characters < > & % ' " , . / \ : ; * ? [] ^ _ ` { } | ~ ! @ # \$ % ^ & * () = + - =

By selecting this option you confirm that the file includes all of the following:

Trustees' annual report
Accounts
Examiner's / auditor's report

Select this option if you want to attach a separate file for each report - each file must not exceed 25MB

Do not use special characters when naming the files. For example do not use these characters < > & % ' " , . / \ : ; * ? [] ^ _ ` { } | ~ ! @ # \$ % ^ & * () = + - =

Does your independent examiners/auditors report identify any areas where accounting rules were not followed or accounting records incomplete?

Note: charitable incorporated organisations (CIOs) with income of £25,000 or less will not be asked this question.

Section: Check and submit your annual return

Before you complete the declaration and submit the annual return, you should check the content and the information provided.

Notes
01/09/2022 - 31/08/2023
£41,663 - Income and £29,720 - spending

No
Yes
No
No
No
N/A
No
no
n/a
n/a
no

n/a
no

[illegible]

no
no
no

8
yes
n/a

Charity accounts

[illegible]

553
8440
29720

Insurance & admin expenses

Donations & Xmas book gits

28578
26243
360
28218

[illegible]



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Friends of Birchfield (Albrighton)

No (if any)
1133511

Receipts and payments accounts

CC16a

For the period
from

Period start date
1/9/2022

To

Period end date
30/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Summer Ball	29460			29460	
Cheese and Wine	200			200	
Summer Fete					
Uniform	1420			1420	
Winter Ball	6980			6980	
Amazon	53			53	
Giving machine					
Summer Ball 2022 Late income	3550			3550	
Sub total (Gross income for AR)	41663			41663	
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	41663			41663	
A3 Payments					
Summer Ball	14755			14755	
Cheese and Wine	332			332	
Winter Ball	3165			3165	
Disco	420			420	
Prepayments - DJ	222			222	
Prepayments - Winter Ball	1833			1833	
Insurance	140			140	
Donations	8440			8440	
Gifts - Xmas book					
Admin Expenses	413			413	
Sub total	29720			29720	
A4 Asset and investment purchases, (see table)					
Sub total					
Total payments	29720			29720	
Net of receipts/(payments)	11943			11943	
A5 Transfers between funds					
A6 Cash funds last year end	14300			14300	
Cash funds this year end	26243			26243	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Bank Account	26243		
	Total cash funds	26243		
	(agree balances with receipts and payments account(s))	OK	OK	OK

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
	Creditors - Accountancy Fees		360	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Penny Simkin	

Independent examiner's report to the trustees of Friends of Birchfield School (Albrighton)

I report to the trustees on my examination of the accounts of the Friends of Birchfield School (Albrighton) for the year ended 31st August 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Name: Elizabeth Silk ACCA on behalf of Onyx Accountants Limited

Relevant professional qualification or body: ACCA

Address: 14 High Street, Tettenhall, WV6 8QT

Date: 21/05/2024